

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Infrastructure Services and Networks Committee will be held on:

Date: Monday 15 April 2019
Time: 1.00 pm
Venue: Edinburgh Room, Municipal Chambers,
The Octagon, Dunedin

Sue Bidrose
Chief Executive Officer

Infrastructure Services and Networks Committee PUBLIC AGENDA

MEMBERSHIP

Chairperson	Cr Kate Wilson	
Deputy Chairperson	Cr Jim O'Malley	
Members	Cr David Benson-Pope	Mayor Dave Cull
	Cr Rachel Elder	Cr Christine Garey
	Cr Doug Hall	Cr Aaron Hawkins
	Cr Marie Laufiso	Cr Mike Lord
	Cr Damian Newell	Cr Chris Staynes
	Cr Conrad Stedman	Cr Lee Vandervis
	Cr Andrew Whiley	
Senior Officer	Simon Drew, General Manager Infrastructure Services	
Governance Support Officer	Jennifer Lapham	

Jennifer Lapham
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

At the close of the agenda no requests for public forum had been received.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Committee:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Register of Interest	7

Infrastructure Services and Networks Committee - Register of Interest - current as at 10 April 2019				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Dave Cull	Trustee	Weller Trust - Property Ownership - Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Cosy Homes Charitable Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in confidential, to leave the room.
	Director/Shareholder	McMillan Nominees Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-President	UCLG (United Cities and Local Governments) - Asia Pacific Region	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Vice President	CLGF (Commonwealth Local Government Forum)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Popaway Ltd - Property Ownership - Auckland and Tarras	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	President	Local Government New Zealand (LGNZ)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Sector Steering Group (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
David Benson-Pope	Trustee	Otago Theatre Trust (Council Appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Ownership in Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Beneficiary	Blind Investment Trusts	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Commissioner	District Licensing Committee	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Tūroa Partnership (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Teritary Precinct Planning Group (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Rachel Elder	Member	Yellow-eyed Penguin Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Heritage Fund Committee (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Ownership - Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property Ownership - Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Greater South Dunedin Action Group	Decisions may be considered on the future of South Dunedin.	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Committee Member	Dunedin Toastmasters Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Host Parent	Otago Girls High School	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Connect South (Dunedin Council of Social Services) (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Manufacturing Holdings	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Southern Urban Dunedin Community Response Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Café Logic Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Youth Partnership Advisory Group (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Christine Garey	Owner	Residential Property Ownership - Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Submitter	2GP	Interest as submitter may conflict with Council responsibilities.	Withdraw from discussion and leave the table. If in confidential leave the room.
	Shareholder	G.T. Gillies Group Limited	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Edinburgh Sister City Society (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Theomin Gallery Management Committee (Council Appointment)	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in confidential, to leave the room.
Doug Hall	Director/Owner	Hall Brothers Transport Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Crane Hire	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Wood Recyclers Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Concrete Crushing Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Anzide Properties Ltd - Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	The Woodshed 2014 Limited	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Owner	Property Ownership - Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Farmlands	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ravensdown Fertiliser	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	PGG Wrightson	Currently no likely conflict	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Shareholder	Silver Fern Farms	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Valley View Development Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Geekfix Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Hall Family Trust, Invercargill	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Milburn Processing Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	Fire Brigade Restoration Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Financial Donor	Dunedin North Community Patrol	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	North Dunedin Blokes Shed	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Loan of a four wheel drive truck free of charge to the group for cartage of gravel	Mountainbiking Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner	Highland Helicopters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Aaron Hawkins	Member	Cragieburn Reserve Committee (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Fringe Festival	Trust is recipient of DCC grants and a tenant of City Property Management Plan	Withdraw for all Dunedin Fringe Festival Trust and DCC discussions involving this relationship.
	Trustee	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Owner	Residential Property Owner - Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Creative Dunedin Partnership (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Refugee Steering Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Thank You Payroll	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Board Member	Otago Museum Trust Board (Council Appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Contractor	Freelance copywriting and performance contracts	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	ICLEI Oceania Regional Executive	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Marie Laufiso	Trustee	Ivala-Laufiso Family Trust - Property ownership, Dunedin	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Community Building Trust - Trust Owner of Property 11 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Mental Health Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in confidential, to leave the room.
	Trustee	Brockville Community Support Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Corso Otepoti Dunedin	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Advisor to external supplier for CCH worker	Corstorphine Community Hub Trust (yet to be incorporated)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Manufacturing Holdings	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Age Concern (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	National Secretary	Pacifica Incorporated	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	Arai Te Uru Marae Council	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Settlers Association	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mike Lord	Trustee	ML and PJ Lord Family Trust - Owner of Residential Properties - Dunedin and Wanaka	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Rural Support Trust	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Federated Farmers Charitable Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Hereweka Harbour Cones Trust	Potential grants recipient. Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Public Art Gallery Committee	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Shareholder	Fonterra	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Silver Fern Farms	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Federated Farmers		Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Mosgiel Rotary Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel RSA	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Taieri Community Board	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Galley Acquisitions (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Damian Newell	Employee	Mediaworks - Dunedin	Duty to Employer may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Coach of Junior Team	Green Island Rugby Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Employee/MC	Highlanders Rugby	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Owner	Residential Property Ownership - Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Gasworks Museum Trust (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Whale and Wasp Limited	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Regent Theatre	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Masters Games Trust Board (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Association Football Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Road Safety Action Plan (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Alternate Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Manufacturing Holdings	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Conrad Stedman	Owner	Residential Property Ownership in Dunedin and Cromwell	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential rental properties in Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Sales Manager	L J Hooker	Possible Conflict with sale of Council property/land if the Employer is acting on behalf of Council.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Booman Investments Limited	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	No Regrets Rocking Chair Ltd T/A Dentistry on Musselburgh	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Chris Staynes	Chairman	Cargill Enterprises	Contractor and service provider to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Director	Wine Freedom	Supplier to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Patron	Otago Model Engineering Society	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Balmacewen Lions Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Southland Manufacturers Association Trust	Possible co-funder of ED project. Duties to the Trust may conflict with duties of Council	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Deputy Chair	Cancer Society of Otago/Southland	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	President	Patearoa Golf Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	CJ and CA Staynes Family Trust - Property Owner - Dunedin and Patearoa	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	George Street Wines Limited	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council Appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Dunedin Shanghai Association (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Theomin Gallery Trust (Council Appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chairman	Grow Dunedin Partnership (Council Appointment)	Duties may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Director/Shareholder	Saddle Hill Investment Trust Limited	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Association of Amateur Radio and Transmitters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee Member	Dunedin Shanghai Association (Council Appointment)	Duties may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
Lee Vandervis	Director	Lee Vandervis, Antonie Alm-Lequeux and Cook Allan Gibson Trustee Company Ltd - Residential Property Ownership - Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Bunchy Properties Ltd - Residential Property Ownership - Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Vandervision Audio and Lighting - Hire, Sales and Service Business	May contract and provide service to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	District Licensing Committee	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Council Appointee	Dunedin Symphony Orchestra	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund Committee (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Roading and Infrastructure Collaboration in the South of the South Island (Alternate Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andrew Whiley	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Golf Club	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin South Rotary Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	New Zealand Professional Golfers Assn	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Chairman	Volunteering Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Puketai Residential Centre Liaison Committee (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Kate Wilson	Chair	Otago Central Rail Trail Charitable Trust	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Shareholder	Strathburn Limited Farm Leasee	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Lay Canon	St Pauls Cathedral Greater Chapter	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Secretary	Middlemarch Swimming Club	Funder for pool	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Board Member	Otago Museum Trust Board (Council Appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chair	Strath Taieri Agriculture and Rural Tourism Trust	Umbrella Charitable Trust - some parts may get grants	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Craigieburn Reserve Committee (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Roading and Infrastructure Collaboration in the South of the South Island (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee Member	Strath Taieri Community Centre	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Predator Free Dunedin	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Mahinerangi Catchment Environment	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Hockey Association	No conflict identified.	Seek advice prior to the meeting if actual or pA171:F186erceived conflict of interest arises.

PART A REPORTS

PROPERTY SERVICES ACTIVITY REPORT FOR THE QUARTER ENDING 31 MARCH 2019

Department: Property

EXECUTIVE SUMMARY

- 1 This report updates the Committee on Property Services operations, maintenance and capital works, including contracted-out services, for the period 1 January 2019 to 31 March 2019.
- 2 Highlights for the quarter include:
 - a) The purchase of a site for the South Dunedin Library & Community Complex was completed.
 - b) The Dunedin Housing Summit was held, with input from stakeholders from across the city.
 - c) Phase one of the lift refurbishment work for the Dunedin Public Library and Civic Centre buildings was completed.
 - d) Energy audits were completed for the Sargood Centre, Civic Centre and the Dunedin Public Art Gallery.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the Property Services Activity Report for the Quarter ending 31 March 2019.

BACKGROUND

- 3 Property Services aims to provide 'community good' through effective management of property assets for the city of Dunedin. Property Services manages five property portfolios; community housing; investment property; commercial property; operational property; and community property. There is also a separate endowment property portfolio.
- 4 The Property Services activity also includes:

- Land and lease management,
- Facilities and asset management,
- Project management, and
- Tenancy management.

DISCUSSION

Management of Property Services

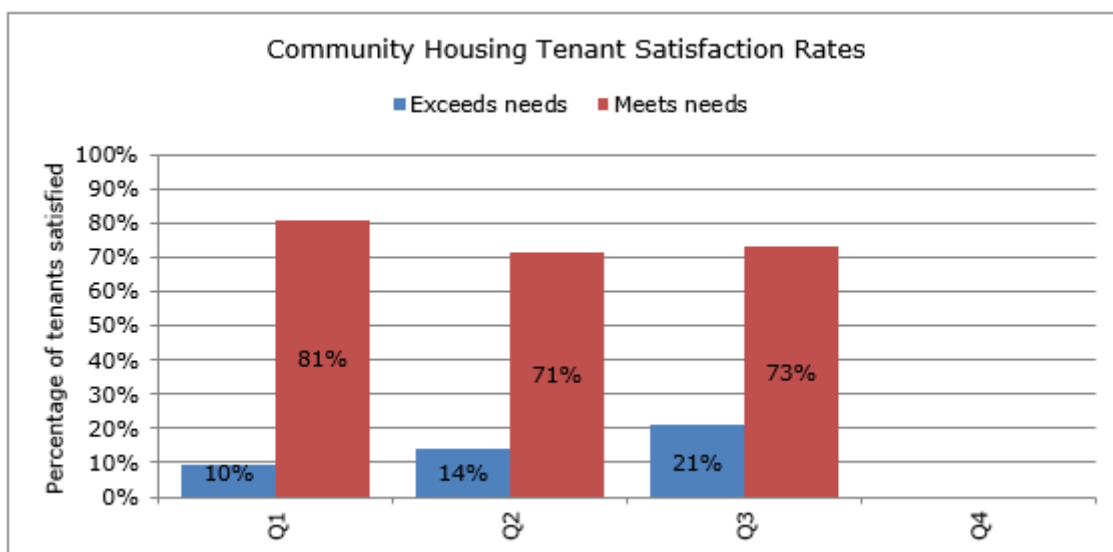
- 5 The Property Services group is responsible for a wide range of Council-owned properties. The group manages land and tenancy, acquisition and disposal of properties to meet the Council's needs, facilities and asset management, and management of housing.
- 6 The community housing portfolio provides affordable housing primarily targeted at those on low incomes, aged 55 and older. In addition to the community housing units, this portfolio includes a number of residential properties that have been acquired by the Council in relation to its operational activities.
- 7 The investment portfolio includes a small number of commercial properties that are owned for the purposes of generating a financial return. They are listed as "investments" for accounting purposes.
- 8 The commercial portfolio includes a number of commercial properties that are owned for the purposes of generating a financial return. They are managed in the same way as the investment portfolio, and treated differently purely for accounting purposes.
- 9 The operational portfolio includes property and related land that are required for service administration and delivery purposes by the Council.
- 10 The community portfolio includes a range of properties that are held for community benefit, but not directly used in the delivery of council services – for example, the Dunedin Railway Station, Regent Theatre, and community halls.
- 11 There is also a list of 21 properties with endowment status. These properties sit in the relevant portfolio (typically commercial or community) as well as the endowment portfolio. Endowment properties have special requirements in the event of a sale.

Service and Satisfaction

The housing provided by the Council meets the needs of the community housing tenants

Percentage of tenants satisfied with Council provided rental housing

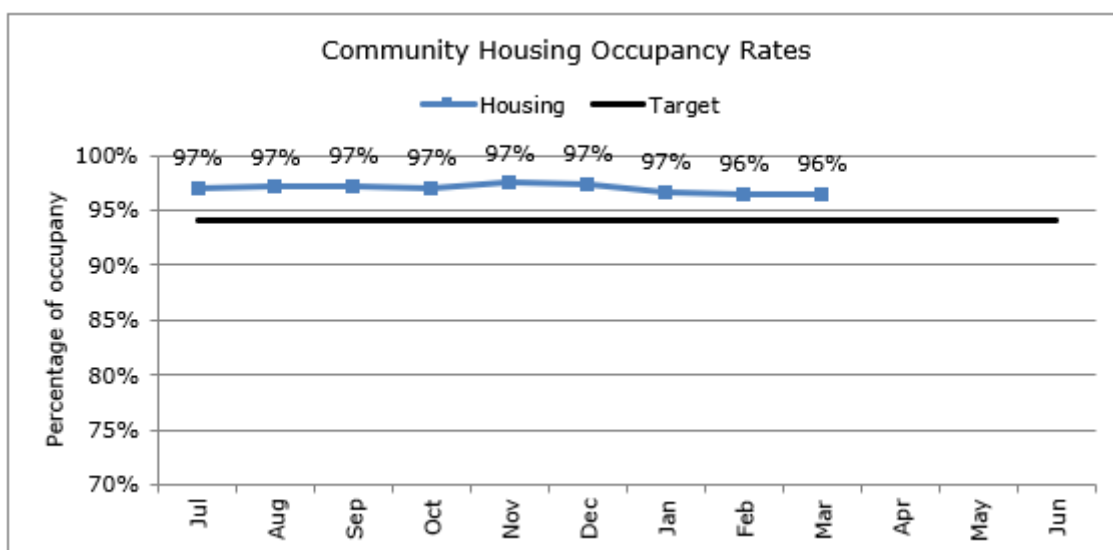
- 12 Every resident is visited annually and as part of the process they are surveyed on how well their housing meets their needs. In this survey tenants are asked to rate how well the housing meets their needs, and are invited to provide comments.



- 13 Between 1st January and 22nd March 2019 (Quarter 3), approximately 250 tenants were surveyed (139 responses were completed), of which 94% responded that the housing meets or exceeds their needs. This data was collected as of 22nd March, and will be updated to include the full month's results in the next quarterly report.
- 14 Comments from respondents who indicated that the housing exceeded their needs were positive about the location, security, affordability, easy maintenance of the units, and the DCC staff.
- 15 Comments from respondents who indicated that the housing did not meet their needs were requesting wet floor showers, improved accessibility, double glazing and improved heating.

Percentage occupancy of Council provided rental housing

- 16 To ensure the community housing portfolio is meeting demand, and turnover time between tenancies is minimal, occupancy rate is measured as a percentage of occupied time versus available time.

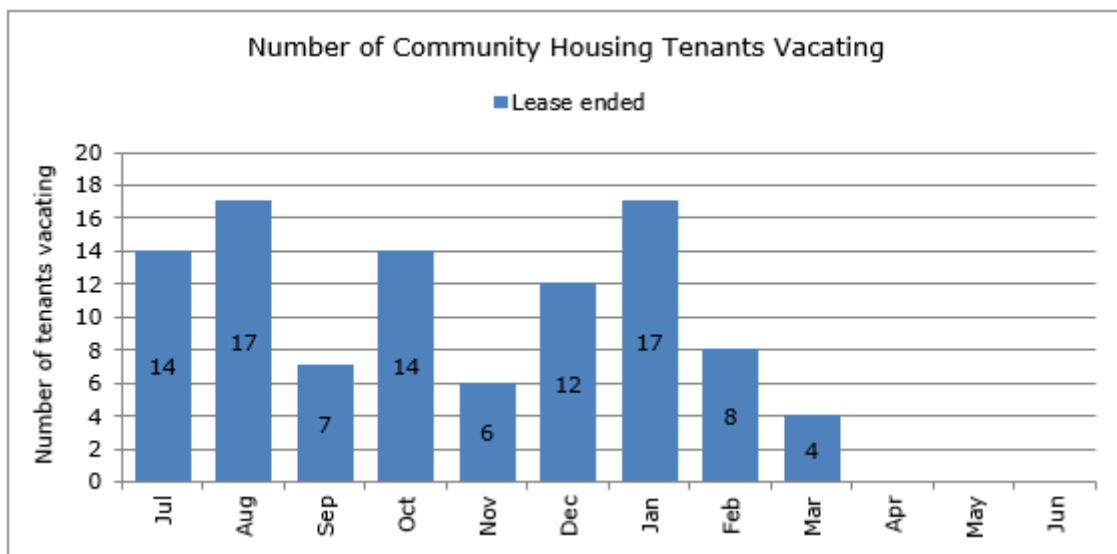


15 April 2019

- 17 This data was collected as of 22nd March, and will be updated to include the full month's results in the next quarterly report.
- 18 Occupancy remains high, with three units currently under offer to new tenants and another three units ready to offer, now that renovation work has been completed.

Number of occupancy changes in community housing

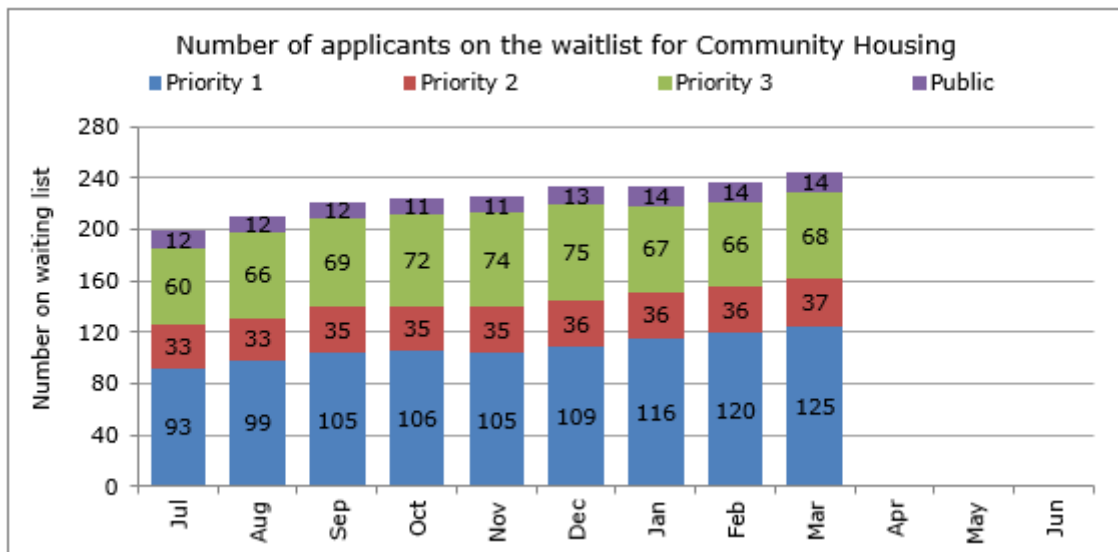
- 19 The number of community housing units that are vacated over time reflects the volume of work for the Tenancy Managers when tenancies end; formalising the end of a tenancy, organising changeover work, and settling in new residents.



- 20 This data was collected as of 22nd March, and will be updated to include the full month's results in the next quarterly report.
- 21 The numbers of tenants vacating are in line with previous years and no seasonal trends are identified. Tenants typically vacate to move into care, or due to passing away.

Waiting list for community housing

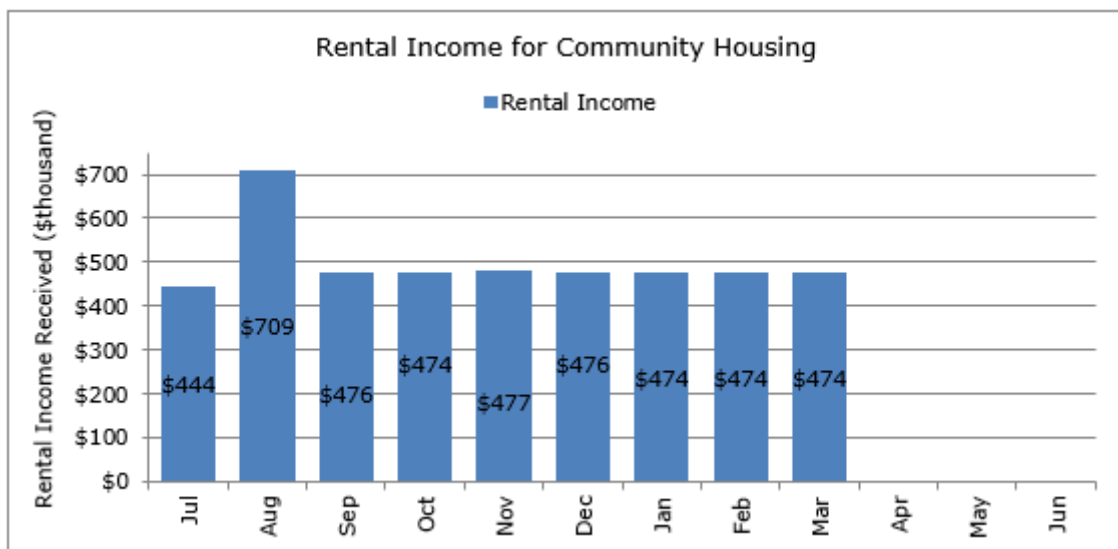
- 22 The waiting list is measured to understand the demand for community housing. This is taken as the number of applicants currently on the waiting list at the end of each calendar month.



- 23 This data was collected as of 22nd March, and will be updated to include the full month's results in the next quarterly report.
- 24 The waitlist has been steadily increasing as more applicants are added to the waitlist than are able to be placed each month. There were 16, 18 and 20 applicants respectively for the January, February, March period. However, only 10, 7, and 9 tenants were able to be placed.
- 25 Of those in priority one, roughly 50% have declined an offer of housing.
- 26 Council staff are working with the Ministry of Social Development to see if we can cross-check the waiting list for DCC housing with the waiting list for Housing NZ housing.

Community housing rental income

- 27 Community housing tenants pay rents according to the published schedule that relates to the size of the unit.

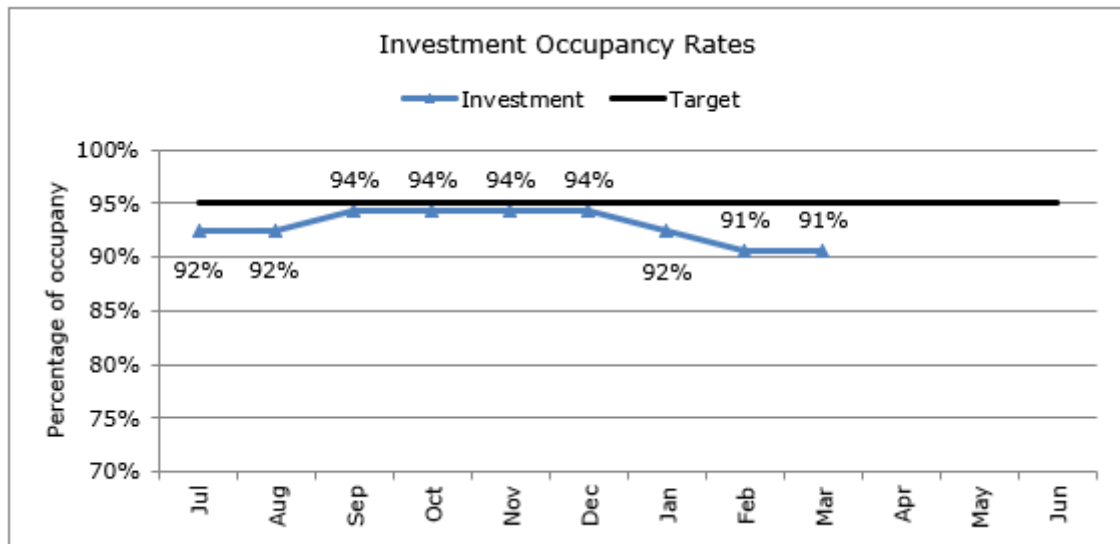


- 28 This data was collected as of 22nd March, and does not include the third payment round due for March 2019. March will therefore show a similar spike to August, as these months contain three fortnightly pay runs.
- 29 Rental income for community housing typical remains steady as the occupancy rate remains steady.

Council investment properties are appropriately managed

Percentage overall occupancy of Council investment properties

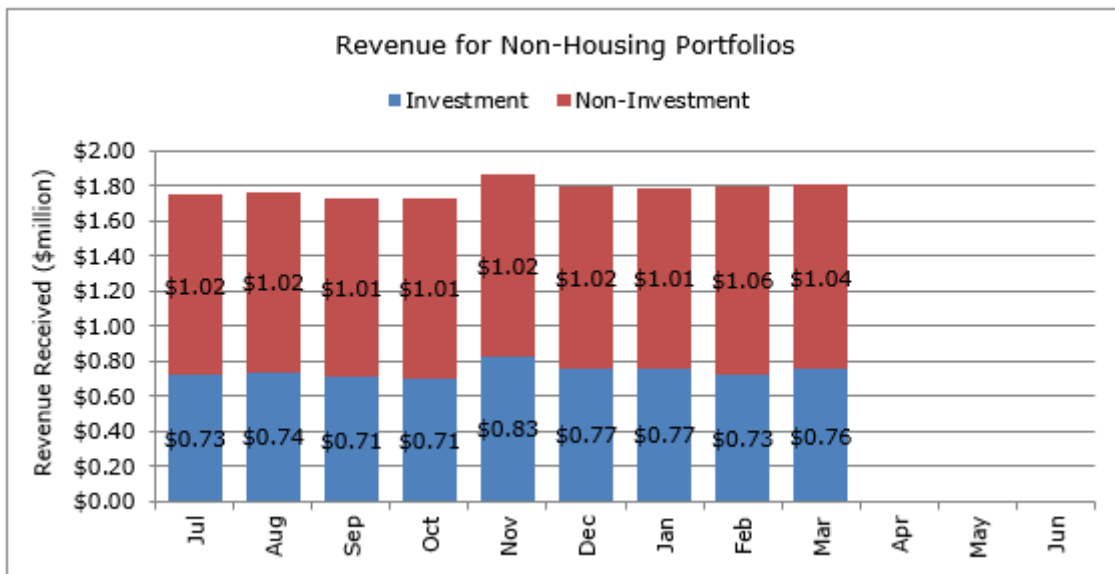
- 30 The investment portfolio managed by Property Services, serves as a non-rates revenue stream. Occupancy rate is measured as a percentage of tenanted units versus available lease units.



- 31 This data was collected as of 22nd March, and will be updated to include the full month's results in the next quarterly report.
- 32 One tenant vacated 414 Moray Place following their lease expiry on 31 January. Negotiations are close to being finalised with another tenant for this space with a new lease expected to commence on 1 May 2019.
- 33 Vacant space is currently available 'for lease' at 20 and 56 Parry Street. Two further lease units at 54 Moray Place are currently undergoing compliance works and will be available for lease once the compliance works are completed.
- 34 Eighteen leases/licences are due to expire in the period to 31 December 2019, these will be managed proactively to minimise vacancy where tenants do not elect to either renew (where rights of renewal exist) or enter into a new lease term.

Revenue of Non-Housing Properties

- 35 Revenue is generated from non-housing properties through rent payments, OPEX recoveries, and rates.

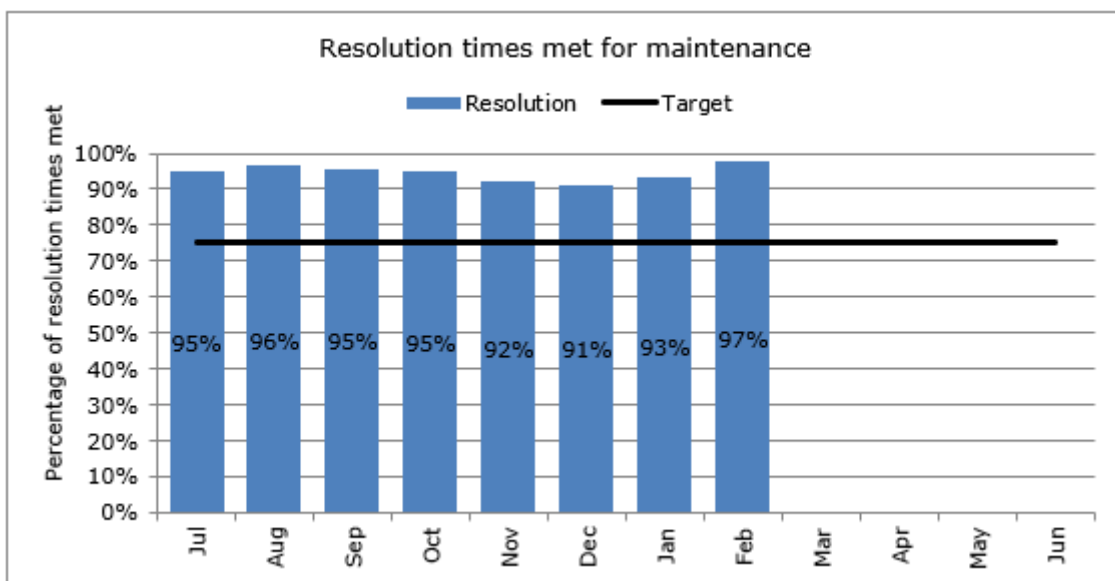


- 36 This data was collected as of 22nd March, and will be updated to include the full month's results in the next quarterly report.
- 37 The vacancy in 414 Moray Place has been offset slightly by historic OPEX recovery from a tenant in 54 Moray Place.

Value and Efficiency

Council operational properties are appropriately managed

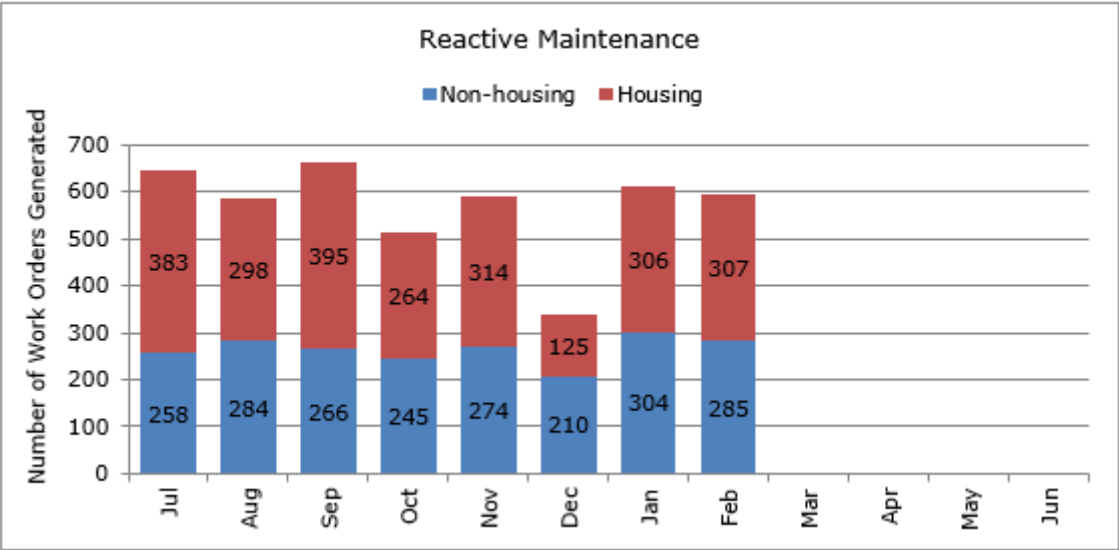
Percentage of service request resolution times met



- 38 The data for March is not currently available, an update will be provided in the next quarterly report.
- 39 Regular monthly contract reviews are enabling an ongoing focus upon performance and opportunities for refinement and improvement.

Number of Reactive Work Initiated

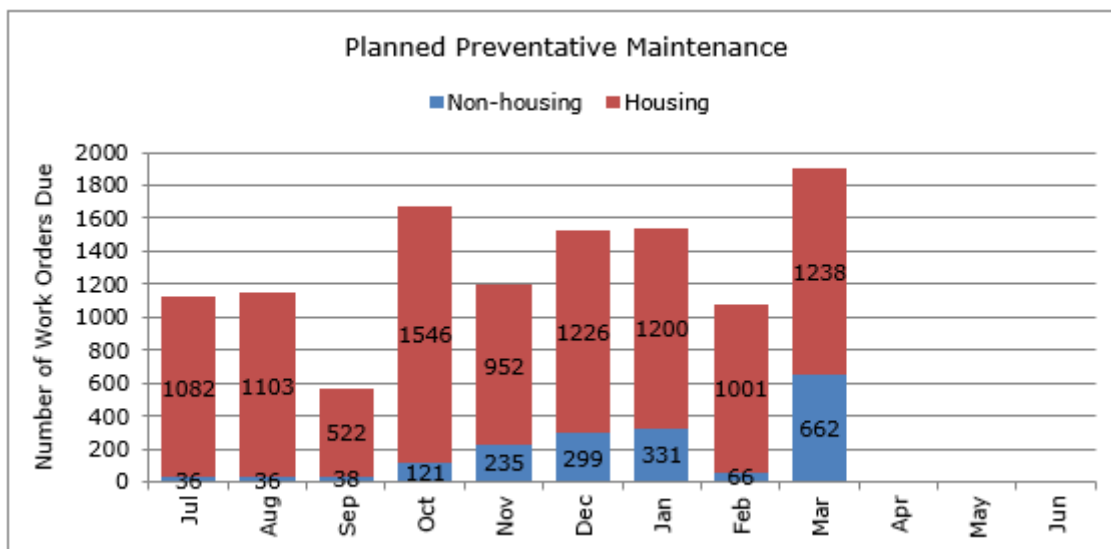
- 40 Property Services offer reactive maintenance service to managed properties. The level of reactive work required is measured by the total number of reactive work orders initiated in a given month.



- 41 The data for March is not currently available, an update will be provided in the next quarterly report.
- 42 Reactive maintenance requests will decrease as more scheduled preventive maintenance contracts become established.

Number of Planned Preventative Maintenance Work Required

- 43 Property Services carry out regular planned preventative maintenance (PPM) to managed properties as a way of ensuring longevity to the assets. The level of PPM work required is measured by the total number of PPM work orders due in a given month.



- 44 Due to the cyclical nature of some PPM work there can be seasonal changes in workload.
- 45 As of March 2019, there are twenty PPM contracts in place. The establishment of further PPM contracts is continuing. It is expected that the number of PPM work orders will increase over the year.

Major initiatives

- a) **South Dunedin Library & Community Complex:** completed the purchase of the preferred site.
- b) **Edgar Centre:** seismic strengthening design work has been completed for Woolstore, Amenities and More FM arena. Work commenced on seismic strengthening in the Woolstore building and is progressing well. Tender has been received for Amenities and is being evaluated with More FM tender due next quarter.
- c) **Palmyra:** work continued with the design for the removal of asbestos from the community flats and refurbishment of the bathrooms, laundries, retrofitting of insulation, double glazing, balustrades and external repairs.
- d) **54 Moray Place:** completion of design documents to allow replacement of fire alarms, wiring, and field devices, and compliance upgrade works to enable the building to meet the building code.
- e) **Toitu:** work continued with design and tender documentation to replace various roofing issues on the older buildings on the site. Construction due to start next quarter.
- f) **School Street:** design has been completed for the site. Resource consent required. Demolition due next quarter.
- g) **Municipal Chambers:** exterior survey has been completed, emergency repairs should be completed next quarter.
- h) **Civic Centre and Library Lifts:** completed refurbishment of lift one in each building and completed design of the fire alarm and emergency lighting systems.

- i) **Wall Street Mall Management:** held workshop with interested parties for external management contract. Contract to be tendered next quarter.
- j) **Tomahawk School:** demolished the old school building and assisted in formation of a new community committee to drive the improvements at the single multi-purpose community facility.
- k) **Energy Audits:** completed energy audits for the Civic Centre, Sargood Centre, and Dunedin Public Art Gallery.

OPTIONS

46 As this is an update report, there are no options.

NEXT STEPS

47 Areas of focus for the next quarter will be:

- a) **South Dunedin Library & Community Complex:** work with tenants to free up internal space for the facility. Looking at functional brief and procuring an architect to produce preliminary concept options for further stakeholder engagement.
- b) **Edgar Centre:** complete the seismic strengthening work on the Woolstore building. Commence the seismic strengthening of the Amenities building. Continue planning in conjunction with the contractor and the Edgar Centre operational staff for repairs to the More FM Arena, likely to take place November 2019 – January 2020.
- c) **School Street:** Tender for asbestos removal and the demolition of the old flats. Continue with work regarding the resource consent application and tender the building of the new community houses.
- d) **Palmyra:** Complete design documentation, tender and carry out insulation work that is required by the Residential Tenancy Act so it is done before July 2019. Tender out the first stage of the 4-block upgrade works for 2019/20.
- e) **54 Moray Place:** Commence construction of the new fire alarm system and compliance upgrade works.
- f) **Toitu:** Start construction of the various roof repairs.
- g) **Municipal Chambers:** completing emergency repairs and develop plans for longer term repairs.
- h) **Civic Centre and Library Lifts:** moving onto refurbishing the second lift in each building and commencing the fire alarm and emergency lighting upgrades in the Library.
- i) **Wall Street Mall Management:** tendering external management contract.
- j) **Wall Street Mall Works:** Construction will commence for the refurbishment of two seismic joints and the replacement/repair of the carpark membrane system.

- k) **Peninsula cycleway:** continuing land acquisitions for the completion of the peninsula cycleway connection.
- l) **Energy Audits:** review and determine energy efficiency improvement opportunities to action for the Civic Centre, Sargood Centre, and Dunedin Public Art Gallery.
- m) **Community Hall Management Agreements:** draft agreement prepared for review before being tabled to Community Hall committees.

Signatories

Author:	David Bainbridge - Group Manager Property Services
Authoriser:	Sandy Graham - General Manager City Services

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision relates to providing local infrastructure that is considered good-quality and cost-effective.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Property Services activities support the outcomes of a number of strategies.

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

The Property Services team actively contributes positively to the interest of the community by providing and maintaining property required for a wide range of community, housing, Council operations, arts and culture, sport, and heritage service purposes.

LTP/Annual Plan / Financial Strategy

Property Services activities are included in the 10 year plan.

Financial considerations

The updates reported are within existing operating and capital budgets.

Significance

This decision is considered of low significance under the Significance and Engagement Policy.

Engagement - external

As an update report, no external engagement has been undertaken.

Engagement – internal

As an update report, no internal engagement has been undertaken.

Risks: Legal / Health and Safety / Conflict of Interest etc.

There are no legal, health and safety or conflict of interest risks.

Community Boards

There are no implications for Community Boards.

PARKS AND RECREATION ACTIVITY REPORT FOR THE QUARTER ENDING 31 MARCH 2019

Department: Parks and Recreation

EXECUTIVE SUMMARY

- 1 This report updates the Committee on Parks and Recreation operations, maintenance and capital works, including contracted out services, for the period 1 January 2019 – 31 March 2019.
- 2 Highlights for the quarter include:
 - a) The refurbished Winter Garden was officially opened for public access by His Worship the Mayor on 15 March. The project, although delayed due to unseasonal weather conditions in the first three months, largely met its revised completion date of 31 January 2019 with only minor tidy-up works and some variations to complete. From February to opening day, Botanic Garden staff successfully completed internal landscaping and replanting. The internet connection for the BMS has also been activated. The cost for the refurbishment came in as budgeted.
 - b) Logan Park Artificial Turf – Construction of the turf and associated landscaping is well advanced. New lighting towers have been installed around the turf complex with an additional two towers installed at the northern end of Logan Park. The laying of the artificial turf surface is 95% complete. The ancillary landscaping work is on track for completion by mid-April. Removable bollards will be installed by the end of the month. Parks and Recreation Operational staff are working with all stakeholders to ensure the usage of the artificial turf and surrounding sports fields is maximised.
 - c) Hancock Park - two playing fields have been relevelled. This entailed scraping the top 50mm layer off, relevelling the exposed subsoil, then re-establishing new grass. This has resulted in well-drained level playing fields.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the Parks and Recreation Activity Report for the quarter ending March 2019.

BACKGROUND

- 3 The Parks and Recreation activity provides public access to pools, urban green space, sports fields and facilities, recreation and leisure opportunities and a Botanic Garden of international significance.

- 4 Moana Pool is open year-round, with additional services including a creche, hydro slides, gym, physiotherapy, massage and a retail shop. Mosgiel Community Pool is open seven months of the year and both the Port Chalmers Community Pool and St Clair Hot Saltwater Pool are open six months of the year. In addition, the Council provides grants for the community pool at Middlemarch, Moana Pool and a number of school pools.
- 5 The Botanic Garden has 19 themed-garden collections and an aviary and is graded as a Garden of International Significance by the NZ Gardens Trust.
- 6 Council manages a wide range of open spaces providing parks and recreation facilities, for both organised and casual use, including playgrounds, sports fields, cemeteries, parks and walkways. The maintenance of these spaces is contracted out, with Council staff overseeing operations including formal and informal lease/use arrangements and the development and implementation of policies and plans relating to parks and recreation.
- 7 Parks and Recreation manage Moana Pool, Mosgiel Community Pool, Port Chalmers Community Pool and St Clair Hot Salt Water Pool. The pools support casual swimming, professional swim coaching and learn to swim programmes.

DISCUSSION

Parks and Recreation

- 8 **Te Umu Kuri (Wellers Rock)** – A working group has been established to investigate options for the appropriate use of this historic landform and look at options for restoration and reintroducing vegetation to the area and removing vehicles and boat trailers to a nearby parking area. The main part of the landform is in Department of Conservation ownership and management, with a portion of the landform near the roadway being in DCC ownership. The working group consists of DCC staff, DoC, Community Board members and Te Rūnanga ō Ōtākou Inc. representatives.
- 9 **Te Rauone** - The third and final consultation with the community was held on Labour Day, 26 October 2018 at Otakou, to present the design concept for the reserve redevelopment and groynes. The concept was well received by the community. A quantity surveyor has been appointed to provide a cost estimate to implement the proposal. Staff are working with the quantity surveyor to align Port Otago aspects of the design with the Council reserve development and develop a project plan with stages matched to annual budgets.
- 10 **Notice of Requirement** – A hearing was held on 18 February 2019 to designate the Mosgiel Community and Recreation Area. The hearings were held before an independent Hearing Commissioner appointed by Dunedin City Council. The decision from the commissioner was to approve the designation. The appeal period of 20 working days started on 15 March 2019.
- 11 **Mosgiel Pool** – The Mosgiel Aquatic Facilities Advisory panel has now been disbanded and a Mosgiel Aquatic Project Team has been established. Aecom Consultants are providing project management services for the project and are in the preliminary stage of identifying the project personnel structure and reporting lines.
- 12 **Predator Free Dunedin** – Parks and Recreation Operational staff have been working with the Predator Free Dunedin Steering Group to finalise the Urban Linkage Implementation Plan. The Implementation Plan details how the milestones for the urban linkage component of the wider Predator Free Dunedin project will be delivered and identifies the roles and responsibilities of the entities involved in achieving these.
- 13 **Tomahawk/Ocean Grove** - Parks and Property held a successful drop in session at the Ocean Grove Recreation Hall in October 2018 to present plans for the DCC owned facilities

in the Ocean Grove/Tomahawk community. Property and Community Development are now leading discussions with the community and Parks and Recreation will focus on options for the old Tomahawk School site once the buildings have been demolished.

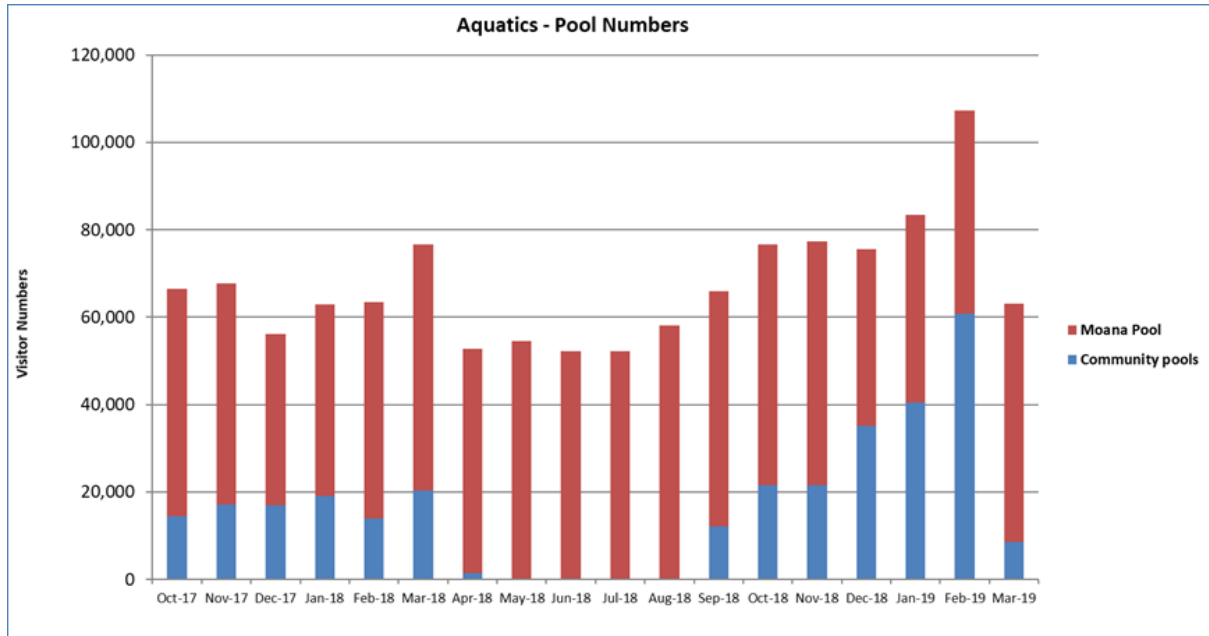
- 14 **Second Beach Track** – All earthworks, hydro-seeding, drainage and track reshaping has been completed. Some retaining wall construction is yet to be completed.
- 15 **Freedom Camping** – Parks and Recreation and Regulatory staff have been working through the summer period to manage the freedom camping season across the city. Initiatives such as joint DCC/DoC rangers, more toilets and waste management, and increased security are also contributing to better management of Freedom Camping this season.
- 16 **Thomas Burns Street Trial** - The trial inner city freedom camping site opened at Thomas Burns Street in early November and has been very popular, with few issues arising. The trial site was opened to take pressure off Warrington, Ocean View and Brighton, and data on camper numbers had showed that it was succeeding, with numbers at Warrington and Brighton lower than in previous years.
- 17 **Beaches and Reserves Bylaw** –The Bylaw came into effect in September 2017. A Working Party has been established to implement the rules outlined in the bylaw. The main breach of the bylaw is vehicles on beaches. The Working Party will review each of the sites where the bylaw is being breached and plan signage, media articles, leaflets and on-site education visits.
- 18 Community Rangers were employed at the end of December 2018 to visit specific beaches to monitor and educate users about the new bylaw. This initiative has been successful and the rangers report that the majority of interactions with the public have been positive.
- 19 **Cricket** - A portable cricket wicket was successfully trialled during March for use in Junior Cricket. The wicket can be deployed anywhere with relative ease, giving more flexibility on where junior cricket matches can be held. Consideration will be given to purchasing more of the wickets.
- 20 **Sportsfield Booking** – Good progress on the development of a new Sportsfield booking system has been made in the last quarter. This is a joint Parks and Recreation and BIS project and will allow for the community to view and book DCC Parks and Recreation facilities directly online. Phased deployment starts in May 2019 for recreation areas and Crematorium bookings. The remaining Parks and Recreation bookable facilities will be available on the system later in 2019.

Botanic Garden

- 21 Garden staff have provided seven presentation/judging requests and five tours to community groups.
- 22 Sunday Sounds – From 10 February there have been seven Sunday Sounds band performances at the lower garden Band Rotunda.
- 23 Apprentice Blake Kuiper has been successful in an application to the UK based International Dendrology Society to participate in the annual IDS Tour in Hungary from 7 September to 3 October 2019. The IDS Travel Bursary covers all travel and accommodation costs.
- 24 The tender for the construction of the Shade House has been let to Action Engineering and scheduled for completion by 30 June 2019.

Aquatics

- 25 **Community Pools** – The Port Chalmers and St Clair Pools closed on 31 March and Mosgiel will close on 12 April for the 18/19 season. Attendance numbers were higher than the 2017-18 Summer period (see below). This was due to a number of factors, including improved publicity and marketing and the introduction of Plus 2 software which provides more accurate tracking of visitors.



- 26 **Moana Pool Master Plan** - Aquatics has put some larger projects on hold while a wider Moana Pool Master Plan is developed. This plan will help move forward existing capital projects (hydroslide, changing rooms) and inform the development of a 10-year (or longer if required) plan for Moana Pool (in line with the next 10-Year Plan), which schedules all the projects and works based on their level of priority (risk, need, LoS). This will be planned and completed in the most cohesive and cost-effective way.

OPTIONS

- 27 No options.

NEXT STEPS

- 28 Areas of focus for the next quarter will be:
- Completion of Artificial Turf construction.
 - Appointment of a project manager to work with officers and Mosgiel Pool Trust group to begin design phase of the project.
 - Continued work on Te Rauone project.
 - Further work on implementation of Urban Linkage component of Predator Free Dunedin.
 - Deployment of the new Sportsfield booking system.

- f) Action plan developed for compliance and enforcement of the Reserves and Beaches Bylaw.
- g) Development of "Tracks, Levels of Provision Project Plan" to get underway.
- i) Development of "Play Spaces, Levels of Provision Project Plan" to get underway.
- j) Commencing work on review of all Parks and Recreation fees and charges in time for inclusion in 2020-2021 Annual plan.

Signatories

Author:	Chris Garside - Performance Delivery Manager Scott MacLean - Parks and Cemetery Manager
Authoriser:	Sandy Graham - General Manager City Services

Attachments

There are no attachments for this report.

Fit with purpose of Local Government

This report relates to providing local infrastructure and it is considered good quality and cost effective.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

The Parks and Recreation activity promotes the social and environmental interest of the community by providing venues and support for sporting and leisure activities, and also provides gardens and open green space that promote the environmental and social interests of the community.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

The Parks and Recreation activity is included in the Long-Term Plan.

Financial considerations

The updates reported are within the existing operating and capital budgets.

Significance

This decision is considered of low significance under the Significance and Engagement Policy.

Engagement – external

As this is an update report, no external engagement has been undertaken.

Engagement - internal

As this is an update report, no internal engagement has been undertaken.

Risks: Legal / Health and Safety etc.

There are no known risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Matters are discussed with the appropriate Community Board.

PROPOSED ROAD STOPPING - SLIGO TERRACE, DUNEDIN

Department: Transport

EXECUTIVE SUMMARY

- 1 The owner of 59 Sligo Terrace, Dunedin, has applied to have a portion of unformed legal road adjoining the property stopped and amalgamated with their property.
- 2 This report seeks a resolution to issue public notice of the Council's intention to stop the road, under section 342 and Schedule 10 of the Local Government Act 1974.

RECOMMENDATIONS

That the Committee:

- a) **Approves** the publishing of a public notice of the intention to stop a portion of legal road adjacent to 59 Sligo Terrace, Dunedin, subject to the applicant agreeing to:
 - i) Pay the Council the non-refundable fee for processing the stopping.
 - ii) Pay the Council the actual costs involved in the stopping, regardless of whether or not the stopping reaches a conclusion, AND the value of the stopped road, assessed by the Council's valuer.
 - iii) Amalgamate the stopped portion of the road with the title of the adjacent land that is owned by the applicant, namely OT254/108.
 - iv) Accept the application of the standards contained within the Dunedin City Council Code for Subdivision and Development to the stopped road.
 - v) Register any easements on the stopped portion of road in favour of utility companies, if needed.

BACKGROUND

- 3 The owners of 59 Sligo Street have a building and low block fence encroaching onto Sligo Street at their property frontage.
- 4 The owner has now applied for a road stopping to regularise this current encroachment.

DISCUSSION

- 5 The property owner has applied to stop the portion of road to correct an encroachment of the dwelling and front yard. The proposed road stopping is located at the property side of the steps (along the existing low block fence) next to a bank as shown in the aerial photographs that follow.



- 6 The portion of road concerned is approximately 2m deep by 16m long, and measures approximately 38m² (subject to survey measurements).
- 7 The road stopping will result in a slightly narrowed legal road width, down to approximately 14 metres. This is less than the Dunedin City Council Code of Subdivision requirement for this category of road which would be 16 metres. However there is adequate room given the carriageway does not follow the legal corridor as is evident in

the aerial photographs. For these reasons, the 14 metre legal road width is considered acceptable.

- 8 Sligo Terrace is a local road in the Dunedin City District Plan and the 2GP. It is estimated to have a traffic volume of 250 vehicles per day on average which is low volume.
- 9 The stopping will not result in any change to the existing formed road layout.
- 10 The impact of the proposed stopping on the road network is considered less than minor.
- 11 Preliminary consultation has been conducted with adjacent property owners, Utility Operators, and affected Council departments. This has not raised any likely objections. DCC 3 Waters, Aurora and Chorus have identified the possible need for easements, and this will be confirmed when the survey has determined how close the utility assets are to the stopping. Easements will then be registered on the stopped road in favour of the utility companies.
- 12 If the recommendation in this report is approved:
 - The applicant will be charged the road stopping fee (non-refundable) and will be required to enter into a conditional sale and purchase agreement.
 - In accordance with Schedule 10 of the Local Government Act 1974 the Council will commission a survey and valuation of land concerned.
 - Council will issue a public consultation notice for the proposed stopping.
 - A report will be prepared for Council containing the outcome of consultation and a recommendation of whether the stopping should proceed.
 - If the stopping is concluded successfully the land will be transferred and amalgamated with the applicant's land. Applicable adjustments to the applicant's rates account will be made at the beginning of the next financial year.
 - At each stage the applicant will have the opportunity to continue or cease the stopping process, e.g. if objections are received.
 - The applicant will be required to pay the Council for the land, at a value determined by the Council's valuer, and to cover the actual costs incurred in the stopping regardless of whether or not the stopping reaches a conclusion.

OPTIONS

Option One – Recommended Option

- 13 As there appears to be no impediments to the proposal, Council may proceed to public consultation.

Advantages

- The proposal allows the property owner to legalise the existing encroachment and increases the rateable area of land.
- Access to the property by utility companies is retained for existing utilities with appropriate registration of easements on the property title.

Disadvantages

- The land would be unavailable for use by other members of the public and utility companies.

Option Two – Status Quo

14 Council resolves not to proceed with the proposal to stop the road.

Advantages

- The land would remain available for the use by the property owner and other members of the public or utility companies in the event that it is needed.

Disadvantages

- On-going encroachment and the loss of future rates for the stopped road.

NEXT STEPS

15 If the recommendation is approved, the applicant will be required to pay the fee for processing a road stopping, and enter into a conditional sale and purchase agreement. Staff will complete valuation and survey work and consult on the proposal before reporting back to Council.

Signatories

Author:	Michael Tannock - Transport Network Team Leader
Authoriser:	Richard Saunders - Group Manager Transport

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This proposal relates to providing a regulatory function and it is considered good-quality and cost-effective.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

There is no contribution relating to the strategic framework.

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

Proactive management of the transportation network supports social and economic sustainability

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial impacts as costs incurred in the process are met by the applicant.

Significance

This decision is considered of low significance under Council's Significance and Engagement Policy.

Engagement – external

Initial consultation has been undertaken with Chorus NZ, Vodafone NZ, 2degrees Mobile, Aurora Energy Limited, Vocus Communications (FX Networks) and adjacent landowners. No objections have been received at this time.

Engagement – internal

Transport, Parks and Recreation, Customer and Regulatory Services, Community and Planning Group, Planning and Urban Design, Property and Water and Waste Services have been consulted. The In-House Legal Counsel were consulted in the drafting of this report.

Risks: Legal / Health and Safety etc.

There are no significant risks.

Conflict of Interest

There is no conflict of interest.

Community Boards

There is no community board for this area.

PROPOSED ROAD STOPPING - WILLMOTT STREET AND HARBOUR TERRACE, CAREYS BAY

Department: Transport

EXECUTIVE SUMMARY

- 1 The owner of 2 Willmott St Careys Bay, has applied to have a portion of unformed legal road adjoining the property stopped and amalgamated with their property.
- 2 This report seeks a resolution to issue public notice of the Council's intention to stop the road, under section 342 and Schedule 10 of the Local Government Act 1974.

RECOMMENDATIONS

That the Committee:

- a) **Approves** the publishing of a public notice of the intention to stop a portion of legal road adjacent to 2 Willmott Street, Careys Bay, subject to the applicant agreeing to:
 - i) Pay the Council the non-refundable fee for processing the stopping.
 - ii) Pay the Council the actual costs involved in the stopping, regardless of whether or not the stopping reaches a conclusion, AND the value of the stopped road, assessed by the Council's valuer.
 - iii) Amalgamate the stopped portion of the road with the title of the adjacent land that is owned by the applicant, namely OT11A/553.
 - iv) Accept the application of the standards contained within the Dunedin City Council Code for Subdivision and Development to the stopped road.
 - v) Register any easements on the stopped portion of road in favour of utility companies and/or relocate any utilities as required.

BACKGROUND

- 3 The owners of 2 Willmott Street have a low wall, part of a garage and long-standing hedge encroaching onto Willmott Street at the frontages to their property.
- 4 The owner has now applied for a road stopping to regularise this current encroachment.

DISCUSSION

- 5 The property owner has applied to stop the portion of road to correct an encroachment of a garage, low concrete wall, and hedge. The proposed road stopping is located on the

Willmott Street and Harbour Terrace side of the property as shown in the aerial photographs that follow.





- 6 The portion of road concerned measures approximately 137m² (subject to survey measurements).
- 7 The road stopping will result in a slightly narrowed legal road width, down to approximately 18 metres on the Harbour Terrace side of the property. This meets the Dunedin City Council Code of Subdivision requirement for this category of road which would be 16 metres, and retains as much legal road width as practicable for future management of this portion of the road corridor. There is adequate room on the Willmott Street frontage to also meet the Code of Subdivision requirements.
- 8 Willmott Street and Harbour Terrace are both 'local roads' in the Dunedin City District Plan and 'low volume' in the 2GP. Harbour Terrace and Willmott Street are estimated to have traffic volumes of 100, and 20 vehicles per day on average respectively, which is very low volume.
- 9 The stopping will not result in any change to the existing formed road layout.
- 10 The impact of the proposed stopping on the road network is considered less than minor.

- 11 Preliminary consultation has been conducted with adjacent property owners, Utility Operators, and affected Council departments. This has not raised any likely objections. Aurora and Chorus have identified the possible need for easements, and this will be confirmed when the survey has determined how close the utility assets are to the stopping. Easements will then be registered on the stopped road in favour of the utility companies. Three Waters have confirmed that the existing water manifold (Toby) will be required to be moved outside the proposed boundary.
- 12 If the recommendation in this report is approved:
- The applicant will be charged the road stopping fee (non-refundable) and will be required to sign a conditional sale and purchase agreement.
 - In accordance with Schedule 10 of the Local Government Act 1974 the Council will commission a survey and valuation of land concerned.
 - Council will issue a public consultation notice for the proposed stopping.
 - A report will be prepared for Council containing the outcome of consultation and a recommendation of whether the stopping should proceed.
 - If the stopping is concluded successfully the land will be transferred and amalgamated with the applicant's adjoining land. Applicable adjustments to the applicant's rates account will be made from the start of the next financial year.
 - At each stage the applicant will have the opportunity to continue or cease the stopping process, e.g. if objections are received.
 - The applicant will be required to pay the Council for the land, at a value determined by the Council's valuer, and to cover the actual costs incurred in the stopping process regardless of whether or not the stopping reaches a conclusion.

OPTIONS

Option One – Recommended Option

- 13 As there appears to be no impediments to the proposal, Council may proceed to public consultation.

Advantages

- The proposal allows the property owner to legalise the existing encroachment and increases the rateable area of land.
- Access to the property by utility companies is retained for existing utilities with appropriate registration of easements on the property title.

Disadvantages

- The land would be unavailable for use by other members of the public and utility companies.

Option Two – Status Quo

- 14 Council resolves not to proceed with the proposal to stop the road.

Advantages

- The land would remain available for the use by the property owner and other members of the public or utility companies if it is needed.

Disadvantages

- On-going encroachment and the loss of future rates for the stopped road.

NEXT STEPS

- 15 If the recommendation is approved, the applicant will be required to pay the fee for processing a road stopping, and enter into a conditional sale and purchase agreement. Staff will complete valuation and survey work and consult on the proposal before reporting back to Council.

Signatories

Author:	Michael Tannock - Transport Network Team Leader
Authoriser:	Richard Saunders - Group Manager Transport

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This proposal relates to providing a regulatory function and it is considered good-quality and cost-effective.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

There is no contribution relating to the strategic framework.

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

Proactive management of the transportation network supports social and economic sustainability

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial impacts as costs incurred in the process are met by the applicant.

Significance

This decision is considered of low significance under Council's Significance and Engagement Policy.

Engagement – external

Initial consultation has been undertaken with Chorus NZ, Vodafone NZ, 2degrees Mobile, Aurora Energy Limited, Vocus Communications (FX Networks) and adjacent landowners. No objections have been received at this time.

Engagement - internal

Transport, Parks and Recreation, Customer and Regulatory Services, Community and Planning Group, Planning and Urban Design, Property and Water and Waste Services have been consulted. The In-House Legal Counsel were consulted in the drafting of this report.

Risks: Legal / Health and Safety etc.

There are no significant risks.

Conflict of Interest

There is no conflict of interest.

Community Boards

The Community Board was consulted and had no issues with the application.

PROPOSED ROAD STOPPING - UNNAMED ROAD OFF KING STREET, EVANSDALE

Department: Transport

EXECUTIVE SUMMARY

- 1 The owner of 26 Jones Road and 4 King Street, Evansdale, has applied to have a portion of unformed legal road adjacent to and running through their property stopped and amalgamated with their land.
- 2 This report seeks a resolution to issue public notice of the Council's intention to stop the road, under section 342 and Schedule 10 of the Local Government Act 1974.

RECOMMENDATIONS

That the Committee:

- a) **Approves** the publishing of a public notice of the intention to stop portions of legal road adjacent to Jones Road, Evansdale, subject to the applicant agreeing to:
 - i) Pay the Council the non-refundable fee for processing the stopping.
 - ii) Pay the Council the actual costs involved in the stopping, regardless of whether or not the stopping reaches a conclusion, AND the value of the stopped road, assessed by the Council's valuer.
 - iii) Amalgamate the stopped portions of the road with the titles of the adjacent land that is owned by the applicant, being OT5D/711, OT319/34, and OT250/89.
 - iv) Register any easements required on the stopped portion of road.

BACKGROUND

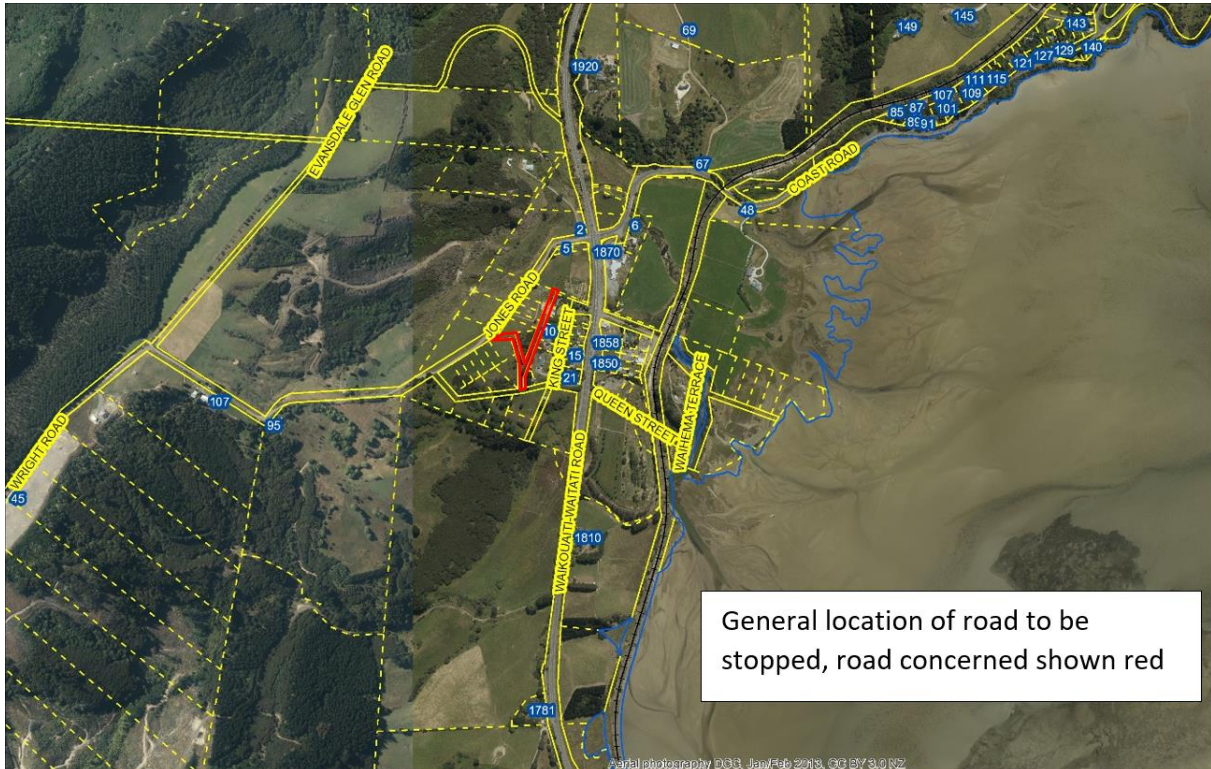
- 3 The owners of 2 and 4 King Street, and 25 Jones Street, Evansdale have a partial building encroachment onto the unformed legal road at their property frontage, and they also wish to build on a section of unformed legal road.
- 4 The owner has now applied for a road stopping to regularise the encroachment and to allow them to use the proposed building site.

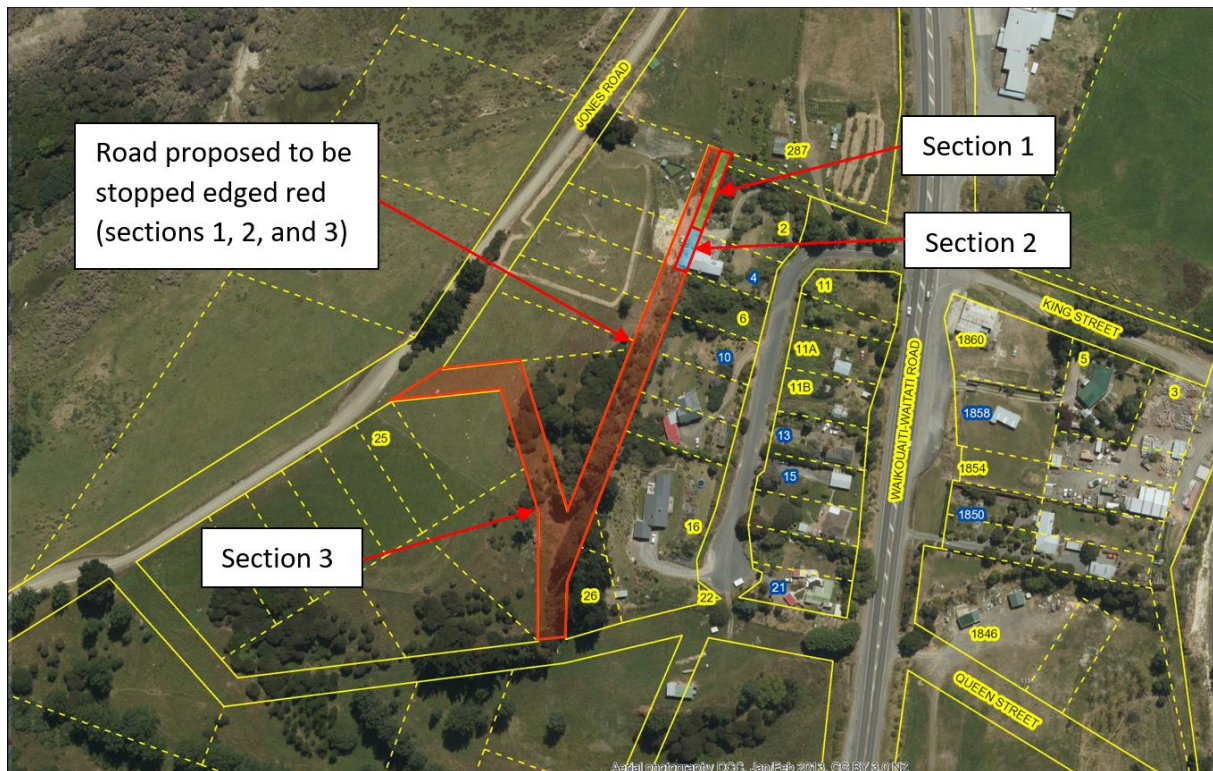
DISCUSSION

- 5 The proposed road stopping is located as shown in the aerial photographs below. The portions of road concerned are approximately as follows: section 1, 222m²; section 2,

111m²; and section 3, 4103m² (subject to survey measurements). Note that the appellations 'sections 1, 2, and 3' are for reference purposes for this report and may differ in future survey plans.

- 6 The stopping will not result in any change to the existing formed road layout. The roads concerned are not formed roads and therefore there will be no impact on the transport network. There is a similar gradient unformed legal road available for future access just to the south of the proposed road stopping.
- 7 The impact of the proposed stopping on the road network is considered less than minor.





- 8 Preliminary consultation has been conducted with adjacent property owners, Utility Operators and affected DCC departments.
- 9 If the recommendation in this report is approved:
- The applicant will be charged the road stopping fee (non-refundable) and will be required to enter into a conditional sale and purchase agreement.
 - In accordance with Schedule 10 of the Local Government Act 1974 the Council will commission a survey and valuation of land concerned.
 - As some of the land is zoned rural residential, the consent of the Minister of Lands may be required. Staff will confirm this with Land Information New Zealand.
 - Council will issue a public consultation notice for the proposed stopping.
 - A report will be prepared for Council containing the outcome of consultation and a recommendation of whether the stopping should proceed.
 - If the stopping is concluded successfully the land will be transferred and amalgamated with the applicant's land. Applicable adjustments to the applicant's rates account will be made at the beginning of the next financial year.
 - At each stage the applicant will have the opportunity to continue or cease the stopping process, e.g. if objections are received.
 - The applicant will be required to pay the Council for the land, at a value determined by the Council's valuer, and to cover the actual costs incurred in the stopping regardless of whether or not the stopping reaches a conclusion.

OPTIONS

Option One – Recommended Option

- 10 As there appears to be no impediments to the proposal, Council may proceed to public consultation.

Advantages

- The proposal allows the property owner to legalise the existing encroachment and increases the rateable area of land.
- Access to the property by utility companies is retained for existing utilities with appropriate registration of easements on the property title.

Disadvantages

- The land would be unavailable for use by other members of the public and utility companies.

Option Two – Status Quo

- 11 Council resolves not to proceed with the proposal to stop the road.

Advantages

- The land would remain available for the use by the property owner and other members of the public or utility companies in the event that it is needed.

Disadvantages

- On-going encroachment and the loss of future rates for the stopped road.

NEXT STEPS

- 12 If the recommendation is approved, the applicant will be required to pay the fee for processing a road stopping and enter into a conditional sale and purchase agreement.
- 13 Staff will complete valuation and survey work and consult on the proposal before reporting back to Council.

Signatories

Author:	Michael Tannock - Transport Network Team Leader
Authoriser:	Richard Saunders - Group Manager Transport

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This proposal relates to providing a regulatory function and it is considered good-quality and cost-effective.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

There is no contribution relating to the strategic framework.

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

Proactive management of the transportation network supports social and economic sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial impacts as costs incurred in the process are met by the applicant.

Significance

This decision is considered of low significance under Council's Significance and Engagement Policy.

Engagement – external

Initial consultation has been undertaken with Chorus NZ, Vodafone NZ, 2degrees Mobile, Aurora Energy Limited, Vocus Communications (FX Networks) and adjacent landowners. No objections have been received at this time.

Engagement - internal

Transport, Parks, Customer and Regulatory Services, Community and Planning Group, Planning, Property, Urban Design, and Water and Waste Services have been consulted. The In-House Legal Counsel were consulted in the drafting of this report.

Risks: Legal / Health and Safety etc.

There are no significant risks.

Conflict of Interest

There is no conflict of interest.

Community Boards

The Waikouaiti Coast Community Board has been consulted and has no comment.

NAMING OF A NEW PRIVATE WAY OFF BURGESS STREET, GREEN ISLAND

Department: Transport

EXECUTIVE SUMMARY

- 1 The purpose of this report is to present the options for the naming of a private way off Burgess Street, Green Island.
- 2 The road name proposed by the developer is considered to comply with the Dunedin City Council Road Naming Policy and is therefore recommended for approval.

RECOMMENDATIONS

That the Committee:

- a) **Approves** naming the new private way off Burgess Street as "Rex's Way".

BACKGROUND

- 3 A residential subdivision has been approved for the land at 25 Burgess Street, and 20D Brighton Road, Green Island.
- 4 The development is now at the stage where the developer wishes to name the new private way.

DISCUSSION

- 5 The developer has proposed "Rex's Way" as their preferred name, and "Rexs Way" as an alternative name.
- 6 The developer had also considered the list of pre-approved names within Council's Road Name Register, however the developer determined none of these names to be suitable for the development.
- 7 The name is for the late Rex Pleace who initiated the residential development of the property. The family of Rex Pleace is completing the development.
- 8 The name "Rex's" is not a duplicate of any existing road name in Dunedin. The name meets the spelling, length, and appropriateness criteria of the Policy.
- 9 The use of a possessive 's' in "Rex's" is proposed to avoid harsh euphony (i.e. making the name pleasing to the ear), which is supported by the Policy. The Policy, however, states that apostrophes should be avoided where a road name contains a possessive 's'.

- 10 In this instance the use of an apostrophe is considered appropriate as without it the name would be spelled "Rexs", which appears awkward in written form. "Rexs" may also be confusing to translate into speech.
- 11 The 'Appropriateness' criteria within the Road Naming Procedure (page 5 of the Procedure) also permits discretion for the Committee in the naming of private ways. A copy of the Road Naming Policy and Procedure is at Attachment A.
- 12 The alternative is to comply with the Policy and name the private way "Rexs Way". It is noted that this alternative meets the spelling, length, and appropriateness criteria of the Policy.
- 13 Finally, the Committee may choose to reject these names and direct staff to seek alternative road names from the developer that may better suit the Council's preferences.

OPTIONS

Option One – The Committee approves naming of the private way as "Rex's Way" (Recommended Option) Advantages

- The name complies with the Road Naming Policy except for the use of an apostrophe. Committee discretion can be exercised when applying the Policy to a private way.
- The name is preferred by the developers who are the family of the late Rex Pleace.
- The name is proposed to avoid harsh euphony.

Disadvantages

- The Policy states that apostrophes should be avoided where a road name contains a possessive 's'.

Option Two – The Committee approves naming of the private way as "Rexs Way" (Alternative Option).

Advantages

- The name complies with the Road Naming Policy.

Disadvantages

- The name is not preferred by the family of Rex Pleace.
- The name appears awkward in written form, and may be confusing to translate into speech.

Option Three – The Committee rejects the proposed road names (Alternative Option).

Advantages

- Staff can be directed to request alternative road names from the developer that may better suit the Council's preferences.

Disadvantages

- The private way will not have a name, which may inconvenience new property owners within the subdivision.

NEXT STEPS

- 14 If the recommended name is approved, staff will process the required documentation and advise the developer and Land Information New Zealand of the new road names.

Signatories

Author:	Grant Fisher - Transport Planner/Engineer
Authoriser:	Richard Saunders - Group Manager Transport

Attachments

	Title	Page
A	Road Naming Policy and Procedure	56
B	Subdivision Plan	70

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This report relates to providing local infrastructure and it is considered good-quality and cost-effective.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This is an administrative function.

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

There are no implications for sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications for the LTP.

Financial considerations

There are no financial implications.

Significance

The significance of the decision deemed to be low in terms of Council's Significance and Engagement Policy.

Engagement – external

There has been engagement with the developer, which is the family of the late Rex Pleace.

Engagement - internal

There has been no internal engagement outside the Transport Group.

Risks: Legal / Health and Safety etc.

There are no known risks.

Conflict of Interest

There are no conflicts of interest.

Community Boards

The property is not located within a Community Board area.



Road Naming Policy

**For the naming of new roads and
altering the names of existing roads**

June 2016

PART A INTRODUCTION

1 PURPOSE

The aim of the Dunedin City Council Road Naming Policy is to ensure the timely and consistent selection of road names that reflect the identity of the local community. In addition this policy specifies the Council's requirements for correct addressing used by emergency services, making our community safer.

2 SCOPE

This policy applies to the naming and renaming of roads, both public and private and other accesses that are being created either through subdivision development, gazette notice or the formation of existing unformed legal road and to the naming of unnamed roads within the territory of Dunedin City Council. It is to apply from the date the policy is adopted by the Council and does not apply to road naming completed prior to that date.

3 LEGISLATION AND AUTHORITIES

- Section 319 of the Local Government Act 1974 assigns to the Council general powers in respect of roads. Specifically section 319 (j) empowers the Council "To name and to alter the name of any road and to place on any building or erection on or abutting on any road a plate bearing the name of the road."
- The decision of the council is final.

4 DEFINITIONS

This policy applies to roads as defined by the Local Government Act 1974 (**the Act**).

Terms used in this policy:

Access Lot – Private Way being a parcel of land with shared ownership used for the purposes of access to the respective properties of the owners.

Access Way - Legal Road established for the purposes of providing pedestrian access usually between roads and/or public land.

Legal Road - any road legally established as a public road (section 315 (a)-(f) of the Act).

Private Roads - as defined by the Act being roads on private land, but intended for the use of the public generally.

Private Ways - as defined by the Act being roads on private land with restricted access (eg rights of way).

Right of Way – Private Way being an easement granted to one or more parties over land for the purposes of access.

Road – land defined as road by section 315 of the Act, which includes land intended for use by the public generally. This includes access ways and service lanes, but excludes motorways.

Service Lane – Legal Road established for the purpose of providing alternative service vehicle access to non-residential property or similar purpose.

PART B DUNEDIN CITY COUNCIL ROAD NAMING POLICY

1. Roads that require a name

To ensure uniformity and effective addressing to allow location finding, the following roads and other access ways will be named under this policy.

- 1.1 New legal road, including service lanes and access ways.
- 1.2 Existing unnamed legal roads to be formed for vehicular traffic or public walkway.
- 1.3 New private roads and private ways (including rights of way, access lots) where there are more than five allotments to use this road for their primary access and addressing.
- 1.4 Any other road where there are clear benefits to the community in establishing a formal name.
- 1.5 Existing named roads where alteration of the name is proposed.
- 1.6 Where the access way forms an extension to, or is a continuation of, an existing named access way, then the current access way name will automatically apply.

2. Names for roads created by private subdivision

- 2.1 The developer of a private subdivision is to propose one name and at least one alternative name for each new road created by the subdivision for Council approval.
The developer should use the criteria within the Road Name Procedure to select appropriate names.
- 2.2 The developer may also select a pre-approved road name from the Road Name Register.

3. Road names that can be used for the allocation of addresses

- 3.1 All road names approved under this policy can be used in the allocation of property numbers and addresses, except for new Service Lanes and Access Ways.

4. Selection of a road name

- 4.1 New road names shall not be the same as, or similar to, existing road names within the City.
- 4.2 Roads are to have only one name.
- 4.3 Roads names must be spelled correctly, interpreted correctly, and not be offensive.
New roads name applications must be accompanied by the reason for the each name, including any meaning, origins, historical background, relationship with a theme and/or linkages with the area. Names must reflect historical, geographical or cultural significance associated with the area, a common or established theme in the area or the name of a noteworthy person.
- 4.4 Roads should not be named after any commercial organisation or any living or recently deceased person.
- 4.5 Road names must not be anagrams, amalgamations or derivatives of people's names.
- 4.6 Names should be 15 characters or less including spaces but excluding suffix.
- 4.7 Short names should be proposed for short streets for mapping purposes.

5. Altering the name of an existing road

- 5.1 Altering the name of an existing named road will only be undertaken if the Council considers that the change will result in a clear benefit to the community.
- 5.2 Benefits of changing road names may include:
 - 5.2.1 To correct the spelling or punctuation
 - 5.2.2 To eliminate duplication in spelling or sound
 - 5.2.3 To prevent confusion arising from major changes to road layout
 - 5.2.4 To make geographical corrections
 - 5.2.5 To assign different names to separate ends of a road with a permanently impassable section somewhere along the length.
- 5.7 When a private road or access way is requested to be renamed a minimum of 80% of the property owners/residents must approve of the proposed change. There is no guarantee that a request will be approved.
- 5.8 Where the name causes offence.

6. Punctuation

- 6.1 Macrons can be used in the spelling of Māori road names.
- 6.2 Macrons are to be considered only for new names or where other changes to the spelling of a road name are proposed or where the use of macrons is of demonstrable importance to mana whenua.

7. Consultation

- 7.1 Proposals for the naming of roads shall be consulted with anyone directly affected.
- 7.2 Mana whenua are to be consulted for all proposals involving Māori names.
- 7.3 Proposals to alter a road name shall be consulted by the applicant with the general public.
- 7.4 Evidence of consultation must be submitted to the Council.

8. Signage

- 8.1 The Council will erect all signage at the cost of the applicant.

Road Naming Procedure

June 2016

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PURPOSE

These guidelines are to aid both the process and decision making with respect to road naming in support of the Road Naming Policy. Adherence to the procedure is strongly recommended.

PROCEDURE FOR NAMING A ROAD

Step 1 – A proposal is submitted

In the case of a road resulting from a subdivision, new road names should be applied for no later than the time of the issue of the section 223 certificate or equivalent stage. In the case of an existing unnamed road the application can be made at any time. Proposals to alter a road name can be made at any time.

In all other cases the application can be made just prior to formation or legalisation of the road.

The applicant is to submit to the Council a documented request for the formal approval of a road name.

Each application shall be accompanied by:-

- Proposed new road name, including suffix
- For a new road created by subdivision provide:
 - preferred name plus at least one alternative listed in order of preference.
 - the legal description of the road and a copy of the subdivision plan legalising, or proposing to legalise, the road.
- A location map highlighting the road.
- A background to the names, and how they comply with clause 4 of the Road Naming Policy.
- If proposing to alter an existing road name, include a justification showing clear benefits to the community for the change in accordance with the policy and guidelines.
- The applicant's contact details.

Where a proposal involves the naming of multiple roads, one application may be submitted for all names.

Step 2 – Staff assessment for compliance

Council staff receive the application and check the preferred and alternative names for compliance with the Road Naming Policy and Procedure.

- Proposals not complying with the policy are rejected and the applicant advised immediately.
- Where the proposal does not fully comply with the Road Naming Policy and Procedure, the applicant is advised. The applicant is given the opportunity to amend the proposal or request that it proceed as originally proposed.

Step 3 – Consultation

Anyone who must be consulted is asked to comment on the proposal (excluding general public). Usually, this involves the directly affected property owners, but may also include anyone directly associated with the road or the proposed name(s), e.g. relatives of named people, mana whenua or associated organisations.

If the road is within a Community Board area the Community Board will be asked to consider the proposal. If the Community Board does not support the proposal, the applicant is advised,

3

and the applicant can either amend the proposal, or ask that it be put to the Infrastructure Services Committee for consideration.

(Note: the role of a Community Board is often to take the lead on community consultation ensuring that all stakeholders are identified and consulted, and that proposals appropriately represent community requirements. It does not have a decision making role, and can only support or not support proposals). Where a road crosses a boundary between Community Board areas, the Community Boards involved can agree the approach, e.g., one board takes the lead, or a joint hearing approach.

Step 4 – Formal consideration

The Council approves, amends or declines the name proposed for the road by way of a formal resolution of the Infrastructure Services Committee. Where the Committee wishes to amend the proposed name, the resolution of the matter shall be left on the table to enable the amendment to be checked for compliance with this policy and to obtain the agreement of the proposer of the name.

The Council formally advises the applicant of the Council's decision.

Step 4a – Consultation for altering a road name

Where the proposal is to alter a road name, the Committee's decision is subject to a period of general public consultation. Council staff will advertise the proposal and request feedback. The Committee is asked to consider any feedback and amend or confirm its decision.

Step 5 – Implementation

Where the road is part of a subdivision or road legalisation, the road name will not become official until the road is vested in the Council at the time the plan is deposited, or legalisation gazetted. In other cases the road name is official immediately, or from a date specified in the Committee resolution.

Immediately after the Council approves the name of any road, the Council will advise Land Information NZ, and other relevant agencies and organisations.

The Council will arrange for the erection of street signs showing the name of the road. All costs associated with the creation and erection of such signs are borne by the applicant. The signs shall be erected as soon as practicable after the date of the Council's resolution and/or close to the date decreed by the Committee (as appropriate). The sign must conform to the Council's street sign specification.

SELECTION OF A ROAD NAME

Similarity

There must not be another road name the same or similar within the Dunedin City Council territory.

Identical names or homophones will not be accepted. If the road name consists of more than one word (excluding the suffix) then the significant part of the word should not be the same as the significant part of any other road name.

Alternative Names

Roads are to have only one name (Policy 4.2). It is not acceptable to have a road which can be known by two names.

Where a name change is being considered, the new name must completely replace the use of the existing name and not offered as an alternative.

Appropriateness

The name should have significant local content or meaning, with the meaning readily available to reference and verify.

The name must reflect one of the following:

- a) **A common or established theme** – Where more than one road is being created in a subdivision, a common theme is recommended for the names. If a naming theme is already established in a suburb or subdivision, the names for that suburb or subdivision should remain consistent with the theme.
- b) **An historical person** – The name of a notable person from early history. This person should ideally have a local association with the immediate location or the wider Dunedin area.
- c) **An historical event** – The name of a notable event from early history, which should ideally have a local association with the immediate location or the wider Dunedin area.
- d) **A significant feature of social, cultural or physical importance** – It is appropriate to name a road after a significant feature in the area (for example, geographical feature, landscape, flora, or fauna). Naming after features which do not exist in the area should be avoided (for example, naming after native trees or plants that are not evident in the area, or views that cannot be identified).
- e) **A traditional or appropriate Māori name** – If the name is Māori, the name must be checked by the applicant with Otago Rūnaka to ensure that it is acceptable to mana whenua, and has been spelled and interpreted correctly.
- f) **A Personal name for special service** – This can be for conservation, sport, arts, research, community service or some other sphere of activity with a local or national association. Naming after persons living or recently deceased should be avoided.

The criteria a) – f) have less weight in the consideration of naming Private Ways and Private Roads. However all other criteria still apply as normal.

Precedent for this was set at the Infrastructure Services Committee of 23 April 2013.

Alphabet and diacritics – Only the English and Māori alphabets should be used. This means special characters and diacritical marks should not be used, except for the use of macrons in the spelling of Māori names.

Amalgamation or Derivative Names – Names that have been created by combining parts of two (or more) words or names into a single new word is to be avoided, as it may be difficult to identify the constituent parts of the name or how the name meets the appropriateness criteria above.

Marketing Names – The council may not necessarily accept the marketing name for a development as a road name for any road within a development. (See section 4.4 of the Policy).

Naming Access Ways – Access Ways are to follow one of the following conventions:

- a) a new unique name ending with either "Path", "Walk" or "Way", e.g. Arthurs Walk.
- b) the names of the two roads the access way connects ending in "Path", e.g. Factory - Ross Path.

Naming Service Lanes – Service lanes should end in either "Lane" or "Service Lane".

Spelling and length – Names are preferably short, simple to spell and easy to recall. Over long names are difficult to fit on mail, maps and street signs. Names over 15 characters (including the space between the names but not including the suffix) will not normally be approved.

Taste - The name should not be considered to be in poor taste or otherwise likely to cause offence.

Using names of people and organisations - Full names should only be used where the name is of a reasonable length and the first name needs to be used to correctly identify the individual being commemorated. Full names that are longer than 15 letters will not normally be approved (refer spelling and length above).

Use of apostrophes, possessive 's' and hyphens – The possessive 's' is discouraged except to avoid harsh euphony. Where used it should be without an apostrophe. Apostrophes and hyphens are discouraged, except where required to correctly spell a name (e.g. O'Connor Road, Hagart-Alexander Drive). Hyphens are also appropriate to use in destination names (refer below).

Use of destination names - For a rural road which is the main route connecting townships it is common practice to use a destination name using the towns it connects (Outram - Mosgiel Road). The hyphen used in destination names has a space either side of it.

Use of a directional suffix – North, South, East, West and Central may be appended to road names to differentiate sections of a road. This can be where addressing standards require (such as for RAPID numbering) differentiating sections of the same road, or where the sections of the road are permanently physically separate. Notwithstanding the above, the use of a direction suffix in the formal name is discouraged. Note: some roads are signposted informally with directional suffixes appended to their formal name (e.g. Cumberland Street North etc.). The addresses on these roads retain a single property number sequence.

Naming of Public Walkways – Walkways, where there is no likelihood of future vehicular use, should end in "Track".

Road Name Suffix – The road name suffix for the road should be the one that most accurately reflects the type of roadway that it is. A list of suggested suffixes and their meanings is included in the table below. Note that this list is not exclusive – other road name types can be used where their application is appropriate.

Road names without a suffix are not uncommon in Dunedin, but should only be used if necessary to accurately reference another name (e.g. Canongate is the name of an Edinburgh Street).

Suffix	Standard Abbrev	Definition
Alley/Alleyway	ALLY	A narrow lane or passage
Avenue	AVE	A generally broad straight roadway with trees or other objects at regular intervals
Bank	-	As on a Hill
Boulevard	BLVD	A broad main street often planted with trees and grass plots
Circle	CIRC	A street surrounding a circular or oval shaped space
Close	CLSE	A short enclosed road; cul-de-sac
Common	-	A street with a reserve or public open space along one side
Court	CRT	A short enclosed road; cul-de-sac
Cove	-	A short curving street by the sea
Crescent	CRES	A crescent or half-moon shaped street rejoining the road from which it starts
Crest	-	A roadway running along the top or summit of a hill
Drive	DRV	An especially scenic road or street. A main connecting route in a subdivision or suburb
Esplanade	ESPL	Level piece of ground especially one used for public promenade
Gardens	GDNS	A street surrounding a reserve or public open space
Glade	-	A roadway usually in a valley of trees
Glen	-	A roadway through a narrow valley
Grove	GRVE	A road that often features a group of trees standing together
Heights	HGTS	A roadway traversing high ground
Lane	LN	A narrow way, path, country road or street. A narrow passage between hedges or buildings. Also used for service lanes
Mews	-	A roadway having houses grouped around the end
Mount	MNT	As on a hill
Parade	PRDE	A public promenade or roadway with good pedestrian facilities along the side
Pass	-	A way, such as a lower section of mountain or hill range, that affords passage around, over, or through
Place	PL, PLCE	A short sometimes narrow enclosed roadway; cul-de-sac
Quay	-	A roadway along the waterfront
Ridge	RDGE	A roadway along the top of a hill
Rise	-	A roadway going to a higher place or position
Road	RD	Route or way between places. General usage. Defined in Local Government Act
Row	-	A roadway with a line of professional buildings on either side
Square	SQ	A street surrounding a square or rectangular shaped space
Street	ST	A township carriageway that has buildings usually on both sides
Steps	STPS	A set of steps for pedestrian access only
Terrace	TCE	A roadway usually with houses on either side raised above the road level
Track	TRCK	A narrow country road that may end in pedestrian access
Vale	-	A roadway along low ground between hills
View		A roadway commanding a wide panoramic view across the surrounding areas
Walk	WLK	A thoroughfare with restricted vehicle access used mainly by pedestrians
Way	-	A winding or curved track or path for passing along

ALTERING A ROAD NAME

A reason for altering the name of a road may include:

- To correct the spelling
- To eliminate duplication in spelling or sound
- To prevent confusion arising from major changes to road layout
- To make geographical corrections (e.g. for consistency with NZ Geographic Board decisions)
- To assign different names to separate ends of a road with a permanently impassable section somewhere along the length
- Where the name causes offence

NAMING UNNAMED LEGAL ROADS

The Council has approximately 1800km of unnamed Legal Roads. It is not practical to name all these roads especially where most of them may never be formed. Names should only be considered where these roads are to be formed for vehicular traffic, established as a public walkway or used for addressing.

ROAD NAME REGISTER

(Road names pre-approved by the Infrastructure Services Committee)

Names can be suggested for inclusion on to the Road Name Register by members of the public, Councillors or staff.

Suggested names must meet the relevant Policy selection criteria.

Selection criteria. Suggested names for the approved list should include any locality constraints (e.g. some names may only be suitable for the locality in which they are known for).

Consultation. Mana whenua will be consulted for any Māori names proposed. Suggested person names will require consultation with appropriate family members if possible. Similarly names of organisations or groups or closely associated with an organisation or group will require consultation with that group. Consultation will be undertaken by staff and occur prior to consideration by Infrastructure Services Committee.

Approval. Names approved by the Infrastructure Services Committee will be listed on the Council website, and in a public notice. If objections are received they will be considered by the following Committee meeting.

Use of the Road Name Register. Developers may use names from the list (following any limitations which may be attached to the road name). Proposals will otherwise follow the same approval process as other proposals. The Infrastructure Services Committee may use the Road Name Register for road names not involving private subdivision, or where no acceptable name has been provided by a developer.

Diagram 1: Procedure for Creating or Amending a Road Name

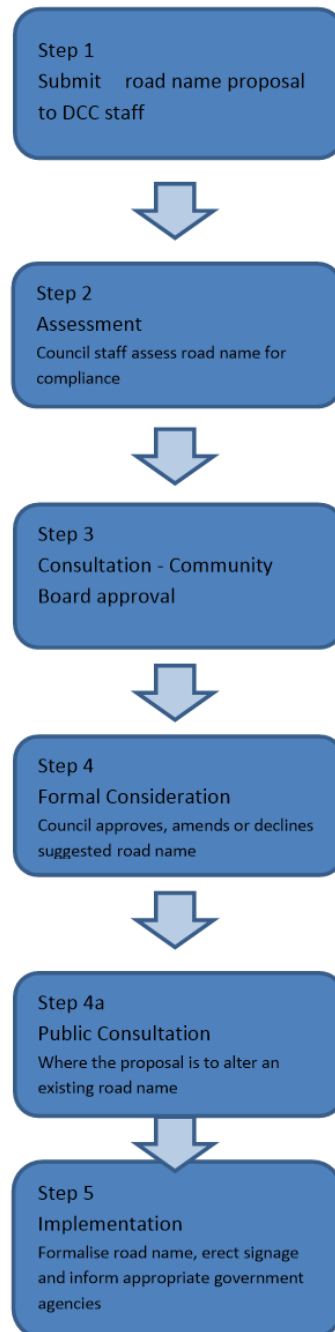
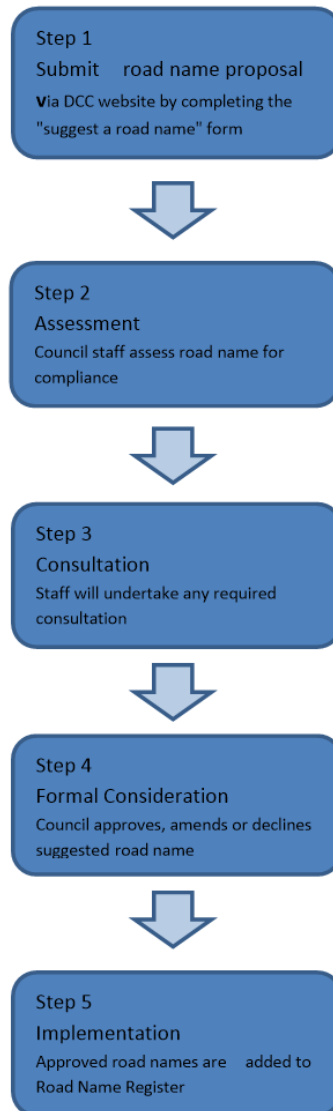
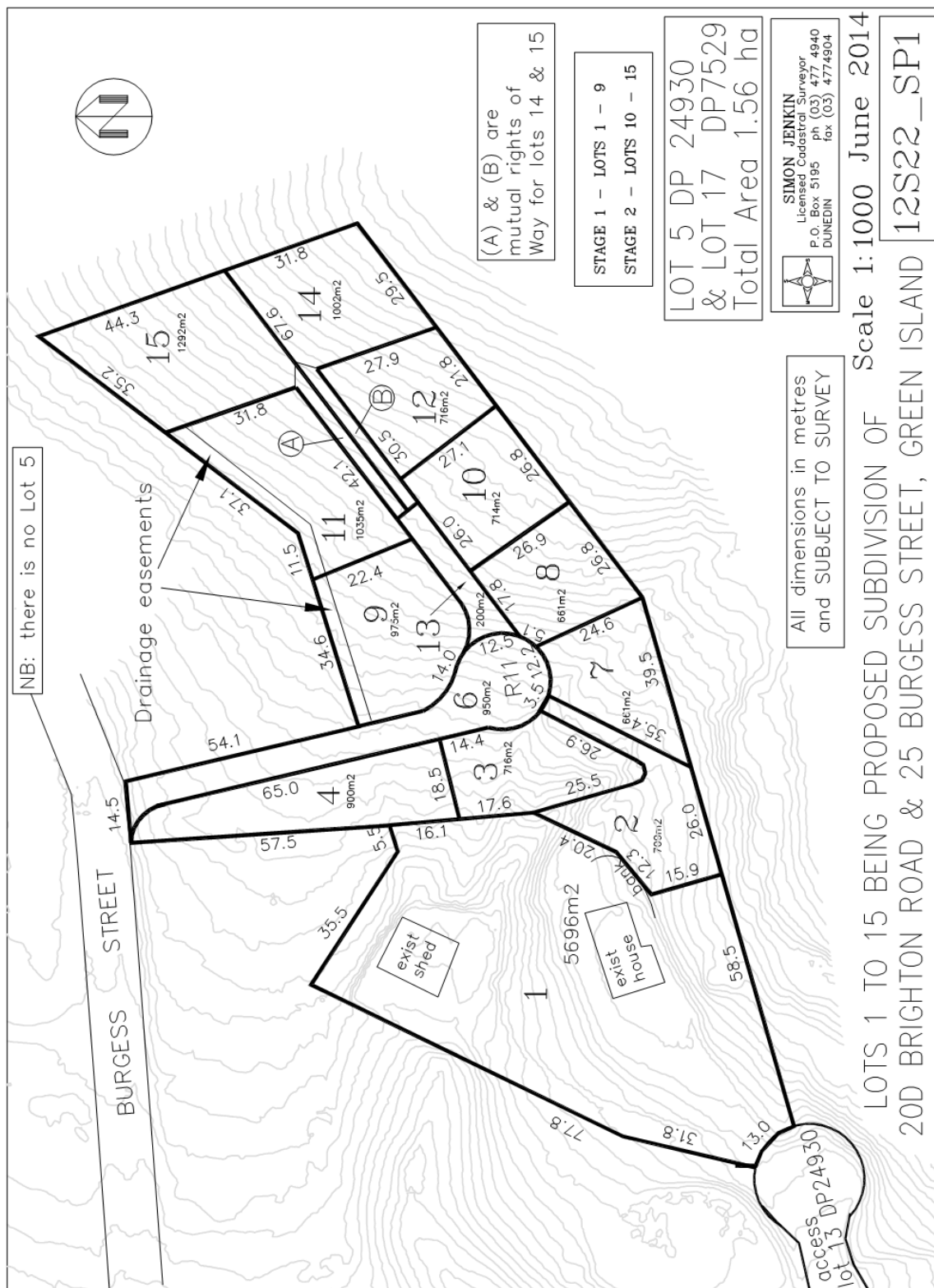


Diagram 2: Procedure for suggesting a name for inclusion on the Road Name Register





NAMING OF A NEW PRIVATE WAY OFF HENDERSON STREET, WINGATUI

Department: Transport

EXECUTIVE SUMMARY

- 1 The purpose of this report is to present the options for the naming of a private way off Henderson Street, Wingatui.
- 2 The new road name proposed by the developer is on Council's list of pre-approved names, and therefore complies with the Road Naming Policy.

RECOMMENDATIONS

That the Committee:

- a) **Approves** naming the new private way off Henderson Street as "Anscombe Close".

BACKGROUND

- 3 A residential subdivision has been approved at 10 & 12 Henderson Street, Wingatui. This subdivision includes a new private way off Henderson Street which will serve ten residential lots.
- 4 The development is at the stage where the developer wishes to name the new private way.

DISCUSSION

- 5 The developer had initially proposed "John Paul Close" as their preferred name, believing that John Paul was a former owner of the subject site. This name went to the Mosgiel-Taieri Community Board meeting on 20 March 2019 and was supported by them. It has since come to light, however, that the former owner of the site was not John Paul, leading to the developer considering an alternative name.
- 6 The developer has subsequently proposed the name "Anscombe Close" as their preferred name, after Edmund Anscombe who was an architect that designed many buildings for Otago University, several churches, and the buildings for the NZ and South Seas International Exhibition 1925-26.
- 7 The proposed name "Anscombe" is a pre-approved name on the Council's road name register. There is no specific 'appropriate locality' listed for the name.
- 8 The proposed name fully complies with Council's Road Naming Policy. For completeness, it is noted that the Policy places less weight on the appropriateness criteria with respect to private ways.

OPTIONS Option One – The Committee approves naming of the new private way off Henderson Street as “Anscombe Close” (Recommended Option)

Advantages

- The name is on the list of pre-approved names contained within Council’s road name register, with no specific ‘appropriate locality’ listed.
- The name is proposed by the developer and complies with the Road Naming Policy.

Disadvantages

- There are no significant disadvantages with this option.

Option Two – The Committee rejects the proposed road name (Alternative Option)

Advantages

- Staff can be directed to request alternative road names from the developer that may better suit the Committee’s preferences.

Disadvantages

- The private way will not have a name which will inconvenience new property owners within the subdivision.

NEXT STEPS

- 9 If the recommended name is approved, staff will process the required documentation and advise the developer and Land Information New Zealand of the new road name.

Signatories

Author:	Grant Fisher - Transport Planner/Engineer
Authoriser:	Richard Saunders - Group Manager Transport

Attachments

	Title	Page
A	Subdivision Plan	74

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This report relates to providing local infrastructure and it is considered good-quality and cost-effective.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This is an administrative function.

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

There are no implications for sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications for the LTP.

Financial considerations

There are no financial implications.

Significance

The significance of the decision is deemed to be low in terms of Council's Significance and Engagement Policy.

Engagement – external

There has been engagement with the developer and their agent.

Engagement - internal

There has been no internal engagement.

Risks: Legal / Health and Safety etc.

There are no known risks.

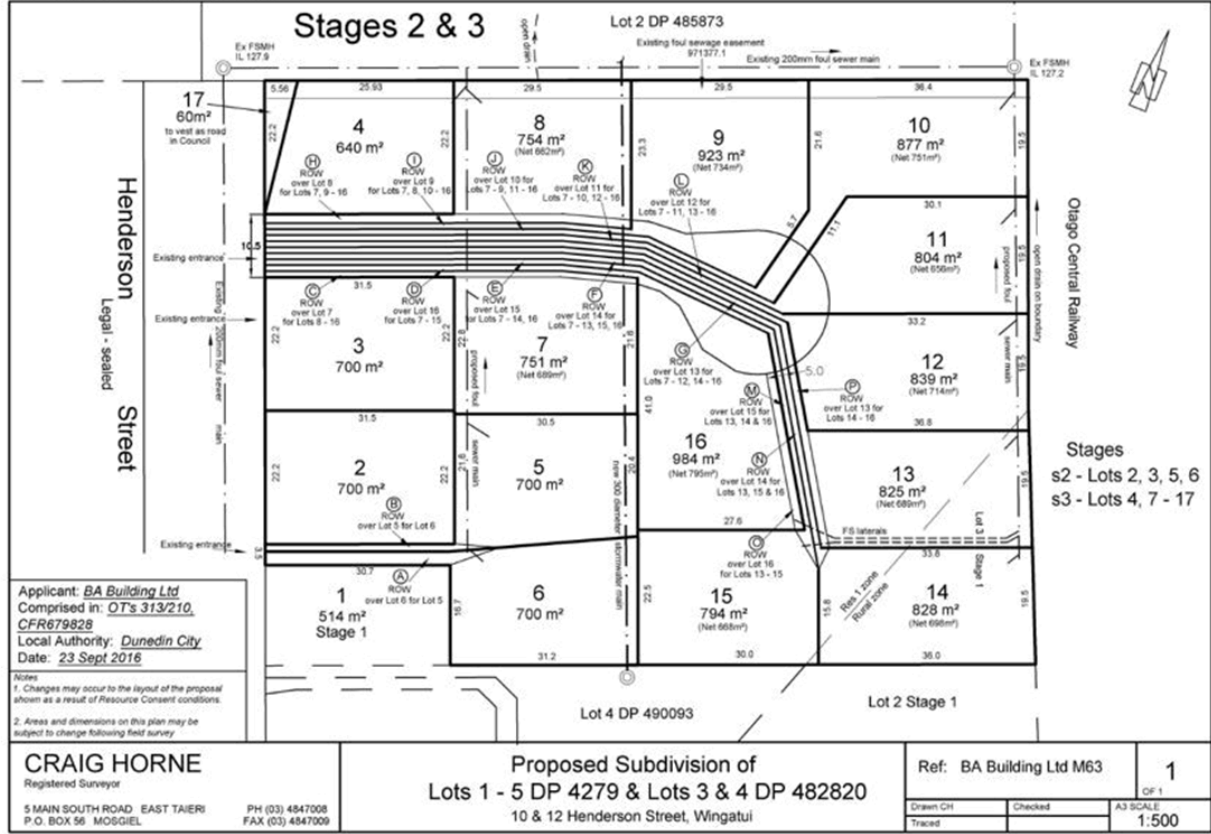
Conflict of Interest

There are no conflicts of interest.

Community Boards

The site is located within the Mosgiel-Taieri Community Board area. The Community Board was consulted as part of the process.

COPY OF PLAN: Not to Scale



ADDITION OF TWO NEW NAMES TO THE ROAD NAME REGISTER

Department: Transport

EXECUTIVE SUMMARY

- 1 The purpose of this report is to present options for two new road names to be added to the road name register. The road name register contains a range of pre-approved names for property developers to use when building new subdivisions. It can also be used by the Infrastructure Services and Networks Committee (the Committee) when naming roads.
- 2 Two new names have been proposed by the Polish Heritage of Otago and Southland Charitable Trust (The Trust) for use in the Mosgiel-Taieri Community Board area, which comply with the Dunedin City Council Road Naming Policy (The Policy).

RECOMMENDATIONS

That the Committee:

- a) **Approves** both "Polish Settlers" and "Pomerania" for inclusion in the road name register, with the appropriate locality listed as the Mosgiel Taieri Plain.

BACKGROUND

- 3 The Trust represents the descendants of early settlers of Polish origin, as well as Poles and their descendants who have since arrived in New Zealand. It fosters an awareness of Polish heritage in the region and endeavours to protect the material legacy of the early Polish settlement.
- 4 The Trust wishes Polish heritage and settlement of the Taieri Plain area to be recognised by naming of a road.
- 5 The Policy allows for the addition of new names to the road name register.

DISCUSSION

- 6 Polish settlers began arriving in the South Island of New Zealand during the 1870's, as part of an influx of immigrants from the United Kingdom and parts of Europe. Many of these settlers worked and lived in the Taieri Plain area, undertaking farming and infrastructure work. Notably, many early Polish settlers worked on drainage infrastructure to enable increased agricultural use of the Taieri Plain.
- 7 The Trust has proposed the name "Polish Settlers" for inclusion in the road name register, reflecting the historic settlers of the Taieri Plain area.

- 8 The Trust has also proposed the name "Pomerania" for inclusion in the road name register. The name relates to the geographic region of Poland where many of the early Polish settlers emigrated from.
- 9 The names "Polish Settlers" and "Pomerania" are not duplicates of, or similar to, any existing road name in Dunedin. They meet the spelling and length criteria of the Policy. They also meet the appropriateness criteria of the Policy, as they reflect a historical event, being the early settlement of the Taieri Plain.
- 10 The road name register suggests an appropriate locality for approved names. As the proposed names relate to the early settlement of the Taieri Plain, it is appropriate for them to be only available for adoption in the Mosgiel-Taieri Plain area.

OPTIONS

Option One – The Committee supports both "Polish Settlers" and "Pomerania" for inclusion in the road name register (Preferred Option).

Advantages

- The names comply with the Road Naming Policy.
- The decision would be consistent with the aspirations of the Polish Heritage of Otago and Southland Charitable Trust.

Disadvantages

- There are no identified disadvantages with this option.

Option Two – The Committee does not support either "Polish Settlers" or "Pomerania" for inclusion in the road name register.

Advantages

- There are no identified advantages with this option.

Disadvantages

- The decision would not be consistent with the aspirations of the Polish Heritage of Otago and Southland Charitable Trust.
- Historical Polish settlement of the Taieri Plain will remain unrecognised by way of road naming.

NEXT STEPS

- 11 If approved, the names will be added to the road name register.

Signatories

Author:	Grant Fisher - Transport Planner/Engineer
Authoriser:	Richard Saunders - Group Manager Transport

Attachments

	Title	Page
A	Polish Heritage Road Naming Request	80

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision/report/proposal relates to providing local infrastructure and it is considered good-quality and cost-effective.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This is an administrative function.

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

There are no implications for sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications for the LTP.

Financial considerations

There are no financial implications.

Significance

This decision is assessed as low significance in terms of Council's Significance and Engagement Policy.

Engagement – external

There has been engagement with the Polish Heritage of Otago and Southland Charitable Trust.

Engagement - internal

No internal engagement is required.

Risks: Legal / Health and Safety etc.

There are no known risks.

Conflict of Interest

There are no conflicts of interest.

SUMMARY OF CONSIDERATIONS

Community Boards

As the names relate to the early settlement of the Taieri Plain, it is appropriate for them to be available for use on the Mosgiel-Taieri Plain.

The Mosgiel-Taieri Community Board supported the proposed names at their meeting of 20 March 2019.

INFRASTRUCTURE SERVICES AND NETWORKS COMMITTEE

15 April 2019



Reply Reply All Forward IM

Tue 08/05/2018 09:44 a.m.



Corran G. Munro and Anna McCreath Munro

Naming of Street in Mosgiel

To Grant Fisher

Good Morning Grant,

Some time has passed since Paul Klemick and I met with you at the DCC to discuss the matters around the idea of our Trust asking to have a street in Mosgiel named to honour the early Polish settlers in the region.

As promised, we discussed this matter at our AGM and have come to the conclusion that two possibilities reflect the heritage of this region best, despite your suggestion that we present additional names to the already lodged "Pomerania". The first and, absolutely preferred one, is 'Polish Settlers', which now places 'Pomerania' as the second choice. As a matter of information, the street name 'Polish Settlers' Place already exists in Christchurch as the Polish settlers arrived in the Canterbury and Otago regions at about the same time in 1872. These two names are the logical choice, in accordance with the Polish heritage which we wish to acknowledge and they encompass all the regions in question.

Please let me know as soon as you possible, if there is additional information you would like to see to support our application/proposal.

I look forward to hearing that this proposal is put to the June meeting of the DCC and your reply thereafter.

Warm regards,

Anna

Anna McCreath Munro

Secretary

Polish Heritage of Otago and Southland Charitable Trust

Email: info@polesdownsouth.org.nz

Facebook Poles Down South

Website: www.polesdownsouth.wordpress.com

ITEMS FOR CONSIDERATION BY THE CHAIR