

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Otago Peninsula Community Board will be held on:

Date: Thursday 18 February 2021
Time: 10:00 am
Venue: Portobello Bowling Club, Sherwood Street, Portobello

Sandy Graham
Chief Executive Officer

Otago Peninsula Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Lox Kellas	Graham McArthur
	Cheryl Neill	Edna Stevenson
	Cr Andrew Whiley	
Senior Officer	Chris Henderson, Group Manager Waste and Environmental Solutions	
Governance Support Officer	Lauren McDonald	

Lauren McDonald
Governance Support Officer

Telephone: 03 477 4000
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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 OPENING

Edna Stevenson will open the meeting with a reflection.

2 PUBLIC FORUM

At the close of the agenda no requests for public forum had been received.

3 APOLOGIES

At the close of the agenda no apologies had been received.

4 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Register of Interests - February 2021	7

Otago Peninsula Community Board Register of Interest as at 18 February 2021					
Name	Date of Entry	Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Paul Pope (Chairperson)		Board Chairperson/Director	Spiralis Ltd	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Hereweka Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		President	Dunedin Amenities Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Residential Property, Portobello	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Consultant	Upfront Environmental	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Hoani Langsbury (Deputy Chairperson)	24/09/2020	Manager	Otago Peninsula Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Deputy Chairperson	Dark Skies Advisory Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Yellow-eyed Penguin Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Otago Peninsula Biodiversity Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		External Issues Komiti	Te Runanga o Otakou	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		TBA	Te Runanga o Otakou-Tangata Tiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Otakou Alternate	Te Runanga o Ngai Tahu	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	DoC Te Roopu Kaitiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Committee Member	Ariki Athletics Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Port Otago Technical Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		RMA Commissioner	Environment Canterbury	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Predator Free Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Chairperson	Peninsula Biodiversity Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Wild Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	12/11/2020	Member	Department of Conservation - General Policy Operations Development Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Lox Kellas (Member)	04/11/2016	Member/President	Dunedin RSA	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	24/09/2020	District Vice President	Otago Southland Returned Services Association	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

	28/11/2019	Trustee	Dunedin RSA Welfare Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	23/01/2020	Trustee	Southern Heritage Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	24/09/2020	Member	Coastguard Dunedin	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Graham McArthur (Member)		Managing Director (co-owner)	The Video Factory Ltd (video production company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Director	Speargrass Films Ltd (production company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Director	Multi Stream Media Ltd (shelf company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Rental property, Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Desalination and Offsetting Water right at Tairoa Head	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Residential Property, Portobello	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Portobello Boat Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Caselberg Trust	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	12/11/2020	Trustee	Short Film Otago	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Hereweka-Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cheryl Neill		Teacher	Portobello School	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Shop worker	Portobello Dairy	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Portobello Bowling Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Edna Stevenson (Member)	24/09/2020	President	Portobello Library	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	24/09/2020	Member	Portobello Bowling Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Vice Chairperson	Te Rauone Beach Coast Care Committee	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Andrew Whiley (Council Representative)	17/11/2016	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
		Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
		Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		Member	Otago Golf Club	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
		Member	Dunedin South Rotary Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

		Board Member	New Zealand Professional Golfers Assn	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Institute of Directors	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	National Party	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Chairman	Volunteering Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Otago Peninsula Community Board (Council appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Grow Dunedin Partnership (Council appointment - allternate)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Dunedin Otaru Sister City Society (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Puketāi Residential Centre Liaison Committee (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	25/08/2020	Member	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidence+A46:F56ntial, leave the room. Seek advice prior to the meeting.

CONFIRMATION OF MINUTES

OTAGO PENINSULA COMMUNITY BOARD MEETING - 12 NOVEMBER 2020

RECOMMENDATIONS

That the Board:

Confirms the public part of the minutes of the Otago Peninsula Community Board meeting held on 12 November 2020 as a correct record.

Attachments

	Title	Page
A 	Minutes of Otago Peninsula Community Board meeting held on 12 November 2020	12

Otago Peninsula Community Board

MINUTES

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Thursday 12 November 2020, commencing at 10:00am.

PRESENT

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Lox Kellas	Graham McArthur
	Edna Stevenson	Cr Andrew Whiley

IN ATTENDANCE

Jeanine Benson, Group Manager Transport; Andrew Lord, Maintenance Team Leader – Transport Delivery; Timothy Pleace, Roading Engineer – Transport Delivery

Senior Officer

Chris Henderson, Group Manager Waste and Environmental Solutions

Governance Support Officer

Lauren McDonald

1 OPENING

Paul Pope, Chairperson opened the meeting with a reflection.

2 PUBLIC FORUM

2.1 Public Forum – Fulton Hogan

Joe Connolly and Jamie Ward-Allen from Fulton Hogan provided an update on the peninsula connection project works, including the plans in place for the project site during the Christmas/New Year holiday period.

3 APOLOGIES

Moved (Cr Andrew Whiley/Member Lox Kellas):

That the Board:

Accepts the apology from Cheryl Neill.

Motion carried (OPCB/2020/053)

4 CONFIRMATION OF AGENDA

Moved (Deputy Chairperson Hoani Langsbury/Member Edna Stevenson):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (OPCB/2020/054)

5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

- Graham McArthur advised he is a Trustee of Short Film Otago.
- Hoani Langsbury advised he is a member of the Department of Conservation general policy operations development group.

Moved (Chairperson Paul Pope/Cr Andrew Whiley):

That the Board:

- a) **Amends** the Elected Members' Interest Register and
- b) **Amends** the proposed management plan for Elected Members' Interests.

Motion carried (OPCB/2020/055)

6 CONFIRMATION OF MINUTES

6.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 24 SEPTEMBER 2020

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

Confirms the public part of the minutes of the Otago Peninsula Community Board meeting held on 24 September 2020 as a correct record.

Motion carried (OPCB/2020/056)

PART A REPORTS**7 TRANSPORT MATTERS (OTAGO REGIONAL COUNCIL)**

Julian Phillips, Team Leader, Public Transport from the Otago Regional Council provided an update on public transport issues on the Otago Peninsula, including:

- Showing an example of the real time electronic bus info signage for the Macandrew Bay bus shelter to be installed by end of January 2021, as part of an ORC trial.
- Outline of the costs of solar powered lighting for bus shelters on Portobello Road.

Mr Phillips responded to concerns raised by board members on the bus service through Harwood not being run as scheduled, with passengers waiting at bus stops not being uplifted. Julian advised he would meet with the contractor and re-iterate the bus route must be followed. He confirmed he had requested the reinstall of temporary bus signs with the DCC transport team to assist with identification of bus stops.

Mr Phillips encouraged that community members report any issues through to the ORC Public Transport team.

A request was made for an exception report on the bus timetables for the peninsula. Mr Phillips confirmed he would look to provide summary information to the community board as well as the weblink for tracking of buses while on route.

Paul Pope thanked Mr Phillips for the successful engagement between the community board and the ORC on transport improvements for the peninsula.

Mr Phillips left the meeting at 10:38am.

DCC Transport matters

Andrew Lord, Maintenance Team Leader – Transport Delivery introduced Timothy Pleace, Roading Engineer – Transport Delivery, together with Paul Jamieson and Thomas Forde from Fulton Hogan to the meeting. He outlined the maintenance work being undertaken by Fulton Hogan as the new head contractor for the combined sealed and unsealed network for Council.

Paul Jamieson, Fulton Hogan Road Maintenance Manager provided an overview of the work undertaken by the subcontractors and partners working with Fulton Hogan.

Discussion was held on signage needs, including allocated parking for use of Portobello public water tap; reduce speed signs at Harwood for children's safety, and slow down speed signs for Hoopers Inlet for the wildlife.

Andrew Lord advised he would follow up on placement of a P15 sign for parking outside the public water tap. He advised that signage for Hoopers Inlet was being addressed with DoC and additional safety signage for Harwood would be reconsidered after the current Speed Limits Bylaw review was completed.

Members expressed concern for pedestrian and cycle safety due to debris on the cycle paths, particularly on the shoulder of the roadside. Andrew Lord confirmed strategies would be built in for the frequency required for cleaning of the shared pathways and road shoulder on the peninsula.

Vegetation – Andrew Lord confirmed that Whitestone, as subcontractor to Fulton Hogan would be bringing in extra resource to address the current roadside vegetation problem.

Tomahawk – Andrew Lord advised that the Transport Safety team would look at the placement of temporary speed humps for Centre Road.

Allans Beach Road – Jeanine Benson, Group Manager Transport confirmed that there were no formula/criteria for future sealing of gravel roads as the Council had decided in 2010 to cease sealing of gravel roads. She advised that a different strategic approach for dust suppression versus ottaseal could be considered.

Jeanine Benson, Andrew Lord, Tony Pleace and the Fulton Hogan representatives left the meeting at 11:18 am.

8 FUNDING APPLICATIONS

Two funding applications were received for the Board's consideration:

1. A scholarship funding application from Josephine Tarasiewicz for \$300.00, and
2. Scott Hall Committee for \$1,700.00 towards the purchase of a defibrillator.

The balance of project funds available to the Board as at 12 November 2020 was noted as \$9,2156.15.

Josephine Tarasiewicz spoke to her scholarship application to attend the Hands-on Otago weeklong course at the University of Otago for theatre and dance.

Moved (Chairperson Paul Pope/Cr Andrew Whiley):

That the Board:

- a) **Approves** the scholarship funding application from Josephine Tarasiewicz for \$300.00 to assist with attending a weeklong "Hands on at Otago" course at the University of Otago.

Motion carried (OPCB/2020/057)

Chris Helm and Graeme McNulty spoke to the funding application from the Scott Hall Committee and advised that with the number of people using the hall and the domain area estimated at being 7000 or more a year, that a defibrillator would be a valuable resource to have in place.

Moved (Member Lox Kellas/Deputy Chairperson Hoani Langsbury):

That the Board:

- a) **Approves** the funding application from the Scott Hall Committee for \$1,700.00 towards the purchase of a defibrillator for the Harwood community.

Motion carried (OPCB/2020/058)

Mrs Harris from the Broad Bay Pony Club addressed the meeting seeking advice for funding support for land works for Pony Club access to the Broad Bay beach area. Paul Pope advised he would investigate further the intended access way to the beach for pedestrians etc at Broad Bay and report back to her.

9 GOVERNANCE SUPPORT OFFICER'S REPORT

The report informed the Otago Peninsula Community Board of activities relevant to the Board area including:

- a) Project Fund – balance of funds available as at 12 November 2020, \$9,256.15
- b) Correspondence
- c) Parks and Recreation Update
- d) Meetings 2021 – The first OPCB meeting confirmed as Thursday 18 February 2021. Lauren (GSO) to circulate meetings dates for 2021 once confirmed by Council, noting the April meeting is intended to be held in Tomahawk.

The members present confirmed their preference for meetings to remain on a Thursday at 10:00am.

Moved (Chairperson Paul Pope/Member Edna Stevenson):

That the Board:

- a) **Notes** the Governance Support Officer's Report
- b) **Agrees** that the Otago Peninsula Community Board will meet on 18 February 2021 subject to Council adopting the 2021 meeting schedule.

Motion carried (OPCB/2020/059)

10 BOARD UPDATES

Board members provided updates on activities including:

Keep Dunedin Beautiful

Graham McArthur advised that the KDB Awards were held on 30 October 2020.

A new location being sought for the Trees for Families as almost at planting capacity at current site.

Rural Roads – Lox Kellas advised there were no issues to report, roads recently re-gravelled.

Community Meetings

Paul Pope outlined upcoming meetings as:

- Follow up for Tourism Forum, was intended to be held in late February 2021 with Hoani Langsbury liaising the event.
- Community meetings in March 2021 in the Board area for community feedback ahead of the Long-Term Plan submission period.

Civil Defence/Community Response Planning

Lox Kellas advised that the Emergency Management brochures delivery was complete and confirmed laminated copies of the emergency management plan have been placed in the community halls on the peninsula.

Te Rauone Reserve

Edna Stevenson advised that progress for the carpark work at the reserve has stalled due to biodiversity requirements to re-home native lizards found on the site until the carpark work completed and then for the lizards to be returned. Progress would also be affected due to the availability of Fulton Hogan machinery, as the offer of its use was subject to availability.

Harington Point Battery

Lox Kellas advised that the Otago Military Historical Society have advised interested in involvement with the project and that the Opotiki Trust were also involved with the project.

Action: Lox Kellas to meet with the DCC Heritage Advisor (Andrea Farminer) for possible funding support.

3. Cape Saunders emergency buoy and signage

Action: Lox Kellas will speak with the Karetai Trust re access/safety at the site for fishing.

4. Wellers Rock – DCC are working on the lease of the land for a carpark at Wellers Rock.

5. Tomahawk Beach – signage due for install week of 16 November 2020.

Moved (Chairperson Paul Pope/Cr Andrew Whiley):

That the Board:

- a) **Notes** the Board Updates.

Motion carried (OPCB/2020/060)

11 COMMUNITY PLAN 2020-2021

No discussion was held.

Action: Paul Pope to provide edits to GSO (Lauren McDonald) for update and discussion at the next meeting.

12 CHAIRPERSON'S REPORT

A verbal update was provided by the Chairperson, including:

- Speed Limit Bylaw – The next step is for the bylaw to be endorsed by Council.
- Smaills Beach
- Hoopers Inlet fence
- Broad Bay Peninsula Connection
Graham McArthur provided feedback from community meeting held to discuss the proposed design works.
- Biodiversity Forum for 2021
Graham McArthur to co-ordinate for February/March 2021.

- Feedback from Tourism forum (6 October 2020) to be held in February 2021 with *Hoani Langsbury co-ordinating the forum.*
- Tomahawk Road speed humps - *DCC Transport team to look at install of speed humps.*
- Rabbits - Discussion was held on possible ways to reduce rabbit numbers on the peninsula, including working with the Otago Peninsula biodiversity group.

Moved (Chairperson Paul Pope/Member Edna Stevenson):

That the Board:

- a) **Notes** the update from the Chairperson.

Motion carried (OPCB/2020/061)

13 COUNCILLOR'S UPDATE

Cr Whiley summarised matters decided by Council since the last board meeting, such as the Council's debt limit lifted by 250%, the passing of the Keeping of Animals (excluding Dogs) Birds Bylaw review, and the Film Dunedin update.

He thanked the Board for its strong submission to the Speed Limit Bylaw review in advocating for the peninsula residents and advise he considered the use of the Survey Monkey as a valuable tool for collating feedback from the community.

Discussion was held on the benefit of undertaking another survey of the community ahead of the submission to the DCC 10 Year Plan.

Moved (Chairperson Paul Pope/Member Edna Stevenson):

That the Board:

- a) **Notes** the report from Cr Whiley.

Motion carried (OPCB/2020/062)

14 ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Two items were raised for future discussion:

- Tourism Forum – opportunities for data collection from community boards (consideration through Economic Development and Community and Culture Committees).
- Monitoring of visitor numbers to peninsula areas such as the Pyramids (could this be done through the Enterprise Dunedin's "Plan D" marketing promotion?)

The meeting concluded at 12:08 p.m.

.....
CHAIRPERSON

PART A REPORTS

PENINSULA CONNECTION PROJECT

Representatives from the Peninsula Connection Project will be in attendance to update the Community Board on the project, including an update on the Broad Bay tree removal, landscaping for the Broad Bay Reserve and section 5 of the connection project (Broad Bay to Fletcher House).

Discussion points will include:

- Broad Bay
- Greig Street
- resealing
- communications
- Macandrew Bay
- Harington Point
- Tomahawk

Attendees will be:

Glenn O'Connor – Project Manager, Peninsula Connection Project, DCC

Bruce Buxton, Project Engineer, GHD

Mike Moore – Landscape Architect

Joe Connolly – Senior Bid Manager, Fulton Hogan

Kim Everett – Engagement and Communications Advisor, Major Projects - Transport, DCC

Attachments

There are no attachments for this report.

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Otago Peninsula Community Board of activities relevant to the Board area including:
 - a) Project Fund
 - b) Updates
 - c) Community Board Conference (Gore, 22-24 April 2021)
 - d) Community Boards Outstanding Awards Nominations
 - e) Parks and Recreation Update and
 - f) Meetings dates for 2021
 - g) 2021-31 Ten Year Plan submission
 - h) Currently consulting on

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report
- b) **Adopts** the meeting schedule for the Otago Peninsula Community Board for 2021 as: 18 February, 25 March, 24 June, 19 August and 11 November.
- c) **Ratifies** payment of the Otago Peninsula Community Board's group membership fee of \$30.00 to the Otago Community Broadcasters Society Inc through to 30 June 2021.
- d) **Agrees/declines** payment to OAR FM of \$240.00 for the continued participation by the Board to the Otago Access Radio "Round the Boards" radio programme.
- e) **Agrees** for a meeting to be held on Thursday 15 April to consider and endorse the Board's submission to the 2021-31 Ten Year Plan.

PROJECT FUND

The balance of funds as at 18 February 2021 is \$7,226.15.

The following expenditure has been made to date for the 2020/21 financial year.

Meeting Date	Amount	Recipient/Purpose
06 August 2020	\$1734.00	Save the Otago Peninsula (STOP) to assist with project work for the control of pest plans on the Otago Peninsula
06 August 2020	\$500.00	Otago Peninsula Artists (OpenArt) in support of "Lets Talk Peninsula" and "With Love from the Peninsula" exhibitions.
06 August	\$375.00	Otago Lions Club – replacement defibrillator battery charge pack
24 September	\$1,340.00	Quarantine Island Kamau Taurua Community – smoke alarms
24 September	\$500.00	Board Project – Cape Saunders Emergency buoy and signage
12 November	\$300.00	Josephine Tarasiewicz - Scholarship funding for attendance at University of Otago "Hands on at Otago" week-long course.
12 November	\$1700.00	Scott Hall Committee for the purchase of a defibrillator for the Harwood community
	30.00	Otago Community Broadcasters Society (OAR FM) group membership through to 30 June 2021.
Sub total	\$6,479.00	
TOTAL	\$7,226.15	(balance of funds)

Round the Boards – OAR FM programme

- OAR FM have extended an invitation to the Board to take part in the "Round the Boards" feature segment. A number of the Community Boards took part in this programme last triennium. It is now proposed to hold the feature on Tuesdays at 8.40 am.
- This is a 10 to 15 minute weekly segment which provides each participating Board with the opportunity to promote events, issues and people. The segment is hosted by Mr Harford, with Boards sending a representative for an on-air chat on their allocated day.
- It is proposed to start on 16 March 2021. The cost for participation is \$240.00 for 12 sessions. (see attachment D)

UPDATES

Bylaws - Review of Keeping of Animals (excluding Dogs) and Birds Bylaw

- Customer and Regulatory staff are currently reviewing this bylaw. While the primary focus of the review is to address concerns about roosters, the bylaw also covers birds, bees and other animals (with the exception of dogs which is covered by the Dog Control Bylaw). At this early stage we are investigating different options and will be in touch with Community Boards soon asking them to circulate a short survey through their networks. Any initial thoughts can be directed to the Policy Analyst – Regulatory Services Group, Anne.Gray@dcc.govt.nz please.
- Formal consultation on options is expected to take place early to mid-2021.

Community Board Conference

- The Community Board Conference is being held in Gore on 22-24 April 2021. The Council policy allows for one Board member per Board to be funded by the Council. The Board may wish to consider nominating a Board member to attend the Conference.

Community Board Outstanding Awards Nomination

- 8 Nominations for the outstanding community board member awards are being called for to be presented at the Community Board conference. The Community Board Executive Committee is also inviting Community Boards to share good practice examples. Refer to Attachments B and C. Applications close at 5.00pm on Friday 26 March 2021.

Parks and Recreation Update:**Freedom Camping**

- 9 Portaloos and other amenities have been installed at the unrestricted freedom camping sites at the Ocean View Recreation Reserve; Warrington Domain and Thomas Burns car park. There have been new handheld infringement devices put in place with the ticket designs currently being drafted, once approved and delivered, the training enforcement contractors will be trained in use of the new technology.

Beaches and Reserves Bylaw

- 10 New signage has been installed at Tomahawk Beach and Warrington Beach as planned. Signage for Waikouaiti Beach is currently being drafted by DCC Marketing and Design and will be presented to the Reserves and Beaches Bylaw Working Group for development/approval. Some temporary signage has recently been installed at the Hawksbury Lagoon outflow to advise drivers that beach access in vehicles is prohibited.

Te Rauone

- 11 The carpark has been pegged out by Fulton Hogan in preparation for the pending construction. Ecologists will be on site in January gathering baseline data so that once DOC issue the wildlife Permit, the lizard pens can then be built. Once the lizards have been rehomed, both Port Otago and DCC can begin work on the groynes and carpark respectively.

Play Spaces Review

- 12 The draft Play Spaces Plan and Background Report has been submitted to the members of the Working Party and awaiting feedback. Once received the Plan will be amended and presented to Council for approval with individual projects proceeding in accordance with the plan.

Tracks and Trails Review

- 13 The Working Party and Project Team members are currently reviewing the draft background report is for feedback. A Stakeholder consultation document is being drafted. It is anticipated that stakeholder engagement will occur early 2021 pending outcome of feedback from Working Party and Marketing and Communications team.

Sports Field Review

- 14 The data collection and analysis has been completed and a draft strategy and action plan is now in progress.

Wellers Rock/Te Umu Kuri

- 15 Propose to lease a nearby leasehold residential section for use as a carpark from a local Trust. Negotiating terms of the lease. Awaiting response following the most recent offer.

Tomahawk

- 16 The kiosk will be in place the week ending 12 February 2021 with the seating and rubbish bins to be installed shortly after. A noticeboard will be included at the kiosk. Bike stands are already in place. Further signage will be addressed once the kiosk is in place.

Transport

- 17 80% of the weed spraying work has been completed on the peninsula, with the contractor now commencing the second round of spraying.

Meetings Schedule 2021

- 18 The 2021 meeting schedule was adopted by Council at the 24 November 2020 meeting. It is now for the Otago Peninsula Community Board to adopt the full 2021 meeting schedule as:
18 February; 25 March; 24 June; 19 August and 11 November 2021.

Dunedin City Council 10 year plan consultation

- 19 The public consultation period for the 10 year plan 2021-31 is from 30 March to 29 April 2021. The Board may wish to consider holding a board workshop.
- 20 Staff are currently working on a number of opportunities for engagement.
- 21 An additional meeting could be added to the Board's schedule for Thursday 15 April 2021 to consider and adopt the Board's submission to the 10- Year Plan 2021-31 ahead of the close of submissions on 29 April 2021.

Currently Being Consulted on by Dunedin City Council

- 22 DCC is currently consulting on the following which may be of interest to the Board and Board community:
- **Gambling & TAB Venue Policy Review**
<https://www.dunedin.govt.nz/council/currently-consulting-on/current-consultations/gambling-and-tab-venue-policy-review>
 - **Dangerous and Insanitary Buildings Policy Review**
<https://www.dunedin.govt.nz/council/currently-consulting-on/current-consultations/dangerous-and-insanitary-buildings-policy-review>

Board members (or members of the public) wishing to advise Council of any operational issues or concerns, e.g. potholes, burst pipes, overgrown vegetation etc are reminded to ring the DCC Customer Services Agency on 03 477-4000, or email on dcc@dcc.govt.nz. For non-urgent matters contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

If issues and concerns are not dealt with in a timely manner, Board members should contact either the Governance Support Officer or the Senior Staff Member appointed to the Board.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

Attachments

	Title	Page
↓A	Meeting Schedule 2021	27
↓B	Community Board Snapshot	28
↓C	Community Outstanding Nomination Award	29
↓D	OAR "Round the Boards" programme schedule	30

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Māori Impact Statement

There are no known implications for tangata whenua

Sustainability

There are no implications for sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial implications.

Significance

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

Internal engagement has occurred with appropriate staff members.

Risks: Legal / Health and Safety etc.

There are no risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

The report provides information on activities in or relevant to the Board area.

OTAGO PENINSULA COMMUNITY BOARD
MEETING SCHEDULE 2021

Thursday 18 February

Thursday 25 March

*Thursday 15 April**

Thursday 24 June

Thursday 19 August

Thursday 14 October

Thursday 11 November

Meetings will commence at 10.00 am and will be held at the Portobello Bowling Club unless otherwise advised.

**additional meeting if required on the Board's 10YP 2021-31 submission.*

Please note:

Any meetings held in the community will be advertised in the Dunedin City Council Meeting Notice advertisement in the Otago Daily Times and on the Dunedin City Council Website.

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LGNZ.**
Te Kāhui Kaunihera o Aotearoa.

Community
Boards' Executive
Committee



Invitation to Community Boards to share good practice examples: Calling for Community Board Snapshots

The Community Board Executive Committee (CBEC) is inviting all Community Boards to take a digital snapshot of a community project to share with participants at the forthcoming 2021 Community Board Conference.

Community Board snapshots are short videos which give a profile of a project undertaken or supported by a Community Board. Projects could be:

- Undertaken by the board;
- Supported by the board; or
- Show the board engaging with its communities.

The snapshots are an opportunity for Community Boards to provide a summary of an innovative project undertaken by a board that contributes to community well-being. Snapshots may be a video or PowerPoint, and may be recorded by digital camera or smart phone. They should be no longer than seven minutes. All snapshots received will be played at the conference where delegates will be invited to choose their favourite.

The 2021 Community Board Conference will take place in Gore from 22 – 24 April, 2021.

Please send all entries to admin@lgnz.co.nz by 5.00pm on Friday 26 March 2021. Please note that the Community Board Snapshots replace the awards competition held at previous conferences, there will be no call for applications for Community Board Best Practice Awards.

For further information, please contact Graeme Sykes at graeme.sykes@npdc.govt.nz.



Ngā mihi
Alexandra Davids
Chair
Community Board Executive Committee

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Community
Boards' Executive
Committee



**2021 Community Boards Outstanding Contribution Award
Nomination Form**

Name of person being nominated for their Outstanding Contribution

Details of nominator (can be from any Community Board)

Nominator name:

Nominator Community Board:

Nominator email:

Nominator phone:

Details of seconder (must be from the same Community Board as the person being nominated)

Secunder name:

Secunder Community Board:

Secunder email:

Secunder phone:

Please describe the nominee's outstanding contribution to their Community Board and community (max 50 words)

Please send all entries to admin@lgnz.co.nz by 5.00pm Friday 26 March 2021.

From: [Paul Pope](#)
To: [Lauren McDonald](#)
Subject: Fwd: "Round The Boards 2021"
Date: Wednesday, 10 February 2021 01:00:23 p.m.

Get [Outlook for Android](#)

From: Jeff Harford <community@oar.org.nz>
Sent: Wednesday, 10 February 2021, 12:36 pm
To: Francisca Griffin; Paul Pope; Joy Davis
Cc: Lesley Paris
Subject: 'Round The Boards 2021

Kia ora radio team board members,

Thank-you to those of you who have already contributed to our regular 'Round the Board radio segments on the OARsome Morning Show for 2021.

Joy - we're scheduled for our first catch-up on **Tuesday 16 February at 8.40am.**

That will bring us to the end of the paid-up 12-episode term for each of your respective boards.

We have greatly enjoyed bringing our listeners this weekly insight into your communities and would love to continue the spots through 2021.

The cost per episode would remain unchanged at \$20 incl GST, meaning a total cost per board for an additional 12 episodes of **\$240 incl GST.**

Are you able to please take that to your respective boards for consideration?

We are happy to continue the spots as scheduled pending confirmation from each of you, and can produce an invoice when required.

The 2021 schedule for the new term on a 4-week cycle would be as set out below. Please take a note of the dates:

MARCH

2 - WHCB
9 - OPCB
16 - MTCB
23 -
30 - WHCB

APRIL

6 - OPCB
13 - MTCB
20 -
27 - WHCB

MAY

4 - OPCB
11 - MTCB
18 -
25 - WHCB

JUNE

1 - OPCB
8 - MTCB
15 -
22 - WHCB
29 - OPCB

JULY

6 - MTCB
13 -
20 - WHCB
27 - OPCB

AUGUST

3 - MTCB
10 -
17 - WHCB
24 - OPCB
31 - MTCB

SEPTEMBER

7 -
14 - WHCB
21 - OPCB
28 - MTCB

OCTOBER

5 -
12 - WHCB
19 - OPCB
26 - MTCB

NOVEMBER

2 -
9 - WHCB
16 - OPCB
23 - MTCB
30 -

DECEMBER

7 - WHCB
14 - OPCB
21 - MTCB

NB: The 12th spot for each board will be in early 2022 and to be confirmed.

Please let me know if you have any questions. I am away from the office this week but am keeping an eye on my emails.

FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 This report provides a copy of the funding application received for the Board's consideration. As this is an administrative report only, the Summary of Considerations is not required.<Enter text>
- 2 A Scholarship funding application has been received for the Board's consideration from Kaiya Casswell for \$300.00 to support her attendance of an Outward Bound Course from 12 April to 2 May 2021.
- 3 The balance of project funds available to the Board as at 18 February 2021 is \$7,226.15.

RECOMMENDATIONS

That the Board:

- a) **Approves** the scholarship funding application from Kaiya Casswell for \$300.00 in support of her attendance to an Outward Bound Course from 12 April to 2 May 2021.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

Attachments

	Title	Page
A	Covering letter to Scholarship application	33
B	Scholarship Application form	34
C	Curriculum Vitae	35

Application for Otago Peninsula Trust Scholarship 2021
Kaiya Casswell

I would like to put myself forward to be considered for the Outward Bound scholarship because it has been something I have wanted to do for the past three years. I have heard about Outward Bound from people who have done it and it sounds like an amazing experience. I would enjoy pushing myself further in relation to physical challenges as well as gaining leadership skills and getting outside of my comfort zone.

During my time at Queens High School I have enjoyed participating in a wide range of sports and clubs. I played ice hockey, football, futsal, netball, volleyball and spent 2 years in the Queens Rowing team. I also enjoy the social side of sport, I like playing with my friends and meeting new people. An area I would like to develop further is feeling confident to coach teams and referee games because up until now refereeing makes me very anxious. Outside of school I like to be active, I enjoy walking and tramping with my family, running as well as working out at home. I like getting out in nature, discovering places I haven't been before and appreciating them, the Queen Charlotte Sounds is an area which I have never been to before. I think the solo experience especially would push me to the extent of my own limits, help me to reflect on myself and hopefully show me that I can overcome my fears. It would be an amazing opportunity to further some skills I have already learnt for example sailing, tramping, camping and developing new ones in a beautiful natural environment.

I take an active role in the school community, I am involved in; Enviro Group, the Student Council, and the Sports Council. In Enviro Group we promote sustainability through actions such as doing beach clean ups, planting trees and selling beeswax wraps. What I enjoy about Enviro Group is that it fits well with my values around caring for the planet and nature. I feel that Outward Bound would be an extension of this by giving me a deeper appreciation and respect for the natural environment. I am on both the School and Sports Councils, the reason I put my name forward is because I feel it is very important to have student representation in any decisions being made. I am also the Co-President of Interact, Interact is a service group who aim to raise money for worthy causes such as Relay for Life, the Curtain Bank, an international food court to raise money to eradicate Polio, and KIVA. I put myself forward for the role of President, after I had been in the club for 3 years, because I thought it would be an opportunity to develop leadership skills and to grow in confidence, while also contributing to the community locally and globally.

I worked hard in my academic learning last year. I endorsed the year with academic excellence and achieved a 98% GPA. I have learnt that hard work pays off and you have to put time into something to improve. I have been trying to improve my leadership skills over the past 2 years. I have attended the National Council of Women leadership breakfast and the World Vision youth conference, which helped me plan the 2019 40 Hour Famine at school with a group of students. Something I would like to aspire to next year is to become a prefect, and I feel this experience would give me stronger skills for successfully working with others in leadership roles.

Everything I have heard and read about Outward Bound excites me. It would teach me more about myself, how I relate to others and help me to realise my own potential. I would enjoy meeting lots of other like minded individuals around my own age to share ideas and get to know. Although I feel I have made some good contributions to the school, I am certain that having the opportunity to attend this course would enhance my ability to take up leadership roles in the future. I would really love the opportunity to be awarded a scholarship for Outward Bound, I am sure it would be an experience that I would never forget, and always appreciate.

**Application for Scholarship from the
Otago Peninsula Community Board**

Name: Kaiya Casswell

Address: _____

Phone Number: _____ Email: _____ @gmail.com

School Attended: Queen's High School

Short description of leadership opportunity/course/event: _____

Outward bound is a 21 day course that includes bush expeditions, water challenges, sea voyages and height activities. I will stay with 13 other watch mates in my group. The course is designed to push participants past the limits they set themselves.

Please attach any additional information which may be useful in explaining the leadership opportunity/course/event.

Total cost of leadership opportunity/course/event: \$ 4349

Amount already raised: \$ 3000

Amount sought from Otago Peninsula Community Board: \$ 300

How will the rest of the cost be covered? _____

The school as awarded me a schoarship and my family have also contributed towards the cost.

What is the date of your leadership opportunity/course/event? 12th April- 2 May 2021

What do you expect to learn from this experience? _____

I expect outward bound will give me more confidence in group situations and greater self belief. I hope to return with a better ability to deal with change and a positive mindset to take on new challenges. I also hope I gain new friendships and better communication skills.

How will you share this experience with your community eg your school/local community? _____

I will give a presentation to my school about my experience and encourage others to take up the opportunity to attend outward bound.

Please remember to attach a covering letter, resumé and two references.

NOTES: Applicants should refer to the 'Otago Peninsula Community Board Scholarships' information attached to this form and contained in the Board's Community Plan for guidance. Applications will be considered on their merits. This application form and guidelines are also available on the Dunedin City Council website (www.dunedin.govt.nz).

Contact: Edna Stevenson (Board member) telephone 478 0543 or Lauren McDonald (Governance Support Officer) 474 3428 with any questions.

Deadline for Applications: Applications must be lodged no less than two weeks prior to each Board meeting.

KAIYA CASSWELL

64 Centre Road, Ocean Grove
0224365775
Casswellkaiya@gmail.com
referee- Sally Dicey -0211546568
Lesley Signal-0273887079

PERSONAL STATEMENT

I am a conscientious, reliable person who thinks independently and logically. I am a hard worker who follows instructions quickly and performs tasks thoroughly.

EXTRA CURRICULARS AND VOLENTERING

- Co-president of interact
- Member of the QHS Student council
- Member of Enviro group
- Coach of junior Volleyball and Netball
- Blood donor
- Fundraised and participated in Relay for life
- Attended the world vision youth conference and helped to plan QHS's 40 hour famine

EXPERIENCE

Paper delivery person, The star
Double paper run

Kitchen hand, Larnach Castle
Washing dishes and prepping food

Canteen assistant, Queen's High School
Serving and preparing food in Queen's High School Canteen

Babysitting
Looking after and entertaining children.

EDUCATION

NCEA level two, Queen's High School 2017-present

ACHIEVEMENTS `

- Year 10 academic excellence
- Academic excellence NCEA level one and two
- Young scholar award 2020
- 2021 prefect- Year 10

Thank you for considering my application.

COMMUNITY PLAN 2020-2021

The Community Board plan is tabled for discussion at each meeting for the purpose of review and update as required.

Attachments

There are no attachments for this report.

BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

1 Board members will provide updates on activities including:

- Keep Dunedin Beautiful
- Rural Roads
- Community Meetings
- Civil Defence/Community Response Planning
- Te Rauone Reserve
- Harington Point Battery

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board Updates.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

Attachments

There are no attachments for this report.

COUNCILLOR'S UPDATE

Department: Civic

EXECUTIVE SUMMARY

- 1 Councillor Andrew Whiley will provide an update on matters of interest to the Board.

RECOMMENDATIONS

That the Board:

- a) **Notes** the report from Cr Whiley.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

A verbal update will be provided by the Chairperson at the meeting, including:

- Biodiversity Forum for 2021
- Tourism forum - February 2021
- 10 YP 2021-31
- ORC sand mining
- Tomahawk Lagoon
- Portobello fire (debrief)
- 2GP changes
- Community network
- Board support for the naming of private roadway (Tomahawk)
-

RECOMMENDATIONS

That the Board:

- a) **Notes** the update from the Chairperson.
- b) **Supports** the staff recommendation to the Infrastructure Service Committee for a private way off Centre Road, Tomahawk to be named as either Sunset Terrace or Sunset Close.

Signatories

Authoriser:	Clare Sullivan - Team Leader Civic
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Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Items for consideration by the Chairperson