

## West Harbour Community Board MINUTES

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Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 17 March 2021, commencing at 5.30 pm

### PRESENT

|                    |  |
|--------------------|--|
| Chairperson        | Francisca Griffin  |
| Deputy Chairperson | Trevor Johnson   |
| Members            | Duncan Eddy<br>Angela McErlane<br>Jacqueline Ruston<br>Cr Steve Walker |

**IN ATTENDANCE** Mike Perkins, Network, Catchment and Maintenance Manager,  
3 Waters

**Governance Support Officer** Jennifer Lapham

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### 1 PUBLIC FORUM

There was no Public Forum.

### 2 APOLOGIES

An apology was received from Jan Tucker.

It was moved (Francisca Griffin/Trevor Johnson)

That the Board

**Accepts** the apology from Jan Tucker.

**Motion carried**

### 3 CONFIRMATION OF AGENDA

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

**Confirms** the agenda without addition or alteration

**Motion carried**

### 4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried**

### 5 CONFIRMATION OF MINUTES

#### 5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 3 FEBRUARY 2021

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

**Confirms** the public part of the minutes of the West Harbour Community Board meeting held on 3 February 2021 as a correct record.

**Motion carried**

## PART A REPORTS

### 6 PIPE RENEWALS IN HARRINGTON STREET AND WICKLIFFE TERRACE

Mike Perkins, Network, Catchment and Maintenance Manager spoke to the Board regarding the pipe renewals in Harrington Street and Wickliffe Terrace. He advised that this work would alleviate flooding in the area during normal rain and a 1 in 20 year event.

## 7 GOVERNANCE SUPPORT OFFICERS REPORT

In a report the Governance Support Officer provided an update on the matters of interest.

Discussion took place on the project fund, noting that any remaining funds would need to be spent by 30 June.

Discussion also took place on the 10 year plan submission, it was agreed that a draft submission would be prepared for consideration at the Board's April meeting and for the submission to be based on the Community Plan.

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

**Notes** the Governance Support Officers Report.

**Motion carried**

## 8 BOARD REPRESENTATION AND AREAS OF RESPONSIBILITY

### a) Port Noise Liaison Committee

Jacque Ruston advised that Port Otago Ltd were doing an excellent job with communications and keeping the community informed.

### b) Ravensdown Community Liaison Group

Trevor Johnson advised that there was nothing to report.

### c) Keep Dunedin Beautiful

Duncan Eddy advised that the Keep Dunedin Beautiful chairperson had resigned, and that the Smokefree Unit from Southern District Health board had provided stickers for the Butt bins.

### d) Access Radio

Francisca Griffin advised that the Board needed to give consideration as to whether they would continue for another year.

It was moved (Griffin/Ruston):

That the Board

**Approves** the payment of the subscription for OAR Radio.

**Motion carried**

e) Social Media and Communication

Francisca Griffin advised that it might be useful to allocate funding to the facebook page to get better coverage.

e) Albertson Avenue Beautification Project

Francisca Griffin advised that the garden was looking good, after students from Carrington College volunteered to carry out weeding.

f) Community Awards

Ange McErlane advised that there was nothing to report.

g) Aramoana Liaison

There was no report due to Jan Tuckers absence.

h) Vision Port Chalmers

There was no report due to Jan Tuckers absence.

It was agreed that Duncan Eddy and Jacque Ruston would be responsible for the Community Awards, and Ange McErlane would be responsible for Aramoana Liaison and Vision Port Chalmers.

## 9 CHAIRPERSON'S REPORT

The Chairperson provided an update on matters of interest including:

- Sims Group have decided they will concentrate on the brick building only which will be used as multiple purpose community space.
- Port Otago Update – The museum partnership is up and running and they are proposing to construct a dog park on their land.
- ANZAC Day – Jacque Ruston agreed to lay the wreath on behalf of the Board.
- Vegetation – meet with a representative from Whitestone to review the issue in the area and was advised that progress was being made.

Moved (Trevor Johnson/Steve Walker):

That the Board:

- a) **Notes** the Chairperson's Report.

**Motion carried**

**10 COUNCIL ACTIVITIES**

Cr Walker provided an update on the 10 year plan consultation. He thanked staff for their work in producing the document.

**11 NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON**

There were no items notified.

The meeting concluded at 6.35 pm.

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**CHAIRPERSON**