

## Planning and Environment Committee

### MINUTES

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Minutes of an ordinary meeting of the Planning and Environment Committee held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Tuesday 16 February 2021, commencing at 3:02pm.

#### PRESENT

<b>Chairperson</b>	Cr David Benson-Pope	
<b>Deputy Chairperson</b>	Cr Sophie Barker	Cr Steve Walker
<b>Members</b>	Cr Rachel Elder	Cr Christine Garey
	Cr Doug Hall	Mayor Aaron Hawkins
	Cr Carmen Houlahan	Cr Marie Laufiso
	Cr Mike Lord	Cr Jim O'Malley
	Cr Jules Radich	Cr Chris Staynes
	Cr Lee Vandervis	Cr Andrew Whiley

#### IN ATTENDANCE

Robert West, Acting General Manager City Services, Nicola Pinfold, Group Manager Community and Planning; Paul Henderson, Acting Group Manager Customer and Regulatory Services, Clare Sullivan, Team Leader Civic.

**Governance Support Officer** Lauren McDonald

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#### 1 PUBLIC FORUM

There was no Public Forum.

#### 2 APOLOGIES

There were no apologies.

#### 3 CONFIRMATION OF AGENDA

Moved (Chairperson David Benson-Pope/Cr Doug Hall):

That the Committee:

**Confirms** the agenda without addition or alteration

**Motion carried (PLA/2021/001)**

#### **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Mike Lord/Cr Christine Garey):

That the Committee:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (PLA/2021/002)**

#### **5 CONFIRMATION OF MINUTES**

##### **5.1 PLANNING AND ENVIRONMENT COMMITTEE MEETING - 17 NOVEMBER 2020**

Moved (Deputy Chairperson Steve Walker/Cr Chris Staynes):

That the Committee:

**Confirms** the public part of the minutes of the Planning and Environment Committee meeting held on 17 November 2020 as a correct record.

**Motion carried (PLA/2021/003)**

#### **PART A REPORTS**

#### **6 PLANNING AND ENVIRONMENT COMMITTEE FORWARD WORK PROGRAMME**

The report from Civic provided a regular update of the Planning and Environment Committee forward work programme for the 2021-2022 to show areas of activity, progress and expected timeframes for decision making across a range of areas of work.

Moved (Chairperson David Benson-Pope/Cr Doug Hall):

That the Committee:

- a) **Notes** the Planning and Environment Committee forward work programme as at 10 February 2021.

**Motion carried (PLA/2021/004)**

**7 ACTIONS FROM RESOLUTIONS OF PLANNING AND ENVIRONMENT COMMITTEE MEETINGS**

The actions report from Civic outlined progress on the implementing of resolutions of Planning and Environment Committee meetings from the start of the 2019-2022 triennium.

Moved (Chairperson David Benson-Pope/Cr Chris Staynes):

That the Committee:

- a) **Notes** the Open and Completed Actions from resolutions of Planning and Environment Committee meetings to 16 February 2021.

**Motion carried (PLA/2021/005)**

**8 PLANNING AND ENVIRONMENT ACTIVITY REPORT FOR THE QUARTER ENDING 31 DECEMBER 2020**

The Community and Planning and Customer and Regulatory Services report provided an update on activities including: city development; resource consents; building services; alcohol licensing; environmental health; animal control and parking enforcement for the three months ending 31 December 2020.

Paul Henderson, Acting Group Manager Customer Regulatory Services, and Nicola Pinfold Group Manager Community and Planning spoke to the report and responded to questions from elected members.

Moved (Chairperson David Benson-Pope/Cr Mike Lord):

That the Committee:

- a) **Notes** the Planning and Environment Activity Report for the quarter ending 31 December 2020.

**Motion carried (PLA/2021/006)**

**9 ITEMS FOR CONSIDERATION BY THE CHAIR**

No items for consideration were raised.

The meeting concluded at 3:25 p.m.

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CHAIRPERSON