

West Harbour Community Board MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 3 February 2021, commencing at 5.30 pm

PRESENT

Chairperson	Francisca Griffin
Deputy Chairperson	Trevor Johnson
Members	Duncan Eddy
	Angela McErlane
	Jacqueline Ruston
	Jan Tucker
	Cr Steve Walker

Governance Support Officer	Jennifer Lapham
----------------------------	-----------------

1 PUBLIC FORUM

There was no Public Forum.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Francisca Griffin/Angela McErlane):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Jacque Ruston advised she was no longer the Co-ordinator of the Port Chalmers Community Market.

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 18 NOVEMBER 2020

Moved (Francisca Griffin/Cr Steve Walker):

That the Board:

Confirms the minutes of the West Harbour Community Board meeting held on 18 November 2020 as a correct record.

Motion carried

PART A REPORTS

6 GOVERNANCE SUPPORT OFFICERS REPORT

In a report the Governance Support Officer provided an update on matters of interest. Members noted that the Community Board Conference was being held in Gore on 22 - 24 April. It was also noted that they were seeking nominations for Community Boards Outstanding Contribution Award.

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

Nominate Jan Tucker for the Outstanding Contribution Award.

Motion carried (WHCB/2021/001)

Discussion took place on the proposed 2021 meeting schedule noting that a meeting would be required in April to allow the Board make a submission to the 10 year plan.

Moved (Francisca Griffin/Jan Tucker):

That the Board:

Adopts the 2021 meeting schedule with an additional meeting on 21 April 2021.

Motion carried (WHCB/2021/002)

Moved (Francisca Griffin/Cr Steve Walker):

That the Board:

Notes the Governance Support Officers Report.

Motion carried (WHCB/2021/003)

7 COMMUNITY PLAN

A discussion took place on the Community Plan and a number of minor amendments and corrections were made.

Moved (Francisca Griffin/Jan Tucker):

That the Board:

Adopts the Community Plan as amended.

Motion carried (WHCB/2021/004)

8 BOARD REPRESENTATION AND AREAS OF RESPONSIBILITY

a) Port Noise Liaison Committee

Jacque Ruston advised that there was no issues at present.

b) Ravensdown Community Liaison Group

Trevor Johnson advised there were no issues at the moment.

c) Keep Dunedin Beautiful

Duncan Eddy advised that the Committee was focussing on Sea week, and were keen to work with the Otago Peninsula Community Board and West Harbour Community Board to promote stormwater filter trials around the harbour.

d) Access Radio

Francisca Griffin advised that at the last session she spoke about the Junk to Joy event and funding applications.

e) Albertson Avenue Beautification Project

Francisca Griffin advised that the orchard was going well. On 22 February 10 Volunteers

from Carrington College will be weeding the garden.

f) Community Awards

Ange McErlane advised there was nothing to report at this time.

g) Aramoana Liaison

Jan Tucker advised that the AGM was held in January. There was still funding available in the relief account and this could now be used for a community project or event.

i) Vision Port Chalmers

Jan Tucker advised that at a recent meeting it had been agreed that a Port Chalmers Shoppers day would be organised. It was hoped that a train would be put on to bring people to Port Chalmers. Spot prizes would be available and would be purchased out of the Cruise Ships funds which are not being used at the moment.

9 CHAIRPERSON'S REPORT

The Chairperson provided an update on matters of interest including:

- Skip Day which was held on 30 January and run in conjunction with the Lions Club. She advised it was a successful day but next year would like to be able to provide additional services, such as a green waste bin and electronic waste collection. She would also like more board members to be involved.
- Know your Neighbour Brochure – The Chairperson tabled the draft version of the Know your Neighbour Brochure. Members discussed the brochure and made some minor amendments.
- She was going to have a tour around the area with Simon Drew (General Manager Infrastructure Services) to look at overgrown vegetation in the area.

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

- a) **Notes** the Chairperson's Report.

Motion carried (WHCB/2021/005)

10 COUNCIL ACTIVITIES

Cr Steve Walker provided an update on matters of interest including 10 year plan, water issues at Karitane, Waikouaiti and Hawksbury Village and the 2GP Variation 2 public consultation.

11 NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Trevor Johnson asked for the park bench at the Manuka Street Reserve be replaced. The bench had been destroyed by a car and was removed by Council.

Duncan Eddy asked for more details relating to the Residents Opinion Survey and satisfaction levels with the Community Boards.

The meeting concluded at 6.28 pm

.....
CHAIRPERSON