

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Waikouaiti Coast Community Board will be held on:

Date: Wednesday 17 February 2021
Time: 5.30 pm
Venue: Waitati Hall, 26 Harvey Street, Waitati

Sandy Graham
Chief Executive Officer

Waikouaiti Coast Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Alasdair Morrison	
Deputy Chairperson	Geraldine Tait	
Members	Andy Barratt	Sonya Billyard
	Mark Brown	Mandy Mayhem-Bullock
	Cr Jim O'Malley	
Senior Officer	Nick Dixon, Group Manager Ara Toi	
Governance Support Officer	Rebecca Murray	

Rebecca Murray
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

1.1 Public Forum - Waitati School

Tara O'Neill, Principal of Waitati School wishes to address the meeting regarding their funding application.

1.2 Public Forum - Hauteruruku ki Puketeraki

Representatives from Hauteruruku ki Puketeraki, Suzi Flack and Raniera Judd, will be in attendance to provide an update on the funding received for the Waka Kaupapa Club.

1.3 Public Forum - Waitati Valley Road Group

John Ransley wishes to address the meeting regarding the Waitati Valley Road Group funding application.

1.4 Public Forum - Waikouaiti Rodeo Association

Bruce Thomas wishes to address the meeting regarding the Waikouaiti Rodeo Association funding application.

2 APOLOGIES

An apology has been received from Mandy Mayhem-Bullock.

That the Board:

Accepts the apology from Mandy Mayhem-Bullock.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY


1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Waikouaiti Coast Community Board Register of Interest	7

Waikouaiti Coast Community Board Register of Interest - February 2021					
Name	Date of Entry	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Alasdair Morrison (Chairperson)	January 2017	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Secretary	Waitati Hall Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee and Secretary	The Rainbow Preschool Trust (South Dunedin)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waikouaiti Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	South Dunedin Baptist Church	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Dwelling at Waitati	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Geraldine Tait (Deputy Chairperson)	November 2016	Owner	Property at Reservoir Road, Warrington	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Blueskin Bay Watch	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mark Brown	February 2017	President	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Director and Shareholder	Blueskin Nurseries Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	April 2017	Director and Shareholder	St Brigids Estate Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Founding member	Orokonui Ecosanctuary	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	November 2018	Director	W M Brown and Sons	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mandy Mayhem-Bullock	November 2016	Committee Member	Waitati Music Festival	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Chairperson	Waitati Hall Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Local Advisor	FENZ	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	CDEC Community Response Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Local Government New Zealand Zone 6 Community Board Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Deputy Chair	Keep Dunedin Beautiful	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waitati Youth and Amenities Society Member	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andy Barratt	November 2019	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Co-chair	River-Estuary Care Waikouaiti-Karitane	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Market Garden Business, 303 Apes Road	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	OneCoast	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Sonya Billyard	November 2019	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Director	East Coast Plumbing Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Commercial Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Committee Member	POWA	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Community Garden	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	OneCoast	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Community Response Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waikouaiti Youth Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	East Otago Events Centre	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jim O'Malley	07/11/2016	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Mosgiel Association Football Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Ice Sports Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Dunedin Manufacturing Holdings	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Ice Sports Dunedin Incorporated (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
		Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

WAIKOUAITI COAST COMMUNITY BOARD MEETING - 18 NOVEMBER 2020

RECOMMENDATIONS

That the Board:

Confirms the minutes of the Waikouaiti Coast Community Board meeting held on 18 November 2020 as a correct record.

Attachments

Title	Page
A  Minutes of Waikouaiti Coast Community Board meeting held on 18 November 2020	10

Waikouaiti Coast Community Board

MINUTES

Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the Surf Club Social Rooms, Warrington Domain on Wednesday 18 November 2020, commencing at 5.30 pm

PRESENT

Chairperson	Alasdair Morrison	
Deputy Chairperson	Geraldine Tait	
Members	Andy Barratt	Mark Brown
	Mandy Mayhem-Bullock	Cr Jim O'Malley

IN ATTENDANCE Nick Dixon (Group Manager Ara Toi) and Andrew Lord (Team Leader Maintenance Transport)

Governance Support Officer Rebecca Murray

1 PUBLIC FORUM

1.1 Public Forum - Volunteer South and tree issue

Leisa De Klerk addressed the meeting concerning Volunteer South and a tree issue. She advised that Volunteer Otago and Volunteer Central had merged in June and renamed Volunteer South. Ms De Klerk advised that her role at Volunteer South was Manager and provided an overview of what this service provided, what was provided during the COVID-19 lockdown and that they were working towards community resilience which included working towards community emergency awareness. She advised that they would like community members to sign up as emergency volunteers. The Board agreed to work with Ms De Klerk to assist in getting this message out to the communities within the community board area.

Ms De Klerk also advised the Board of a near miss with a tree on the State Highway near Hawksbury Village and stated that the tree was behind the fence line and that Police were called to the event.

2 APOLOGIES

An apology was received from Sonya Billyard.

Moved (Alasdair Morrison/Mandy Mayhem-Bullock):

That the Board:

Accepts the apology from Sonya Billyard.

Motion carried (WC/2020/054)

3 CONFIRMATION OF AGENDA

Moved (Alasdair Morrison/Mark Brown):

That the Board:

Confirms the agenda with the following addition:

Add Item 13 Road Maintenance Contract Update; and
Item 13 to be taken before Item 6.

Motion carried (WC/2020/055)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Alasdair Morrison/Mandy Mayhem-Bullock):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WC/2020/056)

5 CONFIRMATION OF MINUTES

5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 30 SEPTEMBER 2020

Moved (Cr Jim O'Malley/Mandy Mayhem-Bullock):

That the Board:

Confirms the Waikouaiti Coast Community Board meeting held on 30 September 2020 as a correct record.

Motion carried (WC/2020/057)

PART A REPORTS

13 ROAD MAINTENANCE CONTRACT UPDATE

The Team Leader Transport Maintenance (Andrew Lord) introduced Thomas Forde from Fulton Hogan and Simon Currie from South Roads and they provided an overview of the new 10 year Road Maintenance Contract. Mr Lord advised that vegetation maintenance had been transferred to the Transport Department from the previous contract being allocated to the Parks and Recreation Department and they responded to members' questions.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Notes** the update.

Motion carried (WC/2020/058)

6 GOVERNANCE SUPPORT OFFICER'S REPORT

The report provided details of activities relevant to the Board's area, which included:

- Meetings 2021
- Community Board Outstanding Awards Nomination
- Waikouaiti Library
- What DCC is Currently Consulting On
- Parks and Recreation Department Updates
- Roadworks Schedule
- Dunedin City Council Updates

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

Motion carried (WC/2020/059)

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Agrees** that the first meeting for 2021 for the Board will be held on 17 February 2021 at the Blueskin Bay Library commencing at 5.30 pm; and
- b) **Notes** that the 2021 meeting schedule for the Board will be included in the 17 February 2021 agenda for adopting.

Motion carried (WC/2020/060) with Geraldine Tait recording her vote against.

Moved (Alasdair Morrison/Mark Brown):

That the Board:

- a) **Decides** not to submit to the DCC Legal High Retail Location Policy.

Motion carried (WC/2020/061)

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- a) **Agrees** to submit to the Review of Truby King Reserve Management Plan and;
- b) **Delegates** Board Members excluding Sonya Billyard to finalise the submission.

Motion carried (WC/2020/062)

Moved (Alasdair Morrison/Geraldine Tait):

That the Board:

- a) **Decides** not to submit to the Signal Hill Recreation Reserve Management Plan Review Stage 1.

Motion carried (WC/2020/063)

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Requests** further information to enable the Board to submit to the General Policies Management Plan Review Stage 1 and;
- b) **Agrees** that the Board delegate authority to the Chair to delegate a member/s to finalise the submission.

Motion carried (WC/2020/064)

7 FUNDING APPLICATIONS

The report provided details of two funding applications received for the Board's consideration.

Hauteruruku ki Puketeraki requested \$1,000.00 to pay for one staff/tutor for three hours per week for the Kaitiaki Waka Programme.

Uplifts the funding application from Waiputai (Blueskin Bay) Trust requesting \$1,670.00 for seed funding for a community centre in Warrington.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Notes** the funding report from Blueskin News.

Motion carried (WC/2020/065)

Moved (Mandy Mayhem-Bullock/Cr Jim O'Malley):

That the Board:

- a) **Approves** the funding application from Hauteruruku ki Puketeraki for \$1,000.00 to pay for one staff/tutor for three hours per week for the Kaitiaki Waka Programme; and
- b) **Requests** representatives attend the next Waikouaiti Coast Community Board meeting being held on 17 February 2021 at the Blueskin Bay Library at 5.30 pm to provide an update on how the funding was used.

Motion carried (WC/2020/066)

Moved (Mandy Mayhem-Bullock/Cr Jim O'Malley):

That the Board:

- a) **Uplifts** the funding application from the Waiputai (Blueskin Bay) Trust from the table; and
- b) **Approves** the funding application from the Waiputai (Blueskin Bay) Trust for \$1,670.00 for seed funding for a community centre in Warrington with the following condition: Should the venture not proceed for the full year as intended any unspent money will be returned to the Waikouaiti Coast Community Board.

Motion carried (WC/2020/067) with Geraldine Tait withdrawing.

8 CHAIRPERSON'S REPORT

The Chairperson provided a verbal report at the meeting, which included:

- Vegetation maintenance on local roads and State Highway
- Vehicle speeds at Waitati turnoff from SH1
- Bus services
- Appointing Sonya Billyard as the Board's representative on Moana Gow Swimming Pool Trust
- Karitane walkway repair
- Firefighting tanks

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- a) **Notes** the Chairperson's report.

Motion carried (WC/2020/068)

Moved (Alasdair Morrison/Mandy Mayhem-Bullock):

That the Board:

- a) **Appoints** Sonya Billyard as the Board's representation on the Moana Gow Swimming Pool Trust.

Motion carried (WC/2020/069)

9 BOARD UPDATES

Board members provided an update on activities, which included:

Keep Dunedin Beautiful (KDB)

Mandy Mayhem-Bullock provided an update which included that the Community Garden and Waitati Toilet unfortunately did not win at the recent Keep New Zealand Beautiful awards and that the Waitati Hall mural is progressing with currently obtaining a resource consent.

Waikouaiti Recycling Centre Project

Geraldine Tait provided an update which included advertising for a part time co-ordinator and that they were currently deciding on whether to be an incorporated society or a trust.

Waikouaiti Plantation Replanting Project

Mark Brown provided an update which included advising that 5,000 plants were planted this year which is down from the previous year due to the COVID-19 lockdown. Maintenance is being conducted by locals and that the next planting will commence in June next year.

Local Government New Zealand Zone 6 Community Board Committee

Mandy Mayhem-Bullock provided an update which included that a Community Board Zoom meeting was being set up for 16 December with one during the day and another at night.

North Coast Promotional Group

Mark Brown provided an update which included that the promotional group had identified a name being North East Coast Discoveries and that this entity would be moving forward as a co-op. A lawyer had been appointed to assist with the needs of the co-op and a website would be launched soon.

Recreational Working Group

Mandy Mayhem-Bullock provided an update which included members had submitted to the 10 Year Plan pre-consultation.

Andy Barratt left the meeting at 8.20 pm.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Notes** the updates.

Motion carried (WC/2020/070)

Andy Barratt re-entered the meeting at 8.25 pm.

10 COMMUNITY PLAN

The Board provided updates to the Rooding Schedule on page 28 of the Community Plan.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Notes** the update.

Motion carried (WC/2020/071)

11 COUNCIL ACTIVITIES

Councillor Jim O'Malley provided an update on matters of interest to the Board, which included:

- Truby King Reserve Management Plan Public Consultation – participation from Board members.
- Hapori Māori and Pasifika Communities Innovation and Development Fund is open
- The Camping Control Bylaw Amendment 11 was ratified at 27 October 2020 Council meeting with the freedom camping season starting 1 November 2020.
- New debt limit to allow Council to assess all capital works going forward
- Speed Limit Review – the decisions will be ratified at the 8 December 2020 Council meeting. Communications will be sent once ratified advising the date these will be in effect. Any additional roads advised in the submission period will go into next year's Speed Limit Review.

Moved (Cr Jim O'Malley/Alasdair Morrison):

That the Board:

- a) **Notes** the update.

Motion carried (WC/2020/072)

12 ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Items for consideration by the Chairperson:

Representation Review

The meeting concluded at 8.49 pm.

.....
CHAIRPERSON

PART A REPORTS

UPDATE ON POLICING MATTERS

Constable Olivia Winbush will be in attendance to provide an update on Policing matters.

LEAD IN WAIKOUAITI, KARITANE, AND HAWKSURRY VILLAGE WATER SUPPLY

Department: 3 Waters and Executive Leadership Team

EXECUTIVE SUMMARY

- 1 On 2 February 2021, the Dunedin City Council and Public Health South advised residents in Waikouaiti, Karitane and Hawksbury Village not to use tap water for drinking, cooking or preparing food until further notice because of elevated levels of lead in the drinking water supply.
- 2 Since that time work has been underway to investigate the potential causes for the elevated levels and this report provides an update on the work that has been undertaken to date.
- 3 Given the timing of the agenda and the fast-moving nature of the issue, staff will also provide any updated information by way of verbal update at the meeting.

RECOMMENDATIONS

That the Board:

- a) **Notes** the report of the elevated levels of lead in the Waikouaiti, Karitane and Hawksbury Village water supplies and the actions taken to date.

BACKGROUND

- 4 A “Do Not Drink” notice was issued on 2 February 2021 to residents of the Waikouaiti, Karitane and Hawksbury Village areas as a result of elevated levels of lead in the drinking water.
- 5 Staff are working with Public Health officials, ORC and independent experts to understand the cause behind elevated lead levels that had been detected intermittently from July 2020 - January 2021.

DISCUSSION

- 6 Six water test results have returned results where the level of lead in the water is above acceptable limits.
- 7 The Council has 3 test sites on the network, located at the main street of Waikouaiti, the Waikouaiti Golf Club in Edinburgh Street, the Karitane Bowling Club in Stornoway Street. An additional 3 test locations at the Waikouaiti Water Treatment Plant are used to analyse raw, filtered and final treated water.
- 8 No elevated results have been recorded at a sample site on the main street of Waikouaiti.
- 9 Of the 6 results with elevated lead levels, 4 were recorded at the Waikouaiti Golf Club – near the end of the supply line, 1 at the Karitane Bowling Club, and 1 at the Waikouaiti Water Treatment Plant raw water reservoir.

- 10 The results show intermittent spikes with 6 results above the Maximum Acceptable Value (MAV). There is no evidence of prolonged exposure to high levels of lead in the water.
- 11 In response to the elevated levels, a “No Drinking” notice was issued as a precautionary approach while staff worked to determine the possible source of the lead contamination.
- 12 The weekly testing programme was changed to daily testing in order to more accurately pinpoint any changes in lead levels in the water supply.
- 13 Given that 1 of the elevated samples was in the reservoir, investigations and sampling in the water supply catchment have been initiated in partnership with Otago Regional Council.
- 14 When the “Do Not Drink” notice was issued, water tankers were deployed to the affected communities and containers were supplied to enable residents’ access to safe drinking water.
- 15 A team of approximately forty (40) Council staff went door-knocking households and businesses to ensure everyone was aware of the “Do Not Drink” notice. Letters were left with residents, and where no one was home a letter was left.
- 16 The tankers remain at the various locations to ensure ongoing provision of drinking water while investigations continue into the source of the lead. Demand is currently around 10,000 litres per day, with the tanker water being sourced from Mt Grand. Approximately 2,500 containers have been given out for people to use. Staff continue to drop off water to residents that are unable to collect water from the tankers themselves.
- 17 Staff have been on hand at the tankers to answer any questions residents may have. Once the blood testing has finished, a drop-in centre will be established at the East Otago Events Centre where staff will be available to respond to queries from residents.
- 18 A joint community meeting was held on 5 February 2021. The primary purpose of the meeting was to ensure that the community were aware of the public health issues and to provide information about the blood testing programme that had been announced by Public Health South.
- 19 As a result of the meeting a series of concerns were raised by residents and these have been followed up on by staff. One concern was about what the potential effects are of eating home-grown vegetables that have been irrigated with local water. At time of writing, there is no clear guidance on this and so the Council is supplying a range of fruit and vegetables to residents. This will be reviewed once the issues have been clarified.
- 20 At the time of writing, daily test results had all shown no elevated levels of lead.
- 21 At an infrastructure level, a number of actions have been undertaken.
- 22 Older sections of the network have been excavated to check for cast iron pipes as many of these have lead joins. This includes a section of the cast iron pipe in Edinburgh Street which will be replaced as a priority.
- 23 Approximately 3km of new polyethylene pipe has been ordered and contractors will start this work as quickly as possible.
- 24 The network reservoirs are being (or have been) drained to check for any cast iron fittings or lead joins which may be present. If any are identified, these will be replaced.

- 25 A plan has been developed to drain and refill tanks on properties within the area when the supply is deemed safe to drink again.
- 26 An online lead monitor has been ordered. This monitor will allow for more frequent testing (every 20 minutes) with immediate results. This will help manage any ongoing issues and allow for a resourcing plan to be developed. This will take approximately six weeks to arrive and commission.
- 27 A conductivity monitor has been installed at the Waikouaiti River intake. A pH meter will also be installed the week beginning 15 February 2021. The pH and conductivity meters may provide information on changes in water chemistry and the presence of metals. Depending on results it may be possible to detect and then respond to the presence of lead. The pH and conductivity measurements are real-time and provide another monitoring tool to identify the presence of metals.
- 28 Auto-samplers are also being installed at the water treatment plant. This will sample for lead. The University of Otago has agreed to test these samples. This will provide preliminary results (i.e. not to International Accreditation New Zealand standards) that will be available hourly and will provide a great tool for managing the network and trying to isolate a contamination if it occurs again. These should be in place sometime during the week beginning 15 February 2021.
- 29 Tonkin and Taylor are undertaking an analysis of plant operational data. The analysis is specifically seeking to identify any correlation between high lead levels and any other operational or water chemistry parameters. This work is expected to be complete by the end of the week beginning 15 February 2021.
- 30 All of these steps will either help eliminate possible sources of lead (cast iron pipe replacement) or provide far better data for which to assess the safety of the drinking water. This is important because it is possible that the source of the elevated readings may never be identified and any decision to recommission the network will rely on the various agencies having confidence that the drinking water is safe and that any future issues are able to be picked up immediately.

NEXT STEPS

- 31 A number of options to restore safe drinking water to the communities are being investigated, including supplying water from other water supply schemes, treatment plant upgrades and constant monitoring for lead contamination at the raw water source. Efforts to trace the source of contamination and resolve the issue continue.

Signatories

Author:	Tom Dyer - Group Manager 3 Waters Simon Drew - General Manager Infrastructure Services
Authoriser:	Simon Drew - General Manager Infrastructure Services Sandy Graham - Chief Executive Officer

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Waikouaiti Coast Community Board of activities relevant to the Board's area including:
 - a) Meeting Schedule for 2021
 - b) Dunedin City Council 10 year plan consultation
 - c) Community Board Conference
 - d) Community Board Outstanding Awards Nomination
 - e) Waikouaiti Library
 - f) Review of Keeping of Animals (excluding Dogs) and Bird Bylaw
 - g) What DCC is Currently Consulting On
 - h) Parks and Recreation Department Updates
 - i) Transport Department Update
 - j) Roadworks Schedule
 - k) Dunedin City Council Updates

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Adopts** the 2021 meeting schedule for the Waikouaiti Coast Community Board.
- c) **Ratifies** the submission to the Review of Truby King Reserve Management Plan retrospectively.
- d) **Decides** if the Board wishes to submit to the Gambling & TAB Venue Policy Review and agrees that the Board delegate authority to a Board Member/s to finalise the submission.
- e) **Decides** if the Board wishes to submit to the Dangerous and Insanitary Buildings Policy Review and agrees that the Board delegate authority to a Board Member/s to finalise the submission.

Meeting Schedule for 2021

- 2 The 2021 meeting schedule was adopted by Council as its meeting held on 24 November 2020 meeting. The proposed meeting dates for the Waikouaiti Coast Community Board for the Board's approval are (Attachment A).

- 3 The Board may wish to give consideration an additional meeting on 14 April 2021 to consider and adopt the Board's submission to the DCC 10 year plan 2021-31 prior to the close of submissions.
- 4 Further, the meeting schedule proposed follows the format adopted in 2020 by the Board with an earlier start time proposed for meetings held outside the daylight savings period.

Review of Truby King Reserve Management Plan

- 5 The submission to the Review of Truby King Reserve Management Plan needs to be retrospectively ratified (Attachment B).

Dunedin City Council 10 year plan consultation

- 6 The public consultation period for the 10 year plan 2021-31 is from 30 March to 29 April 2021. The Board may wish to consider holding a board workshop.
- 7 Staff are currently working on a number of opportunities for engagement.

Community Board Conference

- 8 The Community Board Conference is being held in Gore on 22-24 April. Council policy allows for one Board member per Board to be funded by the Council. The Board may wish to consider nominating a Board member to attend the Conference.

Community Board Outstanding Awards Nomination

- 9 At the Community Board conference in April, nominations for the outstanding community board member are being called for. The Community Board Executive Committee is also inviting Community Boards to share good practice examples. Refer to Attachments C and D. Applications close at 5.00pm on Friday 26 March 2021.

Waikouaiti Library

- 5 In October 2020 a proposal was put forward to change Waikouaiti Library's weekday opening hours to 11am-5pm.

	Current Opening Hours	Proposed Opening Hours
Monday	1.30pm – 5.30pm (4hrs)	11am – 5pm (6 hrs)
Tuesday	1.30pm – 5.30pm (4 hrs)	11am – 5pm (6 hrs)
Wednesday	10am – 5.30pm (7.5 hrs)	11am – 5pm (6 hrs)
Thursday	1.30pm – 5.30pm (4 hrs)	11am – 5pm (6 hrs)
Friday	10am – 8pm (10 hours)	11am – 5pm (6 hrs)
Saturday	10am – 1pm (3 hours)	10am – 1pm (3 hrs)
	Total: 32.5 hrs	Total: 33 hrs

- 6 The Waikouaiti Librarian led a consultation process regarding the proposed changes in November and December 2020. The consultation was undertaken through:

- A paper form in the library outlining proposed hours and asking people to comment on whether the proposal would work for them
 - An online form – as above, promoted through POWA newsletter
 - On social media – through the local community Facebook page
- 7 An article also appeared in The Star <https://www.odt.co.nz/the-star/library-proposes-%E2%80%99sensible%E2%80%99-change-its-hours> directing people to the library. A total of 136 responses were received with the majority being favourable. A decision will be made in due course with the community and the Board being advised.

Review of Keeping of Animals (excluding Dogs) and Birds Bylaw

- 8 Customer and Regulatory staff are currently reviewing this bylaw. While the primary focus of the review is to address concerns about roosters, the bylaw also covers birds, bees and other animals (with the exception of dogs which is covered by the Dog Control Bylaw). At this early stage staff are investigating different options and will be in touch with Community Boards soon asking them to circulate a short survey through their networks. Any initial thoughts can be directed to the Policy Analyst – Regulatory Services Group, Anne.Gray@dcc.govt.nz please. For ease of reference the current policy is Attachment E.

What DCC is Currently Consulting On

- 9 Dunedin City Council is currently consulting on the following which may be of interest to the Board and the community:
- 10 Gambling & TAB Venue Policy Review – submissions close on 26 February 2021. For ease of reference the current policy is Attachment F. <https://www.dunedin.govt.nz/council/currently-consulting-on/current-consultations/gambling-and-tab-venue-policy-review>
- 11 Dangerous and Insanitary Buildings Policy Review – submissions close on 26 February 2021. For ease of reference the proposed policy is Attachment G. <https://www.dunedin.govt.nz/council/currently-consulting-on/current-consultations/general-policies-management-plan-review-stage-1>

Parks and Recreation Department Updates

- 12 **Freedom Camping** - Portaloos and other amenities have been installed at the 3 unrestricted freedom camping sites.
- 13 The new handheld infringement devices have been integrated into the Pathway system.
- 14 New ticket designs have been drafted, when these have been approved and delivered we can begin training enforcement contractors in use of the new technology.
- 15 **Reserves and Beaches Bylaw** - New signage has been installed at Tomahawk Beach and Warrington Beach as planned.

- 16 Signage for Waikouaiti Beach is currently being drafted by DCC Marketing and Design and will be presented to the Reserves and Beaches Bylaw Working Group for development/approval.
- 17 Some temporary signage has recently been installed at the Hawksbury Lagoon outflow to advise drivers that beach access in vehicles is prohibited.
- 18 **Play Spaces Review** - Draft Play Spaces Plan and Background Report are awaiting feedback from members of the Working Party.
- 19 When feedback is received the Plan will be amended and presented to Council for approval.
- 20 Individual projects will then proceed in accordance with the plan.
- 21 **Sports Field Review** - Data collection and analysis are complete.
- 22 A draft strategy and action plan are in progress.
- 23 A presentation will be going to ELT seeking guidance on direction of strategy.
- 24 **Truby King Reserve Management Plan** - A report detailing submissions is being drafted.
- 25 A Hearings Committee meeting is scheduled for Mid-February where submitters will be able to speak.
- 26 The Hearings Committee will then give their recommendations for changes to the draft
- 27 **Tracks and Trails Review** - Draft Background Report is complete and is sitting with Working Party and Project Team members for feedback.
- 28 Stakeholder consultation document is being drafted.
- 29 It is anticipated that stakeholder engagement will occur early 2021 pending outcome of feedback from Working Party and Marketing and Comms.

Transport Department Update

- 30 **Vegetation** – The spraying of rural areas is at 90% for the first spray. Work will commence thereafter on the second spray.

Roadworks Schedule

- 31 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Dunedin City Council Updates

Board members (or members of the public) wishing to advise Council of any operational issues or concerns, e.g. potholes, burst pipes, overgrown vegetation etc are reminded to ring the DCC Customer Services Agency on 03 477 4000, or email on dcc@dcc.govt.nz. For non-urgent matters contact Council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

If issues and concerns are not dealt with in a timely manner, Board members should contact either the Governance Support Officer or the Senior Staff Member appointed to the Board.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

Attachments

	Title	Page
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SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

There are no implications.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial implications.

Significance

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

Internal engagement has occurred with appropriate staff members.

Risks: Legal / Health and Safety etc.

There are no risks.

Conflict of Interest

There are no conflicts of interest.

Community Boards

This report provides information on activities in or relevant to the Board's area.

WAIKOUAITI COAST COMMUNITY BOARD

MEETING SCHEDULE FOR 2021

Wednesday 24 March – Waikouaiti

Wednesday 14 April – Waitati (to be considered)

Wednesday 13 June – Karitane

Wednesday 17 August – Dunedin

Wednesday 13 October – Warrington

Wednesday 10 November – Waikouaiti

Meetings commence at 5.30 pm (September – March)

Meetings commence at 4.30 pm (April – August)

The venue for each Board meeting is as follows:

Waikouaiti – East Otago Events Centre, Main Road, Waikouaiti

Karitane – Karitane Hall, Coast Road, Karitane

Warrington – Surf Club Social Rooms, Warrington

Waitati – Blueskin Bay Library, Harvey Street, Waitati

Dunedin – Otaru Room, Second Floor, Civic Centre

Any meetings held in the community will be advertised in the Dunedin City Council Meeting Notice advertisement in the Otago Daily Times and on the Dunedin City Council Website.



WAIKOUAITI COAST
COMMUNITY BOARD

50 The Octagon | Dunedin 9015 | PO Box 5045 | Dunedin 9058 | New Zealand
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Submission to Draft Truby King Recreation Reserve Management Plan 2020

This submission is made by the Waikouaiti Coast Community Board (the Board). [Note that Board Member Sonya Billyard (who may be part of the Hearings Panel) has had no part in any discussion relating to the preparation of this submission.]



Having considered both the proposed draft management plan (DP 2020) and the operative 1998 management plan (MP 1998), we offer the following comments.

In our view:

1. The process of creating DP 2020 was far from ideal.
2. DP 2020 should be discarded as a management plan and reframed as a series of potential development projects governed by a suitably revised MP 1998.
3. Local community engagement must be recognised and described in the revised management plan along the lines of MP 1998.
4. Priorities relating to spending should follow the model of MP 1998.
5. The priority for the Reserve should be the (long overdue) maintenance of the Enchanted Forest.

We expand on each of these points below:

1. The process

The Board has already expressed its concern that it was not involved in the process of preparing the revised management plan from the outset. In the past, Board members have been appointed to a planning committee alongside DCC staff and chaired by a City Councillor. We do not

understand why this practice has not been followed in this case. As it is, the Board has only had input to the process at a very late stage, which is far from satisfactory.

MP 1998 provides a clear account of the people involved in the preparation of the management plan. This included Board Members and members of the Truby King Recreational Reserve Committee (TKRRC).

DP 2020 is silent on this most important matter.

2. The need to rethink the status of the Draft Management Plan

MP 1998 begins with a crucial statement, which explains that the DCC emphasises “management” rather than “development” (p.3). It goes on to state that specific proposals for development would be “managed through a separate project process”.

In the Board’s view, DP 2000 is best understood as a development plan, rather than an underlying management plan. In this respect, we consider it to be inferior to MP 1998 in terms of its proposed status.

Had the Board been involved earlier in the process, we would have asked the following questions:

- In what respects does MP 1998 fall short of what is required in 2020?
- Are there parts of MP 1998 which need to be updated or revised?
- Is there material that needs to be added or deleted to bring the management plan up to date?

As it stands, DP 2020 gives the appearance that it has been prepared without reference to the plan that it is intended to supersede.



3. The role of the local community

When comparing MP 1998 and DP 2020 there is one glaring omission.

MP 1998 contains a number of references to the local community and to the Reserve Committee (TKRRC).

As MP 1998 explains, TKRRC was set up in 1993 on the advice of the Waikouaiti Coast Community Board. Its purpose is “to establish liaison with the DCC” and “outline a plan of attack which will benefit the general public in the future enjoyment of the reserve” (p.5).

Policy 4.1.2 (4) states: “Liaison and cooperation with and between organisations, groups and individuals interested in the Truby King Recreational Reserve shall be encouraged and maintained” (p.15).

Policy 4.5.2 (11) states: “Members of the local community [a footnote adds: As determined by the Committee] will be allowed to remove timber and branchwood after Council felling” (p.18).

Policy 4.7.2 (2) states: “The active participation of the Truby King Recreational Reserve Committee and the Seacliff community in the ongoing management, maintenance, development and monitoring of the Truby King Recreational Reserve will be encouraged” (p.20).

Policy 4.7.2 (3) states: “DCC staff will meet with the Committee formally at least once per year” (p.20).

We now ask why all references to TKRRC and the local community have been removed from DP 2020?

From an original plan which emphasized the key role to be played by locals, we now have a proposed plan from which the locals have been effectively erased.

We would like to add here that community engagement of the type envisaged in MP 1998 would guarantee that two proposals in DP 2000 could be removed, saving both time and money. We refer to the following items (under "Maintenance intensity"): "A report to document the process and timeline for the maintenance plan is to be commissioned"; and "Commissioning a wayfinding strategy".

4. Spending Priorities

MP 1998 set out its spending priorities in the following way:

1. Legal obligations; 2. Enhance safety; 3. Environmental maintenance and improvement. (p.19)

This seems both sensible and entirely in keeping with what one would expect of a management plan. In our view, the new plan could be more explicit on points 1 and 2, referring to specific legal and planning obligations. In particular, it would need to address the (possibly considerable) issues relating to the Reserve's April 2012 listing as a Category 1 Historic Place.



5. The First Priority

DP 2000 sets out a timeline for delivery of its development plan.

In our view, this needs to be set aside and reconsidered.

In the first place, it is evident to anyone who has visited the Reserve over recent years that basic maintenance has been more or less restricted to keeping the grass mown (a substantial task in itself).

As a result, the Enchanted Forest has deteriorated significantly, to the point where it will require a great deal of work to get the weeds cleared, seedling trees removed and its significant amenity species attended to.

This is all the more important as the Enchanted Forest is included under the Reserve's designation as a Category 1 Historic Place.

The Board believes that this extensive remedial work has to be undertaken before many of the other items on the DP 2000 development plan.

We believe that the first step must be the establishment of a Working Party (with the emphasis on 'Working') which can get started fairly quickly to create a repair & maintenance programme, particularly in the Enchanted Forest. In our opinion, this Working Party must include Board members who have professional expertise in this area, plus representatives from the Truby King Recreation Reserve Committee, all of whom are ready, willing and able to provide real value to the project at little or no extra cost.

Conclusion

As mentioned earlier, we believe that the new Draft Management Plan has many deficiencies. It seems to us that the most sensible approach, and fiscally prudent approach, is to combine the relevant parts of both plans into an actual Management Plan which can restore the reserve to a place in which Dunedin City Council and The Community can be proud.

Our Board and the local committee have much to offer, at little or no cost. Please involve us from here onwards.

We wish to be heard in support of this submission at any future hearing.

Kind Regards,



Alasdair Morrison
Chairman
Waikouaiti Coast Community Board



Andy Barratt
Board Liaison with
Truby King Recreation Reserve Committee

8th December 2020



**We are.
LGNZ.**
Te Kāhui Kaunihera o Aotearoa.

Community
Boards' Executive
Committee



Invitation to Community Boards to share good practice examples: Calling for Community Board Snapshots

The Community Board Executive Committee (CBEC) is inviting all Community Boards to take a digital snapshot of a community project to share with participants at the forthcoming 2021 Community Board Conference.

Community Board snapshots are short videos which give a profile of a project undertaken or supported by a Community Board. Projects could be:

- Undertaken by the board;
- Supported by the board; or
- Show the board engaging with its communities.

The snapshots are an opportunity for Community Boards to provide a summary of an innovative project undertaken by a board that contributes to community well-being. Snapshots may be a video or PowerPoint, and may be recorded by digital camera or smart phone. They should be no longer than seven minutes. All snapshots received will be played at the conference where delegates will be invited to choose their favourite.

The 2021 Community Board Conference will take place in Gore from 22 – 24 April, 2021.

Please send all entries to admin@lgnz.co.nz by 5.00pm on Friday 26 March 2021. Please note that the Community Board Snapshots replace the awards competition held at previous conferences, there will be no call for applications for Community Board Best Practice Awards.

For further information, please contact Graeme Sykes at graeme.sykes@npdc.govt.nz.



Ngā mihi
Alexandra Davids
Chair
Community Board Executive Committee

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Community
Boards' Executive
Committee



**2021 Community Boards Outstanding Contribution Award
Nomination Form**

Name of person being nominated for their Outstanding Contribution

Details of nominator (can be from any Community Board)

Nominator name:

Nominator Community Board:

Nominator email:

Nominator phone:

Details of seconder (must be from the same Community Board as the person being nominated)

Secunder name:

Secunder Community Board:

Secunder email:

Secunder phone:

Please describe the nominee's outstanding contribution to their Community Board and community (max 50 words)

Please send all entries to admin@lgnz.co.nz by 5.00pm Friday 26 March 2021.

22 Keeping of Animals (Excluding Dogs) and Birds

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Keeping of Animals (Excluding Dogs) and Birds 22

Amendment Approved by Council: 23 May 2016
Date of Effect: 1 July 2016

PART 22: KEEPING OF ANIMALS (EXCLUDING DOGS) AND BIRDS**22.1 TITLE AND COMMENCEMENT**

22.1.1 This Bylaw shall be known as the Keeping of Animals (Excluding Dogs) and Birds Bylaw 2016.

22.1.2 The Bylaw shall come into effect on the 1 July 2016.

Explanatory Note

The Council by resolution dated 23 May 2016 revoked the Keeping of Animals (excluding Dogs) and Birds Bylaw 2010.

22.2 INTERPRETATION

Act – means the Local Government Act 2002.

Animal – means any live member of the animal kingdom that is a mammal (excluding dogs), bird, cat or any other member of the animal kingdom which is declared from time to time by the Governor General, by Order in Council, to be an animal for the purposes of the Animal Welfare Act 1999.

Authorised Officer – means an officer specifically delegated by the Council to administer and enforce aspects of this bylaw.

Bird – includes housed or free range geese, ducks, peacocks, pigeons, doves, turkeys, pheasants, swans, chickens, roosters and all other types of domestic or fancy birds.

Contravenes – includes a failure to comply with a provision in this bylaw.

Keeping of Animals includes owning, looking after, caring for, being in charge, a custodian or in possession of any animal.

Noise Nuisance – the term “noise nuisance” means any noise emitted by an Animal that is under human control and of such a nature as to unreasonably interfere with the peace, comfort, and convenience of any person, or likely to be injurious to human health.

Nuisance – without limiting the meaning of the term “nuisance”, a nuisance shall be deemed to be created in any of the following cases, that is to say:

- (a) Where any accumulation or deposit is in such a state or so situated as to be offensive or likely to be injurious to human health;
- (b) Where any premises, including any accumulation or deposit thereon, are in such a state as to harbour or likely to harbour rats or other vermin;
- (c) Where any buildings or premises used for the keeping of animals are so constructed, situated, used, or kept, or are in such a condition, as to be offensive or likely to be injurious to human health;
- (d) Where any animal, or any carcass or part of a carcass, is so kept or allowed to remain as to be offensive or likely to be injurious to human health;

Pen – a small confined area for animals and birds.

Residential Land - as identified in the operative District Plan.

Rural-Residential Land - as identified in the operative District Plan.

Owner – means every person who:

- (a) owns the Animal or Bird; or
- (b) is the parent or guardian of a person under the age of 17 years who:
 - i is the owner pursuant to paragraph (a) of this definition; and
 - ii is a member of the parent or guardian's household living with and dependent on the parent or guardian.

22.3 PURPOSE

- 22.3.1 To protect the public from nuisance and to protect, promote and maintain public health and safety by controlling the keeping of animals and birds within the residential district.

22.4 EXCLUSION

- 22.4.1 This Bylaw does not apply to dogs.

22.5 KEEPING OF ANIMALS

- 22.5.1 Every person keeping an animal on Residential zoned land and Rural-Residential zoned land shall ensure that the animal is kept in a manner that:
- (a) Does not or is not likely to cause a nuisance to any person;
 - (b) Does not or is not likely to cause a noise nuisance to any person;
 - (c) Ensures that the animal is kept in conditions which are not offensive or injurious to human health.
- 22.5.2 An abatement notice may be served on any person by an authorised officer requiring that person to take such reasonable action as is considered necessary if:
- (a) if an animal kept on Residential zoned land and Rural-Residential zoned land is causing or is likely to cause a nuisance or a noise nuisance; or
 - (b) an animal is kept in conditions which are or are likely to be offensive or injurious to human health.
- 22.5.3 The person issued with such a notice shall comply with the notice.
- 22.5.4 Where a person keeping an animal or bird creating a nuisance, has not complied with any reasonable request of an Authorised Officer to abate or prevent the nuisance, the Council may impose a limit on the number and/or species of animals or birds kept at the property.
- 22.5.5 No person keeping animals in a pen shall allow manure to collect to the extent that it causes a nuisance, and shall dispose of it in a manner that does not cause a nuisance as outlined in 22.5.1.
- 22.5.6 Every person keeping an animal, other than cats, pigeons, and doves, shall be responsible for ensuring that the animal is caged or otherwise restrained within the boundaries of the private land on which it is kept.

22.6 KEEPING OF BIRDS

22.6.1 If birds are kept in a cage, the following requirements must be met:

22.6.2 Maintenance

- (a) Every bird house and run shall be:
 - i Maintained in good repair;
 - ii Maintained in a clean condition;
 - iii Free from any offensive smell or overflow of excrements;
 - iv Free from vermin;
 - v Free from accumulations of manure and food.

If the bird house and run are not properly maintained an authorised officer may issue a notice requiring compliance, or may prescribe further conditions.

- (b) Every person keeping a bird on Residential zoned land and Rural-Residential zoned land shall ensure that the bird is kept in a manner that:
 - i Does not or is not likely to cause a nuisance to any person;
 - ii Does not or is not likely to cause a noise nuisance to any person;
 - iii Ensures that the animal is kept in conditions which are not offensive or injurious to human health.
- (c) In prescribing any conditions under clause 22.6 the authorised officers must consider:
 - i The nature and extent of the problem to be addressed;
 - ii Whether the problem can be addressed by other means;
 - iii Any advice from recognised bird clubs.

22.6.3 Exemptions

- (a) Clause 22.6.1 does not apply to any person keeping birds:
 - i In an auction room for less than 24 hours;
 - ii In retail premises for the purpose of sale;
 - iii For commercial purposes including the sale of birds and/or eggs where such use is registered under the Animal Products Act 1999, or allowed for under the operative District Plan or by resource consent;
 - iv At a bird show or contest for no more than 4 days.

22.7 APPEALS

22.7.1 Any person who is dissatisfied with a decision to prescribed conditions made by the

Authorised Officer may, appeal in writing against that decision or requirement to the Chief Executive within 14 days after being notified in writing of the decision or requirement.

- 22.7.2 On hearing the appeal brought under this bylaw, the Chief Executive may confirm, reverse, or modify the decision or requirement made by the Authorised Officer and the decision of the Chief Executive on the appeal shall be final.
- 22.7.3 This right of appeal is in addition to any other statutory right made available to the occupier.

22.8 OFFENCES

22.8.1 Everyone commits an offence who:

- (a) Contravenes a provision in this Bylaw; and
- (b) Fails to carry out any action required by an authorised officer; or
- (c) Fails to comply with a notice issued under clause 22.5.2; or
- (d) Fails to comply with any prescribed conditions under clause 22.6.1.

22.9 PENALTIES

22.9.1

- (a) Any person who commits an offence is liable on summary conviction to a fine not exceeding \$20,000 under section 242(4) of the Local Government Act 2002.
- (b) The penalty outlined in clause 22.9.1 (a) above is in addition to, and not in substitution of, any action the Council might take pursuant to any other legislation to address the contravention.
- (c) Notwithstanding the above, nothing in this Bylaw serves to prevent the Council, where it considers it appropriate, from exercising its powers under the Health Act 1956 or Resource Management Act 1991 to abate nuisance without notice.

22.10 GIVING AND CONTENT OF NOTICES

22.10.1 Any notice or direction under this Bylaw that is to be given to any particular person shall be in writing and may be given:

- (a) By delivering it personally to the person to whom it is to be given; or
- (b) By leaving it, or sending it by post in a letter addressed to the person, at his or her usual or last known place of residence; or

22.10.2 If a notice to which subsection 22.10.1 of this section applies is sent by post in a registered letter, that notice shall be deemed for the purposes of this Bylaw, in the absence of proof to the contrary, to be given at the time at which the letter would have been delivered in the ordinary course of post.

22.10.3 Every notice to which subsection 22.10.1 of this section applies shall:

- (a) Specify:


- i The purpose of the notice; and
 - ii The rights of appeal (if any) to the matters referred to in the notice; and
 - iii The name and address of the Authorised Officer to whom inquiries in respect of the notice may be made; and
 - vi If entry on land or premises is intended, the statutory authority for the entry; and
 - v In the case of notice that an animal has been seized, a statement that the animal may be sold, destroyed, or otherwise disposed of unless the animal is claimed and all fees paid within 14 days after the receipt of the notice; and
- (b) In the absence of proof to the contrary, be sufficiently authenticated if it bears the name of the person giving the notice or direction.

22.11 ADVICE NOTE - POWER OF SEIZURE

22.11.1 The Powers of Seizure are listed under sections 165, 166, 167 and 168 of the Local Government Act (LGA 02) 2002:

- (a) LGA 2002 Section 165 - A judicial officer may issue a warrant authorising an enforcement officer to enter private property involved in the commission of an offence, and seize and impound property.
- (b) LGA 2002 Section 166 – Outlines the conditions to exercise a warrant to seize property on private property.
- (c) LGA 2002 Section 167 – Outlines the return of property seized and impounded.
- (d) LGA 2002 Section 168 – Outlines the power to dispose of property seized and impounded.

ATTACHMENT 1: Gambling and TAB Venue Policy



DUNEDIN

CITY COUNCIL

kaunihera

a-rohe o

ōtepoti

NAME OF POLICY:

Gambling and TAB Venue Policy

Approved by:	Council		
Sponsor:	General Manager Community Services		
Department responsible:	Customer and Regulatory Services		
Date approved:	20 March 2018	Reviewed:	First approved 2004; reviewed 2007; 2010; 2013;20 March 2018
Next review date:	20 March 2021	DOC ID:	
Date of effect:	21 March 2018		

PURPOSE

The Gambling Act 2003 requires territorial authorities to have a policy stating if it will allow new non-casino gambling venues and machines ("pokies") in its district and, if so, where they may be situated. The policy can also limit the number of electronic gambling machines (EGM) at those locations.

The Racing Act 2003 also requires territorial authorities to adopt policies on New Zealand Racing Board venues (TAB) within its district.

The Dunedin City Council combined the two so there is a single "*Gambling and TAB Venue Policy*".

The Gambling (Gambling Harm Reduction) Amendment Act 2013 introduced section 101(5) into the substantive Act which requires territorial authorities to consider a 'relocation policy' which is to set out if and when it will grant consent for a venue within its district where the venue is intended to replace an existing venue to which a class 4 venue licence applies.

SCOPE

This policy applies to all venues that have been granted a new class 4 gambling licence within the Dunedin City Council district since 18 October 2001.

The policy was approved following the special consultative procedure detailed in section 83 of the Local Government Act 2002. This allowed people and organisations with an interest in the development of the policy to consider the proposal and make submissions. A hearings sub-committee was appointed to consider all submissions and to report back to Council.

DEFINITIONS

"Class 4 Gambling" is defined in the Gambling Act 2003 as:

- (a) gambling that is not gambling of another class and that satisfies the following criteria:
 - (i) the net proceeds from the gambling are applied to or distributed for *authorised purposes*;
 - (ii) no commission is paid to, or received by, a person conducting the gambling; the gambling satisfies relevant game rules; and
- (b) gambling that utilises or involves a *gambling machine*; or
- (c) gambling categorised by the Secretary [for Internal Affairs] as class 4 gambling.

"Class 4 Gambling Venue" is a place used to conduct class 4 Gambling.

"Club" is defined in the Gambling Act 2003 as "a voluntary association of persons combined for a purpose other than personal gain.

"Club Venue" for the purposes of this policy means a *Class 4 Gambling Venue* that is operated by a *Club* and where *Class 4 Gambling* is available to members of that club and their guests.

"Electronic Gambling Machine" means a machine used in *Class 4 Gambling Venues* and are often referred to as 'pokies'.

"Natural Disaster" means a major adverse **event** resulting from the **natural** processes of the Earth; examples include floods, hurricanes, tornadoes, volcanic eruptions, earthquakes, tsunamis, and other geologic processes.

"Natural Event" is when something suddenly falls down or caves in, for example a landslip or other land movement, a sink hole forms, or a tree/pole falls or is blown down, that interrupts normal activity, either permanently or for an extended period, at a specific location.

"Near to or Adjacent to" means being within **100m** of the nearest boundary to the sensitive site.

"TAB" for the purposes of this policy is a New Zealand Racing Board Venue which, pursuant to the Gambling Act 2003, must be treated as a *Class 4 Gambling Venue*.

POLICY

1 Policy details


1.1 The aim of the Gambling and TAB Venue is to:

- 1.1.1 Prevent and minimise the harm caused by gambling to the community; and
- 1.1.2 Ensure the views of the Dunedin City Council and the community are reflected in the provisions of the policy; and
- 1.1.3 Allow those who wish to participate in class 4 gambling in the community to do so safely and responsibly.

1.2 Rules

- 1.2.1 The Dunedin City Council will not grant consent for the establishment of any new class 4 gambling venues.
- 1.2.2 The Dunedin City Council will not grant consent to allow an increase in the number of EGMs in an existing class 4 gambling venue.
- 1.2.3 When two or more clubs merge, consent will be granted if:
 - 1.2.3.1 Council is satisfied the merging clubs are clubs as defined in this policy.
 - 1.2.3.2 The merging clubs are holders of current class 4 gambling licences.
 - 1.2.3.3 The number of EGMs is the lesser of the total from the clubs or 30.
 - 1.2.3.4 The fee payable for such applications will be set by Council from time to time after considering the cost of processing the application and the triennial reviews of this policy.
- 1.2.4 Council may permit the **relocation of existing class 4 venues** where, due to circumstances beyond the control of the owner or leasee of the premises, the premises cannot continue to operate at that site. Examples of such circumstances include, but are not limited to, the following:
 - 1.2.4.1 Fire
 - 1.2.4.2 Natural disaster or other natural event.
- 1.2.5 Any application to relocate a current venue will be considered on a case by case basis and permission will be at the discretion of the Council. Any new location will be subject to the following:
 - 1.2.5.1 The venue operator of the new location shall be the same as the former location.
 - 1.2.5.2 The maximum number of EGMs shall not exceed the number approved at the former location and subject to any restrictions applicable under the Act.
 - 1.2.5.3 The new location must not be in any **residential zone** or **recreational area**; or near to or adjacent to any school, early childhood facility, place of worship, or other community facility; or in the South Dunedin sinking lid area defined as Area 1 in the Gambling and TAB Venue Policy adopted on 19 August 2013.

Relevant Legislation:	Gambling Act 2003, Racing Act 2003
Associated Documents:	

DANGEROUS, AND INSANITARY AND AFFECTED BUILDINGS POLICY  DUNEDIN kaunihera CITY COUNCIL a-rohe o ōtepoti			
Approved by:	Council		
Sponsor:	General Manager Community Services		
Department responsible:	Building Services		
Date approved:	17 April 2018???	Reviewed:	April 2018August 2020
Next review date:	By 16 April 2023August 2025	DOC ID:	

BACKGROUND

The Building Act 2004 requires territorial authorities to have a policy on Dangerous, ~~and~~ Insanitary ~~and Affected~~ Buildings. The Dunedin City Council ("the Council") recognises that provisions of the Building Act in regard to Dangerous, ~~and~~ Insanitary ~~and Affected~~ Buildings reflect the Government's broader concern with the health and safety of the public in buildings. The Council understands that the development of these policies is the responsibility of each territorial authority and has responded accordingly. This policy replaces the 2018 version of Dunedin City Council Dangerous and Insanitary Buildings Policy and now includes affected buildings in the policy.

The policy has been developed in accordance with the purpose and principles of the Building Act 2004 which seeks to ensure that:

- people who use buildings can do so safely and without endangering their health;
- buildings have attributes that contribute appropriately to the health, physical independence and well-being of people who use them; and
- buildings are designed, constructed, and able to be used in ways that promote sustainable development.

The Council is committed to ensuring that Dunedin is a safe and healthy place to live. The Building Act provides the means to ensure ~~that~~ buildings that become dangerous, ~~or~~ insanitary ~~or affected~~ are managed in a timely manner to remove the danger and fix the insanitary conditions, improved to meet Building Code standards, and ~~The Council will~~ ishes to administer the Building Act in a fair and reasonable way.

DEFINITIONS

Dangerous Buildings

Under section 121 of the Building Act 2004, a building is dangerous if:

- a) in the course of events (excluding the occurrence of an earthquake), if the building is likely to cause—

- (i) injury or death (whether by collapse or otherwise) to any persons in it or to persons on other property; or
- (ii) damage to other property; or

b) in the event of fire, injury or death to any persons in the building or to persons on other property is likely because of fire hazard or the occupancy of the building.

Affected Buildings

Under section 121A a building is an affected building for the purposes of this Act if it is adjacent to, adjoining, or nearby—

- a) a dangerous building as defined in section 121; or
- b) a dangerous dam within the meaning of section 153

Insanitary Buildings

Under section 123 of the Building Act 2004, a building is insanitary if it is:

- a) offensive or likely to be injurious to health because—
 - (i) of how it is situated or constructed; or
 - (ii) it is in a state of disrepair; or
- b) has insufficient or defective provisions against moisture penetration so as to cause dampness in the building or in any adjoining building; or
- c) does not have a supply of potable water that is adequate for its intended use; or
- d) does not have sanitary facilities that are adequate for its intended use.

Heritage Buildings

Heritage buildings are considered to be buildings or structures that are—

- a) identified on the New Zealand Heritage List;
- b) scheduled heritage buildings or heritage structures in the Dunedin City District Plan; or
- c) are located within Townscape Precincts or Heritage Precincts in the Dunedin City District Plan.

POLICY

Dangerous, ~~and~~ insanitary and affected buildings will be dealt with by responding to complaints received from the public, advice received from Fire and Emergency New Zealand, New Zealand Police, social service agencies, a building tenant or other agency/department, and working with building owners to address the problem without delay.

When a building has been assessed as being either dangerous, ~~or~~ insanitary or affected in terms of

sections 121, 121A and 123 of the Building Act appropriate action will be taken.

1 Taking action on dangerous, ~~and~~ insanitary and affected buildings

1.1. On being satisfied that a building is dangerous, ~~or~~ insanitary or affected, the Council will advise and liaise with the owner to discuss action to be taken. If notification was received from Fire and Emergency New Zealand that the building was dangerous, it will liaise with Fire and Emergency New Zealand and the owner to discuss the proposed action. If the building is a heritage building the Council will take into account its heritage values in determining a course of action, as set out in Section 1.4 of this policy.

1.2. If the Council is satisfied that a building is dangerous, ~~or~~ insanitary or affected and the building owner does not meet the requirements imposed on them as the owner, the Council may exercise its powers under sections 124-130 of the Building Act to:

- a) Install hoardings or fences to prevent people from approaching the building
- b) Attach notices warning people not to approach the building
- c) Give written notice requiring work to be carried out so that the building will not be dangerous, ~~or~~ insanitary or affected within a stated time period
- d) Initiate prosecution if buildings are used after notices or hoardings are in place
- e) Initiate prosecution where there is failure to comply with the notice
- f) Apply to ~~the a~~ District Court to carry out the work to remove the danger or so that the building is no longer insanitary, or demolish, where the work is not completed or is not proceeding with reasonable speed
- g) If immediate action is necessary to strengthen or fix dangerous, ~~or~~ insanitary or affected conditions the Council may take that immediate action and apply to ~~the a~~ District Court to confirm the action
- h) Recover all costs involved from owner
- i) Place a charge on the land until the Council recovers the costs

~~1.3. Before exercising these powers, the Council will seek, within a reasonable timeframe, to discuss options for action with owners with a view to agreeing on a mutually acceptable approach for dealing with the issue. This will then lead to receipt of a formal proposal from the owner for dealing with the dangerous, or insanitary or affected situation by alterations to the building or removal. In the event that a mutually acceptable approach and proposal cannot be achieved, the Council will serve a formal notice on the owner in accordance with sections 124, 125 and 126(2) of the Building Act.~~

1.3. Before exercising these powers, the Council may agree to meet with owners to discuss proposals to address the issue. The Council may also agree to meet with owners to discuss proposals to comply with a notice following issue of a formal notice. Notwithstanding this, the Council, as a responsible authority, will issue notices which are reasonably required to protect the building occupants or members of the public from injury or death, or to protect damage to other property.

- 1.4. When considering what action to take on heritage buildings that have become dangerous, ~~or~~ insanitary ~~or affected~~, the Council will take into account the heritage values of the building in determining possible courses of action and seek to avoid demolition wherever possible. Suitably qualified professionals with heritage expertise may be engaged where necessary to advise and recommend actions. Sufficient information will need to be supplied to the Council on any matters concerning demolition to enable peer review.
- 1.5. Resource and / or building consent may be required for certain alterations or demolition of heritage buildings.
- 1.6. Demolition of buildings constructed prior to 1900 is likely to trigger the archaeological provisions of the Heritage New Zealand Pouhere Taonga Act 2014. Early consultation with Heritage New Zealand is advised.
- 1.7. Provisions also exist in the Health Act 1956 to deal with nuisance conditions related to certain matters associated with housing [under section 29(f)], overcrowding likely to be injurious to health, and under section 42, insanitary conditions likely to cause injury to the health of persons, or a dwelling that is otherwise unfit for human habitation.

2 Assistance

- 2.1 Dunedin City Council offers a range of funding opportunities for the restoration and reuse of heritage buildings and buildings that could qualify in future as heritage buildings. These include the Dunedin Heritage Fund and the Central City Heritage Reuse Grant Scheme. Owners are advised to consult with the Council's heritage planner over accessing these funds.

3 Disputes

- 3.1 If a building owner disputes the Council's decision, or proposed decision, or any other matter relating to the exercise of the Council's powers under sections 124 to 130 of the Building Act relating to dangerous, ~~or~~ insanitary ~~or affected~~ buildings, they may apply for a determination from the Chief Executive of the Ministry of Business, Innovation and Employment, as set out in the Building Act. Such a determination is binding on both parties.

4 Review

- 4.1 Any review, amendment or replacement of this policy must be in accordance with the provisions of the Local Government Act 2002. This policy will not cease to have effect if it is due for review or is undergoing a review.

Relevant Legislation:	Building Act 2004, Local Government Act 2002, Heritage New Zealand Pouhere Taonga Act 2014, Resource Management Act 1991, Health Act 1956
Associated Documents:	The New Zealand Building Code, Dunedin City District Plan

FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 This report provides a summary of funding allocated to date, a copy of the funding reports and funding applications received for the Board's consideration. As this is an administrative report only, the Summary of Considerations is not required.

Project Fund

- 2 At the Council Annual Plan Deliberation meeting held on 27 May 2020, Council approved the carry forward of unspent 2019/2020 Community Board discretionary funds into the 2020/2021 financial year as a one-off consideration due to the recent Covid-19 events.
- 3 The Board has \$4,675.73 available for the 2020/21 year (Note this includes the carry forward from the 2019/20 year of \$3,761.00).
- 4 Spending to date is as follows:

Meeting Date	Amount	Recipient/Purpose
17 June 2020	\$837.00	Waikouaiti District Museum – to purchase a bar fridge and microwave for the kitchen in the new museum building.
17 June 2020	\$675.00	Blueskin News Community Newsletter – to fund the printing of the Blueskin Newsletter.
17 June 2020	\$600.00	POWA (Progress of Waikouaiti Area) – to fund the printing of the POWA Newsletter.
17 June 2020	\$240.00	Otago Blue – for providing 30 bottles of hand and surface sanitizer.
17 June 2020	\$750.00	Joel Vanderburg Memorial - Allocates from the project fund for a memorial to honour the late Joel Vanderburg, the design and appropriate time for the memorial to be agreed with by Andy Barratt and the Vanderburg family.
17 June 2020	\$0.00	Defibrillator training sessions - Allocates \$400.00 to enable 2 classes of 10 people attend Defibrillator training in Waitati – advised that this project will not go ahead.
12 August 2020	\$750.00	Waitati Hall Society Inc – to have a mural painted onto the side of the Waitati Hall.
30 September 2020	\$1,200.00	Hawksbury Lagoon Inc - towards a reprint of their brochures.
30 September 2020	\$200.00	Mullet Collective - towards the Mullet Festival held in the Warrington Reserve.
30 September 2020	\$1,113.27	Better Creative – to print 2,000 copies of the Waikouaiti Coast Community Board newsletter.
30 September 2020	\$50.00	POWA (Progress of Waikouaiti Area) – to deliver the Waikouaiti Coast Community Board newsletters.
18 November 2020	\$1,000.00	Hauteruruku ki Puketeraki - to pay for one staff/tutor for three hours per week for the Kaitiaki Waka Programme.
18 November 2020	\$1,670.00	Waiputai (Blueskin Bay) Trust - for \$1,670.00 for seed funding for a community centre in Warrington with the following

		condition: Should the venture not proceed for the full year as intended any unspent money will be returned to the Waikouaiti Coast Community Board.
Total	\$9,085.27	

Funding Report

- 5 A thank you for support card from the Blueskin Playcentre Whānau has been received (Attachment A).

Funding Request Application

- 6 Waikouaiti Rodeo Association has requested \$4,072.20 to erect a new outside fence as the posts are old and are a safety concern (Attachment B).
- 7 Waitati Valley Road Group has requested \$600.00 to improve and maintain public access to the Semple Born (Attachment C).
- 8 Waitati School has requested \$4,700.00 to go towards installation of Kiln 1 (which they fundraised to purchase this kiln), the refurbishment of Kiln 2 (A gas kiln). Also, to insulate and line the school garage where the Kilns are going, install a quality lock and alarm system and to buy a small shed to house Kiln 2 in (Attachment D).

RECOMMENDATIONS

That the Board:

- Notes** the funding report from Blueskin News.
- Approves/declines** the funding application from the Waikouaiti Rodeo Association.
- Approves/declines** the funding application from the Waitati Valley Road Group.
- Approves/declines** the funding application from the Waitati School.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

Attachments

	Title	Page
⬇A	Thank you card from Blueskin Playcentre	49
⬇B	Waitati Valley Road Group Funding Application	51
⬇C	Waikouaiti Rodeo Association Funding Application	52
⬇D	Waitati School	55





**APPLICATION FOR FUNDING FROM THE
WAIKOUAITI COAST COMMUNITY BOARD**

DCC
- 9 FEB 2021
Business Information
03 477 0000

Date: 4/2/21

Name of group applying for funds: WATATI VALLEY ROAD GROUP

Contact person: JOHN RANSLEY Position held: MEMBER

Address: [REDACTED]

Post Code: 9085

Contact Phone Number: [REDACTED] Email: [REDACTED]

Short description of the project you are seeking funding for: WE ARE WORKING TOGETHER TO IMPROVE + MAINTAIN PUBLIC ACCESS TO THE NORTHERN MOST SECTION OF THIS ROAD. THE ROAD IS A MIXTURE OF PUBLIC ROAD + PRIVATE ROAD BUT WITH RECENT WORK THE LATTER SECTION IS FORMER, DRAINAGE, AND HAS HAD WEED CONTROL - WE WOULD LIKE HELP TO APPLY GRAVEL.

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ 600

Total cost of project: \$ ~1000 PA

Amount already raised: \$ ~1000 of work already done.

How will the rest of the project cost be funded? CONTRIBUTIONS FROM NEIGHBORS

What is the timeframe for completing the project? [OR What is the date of your even/project?] ON going

Is your project a one-off, annual or biennial event? ONE OF.

Detail the benefits to your organisation and/or the wider community which will result from this project. BETTER ACCESS TO THE PUBLIC TO THE SAMPLE ROAD - USE AS CYCLEWAY PRESERVATION OF PUBLIC ACCESS

Has your group made an application to the Board for funding within the last five years?
☐ Yes ☒ No

If granted, how much and what was that money used for? \$600 (approx) for 2 truckloads of roading gravel

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.
Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058
Email: governance.support@dcc.govt.nz
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384

**APPLICATION FOR FUNDING FROM THE
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 17/12/20

Name of group applying for funds: Waikouaiti Rodeo Ass

Contact person: Bruce Thomas Position held: president

Address: [REDACTED] Post Code: 9067

Contact Phone Num: [REDACTED] Email: Secretary@WaikouaitiRodeo.CO.NZ

Short description of the project you are seeking funding for: Need new outside fence (posts are old and is a safety concern)

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ 4072.20

Total cost of project: \$ 5400

Amount already raised: \$ 480

How will the rest of the project cost be funded? raffles

What is the timeframe for completing the project? [OR What is the date of your event/project?] event 1st Jan. will fix after this

Is your project a one-off, annual or biennial event? annual

Detail the benefits to your organisation and/or the wider community which will result from this project.
provide safe entertainment (now races are not held) Local people a chance to enter competition with there horses

Has your group made an application to the Board for funding within the last five years?
☐ Yes ☒ No

If granted, how much and what was that money used for? N/A

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.
Any funds approved **MUST** be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058
Email: governance.support@dcc.govt.nz
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384

Great Southern Oamaru
Main South Road
P. O. Box 264
Oamaru 9444

Phone 03 434 8658
Fax 03 433 0087
GST Number 13-110-387

QUOTATION

CASH SALES
Waikouaiti Rodeo Association

Phone: **Fax:**

Waikouaiti Rodeo Association

Quotation Number: 27845

Date	Delivery	Customer	Order Number	Packing Slip	Internal Reference	Sales Person	Page
30/11/2020		CASH			Waikouaiti Rodeo	100	1
Code	Description	Quantity	Unit	Price	Discount	Amount	
POSR0120	2.7m x 175mm POINTED STRAINER H4	20.00	EA	\$37.50		\$750.00	
TMFG3340	200 x 50 Radiata Framing H3 RS Pack of 4.8 (43 lengths)	206.40	LM	\$8.60		\$1,775.04	
POSR0155	3.0m x 175mm PLAIN STRAINER H4	20.00	EA	\$50.80		\$1,016.00	

Total Net \$3,541.04

GST \$531.16

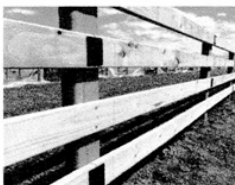
Quote Total Including GST \$4,072.20



- Your outdoor timber specialist
- Providing best value solutions
- The right option for you



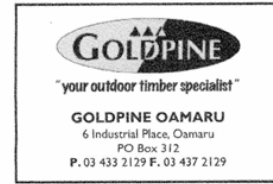
- Proudly kiwi owned
- 40 years of experience
- Exclusive products



Quote No: **OAM482179** Date: **8/12/2020** Account: **30211430**

Waikouaiti Rodeo Club

M. 0274846730



Dear Bruce

I'd like to thank you for your recent enquiry for materials from Goldpine. At Goldpine we have a wide range of options, many of which are exclusive to us. These options have been developed over 40 years and are specifically designed to deliver the best value to you. I believe that we can provide the best value solution for you and your project and am pleased to submit this quote for your review.

PRODUCT	QTY	EACH	TOTAL (EX GST)	TOTAL (INC GST)
BIG BOY Timber H4 4.8m	50	\$42.58	\$2,129.00	\$2,448.35
3.0m x 175mm Pointed Strainer H4	20	\$49.09	\$981.80	\$1,129.07
TOTAL			\$3,110.80	\$3,577.42
GST				\$466.62

This quote is valid until 31 December 2020

If you wish to discuss this further, or wish to explore another of our exclusive options, please don't hesitate to contact me. Otherwise, to get your job underway, all you need to do is read our Terms of Sale below, and sign on the dotted line.

Regards,

Bill Muldrew
Outdoor Timber Specialist
P. 03 433 2129 E. billmuldrew@goldpine.co.nz

Quote Acceptance

All goods and services supplied by Goldpine Industries Limited on this quote are supplied on the basis of Goldpine Industries Limited's standard Terms and Conditions, available at any Goldpine Store or on our website www.goldpine.co.nz/terms-and-conditions. Prices in this quote are based on payment through a Goldpine account, on collection from the store (unless otherwise noted), and on supply of the complete order. Prices for any part order will be re-quoted. Due to volatility of raw material markets, Goldpine reserves the right to increase the pricing of any confirmed orders not invoiced by the end of the calendar month following confirmation.

I have read and understand the Terms and Conditions as stated above and accept this quote:

Customer Signature:

Date:

Page 1 of 1

Wendy Collard

From: Janine Hunt-Ross
Sent: Thursday, 11 February 2021 03:02 p.m.
To: Rebecca Murray
Subject: FW: Community Grants application submitted
Attachments: Waitati-costs.xlsx

From: Tara O'Neill
Sent: Thursday, 4 February 2021 4:19 p.m.
To: Community
Subject: Community Grants application submitted

Project name

Waitati Mud People Community

What are you seeking funding for?

The installation of Kiln 1 (We fundraised to purchase this kiln). The refurbishment of Kiln 2 (A gas kiln) Insulate and line the school garage where the Kilns are going. Install a quality lock and alarm system. Buy a small shed to house Kiln 2 in.

When does your project start?

28 Nov 2020

When does your project end?

30 Apr 2021

Where in Dunedin does your project take place?

1121 Mount Cargill Drive, RD2 Waitati.

How many people will be involved with your project?

100 Waitati School Children. 15 adults from the local Waitati Community to begin with but will grow.

The idea/Te kaupapa:

Our vision is to create a studio for ceramic making at Waitati School. At Waitati School we have Passion Projects one day a fortnight. Ceramics is a new project which has really taken off. It has been particularly helpful over COVID-19 in supporting the wellbeing of the children who have chosen to take part. To sum up we have three main ideas. 1. To use the ceramic studio to support children to learn ceramics and for the children to learn how to run an online business and go to local market days, selling what they make. 2. To make a safe and functional space to create and fire the ceramics. 3. To make this studio available for the adult community to use.

The process/Te whakatutuki:

Firstly, we have fundraised and purchased a near new Kiln. Secondly, we are waiting for an electrician to come and install the kiln. Thirdly, we have been donated a second gas fired Kiln. We want to refurbish this and install it. Fourthly, insulate and line our school garage where the first kiln will be installed. 5. Buy a small shed to house the second gas kiln. 6. Purchase locks and an alarm system.

The people/Ngā tāngata:

My name is Tara O'Neill and I'm the Principal of Waitati School. I am passionate about modern learning, including Project Based learning. Learning that is project based, includes many subjects, is authentic, real life and children are passionate about. Chris is a teacher at Waitati school and a passionate Ceramics artist. He has opened up this amazing pathway for our school community by bringing his talents and teaching our children how to create out of clay. Along with our Board of Trustees, we are both keen to pursue a way of teaching, which children can be passionate about. We have also a couple of keen people in our community who want to be involved asap. Our vision is to use as many people in the community as coaches, mentors, skilled crafts people, to support our children to learn.

The criteria/ Ngā paearu:

Acknowledgement that Waitati School is an integral part of the Waitati Community. Opening up our buildings to include our school whanau but also wider families is supporting inclusion, connection, in a safe and affordable facility. The school has historically been a big part of the wider community running events. There is an identified community need to access kilns for ceramics. This is a new service for our school and wider community.

About your budget

Total income (A)	1700
Total costs (B)	6400
Equals (C)	4700

How much are you applying for?

4700

What kind of fundraising are you planning on doing, or have already done?

Jumble sale, sausage sizzle at local community market.

Have you received funding through DCC Grants in the past 3 years?

No

About your organisation

Name of organisation

Waitati School

Postal address

1121 Mt Cargill Road, Waitati Waitati Dunedin 9085

Website url

Waitati.wordpress.com

Contact person

Tara O'Neill

Contact phone number (day)

034822888

Email address

principal@waitati.school.nz

Please tell us if your organisation is an unincorporated membership group, an incorporated society, a trust, a charitable trust, a company.

Trust

Declaration, checklist and supporting documents

Project income and costs worksheet(file name)

Waitati-costs.xlsx, type application/vnd.openxmlformats-officedocument.spreadsheetml.sheet, 12.6 KB

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 A verbal report from the Chairperson will be provided at the meeting. As this is an administrative report only, the Summary of Considerations is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's report.

BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

Board members to provide updates on activities including:

- 1 **Keep Dunedin Beautiful (KDB)**
Mandy Mayhem-Bullock may provide a written update.
- 2 **Waikouaiti Recycling Centre Project**
Geraldine Tait will provide a verbal update.
- 3 **Waikouaiti Plantation Replanting Project**
Mark Brown will provide a verbal update.
- 4 **Assist Fund Recipients with Reporting Back**
Alasdair Morrison will provide a verbal update.
- 5 **BRAG Walking Group**
Mandy Mayhem-Bullock may provide a written update.
- 6 **Truby King Recreation Reserve Committee**
Andy Barratt will provide a verbal update.
- 7 **Local Government New Zealand Zone 6 Community Board Committee**
Mandy Mayhem-Bullock may provide a written update.
- 8 **North Coast Promotional Group**
Mark Brown may provide an update at the next meeting.
- 9 **Recreational Working Group**
Andy Barratt will provide a verbal update.

RECOMMENDATIONS

That the Board:

- a) **Notes** the updates

COMMUNITY PLAN

For discussion and updating as required.

Update at last meeting:

- Road Schedule page 28

The current Waikouaiti Coast Community Board Plan is available on the DCC Website on the following link:

https://www.dunedin.govt.nz/_data/assets/pdf_file/0012/796485/Waikouaiti-Coast-Community-Board-Plan-2020-21.pdf

COUNCIL ACTIVITIES

Councillor Jim O'Malley will provide an update on matters of interest to the Board.

ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Items for consideration by the Chairperson.