

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Otago Peninsula Community Board will be held on:

**Date:** Thursday 15 April 2021  
**Time:** 10:30 a.m.  
**Venue:** Grants Braes Football Club, 260 Tomahawk Road,  
(Domain Avenue), Tomahawk, Dunedin.

Sandy Graham  
Chief Executive Officer

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**Otago Peninsula Community Board  
PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Paul Pope	
<b>Deputy Chairperson</b>	Hoani Langsbury	
<b>Members</b>	Lox Kellas	Graham McArthur
	Cheryl Neill	Edna Stevenson
	Cr Andrew Whiley	
<b>Senior Officer</b>	Chris Henderson, Group Manager Waste and Environmental Solutions	
<b>Governance Support Officer</b>	Lauren McDonald	

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Lauren McDonald  
Governance Support Officer

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**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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**1 OPENING**

Paul Pope will open the meeting with a reflection.

**2 PUBLIC FORUM**

At the close of the agenda no requests for public forum had been received.

**3 APOLOGIES**

An apology has been received from Cr Andrew Whiley.

That the Board:

**Accepts** the apology from Cr Andrew Whiley.

**4 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

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## DECLARATION OF INTEREST

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### EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Register of Interest as at 15 April 2021	7



Otago Peninsula Community Board Register of Interest						
Name	Date of Entry	Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan	
Paul Pope (Chairperson)		Board Chairperson/Director	Spiralis Ltd	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
		Trustee	Hereweka Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
		President	Dunedin Amenities Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
		Owner	Residential Property, Portobello	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
		Consultant	Upfront Environmental	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Hoani Langsbury (Deputy Chairperson)		Manager	Otago Peninsula Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
		Deputy Chairperson	Dark Skies Advisory Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
		Trustee	Yellow-eyed Penguin Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
		Trustee	Otago Peninsula Biodiversity Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
		External Issues Komiti	Te Runanga o Otakou	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
		TBA	Te Runanga o Otakou-Tangata Tiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
		Otakou Alternate	Te Runanga o Ngai Tahu	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
		Member	DoC Te Roopu Kaitiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
		Committee Member	Ariki Athletics Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
		Member	Port Otago Technical Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
		RMA Commissioner	Environment Canterbury	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
		24/09/2020	Trustee	Predator Free Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
			Chairperson	Peninsula Biodiversity Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Wild Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Lox Kellas (Member)	04/11/2016	Member/President	Dunedin RSA	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
	24/09/2020	District Vice President	Otago Southland Returned Services Association	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
	28/11/2019	Trustee	Dunedin RSA Welfare Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	

	23/01/2020	Trustee	Southern Heritage Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	24/09/2020	Member	Coastguard Dunedin	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Graham McArthur (Member)		Managing Director (co-owner)	The Video Factory Ltd (video production company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Director	Speargrass Films Ltd (production company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Director	Multi Stream Media Ltd (shelf company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Rental property, Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Desalination and Offsetting Water right at Tairoa Head	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Residential Property, Portobello	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Portobello Boat Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Caselberg Trust	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Hereweka-Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cheryl Neill		Teacher	Portobello School	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Shop worker	Portobello Dairy	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Portobello Bowling Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Edna Stevenson (Member)	24/09/2020	President	Portobello Library	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	24/09/2020	Member	Portobello Bowling Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Vice Chairperson	Te Rauone Beach Coast Care Committee	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Andrew Whiley (Council Representative)	17/11/2016	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
		Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
		Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		Member	Otago Golf Club	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
		Member	Dunedin South Rotary Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Board Member	New Zealand Professional Golfers Assn	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	



		Member	National Party	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Chairman	Volunteering Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Otago Peninsula Community Board (Council appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Grow Dunedin Partnership (Council appointment - alternate)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Dunedin Otago Sister City Society (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Puketai Residential Centre Liaison Committee (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	25/08/2020	Member	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	19/02/2021	Deputy Chairperson	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.





## Otago Peninsula Community Board

### MINUTES

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Thursday 25 March 2021, commencing at 10:04 a.m.

#### PRESENT

<b>Chairperson</b>	Paul Pope	
<b>Deputy Chairperson</b>	Hoani Langsbury	
<b>Members</b>	Cheryl Neill	Graham McArthur

#### IN ATTENDANCE

Malcolm Anderson, Marketing Manager Enterprise Dunedin  
Sarah Bramhall, PR and Promotions Advisor and Louise van de Vlierd, i-SITE Manager

**Senior Officer** Chris Henderson, Group Manager Waste and Environmental Solutions

**Governance Support Officer** Lauren McDonald

#### 1 OPENING

Paul Pope welcomed attendees and opened the meeting with a reflection on the ongoing impact of the global Covid-19 pandemic and the considerations business and community need to plan for the future.

#### 2 PUBLIC FORUM

##### 2.1 Fulton Hogan

Joe Connolly provided an update on progress on the Peninsula Connection Project, including:

- The timeline for the surface sealing on the Broad Bay section.
- Final section to be completed in May 2021
- Section 9 design is under discussion
- Road closures for work at The Cove

During discussion it was suggested by members that Fulton Hogan consider retain a historical record on the connection project. It was seen to be of value to the general public. Joe Connolly advised he would take this back for consideration by Fulton Hogan.

**2.2 Josephine Tarasiewicz – OPCB scholarship recipient**

Josephine thanked the board for the opportunity to attend the University of Otago’s “Hands on Otago” course held in January 2021. She advised that it had been a wonderful experience, with many learnings and network opportunities and had inspired her to pursue future study in performing arts, theatre and film.

Paul Pope thanked Josephine for her presentation and for being a wonderful ambassador for the Peninsula and the Board wished her well for her future endeavours.

**2.2 Broad Bay Community Centre – funding applications**

Kim and Matt Moran, Broad Bay Community Centre Committee representatives spoke to the two applications seeking funding for:

- Continued production of a quarterly newsletter, through until 2022.
- Replacing wiring at the hall as it was out-of-date and unsafe. They confirmed the community centre had regular paid patronage, with 3 standard bookings on average, per week.

**2.3 Tom Churchill**

Tom Churchill addressed the Board and outlined his concerns in a video presentation for the ongoing erosion of the retaining wall in Hanson Street into the Portobello Bay.

Paul Pope asked that Mr Churchill provide him with a copy of the video presentation for him to progress a response on the erosion concerns from Council.

Mr Churchill also provided a sample piece of the broken asphalt and photo of the condition of the road surface. He advised that the road surface had disintegrated quickly following the install of fibre optic cabling in Beaconsfield Road and needed urgent repair work.

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

**Extends** Public Forum beyond 30 minutes

**Motion carried**

**3 APOLOGIES**

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

**Accepts** the apologies from Edna Stevenson, Cr Andrew Whiley and Lox Kellas.

**Motion carried (OPCB/2021/016)**

#### **4 CONFIRMATION OF AGENDA**

Moved (Chairperson Paul Pope/Deputy Chairperson Hoani Langsbury):

That the Board:

**Confirms** the agenda without addition or alteration.

**Motion carried (OPCB/2021/017)**

#### **5 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Chairperson Paul Pope/Member Cheryl Neill):

That the Board:

- a) **Notes** the Elected Members' Interest Register and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (OPCB/2021/018)**

#### **6 CONFIRMATION OF MINUTES**

##### **6.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 18 FEBRUARY 2021**

Moved (Member Graham McArthur/Chairperson Paul Pope):

That the Board:

**Confirms** the public part of the minutes of the Otago Peninsula Community Board meeting held on 18 February 2021 as a correct record.

**Motion carried (OPCB/2021/019)**

#### **PART A REPORTS**

#### **7 DESTINATION DUNEDIN PLAN**

Malcolm Anderson, Marketing Manager Enterprise Dunedin, Sarah Bramhall, PR and Promotions Advisor and Louise van de Vlierd, i-SITE Manage provided an update on the current review/refresh of the Destination Dunedin Plan (DDP). Consultants will work through and

consult on the DDP (including social, environmental, economic and sustainability factors). Consultation period 8 March to 16 April 2021.

Paul Pope and Hoani Langsbury expressed interest in attending any workshop with the DDP consultants to provide feedback from the Otago Peninsula area.

## **8 DEPARTMENT OF CONSERVATION - PENINSULA ISSUES**

Shay van der Hurk from the Department of Conservation spoke to conservation issues on the Otago Peninsula.

Discussion included:

- sea lion activity and protection (fencing) in place at Hoopers Inlet and Allans Beach.
- Members asked for a consultation process for submissions to DoC on resource needs and communication of DoC's work programme.
- DOC seeking volunteers with an interest and passion for conservation and wildlife.
- Members advised the benefit of DoC seeking groups such as SPOKE and STOP to assist with maintenance/protection of native plant species along walking tracks on the peninsula.
- Safety audit of the recreational track at Highcliff, resulting in the track being removed as unsuitable for mountain biking.
- Development of DoC site at McMeeking Road, Highcliff. Discussions underway with Rūnaka on significant sites on the peninsula such as Sandfly Bay and Sandymount for the curation of heritage information for visitors.
- Shay outlined the new DoC visitor strategy "PROTECT, CONNECT AND THRIVE" promoting the social benefits of nature, including walking tracks and conservation campsites and to encourage tourists to the area.
- Public toilets at Sandfly Bay and Sandymount confirmed as in place by DoC until end of March 2021.

## **9 COMMUNITY PLAN 2020-2021**

A copy of the Otago Peninsula Community Board Community Plan 2020-2021 was pre-circulated for members to review and provide any updates.

Paul Pope confirmed a workshop on the Board's submission to the 10 Year Plan 2021-31 would be held on 15 April 2021 and asked that members read the Community Plan and be ready for a discussion/decision.

Moved (Chairperson Paul Pope/Deputy Chairperson Hoani Langsbury):

That the Board:

**Endorses** the Otago Peninsula Community Board's Community Plan 2020-21 update as at 25 March 2021.

**Motion carried (OPCB/2021/020)**

## **10 GOVERNANCE SUPPORT OFFICER'S REPORT**

A report from Civic detailed activities relevant to the Board area including:

- **Community Board Conference (Gore, 22-24 April 2021)**  
Lauren to investigate a day registration for Paul Pope to attend.
- **Community Boards Outstanding Awards Nominations**  
Paul Pope to complete a nomination of the OPCB for their work on the Peninsula Connection Project, if it meets the scope of the award criteria.
- **2021-31 Ten Year Plan consultation period 27 March - 29 April, with a community consultation by DCC councillors on Saturday 10 April, 10:00am – 12 noon at the Macandrew Bay Hall.**
- **Representation Review 2021.**  
Paul Pope advised that the Representation Review Panel members would meet with the Board at 9:00am on 15 April, with the Community Board meeting commencing at 10:30am. The meeting venue - Grants Braes' Football Clubroom, Tomahawk.

Moved (Chairperson Paul Pope/Deputy Chairperson Hoani Langsbury):

That the Board:

- a) **Notes** the Governance Support Officer's Report
- b) **Confirms** the OPCB representative to the Community Board Conference, 22-24 April in Gore as Paul Pope.
- c) **Endorses** the Board's nomination to the Community Boards Outstanding Awards for 2021.

**Motion carried (OPCB/2021/021)**

## **11 FUNDING APPLICATIONS**

A report from Civic included an update from the Broad Bay Community Centre on the approved change in use of funding granted by the Board in February 2021, with the February 2020 approved funding used for installing of a music/public address system for the Broad Bay Hall.

The balance of project funds available to the Board as at 18 March 2021 was noted as \$6,686.15. Funding applications considered by the Board at the meeting were:

- a) The Otago Peninsula Biodiversity Trust for \$2,397.75 to support the changeover of electrical wiring to single-phase power.
- b) The Broad Bay Community Centre for \$400.00 for funding of a quarterly newsletter for 2021/2022.
- c) The Broad Bay Community Centre for \$2,500.00 for electrical wiring work for the Broad Bay Hall.

Hoani Langsbury declared a conflict of interest for the funding application from the Otago Peninsula Biodiversity Trust (OPBT) and took no part in discussion or voting on this item.



Board members saw the benefit of the OPBT as a community based environmental centre for advocacy of native species and projects and raising profile of biodiversity work on the peninsula.

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

**Approves** the funding application from the Otago Peninsula Biodiversity Trust for \$2,397.75 to support the changeover electrical wiring to single-phase power

**Motion carried (OPCB/2021/022)** Hoani Langsbury abstained from the vote.

Moved (Chairperson Paul Pope/Member Cheryl Neill):

That the Board:

**Approves** the scholarship funding application from the Broad Bay Community Centre for \$400.00 for funding quarterly newsletter for 2021/2022.

**Motion carried (OPCB/2021/023)**

Moved (Member Graham McArthur/Deputy Chairperson Hoani Langsbury):

That the Board:

**Approves** the scholarship funding application from the Broad Bay Community Centre for \$2,500.00 for electrical wiring work for the Broad Bay Hall.

**Motion carried (OPCB/2021/024)**

#### **ANZAC Day service**

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

**Approves** payment for an ANZAC wreath for the Macandrew Bay service.

**Motion carried (OPCB/2021/025)**

Paul Pope to co-ordinate with DCC to place the order for the wreath for the Macandrew Bay ANZAC Day service.

## **12 BOARD UPDATES**

Updates were provided on activities, including:

**Keep Dunedin Beautiful** – next meeting to be held in early April, noting that the current chairperson (Jan Tucker) has stood down due to ill health.

**Tourism/Biodiversity Forum** – The board agreed that a joint forum be held on Wednesday 14 April, 7pm at the Portobello Bowling Clubrooms.  
Action: Hoani Langsbury and Graham McArthur to liaise the event and issue invitations.

**Civil Defence/Community Response Planning** – A copy of the new real time app ‘Get Ready Otago’ community emergency response system had been circulated to members. Paul Pope and Graham McArthur confirmed attending training with Paul Allen (DCC Civil Defence).

**Te Rauone Reserve** – DCC have been granted a permit to work on the lizard habitat at the reserve.

**Broad Bay** - Graham McArthur confirmed the clothing bin adjacent to the existing bus stop shelter had been removed.

Cheryl Neill provided feedback on:

- Progress on the availability and costs for regular Chat Bus visits to schools on the peninsula. Action: Paul Pope and Cheryl Neill to co-ordinate an update to be provided to the schools.
- The community are seeking a wooden bench for the Portobello Bay walkway near the Harwood turn off. Action: Cheryl Neill to write to Bruce Buxton ( GHD) to enquire if a donation of a wooden bench was possible for the walkway.
- Erosion of the seawall on Stephney Avenue, repair and renewal of the seawall Tidewater Drive, Harwood. Action: Cheryl to speak with the affected households in the area for a collective submission to be made to the 10 Year Plan.
- Use of Scott Hall for the Harwood community with the Aurora 3 days of power outages recently.

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

**Notes** the Board Updates.

**Motion carried (OPCB/2021/026)**

Moved (Chairperson Paul Pope/Member Cheryl Neill):

That the Board:

**Authorises** spending of up to \$100.00 for catering for the Tourism/Biodiversity Forum on 14 April 2021.

**Motion carried (OPCB/2021/027)**

### **13 COUNCILLOR'S UPDATE**

No update was provided as Cr Whiley was an apology for the meeting.

### **14 CHAIRPERSON'S REPORT**

Paul Pope provided a verbal update at the meeting, including:

- 10 Year Plan 2021-31 - and community consultation to be held on 10 April at the Macandrew Bay Hall 10:00am -12 noon.

- Otago Regional Council LTP submission – consideration on what to include in the Board’s submission.
- Aurora power outages – Initial communications from the various power companies was poor. Cheryl Neill and Paul Pope co-ordinated with Aurora to open community halls for residents to relocate during the power outages, with Aurora also providing vouchers for the Penguin Café for hot drinks.
- Otago Peninsula vegetation spraying - Recent issues with native species being sprayed accidentally by contractors. Discussion held with Council and the contractor about improving knowledge of plant species and the spray being used.
- Signage and parking space for public water tap at Portobello – members agreed to the tap being based at the Portobello recreation reserve as 2 reticulated taps already in place and provided safer parking. Action: Hoani Langsbury to liaise the moving of the public water tap with DCC staff.
- Tomahawk Lagoon water quality – Paul met with the Otago Regional Council re water quality work for the lagoon. Awaiting ORC confirmation of budget for this work. A catchment group will be established for the Tomahawk Lagoon for development of a water quality management plan for lagoon.
- Wellers Rock – carparking. Action: Hoani Langsbury and Paul Pope to follow up on the progress with finalising the lease with the Trust’s real estate agent.
- Rongo memorial parking and water provision - Paul Pope confirmed he had spoken with Mayor Hawkins and Edward Ellison, awaiting a response.

Moved (Chairperson Paul Pope/Deputy Chairperson Hoani Langsbury):

That the Board:

**Notes** the update from the Chairperson.

**Motion carried (OPCB/2021/028)**

## 15 ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

There were no items for consideration by the Chair.

The meeting concluded at 12:10pm.

.....  
CHAIRPERSON

## PART A REPORTS

### GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

#### EXECUTIVE SUMMARY

- 1 This report is to inform the Otago Peninsula Community Board of activities relevant to the Board area including:
  - Project Fund balance
  - Updates
  - Currently consulting on

#### RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report

#### PROJECT FUND

- 2 The balance of funds as at 8 April 2021 is \$1,388.40 with the following expenditure has been made to date for the 2020/21 financial year.

Meeting Date	Amount	Recipient/Purpose
06 August 2020	\$1734.00	Save the Otago Peninsula (STOP) to assist with project work for the control of pest plans on the Otago Peninsula
06 August 2020	\$500.00	Otago Peninsula Artists (OpenArt) in support of "Lets Talk Peninsula" and "With Love from the Peninsula" exhibitions.
06 August 2020	\$375.00	Otago Lions Club – replacement defibrillator battery charge pack
24 September 2020	\$1,340.00	Quarantine Island Kamau Taurua Community – smoke alarms
24 September 2020	\$500.00	OPCB Project – Cape Saunders Emergency buoy and signage
12 November 2020	\$300.00	Josephine Tarasiewicz - Scholarship funding for attendance at University of Otago "Hands on at Otago" week-long course.
12 November 2020	\$1700.00	Scott Hall Committee for the purchase of a defibrillator for the Harwood community
12 November 2020	\$30.00	Otago Community Broadcasters Society (OAR FM) group membership through to 30 June 2021.
18 February 2021	\$300.00	Kaiya Casswell - Scholarship funding for attendance Outward Bound Course
18 February 2021	\$240.00	OAR FM "Round the Boards" radio programme for 2021

25 March 2021	\$2,397.75	Otago Peninsula Biodiversity Trust for changeover of electrical wiring to single-phase power at the environmental centre, Portobello
25 March 2021	\$400.00	Broad Bay Community Centre for the quarterly newsletters for 2021
25 March 2021	\$2,500.00	Broad Bay Community Centre for electrical wiring work to replace old wiring at the Broad Bay Hall.
Sub total	\$12,316.75	Total funds spent to date.
<b>TOTAL</b>	<b>\$1,388.40</b>	<b>(balance of funds remaining until 30 June 2021)</b>

## UPDATES

### Community Board Conference

- 3 The Community Board Conference is being held in Gore on 22-24 April 2021. Paul Pope agreed as the tentative nominee from the Board for a day session.

### Community Board Outstanding Awards Nomination

- 4 No nomination made on behalf of the Otago Peninsula Community Board (OPCB). The intention is to put forward a nomination of the OPCB at the conclusion of the Peninsula Connection Project.

### Dunedin City Council 10 year plan consultation

- 5 The public consultation period for the 10 year plan 2021-31 is from 30 March to 29 April 2021.
- 6 The Board at today's meeting (15 April 2021) to discuss and finalise the Otago Peninsula Community Board's submission to the DCC 10 Year Plan 2021-2031 ahead of the close of submissions on 29 April 2021.
- 7 Community engagement occurred on Saturday 10 April at the Macandew Bay Hall, with councillors speaking with members of the public on the consultation document.

### 2021 Representation Review

- 8 Members to meet with the Representation Review Panel on 15 April 2021, 9:00am ahead of the community board meeting.

### Portobello pontoon maintenance

- 9 DCC staff will be removing the Portobello pontoon for scheduled maintenance from approximately 19 April to 19 May 2021

### Currently Being Consulted On' by Dunedin City Council

- 10 DCC is currently consulting on the following which may be of interest to the Board:

- 1 **Dunedin City Council's 10 year plan/the future of us – Closes 29 April 2021**

- 2 <https://www.thefutureofus.nz/home>

- 3 **Ōtepoti Dunedin Destination Plan refresh – 14 May 2021**

<https://www.dunedin.govt.nz/council/currently-consulting-on/current-consultations/otepoti-dunedin-destination-plan-refresh>

Board members (or members of the public) wishing to advise Council of any operational issues or concerns, e.g. potholes, burst pipes, overgrown vegetation etc are reminded to ring the DCC Customer Services Agency on 03 477-4000, or email on [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For non-urgent matters contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

**If issues and concerns are not dealt with in a timely manner, Board members should contact either the Governance Support Officer or the Senior Staff Member appointed to the Board.**

### Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

### Attachments

There are no attachments for this report.

<b>SUMMARY OF CONSIDERATIONS</b>			
<b><i>Fit with purpose of Local Government</i></b>			
This decision enables democratic local decision making and action by, and on behalf of communities.			
<b><i>Fit with strategic framework</i></b>			
	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b><i>Māori Impact Statement</i></b>			
There are no known implications for tangata whenua			
<b><i>Sustainability</i></b>			
There are no implications for sustainability.			
<b><i>LTP/Annual Plan / Financial Strategy /Infrastructure Strategy</i></b>			
There are no implications.			
<b><i>Financial considerations</i></b>			
There are no financial implications.			
<b><i>Significance</i></b>			
This decision is considered low significance in terms of the Council's Significance and Engagement Policy.			

**SUMMARY OF CONSIDERATIONS**

***Engagement – external***

There has been no external engagement.

***Engagement - internal***

Internal engagement has occurred with appropriate staff members.

***Risks: Legal / Health and Safety etc.***

There are no risks.

***Conflict of Interest***

There are no known conflicts of interest.

***Community Boards***

The report provides information on activities in or relevant to the Board area.

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## **COMMUNITY PLAN 2020-2021**

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The Community Board plan is tabled for discussion at each meeting for the purpose of review and update as required.

A print copy of the Otago Peninsula Community Board Community Plan 2020-2021 has been pre-circulated board members.

### **Attachments**

There are no attachments for this report.





## BOARD UPDATES

Department: Civic

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### EXECUTIVE SUMMARY

- 1 Board members will provide updates on activities including:
  - Keep Dunedin Beautiful
  - Rural Roads
  - Community Meetings
  - Civil Defence/Community Response Planning
  - Te Rauone Reserve
  - Harington Point Battery

### RECOMMENDATIONS

That the Board:

- a) **Notes** the Board Updates.

### Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

### Attachments

There are no attachments for this report.

## CHAIRPERSON'S REPORT

Department: Civic

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### EXECUTIVE SUMMARY

A verbal update will be provided by the Chairperson at the meeting, including:

- Feedback on the Biodiversity and Tourism Forum (14 April 2021)
- 10 YP 2021-31 (feedback on community consultation held on 10 April)
- OPCB LTP submission to Otago Regional Council
- Representation Review Panel visit (15 April 2021, 9:00am)
- Peninsula erosion – Staff are monitoring the erosions at Lamash Bay which is affecting a section of DCC road reserve near Hanson St, Portobello.

### RECOMMENDATIONS

That the Board:

- a) **Notes** the update from the Chairperson.

### Signatories

Authoriser:	Clare Sullivan - Team Leader Civic
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### Attachments

There are no attachments for this report.

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**ITEMS FOR CONSIDERATION BY THE CHAIRPERSON**

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Items for consideration by the Chairperson