

**Date:** Tuesday 19 February 2019  
**Time:** 1.00 pm  
**Venue:** Council Chamber, Municipal Chambers,  
The Octagon, Dunedin

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**Council**  
**OPEN ATTACHMENTS**  
**UNDER SEPARATE COVER**

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## Council MINUTES

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**Minutes of an ordinary meeting of the Dunedin City Council held in the Council Chamber, Municipal Chambers, The Octagon, Dunedin on Tuesday 29 January 2019, commencing at 9.00 am**

### PRESENT

**Mayor**  
**Deputy Mayor**

Mayor Dave Cull  
Cr Chris Staynes

### Members

Cr David Benson-Pope	Cr Rachel Elder
Cr Christine Garey	Cr Doug Hall
Cr Aaron Hawkins	Cr Marie Laufiso
Cr Mike Lord	Cr Damian Newell
Cr Jim O'Malley	Cr Conrad Stedman
Cr Lee Vandervis	Cr Kate Wilson

### IN ATTENDANCE

Sue Bidrose (Chief Executive Officer), Sandy Graham (General Manager City Services), Simon Drew (General Manager Infrastructure Services), Simon Pickford (General Manager Community Services), Dave Tombs (General Manager Finance and Commercial), John Christie (Director, Enterprise Dunedin), Sharon Bodeker (Team Leader Civic), Gavin Logie (Financial Controller), Carolyn Allan (Senior Management Accountant), Graham McKerracher (Manager, Council Communications and Marketing), Maria Ioannou (Corporate Policy Manager), Scott Campbell (Policy Analyst)

**Governance Support Officer** Lynne Adamson

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### 1 OPENING

Rt Revd Steven Benford, Anglican Bishop of Dunedin opened the meeting with a prayer.

### 2 PUBLIC FORUM

#### 2.1 Lime Scooters

John Flavell was unable to attend the meeting.

#### 2.2 Short Term Visitor Accommodation

Christine Hall and Julia Anne presented to the Council on their ideas to levy charges for short term accommodation. They commented on the homestay website "Look After Me" which was founded by Julia Anne and advised that it provided hosted accommodation all over New Zealand.

They commented that a levy for short term accommodation was a fair and appropriate method for short term visitor accommodation hosts and that most operators would be supportive of the initiative.

### **2.3 Short Term Visitor Accommodation**

Diane Yeldon had circulated correspondence on short term visitor accommodation and responded to questions on her ideas.

## **3 APOLOGIES**

Moved (Mayor Dave Cull/Cr Chris Staynes):

That the Council:

**Accepts** the apology from Cr Andrew Whiley for part of the meeting, noting that he would attend via audioconference for Item C4.

**Motion carried (CNL/2019/001)**

## **4 CONFIRMATION OF AGENDA**

Moved (Mayor Dave Cull/Cr Chris Staynes):

That the Council:

**Confirms** the agenda with the following alterations:

- In regard to Standing Order 2.1, Option C be adopted in relation to moving and seconding and speaking to amendments.
- That Item C4 Enterprise Dunedin 2018 Review be taken at 1.00 pm if it had not already be taken to enable Cr Whiley to participate via audio link.

**Motion carried (CNL/2019/002)**

Councillor Newell entered the meeting at 9.29 am.

## **5 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Mayor Dave Cull/Cr Chris Staynes):

That the Council:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (CNL/2019/003)**

Moved (Mayor Dave Cull/Cr Chris Staynes):

That the Council:

- a) **Notes** the Executive Leadership Team's Interest Register.

**Motion carried (CNL/2019/004)**

## **6 CONFIRMATION OF MINUTES**

### **6.1 ORDINARY COUNCIL MEETING - 11 DECEMBER 2018**

Moved (Mayor Dave Cull/Cr Chris Staynes):

That the Council:

**Confirms** the public part of the minutes of the Ordinary Council meeting held on 11 December 2018 as a correct record.

**Motion carried (CNL/2019/005)**

## **REPORTS**

### **7 SHORT TERM VISITOR ACCOMMODATION**

A report from Finance provided an alternative option for rating residential properties providing short term visitor accommodation (STVA) in Dunedin. The option would impact on STVA properties where the entire residence or separate part (a separately used or inhabited part (SUIP)) of a residential property is used for STVA for more than a designated number of nights a year.

The General Manager Finance and Commercial (Dave Tombs), Financial Controller (Gavin Logie) and Senior Management Accountant (Carolyn Allan) spoke to the report and responded to questions on the proposed options and the rating implications.

Moved (Mayor Dave Cull/Cr Mike Lord):

That the Council:

- a) **Supports** the implementation of a new rating method for non-owner-occupied residential properties (or a separately used or inhabited part) being used for short term visitor accommodation to apply from 1 July 2020, and
- b) **Requests** a full proposal be developed for inclusion in the 2020/21 Annual Plan, and as part of the development of the proposal, that officers investigate targeted rate options as an alternative approach to a differentiated general rate, and
- c) **Requests** staff commence engagement with the community, in advance of full consultation with the 2020/21 Annual Plan, and

- d) **Notes** that further work be done on the definitions to refine relevant definitions as part of this process.

**Motion carried (CNL/2019/006)**

**8 DCC SUBMISSION: LOCAL GOVERNMENT FUNDING AND FINANCING ISSUES PAPER**

A report from Community and Planning and Corporate Policy provided a draft submission to the Productivity Commission on the local government funding and financing issues paper for approval.

The General Manager City Services (Sandy Graham), Corporate Policy Manager (Maria Ioannou) and Policy Advisor (Scott Campbell) spoke to the report.

Moved (Cr Chris Staynes/Cr Damian Newell):

That the Council:

- a) **Approves** the DCC submission to the Productivity Commission on the *local government funding and financing: Issues Paper*.
- b) **Notes** that the DCC would have further opportunities to contribute to the Productivity Commission's local government funding and financing inquiry in 2019.

**Motion carried (CNL/2019/007)**

**9 DCC SUBMISSION: DRAFT AOTEAROA NEW ZEALAND GOVERNMENT TOURISM STRATEGY**

A report from Community and Planning provided a draft submission to the Ministry of Business, Innovation and Employment (MBIE) on the draft Aotearoa New Zealand Government Tourism Strategy (Tourism Strategy).

The submission outlined the DCC's tourism role and strategic objectives and provided general comments on the draft Tourism Strategy.

The Director Enterprise Dunedin (John Christie) and General Manager City Services (Sandy Graham) spoke to the report and responded to questions.

Following discussion, it was agreed that the item be laid on the table to be uplifted at the Council Annual Plan meeting to enable proposed changes be incorporated into the document and recirculated for approval.

Moved (Cr Doug Hall/Cr Marie Laufiso):

That the Council:

- a) **Lay** the item on the table to be uplifted during the Council Annual Plan meeting.

**Motion carried (CNL/2019/008)**

**RESOLUTION TO EXCLUDE THE PUBLIC**

Moved (Mayor Dave Cull/Cr Chris Staynes):

That the Council:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

<b>General subject of the matter to be considered</b>	<b>Reasons for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>	<b>Reason for Confidentiality</b>
C1 Ordinary Council meeting - 11 December 2018 - Public Excluded	S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.		
	S7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).		
C2 South Dunedin Community and Culture Centre	S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason exists under section 7.	
	S7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial		

	negotiations).		
C3 Review of Borrowing Arrangements	<p>S7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p>	<p>S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	
C4 Enterprise Dunedin 2018 Review	<p>S7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	<p>Recommendations from the report will need to be discussed with stakeholders and staff following the outcome of the meeting..</p>
C5 Confirmation of Minutes	<p>S7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.</p> <p>S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p>	<p>S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	

That Bancorp Treasury Executive Advisor, Earl White be permitted to attend the meeting to speak to Item C3 to provide assistance in relation to the matters to be discussed.



That Martin Jenkins representative, Patrick McVeigh be permitted to attend the meeting to speak to Item C4 as the writer of the report and to provide assistance in relation to the matters to be discussed.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.

**Motion carried (CNL/2019/009)**

The meeting moved into confidential at 11.00 am and concluded at 1.38 pm.

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MAYOR

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## **Council Annual Plan**

### **MINUTES**

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**Minutes of an ordinary meeting of the Annual Plan Council held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Tuesday 29 January 2019, commencing at 2.30 pm.**

#### **PRESENT**

**Mayor**  
**Deputy Mayor**

Mayor Dave Cull  
Cr Chris Staynes

**Members**

Cr David Benson-Pope	Cr Rachel Elder
Cr Christine Garey	Cr Doug Hall
Cr Aaron Hawkins	Cr Marie Laufiso
Cr Mike Lord	Cr Damian Newell
Cr Jim O'Malley	Cr Lee Vandervis
Cr Conrad Stedman	Cr Kate Wilson

#### **IN ATTENDANCE**

Sue Bidrose (Chief Executive Officer), Sandy Graham (General Manager City Services), Simon Drew (General Manager Infrastructure Services), Dave Tombs (General Manager Finance and Commercial), John Christie (Director Enterprise Dunedin) and Simon Pickford (General Manager Community Services), Marian Rillstone (Director Organisation Development and Performance), Tom Dyer (Group Manager 3 Waters), Richard Saunders (Group Manager Transport), Sharon Bodeker (Team Leader Civic), Robert West (Group Manager Parks and Recreation), Nicola Pinfold (Group Manager Community and Planning), Nick Dixon (Group Manager Ara Toi), Adrian Blair (Group Manager Customer Regulatory Services), Andrea Jones (Communications Team Leader), Graham McKerracher (Council Communications and Marketing Manager), Gavin Logie (Financial Controller), Carolyn Allen (Senior Management Accountant), Tami Sargeant (Senior Policy Analyst), Adele Evans (Policy Support Assistant), David Bainbridge (Group Manager Property Services), Chris Henderson (Group Manager Waste and Environmental Solutions), Wai Piggott (Financial Analyst), Kat McNamara (Financial Analyst), Lawrie Warwood (Financial Analyst) and Tracey Saunders (Chief Information Officer)

**Governance Support Officer** Jennifer Lapham (Tuesday 29 January 2019) Lynne Adamson and Wendy Collard (Wednesday 30 January 2019)

## **1 PUBLIC FORUM**

There was no Public Forum.

## **2 APOLOGIES**

Moved (Mayor Dave Cull/Cr Chris Staynes):

That the Council:

**Accepts** the apologies from Cr Andrew Whiley for absence, Cr Jim O'Malley for early departure on Tuesday 29 January 2019, and Mayor Cull for partial absence on Wednesday 30 January 2019.

**Motion carried (CAPCC/2019/001)**

## **3 CONFIRMATION OF AGENDA**

Moved (Mayor Dave Cull/Cr Chris Staynes):

That the Council:

**Confirms** the public part of the agenda with the following alterations:

- In regard to Standing Order 2.1, Option C be adopted in relation to moving and seconding and speaking to amendments.
- That Item 5 – Community Board Presentations be taken at 9.00 am on Wednesday 30 January 2019.
- That Item 17 – Roading and Footpaths – 2019/20 Budget be taken after Item 7 – Three Waters – 2019-20 Draft Budget.
- That the DCC Submission: Draft Aotearoa New Zealand Government Tourism Strategy discussed at the Council meeting on Tuesday 29 January 2019 be uplifted from the table at the appropriate part of the meeting.

a)

**Motion carried (CAPCC/2019/002)**

## **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Councillor Doug Hall advised that he was a partner in Highland Helicopters.

Councillor Rachel Elder advised that she was a member of the Café Logic Advisory Group.

Moved (Mayor Dave Cull/Cr Chris Staynes):

That the Council:

- a) **Amends** the Elected Members' Interest Register A; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

**Motion carried (CAPCC/2019/003)**

Moved (Mayor Dave Cull/Cr Chris Staynes):

That the Council:

- a) **Notes** the Executive Leadership Team's Interest Register.

**Motion carried (CAPCC/2019/004)**

## **PART A REPORTS**

### **6 AN OVERVIEW OF THE DRAFT BUDGETS FOR 2019/20**

A report from the Chief Executive Officer (Sue Bidrose) provided an overview of the draft budgets for the Annual Plan 2019/20, effectively 'year 2' of the 10 year plan 2018-28 and outlined the proposed community engagement on the draft Annual Plan.

The Chief Executive spoke to her report and responded to questions.

Moved (Cr Mike Lord/Cr Doug Hall):

That the Council:

- a) **Adopts** the draft 2019/20 operating budget for the DCC Overall as shown for the purposes of developing the Annual Plan 2019/20 and engaging with the community.
- b) **Notes** that any resolution made in this section of the meeting may be subject to further discussion and decision by the meeting.

#### **Division**

The Council voted by division:

- For: Crs Dave Cull, Chris Staynes, David Benson-Pope, Rachel Elder, Christine Garey, Doug Hall, Aaron Hawkins, Marie Laufiso, Mike Lord, Damian Newell, Jim O'Malley, Conrad Stedman and Kate Wilson (13).
- Against: Cr Lee Vandervis (1).

The division was declared CARRIED by 13 votes to 1

**Motion carried (CAPCC/2019/005)**

Moved (Mayor Dave Cull/Cr Chris Staynes):

That the Council:

**Adjourns** the meeting for 10 minutes.

**Motion carried (CAPCC/2019/006)**

The meeting adjourned at 4.00 pm and reconvened at 4.11 pm.

## **7 THREE WATERS - 2019/20 DRAFT BUDGET**

A report from 3 Waters provided an overview of the draft 2019/20 budgets for the Three Waters Group, and included the following groups of activities:

- Water supply
- Sewerage and sewage (Wastewater)
- Stormwater.

The General Manager Infrastructure Services (Simon Drew) and Group Manager 3 Waters (Tom Dyer) spoke to the report and responded to questions.

Moved (Cr Kate Wilson/Cr Jim O'Malley):

That the Council:

- a) **Adopts** for the purposes of developing the Annual Plan 2019/20 and engaging with the community:
  - i) The draft 2019/20 operating budget for Three Waters as shown/amended at Attachment A.
  - ii) The draft 2019/20 fees and charges schedules for Water and Wastewater as shown/amended at Attachment B.

**Motion carried (CAPCC/2019/007)** with Cr Vandervis recording his vote against.

Cr Jim O'Malley left the meeting at 4.35 pm.

## **17 ROADING AND FOOTPATHS - 2019/20 DRAFT BUDGET**

A report from Transport provided an overview of the draft 2019/20 budgets for the Roading and Footpaths Group and included Transport activities.

The General Manager Infrastructure Services (Simon Drew) and the Group Manager Transport (Richard Saunders) spoke to the report and responded to questions.

During discussion Cr Conrad Stedman left the meeting at 4.53 pm.

Moved (Cr Christine Garey/Cr Doug Hall):

That the Council:

- a) **Adopts** for the purposes of developing the Annual Plan 2019/20 and engaging with the community:
  - i) The draft 2019/20 operating budget for the Roading and Footpaths Group as shown.
  - ii) The draft 2019/20 fees and charges schedules for Transport as shown.

**Motion carried (CAPCC/2019/008)** with Cr Vandervis recording his vote

against.

Moved (Mayor Dave Cull/Cr Chris Staynes):

That the Council:

**Adjourn** the meeting and reconvene at 9.00 am on Wednesday 30 January 2019.

**Motion carried (CAPCC/2019/009)**

The meeting adjourned at 5.07 pm, and reconvened at 9.00 am on Wednesday 30 January 2019.

The Chief Executive provided clarification on figures in the Three Waters 2019/20 Draft Budget which had been discussed the previous day.

**5 COMMUNITY BOARD PRESENTATIONS**

Community Board Chairs spoke on priority issues within their Board areas:

**Saddle Hill Community Board – Scott Weatherall**

Mr Weatherall thanked staff for their support with various community projects which included the Green Island Roundabouts, Brighton Road Footpath, Freedom Camping, and the proposed installation of a relocated toilet to the Fairplay Street Reserve.

Cr Aaron Hawkins entered the meeting at 9.09 am.

Mr Weatherall spoke of issues for their community including signage for cycleways and the need to address cycleways through the southern scenic and Fairfield – Mosgiel routes. He noted frustrations with the condition of sportsfields and the necessity for regular maintenance. Mr Weatherall commented that the clean and maintenance undertaken at the Brighton Domain for the Brighton Gala Day should be a regular occurrence. He requested an update on plans to combat coastal erosion, and asked for the reinstatement of rural road maintenance, in particular for Chain Hills and McMaster Roads.

Mr Weatherall commented on community projects the Board had undertaken which included the installation of community pantries, the community toy box at Brighton Beach, and the Youth Ambassador Award.

Mr Weatherall responded to questions from Councillors.

**Otago Peninsula Community Board – Paul Pope**

Mr Pope opened by offering condolences to the family of Colleen Black who passed away recently. He advised that the Monarch Wildlife Cruises had been started in 1985 by Colleen and Alex Black, and acknowledged her contribution to the community.

Mr Pope then provided a PowerPoint on issues of interest to the community. He congratulated staff on the peninsula road widening project and commented on the need to complete the project with the inclusion of footpaths, curb and channel and associated drainage. Mr Pope encouraged investigation and preparation of plans for raising the Back Bay roads in preparation for the effects of sea level rise caused by climate change.

Mr Pope spoke of the need for Council to invest in biodiversity restoration and pest control, tourism, social and ecological research. He commented on the widely used walking tracks on the peninsula and encouraged investment in signage, interpretation, advertising, and the development of the Otago Peninsula as a key destination brand.

Mr Pope would like more investment in key community and visitor infrastructure including public toilets at Macandrew Bay and Tomahawk, rubbish bins, and recycling options across the area.

Mr Pope responded to questions from Councillors.

#### **Waikouaiti Coast Community Board – Alasdair Morrison**

Mr Morrison thanked staff for confirmation that a public toilet would be installed in Waitati. He commented on Freedom Camping and advised that numbers camping at Warrington had dropped following the opening of the Thomas Burns site.

Mr Morrison spoke of the Matanaka Drive planting currently being undertaken by school children and commented that the tracks were well used and a pleasure to use. He spoke of the Waikouaiti Landfill which was due to be closed by the end of the financial year. He spoke about the proposal for a waste recovery centre and employment of a waste minimisation facilitator, and formally encouraged Council to provide funding of between \$5,000 and \$10,000 for the position.

Mr Morrison commented on the Beaches and Reserves Bylaw and suggested more public education and signage be undertaken. He would like Council to give consideration to the inclusion of a Waitati Sewerage System.

Mr Morrison spoke about the proposed waterfront development and lime scooters. He encouraged Councillors to attend the Blueskin Show to be held on 7 April and advised that the Board would have a stand there with information on the Annual Plan.

The Mayor advised that the meeting would continue with Item 8 and break at 10.00 am when the Chair of the Mosgiel Taieri Community Board was due to present.

### **8 WASTE MANAGEMENT - 2019/20 DRAFT BUDGET**

A report from Waste and Environmental Solutions provided an overview of the draft 2019/20 budgets for the Waste Management Group which included Waste and Environmental Solutions activities.

The General Manager Infrastructure Services (Simon Drew) and Group Manager Waste and Environmental Solutions (Chris Henderson) spoke to the report and responded to questions.

### **5 COMMUNITY BOARD PRESENTATIONS CONTINUED**

#### **Mosgiel Taieri Community Board – Sarah Nitis**

Ms Nitis spoke of the growth in the community and the need for capital investment to be undertaken in infrastructure, particularly the stormwater and waste water upgrades in the Mosgiel Taieri community.

Ms Nitis commented that the Dunedin Tunnels Trail project was key for commuting to Dunedin as well as recreational use. She spoke about operational budgets and commented on the poor public perception when playgrounds, public gardens and drainage works were not well maintained.

Ms Nitis spoke about community activities and events and noted that the compliance

required under Health and Safety added a large cost to events making them harder to hold. She would like Council to provide support for these.

Ms Nitis spoke of the key directions and projects for the Board in 2019 which included celebrating excellence on the Taieri, Taieri Heritage Arts Trail, and safe pedestrian, cycle and scooter access ways. She commented on the Civil Defence work undertaken and the role of the Taieri Community Response Group. Ms Nitis concluded by highlighting the role of a community board member.

Ms Nitis responded to questions from the Board.

During discussion Cr Hall left the meeting at 10.20 am and returned at 10.27 am.

The meeting then returned to questions on Item 8 – Waste Management 2019/20 Draft Budget.

Moved (Cr Chris Staynes/Cr Jim O'Malley):

That the Council:

- a) **Adopts** for the purposes of developing the Annual Plan 2019/20 and engaging with the community:
  - i) The draft 2019/20 operating budget for the Waste Management Group as shown/amended at Attachment A.
  - ii) The draft 2019/20 fees and charges schedules for Waste and Environmental Solutions as shown/amended at Attachment B.

**Motion carried (CAPCC/2019/010)**

Moved (Mayor Dave Cull/Cr Chris Staynes):

That the Council:

**Adjourn** the meeting for 15 minutes.

**Motion carried (CAPCC/2019/011)**

The meeting adjourned at 10.29 am and reconvened at 10.45 am.  
Councillor Hall left the meeting at 10.29 am.

The Mayor advised that the meeting would return to Item 17 – Roading and Footpaths – 2019-20 Draft Budget to give consideration to recommendations circulated by Councillors.

**17 ROADING AND FOOTPATHS – 2019/20 DRAFT BUDGET**

**St Clair Esplanade**

It was requested that consideration be given to a proposal for the pedestrianisation of the St Clair esplanade and changes to the surrounding car park area.

Moved (Cr Conrad Stedman/Cr David Benson-Pope):

That the Council:

- a) **Request** that staff prepare a report for consideration at the Annual Plan deliberations in May 2019 on options (including funding) for master planning parking options and the road network and changes to recreation facilities on the existing raised carpark and the reserve land on Bedford Street and at the St Clair Esplanade and the surrounding area.



**Motion carried (CAPCC/2019/012)**

**Central City Bus Loop**

There was a discussion on the proposal for consideration of a bus loop to service the central city and encourage commuters to use public transport rather than use of private vehicles. It was agreed that a low emission vehicle would be the best option. Staff were asked report back on this option, with the inclusion of sourcing any funding available from the Otago Regional Council (ORC), New Zealand Transport Agency (NZTA) and Energy Efficiency and Conservation Authority (EECA).

During discussion Cr Hall returned to the meeting at 10.59 am

Councillor Lord left the meeting at 11.26 am and returned at 11.28 am.

Moved (Cr David Benson-Pope/Cr Aaron Hawkins):

That the Council:

- a) **Works** with the ORC to facilitate a trial of a low carbon, free small-bus loop in the central city and seek funding for this from the ORC, NZTA and EECA.
- b) **Agrees** that the route in general terms would be from the Museum reserve via George St to the Exchange, Queen's Gardens, Anzac Square, Hospital, Campus (or reverse).
- c) **Agrees** that the trial should begin as soon as practicable after the Bus Hub becomes operational and would need to be accommodated as street works progress in George Street.
- d) **Agrees** that the proposal to be included for consultation in the Annual Plan, including up to \$400,000 p.a. of Council funding (which might be recovered from parking revenue).

**Division**

The Council voted by division.

For: Crs David Benson-Pope, Rachel Elder, Christine Garey, Doug Hall, Aaron Hawkins, Marie Laufiso, Mike Lord, Damian Newell, Jim O'Malley, Chris Staynes, Conrad Stedman, Kate Wilson and Dave Cull (13).

Against: Nil

Abstention: Cr Lee Vandervis

The division was declared CARRIED by 13 votes to 0

**Motion carried (CAPCC/2019/013)**

Cr Newell left the meeting at 11.45 am

**Integrated Transport Strategy**

There was a discussion on the proposal that an Integrated Transport Strategy review be undertaken to include access to public transport and the move away from fossil fuels.

Moved (Cr Aaron Hawkins/Cr Kate Wilson):

That the Council:

- a) **Initiate** a review of the Integrated Transport Strategy in the 2019/20 year; and
- b) **Request** that staff provide a report for consideration at the Annual Plan deliberations in May 2019 on how the review would be accommodated within existing budgets, and if not, what additional resource would be required.

**Motion carried (CAPCC/2019/014)**

There was a further discussion on the governance of public transport and the need to ensure there was adequate, affordable, reliable transport available for members of the public. It was agreed that staff would be requested to advocate for an amendment to the Land Transport Management Act to allow the option to transfer the public transport governance from ORC to the DCC.

Moved (Cr Aaron Hawkins/Cr Jim O'Malley):

That the Council:

- a) **Work** with the ORC to develop options to offset bus fares in the city, including funding through parking charges and/or DCC rates and bring these back for consideration as part of the Annual Plan deliberations meeting in May 2019.
- b) **Work** with central government to achieve greater flexibility in the Public Transport Operating Model (PTOM), including the Farebox Recovery Rate and the obligation to accept "lowest bidder" tenders; and
- c) **Advocate** for an amendment to the Land Transport Management Act, or the introduction of a local bill with a similar effect, to allow the option of transferring public transport governance from the ORC to the DCC.

**Motion carried (CAPCC/2019/015)** with Cr Vandervis recording his vote against.

Moved (Mayor Dave Cull/Cr Chris Staynes):

That the Council:

**Adjourn** the meeting for 45 minutes.

**Motion carried (CAPCC/2019/016)**

Councillor Stedman left the meeting at 12.30 pm.

The meeting adjourned at 12.30 pm and reconvened at 1.15 pm.

Cr Damian Newell returned to the meeting at 01:15 p.m.

## **9 REGULATORY SERVICES - 2019/20 DRAFT BUDGET**

A report from Regulatory Services provided an overview of the draft 2019/20 budgets for the Regulatory Services Group.

The General Manager Community Services (Simon Pickford) and the Group Manager Customer and Regulatory Services (Adrian Blair) spoke to the report and responded to

questions.

Moved (Cr David Benson-Pope/Cr Chris Staynes):

That the Council:

- a) **Adopts** for the purposes of developing the Annual Plan 2019/20 and engaging with the community:
  - i) The draft 2019/20 operating budget for the Regulatory Services Group as shown/amended at Attachment A.
  - ii) The draft 2019/20 fees and charges schedules for Alcohol Licensing, Animal Services, Building Services, Environmental Health, Parking Operations and Parking Services as shown/amended at Attachment B.

**Motion carried (CAPCC/2019/017)** with Councillor Vandervis recording his vote against.

## **10 RESERVES AND RECREATIONAL FACILITIES - 2019/20 DRAFT BUDGET**

A report from Parks and Recreation provided an overview of the draft 2019/20 budgets for the Reserves and Recreational Facilities Group.

The General Manager City Services (Sandy Graham) and the Group Manager Parks and Recreation (Robert West) spoke to the report and responded to questions.

Moved (Cr Jim O'Malley/Cr Doug Hall):

That the Council:

- a) **Adopts** for the purposes of developing the Annual Plan 2019/20 and engaging with the community:
  - i) The draft 2019/20 operating budget for the Reserves and Recreational Facilities Group as shown/amended at Attachment A.
  - ii) The draft 2019/20 fees and charges schedules for Aquatic Services, Cemeteries and Crematorium and Parks and Reserves as shown/amended at Attachment B.

**Motion carried (CAPCC/2019/018)**

It was requested that consideration be given to preparation of a report which outlined expenditure and resources required to meet service levels for the city's tracks.

Moved (Cr Rachel Elder/Cr Kate Wilson):

That the Council:

- a) **Requests** that Parks and Recreation staff prepare a report for the Council meeting being held in May 2019, which outlines the expenditure and resources needed to meet anticipated service levels as a result of the track audit, for Council's consideration for inclusion in the 2019-20 Annual Plan.

**Motion carried (CAPCC/2019/019)**

## **11 ECONOMIC DEVELOPMENT - 2019/20 DRAFT BUDGET**

A report from Enterprise Dunedin provided an overview of the draft 2019/20 budgets

for Economic Development.

The Director Enterprise Dunedin (John Christie) spoke to the report and responded to questions.

Mayor Dave Cull left the meeting at 01:47 pm and Councillor Staynes assumed the Chair.

Moved (Cr Christine Garey/Cr Damian Newall):

That the Council:

- a) **Adopts** for the purposes of developing the Annual Plan 2019/20 and engaging with the community:
  - i) The draft 2019/20 draft operating budget for the Economic Development Group as shown/amended at Attachment A.
  - ii) The draft 2019/20 fees and charges schedules for Economic Development as shown/amended at Attachment B.

**Motion carried (CAPCC/2019/020)** with Councillor Vandervis recording his vote against.

## **12 LIBRARIES AND MUSEUMS - 2019/20 DRAFT BUDGET**

A report from Ara Toi provided an overview of the draft 2019/20 budgets for the Libraries and Museums Group.

The General Manager Community Services (Simon Pickford) and the Group Manager Ara Toi (Nick Dixon) spoke to the report and responded questions.

Moved (Cr Kate Wilson/Cr Christine Garey):

That the Council:

- a) **Adopts** for the purposes of developing the Annual Plan 2019/20 and engaging with the community:
  - i) The draft 2019/20 operating budget for the Libraries and Museums Group as shown/amended at Attachment A.
  - ii) The draft 2019/20 fees and charges schedules for Dunedin Public Art Gallery, Libraries, Olveston, Toitū Otago Settlers Museum and Dunedin Chinese Garden as shown/amended at Attachment B.

**Motion carried (CAPCC/2019/021)**

## **13 OTAGO MUSEUM FUNDING REQUEST**

A report from Ara Toi provided a summary of the Otago Museum's request for an adjustment to the Museum's 2019-20 Funding Levy to \$4.838 million. It noted that the request was a 12% increase on the 2019 Budget.

The report noted that the Museum had also requested that the Council provide future annual Levy increases in line with inflation, as opposed to the annual 3% Funding Levy proposed for 2019-20. The Museum had further flagged, but not signalled, a specific amount for capital expenditure assistance on larger compliance projects and some

gallery developments.

The General Manager Community Services (Simon Pickford) and Group Manager Ara Toi (Nick Dixon) spoke to the report and responded to questions.

Moved (Cr Damian Newell/Cr Doug Hall):

That the Council:

- a) **Notes** the Otago Museum's funding request, correspondence and 2019-20 Draft Annual Plan.
- b) **Notes** that staff will work with the Otago Museum on options for funding and report back to Council in time to inform deliberations for the Annual Plan.

**Motion carried (CAPCC/2019/022)**

#### **14 PROPERTY SERVICES - 2019/20 DRAFT BUDGET**

A report from Property provided an overview of the draft 2019/20 budgets for the Property Services Group.

The General Manager City Services (Sandy Graham) and Group Manager Property (David Bainbridge) spoke to the report and responded to questions.

Mayor Dave Cull returned to the meeting at 02:24 p.m. during discussion of the resolution.

Moved (Cr Kate Wilson/Cr Doug Hall):

That the Council:

- a) **Adopts** for the purposes of developing the Annual Plan 2019/20 and engaging with the community:
  - i) The draft 2019/20 operating budget for the Property Services Group as shown/amended at Attachment A.
  - ii) The draft 2019/20 fees and charges schedule for Housing, Community Property and Property Management as shown/amended at Attachment B.

**Motion carried (CAPCC/2019/023)** with Councillor Vandervis recording his vote against.

The Mayor resumed the Chair

#### **15 COMMUNITY AND PLANNING - 2019/20 DRAFT BUDGET**

A report from Community and Planning provided an overview of the draft 2019/20 budgets for the Community and Planning Group.

The General Manager City Services (Sandy Graham) and the Group Manager Community and Planning (Nicola Pinfold) spoke to the report and responded to questions.

Moved (Cr Kate Wilson/Cr Christine Garey):

That the Council:

- a) **Adopts** for the purposes of developing the Annual Plan 2019/20 and engaging with the community:
  - i) The draft 2019/20 operating budget for the Community and Planning Group as shown/amended at Attachment A.
  - ii) The draft 2019/20 fees and charges schedules for Resource Consents as shown/amended at Attachment B, with the addition that matters that cannot be charged under Section 36AAA(3) of the Resource Management Act be included in category A.

**Motion carried (CAPCC/2019/024)**

## **16 GOVERNANCE AND SUPPORT SERVICES - 2019/20 DRAFT BUDGET**

A report from Governance and Support Services provided an overview of the draft 2019/20 budgets for the Governance and Support Services Group.

The General Manager Finance and Commercial (Dave Tombs), the Financial Controller (Gavin Logie) and the Team Leader Civic (Sharon Bodeker) spoke to the report and responded to questions.

Moved (Cr Chris Staynes/Cr Christine Garey):

That the Council:

- a) **Adopts** for the purposes of developing the Annual Plan 2019/20 and engaging with the community:
  - i) The draft 2019/20 operating budget for the Governance and Support Services Group as shown/amended at Attachment A.
  - ii) The draft 2019/20 fees and charges schedules for Administration Services, Archives Reference Services and Information Services as shown/amended at Attachment B.
- b) **Adopts** the amended "Policy on charging for Local Government Official Information and Meeting Act 1987 (LGOIMA) requests", which amends the free hours before charging from three hours to one free hour.

**Motion carried (CAPCC/2019/025)**

## **18 LIVING WAGE UPDATE**

A report from Community and Planning provided an update on the implementation of the Council's commitment to pay a living wage for DCC staff and the investigation of options which required contractors to commit to paying a living wage to their staff.

The report also provided an update on developing a Service Delivery Policy that provides a framework for undertaking reviews and consideration of insourcing or outsourcing of services.

The Chief Executive Officer (Sue Bidrose) spoke to the report and responded to questions.

Moved (Cr Aaron Hawkins/Cr Christine Garey):

That the Council:

- a) **Notes** the Living Wage Update Report.

**Division**

That the Council voted by division.

- For: Crs David Benson-Pope, Rachel Elder, Christine Garey, Doug Hall, Aaron Hawkins, Marie Laufiso, Mike Lord, Damian Newell, Jim O'Malley, Chris Staynes, Lee Vandervis, Kate Wilson and Dave Cull (13).  
Against: Nil

The division was declared CARRIED by 13 votes to 0

**Motion carried (CAPCC/2019/026)**

**Adjournment of meeting**

Moved (Mayor Dave Cull/Cr Chris Staynes):

That the Council:

**Adjourns** the meeting.

**Motion carried (CAPCC/2019/027)**

The meeting adjourned at 3.11 pm and reconvened at 3.21 pm.

**19 2019/20 RATING METHOD**

A report from Finance advised that the draft budget as presented had an overall increase in rates of 5.0%. It noted that the increase in rates was collected through various funding mechanisms within the rating method.

The report also noted that the proposed changes to the rating method included increases to the community services targeted rate (increase of 1.7%) and the stadium differentiated rates (increase of 1.8%).

The Financial Controller (Gavin Logie) and the Senior Management Accountant (Carolyn Allan) spoke to the report and responded to questions.

There was discussion on increasing the community services targeted rate from \$237.50 to \$240.50.

Moved (Cr Kate Wilson/Cr Mike Lord):

That the Council, for the purposes of community engagement:

- a) **Approves** an increase in the community services targeted rate for the 2019/20 year to \$240.50 including GST.

**Division**

The Council voted by division

- For: Crs Rachel Elder, Christine Garey, Doug Hall, Marie Laufiso, Mike Lord, Damian Newell, Jim O'Malley, Chris Staynes, Lee Vandervis, Kate Wilson and Dave Cull (11).  
Against: Crs David Benson-Pope and Aaron Hawkins (2).

The division was declared CARRIED by 11 votes to 2

Moved (Cr Kate Wilson/Cr Mike Lord):

That the Council:

- a) **Approves** an increase in the Stadium: 10,000+ Seat Capacity differentiated rates for the 2019/20 year based on the June 2018 Local Government Cost Index of 1.8%.
- b) **Approves** the current rating method for the setting of all other rates for the 2019/20 year.

**Motion carried (CAPCC/2019/028)** with Councillor Vandervis recording his vote against.

It was requested that consideration be given to future consultation on a special targeted rate for the central city area which had been identified for urban design improvements.

Moved (Cr David Benson-Pope/Cr Kate Wilson):

That the Council:

- a) **Notes** that it intends to consult on special rating areas in those parts of the central city identified for urban design improvements. Such a rate to recover not more than 10% of the budgeted cost (or actual if that is lower) of street works (not including underground services) in each area.
- b) **Notes** that this rate to be levied once only, on completion of the improvements in each area. This consultation will occur outside of the 2019-20 Annual Plan process.

### **Division**

That the Council voted by division.

For: Crs David Benson-Pope, Rachel Elder, Christine Garey, Aaron Hawkins, Marie Laufiso, Mike Lord, Damian Newell, Jim O'Malley, Chris Staynes, Kate Wilson and Dave Cull (11).  
Against: Crs Doug Hall and Lee Vandervis (2).

The division was declared CARRIED by 11 votes to 2

### **Community Engagement**

There was a discussion on community engagement during the Annual Plan process.

Moved (Mayor Dave Cull/Cr Chris Staynes):

That the Council:

- a) **Agrees** that at the conclusion of the consultation period that hearings will be held.
- b) **Request** that staff bring a high-level plan for consultant to the 19 February 2019 Council meeting.

**Motion carried (CAPCC/2019/029)**

Moved (Mayor Dave Cull/Cr Damian Newell):

That the Council:



“**Uplift** item 9 (DCC Submission: Draft Aotearoa New Zealand Government Tourism Strategy) at the meeting of the Dunedin City Council held on 29 January 2019, from the table.”

**Motion carried (CAPCC/2019/030)**

Following feedback an amended submission had been circulated to the Councillors via email for their consideration.

Moved (Cr Damian Newell/Cr Marie Laufiso):

That the Council:

- a) **Approves** the amended DCC Submission to the draft Aotearoa New Zealand Government Strategy on Tourism.

**Motion carried (CAPCC/2019/031)**

Moved (Mayor Dave Cull/Cr Chris Staynes):

That all previous resolutions, including amendments to resolutions be confirmed.

**Motion carried (CAPCC/2019/032)**

The meeting concluded at 4.16 pm.

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MAYOR

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## Waikouaiti Coast Community Board MINUTES

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Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the Warrington Surf Club Social Rooms, Warrington Domain on Wednesday 14 November 2018, commencing at 5.30 pm

### PRESENT

<b>Chairperson</b>	Alasdair Morrison	
<b>Deputy Chairperson</b>	Geraldine Tait	
<b>Members</b>	Mark Brown	Mandy Mayhem-Bullock
	Cr Jim O'Malley	Rose Stringer-Wright

### IN ATTENDANCE

Nick Dixon (Group Manager Ara Toi), Robert West (Group Manager Parks and Recreation), John Brenkley (Manager Planning and Partnerships), Jessica Henry (Coordinator Partnership and Programme), Tom Dyer (Group Manager 3 Waters), Tom Simons-Smith (Coastal Specialist) and Andrew Lord (Team Leader Transport Maintenance)

**Governance Support Officer** Rebecca Murray

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## 1 PUBLIC FORUM

### 1.1 Waitati Music Festival Inc - Katie Peppercorn

Katie Peppercorn from Waitati Music Festival Inc addressed the meeting regarding their funding application and responded to members questions.

### 1.2 Blueskin History Steering Committee - Stuart Strachan and Mandy Mayhem-Bullock

Stuart Strachan and Mandy Mayhem-Bullock from the Blueskin History Steering Committee addressed the meeting regarding their funding application. They provided a slide show of the potential pictures and responded to members questions.

A moment of silence was observed after the passing of well-respected Senior Governance Support Officer, Pam Jordan.

**2 APOLOGIES**

Moved (Mark Brown/Mandy Mayhem-Bullock):

That the Board:

**Accepts** the apology from Richard Russell and apology for lateness from Cr O'Malley.

**Motion carried (WC/2018/071)**

**3 CONFIRMATION OF AGENDA**

Moved (Rose Stringer-Wright/Mandy Mayhem-Bullock):

That the Board:

**Confirms** the agenda without addition or alteration

**Motion carried (WC/2018/072)**

**4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Alasdair Morrison/Geraldine Tait):

That the Board:

- a) **Notes** the Elected Members' Interest Register attached
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (WC/2018/073)**

**5 CONFIRMATION OF MINUTES**

**5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 26 SEPTEMBER 2018**

Moved (Rose Stringer-Wright/Mark Brown):

That the Board:

**Confirms** the public part of the minutes of the Waikouaiti Coast Community Board meeting held on 26 September 2018 as a correct record.

**Motion carried (WC/2018/074)**

**PART A REPORTS**

**6 WAIKOUAITI COAST COMMUNITY BOARD ACTION LIST**

The Group Manager of Parks and Recreation (Robert West) introduced the new Manager

Planning and Partnerships (John Brenkley) and Coordinator Partnership and Programme (Jessica Henry) to the Community Board.

The report provided an update to the Waikouaiti Coast Community Board on their Action List, which included:

- Blueskin Recreational Access Group - Mark Brown spoke of the plan around the ULR's.
- Waikouaiti Domain/Matanaka Drive – Mark Brown updated the board and advised that stage one of planting is now complete and went well.
- Truby King Recreation Reserve Committee – The Coordinator Partnership and Programme (Jessica Henry) advised that the management plan would not be ready for some time, however that the existing management plan will remain valid until such time it is updated. Jessica and Alex McAlpine from the Truby King Recreation Reserve Committee had met and discussed what work could be carried out in the meantime.
- Waitati Public Toilets – An update on the progress of the resource consent would be provided at a future date.
- Freedom Camping – New bins are to be installed, and concrete pads were recently installed. It was advised that the Thomas Burns site had disappeared from the Campermate website.

Cr O'Malley entered the meeting at 6.12pm

- Beaches Bylaw – Site visits were completed with Community Board and DCC staff in attendance, to establish signage locations and the signs required. The plan for roll out of signage and information sharing to the public was discussed.
- Formation of a Horse Track – The trotting club are required to apply for a permit for the sulkie use on the beach. A suggestion was made that the Transport Safety Team monitor the horses usage of the road in the summer months.
- Waitati and Warrington Water Sampling Points – the Group Manager 3 Waters (Tom Dyer) advised that there were 6 Waitati and 5 Warrington sampling points which required replacement and this would occur over the coming months.
- Coastal Erosion/Karitane Spit – The Coastal Specialist (Tom Simons-Smith) updated the board on progress to date which included imagery taken over a period of time to establish a timeline of the changes to the current spit. He discussed the length of the spit. The final design should be around early December.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Amends** the Action List as appropriate.

**Motion carried (WC/2018/075)**

## **7 FUNDING APPLICATION**

Mandy Mayhem-Bullock left the room while the funding applications were discussed at 6.45pm.

An application for funding was received from the Waitati Music Festival Inc, requesting \$700.00 for toilet hire for the 2019 Waitati Music Festival.

Moved (Geraldine Tait/Alasdair Morrison):

That the Board:

- a) **Approves** the funding application from the 2019 Waitati Music Festival Inc for \$700.00 for toilet hire for the 2019 Waitati Music Festival.

**Motion carried (WC/2018/076)**

## **8 FUNDING APPLICATION**

Alasdair Morrison withdrew from the discussion of this funding application at 7.50pm. Geraldine Tait chaired the meeting.

An application for funding was received from the Blueskin History Steering Committee, requesting \$2,500.00 to create an exhibit of historical photographs celebrating the people, industry and buildings that once stood in Waitati.

Moved (Mark Brown/Rose Stringer-Wright):

That the Board:

- a) **Approves** the funding application from the Blueskin History Steering Committee for \$1,000.00 towards creating an exhibit of historical photographs.

**Motion carried (WC/2018/077)**

Mandy Mayhem-Bullock and Alasdair Morrison re-entered the meeting at 7.54pm, Alasdair chaired the meeting.

## **9 GOVERNANCE SUPPORT OFFICER'S REPORT**

In a report from the Governance Support Officer, an update was provided on matters of interest, including:

- a) Project Fund.
- b) Funding report by Blueskin BayWatch October 2018.

Moved (Alasdair Morrison/Geraldine Tait):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

**Motion carried (WC/2018/078)**

## **10 MEETING SCHEDULE FOR 2019**

A report from the Civic Team Leader and the Chief Executive Officer provided options for the 2019 Meeting Schedule. The Community Board members discussed the options available.

Moved (Chairperson Alasdair Morrison/Member Mark Brown):

That the Board:

- a) **Approves** Option 3 for the meeting schedule for 2019 with clarification sought that if no DCC staff are in attendance at the May 2019 and June 2019 meetings how the minutes could be taken and also if the meetings could be classed as formal.

**Motion carried (WC/2018/079)**

**10 BOARD UPDATES**

An update was provided on activities which included:

**Keep Dunedin Beautiful (KDB)**

Mandy Mayhem-Bullock was unable to attend the last meeting but advised she was proud that Dunedin won the Most Beautiful City Award.

**Assist Fund Recipients with Reporting Back**

Rose Stringer-Wright advised that Karitane School paddock work is moving along.

Moved (Alasdair Morrison/Geraldine Tait):

That the Board:

- a) **Notes** the report.

**Motion carried (WC/2018/080)**

**12 CHAIRPERSON'S REPORT**

A verbal report was presented from the Chairperson at the meeting, which included:

- Blueskin Directory Advertisement
- Waikouaiti Coast Community Boards FYI Article

Moved (Alasdair Morrison/Mandy Mayhem-Bullock):

That the Board:

- a) **Notes** the report.

**Motion carried (WC/2018/081)**

**13 COUNCIL ACTIVITIES**

Councillor Jim O'Malley provided an update on matters of interest to the Board, which included:

- Annual Plan meetings to be held in January 2019
- A new Transport group had been setup which included a group of local agencies working together

Moved (Alasdair Morrison/Geraldine Tait):

That the Board:

- a) **Notes** the report.

**Motion carried (WC/2018/082)**

**14 ITEMS FOR CONSIDERATION BY THE CHAIR**

Bus issues, discussions required with ORC.

The meeting concluded at 8.17pm.

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CHAIRPERSON

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## Strath Taieri Community Board MINUTES

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Minutes of an ordinary meeting of the Strath Taieri Community Board held in the Strath Taieri Community Centre, Middlemarch on Thursday 15 November 2018, commencing at 5.00 pm

### PRESENT

<b>Chairperson</b>	Barry Williams	
<b>Deputy Chairperson</b>	Joan Wilson	
<b>Members</b>	Norma Emerson	David Frew
	Cr Mike Lord	
	Jacinta Stevenson	

**IN ATTENDANCE** Terry Taylor (Contract Supervisor)

**Governance Support Officer** Sharon Bodeker

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### 1 PUBLIC FORUM

#### 1.1 Public Forum - Alan Martin - Proposed Mine

Mr Martin spoke about the need for community meetings, to keep people informed of what is happening with the proposed mine. He believes the community needs to manage itself in a good way, and gather as much information as possible. Mr Martin would like the Community Board to facilitate these community meetings.

#### 1.2 Public Forum – Vivienne Robertson – Art Work

Ms Robertson provided a display of her paintings of fossils for viewing by the Community Board.

An apology was received from Patricia Bosshard, who was to speak at the public forum.



**2 APOLOGIES**

An apology was received from Mark O'Neill.

It was moved (Williams/Wilson):

**"That the apology be accepted."**

**Motion carried**

**3 CONFIRMATION OF AGENDA**

Moved (Joan Wilson/David Frew):

That the Board:

**Confirms** the agenda without addition or alteration

**Motion carried (STCB/2018/027)**

**4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Norma Emerson declared an interest in a new business in Middlemarch, the Tap and Dough Bistro.

Moved (Mike Lord/Jacinta Stevenson):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (STCB/2018/028)**

**5 CONFIRMATION OF MINUTES**

**5.1 STRATH TAIERI COMMUNITY BOARD MEETING - 27 SEPTEMBER 2018**

Moved (Joan Wilson/Norma Emerson):

That the Board:

**Confirms** the minutes of the Strath Taieri Community Board meeting held on 27 September 2018 as a correct record.

**Motion carried (STCB/2018/029)**

**PART A REPORTS**

**6 WIFI UPDATE**

Norma Emerson provided an update on getting wifi hotspots in Middlemarch. The cost to install wifi hotspots in Middlemarch is approximately \$10,000, and would be paid for by GigCity funding allocated to Middlemarch. If installed, Unifone has offered to cover the monthly rental and maintenance costs in exchange for advertising. Barry Williams and Norma Emerson to follow up on how to access the GigCity funding.

**7 MEETING SCHEDULE FOR 2019**

A schedule of meetings for 2019 was provided for the Boards consideration.

Moved (Mike Lord/David Frew):

That the Board:

- a) **Approves** the meeting schedule for 2019.

**Motion carried (STCB/2018/030)**

**8 GOVERNANCE SUPPORT OFFICERS REPORT**

In a report from the Governance Support Officer an update of activities relevant to the Board area was provided including:

- Project Fund
- Action List

The Contract Supervisor, Terry Taylor provided an update on roading matters included in the action list. He noted that the roading programme was one month behind schedule, but hoped to get all work done before it got too dusty to complete the work.

It was agreed that The Sutton Bridge project be added to the action sheet.

Moved (David Frew/Mike Lord):

That the Board:

- a) **Notes** the Governance Support Officers Report;
- b) **Amends** the Action List as appropriate

**Motion carried (STCB/2018/031)**

**9 CHAIRPERSON'S UPDATE**

The Chairperson provided an update on commented on the following:

- Project Steam – It was agreed that a letter of support be provided for this project.
- Hyde Road – The Contract Supervisor will follow this matter up.

**10 COUNCIL ACTIVITIES**

Cr Mike Lord provided an update on Council activities. He discussed the status of the 2GP plan, and advised that a review was being undertaken by Bancorp on funding options for the Council. Cr Lord noted that additional capital expenditure of \$23 million was approved at the Council meeting on 30 October 2018.

**11 NOTIFICATION OF AGENDA ITEMS FOR CONSIDERATION BY THE CHAIR**

There were no items notified.

The meeting concluded at 6.24 p.m..

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CHAIRPERSON

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## Otago Peninsula Community Board MINUTES

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Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Thursday 15 November 2018, commencing at 10.00 am

### PRESENT

**Chairperson**  
**Members**

Paul Pope  
Lox Kellas  
Christine Neill  
Cr Andrew Whiley

Graham McArthur  
Edna Stevenson

### IN ATTENDANCE

Chris Henderson (Group Manager Waste and Environmental Solutions)

### Governance Support Officer

Rebecca Murray

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## 1 OPENING

### OPENING REFLECTION

Lox Kellas opened the meeting with a reflection.

### TRIBUTE TO SENIOR GOVERNANCE SUPPORT OFFICER, PAM JORDAN

The Board paid tribute to Governance Support Officer, Pam Jordan who sadly passed away and acknowledged her hard work and dedication.

## 2 PUBLIC FORUM

There was no Public Forum.

## 3 APOLOGIES

Moved (Paul Pope/Cr Andrew Whiley):

That the Board:

**Accepts** the apology from Hoani Langsbury.

**Motion carried (OPCB/2018/055)**

**4 CONFIRMATION OF AGENDA**

Moved (Christine Neill/Lox Kellas):

That the Board:

**Confirms** the agenda with the following addition to the Chairpersons Report regarding Scott Hall and a skateboard park.

**Motion carried (OPCB/2018/056)**

**5 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Lox Kellas advised that he owns a Residential Property which is to be added to the Register.

Edna Stevenson advised that she owns a Residential Property which is to be added to the Register.

Moved (Paul Pope/Cr Andrew Whiley):

That the Board:

- a) **Amends** the Elected Members' Interest Register
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (OPCB/2018/057)**

**6 CONFIRMATION OF MINUTES**

**6.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 27 SEPTEMBER 2018**

Moved (Graham McArthur/Cr Andrew Whiley):

That the Board:

**Confirms** the public part of the minutes of the Otago Peninsula Community Board meeting held on 27 September 2018 as a correct record.

**Motion carried (OPCB/2018/058)**

**PART A REPORTS**

**7 GOVERNANCE SUPPORT OFFICER'S REPORT**

The report informed the Otago Peninsula Community Board of activities relevant to the Board area including:

- a) Project Fund

- b) Action Lists.

Moved (Paul Pope/Graham McArthur):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Amends** the Action Lists as appropriate.

**Motion carried (OPCB/2018/059)**

## **8 FUNDING APPLICATION - BROAD BAY COMMUNITY CENTRE**

Consideration was given to a funding application from the Broad Bay Community Centre towards the next four editions of the community newsletter.

Moved (Graham McArthur/Cr Andrew Whiley):

That the Board:

- a) **Grants** the funding application from Broad Bay Community Centre for \$320.00 towards the next four editions of the community newsletter.

**Motion carried (OPCB/2018/060)**

## **9 FUNDING APPLICATION - PORTOBELLO SCHOOL**

Consideration was given to a funding application from Portobello School to replace an existing faulty/broken chemical dosing system in the Portobello School pool.

Moved (Member Lox Kellas/Member Edna Stevenson):

That the Board:

- a) **Grants** the funding application from Portobello School for \$1,776.00 to replace an existing faulty/broken chemical dosing system in the Portobello School pool.

**Motion carried (OPCB/2018/061)**

## **10 MEETING SCHEDULE 2019**

A report from Civic provided a copy of the schedule of meetings for 2019 for the Board's consideration.

Moved (Paul Pope/Lox Kellas):

That the Board:

- a) **Adopts** the schedule of meetings for 2019 with the 2 May 2019 meeting being held in the Civic Centre.

**Motion carried (OPCB/2018/062)**

## **11 WORKING PARTIES/BOARD AREA LIAISON UPDATES**

Keep Dunedin Beautiful

Graham attended the last Keep Dunedin Beautiful meeting, and the focus was around Dunedin being announced the winner of the most beautiful city. Keep Dunedin

Beautiful has produced a community clean up guide which will assist people on what could be done, and information sharing. A possible date for a clean-up day at the heads was discussed and it was advised that February would be a good time.

#### Rural Roads

Lox advised the gravel roads seemed to be holding up. Lox is to email the Group Manager Transport to discuss security around gates, and Fulton Hogan and the Transport Contract Supervisor about the expectation that the Back Bay roads are in good order while the works were closed down over the Christmas period.

#### Emergency Response Plan

Lox advised that he had spoken to the Police SAR about the community plan. Community emergency meetings would be held in a few months' time. It was noted that Civil Defence staff member Paul Allen was doing a great job getting the community together. Paul Pope advised that he had sent a letter to Minister Kris Faafoi regarding cell coverage issues, especially in Tomahawk.

#### Members' Area Updates

Graham McArthur advised that the Broadbay community were raising money for the boat club.

Lox Kellas advised roadworks were going well and the staff working on the roadworks are great. Hoopers Inlet working well. There were still a few people walking their dogs along the beach with no leads.

Christine Neill advised that potholes had appeared due to a combination of trucks and rain on Allens Beach Road, and this would need graded before Christmas. Christine is to keep in contact with Fulton Hogan and the Transport Contract Manager on the roading issues. It was noted that the Papanui Inlet wall was crumbling. Road cones had been put in place but repairs needed to be carried out.

Edna Stevenson advised she had visited the completed Conway Street repairs. Edna is to follow up on the Greenacres Street drainage. She had also been made aware of greenery growing over the mural at the bottom of Marion Street.

## **12 CHAIRPERSON'S REPORT**

The Chairperson provided updates to the Board on the following matters:

- a) Outcome of Tomahawk Beach Meeting – new signage at entrance points of the beach explaining the rules
- b) Outcome of the meeting with Parks over the Lagoon Reserve – Gate to be locked at night and unlocked in the morning, monitoring will be carried out
- c) Tomahawk Community Meeting – 60 plus attended the consultation sessions.
- d) Road Widening - Alternative work programme
- e) Te Rauone Reserve Plans
- f) Tomahawk School and Facilities Process
- g) Community Plan and preparation for 2019 Annual Plan
- h) 2019 Biodiversity Forum
- i) 2019 Tourist Operators
- j) Emergency Plan
- k) ORC Pest Management Submission
- l) End of year lunch
- m) Request received regarding a skatepark at Macandrew Bay (Paul to raise in action plan for January meeting)
- n) Update of the upgrade on Scott Hall external maintenance

Moved (Paul Pope/Cr Andrew Whiley):

That the Board:

- a) **Notes** the Chairperson's Report.

- b) **Approves** the Boards letters of support for the Restoration of the Larnach Byre, Hereweka Archaeological Conservation Plan and the Peninsula Playcentre.

**Motion carried (OPCB/2018/063)**

**13 COUNCILLOR'S UPDATE**

Councillor Andrew Whiley provided an update on matters of interest to the Board which included:

- Attended the Civil Defence emergency meeting
- The modified LAP was signed off
- 2GP had been released
- The draft Waste Minimisation Plan
- GigCity campaign was complete

Moved (Lox Kellas/Christine Neill):

That the Board:

- a) **Notes** the report.

**Motion carried (OPCB/2018/064)**

**14 ITEMS FOR CONSIDERATION BY THE CHAIR**

There were no items for consideration

The meeting concluded at 11.55 am.

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CHAIRPERSON



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## Saddle Hill Community Board MINUTES

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Minutes of an ordinary meeting of the Saddle Hill Community Board held in the Otaru Room, Civic Centre, The Octagon, Dunedin on Tuesday 20 November 2018, commencing at 3.30 pm

### PRESENT

<b>Chairperson</b>	Scott Weatherall	
<b>Deputy Chairperson</b>	Leanne Stenhouse	
<b>Members</b>	Peter Gouverneur	Christina McBratney
	Cr Conrad Stedman	Paul Weir

### IN ATTENDANCE

Adrian Blair (Group Manager Customer and Regulatory Services), Josh Von Pein (Transport Delivery Manager), Gareth Jones (Parks & Cemetery Manager)

**Governance Support Officer** Lynne Adamson

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A moment of silence was held for Governance Support Officer Pam Jordan and retired Dunedin City Councillor Neil Collins who had both sadly passed away recently.

### 1 PUBLIC FORUM

Alan Shanks, Volunteering Otago addressed the Board on suggestions for the use of the decommissioned church at Ocean View. He commented that the hall was in need of maintenance.

Mr Shanks commented that the building was currently utilised for community activities such as fitness classes, music and quilting. He advised that once maintained there were many opportunities for expansion such as a community garden and possibly the installation of a community pantry for Ocean View in partnership with the Community Board.

### 2 APOLOGIES

Moved (Scott Weatherall/Cr Conrad Stedman):

That the Board:

**Accepts** the apology from Keith McFadyen.

**Motion carried (SHCB/2018/033)**

**3 CONFIRMATION OF AGENDA**

Moved (Scott Weatherall/Leanne Stenhouse):

That the Board:

**Confirms** the agenda without addition or alteration

**Motion carried (SHCB/2018/034)**

**4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

The Chairperson (Scott Weatherall) and Deputy Chairperson (Leanne Stenhouse) declared their interest in the funding application.

Moved (Scott Weatherall/Peter Gouverneur):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (SHCB/2018/035)**

**5 CONFIRMATION OF MINUTES**

**5.1 SADDLE HILL COMMUNITY BOARD MEETING - 3 OCTOBER 2018**

Moved (Scott Weatherall/Paul Weir):

That the Board:

**Confirms** the minutes of the Saddle Hill Community Board meeting held on 3 October 2018 as a correct record

**Motion carried (SHCB/2018/036)**

**PART A REPORTS**

**6 SADDLE HILL COMMUNITY BOARD ACTION LIST**

A report from Civic provided an update on the Saddle Hill Community Board Action Lists.

In addition, the Chair provided the following updates:

Brighton BBQ – Staff had advised that it was not feasible to move the existing BBQ in Brighton and that there was no budget for an additional one to be installed at the Brighton Domain. It was suggested that the Board contact the Green Island Lions to suggest a partnership to raise funds and install a BBQ at the Domain. Mr Blair advised that he would contact appropriate staff to check on the specifications required.

Waldronville Pistol Club – The Chair spoke to the Pistol Club about the lack of parking spaces for visitors to the beach and estuary and the possibility of utilising additional parking on the start of their land. He advised that the club was agreeable to this.

The Transport Delivery Manager (Josh Von Pein) spoke to the transport items of interest which included:

Ocean View Drainage – The preliminary design work was now complete and would be circulated to members.

Brighton Road update

Taieri Mouth Road – The reseal was complete.

Brighton Domain – The gravel area for parking would be extended however the weather had caused a delay.

Scroggs Hill Road – The Board requested a copy of the results of the speed monitoring.

Brighton Road – The Board requested that clearer demarcation be installed to differentiate between the road and the walkway e.g. concrete blocks. This would be investigated and reported to the next meeting.

Westwood Drainage Works – There would be an onsite meeting held with the affected residents. The Board advised they would like to attend in support of staff. The work was predicted to take 6 months. The Board requested that signage to include graphics of the work and updates be placed at each end.

The Parks & Cemetery Manager (Gareth Jones) spoke to the Parks and Recreation items of interest which included:

Brighton Surf Club Toilets – These would be cleaned. It was agreed that a shower was not required and would not be installed.

Viscount Road – Contractors had been requested to complete the gravelling of the path.

Beachlands Speedway – Waldronville Gun Club gate – accessibility was difficult for people with prams etc due to the gate linking the speedway and gun club remaining shut.

Braids Hill Reserve, Ocean View – the Chair requested an onsite meeting in the new year with staff to discuss the planting of natives and fruit trees. He commented that residents wanted the old church to remain a focal point in the community and as such were interested in the establishment of a community garden. Mr Jones advised that the project would need to be community driven with the Council providing assistance.

Moved (Scott Weatherall/Peter Gouverneur):

That the Board:

- a) **Amends** the Action Lists as appropriate.

**Motion carried (SHCB/2018/037)**

## **7 2019 MEETING SCHEDULE**

A report from Civic proposed a schedule of meetings for 2019 for consideration and amendment if required.

It was agreed that the first meeting of 2019 would be held at the Council building with every second meeting in the community.

Moved (Cr Conrad Stedman/Leanne Stenhouse):

That the Board:

- a) **Adopts** the schedule of meetings for 2019.

**Motion carried (SHCB/2018/038)**

## **8 GOVERNANCE SUPPORT OFFICER'S REPORT**

A report from Civic provided an update on activities relevant to the Board area which included:

- a) Discretionary Fund
- b) Gift Basket
- c) Proposed Traffic and Parking Controls consultation
- d) Community Halls
- e) Greater Green Island website subscription

Moved (Scott Weatherall/Cr Conrad Stedman):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Approves** the retrospective purchase of an \$80.00 gift basket for a bereaved family.
- c) **Approves** the payment of \$25 for Greater Green Island website.

**Motion carried (SHCB/2018/039)**

## **9 BOARD UPDATES AND PROJECTS**

Board members provided updates on activities including:

- Keep Dunedin Beautiful
- OAR Radio
- Youth Ambassador Award
- Community Meetings
- Civil Defence/Community Response Planning

- Submissions
- Long Term Plan – Community Engagement Plan
- Toy Box Project – Brighton Beach
- Living Streets Aotearoa
- Community Pantries

#### Keep Dunedin Beautiful

Paul Gouverneur provided an update on Keep Dunedin Beautiful. He spoke of the issues graffiti caused and the methods being used to address this. Mr Gouverneur also commented on the review of bus shelters, the clean up scheduled for March and the Fairplay Street mural which was near completion.

#### OAR Radio

Ms Stenhouse provided an update on the last OAR Radio clip.

#### Youth Ambassador Award

It was agreed that this would be discussed at the next meeting and that the Board would advertise for applicants early in the year.

#### Community meetings

The recent community meeting held in Brighton was well attended by members of the community and the Fire Service. Discussions were held on the community plan and the resource list was updated. It was noted there were ongoing concerns with activation and warning systems.

#### Submissions

A submission had been sent in support of the speed changes.

#### Toy Box

It was noted that some toys had been taken and others broken.

#### Community Pantries

Leanne Stenhouse advised that the first two community pantries were near completion with the remaining three due to be built by the Green Island Shed. The Board agreed they would like Saddle Hill Community Board signage on the pantries.

Moved (Paul Weir/Peter Gouverneur):

That the Board:

- a) **Notes** the updates.

**Motion carried (SHCB/2018/040)**

## **10 CHAIRPERSON'S REPORT**

The Chairperson (Scott Weatherall) provided a verbal update on matters of interest which included:

#### Community Work

The Chair provided an update on the work undertaken by a community worker in the area including the collection of 33 bags of rubbish removed from the estuary in one week. He commented that he had contacted local community groups to see if they had positions as the Corrections Department were having difficulties placing people.

#### Freedom Camping

There was ongoing engagement over freedom camping.

#### Roadside Vegetation

Road Changes - Westwood

## **11 COUNCIL ACTIVITIES**

The Ward Councillor (Councillor Conrad Stedman) provided an update on matters of interest which included:

- 2GP Decision
- Local Alcohol Policy
- Street Lighting – LED Lighting
- Gala Day

## **12 ITEMS FOR CONSIDERATION BY THE CHAIR**

The following items were notified for consideration:

- Brighton Gala Day (it was agreed that the Board would undertake the same activities as in 2018)
- Coastal Erosion
- Volunteering Event – this would be held at the Village Green in February/March 2019
- Youth Ambassador Award

The Chairperson (Scott Weatherall) and Deputy Chairperson (Leanne Stenhouse) left the meeting at 4.21 pm for the discussion and consideration of the funding application.

## **13 FUNDING APPLICATION**

Christmas on the Domain requested funding towards a community based Christmas on the Domain event for families.

The Board agreed they were in support of the application and as this was an annual community event, they would like to revisit discussions early in 2019 with a view to the Board providing annual support as a community project.

Moved (Peter Gouverneur/Paul Weir):

That the Board:

- a) **Approves** the funding application for \$500.00 from Christmas on the Domain for their annual community event.

**Motion carried (SHCB/2018/041)**

Mr Weatherall and Ms Stenhouse returned to the meeting at 4.25 pm

The Chair thanked everyone for their work over the past year and wished them and their families a safe and happy Christmas.

The meeting concluded at 4.28 pm

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CHAIRPERSON

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## Mosgiel-Taieri Community Board MINUTES

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**Minutes of an ordinary meeting of the Mosgiel-Taieri Community Board held in the Downes Room, Mosgiel Service Centre, Hartstonge Avenue, Mosgiel on Wednesday 21 November 2018, commencing at 12.00 pm**

### PRESENT

<b>Chairperson</b>	Sarah Davie-Nitis	
<b>Members</b>	Phillipa Bain Dean McAlwee	Martin Dillon Maurice Prendergast

**IN ATTENDANCE** Kristy Rusher (Chief Legal Officer) and Hjarne Poulsen (Transport Engineering and Road Safety Team Leader)

**Governance Support Officer** Wendy Collard

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### 1 PUBLIC FORUM

There was no Public Forum.

### 2 APOLOGIES

Apologies were received from Joy Davis and Councillor Mike Lord.

Moved: Sarah Davie-Nitis/Phillipa Bain

That the Board:

**Accepts** the apologies from Joy Davis and Councillor Mike Lord.

**Motion carried**

### 3 CONFIRMATION OF AGENDA

Moved (Sarah Davie-Nitis/Martin Dillon):

That the Board:



**Confirms** the agenda without addition or alteration.

**Motion carried (MTCB/2018/074)**

#### **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Phillipa Bain/Maurice Prendergast):

That the Board:

- a) **Notes** the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (MTCB/2018/075)**

#### **5 CONFIRMATION OF MINUTES**

##### **5.1 MOSGIEL-TAIERI COMMUNITY BOARD MEETING - 3 OCTOBER 2018**

Moved (Dean McAlwee/Martin Dillon):

That the Board:

**Confirms** the minutes of the Mosgiel-Taieri Community Board meeting held on 3 October 2018 as a correct record.

**Motion carried (MTCB/2018/076)**

#### **PART A REPORTS**

#### **6 SADDLE HILL QUARRY UPDATE**

The Resource Consents Manager (Alan Worthington) provided an update on the Saddle Hill Quarry and responded to questions from the Board.

#### **7 2019 MEETING SCHEDULE**

A report from Civic provided a proposed schedule of meetings for 2019. It was agreed that the date of the first meeting will be changed from 7 February 2019 to Tuesday, 5 February 2019.

Moved (Sarah Davie-Nitis/Phillipa Bain):

That the Board:

- a) **Adopts** the schedule of meetings for 2019, with the change of date from 7 February 2019 to 5 February 2019.

**Motion carried (MTCB/2018/077)**

## **8 MOSGIEL-TAIERI COMMUNITY BOARD ACTION LIST REPORT**

This report provided an update to the Mosgiel-Taieri Community Board on its Action List.

### Parks and Recreation

- Memorial Park playground. Following discussion, it was suggested that a tunnel could be installed through the mound of existing earth.
- Picnic Table, Murray Street. It was agreed that staff be approached to ensure that Council would be able to install the picnic table.

### Transport

- Factory Road. The Board requested that an update be provided on the resealing of Factory Road between Renton and Centre Roads.
- Encroachment onto Road Reserve. It was noted that residents should ring the Council's Customer Service Centre on 03 477 400 or email [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz) to lodge concerns regarding overhanging vegetation.
- Gordon Road reseal. The Board noted its concerns regarding the impact that the resealing of Gordon Road would have on the local businesses.
- Church and Wickliffe Street intersection. Phillipa Bain advised that the reinstatement of the yellow stopping lines had not been done.

Moved (Sarah Davie-Nitis/Martin Dillon):

That the Board:

- a) **Amends** the Action List as appropriate.

**Motion carried (MTCB/2018/078)**

## **9 GOVERNANCE SUPPORT OFFICER'S REPORT**

A report from Civic provided an update on activities relevant to the Board's area including:

- a) Project Fund
- b) Transport Update
- c) Speed Limit Bylaw Amendment 9 submission

Moved (Sarah Davie-Nitis/Dean McAlwee):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Endorses** the Mosgiel-Taieri Community Board's submission to the Dunedin City Council Speed Limit Bylaw Amendment 9.
- c) **Endorses** the Mosgiel Safe Accessways Project proposed workshop overview and draft project outline.

**Motion carried (MTCB/2018/079)**

## **10 CHAIRPERSON'S REPORT**

A report from the Chairperson updated the Board on matters of interest since the previous meeting which included:

- a) Mosgiel Library.
- b) Notice of Requirement for the Mosgiel Community and Recreation area. Martin Dillon provides a background to the designation.

Moved (Sarah Davie-Nitis/Martin Dillon):

That the Board:

- a) **Notes** the Chairperson's report.
- b) **Authorises** the Chair to write a submission on the "Notice of Requirement" for the Mosgiel Community and Recreation area and submit the submission following email confirmation from the Board.

**Motion carried (MTCB/2018/080)**

## **11 BOARD PROJECTS**

### **1 Grants Update**

The next round will close on 28 February 2019. It was noted that the advertisements would need to be placed at the beginning of February 2019.

### **2 Pride in our Place**

- a) Silverstream Valley Beautification Project – Sarah Davie-Nitis advised that 350 native plants might be available for planting in May/June 2019.
- b) Taieri Bloke Shed garden seat installation – It was agreed that the location for the garden seat should be along Hagart-Alexander Drive opposite the intersection with High Street, Mosgiel.

Phillipa Bain tabled and spoke to the proposal for "Pride in our Place 2019". She responded to questions from the Board.

Moved (Phillipa Bain/Maurice Prendergast):

That the Board:

- a) **Approves** expenditure of up to \$550.00 from the Mosgiel-Taieri Community Board's discretionary fund for the "Pride in our Place 2019" project.

**Motion carried (MTCB/2018/081)**

- c) Dog Poo Disposal Bins- Following discussion, the Board requested an update on the proposed locations of the new bins.

3 **The Taieri Heritage Schools Project**

It was noted that the school works would be displayed at the Mosgiel Library from 26 November to 7 December 2018.

4 **Memorial Park Revitalisation**

The Board noted that a plan was being formatted.

5 **Big Blue Wall Mural**

No update. Clinton Chambers from the Mosgiel Business Association will be progressing this project.

6 **Safe Pedestrian and Cycle accessways**

An update had been provided under the Governance Support Officer's report.

7 **Celebrating Local Excellence on the Taieri Project**

Sarah David-Nitis provided an update on the project.

8 **Mosgiel and Taieri Emergency Response Group Activities**

Sarah Davie-Nitis provided an update and advised the "Community Emergency Response Guide" for the Mosgiel Taieri area has been completed and was available as an online resource via the following link <http://www.otagocdem.govt.nz/media/1176/mosgiel-taieri-emergency-response-guide-2018-booklet.pdf>

9 **The Taieri Heritage Trail**

Sarah Davie-Nitis provided an update which included a meeting that she had had with staff. Following discussion, it was agreed that the Board would hold a workshop to discuss further expansion of the project.

10 **Beautification (Planter Boxes)**

Phillipa Bain provided an update

11 **Playgrounds Brochure**

It was noted that a proposal would be presented to the Board's next meeting.

Moved (Phillipa Bain/Maurice Prendergast):

That the Board:

- a) **Notes** the updates.
- c) **Endorses** the Taieri Heritage Trail Project brief and agrees that a workshop would be held in the new year.

**Motion carried (MTCB/2018/082)**

**12 BOARD UPDATES**

Board members to provided updates on activities including:

1 **Keep Dunedin Beautiful (KDB)**

No update was provided

2 **Mosgiel Coronation Hall**

No update was provided

- 3    **Mosgiel Business Association**  
Sarah Davie-Nitis advised that the Christmas Tree for Mosgiel would be installed on 24/25 November 2018.
  
- 4    **Proposed Taieri Aquatic Facilities**  
Martin Dillon commented that the "Build the Pool" campaign was currently underway and well supported.
  
- 5    **Festival of the Plain**  
Sarah Davie-Nitis commented that the Party in the Park was being held on 24 February 2019.

Moved (Martin Dillon/Dean McAlwee):  
That the Board:

- a)    **Notes** the updates.

**Motion carried (MTCB/2018/083)**

**13 ITEMS FOR CONSIDERATION BY THE CHAIR**

No items were identified for consideration

The meeting concluded at 2.03 pm

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CHAIRPERSON

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## West Harbour Community Board MINUTES

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**Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 21 November 2018, commencing at 5.30 pm**

### PRESENT

<b>Chairperson</b>	Steve Walker	
<b>Deputy Chairperson</b>	Trevor Johnson	
<b>Members</b>	Francisca Griffin	Cr Aaron Hawkins
	Ryan Jones	Ange McErlane
	Jan Tucker	

### IN ATTENDANCE

Graham McKerracher (Communications and Marketing Manager), David Bainbridge (Group Manager Property Services), Merrin McCrory (Asset and Funding Manager) and Peter Brown (NZTA)

**Governance Support Officer** Jennifer Lapham

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## 1 PUBLIC FORUM

### 1.1 Public Forum - Purakaunui Amenities Society

Jude Newton and Peter Laing spoke to the funding application from the Purakaunui Amenities Society. They were seeking funding towards the purchase of a Local Automated External Defibrillator. Mr Laing advised that they had received a grant from the Port Chalmers Lions Club of \$1000 and had also applied to the Community Trust.

Ms Newton advised that the defibrillator would be available for use by all the community and visitors.

### 1.2 Public Forum - Graeme Wall

Mr Wall spoke to the Board in regards to Back Beach and the cruise ship buses using the public carpark as a turning bay and to park. He advised that the buses were also parking on the road and blocking access to the boat ramp. He commented that the carpark was provided to allow access to the boat ramp.

He would like the Board to put pressure on the Port Company and the Bus companies to resolve the matter.

Mr Wall asked why the toilets at Back Beach were not open 24 hours a day. An automated message came on after 10 pm saying that the toilets were closed and the police have been notified they are being used outside hours.

### **1.3 Public Forum - Up Your Act**

Antionette O'Flannagan spoke to her funding application for assistance with putting on a play. She advised that should the Board grant funding it would be used to pay for the performance rights. In response to a question she advised that her last play and been staged in the Town Hall and performed to approximately 200 people.

## **2 APOLOGIES**

There were no apologies.

## **3 CONFIRMATION OF AGENDA**

Moved (Trevor Johnson/Jan Tucker):

That the Board:

**Confirms** the agenda with the addition of the parking of buses at Back Beach.

**Motion carried (WHCB/2018/063)**

## **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Steve Walker/Ange McErlane):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (WHCB/2018/064)**

**5 CONFIRMATION OF MINUTES**

**5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 3 OCTOBER 2018**

Moved (Steve Walker/Ange McErlane):

That the Board:

**Confirms** the minutes of the West Harbour Community Board meeting held on 3 October 2018 as a correct record.

**Motion carried (WHCB/2018/065)**

**PART A REPORTS**

**6 NZTA UPDATE**

Peter Brown was in attendance and provided an update on matters relating to State Highway 88.

Mr Brown advised that the State Highway would be resealed in four parts commencing January/February 2019.

In regards to the safety works and shared path he advised that the safety works had been deferred as they had only received one tender. The project would now be undertaken with the shared path which should make it more competitive. It was hoped construction would begin in 2019.

A Speed Limit Review of Port Chalmers would be initiated prior to Christmas and discussion will be held with the Council.

**7 REPORT ON THE OUTCOME OF PUBLIC CONSULTATION  
SIMS BUILDING, PORT CHALMERS**

In a report the Group Manager Property provided an update on the outcome of the consultation for the future use of the Building at 2 Beach Street, Port Chalmers, known as 'The Sims Building'.

He advised that 13 formal pieces of feedback were received via the website or in letter format, with 75 informal feedback comments collected during engagement events.

Moved (Steve Walker/Aaron Hawkins):

That the Board:

- a) **Notes** that further analysis and feasibility studies will be done, prior to a further report to the Community Board in 2019.

**Motion carried (WHCB/2018/066)**

**8 FUNDING APPLICATIONS**

Consideration was given to the applications for funding:



- a) Up Your Act applied for funding of \$497.20 to help cover performance fees for a play to be staged.
- b) West Harbour Pony Club applied for \$1,000.00 towards the stabilization and resurfacing of the West Harbour Pony Club horse ride arena.
- c) Purakaunui Amenities Society Inc applied for \$1,000.00 towards the purchase of a local Automated External Defibrillator.

Jan Tucker withdrew from the discussion on the Purakaunui Amenities Society application.

Moved (Ange McErlane/Steve Walker):

That the Board:

- a) **Approves** the funding application for \$497.20 for Up Your Act

**Motion carried (WHCB/2018/067)** with Trevor Johnson recording his vote against.

Moved (Trevor Johnson/Ange McErlane):

That the Board:

- a) **Approves** the funding application for \$1,000.00 for West Harbour Pony Club.

**Motion carried (WHCB/2018/068)**

Moved (Trevor Johnson/Steve Walker):

That the Board:

- b) **Approves** the funding application for \$1,000.00 for Purakaunui Amenities Society.

**Motion carried (WHCB/2018/069)**

## **8A BACK BEACH CARPARK**

Trevor Johnson commented on the issue raised in the public forum regarding cruise ship buses parking at Back Beach. It was noted that the problem is worse in the weekends as people try to access the boat ramp and facilities at Back Beach.

Moved (Trevor Johnson/Aaron Hawkins):

That the Board:

- a) **Writes** to Ritchies and other known operators, copying in affected parties, expressing the Boards concern at the disruption bus operators are causing in area of Back Beach and other areas.

**Motion carried (WHCB/2018/070)**

## **9 GOVERNANCE SUPPORT OFFICERS REPORT**

In a report the Governance Support Officer provided an update on matters of interest

including:

- Project Fund
- Action List

In discussing the Action List it was noted that Kiwi Rail had made comment regarding people respecting the level crossings. It was suggested that the Board follow up the issue of the signals at the level crossing not starting until the train was crossing.

Moved (Steve Walker/Aaron Hawkins):

That the Board:

- a) **Notes** the Governance Support Officers Report;
- b) **Amends** the Action List as appropriate

**Motion carried (WHCB/2018/071)**

## **10 MEETING SCHEDULE FOR 2019**

In a report a schedule of meetings for 2019 was attached. The Chairperson advised that he would like the August meeting to be held on Wednesday 21 August to enable him to attend the last meeting of the Board.

Moved (Chairperson Steve Walker/Aaron Hawkins):

That the Board:

- a) **Approves** the meeting schedule for 2019, noting the August meeting would be held on 21 August.

**Motion carried (WHCB/2018/072)**

## **11 BOARD REPRESENTATION AND AREAS OF RESPONSIBILITY**

- a) Port Environment Liaison Committee

Ange McErlane provided an update on matters of interest from the meeting of the Port Environment Liaison Committee. She advised that the Fishing Wharf would be available for use in the near future.

- b) Ravensdown Community Liaison Group

Trevor Johnson commented on matters of interest from the meeting and advised that work was continuing on monitoring the run off after rain events.

- c) Keep Dunedin Beautiful

Steve Walker commented that the meeting had focussed on the award Dunedin had received for being The Most Beautiful City. An events strategy was being developed for 2018.

- d) Funding Applications Report Back

Francisca Griffin advised she had received one report back from the Port

Chalmers Kindergarten.

e) West Harbour Beautification Trust

Steve Walker advised that on 4 and 5 December there will be low scale sycamore removal.

f) Policing Issues

Jan Tucker expressed concern about the eroding police presence in Port Chalmers.

g) Vision Port Chalmers

Jan Tucker advised that the Christmas Tree would be put up in December along with other Christmas decorations.

h) Access Radio

Francisca Griffin advised that at the previous session she had spoken on the Beautification Project. Jan Tucker would join her for the next one.

i) CBEC Update

Ryan Jones provided an update and advised the Conference would be held next year.

j) Albertson Avenue Beautification Project

Francisca Griffin provided an update on the project. She advised that 9 fruit trees had been planted.

## **12 CHAIRPERSON'S REPORT**

The Chairperson provided an update on matters of interest including:

- Potential dog park – that he was in discussions with staff regarding the siting of the dog park.
- New public toilet – work was commencing.
- Flooding Event – that Facebook had proved to be valuable. It was agreed that a letter of thanks be sent to Phil and Robert Laing who cleared the road to Aramoana.

## **13 NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON**

There were no items notified.

**14 COUNCIL ACTIVITIES**

Cr Hawkins provided an update on matters of interest including the release of the 2GP, the Mayors Taskforce for Housing, Provincial Growth Fund, Central City Project and Annual Plan meetings.

The meeting concluded at 6.50 pm.

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**CHAIRPERSON**