



Date: Tuesday 30 March 2021
Time: 10.00 am
Venue: Council Chamber, Municipal Chambers, The Octagon, Dunedin

Council
OPEN ATTACHMENTS
UNDER SEPARATE COVER

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Council MINUTES

Minutes of an ordinary meeting of the Dunedin City Council held in the Council Chamber, Municipal Chambers, The Octagon, Dunedin on Tuesday 23 February 2021, commencing at 10.02 am

PRESENT

Mayor Mayor Aaron Hawkins
Deputy Mayor Cr Christine Garey

Members

Cr Sophie Barker	Cr David Benson-Pope
Cr Rachel Elder	Cr Doug Hall
Cr Carmen Houlahan	Cr Marie Laufiso
Cr Mike Lord	Cr Jim O'Malley
Cr Jules Radich	Cr Chris Staynes
Cr Lee Vandervis	Cr Steve Walker
Cr Andrew Whiley	

IN ATTENDANCE

Sandy Graham (Chief Executive Officer), Simon Drew (General Manager Infrastructure Services), Simon Pickford (General Manager Community Services), Robert West (Acting General Manager City Services), John Christie (Director Enterprise Dunedin) Gavin Logie (Acting General Manager Finance), Graham McKerracher (Manager, Council Communications and Marketing), Clare Sullivan (Team Leader Civic), Jeanette Wikaira (Kaiwhakamaherehere) Andrea Jones (Communications Team Leader), Graham McKerracher (Manager, Council Communications and Marketing); Tom Dyer (Group Manager 3 Waters), Scott McLean (Acting Group Manager Parks and Recreation), Owen Graham (Senior Leasing and Land Advisor), David Bainbridge-Zafar (Group Manager Property) and Jeanine Benson (Group Manager Transport)

Governance Support Officer Lynne Adamson

1 OPENING

Father Mark Chamberlain (University of Otago Chaplin) opened the meeting with a prayer on behalf of the Catholic faith.

2 PUBLIC FORUM

There was no Public Forum.

3 APOLOGIES

There were no apologies.

4 CONFIRMATION OF AGENDA

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

Confirms the agenda without addition or alteration.

Motion carried

5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.
- c) **Notes** the proposed management plan for the Executive Leadership Team's Interests.

Motion carried

6 CONFIRMATION OF MINUTES

6.1 ORDINARY COUNCIL MEETING - 27 JANUARY 2021

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

Confirms the public part of the minutes of the Ordinary Council meeting held on 27 January 2021 as a correct record.

Motion carried

REPORTS

7 COUNCIL FORWARD WORK PROGRAMME

A report from Corporate Policy provided the updated forward work programme for the 2021-2022 year.

The Chief Executive Officer (Sandy Graham) spoke to the report and responded to questions.

Moved (Mayor Aaron Hawkins/Cr Chris Staynes):

That the Council:

Notes the updated Council Forward Work Programme.

Motion carried

8 ACTIONS FROM RESOLUTIONS OF COUNCIL MEETINGS

A report from Civic showed progress on implementing resolutions made at Council meetings.

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

Notes the Open and Completed Actions from resolutions of Council meetings.

Motion carried

9 SUBMISSION: WATER SERVICES BILL

A report from 3 Waters sought approval of a joint Otago-Southland submission to Parliament's Health Committee on the Water Services Bill.

The General Manager Infrastructure Services (Simon Drew) and Group Manager 3 Waters (Tom Dyer) spoke to the report and responded to questions.

Moved (Cr Rachel Elder/Cr Jim O'Malley):

That the Council:

- a) **Notes** that the Otago-Southland Three Waters Office was developing a joint submission on the Water Services Bill, on behalf of the Dunedin City Council and other councils.
- b) **Approves** the draft joint submission to Parliament's Health Committee on the Water Services Bill.
- c) **Authorises** the Mayor and Chief Executive to make any final changes to the joint submission.

Motion carried (CNL/2021/040)

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

Adjourns the meeting.

Motion carried

The meeting adjourned at 11.20 am and resumed at 11.24 am.

Following discussion, it was agreed that the Mayor or his delegate would speak to the submission.

Moved (Cr David Benson-Pope/Mayor Aaron Hawkins):

That the Council:

- d) **Authorise** the Mayor or his delegate to speak to the joint Otago Southland submission.

Motion carried (CNL/2021/041)

10 PROPOSED TRAFFIC AND PARKING RESTRICTION CHANGES-JANUARY 2021

A report from Transport sought approval of the recommendations for proposed traffic and parking restrictions made by the Regulatory Subcommittee at its meeting of 3 December 2020.

The General Manager Infrastructure Services (Simon Drew) and Group Manager Transport (Jeanine Benson) spoke the report and responded to questions.

It was requested that resolution b) be taken separately.

Moved (Cr Andrew Whiley/Cr Steve Walker):

That the Council:

- a) **Considers** the recommendations of the Regulatory Subcommittee on the proposed changes to parking and traffic restrictions
- c) **Approves** the recommended change to the one-way traffic restriction on Ward Street, from Halsey Street to Wickliffe Street.

Motion carried (CNL/2021/042)

Moved (Cr Andrew Whiley/Cr Steve Walker):

That the Council:

- b) **Approves** the recommended changes to the parking controls that are shown in the December 2020 update of the Dunedin City Council's traffic and parking controls database, <https://tinyurl.com/ParkingDecember2020>

Motion carried (CNL/2021/043) with Cr Lee Vandervis recording his vote against.

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

Adjourns the meeting until 12.30 pm.

Motion carried

The meeting adjourned at 11.57 am and reconvened at 12.30 pm.

11 10 YEAR PLAN 2021-31 PROPOSED LEVELS OF SERVICE

A report from Corporate Policy advised that the Local Government Act 2002 required that the 10 year plan included a statement of the intended Levels of Service (LOS) for each group of activities undertaken by Council. LOS statements explained what services Council would provide to its community, and how much of those services would be provided.

Crs Sophie Barker and Jim O'Malley entered the meeting at 12.32 pm.

Crs Jules Radich and Andrew Whiley entered the meeting at 12.33 pm.

The Acting General Manager City Services (Robert West) spoke to the report and responded to questions.

Moved (Cr Christine Carey/Cr Steve Walker):

That the Council:

Adjourns the meeting.

Motion carried

The meeting adjourned at 1.03 pm and reconvened at 1.04 pm

It was requested that resolution a) be taken separately.

Moved (Mayor Aaron Hawkins/Cr Steve Walker):

That the Council:

- a) **Approves** the proposed Levels of Service statements, measures and targets, with any amendments, for inclusion in the draft 10 Year Plan 2021-31.

Division

The Council voted by division:

For: Crs Sophie Barker, David Benson-Pope, Rachel Elder, Christine Garey, Doug Hall, Carmen Houlahan, Marie Laufiso, Mike Lord, Jim O'Malley, Jules Radich, Chris Staynes, Steve Walker, Andrew Whiley and Mayor Aaron Hawkins (14).

Against: Cr Lee Vandervis (1).

Abstained: Nil

The division was declared **CARRIED** by 14 votes to 1
Moved (Mayor Aaron Hawkins/Cr Steve Walker):

That the Council:

- b) **Notes** that staff would work on a process for undertaking a review of Levels of Service statements and measures to align with the Strategic Framework refresh work, with a report back to Council in May 2021 on progress and with a project plan.
- c) **Notes** that staff would be changing the quarterly activity report templates to incorporate performance tracking against 10 Year plan 2021-31 Levels of Service statements and various other reporting measures.

Motion carried (CNL/2021/044)

12 APPROVAL TO GRANT AN ELECTRICITY EASEMENT TO AURORA ENERGY LIMITED OVER PART OF THE DUNEDIN TOWN BELT RECREATION RESERVE - BOTANIC GARDEN

A report from Parks and Recreation sought approval of an application from Aurora Energy Limited for the grant of an electricity easement over part of the Dunedin Town Belt Recreation Reserve – Botanic Garden.

The Acting Group Manager Parks and Recreation (Scott MacLean) and Senior Leasing and Land Advisor (Owen Graham) spoke to the report and responded to questions.

Moved (Cr Lee Vandervis/Cr Mike Lord):

That the Council:

- a) **Grants**, as administering body of the Dunedin Town Belt Recreation Reserve – Botanic Garden, pursuant to Section 48 of the Reserves Act 1977, an easement in gross to Aurora Energy Limited for the installation of underground electricity cables and ancillary equipment over part of the Dunedin Town Belt Recreation Reserve (Record of Title OT301/116 Ltd).
- b) **Decides** that the criteria for exemption from public notification have been met.
- c) **Acting** under its delegation from the Minister of Conservation dated 12 June 2013 and pursuant to Section 48 of the Reserves Act 1977, approves an easement in gross to Aurora Energy Limited for the installation of underground electricity cables and ancillary equipment over part of the Dunedin Town Belt Recreation Reserve (Record of Title OT301/116 Ltd).

Motion carried (CNL/2021/045)

13 DUNEDIN CITY COUNCIL'S LETTER OF EXPECTATION FOR DUNEDIN CITY HOLDINGS LIMITED AND GROUP

A report from the Executive Leadership Team sought approval to finalise the Letter of

Expectation to be sent to the Dunedin City Holdings Limited (DCHL) Board.

The Letter of Expectation provided Council's direction to DCHL and outlined the parties' respective accountabilities, roles and responsibilities. It would assist DCHL and the wider group with the development of their Statements of Intent (SOI) documents for 2021/22.

The Chief Executive Officer (Sandy Graham) and Acting General Manager Finance (Gavin Logie) spoke to the report and responded to questions on the Letter of Expectation.

Moved (Cr David Benson-Pope/Cr Doug Hall):

That the Council:

- a) **Approves** the draft Letter of Expectation to the Board of Dunedin City Holdings Limited on behalf of the Council as shareholder.
- b) **Authorises** the Mayor to sign the Letter of Expectation on behalf of the Council as shareholder.

Motion carried (CNL/2021/046)

14 NOTICE OF MOTION - DUNEDIN CITY COUNCIL HOUSING

In accordance with Standing Order 26.1, a Notice of Motion was received from Cr Rachel Elder.

Cr Elder spoke to the Notice of Motion which was then considered by Council.

It was requested that the resolutions be taken separately.

Moved (Cr Rachel Elder/Cr Jim O'Malley):

That the Council:

- a) **Request** a staff report on options that could enable Dunedin City Council tenants to access the income related rents subsidy.

Division

The Council voted by division:

For: Crs Sophie Barker, Rachel Elder, Carmen Houlahan, Jim O'Malley, Jules Radich and Andrew Whiley (6).

Against: Crs David Benson-Pope, Christine Garey, Doug Hall, Marie Laufiso, Mike Lord, Chris Staynes, Lee Vandervis, Steve Walker and Mayor Aaron Hawkins (9).

Abstained: Nil

The division was declared **LOST** by 9 votes to 6.

Recommendation b was altered by way of majority to include the words "and the Minister of Social Development and Employment (Carmel Sepuloni) in accordance with Standing Order 26:14.

Moved (Cr Rachel Elder/Cr Jim O'Malley):

That the Council:

- b) **Write** to the Minister of Housing (Megan Woods) and the Minister of Social Development and Employment (Carmel Sepuloni) requesting a review of the income related rent subsidy, to encourage more social and affordable housing and investigate the inclusion of local authorities as eligible providers.

Motion carried (CNL/2021/047)

RESOLUTION TO EXCLUDE THE PUBLIC

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Ordinary Council meeting - 27 January 2021 - Public Excluded	S7(2)(j) The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.	.	
C2 Confidential Council Forward Work Programme	S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	
C3 Confidential Council Actions from Resolutions at Council Meetings	S6(a) The making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences and the right to a fair	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section	

C4 Draft 10 year plan Consultation Document	trial. S7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.	6. S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
C5 DCC Representative - Startup Dunedin Trust	S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
C6 Appointment Of Independent Member and Chair of Audit and Risk Subcommittee	S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.

Adjourns the meeting to enable the media and members of the public to leave.

The meeting moved into confidential at 1.56 pm and closed at 2.46 pm.

.....
MAYOR

Council MINUTES

Minutes of an ordinary meeting of the Dunedin City Council held in the Council Chamber, Municipal Chambers, The Octagon, Dunedin on Tuesday 09 March 2021, commencing at 10.00 am

PRESENT

Mayor Mayor Aaron Hawkins
Deputy Mayor Cr Christine Garey

Members

Cr Sophie Barker	Cr David Benson-Pope
Cr Rachel Elder	Cr Doug Hall
Cr Carmen Houlahan	Cr Marie Laufiso
Cr Mike Lord	Cr Jim O'Malley
Cr Jules Radich	Cr Chris Staynes
Cr Lee Vandervis	Cr Steve Walker
Cr Andrew Whiley	

IN ATTENDANCE

Sandy Graham (Chief Executive Officer), Simon Drew (General Manager Infrastructure Services), John Christie (Director Enterprise Dunedin), Robert West (Acting General Manager City Services), Graham McKerracher (Manager, Council Communications and Marketing), Jeanette Wikaira (Kaiwhakamāherehere), Gavin Logie (Acting General Manager Finance), Nicola Pinfold (Group Manager Community and Planning), Jinty MacTavish (Principal Policy Advisor) and Clare Sullivan (Team Leader Civic)

Governance Support Officer Lynne Adamson

1A TRIBUTE TO TONY PARATA

The Mayor acknowledged the sad passing of Anthony (Tony) Parata, from Puketeraki, Karitane. Mr Parata was a former Dunedin City Councillor who represented the Karitane community for two terms. After leaving Council, he remained active in civic affairs and was the chair of the Moana Gow Pool Trust. The thoughts of Council were with Mr Parata's family during this sad time.

1 PUBLIC FORUM

There was no Public Forum.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

Confirms the agenda without addition or alteration.

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Mayor Aaron Hawkins/Cr Mike Lord):

That the Council:

- a) **Notes** the Elected Members' Interest Register and
- b) **Confirms** the proposed management plan for Elected Members' Interests.
- c) **Notes** the proposed management plan for the Executive Leadership Team's Interests.

Motion carried

Cr Doug Hall left the meeting at 10.03 am.

REPORTS

5 DRAFT ZERO CARBON 2030 ALLIANCE MEMORANDUM OF UNDERSTANDING

A report from Civic provided an update on the establishment of a partnership approach to progress city-wide emissions reduction efforts (a 'Zero Carbon 2030 Alliance').

The Acting General Manager City Services (Robert West) and Principal Policy Advisor (Jinty MacTavish) spoke to the report and responded to questions.

Moved (Cr Steve Walker/Mayor Aaron Hawkins):

That the Council:

- a) **Notes** that the Zero Carbon 2030 Alliance replaces the Dunedin Energy Leaders' Accord;
- b) **Approves** the draft Zero Carbon 2030 Alliance Memorandum of Understanding for submission to the governing bodies of potential founding partners;
- c) **Delegates** authority to the Chief Executive Officer to incorporate any amendments to the Memorandum of Understanding sought by founding partners, and to sign the final version on the Council's behalf;
- d) **Notes** that, following signing of the Memorandum of Understanding, the final version would be brought back to Council for noting; and
- e) **Notes** that, following signing of the Memorandum of Understanding, a draft Terms of Reference for the Zero Carbon 2030 Collaboration Group would be developed and brought back to Council for adoption.

Motion carried (CNL/2021/048)

6 DCC SUBMISSION ON THE CLIMATE CHANGE COMMISSION'S DRAFT FIRST PACKAGE OF ADVICE TO GOVERNMENT

A report from Civic sought approval for the Dunedin City Council (DCC) submission on the He Pou a Rangi - Climate Change Commission's 2021 Draft Advice for Consultation.

The Acting General Manager City Services (Robert West) and Principal Policy Advisor (Jinty MacTavish) spoke to the report and responded to questions.

Cr Lee Vandervis entered the meeting at 10.46 am.

Cr Doug Hall returned to the meeting at 10.59 am.

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

- a) **Approves** the Dunedin City Council submission to the Climate Change Commission on the '2021 Draft Advice for Consultation', with any amendments.
- b) **Authorises** the Mayor or his nominee to speak to the submission if the opportunity arises.

Division

The Council voted by division:

For: Crs Sophie Barker, David Benson-Pope, Rachel Elder, Christine Garey, Doug Hall, Carmen Houlahan, Marie Laufiso, Jim O'Malley, Jules Radich, Chris Staynes, Steve Walker and Mayor Aaron Hawkins (12).

Against: Crs Mike Lord, Lee Vandervis and Andrew Whiley (3).
Abstained: Nil

The division was declared CARRIED by 12 votes to 3.

.Motion carried (CNL/2021/049)

Crs Mike Lord and Rachel Elder left the meeting at 11.41 am.

Cr Mike Lord returned to the meeting at 11.42 am and Cr Rachel Elder returned at 11.43 am.

7 SUPPORTING DOCUMENTATION FOR THE 10 YEAR PLAN CONSULTATION DOCUMENT

A report from Corporate Policy sought approval of the remaining supporting documentation to support the community engagement and consultation on the 10 year plan 2021-31.

The Acting General Manager Finance (Gavin Logie) and Corporate Planner (Sharon Bodeker) spoke to the report and responded to questions.

Moved (Cr Chris Staynes/Cr Christine Garey):

That the Council:

- a) **Adopts** for the purposes of developing the 10 year plan 2021-31 and consulting with the community, the
 - i) Financial information as shown in Attachment A to the report;
 - ii) Significant forecasting assumptions as shown in Attachment B to the report;
 - iii) Council controlled organisations, as shown in Attachment C to the report;
 - iv) Group information as shown in Attachment D to the report;
 - v) Significant negative effects as shown in Attachment E to the report;
 - vi) Statements of variation as shown in Attachment F to the report;
 - vii) Rating information as shown in Attachment G to the report;
 - viii) Draft Financial Strategy as shown in Attachment H to the report; and
 - ix) Draft Infrastructure Strategy as shown in Attachment I to the report.

Motion carried (CNL/2021/050) with Cr Vandervis recording his vote against.

8 CONSULTATION DOCUMENT - 10 YEAR PLAN 2021-31

A report from Corporate Policy noted that consultation document explained the Council's proposals for the 10 year plan based on the decisions made by Council at its 14 - 15 December 2020 meeting, 27 – 29 January 2021 meeting and 23 February 2021 meeting.

The Chief Executive Officer (Sandy Graham) and Corporate Planner (Sharon Bodeker) spoke to the report and responded to questions.

Staff were acknowledged for all their work on the document.

Moved (Cr Chris Staynes/Cr Steve Walker):

That the Council:

- a) **Approves** 'The future of us - 10 year plan consultation document 2021-31', subject to Audit New Zealand changes.
- b) **Delegates** the Chief Executive the authority to make any minor editing required to the approved consultation document.
- c) **Receives** the 'Independent Auditor's Report' from Audit New Zealand.
- d) **Adopts** 'The future of us - 10 year plan consultation document 2021-31' for consultation with the community.

Motion carried (CNL/2021/051)

Moved: (Mayor Aaron Hawkins/Cr Chris Staynes):

That the Council:

Adjourns the meeting and reconvenes at 12.35 pm.

Motion carried

The meeting adjourned at 12.05 pm and reconvened at 12.39 pm.

9 DCC SUBMISSION ON THE SMOKEFREE ENVIRONMENTS AND REGULATED PRODUCTS ACT 1990 - PROPOSALS FOR REGULATIONS

A report from Corporate Policy sought approval of a draft Dunedin City Council (DCC) submission to the Ministry of Health (MOH) on the Smokefree Environments & Regulated Products Act 1990 – Proposals for regulations.

The Acting General Manager City Services (Robert West) spoke to the report and responded to questions.

Moved (Cr Lee Vandervis/Cr Chris Staynes):

That the Council:

- a) **Approves** the Dunedin City Council submission to the Ministry of Health on the Smokefree Environments & Regulated Products Act 1990 – Proposals for regulations.

Motion carried (CNL/2021/052)

10 DEVELOPMENT CONTRIBUTIONS POLICY UPDATE

Cr Doug Hall withdrew from this item and left the meeting at 12.41 pm.

A report from the Executive Leadership Team provided an updated Development Contributions Policy for consideration by Council and noted that the draft Policy would be

included in the 10 year plan 2021-2031 consultation.

The Acting General Manager (Finance) Gavin Logie spoke to the report and responded to questions of clarification.

Moved (Cr Lee Vandervis/Cr David Benson-Pope):

That the Council:

- a) **Approves** the draft Development Contributions Policy for the purposes of consultation as part of the 10 year plan 2021-31.
- b) **Notes** that the final Development Contributions Policy would be considered as part of 10 year plan deliberations.

Division

The Council voted by division:

For: Crs Sophie Barker, David Benson-Pope, Rachel Elder, Christine Garey, Marie Laufiso, Mike Lord, Jim O'Malley, Jules Radich, Chris Staynes, Lee Vandervis, Steve Walker, Andrew Whiley and Aaron Hawkins (13).
Against: Cr Carmen Houlahan (1).
Abstained: Nil

The division was declared CARRIED by 13 votes to 1.

Motion carried (CNL/2021/053)

Cr Doug Hall returned to the meeting at 1.06 pm.

11 LGNZ CONFERENCE 2021

A report from Civic sought approval for attendance at the Local Government New Zealand (LGNZ) 2021 conference to be held in Blenheim from 15 to 17 July 2021.

The Team Leader Civic (Clare Sullivan) spoke to the report and responded to questions.

Moved (Cr Andrew Whiley/Cr David Benson-Pope):

That the Council:

Approves the attendance of Mayor Aaron Hawkins, Crs Christine Garey and Chris Staynes as the Dunedin City Council's Zone 6 representatives to the LGNZ Conference in July 2021.

Motion carried (CNL/2021/054) With Cr Vandervis recording his vote against.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved (Mayor Aaron Hawkins/Cr Chris Staynes):

That the Council:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Review - DCC Treasury Risk Management Policy	S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason exists under section 7.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item and;

That the meeting be adjourned.

Motion carried

The meeting moved into confidential at 1.10 pm and concluded at 1.21 pm.
Councillor Lee Vandervis left the meeting at 1.10 pm.

.....
MAYOR

Council MINUTES

Minutes of an extraordinary meeting of the Dunedin City Council held in the Council Chamber, Municipal Chambers, The Octagon, Dunedin on Wednesday 17 March 2021, commencing at 2.32 pm

PRESENT

Mayor Mayor Aaron Hawkins
Deputy Mayor Cr Christine Garey

Members

Cr Sophie Barker	Cr David Benson-Pope
Cr Rachel Elder	Cr Doug Hall
Cr Carmen Houlahan	Cr Marie Laufiso
Cr Mike Lord	Cr Jim O'Malley
Cr Jules Radich	Cr Chris Staynes
Cr Lee Vandervis	Cr Steve Walker
Cr Andrew Whiley	

IN ATTENDANCE

Sandy Graham (Chief Executive Officer), Simon Drew (General Manager Infrastructure Services), Simon Pickford (General Manager Community Services), John Christie (Director Enterprise Dunedin), Graham McKerracher (Manager, Council Communications and Marketing), Clare Sullivan (Team Leader Civic), Robert West (Acting General Manager City Services), Karilyn Canton (Senior In-House Legal Counsel) Dougal McGowan (Economic Development Project Manager) and Michael Tannock (Network Assets Team Leader)

Governance Support Officer Lynne Adamson

1 APOLOGIES

There were no apologies.

2 CONFIRMATION OF AGENDA

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

Confirms the agenda without addition or alteration.

Motion carried

3 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Mayor Aaron Hawkins/Cr Chris Staynes):

That the Council:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.
- c) **Notes** the proposed management plan for the Executive Leadership Team's Interests.

Motion carried

REPORTS

4 REQUISITION FOR EXTRAORDINARY MEETING

The Requisition for the Extraordinary meeting was noted.

5 TEMPORARY ROAD CLOSURE - VOGEL STREET

Crs Chris Staynes and Andrew Whiley withdrew from this item and left the meeting at 2.33 pm.

A report from Transport requested approval to temporarily close the road concerned using the provisions of the Local Government Act 1974, to enable the film-making as requested to proceed.

Film Dunedin Coordinator (Antony Deaker) and Transport Network Team Leader (Michael Tannock) spoke to the report and responded to questions on compensation for affected parties; job gains and economic benefit to the city and filming duration.

The affected businesses and residents were acknowledged for their support of the filming and any disruption which may have occurred. Staff and the production crew were thanked for their work mitigating any problems.

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

- a) **Decides that** pursuant to Section 319, Section 342, and Schedule 10 of the Local Government Act 1974, to close the portions of Vogel Street as detailed below;
 - i) Friday 19 March from 3.45pm to 2.30am the following day, from 22 Vogel St to Jetty St.
 - ii) Saturday 20 March, from 3.45pm to 2.30am the following day, from 22 Vogel St to 115 Vogel St.
 - iii) Sunday 21 March, from 3.45pm to 2.30am the following day, from 22 Vogel St to 115 Vogel St.
 - iv) Tuesday 23 March, from 4pm to 2.45am the following day, from 22 Vogel St to Jetty St.
 - v) Wednesday 24 March, from 7:30pm to 6.15am the following day, from Queens Garden to Jetty St.

Motion carried (CNL/2021/055)

The meeting closed at 3.00 pm.

.....
MAYOR

Mosgiel-Taieri Community Board MINUTES

Minutes of an ordinary meeting of the Mosgiel-Taieri Community Board held in the Mosgiel Coronation Hall, 99 Gordon Road, Mosgiel on Wednesday 18 November 2020, commencing at 5.00 pm

PRESENT

Chairperson	Joy Davis	
Deputy Chairperson	Dean McAlwee	
Members	Phillipa Bain	Martin Dillon
	Cr Carmen Houlahan	Brian Miller
	Brian Peat	

IN ATTENDANCE

Jeanine Benson (Group Manager, Transport), Julian Phillips (Team Leader Public Transport, Otago Regional Council) and Paul Jamieson (Fulton Hogan)

Governance Support Officer Wendy Collard

1 PUBLIC FORUM

1.1 Mel Tudor

Mel Tudor tabled and spoke to his concerns regarding the kerb intrusions that had been installed along Bush Road as part of the “Mosgiel-Taieri Safer Schools Street Project”. Mr Tudor commented that his main concern was the vehicles having to cross the centre line to pass cyclists safely.

Mr Tudor responded to questions.

1.2 Wayne Pantel

Wayne Pantel spoke to his concerns on the impact that the “Mosgiel-Taieri Safer Schools Street Project” trail was having.

Mr Pantel responded to questions.

1.3 MARGARET VAN ZYL

Mrs Van Zyl spoke on the Mosgiel-Taieri Safer Schools Street Project and commented that she felt that the trail was dangerous and unsafe for cyclists. She suggested that stops signs and judder bars along with a pedestrian crossing would be more effective.

Mrs Van Zyl responded to questions.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Joy Davis/ Martin Dillon):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (MTCB/2020/045)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Joy Davis advised that she had provided an update to her Register of Interests.

Dean McAlwee provided an update to his Register of Interests.

Brian Miller declared an interest in the Freedom Camping item and the correspondence from Susan Broad.

Moved (Joy Davis/Phillipa Bain):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (MTCB/2020/046)

5 CONFIRMATION OF MINUTES

5.1 MOSGIEL-TAIERI COMMUNITY BOARD MEETING - 12 AUGUST 2020

Moved (Martin Dillon/Phillipa Bain):

That the Board:

Confirms the public part of the minutes of the Mosgiel-Taieri Community Board meeting held on 12 August 2020 as a correct record.

Motion carried (MTCB/2020/047) with Brian Miller recording his vote against

5.2 MOSGIEL-TAIERI COMMUNITY BOARD MEETING - 30 SEPTEMBER 2020

Moved (Phillipa Bain/Dean McAlwee):

That the Board:

Confirms the public part of the minutes of the Mosgiel-Taieri Community Board meeting held on 30 September 2020 as a correct record.

Motion carried (MTCB/2020/048)

PART A REPORTS

6 OTAGO REGIONAL COUNCIL REGARDING PUBLIC TRANSPORT

The Team Leader Public Transport, Otago Regional Council (Julian Phillips) provided an update on public transport which included the recent change made to the Mosgiel Bus Loop.

Mr Phillips responded to questions.

7 ROADSIDE VEGETATION

The Group Manager Transport (Jeanine Benson) and Paul Jamieson from Fulton Hogan provided an update on management of roadside vegetation and responded to questions.

8 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provided an update on a number of activities relevant to the Board's area which included:

Project Fund - there was a discussion on the project fund and possible Board projects.

Moved (Brian Miller/Brian Peat):

That the Board:

Requests staff investigate the costings and a design of a kiosk at the Mosgiel Memorial Gardens to include the history of the gardens.

Following discussion, the motion was withdrawn by the mover and seconder.

Moved (Martin Dillon/Dean McAlwee):

That the Board:

Approves funding of up to \$500.00 to cover advertising costs of the Mosgiel-Taieri Community Board Community Grants Round.

Motion carried (MTCB/2020/049)

Moved that the Board (Joy Davis/Martin Dillon):

Adjourns the meeting.

Motion carried

The meeting adjourned at 6.46 pm and reconvened at 6.47 pm.

Brian Miller withdrew from the discussion on freedom camping.

Freedom Camping – there was a discussion on the freedom camping sites within the city.

Mosgiel-Taieri Safer Schools Street Project – there was a discussion which included the changes to the Mosgiel Loop Bus Route; the role of the Board Members on the working group for this project.

Moved (Brian Miller/Dean McAlwee):

That the Board:

Requests that following the completion of the Safer School Streets Project trail, the Otago Regional Council give consideration to the reinstatement of the Mure/Inglis Street as part of the Mosgiel Bus Loop.

Motion carried (MTCB/2020/050)

Brian Miller withdrew from discussion on the letter received from Ms Broad

Inwards Correspondence – The Chairperson provided an update on the follow up that had been undertaken following Ms Broad's presentation to the Board.

There was an in-depth discussion on the reinstatement of an action list for the Board.

Moved (Brian Peat/ Brian Miller):

That the Board:

Agrees to maintain a follow up list on Mosgiel-Taieri Community Board actions.

Motion carried (MTCB/2020/051)

Moved (Phillipa Bain/Brian Peat):

That the Board:

a) **Notes** the Governance Support Officer's Report

Motion carried (MTCB/2020/052)

9 BOARD UPDATES

Board members provided updates on activities which included

Keep Dunedin Beautiful (KDB)

Phillipa Bain (Board representative) provided an update on the Keep Dunedin Beautiful activities and advised that next year KDB would be trailing holding Trees for Families on both Mother's Day and Father's Day.

Friends of the Mosgiel Memorial Gardens

Phillipa Bain provided an update on the Friends of the Mosgiel Memorial Gardens. She commented on the advertising of the upcoming meeting which included flyer distributed to a selected area of Mosgiel and Facebook.

Hawk n Hurl

Joy Davis advised that the 6 March 2021 had been set for the Hawk n Hurl event.

Mosgiel Coronation Hall

Dean McAlwee (Board Representative) provided an update on the Mosgiel Coronation Hall and advised that the replacement of the roof was underway.

Mosgiel Business Association

Joy Davis and Councillor Carmen Houlahan (Board Representatives) provided an update on the Mosgiel Business Association. Ms Davis advised that late night shopping in Mosgiel was being held on Thursday, 26 November 2020.

Mosgiel Aquatic Project Team

Brian Miller (Board Representative) advised that it was anticipated that the design of the pool could be decided in December 2020.

Mosgiel and Taieri Emergency Group.

Joy Davis provided an update on the recent meeting.

Outram Emergency Group.

It was noted that the Outram residents had expressed concerns about not having an evacuation plan and that the Emergency Management Officer would follow this up.

Silverstream Plantings

Brian Peat commented on the Mosgiel Rotary Club meeting that he had attended to promote

the beautification of the Silverstream Plantings project.

Social Media

Brian Peat provided an update on the increasing number of likes on the Board's Facebook page.

Dunedin Tunnel's Trust

The Group Manager Transport (Jeanine Benson) provided an update on the requirement to obtain NZTA funding.

Community Engagement

Dean McAlwee provided an update on the Board Members' community engagement.

Moved (Joy Davis/Phillipa Bain):

That the Board:

- a) **Notes** the Board Updates

Motion carried (MTCB/2020/053)

10 CHAIRPERSON'S REPORT

Cr Houlahan withdrew from the discussion on the Board's 10 year plan submission.

A report from the Chairperson provided an update on matters of interest since the previous meeting which included:

Outram Glen; and

10 year plan.

Moved (Joy Davis/Phillipa Bain):

That the Board:

- a) **Notes** the Chairperson's update

Motion carried (MTCB/2020/054)

11 COUNCIL ACTIVITIES

Councillor Carmen Houlahan provided an update on Council activities which included:

10 year plan engagement;

South Dunedin Hui;

Council's Financial Strategy – Debt Limit;

Trading in Public Places Bylaw; and

George Street Upgrade Project.

Moved (Cr Carmen Houlahan/ Phillipa Bain):

That the Board:

- a) **Notes** the Council Activities Update.

Motion carried (MTCB/2020/055)

12 COMMUNITY PLAN

Cr Carmen Houlahan did not participate in the discussion of this item.

Following discussion, it was agreed that the following item be included in the Board's Community Plan:

- A Otta Seal programme for rural roads.

Moved (Joy Davis/Brian Peat):

That the Board:

Agrees that a request for an Otta Seal programme be included in the Board's Community Plan.

Motion carried (MTCB/2020/056)

13 ITEMS FOR CONSIDERATION BY THE CHAIR

An update on the cost to repair the Gladfield Road bridge was requested.

The meeting concluded at 8.25 pm.

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CHAIRPERSON

Otago Peninsula Community Board MINUTES

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Thursday 12 November 2020, commencing at 10:00am.

PRESENT

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Lox Kellas	Graham McArthur
	Edna Stevenson	Cr Andrew Whiley

IN ATTENDANCE Jeanine Benson, Group Manager Transport; Andrew Lord, Maintenance Team Leader – Transport Delivery; Timothy Pleace, Roading Engineer – Transport Delivery

Senior Officer Chris Henderson, Group Manager Waste and Environmental Solutions

Governance Support Officer Lauren McDonald

1 OPENING

Paul Pope, Chairperson opened the meeting with a reflection.

2 PUBLIC FORUM

2.1 Public Forum – Fulton Hogan

Joe Connolly and Jamie Ward-Allen from Fulton Hogan provided an update on the peninsula connection project works, including the plans in place for the project site during the Christmas/New Year holiday period.

3 APOLOGIES

Moved (Cr Andrew Whiley/Member Lox Kellas):

That the Board:

Accepts the apology from Cheryl Neill.

Motion carried (OPCB/2020/053)

4 CONFIRMATION OF AGENDA

Moved (Deputy Chairperson Hoani Langsbury/Member Edna Stevenson):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (OPCB/2020/054)

5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

- Graham McArthur advised he is a Trustee of Short Film Otago.
- Hoani Langsbury advised he is a member of the Department of Conservation general policy operations development group.

Moved (Chairperson Paul Pope/Cr Andrew Whiley):

That the Board:

- a) **Amends** the Elected Members' Interest Register and
- b) **Amends** the proposed management plan for Elected Members' Interests.

Motion carried (OPCB/2020/055)

6 CONFIRMATION OF MINUTES

6.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 24 SEPTEMBER 2020

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

Confirms the public part of the minutes of the Otago Peninsula Community Board meeting held on 24 September 2020 as a correct record.

Motion carried (OPCB/2020/056)

PART A REPORTS

7 TRANSPORT MATTERS (OTAGO REGIONAL COUNCIL)

Julian Phillips, Team Leader, Public Transport from the Otago Regional Council provided an

update on public transport issues on the Otago Peninsula, including:

- Showing an example of the real time electronic bus info signage for the Macandrew Bay bus shelter to be installed by end of January 2021, as part of an ORC trial.
- Outline of the costs of solar powered lighting for bus shelters on Portobello Road.

Mr Phillips responded to concerns raised by board members on the bus service through Harwood not being run as scheduled, with passengers waiting at bus stops not being uplifted. Julian advised he would meet with the contractor and re-iterate the bus route must be followed. He confirmed he had requested the reinstall of temporary bus signs with the DCC transport team to assist with identification of bus stops.

Mr Phillips encouraged that community members report any issues through to the ORC Public Transport team.

A request was made for an exception report on the bus timetables for the peninsula. Mr Phillips confirmed he would look to provide summary information to the community board as well as the weblink for tracking of buses while on route.

Paul Pope thanked Mr Phillips for the successful engagement between the community board and the ORC on transport improvements for the peninsula.

Mr Phillips left the meeting at 10:38am.

DCC Transport matters

Andrew Lord, Maintenance Team Leader – Transport Delivery introduced Timothy Pleace, Roading Engineer – Transport Delivery, together with Paul Jamieson and Thomas Forde from Fulton Hogan to the meeting. He outlined the maintenance work being undertaken by Fulton Hogan as the new head contractor for the combined sealed and unsealed network for Council.

Paul Jamieson, Fulton Hogan Road Maintenance Manager provided an overview of the work undertaken by the subcontractors and partners working with Fulton Hogan.

Discussion was held on signage needs, including allocated parking for use of Portobello public water tap; reduce speed signs at Harwood for children's safety, and slow down speed signs for Hoopers Inlet for the wildlife.

Andrew Lord advised he would follow up on placement of a P15 sign for parking outside the public water tap. He advised that signage for Hoopers Inlet was being addressed with DoC and additional safety signage for Harwood would be reconsidered after the current Speed Limits Bylaw review was completed.

Members expressed concern for pedestrian and cycle safety due to debris on the cycle paths, particularly on the shoulder of the roadside. Andrew Lord confirmed strategies would be built in for the frequency required for cleaning of the shared pathways and road shoulder on the peninsula.

Vegetation – Andrew Lord confirmed that Whitestone, as subcontractor to Fulton Hogan would be bringing in extra resource to address the current roadside vegetation problem.

Tomahawk – Andrew Lord advised that the Transport Safety team would look at the placement of temporary speed humps for Centre Road.

Allans Beach Road – Jeanine Benson, Group Manager Transport confirmed that there were no formula/criteria for future sealing of gravel roads as the Council had decided in 2010 to cease sealing of gravel roads. She advised that a different strategic approach for dust suppression versus ottaseal could be considered.

Jeanine Benson, Andrew Lord, Tony Pleace and the Fulton Hogan representatives left the meeting at 11:18 am.

8 FUNDING APPLICATIONS

Two funding applications were received for the Board's consideration:

1. A scholarship funding application from Josephine Tarasiewicz for \$300.00, and
2. Scott Hall Committee for \$1,700.00 towards the purchase of a defibrillator.

The balance of project funds available to the Board as at 12 November 2020 was noted as \$9,2156.15.

Josephine Tarasiewicz spoke to her scholarship application to attend the Hands-on Otago weeklong course at the University of Otago for theatre and dance.

Moved (Chairperson Paul Pope/Cr Andrew Whiley):

That the Board:

- a) **Approves** the scholarship funding application from Josephine Tarasiewicz for \$300.00 to assist with attending a weeklong "Hands on at Otago" course at the University of Otago.

Motion carried (OPCB/2020/057)

Chris Helm and Graeme McNulty spoke to the funding application from the Scott Hall Committee and advised that with the number of people using the hall and the domain area estimated at being 7000 or more a year, that a defibrillator would be a valuable resource to have in place.

Moved (Member Lox Kellas/Deputy Chairperson Hoani Langsbury):

That the Board:

- a) **Approves** the funding application from the Scott Hall Committee for \$1,700.00 towards the purchase of a defibrillator for the Harwood community.

Motion carried (OPCB/2020/058)

Mrs Harris from the Broad Bay Pony Club addressed the meeting seeking advice for funding support for land works for Pony Club access to the Broad Bay beach area. Paul Pope advised he would investigate further the intended access way to the beach for pedestrians etc at Broad Bay and report back to her.

9 GOVERNANCE SUPPORT OFFICER'S REPORT

The report informed the Otago Peninsula Community Board of activities relevant to the Board area including:

- a) Project Fund – balance of funds available as at 12 November 2020, \$9,256.15
- b) Correspondence
- c) Parks and Recreation Update
- d) Meetings 2021 – The first OPCB meeting confirmed as Thursday 18 February 2021. Lauren (GSO) to circulate meetings dates for 2021 once confirmed by Council, noting the April meeting is intended to be held in Tomahawk.

The members present confirmed their preference for meetings to remain on a Thursday at 10:00am.

Moved (Chairperson Paul Pope/Member Edna Stevenson):

That the Board:

- a) **Notes** the Governance Support Officer's Report
- b) **Agrees** that the Otago Peninsula Community Board will meet on 18 February 2021 subject to Council adopting the 2021 meeting schedule.

Motion carried (OPCB/2020/059)

10 BOARD UPDATES

Board members provided updates on activities including:

Keep Dunedin Beautiful

Graham McArthur advised that the KDB Awards were held on 30 October 2020.

A new location being sought for the Trees for Families as almost at planting capacity at current site.

Rural Roads – Lox Kellas advised there were no issues to report, roads recently re-gravelled.

Community Meetings

Paul Pope outlined upcoming meetings as:

- Follow up for Tourism Forum, was intended to be held in late February 2021 with Hoani Langsbury liaising the event.
- Community meetings in March 2021 in the Board area for community feedback ahead of the Long-Term Plan submission period.

Civil Defence/Community Response Planning

Lox Kellas advised that the Emergency Management brochures delivery was complete and confirmed laminated copies of the emergency management plan have been placed in the community halls on the peninsula.

Te Rauone Reserve

Edna Stevenson advised that progress for the carpark work at the reserve has stalled due to

biodiversity requirements to re-home native lizards found on the site until the carpark work completed and then for the lizards to be returned. Progress would also be affected due to the availability of Fulton Hogan machinery, as the offer of its use was subject to availability.

Harington Point Battery

Lox Kellas advised that the Otago Military Historical Society have advised interested in involvement with the project and that the Opotiki Trust were also involved with the project.

Action: Lox Kellas to meet with the DCC Heritage Advisor (Andrea Farminer) for possible funding support.

3. Cape Saunders emergency buoy and signage

Action: Lox Kellas will speak with the Karetai Trust re access/safety at the site for fishing.

4. Wellers Rock – DCC are working on the lease of the land for a carpark at Wellers Rock.

5. Tomahawk Beach – signage due for install week of 16 November 2020.

Moved (Chairperson Paul Pope/Cr Andrew Whiley):

That the Board:

- a) **Notes** the Board Updates.

Motion carried (OPCB/2020/060)

11 COMMUNITY PLAN 2020-2021

No discussion was held.

Action: Paul Pope to provide edits to GSO (Lauren McDonald) for update and discussion at the next meeting.

12 CHAIRPERSON'S REPORT

A verbal update was provided by the Chairperson, including:

- Speed Limit Bylaw – The next step is for the bylaw to be endorsed by Council.
- Smaills Beach
- Hoopers Inlet fence
- Broad Bay Peninsula Connection
Graham McArthur provided feedback from community meeting held to discuss the proposed design works.
- Biodiversity Forum for 2021
Graham McArthur to co-ordinate for February/March 2021.
- Feedback from Tourism forum (6 October 2020) to be held in February 2021 with *Hoani Langsbury co-ordinating the forum.*
- Tomahawk Road speed humps - *DCC Transport team to look at install of speed humps.*
- Rabbits - Discussion was held on possible ways to reduce rabbit numbers on the peninsula, including working with the Otago Peninsula biodiversity group.

Moved (Chairperson Paul Pope/Member Edna Stevenson):

That the Board:

- a) **Notes** the update from the Chairperson.

Motion carried (OPCB/2020/061)

13 COUNCILLOR'S UPDATE

Cr Whiley summarised matters decided by Council since the last board meeting, such as the Council's debt limit lifted by 250%, the passing of the Keeping of Animals (excluding Dogs) Birds Bylaw review, and the Film Dunedin update.

He thanked the Board for its strong submission to the Speed Limit Bylaw review in advocating for the peninsula residents and advise he considered the use of the Survey Monkey as a valuable tool for collating feedback from the community.

Discussion was held on the benefit of undertaking another survey of the community ahead of the submission to the DCC 10 Year Plan.

Moved (Chairperson Paul Pope/Member Edna Stevenson):

That the Board:

- a) **Notes** the report from Cr Whiley.

Motion carried (OPCB/2020/062)

14 ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Two items were raised for future discussion:

- Tourism Forum – opportunities for data collection from community boards (consideration through Economic Development and Community and Culture Committees).
- Monitoring of visitor numbers to peninsula areas such as the Pyramids (could this be done through the Enterprise Dunedin's "Plan D" marketing promotion?)

The meeting concluded at 12:08 p.m.

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CHAIRPERSON

Saddle Hill Community Board MINUTES

Minutes of an ordinary meeting of the Saddle Hill Community Board held in the Village Green Café, Sunnyvale, Dunedin on Thursday 12 November 2020, commencing at 1.00 pm

PRESENT

Chairperson	Scott Weatherall	
Deputy Chairperson	Paul Weir	
Members	Christina McBratney	Keith McFadyen
	John Moyle	Cr Jules Radich
	Leanne Stenhouse	

IN ATTENDANCE

David Bainbridge-Zafar (Group Manager, Property); Andrew Lord (Maintenance Team Leader, Transport Delivery), Tim Please (Roading Engineer, Transport Delivery); Paul Jamieson and Thomas Forde (Fulton Hogan) and Simon Currie (South Roads)

Governance Support Officer Lynne Adamson

1 PUBLIC FORUM

1.1 Public Forum - Brian Peat

Brian Peat provided an overview on the Silverstream project he was involved with and responded to questions.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Scott Weatherall/Leanne Stenhouse):

That the Board:

Confirms the agenda without addition or alteration

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Scott Weatherall and Leanne Stenhouse declared an interest in Item 7 – Funding application and advised that they would withdraw from this item.

Moved (Scott Weatherall/Leanne Stenhouse):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 SADDLE HILL COMMUNITY BOARD MEETING - 24 SEPTEMBER 2020

Moved (Scott Weatherall/Christina McBratney):

That the Board:

Confirms the public part of the minutes of the Saddle Hill Community Board meeting held on 24 September 2020 as a correct record.

Motion carried

PART A REPORTS

6 ROADSIDE VEGETATION

Andrew Lord (Maintenance Team Leader, Transport Delivery), Tim Please (Roading Engineer, Transport Delivery); Paul Jamieson and Thomas Forde (Fulton Hogan) and Simon Currie (South Roads) provided an update on the new maintenance contract.

They responded to questions on concerns raised by the Board.

7 FUNDING APPLICATION

Scott Weatherall and Leanne Stenhouse withdrew from this item. Paul Weir assumed the Chair.

The Board considered a funding application from Christmas on the Domain. They requested \$1,000.00 towards the cost of the stage set up and operation of the sound system and traffic management for the annual community Christmas event.

The Board were very supportive of the community event and agreed that they would provide annual support, as a community project, funding from the discretionary fund.

Moved (Paul Weir/Christina McBratney):

That the Board:

Approves the funding application for \$1,000 from Christmas on the Domain towards the cost of the community Christmas event.

Motion carried (SHCB/2020/013)

Moved (Keith McFadyen/John Moyle):

That the Board:

- a) **Agrees** to support Christmas on the Domain as an annual community event until the end of the triennium.
- b) **Provides** \$500.00 per annum towards the Christmas on the Domain event until the end of the current triennium, noting that this would not preclude them from applying for additional funding.

Motion carried (SHCB/2020/014)

The Chairperson (Scott Weatherall) resumed the Chair.

8 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from civic is to inform the Saddle Hill Community Board of activities relevant to the Board's area which included:

- Project Fund – the funds would be updated to include the contribution towards the Kaikorai Estuary car park extension.
- Road Naming Register;
- Parks and Reserves Updates;
- Transportation Updates;
- Three Waters Updates;
- Funding Application Report Back;
- 2021 Meeting Date.

During discussion, Cr Jules Radich left the meeting at 1.47 pm.

Moved (Scott Weatherall/ John Moyle):

That the Board:

- a) **Notes** the Governance Support Officer's Report
- b) **Supports** the name of Donald Buchan being added to the Road Naming Register.
- c) **Approves** Thursday 18 February 2020 as the first meeting date for the Saddle Hill Community Board for 2021.

Motion carried (SHCB/2020/015)

9 BOARD UPDATES

Board members will provide updates on any activities undertaken on behalf of the Board or items of interest including:

Keep Dunedin Beautiful

Christina McBratney provided an update on Keep Dunedin Beautiful activities. She advised that permission was required prior to painting a mural on the Canberra Place Reserve building.

Coastal Dune Regeneration Programme

The Chair commented that this would be looked at further in the new year.

Waldronville Food Forest

This had not been progressed. The Board discussed funding a site assessment and soil testing if required.

Community Response Plan

Kaikorai Estuary Car Park

The Board requested an update on the project from transportation.

Chain Hills Cycle Tunnel

Christina McBratney provided an update on the Chain Hills Cycle Tunnel.

Brighton Road Laybys

A meeting would be set up in the new year.

Green Island – Waldronville walkway/cycleway

The Board requested an update on progress for a Green Island Waldronville walkway/cycleway and noted that discussion had been ongoing for some time.

Moved (Scott Weatherall/Paul Weir):

That the Board:

- a) **Notes** the Board updates.

Motion carried

10 CHAIRPERSON'S REPORT

The Chairperson (Scott Weatherall) provided an update on items of interest to the Board including:

- Freedom Camping preparation meeting with staff and other Community Board Chairs.
- Community Board Long Term Plan forum with other Community Board Chairs; Councillors and staff.
- Safety Information Evening
- Brighton Volunteer Surf Lifeguards
- The Chair expressed appreciation to members and their families for their amazing service and contribution to and for our communities.
- The Chair thanked staff for their work and support over the year.

Cr Jules Radich returned to the meeting at 2.11 pm.

Moved (Scott Weatherall/Keith McFadyen):

That the Board:

- a) **Notes** the Chairperson's Report.

Motion carried

11 COUNCILLOR UPDATE

Councillor Jules Radich provided an update on items of interest which included:

- Camping Control Bylaw
- Proposed Trading in Public Places Bylaw
- Keeping of Animals (excluding Dogs) and Birds Bylaw Review
- Traffic and Parking Restriction Changes
- Hapori Maori and Pasifika Communities
- Debt Limit
- Speed Limit Review

Moved (Cr Jules Radich/Leanne Stenhouse):

That the Board:

- a) **Notes** the update from Cr Radich.

Motion carried

12 ITEMS FOR CONSIDERATION BY THE CHAIR

- Community Board Conference
- Community Pantries

- Smooth Hill
- Cycleways

The meeting concluded at 2.35 pm.

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CHAIRPERSON

Saddle Hill Community Board MINUTES

Minutes of an ordinary meeting of the Saddle Hill Community Board held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Thursday 18 February 2021, commencing at 1.00 pm

PRESENT

Chairperson
Deputy Chairperson

Scott Weatherall
Paul Weir

Members

Christina McBratney
John Moyle
Leanne Stenhouse

Keith McFadyen
Cr Jules Radich

IN ATTENDANCE

Mayor Aaron Hawkins and Sandy Graham (Chief Executive Officer) and Scott MacLean (Acting Group Manager Parks and Recreation)

Governance Support Officer

Lynne Adamson

1 PUBLIC FORUM

There was no Public Forum.

1A MAYOR AND CHIEF EXECUTIVE DISCUSSION

The Chair welcomed Mayor Aaron Hawkins and Sandy Graham (Chief Executive Officer) to the meeting and acknowledged and thanked them for the work currently being undertaken in the northern area.

The Mayor discussed the changes in local government with the Three Waters Reform and Resource Management Reform and spoke of the 10 year plan process and community consultation. He commented on the impact of COVID-19 on the community and advised that even at level one, there were still residents who did not feel safe in the current environment which reinforced the challenges and ongoing work for the continuation of building stronger communities. The Mayor spoke of the value of the Board in these situations and thanked them for the support they provided the community.

The Chief Executive Officer (Sandy Graham) spoke on the 10 year plan and advised that staff would discuss consultation events to be held in the local community with the Board. She commented that staff with the knowledge of issues in the Board area would be involved in the consultation and that Smooth Hill would feature in the consultation document.

In response to a question on the Representation Review, Ms Graham advised that a panel had been appointed and that they would meet with community boards as part of the process.

There was a discussion on the provision of social housing in the Brighton area with members noting that the only current option for elderly was to move outside the area. Ms Graham advised that social housing had been included in the 10 year plan and under the 2GP there had been some sites identified and that a map of identified sites in the Brighton area would be circulated to members.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Scott Weatherall/Paul Weir):

That the Board:

Confirms the agenda without addition or alteration

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Scott Weatherall/Christina McBratney):

That the Board:

- a) **Notes** the Elected Members' Interest Register and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 SADDLE HILL COMMUNITY BOARD MEETING - 12 NOVEMBER 2020

Moved (Scott Weatherall/Christina McBratney):

That the Board:

Confirms the minutes of the Saddle Hill Community Board meeting held on 12 November 2020 as a correct record.

Motion carried

PART A REPORTS

6 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provided updates on activities relevant to the Board's area which included:

- a) Project Fund;
- b) Retrospective approval for the purchase of a hamper for the family of the late Clare Rutter;
- c) Meeting Schedule for 2021;
- d) Community Board Conference – Paul Weir advised that he would be interested in attending the conference;
- e) Community Boards Outstanding Awards Nominations;
- f) Parks and Reserves Updates;

Freedom camping Brighton:

Dogs on Brighton Beach – there had been a significant increase in the number of nesting penguins at the beach and the Board raised concern that dogs were present despite signage banning to the contrary and requested enforcement be undertaken.

Portaloos – in response to a query on the scheduled maintenance of the portaloos, Mr MacLean advised that it had remained the same as in previous years however it be reviewed as the impact border closures had on freedom camping was better understood.

Tunnel Beach

- g) Three Waters Updates;

Ocean View Drainage - The Board requested an update on work planned for the Ocean

View culvert noting that there had been another flood during recent heavy rain events.

h) Waste and Environmental Solutions Update

Westwood Sewerage smell – the Board expressed their gratitude for the work of staff and commented that they would like an update on whether any complaints had been received following installation of the non-return valve.

i) Consultations – it was noted that the Review of Keeping of Animals (excluding Dogs) and Birds Bylaw; the Gambling and TAB Venue Policy Review and the Dangerous and Insanitary Buildings Policy Review were currently being consulted on.

Moved (Keith McFadyen/Christina McBratney):

That the Board:

Approves retrospectively the purchase of a hamper for the family of the late Clare Rutter.

Motion carried (SHCB/2021/001)

Moved (Scott Weatherall/Keith McFadyen):

That the Board:

- a) **Approves** Paul Weir as the Community Board representative to attend the 2021 New Zealand Community Boards' Conference.
- b) **Adopts** the meeting schedule for the 2021 year.

Motion carried (SHCB/2021/002)

7 BOARD UPDATES

Board members provided updates on activities undertaken on behalf of the Board or items of interest which included:

- a) Keep Dunedin Beautiful
- b) Coastal Dune Regeneration Programme – The Chair advised that he was due to meet with affected parties.
- c) Waldronville Food Forest
- d) Community Response Plan
- e) Kaikorai Estuary Car Park – The extension of the car park was completed and had been well received by the community. In response to a query whether a walkway to the beach could be established which would enable access for people with disabilities, Mr MacLean advised that the Tracks and Trails strategy was being drafted, it would then go out for consultation, which the Board could submit on. Disability access groups had been consulted on the strategy which, once finalised, would determine investment in tracks at a strategic level.
- f) Chain Hills Cycle Tunnel – A business case short list workshop would be held on 3 March 2021.

- g) Brighton Road Laybys – Following an onsite meeting, staff would close relevant laybys and work with Fulton Hogan to tidy up the ones identified to remain open.
- h) Green Island – Waldronville Walkway/Cycleway – the Board commented on the safety issues previously raised with the Green Island – Waldronville walkway/cycleway and requested an update on installation of demarcation structures.

Moved (Scott Weatherall/Paul Weir):

That the Board:

Notes the Board updates.

Motion carried

8 CHAIRPERSON'S REPORT

The Chairperson (Scott Weatherall) provided an update on items of interest which included:

- a) Coastal Erosion – the Chair requested that staff attend the next meeting to provide an update on coastal erosion issues.
- b) Rural Roads – the Chair had received multiple complaints about grading and lack of maintenance on various rural roads in the area.
- c) 2GP Changes – the Chair commented that he felt 2GP changes should be noted on LIM reports.
- d) Brighton Gala Day – Approximately 11,500 people attended the gala day. The Chair conveyed thanks to staff for the presentation of the domain and for their help and support.

Moved (Scott Weatherall/Keith McFadyen):

That the Board:

Notes the Chairperson's Report.

Motion carried (SHCB/2021/003)

9 COUNCILLOR UPDATE

Councillor Jules Radich provided an update on items of interest which included:

- a) Waikouaiti Water Issues
- b) Dunedin Transport Plan
- c) 2 GP - Variation 2 – Following consultation on variation 2, the plan will be ratified at Council.

- d) Ara Toi
- e) Economic Development – New Zealand Centre of Digital Excellence (CODE) funding allocation.
- f) Public Toilet – consultation will be undertaken as part of the 10 year plan process.

Moved (Cr Jules Radich/Scott Weatherall):

That the Board:

Notes the update from Cr Jules Radich.

Motion carried

10 ITEMS FOR CONSIDERATION BY THE CHAIR

The following items were identified:

2GP – Variation 2 – Leanne Stenhouse and Keith McFadyen would prepare a submission on behalf of the Board which would be ratified at the next meeting.

Erosion – an update on coastal erosion was requested.

The meeting concluded at 2.06 pm.

.....
CHAIRPERSON

Strath Taieri Community Board MINUTES

Minutes of an ordinary meeting of the Strath Taieri Community Board held in the Strath Taieri Community Centre, Middlemarch on Thursday 12 November 2020, commencing at 5.00 pm

PRESENT

Chairperson	Barry Williams	
Members	David Frew	Leeann McLew
	Cr Mike Lord	

IN ATTENDANCE Tom Dyer (Group Manager 3 Waters)

Governance Support Officer Jennifer Lapham

1 PUBLIC FORUM

There was no Public Forum.

2 APOLOGIES

Apologies were received from Mark O'Neill and Robin Thomas.

Moved (David Frew/Leeann McLew):

That the Board:

Accepts the apologies from Mark O'Neill and Robin Thomas.

Motion carried

3 CONFIRMATION OF AGENDA

The Chairperson advised that an application from the Hindon Community Centre had been received and funding was required prior to Christmas.

Moved (Cr Mike Lord/Leeann McLew):

That the Board:

Confirms the agenda with the addition of the funding application from the Hindon Community Centre.

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (David Frew/Leeann McLew):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 STRATH TAIERI COMMUNITY BOARD MEETING - 24 SEPTEMBER 2020

Moved (Cr Mike Lord/David Frew):

That the Board:

Confirms the minutes of the Strath Taieri Community Board meeting held on 24 September 2020 as a correct record.

Motion carried

PART A REPORTS

6 GOVERNANCE SUPPORT OFFICERS REPORT

The Governance Support Officer provided an update on matters of interest which included:

- Project Fund;
- March Creek;
- Parks and Recreation Update;
- Meetings 2021;

Moved (David Frew/Cr Mike Lord):

That the Board:

Agrees that the Strath Taieri Community Board will meet on 4 February 2021 commencing at 5 pm.

Motion carried (STCB/2020/038)

Moved (Leeann McLew/David Frew):

That the Board:

Notes the Governance Support Officers Report.

Motion carried

7 COMMUNITY PLAN

It was agreed that the Board would review the Community Plan at the February meeting.

8 CHAIRPERSON'S REPORT

The Chairperson provided an update on matters of interest including:

- Cemetery Road – the signage was not clear and people were going up the wrong road and missing the cemetery.
- A discussion took place on Sheep Wash Creek the owner was still not happy with the remediation. Cr Lord would discuss the matter with him and Otago Regional Council.
- Concern that there had been no maintenance taken on Filly Burn Bridge.
- That concerned there had been no progress on Foulden Maar.
- The area was looking very scruffy and concerned there had been no maintenance on the weeds.
- The trees in Cardigan Street had not been pruned and others still need to be staked.
- He would like the Board to be provided with a copy of the oiling programme.

Moved (David Frew/Cr Mike Lord):

That the Board:

Notes the Chairperson's report.

Motion carried

8A PROJECT FUND APPLICATION

Consideration was given to a funding application from the Hindon Community Centre for \$3,900 toward the repair and painting of the internal walls of the Community Centre.

Moved (Leeann McLew/David Frew):

That the Board:

Allocates \$3,900 to the Hindon Community Centre for the painting of the internal walls.

Motion carried (STCB/2020/039)

9 COUNCIL ACTIVITIES

Cr Lord provided an overview on matters of interest including the appointment of the new Chief Executive Officer, Sandy Graham, the work being undertaken on the 10 year plan and debt levels.

Moved (Barry Williams/David Frew):

That the Board:

Notes the Councillors report.

Motion carried

10 NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

There were no items notified.

The meeting concluded at 5.49 pm.

.....
CHAIRPERSON

Waikouaiti Coast Community Board MINUTES

Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the Surf Club Social Rooms, Warrington Domain on Wednesday 18 November 2020, commencing at 5.30 pm

PRESENT

Chairperson	Alasdair Morrison	
Deputy Chairperson	Geraldine Tait	
Members	Andy Barratt	Mark Brown
	Mandy Mayhem-Bullock	Cr Jim O'Malley

IN ATTENDANCE Nick Dixon (Group Manager Ara Toi) and Andrew Lord (Team Leader Maintenance Transport)

Governance Support Officer Rebecca Murray

1 PUBLIC FORUM

1.1 Public Forum - Volunteer South and tree issue

Leisa De Klerk addressed the meeting concerning Volunteer South and a tree issue. She advised that Volunteer Otago and Volunteer Central had merged in June and renamed Volunteer South. Ms De Klerk advised that her role at Volunteer South was Manager and provided an overview of what this service provided, what was provided during the COVID-19 lockdown and that they were working towards community resilience which included working towards community emergency awareness. She advised that they would like community members to sign up as emergency volunteers. The Board agreed to work with Ms De Klerk to assist in getting this message out to the communities within the community board area.

Ms De Klerk also advised the Board of a near miss with a tree on the State Highway near Hawksbury Village and stated that the tree was behind the fence line and that Police were called to the event.

2 APOLOGIES

An apology was received from Sonya Billyard.

Moved (Alasdair Morrison/Mandy Mayhem-Bullock):

That the Board:

Accepts the apology from Sonya Billyard.

Motion carried (WC/2020/054)

3 CONFIRMATION OF AGENDA

Moved (Alasdair Morrison/Mark Brown):

That the Board:

Confirms the agenda with the following addition:

Add Item 13 Road Maintenance Contract Update; and
Item 13 to be taken before Item 6.

Motion carried (WC/2020/055)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Alasdair Morrison/Mandy Mayhem-Bullock):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WC/2020/056)

5 CONFIRMATION OF MINUTES

5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 30 SEPTEMBER 2020

Moved (Cr Jim O'Malley/Mandy Mayhem-Bullock):

That the Board:

Confirms the Waikouaiti Coast Community Board meeting held on 30 September 2020 as a correct record.

Motion carried (WC/2020/057)

PART A REPORTS

13 ROAD MAINTENANCE CONTRACT UPDATE

The Team Leader Transport Maintenance (Andrew Lord) introduced Thomas Forde from Fulton Hogan and Simon Currie from South Roads and they provided an overview of the new 10 year Road Maintenance Contract. Mr Lord advised that vegetation maintenance had been transferred to the Transport Department from the previous contract being allocated to the Parks and Recreation Department and they responded to members' questions.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Notes** the update.

Motion carried (WC/2020/058)

6 GOVERNANCE SUPPORT OFFICER'S REPORT

The report provided details of activities relevant to the Board's area, which included:

- Meetings 2021
- Community Board Outstanding Awards Nomination
- Waikouaiti Library
- What DCC is Currently Consulting On
- Parks and Recreation Department Updates
- Roadworks Schedule
- Dunedin City Council Updates

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

Motion carried (WC/2020/059)

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Agrees** that the first meeting for 2021 for the Board will be held on 17 February 2021 at the Blueskin Bay Library commencing at 5.30 pm; and
- b) **Notes** that the 2021 meeting schedule for the Board will be included in the 17 February 2021 agenda for adopting.

Motion carried (WC/2020/060) with Geraldine Tait recording her vote against.

Moved (Alasdair Morrison/Mark Brown):

That the Board:

- a) **Decides** not to submit to the DCC Legal High Retail Location Policy.

Motion carried (WC/2020/061)

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- a) **Agrees** to submit to the Review of Truby King Reserve Management Plan and;
- b) **Delegates** Board Members excluding Sonya Billyard to finalise the submission.

Motion carried (WC/2020/062)

Moved (Alasdair Morrison/Geraldine Tait):

That the Board:

- a) **Decides** not to submit to the Signal Hill Recreation Reserve Management Plan Review Stage 1.

Motion carried (WC/2020/063)

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Requests** further information to enable the Board to submit to the General Policies Management Plan Review Stage 1 and;
- b) **Agrees** that the Board delegate authority to the Chair to delegate a member/s to finalise the submission.

Motion carried (WC/2020/064)

7 FUNDING APPLICATIONS

The report provided details of two funding applications received for the Board's consideration.

Hauteruruku ki Puketeraki requested \$1,000.00 to pay for one staff/tutor for three hours per week for the Kaitiaki Waka Programme.

Uplifts the funding application from Waiputai (Blueskin Bay) Trust requesting \$1,670.00 for seed funding for a community centre in Warrington.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Notes** the funding report from Blueskin News.

Motion carried (WC/2020/065)

Moved (Mandy Mayhem-Bullock/Cr Jim O'Malley):

That the Board:

- a) **Approves** the funding application from Hauteruruku ki Puketeraki for \$1,000.00 to pay for one staff/tutor for three hours per week for the Kaitiaki Waka Programme; and
- b) **Requests** representatives attend the next Waikouaiti Coast Community Board meeting being held on 17 February 2021 at the Blueskin Bay Library at 5.30 pm to provide an update on how the funding was used.

Motion carried (WC/2020/066)

Moved (Mandy Mayhem-Bullock/Cr Jim O'Malley):

That the Board:

- a) **Uplifts** the funding application from the Waiputai (Blueskin Bay) Trust from the table; and
- b) **Approves** the funding application from the Waiputai (Blueskin Bay) Trust for \$1,670.00 for seed funding for a community centre in Warrington with the following condition:
Should the venture not proceed for the full year as intended any unspent money will be returned to the Waikouaiti Coast Community Board.

Motion carried (WC/2020/067) with Geraldine Tait withdrawing.

8 CHAIRPERSON'S REPORT

The Chairperson provided a verbal report at the meeting, which included:

- Vegetation maintenance on local roads and State Highway
- Vehicle speeds at Waitati turnoff from SH1
- Bus services
- Appointing Sonya Billyard as the Board's representative on Moana Gow Swimming Pool Trust
- Karitane walkway repair
- Firefighting tanks

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- a) **Notes** the Chairperson's report.

Motion carried (WC/2020/068)

Moved (Alasdair Morrison/Mandy Mayhem-Bullock):

That the Board:

- a) **Appoints** Sonya Billyard as the Board's representation on the Moana Gow Swimming Pool Trust.

Motion carried (WC/2020/069)

9 BOARD UPDATES

Board members provided an update on activities, which included:

Keep Dunedin Beautiful (KDB)

Mandy Mayhem-Bullock provided an update which included that the Community Garden and Waitati Toilet unfortunately did not win at the recent Keep New Zealand Beautiful awards and that the Waitati Hall mural is progressing with currently obtaining a resource consent.

Waikouaiti Recycling Centre Project

Geraldine Tait provided an update which included advertising for a part time co-ordinator and that they were currently deciding on whether to be an incorporated society or a trust.

Waikouaiti Plantation Replanting Project

Mark Brown provided an update which included advising that 5,000 plants were planted this year which is down from the previous year due to the COVID-19 lockdown. Maintenance is being conducted by locals and that the next planting will commence in June next year.

Local Government New Zealand Zone 6 Community Board Committee

Mandy Mayhem-Bullock provided an update which included that a Community Board Zoom meeting was being set up for 16 December with one during the day and another at night.

North Coast Promotional Group

Mark Brown provided an update which included that the promotional group had identified a name being North East Coast Discoveries and that this entity would be moving forward as a co-op. A lawyer had been appointed to assist with the needs of the co-op and a website would be launched soon.

Recreational Working Group

Mandy Mayhem-Bullock provided an update which included members had submitted to the 10 Year Plan pre-consultation.

Andy Barratt left the meeting at 8.20 pm.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Notes** the updates.

Motion carried (WC/2020/070)

Andy Barratt re-entered the meeting at 8.25 pm.

10 COMMUNITY PLAN

The Board provided updates to the Roding Schedule on page 28 of the Community Plan.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Notes** the update.

Motion carried (WC/2020/071)

11 COUNCIL ACTIVITIES

Councillor Jim O'Malley provided an update on matters of interest to the Board, which included:

- Truby King Reserve Management Plan Public Consultation – participation from Board members.
- Hapori Māori and Pasifika Communities Innovation and Development Fund is open
- The Camping Control Bylaw Amendment 11 was ratified at 27 October 2020 Council meeting with the freedom camping season starting 1 November 2020.
- New debt limit to allow Council to assess all capital works going forward
- Speed Limit Review – the decisions will be ratified at the 8 December 2020 Council meeting. Communications will be sent once ratified advising the date these will be in effect. Any additional roads advised in the submission period will go into next year's Speed Limit Review.

Moved (Cr Jim O'Malley/Alasdair Morrison):

That the Board:

- a) **Notes** the update.

Motion carried (WC/2020/072)

12 ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Items for consideration by the Chairperson:

Representation Review

The meeting concluded at 8.49 pm.

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CHAIRPERSON

West Harbour Community Board MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 18 November 2020, commencing at 5.30 pm

PRESENT

Chairperson	Francisca Griffin
Deputy Chairperson	Trevor Johnson
Members	Duncan Eddy
	Angela McErlane
	Jacqueline Ruston
	Cr Steve Walker

IN ATTENDANCE Graham McKerracher (Communications and Marketing Manager) and Jason Forbes (Senior Project Manager, Waka Kotahi, NZTA)

Governance Support Officer Jennifer Lapham

1 PUBLIC FORUM

1.1 Public Forum – Roseneath Playground

Harrison Miller (aged 7) spoke to the Board regarding the recent upgrade of the Roseneath playground. He said that he was excited to see it was being upgraded but was sad that the seesaw was no longer fun. Harrison advised the Board that the seesaw did not go high anymore and he would like it fixed.

1.2 Public Forum – Dredging Back Beach

Mr Wall requested that the Board ask that the Dunedin City Council liaise with Otago Regional Council and Port Otago regarding the siltation of Back Beach. He advised that at low tide yachts were sitting on the ground.

2 APOLOGIES

An apology was received from Jan Tucker.

Moved (Francisca Griffin/Cr Steve Walker):

That the Board:

Accepts the apology from Jan Tucker.

Motion carried

3 CONFIRMATION OF AGENDA

The Chairperson advised that a quote had been received from UpFront Environmental for the maintenance of the Albertson Avenue community garden, and a quote for the production of the 'Know your Neighbour' brochure had also been received. She advised that the urgency for the decision on the applications was that the Albertson Avenue community garden was that the garden required to be maintained and the brochure needed to be printed by January.

A report back from Sawyers Bay Playcentre had been also been received.

Moved (Francisca Griffin/Cr Steve Walker):

That the Board:

Confirms the agenda with the addition of the following item under Standing Order 9.12 Item 9a be considered at the meeting.

9a Project Fund Applications– Maintenance of Albertson Avenue Community Garden and quote for printing "Know Your Neighbour" Brochure.

Motion carried with Duncan Eddy recording his vote against

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Jacque Ruston declared that she had sold one of the properties she owned in Roseneath.

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

a) **Amends** the Elected Members' Interest Register; and

b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 30 SEPTEMBER 2020

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

Confirms the minutes of the West Harbour Community Board meeting held on 30 September 2020 as a correct record.

Motion carried

PART A REPORTS

6 NZTA UPDATE

Jason Forbes, Senior Project Manager Waka Kotahi NZ Transport Agency provided an update on the cycleway project and introduced the contractor from Downers. He advised that it was estimated the project should be completed in December 2022.

Moved (Francisca Griffin/Cr Steve Walker):

That the Board:

Adjourn the meeting for 5 minutes.

Motion carried

The meeting adjourned at 6.15 pm and reconvened at 6.23 pm.

Following the adjournment the Chairperson clarified the reasons for urgency regarding the items added to the agenda.

7 GOVERNANCE SUPPORT OFFICERS REPORT

In a report the Governance Support Officer provided an update on matters of interest including:

- Project Fund
- Parks and Recreation Update
- Meetings 2021
- Community Board Conference
- Sims Building

Discussion took place on the overgrown vegetation. Comment was made that it was a safety issue for vehicles when exiting on to the road, and for people walking on the footpaths.

Moved (Francisca Griffin/Angela McErlane):

That the Board:

- a) **Notes** the Governance Support Officers Report.
- b) **Agrees** that the West Harbour Community Board will meet on 3 February 2021, subject to Council adopting the 2021, meeting schedule at 5.30 pm.

Motion carried (WHCB/2020/039)

8 COMMUNITY PLAN

The Chairperson advised that Council staff had suggested to wait until Council has confirmed funding for main street upgrades, before consulting with the community on the George Street upgrade.

9 BOARD REPRESENTATION AND AREAS OF RESPONSIBILITY

- a) Port Noise Liaison Committee
Jacque Ruston advised that there was nothing to report.
- b) Ravensdown Community Liaison Group
Trevor Johnson advised that there was nothing further to report since the last meeting. He advised that the Company will be reinstating a quarterly newsletter to give updates to the community
- c) Keep Dunedin Beautiful
The Chairperson advised that Jan Tucker had been awarded a life time membership of Keep New Zealand Beautiful.
- d) Access Radio
The Chairperson advised that the next slot is the following week. Members suggested topics for discussion.
- e) Social Media and Communication
The Chairperson advised that the Facebook page was working well and reaching a lot of people.
- f) Community Awards
Ange McErlane advised Mary Ingles had been presented with a certificate and flowers.

9A PROJECT FUND

Consideration was given to the quote received for the maintenance of the Albertson Avenue Community Garden (\$1,320.00) from UpFront Environmental and the quote from DigiArt & Design for the printing of the Know Your Neighbours Information flyer (\$2186.24).

Moved (Cr Steve Walker/ Jacqueline Ruston):

That the Board:

- a) **Allocates** \$1,320.00 to UpFront Environmental for the maintenance of the Albertson Avenue Community Garden.
- b) Allocates \$2,186.24 (excl GST) to DigiArt & Design for the printing of the Know Your Neighbours Information flyer.

Motion carried (WHCB/2020/040)

10 CHAIRPERSON'S REPORT

The Chairperson provided an update on matters of interest including:

- Freedom Camping – Trevor Johnson provided an overview of a meeting he had attended on behalf of the Board.
- Junk to Joy (Hawk & Hurl) – The Lions Club had been contacted but the Chairperson had not heard back from them. It was suggested to approach Volunteering Otago to see if they would be available to help with the event.
- Functions attended on behalf of the Board – The Chairperson advised that, along with other members, she had attended the Aramoana Memorial, and had also attended the Ralph Hotere exhibition and a workshop on the Long Term Plan.

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

Notes the Chairperson's Report.

Motion carried

11 COUNCIL ACTIVITIES

Cr Steve Walker provided an update on matters of interest including the 10 year plan, Sims Building, consent for hospital demolition and the George Street Business case.

12 NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Duncan Eddy asked for an update on Sawyers Bay Bus Shelters and a report on the impact on the sea levels on low lying land.

The meeting concluded at 7.14 pm.

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CHAIRPERSON

West Harbour Community Board MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 3 February 2021, commencing at 5.30 pm

PRESENT

Chairperson	Francisca Griffin
Deputy Chairperson	Trevor Johnson
Members	Duncan Eddy Angela McErlane Jacqueline Ruston Jan Tucker Cr Steve Walker

Governance Support Officer	Jennifer Lapham
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1 PUBLIC FORUM

There was no Public Forum.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Francisca Griffin/Angela McErlane):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Jacque Ruston advised she was no longer the Co-ordinator of the Port Chalmers Community Market.

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 18 NOVEMBER 2020

Moved (Francisca Griffin/Cr Steve Walker):

That the Board:

Confirms the minutes of the West Harbour Community Board meeting held on 18 November 2020 as a correct record.

Motion carried

PART A REPORTS

6 GOVERNANCE SUPPORT OFFICERS REPORT

In a report the Governance Support Officer provided an update on matters of interest. Members noted that the Community Board Conference was being held in Gore on 22 - 24 April. It was also noted that they were seeking nominations for Community Boards Outstanding Contribution Award.

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

Nominate Jan Tucker for the Outstanding Contribution Award.

Motion carried (WHCB/2021/001)

Discussion took place on the proposed 2021 meeting schedule noting that a meeting would be required in April to allow the Board make a submission to the 10 year plan.

Moved (Francisca Griffin/Jan Tucker):

That the Board:

Adopts the 2021 meeting schedule with an additional meeting on 21 April 2021.

Motion carried (WHCB/2021/002)

Moved (Francisca Griffin/Cr Steve Walker):

That the Board:

Notes the Governance Support Officers Report.

Motion carried (WHCB/2021/003)

7 COMMUNITY PLAN

A discussion took place on the Community Plan and a number of minor amendments and corrections were made.

Moved (Francisca Griffin/Jan Tucker):

That the Board:

Adopts the Community Plan as amended.

Motion carried (WHCB/2021/004)

8 BOARD REPRESENTATION AND AREAS OF RESPONSIBILITY

a) Port Noise Liaison Committee

Jacque Ruston advised that there was no issues at present.

b) Ravensdown Community Liaison Group

Trevor Johnson advised there were no issues at the moment.

c) Keep Dunedin Beautiful

Duncan Eddy advised that the Committee was focussing on Sea week, and were keen to work with the Otago Peninsula Community Board and West Harbour Community Board to promote stormwater filter trials around the harbour.

d) Access Radio

Francisca Griffin advised that at the last session she spoke about the Junk to Joy event and funding applications.

e) Albertson Avenue Beautification Project

Francisca Griffin advised that the orchard was going well. On 22 February 10 Volunteers from Carrington College will be weeding the garden.

f) Community Awards

Ange McErlane advised there was nothing to report at this time.

g) Aramoana Liaison

Jan Tucker advised that the AGM was held in January. There was still funding available in the relief account and this could now be used for a community project or event.

i) Vision Port Chalmers

Jan Tucker advised that at a recent meeting it had been agreed that a Port Chalmers Shoppers day would be organised. It was hoped that a train would be put on to bring people to Port Chalmers. Spot prizes would be available and would be purchased out of the Cruise Ships funds which are not being used at the moment.

9 CHAIRPERSON'S REPORT

The Chairperson provided an update on matters of interest including:

- Skip Day which was held on 30 January and run in conjunction with the Lions Club. She advised it was a successful day but next year would like to be able to provide additional services, such as a green waste bin and electronic waste collection. She would also like more board members to be involved.
- Know your Neighbour Brochure – The Chairperson tabled the draft version of the Know your Neighbour Brochure. Members discussed the brochure and made some minor amendments.
- She was going to have a tour around the area with Simon Drew (General Manager Infrastructure Services) to look at overgrown vegetation in the area.

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

- a) **Notes** the Chairperson's Report.

Motion carried (WHCB/2021/005)

10 COUNCIL ACTIVITIES

Cr Steve Walker provided an update on matters of interest including 10 year plan, water issues at Karitane, Waikouaiti and Hawksbury Village and the 2GP Variation 2 public consultation.

11 NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Trevor Johnson asked for the park bench at the Manuka Street Reserve be replaced. The bench had been destroyed by a car and was removed by Council.

Duncan Eddy asked for more details relating to the Residents Opinion Survey and satisfaction levels with the Community Boards.

The meeting concluded at 6.28 pm

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CHAIRPERSON