

West Harbour Community Board MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 30 January 2019, commencing at 5.30 pm

PRESENT

Chairperson	Steve Walker	
Deputy Chairperson	Trevor Johnson	
Members	Francisca Griffin	Cr Aaron Hawkins
	Ryan Jones	Ange McErlane
	Jan Tucker	

IN ATTENDANCE Kristy Rusher (Chief Legal Officer)

Governance Support Officer Jennifer Lapham

1 PUBLIC FORUM

1.1 Public Forum - St Leonards School

Margaret Ryan spoke on behalf of the St Leonards School Board regarding a grant of \$2000 they had received for the resurfacing of the Tennis Court. She advised that the Government had approved funding for this work and they would like to use the funding received from the Board to go towards fixing the fence.

She asked that the Board consider a change in use of this grant.

1.2 Public Forum -Aramoana Conservation Trust

Adrian Hall spoke on behalf of the Aramoana Conservation Trust regarding the impact on wildlife with the proposed rebuilding of the wharf at Aramoana.

The Trust would like to be kept informed of what is happening in regards to this matter and be invited to attend any meetings on the issue.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Steve Walker/Trevor Johnson):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (WHCB/2019/001)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Steve Walker/Francisca Griffin):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WHCB/2019/002)

5 CONFIRMATION OF MINUTES

5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 21 NOVEMBER 2018

Moved (Steve Walker/Trevor Johnson):

That the Board:

Confirms the minutes of the West Harbour Community Board meeting held on 21 November 2018 as a correct record.

Motion carried (WHCB/2019/003)

PART A REPORTS

6 FUNDING APPLICATIONS

Consideration was given to the request by the St Leonards School to change the use of the grant allocated by the Board.

Moved (Trevor Johnson/Steve Walker):

That the Board:

- a) **Agrees** that the St Leonards School be allowed to use the grant of \$2000 towards the repair of the fence.

Motion carried (WHCB/2019/004)

7 COMMUNITY BOARD REMUNERATION

In a report the Team Leader Civic, Sharon Bodeker, advised that the Local Government Act 2002 (LGA) gives the Remuneration Authority (the Authority) the responsibility for setting remuneration for local government elected members.

The Authority was seeking feedback on how Community Boards should be remunerated for the determination it will issue on 1 July 2019.

Members commented that they did not agree with Community Boards being remunerated via a governance pool. They felt that it would put the Councillors in an awkward position.

Members also did not agree that the remuneration should be based on population because this was not a true indicator of the work that a Board did.

Moved (Steve Walker/Ryan Jones):

That the Board:

- a) **Notes** the Community Board Remuneration report.
- b) **Advises** the Remuneration Authority that it does not support a governance pool and remuneration being based on population.

Motion carried (WHCB/2019/005)

8 GOVERNANCE SUPPORT OFFICERS REPORT

In a report the Governance Support Officer provided an update on matters relevant to the Board area including:

- Project Fund
- 2019 New Zealand Community Boards' Conference
- Correspondence
- Action List

Moved (Trevor Johnson/Steve Walker):

That the Board:

- a) **Nominates** Francisca Griffin and Ange McErlane to attend the Community Board Conference.

Motion carried (WHCB/2019/006)

Consideration was given to the letter from Ms Balfour-Smith relating to Sawyers Bay footpath access. It was agreed that the issues raised should be forwarded to the

appropriate Council Departments and put on the action list.

Moved (Aaron Hawkins/Francisca Griffin):

That the Board:

- a) **Notes** the Governance Support Officers Report;
- c) **Amends** the Action List as discussed.

Motion carried (WHCB/2019/007)

9 BOARD REPRESENTATION AND AREAS OF RESPONSIBILITY

- a) Port Environment Liaison Committee

Ange McErlane provided an update on the work of the Port Environment Liaison Committee.

- b) Ravensdown Community Liaison Group

Trevor Johnson advised that a meeting had not been held but he would be able to provide an update at the next meeting.

- c) Keep Dunedin Beautiful

Steve Walker advised that a meeting was being held on the following Monday.

- d) Communications/Facebook

Ryan Jones commented that activity had been quiet over the summer but he was putting information on the website relating to the Scholarship Fund.

- e) Funding Applications Report Back

Francisca Griffin provided an update on the report backs that had been received. She also advised that she was reviewing the application form, in conjunction with Governance Support Officer, Jennifer Lapham.

- f) West Harbour Beautification Trust

Steve Walker advised that two lots of sycamore removal had taken place.

- g) Policing Issues

Jan Tucker advised that the Police Station had been closed since late November and she was concerned about the future of the Station.

- h) Vision Port Chalmers

A meeting was being held in the following week.

- i) Access Radio

Francisca Griffin provided an update on the Access Radio programme.

- j) CBEC/LGNZ Conference update

Ryan Jones advised that a meeting has not been held recently.

k) Community Awards

Ryan Jones advised that nominations would be called during March and April. It was agreed that the ceremony would be held outside work hours and everyone who was nominated would be invited.

l) Albertson Avenue Beautification Project

Francisca Griffin advised that David Blair was maintaining the garden. Planting had not been undertaken as it had been too hot.

10 CHAIRPERSON'S REPORT

The Chairperson advised that:

- Maintenance had been carried out on the Scott Memorial Lookout and it was looking good.
- Dion Ombler Signage – the sign design had been approved.
- Public toilets had been completed and looked good.
- A site was still be investigated for the dog park and Mark Cameron was happy to provide funding. It was agreed to send a letter of thanks to Mark acknowledging the offer to fund and construct the park on DCC land and then to gift the park to the community via the DCC.

Moved (Steve Walker/Francisca Griffin):

That the Board:

- a) **Notes** the report.

Motion carried (WHCB/2019/008)

11 COUNCIL ACTIVITIES

Cr Hawkins provided an update on matters of interest including the budget meetings and advised that the Parks and Recreation Department had undertaken an audit of all the walking tracks.

Moved (Cr Aaron Hawkins/Member Ryan Jones):

That the Board:

- a) **Notes** the report.

Motion carried (WHCB/2019/009)

12 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items notified.

The meeting concluded at 6.55 pm.

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CHAIRPERSON