

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Infrastructure Services will be held on:

Date: Monday 15 February 2021
Time: 1.00 pm
Venue: Edinburgh Room, Municipal Chambers,
The Octagon, Dunedin

Sandy Graham
Chief Executive Officer

Infrastructure Services Committee
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Cr Jim O'Malley	
Deputy Chairperson	Cr Jules Radich	
Members	Cr Sophie Barker	Cr David Benson-Pope
	Cr Rachel Elder	Cr Christine Garey
	Cr Doug Hall	Mayor Aaron Hawkins
	Cr Carmen Houlahan	Cr Marie Laufiso
	Cr Mike Lord	Cr Chris Staynes
	Cr Lee Vandervis	Cr Steve Walker
	Cr Andrew Whiley	

Senior Officer Simon Drew, General Manager Infrastructure Services

Governance Support Officer Jennifer Lapham

Jennifer Lapham
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

At the close of the agenda no requests for public forum had been received.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Infrastructure Services Committee Register of Interest - Current as at 9 February 2021				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Aaron Hawkins	Trustee	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Trustee	St Paul's Cathedral Foundation	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Thank You Payroll	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	ICLEI Oceania Regional Executive	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Theatre Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Otago Polytech's Research Centre of Excellence	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	LGNZ National Council	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Alexander McMillan Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Cosy Homes Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	LGNZ Policy Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Committee Member	Otago Anniversary Day Dinner	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Chairperson	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.	

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Trustee	Dunedin Midwinter Carnival	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Gas Works Museum Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
David Benson-Pope	Owner	Residential Property Ownership in Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Beneficiary	Blind Investment Trusts	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Yellow-eyed Penguin Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Delegation holder	Second Generation District Plan (2GP) Authority to Resolve Appeals on behalf of Council (Council appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Commissioner (Community Representative)	District Licensing Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Rachel Elder	Owner	Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Greater South Dunedin Action Group	Decisions may be considered on the future of South Dunedin.	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Host Parent	Otago Girls High School	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisor/Support Capacity	Kaffelagic	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tracks and Trails Interest Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Trails Networks Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Manufacturing Holdings	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Southern Urban Dunedin Community Response Group	Decisions about emergency response recovery may be conflicted	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Disability Issues Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Creative Dunedin Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Symphony Orchestra Foundation Board of Trustees (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Theomin Gallery Management Committee (Olveston) (Council appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chair	Grants Subcommittee (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Personal Submitter	Speed Limit Bylaw	May be a conflict when the Bylaw is adopted at Council	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	External family member is a Principal Security Consultant	Major supplier to DCC	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Doug Hall	Member	Local Government New Zealand Zone 6 Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Owner	Hall Brothers Transport Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Crane Hire	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Wood Recyclers Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Concrete Crushing Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Anzide Properties Ltd - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	The Woodshed 2014 Limited	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Owner	Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Farmlands	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ravensdown Fertiliser	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	PGG Wrightson	Currently no likely conflict	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Silver Fern Farms	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Director/Shareholder	Valley View Development Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Shareholder	Geekfix Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Hall Family Trust, Invercargill	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Milburn Processing Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	Fire Brigade Restoration Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Appellant	2GP	Appellant to the 2GP	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Financial Donor	Dunedin North Community Patrol	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	North Dunedin Blokes Shed	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Loan of a four wheel drive truck free of charge to the group for cartage of gravel	Mountainbiking Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner	Highland Helicopters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Supplier	Southweight Truck and Weights for testing Weighbridges Otago & Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Carmen Houlahan	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property - North Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Part Owner	Adobe Group Ltd, Wanaka	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Company Owner/Sole Director	Shelf Company - RU There	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Shareholder	Startup Business	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Taieri Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Mental Health Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in confidential, to leave the room.
	Trustee	Brockville Community Support Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	National Secretary	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch delegate to Arai Te Uru Marae Council	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Age Concern (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Refugee Steering Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Settlers Association (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Deputy Chair	Grants Subcommittee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Member	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Mike Lord	Trustee	ML Lord Family Trust - Owner of Residential Properties - Dunedin	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Fonterra	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Federated Farmers	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Mosgiel Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel RSA	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Federated Farmers Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Otago Rural Support Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Youth Adventure Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Association Football Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Manufacturing Holdings	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Golden Block Developments Ltd	The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Southern Properties (2007) Ltd	The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Chris Staynes	Chairman	Cargill Enterprises	Contractor and service provider to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Director	Wine Freedom	Supplier to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Patron	Otago Model Engineering Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Balmacewen Lions Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Southland Manufacturers Association Trust	Possible co-funder of ED project. Duties to the Trust may conflict with duties of Council	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Deputy Chair	Cancer Society of Otago/Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Past President	Patearoa Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	President	Balmacewen Lions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	CJ and CA Staynes Family Trust - Property Owner - Dunedin and Patearoa	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	George Street Wines Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Saddle Hill Investment Trust Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Association of Amateur Radio and Transmitters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	Theomin Gallery Trust (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chairman	Grow Dunedin Partnership (Council appointment)	Duties may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
Member	Dunedin Shanghai Association (Sister City Society) (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.	
Member	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Lee Vandervis	Director	Lee Vandervis, Antonie Alm-Lequeux and Cook Allan Gibson Trustee Company Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Bunchy Properties Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Vandervision Audio and Lighting - Hire, Sales and Service Business	May contract and provide service to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Steve Walker	Chairperson	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Chairperson	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Port Chalmers Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep New Zealand Beautiful	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Turoa Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andrew Whiley	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Golf Club	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	New Zealand Professional Golfers Assn	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairman	Volunteering Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Grow Dunedin Partnership (Council appointment - alternate)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	NZ Masters Games Trust Board (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Puketai Residential Centre Liaison Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

INFRASTRUCTURE SERVICES COMMITTEE MEETING - 16 NOVEMBER 2020

RECOMMENDATIONS

That the Committee:

Confirms the minutes of the Infrastructure Services Committee meeting held on 16 November 2020 as a correct record.

Attachments

	Title	Page
A 	Minutes of Infrastructure Services Committee meeting held on 16 November 2020	18

Infrastructure Services Committee

MINUTES

Minutes of an ordinary meeting of the Infrastructure Services held in the Edinburgh Room, Municipal Chambers,, The Octagon, Dunedin on Monday 16 November 2020, commencing at 1.00 pm

PRESENT

Chairperson	Cr Jim O'Malley	
Deputy Chairperson	Cr Jules Radich	
Members	Cr Sophie Barker	Cr David Benson-Pope
	Cr Rachel Elder	Cr Christine Garey
	Cr Doug Hall	Mayor Aaron Hawkins
	Cr Carmen Houlahan	Cr Marie Laufiso
	Cr Mike Lord	Cr Chris Staynes
	Cr Lee Vandervis	Cr Steve Walker
	Cr Andrew Whiley	

IN ATTENDANCE

Sandy Graham (Chief Executive Officer), Simon Drew, (General Manager Infrastructure Services), Robert West (Acting General Manager City Services), Simon Pickford (General Manager Community Services), Chris Jones (Contract Services Delivery Manager 3 Waters), Scott MacLean (Acting Group Manager Parks and Recreation), Chris Henderson (Group Manager Waste and Environmental Solutions), David Bainbridge (Group Manager Property Services), Clare Sullivan (Team Leader Civic) and Nick Sargeant (Transport Strategy Manager)

Governance Support Officer Jennifer Lapham

1 PUBLIC FORUM

1.1 Public Forum - Fiona Clements

Fiona Clements spoke to the committee regarding improving resource recovery infrastructure. She would like the City to have a functional resource recovery system and would like community hubs developed. She is asking the Council to provide resources and mandates for this work to be undertaken.

Moved (Cr Steve Walker/Cr Rachel Elder):

That the Committee:

Extend the public forum beyond 30 minutes.

Motion carried

Cr Hall left the meeting 1.30 pm

1.2 Public Forum – Finn Boyle Otago Polytechnic

Finn Boyle spoke to the committee regarding organic waste resourcing. He would like community composting sites to be developed across the city.

Cr Hall returned to the meeting at 1.36 pm.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Cr Chris Staynes/Cr Jules Radich):

That the Committee:

Confirms the agenda without addition or alteration.

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Mayor declared that he was no longer on the of Young Elected Members Committee.

Moved (Cr Chris Staynes/Deputy Chairperson Jules Radich):

That the Committee:

- a) **Amends** if necessary the Elected Members' Interest Register; and

- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried

5 Confirmation of Minutes

5.1 INFRASTRUCTURE SERVICES COMMITTEE MEETING - 3 AUGUST 2020

Moved (Cr Steve Walker/Cr Chris Staynes):

That the Committee:

Confirms the minutes of the Infrastructure Services Committee meeting held on 3 August 2020 as a correct record.

Motion carried

PART A REPORTS

6 INFRASTRUCTURE SERVICES COMMITTEE FORWARD WORK PROGRAMME

A report from Civic provided the forward work programme for the 2020-2021 year.

Moved (Chairperson Jim O'Malley/Cr Steve Walker):

That the Committee:

- a) **Notes** the Infrastructure Services Committee Forward Work Programme.

Motion carried

7 ACTIONS FROM RESOLUTIONS OF INFRASTRUCTURE SERVICES COMMITTEE MEETINGS

A report from Civic provided an update on progress on implementing resolutions made at Infrastructure Services Committee meetings.

Moved (Cr Jim O'Malley/Cr Rachel Elder):

That the Committee:

- a) **Notes** the Open and Completed Actions from resolutions of Infrastructure Services Committee meetings.

Motion carried

8 3 WATERS ACTIVITY REPORT FOR THE QUARTER ENDING 30 SEPTEMBER 2020

A report from 3 Waters provided an update on water, wastewater and stormwater operations, maintenance and capital works, including contracted services.

The Contract Delivery Services Manager, 3 Waters (Chris Jones) spoke to the report and responded to questions.

Moved (Cr Jules Radich/Cr Doug Hall):

That the Committee:

- a) **Notes** the Three Waters Activity Report for the quarter ending 30 September 2020.

Motion carried (ISC/2020/018)

9 PARKS AND RECREATION ACTIVITY REPORT FOR THE QUARTER ENDING 30 SEPTEMBER 2020

In a report from Parks and Recreation an update was provided on operations, maintenance and capital works, including contracted services, for the period 1 July 2020 to 20 September 2020.

The General Manager (Robert West) and Acting Group Manager Parks and Recreation (Scott McLean) spoke to the report and responded to questions.

Moved (Cr Sophie Barker/Cr Doug Hall):

That the Committee:

- a) **Notes** the Parks and Recreation Activity Report for the quarter ending 30 September 2020.

Motion carried (ISC/2020/019)

10 WASTE AND ENVIRONMENTAL SOLUTIONS ACTIVITY REPORT FOR THE QUARTER ENDING 30 SEPTEMBER 2020

In a report from Waste and Environmental Solutions an update was provided plans and policies, operations, maintenance and capital works, including contracted services.

The Group Manager Waste and Environmental Solutions (Chris Henderson) spoke to the report and responded to questions.

Moved (Cr Steve Walker/Cr Chris Staynes):

That the Committee:

- a) **Notes** the Waste and Environmental Report for the quarter ending 30 September 2020.

Motion carried (ISC/2020/020)

Moved (Cr Jim O'Malley/Cr Steve Walker):

That the Committee:

Adjourn for 10 minutes until 3.21 pm.

Motion carried

The meeting adjourned at 3.12 pm and reconvened at 3.21 pm.

11 PROPERTY SERVICES ACTIVITY REPORT FOR THE QUARTER ENDING 30 SEPTEMBER 2020

In a report from Property an update was provide on Property Services operations, maintenance and capital works for the quarter ending 30 September 2020.

The Acting General Manager Community Services (Robert West) and Property Services Manager (David Bainbridge-Zafar) spoke to the report and responded to questions.

Moved (Cr Rachel Elder/Cr Christine Garey):

That the Committee:

- a) **Notes** the Property Services Activity Report for the quarter ending 30 September 2020.

Motion carried (ISC/2020/021)

12 TRANSPORT ACTIVITY REPORT FOR THE QUARTER ENDING 30 SEPTEMBER 2020

In a report from Transport an update was provided on Transport operations, maintenance, and capital works, including contracted services.

The Group Manager Transport (Jeanine Benson) and Transport Strategy Manager (Nick Sargeant) spoke to the report and responded to questions.

Moved (Cr Jules Radich/Cr Chris Staynes):

That the Committee:

- a) **Notes** the Transport Activity Report for the quarter ending 30 September 2020.

Motion carried (ISC/2020/022)

13 UPDATES FROM GOVERNANCE ENTITIES

A report from Civic provided the minutes from Connecting Dunedin meeting held on 3 September 2020.

Moved (Chairperson Jim O'Malley/Cr David Benson-Pope):

That the Committee:

- a) **Notes** the outcomes from a meeting of Connecting Dunedin held on 3 September 2020.

Motion carried (ISC/2020/023)

14 RESOLUTION TO STOP A PORTION OF WILLMOTT STREET AND HARBOUR TERRACE, CAREYS BAY

A report from Transport recommended that the road stopping at 2 Willmott Street (on the Harbour Terrace and Willmott Street frontages) be concluded as the public notification process had been completed with no objections received.

Moved (Mayor Aaron Hawkins/Cr Jules Radich):

That the Committee:

- a) **Notes** that no objections were submitted during the notice period.
- b) **Resolves** that under Section 342 of the Local Government Act 1974 the portion of unformed road described as Section 1 SO 543943 is stopped.
- c) **Authorises** a public notice declaring that the road is stopped.

Motion carried (ISC/2020/024)

15 NAMING OF NEW PRIVATE WAY

A report from Transport sought approval of a road name for one new private way. The road name proposed by the developer had been assessed against the DCC Road Naming Policy, and the recommended name complies with the policy.

Moved (Cr Steve Walker/Cr Rachel Elder):

That the Committee:

- a) **Names** a private way off Hagart Alexander Drive Mosgiel as 'Alder Crescent'.

Motion carried (ISC/2020/025)

16 DRAFT LITTER COMPLIANCE POLICY 2020

A report from Waste and Environmental Solutions presented an updated Litter Compliance Policy 2020 and sought approval to give public notice of the Council's intention to adopt this policy.

The General Manager City Services (Simon Pickford) and Group Manager Waste and Environmental Solutions (Chris Henderson) spoke to the report and responded to questions.

Moved (Cr Christine Garey/Cr Sophie Barker):

That the Committee:

- a) **Approves** the 14-day public notification of the proposed Litter Compliance Policy 2020.

Motion carried (ISC/2020/026)

17 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items raised.

The meeting concluded at 4.13 pm.

.....
CHAIRPERSON

Key	
New item	
Changes to timeframes	
Completed; progress to date update	Bold

Infrastructure Services Committee Forward Work Programme 2020/2021															
Area of Work	Reason for Work	Council role (decision and/or direction)	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb
			Outstanding Actions	Report on status of outstanding actions arising from resolutions passed at Council meetings.	Noting the outstanding actions and progress towards their completion. Progress to date: <i>The first report is being presented to the Committee at its 16 November 2020 meeting and will be presented to each meeting thereafter.</i>	Noting				Noting		Noting	Noting		Noting
Committee Forward Work Programmes	Responsibility for oversight of the work programmes of all committees of Council.	Decisions to note the forward work programmes. Progress to date: <i>The first report is being presented to the Committee at its 16 November 2020 meeting and will be presented to each meeting thereafter.</i>	Noting				Noting		Noting	Noting		Noting			Noting
Property Services Quarterly Activity Report	To update the Committee on the Activities of Property Services.	Noting the Quarterly Activity Report. Progress to date: Quarterly reporting to the Committee	Noting				Noting		Noting	Noting		Noting			Noting
3 Waters Quarterly Activity	To update the Committee on the Activities of 3 Waters.	Noting the Quarterly Activity Report Progress to date: Quarterly reporting to the Committee	Noting				Noting		Noting	Noting		Noting			Noting

Area of Work	Reason for Work	Council role (decision and/or direction)	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb
			Waste and Environmental Solutions Quarterly Activity	To update the Committee on the activities of Waste and Environmental Solutions	Noting the Quarterly Activity Report Progress to date: <i>Quarterly report to the Committee</i>	Noting				Noting		Noting	Noting		Noting
Transport	To update the Committee on the activities of Transport	Noting the Quarterly Activity Report Progress to date: <i>Quarterly report to the Committee</i>	Noting				Noting		Noting	Noting		Noting			Noting
Parks and Recreation	To updated the Committee on the activities of Parks and Recreation	Noting the Quarterly Activity Report Progress to date: <i>Quarterly report to the Committee</i>	Noting				Noting		Noting	Noting		Noting			Noting

ACTIONS FROM RESOLUTIONS OF INFRASTRUCTURE SERVICES COMMITTEE MEETINGS

Department: Civic

EXECUTIVE SUMMARY

- 1 The purpose of this report is to detail the open and completed actions from resolutions of Infrastructure Services Committee meetings from the start of the triennium in October 2019 (Attachment A and B).
- 2 As this report is an administrative report only, there are no options or Summary of Considerations.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the Open and Completed Actions from resolutions of Infrastructure Services Committee meetings shown in Attachment A and B.

DISCUSSION

- 3 This report will be provided an update on resolutions that have been actions and completed since the last Infrastructure Services Meeting.

NEXT STEPS

- 4 An updated actions report will be provided at all Infrastructure Services Committee meetings.

Signatories

Author:	Jenny Lapham - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

Attachments

	Title	Page
↓A	Open Actions	31
↓B	Completed Actions	33

PUBLIC OPEN ACTIONS - INFRASTRUCTURE SERVICES COMMITTEE RESOLUTIONS 2019-2022						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
10/2/2020	ISC/2020/004	3 Waters Activity Report for the two Quarters ending 31 December 2019	Understanding and engaging with the Central Government 3 Waters Review.	3 Waters	ongoing	February 2021: Update will be provided in the June Activity Report.
10/02/2020	ISC/2020/007	Waste and Environmental Solutions Activity Report for the two quarters ending 31 December 2019	Detailed planning, design, and procurement for installation of a second weighbridge at Green Island Landfill.	Waste & Environmental Services	Jun-21	February 2021 Installation of second weighbridge is expected to begin in late February 2021, with completion scheduled for April 2021.
			Detailed design and procurement for the final capping of the Waikouaiti landfill and improvements to the Waikouaiti Transfer Station, Resource Recovery Centre and Closed Landfill, in collaboration with the local community	Waste & Environmental Services	Jun-20	February 2021 Improvements to the Waikouaiti Transfer Station were completed in November 2020. Tender process for final capping works for the Waikouaiti landfill is expected to be completed in February 2021.
10/02/2020	ISC/2020/008	Property Services Activity Report for the Two Quarters Ending 31 December 2019	South Dunedin Library & Community Complex: Continue with the co-design process, going from discovery phase to concept stage. Investigations will commence in the existing buildings, looking at asbestos and compliance upgrades. Design team will focus on concept design, project will be staged over a number of years, the staging plan is in development and should be completed by the end of the quarter.	Property	Dec-20	February 2021 An update on this matter is provided in the Activity report from Property being considered at this meeting.
			School Street: The soil asbestos will be removed mid-February 2020 with the remaining flats demolished and site cleared. Foundation works will commence and building of the new housing units and flats will start. With delays due to asbestos works construction to be complete in the second quarter of 2020/21 financial year.	Property	Second quarter of the 2020/21 year	Construction work is underway
12/05/2020	ISC/2020/012	Naming of New Roads and Private Ways	Names a private way off Proposed Trudi Place, Green Island as 'Ella Lane'	Transport	Nov-21	On hold until address of the road is created
			Names a private way off 14 Polwarth Road, Dunedin as 'Redwoods Lane'	Transport	Nov-21	On hold until address of the road is created

PUBLIC OPEN ACTIONS - INFRASTRUCTURE SERVICES COMMITTEE RESOLUTIONS 2019-2022						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
3/8/2020	ISC/2020/018	Property	Review of Social Housing Policy 1997 and Social Housing Strategy 20101-2020 is underway	Property	Dec-20	February 2021 A report was presented to the Council meeting on 21 -29 January 2021. Questions on Community Housing will be included in the 10 year plan consultation document with a report being presented as part of deliberations in May 2021.
			Edgar Centre: Compliance upgrade works will proceed to construction. This work will include remediating roof leaks and a minor structural improvement to the facility.	Property	Apr-21	Work underway. Work should be completed by April 2021.
			Palmyra: Refurbishment work in block two at Palmyra housing site is due to commence and is due for completion by the end of 2020. The work includes improved insulation, new bathrooms, double glazing, electrical work, and safety improvements. Blocks three and four are due to follow over 2021 and 2022.	Property	Dec-20 (block two) Feb-21 (Block three)	Block two completed, blocks 3 & 4 out for tender.
			Dunedin Public Art Gallery: Replacement of the atrium roof structure and membrane is due to commence.	Property	Dec-20	An update on this matter is provided in the Activity report from Property being considered at this meeting.
	ISC/2020/019	Parks and Recreation Activity Report for the Quarter Ending 20 September 2020	Truby King Reserve Management Plan - Collating and Analysing Submissions	Parks and Recreation	Feb-21	Hearings Committee Feb 2021
	ISC/2020/021	Property Services Activity Report for the Quarter Ending 20 September 2020	Dunedin Railway Station - Stage One of a three-stage exterior repair project will start in November 2020.	Property	End 2022	Stage one underway.
	ISC/2020/024	Resolution to Stop a Portion of Willmott Street and Harbour Terrace, Careys Bay	Resolves that under Section 342 of the Local Government Act 1974 the portion of unformed road described as Section 1 SO 543943 is stopped. Authorises a public notice declaring that the road is stopped.	Transport		This is being considered at this meeting of ISCOM.
	ISC/2002/025	Naming of New Private Way	Names a private way off Hagart Alexander Drive Mosgiel as "Adler Crescent."	Transport		This was considered by the Regulatory Subcommittee on 3 December and is being considered at this meeting of ISCOM.
	ISC/2020/026	Draft Litter Compliance Policy 2021	Approves the 14-day public notification of the proposed Litter Compliance Policy 2020.	Transport		February 2021 14 day public notice period is scheduled for February 2021, with subsequent final adoption by Council at the next available meeting.

PUBLIC COMPLETED ACTIONS - INFRASTRUCTURE SERVICES COMMITTEE RESOLUTIONS 2019-2022							
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status	Date Completed
3/8/2020	ISC/2020/019	Parks and Recreation Activity Report for the Two Quarters Ending 30 June 2020	Mosgiel Pool - Project costings will be established in early November in preparation for Council presentation in early December.	Parks and Recreation	Dec-20	Report to Council December 2021 February 2021 Contracts have been let.	01/02/2021
03/08/2020	ISC/2020/019		Sports Facility Review - Engagement workshop in partnership with Sport Otago, presenting findings of community survey to sports codes	Parks and Recreation	Nov-20	Findings of survey and community engagement were presented to the sports codes in November 2020.	Nov-20

- 10 The results show intermittent spikes with 6 results above the Maximum Acceptable Value (MAV). There is no evidence of prolonged exposure to high levels of lead in the water.
- 11 In response to the elevated levels, a “No Drinking” notice was issued as a precautionary approach while staff worked to determine the possible source of the lead contamination.
- 12 The weekly testing programme was changed to daily testing in order to more accurately pinpoint any changes in lead levels in the water supply.
- 13 Given that 1 of the elevated samples was in the reservoir, investigations and sampling in the water supply catchment have been initiated in partnership with Otago Regional Council.
- 14 When the “Do Not Drink” notice was issued, water tankers were deployed to the affected communities and containers were supplied to enable residents’ access to safe drinking water.
- 15 A team of approximately forty (40) Council staff went door-knocking households and businesses to ensure everyone was aware of the “Do Not Drink” notice. Letters were left with residents, and where no one was home a letter was left.
- 16 The tankers remain at the various locations to ensure ongoing provision of drinking water while investigations continue into the source of the lead. Demand is currently around 10,000 litres per day, with the tanker water being sourced from Mt Grand. Approximately 2,500 containers have been given out for people to use. Staff continue to drop off water to residents that are unable to collect water from the tankers themselves.
- 17 Staff have been on hand at the tankers to answer any questions residents may have. Once the blood testing has finished, a drop-in centre will be established at the East Otago Events Centre where staff will be available to respond to queries from residents.
- 18 A joint community meeting was held on 5 February 2021. The primary purpose of the meeting was to ensure that the community were aware of the public health issues and to provide information about the blood testing programme that had been announced by Public Health South.
- 19 As a result of the meeting a series of concerns were raised by residents and these have been followed up on by staff. One concern was about what the potential effects are of eating home-grown vegetables that have been irrigated with local water. At time of writing, there is no clear guidance on this and so the Council is supplying a range of fruit and vegetables to residents. This will be reviewed once the issues have been clarified.
- 20 At the time of writing, daily test results had all shown no elevated levels of lead.
- 21 At an infrastructure level, a number of actions have been undertaken.
- 22 Older sections of the network have been excavated to check for cast iron pipes as many of these have lead joints. This includes a section of the cast iron pipe in Edinburgh Street which will be replaced as a priority.
- 23 Approximately 3km of new polyethylene pipe has been ordered and contractors will start this work as quickly as possible.
- 24 The network reservoirs are being (or have been) drained to check for any cast iron fittings or lead joints which may be present. If any are identified, these will be replaced.

- 25 A plan has been developed to drain and refill tanks on properties within the area when the supply is deemed safe to drink again.
- 26 An online lead monitor has been ordered. This monitor will allow for more frequent testing (every 20 minutes) with immediate results. This will help manage any ongoing issues and allow for a resourcing plan to be developed. This will take approximately six weeks to arrive and commission.
- 27 A conductivity monitor has been installed at the Waikouaiti River intake. A pH meter will also be installed the week beginning 15 February 2021. The pH and conductivity meters may provide information on changes in water chemistry and the presence of metals. Depending on results it may be possible to detect and then respond to the presence of lead. The pH and conductivity measurements are real-time and provide another monitoring tool to identify the presence of metals.
- 28 Auto-samplers are also being installed at the water treatment plant. This will sample for lead. The University of Otago has agreed to test these samples. This will provide preliminary results (i.e. not to International Accreditation New Zealand standards) that will be available hourly and will provide a great tool for managing the network and trying to isolate a contamination if it occurs again. These should be in place sometime during the week beginning 15 February 2021.
- 29 Tonkin and Taylor are undertaking an analysis of plant operational data. The analysis is specifically seeking to identify any correlation between high lead levels and any other operational or water chemistry parameters. This work is expected to be complete by the end of the week beginning 15 February 2021.
- 30 All of these steps will either help eliminate possible sources of lead (cast iron pipe replacement) or provide far better data for which to assess the safeness of the drinking water. This is important because it is possible that the source of the elevated readings may never be identified and any decision to recommission the network will rely on the various agencies having confidence that the drinking water is safe and that any future issues are able to be picked up immediately.

NEXT STEPS

- 31 A number of options to restore safe drinking water to the communities are being investigated, including supplying water from other water supply schemes, treatment plant upgrades and constant monitoring for lead contamination at the raw water source. Efforts to trace the source of contamination and resolve the issue continue.

Signatories

Author:	Tom Dyer - Group Manager 3 Waters Simon Drew - General Manager Infrastructure Services
Authoriser:	Sandy Graham - Chief Executive Officer

Attachments

There are no attachments for this report.

DISCUSSION

Management of Property Services

- 5 The Property Services group is responsible for a wide range of Council-owned properties. The group manages land and tenancy, acquisition and disposal of properties to meet the Council’s needs, facilities and asset management, and management of housing.
- 6 The community housing portfolio provides affordable housing primarily targeted at those on low incomes, aged 55 and older. In addition to the community housing units, this portfolio includes a small number of residential properties that have been acquired by Council in relation to its operational activities.
- 7 The investment portfolio includes a small number of commercial properties that are owned for the purposes of generating a financial return. They are listed as “investments” for accounting purposes only.
- 8 The commercial portfolio includes a number of commercial properties that are owned for the purposes of generating a financial return. They are managed in the same way as the investment portfolio and treated differently for accounting purposes only.
- 9 The operational portfolio includes property and related land that are required for service administration and delivery purposes by the Council.
- 10 The community portfolio includes a range of properties that are held for community benefit, but not directly used in the delivery of council services – for example, the Dunedin Railway Station, Regent Theatre and community halls.

Community Housing

Percentage of tenants satisfied with Council provided rental housing

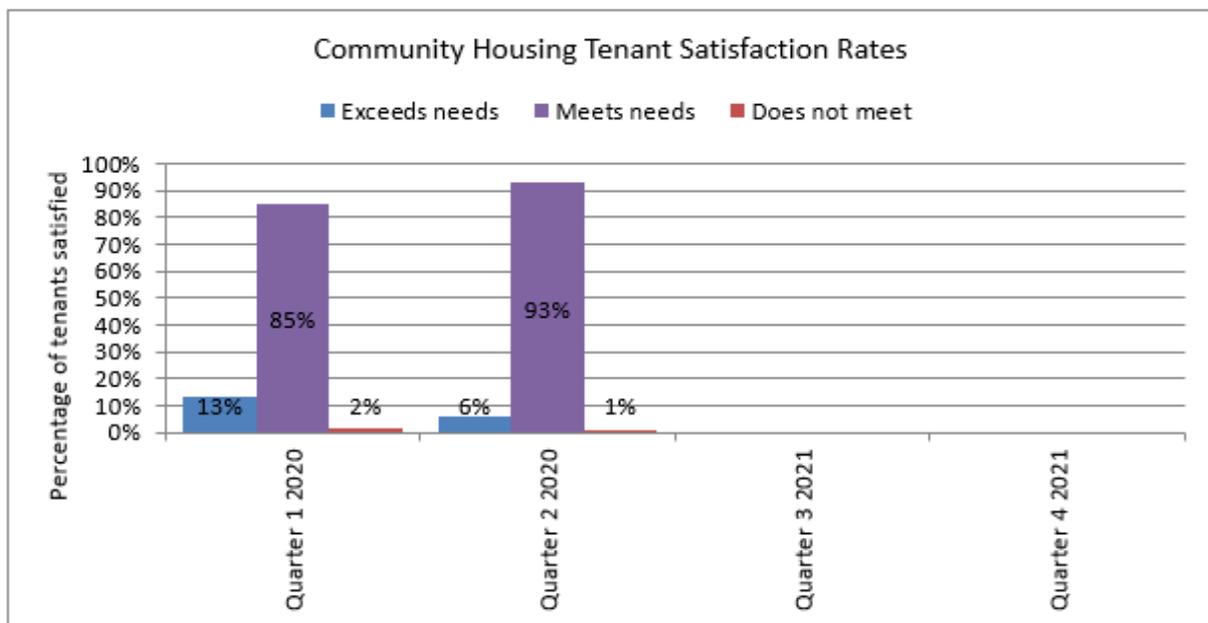
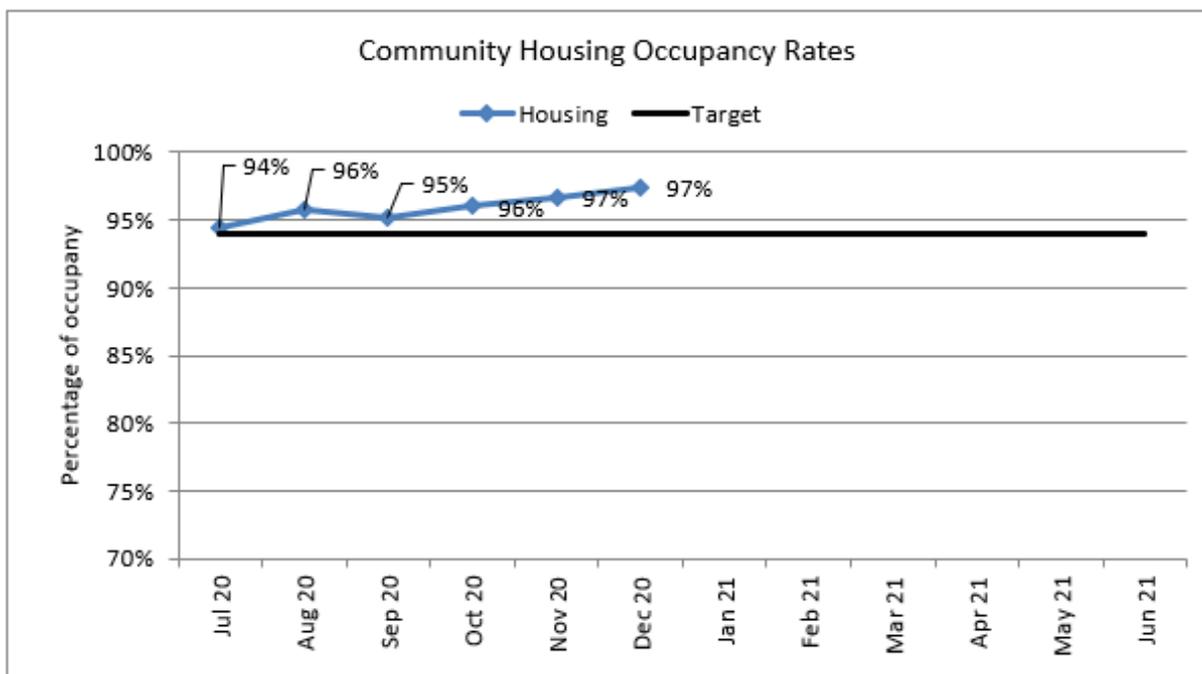


Table 1 – Tenant satisfaction

- 11 Every tenant is visited annually and surveyed on how well their housing meets their needs. In this survey, tenants are asked to rate how well the housing meets their needs and are invited to provide comments.
- 12 For Quarter 2, between 1 October 2020 and 31 December 2020, 318 tenants were surveyed and 86% completed the survey. Of those that responded 99% said their “housing meets or exceeds their needs”.
- 13 Comments from respondents who indicated the “housing exceeded their needs” provided positive feedback about the level of service they received from DCC and commented on the location of their unit and how functional, warm and dry their unit is.
- 14 Between 1 October 2020 and 31 December 2020, 1% of tenants indicated their housing did not meet their needs. This was primarily due to disability related needs, such as requiring a walk-in shower rather than a bath, and a suggestion that a different type of heating source would be more suitable. A planned upgrade to heating sources is underway in order to comply with the Residential Tenancies (Healthy Homes Standards) Regulations 2019.
- 15 Staff investigate and follow up all situations where feedback indicates the housing does not meet the tenants’ needs.

Percentage occupancy of Council provided rental housing

- 16 The turnover time between tenancies is kept to a minimum to ensure the community housing portfolio is effectively meeting the high demand for housing. The occupancy rate is measured as the number of days a unit is occupied during the period divided by the total number of days in the period.



Graph 1 – Housing occupancy rates

- 17 Occupancy remains high at 97% as at 31 December 2020.

- 18 There are currently 12 short-term vacant units, of which four units are under offer to new tenants and eight units are undergoing renovations.
- 19 Due to ongoing renovations at the Palmyra housing site and School Street housing site, tenants have been relocated. This will affect occupancy rates over the course of the redevelopment.

Number of occupancy changes in community housing

- 20 The number of community housing units that are vacated over time reflects the volume of work for staff when tenancies end; formalising the end of a tenancy, organising changeover work, and placing and settling in new tenants.

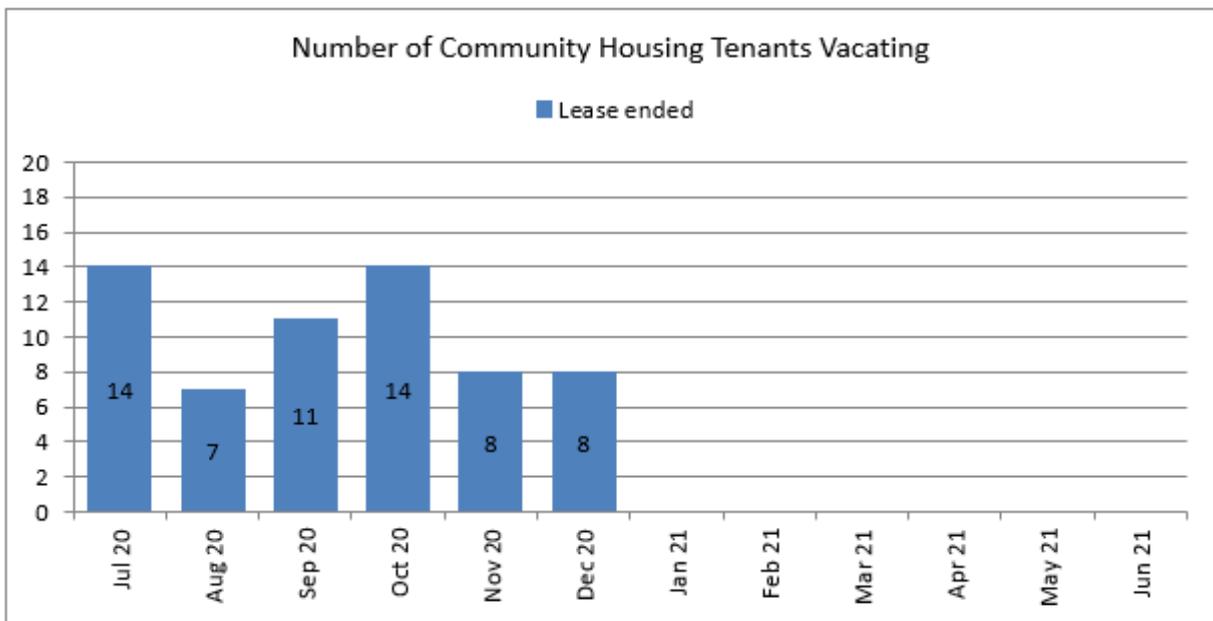


Table 2 – Tenants vacating

- 21 The number of tenants vacating is in line with previous years and no seasonal trends were identified.
- 22 Evidence indicates most vacancies arise due to the death of a tenant or the tenant going into care.

Waiting list for community housing

- 23 The waiting list is measured to understand the demand for community housing. This is taken as the number of applicants currently on the waiting list at the end of each calendar month.

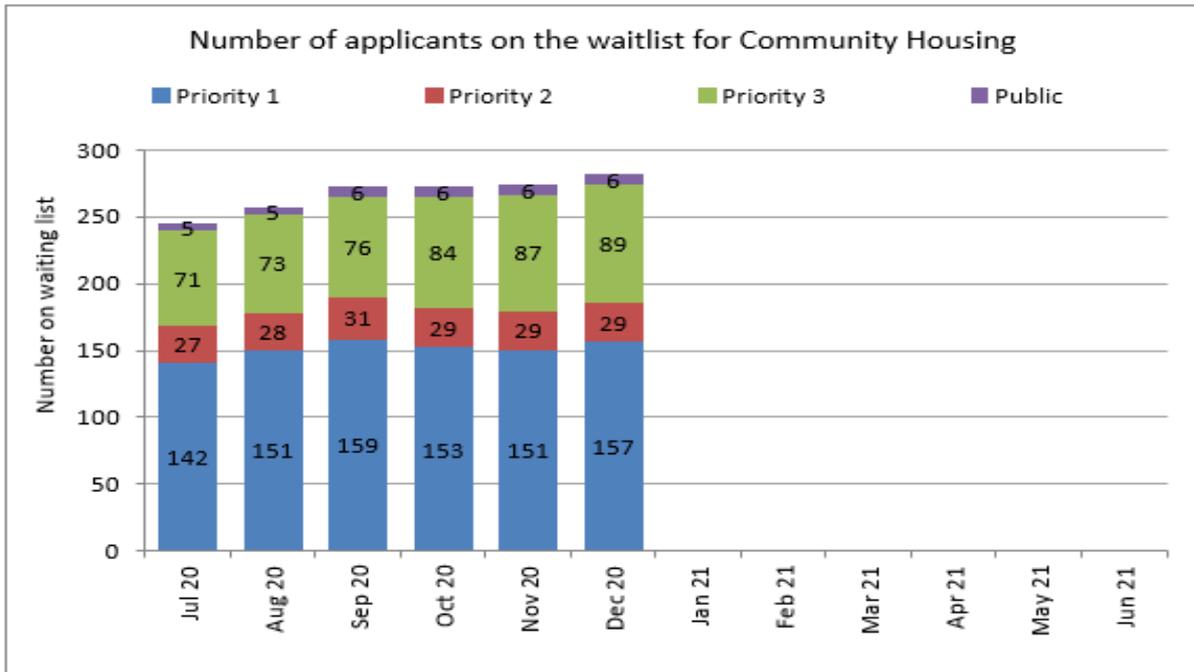


Table 3 – Waitlist

- 24 As at 31 December 2020 the waiting list was 281 with 157 of those applicants considered Priority One (people over the age of 55, on low income, and below the asset threshold).
- 25 Between 1 October 2020 and 31 December 2020 44 new applications for housing were received.
- 26 Approximately half of applicants in the Priority One category of the waitlist have received an offer of housing at some stage, which they have declined.

Community housing rental income

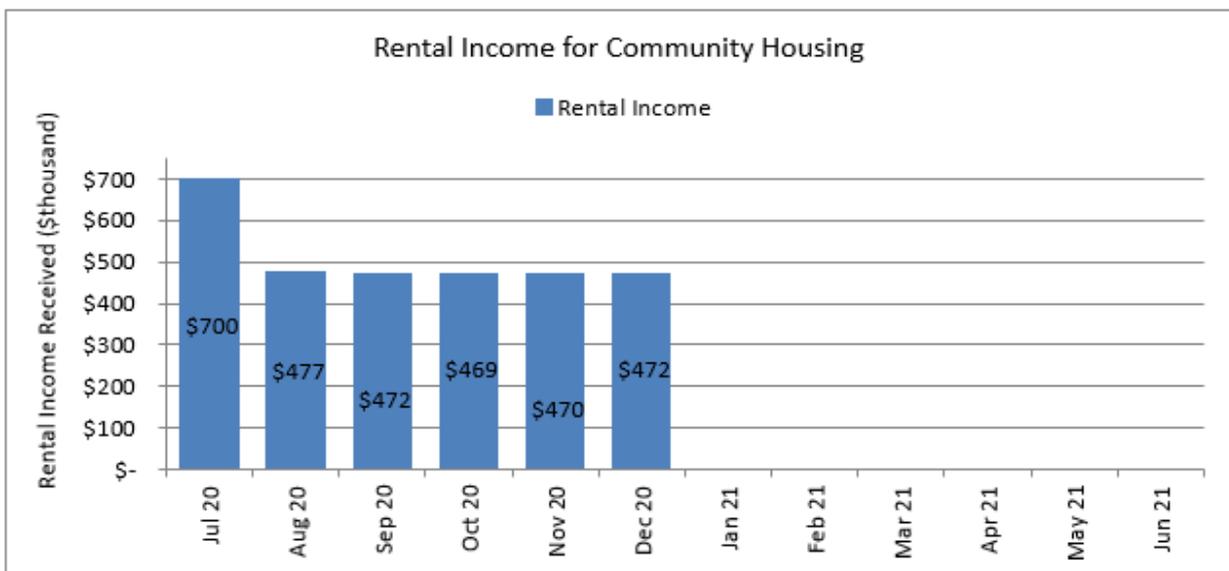
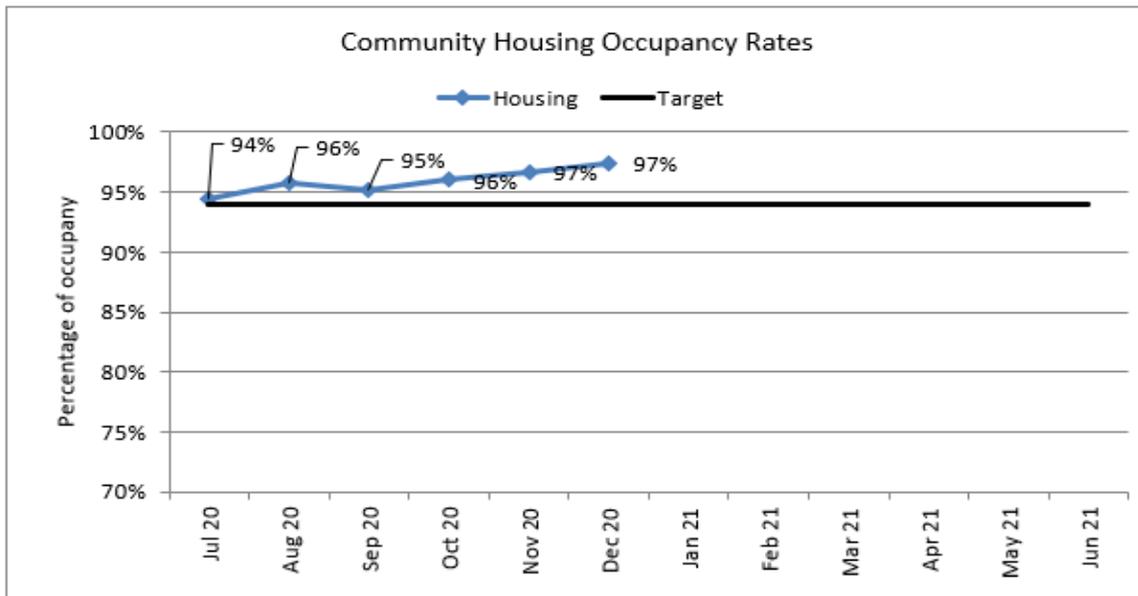


Table 4 – Housing income

- 27 Rental income for Community Housing typically remains steady as the occupancy rate remains steady. There were three fortnightly payment cycles in July 2020, rather than two, which is why the rental income is higher for this month.

Council investment properties are appropriately managed

Percentage overall occupancy of Council investment properties



Graph 2 - Investment occupancy rates

- 28 The investment portfolio serves as a non-rates revenue stream for Council. The reported occupancy rate is measured as the number of tenanted lease units divided by the total number of lease units within the portfolio.
- 29 The investment portfolio contains 16 properties, comprised of 50 lease units. As at 31 December 2020, 47 of these units are occupied, equating to an occupancy rate of 94%.
- 30 Two vacant units at 54 Moray Place remain advertised for lease following completion of compliance upgrades.
- 31 One retail space vacancy at 211 George Street (Wall Street Mall) is currently advertised for lease, with limited enquiry to date due to the uncertainty created by COVID-19.

Revenue of Commercial and Investment Properties

Revenue is generated from commercial and investment properties through rent payments, operational expense recoveries, and rates.

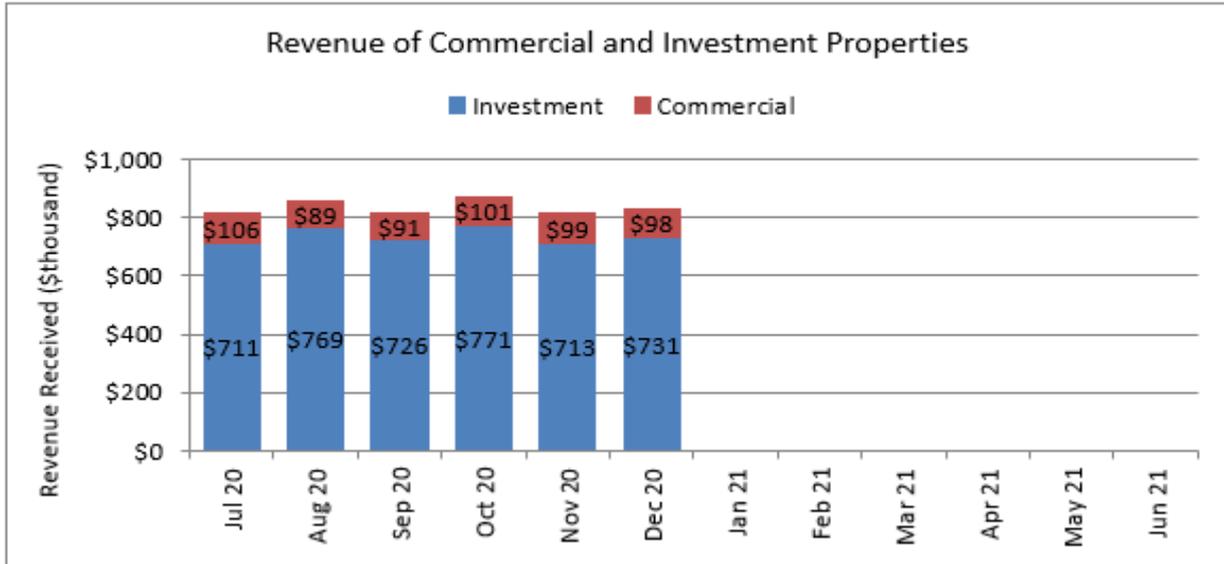


Table 5 – Commercial and Investment income

- 32 Revenue received from both investment and commercial properties remains steady after rebounding from the second quarter of 2020, following the end of COVID-19 rent relief.
- 33 Three market rent reviews within the investment portfolio for the year ending 31 December 2020 are currently under negotiation and are expected to be concluded within the first quarter of 2021.
- 34 There are ten further rent reviews across the investment portfolio falling due in the year ending 31 December 2021, comprising a mixture of market and fixed percentage reviews.

Operational properties

Percentage of service request resolution times met

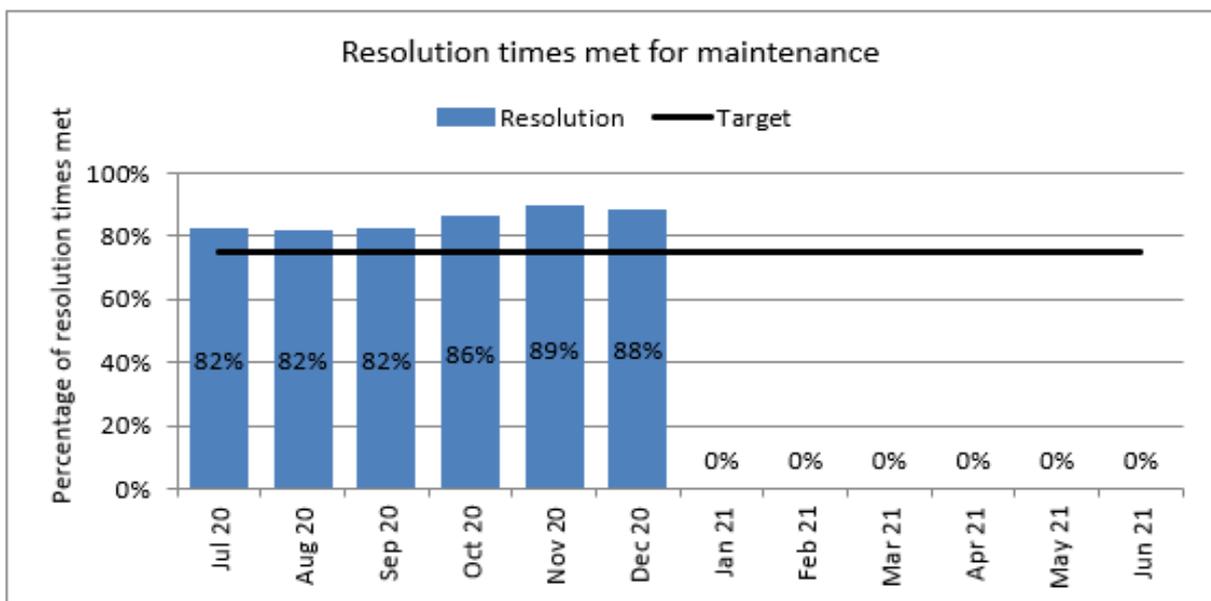


Table 6 – Reactive maintenance resolution

- 35 Overall resolution of scheduled work during the quarter improved upon the prior quarter results (when COVID-19 restrictions were in place) and have continued to perform above target results.

Number of Reactive Work Initiated

- 36 Reactive maintenance is carried out for all property portfolios. The level of reactive work required is measured by the total number of reactive work orders initiated in a given month.

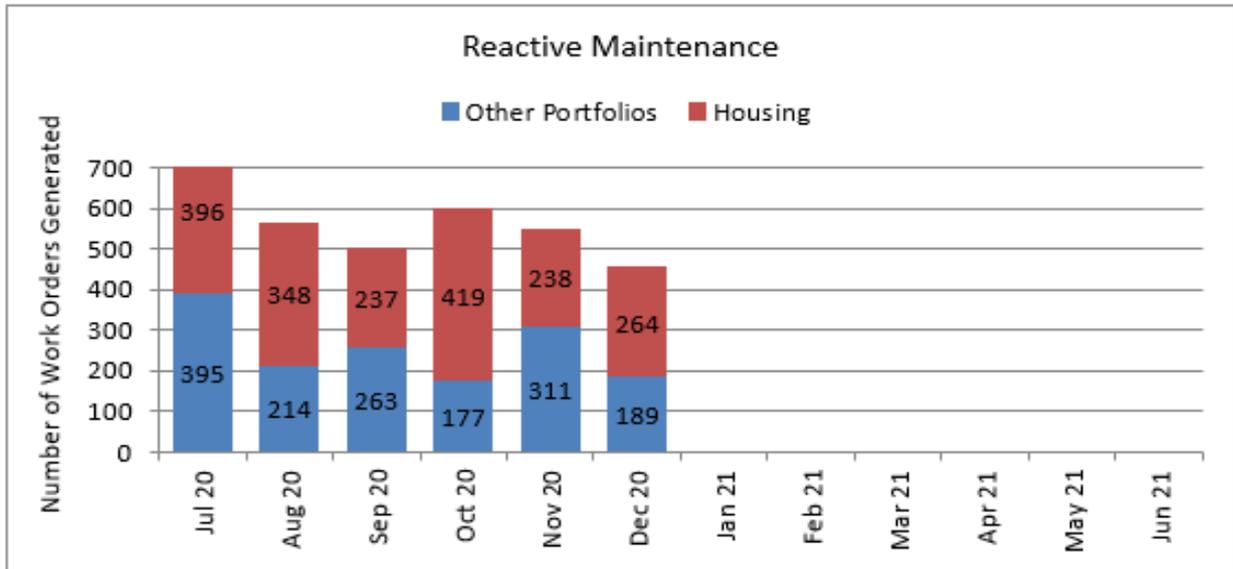


Table 7 – Reactive maintenance volume

- 37 The housing portfolio currently accounts for around half of all reactive work. The operational portfolio is the next largest contributor to reactive work and accounts for around a third of all reactive work.
- 38 Reported overall reactive work volumes are slightly higher (+6%) than the same quarter in the previous year. This is as a result of maintenance of public toilets transferring from the Parks and Recreation department.

Number of Planned Preventative Maintenance Work Required

- 39 Planned preventative maintenance (PPM) is carried out for all property portfolios to maintain the service life of assets. The level of PPM work required is measured by the total number of PPM work orders due in a given month.

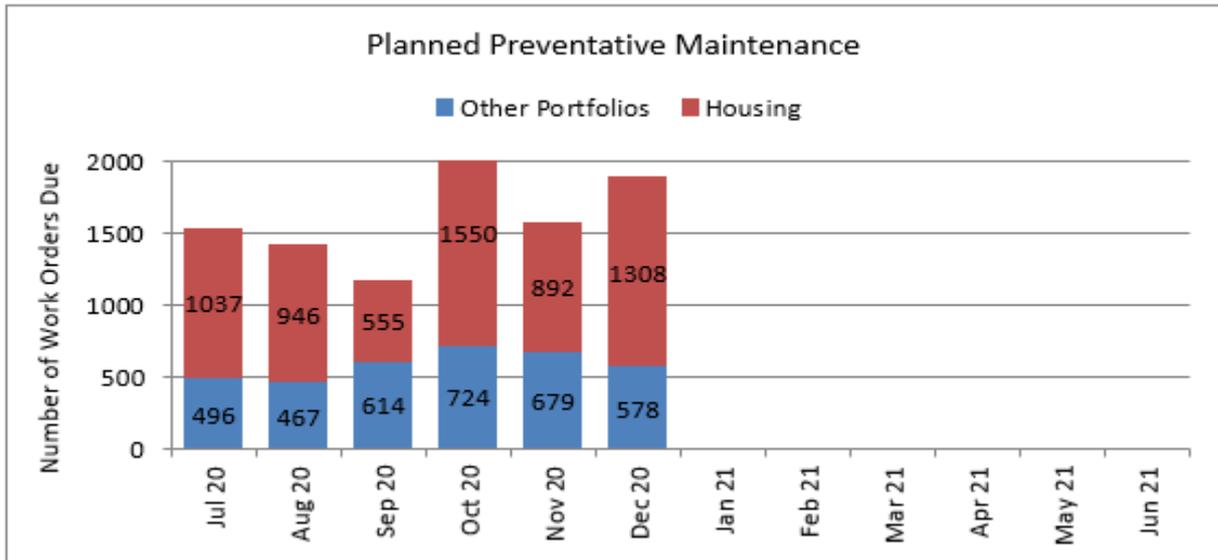


Table 8 – Planned maintenance volume

40 The overall number of PPM work orders is similar to the previous year.

Major initiatives

41 Major initiatives for the period include;

- a) **Community Housing:** Refurbishment of block two at Palmyra housing site was completed and the units re-tenanted in December 2020. The work included improved insulation, new bathrooms, double glazing, electrical work, and safety improvements;
- b) **Community Housing:** Construction work to build ten new housing units designed to meet Homestar 8 standard continued at School Street. This project is scheduled for completion by October 2021;
- c) **Community Property:** Repair and renewal work on 12 community halls continued, aided by PGF funding of \$426,298. Works include roof repairs, repainting, new heating, and general upgrades;
- d) **Community Property:** Stage one of a three-stage exterior repair project at the Dunedin Railway Station started in November 2020. The first stage will concentrate on the north end of the station and will include roof removal, replacement of damaged tiles, extensive lead work, stone repairs, timber replacement and repainting;
- e) **Operational Property:** Work to repair the roof and atrium at the Dunedin Public Art Gallery was completed in November 2020; and
- f) **Operational Property:** Concept design has been completed and approval has been given to demolish the existing structures to make way for the new South Dunedin Library & Community Complex.

OPTIONS

42 As this is an update report, there are no options.

NEXT STEPS

- 43 Areas of focus for the next quarter will be:
- a) **Community Housing:** The waitlist will be reviewed;
 - b) **Community Housing:** Refurbishment of block three and four at Palmyra housing site is scheduled to start;
 - c) **Community Housing:** Continuation of work constructing ten new housing units designed to meet Homestar 8 standard at School Street;
 - d) **Community Property:** Repair and renewal work on 12 community halls will continue, aided by PGF funding of \$426,298;
 - e) **Community Property:** Stage one of a three-stage exterior repair project will continue at the Dunedin Railway Station;
 - f) **Community Property:** Roof replacement and compliance upgrade works will commence at the Edgar Centre;
 - g) **Operational Property:** Repair and renewal work at the Civic Centre will commence;
 - h) **Operational Property:** Repair and renewal work at the Dunedin Public Art Gallery will commence;
 - i) **Operational Property:** Procurement of a main contractor for the South Dunedin Library & Community Complex will get under way; and
 - j) **Operational Property:** Exterior renovations will get underway at the Town Hall / Municipal Chambers building.

Signatories

Author:	David Bainbridge-Zafar - Group Manager Property Services
Authoriser:	Robert West - Acting General Manager City Services

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS			
<i>Fit with purpose of Local Government</i>			
This decision promotes the social well-being of communities in the present and for the future.			
<i>Fit with strategic framework</i>			
	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The Property Services activities support the outcomes of a number of strategies.			
<i>Māori Impact Statement</i>			
There are no known impacts for tangata whenua.			
<i>Sustainability</i>			
The Property Services team actively contributes positively to the interest of the community by providing and maintaining property required for a wide range of community, housing, Council operations, arts and culture, sport, and heritage purposes.			
<i>LTP/Annual Plan / Financial Strategy /Infrastructure Strategy</i>			
Property Services activities are included in the 10-year plan			
<i>Financial considerations</i>			
The updates reported are within existing operating and capital budgets.			
<i>Significance</i>			
This decision is considered of low significance under the Significance and Engagement Policy.			
<i>Engagement – external</i>			
As an update report, external engagement is not applicable.			
<i>Engagement - internal</i>			
As an update report, internal engagement is not applicable.			
<i>Risks: Legal / Health and Safety etc.</i>			
There are no legal or health and safety risks.			
<i>Conflict of Interest</i>			
There are no conflicts of interest.			
<i>Community Boards</i>			
Any implications for Community Board areas will be discussed with them directly.			

PARKS AND RECREATION ACTIVITY REPORT FOR THE QUARTER ENDING 31 DECEMBER 2020

Department: Parks and Recreation

EXECUTIVE SUMMARY

- 1 This report updates the Committee on Parks and Recreation operations, maintenance and capital works, including contracted out services, for the period 1 October 2020 to 31 December 2020.
- 2 Highlights for the quarter include:
 - a) Signing of the contract for the construction of the Mosgiel Pool.
 - b) Botanic Garden retaining it's 6-star rating as a Garden of International Significance.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the Parks and Recreation Activity Report for the quarter ending 31 December 2020.

BACKGROUND

- 3 The Parks and Recreation activity provides public access to pools, urban green space, sports fields and facilities, recreation and leisure opportunities and a Botanic Garden of International Significance.
- 4 Parks and Recreation manage Moana Pool, Mosgiel Community Pool, Port Chalmers Community Pool and St Clair Hot Salt Water Pool. The pools support casual swimming, professional swim coaching and learn to swim programmes.
- 5 Moana Pool is open year-round, with additional services including a creche, hydro slides, gym, physiotherapy, massage and a retail shop. Mosgiel Community Pool is open seven months of the year and both the Port Chalmers Community Pool and St Clair Hot Saltwater Pool are open six months of the year. In addition, the Council provides grants for the community pool at Middlemarch, Moana Gow Pool and a number of school pools.
- 6 The Botanic Garden has 19 themed-garden collections and an aviary and is graded as a Garden of International Significance by the NZ Gardens Trust.
- 7 City Sanctuary is Council's operational contribution to the Predator Free Dunedin initiative. It aims to engage the community in predator trapping in backyards and Council reserves, targeting possums, rats and mustelids.

- 8 Council manages a wide range of open spaces providing parks and recreation facilities, for both organised and casual use, including playgrounds, sports fields, cemeteries, parks and walkways. The maintenance of these spaces is contracted out, with Council staff overseeing operations including formal and informal lease/use arrangements and the development and implementation of policies and plans relating to parks and recreation.

DISCUSSION

Freedom Camping

- 9 Camper numbers are down 50% for the period ending December 2020 compared to last year.
- 10 Infringement notices are down 19% and freedom camping related complaints down 58%.

Reserves and Beaches Bylaw

- 11 New signage has been installed at Tomahawk Beach and Warrington Beach. There has been a reduction in the number of complaints about vehicles on the beach in these areas since the signs were installed.
- 12 Installation of an information kiosk, public artwork and planted garden beds are planned for the Tomahawk carpark in the coming months.

Tunnel Beach Carpark

- 13 Resource consent for the construction of the carpark has been lodged.

Te Rauone

- 14 Port Otago Limited have now been granted Resource Consent to construct the groynes at Te Rauone Beach.
- 15 Initial work marking out the carpark layout has commenced. Physical works at the reserve will commence once the wildlife permit has been issued and any lizards in the affected area relocated, in accordance with permit conditions.

AQUATICS

Mosgiel Pool

- 16 Cook Brothers Construction have been awarded the contract for the new Mosgiel Pool build.
- 17 The contractor is working alongside the project manager and aquatics manager through a design process.

Aquatics Network Review

- 18 Staff have drafted a project plan for the aquatic network strategic review. This review will assess all the aquatic facilities in Dunedin, including school pools, to gain an in-depth understanding of the contribution each pool makes to the network and to the needs of the community. This will help guide future investment and funding decisions to ensure optimal strategic outcomes.

Botanic Garden

- 19 The first of the stakeholder engagement workshops for the Botanic Garden strategic plan was held in December 2020.
- 20 The New Zealand Gardens Trust completed a re-evaluation of the Botanic Garden’s 2018 assessment as a 6-Star Garden of International Significance in November. This status will remain in place until the next review in 2022.

Sports

- 21 Preparations are underway for the ICC Women’s World Cup Cricket. Training nets are currently being constructed and wicket run-up covers are being designed. Training venue change facility upgrades are also currently being scoped.

City Sanctuary

- 22 City Sanctuary has exceeded the target of 60 back-yard trap installations in Maori Hill, with a total of 78 installations.
- 23 A three-month Service Level Agreement with the North East Valley Community Development Project resulted in the establishment of a regular community trap library and the creation of a volunteer-managed trapping networking in Chingford Park.
- 24 Trapping networks have been established in Ross Creek with the assistance of DCC contractors. These are being managed by volunteers.

OPTIONS

- 25 As this is an update report, there are no options.

NEXT STEPS

- 26 Areas of focus for the next quarter will be:
 - Hold remaining stakeholder engagement workshops for the Botanic Garden strategic plan;
 - Te Rauone reserve – ecologists will be onsite in January 2021 gathering baseline data in preparation for the implementation of the wildlife permit, prior to physical works commencing; and
 - Procurement of the new Parks greenspace contract.

Signatories

Author:	Scott MacLean - Acting Group Manager Parks and Recreation
Authoriser:	Robert West - Acting General Manager City Services

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS			
<i>Fit with purpose of Local Government</i>			
This report promotes the environmental and social well-being of communities in the present and for the future.			
<i>Fit with strategic framework</i>			
	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Māori Impact Statement</i>			
There are no known impacts for tangata whenua.			
<i>Sustainability</i>			
The Parks and Recreation activity promotes the social and environmental interest of the community by providing venues and support for sporting and leisure activities, and also provides gardens and open green space that promote the environmental and social interests of the community.			
<i>10YP/Annual Plan / Financial Strategy /Infrastructure Strategy</i>			
The Parks and Recreation activity is included in the 10 Year Plan.			
<i>Financial considerations</i>			
The updates reported are within the existing operating and capital budgets.			
<i>Significance</i>			
This decision is considered of low significance under the Significance and Engagement Policy.			
<i>Engagement – external</i>			
As this is an update report, no external engagement has been undertaken.			
<i>Engagement - internal</i>			
As this is an update report, no internal engagement has been undertaken.			
<i>Risks: Legal / Health and Safety etc.</i>			
There are no known risks.			
<i>Conflict of Interest</i>			
There are no known conflicts of interest.			
<i>Community Boards</i>			
Matters are discussed with the appropriate Community Board.			

WASTE AND ENVIRONMENTAL SOLUTIONS ACTIVITY REPORT FOR THE QUARTER ENDING 31 DECEMBER 2020

Department: Waste and Environmental Solutions

EXECUTIVE SUMMARY

- 1 This report updates the Committee on Waste and Environmental Solutions plans and policies, operations, maintenance and capital works, including contracted services.
- 2 Highlights for the quarter include:
 - Physical works to alter and improve traffic flow in the Green Island Resource Recovery area and accommodate the installation of a second weighbridge were completed in December 2020; and
 - A new service to recycle domestic quantities of polystyrene has been arranged in partnership with Expol and Mitre 10 Mega. This service will be available through the Green Island Resource Recovery area in early 2021.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the Waste and Environmental Solutions Activity Report for quarter ending 31 December 2020.

BACKGROUND

- 3 The Waste and Environmental Solutions activity provides for effective refuse and recyclables collection, resource recovery, and refuse disposal in a way that protects public health and minimises impact on the environment.
- 4 The Waste and Environmental Solutions activity includes:
 - Planning and policy functions in line with Part Four of the Waste Minimisation Act 2008: “Responsibilities of territorial authorities in relation to waste management and minimisation”;
 - Administration of Waste Minimisation Grants: Small Project Grants, Community Project/Initiative Grant, and Waste Minimisation Innovation and Development (Commercial) Grant;

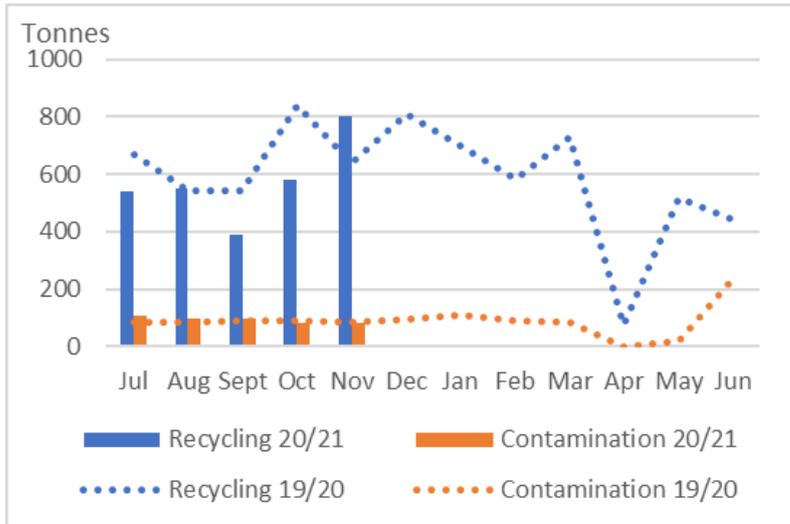
- Kerbside collection of waste and recycling for most urban and city residents and small businesses;
- Disposal Facilities (landfill and transfer station) for waste and Resource Recovery Centre (recycling and reuse store) are provided at Council’s Green Island site. The Waikouaiti site has both a transfer station for waste disposal and recycling facilities. Middlemarch has a transfer station and a hosted community recycling drop-off centre. Waste collected at the community transfer stations is then transferred to Green Island Landfill for disposal. Recycling is sent to the Material Recovery Centre for sorting and transportation to recycling markets;
- Public place recycling infrastructure and servicing is provided on the streets in the CBD and Tertiary Precinct, and several satellite locations in the district;
- Monitoring the state of the Council’s one active and five closed landfills in accordance with the conditions of consents;
- Monitoring the usage, capacity, and condition of public place waste and recycling infrastructure, CAA cardboard collection services, and kerbside collection services;
- Education programmes promoting “rethinking, reducing, reusing, and recycling” practices; and
- Auditing and enforcement activities aimed at increasing the quality or quantity of recovered materials.

DISCUSSION

- 5 Kerbside collection services (refuse and recyclables) are carried out by Enviroway Ltd. in urban Dunedin. Kerbside collection services in Middlemarch are carried out by a sub-contractor to Enviroway Ltd.
- 6 The management and operation of the Green Island landfill is carried out by Waste Management Ltd. The Transfer Stations and resource recovery centres at Waikouaiti and Middlemarch are also managed by Waste Management Ltd.
- 7 The monitoring and reporting for Council’s one active and five closed landfills are carried out by GHD Ltd.
- 8 The emptying of street litter bins, including recycling bins and refuse and recycling collection services in the CBD and Tertiary Precinct, and the collection of illegally dumped rubbish, are contracted to McCallum Street Sweeping Services Ltd.

Value and Efficiency

- 9 The 10 Year Plan performance measures for quantity and quality of diverted material collected via DCC’s collection service is for >2% annual growth in diverted material sold.
- 10 From October to November 2020 a total of 1,382.29 tonnes was diverted (the figure for December 2020 will not be available until early February). This represents a reduction of 6.44% based on the same period in 2019, when a total of 1,477.42 tonnes was diverted. Contamination has decreased 7.14% from 176.64 tonnes in 2019, to 164.02 tonnes for the same period in 2020.



Major initiatives

- 11 **Waste Minimisation Grants** – During this quarter \$1,000 has been awarded for small waste minimisation projects of \$500 or less. The September 2020 round of funding awarded \$25,826 to community groups, and \$19,000 to Commercial businesses for waste minimisation projects, with the remaining funding carried over to be made available when applications open in March 2021.
- 12 **Green Island Landfill and Transfer Station Management** – The Landfill Gas collection system continues to be improved and expanded as the landfill progresses.
- 13 The installation of a second weighbridge and improvements to the layout of the resource recovery area have been separated due to the delays associated with ordering a weighbridge from overseas during Covid-19. The new weighbridge is expected to be delivered in March 2021, with installation and commissioning completed in April 2021. The improvements to the layout of the resource recovery area and Rummage Store are now complete. Ongoing improvements to signage (both directional and information) have also made a significant improvement to the site.
- 14 **City Recycling Facilities** –The five city recycling facilities diverted 32.4 Tonnes of recyclable material during this quarter. Potential new sites for additional facilities south of the Octagon have been identified and are now being worked through with internal departments, stakeholders, and landowners.
- 15 **Glass Recycling in the Tertiary Precinct** –The two additional Glass ‘Bintainers’ funded by the Glass Packaging Forum diverted 4.35 Tonnes of glass in the Tertiary Precinct area during this quarter.
- 16 **Public Places Recycling Bins** – The procurement of replacement public places recycling bins has been approved and RFP (Request for Proposal) documents are being drafted. This procurement will involve an ongoing programme of replacing existing bins with new style bins in-line with current best practice and consistent with other districts, and includes the facility to add level monitoring if required.

- 17 **Rural Diversion Days** – In response to an initiative to provide more diversion opportunities for rural communities, DCC supported the Portobello Lions Club in holding a ‘hawk and hurl’ style event in October 2020. The Outram community is currently planning another similar event, and the West Harbour Community Board has also agreed to hold a similar event in conjunction with the Port Chalmers and District Lions Club.
- 18 **Rural Recycling** – A trial rural recycling collection service was started in Momona but had to be suspended during the Covid-19 lockdown. The trial restarted in August 2020 and was due to end in November 2020; however, due to good patronage this has now been extended to the end of June 2021.
- 19 **Polystyrene Recycling** – A new service to recycle domestic quantities of polystyrene has been arranged in partnership with Expol and Mitre 10 Mega. This service will be available through the Green Island Resource Recovery area in early 2021.
- 20 **Combined Community Focussed Composting and Sustainable Living Workshop** - A composting workshop at the Corstorphine Community Hub was well attended. A combined Sustainable Living and Composting workshop was conducted at East Taieri School in mid-November 2020 and was also well attended by the surrounding community.
- 21 **Education Centre** – Planning is underway for refurbishment of the disused gas building (formerly used by Beta Antifreeze) near the Green Island Resource Recovery area in order to develop a community waste reduction education centre. It is expected that this facility will open in spring 2021. Initial clearing of the site and painting of the building will commence in April/May 2021, conducted by Taskforce Green.
- 22 **Waste Futures Project** – Phase Three of the project is now underway. This phase consists of technical and legal support for the duration of the Smooth Hill resource consent process. A request for additional information (RMA s92 request) has been received and will be completed in the first quarter of 2021.
- 23 Phase Four of the project is also underway. This phase involves the confirmation of preferred options for waste diversion infrastructure to reduce waste to landfill and support the objectives of both the Waste Futures project and the Waste Minimisation and Management Plan. These options will be included in the 10 year plan 2021-31 draft Capital Expenditure programme.

Capital projects

- 24 Projects include:
 - Green Island Landfill - Improvements to Final Cap, Leachate collection system, Gas Collection system, and traffic flow;
 - Green Island Landfill – Installation of second weighbridge and new security system;
 - Waikouaiti Landfill – Final capping;
 - Waikouaiti Transfer Station – redevelopment;
 - Middlemarch Transfer Station – redevelopment;
 - Staged replacement of Public Place Recycling bins; and
 - Additional City Recycling Facilities.

OPTIONS

25 As this is an update report, no options are provided.

NEXT STEPS

26 Areas of focus for the next quarter will be:

- Installation of a second weighbridge at Green Island Landfill, including associated weighbridge software, improvements to traffic flow, and improvements to site security;
- Progressing the Waste Futures project to fully develop the DCC's future waste services operating model for the 10 year plan 2021-31;
- Continued implementation of options for the preservation of capacity at Green Island landfill;
- Detailed design and procurement for the final capping of the Waikouaiti landfill and improvements to the Waikouaiti Transfer Station, Resource Recovery Centre and Closed Landfill, in collaboration with the local community; and
- Incremental improvements to the Green Island Landfill gas collection system will continue.

Signatories

Author:	Chris Henderson - Group Manager Waste and Environmental Solutions
Authoriser:	Simon Drew - General Manager Infrastructure Services

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS			
<i>Fit with purpose of Local Government</i>			
This report promotes the environmental well-being of communities in the present and for the future.			
<i>Fit with strategic framework</i>			
	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The Waste and Environmental Solutions activity supports the outcomes of a number of strategies.			
<i>Māori Impact Statement</i>			
Tangata whenua will continue to be involved in key Waste Futures projects.			
<i>Sustainability</i>			
The Waste and Environmental Solutions activity contributes positively to the environmental interests of the community through refuse and recycling collection at the kerbside and public places, educating and promoting environmentally sustainable behaviour and managing landfill and transfer station facilities.			
<i>LTP/Annual Plan / Financial Strategy /Infrastructure Strategy</i>			
The Waste and Environmental Solutions activity is included in the Long-Term Plan.			
<i>Financial considerations</i>			
The updates reported are within existing operating and capital budgets.			
<i>Significance</i>			
This update Activity Report is considered of low significance under the Significance and Engagement Policy.			
<i>Engagement – external</i>			
As this is an update report no external engagement has been undertaken.			
<i>Engagement - internal</i>			
As this is an update report no internal engagement has been undertaken.			
<i>Risks: Legal / Health and Safety etc.</i>			
There are no identified risks.			
<i>Conflict of Interest</i>			
There are no identified conflicts of interest.			
<i>Community Boards</i>			
Any issues are discussed with the appropriate Community Board.			

TRANSPORT ACTIVITY REPORT FOR THE QUARTER ENDING 31 DECEMBER 2020

Department: Transport

EXECUTIVE SUMMARY

- 1 This report updates the Committee on Transport operations, maintenance, capital works (including contracted services) and major projects.
- 2 Highlights for the quarter include:
 - a) The Peninsula Connection Road Safety Project continues with \$4.3m of work completed in the quarter and \$11.3m financial year to date. The construction of Section 4 between Company Bay and Broad Bay is due for completion mid-2021.
 - b) Work continues to advance on several major projects including Dunedin Urban Cycleways, Harbour Link Cycleway and LED Streetlights.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the Transport Activity Report for the quarter ending 31 December 2020.

BACKGROUND

- 3 The Transport activity covers planning, construction, maintenance, and upgrading of the transport network. The network includes:
 - Roads
 - Cycleways
 - Footpaths
 - Bridges and retaining walls
 - Street lighting
 - Traffic signals
 - Road marking
- 4 Waka Kotahi, the national road funding authority, provides a Financial Assistance Rate (FAR rate) for works that meet agreed criteria via the National Land Transport Programme. The current FAR rate is 54% and reduces 1% each year until it reaches 51% in financial year 2023/24.

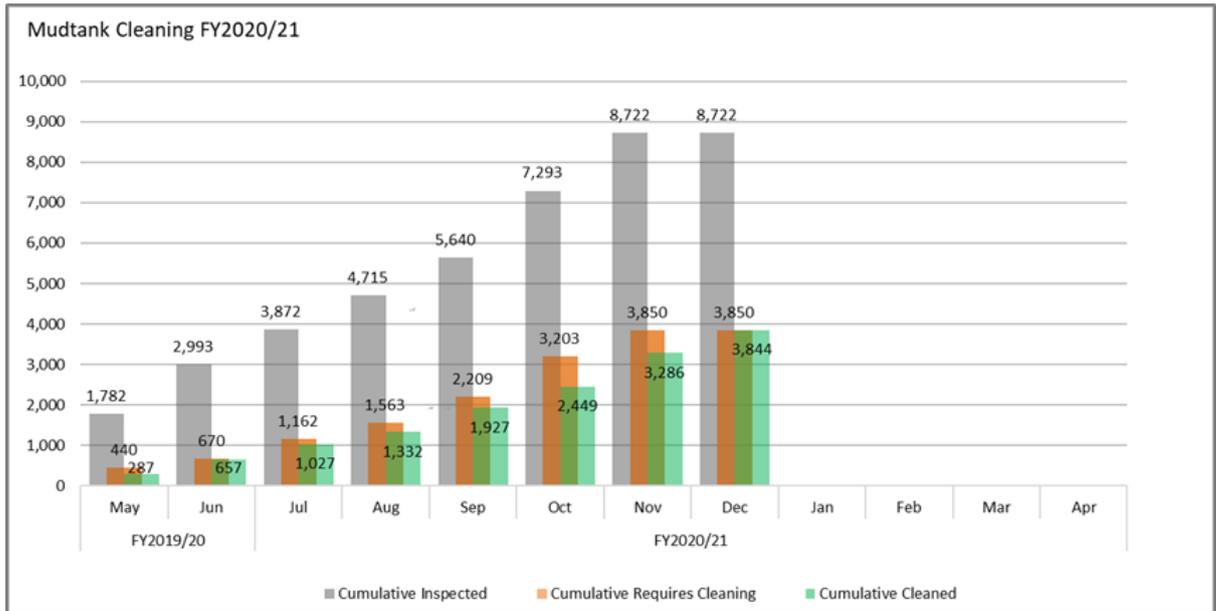
DISCUSSION

Road Maintenance Contract

- 5 The 10-year Transport Maintenance contract with Fulton Hogan worth \$293 million is entering its eleventh month.
- 6 The contract delivers transport maintenance activities with additional renewal work covering re-seals and a portion of 3 Waters renewals awarded on the successful delivery of agreed performance targets.
- 7 A revised performance framework to measure contractor performance is currently being developed. This will be included in the June ISCOM Transport Quarterly report.
- 8 The performance framework will focus on the following Key Result Areas (KRAs).
 - a) Safety – achieving positive health and safety outcomes and seeking opportunities for continuous improvement.
 - b) Customer Service – responsiveness and works scheduled to minimise disruption.
 - c) Sustainability – contributing to a positive environmental, social and economic footprint in the region.
 - a) Value and Assurance – asset management that supports quality outcomes while taking a whole of life approach.
- 9 Contractor performance for the quarter ending 31 December 2020 is measured through existing performance measures as follows.

Contract – Value and Assurance

- 10 There are 8,600 mudtanks across the network.
- 11 Since the beginning of the Contract in May 2020, more than 100% of the mudtank network has been inspected. Approximately 90 mudtanks are on a priority list and these mudtanks are inspected more frequently.
- 12 Since the beginning of the Contract in May 2020, 44.9% of the inspected mudtanks needed to be cleaned of which 44.7% have been cleaned.



- 13 Inspections and cleaning for the quarter covered the following areas: Brighton, Ocean View, Allanton, Outram, Purakaunui, Waitati, Mount Cargill, Warrington, Karitane, Waikouiti, St Kilda, North Dunedin, Roslyn, Caversham, Peninsula, Dunedin Central, Mornington, Wakari, Halfway Bush, Helensburgh, Maori Hill, Kaikorai Valley, Concord, Kenmure, Bradford, Forbury, Burnside, Tertiary and Wharf areas.

Contract - Customer Service

- 14 Performance is measured by Customer Service Agency (CSA) response times and volumes.
- 15 Contractor CSA requests totalled 6,683 in the quarter compared to 5,146 in the previous year’s quarter – an increase of 30%. The target 7-day response time to CSA requests was achieved approximately 53% of the time. A revised performance framework for CSA response times is being developed. The 7-day target is not applicable to all CSA requests. CSA requests that have potential safety impacts on the network need to be responded to much quicker, while some CSA requests could be left longer. Revised customer service performance measures will be included in the June ISCOM quarterly report.
- 16 The largest volumes of service requests were related to clearing detritus, dumping and vegetation, and fixing potholes.

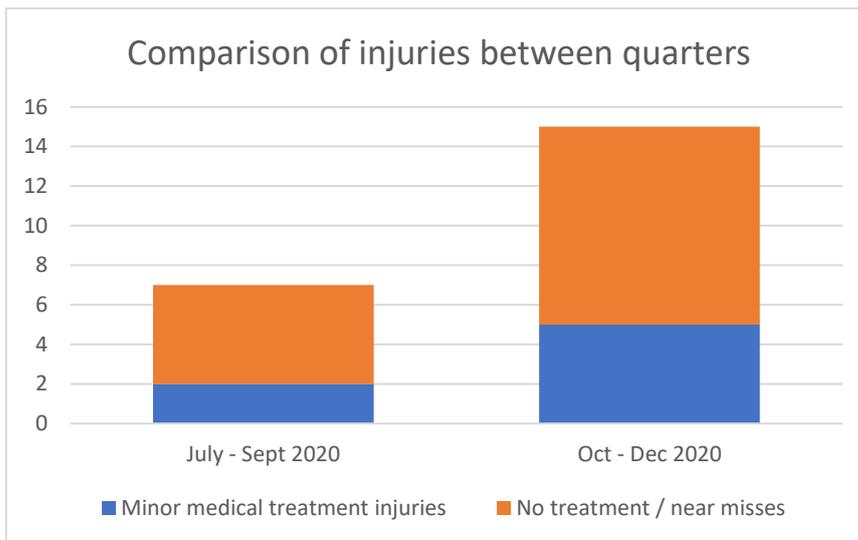
Contract - Safety

- 17 Safety performance is measured through Traffic Management Plan (TMP) audits and health and safety statistics.
- 18 Of the 41 TMP audits undertaken by DCC employees in October, November and December 2020 all passed with no sites deemed dangerous. Two sites required minor improvements which were rectified at the time of the audit. When dangerous sites are identified they are shut down immediately.

Traffic Management Audits



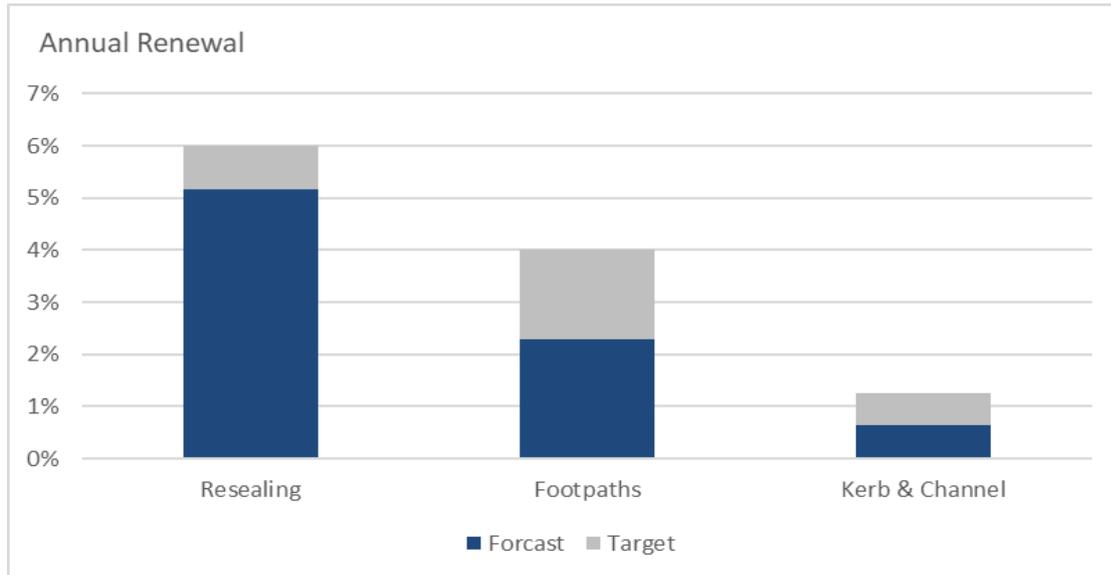
19 In the last quarter, for DCC and Fulton Hogan, there were no Lost Time Injuries (LTI's). There were 5 minor medical treatment injuries and 6 no treatment/near miss injuries. This represents more than a 50% uplift in reported injuries since last quarter. Typically, injuries spike close to Christmas. Greater emphasis has been placed on reporting in the past 4-5 months.



Capital Renewals

20 Shortfalls in Waka Kotahi funding for the renewal programme remain. Elements of the planned renewal programme have therefore been deferred and budgets adjusted. This will result in asset management renewal targets not being met for kerb and channel, footpaths and reseals as follows:

- b) Kerb and Channel forecast 0.7% of the network renewed against a target of 1.25%.
- c) Footpaths forecast 2.3% of the network renewed against a target of 4%.
- d) Re-seal forecast 5.2% of the network renewed against a target of 6%.



- 21 Rehabilitation projects have also been placed on hold with the exception of Ward Street.
- 22 During November and December, DCC and Fulton Hogan asset management teams jointly inspected sites and prepared next year’s 2021/22 reseal programme. The team is on track to achieve next year’s 2021/22 reseal target.

Contract – Sustainability.

- 23 The revised performance framework will cover a schedule of projects and initiatives that Fulton Hogan committed to during the Tender to contribute to Council’s sustainability goals over the duration of the contract, as detailed below:
 - a) The purchase of electric vehicles.
 - b) Reduction of carbon emissions through an energy efficient asphalt plant.
 - c) Providing two cadet opportunities for Maori and Pacifica per annum.
- 24 An electric utility vehicle has been purchased for the cyclic patrol fleet. It operates in the CBD and harbour area of Dunedin (including Baldwin Street) filling potholes, fixing signs and undertaking other light maintenance tasks. Charging takes 6 hours and lasts for 1-2 days.

Major Projects

- 25 **Peninsula Connection Road Safety Project** – The construction of section 4 between Company Bay and Broad Bay is ongoing and due for completion in mid-2021. Community consultation about the Broad Bay reserve area was undertaken and the design has been updated to incorporate feedback from the community. Section 5 at Broad Bay is currently being redesigned to increase the shared path design width to three metres.
- 26 **Our Streets – Harbourlink** – The Harbourlink project covers the cycle path between Portsmouth Drive and the Water of Leith Bridge. This and the completion of the SH88 cycleway and Peninsula Connection project are the final sections of cycleway to complete a link from Port Chalmers to the City and to Portobello. Works on the Harbourlink project are forecasted for completion in June 2021.

- 27 **City to Waterfront Bridge Connection** – The City to Waterfront Bridge Connection is on hold. A report will be presented to Council in May 2021.
- 28 **Central City Project – Retail Quarter (George Street) Upgrade** – A peer review was completed of the George Street design by Kobus Menz of Urbanism plus and presented to the Planning and Environment Committee meeting on the 17th November 2020.
- 29 **LED Street Light Installation** –The total lights installed to date is 10,937 with 3,791 remaining. The project has six crews in operation to ensure the project is completed by 30 June 2021.
- 30 **Shaping Future Dunedin Transport (SDFT)** – SDFT is a partnership between Waka Kotahi, Dunedin City Council and Otago Regional Council to improve how people move into, out of and around central Dunedin. Work has started on scoping the projects for the respective organisations. DCC projects have been included in the Regional Land Transport Plan and in the draft 10 Year Plan.
- 31 **Minor Safety Improvement Projects (low cost, low risk projects)** – Projects planned for completion this financial year are as follows:
- a) Blackhead Road footpath and roundabouts at Blackhead Rd/Tunnel Beach Rd and Blackhead Rd/Emerson St (Enhanced FAR rate of 71%).
 - b) Forbury / Bayview / Allandale roundabout.
 - c) 15 Schools speed management projects.
- 32 Due to funding constraints the following projects planned for completion this financial year have been deferred:
- a) Mobility crossings (2021 package).
 - b) Road safety barrier package (2021 package).
 - c) Wharf Street/Roberts Street intersection upgrade.

OPTIONS

- 33 As this is an update report, there are no options.

NEXT STEPS

- 34 Areas of focus for the next quarter will be:
- Continue with the LED Street Light Installation.
 - Continue the development of the revised performance framework for the 10-year maintenance Contract.
 - Continue to advance improvements and collaboration opportunities under the 10-year maintenance Contract that achieves efficiencies and best for network outcomes.
 - Continue to advance with the minor safety improvement programme.

- Prepare for the 2021/2022 renewal programme.
- Continue to progress major projects.

Signatories

Author:	Jeanine Benson - Group Manager Transport
Authoriser:	Simon Drew - General Manager Infrastructure Services

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This report promotes the social, economic and environmental well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The Transport network supports a number of objectives across Dunedin City Council’s strategic framework.

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

A well developed and maintained transport network will contribute to economic, social and environmental sustainability for Dunedin.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

The Transport activities are included in the LTP.

Financial considerations

There are no financial implications.

Significance

This report is assessed as having low significance in terms of the Council’s Significance and Engagement Policy.

Engagement – external

There has been no external engagement in the drafting of this report.

Engagement - internal

There has been no internal engagement in the drafting of this report.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts identified.

Community Boards

Community Boards have an interest in the development and maintenance of the transport network within their area.

PROPOSED ROAD STOPPING - GREY STREET, ALLANTON

Department: Transport

EXECUTIVE SUMMARY

- 1 The owners' of 4 Peel Street, Allanton, have applied to have a portion of unformed legal road adjoining their property stopped and amalgamated with their property.
- 2 This report seeks a resolution to publicly notify the Council's intention to stop the road, under section 342 and Schedule 10 of the Local Government Act 1974.

RECOMMENDATIONS

That the Committee:

- a) **Approves** public notification of the Council's intention to stop a portion of legal road adjacent to 4 Peel Street, Allanton, subject to the applicant agreeing to:
 - i) Pay the Council the non-refundable fee for processing the road stopping;
 - ii) Pay the Council the actual costs incurred for the road stopping, regardless of whether or not the process reaches a conclusion, AND the market value of the stopped road, assessed by the Council's valuer;
 - iii) Amalgamate the portion of stopped road with the title of the adjacent land that is owned by the applicant, namely OT211/41;
 - iv) Accept the application of the standards contained within the Dunedin City Council Code for Subdivision and Development to the stopped road; and
 - v) Register any easements on the portion of stopped road in favour of utility companies and/or relocate any utilities as required.

BACKGROUND

- 3 The owners of 4 Peel Street wish to develop their property and have identified an area of legal road fronting their property which would assist to better utilise the land. The area of legal road is currently fenced into the applicant's property to enable sheep grazing as a vegetation management tool.

DISCUSSION

- 4 The proposed road stopping is located on the Grey Street frontage to the property, as shown in the aerial photograph below.



- 5 The portion of road concerned measures approximately 280m².
- 6 The existing legal road width in this location is wider than normal at 30m. The road stopping will result in a narrower legal road width, down to approximately 20 metres. This meets the Dunedin City Council Code of Subdivision requirement for this category of road which would be 16 metres and retains as much legal road width as practicable for future management of this portion of the road corridor.
- 7 Grey Street is a 'local road' in the Dunedin City District Plan and 'low volume' in the 2GP. Grey Street is estimated to have traffic volumes of 130 vehicles per day on average, which is very low volume.
- 8 The road stopping will not result in any change to the existing formed road layout.
- 9 The impact of the proposed road stopping on the road network is considered less than minor.
- 10 Preliminary consultation has been conducted with adjacent property owners, Utility Operators, and other Council departments. This has not raised any likely objections. The Mosgiel Taieri Community Board has been informed of the proposed road stopping. DCC 3 Waters, Aurora and Chorus have identified the possible need for easements, and this will be confirmed when the survey has determined how close the utility assets are to the area of road to be stopped. Easements will then be registered in favour of the utility companies.
- 11 If the recommendation in this report is approved:
 - The applicant will be invoiced the road stopping fee (non-refundable) and will be required to sign a conditional sale and purchase agreement.
 - In accordance with Schedule 10 of the Local Government Act 1974 staff will:

- i) commission a survey and valuation of the land; and
 - ii) publicly notify the proposed road stopping for a period of 40 days.
- A further report will be prepared for Council advising on the outcome of the public notification process and recommending whether the road stopping should proceed.
 - If the road stopping is concluded successfully the land will be transferred and amalgamated with the applicant's adjoining land. Applicable adjustments to the applicant's rates account will be made from the start of the following financial year.
 - The applicant will be required to pay the Council for the land, at market value determined by the Council's valuer, and to pay the actual costs incurred in the road stopping process regardless of whether or not the process reaches a conclusion.

OPTIONS

Option One – Recommended Option

- 12 Preliminary consultation indicates there is no impediments to the proposal, therefore, Council may resolve to proceed to public notification.

Advantages

- The proposal enables the applicant to formalise the boundary on the existing fence-line, which improves land utilisation and increases the area of rateable land.
- The extent of public interest in the land can be tested in the public notification process.

Disadvantages

- The land would be unavailable for future public use or as a utility corridor, other than for those utilities whose existing assets will be protected by easements or by landowner permission.

Option Two – Status Quo

- 13 Council resolves not to proceed to publicly notify the intention to stop the road.

Advantages

- The land would retain its legal road status and remain available for future public or utility use if required.

Disadvantages

- The land would retain its legal road status but would remain fenced into the adjoining property for the purpose of vegetation management unless required for a road purpose. Land utilisation would be restricted, and the land would remain non-rateable.

NEXT STEPS

- 14 If the recommendation is approved, the applicant will be required to pay the processing fee and enter into a conditional sale and purchase agreement. Staff will manage valuation and survey work and will public notify the proposal before reporting back to Council.

Signatories

Author:	Michael Tannock - Transport Network Team Leader Paula Dickel - Property Officer Advisory
Authoriser:	Jeanine Benson - Group Manager Transport Simon Drew - General Manager Infrastructure Services

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS			
<i>Fit with purpose of Local Government</i>			
This proposal relates to providing a regulatory function and it is considered good-quality and cost-effective.			
<i>Fit with strategic framework</i>			
	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
There is no contribution specifically relating to the strategic framework. However as per paragraph 3, the application seeks to efficiently use land which will contribute to economic development.			
<i>Māori Impact Statement</i>			
There are no known impacts for tangata whenua.			
<i>Sustainability</i>			
Proactive management of the transportation network supports social and economic sustainability.			
<i>LTP/Annual Plan / Financial Strategy /Infrastructure Strategy</i>			
There are no implications.			
<i>Financial considerations</i>			
There are no financial impacts as the process is cost neutral and proceeds of sale are expected to be modest in this case.			
<i>Significance</i>			
This decision is considered of low significance under Council's Significance and Engagement Policy.			
<i>Engagement – external</i>			
Initial consultation has been undertaken with Chorus NZ, Vodafone NZ, 2degrees Mobile, Aurora Energy Limited, Vocus Communications (FX Networks) and adjacent landowners. No objections have been received at this time.			
<i>Engagement - internal</i>			
Transport, Parks, Customer and Regulatory Services, Community and Planning Group, Property, and Water and Waste Services have been consulted.			
<i>Risks: Legal / Health and Safety etc.</i>			
There are no significant risks.			
<i>Conflict of Interest</i>			
There is no conflict of interest.			
<i>Community Boards</i>			
The Mosgiel Taieri Community Board has been informed.			

6 The proposed road stopping is shown in the aerial photographs below.



7 The portion of road concerned measures approximately 184m².

8 The road stopping will result in a narrowed legal road width - down to approximately 16 metres. This meets the Dunedin City Council Code of Subdivision requirement for this category of road. It retains as much legal road width as practicable for future management of this portion of the road corridor. There is adequate room on the street frontage to provide a footpath if necessary, in the future although there are no current plans for this. It is noted that portions of Hatfield

Street on both sides of the proposed road stopping are narrower than the portion proposed to be stopped, so no 'pinch point' will be created.

- 9 Hatfield Street is a 'local road' in the Dunedin City District Plan and 'low volume' in the 2GP. Hatfield Street is estimated to have traffic volumes of 800 vehicles per day on average, which is low volume.
- 10 The road stopping will not result in any change to the existing formed road layout.
- 11 The impact of the proposed road stopping on the road network is considered less than minor.
- 12 Preliminary consultation has been conducted with adjacent property owners, Utility Operators, and affected Council departments. This has not raised any likely objections.
- 13 Aurora and Chorus have identified the possible need for easements. This will be through a survey to determine how close the utility assets are to the area of road to be stopped. Easements will then be created in favour of the utility companies. 3 Waters have confirmed that the existing water manifold (Toby) will be required to be moved outside the proposed boundary and that easements will be required depending on the exact location of 3 Waters assets.
- 14 If the recommendation in this report is approved:
 - The applicant will be invoiced the road stopping fee (non-refundable) and will be required to sign a conditional sale and purchase agreement.
 - In accordance with Schedule 10 of the Local Government Act 1974 staff will:
 - i) commission a survey and valuation of the land concerned; and
 - ii) publicly notify the proposed road stopping for a period of 40 days.
 - A further report will be prepared for Council advising the outcome of the notification process and recommending whether the road stopping should proceed.
 - If the road stopping is concluded successfully the land will be transferred and amalgamated with the applicant's adjoining land. Applicable adjustments to the applicant's rates account will be made from the start of the following financial year.
 - The applicant will be required to pay the Council for the land, at market value determined by the Council's valuer, and the actual costs incurred in the stopping process regardless of whether or not the process reaches a conclusion.

OPTIONS

Option One – Recommended Option

- 15 Preliminary consultation indicates there are no impediments to the proposal, therefore Council may resolve to proceed to public notification.

Advantages

- The proposal allows the property owner to legalise the existing occupation and increases the area of rateable land.
- The extent of public interest in the land can be tested during the public notification process.

Disadvantages

- The land would be unavailable for future use by members of the public and utility companies (except where existing assets are protected by easements or by landowner permission).

Option Two – Status Quo

16 Council resolves not to proceed to publicly notify the intention to stop the road.

Advantages

- The land would retain its legal road status but would remain occupied by the property owner under the terms of the Licence to Occupy, which would enable the land to be made available for future road requirements as may be required.

Disadvantages

- The occupation of the road would continue under the limited security of a Licence to Occupy. As legal road, the land would remain non-rateable.

NEXT STEPS

17 If the recommendation is approved, the applicant will be required to pay the processing fee and enter into a conditional sale and purchase agreement. Staff will manage the valuation and survey work and will publicly notify the proposal before reporting back to Council.

Signatories

Author:	Michael Tannock - Transport Network Team Leader Paula Dickel - Property Officer Advisory
Authoriser:	Jeanine Benson - Group Manager Transport Simon Drew - General Manager Infrastructure Services

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS			
<i>Fit with purpose of Local Government</i>			
This proposal relates to providing a regulatory function and it is considered good-quality and cost-effective.			
<i>Fit with strategic framework</i>			
	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
There is no contribution relating to the strategic framework.			
<i>Māori Impact Statement</i>			
There are no known impacts for tangata whenua.			
<i>Sustainability</i>			
Proactive management of the transportation network supports social and economic sustainability.			
<i>LTP/Annual Plan / Financial Strategy /Infrastructure Strategy</i>			
There are no implications.			
<i>Financial considerations</i>			
There are no financial impacts as the process is cost neutral and proceeds of sale are expected to be modest in this case.			
<i>Significance</i>			
This decision is considered of low significance under Council's Significance and Engagement Policy.			
<i>Engagement – external</i>			
Initial consultation has been undertaken with Chorus NZ, Vodafone NZ, 2degrees Mobile, Aurora Energy Limited, Vocus Communications (FX Networks) and adjacent landowners. No objections have been received at this time.			
<i>Engagement - internal</i>			
Transport, Parks, Customer and Regulatory Services, Community and Planning Group, Property, and Water and Waste Services have been consulted.			
<i>Risks: Legal / Health and Safety etc.</i>			
There are no significant risks.			
<i>Conflict of Interest</i>			
There is no conflict of interest.			
<i>Community Boards</i>			
There are on implications for Community Boards.			

DISCUSSION

6 The table presented below provides a summary of the road names proposed by the developers, and their compliance with the Road Naming Policy. Additional details, including a full assessment for each proposed road name and the location/map of the new roads are provided in Attachments B to I.

Summary of proposed road names

Location of Road	Proposed Road Name	Alternative Road Name	Recommended Road name
Private way off Centre Road, Andersons Bay	Sunset Terrace	Sunset Close	Sunset Terrace
Legal road off Heathfield Drive, Mosgiel	Elsie Purnell Place	There is no alternative name	Elsie Purnell Place
Private way, Heathfield development	Carnea Heights	There is no alternative name	Carnea Heights
Legal road off Cemetery Road, Mosgiel	Clachan Grange Road	There is no alternative name	Clachan Grange Road

7 Staff consider it appropriate that the name “Donald Buchan” be added to the Road Name Register with the appropriate locality being listed as Fairfield. The Saddle Hill Community Board has been consulted and is supportive. Road Name assessment can be found in Attachment J.

OPTIONS

Option One – Recommended Option – The Committee approves naming of the two legal roads and two private ways, and the inclusion of ‘Donald Buchan’ to the Road Name Register

Advantages

- The recommended road names comply with the similarity, spelling, length and appropriateness criteria of the Road Naming Policy;
- The roads will be named, and landowners gain a street address allowing them to progress with building and access to services; and
- The Public will benefit from more options being available in the Road Name Register when naming roads.

Disadvantages

- There are no disadvantages identified with this option.

Option Two – Alternative Option – The Committee approves naming of the two roads and the two private ways and does not approve the inclusion of ‘Donald Buchan’ in the Road Name Register

Advantages

- The recommended road names comply with the similarity, spelling, length and appropriateness criteria of the Road Naming Policy.
- The roads will be named, and landowners gain a street address allowing them to progress with building and access to services.

Disadvantages

- The Road Name Register will not benefit from more alternatives for the public to choose from when naming new roads.

Option Three – Status Quo – The Committee does not approve naming of the two roads and the two private ways, and does not approve the inclusion of ‘Donald Buchan’ in the Road Name Register

Advantages

- There are no advantages identified with this option.

Disadvantages

- The roads will not be named which will inconvenience developers.
- The Road Name Register will not benefit from more alternatives for the public to choose from when naming new roads.

NEXT STEPS

- 8 If the new road names are approved, staff will process the required documentation and advise the developers and Land Information New Zealand of the new road names.
- 9 If the name ‘Donald Buchan’ is approved, staff will update the Road Name Register.

Signatories

Author:	Paula Barragan - Policy Analyst - Transport Regulation Simon Spiers - Team Leader - Regulation Management
Authoriser:	Jeanine Benson - Group Manager Transport Simon Drew - General Manager Infrastructure Services

Attachments

	Title	Page
↓A	Attachment A-Road Name Register-Donald Buchan	83
↓B	Attachment B-Assessment of proposed road name for Sunset Terrace	84
↓C	Attachment C-Sunset Terrace Plan	85

D	Attachment D-Assessment of proposed road name for Elsie Purnell Place	86
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F	Attachment F-Assessment of proposed road name for Carnea Heights	88
G	Attachment G-Carnea Heights-Plan	89
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I	Attachment I-Clachan Grange Road-Plan	91
J	Attachment J-Assessment of proposed road name for Donald Buchan	93

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision supports the social, environmental and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Fit within the road naming policy.

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

There are no implications for sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications

Financial considerations

There are no financial implications as the costs of installing the road signs will be charged to the developers.

Significance

The significance of this decision is considered low in terms of the Council’s Significance and Engagement Policy.

Engagement – external

There has been engagement with the developers.

Engagement - internal

There has been engagement within the Transport team

Risks: Legal / Health and Safety etc.

There are no known risks.

Conflict of Interest

There are no known conflicts of interest.

SUMMARY OF CONSIDERATIONS

Community Boards

There has been engagement with relevant community boards. The Community Board of Saddle Hill has been consulted and supports the inclusion of 'Donald Buchan' to the Road Name Register. The Mosgiel-Taieri Community Board and the Otago Peninsula Community Board have not raised any objections to the proposed names.

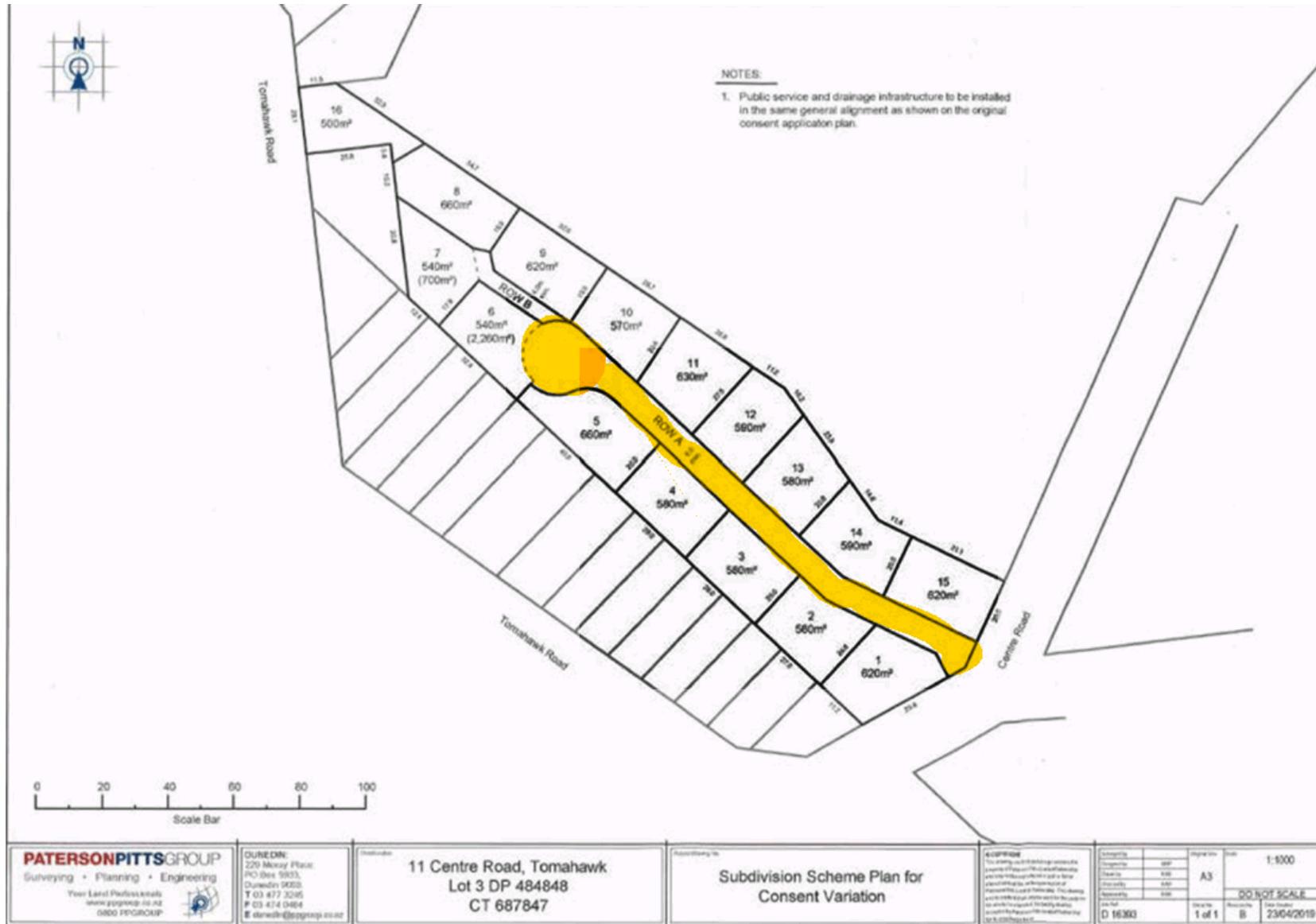
DCC ROAD NAMING REGISTER				
	NAME	DETAILS	AVAILABILITY	LOCALITY
12	David Proudfoot	(1838/39-1894). Engineer and Contractor. Little is known of his early life, but the family immigrated to Australia in 1852 and then David moved to Dunedin in the early 1860s. In 1865 he took the contract for building the Dunedin Water Works and then built the Port Chalmers railway. He then built large sections of the South Island Main Trunk line. In 1879 he began running trams, giving Dunedin the country's most advanced transport network. His feats of engineering were extensive and in all manner of fields.	Yes-Available	
13	Denis Glover	(1912-1980). Poet, journalist, typographer, publisher and naval officer. Denis was born in Dunedin and began his education here. In 1931 he attended the University of Canterbury, gaining a BA in English and Greek, and worked as a lecturer and journalist until the outbreak of war in 1939. He served with the Royal Navy 1941-44, earning the DSC, and then with the RNZNVR, rising to the rank of Lieutenant-Commander in 1951.	Yes-Available	
14	Donald Buchan	(1925-1999) Stalwart of the Fairfield community for over fifty years. He contributed significantly to projects such as the construction of the Fairfield hall and school. Justice of the Peace, member of the Fairfield School Centennial Committee and Chairman of the Fairfield Community Hall Building Committee.	Yes-Available	Fairfield
15	Doris Lusk	(1916-1990). Artist and art teacher, potter and lecturer. Born in Dunedin and educated at Otago Girls High School and King Edward Technical. She attended art school in Dunedin 1934-39, learning painting and pottery. She first exhibited in the 1940s and was one of New Zealand's pioneer potters. Her work rose to prominence in the 1950s and 1960s and she lectured in art at Canterbury University from the 1960s.	Yes-Available	
16	Dorothy Theomin	(1888-1966). Born in Dunedin, Dorothy travelled widely with her parents in her early years, returning to Dunedin to the newly completed Olveston. She became deeply involved in her family's philanthropic activities and had a lifelong interest in the arts. She never married and on her death left Olveston and its contents to the people of Dunedin.	Yes-Available	
17	Dunford	The Dunford Family of Andersons Bay lost three sons during World War I. Patrick (Ypres, 1917), James (Egypt, 1918) and Thomas (Dunedin, 1918 of wounds sustained at Messines 1917).	Yes-Available	Andersons Bay
18	Edmund Anscombe	(1874-1948). Architect. Born in England, but emigrated to Dunedin as a baby. From 1901-1906 he travelled widely in the US and trained as an architect. On his return to Dunedin he designed many buildings for Otago University, several churches and the buildings for the NZ and South Seas International Exhibition 1925-26. He later moved to Wellington and continued his work there until his death.	Yes-Available	
19	Elizabeth Batham	(1917-1974). Marine Biologist and University Lecturer. Born in Dunedin, Elizabeth studied science at Otago University from 1936, graduating with first class honours in Botany (1940) and Zoology (1941). Her interest in Marine Biology developed during the war years and in 1945 she went to England, gaining a Cambridge Doctorate in 1948. She returned to Dunedin in 1950 and revived the Portobello marine station and worked there until shortly before her death in 1974.	Yes-Available	
20	Elizabeth Gunn	(1879-1963). Born in Dunedin and educated at Otago Girls High School and Otago University before moving to Scotland and graduating from the Edinburgh Medical School in 1903. She was a GP in Wellington before serving in the NZ Medical Corps 1915-17. Her time in England in 1917 highlighted the problems of child welfare. On returning to NZ, she promoted the introduction of daily milk for school children, inaugurated the Children's Health Camp Movement in 1919 and spent the rest of her career promoting children's health.	Yes-Available	

Dunedin City Council proposed road name assessment
Assessment for a private way off Centre Road, Andersons Bay

Proposed road name	Sunset Terrace
Description	Sunsets are commonly seen from this location

Road Naming Policy criteria	Complies	Transport comment
4.1 New road names shall not be the same as, or similar to, existing road names within the city.	Yes	'Sunset Terrace' is not the same as, or similar to, any other road names in Dunedin.
4.2 Roads are to have only one name.	Yes	'Sunset Terrace' complies. The road has no other name.
4.3 Roads names must be spelled correctly, interpreted correctly, and not be offensive. Names must reflect historical, geographical or cultural significance associated with the area, a common or established theme in the area or the name of a noteworthy person.	Yes	The name reflects the geographical characteristics and significance of the area. Applicant has shown that spectacular sunsets can be viewed from the site, and that the development is comprised of numerous terraces.
4.4 Roads should not be named after any commercial organisation or any living or recently deceased person.	Yes	'Sunset Terrace' is not named after any commercial organisation or after a recently deceased person.
4.5 Road names must not be anagrams, amalgamations or derivatives of people's names.	Yes	'Sunset Terrace' is not an anagram, amalgamation or derivative of people's names.
4.6 Names should be 15 characters or less including spaces but excluding suffix.	Yes	'Sunset Terrace' is fourteen characters long including the space but excluding the suffix.
4.7 Short names should be proposed for short streets for mapping purposes.	N/A	
Road name suffix.	Yes	Applicant requested the suffix Terrace or Close. Staff prefers the suffix Terrace, as the site has been developed as several terraces.
Community Board	Yes	Otago Peninsula Community Board has been consulted and has raised no objections to the name. Naming of the road is contingent on it being formally supported at the next Otago Peninsula Community Board meeting.
Consultation	Yes	Applicant indicated that the developer is the sole owner of the road, and that the naming of this road does not affect nearby residents.

Overall assessment	'Sunset Terrace' complies with the Road Naming Policy subject to it being formally supported by Otago Peninsula Community Board.
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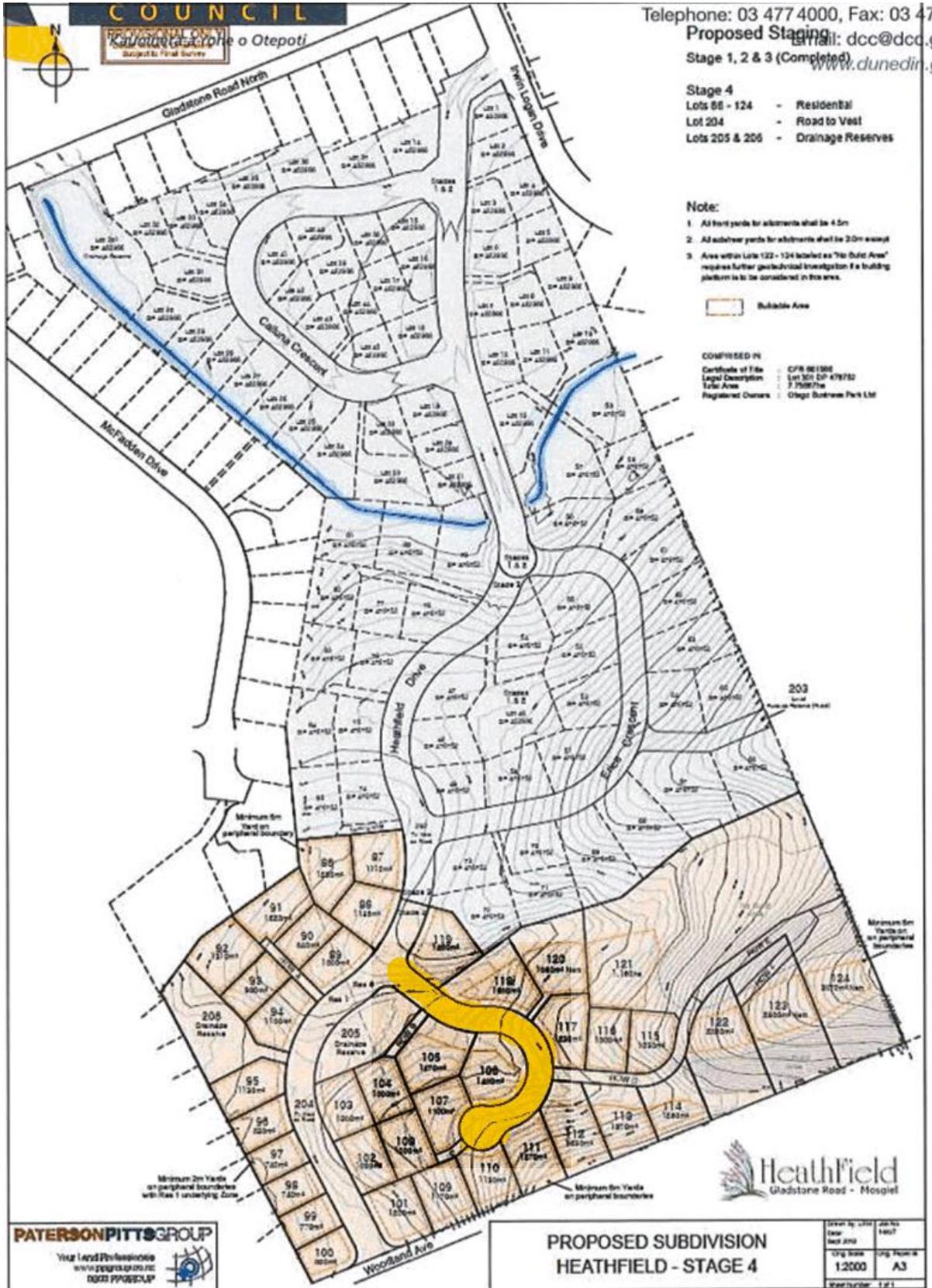


Dunedin City Council proposed road name assessment
Assessment for legal road off Heathfield Drive, Mosgiel

Proposed road name	Elsie Purnell Place
Description	Type of heather. Reflects the common naming theme around varieties of heath and heather for the Heathfield development.

Road Naming Policy criteria	Complies	Transport comment
4.1 New road names shall not be the same as, or similar to, existing road names within the city.	Yes	'Elsie Purnell Place' is not the same as, or similar to, any other road names in Dunedin.
4.2 Roads are to have only one name.	Yes	'Elsie Purnell Place' complies. The road has no other name.
4.3 Roads names must be spelled correctly, interpreted correctly, and not be offensive. Names must reflect historical, geographical or cultural significance associated with the area, a common or established theme in the area or the name of a noteworthy person.	Yes	The name reflects the established naming theme for the Heathfield development.
4.4 Roads should not be named after any commercial organisation or any living or recently deceased person.	Yes	'Elsie Purnell Place' is not named after any commercial organisation, or after a recently deceased person.
4.5 Road names must not be anagrams, amalgamations or derivatives of people's names.	Yes	'Elsie Purnell Place' is not an anagram, amalgamation or derivative of people's names.
4.6 Names should be 15 characters or less including spaces but excluding suffix.	Yes	'Elsie Purnell Place' is 13 characters long including the space but excluding the suffix.
4.7 Short names should be proposed for short streets for mapping purposes.	N/A	
Road name suffix.	Yes	Applicant proposes 'Place' as the suffix. A place is defined in the Road Naming Policy as "a short, sometimes narrow enclosed roadway or cul de sac".
Community Board	Yes	The Mosgiel-Taieri Community Board has been consulted. It has raised no objections to the name.
Consultation	Yes	Applicant has advised that the developer is the sole owner of the road space and that the naming of this road does not affect other residents nearby.

Overall assessment	'Elsie Purnell Place' complies with the Road Naming Policy.
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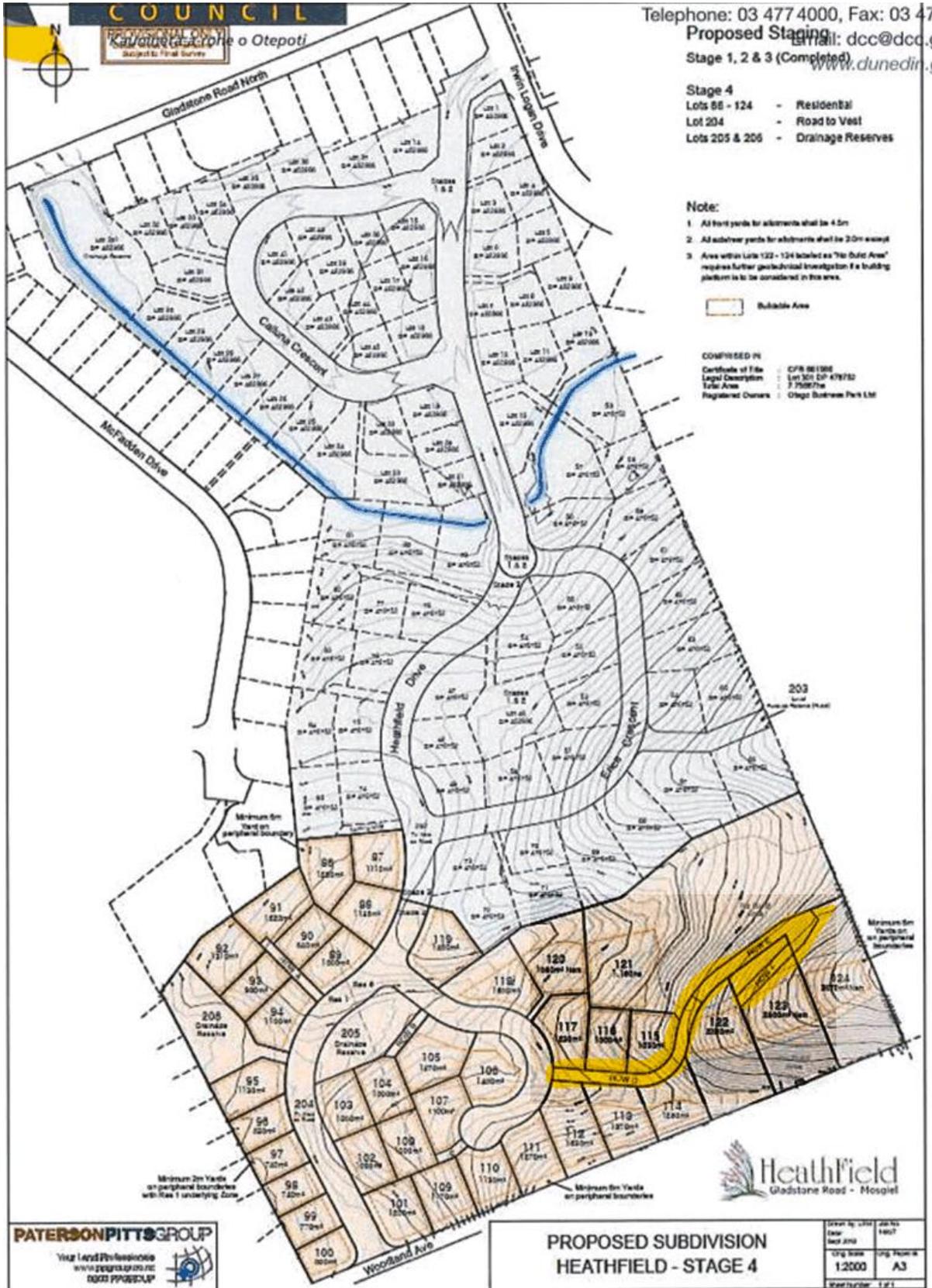
Dunedin City Council proposed road name assessment

Assessment for private way road in the Heathfield development (refer maps).

Proposed road name	Carnea Heights
Description	Type of heather. Reflects the common naming theme around varieties of heath and heather for the Heathfield development.

Road Naming Policy criteria	Complies	Transport comment
4.1 New road names shall not be the same as, or similar to, existing road names within the city.	Yes	'Carnea Heights' is not the same as, or similar to, any other road names in Dunedin.
4.2 Roads are to have only one name.	Yes	'Carnea Heights' complies. The road has no other name.
4.3 Roads names must be spelled correctly, interpreted correctly, and not be offensive. Names must reflect historical, geographical or cultural significance associated with the area, a common or established theme in the area or the name of a noteworthy person.	Yes	The name reflects the established naming theme for the Heathfield development.
4.4 Roads should not be named after any commercial organisation or any living or recently deceased person.	Yes	'Carnea Heights' is not named after any commercial organisation or after a recently deceased person.
4.5 Road names must not be anagrams, amalgamations or derivatives of people's names.	Yes	'Carnea Heights' is not an anagram, amalgamation or derivative of people's names.
4.6 Names should be 15 characters or less including spaces but excluding suffix.	Yes	'Carnea Heights' is fourteen characters including the space but excluding the suffix.
4.7 Short names should be proposed for short streets for mapping purposes.	N/A	
Road name suffix.	Yes	Applicant proposes 'Heights' as the suffix. Heights is defined in the Road Naming Policy as "a road traversing high ground". Applicant has confirmed the geographical characteristics of the road match this definition.
Community Board	Yes	The Mosgiel-Taieri Community Board has been consulted. It has raised no objections to the name.
Consultation	Yes	Applicant confirmed that the developer is the sole owner of the road space and that the naming of this road does not affect nearby residents.

Overall assessment	'Carnea Heights' complies with the Road Naming Policy.
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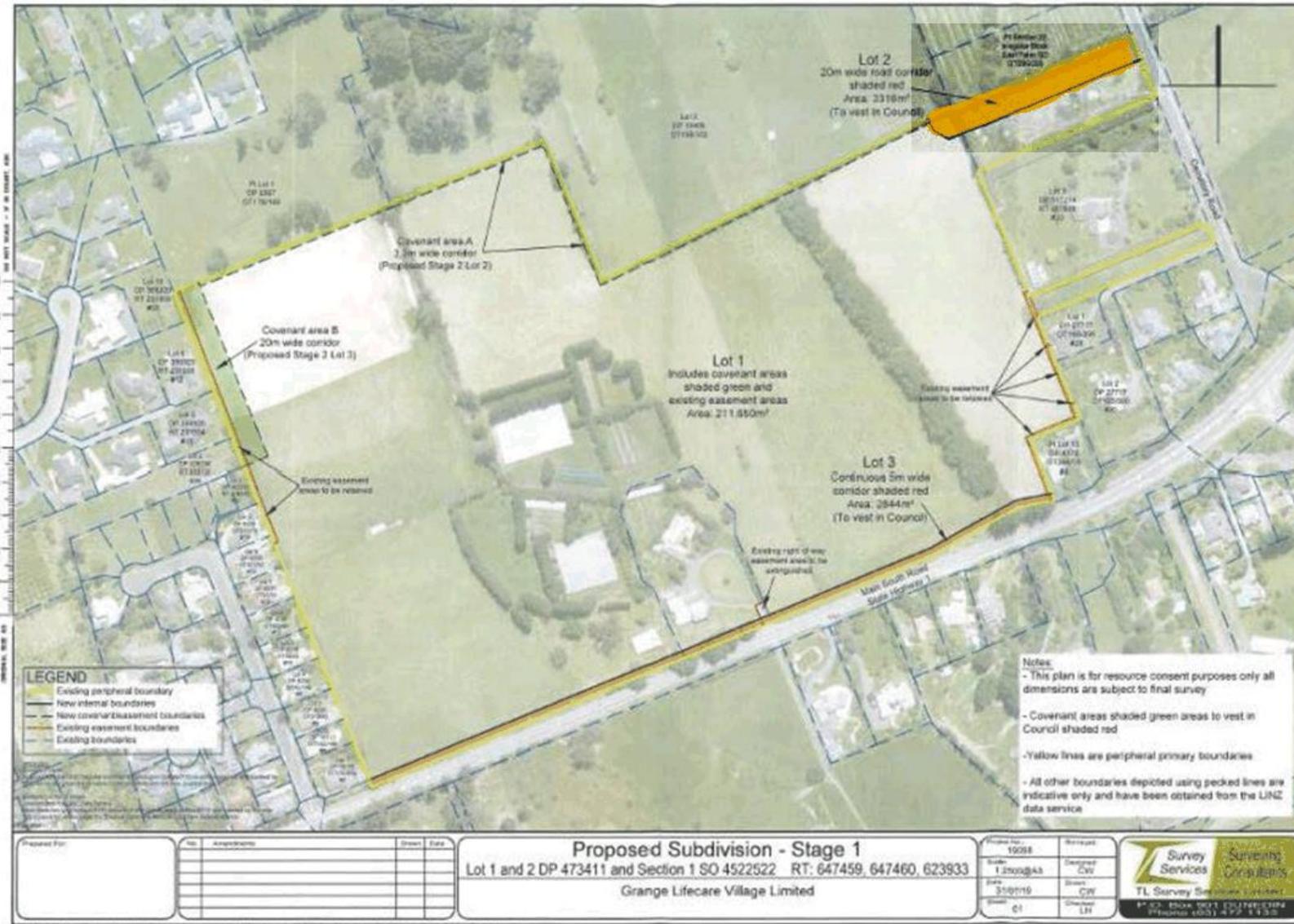
Dunedin City Council proposed road name assessment
Assessment for legal road off Cemetery Road, East Taieri

Proposed road name	Clachan Grange Road
Description	Clachan (from Scottish Gaelic) meaning small village or hamlet

Road Naming Policy criteria	Complies	Transport comment
4.1 New road names shall not be the same as, or similar to, existing road names within the city.	Yes	'Grange Street' is a road in north Dunedin but no combination of the two words 'Clachan Grange' exists.
4.2 Roads are to have only one name.	Yes	'Clachan Grange Road' complies. The road has no other name.
4.3 Roads names must be spelled correctly, interpreted correctly, and not be offensive. Names must reflect historical, geographical or cultural significance associated with the area, a common or established theme in the area or the name of a noteworthy person.	Yes	The name reflects the Scottish heritage of the area. Applicant has presented evidence of the historical naming of a former 'Grange' Farm in the location which inspired the proposal for the new road name 'Clachan Grange Road'.
4.4 Roads should not be named after any commercial organisation or any living or recently deceased person.	Yes	'Clachan Grange Road' is not named after any commercial organisation or after a recently deceased person.
4.5 Road names must not be anagrams, amalgamations or derivatives of people's names.	Yes	'Clachan Grange Road' is not an anagram, amalgamation or derivative of people's names.
4.6 Names should be 15 characters or less including spaces but excluding suffix.	Yes	'Clachan Grange Road' is 14 characters including the space but excluding the suffix.
4.7 Short names should be proposed for short streets for mapping purposes.	N/A	Does not apply
Road name suffix.	Yes	Applicant proposes 'Road' as the suffix. Road is "a route or way between places" as defined in the Road Naming Policy and Local Government Act.
Community Board	Yes	The Mosgiel-Taieri Community Board has been consulted. No concerns were raised against the name. One Community Board member noted that they would prefer the name to be in English or Te reo. As the name uses the English alphabet, staff are satisfied it complies with the Road Naming Policy.
Consultation	Yes	Applicant has advised that the developer is the sole owner of the road space, and that the naming of this road does not affect nearby residents.

Overall assessment	'Clachan Grange Road' complies with the Road Naming Policy.
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Dunedin City Council proposed road name assessment
Assessment for addition of a name to the DCC Road Name Register

Proposed road name	Donald Buchan
Preferred Area (if corresponds)	Fairfield
Description	Stalwart of the Fairfield community

Road Naming Policy criteria	Complies	Transport comment
4.1 New road names shall not be the same as, or similar to, existing road names within the city.	Yes	'Donald Buchan' is not the same as, or similar to, any other road names in Dunedin.
4.2 Roads are to have only one name.	Yes	'Donald Buchan' complies. It is only one name.
4.3 Roads names must be spelled correctly, interpreted correctly, and not be offensive. Names must reflect historical, geographical or cultural significance associated with the area, a common or established theme in the area or the name of a noteworthy person.	Yes	'Donald Buchan' corresponds to a deceased stalwart of the Fairfield community. He contributed to significant local projects, such as the construction of the Fairfield hall and school. Staff consider it appropriate for inclusion in the Road Name Register.
4.4 Roads should not be named after any commercial organisation or any living or recently deceased person.		'Donald Buchan' is not the name of any commercial organisation. Donald Buchan passed away in 1999 and is not a recently deceased person.
4.5 Road names must not be anagrams, amalgamations or derivatives of people's names.	Yes	'Donald Buchan' is not an anagram, amalgamation or derivative of people's names.
4.6 Names should be 15 characters or less including spaces but excluding suffix.	Yes	'Donald Buchan' is 13 characters, including the space.
4.7 Short names should be proposed for short streets for mapping purposes.	N/A	
Community Board	Yes	On 12 November 2020, the Saddle Hill Community Board met and formally supported the name.
Consultation	N/A	

Overall assessment	'Donald Buchan' complies with the Road Naming Policy
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ITEMS FOR CONSIDERATION BY THE CHAIR