

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Dunedin City Council will be held on:

Date: Tuesday 23 February 2021
Time: 10.00 am
Venue: Council Chamber, Municipal Chambers, The Octagon, Dunedin

Sandy Graham
Chief Executive Officer

Council
PUBLIC AGENDA

MEMBERSHIP**Mayor
Deputy Mayor
Members**

Mayor Aaron Hawkins	
Cr Christine Garey	
Cr Sophie Barker	Cr David Benson-Pope
Cr Rachel Elder	Cr Doug Hall
Cr Carmen Houlahan	Cr Marie Laufiso
Cr Mike Lord	Cr Jim O'Malley
Cr Jules Radich	Cr Chris Staynes
Cr Lee Vandervis	Cr Steve Walker
Cr Andrew Whiley	

Senior Officer Sandy Graham, Chief Executive Officer

Governance Support Officer Lynne Adamson

Lynne Adamson
Governance Support Officer

Telephone: 03 477 4000
Lynne.Adamson@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 OPENING

Father Mark Chamberlain (University of Otago Chaplain) will open the meeting with a prayer on behalf of the Catholic faith.

2 PUBLIC FORUM

At the close of the agenda no requests for public forum had been received.

3 APOLOGIES

At the close of the agenda no apologies had been received.

4 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.
3. Staff members are reminded to update their register of interests as soon as practicable.

RECOMMENDATIONS

That the Council:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.
- c) **Notes** the proposed management plan for the Executive Leadership Team's Interests.

Attachments

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Councillor Register of Interest - Current as at 16 February 2021				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Aaron Hawkins	Trustee	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Trustee	St Paul's Cathedral Foundation	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Thank You Payroll	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	ICLEI Oceania Regional Executive	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Theatre Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Otago Polytech's Research Centre of Excellence	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	LGNZ National Council	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Alexander McMillan Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Cosy Homes Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	LGNZ Policy Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chairperson	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Trustee	Dunedin Midwinter Carnival	Potential grants recipient	With draw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Committee Member	Otago Anniversary Day Dinner	No conflict Identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Gas Works Museum Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
David Benson-Pope	Owner	Residential Property Ownership in Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Beneficiary	Blind Investment Trusts	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Yellow-eyed Penguin Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Delegation holder	Second Generation District Plan (2GP) Authority to Resolve Appeals on behalf of Council (Council appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Commissioner (Community Representative)	District Licensing Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Rachel Elder	Owner	Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Greater South Dunedin Action Group	Decisions may be considered on the future of South Dunedin.	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Host Parent	Otago Girls High School	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisor/Support Capacity	Kaffelagic	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Trails Networks Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Southern Urban Dunedin Community Response Group	Decisions about emergency response recovery may be conflicted	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Chairperson	Disability Issues Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Creative Dunedin Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Symphony Orchestra Foundation Board of Trustees (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Theomin Gallery Management Committee (Olveston) (Council appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chair	Grants Subcommittee (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	External family member is a Principal Security Consultant	Major supplier to DCC	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Local Government New Zealand Zone 6 Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Doug Hall	Director/Owner	Hall Brothers Transport Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Crane Hire	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Wood Recyclers Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Concrete Crushing Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Anzide Properties Ltd - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	The Woodshed 2014 Limited	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Owner	Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Farmlands	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ravensdown Fertiliser	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	PGG Wrightson	Currently no likely conflict	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Shareholder	Silver Fern Farms	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Valley View Development Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Geekfix Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Milburn Processing Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	Fire Brigade Restoration Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Appellant	2GP	Appellant to the 2GP	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Financial Donor	Dunedin North Community Patrol	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	North Dunedin Blokes Shed	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Loan of a four wheel drive truck free of charge to the group for cartage of gravel	Mountainbiking Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner	Highland Helicopters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Supplier	Southweight Truck and Weights for testing Weighbridges Otago & Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Carmen Houlahan	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property - North Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Part Owner	Adobe Group Ltd, Wanaka	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Company Owner/Sole Director	Shelf Company - RU There	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Shareholder	Startup Business	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Taieri Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Mental Health Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in confidential, to leave the room.
	Trustee	Brockville Community Support Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	National Secretary	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch delegate to Arai Te Uru Marae Council	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Age Concern (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Refugee Steering Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Settlers Association (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Grants Subcommittee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mike Lord	Trustee	ML Lord Family Trust - Owner of Residential Properties - Dunedin	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Fonterra	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Federated Farmers	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Mosgiel Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel RSA	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Federated Farmers Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Otago Rural Support Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Youth Adventure Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Association Football Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Manufacturing Holdings	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Shareholder	Golden Block Developments Ltd	The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Southern Properties (2007) Ltd	The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Chris Staynes	Chairman	Cargill Enterprises	Contractor and service provider to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Director	Wine Freedom	Supplier to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Patron	Otago Model Engineering Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Balmacewen Lions Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Southland Manufacturers Association Trust	Possible co-funder of ED project. Duties to the Trust may conflict with duties of Council	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Deputy Chair	Cancer Society of Otago/Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Past President	Patearoa Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	President	Balmacewen Lions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	CJ and CA Staynes Family Trust - Property Owner - Dunedin and Patearoa	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	George Street Wines Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Saddle Hill Investment Trust Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Association of Amateur Radio and Transmitters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	Theomin Gallery Trust (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chairman	Grow Dunedin Partnership (Council appointment)	Duties may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Shanghai Association (Sister City Society) (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
Lee Vandervis	Member	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Lee Vandervis, Antonie Alm-Lequeux and Cook Allan Gibson Trustee Company Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Bunchy Properties Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Owner	Vandervision Audio and Lighting - Hire, Sales and Service Business	May contract and provide service to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Steve Walker	Chairperson	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Chairperson	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Port Chalmers Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep New Zealand Beautiful	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Turoa Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andrew Whiley	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Golf Club	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Board Member	New Zealand Professional Golfers Assn	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairman	Volunteering Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Grow Dunedin Partnership (Council appointment - alternate)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	NZ Masters Games Trust Board (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Deputy Chair	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Puketai Residential Centre Liaison Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Executive Leadership Team - Register of Interest - current as at 14 January 2021					
Name	Date of Entry	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Sandy Graham		Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	19/09/2018	Trustee	Trustee of the Taieri Airport Facilities Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	25/07/2019	Member	Otago Golf Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Simon Pickford		Owner	Residential property, Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	16/08/2017	Member	SOLGM Regulatory Reference Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	21/02/2020	Wife	Owns residential properties, Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	18/09/2020	Member	Kotui Board	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
John Christie	9/12/2020	Trustee	Knox College and Salmond College	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Wife is a member	Taieri Community Facilities Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Shareholder	Various NZX and ASX listed companies	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential Properties Mosgiel	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	15/09/2017	Trustee	Diversity Works NZ	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	9/07/2018	Member	Society of Local Government Managers	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	19/02/2020	Daughter is a member	Youth Council	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	16/11/2020	Trustee	Sister Cities New Zealand	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Simon Drew		Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Chartered Member	Engineering New Zealand	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Judge	ACENZ (Association of Consulting Engineers NZ) Innovate Awards Judge	ACENZ have own conflict of interest policies.	Would not be allowed to judge a DCC project.
	17/04/2019	Member	Society of Local Government Managers	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	17/04/2019		South Coast Builders engaged to carry out work on property	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	23/10/2019		Subtrades and suppliers engaged via main builder for house renovation - Fisher Windows Otago, Taylor Made Joinery, Blueskin Electrical, South Coast Scaffolding, Pipe Masters Plumbing and Gas, Mico Plumbing	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Graham McKerracher	18/11/2019	Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Executive Leadership Team - Register of Interest - current as at 14 January 2021					
Name	Date of Entry	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
		Member	Public Relations Institute NZ (PRINZ)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Mosgiel Association Football Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Dunedin Ice Hockey Association	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Moana Pool gym/swim	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Robert West		Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee	Caselberg Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee	Te Poari a Pukekura Co-Management Trust Board	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Gavin Logie	17/07/2020	Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential property Wanaka	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Minority shareholder	Southern Hospitality	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Director	Golden Block Investments Limited	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Director	Five Council-owned non-trading companies	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	17/07/2020		Wife works in a senior financial position in the Finance Department, University of Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
			Son works for Tregaskis Brown who provide consultancy services to Central Government	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jeanette Wikaira		Trustee	Dunedin North Intermediate School	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Otago Institute of Arts and Science	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee	Hone Tuwhare Charitable Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

ORDINARY COUNCIL MEETING - 27 JANUARY 2021

RECOMMENDATIONS

That the Council:

Confirms the public part of the minutes of the Ordinary Council meeting held on 27 January 2021 as a correct record.

Attachments

Title		Page
A↓	Minutes of Ordinary Council meeting held on 27 January 2021	20

Council MINUTES

Minutes of an ordinary meeting of the Dunedin City Council held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Wednesday 27, Thursday 28 and Friday 29 January 2021, commencing at 9.00 a.m.

PRESENT

Mayor Mayor Aaron Hawkins
Deputy Mayor Cr Christine Garey

Members

Cr Sophie Barker	Cr David Benson-Pope
Cr Rachel Elder	Cr Doug Hall
Cr Carmen Houlahan	Cr Marie Laufiso
Cr Mike Lord	Cr Jim O'Malley
Cr Jules Radich	Cr Chris Staynes
Cr Lee Vandervis	Cr Steve Walker
Cr Andrew Whiley	

IN ATTENDANCE

Sandy Graham (Chief Executive Officer), Simon Drew (General Manager Infrastructure Services), Simon Pickford (General Manager Community Services), Robert West (Acting General Manager City Services), John Christie (Director Enterprise Dunedin), Gavin Logie (Acting General Manager Finance), Graham McKerracher (Manager, Council Communications and Marketing), Sharon Bodeker (Corporate Planner), Clare Sullivan (Team Leader Civic), Carolyn Allan (Senior Management Accountant), Jeanine Benson (Group Manager Transport), Nicola Pinfold (Group Manager Community and Planning), Jeanette Wikaira (Kaiwhakaherehere), Chris Henderson (Group Manager – Waste Management Solutions), Scott MacLean (Acting Group Manager Parks and Reserves), Tom Dyer, Group Manager 3 Waters), David Bainbridge-Zafar (Group Manager Property), Paul Henderson (Acting Group Manager Compliance and Regulatory), Nick Dixon (Group Manager Ara Toi), Graeme Riley (Chief Information Officer), Mark McConville (Financial Analyst – Finance), Anna Johnson (City Development Manager), Nathan Stoker (Policy Planner, Urban Development Capacity Planning – City Development)

Governance Support Officers Lauren McDonald and Wendy Collard

1 WELCOME

Mayor Aaron Hawkins opened the meeting and welcomed attendees.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

Confirms the agenda without addition or alteration.

Motion carried (CNL/2021/001)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Mayor Aaron Hawkins/Cr Chris Staynes):

That the Council:

- a) **Notes** the Elected Members' Interest Register
- b) **Confirms** the proposed management plan for Elected Members' Interests.
- c) **Notes** the proposed management plan for the Executive Leadership Team's Interests.

Motion carried (CNL/2021/002)

5 CONFIRMATION OF MINUTES

5.1 ORDINARY COUNCIL MEETING - 14 DECEMBER 2020

Moved (Mayor Aaron Hawkins/Cr Steve Walker):

That the Council:

Confirms the public part of the minutes of the Ordinary Council meeting held on 14 December 2020 as a correct record.

Motion carried (CNL/2021/003)

5.2 ORDINARY COUNCIL MEETING - 8 DECEMBER 2020

Moved (Mayor Aaron Hawkins/Cr Steve Walker):

That the Council:

Confirms the public part of the minutes of the Ordinary Council meeting held on 08 December 2020 as a correct record.

Motion carried (CNL/2021/004)

REPORTS

6 10 YEAR PLAN 2021-31 OVERVIEW REPORT

A report from the Executive Leadership Team and Finance provided an overview of the draft budgets and what would be included in the draft 10 year plan entitled “The future of us”. It noted that the draft 10 year plan 2021-2031 (the 10 year plan) sets the direction for the Dunedin City Council (DCC) for the next 10 years.

The Chief Executive Officer (Sandy Graham) spoke to the report and responded to questions.

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

- a) **Adopts** the draft 10 Year Plan 2021-31 forecast financial statements for the purposes of developing the 10 Year Plan 2021-31 and engaging with the community.
- b) **Notes** that any resolution made in this meeting related to 10 year plan reports may be subject to further discussions and decision by the meeting.

Motion carried (CNL/2021/005) with Cr Vandervis recording his vote against.

7 FINANCIAL STRATEGY

A report from Corporate Policy provided a copy of the Financial Strategy. The report noted that it provided a guide for considering proposals for funding and expenditure, and it made transparent the overall effects of proposals on services, rates, debt and investments.

The report sought Council approval of the draft Financial Strategy for the purpose of public consultation for the 10 year plan 2021-31.

The Acting General Manager Finance (Gavin Logie) and the Chief Executive (Sandy Graham) spoke to the report and responded to questions.

Moved (Cr Jim O'Malley/Cr Marie Laufiso):

That the Council:

- a) **Approves** the draft Financial Strategy for consultation as part of the 10 year plan 2021-31.

Motion carried (CNL/2021/006) with Cr Vandervis recording his vote against.

8 INFRASTRUCTURE STRATEGY

A report from Transport and 3 Waters sought approval for the draft Infrastructure Strategy for the purpose of public consultation for the 10 year plan 2021-31.

The General Manager Infrastructure Services (Simon Drew) spoke to the report and responded to questions.

Moved (Cr Jim O'Malley/Cr Christine Garey):

That the Council:

- a) **Approves** the draft Infrastructure Strategy for consultation purposes as part of the 10 year plan 2021-31.

Division

The Council voted by division.

For: Crs Sophie Barker, David Benson-Pope, Rachel Elder, Christine Garey, Doug Hall, Carmen Houlahan, Marie Laufiso, Mike Lord, Jim O'Malley, Jules Radich, Chris Staynes, Steve Walker, Andrew Whiley and Mayor Aaron Hawkins (14).

Against: Cr Lee Vandervis (1).

Abstained: Nil

The division was declared CARRIED by 14 votes to 1

Motion carried (CNL/2021/007)

Moved that the Council (Mayor Aaron Hawkins/Cr Christine Garey):

Adjourns the meeting.

Motion carried

The meeting adjourned at 10:48 a.m. and resumed at 11:02 a.m.

9 SIGNIFICANT FORECASTING ASSUMPTIONS AND COMMUNITY OUTCOME INDICATORS

A report from Community and Planning sought approval of the significant forecasting assumptions and the community outcome indicators, which measured progress on the community outcomes, for inclusion in the 10 year plan.

The Chief Executive Officer (Sandy Graham), Acting General Manager City Services (Robert West), Acting General Manager Finance (Gavin Logie), Group Manager Community and Planning (Nicola Pinfold) and Suzie Ballantyne (Corporate Policy Manager) spoke to the report and responded to questions.

Cr Doug Hall left the meeting at 11:30 a.m.

Cr Doug Hall returned to the meeting at 11:45 a.m.

Moved (Cr Rachel Elder/Cr Steve Walker):

That the Council:

- a) **Approves** the significant forecasting assumptions and the community outcomes indicators, for inclusion in the 10 year plan.

Division

The Council voted by division.

For: Crs Sophie Barker, David Benson-Pope, Rachel Elder, Christine Garey, Doug Hall, Carmen Houlahan, Marie Laufiso, Mike Lord, Jim O'Malley, Chris Staynes, Steve Walker, Andrew Whiley and Mayor Aaron Hawkins (13).

Against: Crs Jules Radich and Lee Vandervis (2).

Abstained: Nil

The division was declared CARRIED by 13 votes to 2

Motion carried (CNL/2021/008)

10 10 YEAR PLAN 2021-31 PROPOSED LEVELS OF SERVICE

A report from Corporate Policy provided a copy of the statement of the intended Levels of Service (LOS) for each group of activities undertaken by Council.

The report sought approval for proposed LOS statements for each group of activities, for inclusion in the draft 10 Year Plan 2021-31 (draft plan).

The Acting General Manager, City Services (Robert West) spoke to the report and responded to questions.

Moved that the Council (Mayor Aaron Hawkins/Cr Christine Garey):

Adjourns the meeting.

Motion carried

The meeting adjourned at 12:11 p.m. and resumed at 12:20 p.m.

Moved (Mayor Aaron Hawkins/Cr Sophie Barker):

That the Council:

- a) **Asks** that revised Levels of Service statements, measures and targets be reported to the 23 February 2021 Council meeting.

Motion carried (CNL/2021/009)

Moved that the Council (Mayor Aaron Hawkins/Cr Christine Garey):

Adjourns the meeting.

Motion carried

The meeting adjourned at 12:21 p.m. and resumed at 1:02 p.m.

11 RESIDENTS' OPINION SURVEY 2019/20 RESULTS

A report from Community and Planning provided a summary of the annual results of the 2019/20 Residents' Opinion Survey (ROS).

The Acting General Manager, City Services (Robert West) and the Corporate Policy Manager (Suzie Ballantyne) spoke to the report and responded to questions.

Moved (Cr Chris Staynes/Cr Jules Radich):

That the Council:

- a) **Notes** the annual results of the 2019/20 Residents' Opinion Survey.

Motion carried (CNL/2021/010)

12 CLIMATE 2030 RAPID REVIEW, AND DCC EMISSIONS REDUCTION OPPORTUNITIES

A report from Civic presented the findings of the Climate 2030 Rapid Review, and work to date on the update of the Dunedin City Council's (DCC's) Emissions Reduction Plan.

The report also included an update on how climate change adaptation considerations raised in the Rapid Review are being incorporated into 10 year plan budgets.

The Acting General Manager City Services (Robert West) and the Principal Policy Advisor (Jinty McTavish) spoke to the report and responded to questions.

Cr Andrew Whiley left the meeting at 2:44 p.m. and returned at 2:46 p.m.

Moved that the Council (Mayor Aaron Hawkins/Cr Steve Walker):

Adjourns the meeting.

Motion carried

The meeting adjourned at 2:48 p.m. and resumed at 3:04 p.m.

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

- a) **Notes** the findings of the Climate 2030 Rapid Review, and work to date on the update of the DCC Emissions Reduction Plan.
- b) **Notes** the assessment of alignment of the 10 Year Plan against the emissions reduction opportunities identified through these two work streams.

Division

The Council voted by division.

For: Crs Sophie Barker, David Benson-Pope, Rachel Elder, Christine Garey, Doug Hall, Carmen Houlahan, Marie Laufiso, Mike Lord, Jim O'Malley, Jules Radich, Chris Staynes, Steve Walker, Andrew Whiley and Mayor Aaron Hawkins (14).

Against: Cr Lee Vandervis (1).

Abstained: Nil

The division was declared CARRIED by 14 votes to 1

Motion carried (CNL/2021/011)

13 CAPITAL EXPENDITURE REPORT 2021-2031

A report from Corporate Policy sought approval of the draft capital budget for the purposes of developing the 10 year plan 2021-31, and consulting with the community.

The Chief Executive Officer (Sandy Graham) and the Acting General Manager Finance (Gavin Logie) spoke to the report and responded to questions.

Cr Lee Vandervis left the meeting at 3:35 p.m. and returned to the meeting at 3:37 p.m.

Cr Mike Lord left the meeting at 3:42 p.m. and returned to the meeting at 3:43 p.m.

Cr Doug Hall left the meeting at 4:01 p.m. and returned to the meeting at 4:15 p.m.

Cr Carmen Houlahan left the meeting at 4:21 p.m. and returned to the meeting at 4:25 p.m.

Moved (Mayor Aaron Hawkins/Cr Marie Laufiso):

That the Council:

- a) **Approves** the capital budget for the purposes of developing the 10 year plan 2021-31 and consulting with the community.

Division

The Council voted by division.

For: Crs Sophie Barker, David Benson-Pope, Rachel Elder, Christine Garey, Doug Hall, Marie Laufiso, Mike Lord, Jim O'Malley, Chris Staynes, Steve Walker and Mayor Aaron Hawkins (11).
Against: Crs Carmen Houlahan, Jules Radich, Lee Vandervis and Andrew Whiley (4).
Abstained: Nil

The division was declared CARRIED by 11 votes to 4

Motion carried (CNL/2021/012)

Moved that the Council (Mayor Aaron Hawkins/Cr Christine Garey):

Adjourns the meeting.

Motion carried

The meeting adjourned at 4:40 p.m. on Wednesday 27 January 2021 and reconvened at 9:02 a.m. on Thursday 28 January 2021.

14 2021/22 DRAFT OPERATING BUDGET - 3 WATERS

A report from 3 Waters provided an overview of the operating expenditure (opex) budgets for year one of the 10 year plan for the 3 Waters Group.

The General Manager Infrastructure Services (Simon Drew) and the Group Manager 3 Waters (Tom Dyer) spoke to the report and responded to questions.

Moved (Cr Jim O'Malley/Cr Doug Hall):

That the Council:

- a) **Adopts** for the purposes of developing the 10 Year Plan 2021-31 and consulting with the community
 - i) The draft 2021/22 operating budget for the Three Waters Group as shown at Attachment A.
 - ii) The draft 2021/22 fees and charges schedules for the Three Waters Group as shown at Attachment B.

Motion carried (CNL/2021/013)

15 SHAPING FUTURE DUNEDIN TRANSPORT PROGRAMME

A report from Transport provided additional information on the six Shaping Future Dunedin Transport projects.

The General Manager Infrastructure Services (Simon Drew) and the Group Manager Transport (Jeanine Benson) spoke to the report and responded to questions.

Moved that the Council (Cr Christine Garey/Cr Steve Walker):

Adjourns the meeting.

Motion carried

The meeting adjourned at 10.35 a.m. and reconvened at 10.38 a.m.

Moved (Cr Jim O'Malley/Cr Christine Garey):

That the Council:

- a) **Notes** the budget timings of Shaping Future Dunedin Transport projects are in Transport Capital budgets.

During debate on the motion, Cr Doug Hall left the meeting at 10:48 a.m.

Division

The Council voted by division.

For: Crs Sophie Barker, David Benson-Pope, Rachel Elder, Christine Garey, Marie Laufiso, Mike Lord, Jim O'Malley, Chris Staynes, Steve Walker and Mayor Aaron Hawkins (10).
Against: Crs Carmen Houlahan, Jules Radich, Lee Vandervis and Andrew Whiley (4).
Abstained: Nil

The division was declared CARRIED by 10 votes to 4

Motion carried (CNL/2021/014)

Cr Lee Vandervis left the meeting at 10.58 a.m.

Moved that the Council (Mayor Aaron Hawkins/Cr Steve Walker):

Adjourns the meeting.

Motion carried

The meeting adjourned at 10.59 a.m. and reconvened at 11.13 a.m.

16 2021/22 DRAFT OPERATING BUDGET - ROADING AND FOOTPATHS

Cr Andrew Whiley entered the meeting at 11.17 am during discussion of the item.

A report from Transport provided an overview of the operating expenditure (opex) budgets for year one of the 10 year plan for the Roding and Footpaths Group.

The General Manager Infrastructure Services (Simon Drew) and the Group Manager Transport (Jeanine Benson) spoke to the report and responded to questions.

Moved (Cr Christine Garey/Cr Jim O'Malley):

That the Council:

- a) **Adopts** for the purposes of developing the 10 Year Plan 2021-31 and consulting with the community
 - i) The draft 2021/22 operating budget for the Roding and Footpaths Group as shown at Attachment A.
 - ii) The draft 2021/22 fees and charges schedules for the Roding and Footpaths Group as shown at Attachment B.

Motion carried (CNL/2021/015)

17 2021/22 DRAFT OPERATING BUDGET - RESERVES AND RECREATIONAL FACILITIES

A report from Parks and Reserves provided an overview of the operating expenditure (opex) budgets for year one of the 10-year plan for the Reserves and Recreational Facilities Group.

The Acting General Manager City Services (Robert West) and the Acting Group Manager Parks and Reserves (Scott MacLean) spoke to the report and responded to questions.

Moved (Cr Jim O'Malley/Cr Mike Lord):

That the Council:

- a) **Adopts** for the purposes of developing the 10 Year Plan 2021-31 and consulting with the community
 - i) The draft 2021/22 operating budget for the Reserves and Recreational Facilities Group as shown at Attachment A.
 - ii) The draft 2021/22 fees and charges schedules for the Reserves and Recreational Facilities Group as shown at Attachment B.

Motion carried (CNL/2021/016)

18 KERBSIDE COLLECTION FUNDING OPTIONS

A report from Waste and Environmental Solutions outlined funding options for kerbside collection services.

The General Manager Infrastructure Services (Simon Drew) and the Group Manager Waste and Environmental Solutions (Chris Henderson) spoke to the report and responded to questions.

Moved (Cr Mike Lord/Cr Steve Walker):

That the Council:

- a) Adopts Option One – Targeted rates funding for kerbside collection bins plus opt-in garden waste bin funded via fees and charges, as the preferred funding source to be used for delivering kerbside collection services to be consulted on within the draft 10 year plan 2021-31.

	10YP consultation preferred option: Four Bins plus one – separate food and green waste collection	10YP consultation alternative option: Three bins enhanced status quo
Refuse 140 litre (red lid)	Targeted Rate	Targeted Rate
Recycling 240 litre (yellow lid)	Targeted Rate	Targeted Rate
Glass 45 litre (blue crate)	Targeted Rate	Targeted Rate
Food scraps 23 litre (green bin)	Targeted Rate	N/A
Garden waste 240 litre (opt in bin)	Fixed user charge	N/A

During debate on the motion, Cr Lee Vandervis returned to the meeting at 12:16 p.m.

Motion carried (CNL/2021/017)

Moved that the Council (Mayor Aaron Hawkins/Cr Christine Garey):

Adjourns the meeting.

Motion carried

The meeting adjourned at 12.19 p.m. and reconvened at 1.22 p.m.

Cr Doug Hall returned to the meeting at 01:22 p.m.

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

- a) Requests, in time for the next Annual Plan 2022-23, a report outlining options for both flat and progressive targeted rates for the kerbside collection service.
- b) Ask staff to report back on the development of Pay as You Throw technology, as part of each Annual Plan process.

Motion carried (CNL/2021/018)

19 2021/22 DRAFT OPERATING BUDGET - WASTE MANAGEMENT

A report from Waste and Environmental Solutions provided an overview of the operating expenditure (opex) budgets for year one of the 10 year plan for the Waste Management Group.

The General Manager Infrastructure Services (Simon Drew) and the Group Manager Waste and Environmental Solutions (Chris Henderson) spoke to the report and responded to questions.

Moved (Cr Carmen Houlahan/Cr Jim O'Malley):

That the Council:

- a) **Adopts** for the purposes of developing the 10 Year Plan 2021-31 and consulting with the community
 - i) The draft 2021/22 operating budget for the Waste Management Group as shown at Attachment A.
 - ii) The draft 2021/22 fees and charges schedules for the Waste Management Group as shown at Attachment B.

Motion carried (CNL/2021/019)

20 COMMUNITY HOUSING - STRATEGY AND POLICY REVIEW UPDATE

A report from Property updated Council on the review of the Dunedin City Council Housing Policy 1997 and the Dunedin City Social Housing Strategy 2010-2020.

The Acting General Manager City Services (Robert West) and the Group Manager Property (David Bainbridge-Zafar) spoke to the report and responded to questions.

Moved that the Council (Mayor Aaron Hawkins/Cr David Benson-Pope):

Adjourns the meeting.

Motion carried

The meeting adjourned at 1.53 p.m. and reconvened at 2.00 p.m.

It was requested that the resolution be taken in two parts.

Moved (Mayor Aaron Hawkins/Cr Jim O'Malley):

That the Council:

- a) **Approves** that the 10 year plan 2021-31 consultation document will seek feedback on prioritisation of DCC Community Housing tenants by including the following question;

Do you support the DCC prioritising its community housing for people aged 65 and over?

- b) **Approves** that the 10 year plan 2021-31 consultation document will seek feedback on funding for the DCC Community Housing portfolio by including the following question;

Do you support rates being used to subsidise rents for DCC community housing?

Division

The Council voted by division.

For: Crs Sophie Barker, David Benson-Pope, Rachel Elder, Christine Garey, Doug Hall, Carmen Houlahan, Marie Laufiso, Mike Lord, Jim O'Malley, Jules Radich, Chris Staynes, Steve Walker, Andrew Whiley and Mayor Aaron Hawkins (14).
Against: Cr Lee Vandervis (1).
Abstained: Nil

The division was declared CARRIED by 14 votes to 1

Motion carried (CNL/2021/020)

Moved (Mayor Aaron Hawkins/Cr Jim O'Malley):

That the Council:

- c) **Approves** that the 10 year plan 2021-31 and consultation document include a preferred option of \$1 million per annum for the development of new community housing, with an alternative option of \$2 million per annum;
- d) **Notes** that public submissions will be used to inform the next stage of the review of the Dunedin City Council Housing Policy 1997 and the Dunedin City Social Housing Strategy 2010-2020.

Division

The Council voted by division.

For: Crs Sophie Barker, David Benson-Pope, Rachel Elder, Christine Garey, Doug Hall, Carmen Houlahan, Marie Laufiso, Jim O'Malley, Jules Radich, Chris Staynes, Lee Vandervis, Steve Walker, Andrew Whiley and Mayor Aaron Hawkins (14).
Against: Cr Mike Lord (1).
Abstained: Nil

The division was declared CARRIED by 14 votes to 1

Motion carried (CNL/2021/021)

Moved that the Council (Mayor Aaron Hawkins/Cr Christine Garey):

Adjourns the meeting.

Motion carried

The meeting adjourned at 2.43 p.m. and reconvened at 2.59 p.m.

Moved (Cr Jules Radich/Cr Lee Vandervis):

That the Council:

- e) **Approves** that the 10 year plan 2021-31 consultation document seek feedback on ownership of any new community housing units for the DCC Community Housing portfolio by including the following question:

Should Council investigate ownership of any new community housing units be established as a standalone community housing provider so that the Government income related rent subsidy can be utilised

Division

The Council voted by division.

For: Crs Rachel Elder, Carmen Houlahan, Jules Radich, Lee Vandervis and Andrew Whiley (5).

Against: Crs Sophie Barker, David Benson-Pope, Christine Garey, Doug Hall, Marie Laufiso, Mike Lord, Jim O'Malley, Chris Staynes, Steve Walker and Mayor Aaron Hawkins (10).

Abstained: Nil

The division was declared LOST by 5 votes to 10

21 2021/22 DRAFT OPERATING BUDGET - PROPERTY SERVICES

A report from Property provided an overview of the operating (opex) budget for year one of the 10-year plan for Property Services.

The Acting General Manager City Services (Robert West) and the Group Manager Property (David Bainbridge-Zafar) spoke to the report and responded to questions.

Moved (Cr Chris Staynes/Cr Lee Vandervis):

That the Council:

- a) **Adopts** for the purposes of developing the 10 Year Plan 2021-31 and consulting with the community
 - i) The draft 2021/22 operating budget for the Property Group as shown at Attachment A.
 - ii) The draft 2021/22 fees and charges schedules for the Property Group as shown at Attachment B.

Motion carried (CNL/2021/022)

22 2021/22 DRAFT OPERATING BUDGET - ECONOMIC DEVELOPMENT

A report from Enterprise Dunedin provided an overview of the operating budgets for year one of the 10-year plan for the Economic Development Group (Enterprise Dunedin).

The Director Enterprise Dunedin (John Christie) spoke to the report and responded to questions.

Moved (Cr Lee Vandervis/Cr Chris Staynes):

That the Council:

- a) **Adopts** for the purposes of developing the 10 Year Plan 2021-31 and consulting with the community
 - i) The draft 2021/22 operating budget for the Economic Development Group as shown at Attachment A.
 - ii) The draft 2021/22 fees and charges schedules for the Economic Development Group as shown at Attachment B.

Motion carried (CNL/2021/023)

23 2021/22 DRAFT OPERATING BUDGET - GOVERNANCE AND SUPPORT SERVICES

Cr Mike Lord left the meeting at 03:36 p.m. and returned to the meeting at 03:38 p.m.

A report from Finance provided an overview of the operating expenditure (opex) budgets for year one of the 10 year plan for the Governance and Support Services Group.

The Acting General Manager Finance (Gavin Logie) spoke to the report and responded to questions.

It was requested that the resolution be taken in two parts.

Moved (Cr Rachel Elder/Cr Chris Staynes):

That the Council:

- a) **Adopts** for the purposes of developing the 10 Year Plan 2021-31 and consulting with the community
 - i) The draft 2021/22 operating budget for the Governance and Support Services Group as shown at Attachment A.

Motion carried (CNL/2021/024) with Cr Vandervis recording his vote against.

Moved (Cr Rachel Elder/Cr Chris Staynes):

That the Council:

- ii) The draft 2021/22 fees and charges schedules for the Governance and Support Services Group as shown/amended at Attachment B.

Motion carried (CNL/2021/025)

24 NEW ZEALAND SPORTS HALL OF FAME: OPTIONS FOR INTERGRATION INTO THE ARA TOI GROUP

A report from Ara Toi provided options and costs for integrating the New Zealand Sports Hall of Fame into the Ara Toi group of cultural facilities.

The General Manager Community Services (Simon Pickford) and the Group Manager Ara Toi (Nick Dixon) spoke to the report and responded to questions.

Moved (Cr Sophie Barker/Cr Chris Staynes):

That the Council:

- a) **Delay** a decision on any future support for the NZ Sports Hall of Fame until the Recreation, Sports and Leisure (RSL) report has been completed.

Motion carried (CNL/2021/026)

25 2021/22 DRAFT OPERATING BUDGET - ARA TOI (ARTS AND CULTURE)

A report from Ara Toi provided an overview of the operating expenditure (opex) budgets for year one of the 10 year plan for the Ara Toi (Arts and Culture) Group.

The General Manager Community Services (Simon Pickford) and the Group Manager Ara Toi (Nick Dixon) spoke to the report and responded to questions.

Moved (Cr Christine Garey/Cr Steve Walker):

That the Council:

- a) **Adopts** for the purposes of developing the 10 Year Plan 2021-31 and consulting with the community
 - i) The draft 2021/22 operating budget for the Ara Toi (Arts and Culture) Group as shown at Attachment A.
 - ii) The draft 2021/22 fees and charges schedules for the Ara Toi (Arts and Culture) Group as shown at Attachment B.

Motion carried (CNL/2021/027)

26 2021/22 DRAFT OPERATING BUDGET - REGULATORY SERVICES

A report from Customer and Regulatory Services provided an overview of the operating expenditure (opex) budgets for year one of the 10-year plan for the Regulatory Services Group.

The General Manager Community Services (Simon Pickford) and the Acting Group Manager Customer and Regulatory Services (Paul Henderson) spoke to the report and responded to questions.

Moved (Cr Lee Vandervis/Cr David Benson-Pope):

That the Council:

- a) **Adopts** for the purposes of developing the 10 Year Plan 2021-31 and consulting with the community
 - i) The draft 2021/22 operating budget for the Regulatory Services Group as shown at Attachment A.
 - ii) The draft 2021/22 fees and charges schedules for the Regulatory Services Group as shown at Attachments B and C.

Motion carried (CNL/2021/028)

27 2021/22 DRAFT OPERATING BUDGET - COMMUNITY AND PLANNING

A report from Community and Planning provided an overview of the operating expenditure (opex) budgets for year one of the 10 year plan for the Community and Planning Group.

The Acting General Manager City Services (Robert West) and the Group Manager Community and Planning (Nicola Pinfold) spoke to the report and responded to questions.

Moved (Cr Chris Staynes/Cr Doug Hall):

That the Council:

- a) **Adopts** for the purposes of developing the 10 Year Plan 2021-31 and consulting with the community
 - i) The draft 2021/22 operating budget for the Community and Planning Group as shown at Attachment A.
 - ii) The draft 2021/22 fees and charges schedules for the Community and Planning Group as shown at Attachment B.

Motion carried (CNL/2021/029)

Moved that the Council (Mayor Aaron Hawkins/Cr Christine Garey):

Adjourns the meeting.

Motion Carried

The meeting adjourned at 4.30 p.m. and reconvened on Friday, 29 January 2021 at 9.02 a.m.

Apologies for lateness were noted from Cr Carmen Houlahan and Cr Marie Laufiso.

28 10 YEAR PLAN 2021-2031 COMMUNITY CONSULTATION

A report from Community and Planning provided an update on the proposed approach for consulting the community on the draft 10 year plan 2021-31.

The Acting General Manager City Services (Robert West) and the Group Manager Community and Planning (Nicola Pinfold) spoke to the report and responded to questions.

Moved (Cr Lee Vandervis/Cr Steve Walker):

That the Council:

- a) **Approves** the proposed plan for community consultation on the draft 10 year plan 2021-31, including the measures for success.

Motion carried (CNL/2021/030)

29 REVIEW OF THE SIGNIFICANCE AND ENGAGEMENT POLICY

A report from Community and Planning provided an update on the review of the Significance and Engagement Policy (SEP) and proposed amendments to the SEP for Council consideration for inclusion in the draft 10 year plan 2021-31.

The Acting General Manager City Services (Robert West) and the Group Manager Community and Planning (Nicola Pinfold) spoke to the report and responded to questions

Moved (Cr Lee Vandervis/Cr Steve Walker):

That the Council:

- a) **Approves** the revised Significance and Engagement Policy for inclusion in the draft 10 year plan.
- b) **Notes** that staff will undertake further review of the schedule of strategic assets and provide an update for consideration as part of the 2022-23 Annual Plan deliberations.

Motion carried (CNL/2021/031)

30 REVENUE AND FINANCING POLICY

A report from Corporate Policy sought Council approval for the draft Revenue and Financing Policy (the draft Policy), to be used in the preparation of the 10 year plan 2021-31.

The Acting General Manager, Finance (Gavin Logie) spoke to the report and responded to questions.

Moved (Cr Mike Lord/Cr Jim O'Malley):

That the Council:

- a) **Approves** the Revenue and Financing Policy to be used in the preparation of the 10 year plan 2021-31.

Motion carried (CNL/2021/032) with Cr Vandervis recording his vote against.

31 2021-22 RATING METHOD

A report from Finance presented the draft budget for 2021-22 which proposed an overall increase in rates of 9.8%.

The Acting General Manager Finance (Gavin Logie) spoke to the report and responded to questions.

Moved (Cr Jim O'Malley/Cr Chris Staynes):

That the Council:

- a) **Approves** an increase in the community services targeted rate for the 2021-22 year of \$2.00 to \$102.00 including GST.
- b) **Approves** an increase in the Stadium 10,000 plus seat differentiated rates for the 2021-22 year based on the June 2020 Local Government Cost Index of 2.0%.
- c) **Approves** the current rating method for the setting of all other rates for the 2021-22 year.

Motion carried (CNL/2021/033) with Cr Vandervis recording his vote against.

Cr Carmen Houlahan entered the meeting 9:24 a.m.

Moved (Cr Jim O'Malley/Mayor Aaron Hawkins):

That the Council:

Requests that staff prepare a report in time for consideration as part of the 2022-23 Annual Plan on options for providing assistance to ratepayers on limited or fixed income.

Motion carried (CNL/2021/034)

32 RATES REMISSION AND POSTPONEMENT POLICY

A report from Corporate Policy advised that a review of Council's Rates Remission and Postponement Policy (the Policy) had been undertaken, and minor changes to the Policy were proposed.

The Acting General Manager, Finance (Gavin Logie) spoke to the report and responded to questions.

Cr Christine Garey withdrew from consideration of this item and left the meeting at 9:32 a.m.

Moved (Cr Rachel Elder/Cr Chris Staynes):

That the Council:

- a) **Approves** the proposed Rates Remission and Postponement Policy, with any amendments.
- b) **Approves** that the policy be consulted on through the 10 year plan consultation process.

Motion carried (CNL/2021/035)

6 10 YEAR PLAN 2021-31 OVERARCHING RESOLUTION

Moved (Mayor Aaron Hawkins/Cr Chris Staynes):

That the Council:

Approves the changes to the draft 10 year plan 2021-31 forecast financial statements and supporting documentation for the purposes of developing the 10 year plan 2021-31 and engaging with the community.

Motion carried (CNL/2021/036) with Cr Vandervis recording his vote against.

Cr Christine Garey returned to the meeting at 9:38 a.m.

33 DCC SUBMISSION ON THE UNIVERSITY OF OTAGO'S VISION 2040 DISCUSSION PAPER

A report from Community and Planning sought approval of a draft Dunedin City Council (DCC) submission to the University of Otago on the 'Vision 2040' discussion paper.

The Acting General Manager City Services (Robert West) and the Group Manager Community and Planning (Nicola Pinfold) spoke to the report and responded to questions.

Moved that the Council (Mayor Aaron Hawkins/Cr Christine Garey):

Adjourns the meeting.

Motion carried

The meeting adjourned at 9:45 a.m. and reconvened at 9:49 a.m.

Cr Marie Laufiso entered the meeting at 9:52 a.m.

Moved (Cr Steve Walker/Cr Rachel Elder):

That the Council:

- a) **Approves** the draft DCC submission to the University of Otago on the 'Vision 2040' discussion paper.
- b) **Includes** under Strategic Imperatives to 2040, in paragraph 9 of the Council submission - a desire for a "bike friendly campus".

Motion carried (CNL/2021/037)

Cr Doug Hall left the meeting at 9:54 a.m.

34 NOTIFICATION OF 2GP VARIATION 2: ADDITIONAL HOUSING CAPACITY

A report from City Development sought approval for the Notification of Variation 2: Additional Housing Capacity to the second generation Dunedin City District Plan (2GP). It noted that the proposed notification date was 3 February 2021.

Mayor Hawkins advised his intent to move into Non Public to allow for questions of the confidential documents of the Notification for the 2GP Variation 2 District Plan and return to public session for debate.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Ordinary Council meeting - 14 December 2020 - Public Excluded	<p>S7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p>	.	
C2 Ordinary Council meeting - 8 December 2020 - Public Excluded	<p>S7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.</p> <p>S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>S7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage,</p>	.	

negotiations (including commercial and industrial negotiations).S7(2)(h)
The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.

C3 Confidential documents for notification of 2GP Variation 2: Additional Housing Capacity

S7(2)(j)
The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.

S48(1)(a)
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

Information contained in the documentation for Variation 2 to the 2GP includes details of proposed changes to the zoning of properties and to the rules managing the development of properties. These changes could result in increases to the value of some properties, and public access to the details of these changes ahead of the formal public notification process could provide persons with an improper advantage.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.

Motion carried (CNL/2021/038)

Moved that the Council (Mayor Aaron Hawkins/Cr Christine Garey):

Adjourns the meeting to enable the media and members of the public to leave the room.

Motion carried

The meeting adjourned at 10:05 a.m. and moved into confidential session at 10:19 a.m.

The public section of the meeting reconvened at 11:38 a.m. for debate of item 34 – Notification of 2GP Variation 2: Additional Housing Capacity.

34 **Notification of 2GP Variation 2: Additional Housing Capacity**

Cr David Benson-Pope took no part in the consideration of this item.

Moved (Mayor Aaron Hawkins/Cr Marie Laufiso):

That the Council:

- a) **Approves**, having had particular regard to the section 32 RMA report, notification of Variation 2 to the second generation Dunedin City District Plan
- b) **Resolves** under section 48(1)(a)(i) and section 7(2)(j) of the Local Government Official Information and Meetings Act 1987 to withhold the attachments to this report (provided electronically) until 3 February to prevent the disclosure or use of official information for improper gain or improper advantage
- c) **Resolves** to delay the rules provided for in section 86B(3) of the RMA from taking effect until Variation 2 becomes operative.
- d) **Resolves** to delegate power to lodge a submission under Clause 6, First Schedule RMA on the variation to the Chief Executive Officer (or delegate) or Chair of the Hearing Committee (Cr David Benson-Pope)
- e) **Delegates** to the Chief Executive Officer (or delegate), the power to correct or authorise the correction of, typographical errors or to make minor amendments to the content of Variation 2 or its accompanying section 32 reports.

Motion carried (CNL/2021/039)

The meeting was declared closed at 11:52 a.m.

.....
MAYOR

REPORTS

COUNCIL FORWARD WORK PROGRAMME

Department: Corporate Policy

EXECUTIVE SUMMARY

- 1 The purpose of this report is to provide the updated forward work programme for the 2021-2022 year (Attachment A).
- 2 As this is an administrative report only, there are no options or Summary of Considerations.

RECOMMENDATIONS

That the Council:

- a) **Notes** the updated Council forward work programme as shown in Attachment A.

DISCUSSION

- 3 The forward work programme is a regular agenda item which shows areas of activity, progress and expected timeframes for Council decision making across a range of areas of work.
- 4 As an update report, the purple highlight shows changes to timeframes. New items added to the schedule are highlighted in yellow. Items that have been completed or updated are shown as bold. This report shows a 13 month rolling period from January 2021 to January 2022.
- 5 The forward work programme now contains items from the action list where the action has resulted in a report to be presented back to Council. Items have been closed on the action list and incorporated in the forward work programme.

NEXT STEPS

- 6 An updated report will be provided for the next Council meeting.

Signatories

Author:	Sharon Bodeker - Corporate Planner
Authoriser:	Sandy Graham - Chief Executive Officer

Attachments

	Title	Page
↓A	Council Forward Work Programme - February 2021	47

Key	
New item	
Changes to timeframes	
Completed; progress to date update	Bold

Council Forward Work Programme 2021/2022 - February 2021															
Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes												
			Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan
Annual Report	Statutory requirement under the LGA.	Decision to adopt the Annual Report. Progress to date: <i>The 30 June 2020 Annual Report was adopted at the December 2020 Council meeting. The next Annual Report for the year ended 30 June 2021 is to be adopted by October 2021.</i>										Adoption			
Outstanding Actions	Report on status of outstanding actions arising from resolutions passed at Council meetings.	Noting the outstanding actions and progress towards their completion. Progress to date: <i>The first report was presented to Council at its 25 August meeting, and is being presented monthly thereafter.</i>		Noting	Noting	Noting	Noting	Noting	Noting	Noting	Noting	Noting	Noting	Noting	Noting
Committee Forward Work Programmes	Responsibility for oversight of the work programmes of all committees of Council.	Decisions to note the forward work programmes. Progress to date: <i>The first of the forward work programmes for committees were presented at the September meetings, and are being presented to each Committee meeting thereafter.</i>		Note	Note			Note		Note	Note		Note		
Review of Standing Orders	Statutory requirement under Schedule 7, clause 27 of the LGA. Originally adopted in 2016. Nationally changes have been made to Local Government Standing Orders. Further changes have been identified locally.	Consider and decide on proposed changes to Standing Orders. Progress to date: <i>An amendment was made to Standing Orders at the October council meeting to make Standing Order 21.4 Option C as the default for speaking and moving motions and amendments.</i>		As and when required											

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes												
			Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan
Review of Code of Conduct	Statutory requirement under Schedule 7, clause 15 of the LGA. Originally adopted in 2016. Nationally changes have been made to Local Government Code of Conduct, including incorporation of social media. Those changes may improve the current Standing Orders adopted by Council.	Consider and decide on proposed changes to the Code of Conduct. Progress to date: <i>Code of conduct review yet to commence.</i>		Review, adopt and implement revised Code of Conduct											
Elected member gift policy	Currently included in Code of Conduct but good practice to review and adopt as a separate policy.	Decide on an Elected Members Gift Policy. Progress to date: <i>Plan to commence with the Code of Conduct review, previously planned to commence in November 2020.</i>		Review, adopt and implement											
Remuneration of External Representation	Review the remuneration of external representatives on council subcommittees, working groups, advisory panels etc.	Consider and decide on the remuneration of external representatives. Progress to date: <i>Work is yet to commence. Will be undertaken in the 2021/22 year to inform the 2022/23 Annual Plan; previously planned to be completed for the 10 Year Plan.</i>							Review				Decides		
Committee Structure Delegations Manual	Council may delegate to committees those powers necessary for them to carry out their responsibilities in an efficient and effective way. Any changes to the Committee Structure Delegations manual must be done by Council.	Consider and decide on proposed changes to the Committee and Structure Delegations Manual. Progress to date: <i>Committee Structure Delegations Manual was amended in July authorising the Chair of Planning & Environment to resolve 2GP appeals.</i>		As and when required											
Mana Whakahono ā Rohe	Te Rūnanga o Ngāi Tahu initiated a Mana Whakahono ā Rohe/Iwi Partnership Agreement with Dunedin City Council on 11 July 2019, in accordance with Section 58O(1) of the Resource Management Act (RMA) 1991. The agreement is still to be concluded.	Agree to the Mana Whakahono ā Rohe/Iwi Partnership Agreement. Progress to date: <i>Decision made to extend the conclusion date at the 28 July 2020 Council meeting. An update will be presented to the Maori Participation Working Party in March. A report will be presented to the May Council meeting.</i>	Ongoing work		Maori Participation Working Party	Ongoing work	Decide	Ongoing work							

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes												
			Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan
Representation Review	Statutory requirement under the Local Electoral Act, to be undertaken every 6 years. The last review as undertaken in 2015.	Decide on the representation arrangements for Dunedin City, including community boards, that are presented to the Local Government Commission for approval. Progress to date: <i>At the December Council meeting membership of an independent review panel to review Council's representation arrangements was approved. The independent panel is considering arrangements for consultation.</i>	As and when required to develop initial proposal					Initial proposal approved for consultation	Public Consultation	Hearings	Ongoing work	Decide final proposal; public notice	Objections and appeals		
LGNZ AGM Remits and Rules	Remits and rule changes to be considered at the AGM.	Consider and decide on remits and rule changes. Progress to date: <i>Remits and rules for 2020 were considered at the 5 August 2020 Council meeting.</i>					Approve								
Review of Strategic Framework	Review, update and align strategies	Consider and decide on a proposed work stream for reviewing, updating and aligning strategies. Ongoing decision making throughout the review process. Progress to date: <i>A workshop was held with Councillors on 7 July 2020. An update report was presented to the December 2020 Council meeting. A detailed project plan will be considered at the 31 May 2021 deliberations meeting.</i>	Ongoing development of review programme				Report	Review process							
Submissions to central government and other external parties.	Provide feedback on proposals from central government and other external parties.	Consider and decide on draft submission on central government and other external parties proposals. Progress to date: <i>9 submissions have been presented to Council for approval this financial year to date. One submission is being presented to the February council meeting for approval, on the Water Services Bill.</i>		As and when required											

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes												
			Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan
Community Housing	Undertake full review of the Dunedin Housing Policy 1997, and Social Housing Strategy 2010-2020.	Consider and decide on the policy and strategy, to inform the development of the 10 year plan. Progress to date: <i>A report was presented to the January 2021 Council meeting, and approval was given for seeking feedback on prioritisation of housing tenants, funding, and growth of the housing portfolio, through the 10 year plan consultation document. A report will be considered at the 31 May 2021 deliberations meeting.</i>			Receive feedback		Report								
Public Toilets	Develop a programme and costs to address the need for more public toilets throughout the city, with inclusion of a Changing Places bathroom.	Consider and decide on the programme, to inform the development of the 10 year plan. Progress to date: <i>A report was presented to the December Council meeting, noting feedback would be sought through the 10 year plan consultation document on preferred locations for new public toilets to be constructed over the next 10 years. A report will be considered at the 31 May 2021 deliberations meeting.</i>						Receive feedback		Report					
COVID-19 Support Fund	Monitor current update of the allocation of \$435,000 of the support fund and assess future need for the remaining \$515,000 of the fund.	Consider and decide on the allocation of remainder of the fund. Progress to date: <i>The criteria for grants funding was endorsed by the Community and Culture Committee on 4 August 2020. A report on a proposal for the allocation of some of the remainder of the fund was presented in November. A new report with further information will be presented to a meeting in May, previously scheduled for February 2021.</i>					Further information								
NZ Sports Hall of Fame	Options for the NZ Sports Hall of Fame	Decide on any future support for the NZ Sports Hall of Fame. Progress to date: <i>A report providing options and costs for integrating the NZ Sports Hall of Fame was considered at the January 2021 meeting. A further report will be presented to the May/June deliberations meeting for consideration following a review by RSL.</i>	Consideration					Decide							

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes												
			Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan
Warrant Cards	The CEO has the delegated authority to issue warrant cards.	Note the annual report on warrant cards issued. Progress to date: <i>A report on warrant cards issued for the 12 months to 31 October 2020 was presented to the December 2020 Council meeting. The next report will be due November 2021.</i>											Note		
10 year plan 2021-31 Work Programme:															
10 year plan	Statutory requirement under the LGA.	Decision to approve the consultation document, supporting information and process prior to consultation. Decision to adopt the 10 year plan. Progress to date: <i>To date 21 workshops have been held. Option reports were considered at the December Council meeting, and budget, strategy and other 10 year plan supporting information reports were considered at the January 2021 meeting. The draft document will be considered at the February Council meeting, and then presented to a meeting of Council on 9 March for adoption.</i>	Budget review	Consultation document	Consultation Document Consultation period		Hearings	Deliberations Adoption							
Rating differentials	Review all general rates differentials for future rating models	Consider and decide on rating differentials to be used in the 10 year plan, and for setting future rates. Progress to date: <i>Completed. A Revenue and Financing Policy, including rating workshop was held on 1 September. A report was presented to the January meeting, previously scheduled for December.</i>	Decide												
Short term visitor accommodation rates	Consider introduction of short term visitor accommodation rating	Consider and decide on rating for short term visitor accommodation, to be part of the 10 year plan, and for setting future rates. Progress to date: <i>Completed. A revenue and Financing Policy including rating and incorporating STVA workshop was held on 1 September 2020. A report was presented to the January Council meeting, previously scheduled for December.</i>	Decide												

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes												
			Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan
Setting of rates	Statutory requirement under the LGA.	Decision to approve the setting of rates. Progress to date: <i>Rates will be set following the completion of the 10 year plan 2021-31. Proposed rating method for consultation purposes, and rating policies were presented to the January 2021 Council meeting.</i>	Decide					Adoption							
Waste Futures - Kerbside collection	Options for kerbside collection	Consider and decide on a preferred option for kerbside bins, for consultation purposes in the draft 10 year plan. Progress to date: <i>A report was presented to the December 2020 Council meeting to decide on options for consultation purposes. A further report was presented at the January 2021 meeting to consider funding options for kerbside collection. Following consultation, a report will be presented to the May/June deliberations meeting.</i>	Decide		Consultation period		Hearings	Decide							
Levels of Service	Statutory requirement under the LGA.	Consider and decide on proposed levels of service, for inclusion in the draft 10 year plan. Progress to date: <i>Proposed levels of service were developed for consideration at the January Council meeting. A decision was deferred pending a workshop to be held in February. Revised levels of service will be considered at the February Council meeting.</i>	Deferred decision	Decide	Consultation period		Hearings	Decide							
Revenue and Financing Policy	Statutory requirement under the LGA.	Consider and decide on how all activities of Council should be funded. Progress to date: <i>Completed. Proposed revenue policy was considered at the meeting in January 2021.</i>	Decide		Consultation period		Hearings	Adoption							
Financial Strategy	Statutory requirement under the LGA.	Approve draft financial strategy for inclusion in the 10 year plan document. Progress to date: <i>Completed. Workshop held in August. A draft Financial Strategy was presented to the January meeting.</i>	Approve for consultation		Consultation period		Hearings	Adoption							

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes												
			Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan
Mana whenua partnership	Develop indicators for Treaty of Waitangi strategic principles, and review Maori participation processes.	Consider and decide on indicators and Maori participation summary for inclusion in the 10 year plan. Progress to date: <i>Workshop was held with mana whenua in August. An update report was presented to the Maori Participation Working Party in November. A further update will be presented to the Maori Participation Working Party in March. A report will be presented to the May Council meeting.</i>	Ongoing development		Update to Maori Participation Working Party	Ongoing development	Update report								
Significance and Engagement Policy	Update policy, and review schedule of strategic assets.	Consider and decide on amendments to the policy and approve the schedule of strategic assets. Progress to date: <i>Completed. A report was presented to the January Council meeting, previously scheduled for December.</i>	Decide		Consultation period		Hearings	Adoption							
Infrastructure Strategy	Statutory requirement under the LGA.	Approve draft infrastructure strategy for inclusion in the 10 year plan document. Progress to date: <i>Completed. A report was presented to the January meeting.</i>	Approve for consultation		Consultation period		Hearings	Adoption							
Development Contributions	Policy review	Approve development contributions framework and policy, and revised schedule of charges. Progress to date: <i>Policy is currently being reviewed. A workshop will be held in February, and a report will be presented to the March meeting, previously scheduled for January.</i>	Ongoing development	Workshop	Approve for consultation	Consultation	Hearings	Adoption							
Communications and Engagement	Plan for engagement and formal consultation	Approve plan for formal engagement and consultation. Progress to date: <i>Engagement workshop was held in August. August Council meeting approved early engagement. A feedback report on the early engagement was presented to Council in December. A report planning the formal consultation process was presented to the January Council meeting for approval.</i>	Approve												

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes												
			Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan
Annual Plan Work Programme															
Rates	Council resolution requesting a report in time for consideration as part of the 2022/23 Annual Plan, on options for providing assistance to ratepayers on limited or fixed incomes.	Consider and decide on the options for providing assistance. Progress to date: Work yet to commence.												Decide	
Kerbside Rates	Council resolution requesting a report in time for the 2022/23 Annual Plan, outlining options for both flat and progressive targeted rates for the kerbside collection service.	Consider and decide on the options for the kerbside collection rates. Progress to date: Work yet to commence.												Decide	
Kerbside collection	Council resolution requesting report back on the development of Pay as You Throw "PAYT" technology, as part of each annual plan process.	Consider updates on the PAYT technology. Progress to date: Work yet to commence.												Consider	
Strategic Assets	Review the schedule of strategic assets	Consider and decide on an updated schedule of strategic assets. Progress to date: Work yet to commence.												Consider	
Council Controlled Organisations															
Review of the "Procedure for the Appointment and Remuneration of Directors of Dunedin City Holdings Limited."	Procedure required under section 57(1) of the LGA. Review of procedure required to keep up to date.	Consider and decide on proposed amendments to the procedure. Progress to date: <i>Planning is underway.</i>													
Council controlled organisations - Statements of Intent	Statutory requirement under section 64 of the LGA, and the Energy Companies Act, to provide statements of intent to its shareholders. Section 65 of the LGA requires local authorities to agree to the statements of intent, or if not agreed to, take steps to have them notified.	Provide feedback on draft statements of intent. Agree to the final statements of intent adopted by the Boards of each CCO. Progress to date: <i>Process will begin in 2021.</i>			Review draft										

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes												
			Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan
Non trading Council Controlled Organisations	Application for exemption, every three years, under section 7(3) of the LGA, from the requirement to fulfil reporting and other requirements for the following: - Tourism Dunedin Ltd; - Dunedin Events Ltd; - Dunedin Visitors Centre Ltd; - Otago Power Ltd; and - Lakes Contract Services Ltd.	Grants an exemption for the listed non trading companies due October 2021. Progress to date: <i>Report will be prepared for the September 2021 meeting.</i>									Grant exemption.				
Council controlled organisations - letter of expectation for DCHL	Provides Council's annual direction to DCHL, outlining accountabilities, roles and responsibilities.	Decides on the content of the Letter of Expectation to the Board of DCHL. Progress to date: <i>Draft is being developed and will be presented to Council in February, previously scheduled for December 2020.</i>		Decide											
Climate Change Work Programme incorporating:															
Zero Carbon 2030	Development of a work programme to achieve alignment with Council's Zero Carbon 2030 target.	Consider and decide on a proposed work programme. Ongoing decision making to achieve carbon zero compliance. Progress to date: <i>Work is in progress to develop a proposed work programme. A second workshop was held in November. A report was presented to the January meeting.</i>	Report via 10 year plan consideration	Ongoing development											
South Dunedin Future	Working with the community and Otago Regional Council on the future of South Dunedin	Ongoing decision making throughout the process. Progress to date: <i>Community meetings and monthly drop-in sessions started post-COVID in August. A Technical Advisory Group has been established, led by the ORC. A workshop was held on 8 September 2020 on updated groundwater modelling from GNS science. A second workshop was held in October. Reporting on the budget for this project was presented to the January 2021 meeting. A report on the DCC/ORC partnership approach will be presented to the March council meeting.</i>	Report via 10 year plan consideration	Ongoing development	Report	Ongoing development									

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes													
			Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan	
Zero Carbon Work Programme and Zero Carbon 2030 Alliance Concept	Establishment of a 'Zero Carbon 2030 Alliance' to take a partnership approach to city wide emissions reduction.	Approves Terms of Reference for the potential members of the partnership. Progress to date: <i>Approval given in principle for the concept of establishing an Alliance, at the September Council meeting. Reporting on the budget for the work programme was presented at the January 2021 Council meeting. Feedback has been received on a draft Zero Carbon Alliance MOU from three of the six founding partners. Awaiting feedback from the remaining partners.</i>	Approve	Ongoing development												
Sustainability Framework Options	Develop sustainability framework	Approves development of the Thriving Cities Initiative City Portrait (Doughnut) for development and adaption. Progress to date: Approval was given for the development of the City Portrait framework at the September Council meeting. Work is continuing on developing options. <i>This work has now been incorporated into the Review of the Strategic Framework, reported on earlier in this schedule.</i>														
Bylaws Work Programme																
Keeping of Animals (Excluding Dogs) and Birds Bylaw	Bylaw was made in October 2010 and reviewed in 2016. Early review is required to address nuisance issues that have arisen.	Decide on proposal to have an early review of the bylaw. To approve statement of proposal for consultation purposes. Decision to adopt/amend/revoke the bylaw. Progress to date: <i>An early review of the bylaw was approved at the October Council meeting. Key issues will be identified and presented in a report to Council in July 2021.</i>							Key issues			Approve bylaw review				
Speed Limits Bylaw	Bylaw prepared under the Land Transport Act. Review of speed limits undertaken as required.	Consider and decide on proposed changes to speed limits. Progress to date: <i>Hearings and deliberations were held on 28 and 29 October 2020. A report to adopt the bylaw will be presented to Council following consultation with Waka Kotahi, estimated to be the March meeting, previously scheduled for December.</i>			Adoption											

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes											
			Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
Traffic and Parking Restrictions	Restrictions are made under the Traffic and Parking Bylaw. Move towards consistency and simplicity in the system.	Consider and decide on proposed changes to traffic and parking restrictions. Progress to date: <i>Proposed changes are being presented to the February Council meeting for adoption.</i>		Adoption	As and when required									
Other Bylaws: Alcohol (Control of Alcohol in Public Places) Beauty Therapists', Tattooists and Skin Piercers' Camping Control Dog Control Food Grading Reserves and Beaches Restriction of Traffic Roading Bylaw Solid Waste Stormwater Tradewaste Water	Legislative requirement to review bylaws.	Decision to adopt/amend/revoke the bylaw	As and when required											
Second Generation District Plan (2GP) Work Programme														
Second Generation District Plan (2GP) Work Programme	To deal with appeals received on the 2GP.	Ratify the final plan. Progress to date: <i>Mediation may resolve appeals made. The timeframe for decisions by the Environment Court are unknown.</i>	Mediation ongoing											
Variation 2 - Second Generation District Plan (2GP)	Variations to the 2GP - Growth	Decide on variations to the 2GP to be notified for consultation purposes. Decision to adopt the variations to the 2GP. Progress to date: <i>A workshop was held with Councillors on 18 March 2020 which considered growth projections. Council received an update at the Planning and Environment Committee meeting on 22 September 2020 which highlighted key changes for inclusion in Variation 2. Approval to notify Variation 2 was sought from Council in January 2021. Formal notification will commence in February 2021 .</i>	Notification decision	Formal Notification										

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes												
			Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan
Policies Work Programme:															
Legal High Retail Location Policy	Psychoactive Substances Act 2013 requires Council to have a policy that determines where legal highs may be sold. Policy is due for review	Consider and decide on proposed changes to the Legal High Retail Location Policy. Progress to date: <i>A report on the policy was presented to the October Council meeting. Consultation has taken place and hearings are now to be scheduled.</i>													
Gambling and TAB Venue Policy	The Gambling and TAB Venue Policy must be reviewed every 3 years.	Consider and decide on proposed changes to the Gambling and TAB Venue Policy. Progress to date: <i>A report on the policy was presented to the December Council meeting. The policy is being consulted on and submissions will be heard if required.</i>	Consultation		Hearings Adoption										
Dangerous and Insanitary Building Policy	Amend the Dangerous and Insanitary Building Policy to include "affected buildings".	Consider and decide on proposed changes to the Dangerous and Insanitary Building Policy. Progress to date: <i>A report on the policy was presented to the December Council meeting. The policy is being consulted on and submissions will be heard if required.</i>				Adoption									
Naming Rights Policy	Develop a policy that will give clarity to naming rights on DCC assets.	Consider and decide on a proposed Naming Rights policy. Progress to date: <i>A proposed policy is being drafted. Timeframe to be determined. Delays have occurred due to 10 year plan work priorities.</i>													

Work from last schedule:		
Area of Work	Reason for Work	
Report Template	Review the Summary of Considerations part of the council report template to incorporate climate and zero carbon considerations.	<i>Completed. 10 year plan option reports at the December Council meeting included impact assessments for climate change and carbon emissions.</i>
Debt limits	Financial strategy to include debt limits over the 10 year period. Assists capital budget process.	<i>Completed. Council adopted a new method for setting the debt limit to 250% of revenue at its meeting in November 2020, for inclusion in the Financial Strategy.</i>
Camping Control Bylaw	Legislative requirement to review the bylaw in 5 years, then every 10 years. Bylaw was made in 2015.	<i>Completed. Adoption of the bylaw was approved at the October meeting.</i>
Trade Waste and Stormwater Bylaws	Legislative requirement to review the bylaw every 10 years. Trade Waste Bylaw was made in 2008 and review commenced in 2018. As part of Trade Waste Bylaw review, approval given in 2019 to develop a separate Stormwater Quality Bylaw.	<i>Completed. Adoption of both bylaws was approved at the December meeting.</i>
Housing Action Plan 2019-2039	Implement the Housing Action Plan 2019-2039 that was developed by the Mayor's Taskforce for Housing.	A update report was presented to the February Community and Culture.

ACTIONS FROM RESOLUTIONS OF COUNCIL MEETINGS

Department: Civic

EXECUTIVE SUMMARY

- 1 The purpose of this report is to show progress on implementing resolutions made at Council meetings.
- 2 As this report is an administrative report only, there are no options or Summary of Considerations.

RECOMMENDATIONS

That the Council:

- a) **Notes** the Open and Completed Actions from resolutions of Council meetings shown in Attachments A and B.

DISCUSSION

- 3 This report also provides an update on resolutions that have been actioned and completed since the last Council meeting.

NEXT STEPS

- 5 Updates will be provided at future Council meetings.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

Attachments

	Title	Page
A	Council Open Actions	63
B	Council Completed Actions	65

OPEN ACTIONS -PUBLIC COUNCIL RESOLUTIONS 2019-2022						
FEBRUARY 2021						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
10/12/2019	(CNL/2019/057)	Approval to Grant Electricity Easement to Aurora Energy - part Mosgiel Memorial Park	Grants, as administering body of the Mosgiel Memorial Park, pursuant to Section 48 of the Reserves Act 1977, an easement in gross to Aurora Energy Limited for the installation of underground cables and ancillary equipment over part of the Mosgiel Memorial Park (Record of Title 296322)	Parks and Recreation	Unspecified Due to the unknown time required for the legislative process.	February 2021 - The electricity easement is on hold awaiting the outcome of the 3Waters review of its pumping facility requirements.
10/12/2019	(CNL/2019/058)	Approval to Grant two Drainage Easements over Part Fraser's Creek Local Purpose (Esplanade) Reserve	Grants easements to drain water and sewerage over part of the Fraser's Creek Local Purpose (Esplanade) Reserve adjacent to 152A Kaikorai Valley Road, Dunedin, being Lot 5 DP 521710, Record of Title 830080, subject to the conditions outlined in this report. Approves waiving the annual rental for use of the reserve.	Parks and Recreation	Unspecified Due to the unknown time required for the legislative process.	February 2021 - The physical works have been completed. 3 Water and Parks and Recreation have reviewed the Land Transfer Plan showing the easements. Once the "as-built" plans have been approved, the plan would be lodged with LINZ.
10/12/2019	(CNL/2019/070)	Notice of Motion - Energy Efficiency Initiatives	Seeks support from other funding and public agencies to further advance energy efficiency efficiencies. Ask staff to identify options to broaden existing council mechanisms that deliver on our Cosy Homes ambitions.	Community Planning	October 2020 March 2021	January 2021 - Heat Kits are now available in the public libraries. February 2021 - An intern has completed a review of the Council's existing Warm Dunedin Scheme. An update will be provided to Council in March 2021
10/12/2019	(CNL/2019/075)	Sims Building Update	Notes the update report and notes that a further report with options for the future of the Sims building would be presented to Council as part of the Annual Plan process.	Property		In progress February 2021 - Ongoing discussions are being undertaken. Once finalised, a report on options will be presented to Council.
25/5/2020	(CNL/2020/048)	Approval to Grant Drainage Easement over part of Ocean Grove Local Purpose (Coastal Protection) Reserve	Grants an easement to drain water over part of the Ocean Grove Local Purpose (Coastal Protection) Reserve adjacent to 357 Tomahawk Road, Ocean Grove, Dunedin, subject to the conditions outlined in the report. Approves waiving the annual rental for use of the Ocean Grove Local Purpose (Coastal Protection) Reserve. Acting under delegation from the Minister of Conservation dated 12 June 2013, and pursuant to section 48 of the Reserves Act 1977, consents to the grant of an easement to drain water over part of the Ocean Grove Local Purpose (Coastal Protection) Reserve, adjacent to 357 Tomahawk Road, Ocean Grove, Dunedin, subject to the conditions outlined in this report.	Parks and Recreation	June 2020 Unspecified Due to the unknown time required for the legislative process.	On-going As at 16 July 2020 earthworks within the reserve had been largely completed. A reinstatement and revegetation plan was signed off by staff with the developer in June. The line of easement is yet to be surveyed October 2020 - The works have been finished on-site including the revegetation plantings. The as-built survey has been done and now need to complete as-built plans. The cadastral survey is underway and a plan will be submitted to Parks and Reserves by the end of October.
27/05/2020	(AP/2020/014)	Annual Plan 2020-21 Funding Requests	Puaka Matariki Festival Request staff prepare a report on elevating the profile of the Puaka Matariki on the Council event calendar.	Kaiwhakamarehere	Apr-21	February 2021- A new Advisory Group is being established with the intention of developing a new approach for the 2022 Puaka Matariki which will concede with the new national holiday. In the short term an appropriate festival will be considered.
27/05/2020	(AP/2020/012)	Local Government Funding Agency - Summary of feedback and next steps	Approves that the Dunedin City Council join the LFCA as a Guaranteeing Local Authority.	Finance		The LFCA have been advised that the DCC approved joining. DCC is working through the legal aspects. November 2020 DCC is working through the legal aspects and associated documentation.
30/06/2020	(CNL/2020/061)	COVID-19 Support Fund	\$75,000 to Reconnecting Ōtepoti Events	Community and Planning		DCC staff will work with placed based groups and local business groups / associations to develop these events and will report on these in July 2021. Staff will work with groups to look at the best ways to measure participation, and social outcomes from these events. This will be included in the Council's Forward Work Programme.

OPEN ACTIONS -PUBLIC COUNCIL RESOLUTIONS 2019-2022 FEBRUARY 2021						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
30/06/2020	(CNL/2020/002)	Central City Advisory Group (CCAG) membership	Requests that a separate Project Delivery Control Group be established, prior to construction starting, to input into the measures proposed to minimise the impact of construction on businesses; monitor their effectiveness; and address any issues that may arise.	Community Development Transport Enterprise Dunedin		February 2021 - Ongoing facilitation will occur as the project progresses.
30/06/2020	(CNL/2020/003)	Central City Advisory Group (CCAG) membership	Requests staff to investigate the facilitation of block groups (of owners, retailers and residents) in key precincts including the Octagon	Enterprise Dunedin		Enterprise Dunedin Staff will facilitate pulling groups together when required and requested by the Project Delivery Control Group.
29/09/2020	(CNL/2020/071)	Update on the Zero Carbon Work Programme, and Zero Carbon 2030 Alliance Concept	Approves in principle the concept of establishing a 'Zero Carbon 2030 Alliance' to take a partnership approach to city-wide emissions reduction, with Kāti Huirapa Rūnaka ki Puketeraki, Ōtākou Runaka, Otago Regional Council, Southern District Health Board, University of Otago and Otago Polytechnic to be approached as potential founding members. Notes that the Terms of Reference would be developed with potential founding members and a final draft reported back to Council.	Civic		Work is progressing on the Zero Carbon Work Programme and Zero Carbon 2030 Alliance Concept.
29/09/2020	(CNL/2020/072)	Sustainability Framework Options	Considers the sustainability frameworks set out in the report underpinned by the guiding principles of the Treaty of Waitangi and Sustainability. Approves development of the City Portrait framework for development and adaption.	Civic		Work is underway. See below: reported via the Strategic Framework refresh
27/10/2020	(CNL/2020/081)	Review of Legal High Retail Location Policy	Approves the review and retention of the Legal High Retail Location Policy 2015. Approves the statement of proposal for consultation purposes.	Customer & Regulatory Services	Apr-21	Consultation for the policy review is 11 November - 11 December 2020. Following that, it is anticipated that any hearings/deliberations will be in early 2021. February 2021 - Stakeholders have been advised.
10/11/2020	(CNL/2020/095)	COVID-19 Response Fund	Lays the item on the table to be considered at a Council meeting once the additional information had been received.	Enterprise Dunedin	May-21	November - Further work will be undertaken and an update provided to Council in May 2021. This has been included in the Council's Forward Work Programme.
14/12/2020	(CNL/2020/117)	Strategic Framework Refresh	Notes the findings of the DCC Strategic Framework evaluation and the next steps in the refresh of the DCC Strategic Framework. Notes that staff would work with mana whenua and key stakeholders on a process for undertaking the review and report back to Council in May 2021 with a project plan.	Community & Planning	May-21	Staff to provide a report to Council in May 2021 with a project plan for the Strategic Framework which will include the development of a City Portrait Framework.
	(CNL/2020/125)	City to Waterfront (Bridge) Connection Update	Notes that staff will work with mana whenua and other stakeholders to review the scope of the project to ensure it meets broader aspirations for the city including mana whenua cultural values and report back to Council in May 2021	Community & Planning	May-21	Staff to provide a report to Council in May 2021 from review of the scope of the project to meet manawhenua cultural values and broader aspirations. This has been included in the Council's Forward Work Programme.

COMPLETED ACTIONS -PUBLIC COUNCIL RESOLUTIONS 2019-2022 FEBRUARY 2021						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Completion Date	Status
24/11/2020	(CNL/2020/099)	DCC Submission on a Partial Review of the Otago Conservation Management Strategy (CMS)	Approves the DCC submission without amendment on the partial review of the Otago Conservation Management Strategy (CMS)	Parks and Recreation	Nov-20	The submission was lodged on 25 November 2020.
	(CNL/2020/097)	DCC Submission on a preliminary view of 2023 Census Content	Approves the Dunedin City Council submission to Stats NZ Tatauranga Aotearoa.	Corporate Policy	Nov-20	Athe submission was lodged on 25 November 2020.
	(CNL/2020/100)	DCC Submission on Reducing the Impact of Plastic on our Environment	Approves the DCC endorsement of the Waste Management Institute of New Zealand Territorial Authorities Officers Forum submission to the Ministry for the Environment on proposals for reducing the impact of plastic on our environment.	Waste and Environmental Solutions	Dec-20	The endorsement of the submission was lodged with Mfe on 3 December 2020.
24/2/2020	(CNL/2020/028)	Approval to Grant Drainage Easements over part of Ferntree Recreation Reserve	Grants easements to drain water and sewerage over part of the Ferntree Recreation Reserve adjacent to 3B Ferntree Drive, Dunedin, being Lot 4 DP 19517, subject to the conditions outlined in this report. Approves waiving the annual rental for use of the reserve.	Parks and Recreation	Feb-21	17 June 2020 - Legal documents under preparation for easements over the reserve. 5 August 2020 - The easement instrument lodged with LINZ for registration. Awaiting confirmation of registration from LINZ. February 2021 - The easement is registered against Record of Title 946737.
04/05/2020	(CNL/2020/059)	Proposed Trade Waste Bylaw 2020 and Proposed Stormwater Quality Bylaw 2020	Confirm that the Statement of Proposal (including the summary of the Statement of Proposal) and the proposed Trade Waste Bylaw 2020 and proposed Stormwater Quality Bylaw 2020 has been notified for consultation (subject to staff making minor corrections and alteration of consultation and project timeframes in the Statement of Proposal and summary of Statement of Proposal to reflect changes needed as a result of consultation delays related to Covid-19). Confirm that the Statement of Proposal and proposed bylaws have been sent to the Minister of Health for comment to meet the requirements of section 148(1) of the Local Government Act 2002.	3 Waters	Dec-20	Statement of Proposal and two bylaws were publicly notified on 17 June 2020 (with submissions closing on 17 August), and a copy of the proposal was sent to the Minister of Health. October 2020 - At the September 2020 Council meeting, Council approved hearing of both Bylaws together due to the low number of submissions. The hearings were held on Thursday 15 October 2020 and recommendations will be presented to Council following this. November 2020 - A report will be presented to a Council meeting providing the recommendations of the Regulatory Subcommittee for consideration and adoption. December 2020 - Bylaws adopted by Council
27/05/2020	(AP/2020/014)	Annual Plan 2020-21 Funding Requests	Disabled Persons Assembly NZL/Donald Beasley Institute Request that staff present a report to Council by December 2020 to inform the development of the 10 year plan with a programme and costs to address the need for more public toilets throughout the city with the inclusion of a 'Changing Places' bathroom to inform the development.	Property	Feb-21	A report was prepared for the December 10 Year plan meetings. February 2021 - Subject to consultation as part of the 10 year plan reports due in May 2021.

COMPLETED ACTIONS -PUBLIC COUNCIL RESOLUTIONS 2019-2022 FEBRUARY 2021						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Completion Date	Status
08/06/2020	(CNL/2020/001)	COVID-19 Support Fund	\$100,000 Increase to Community Grants		Feb-21	<p>A specific COVID-19 Grant will be established for the 2020-21 financial year. The application processes will align with the current Community Grants (September 2020 and March 2021) with grants allocated by the Grants Subcommittee in November and May respectively. The COVID-19 Community Grants will be available to community organisations delivering direct support to the community that can evidence:</p> <p>a) increased demand/delivery of services as a result of COVID-19, or b) increased complexity of delivery of services/client needs as a result of COVID-19, or c) a reduction in funding to deliver direct services, or d) a combination of all of the above</p> <p>October 2020 - The Fund has been established and the first round of grant applications closed on 25 September. Allocations will be made by the Grants Subcommittee in November.</p> <p>November 2020 - The fund was split in half with \$50,000 allocated at the November Grants Subcommittee meeting and the remaining \$50,000 to be allocated at the May 2021 meeting.</p> <p>February 2021 - This will be reported to the Community and Culture Committee via its Forward Work Programme.</p>
30/06/2020	(CNL/2020/061)	COVID-19 Support Fund	\$35,000 Increase to Dunedin Dream Brokerage	Community and Planning	Feb-21	<p>Dunedin Dream Brokerage will be requested to provide reporting on how the increased funding has benefitted communities, artists and businesses. Reporting is expected to be in July 2021.</p> <p>October 2020 - Staff have been in discussion with three Place Based groups. To date discussions are early with some groups considering these events in early 2021.</p> <p>February 2021 - This will be reported to the Community and Culture Committee via its Forward Work Programme.</p>
30/06/2020	(CNL/2020/061)	COVID-19 Support Fund	\$25,000 Increase to Boosted Fund			<p>Boosted will be requested to provide reporting on how the increased funding has been utilised to support the economic well-being of local artists. Reporting is expected to be in July 2021.</p> <p>February 2021 - This will be reported to the Community and Culture Committee via its Forward Work Programme.</p>
	(CNL/2020/061)	COVID-19 Support Fund	\$50,000 to the Sports Fund	Parks and Recreation	Feb-21	<p>\$25,000 will be allocated to Sport Otago's <i>Sporting Chance</i> programme, which provides up to \$200 in vouchers to assist individual young people in hardship to pay for equipment or club subscriptions so they can participate in sport. Current programme funding is raised through donations and fundraising activities (\$15,000 - \$20,000 per annum). Teachers assess applications, and the Parks and Recreation Team will work with Sport Otago on reporting of the DCC's contribution to <i>Sporting Chance</i>. Reporting is expected to be in July 2021.</p> <p>February 2021 - This will be reported to the Community and Culture Committee via its Forward Work Programme.</p>
	(CNL/2020/061)	COVID-19 Support Fund	Notes that an update on the uptake from the fund would be provided to Council in September 2020.	Community and Planning Corporate Policy	Feb-21	<p>A report on the allocation of the fund will be presented to Council in July 2021.</p>

COMPLETED ACTIONS -PUBLIC COUNCIL RESOLUTIONS 2019-2022 FEBRUARY 2021						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Completion Date	Status
27/10/2020	(CNL/2020/085)	Proposed Traffic and Parking Restriction Changes - Sept 2020	Approves the recommended changes to the parking controls that were shown in the Sept 2020 update of the Dunedin City Council's traffic and parking controls database. Restricts the traffic on Pilkington Street to one way only from Balmacewen Road to Passmore Crescent.	Transport	Dec-20	November - Work orders are being generated and checked before passed to the contractor for implementation. It is estimated it will be 3-6 weeks for the implementation. February 2021 - Work completed
29/09/2020	(CNL/2020/073)	Electric Vehicle Charger - Middlemarch	Approves granting a licence to occupy for ChargeNet NZ Limited to install, operate and maintain an electric vehicle fast charging station on Council owned land in Middlemarch.	Civic	Feb-21	October 2020 - The licence has been issued and EV charger has been installed.
	(CNL/2020/074)	Representation Review	Agrees to establish an independent review panel to conduct a review of the Council's representation arrangements.	Civic	Dec-20	October 2020 - Expressions of Interest are currently being sought December 2020 - Panel established.
	(CNL/2020/075)	Appointment of the Audit and Risk Sub Committee Independent Member.	Approves the appointment process outlined in the report. Agrees that the appointment panel would consist of the Chairperson and Deputy Chairperson of the Audit and Risk Subcommittee, the Mayor or his nominee, and the Acting Chief Executive Officer/Chief Executive Officer. Notes that the appointment panel would make a recommendation to Council on the appointment of a new Audit and Risk Subcommittee independent member and Chair.	Civic	Feb-21	Expressions of Interest were called for the new member of the Audit and Risk Subcommittee between 21 September and 9 October 2020. February 2021 - A report is being presented to Council to its February 2021 meeting.
27/10/2020	(CNL/2020/082)	Regulatory Subcommittee Recommendation on Proposed Trading in Public Places Bylaw	Adopts the Trading in Public Places Bylaw as recommended by the Regulatory Subcommittee. Approves a date of effect for the Trading in Public Places Bylaw of 1 January 2021. Revokes the Mobile Trading and Temporary Stall Bylaw from 1 January 2021.	Customer & Regulatory Services	Jan-21	Stakeholders, including all submitters, trading activity permit holders and disability advocacy groups, are being advised of this change through email networks, letters and other networks including newsletters. We are working with Communications, the web team and relevant staff on the processes so that the bylaw is ready for implementation on 1 January 2021. January 2021 - new Bylaw implemented. The Mobile Trading and Temporary Stall Bylaw will be revoked on 1 January 2021.
	(CNL/2020/096)	Financial Strategy Debt Limit	Approves setting a debt limit of 250% as a percentage of revenue. Notes that this would be subject to public consultation on the draft financial strategy.	Finance	Feb-21	This will now be managed via the Forward Work Programme with reporting following the consultation process on the 10 year plan.
24/11/2020	(CNL/2020/097)	DCC submission on a preliminary view of the 2023 Census Contents	Approves the Dunedin City Council submission to Stats NZ Tatauranga Ao	Corporate	Nov-20	Completed. Submission sent
	(CNL/2020/098)	DCC submission on 'Our Water Our Vision'	Approves the Dunedin City Council submission to the Otago Regional Cou	Corporate	Nov-20	Completed. Submission sent.
	(CNL/2020/099)	DCC submission on a partial review of the Otago Conservation Management Strategy	Approves the Dunedin City Council submission without amendment on the partial review of the Otago Conservation Management Strategy.	Corporate	Nov-20	Completed. Submssion sent.

COMPLETED ACTIONS -PUBLIC COUNCIL RESOLUTIONS 2019-2022 FEBRUARY 2021						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Completion Date	Status
	(CNL/2020/100)	DCC submission on reducing the impact of plastic on our environment	Approves the Dunedin City Council endorsement of the Waste Management Institute of New Zealand Territorial Authorities Officers Forum submission to the Ministry for the Environment on proposals for Reducing the impact of plastic on our environment.	Waste and Environmental Solutions	Nov-20	Endorsement noted. Submission sent. Completed
	(CNL/2020/101)	Meeting Schedule for 2021	Approves the proposed meeting schedule for 2021. Notes that the Community Boards would confirm their own meeting dates at their next meetings.	Civic	Nov-20	The 2021 meetings dates were provided in the Governance Support Report for Community Boards' adoption.
24/11/2020	(CNL/2020/102)	New Zealand Masters Games CCO Exemption	Approves the exemption of the Dunedin (New Zealand) Masters Games Trust from the requirements of being a Council Controlled Organisation in accordance with s7(3) Local Government Act 2002.	Community & Planning	Nov-20	
08/12/2020	(CNL/2020/105)	Kerbside Collections and Options	Approves the "Four Bins plus one – separate food and green waste collection" option to be included in the Ten year plan 2021–31 consultation document as the preferred option.	Waste & Environmental Solutions	Jan-21	Completed - The option was included in the Kerbside Collection Funding Options report to the 10YP Council meeting 27 January 2021
			Approves the three bins enhanced status quo option to be included in the Ten year plan 2021–31 consultation document as the alternative option.			
			Requests a report for the January Council meeting on alternative funding options including by way of the general rate.			
			Notes that the options presented would not be suitable for all properties in the Central Activity Area. Notes that the options presented would not be suitable for all properties in the Rural collections area.		NIL	No action required
	CNL/2020/106	Ten Year Plan - Early Engagement Feedback	Notes the feedback received from the community through early engagement on the Council's 10 Year Plan 2021-31 and that feedback will inform reports on the Ten Year Plan.	Community & Planning	Jan-21	Feedback was completed and included in the reports to the 10YP Council meeting 27 Jan 2021.
	CNL/2020/110	Regulatory Subcommittee recommendations on submissions to the proposed Trade Waste Bylaw 2020 and proposed Stormwater Quality	Approves a date of effect for the Trade Waste Bylaw and the Stormwater Quality Bylaw of 1 February 2021. Revokes the Trade Waste Bylaw 2008 from 1 February 2021	Civic	Feb-21	Date of effect 1 February 2021 Date of effect 1 February 2021
	(CNL/2020/115)	Zero Carbon Guidance for the Draft 10 Year Plan	the Ten Year Plan Notes the December 2020 update to the Dunedin Community Carbon	Civic		Noting only report, no further action required
	CNL/2020/118	Shaping Future Dunedin Transport Programme	Supports the Harbour Arterial Efficiency Improvements project being included in the Draft Ten Year Plan 2021-31.	Transport	Jan-21	Budget timing included in the 10 year plan Transport draft Capital budgets for consultation.
	CNL/2020/119		Supports the Central City Parking Management project being included in the Draft Ten Year Plan 2021-31.			
	CNL/2020/120		Supports the Princes Street Bus Priority and Corridor Safety Plan project being included in the Draft Ten Year Plan 2021-31.			
	CNL/2020/121		Supports the Central Cycle and Pedestrian Improvements project being included in the Draft Ten Year Plan 2021-31			
	CNL/2020/122		Supports the Park and Ride Facilities – Mosgiel and Burnside project being included in the Draft Ten Year Plan 2021-31			
	CNL/2020/123		Supports the Central City Bike Hubs – Parking and Facilities project being included in the Draft Ten Year Plan 2021-31.			

COMPLETED ACTIONS -PUBLIC COUNCIL RESOLUTIONS 2019-2022 FEBRUARY 2021						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Completion Date	Status
14/12/2020	CNL/2020/124		Notes that the timing of those projects to be included will be considered alongside the total capital budget and presented to the January 2021 meeting for approval.			Completed
	(CNL/2020/126)	Public Toilets Review	Notes that the Ten Year Plan 2021-31 consultation document would seek feedback on preferred locations for new public toilets to be constructed over the ten year period. Notes that decisions made on the capital budget option reports and the timing of those projects will be considered alongside the total capital budget and presented to the January 2021 meeting for approval.	Property	Jan-21	Report presented on 27 January noted that the 10YP 2021-31 consultation document will seek feedback on preferred locations for new public toilets. Noted as part of capital budget options report on 27 January 2021
	(CNL/2020/129)	General Rate Differential	Decides for the purposes of preparing the 2021/22 Rating Method report for the Ten Year Plan Council meeting in January 2021 to maintain the current general rate differentials	Finance	Jan-21	Report presented to 27 Jan 2021 meeting.
	CNL/2020/130	Notice of Motion New Zealand Sports Hall of Fame	Request a staff report on options and costs to integrate the NZ Sports Hall of Fame into the Dunedin City Council's Museum, Art Galleries and Attractions department for the 10 Year Plan Council meeting of 27 January 2021.	Ara Toi	Jan-21	Report presented to 27 Jan 2021 meeting. Decision delayed until a further report from RSL completed.
	CNL/2020/131		Authorise \$50,000 over expenditure from the Ara Toi budget subject to staff confirming that the money would be used to keep the facility open until June 2021.		Jan-21	Payment not yet drawn down.
	CNL/2020/116	Dunedin City Council Annual Report for the Year Ended 30 June 2020	Delegates the Chief Executive the authority to make any minor editing requiring to the approved Annual Report for the year ended 30 June 2020. Authorises the Mayor and Chief Executive to sign the Statement of Compliance and Responsibility on behalf of Council. Authorises the Mayor and Chief Executive to sign the Letter of Representation to the auditor on behalf of Council.	Finance		The Statement of Compliance and the Letter of Representation were completed on 14 December 2020

SUBMISSION: WATER SERVICES BILL

Department: 3 Waters

EXECUTIVE SUMMARY

- 1 This report Council seeks approval of a joint Otago-Southland submission to Parliament's Health Committee on the Water Services Bill.
- 2 The joint submission is being prepared on behalf of the Dunedin City Council (DCC) and other councils in the Otago and Southland regions by the Otago-Southland Three Waters Office. The DCC and the nine other councils in Otago and Southland (including the two regional councils) established the Otago-Southland Three Waters Office in 2020 to promote regional collaboration on three waters issues.
- 3 A draft joint submission is provided as Attachment B. This will be separately circulated on 18 February 2021. The closing date for submissions on the Water Services Bill is 2 March 2021.

RECOMMENDATIONS

That the Council:

- a) **Notes** that the Otago-Southland Three Waters Office is developing a joint submission on the Water Services Bill, on behalf of the Dunedin City Council and other councils.
- b) **Approves** the draft joint submission to Parliament's Health Committee on the Water Services Bill at Attachment B.
- c) **Authorises** the Mayor and Chief Executive to make any final changes to the joint submission.

BACKGROUND

Reform of three waters regulatory and service delivery arrangements

- 4 The Water Services Bill is part of a wider suite of changes to New Zealand's regulatory and service delivery arrangements for drinking water, wastewater and stormwater (the three waters) initiated by central government.

Regulatory reforms – Taumata Arowai, Water Services Bill, Essential Freshwater (Te Mana o te Wai)

- 5 The Government is implementing a package of regulatory reforms designed to:
- a) improve leadership, oversight, and support relating to the three waters through the establishment of Taumata Arowai, the new, dedicated water services regulator;
 - b) strengthen compliance monitoring and enforcement relating to drinking water regulation;
 - c) manage risks to drinking water safety and ensure sources of drinking water are protected; and
 - d) improve the environmental performance and transparency of wastewater and stormwater networks.
- 6 In July 2020, Parliament passed legislation establishing Taumata Arowai as a new Crown agent and the Government introduced the Water Services Bill to provide for Taumata Arowai's detailed functions and powers. Taumata Arowai is currently being formed and will take up its regulatory responsibilities after Parliament passes the Water Services Bill, which is expected to occur in the second half of 2021.
- 7 In addition to reforming the three waters regulatory system, the Government has also introduced changes to freshwater regulation through the Essential Freshwater Programme. There are overlaps between the Essential Freshwater Programme and the Three Waters Review, which relate to the environmental regulation of stormwater and wastewater discharges and protection of drinking water sources.
- 8 The National Policy Statement for Freshwater Management 2020 (NPS-FM 2020) came into effect in September 2020. The NPS-FM 2020 requires freshwater to be managed in a way that gives effect to Te Mana o te Wai. Te Mana o te Wai is a concept that refers to the fundamental importance of water and recognises that protecting the health of freshwater protects the health and well-being of the wider environment and the mauri of the water itself.
- 9 Te Mana o te Wai has been incorporated into both Taumata Arowai-the Water Services Regulator Act 2020 and the Water Services Bill. These pieces of legislation require Taumata Arowai and water suppliers, including councils, to give effect to Te Mana o te Wai.

Service delivery reforms: Government Three Waters Reform Programme

- 10 Alongside the proposed regulatory changes, the Government has been considering ways to respond to affordability and capability challenges facing New Zealand's three waters sector.
- 11 In July 2020, the Government launched a suite of three waters service delivery reform proposals and indicated that its starting intention was to transition delivery of three waters services to new, public multi-regional water entities. The Government provided an indicative three-year

timeline for the reform work programme divided into three stages, with each stage accompanied by a tranche of stimulus funding.

- 12 In August 2020, the DCC agreed to participate in the first stage of the Government's three waters service delivery reform programme. The DCC subsequently received a stimulus funding grant of \$15.84 million. The Government's objectives for the funding are to supporting post COVID-19 economic recovery through job creation, and to increase and/or accelerate investment in core water infrastructure delivery, renewals and maintenance. The funding must be spent by 31 March 2022.
- 13 According to the Government's proposed reform strategy and timeline published in December 2020, councils will be asked to make further decisions about participation in the service delivery reform programme in late-2021. New water entities would be established in 2022 and commence operations during the period 2022-2024. The proposed reform strategy and timeline is attached to this report as Attachment A.

Water Services Bill: summary

- 14 The Government introduced the Water Services Bill to Parliament on 28 July 2020. Parliament gave the Bill its first reading on 8 December 2020 and referred it to the Health Committee for further consideration. The Government's intention is for the Bill to be enacted in the second half of 2021.

Provisions relating to drinking water

- 15 The main purpose of the Water Services Bill is:

to ensure that drinking water suppliers provide safe drinking water to consumers by –
 - a) *providing a drinking water regulatory framework that is consistent with internationally accepted best practice, including a duty on drinking water suppliers to –*
 - i) *have a drinking water safety plan; and*
 - ii) *comply with legislative requirements (such as drinking water standards) on a consistent basis; and*
 - b) *providing a source water risk management framework that, together with the Resource Management Act 1991, regulations made under that Act, and the National Policy Statement for Freshwater Management, enables risks to source water to be properly identified, managed, and monitored; and*
 - c) *providing mechanisms that enable the regulation of drinking water to be proportionate to the scale, complexity, and risk profile of each drinking water supply; and*
 - d) *providing mechanisms that build and maintain capability among drinking water suppliers and across the wider water services sector; and*
 - e) *providing a framework for the continuous and progressive improvement of the quality of water services in New Zealand.*
- 16 The Bill, if passed, would replace Part 2A (Drinking Water) of the Health Act 1956 and implement system-wide reforms to the regulation of drinking water and source water. Taumata Arowai

would oversee, administer and enforce the regulatory system for drinking water, replacing the Ministry of Health and District Health Boards. Regional councils would continue to regulate the taking of water from the environment for drinking water supply purposes under the RMA.

- 17 The Bill details, requirements that will apply to all drinking water suppliers other than domestic self-suppliers (single domestic households that have their own, stand-alone drinking water supply system). The Bill also provides Taumata Arowai regulatory powers and a range of tools to monitor and enforce compliance with drinking water standards and other requirements in a manner that is proportionate to the scale, complexity, and risk profile of each drinking water supply.
- 18 The Water Services Bill requires water suppliers, councils and Taumata Arowai to give effect to Te Mana o te Wai when exercising any function, power, or duty established in the Bill (to the extent that Te Mana o te Wai applies to the function, power, or duty).

Provisions relating to wastewater and stormwater

- 19 The Water Services Bill would introduce new national-level reporting and monitoring requirements for wastewater and stormwater networks. These new requirements would be overseen by Taumata Arowai, but regional councils would continue to regulate discharges of wastewater and stormwater to the environment under the RMA.
- 20 According to the Bill's explanatory note, the Government does not intend for the provisions relating to wastewater and stormwater to commence until two years after the Bill is passed. The purpose of this delay is to enable Taumata Arowai to prioritise drinking water regulation.

Amendment to the Local Government Act 2002

- 21 The Water Services Bill would amend the Local Government Act 2002 (LGA) to establish new responsibilities for territorial authorities to:
 - a) understand the risks to ongoing access to drinking water among communities in their district;
 - b) plan to ensure that drinking water services continue to be available; and
 - c) ensure communities in their district continue to have access to drinking water.
- 22 The Water Services Bill would substantially expand the number of drinking water suppliers subject to regulation. The Government recognises there is a risk that some drinking water suppliers – particularly small, private drinking water suppliers that have previously had minimal or no regulation – may struggle to comply with new regulatory requirements and consider ceasing their operations. Unlike council drinking water suppliers, non-council water suppliers are not legally obliged to maintain their supplies.
- 23 The purpose of the proposed amendments to the LGA is to manage this risk. In summary, councils would be required to:
 - a. regularly assess the access that all communities in their district have to drinking water services (every three years, or sooner if specific concerns are raised);
 - b. consider the implications of the assessment's findings on their plans (including the long-term plan and Infrastructure Strategy, and the district plan); and

- c. notify Taumata Arowai and act to ensure communities continue to have access to drinking water if the council (or Taumata Arowai) finds that an existing drinking water supplier is facing a 'significant problem or potential problem'. Where there is a problem, the council would have to work collaboratively with the supplier, the consumers of the supply and Taumata Arowai to identify an immediate, temporary and/or long-term, permanent solution to the problem. A solution could involve taking over the management and operations of the drinking water service on a temporary or permanent basis or providing alternative supply arrangements.
- 24 This would apply to all communities within the council's territorial boundaries, including communities that receive drinking water services from the territorial authority and communities that receive drinking water through other, non-council arrangements.

Otago-Southland Three Waters Office

- 25 In March 2020, the DCC and nine other councils from across Otago and Southland (including the two regional councils) applied for Government funding to investigate the current state of water services in Otago and Southland and whether a collaborative approach to water services delivery could benefit Otago and Southland communities and the environment. The funding application was successful but its implementation in the first half of 2020 was delayed by the COVID-19 pandemic.
- 26 Work recommenced in the second half of 2020. Building on the previous work towards a voluntary investigation and to support collective participation by councils in the Government's Three Waters Reform Programme, the Otago and Southland Mayoral Forums agreed to develop a 'Three Waters Office' and associated governance arrangements. Additional funding for this work was made available through contributions from individual councils' allocations of the Government's three waters reform stimulus funding package. In September 2020, Otago and Southland Chief Executives appointed Matt Russell, the Group Manager Services and Assets at Southland District Council, as interim Programme Director for the Otago-Southland Three Waters Office.

DISCUSSION

- 27 The Water Services Bill is highly relevant to the DCC and other councils as three waters service providers and, more broadly, as territorial authorities. The 3 Waters capital and operating budgets and the draft Infrastructure Strategy that were presented to the Council's 10 Year Plan meetings in January 2021 attempt to take into account the anticipated costs to the DCC of meeting new, stronger three waters regulatory requirements over the coming years.
- 28 The Otago-Southland Three Waters Office has developed a draft joint submission on the Water Services Bill on behalf of the Otago and Southland councils, including the DCC. DCC staff have provided input into the draft joint submission. The draft submission will be separately circulated as Attachment B.
- 29 The draft joint submission expresses general support for the purpose and intent of the Water Services Bill and make recommendations and/or seeks clarification on a range of matters relevant to council drinking water suppliers. Specific matters the joint submission addresses includes:
- a) roles and responsibilities under the new drinking water regulatory system;

- b) the proposed amendment to the Local Government Act 2002, which would require councils to ensure communities in their district continue to have access to drinking water;
 - c) funding and resourcing;
 - d) exemptions from regulatory requirements;
 - e) liability provisions in the Bill; and
 - f) source water risk management.
- 30 Local Government New Zealand (LGNZ), Taituarā – Local Government Professionals Aotearoa (previously known as SOLGM) and Water New Zealand are also developing submissions on the Water Services Bill. Other councils around New Zealand may also make submissions, either as individual councils or as part of a group.

OPTIONS

Option One – Approve, with any suggested amendments, the draft joint Otago-Southland submission on the Water Services Bill (Recommended Option)

- 31 Approve, with any suggested amendments, the draft joint submission to Parliament’s Health Committee on the Water Services Bill.
- 32 DCC staff will work with the Otago-Southland Three Waters Office to incorporate any elected member input into the joint submission prior to final approvals by the Mayor and the Chief Executive.

Advantages

- Allows the DCC to make recommendations, seek clarity and raise issues for consideration during the Parliamentary select committee process.
- Demonstrates regional collaboration on three waters issues in Otago and Southland.

Disadvantages

- There are no disadvantages.

Option Two – Do not approve the draft joint Otago-Southland submission on the Water Services Bill

Advantages

- There are no advantages.

Disadvantages

- The DCC will not be included as a party to the joint Otago-Southland submission. This represents a missed opportunity for the DCC to highlight issues for the Health Committee’s consideration.

- Missed opportunity to demonstrate regional collaboration on three waters issues in Otago and Southland.

NEXT STEPS

- 33 If the Council approves the recommended option, staff will work with the Otago-Southland Three Waters Office to incorporate any elected member feedback into the draft joint submission.
- 34 The final submission will be forwarded to the Mayor and Chief Executive for approval prior to the submission deadline (2 March 2021) and a copy of the approved submission will be circulated to Councillors.

Signatories

Author:	Rachel East - Policy Analyst Scott Campbell - Policy Analyst
Authoriser:	Tom Dyer - Group Manager 3 Waters Simon Drew - General Manager Infrastructure Services

Attachments

	Title	Page
A	Proposed reform strategy and timeline (central government, December 2020)	81
B	Submission (<i>Under Separate Cover 1</i>)	

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DCC participation in the joint Otago-Southland submission on the Water Services Bill supports the goals and objectives of Dunedin's strategic framework.

Māori Impact Statement

The Water Services Bill would require water suppliers (including councils) and Taumata Arowai to give effect to Te Mana o te Wai when exercising a function, power, or duty established in the Bill. As part of its governance arrangements, Taumata Arowai will have a Māori Advisory Group charged with advising on Māori interests and knowledge as they relate to the objectives, functions, and principles of Taumata Arowai.

The Group Manager 3 Waters attended the Māori Participation Working Party Meeting on 16 September 2020 to provide information on three waters regulatory and service delivery reforms.

Sustainability

There are no potential long-term implications for sustainability that are directly related to DCC participation in a joint Otago-Southland submission on the Water Services Bill.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications on these plans or strategies that are directly related to DCC participation in a joint Otago-Southland submission on the Water Services Bill. The 3 Waters capital and operating budgets and the draft Infrastructure Strategy that were presented to the Council's 10 Year Plan meetings in January 2021 attempt to take into account the anticipated costs to the DCC of meeting new, stronger regulatory requirements over the coming years.

Financial considerations

There are no financial implications that are directly related to DCC participation in a joint Otago-Southland submission on the Water Services Bill.

Significance

The decision in this report is considered low in terms of the Council's significance and engagement policy.

SUMMARY OF CONSIDERATIONS

Engagement – external

The draft joint submission has been developed by the Otago-Southland Three Waters Office on behalf of member councils (DCC, Invercargill City Council, Southland District Council, Gore District Council, Environment Southland, Clutha District Council, Central Otago District Council, Queenstown Lakes District Council, Waitaki District Council, Otago Regional Council). DCC staff have engaged with the Otago-Southland Three Waters Office on submission development.

Engagement - internal

Staff from 3 Waters staff and Legal were involved in the preparation of this report and the draft joint submission.

Risks: Legal / Health and Safety etc.

There are no identified risks directly related to DCC participation in a joint Otago-Southland submission on the Water Services Bill.

Conflict of Interest

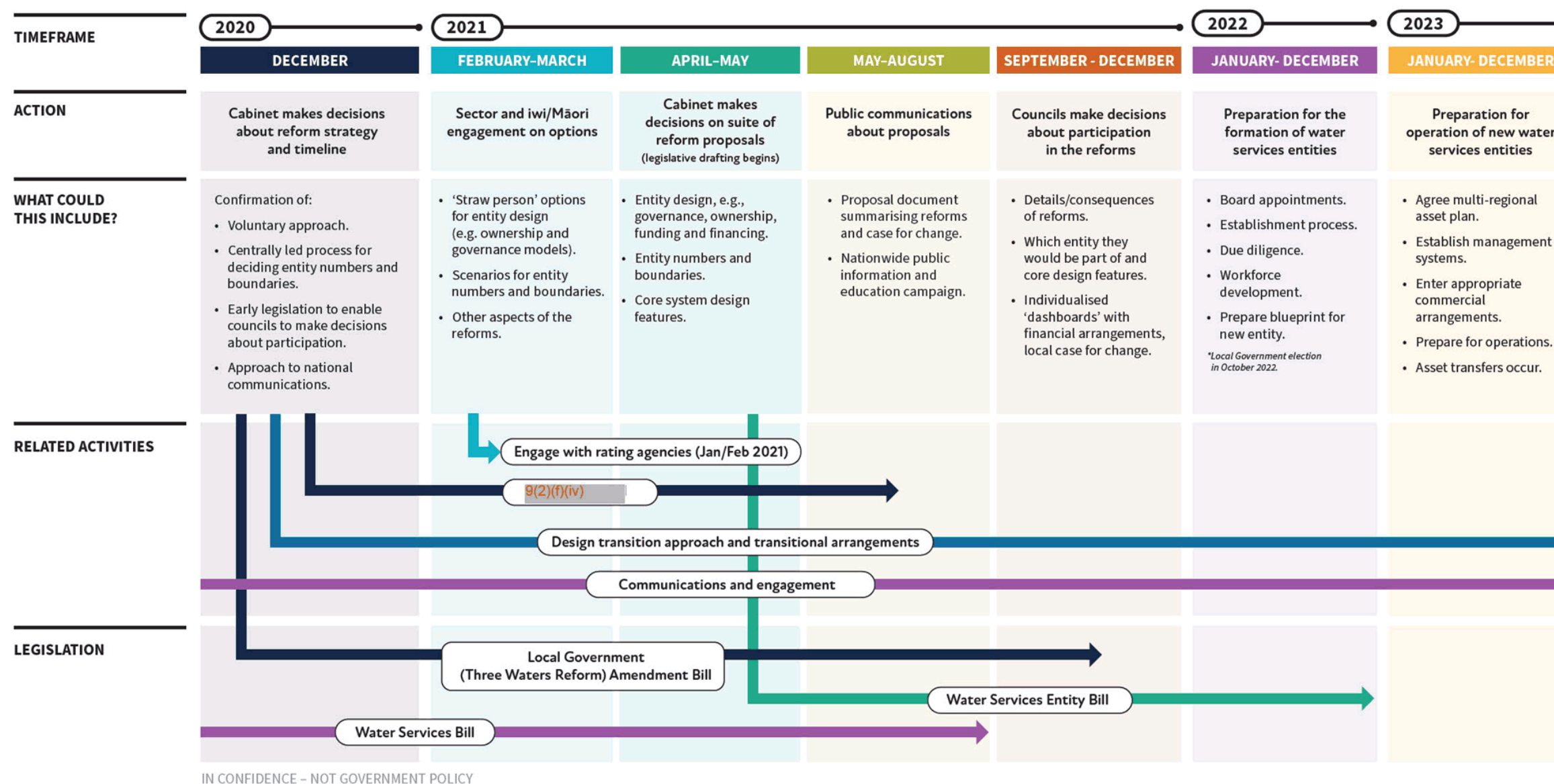
There are no known conflicts of interest.

Community Boards

Community Boards will be interested in the Water Services Bill changes and staff will consider how we update the Community Boards in future.

Three waters services delivery reform programme

Proposed reform strategy and timeline



PROPOSED TRAFFIC AND PARKING RESTRICTION CHANGES-JANUARY 2021

Department: Transport

EXECUTIVE SUMMARY

- 1 At its meeting on 3 December 2020, the Regulatory Subcommittee considered a range of proposed changes and clarifications to current parking restrictions, and a correction to the GIS database. The Committee also considered a proposal to change traffic restrictions on Ward Street from Halsey Street to Wickliffe Street to one-way.
- 2 This report seeks approval of the recommendations made by the Regulatory Subcommittee at its meeting of 3 December 2020 (Attachment A).

RECOMMENDATIONS

That the Council:

- a) **Considers** the recommendations of the Regulatory Subcommittee on the proposed changes to parking and traffic restrictions
- b) **Approves** the recommended changes to the parking controls that are shown in the December 2020 update of the Dunedin City Council's traffic and parking controls database, <https://tinyurl.com/ParkingDecember2020>
- c) **Approves** the recommended change to the one-way traffic restriction on Ward Street, from Halsey Street to Wickliffe Street.
- d) **Notes** that all parking controls previously approved by Council and not shown as changed on the December 2020 traffic and parking restrictions database, remain unchanged.

BACKGROUND

- 3 Traffic and parking restrictions are made under the Traffic and Parking Bylaw and contribute to the objectives of the Dunedin Integrated Transport Strategy 2013 by supporting the achievement of a safe, efficient, and accessible transport network.
- 4 Council maintains a GIS map database of traffic and parking controls (the database) which reflects all on-street parking restrictions that are implemented with markings and/or signs.
- 5 The Traffic and Parking Bylaw requires Council to maintain schedules which reflect traffic restrictions that are approved and implemented with markings and/or signs.

- 6 The Regulatory Subcommittee (Subcommittee) has the delegation to make recommendations to Council on existing bylaws and their implementation and therefore, consider changes to traffic and parking restrictions.

DISCUSSION

- 7 The Council receives a range of unsolicited requests from individuals and businesses to change parking restrictions. When considering these requests, staff assess a range of factors including safety concerns, user needs, the road width and topography, traffic flow, neighbouring on-street parking spaces, visibility concerns and crash statistics. A proposed change supported by staff will include consultation with residents, businesses and property owners, unless the change is being made to address an identified safety concern.
- 8 On 3 December 2020, the Subcommittee considered proposed changes and clarifications (including database corrections) to parking controls, as well as the proposal to restrict traffic to one-way on Ward Street (From Halsey Street to Wickliffe Street).
- 9 The Subcommittee recommended that the changes and clarifications be implemented and that Ward Street (From Halsey Street to Wickliffe Street) be added to the schedule of one-way roads in accordance with the Traffic and Parking Bylaw. The minutes of the Subcommittee meeting on 3 December 2020 are provided as Attachment A (Minutes 3 December 2020-Regulatory Subcommittee).

Minor proposed parking controls and clarifications

- 10 Recommended changes and clarifications to parking restrictions are shown in the database at <https://tinyurl.com/ParkingDecember2020> and detailed in Attachment B (TPC 21-Minor Changes) and Attachment C (TPC-22 Clarifications and corrections). The GIS layer includes a bookmark feature which links the numbered item in Attachments B and C tables to the location on the GIS layer.
- 11 The recommended changes to parking restrictions detailed in Attachment B (TPC 21-Minor Changes) include:
 - a) Parking control changes which improve safety, efficiency or access, where appropriate engagement has been carried out with affected parties.
 - b) Changes to improve the operation of the bus network.
- 12 Key changes include the block where the University of Otago's new Faculty of Dentistry is located on Great King Street, between Frederick, Albany and Malcolm Streets. This area was under a Temporary Traffic Management Plan (TMP) for approximately two years while the University of Otago redeveloped buildings on Great King Street. Construction is now finished, and previous parking restrictions can be reinstated. Staff have identified an opportunity to improve the parking layout and add several parking spaces on this section of road. Staff have coordinated with the affected parties in the area (University of Otago and the Cancer Society) and both are supportive of the new layout. The changes improve safety, increase the range of parking restrictions, and create space for future landscaping options. The proposed layout is shown in Attachment D (Great King St. Parking layout).
- 13 The TMP has now finished and resurfacing of the road is being coordinated with the University. DCC can proceed with marking the parking layout once the resurfacing is finished.

- 14 Otago Regional Council (ORC), as the bus service provider, has proposed changes and/or improvements to several bus stop locations. These are detailed in table TPC-21 (Attachment B-Minor Changes). The ORC has consulted on the new locations for the bus stops and the details of the proposed changes are shown in Attachment E (ORC Bus stops layouts for consultation). It is proposed 40 unrestricted parking spaces be reallocated to support installation of no stopping lines to provide for best practice entry and exit tapers for existing bus stops and to support the creation of new bus stops. The changes proposed correspond to parking changes in suburban areas and are part of the DCC and ORC common strategy for improving the bus network.
- 15 Overall, it is proposed there will be a net reduction of 28 parking spaces. Although 44 new spaces would be created, the proposed changes to the bus network mean that there will be a net loss of parking spaces. The table below shows the proposed changes:

	Added	Removed (safety reasons)	Removed (Bus Stop Improvements)	Removed (other)	Total Net Change
P5	11	0		0	11
P10	0	0		0	0
P30	0	0		0	0
P60	0	0		0	0
P120	0	0		2	-2
P180	0	0		0	0
P240	0	0		0	0
P&D-P120	18	0		15	3
Mobility	3	0		1	2
AVO	1	0		0	1
ROP	0	0		0	0
PUDO	0	0		1	-1
Motorcycle	0	0		0	0
Taxi	2	4		0	-2
EV	2	0		0	2
Unrestricted	7	5	40	4	-42
TOTAL	44	9	40	23	-28

- 16 Clarifications of parking restrictions and correction to the database are detailed in TPC-22 (Attachment C- Clarifications and corrections). They do not change current parking restrictions, but include:
- Changes to markings or signs intended to clarify parking controls which are already in place. Changes make existing markings or signs clearer or reinforce existing rules (for example installation of no-stopping lines to clarify that no vehicles may stop within one metre of a driveway or within six metres of a junction under the Land Transport (Road User) Rules 2004). These clarifications are considered necessary for access or safety reasons and are an exception to Council's general approach not to mark anything that is currently enforceable under existing rules.
 - Corrections to the database that have been made to accurately reflect the parking restrictions which are on the ground.

Restriction of Ward Street to one way from Halsey Street to Wickliffe Street

- 17 The road reserve on Ward Street between Halsey Street and Wickliffe Street is in poor condition. The area has seen an increase in heavy traffic usage in recent years, mostly in relation to the C3 log-grading operation on Wickliffe Street. This is leading to the road reserve being damaged. Rehabilitating and upgrading this section of road reserve and improving drainage facilities on both sides of the carriageway is required.
- 18 Some safety concerns have also been identified by staff:
 - a) There is no footpath on Ward Street, and pedestrians are walking on the road to access informal car parks.
 - b) There is an undesirable right turn into Ward Street which means there is limited stacking space for trucks waiting to access the C3 log-grading operation.
- 19 An opportunity has been identified to create additional car parks and improve road safety on this section of Ward Street. Staff have identified two options:
 - a) Change this section of Ward Street to one-way traffic flow and create formalised, angled parking. This would create 32 formalised car parks.
 - b) Maintain two-way traffic flow and parallel parking. Parallel parking allows approximately 29 cars to park on this section of road.
- 20 Option a) is the preferred option. By making this section of road one-way, 32 angled car parks could be created to replace the existing informal parking. Pedestrians could safely access these parks through a newly created footpath. This option would also create greater stacking space for trucks waiting to access the C3 log-grading operation. The preferred option would allow Council to consider changes to parking time restrictions in the future. (Attachment F-Ward Street-One-way design)
- 21 All affected businesses and property owners were consulted regarding the preferred option. There was broad support for the proposed changes, with only Ritchies Transport Dunedin preferring the existing layout to remain unchanged. Attachment G-(Ward Street-One-way-consultation map).
- 22 If the proposed one-way restriction on Ward Street from Halsey Street to Wickliffe Street is adopted by Council, the additional parking spaces will be created as unrestricted parking. A future report will make recommendations for Council to consider regarding time restrictions for the parking spaces. Affected parties will be consulted prior to recommendations being made.
- 23 The Traffic and Parking Bylaw states that Council shall maintain a record of traffic restrictions such as one-way roads and therefore if the change is approved by Council, Ward Street from Halsey Street to Wickliffe Street would be added to the Traffic and Parking Bylaw's Schedule of one-way roads presented as Attachment H (Schedule of one-way roads).

OPTIONS

Option One – Recommended Option

- 24 Approve the proposed changes to the traffic and parking controls database and restrict traffic to one-way only on Ward Street from Halsey Street to Wickliffe Street.

Advantages

- Improves safety, efficiency and access on the transport network by:
 - enabling property access by prohibiting obstructive parking, making existing parking controls clearer, and providing for access to new driveways
 - providing an improved and enforceable framework of parking restrictions
 - providing appropriate length of parking stay according to the surrounding land uses.
 - removing the undesirable right turn into Ward Street from Wickliffe Street and increases visibility at the Ward St /Halsey St and Ward St /Wickliffe St intersections
 - creating formal parking layout on part of Ward Street that allows for the greatest number of formalised parks and which most of the community feedback supports.
- Improves public transport infrastructure by providing bus stops to support bus services and, enables buses to safely enter and exit bus stops.
- Contributes to achieving an integrated, affordable responsive, effective and safe transport network.

Disadvantages

- Cost of installation.
- Council resources cannot be allocated to other transport projects.

Option Two – Status Quo

- 25 Retain the existing traffic and parking controls and rehabilitate the road reserve while maintaining two-way traffic on Ward Street from Halsey Street to Wickliffe Street.

Advantages

- No change required to the traffic and parking bylaw layer and Schedule.
- Council resources can be allocated to other transport projects.

Disadvantages

- Does not improve efficiency and access to the transport network.
- Does not improve safety or reduce conflict points.

- Most of the community feedback on Ward Street did not support this option.
- Does not contribute to the Integrated Transport Strategy goals.

NEXT STEPS

- 26 If Council approves the recommended changes and clarifications to parking restrictions together with the one-way restriction on part of Ward Street, the changes will be implemented through appropriate signs and road markings. The restrictions will be enforced under the Traffic and Parking Bylaw.
- 27 In the case of the Ward Street traffic restriction from Halsey Street to Wickliffe Street, the additional parking spaces are created as unrestricted parking at the time of proceeding with the pavement rehabilitation of the existing carriageway and other associated works. A future report will make recommendations for Council to consider time restrictions for the parking spaces. Affected parties will be consulted prior to recommendations being made.

Signatories

Author:	Paula Barragan - Policy Analyst - Transport Regulation Simon Spiers - Team Leader - Regulation Management
Authoriser:	Jeanine Benson - Group Manager Transport Simon Drew - General Manager Infrastructure Services

Attachments

	Title	Page
A	Attachment A-Minutes 3 December 2020-Regulatory Subcommittee	91
B	Attachment B-TPC 21-Minor Changes	94
C	Attachment C-TPC 22 Clarifications and corrections	97
D	Attachment D-Great King St-Parking layout	98
E	Attachment E-ORC Bus Stops layouts for consultation	99
F	Attachment F-Ward Street-One way design	105
G	Attachment G-Ward Street-One way consultation map	107
H	Attachment H-Schedule of one-way roads	108

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This report enables democratic local decision making and action by, and on behalf of communities, and promotes the social, economic and environmental well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Establishing and changing traffic and parking controls supports the achievement of a safe and accessible transport network for all modes and supports the Spatial Plan, social and economic well-being of Dunedin communities. This report seeks minor changes and clarifications to the GIS map database of traffic and parking controls and to the list of one-way streets to the Traffic and Parking Bylaw.

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

There are no implications for sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial implications. Costs for implementing the proposed changes are covered by existing budgets.

Significance

The report is considered of low significance in terms of the Council's Significance and Engagement Policy.

Engagement – external

Engagement has been undertaken with relevant and affected parties.

Engagement - internal

Transport and parking services staff have been consulted.

SUMMARY OF CONSIDERATIONS

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Community Boards have not been consulted as there are no significant changes within the boundaries of the Community Boards. Ward Street is not within a Community Board Area.

Regulatory Subcommittee

Traffic and Parking Bylaw

MINUTES

Minutes of an ordinary meeting of the Regulatory Subcommittee held in the Plaza Conference Room, Ground Floor, Civic Centre, Dunedin on Thursday 03 December 2020, commencing at 9:00 am

PRESENT

Chairperson Cr Andrew Whiley

Members Cr Jim O'Malley Cr Steve Walker

IN ATTENDANCE Nick Sargent (Manager Transport Strategy), Simon Spiers
(Team Leader Regulation Management – Transport)

Governance Support Officer Rebecca Murray

1 PUBLIC FORUM

A representative from New Zealand Tramways Union (Alan Savell) was in attendance, he spoke of his role which is to assess the safety of any new or proposed changes to bus stops. Mr Savell advised that there were a lot of considerations to take into account when a decision was being considered such as types of vehicle movements and types of pedestrian movements.

It was also stated that an ideal bus stop would have lead in space which aids in having both doors in line with the curb and no obstructions such as power poles within the space as the buses need at least a metre clearance when pulling out of the space.

He noted that Council have improved a number of bus stops in Dunedin which was greatly appreciated. In his view the proposed bus stop at Prince Albert Road included in the agenda indicates that there is a power pole part way down which is not ideal when exiting the bus stop, the rear of the bus might clip this.

Mr Savell responded to members' questions.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Cr Andrew Whiley/Cr Jim O'Malley):

That the Subcommittee:

Confirms the agenda without addition or alteration.

Motion carried (RSCCC/2020/017)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

There were no new declarations of interest.

Moved (Cr Andrew Whiley/Cr Steve Walker):

That the Subcommittee:

- a) **Notes** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

PART A REPORTS

5 PROPOSED PARKING RESTRICTION CHANGES - DECEMBER 2020

The report sought a recommendation to Council for minor changes and clarifications to parking restrictions.

The Manager Transport Strategy (Nick Sargent) and Team Leader Regulation Management – Transport (Simon Spiers) spoke to the report and responded to members' questions.

Moved (Cr Steve Walker/Cr Jim O'Malley):

That the Subcommittee:

- a) **Recommends** to Council to approve that the proposed changes to parking restrictions shown in the December 2020 update of the Dunedin City Council's traffic and parking restrictions database, <https://tinyurl.com/ParkingDecember2020>.
- b) **Notes** that all parking controls previously approved by Council and not shown as a change on the December 2020 traffic and parking restrictions database, remain unchanged.

Motion carried (RSCCC/2020/018)

6 PROPOSED ONE-WAY TRAFFIC RESTRICTION FOR WARD STREET (FROM HALSEY STREET TO WICKLIFFE STREET)

The report presented options to the Subcommittee for rehabilitating Ward Street from Halsey Street to Wickliffe Street, and to recommend a proposed traffic restriction to change traffic to one-way only on Ward Street from Halsey Street to Wickliffe Street.

If approved, this change would be added to the schedule of one-way road restrictions in accordance the Traffic and Parking Bylaw.

The Manager Transport Strategy (Nick Sargent) and Team Leader Regulation Management – Transport (Simon Spiers) spoke to the report and responded to members' questions.

Moved (Cr Andrew Whiley/Cr Steve Walker):

That the Subcommittee:

- a) **Recommends** to Council that it restricts traffic to one-way only on Ward Street from Halsey Street to Wickliffe Street.
- b) **Notes** that if approved by Council, Ward Street from Halsey Street to Wickliffe Street will be added to the traffic restriction schedule for one-way streets as detailed in Attachment A.

Motion carried (RSCCC/2020/019)

7 ITEMS FOR CONSIDERATION BY THE CHAIR

Items for consideration by the Chair:

Requests that Transport Department to coordinate activities around bus stops to achieve an optimal outcome including working with utilities that have assets in that area.

Requests that staff supply Subcommittee with the standard operating practices (SOP) staff use to identify and implement bus stops especially regarding consultation.

The meeting concluded at 10.10 am.

.....
CHAIRPERSON

PROPOSED PARKING CHANGES-JANUARY 2021						
MINOR CHANGES						
KEY: (P&D)=Pay and Display, (EV)=Electric Vehicle, (R)=Restricted, (UN)=Unrestricted, (TAX)=Taxi, (Mob)=Mobility, (AVO)=Authorised Vehicle Only						
No	Location	Type	Type-Detail	Description	Consultation	Parking Count-Losses and gains
1	248 North Road	Minor Change	Conversion of parking spaces	Request from North East Valley Normal School. Conversion of 4 parking spaces from unrestricted to P5 (only during school hours)	Yes-Consulted with school	Conversion of 4 of 8 unrestricted parking spaces to P5 (during school hours)
2	Chadwick St (opposite to 9 Cleveland Close, Fairfield)	Minor Change	Extension of NSL as a safety measure	Extension of NSL (of approximately 30m). Safety measure at busy intersection with regular heavy vehicle traffic	Safety matter	Conversion of 5 unrestricted parking spaces to NSL as a safety measure
3	29 and 31 North Road (Opposite to)	Minor Change	Extension of NSL as a safety measure	Removal of former taxi stand which has been relocated to Ophoho Road. NSL installation as a safety measure to provide for appropriate 'taper' for adjacent bus stop	Safety matter	Conversion of a double length taxi stop to NSL as a safety measure
4	40 Filleul Street-Bus stop	Minor Change	Conversion of bus stop to parking space	Removal of redundant bus stop and conversion of remaining area (not including driveway) into mobility parking space (P60)	Yes-Consulted with owner and tenant of 49 Filleul Street	Conversion of a redundant bus stop into a mobility parking space
5	Great King St-Dental Block (Otago University)	Minor Change	New parking layout	Reinstatement of restrictions following completion of redevelopment of the University of Otago -Dental Block. A Traffic Management Plan had been in place. Modification of layout provides a diversity of short and medium-term parking: Provision of 5 restricted P5 spaces, approximately 45 (P&D) P120 and specific areas for AVO parking (1 space) and Taxis (2 spaces). Design allows for possible future landscaping. Layout provides a safer pedestrian environment and provides a better range of parking options	Yes-Consulted with University of Otago and Cancer Society	
5.1			New parking layout	Conversion of 3 spaces from taxi parking into 1 restricted P5 space and installation of NSL	Yes-Consulted with University of Otago and Cancer Society	Conversion of 1 taxi space to 1 restricted-P5 and conversion of 2 taxi spaces to NSL as a safety measure
5.2			New parking layout	Conversion of 1 mobility parking space into 1 (P&D) P120 and installation of NSL adjacent to a fire hydrant and within the (P&D) P120 area. This will also allow for possible future landscaping	Yes-Consulted with University of Otago and Cancer Society	Conversion of a mobility park into 1 (P&D) P120
5.3			New parking layout	Conversion of 10 (P&D) P120 into 5 (P&D) P120 angled spaces and 2 parallel (P&D) P120 spaces, plus installation of NSL at the end of the area for future landscaping or kerb realignment	Yes-Consulted with University of Otago and Cancer Society	Conversion of an angled parking area into a mix of parallel and angled parking
5.4			New parking layout	Conversion of 12 (P&D) P120 angled parking spaces into parallel spaces, 3 (P&D) P120 and 2 restricted P5	Yes-Consulted with University of Otago and Cancer Society	Conversion of an angled parking to parallel parking
5.5			New parking layout	Creation of 1 new restricted P5 space	Yes-Consulted with University of Otago and Cancer Society	Installation of a new restricted P5 space
5.6			New parking layout	Creation of 1 extra mobility space and conversion of 2 mobility spaces from parallel to angled	Yes-Consulted with University of Otago and Cancer Society	Addition of 1 mobility park, conversion and relocation of 2 mobility spaces
5.7			New parking layout	Conversion of 2 Restricted P120 into 2 (P&D) P120 and inclusion of this space into an area of 17 P120 (P&D) parking spaces. Creation of 17 P120 (P&D) spaces	Yes-Consulted with University of Otago and Cancer Society	Conversion of 2 Restricted P120 into 2 (P&D) P120 and creation of 17 (P&D) P120 spaces
5.8			New parking layout	Installation of 1 Authorised Vehicle Only Space (AVO), and rearrangement of 1 mobility parking space and the 2 (P&D) P120 spaces.	Yes-Consulted with University of Otago and Cancer Society	Addition of 1 AVO and rearrangement of 1 mobility and 2 (P&D) P120 parking spaces
5.9			New parking layout	Removal of 3 (P&D) P120 spaces and conversion into a multi-use area: including addition of 2 restricted P5 spaces, installation of NSL for a parklet and addition of 2 spaces for taxis	Yes-Consulted with University of Otago and Cancer Society	Removal of 3 (P&D) P120, addition of 2 restricted P5 and addition of 2 taxi spaces

MINOR CHANGES						
KEY: (P&D)=Pay and Display, (EV)=Electric Vehicle, (R)=Restricted, (UN)=Unrestricted, (TAX)=Taxi, (Mob)=Mobility, (AVO)=Authorised Vehicle Only						
No	Location	Type	Type-Detail	Description	Consultation	Parking Count-Losses and gains
6	11 Browns Rd-Middlemarch	Minor Change	Installation of new parking spaces	Council on 29th of September 2020, granted a licence to occupy Council-owned land in Middlemarch to enable the installation, maintenance and operation of an electric vehicle (EV) fast charging station. Inclusion of 2 new EV parking spaces (P60) on the bylaw-layer for installation of an Electric Vehicle Station	Consultation not needed	Gain of 2 EV parking spaces
7	Wright Street	Minor Change	New parking layout	Conversion of 1 Pick Up-Drop Off (PUDO) space next to the crossing to 1 Mobility space outside of the school. Extension of a multipurpose P5/unrestricted area opposite the school by adding 1 space and modification of its time restrictions to support traffic flow during school hours. Current P5 restriction '8:30-9:30 and 2:30-3:30 MON-SUN to be modified to 'P5 8:30-9:30 and 2:30-3:30 MON-FRI	Consultation with the school	Conversion of 1 PUDO to 1 mobility and addition of 1 restricted P5
8	272 Macandrew Road	Minor Change	ORC request. Creation of a new bus stop	New bus stop with NSL due to bus route change.	Consultation completed by Otago Regional Council	Conversion of 3 unrestricted spaces to bus stop
9	280/282 Macandrew Road	Minor Change	ORC request. Removal of bus stop	Removal of redundant bus stop	N/A	1 Unrestricted space gained
10	254 Macandrew Road	Minor Change	ORC request. Removal of bus stop	Removal of redundant bus stop	N/A	1 Unrestricted space gained
11	257/259 Macandrew Road-149 Surrey Street	Minor Change	Relocation of bus stop	Relocation of bus stop from 257/259 Macandrew Road to 149 Surrey Street and addition of NSL as entry taper	Consultation completed by Otago Regional Council	1 unrestricted space gained and 3 unrestricted spaces lost
12	Bank Street between Great King Street North and George Street	Minor Change	Relocation and modification of bus stops	Rationalisation of bus stops. Conversion of a triple length stop to a double length stop and conversion of a single into a double bus stop	N/A-Public Park	Conversion of 5 unrestricted spaces to a bus stop and gain of 4 unrestricted spaces
13	154 Macandrew Road	Minor Change	ORC request. Installation of NSL as an entry and exit taper	Add broken yellow lines to provide for entry/ exit taper	Safety matter	Conversion of 2 unrestricted spaces into NSL as bus stop entry/exit
14	Forbury Road outside 283 Macandrew Road (daycare centre)	Minor Change	ORC request. Installation of NSL as an entry and exit taper	Add broken yellow lines to provide for entry/ exit taper	Safety matter	Conversion of 3 unrestricted spaces into NSL as bus stop entry/exit
15	48 Brockville Road	Minor Change	ORC request. Installation of NSL as an entry and exit taper	Add broken yellow lines to provide for entry/ exit taper	Safety matter	Conversion of 4 unrestricted spaces into NSL as bus stop entry/exit
16	35 Prince Albert Road	Minor Change	ORC request. Former bus stop reinstated	Reinstate stop and add broken yellow lines due to bus route change and addition of NSL as entry taper	Consultation completed by Otago Regional Council.	Conversion of 3 unrestricted spaces into a bus stop
17	95 Prince Albert Road	Minor Change	ORC request. Former bus stop reinstated	Reinstate former bus stop due to change on bus route and addition of NSL as entry taper	Consultation completed by Otago Regional Council	Conversion of 2 unrestricted spaces into bus stop
18	85A Victoria Road	Minor Change	ORC request. Creation of a new bus stop	New bus stop with NSL due to bus route change.	Consultation completed by Otago Regional Council	Conversion of 4 unrestricted spaces into bus stop

MINOR CHANGES						
KEY: (P&D)=Pay and Display, (EV)=Electric Vehicle, (R)=Restricted, (UN)=Unrestricted, (TAX)=Taxi, (Mob)=Mobility, (AVO)=Authorised Vehicle Only						
No	Location	Type	Type-Detail	Description	Consultation	Parking Count-Losses and gains
19	190A Bay View Road-188A Bay View Road	Minor Change	ORC request. Relocation of bus stop	Relocation of bus stop forward to 188A Bay View Road and addition of NSL.	Consultation completed by Otago Regional Council	Conversion of 1 unrestricted spaces into bus stop
20	24 Moreau Street	Minor Change	ORC request. Creation of a new bus stop	New bus stop with NSL due to bus route change.	Consultation completed by Otago Regional Council	Conversion of 2 unrestricted spaces into bus stop
21	62 Bellona Street	Minor Change	ORC request. Creation of a new bus stop	New bus stop with NSL due to bus route change.	Consultation completed by Otago Regional Council	Conversion of 2 Unrestricted spaces into a bus stop
22	72/74 Moreau Street	Minor Change	ORC request. Creation of a new bus stop	New bus stop with NSL due to bus route change.	Consultation completed by Otago Regional Council	Conversion of 2 Unrestricted spaces into a bus stop
23	60 Douglas Street	Minor Change	ORC request. Creation of a new bus stop	New bus stop with NSL due to bus route change.	Consultation completed by Otago Regional Council	Conversion of 3 unrestricted spaces into a bus stop
24	8 Highgate	Minor Change	Extension of current bus stop	Extension of pre-existing bus stop	Consultation completed by DCC as part of a traffic lane remarking project	Conversion of 1 unrestricted space into a bus stop

PROPOSED PARKING CHANGES-JANUARY 2021						
CLARIFICATIONS AND CORRECTIONS						
KEY: (P&D)=Paid and Display, (EV)=Electric Vehicle, (R)=Restricted, (UN)=Unrestricted, (TAX)=Taxi, (Mob)=Mobility, (AVO)=Authorised Vehicle Only						
No	Location	Type	Type-Detail	Description	Consultation	Parking Count-Losses and gains
25	Atkinson and Melbourne St	Clarification	Clarification of 6.3 Land Transport (Road User) Rule 2004	Paint NSL as clarification of 6.3 Land Transport (Road User) Rule 2004, no parking within six metres of an intersection, on all four corners of the junction for safety reasons.	N/A	No gain or loss
26	140A Macandrew Rd	Clarification	Clarification of 6.9 Land Transport (Road User) Rule 2004	Paint NSL between driveways as clarification of 6.9 Land Transport (Road User) Rule 2004, no parking within one metre of a driveway for safety reasons.	N/A	No gain or loss
27	56 Clyde Street and 7 Trent Avenue	Correction	Mapping update/correction	Correction of the Traffic and Parking Bylaw Layer to match NSL showing on site.(NSL around the area was approved when the layer was created-June 2018).	N/A	No gain or loss

Great King Street-Dental Block-Parking layout



Otago Regional Council-Bus stops layouts for consultation

Macandrew Road – this image shows the two stops being removed and the one being moved



Macandrew Road – This image shows the 3 options that ORC consulted on for the new stop. Option two has been selected



190A Bay View Road – move old stop forward. Currently the stop is not in use but road markings and signage are still present



35 Prince Albert Road - old markings are still visible but the stop is not currently serviced. Requires additional broken yellow lines



95 Prince Albert Road – old markings are still visible but the stop is not currently serviced. Requires additional broken yellow lines



85A Victoria Road – new stop location



24 Moreau Street - Option 1A is the preferred. It is incorrectly addressed in the text box and should be 24 Moreau Street



62 Bellona Street (on Moreau Street) – Option 2B is the preferred



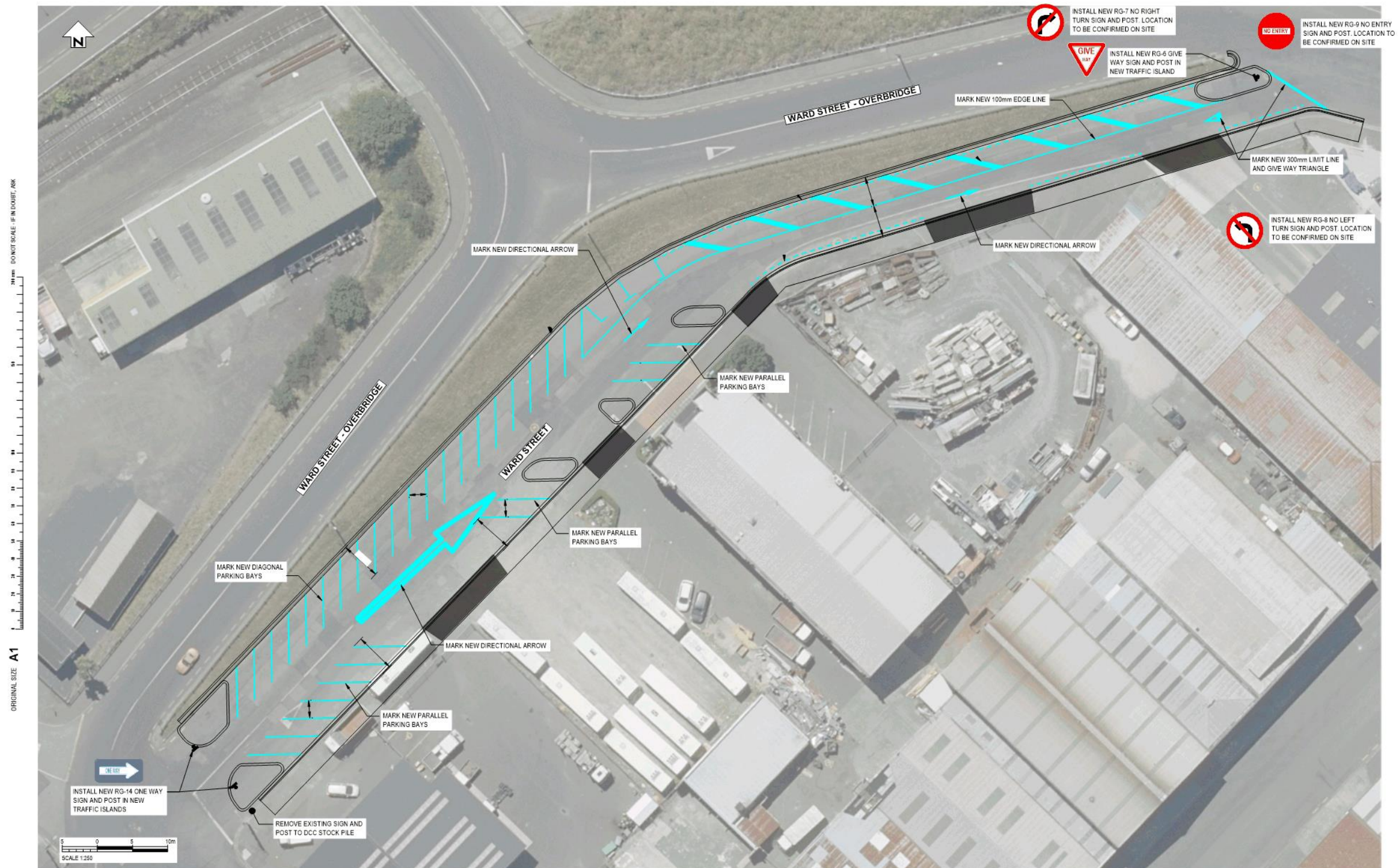
60 Douglas Street on Moreau Street – Option 2A is the preferred

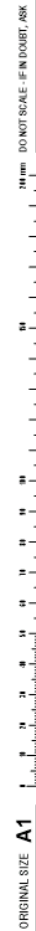


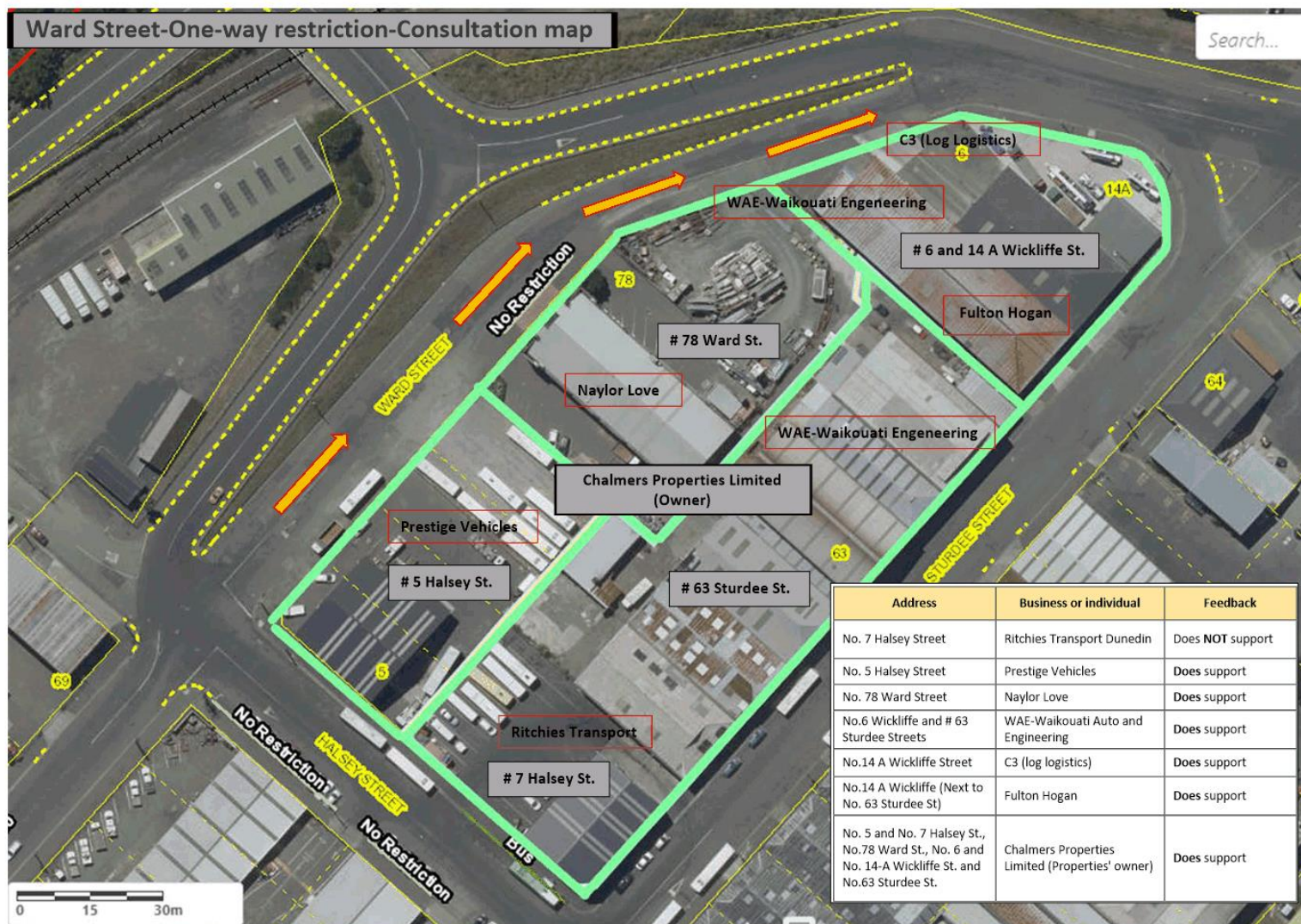
72/74 Moreau Street – Option 1B is the preferred



Ward Street-One-way design







TRAFFIC RESTRICTIONS			
SCHEDULE 1: ONE-WAY RESTRICTIONS			
ONE-WAY ROADS			
ROAD	FROM ROAD	TO ROAD	AREA
Albert Rd	Bradley Rd	Bayview Terrace	Osborne/Purakaunui
Albertson Ave (Cnr Wickliffe Tce)	Wickliffe Tce	Wickliffe Tce	Port Chalmers
Alexander St	Paterson St	Exmouth St	Abbotsford
Bath St	George St	Stuart St	Dunedin Central
Bayview Terrace	Albert Rd	Rowland St	Osborne/Purakaunui
Bishops Rd	Cnr Elm Row/Brown St	Elm Row	Dunedin Central
Bradley Rd	Rowland St	Albert Rd	Osborne/Purakaunui
Brownville Cres	Highgate	Spylaw St	Maori Hill
Burwood Ave	Highgate	Newington Ave	Maori Hill
Bute St	Royal Terrace	Duchess Ave	Dunedin Central
Carey Ave	King Edward St	Glasgow St	South Dunedin
Cemetery Rd	Macandrew Rd	Harbour Tce	Careys Bay
Charlotte St	Highgate	City Rd	Dunedin Central/Roslyn
Clarendon St	Gowland St (SH 1)	Frederick St	Dunedin Central
Columba Ave (Near Riselaw Rd)	Loop Columba Ave	Loop Columba Ave	Calton Hill
Craddock Pl (Cnr Fiednship Dr)	Craddock Pl (Loop)	Friendship Dr	Waldronville
Devon St	Fryatt St	Cresswell St	Dunedin Central
Duke St (North Dunedin)	Castle St North/Brook St	SH1 North	North Dunedin
Dunbar St	Stuart St	SH1 (Queens Garden)	Dunedin Central
Elm Row	York Pl	Arthur St	Dunedin Central
Elm Row (Division)	Halfway Elm Row (coming from Brown St)	Arthur St	Dunedin Central
Erin St	City Rd	Sligo Terrace	Dunedin Central/Roslyn
Esplanade	Forbury Rd	Beach St	St Clair
Forbury Rd	Victoria Rd/Bedford St	Esplanade	St Clair
Freyberg Ave (Loop)	Cnr Station Rd-Near Duke St	Station Rd (Near Rohais Pl)	Sawyers Bay
Gladstone Rd	North Rd	Glencairn St/Dolphin St	North Dunedin/Dalmore
Glasgow St	Hillside Rd	Macandrew Rd	South Dunedin
Glendevon Pl (Loop)-End of Glendevon Pl	Glendevon Pl (Loop)	Glendevon Pl (Loop)	Vauxhall-Andersons Bay Inlet
Gordon St	SH1-Crawford St	SH1-Cumberland St	Dunedin Central
Grange St	Frederick St	Albany St	North Dunedin
Grey St-Division of (Cnr Scotia St)	Scotia St	Constitution St/Grey St/Island Tce	Port Chalmers
Harbour Tce	Cemetery Rd	Coombe Hay Terrace	Port Chalmers
Harrop St	Moray Pl	The Octagon	Dunedin Central
Harris St (Cnr Seaforth St)	Seaforth St	Roneval St	Karitane
High St	Manse St	Princes St	Dunedin Central
Howden St	Main S Rd	Shand St	Green Island
Hyde St	Albany St	Frederick St	North Dunedin
Jessie St	Manapouri St	Rotiti St	Maia
Jessie St-Bus roundabout	Ravensbourne	Ravensbourne	Maia
Kenilworth St (Cnr Shandon Rd)	Cnr Kenilworth St and Shandon Rd	Glengyle Street	Waverley
Laing St (Cnr Harrington St)	Harrington St	Wickliffe Tce	Port Chalmers
Landreth St	Beaconsfield Rd	Portobello Rd	Portobello
Lauder St	Luss Rd	Hinkley Tce	Company Bay
Leithbank St	Forth St	Clyde St	North Dunedin

TRAFFIC RESTRICTIONS			
SCHEDULE 1: ONE-WAY RESTRICTIONS			
ONE-WAY ROADS			
ROAD	FROM ROAD	TO ROAD	AREA
Logan Park Dr	Anzac Av	Butts Rd	North Dunedin
Logan Park High School-Loop Bus route	Butts Rd	Butts Rd	North Dunedin
London St strip	London Street	Stuart st	Dunedin Central
Macandrew Bay School Rd	Portobello Rd (Near Greenacres St)	Portobello Rd (Near Marion St)	Macandrew Bay
Mackenzie St	SH1-Great King St. North	SH1-Cumberland St	North Dunedin
Melbourne St (Cnr King Edward Street)	King Edward St	Fingall St	South Dunedin
Moat St	SH1-Great King St. North	Duke St	North Dunedin
Oxford St	Anderson's Bay Rd	Hall St	South Dunedin
Pilkington St	Balmacewen Rd	Passmore Crescent	Maori Hill
Queens Dr (Loop)	Lachlan Ave-Queens Dr	Lachlan Ave	Maori Hill
Riego St	Half Way Riego Street	Forth Street	North Dunedin
Roneval St	Harris St	Sulisker St	Karitane
Rowland St	Bayview Terrace	Bradley Rd	Osborne/Purakaunui
Royal Cres-Car Park-Parallel Strip	Royal Cres (Near Marlow St)	Royal Cres(Ravelston St)	St Kilda
Rutherford St	Thorn St	South Rd	Caversham
Silverton St (Strip)	Somerville St	Musselburgh Rise	Andersons Bay
Sim St	Balmacewen Rd	Highgate	Maori Hill
Sulisker St (Roneval St)	Roneval St	Seaforth St	Karitane/Puketeraki
Sullivan Ave (Glasgow Ave)	Glasgow St	King Edward St	South Dunedin
Tanner Rd	Rockside Rd/Leithon Cl	Rockside Rd	Woodhaugh
The Crescent (Cnr Stephenson St)	Stephenson St	Station Rd	Warrington
Titan St	SH1-Great King St. North	George St	North Dunedin
Union St West	SH1-Cumberland St	SH1-Great King St. North	North Dunedin
Ventnor St	Elgin Rd	Springhill Rd	Mornington
Wallace St (narrow)	Newington Ave	Wallace St	Maori Hill
Wallace St North	Newington Ave	Wallace Street	Maori Hill
Ward Street	Halsey St	Wickliffe St	Dunedin Central
Wickliffe Tce (Cnr Ajax Rd)	Ajax Rd	Borlases Rd	Port Chalmers
York Place	Rattray St	Elm Row	Dunedin Central
York Place (Loop)	Arthur St	Rattray St	Dunedin Central

10 YEAR PLAN 2021-31 PROPOSED LEVELS OF SERVICE

Department: Corporate Policy

EXECUTIVE SUMMARY

- 1 The Local Government Act 2002 requires that the 10 year plan includes a statement of the intended Levels of Service (LOS) for each group of activities undertaken by Council. LOS statements explain what services Council will provide to its community, and how much of those services will be provided.
- 2 The purpose of this report is to seek approval for proposed LOS statements for each group of activities, for inclusion in the draft 10 Year Plan 2021-31 (draft plan).
- 3 A review of the current LOS statements has been undertaken to make amendments where required. New LOS statements, measures and targets are proposed to assist Council to monitor progress towards its Zero Carbon 2030 targets and to recognise new major projects that will be undertaken during the 10 year period. A list of tracked recommended changes is outlined in Attachment A, and an untracked version is at Attachment B.
- 4 On 14 December 2020 Council requested a report in May 2021 outlining a project plan for a strategic framework refresh. Work is required to ensure that LOS statements, measures, and reporting, will align with the Council's strategic framework and Resident Opinion Survey (ROS) reporting and monitoring. It is proposed that a review of LOS statements and measures be undertaken in parallel to the strategic framework refresh to ensure future alignment of LOS statements and measures with strategic priorities.

RECOMMENDATIONS

That the Council:

- a) **Approves** the proposed Levels of Service statements, measures and targets, with any amendments, for inclusion in the draft 10 Year Plan 2021-31.
- b) **Notes** that staff will work on a process for undertaking a review of Levels of Service statements and measures to align with the Strategic Framework refresh work, with a report back to Council in May 2021 on progress and with a project plan.
- c) **Notes** that staff will be changing the quarterly activity report templates to incorporate performance tracking against 10 Year plan 2021-31 Levels of Service statements and various other reporting measures.

BACKGROUND

5 Schedule 10, section 4 of the Local Government Act 2002 (LGA) provides:

“A long term plan must, in relation to each group of activities of the local authority, include a statement of the intended levels of service provision that specifies-

- (a) any performance measures specified in a rule made under section 261B for a group of activities described in clause 2(2); and*
- (b) the performance measures that the local authority considers will enable the public to assess the level of service for major aspects of groups of activities for which performance measures have not been specified under paragraph (a); and*
- (c) the performance target or targets set by the local authority for each performance measure; and*
- (d) any intended changes to the level of service that was provided in the year before the first year covered by the plan and the reasons for the changes; and*
- (e) the reason for any material change to the cost of a service.”*

6 LOS set out for the community what activities they can expect from Council, and they have measures and targets that can be used to assess the level of achievement. Council is required to report on its achievement of the levels of service through its Annual Report.

7 Under section 261B of the LGA (referred to in 4 (a) above), mandatory performance measures have been set by the Department of Internal Affairs through its “Non-Financial Performance Measures Rules 2013”, for the following group of activities, and must be used by councils:

- Water supply
- Sewerage and the treatment and disposal of sewage;
- Stormwater drainage; and
- The provision of roads and footpaths.


8 Whilst section 261B of the LGA sets out mandatory performance measures, it does not set mandatory targets for these measures, which are set by individual Councils.

9 The groups of activities for the draft plan are shown in Attachment C. The only change from the structure in the 10 Year Plan 2018-28 is to rename ‘Libraries and museums’ to ‘Ara Toi (Arts and Culture)’.

DISCUSSION

10 For the 10 year plan 2021-31, it is proposed that the LOS statements, measures and targets included in the current 10 year plan 2018-28 be continued, but with minor amendments.

11 New LOS statements have been proposed for projects Council has agreed to, e.g., Mosgiel Pool and the South Dunedin Library and Community Complex. Council may decide that further LOS statements are to be included in the Plan following decisions made at its deliberations meeting in May 2021, e.g. for performing arts and Shaping Future Dunedin projects. The LOS statements for proposed projects would be confirmed following decisions made.

- 12 Introduction of new LOS statements and measures that help monitor progress towards Council's Zero Carbon Target 2030 are being proposed. These, and existing LOS statements and measures that will help monitor progress towards Council's Zero Carbon 2030 target are marked with a green leaf symbol - .
- 13 The strategic and policy directions considered to support the inclusion of additional zero carbon related LOS statements and measures include the following:
 - Te Ao Tūroa / Dunedin's Environment Strategy
 - DCC Carbon Management Policy 2017
 - Council's Zero Carbon 2030 resolution
 - Integrated Transport Strategy
 - The Energy Plan 1.0
 - DCC Emissions Reduction and Management Plan
 - DCC Waste Management and Minimisation Plan
- 14 Other proposed amendments include replacing Economic Development measures that are no longer measurable and changing Waste Management measures and targets to align with the new Waste Minimisation Management Plan.
- 15 Further work is required to ensure that LOS statements, measures, and targets align with Council's strategic framework and Resident Opinion Survey (ROS) reporting and monitoring. It is proposed that a major review of LOS statements and measures is undertaken in parallel with the strategic framework refresh to ensure future alignment of LOS statements and measures with strategic priorities. A project plan is being developed to undertake this work and will be presented to Council at its May 2021 10 year plan deliberations meeting.
- 16 Staff will work on incorporating reporting of 10 Year Plan 2021-31 LOS statements, measures and targets into new Committee quarterly report templates to ensure regular reporting and Council oversight.

Financial impact

- 17 Budgets have been developed based on the proposed LOS. Changes to LOS statements, measures or targets may have a financial impact. For example, the proposed level of service in relation to the percentage of sealed road network that is resurfaced proposes a target of *"greater than or equal to 6% of the network in m2"*. Should Council decide to amend this target to achieve a higher percentage of resurfacing, there would be a financial impact.

OPTIONS

- 18 The options in this report are to decide on the LOS statements, measures and targets to include in the draft 10 year plan 2021-31.

Option One – Approve the proposed Levels of Service statements, measures and targets, with any amendment (Recommended Option)

- 19 This option seeks Council approval of the proposed LOS statements, measures and targets, as provided for in Attachment B, with any amendments, for inclusion in the draft 10 year plan 2021-31, noting that future work will be undertaken to align these with the revised Strategic Framework.

Advantages

- New LOS statements and measures that will help monitor progress towards Council's Zero Carbon 2030 targets are identified, along with new projects with targeted timeframes for completion.
- Provides alignment with the new Waste Minimisation Management Plan objectives, and replaces measures that are no longer measurable.
- The future alignment of LOS statements, measures and targets to be undertaken as part of the Strategic Framework review will enable integrated reporting on progress towards achieving strategic priorities.

Disadvantages

- There are no identified disadvantages.

Option Two – Retain the Levels of Service statements, measures and targets that are in the current 10 year plan 2018-28 (Status Quo)

- 20 Council does not approve the amended LOS statements, measures and targets, and retains those that are in the current 10 year plan 2018-28.

Advantages

- There are no identified advantages.

Disadvantages

- The LOS statements and measures that will help monitor progress towards Council's Zero Carbon 2030 target would not be identified.
- New projects with targeted timeframes for completion would not be identified.
- There would be no alignment with the new Waste Minimisation Management Plan objectives, and measures that are not measurable would be retained.

NEXT STEPS

- 21 If approved, the proposed LOS will be included in the draft 10 year plan 2021-31.
- 22 Amendments to new LOS statements, measures and targets will be made, where necessary, following decisions made at the May 2021 10 year plan deliberations meeting.

- 23 Committee quarterly activity report templates are being revised to incorporate performance tracking against LOS statements, measures and targets to ensure regular reporting and Council oversight (among other changes).
- 24 A review of LOS statements measures and targets to make improvements and align with the strategic framework project plan will incorporate a review of the LOS and a report back to Council in May 2021.

Signatories

Author:	Sharon Bodeker - Corporate Planner
Authoriser:	Robert West - Acting General Manager City Services

Attachments

	Title	Page
↓A	Levels of service - track changes	117
↓B	Levels of service	140
↓C	Groups of Activities	159

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

Fit with strategic framework


	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The draft 10 year plan contributes to all of the objectives and priorities of the strategic framework as it describes the Council's activities, the community outcomes, and provides a long term focus for decision making and coordination of the Council's resources, as well as a basis for community accountability. Levels of Service impact on all areas of Council service delivery.

Māori Impact Statement

There are no specific Levels of Service relating to Treaty obligations, however Levels of Service will be updated as part of the Strategic Framework review project that will include this.

Sustainability

The draft 10 year plan contains new content regarding the Council's approach to sustainability. Levels of Service that will help monitor progress towards Council's Carbon Zero 2030 target are marked with a green leaf symbol - 

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

Levels of Service are included in the 10 year plan.

Financial considerations

There are financial implications to altering the proposed Levels of Service.

Significance

Levels of Service are included in the 10 year plan, which is considered to be significant in terms of the Council's Significance and Engagement Policy, and will be consulted on using the special consultative process.

Engagement – external

There has been no external engagement.

Engagement - internal

There has been cross-council internal engagement.

SUMMARY OF CONSIDERATIONS

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Levels of Service affect all areas of the community including those with Community Boards. There are no levels of service that directly relate to Community Boards.

Levels of Service Statements – Ara Toi (Arts & Culture)

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
1. Level of service: Library facilities are accessible, and collections are maintained and updated to meet the needs of the community						
a. Percentage of residents who visit Dunedin Public Libraries at least once in a year	ROS	64%	≥60%			
b. Percentage of residents who visited and were satisfied with Dunedin Public Libraries	ROS	89%	≥90%			
c. Total number of visits to Dunedin Public Libraries annually	Internal data	920,579	≥1.1 million			
d. Number of participants in lifelong learning programmes conducted by the library annually	Internal data	35,086	≥35,000			
2. Level of service: The Dunedin Public Art Gallery provides access to a diverse visual art experience which meets the expectations of visitors and the collection is managed according to international best practice						
a. Percentage of residents who visit Dunedin Public Art Gallery at least once in a year	ROS	51%	≥40%			
b. Percentage of residents who visited and were satisfied with to their visit to the Dunedin Public Art Gallery	ROS	90%	≥90%			
c. Total number of visits to Dunedin Public Art Gallery annually	Internal data	198,046	≥195,000			
d. Level of visitor satisfaction with Dunedin Public Art Gallery	Visitor surveys	97%	≥90%			
e. Percentage of designated exhibition galleries that are committed to displays from the permanent collection (in order to provide access to the city's holding of nationally significant art)	Internal data	56.6%	≥40%			

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
3. Level of service: The Toitū Otago Settlers Museum (Toitū) facilities provide a access to a diverse social history experience which meets the expectations of visitors						
a. Percentage of residents who visit Toitū at least once a year	ROS	71%	≥75%			
b. Percentage of residents who visited and were satisfied with their visit to Toitū	ROS	94%	≥95%			
c. Total number of visits to Toitū annually	Internal data	216,656	≥250,000			
d. Number of special exhibitions, public programs and events staged per year at Toitū and at Lan Yuan Chinese Garden	Annual status analysis	86	≥100			
e. Level of visitor satisfaction with Toitū	Trip Advisor	4.8	≥4.5 out of 5 stars (as at 30 June each year)			
4. Level of service: Visitors enjoy an authentic Chinese architectural and cultural experience						
a. Percentage of residents who visit Lan Yuan Chinese Garden at least once a year	ROS	24%	≥15%			
b. Percentage of residents who visited and were satisfied with their visit to Lan Yuan Chinese Garden	ROS	83%	≥85%			
c. Total number of visits to Lan Yuan Chinese Garden annually	Internal data	34,676	≥40,000			
d. Level of visitor satisfaction with Lan Yuan Chinese Garden	Trip Advisor	4.5	≥4.0 out of 5 stars (as at 30 June each year)			
5. Level of service: Visitors enjoy an authentic experience at Olveston Historic House						
a. Percentage of residents who visit Olveston at least once a year	ROS	10%	≥10%			

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
b. Percentage of residents who visited and were satisfied with their visit to Olveston	ROS	92%	≥90%			
c. Total number of visits to Olveston annually	Internal data	24,527	≥35,000			
d. Level of visitor satisfaction with Olveston	Trip Advisor	4.5	≥4.5 out of 5 stars (as at 30 June each year)			

Levels of Service Statements – Community and Planning

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
1. Level of service: Advice and support is provided to the community and key stakeholders, and grants funding and contract support is appropriately administered and monitored						
a. Percentage of customers satisfied with advice, support, and assistance provided by the Community Development Team	Annual survey	91%	≥95%			
2. Level of service: Council funded events meet the needs of residents						
a. Percentage of residents satisfied with city festivals and events	ROS	70%	≥70%			
3. Level of service: Residents are satisfied with the look and feel of the city						
a. Percentage of residents satisfied with the overall look and feel of the city	ROS	70%	≥75%			
4. Level of service: Resource consents are processed efficiently and meet statutory timeframes and customer information needs are met.						
a. Percentage of resource consents processed within statutory timeframes	Internal data	99%	100%			

Levels of Service Statements – Economic Development

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31	Comment
1. Level of service: Enterprise Dunedin provides business sector support and coordinates the marketing of the city for tourism and education and attracting investment and skilled migrants							
a. Percentage of residents satisfied with the Council's support for economic development	ROS	46%				≥50%	
b. Percentage growth in Dunedin's total visitor nights	Commercial accommodation monitor	-4.6%					<u>The commercial accommodation monitor was discontinued in November 2019</u>
c. Dunedin's market share of total NZ convention capacity (percentage increase on previous year)	Convention activity survey	N/A					<u>No updated survey from MBIE since June 2019.</u>
d. <u>Dunedin's share of national visitor spend</u>	<u>MBIE TECTs</u>	<u>New measure</u>			<u>Grow 10% year on year</u>		
2. Level of service: The i-Site Visitor Centre provides an accessible, accurate tourism information and booking service							
a. Percentage of external customers satisfied with the i-Site Visitor Centre experience	Independent external survey	100%				≥90%	

Levels of Service Statements – Governance and Support Services

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31	Comment
1. Level of service: The information required to participate in the democratic process is appropriately available							
a. Percentage of non-public material that is assessed for proactive release to the public during each Council Committee meeting round	Internal data	100%		100%			
b. Percentage of LGOIMA official information requests that are responded to within 20 working days	Internal data	79%		100%			
c. Percentage of residents satisfied with the amount of public consultation undertaken	ROS	38%		≥50%			
2. Level of service: The information residents require is appropriately available							
d. Percentage of residents satisfied with the Council's website	ROS	62%		≥65%			
3. Level of service: Staff communicate with residents appropriately							
a. Percentage of residents satisfied with how staff communicate	ROS	78%		≥80%			
4. Level of service: The Waipori Fund achieves the annual target for non-rates income for offsetting against rates requirements (Note: target excludes inflation adjustment)							These are not needed, not part of activities.
a. Cash received from the Waipori Fund	Annual financial reporting	\$3.39 m					
5. Level of service: The Investment Account receives budgeted dividend							These are discussed in the Financial Strategy and treasury policy.
a. Dividend received from Dunedin City Holdings Limited (all paid as Interest on Shareholder's Advance)	Annual financial reporting	\$5.902m					

Levels of Service Statements – Property

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31	Comment
1. Level of service: The housing provided by the Council meets the needs of tenants and rental values will not exceed operating expenses.							
a. Percentage occupancy of Council provided rental housing	Internal data	97%	≥94%				
b. Percentage of tenants satisfied with Council provided rental housing	Tenant survey	91%	≥95%				
2. Level of service: Council investment properties are appropriately managed							
a. Percentage overall occupancy of Council investment properties	Internal data	89%	≥95%				
3. Level of service: Council operational properties are appropriately managed							
a. Percentage of service request response times met	Internal data	91%	≥75%				
4. Level of service: <u>The impact of Council operations on the environment are managed</u> 🌱							Zero carbon level of service
a. <u>The amount of energy used by DCC properties is reducing year on year</u> 🌱	<u>Internal data</u>	<u>New measure</u>	<u>Reducing year on year</u>				Zero carbon target
b. <u>The amount of energy generated from fossil fuels in DCC properties</u> 🌱	<u>Energy from LPG</u>	<u>Internal data</u>	<u>New measure</u>	<u>Reduction on 2018/19 baseline of 8,772,833 kWh</u>	<u>Reducing year on year</u>		Zero carbon target
	<u>Energy generated from diesel</u>			<u>Reduction on 2018/19 baseline of 282,675.5</u>			

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31	Comment
			<u>kWh</u>				
5. Level of service: <u>The number of public toilets throughout Dunedin will increase</u>							New project
a. <u>Provide a changing places bathroom in the central city area</u>	<u>Internal data</u>	<u>New measure</u>	<u>By 30 June 2022</u>				
b. <u>Increase in the number of public toilets</u>	<u>Internal data</u>	<u>New measure</u>		<u>2 new toilets each year</u>			

Levels of Service Statements – Regulatory Services





Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
1. Level of service: Legislative standards and bylaws are enforced to protect the public						
a. Percentage of residents satisfied with the control of roaming dogs	ROS	69%	≥60%			
b. Percentage of "A" graded food premises	Internal data	90%	≥70%			
c. Percentage of residents satisfied with the control of noise	ROS	66%	≥60%			
2. Level of service: Statutory timeframes for processing of building consent applications and certifications are met						
a. Percentage of building consent applications processed in accordance with statutory timeframes	Internal data	97.1%	100%			
b. Percentage of Code Compliance Certificates issued in accordance with statutory timeframes	Internal data	97.6%	100%			
3. Level of service: Monitoring of legislative standards and bylaws is undertaken to protect the public						
a. Percentage of registered health premises inspected in accordance with statutory timeframes	Internal data	90%	100%			
b. Number of alcohol licensing monitoring visits completed each quarter	Internal data	129 visits	≥50 compliance visits per quarter			
4. Level of service: Car parking is available, meets the needs of users and parking regulations are enforced						
a. Percentage of residents satisfied with availability of metered on-street parking in the central city	ROS	23%	≥40%			



Levels of Service Statements – Reserves and recreational facilities





Measure		Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31	Comment
1. Level of service: Aquatic facilities are accessible to everyone								
a. Percentage of residents who visit a DCC swimming pool at least once in a year		ROS	52%	≥50%				
b. Number of annual attendances at DCC swimming pools:	Moana Pool	Internal data	489,093	≥600,000				
	St Clair Hot Saltwater Pool		43,883	≥36,000				
	Mosgiel Pool		25,733	0	≥33,000	≥44,000	New pool available 9 months in Yr 2, then 12 months thereafter.	
	Port Chalmers Pool		11,362	≥14,500				
2. Level of service: Aquatic facilities are well maintained and meet the needs of users								
a. Percentage of users satisfied with Moana Pool		ROS	83%	≥85%				
b. Upgrade the hydroslide at Moana Pool		Internal data	New measure	30 June 2022				New project
b.c. Percentage of users satisfied with community swimming pools (St Clair Salt Water Pool, Mosgiel Pool and Port Chalmers Pool)		ROS	71%	≥85%				
3. Level of service: We will build a new aquatic facility in Mosgiel.								New major project
a. Construct the aquatic facility		Internal data	New measure	By 30 December 2022				
4. Level of service: The Botanic Garden and its facilities are well maintained and meet the needs of users								
a. Percentage of residents who visit the Botanic Garden at least once in a year		ROS	76%	≥75%				

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31	Comment
b. Percentage of users satisfied with the Botanic Garden	ROS	96%	≥90%				
5. Level of service: Parks and reserves facilities are accessible to everyone							
a. Percentage of respondents that agree sites and facilities are satisfactorily accessible	ROS	75%	≥80%				
6. Level of service: Parks and reserves facilities are well maintained and meet the needs of users							
a. Percentage of users satisfied with DCC playgrounds	ROS	71%	≥80%				
b. Percentage of users satisfied with DCC sports fields	ROS	75%	≥80%				
c. Percentage of users satisfied with DCC tracks	ROS	84%	≥80%				
d. Percentage of users satisfied with DCC scenic, bush and coastal reserves	ROS	86%	≥80%				
7. Level of service: Cemetery and crematorium services meet the needs of funeral directors and the bereaved							
a. Percentage of users satisfied with cemeteries	ROS	82%	≥80%				

Levels of Service Statements - Roading and footpaths

Measure		Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31	Comment
1. Level of service: The transport network facilitates efficient travel								
a. Percentage of residents satisfied with overall roading and maintenance*		ROS	30%	≥60%				
b. Average travel time by vehicle-car on five key urban routes at peak time (7.30-9.00am)	Route 1-St Clair to Octagon	Travel Time Survey	10.1 min	<15 minutes				
	Route 2-Normanby to Octagon		10.8 min	<15 minutes				
	Route 3-Mosgiel to Octagon		17.5 min	<22 minutes				
	Route 4-Brockville to Octagon		8.4 min	<15 minutes				
	Route 5-Waverley to Octagon		10.9 min	<15 minutes				
c. Average travel time by bus on key urban routes at peak time 	Route 1-St Clair to bus hub	Measured by ORC	New measure	29 minutes		Zero carbon target		
	Route 2-Normanby to bus hub			27 minutes				
	Route 3-Mosgiel to bus hub (via Fairfield and Green Island)			37 minutes				
	Route 4-Brockville to bus hub			20 minutes				
	Route 5-Waverley to bus hub			28 minutes				
2. Level of service: The transport network facilitates active travel 								
a. Percentage of residents satisfied with the suitability of the road network for cyclists throughout the city 		ROS	31%	≥30%				
b. Percentage of residents satisfied with condition of footpaths throughout the city 		ROS	49%	≥60%				

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31	Comment
c. Percentage of residents satisfied with the ease of pedestrian access throughout the city 	ROS	67%	≥65%				
d. Percentage of residents satisfied with condition of the streetlights throughout the city	ROS	65%	≥75%				
e. <u>Average cycle count movements in the city where cycling counters are available.</u> 	<u>Cycle counters</u>	<u>New measure</u>	<u>Set baseline</u>	<u>Grow year on year</u>			Zero carbon target
3. Level of service: The transport network facilitates accessibility							
a. Percentage of residents satisfied with parking availability in the central city	ROS	20%	≥45%				
4. Level of service: The transport network facilitates safe travel							
a. The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network expressed as number (DIA measure)	<u>Waka Kotahi NZTA</u>	9 fewer crashes with fatalities or injuries	Reducing each year				Mandatory measure
5. Level of service: The transport network facilitates comfortable travel							
a. The average quality of ride on local sealed road network measured by smooth travel exposure (DIA measure)	RAMM	78.7%	Smooth travel exposure ≥80%				Mandatory measure
6. Level of service: The transport network facilitates sustainable maintenance							
a. Percentage of sealed road network that is resurfaced (DIA measure)	Internal data	4.21% of the network	Target (m²) equating to 6% of the network				Mandatory measure
b. Percentage of footpaths within the level of service	RAMM	18%	<15% of network is rated poor or very poor				Mandatory measure

Measure		Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31	Comment
standard adopted by the Council Asset Management Plan (DIA measure)								
7. Level of service: The network is maintained in a responsive manner								
a.	Percentage of service requests relating to roads and footpaths to which the response is provided within five working days (DIA measure)	Internal data	93%		≥90% each year			Mandatory measure
8. Level of service: <u>The use of electric vehicles (EV's) is supported</u> 								Zero carbon level of service
a.	<u>The number of publicly available fast charging stations for EVs in Dunedin is increasing</u> 	<u>Waka Kotahi NZTA</u>	<u>New measure</u>	<u>Increase on June 2020 baseline</u>		<u>Increase year on year</u>		Zero carbon target
b.	<u>The number of electric vehicles (plug in hybrids and pure EVs including heavy vehicles, registered in Dunedin is increasing</u> 	<u>Ministry of Transport / Te Manatū Waka</u>	<u>New measure</u>	<u>Increase on June 2020 baseline</u>		<u>Increase year on year</u>		Zero carbon target
c.	<u>Annual sales volumes of petrol and diesel in Dunedin city.</u> 	<u>Annual Dunedin Energy Study/Dunedin Greenhouse Gas Inventory</u>	<u>New measure</u>	<u>Reduction on 2018/19 baseline of 59,245,900 litres</u>		<u>Decrease year on year</u>		Zero carbon target
	<u>Diesel</u>			<u>Reduction on 2018/19 baseline of 97,815,695 litres</u>				



Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31	Comment
9. Level of service: <u>Minimising transport disruption during and after the construction of the new Dunedin Hospital rebuild will be supported through the Shaping Future Dunedin project</u>							New major project
a. <u>Measures to come following decisions made in May 2021</u>		<u>New measure</u>					

Levels of Service Statements – Sewerage and sewage

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31	Comment
1. Level of service: Sewage is managed without adversely affecting the quality of the receiving environment							
a. The number of dry weather sewerage overflows from the sewerage system, expressed per 1000 sewerage connections to that sewerage system. (DIA measure)	Internal data	1.8 overflows per 1,000 connections			0		Mandatory measure
b. Compliance with DCC resource consents for discharge from its sewerage system measured by the number of abatement notices, infringement notices, enforcement orders and convictions (DIA measure).	Internal data	0		0			Mandatory measure
2. Level of service: Service calls are responded to promptly							
a. Where the DCC attends to sewerage overflows resulting from a blockage or other fault in sewerage system, the following median response times are measured: (DIA measure)	Attendance time from the time notification is received to the time that service personnel reach the site; and Resolution time: from the time notification is received to the time that service personnel confirm resolution of the blockage or other fault.	Internal data	35 minutes		<60 minutes		Mandatory measure
		Internal data	123 minutes		240 minutes		
3. Level of service: The wastewater service is reliable, and the Council is responsive to customer concerns							
a. Percentage of residents satisfied with the sewerage system	ROS	62%			>65		





Measure		Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31	Comment
b. The total number of complaints received about any of the following: (DIA measure)	Sewage odour	Internal data	16	Not applicable				Mandatory measure – no targets for some where count only.
	Sewerage system faults		110	Not applicable				
	Sewerage system blockages		123	Not applicable				
	Response to issues with the sewage system expressed per 1,000 connections to the sewerage system.		3 complaints (0.06 per 1,000 connections)	Not applicable				
	All of the above complaints expressed per 1000 connections to the territorial authority’s sewerage system.		5.07 per 1,000 connections	<5 per 1,000 connections each year				

Levels of Service Statements – Stormwater

Measure		Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31	Comment
1. Level of service: Stormwater services perform adequately and reliably.								
a. Percentage of residents satisfied with the stormwater system		ROS	49%	≥50%				
b. System and adequacy (DIA measure)	The number of flooding events that occur in the DCC district 	Internal data	0	0				
	For each flooding event, the number of habitable floors affected (expressed per 1,000 properties connected to the stormwater system) 	Internal data	Not Measured	0				
2. Level of service: Stormwater is managed without adversely affecting the quality of the receiving environment								
a. Compliance with the territorial authority's resource consent for discharge from its stormwater system, measured by the number of: (DIA measure)	Abatement notices	Internal data	0	0				Mandatory measure
	Infringement notices		0	0				
	Enforcement notices		0	0				
	Successful prosecutions		0	0				
3. Level of service: Service calls are responded to promptly								

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31	Comment
a. The median response time to attend a flooding event, measured from the time that notification is received to the time that service personnel reach the site (DIA measure)	Internal data	50 minutes	<60 minutes				Mandatory measure
b. The number of complaints received about the performance of the stormwater system, expressed per 1000 properties connected to the stormwater system (DIA measure)	Internal data	0.31 complaints per 1,000 connections	<1 per 1,000 connections				Mandatory measure




Levels of Service Statements – Waste Management

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31	Comment
1. Level of service: Refuse collection and kerbside recycling meet customer expectations							
a. Overall satisfaction with rubbish disposal services	ROS	64%	≥70%				
2. Level of service: Waste minimisation targets are met 							
a. The quantity and quality of diverted material collected via DCC's collection service for diverted material	Internal quarterly reports	7085 tonnes, 10% decrease	>2% annual growth in diverted materials sold				New targets proposed below in line with the new WMMP
b. <u>The amount of municipal solid waste per person</u> 	Internal data	<u>New measure</u>	<u>Reduce by ≥15% by 2030 compared to 2015 baseline to less than 638kg per person per annum.</u>				Zero carbon target
c. <u>The amount of municipal solid waste disposed to landfill and incineration</u> 	Internal data	<u>New measure</u>	<u>Reduce by ≥50% by 2030 compared to 2015 baseline to less than 47,264 tonnes per annum.</u>				Zero carbon target
d. <u>Increase in the amount of diversion of recyclable or reusable materials.</u> 	Internal data	<u>New measure</u>	<u>Increase to 70% by 2030.</u>				Zero carbon target

Levels of Service Statements – Water Supply

Measure		Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31	Comment
1. Level of service: The water tastes and looks pleasant is supplied at adequate pressure								
a. Percentage of residents satisfied with water pressure and quality		ROS	72%	≥70%				
2. Level of service: The water is safe to drink.								
The extent to which the drinking water supply complies with: (DIA measure)	a) Part 4 of drinking water standards (bacteria compliance criteria)	Internal data	100%	100%			Mandatory measure	
	b) Part 5 of drinking water standards (protozoa compliance criteria)		100%	100%				
3. Level of service: Service calls are responded to promptly.								
Where the DCC attends a call out in response to a fault or unplanned interruption to its networked reticulation system, the following median response times are measured. (DIA measure)	a. Attendance for urgent call outs: from the time that notification is received, to the time that the service personnel reach the site	Internal data	39 minutes	<60 minutes			Mandatory measure	
	b. Resolution of urgent call outs: from the time that notification is received to the time that service personnel confirm resolution of the fault or interruption		112 minutes	<240 minutes			Mandatory measure	
	c. Attendance for non-urgent callouts: from the time that notification is received, to the time that the service personnel reach the site		0.88 days (1,273 minutes)	<1 day (1,440 minutes)			Mandatory measure	

	d. Resolution of non-urgent callouts: from the time that notification is received to the time that service personnel confirm resolution of the fault or interruption		1.83 days (2,634 minutes)	<1.67 days (2,400 minutes)	Mandatory measure
The total number of complaints received about any of the following: (DIA measure)	4. Level of service: The water tastes and looks pleasant.				
	Drinking water clarity	Internal data	59 complaints	Not applicable	Mandatory measures No targets – count only
	Drinking water taste		4 complaints	Not applicable	
	Drinking water odour		8 complaints	Not applicable	
	5. Level of service: Water is supplied at adequate pressure.				
	The total number of complaints received about drinking water pressure or flow	Internal data	111 complaints	Not applicable	Mandatory measure No target – count only
	6. Level of service: The water supply is reliable.				
	The total number of complaints received about continuity of supply	Internal data	344 complaints	Not applicable	Mandatory measure No target – count only
	7. Level of service: The Council is responsive to customer concerns.				
	a. Response to any of these issues per 1,000 connections to the networked reticulation system	Internal data	11 complaints (0.25 per 1,000 connections)	Not applicable	Mandatory measure No target – count only
b. Total complaints expressed per 1,000 connections to networked reticulation system	11.83 per 1,000 connections		<15 per 1,000 connections	Mandatory measure	

8. Level of service: Water resources are used efficiently and sustainably 				Zero carbon level of service
a. The average consumption of drinking water per day per resident within the DCC district. 	Internal data	214 litres per day	<240 litres per day	Zero carbon target
b. The percentage of real water loss from the networked reticulation system (including a description of the methodology to calculate this).  Calculation method: 1. Treatment plant production minus non-domestic minus domestic minus known unbilled = Estimated non-revenue water 2. Estimated non-revenue water divided by periods' treatment plant production = Percentage real water loss		25%	≥20%	Zero carbon target

Levels of Service Statements – Ara Toi (Arts & Culture)

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
1. Level of service: Library facilities are accessible, and collections are maintained and updated to meet the needs of the community						
a. Percentage of residents who visit Dunedin Public Libraries at least once in a year	ROS	64%	≥60%			
b. Percentage of residents who visited and were satisfied with Dunedin Public Libraries	ROS	89%	≥90%			
c. Total number of visits to Dunedin Public Libraries annually	Internal data	920,579	≥1.1 million			
d. Number of participants in lifelong learning programmes conducted by the library annually	Internal data	35,086	≥35,000			
2. Level of service: The Dunedin Public Art Gallery provides access to a diverse visual art experience which meets the expectations of visitors and the collection is managed according to international best practice						
a. Percentage of residents who visit Dunedin Public Art Gallery at least once in a year	ROS	51%	≥40%			
b. Percentage of residents who visited and were satisfied with to their visit to the Dunedin Public Art Gallery	ROS	90%	≥90%			
c. Total number of visits to Dunedin Public Art Gallery annually	Internal data	198,046	≥195,000			
d. Level of visitor satisfaction with Dunedin Public Art Gallery	Visitor surveys	97%	≥90%			
e. Percentage of designated exhibition galleries that are committed to displays from the permanent collection (in order to provide access to the city's holding of nationally significant art)	Internal data	56.6%	≥40%			
3. Level of service: The Toitū Otago Settlers Museum (Toitū) facilities provide a access to a diverse social history experience which meets the expectations of visitors						
a. Percentage of residents who visit Toitū at least once a year	ROS	71%	≥75%			
b. Percentage of residents who visited and were satisfied with their visit to Toitū	ROS	94%	≥95%			
c. Total number of visits to Toitū annually	Internal data	216,656	≥250,000			
d. Number of special exhibitions, public programs and events staged per year at Toitū and at Lan Yuan Chinese Garden	Annual status analysis	86	≥100			
e. Level of visitor satisfaction with Toitū	Trip Advisor	4.8	≥4.5 out of 5 stars (as at 30 June each year)			

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
4. Level of service: Visitors enjoy an authentic Chinese architectural and cultural experience						
a. Percentage of residents who visit Lan Yuan Chinese Garden at least once a year	ROS	24%	≥15%			
b. Percentage of residents who visited and were satisfied with their visit to Lan Yuan Chinese Garden	ROS	83%	≥85%			
c. Total number of visits to Lan Yuan Chinese Garden annually	Internal data	34,676	≥40,000			
d. Level of visitor satisfaction with Lan Yuan Chinese Garden	Trip Advisor	4.5	≥4.0 out of 5 stars (as at 30 June each year)			
5. Level of service: Visitors enjoy an authentic experience at Olveston Historic House						
a. Percentage of residents who visit Olveston at least once a year	ROS	10%	≥10%			
b. Percentage of residents who visited and were satisfied with their visit to Olveston	ROS	92%	≥90%			
c. Total number of visits to Olveston annually	Internal data	24,527	≥35,000			
d. Level of visitor satisfaction with Olveston	Trip Advisor	4.5	≥4.5 out of 5 stars (as at 30 June each year)			

Levels of Service Statements – Community and Planning

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
1. Level of service: Advice and support is provided to the community and key stakeholders, and grants funding and contract support is appropriately administered and monitored						
a. Percentage of customers satisfied with advice, support, and assistance provided by the Community Development Team	Annual survey	91%	≥95%			
2. Level of service: Council funded events meet the needs of residents						
a. Percentage of residents satisfied with city festivals and events	ROS	70%	≥70%			
3. Level of service: Residents are satisfied with the look and feel of the city						
a. Percentage of residents satisfied with the overall look and feel of the city	ROS	70%	≥75%			
4. Level of service: Resource consents are processed efficiently and meet statutory timeframes and customer information needs are met.						
a. Percentage of resource consents processed within statutory timeframes	Internal data	99%	100%			

Levels of Service Statements – Economic Development

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
1. Level of service: Enterprise Dunedin provides business sector support and coordinates the marketing of the city for tourism and education and attracting investment and skilled migrants						
a. Percentage of residents satisfied with the Council's support for economic development	ROS	46%	≥50%			
b. Dunedin's share of national visitor spend	MBIE TECTs	New measure	Grow 10% year on year			
2. Level of service: The i-Site Visitor Centre provides an accessible, accurate tourism information and booking service						
a. Percentage of external customers satisfied with the i-Site Visitor Centre experience	Independent external survey	100%	≥90%			

Levels of Service Statements – Governance and Support Services

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
1. Level of service: The information required to participate in the democratic process is appropriately available						
a. Percentage of non-public material that is assessed for proactive release to the public during each Council Committee meeting round	Internal data	100%	100%			
b. Percentage of LGOIMA official information requests that are responded to within 20 working days	Internal data	79%	100%			
c. Percentage of residents satisfied with the amount of public consultation undertaken	ROS	38%	≥50%			
2. Level of service: The information residents require is appropriately available						
d. Percentage of residents satisfied with the Council’s website	ROS	62%	≥65%			
3. Level of service: Staff communicate with residents appropriately						
a. Percentage of residents satisfied with how staff communicate	ROS	78%	≥80%			

Levels of Service Statements – Property

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
1. Level of service: The housing provided by the Council meets the needs of tenants and rental values will not exceed operating expenses.						
a. Percentage occupancy of Council provided rental housing	Internal data	97%	≥94%			
b. Percentage of tenants satisfied with Council provided rental housing	Tenant survey	91%	≥95%			
2. Level of service: Council investment properties are appropriately managed						
a. Percentage overall occupancy of Council investment properties	Internal data	89%	≥95%			
3. Level of service: Council operational properties are appropriately managed						
a. Percentage of service request response times met	Internal data	91%	≥75%			
4. Level of service: The impact of Council operations on the environment are managed 🌱						
a. The amount of energy used by DCC properties is reducing year on year 🌱	Internal data	New measure	Reducing year on year			
b. The amount of energy generated from fossil fuels in DCC properties 🌱	Energy from LPG	Internal data	New measure	Reduction on 2018/19 baseline of 8,772,833 kWh	Reducing year on year	
	Energy from diesel			Reduction on 2018/19 baseline of 282,675.5 kWh		
5. Level of service: The number of public toilets throughout Dunedin will increase						
a. Provide a changing places bathroom in the central city area	Internal data	New measure	By 30 June 2022			
b. Increase in the number of public toilets	Internal data	New measure		2 new toilets each year		

Levels of Service Statements – Regulatory Services

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
1. Level of service: Legislative standards and bylaws are enforced to protect the public						
a. Percentage of residents satisfied with the control of roaming dogs	ROS	69%	≥60%			
b. Percentage of "A" graded food premises	Internal data	90%	≥70%			
c. Percentage of residents satisfied with the control of noise	ROS	66%	≥60%			
2. Level of service: Statutory timeframes for processing of building consent applications and certifications are met						
a. Percentage of building consent applications processed in accordance with statutory timeframes	Internal data	97.1%	100%			
b. Percentage of Code Compliance Certificates issued in accordance with statutory timeframes	Internal data	97.6%	100%			
3. Level of service: Monitoring of legislative standards and bylaws is undertaken to protect the public						
a. Percentage of registered health premises inspected in accordance with statutory timeframes	Internal data	90%	100%			
b. Number of alcohol licensing monitoring visits completed each quarter	Internal data	129 visits	≥50 compliance visits per quarter			
4. Level of service: Car parking is available, meets the needs of users and parking regulations are enforced						
a. Percentage of residents satisfied with availability of metered on-street parking in the central city	ROS	23%	≥40%			

Levels of Service Statements – Reserves and recreational facilities

Measure		Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
1. Level of service: Aquatic facilities are accessible to everyone							
a. Percentage of residents who visit a DCC swimming pool at least once in a year		ROS	52%	≥50%			
b. Number of annual attendances at DCC swimming pools:	Moana Pool	Internal data	489,093	≥600,000			
	St Clair Hot Saltwater Pool		43,883	≥36,000			
	Mosgiel Pool		25,733	0	≥33,000	≥44,000	
	Port Chalmers Pool		11,362	≥14,500			
2. Level of service: Aquatic facilities are well maintained and meet the needs of users							
a. Percentage of users satisfied with Moana Pool		ROS	83%	≥85%			
b. Upgrade the hydroslide at Moana Pool		Internal data	New measure	30 June 2022			
c. Percentage of users satisfied with community swimming pools (St Clair Salt Water Pool, Mosgiel Pool and Port Chalmers Pool)		ROS	71%	≥85%			
3. Level of service: We will build a new aquatic facility in Mosgiel.							
a. Construct the aquatic facility		Internal data	New measure	By 30 December 2022			
4. Level of service: The Botanic Garden and its facilities are well maintained and meet the needs of users							
a. Percentage of residents who visit the Botanic Garden at least once in a year		ROS	76%	≥75%			
b. Percentage of users satisfied with the Botanic Garden		ROS	96%	≥90%			
5. Level of service: Parks and reserves facilities are accessible to everyone							
a. Percentage of respondents that agree sites and facilities are satisfactorily accessible		ROS	75%	≥80%			
6. Level of service: Parks and reserves facilities are well maintained and meet the needs of users							
a. Percentage of users satisfied with DCC playgrounds		ROS	71%	≥80%			
b. Percentage of users satisfied with DCC sports fields		ROS	75%	≥80%			

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
c. Percentage of users satisfied with DCC tracks	ROS	84%	≥80%			
d. Percentage of users satisfied with DCC scenic, bush and coastal reserves	ROS	86%	≥80%			
7. Level of service: Cemetery and crematorium services meet the needs of funeral directors and the bereaved						
a. Percentage of users satisfied with cemeteries	ROS	82%	≥80%			

Levels of Service Statements - Roading and footpaths

Measure		Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
1. Level of service: The transport network facilitates efficient travel							
a. Percentage of residents satisfied with overall roading and maintenance*		ROS	30%	≥60%			
b. Average travel time by car on five key urban routes at peak time (7.30-9.00am)	Route 1-St Clair to Octagon	Travel Time Survey	10.1 min	<15 minutes			
	Route 2-Normanby to Octagon		10.8 min	<15 minutes			
	Route 3-Mosgiel to Octagon		17.5 min	<22 minutes			
	Route 4-Brockville to Octagon		8.4 min	<15 minutes			
	Route 5-Waverley to Octagon		10.9 min	<15 minutes			
c. Average travel time by bus on key urban routes at peak time 🌿	Route 1-St Clair to bus hub	Measured by ORC	New measure	29 minutes			
	Route 2-Normanby to bus hub			27 minutes			
	Route 3-Mosgiel to bus hub (via Fairfield and Green Island)			37 minutes			
	Route 4-Brockville to bus hub			20 minutes			
	Route 5-Waverley to bus hub			28 minutes			
2. Level of service: The transport network facilitates active travel 🌿							
a. Percentage of residents satisfied with the suitability of the road network for cyclists throughout the city 🌿		ROS	31%	≥30%			
b. Percentage of residents satisfied with condition of footpaths throughout the city 🌿		ROS	49%	≥60%			
c. Percentage of residents satisfied with the ease of pedestrian access throughout the city 🌿		ROS	67%	≥65%			
d. Percentage of residents satisfied with condition of the streetlights throughout the city		ROS	65%	≥75%			

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
e. Average cycle count movements in the city where cycling counters are available. 🌿	Cycle counters	New measure	Set baseline	Grow year on year		
3. Level of service: The transport network facilitates accessibility						
a. Percentage of residents satisfied with parking availability in the central city	ROS	20%	≥45%			
4. Level of service: The transport network facilitates safe travel						
a. The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network expressed as number (DIA measure)	Waka Kotahi NZTA	9 fewer crashes with fatalities or injuries	Reducing each year			
5. Level of service: The transport network facilitates comfortable travel						
a. The average quality of ride on local sealed road network measured by smooth travel exposure (DIA measure)	RAMM	78.7%	Smooth travel exposure ≥80%			
6. Level of service: The transport network facilitates sustainable maintenance						
a. Percentage of sealed road network that is resurfaced (DIA measure)	Internal data	4.21% of the network	Target (m²) equating to 6% of the network			
b. Percentage of footpaths within the level of service standard adopted by the Council Asset Management Plan (DIA measure)	RAMM	18%	<15% of network is rated poor or very poor			
7. Level of service: The network is maintained in a responsive manner						
a. Percentage of service requests relating to roads and footpaths to which the response is provided within five working days (DIA measure)	Internal data	93%	≥90% each year			
8. Level of service: The use of electric vehicles (EV's) is supported 🌿						
a. The number of publicly available fast charging stations for EVs in Dunedin is increasing 🌿	Waka Kotahi NZTA	New measure	Increase on June 2020 baseline	Increase year on year		
b. The number of electric vehicles (plug in hybrids and pure EVs including heavy vehicles, registered in Dunedin is	Ministry of Transport / Te Manatū	New measure	Increase on June 2020	Increase year on year		

Measure		Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
increasing 🌱		Waka		baseline			
c. Annual sales volumes of petrol and diesel in Dunedin city. 🌱	Petrol	Annual Dunedin Energy Study/ Dunedin Greenhouse Gas Inventory	New measure	Reduction on 2018/19 baseline of 59,245,900 litres	Decrease year on year		
	Diesel			Reduction on 2018/19 baseline of 97,815,695 litres			
9. Level of service: Minimising transport disruption during and after the construction of the new Dunedin Hospital rebuild will be supported through the Shaping Future Dunedin project							
a. Measures to come following decisions made in May 2021			New measure				

Levels of Service Statements – Sewerage and sewage

Measure		Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
1. Level of service: Sewage is managed without adversely affecting the quality of the receiving environment							
a.	The number of dry weather sewerage overflows from the sewerage system, expressed per 1000 sewerage connections to that sewerage system. (DIA measure)	Internal data	1.8 overflows per 1,000 connections			0	
b.	Compliance with DCC resource consents for discharge from its sewerage system measured by the number of abatement notices, infringement notices, enforcement orders and convictions (DIA measure).	Internal data	0		0		
2. Level of service: Service calls are responded to promptly							
a.	Where the DCC attends to sewerage overflows resulting from a blockage or other fault in sewerage system, the following median response times are measured: (DIA measure)	Attendance time from the time notification is received to the time that service personnel reach the site; and		35 minutes		<60 minutes	
		Resolution time: from the time notification is received to the time that service personnel confirm resolution of the blockage or other fault.	Internal data	123 minutes		240 minutes	
3. Level of service: The wastewater service is reliable, and the Council is responsive to customer concerns							
a.	Percentage of residents satisfied with the sewerage system	ROS	62%			>65	
b.	The total number of complaints received about any of the following: (DIA measure)	Sewage odour		16		Not applicable	
		Sewerage system faults		110		Not applicable	
		Sewerage system blockages		123		Not applicable	

Measure		Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
	Response to issues with the sewage system expressed per 1,000 connections to the sewerage system.		3 complaints (0.06 per 1,000 connections)	Not applicable			
	All of the above complaints expressed per 1000 connections to the territorial authority's sewerage system.		5.07 per 1,000 connections	<5 per 1,000 connections each year			

Levels of Service Statements – Stormwater

Measure		Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
1. Level of service: Stormwater services perform adequately and reliably.							
a. Percentage of residents satisfied with the stormwater system		ROS	49%	≥50%			
b. System and adequacy (DIA measure)	The number of flooding events that occur in the DCC district 🌿	Internal data	0	0			
	For each flooding event, the number of habitable floors affected (expressed per 1,000 properties connected to the stormwater system) 🌿	Internal data	Not Measured	0			
2. Level of service: Stormwater is managed without adversely affecting the quality of the receiving environment							
a. Compliance with the territorial authority's resource consent for discharge from its stormwater system, measured by the number of: (DIA measure)	Abatement notices	Internal data	0	0			
	Infringement notices		0	0			
	Enforcement notices		0	0			
	Successful prosecutions		0	0			
3. Level of service: Service calls are responded to promptly							
a. The median response time to attend a flooding event, measured from the time that notification is received to the time that service personnel reach the site (DIA measure)		Internal data	50 minutes	<60 minutes			
b. The number of complaints received about the performance of the stormwater system, expressed per 1000 properties connected to the stormwater system (DIA measure)		Internal data	0.31 complaints per 1,000 connections	<1 per 1,000 connections			

Levels of Service Statements – Waste Management

Measure	Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
1. Level of service: Refuse collection and kerbside recycling meet customer expectations						
a. Overall satisfaction with rubbish disposal services	ROS	64%	≥70%			
2. Level of service: Waste minimisation targets are met 🌿						
a. The amount of municipal solid waste per person 🌿	Internal data	New measure	Reduce by ≥15% by 2030 compared to 2015 baseline to less than 638kg per person per annum.			
b. The amount of municipal solid waste disposed to landfill and incineration 🌿	Internal data	New measure	Reduce by ≥50% by 2030 compared to 2015 baseline to less than 47,264 tonnes per annum.			
c. Increase in the amount of diversion of recyclable or reusable materials. 🌿	Internal data	New measure	Increase to 70% by 2030.			

Levels of Service Statements – Water Supply

Measure		Data Source	Actual 2019/20	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 – 10 2024-31
1. Level of service: The water tastes and looks pleasant is supplied at adequate pressure							
a. Percentage of residents satisfied with water pressure and quality		ROS	72%	≥70%			
2. Level of service: The water is safe to drink.							
The extent to which the drinking water supply complies with: (DIA measure)	a) Part 4 of drinking water standards (bacteria compliance criteria)	Internal data	100%	100%			
	b) Part 5 of drinking water standards (protozoa compliance criteria)		100%	100%			
3. Level of service: Service calls are responded to promptly.							
Where the DCC attends a call out in response to a fault or unplanned interruption to its networked reticulation system, the following median response times are measured. (DIA measure)	a. Attendance for urgent call outs: from the time that notification is received, to the time that the service personnel reach the site	Internal data	39 minutes	<60 minutes			
	b. Resolution of urgent call outs: from the time that notification is received to the time that service personnel confirm resolution of the fault or interruption		112 minutes	<240 minutes			
	c. Attendance for non-urgent callouts: from the time that notification is received, to the time that the service personnel reach the site		0.88 days (1,273 minutes)	<1 day (1,440 minutes)			
	d. Resolution of non-urgent callouts: from the time that		1.83 days (2,634 minutes)	<1.67 days (2,400 minutes)			

	notification is received to the time that service personnel confirm resolution of the fault or interruption			
The total number of complaints received about any of the following: (DIA measure)	4. Level of service: The water tastes and looks pleasant.			
	Drinking water clarity	Internal data	59 complaints	Not applicable
	Drinking water taste		4 complaints	Not applicable
	Drinking water odour		8 complaints	Not applicable
	5. Level of service: Water is supplied at adequate pressure.			
	The total number of complaints received about drinking water pressure or flow	Internal data	111 complaints	Not applicable
	6. Level of service: The water supply is reliable.			
	The total number of complaints received about continuity of supply	Internal data	344 complaints	Not applicable
	7. Level of service: The Council is responsive to customer concerns.			
	a. Response to any of these issues per 1,000 connections to the networked reticulation system	Internal data	11 complaints (0.25 per 1,000 connections)	Not applicable
b. Total complaints expressed per 1,000 connections to networked reticulation system	11.83 per 1,000 connections		<15 per 1,000 connections	
8. Level of service: Water resources are used efficiently and sustainably 🌱				
a. The average consumption of drinking water per day per resident within the DCC district. 🌱	Internal data	214 litres per day	<240 litres per day	
b. The percentage of real water loss from the networked reticulation system (including a description of the methodology to calculate this). 🌱 Calculation method: 1. Treatment plant production		25%	≥20%	

minus non-domestic minus domestic minus known unbilled = Estimated non-revenue water 2. Estimated non-revenue water divided by periods' treatment plan production = Percentage real water loss			
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Activity Group Structure

Group of activity	Activity
Roading and footpaths	Transport
Water supply	Water supply
Sewerage and sewage	Wastewater
Stormwater	Stormwater
Reserves and recreational facilities	Aquatic services, cemeteries and crematorium, parks and reserves, and Botanic Garden
Property	Investment property, commercial and operational property, community property, and community housing
Ara Toi (Arts and Culture)	Lan Yuan Chinese Garden, Dunedin Public Art Gallery, Dunedin Public Libraries, Olveston Historic Home, and Toitū Otago Settlers Museum
Waste management	Waste and environmental solutions
Regulatory services	Building services, compliance solutions, parking operations and enforcement, and environmental health
Community and planning	City development, resource consents, community development and events
Economic development	Business development, destination Dunedin and i-Site Visitor Centre
Governance and support services	Business Information Services, civic and administration, and communications and marketing

APPROVAL TO GRANT AN ELECTRICITY EASEMENT TO AURORA ENERGY LIMITED OVER PART OF THE DUNEDIN TOWN BELT RECREATION RESERVE - BOTANIC GARDEN

Department: Parks and Recreation

EXECUTIVE SUMMARY

- 1 This report discusses an application by Aurora Energy Limited for the grant of an electricity easement over part of the Dunedin Town Belt Recreation Reserve – Botanic Garden.
- 2 This report seeks to obtain approval from Council to allow the easement to be formalised now that the survey work has been completed.
- 3 The easement will formalise the earlier installation and connection in 2015 of underground cabling and ancillary equipment in 2015 located on part of the Dunedin Town Belt Recreation Reserve near the propagation house in the upper Dunedin Botanic Garden, located off Lovelock Avenue.
- 4 When revisiting the matter in mid-2020, to arrange completion of outstanding survey work, the error in the earlier decision process was discovered.
- 5 This report asks Council to make two decisions:
 - a) Firstly, a decision as the administering body of the Dunedin Town Belt Recreation Reserve to grant the easement; and
 - b) Secondly, a decision to exercise the Minister of Conservation's delegation.

RECOMMENDATIONS

That the Council:

- a) **Grants**, as administering body of the Dunedin Town Belt Recreation Reserve – Botanic Garden, pursuant to Section 48 of the Reserves Act 1977, an easement in gross to Aurora Energy Limited for the installation of underground electricity cables and ancillary equipment over part of the Dunedin Town Belt Recreation Reserve (Record of Title OT301/116 Ltd).
- b) **Decides** that the criteria for exemption from public notification have been met.
- c) **Acting** under its delegation from the Minister of Conservation dated 12 June 2013 and pursuant to Section 48 of the Reserves Act 1977, approves an easement in gross to Aurora Energy Limited for the installation of underground electricity cables and ancillary equipment over part of the Dunedin Town Belt Recreation Reserve (Record of Title OT301/116 Ltd).

BACKGROUND

- 6 Around 2014/2015 Aurora Energy Ltd (Aurora) proposed to install electrical cabling and associated equipment within the Dunedin Town Belt Recreation Reserve in the vicinity of the then to be developed Dunedin Botanic Garden propagation and nursery facilities.
- 7 The Council and Aurora had signed an Agreement that an easement in gross for these services over the reserve land would be formalised in favour of the company. At that time, and contrary to the Minister of Conservation's delegations dated 12 June 2013, decisions were made in error by Council officers granting the easement. Although the infrastructure is in place, the easement process has never been finalised.
- 8 An aerial photo showing the location of the two easements at Attachment A, and LT Plan 497742 at Attachment B.

DISCUSSION

Land Status

- 9 Dunedin Town Belt Recreation Reserve is owned by Dunedin City Council and is contained in Record of Title OT301/116 Ltd. It is a Reserve subject to the Reserves Act 1977, as specified in the definition in that Act.

Council as the owner and as the administering body

- 10 The Council, in its capacity as owner and administering body of Dunedin Town Belt Recreation Reserve, has the responsibility for ensuring compliance in terms of the Reserves Act 1977 and for considering the merits of the proposal to grant easements.
- 11 Section 48 of the Reserves Act 1977 ("Section 48") is the statutory authority for the grant of easements over reserves. Section 48(1) specifically allows for easements for public purpose utilities, including electricity, on reserves.

The Reserves Act 1977

- 12 Section 48(2) requires public notification of the intention to grant an easement unless it can be demonstrated that:
 - (a) Dunedin Town Belt Recreation Reserve is owned by the Council and is not likely to be materially altered or permanently damaged; and
 - (b) The rights of the public in respect of Dunedin Town Belt Recreation Reserve, at the Botanic Garden location, are not likely to be permanently affected by the establishment and lawful exercise of the easement.
- 13 The installation of underground electrical cabling and ancillary equipment was undertaken in conjunction with the Botanic Garden propagation house redevelopment around 2015. The Dunedin Town Belt Recreation Reserve has not been materially altered or permanently damaged and the rights of the public in respect of it have not been permanently affected by and will not be affected in the future by the establishment and lawful exercise of the easement.
- 14 Future repairs and maintenance may be necessary, however the effects on the reserve of any such repairs or maintenance will be temporary and minimal.
- 15 Given this information, it is considered the requirements for exemption from public notification have been met.

Reserve Management Plans - General Policies and Dunedin Botanic Garden (Nov 1993)

- 16 The Reserves Management Plan - General Policies provides for easements to be granted over reserves as long as they do not prevent the use of the reserve for its primary purpose, which in this instance is Recreation. Although the General Policies specify that easements should be for a limited term, and provides for annual charges to be payable, in this instance Council Officers recommend that the electricity easement to Aurora be granted in perpetuity and that no annual charge be made.
- 17 The Dunedin Botanic Garden Management Plan is silent on providing for easements to be granted over the Botanic Garden.

Merits of the proposed easement

- 18 As discussed above, the electrical utility enhances the services provided to Council's Botanic Garden offices and facilities and provide wider community benefits. They have been installed on the Botanic Garden site for at least 5 years with this utility being discreetly located and not creating any visual impact to the public.

Standard Easement terms and conditions

- 19 The proposed key elements of this easement include:

Statute	Section 48 of the Reserves Act 1977
Grantee	Aurora Energy Limited
Reserve	Dunedin Town Belt Recreation Reserve - Botanic Garden

SCHEDULE OF PROPOSED EASEMENTS IN GROSS

Purpose	Shown	Servient Tenement (Burdened Land)	Grantee
Right to convey electricity	A, B, D	Part Town Belt Town of Dunedin (OT301/116 Ltd)	Aurora Energy Ltd

Term In perpetuity

Rental Nil

Shown on LT Plan 497742 (Attachment B):

20 The terms and conditions of the easement are to be finalised by the Council's solicitors.

Council as the Minister of Conservation's delegate

- 21 The Minister of Conservation, under a delegation dated 12 June 2013, has delegated to the Council the authority to approve easements over reserves where the activity is either contemplated in an approved management plan or the activity is an existing use and the effects of the use will be the same or similar in character, intensity and scale. Here, the activity is an existing use and the effects will be the same or similar in character, intensity and scale.
- 22 The Council, in its capacity as the Minister of Conservation's delegate, has the supervisory role in ensuring that the decision on whether or not to grant the easement over part of the Dunedin Town Belt Recreation Reserve has been arrived at in compliance with the requirements of the Reserves Act 1977.
- 23 In particular, the Council as the Minister's delegate, needs to be satisfied that:
 - the status of the land has been correctly identified;
 - there is statutory power to grant the easement;
 - the necessary statutory processes have been followed;
 - the easement has been appropriately considered; and
 - the decision is a reasonable one.
- 24 The Dunedin Town Belt Recreation Reserve is owned by Council in fee simple and is held and managed as a recreation reserve subject to the Reserves Act 1977. This is recorded on the Record of Title OT301/116 Ltd. Section 48 of the Reserves Act 1977 provides the statutory authority to grant an easement over this Reserve. The statutory processes have been followed with full consideration given to whether public notification is required.
- 25 The functions and purposes of Dunedin Town Belt as a recreation reserve and the Dunedin Botanic Garden and its facilities within that will be enhanced by legalising the proposed electricity easement which will improve community benefits. The decision is a reasonable one considering the facts outlined in this report.

OPTIONS**Option One – Recommended Option**

26 That the Council:

- a) Grants, as administering body of Dunedin Town Belt Recreation Reserve, pursuant to Section 48 of the Reserves Act 1977 an electricity easement in gross to Aurora Energy Limited for the installation of underground cables and ancillary equipment over part of Dunedin Town Belt Recreation Reserve (Record of Title OT301/116 Ltd).
- b) Decides the criteria for exemption from public notification has been met.
- c) Acting under its delegation from the Minister of Conservation dated 12 June 2013 and pursuant to Section 48 of the Reserves Act 1977, approves an electricity easement in gross to Aurora Energy Limited for the installation of underground cables and ancillary equipment over part of Dunedin Town Belt Recreation Reserve (Record of Title OT301/116 Ltd).

Advantages

- The grant of this easement will formalise the 'on the ground' situation which provides benefits to the wider Dunedin community.
- Confirms that the Council has fully considered the merits of the proposed easements and has complied with the requirements of the Reserves Act 1977.
- The underground cabling and ancillary equipment is already in place and does not require any further ground works.

Disadvantages

- No disadvantages have been identified.

Option Two – Status Quo

27 Do not consent to the grant of the electricity easement over part of the Dunedin Town Belt Recreation Reserve – Botanic Garden in favour of Aurora Energy Limited.

Advantages

- No advantages have been identified.

Disadvantages

- Council will have utility infrastructure installed on land it owns or administers without the benefit of formal easements.
- Allowing utility infrastructure on the Council reserve without formal authority prevents Council from setting conditions for the management and maintenance of that infrastructure.

- The Council (as the Minister's delegate) would need to determine the reasons that the Reserves Act 1977 has not been fully complied with and/or the decision to grant the easements is not a reasonable one.

NEXT STEPS

- 28 If the Council consents to the grant of an electricity easement to Aurora Energy Limited and is satisfied the legislative requirements are met, an *Agreement to Grant Electricity Easement* can be prepared ready for execution, and then registration against Record of Title OT301/116 Ltd.

Signatories

Author:	Owen Graham - Senior Leasing and Land Advisor
Authoriser:	Scott MacLean - Acting Group Manager Parks and Recreation

Attachments

	Title	Page
⬇A	Easements overlaid on Botanic Garden Aerial Photo	168
⬇B	LT Plan 497742	169

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision relates to provision of essential utilities to promote the social and economic well-being of the Dunedin community in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

- The underground installation minimises disturbance to on-going access to the Botanic Garden for the community and is good asset management practice

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

The installation of these utilities meets industry best practice and accordingly these contribute to social and economic sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

- There are no implications for the LTP or the Annual Plan. There are no implications for current levels of service or performance measures.

Financial considerations

The installation costs have already been met by the company and the applicant will be responsible for on-going maintenance of their infrastructure.

Each party will meet its own legal costs to formalise the easements.

Significance

- The decision has been assessed as being of low significance in terms of Council's Significance and Engagement Policy.

Engagement – external

- No external consultation has been undertaken.

Engagement - internal

Parks and Recreation – Botanic Garden Manager has provided advice on the easement requirements as he was involved at the time of installation. The Council's In-house Legal Counsel has provided advice in relation to the Reserves Act requirements.

SUMMARY OF CONSIDERATIONS

Risks: Legal / Health and Safety etc.

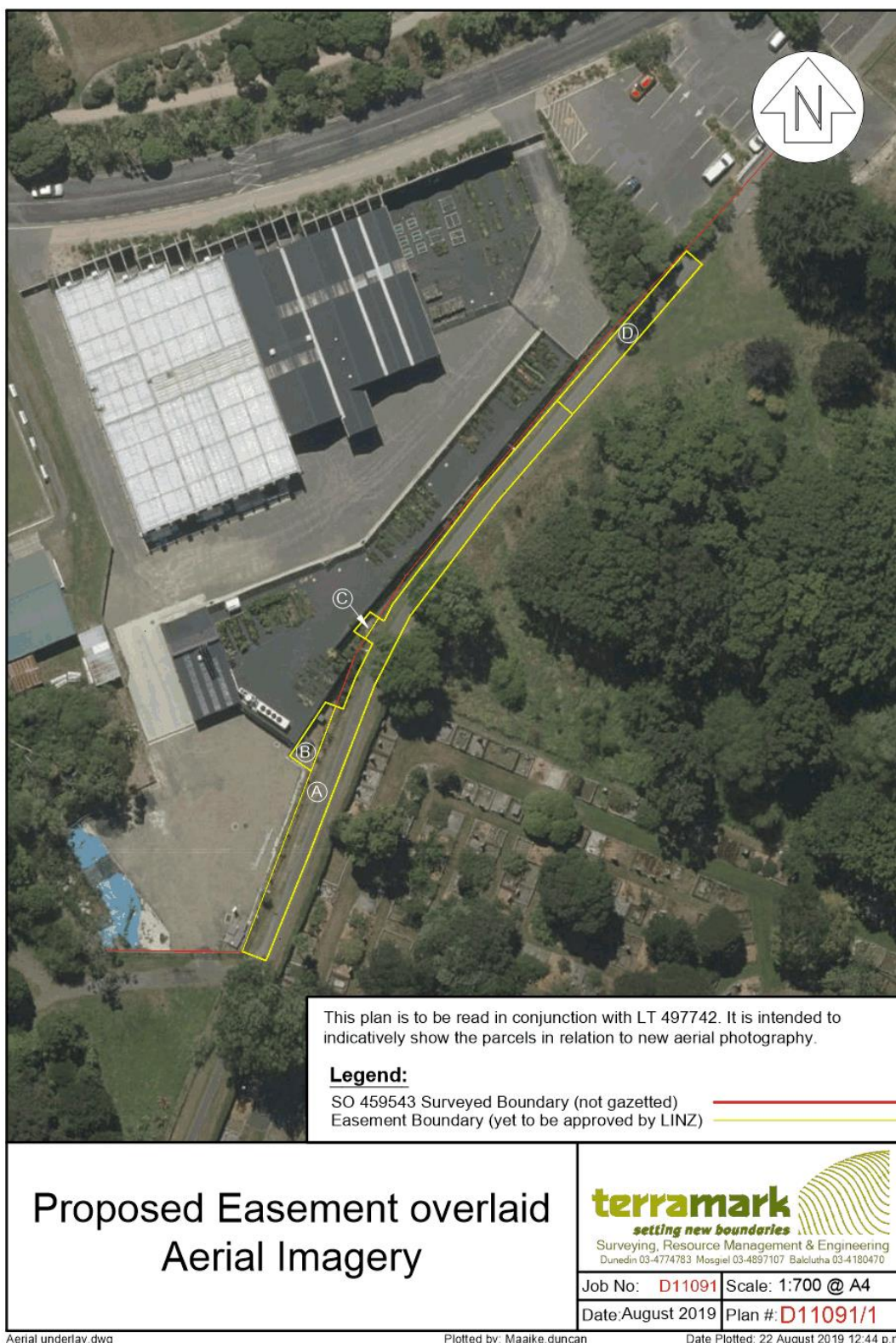
- There are no material risks associated with the decisions.

Conflict of Interest

- There are no known conflicts of interest.

Community Boards

- The site is not within a Community Board area





Title Plan - LT 497742

Survey Number LT 497742
Surveyor Reference D11091
Surveyor Maaik Louise Duncan
Survey Firm Terramark Ltd
Surveyor Declaration I Maaik Louise Duncan, being a licensed cadastral surveyor, certify that:
 (a) this dataset provided by me and its related survey are accurate, correct and in accordance with the
 Cadastral Survey Act 2002 and the Rules for Cadastral Survey 2010, and
 (b) the survey was undertaken by me or under my personal direction.
 Declared on 25 May 2020 02:08 PM

Survey Details

Dataset Description Easements over Part Town Belt Town of Dunedin
Status Approved as to Survey
Land District Otago **Survey Class** Class A
Submitted Date 25/05/2020 **Survey Approval Date** 26/05/2020
Deposit Date

Territorial Authorities

Dunedin City

Comprised In

RT OT301/116 Ltd

Created Parcels

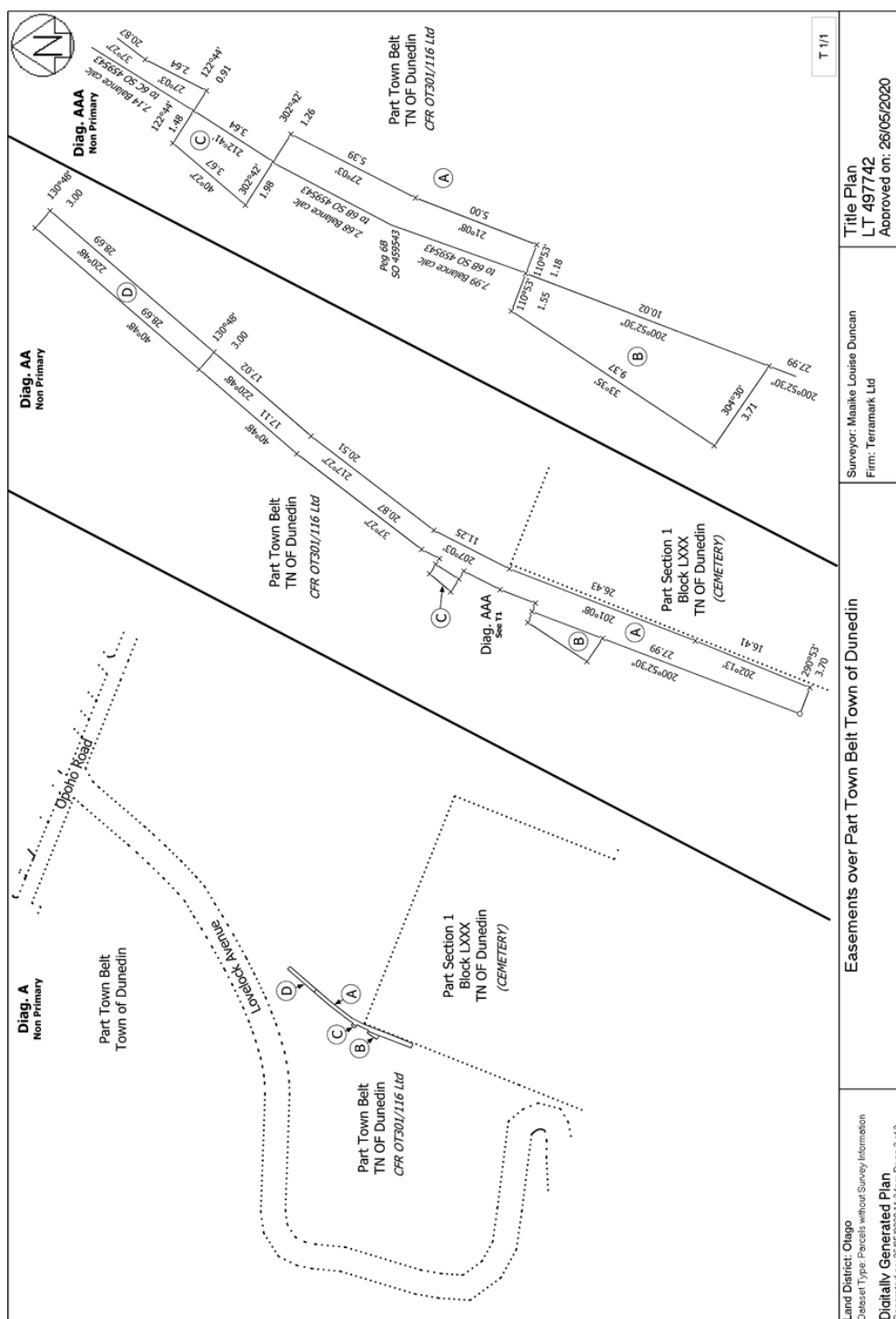
Parcels	Parcel Intent	Area	RT Reference
Area A Deposited Plan 497742	Easement		
Area B Deposited Plan 497742	Easement		
Area C Deposited Plan 497742	Easement		
Area D Deposited Plan 497742	Easement		
Total Area		0.0000 Ha	

Schedule / Memorandum

PLAN NO: DP 497742 JOB REF: D11091	 Surveying, Resource Management & Engineering Dunedin 03-477-4783 Mosgiel 03-489-7107 Balclutha 03-418-0470
PLAN TITLE:	EASEMENTS OVER PART TOWN BELT TOWN OF DUNEDIN
SHEET PURPOSE:	EASEMENT SCHEDULE

SCHEDULE OF PROPOSED EASEMENTS IN GROSS

PURPOSE	SHOWN	SERVIENT TENEMENT (BURDENED LAND)	GRANTEE
Right to convey electricity	A, B, D	Part Town Belt Town of Dunedin (OT301/116 Ltd)	Aurora Energy Ltd
Right to convey telecommunications and computer media	A, C	Part Town Belt Town of Dunedin (OT301/116 Ltd)	Chorus NZ Ltd



DUNEDIN CITY COUNCIL'S LETTER OF EXPECTATION FOR DUNEDIN CITY HOLDINGS LIMITED AND GROUP

Department: Executive Leadership Team

EXECUTIVE SUMMARY

- 1 The purpose of this report is to finalise the Letter of Expectation to be sent to the Dunedin City Holdings Limited (DCHL) Board.
- 2 The Letter of Expectation provides Council's direction to DCHL, outlining the parties' respective accountabilities, roles and responsibilities. The Letter of Expectation will assist DCHL and the wider group in developing their Statements of Intent (SOI) documents for 2021/22.

RECOMMENDATIONS

That the Council:

- a) **Considers** the draft Letter of Expectation to the Board of Dunedin City Holdings Limited on behalf of the Council as shareholder.
- b) **Provides** feedback as to the letter's content prior to finalisation.
- c) **Authorises** the Mayor to sign the Letter of Expectation on behalf of the Council as shareholder.

BACKGROUND

- 3 Council and the Boards of the Council-Controlled Organisations (CCOs) continually work to enhance the relationship between all organisations.
- 4 The Council and DCHL are both aware of the importance of the SOIs in ensuring that the subsidiaries are aware of Council's expectations of the Group.
- 5 This has resulted in the Council sending an annual Letter of Expectation to DCHL with the intention that this information will be discussed and implemented within the wider Council Group.
- 6 The most recent Letter of Expectation was issued to DCHL in August 2019 and a copy is attached to this report.

DISCUSSION

- 7 The attached draft letter of expectation for the 2022 financial year attempts to streamline the expectations under the following headings:
 - Role of DCHL and the DCHL Group
 - Specific expectations for the financial year concerned
 - General expectations of behaviour and how to engage with the Council
 - Next steps.
- 8 The draft letter is intended to be principles based consolidating the previous detailed listing of expectations.
- 9 The draft letter identifies some specific items related to the 2022 financial year including working towards adopting living wage policies and reporting back to Council on the long term options for Dunedin Railways Limited. Reference is also made to setting targets and strategies for the future so as to contribute to Council's goal of reducing Dunedin's carbon emissions to net zero by 2030.
- 10 The letter previously included a copy of the DCC Strategic Framework, but given the planned review of the Strategic Framework, the revised format currently requires group companies to 'seek opportunities for companies to contribute to the Council's Strategic Framework'.

OPTIONS

- 11 This report is seeking feedback as to the content of the Letter of Expectation prior to finalisation and issuing to DCHL.

NEXT STEPS

- 12 Once agreed, the Letter of Expectation will be signed by the Mayor on behalf of the shareholder and sent to the Board of DCHL for action.

Signatories

Author:	Gavin Logie - Acting General Manager Finance
Authoriser:	Sandy Graham - Chief Executive Officer

Attachments

	Title	Page
↴A	Draft Letter of Expectation Year ended June 2022	176
↴B	Current Letter of Expectation 31 August 2019	179

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This report relates to providing local infrastructure, public services and regulatory functions for the community.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The performance of the companies helps Council deliver across the strategic framework, but this report has no direct contribution.

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

There are no known implications for sustainability.

LTP/Annual Plan / Financial Strategy / Infrastructure Strategy

The report fulfils the financial reporting requirements for Council and the Local Government Act 2002.

Financial considerations

Not applicable.

Significance

This report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

Engagement – external

There has been no external engagement.

Engagement - internal

The final letter will incorporate feedback from Elected Members.

Risks: Legal / Health and Safety etc.

No risks have been identified.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

There are no implications for Community Boards.

[date]

The Board of Directors
Dunedin City Holdings Ltd
PO Box 5045
Dunedin 9054

Dear Directors

LETTER OF EXPECTATION FOR THE YEAR ENDING 30 JUNE 2022

This Letter of Expectation (the Letter) outlines the matters the Dunedin City Council (DCC) expects the board of Dunedin City Holdings Ltd to address in the business planning process for the 2021/2022 financial year.

The Letter is intended to create an opportunity for dialogue between DCC and DCHL, and to support an open, positive and co-operative working relationship.

It is anticipated that you will share the contents of the Letter with DCHL's subsidiary and associate companies, and that those companies will adhere to the principles and direction given herein.

Role of DCHL and the DCHL Group

Council owns DCHL group companies because they:

- Provide a sustainable dividend; and/or
- Own and/or manage key city assets and infrastructure; and/or
- Contribute to the achievement of Council's goals for the city.

As the parent company, DCHL's purpose is to achieve for Dunedin the best from its investments. DCHL is responsible for setting the strategic direction of Dunedin City Council's CCOs as a group, monitoring their operational performance, appointing directors to their boards, providing input to annual planning documents, and providing or withholding approval for transactions where approval is required.

Focus for the 2022 financial year

In the 2022 financial year, we expect DCHL to continue with its purpose of achieving for Dunedin the best from its investments. We specifically expect DCHL to:

- continue its transition to a more active investor approach, with richer analysis and strategic thinking supporting discussions with Council about the composition and direction of the portfolio and how this is (or is not) aligned to the shareholder's objectives;
- ensure each company measures and reports its carbon footprint and sets emission reduction targets and strategies for the future so as to contribute to Council's goal of reducing Dunedin's carbon emissions to net zero by 2030;
- continue to work with DCC on progress towards adopting living wage policies; and
- report back to Council on long-term options for Dunedin Railways Ltd.

General expectations of DCHL

We also require DCHL and subsidiary and associate companies to:

- Manage operations in accordance with company constitutions, Statements of Intent and relevant legislation
- Be cognisant of the political context in which they operate, and recognise that Council is accountable to the community for DCHL group companies' performance
- Observe the "no surprises" policy
- Ensure best practice governance for all companies
- Be transparent and accountable, including compliance with Local Government Official Information and Meetings Act 1987 (LGOIMA) and information disclosure policies
- Ensure health and safety is a top priority across the group, and that appropriate policies and structures are in place to support this
- Ensure appropriate risk management structures are in place
- Act within investment and divestment approval thresholds defined in Statements of Intent
- Obtain all debt funding from Dunedin City Treasury Ltd (DCTL)
- Use the group insurance broker and tax advisor appointed by Council
- Comply with group-wide considerations in DCC's Procedure for the Appointment and Remuneration of Directors of DCHL
- Seek opportunities for companies to contribute to Council's Strategic Framework.

Working with DCC

We expect DCHL to keep Council informed as to companies' financial performance and progress towards achieving the goals set in Statements of Intent.

We require DCHL to report:

- A quarterly update briefing to Councillors, covering financial results of each quarter
- Half-Yearly and Annual Reports in accordance with the Local Government Act 2002
- A two-monthly update to DCC's Audit and Risk Subcommittee on DCHL/DCTL Audit and Risk Activity

We also expect DCHL to invite the Mayor, Deputy Mayor, Chair of the Finance and Council Controlled Organisations Committee, DCC Chief Executive and Chief Financial Officer to a session with the DCHL board meeting each quarter, to review the achievement of financial targets and other performance measures identified in the Statement of Intent (Sol).

Next steps

This Letter of Expectation forms the basis for the development of your Sol for the year ending 30 June 2022. Please ensure your Sol reflects this letter and complies with the requirements of the Local Government Act (see s64 and Schedule 8).

Draft Statements of Intent of DCHL Group companies are due to be delivered to Council on or before 1 March 2021.

We look forward to working with you in the coming financial year. Please contact me if you have any queries relating to this letter or Council's expectations of DCHL.

Yours sincerely

Aaron Hawkins
Mayor of Dunedin

Office of the Mayor



31 August 2019

The Board of Directors
Dunedin City Holdings Limited
PO Box 5045
Moray Place
Dunedin 9058

Dear Board

DUNEDIN CITY COUNCIL'S LETTER OF EXPECTATION

Purpose

1. This Letter of Expectation (the Letter) provides the Dunedin City Council's (DCC) annual direction to Dunedin City Holdings Limited (DCHL) and is an agreement on the parties' respective accountabilities, roles, and responsibilities. The Letter confirms DCHL's mandate and priority actions, articulates the key performance expectations, and forms the basis for the development of the Statement of Intent for DCHL and its subsidiaries and associates (where applicable).
2. The Letter does not create any legal or binding obligations on the parties. It is intended to create an opportunity for dialogue between the parties and to support an open, positive and co-operative working relationship, resulting in the achievement of the Council's policy and performance expectations in a transparent and accountable manner.
3. It is anticipated that the contents of the Letter will be communicated to subsidiaries and associates (where applicable) of Dunedin City Holdings Limited, and that those companies will adhere to the principles and direction given herein.

Corporate Goals

4. The Council is ultimately responsible for the activities of the Group from a financial, performance and reputational perspective. We are therefore looking to Council-controlled organisations (CCOs) to operate as a successful long-term business with the prime objective of managing the company's assets on an economic, environmental and socially sustainable basis. In addition, there is an expectation that CCOs take steps to build cultures and behaviour within their organisations that reinforces accountability to Council and the ratepayers of Dunedin City. It is expected that disagreements between CCO's and the DCC are resolved between the parties (through DCHL), and each party is to avoid disparaging one another in public.
5. Unless specifically advised by Council, the specific corporate goals of the CCOs are to:

- a) Provide a long term, after tax return to Shareholders on their investment in the Companies higher than the cost of capital of the shareholder.
- b) Maximise the long term sustainable dividend flow to the Shareholders.
- c) Maintain an appropriate balance between dividends and reinvestment.
- d) Ensure that the group is fiscally disciplined with expenditure.
- e) Maintain the companies' economic sustainability through the mitigation of business risk.
- f) Ensure that the Strategic Plans for the companies reflect the policies and objectives of the Shareholder for the business.
- g) Achieve the most efficient use of staff resources, capital assets and working capital through innovative management and sound business practices.
- h) Ensure that the companies are aware of the ultimate shareholder and that their actions have an impact on the Council and the group as a whole.
- i) Keep the Shareholder informed of matters of substance affecting the companies and that an acquisition/disposal of an asset greater than \$5 million requires approval from the ultimate Shareholder. For the purpose of this section "asset" includes Pooled Assets: a group of items similar in type, cost and useful life that have been purchased together and can be identified and maintained as one group asset or part of a network.
- j) Provide a safe environment and ensure all safety, security and environmental obligations are met by the companies.

OVERALL RESPONSIBILITIES

- 6. It is intended the companies within the DCHL Group and their respective boards will be responsible for the management of the business operations and undertakings of those companies in line with the requirements of the respective company Constitutions, and Statements of Intent, along with the relevant legislation pertaining to each company.

Group Companies will (for the benefit of the Group and/or Council):

- 7. Embrace the DCC's Strategic Framework and actively seek opportunities to give effect to the objectives of these strategies (see Attachment A).
- 8. Use the insurance broker and tax advisor appointed from time to time by the Council.
- 9. Obtain all debt funding from Dunedin City Treasury Limited (DCTL) with the following exceptions:
 - a) Overdraft facilities used for normal working capital requirements, so long as the utilisation of such overdraft facilities does not place the group or any member of the group in breach of any instrument entered into by either the group or member of the group;
 - b) Hire purchase or leasing of operational assets in the ordinary course of business;
 - c) Existing forestry loans from the Ministry of Primary Industries (or their successor);
 - d) Any other exception agreed by the Board of DCHL.

10. Ensure that any new member of the group will repay or retire the whole or any existing debt (other than that borrowed from DCTL) in order that the same may be replaced by debt borrowed and raised by DCTL.
11. Execute the necessary instruments and securities in support of borrowing from DCTL.
12. Deliver Statements of Intent to Council in line with applicable legislation.
13. Commit to transparency and accountability to the public, including fulfilling the planning, reporting and disclosure requirements of the Local Government Act 2002 as it applies to CCOs (see Attachment B) and the requirements of the Local Government Official Information and Meetings Act (1987) as it applies to CCOs.

DCHL Responsibilities

DCHL will:

14. Monitor and oversee the performance of subsidiary and associate companies under its jurisdiction.
15. Develop performance measures that show the alignment with the Dunedin City Council Strategic Framework and Climate Change and Carbon Neutrality related initiatives and report on these as part of the quarterly update, including instances where alignment cannot be achieved and the reasons why.
16. Confirm the role of Dunedin City Treasury Ltd as the financing agent to the Group, providing the Group with the access to funding by:
 - a) Managing the liquidity risk of the Group and ensure required funds are available at all times.
 - b) Providing funding at the most economic rates, in the long term, available to the Group.
 - c) Investing surplus cash available from within the Group.
 - d) Managing interest rate risk for the Group.
 - e) Maximising the cost effective utilisation of financial products.
17. Invite to a session at each DCHL Board meeting the Mayor, Deputy Mayor, Chair of the Finance and CCO Committee (or its equivalent), Council Chief Executive Officer (CEO) and a Council Executive Team Member (nominated by the CEO). The session will be to review the achievement of the goals, objectives, performance measures, financial targets and risk assessments identified in the Statement of Intent.
18. Provide Council with feedback quarterly, and provide six-monthly and annual financial statements.
19. Keep Council informed of substantive matters of interest from within the Group. This includes but is not limited to any credible offers for the purchase of any CCO or part thereof.
20. Communicate with the Council on a no-surprises basis. We expect you to report to Council not only your achievements but also issues, opportunities and risks you are facing.
21. Ensure good practice risk management structures exist across the Group, and are reported through the Council's Audit and Risk Subcommittee.

22. Ensure group wide policies are put in place where appropriate and that policies are aligned with those of Council and related guidelines established by the Office of the Auditor-General (OAG).
23. Ensure employment arrangements across senior management teams within CCOs are industry appropriate while being mindful of the public scrutiny that comes with being a Council-Controlled Organisation.
24. Ensure CCOs provide transparency in relation to asset management, maintenance and renewals, to build confidence in the community that value for money is achieved while ensuring assets are maintained to an appropriate level.
25. Ensure that all LGOIMA information request response timelines and goals are strictly adhered to, and that in the case of any CCOs where LGOIMA does not apply, that the relevant company's "Key Policies" timelines and goals relating to information requests are strictly adhered to.
26. Coordinate Group activities that may be necessary to support Council in any 'all of group' initiatives (e.g. Council seeking Living Wage accreditation).

Dividend Policy

27. The annual Statements of Intent will indicate the dividend to be paid. This will become the expectation of the Council and of the Holding Company in respect of the subsidiaries and associates.
28. The parties acknowledge that the dividend expectation is a guideline only. The subsidiaries and associates undertake that to the full extent that they are able and having regard to the objectives set out in their statement of intent.

Other

29. The DCC will provide an annual opportunity for CCOs to engage with appropriate senior staff and Councillors to explore relevant opportunities to contribute to the Strategic Framework.
30. The DCC has provided a draft *Procedure for Appointment and Remuneration of Directors of Dunedin City Holdings Limited* to the board of DCHL for feedback prior to being formally considered by Council. It is expected that Council, DCHL and other group companies will comply with this policy (or future amendment), and its intentions once adopted.

Review and Revision of this Letter

31. The DCC is accountable for undertaking regular reviews of this Letter and monitoring its application through existing mechanisms such as Statements of Intent and quarterly reporting.

Yours faithfully



Dave Cull
Mayor of Dunedin

ATTACHMENT A

DCC Strategic Framework Accountabilities

All of the strategies are underpinned by two key principles: sustainability, and respect for the Treaty of Waitangi.

	Community outcome	Community outcome (strategy) priorities and explanation
Social Wellbeing	A supportive city with caring communities and a great quality of life	<p>Connected people: making people feel connected and involved in community and city affairs</p> <p>Vibrant and cohesive communities: building better communities both at a local/geographic level and communities of interest</p> <p>Healthy and safe people: promoting good health and ensuring people feel safe, and are safe</p> <p>Reasonable standard of living: promoting a good work/life balance and full employment</p> <p>Affordable and healthy homes: people are living in warm and healthy homes and affordable housing options are available to all</p>
3 Waters	A healthy city with reliable and quality water, wastewater and stormwater systems	<p>Meet water needs: Utilising existing water sources for the safe and quality water needs of the city for the next 50 years</p> <p>Adaptable supply: Adaptable water supply to a variety of future climate change and population scenarios</p> <p>Improve discharges: Improving discharges to minimise the impact on the environment</p> <p>Maintain service levels: Maintaining, and where practicable, improving key service levels into the future</p> <p>Kaitiakitaka: An integrated approach to management of the three waters which embraces the concept of kaitiakitaka (Guardianship)</p> <p>Waste Services: Meeting the safe and quality waste management of the city based on waste minimisation towards a zero waste target over the next 50 years</p>
Spatial Plan	A compact city with a vibrant CBD and thriving suburban and rural centres	<p>Liveable city: a healthy and safe environment; quality air and water; a connected community; recreation, leisure & learning, opportunities; healthcare, and warm housing</p> <p>Environmentally sustainable and resilient city: resilient ecosystems and communities; actively responding to climate change; reducing dependence on non-renewable resources; seismic-strengthened heritage buildings</p> <p>Memorable and distinctive city: protecting significant landscapes; quality architecture and urban design; memorable and engaging public art; celebrating Tangata Whenua and European heritage; actively re-using built heritage</p> <p>A city that enables a prosperous and diverse economy: maintaining and growing our rural economy, industrial base and world class communications; attracting and retaining internationally-focused people; supporting and benefiting from the tertiary education sector</p> <p>Accessible and connected city: an urban form that supports accessibility from a range of modes and sustainable transport choices; a safe and efficient road network; affordable and convenient public transport; it is safe and pleasant to walk and cycle</p> <p>A vibrant and exciting city: a successful arts and culture scene, vibrant central city and local centres</p>

	Community outcome	Community outcome (strategy) priorities and explanation
Economic Development	A successful city with a diverse, innovative and productive economy	<p>Business vitality: improving the ease of doing business and growing the value of exports</p> <p>Alliances for innovation: improving linkages between industry and research and increasing scale in innovative and tradable sectors</p> <p>A hub for skills and talent: increasing the retention of graduates, building the skills base and growing migrant numbers</p> <p>Linkages beyond our borders: increasing international investment and establishing strategic projects with other cities</p> <p>A compelling destination: marketing Dunedin and exporting education uplift</p>
Ara Toi	A creative city with a rich and diverse arts and culture scene	<p>Identity pride: embedding creativity in city decision-making</p> <p>Access and inclusion: investing in access to arts and culture and enabling self-expression</p> <p>Creative economy: leveraging the economic growth of the arts and culture sector</p> <p>Inspired connections: utilising existing networks and fostering new connections to drive creativity</p>
Integrated Transport	A connected city with a safe, accessible and low-carbon transport system	<p>Safety: prioritising safety improvements according to risk</p> <p>Travel choices: prioritising investment and space to improve the provision of active modes and public transport</p> <p>Connectivity of centres: improving connections within and between centres and the central city for public transport and active modes</p> <p>Freight: efficiently and effectively moving freight</p> <p>Resilient network: integrating land use and transport to reduce demand for vehicle travel and increasing the resilience of the transport network</p>
Te Ao Tūroa	A sustainable city with healthy and treasured natural environments	<p>Resilient and carbon zero: planning for and adapting to climate change and impacting positively on global environment and managing resources sustainably</p> <p>Healthy environment: sustaining ecosystem services, increasing indigenous biodiversity and restoring areas of ecological value</p> <p>Caring for the natural world / Tiakitaka: enjoying, connecting to, and celebrating the natural environment</p>
Parks & Recreation	An active city with quality and accessible recreational spaces and opportunities	<p>Active people: people are living active lives by participating in formal and informal recreation and sport</p> <p>Open spaces and facilities: our parks and facilities are meeting the changing needs of our communities and are increasingly used</p> <p>Treasured parks, natural landscapes, flora and fauna: understanding, protecting and restoring our ecosystems and biodiversity, and our parks and landscapes bringing people together to celebrate our cultures and heritage</p> <p>We work with others: having strong relationships with tangata whenua, and creating effective local and national partnerships</p>

ATTACHMENT B**LOCAL GOVERNMENT ACT 2002****Under Section 6, Meaning of Council-Controlled Trading Organisation**

A Council-controlled organisation (CCO) is an organisation in which the council controls 50 per cent or more of the votes or has the right to appoint 50 per cent (or more) of the directors or trustees.

Council-controlled trading organisation (CCTO) means a council-controlled organisation that operates a trading undertaking for the purpose of making a profit

Under Part 5, Section 59, Principal Objective of Council-Controlled Organisation

- (1) The principal objective of a council-controlled organisation is to—
- (a) achieve the objectives of its shareholders, both commercial and non-commercial, as specified in the statement of intent; and
 - (b) be a good employer (see clause 6 of Schedule 7); and
 - (c) exhibit a sense of social and environmental responsibility by having regard to the interests of the community in which it operates and by endeavouring to accommodate or encourage these when able to do so; and
 - (d) if the council-controlled organisation is a council-controlled trading organisation, conduct its affairs in accordance with sound business practice.

Under Part 5, Section 60, Decisions Relating to Operation of Council-Controlled Organisations

All decisions relating to the operation of a council-controlled organisation must be made by, or under the authority of, the Board of the organisation in accordance with—

- (a) its statement of intent; and
- (b) its constitution.

Under Schedule 8, Section 1, States the Purpose of the Statement of Intent:

- State publicly the activities and intentions of a council-controlled organisation for the year and the objectives to which those activities will contribute; and
- Provide an opportunity for shareholders to influence the direction of the organisation; and
- Provide a basis for the accountability of the directors to their shareholder for the performance of the organisation.

Under Schedule 8, Section 9, States the Contents of Statements of Intent

- (a) the objectives of the group; and
- (b) a statement of the Board's approach to governance of the group; and
- (c) the nature and scope of the activities to be undertaken by the group; and

- (d) the ratio of consolidated shareholders' funds to total assets, and the definitions of those terms; and
- (e) the accounting policies of the group; and
- (f) the performance targets and other measures by which the performance of the group may be judged in relation to its objectives; and
- (g) an estimate of the amount or proportion of accumulated profits and capital reserves that is intended to be distributed to the shareholders; and
- (h) the kind of information to be provided to the shareholders by the group during the course of those financial years, including the information to be included in each half-yearly report (and, in particular, what prospective financial information is required and how it is to be presented); and
- (i) the procedures to be followed before any member or the group subscribes for, purchases, or otherwise acquires shares in any company or other organisation; and
- (j) any activities for which the Board seeks compensation from any local authority (whether or not the local authority has agreed to provide the compensation); and
- (k) the Board's estimate of the commercial value of the shareholders' investment in the group and the manner in which, and the times at which, that value is to be reassessed; and
- (l) any other matters that are agreed by the shareholders and the Board.

NOTICE OF MOTION

NOTICE OF MOTION - DUNEDIN CITY COUNCIL HOUSING

EXECUTIVE SUMMARY

- 1 In accordance with Standing Order 26.1, a Notice of Motion has been received from Cr Rachel Elder for inclusion on the agenda for the meeting being held on Tuesday 23 February 2020. This is detailed below.

NOTICE OF MOTION 11 February 2021

For the Council Meeting 23 February 2021.

That Council resolve to:

- a) Requests a staff report on options that could enable Dunedin City Council tenants to access the income related rents subsidy.
- b) Writes to the Minister of Housing Megan Woods and the Government requesting a review of the income related rent subsidy, to encourage more social and affordable housing and investigate the inclusion of local authorities as eligible providers.

Mover: Cr Rachel Elder

Attachments

There are no attachments for this report.

RESOLUTION TO EXCLUDE THE PUBLIC

That the Council excludes the public from the following part of the proceedings of this meeting (pursuant to the provisions of the Local Government Official Information and Meetings Act 1987) namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Confirmation of the Confidential Minutes of Ordinary Council meeting - 27 January 2021 - Public Excluded	S7(2)(j) The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.	.	
C2 Confidential Council Forward Work Programme	S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	
C3 Confidential Council Actions from Resolutions at Council Meetings	S6(a) The making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences and the right to a fair trial.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 6.	
C4 Draft 10 year plan Consultation Document	S7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	

C5 DCC Representative - Startup Dunedin Trust	S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	
C6 Appointment Of Independent Member and Chair of Audit and Risk Subcommittee	S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.