

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Grants Subcommittee will be held on:

**Date:** Wednesday 5 May 2021  
**Time:** 9.30 am  
**Venue:** Edinburgh Room, Municipal Chambers, The Octagon, Dunedin

Sandy Graham  
Chief Executive Officer

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**Grants Subcommittee****Arts, Creative Communities Scheme, Community Events, Community, Covid-19 Response, Waste Minimisation, Dunedin Biodiversity****PUBLIC AGENDA**

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**MEMBERSHIP****Chairperson**  
**Deputy Chairperson**  
**Members**

Cr Christine Garey	
Cr Marie Laufiso	
Cr Sophie Barker	Sarah Davie-Nitis
Cr Rachel Elder	Peter Hayden
Dan Hendra	Don Hunter
Adam Keane	Hannah Molloy
Anna Parker	Cr Steve Walker
Craig Wilson	

**Senior Officer** Joy Lanini, Manager Community Development and Events

**Governance Support Officer** Rebecca Murray

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Rebecca Murray  
Governance Support Officer

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**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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**1 OPENING**

Adam Keane will open the meeting with a karakia timataka.

**2 APOLOGIES**

Apologies have been received from Hannah Molloy and Sarah Davie-Nitis.

That the Subcommittee:

**Accepts** the apologies from Hannah Molloy and Sarah Davie-Nitis.

**3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

## **DECLARATION OF INTEREST**

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### **EXECUTIVE SUMMARY**

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### **RECOMMENDATIONS**

That the Subcommittee:

- a) **Notes/Amends** if necessary the Elected or Independent Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected or Independent Members' Interests.

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Grants Subcommittee Register of Interest	7



Grants Subcommittee - Register of Interest - current as at April 2021				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Creative Dunedin Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Symphony Orchestra Foundation Board of Trustees (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Theomin Gallery Management Committee (Olveston) (Council appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chair	Grants Subcommittee (Council appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		External family member is a Principal Security Consultant	Major supplier to DCC	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Mental Health Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in confidential, to leave the room.
	Trustee	Brockville Community Support Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	National Secretary	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch delegate to Arai Te Uru Marae Council	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Age Concern (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Refugee Steering Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Marie Laufiso cont.	Member	Otago Settlers Association (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Grants Subcommittee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Rachel Elder	Owner	Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Greater South Dunedin Action Group	Decisions may be considered on the future of South Dunedin.	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Host Parent	Otago Girls High School	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisor/Support Capacity	Kaffelologic	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Trails Network Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Southern Urban Dunedin Community Response Group	Decisions about emergency response recovery may be conflicted	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Disability Issues Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chairperson	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	Dunedin Midwinter Carnival	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.



Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Sophie Barker Cont.	Committee Member	Otago Anniversary Day Dinner	No conflict Identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Gas Works Museum Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
Cr Steve Walker	Chairperson	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Chairperson	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Port Chalmers Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep New Zealand Beautiful	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Port Chalmers Historial Society	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Turoa Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Sarah Davie-Nitis	BOT Representative	St Marys School, Mosgiel	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Consultant sole-trader		No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel-Taieri Community Emergency Response Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Sarah Davie-Nitis cont.	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Spouse	Works for Silver Fern Farms	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Dan Hendra	Director	New Zealand International Science Festival	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	New Zealand Event Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Executive Member	Science Communicators Association of New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	<b>Property Owner</b>	<b>Residential Property</b>	<b>No conflict identified</b>	<b>Seek advice prior to the meeting if actual or perceived conflict of interest arises.</b>
	Committee Member	Science Networking and Promotions Committee, University of Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Hannah Molloy	Employee	Dunedin Writers & Readers Festival	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Reviewer	Theatreview	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee Member	Otago Pioneer Women's Memorial Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Anna Parker	Trustee	Weave Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Vanora Charitable Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Personnel Portfolio	Opoho School Board of Trustees	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otepoti Corso Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-Chair	Working for Otepoti Women Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Matawai Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Place-based Community Network	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Volunteer	Dunedin Community Builders	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Current work contract	Collaborative Therapy and Development Trust	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	<b>Property Owner</b>	<b>Residential Property</b>	<b>No conflict identified</b>	<b>Seek advice prior to the meeting if actual or perceived conflict of interest arises.</b>
	Current work contract	Inspiring Communities	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Anna Parker Cont.	Current work contract	Oamaru Pacific Island Community Group	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Current work contract	Ministry of Education	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	<b>Current work contract</b>	<b>Otago Polytechnic</b>	<b>Potential grants recipients</b>	<b>Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.</b>
	Current work contract	Aukaha	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Adam Keane	Volunteer	Dunedin Pride Inc.	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Employee	Idea Services (IHC)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Registered member	Te Rūnanga o Ngāi Tahu	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Registered member	Kāti Huirapa ki Puketeraki	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Peter Hayden	Partner Administrator/Organiser	Wild Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee/Member	John and Anna Caselberg Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Stage South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Don Hunter	Relation - Son	Abram Hunter (as a previous recipient of CCS/DCC Funding)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.



## **CONFIRMATION OF MINUTES**

### **GRANTS SUBCOMMITTEE - 7 OCTOBER 2020**

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#### **RECOMMENDATIONS**

That the Subcommittee:

**Confirms** the minutes of the Grants Subcommittee meeting held on 07 October 2020 as a correct record.

#### **Attachments**

Title	Page
A  Minutes of Grants Subcommittee held on 7 October 2020	14

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**Grants Subcommittee**  
**Place Based Community Grants**  
**MINUTES**

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**Minutes of an ordinary meeting of the Grants Subcommittee held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Wednesday 07 October 2020, commencing at 9.30 am**

**PRESENT**

<b>Chairperson</b>	Cr Christine Garey	
<b>Deputy Chairperson</b>	Cr Marie Laufiso	
<b>Members</b>	Cr Sophie Barker	Sarah Davie-Nitis
	Cr Rachel Elder	Hannah Molloy
	Anna Parker	Cr Steve Walker

**IN ATTENDANCE** Joy Gunn (Manager Community Development and Events), Paul Coffey (Senior Community Advisor), Mai Tamimi (Community Advisor), Ruth Harrison (Community Advisor)

**Governance Support Officer** Rebecca Murray

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**1 OPENING**

Anna Parker opened the meeting with a karakia.

**2 APOLOGIES**

Apologies were received from Adam Keane and Dan Hendra.

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

**Accepts** the apologies from Adam Keane and Dan Hendra.

**Motion carried (GS/2020/048)**

**3 CONFIRMATION OF AGENDA**

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

**Confirms** the agenda without addition or alteration.

**Motion carried (GS/2020/049)**

#### **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (GS/2020/050)**

#### **PART A REPORTS**

#### **5 PLACE BASED COMMUNITY GRANTS 2020-2021**

In a report from Community Development and Events the Grants Subcommittee was requested to allocate the Place Based Community Grants 2020-21 on behalf of the DCC, as per the delegations set out within the Council's Committee Structure and Delegations Manual.

The Subcommittee had a total of \$311,050.29 to distribute to nine Place Based Community Groups seeking nearly \$476,000 in funding. A total of \$300,000 was available through the Community Development and Events annual budget. Staff verbally updated the Subcommittee that \$11,050.29 was a return of unspent funds from the Caversham Community Group.

The Manager Community Development and Events (Joy Gunn), Senior Community Advisor (Paul Coffey) and Community Advisor (Mai Tamimi) spoke to the report and responded to members' questions.

Cr Marie Laufiso declared a conflict of interest and left the room while the Blueskin Resilient Communities Trust funding application was discussed.

Cr Marie Laufiso declared a conflict of interest and left the room while the Brockville Improvement & Amenities Society funding application was discussed.

Anna Parker declared a conflict of interest and withdrew from the discussion of the Brockville Improvement & Amenities Society funding application.

Cr Marie Laufiso declared a conflict of interest and left the room while the Caversham Community Group funding application was discussed.

Anna Parker declared a conflict of interest and withdrew from the discussion of the Caversham Community Group funding application.

Anna Parker declared a conflict of interest and withdrew from the discussion of the South Dunedin Community Network funding application.

Cr Marie Laufiso declared a conflict of interest and left the room while the Corstorphine Community Hub funding application was discussed.

Anna Parker declared a conflict of interest and withdrew from the discussion of the North East Valley Community Development Project funding application.

Sarah Davie-Nitis declared a conflict of interest and withdrew from the discussion of the Saddle Hill Foundation Trust funding application.

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

- a) **Adjourns** the meeting.

**Motion carried (GS/2020/051)**

The meeting was adjourned at 10.40 am and reconvened at 11.10 am.

Moved (Cr Christine Garey/Hannah Molloy):

That the Subcommittee:

- a) **Approves** the following Place Based Community Grant 2020-21:

App No.	Name	Approved funding
<b>Multi Year Funding</b>		
8	North East Valley Community Development Project	<b>\$55,000.00</b>

**Motion carried (GS/2020/052)** with Anna Parker withdrawing.

Moved (Cr Christine Garey/Hannah Molloy):

That the Subcommittee:

- a) **Approves** the following Place Based Community Grant 2020-21:

App No.	Name	Approved funding
<b>Multi Year Funding</b>		
9	Saddle Hill Foundation Trust	<b>\$33,405.00</b>

**Motion carried (GS/2020/053)** with Sarah Davie-Nitis withdrawing.

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

- a) **Approves** the following Place Based Community Grants 2020-21:

App No.	Name	Approved funding
4	Progress of Waikouaiti Area (POWA)	<b>\$29,000.00</b>
7	Greater Green Island Community Network Charitable Trust (GGICN)	<b>\$47,795.00</b>



**Motion carried (GS/2020/054)**

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

- a) **Approves** the following Place Based Community Grant 2020-21:

App No.	Name	Approved funding
1	Blueskin Resilient Communities Trust with the following criteria:	<b>\$30,000.00</b>

That the funding is used only to support the community engagement role outlined within the application.

**Motion carried (GS/2020/055) with Cr Marie Laufiso withdrawing.**

Moved (Cr Christine Garey/Cr Steve Walker):

That the Subcommittee:

- a) **Approves** the following Place Based Community Grant 2020-21:

App No.	Name	Approved funding
2	Brockville Improvement & Amenities Society	<b>\$40,850.29</b>

**Motion carried (GS/2020/056) with Cr Marie Laufiso and Anna Parker withdrawing.**

Moved (Cr Christine Garey/Sarah Davie-Nitis):

That the Subcommittee:

- a) **Approves** the following Place Based Community Grant 2020-21:

App No.	Name	Approved funding
3	Caversham Community Group	<b>\$5,000.00</b>

**Motion carried (GS/2020/057) with Cr Marie Laufiso and Anna Parker withdrawing.**

Moved (Cr Christine Garey/Cr Steve Walker):

That the Subcommittee:

- a) **Approves** the following Place Based Community Grant 2020-21:

App No.	Name	Approved funding
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5 South Dunedin Community Network \$40,000.00

**Motion carried (GS/2020/058)** with Anna Parker withdrawing.

Moved (Cr Christine Garey/Cr Sophie Barker):

That the Subcommittee:

a) **Approves** the following Place Based Community Grant 2020-21:

App No.	Name	Approved funding
6	Corstorphine Community Hub	<b>\$30,000.00</b>

**Motion carried (GS/2020/059)** with Cr Marie Laufiso withdrawing.

## 6 CLOSING KARAKIA

Anna Parker closed the meeting with a karakia.

The meeting concluded at 11.37 am.

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CHAIRPERSON

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## **GRANTS SUBCOMMITTEE - 5 NOVEMBER 2020**

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### **RECOMMENDATIONS**

That the Subcommittee:

**Confirms** the minutes of the Grants Subcommittee meeting held on 05 November 2020 as a correct record.

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A</a> 	Minutes of Grants Subcommittee held on 5 November 2020	20

## **Grants Subcommittee**

**Community Arts, Performance Underwriting, Creative Communities Scheme, Professional Theatre, Covid-19 Community Response Fund, Community Events, Community, Waste Minimisation, Dunedin Biodiversity**

### **MINUTES**

**Minutes of an ordinary meeting of the Grants Subcommittee held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Thursday 05 November 2020, commencing at 9.30 am**

#### **PRESENT**

<b>Chairperson</b>	Cr Christine Garey	
<b>Deputy Chairperson</b>	Cr Marie Laufiso	
<b>Members</b>	Cr Sophie Barker	Cr Rachel Elder
	Peter Hayden	Dan Hendra
	Don Hunter	Adam Keane
	Anna Parker	Cr Steve Walker

#### **IN ATTENDANCE**

Joy Lanini (Manager Community Development and Events), Wai Piggott (Financial Analyst), Kirsten Glengarry (Relationship Manager – Creative Industries and Strategic), Lisa Wilkie (Relationship Advisor Council Initiatives), Cara Paterson (Relationship Advisor), Paul Coffey (Senior Community Advisor), Becks New (Community Advisor), Ruth Harrison (Community Advisor), Vicki Lenihan (Community Events Advisor), Mai Tamimi (Community Advisor), Catherine Irvine (Senior Strategy and Policy Officer), Leigh McKenzie (Waste Minimisation Officer) and Richard Ewans (Biodiversity Advisor)

**Governance Support Officer** Rebecca Murray

#### **1 OPENING**

Adam Keane opened the meeting with a karakia timitaka.

**2 APOLOGIES**

Apologies were received from Hannah Molloy, Sarah Davie-Nitis and Craig Wilson.

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

**Accepts** the apologies from Hannah Molloy and Sarah Davie-Nitis.

**Motion carried (GS/2020/060)**

**3 CONFIRMATION OF AGENDA**

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

**Confirms** the agenda without addition or alteration.

**Motion carried (GS/2020/061)**

**4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Anna Parker amended her register of interest with advising as per the following; property owner, no longer a trustee of Otepoti Corso Charitable Trust, no longer a conflict with Collaborative Therapy and Development Trust, no longer a conflict with Aukaha and a current work contract with Otago Polytech.

Dan Hendra amended his register of interest with advising as per the following; property owner.

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (GS/2020/062)**

**PART A REPORTS**

**5 COMMUNITY ARTS, PERFORMANCE UNDERWRITING, PROFESSIONAL THEATRE, CREATIVE COMMUNITIES SCHEME, COMMUNITY EVENTS, COMMUNITY AND SMALL GRANT APPLICATIONS**

**Community Arts Grants**

The Relationship Advisor Council Initiatives – Ara Toi (Lisa Wilkie) and the Relationship Manager – Creative Industries and Strategic – Ara Toi (Kirsten Glengarry) spoke to the applications and responded to members' questions.

Dan Hendra declared a conflict of interest with Item 6 - International Festival of Environment Science and Technology New Zealand Incorporated and withdrew from this item.

Moved (Cr Sophie Barker/Cr Steve Walker):

That the Subcommittee:

- a) **Approves** that the remaining unallocated funding of \$1,166.00 from this round be carried forward to the next funding round in March 2021.

**Motion carried (GS/2020/063)** with Peter Hayden recording his vote against.

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

- a) **Declines** the following funding application:
- 7 Plastic Free Wanaka (Plastic Bag Free Wanaka)

**Motion carried (GS/2020/064)**

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

- a) **Approves** the funding as follows:
- |   |  |            |
|---|--|------------|
| 6 | International Festival of Environment Science and Technology<br>New Zealand Incorporated | \$4,050.00 |
|---|--|------------|

**Motion carried (GS/2020/065)** with Dan Hendra withdrawing.

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

- a) **Approves** the funding as follows:
- |   |   |            |
|---|---|------------|
| 1 | City Choir Dunedin (Dunedin Choral Society Inc) | \$5,000.00 |
| 2 | Down in Edin Magazine                           | \$3,000.00 |
| 3 | Dunedin Festival of Women's Art and Music       | \$3,000.00 |

4	Dunedin Youth Jazz Orchestra	\$5,000.00
5	Every Body is a Treasure (Every Body is a Treasure Trust)	\$3,974.00
8	The Anteroom (The Anteroom Arts Charitable Trust)	\$4,860.00
9	Weka Club Inc (J D M Covell)	\$5,000.00

**Motion carried (GS/2020/066)** with Peter Hayden recording his vote against.

#### **Performance Underwriting Grant**

The Relationship Advisor – Ara Toi (Cara Paterson) and the Relationship Manager – Creative Industries and Strategic – Ara Toi (Kirsten Glengarry) spoke to the applications and responded to members' questions.

Cr Marie Laufiso declared a conflict of interest with Item 1 - AWOL Collective (A R Wolfe) and withdrew from this item.

Moved (Dan Hendra/Cr Sophie Barker):

That the Subcommittee:

- a) **Declines** the following funding application:
- 1 AWOL Collective (A R Wolfe)

**Motion carried (GS/2020/067)** with Cr Marie Laufiso withdrawing.

Moved (Cr Christine Garey/Cr Steve Walker):

That the Subcommittee:

- a) **Adjourns** the meeting.

**Motion carried (GS/2020/068)**

The meeting was adjourned at 10.26 am and reconvened at 10.38 am.

#### **Creative Communities Grants**

The Relationship Advisor Council Initiatives – Ara Toi (Lisa Wilkie) and the Relationship Manager – Creative Industries and Strategic – Ara Toi (Kirsten Glengarry) spoke to the applications and responded to members' questions.

Dan Hendra declared a conflict of interest with Item 12 - New Zealand International Science Festival (Dan Hendra) and withdrew from this item.

Cr Marie Laufiso declared a conflict of interest with Item 16 - Pacific Trust Otago and withdrew from this item.

Cr Sophie Barker declared a conflict of interest with Item 5 - Dunedin Midwinter Celebrations (Paul Smith) and withdrew from this item.

Staff member Lisa Wilkie declared a conflict of interest with Item 6 - Eleanor Girvan (E O'Neill) and had this application peer reviewed as per Council policy.

Moved (Cr Steve Walker/Cr Sophie Barker):

That the Subcommittee:

- a) **Approves** the following funding:

13 Nicola Hansby \$3,034.30

**Motion carried (GS/2020/069)**

Moved (Cr Christine Garey/Cr Sophie Barker):

That the Subcommittee:

- a) **Declines** the following funding application:

7 Environmental Justice Otepoti

**Motion carried (GS/2020/070)**

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

- a) **Declines** the following funding application:

10 Guy Howard-Smith

**Motion carried (GS/2020/071)**

Moved (Cr Christine Garey/Cr Steve Walker):

That the Subcommittee:

- a) **Declines** the following funding application:

12 New Zealand International Science Festival (Dan Hendra)

**Motion carried (GS/2020/072) with Dan Hendra withdrawing.**

Moved (Cr Christine Garey/Cr Sophie Barker):

That the Subcommittee:

- a) **Declines** the following funding application:

15 Oliver Robson-Alexander (O T Robson-Alexander)

**Motion carried (GS/2020/073)**



Moved (Cr Christine Garey/Cr Sophie Barker):

That the Subcommittee:

- a) **Declines** the following funding application:
- 21 Whare Flat Folk Festival (New Edinburgh Folk Club)

**Motion carried (GS/2020/074)**

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

- a) **Approves** the funding as follows:
- |   |   |            |
|---|---|------------|
| 5 | Dunedin Midwinter Celebrations (Paul Smith) | \$3,000.00 |
|---|---|------------|

**Motion carried (GS/2020/075)** with Cr Sophie Barker withdrawing.

Moved (Cr Christine Garey/Cr Steve Walker):

That the Subcommittee:

- a) **Approves** the funding as follows:
- |    |                     |            |
|----|---------------------|------------|
| 16 | Pacific Trust Otago | \$6,750.00 |
|----|---------------------|------------|

**Motion carried (GS/2020/076)** with Cr Marie Laufiso withdrawing.

Moved (Cr Christine Garey/Dan Hendra):

That the Subcommittee:

- a) **Approves** the funding as follows:
- |    |  |            |
|----|--|------------|
| 1  | Anna Perry (Nicola Hansby)                               | \$3,500.00 |
| 2  | Christine Keller   | \$3,000.00 |
| 3  | Dance & Arts Therapy NZ (Dance Therapy NZ)               | \$5,000.00 |
| 4  | Dunedin Fringe Arts Trust                                | \$3,000.00 |
| 6  | Eleanor Girvan (E O'Neill)                               | \$1,936.00 |
| 8  | Every Body is a Treasure (Mandi Lynn)                    | \$4,000.00 |
| 9  | Findlay Currie   | \$4,450.00 |
| 11 | Mandi Lynn   | \$3,973.50 |
| 14 | Nyx (Kirsten Jamieson)                                   | \$4,650.00 |
| 17 | Ray O'Leary (M B O'Leary)                                | \$943.00   |
| 18 | The Globe Theatre Dunedin (Friends of the Globe Theatre) | \$1,293.00 |
| 19 | The Weka Club (J D M Covell)                             | \$1,800.00 |

**Motion carried (GS/2020/077)**

Moved (Cr Christine Garey/Peter Hayden):

That the Subcommittee:

- a) **Approves** the funding as follows:
- |    |  |            |
|----|--|------------|
| 20 | The Woven Women, <i>subject to the following conditions:</i> | \$2,835.20 |
|----|--|------------|

*1. Organisers provide Ara Toi staff with evidence of full support for the Wāhine Project from the rūnaka involved by 31 January 2021.*

*2. Organisers agree that appropriate koha will be offered to the rūnaka involved.*

*Funding will be released once evidence is provided that the conditions have been met; if the conditions are not met, the allocated amount will be held over for the March 2021 funding round.*

**Motion carried (GS/2020/078)****Professional Theatre Grants**

The Relationship Advisor – Ara Toi (Cara Paterson), the Relationship Advisor Council Initiatives – Ara Toi (Lisa Wilkie) and the Relationship Manager – Creative Industries and Strategic – Ara Toi (Kirsten Glengarry) spoke to the applications and responded to members' questions.

Cr Christine Garey declared a conflict of interest with Item 1 - Ake Ake Theatre Company Trust, Item 4 - Prospect Park Productions and Item 5 - Talking House Charitable Trust and withdrew from these items. Cr Marie Laufiso chaired the meeting while these items were discussed.

Moved (Cr Rachel Elder/Dan Hendra):

That the Subcommittee:

- a) **Approves** the funding as follows:
- |   |                                |             |
|---|--------------------------------|-------------|
| 1 | Ake Ake Theatre Company Trust  | \$18,000.00 |
| 4 | Prospect Park Productions      | \$15,000.00 |
| 5 | Talking House Charitable Trust | \$10,000.00 |

**Motion carried (GS/2020/079)** with Cr Christine Garey withdrawing. Cr Marie Laufiso chaired the meeting while this resolution was passed.

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

- a) **Approves** the funding as follows:
 

2	Arcade Theatre Company (Arcade Theatre Trust)	\$18,000.00
3	Curiouser and Curiouser (R P Hart)	\$5,000.00
6	The Unity Creative	\$15,000.00
7	WOW Productions Trust	\$14,000.00

**Motion carried (GS/2020/080)**

Don Hunter and Peter Hayden left the meeting at 11.41 am.

### **Community Events Grants**

The Manager Community Development and Events (Joy Lanini) and the Community Advisor Cultural Events (Vicki Lenihan) spoke to the applications and responded to members' questions.

Cr Marie Laufiso declared a conflict of interest with Item 1 - Acts of Kindness Charitable Trust, Item 7 - Dunedin Festival of Women's Art and Music and Item 14 - Pacific Trust Otago and withdrew from this item.

Cr Christine Garey declared a conflict of interest with Item 10 - Green Island Competitions Society Inc and withdrew from this item. Cr Marie Laufiso chaired the meeting while this item was discussed.

Moved (Cr Christine Garey/Sophie Barker):

That the Subcommittee:

- a) **Declines** the following funding applications:
  - 9 Dunedin Tamil Society Inc (Dunedin Tamil Society)
  - 11 Mosgiel Memorial RSA Inc
  - 13 Otago NBL Franchise Ltd
  - 18 St Kilda Brass Band Inc (St Kilda Brass Band)

**Motion carried (GS/2020/081)** with Anna Parker recording her abstention.

Moved (Cr Rachel Elder/Cr Steve Walker):

That the Subcommittee:

- a) **Approves** the funding as follows:
 

10	Green Island Competitions Society Inc	\$1,448.00
----	---------------------------------------	------------

**Motion carried (GS/2020/082)** with Cr Christine Garey withdrawing. Cr Marie Laufiso chaired the meeting while this resolution was passed.

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

a) **Approves** the funding as follows:

1	Acts of Kindness Charitable Trust	\$5,000.00
7	Dunedin Festival of Women's Art and Music	\$1,000.00
14	Pacific Trust Otago	\$5,000.00

**Motion carried (GS/2020/083)** with Cr Marie Laufiso withdrawing.

Moved (Cr Christine Garey/Dan Hendra):

That the Subcommittee:

a) **Approves** the funding as follows:

2	Athletics Otago Incorporated	\$1,575.00
3	AWOL Collective (A R Wolfe)	\$2,933.15
4	Basketball Otago (Basketball Otago Inc)	\$10,000.00
5	Brighton Gala Experience	\$1,000.00
6	Disc Golf Dunedin Inc (Disc Golf Dunedin)	\$1,200.00
8	Dunedin Poultry, Pigeon & Cage Bird Club Inc (Dunedin Poultry, Pigeon & Cage Bird Club)	\$2,032.00
12	Otago Bonsai Society (Otago Bonsai Society Inc)	\$776.00
15	Piping and Dancing Association of NZ Inc Otago Centre (The Piping & Dancing Assn of NZ Inc Otago Branch)	\$4,000.00
16	Royal New Zealand Pipe Band Association-Otago Centre (Royal New Zealand Pipe Band Assn Otago Centre)	\$2,828.78
17	South Dunedin Street Festival Steering Group (South Dunedin Voice t/a South Dunedin Street Festival)	\$5,000.00
19	St Leonards School, Dunedin (St Leonards School Board of Trustees)	\$500.00
20	Swing Riot Dunedin Inc	\$1,700.00
21	Vintage Car Club of New Zealand Inc Otago Branch Inc (VCC of New Zealand Inc Otago Branch Inc)	\$568.10

**Motion carried (GS/2020/084)**

Moved (Cr Christine Garey/Cr Steve Walker):

That the Subcommittee:

a) **Adjourns** the meeting.

**Motion carried (GS/2020/085)**

The meeting adjourned at 12.11 pm and reconvened at 12.48 pm.

### **Community Grants**

The Manager Community Development and Events (Joy Lanini), Senior Community Advisor (Paul Coffey), the Community Advisors (Ruth Harrison), (Mai Tamimi) and (Becks New) spoke to the funding applications and responded to members' questions.

Anna Parker declared a conflict of interest with Item 19 – Te Aho Paihere and Item 23 – Vanora: Equine-assisted Therapy and Personal Development and withdrew from these items.

Cr Marie Laufiso declared a conflict of interest with Item 14 - Otago Mental Health Support Trust and withdrew from this item.

Cr Christine Garey declared a conflict of interest with Item 21 - The Parkinson's NZ Charitable Trust (Parkinson's New Zealand) and withdrew from this item. Cr Marie Laufiso chaired the meeting while this item was discussed.

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

- a) **Approves** that the remaining unallocated funding of \$547.00 from this round be carried forward to the next funding round in March 2021.

**Motion carried (GS/2020/086)**

Moved (Cr Christine Garey/Cr Sophie Barker):

That the Subcommittee:

- a) **Declines** the following funding applications:
  - 5 Deaf Aotearoa Holdings Ltd
  - 22 The Scout Association of New Zealand – Jenny Keene (The Scout Association of New Zealand)

**Motion carried (GS/2020/087)**

Moved (Cr Christine Garey/Dan Hendra):

That the Subcommittee:

- a) **Approves** the following funding:

19	Te Aho Paihere	\$2,000.00
23	Vanora: Equine-assisted Therapy and Personal Development	\$1,750.00

**Motion carried (GS/2020/088)** with Anna Parker withdrawing.

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

- a) **Approves** the funding as follows:

14 Otago Mental Health Support Trust \$4,700.00

**Motion carried (GS/2020/089)** with Cr Marie Laufiso withdrawing.  
Moved (Cr Steve Walker/Cr Sophie Barker):

That the Subcommittee:

- a) **Approves** the funding as follows:
- 21 The Parkinson's NZ Charitable Trust (Parkinson's New Zealand) \$4,700.00

**Motion carried (GS/2020/090)** with Cr Christine Garey withdrawing. Cr Marie Laufiso chaired the meeting while this resolution was passed.

Moved (Cr Rachel Elder/Dan Hendra):

That the Subcommittee:

- a) **Approves** the funding as follows:
- |    |   |            |
|----|---|------------|
| 1  | Alzheimers Society Otago ADARDS (ADARDS Otago Inc)  | \$4,700.00 |
| 2  | Anglican Family Care (Anglican Family Care Centre (Inc))  | \$4,700.00 |
| 3  | Cancer Society Otago and Southland Division (Cancer Society of New Zealand, Otago and Southland Division)         | \$4,700.00 |
| 4  | Chatbus Trust   | \$4,700.00 |
| 6  | Dunedin Curtain Bank Trust  | \$4,700.00 |
| 7  | Dunedin Environment Centre Trust – Joseph Dougherty (Dunedin Environment Centre Trust)                            | \$2,103.00 |
| 8  | Ignite Consultants (Ignite Trust)   | \$4,700.00 |
| 9  | Karitane School (Karitane School Board of Trustees)   | \$2,000.00 |
| 10 | Methodist Mission Southern (For Methodist Church of NZ, Dunedin Methodist Mission T/A Methodist Mission)          | \$4,700.00 |
| 11 | Middlemarch Sports Pavilion   | \$2,000.00 |
| 12 | Mosgiel Memorial RSA Trustees Trust Fund  | \$4,700.00 |
| 13 | Muscular Dystrophy Southern Regions Branch (Muscular Dystrophy Association of New Zealand Southern Region Branch) | \$4,700.00 |
| 15 | Otago Multiple Sclerosis Society Inc  | \$4,700.00 |
| 16 | Saddle Hill Foundation Trust  | \$4,700.00 |
| 17 | Shakti Ethnic Women's Support Group Dunedin   | \$4,700.00 |
| 18 | Taieri Christian Care Trust (Taieri Christian Care)   | \$4,700.00 |
| 20 | The Brain Injury Association (Otago) Inc  | \$4,700.00 |
| 24 | Wellness Empathy Kindness Aotearoa Trust (Task)   | \$4,700.00 |
| 25 | Youthline Otago Inc   | \$4,700.00 |

**Motion carried (GS/2020/091)**

**Neighbourhood Matching and Small Project Grants**

The Manager Community Development and Events (Joy Lanini) and Senior Community Advisor (Paul Coffey) spoke to the report and responded to members' questions.

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

- a) **Notes** the funds allocated between 1 April 2020 and 30 September 2020 for Small Project and Neighbourhood Matching grants.

**Motion carried (GS/2020/092)**

**Change of scope for Approved Grants**

The Manager Community Development and Events (Joy Lanini) spoke to the report and responded to members' questions.

Moved (Cr Christine Garey/Cr Steve Walker):

That the Subcommittee:

- a) **Notes** the previously approved change of scope for grants received in March 2019 for Heart Kids Otago; the Green Island Singing Competition Inc; Prospect Park Productions and the Caversham Community Group.

**Motion carried (GS/2020/093)**

**6 COVID-19 COMMUNITY RESPONSE FUND APPLICATIONS**

The Manager Community Development and Events (Joy Lanini) Senior Community Advisor (Paul Coffey), the Community Advisors (Ruth Harrison), (Mai Tamimi) and (Becks New) spoke to the funding applications and responded to members' questions.

Anna Parker declared a conflict of interest with Item 18 - The Valley Project (The North East Valley Community Development Project) and withdrew from this item.

Cr Marie Laufiso declared a conflict of interest with Item 2 - Age Concern Otago Inc – Mirijam Spronk, Item 15 - Samoan Methodist Dunedin Parish and Item 18 - The Valley Project (The North East Valley Community Development Project) and withdrew from these items.

Moved (Cr Rachel Elder/Dan Hendra):

That the Subcommittee:

- a) **Declines** the following funding application:  
15 Samoan Methodist Dunedin Parish

**Motion carried (GS/2020/094) with Cr Marie Laufiso withdrawing.**

Moved (Cr Christine Garey/Cr Sophie Barker):

That the Subcommittee:

- a) **Approves** the funding as follows:
  - 2 Age Concern Otago Inc – Mirijam Spronk \$2,777.77

**Motion carried (GS/2020/095)** with Cr Marie Laufiso withdrawing.

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

- a) **Approves** the funding as follows:
  - 18 The Valley Project (The North East Valley Community Development Project) \$2,777.77

**Motion carried (GS/2020/096)** with Cr Marie Laufiso and Anna Parker withdrawing.

Moved (Cr Christine Garey/Adam Keane):

That the Subcommittee:

- a) **Approves** the funding as follows:
  - 1 Acts of Kindness Charitable Trust \$2,777.77
  - 3 Alzheimers Society Otago – ADARDS (ADARDS Otago Inc) \$2,777.77
  - 4 Anglican Family Care (Anglican Family Care Centre Inc) \$2,777.77
  - 5 Aroha Ki Te Tamariki Trust – Mirror Services \$2,777.77
  - 6 Aspire Kids Tamariki Matana Charitable Trust \$2,777.77
  - 7 Chatbus Trust – Averil Pierce (Chatbus Trust) \$2,777.77
  - 8 Connections Education and Development Trust (Connections Studio Account) \$2,777.77
  - 9 Dunedin Community House (The Dunedin Community House Inc) \$2,777.77
  - 10 Dunedin Folk Club (New Edinburgh Folk Club) \$2,777.77
  - 11 Home of St Barnabas Trust – Lynette Keith (Home of St Barnabas Trust) \$2,777.77
  - 12 Methodist Mission Southern (For Methodist Church of NZ, Dunedin Methodist Mission T/A Methodist Mission) \$2,777.77
  - 13 Otago Youth Wellness Trust \$2,777.77
  - 14 Royal New Zealand Plunket Trust (Royal NZ Plunket Trust – Otago Area) \$2,777.77
  - 16 South Dunedin Hall Trust \$2,777.77
  - 17 The Malcam Charitable Trust \$2,777.77



19 Youthline Otago Inc

\$2,777.77

**Motion carried (GS/2020/097)**

Moved (Cr Steve Walker/Cr Marie Laufiso):

That the Subcommittee:

- a) **Requests** that the second tranche of the COVID-19 response grants fund allocation looks more strategically in terms of better targeting those groups and organisations with more pressing financial / capacity needs specifically related to COVID-19.

**Motion carried (GS/2020/098)**

## **7 RATES RELIEF GRANTS EXPENDITURE 2019/20**

The Manager Community Development and Events (Joy Lanini) and the Senior Community Advisor (Paul Coffey) spoke to the report and responded to members' questions.

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

- a) **Notes** the Rates Relief Grant expenditure of \$508,743 to 140 organisations in 2019/20.

**Motion carried (GS/2020/099)**

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

- a) **Adjourns** the meeting.

**Motion carried (GS/2020/100)**

The meeting was adjourned at 2.26 pm and reconvened at 2.38 pm.

## **8 WASTE MINIMISATION COMMUNITY PROJECT/INITIATIVE, INNOVATION AND DEVELOPMENT (COMMERCIAL) AND SMALL GRANTS APPLICATIONS**

### **Change of Scope for Previous Grants Recipients**

The Senior Strategy and Policy Officer (Cath Irvine) and the Waste Minimisation Officer (Leigh McKenzie) spoke to the report and responded to members' questions.

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

- a) **Approves** the extension of time for the following previous grants recipients whose project time-frames have been impacted by Covid-19 restrictions:

**Our Food Network** – to retain their funding through to the end of June 2021, to use it for the next harvest season.

**SuperGrans** – to retain their funding through to the end of June 2021, to allow them time to reorganise the workshops, and create the videos as per their original grant application.

**Spout Alternatives** – to retain their funding through to the end of June 2021, to be able to deliver their proposed workplan.

**Less Limited** – to retain their funding through to the end of June 2021 to enable the project to move forward with an IP strategy, patient lookups and brand protection.

**URBN VINO** – to retain their funding through to the end of June 2021, which will allow the applicant to utilise the equipment and materials purchased to produce and sell his product.

**Motion carried (GS/2020/101)**

#### **Waste Minimisation Community Projects/Initiatives Grants**

The Senior Strategy and Policy Officer (Cath Irvine) and the Waste Minimisation Officer (Leigh McKenzie) spoke to the report and responded to members' questions.

Anna Parker declared a conflict of interest with Item 3 – Opoho School and Item 5 - Valley Community Workplace (Valley Community Workspace Inc) and withdrew from these items.

Moved (Cr Christine Garey/Cr Steve Walker):

That the Subcommittee:

- a) **Adjourns** the meeting.

**Motion carried (GS/2020/102)**

The meeting was adjourned at 2.56 pm and reconvened at 3.00 pm.

Moved (Cr Christine Garey/Adam Keane):

That the Subcommittee:

- a) **Declines** the following funding application:

4 Otago Cancer Society (Cancer Society of NZ – Otago and Southland Division Inc)

**Motion carried (GS/2020/103)**

Moved (Cr Christine Garey/Cr Steve Walker):

That the Subcommittee:

- a) **Approves** that the remaining unallocated funding of \$9,174.00 from this round be carried forward to the next funding round in March 2021.

**Motion carried (GS/2020/104)**

Moved (Cr Christine Garey/Cr Steve Walker):

That the Subcommittee:

- a) **Notes** that Waste Minimisation grants are funded by Waste Disposal Levy funds provided by the Ministry for the Environment and are not rates funded.

- b) **Approves** the funding as follows:

3	Ōpoho School	\$1,367.00
5	Valley Community Workplace (Valley Community Workspace Inc)	\$4,998.00

**Motion carried (GS/2020/105)** with Anna Parker withdrawing.

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

- a) **Notes** that Waste Minimisation grants are funded by Waste Disposal Levy funds provided by the Ministry for the Environment and are not rates funded.

- b) **Approves** the funding as follows:

1	Dunedin Curtain Bank (Dunedin Curtain Bank Trust)	\$5,000.00
2	Mornington Toy and Games Library	\$5,000.00
6	Plastic Free Wanaka (Plastic Bag Free Wanaka)	\$4,461.00

**Motion carried (GS/2020/106)**

#### **Waste Minimisation Development (Commercial) Grants**

The Senior Strategy and Policy Officer (Cath Irvine) and the Waste Minimisation Officer (Leigh McKenzie) spoke to the report and responded to members' questions.

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

- a) **Approves** an extraordinary March 2021 Funding round for the remaining \$51,000.00 of unallocated Waste Minimisation Innovation and Development (Commercial) funding.

**Motion carried (GS/2020/107)**

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

- a) **Declines** the following funding applications:

2	Doubt Not Limited
3	Clean Start Consultancy

**Motion carried (GS/2020/108)**

Moved (Cr Christine Garey/Cr Sophie Barker):

That the Subcommittee:

- a) **Notes** that Waste Minimisation grants are funded by Waste Disposal Levy funds provided by the Ministry for the Environment and are not rates funded.
- b) **Approves** the funding as follows:

1	Why Waste Limited	\$19,000.00
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**Motion carried (GS/2020/109)**

#### **Waste Minimisation Small Project Grants**

The Senior Strategy and Policy Officer (Cath Irvine) and the Waste Minimisation Officer (Leigh McKenzie) spoke to the report and responded to members' questions.

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

- a) **Notes** that Waste Minimisation grants are funded by Waste Disposal Levy funds provided by the Ministry for the Environment and are not rates funded.
- b) **Notes** the approved funding allocated to organisations for Waste Minimisation Small Project Grants.

**Motion carried (GS/2020/110)**

Anna Parker, Dan Hendra and Adam Keane left the meeting at 3.20 pm.

## **9 DUNEDIN BIODIVERSITY FUND - FINAL REPORTS ON COMPLETED PROJECTS**

The Biodiversity Officer (Richard Ewans) spoke to the report and responded to members' questions.

Moved (Cr Steve Walker/Cr Christine Garey):

That the Subcommittee:

- a) **Notes** the project completion reports on Dunedin Biodiversity Fund projects.
- b) **Approves** the reallocation of \$2,126.81 of unclaimed grant monies to the April 2021 round of the Biodiversity Fund.

**Motion carried (GS/2020/111)**

Moved (Cr Christine Garey/Cr Steve Walker):

That the Subcommittee:

- a) **Resolves** to continue the meeting beyond six hours as set in accordance with Standing Order 4.2.

**Motion carried (GS/2020/112)**

## **10 DUNEDIN BIODIVERSITY FUND APPLICATIONS**

The Biodiversity Officer (Richard Ewans) spoke to the report and responded to members' questions.

Cr Christine Garey declared a conflict of interest with Item BIO-2020-17 - Murphy, S, Item BIO-2020-18 - Wild Dalmore Reserve (Howard, M), and Item BIO-2020-25 - Cross, P and withdrew from these items. Cr Marie Laufiso chaired the meeting while these items were discussed.

Cr Marie Laufiso declared a conflict of interest with Item BIO-2020-23 - Proprietors of Puraukanui Block Inc (Weir, N) and withdrew from this item.

Moved (Cr Steve Walker/Cr Sophie Barker):

That the Subcommittee:

- a) **Declines** the following funding application:  
BIO-2020-18      Wild Dalmore Reserve (Howard, M)

**Motion carried (GS/2020/113)** with Cr Christine Garey withdrawing. Cr Marie Laufiso chaired the meeting while this resolution was passed.

Moved (Cr Christine Garey/Cr Steve Walker):

That the Subcommittee:

- a) **Declines** the following funding applications:  
BIO-2020-28      Wairoa Campsite Committee (Crerar, D)  
  
BIO-2020-30      Penwarden, J  
  
BIO-2020-32      Ballard, H  
  
BIO-2020-36      Barns, K  
  
BIO-2020-37      Thorne, G

**Motion carried (GS/2020/114)**

Moved (Cr Steve Walker/Cr Rachel Elder):

That the Subcommittee:

- a) **Approves** the funding as follows:  
BIO-2020-17      Murphy, S      \$900.00  
BIO-2020-25      Cross, P      \$700.00

**Motion carried (GS/2020/115)** with Cr Christine Garey withdrawing. Cr Marie Laufiso chaired the meeting while this resolution was passed.

Moved (Cr Christine Garey/Cr Steve Walker):

That the Subcommittee:

a) **Approves** the funding as follows:

BIO-2020-23	Proprietors of Puraukanui Block Inc (Weir, N)	\$1,300.00
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**Motion carried (GS/2020/116)** with Cr Marie Laufiso withdrawing.

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

a) **Approves** the funding as follows:

BIO-2020-19	Guest, R	\$2,500.00
BIO-2020-20	BYCAA (Baillie, C)	\$2,500.00
BIO-2020-21	Baillie, P	\$2,500.00
BIO-2020-22	Niimi, M	\$1,200.00
BIO-2020-24	Fitzgerald, R	\$4,900.00
BIO-2020-26	Brownstein, G	\$3,600.00
BIO-2020-27	Gunther, S	\$2,500.00
BIO-2020-29	Knox, B	\$4,400.00
BIO-2020-31	Hepburn, J	\$4,100.00
BIO-2020-33	Forrester, J	\$2,500.00
BIO-2020-34	Lord, J	\$1,700.00
BIO-2020-35	Randle, D	\$4,700.00

**Motion carried (GS/2020/117)**

Moved (Cr Christine Garey/Cr Sophie Barker):

That the Subcommittee:

a) **Requests** staff explore ways to ensure that the Dunedin Biodiversity Fund that there is pre-application contact conducted, that the plants are locally sourced and that consideration is given towards the Dunedin City Council's zero carbon goal.

**Motion carried (GS/2020/118)**

## **11 KARAKIA WHAKAMUTUNGA**

Cr Marie Laufiso closed the meeting with a karakia whakamutuka.

The meeting concluded at 3.52 pm.

.....  
CHAIRPERSON

## PART A REPORTS

### ARTS, CREATIVE COMMUNITIES SCHEME, COMMUNITY EVENTS, COMMUNITY, COVID-19 RESPONSE, SMALL PROJECTS (COMMUNITY AND ART) AND NEIGHBOURHOOD MATCHING APPLICATIONS

Department: Community and Planning

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#### EXECUTIVE SUMMARY

- 1 As per its delegation under the *DCC's Committee Structure and Delegations Manual*, the Grants Subcommittee is requested to allocate available grants from the contestable Arts, Creative Communities Scheme, Community, COVID-19 Community, and Community Events funds (See *Appendices*).
- 2 The Subcommittee is also asked to note the Small Project and Neighbourhood Matching grants approved between 1 October 2020 and 31 March 2021 (*see Appendices*). These grants (of \$500 or under) are decided by the Grants Subcommittee Chair or delegated Subcommittee member, as per the *DCC Grants Management Policy 2019* and grants criteria. One application, not included within a previous report, is noted within this six-monthly report.
- 3 A total of \$320,858.17 for all contestable grants is available for distribution. The Subcommittee is requested to decide on 105 grant applications, with requests totalling \$382,558.18.

#### RECOMMENDATIONS

That the Subcommittee:

- a) **Decides** the grants to be allocated to applicants for the Arts, Creative Communities Scheme, Community, COVID-19 Community, and Community Events contestable funds.
- b) **Notes** the approved Small Project and Neighbourhood Matching approved and paid between 1 October 2020 and 31 March 2021, with one application noted that had not been included in a previous report.

#### BACKGROUND

- 4 Annually the DCC holds two application rounds for the following grants; Arts, Creative Communities Scheme, Community, Community Events. Applications are due by the last Friday of each March and the last Friday of each September. Applications are decided by the Grants Subcommittee in May for activity beginning 1 June, and in November for activity beginning 1 December.
- 5 In June 2020 Council approved a new one-year only COVID-19 Community Grant fund of \$100,000. This was additional to the \$200,100 allocated for Community, Small Project and Neighbourhood Matching grants within the annual Community Development budget.



- 6 The Grant, administered by Community Development Advisors, was established from 1 July 2020 in response to COVID-19 and its impact. Its purpose was to provide additional support to community organisations experiencing increased service need, increased complexity of service need, or a decrease in income as a result of the pandemic.
- 7 The Creative Communities Scheme is administered by DCC Ara Toi staff, with funding and criteria set by Creative New Zealand. All other grants named within this report are funded by Dunedin City Council. This year additional funding was provided to the DCC by Creative Communities in response to COVID-19.7 During February and March staff promoted all contestable funds using a range of avenues; a funding hui with the city's other key funders; through e-newsletters, sharing of information with key community and arts groups, public notices in newspapers, and face to face meetings.
- 8 Staff support groups (and individuals for the Creative Communities Scheme) through the application process. They gather and assess the relevant information from applicants to assist the Subcommittee in considering applications against the fund criteria.

## DISCUSSION

- 9 Applications for a wide range of projects, events, creative initiatives and groups supporting well-being, community connections, and the arts, were received in this application round.
- 10 The table below lists the number of applications received for each fund, amounts applied for from each fund, and the amount available for allocation. Three applications were withdrawn by the applicant. Reasons for withdrawal of applications vary; one applicant applied in the incorrect round, another to the incorrect grant fund, and another had completed their project prior to the grant round closing.

<b>Grant Name</b>	<b>Fund</b>	<b>Number of Applications Received</b>	<b>Number Withdrawn</b>	<b>Total Requested</b>	<b>Total Available (March 2021 Round)</b>
Arts Grants		11		\$53,111.00	\$36,216.00
Creative Communities Scheme Fund		26		\$79,317.52	\$69,672.71
Community Events Grants		21	1	\$96,860.73	\$61,143.32
Community Grants		39	2	\$121,853.54	\$100,200.00
COVID-19 Response Grants		8	0	\$31,415.39	\$50,000.14
<b>Totals</b>		<b>105</b>	<b>3</b>	<b>\$382,558.18</b>	<b>\$320,858.17</b>

## OPTIONS

- 11 There is no option as the Grants Subcommittee is delegated to allocate grants from the contestable funds.

## NEXT STEPS

- 12 Staff will advise applicants of the Grants Subcommittee decisions following its meeting in May and organise payments for successful applicants. All successful applicants will be required to report on their approved grant by the end of March 2021. Staff will notify unsuccessful applicants of the Subcommittee decision.

## Signatories

Author:	Joy Lanini - Manager Community Development and Events
Authoriser:	Robert West - Acting General Manager City Services

## Attachments

	Title	Page
<a href="#">↓A</a>	Arts Grants - March 2021 - Summary of Applications	45
<a href="#">↓B</a>	Creative Communities Scheme Fund - March 2021 - Summary of Applications	46
<a href="#">↓C</a>	Community Events Grants - March 2021 - Summary of Applications	49
<a href="#">↓D</a>	Community Grants - March 2021 - Summary of Applications	52
<a href="#">↓E</a>	COVID-19 Response Grants - March 2021 - Summary of Applications	54
<a href="#">↓F</a>	Small Projects and Neighbourhood Matching Grants to March 2021	55

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.  
This decision promotes the social well-being of communities in the present and for the future.  
This decision promotes the economic well-being of communities in the present and for the future.  
This decision promotes the environmental well-being of communities in the present and for the future.  
This decision promotes the cultural well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Festivals and Events Plan 2018 – 2023

### ***Māori Impact Statement***

Discussions have been held with mana whenua representatives about the DCC's contestable funds. The Grants Subcommittee includes a mana whenua representative.

### ***Sustainability***

DCC grants support the economic well-being of community, creative industries and events groups within Ōtepoti Dunedin. In turn, many of these groups support the well-being (cultural, social and economic) of people and whānau living within the city.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

Grants are allocated as per the *DCC's Grants Management Policy 2019* and within allocated annual budgets. In this round the available budget for Community Events is higher than forecast due to the return of funds from previous applicants. Monies were returned mainly due to COVID-19-related event cancellations / changes to events.

### ***Financial considerations***

In total \$320,858.17 is available from all contestable funds in this round (*see table*).

### ***Significance***

This decision is considered low in terms of the Council's Significance and Engagement Policy.

### ***Engagement – external***

As stated within the report, staff partnered to hold a funding hui in February, alongside the Otago Community Trust, Department of Internal Affairs, Sport Otago, Office of Ethnic Communities and other DCC staff administering funds. In addition, small group meetings and individual meetings were held, and information shared via email and e-newsletters. Public notices appeared in the Otago Daily Times.

## SUMMARY OF CONSIDERATIONS

### ***Engagement - internal***

Ara Toi and Events and Community Development staff meet regularly with colleagues administering other DCC administered / provided funds. This includes staff from Waste and Environmental Services, City Development, Parks, and Policy. Staff from Communications and Marketing and Governance Support are also included in regular meetings to ensure a consistent and transparent approach to grant administration, that the website content is updated and grants promoted.

### ***Risks: Legal / Health and Safety etc.***

There are no known legal or health and safety risks.

### ***Conflict of Interest***

There are no known conflicts of interest.

### ***Community Boards***

There are no known implications for Community Boards.

Arts Grants March 2021							
No	Name of organisation	Bank Account name	Name of your service/project	Purpose of Funding	When does your project start?	Total costs	Amount Requested
1	Blue Oyster Arts Trust	Blue Oyster Arts Trust	Blue Oyster Artist Residency	To support artist fees, programming and marketing costs.	10/01/2022	\$ 36,121.00	\$ 4,800.00
2	Cargo Bike Art Space	Blue Oyster Art Project Space	Cargo Bike Art Space	To support curatorial and artists' fees.	24/07/2021	\$ 12,150.00	\$ 5,000.00
3	Chamber Music New Zealand	Chamber Music New Zealand Trust	2021 Dunedin Education Concert	To support artists' fees and venue hire.	17/09/2021	\$ 9,670.45	\$ 2,500.00
4	Dunedin Opera Company Incorporated [Opera Otago]	Dunedin Opera Company Incorporated	Die Fledermaus by Johann Strauss II; Only a Miracle by Seymour Barab	To assist with two of three productions	31/07/2021	\$ 94,450.00	\$ 5,000.00
5	Dunedin WEA	Southland Education	Dunedin WEA Term 3 2021	To support tutor and workshop costs	02/08/2021	\$ 4,479.09	\$ 2,038.00
6	Filipa Fairy	Dunedin Midwinter Celebrations	Little Creatures	To support artist fees and materials for public workshops	01/06/2021	\$ 6,150.00	\$ 4,000.00
7	Indian Ink Theatre Company	Indian Ink Theatre Company	Paradise or the Impermanence of Ice Cream	To support venue hire	26/08/2021	\$ 42,841.17	\$ 5,000.00
8	Otago Pioneer Womens Memorial Association Incorporated	Otago Pioneer Womens Memorial Association Incorporated	Wahine Dunedin	To support venue costs and costs associated with project opening	13/08/2021	\$ 14,935.20	\$ 5,000.00
9	The Friends of the Globe Theatre	The Friends of the Globe Theatre	And Then There Were None, a play by Agatha Christie	To support production and performance costs	29/07/2021	\$ 11,290.00	\$ 2,290.00
10	The Just Atelier Trust (umbrella organisation)	Arati Kushwaha	The Quilt Project	To support artist's fees and workshop costs.	01/06/2021	\$ 5,678.00	\$ 2,228.00
11	Warwick Blair (Blue Oyster as Umbrella)	Blue Oyster Arts Trust Ref: Picture Project	The Picture Project	To support artists' fees and exhibition costs.	19/06/2021	\$ 8,179.00	\$ 5,000.00
				<b>Total Cost of All Applicants Projects</b>		<b>\$ 245,943.91</b>	
				<b>Total Requested</b>			<b>\$ 42,856.00</b>
				<b>Total available for distribution</b>			<b>\$ 36,216.00</b>

Creative Community Scheme Grants March 2021							
No	Name of Applicant	Bank Account Name	Name of your service/project	Purpose of Funding	When does your project start?	Total Costs	Amount Requested
1	Around the World in 80 Tales	ATW80	Around the world in 80 Tales storytelling festival	To support artists' fees	03/07/2021	\$ 12,148.00	\$ 8,000.00
2	Broad Bay School	Broad Bay School Board of Trustees	Broad Bay 3-D Map: Artist Workshops	To assist with artist fees for design workshops	01/06/2021	\$ 2,518.88	\$ 1,918.88
3	Brophy Aerials and Dunedin Midwinter Celebrations	Dunedin Midwinter Celebrations	Fragments of a Dream (working title)	To support artist and production fees	29/10/2021	\$ 17,450.00	\$ 4,450.00
4	Connections Trust on behalf of - The Great Sunday Shindig	Connections Education and Development Trust	The Great Sunday Shindig	To cover musicians' fees	07/11/2021	\$ 7,440.00	\$ 1,600.00
5	Dunedin Edinburgh Sister City Society	Dunedin Edinburgh Sister City Society	Celebrate St Andrews Day 2021 Local Performers and Presenters Remuneration	To assist with remuneration for performers and presenters	28/11/2021	\$ 18,086.54	\$ 2,000.00
6	Dunedin Opera Company Incorporated (Opera Otago)	Dunedin Opera Company Incorporated	Goldilocks & la Mozart	To support performer, musician, and production costs.	14/06/2021	\$ 7,700.00	\$ 4,200.00
7	Dunedin Workers Educational Association	Southland Education	Dunedin WEA Term 2 2021	To support tutor and workshop costs	01/06/2021	\$ 4,519.09	\$ 2,078.64
8	Dunedin Youth Orchestra	Dunedin Youth Orchestra	Dunedin Youth Orchestra Semester 2 Concert - Taonga Aotearoa	To support venue hire and performers' remuneration.	16/07/2021	\$ 14,730.87	\$ 3,485.00
9	IHC New Zealand Incorporated	IHC New Zealand Incorporated	Performing Arts Project 2021	To support production and performance costs of annual drama event	08/06/2021	\$ 12,866.00	\$ 3,500.00
10	Little Green Man Productions	Little Green Man Productions	WONDERLAND GLOW SHOW	To assist with venue hire and production costs	15/09/2021	\$ 12,255.00	\$ 5,919.00

Creative Community Scheme Grants March 2021							
No	Name of Applicant	Bank Account Name	Name of your service/project	Purpose of Funding	When does your project start?	Total Costs	Amount Requested
11	Luke Easterbrook-Clarke	Luke Easterbrook-Clarke	Chartistic	To support artist fees and workshop materials	01/06/2021	\$ 5,550.00	\$ 1,500.00
12	National Flash Fiction Day Otepoti Dunedin	Michelle Elvy	National Flash Fiction Day Otepoti Dunedin	To assist with remuneration for tutors, performers, and presenters.	12/06/2021	\$ 15,700.00	\$ 7,148.00
13	New Edinburgh Folk Club	New Edinburgh Folk Club	Whare Flat Folk Festival	To support performers' remuneration and children's creative workshops.	30/12/2021	\$ 89,250.00	7000
14	New Zealand International Science Festival / Phillipa Crofskey	International Festival of Environment, Science and Technology Dunedin NZ	Little Creatures	To support artist fees and materials for public workshops	01/06/2021	\$ 6,150.00	\$ 2,150.00
15	NZ Society of Authors (PEN NZ Inc) Otago/Southland Branch	NZ Society of Authors (PEN NZ Inc) Otago/Southland Branch	National Poetry Day/Poetry and Science	To support administrative and marketing costs and artists' fees.	27/08/2021	\$ 9,100.00	\$ 3,500.00
16	Otago Society for Music Education (operating as Music Education Otago)	Otago Society for Music Education	MEO Dunedin Ukulele Kids Jam 2021	To assist with performers' fees and venue hire.	18/08/2021	\$ 4,955.00	\$ 2,500.00
17	Rakuto Kurano	none	Rakuto Kurano Performer-Composer Concert Tour	To support artist remuneration	28/08/2021	\$ 2,200.00	\$ 1,800.00
18	Rhian D M Gallagher	Rian Gallagher/Margin Works	Creative Writing Workshop for Essential Workers	To support tutor and administrative costs	19/08/2021	\$ 3,100.00	\$ 2,900.00

Creative Community Scheme Grants March 2021							
No	Name of Applicant	Bank Account Name	Name of your service/project	Purpose of Funding	When does your project start?	Total Costs	Amount Requested
19	Rob Thorne with Yellow Eye Ltd	Yellow Eye Ltd	Porotiti Mindfulness Workshop and Performance Meditation (Participatory) Dunedin Matariki	Workshop production costs	14/07/2021	\$ 6,625.00	\$ 2,000.00
20	Spring Chamber Music Weekend	Spring Chamber Music Weekend C/- R E Mutch	Spring Chamber Music Weekend 2021	To assist with tutor and conductor fees, and music hire.	01/10/2001	\$ 12,862.00	\$ 2,000.00
21	The Brain Injury Association (Otago) Inc	Jane Butterfield (or The Brain Injury?)	Rebuilding Lives - the many faces of brain injury	To assist with writing and publishing the stories of those who live with brain injury	01/05/2021	\$ 3,148.00	\$ 2,148.00
22	The Look After Me Writer's Group	Look After Me WG	The Great Write Inn	To support costs of providing a community accessible masterclass for writers	08/10/2021	\$ 27,433.25	\$3000
23	theartdept- artists and art educators	The Art Dept - Artists & Art Educators	'Painted Poems'	To support artist fees and workshop costs	27/07/2021	\$ 3,100.00	\$ 2,400.00
24	Veronica Brett	Veronica Brett	People I've met (and some I haven't)	To assist with printing and promotional costs	23/03/2021	\$ 11,460.00	\$ 2,020.00
25	Waitati Music Festival Inc Society	Waitati Music Festival Inc	10th Waitati Music and Arts Festival	To support performers' remuneration and art workshops.	05/03/2022	\$ 82,028.96	\$ 5,000.00
26	Warwick Blair	YMB	The Picture Project	To support artists' fees and exhibition costs.	19/06/2021	\$ 8,179.00	\$ 3,000.00
				<b>Total Cost of All Applicants Projects</b>		<b>\$ 400,555.59</b>	
				<b>Total requested</b>			<b>\$ 77,217.52</b>
				<b>Total available for distribution</b>			<b>\$ 69,672.71</b>



Community Events Grants March 2021							
No	Name of organisation	Bank Account Name	Name of your service/project	Purpose of Funding	When does your project start?	Total costs	Amount Requested
1	Badminton New Zealand Incorporated	New Zealand Badminton Federation Inc	South Island Secondary School Badminton Cup 2021	To help fund the cost of venue hire and the purchase of shuttlecocks	12/06/2021	\$ 10,180.00	\$ 3,670.00
2	Connections Education and Development Trust	Connections Education and Development Trust	The Great Sunday Shindig	To help fund the cost of the Great Sunday Shindig	07/11/2021	\$ 9,040.00	\$ 1,500.00
3	Dine Dunedin Sustainable Food Trust	Brand Amp	Dine Dunedin	To help fund the overall costs of the events	06/08/2021	\$ 91,998.00	\$ 10,000.00
4	Diving Ōtakou (2015) Inc	Diving Otakou (2015) Incorporated	Diving New Zealand Skills Nationals and C/D Age	To help fund the costs of a videographer to live stream the event	24/06/2021	\$ 20,866.60	\$ 4,215.00
5	Dunedin Fringe Arts Trust	Dunedin Fringe Arts Trust	New Zealand Young Writers Festival 2021	To help fund the production costs for the festival	30/09/2021	\$ 74,308.00	\$ 6,273.00
6	Dunedin Midwinter Celebrations	Dunedin Midwinter Celebrations	Fragments of a Dream (working title)	To help fund the overall costs of the event.	29/10/2021	\$ 17,450.00	\$ 5,000.00
7	Dunedin Open Gardens Association	Dunedin Open Gardens Association	Open gardens weekends	To help fund the cost of advertising	24/10/2020	\$ 2,300.00	\$ 900.00
8	Dunedin Pride Incorporated	Dunedin Pride Incorporated	Youth Pride Ball	To help fund the overall costs of the event.	12/06/2021	\$ 6,147.00	\$ 4,147.00
9	Dunedin-Edinburgh Sister City Society	Dunedin-Edinburgh Sister City	St Andrews Day Event	To help fund advertising/promotion, sound equipment, road closure, equipment hire, performers koha and materials.	28/11/2021	\$ 19,661.54	\$ 5,000.00
10	Ignition Children's Book Festival	Ignition Children's Book Festival	Ignition Kids Festival	To help fund author and presenter costs	30/09/2021	\$ 29,400.00	\$ 6,000.00
11	OSPC (Otago Student Parents' Club)	Otago Student Parents' Club	OSPC Family Fun Day	To help fund hire of children's entertainment for the family fun day. Purchase of banners and advertising material.	29/05/2021	\$ 1,129.00	\$ 750.00

Community Events Grants March 2021							
No	Name of organisation	Bank Account Name	Name of your service/project	Purpose of Funding	When does your project start?	Total costs	Amount Requested
12	Otago Peninsula Trust	Otago Peninsula Trust	Glenfalloch Night in Wonderland	To help fund traffic management services and bus transport for a park and ride facility	23/09/2021	\$ 59,241.00	\$ 5,000.00
13	Otago Railway and Locomotive Society Inc	Otago Railway & Locomotive Society Inc	Ocean Beach Railway's 60th Diamond Anniversary Celebrations	To help fund the relocation of a visiting steam locomotive, advertising, marketing and printing.	22/10/2021	\$ 51,765.23	\$ 8,232.73
14	Otago Society for Music Education (operating as Music Education Otago)	Otago Society for Music Education	MEO Dunedin Ukulele Kids Jam 2021	To help fund venue hire, lighting and sound.	18/08/2021	\$ 4,955.00	\$ 1,255.00
15	Pioneers	Pioneers	Pioneers Move it Day	To help fund the overall costs of the event.	16/10/2021	\$ 2,450.00	\$ 1,350.00
16	Royal Dunedin Male Choir	Royal Dunedin Male Choir	Royal Dunedin Male Choir Concerts	To help fund venue hire, guest artists, technical light and sound, promotion, programme printing.	21/06/2021	\$ 16,152.00	\$ 5,000.00
17	Radio One 91FM	Otago University Students' Assoc Inc	ONEFEST 2021 (All ages)	To help fund overall production of the event.	27/08/2021	\$ 13,000.00	\$ 8,000.00
18	Shonkho	Shonkho (Society Cheque)	The Sharodiyo Utsob: Organisation of the Autumn Festival for the Bengali Community	To help fund venue hire, equipment purchase and rental costs, and decorations.	14/10/2021	\$ 5,700.00	\$ 3,200.00
19	Southern Heritage Trust	Southern Heritage Trust	Otepoti Dunedin Heritage Festival 2021	To help fund the salary for a Festival Coordinator	19/11/2021	\$ 41,362.30	\$ 10,000.00
20	Sri Lankan Students Association	Otago Uni-SriLankan	Sri Lankan New Year	To help fund the hire of the venue, decorations, equipment for the games and other expenses.	01/05/2021	\$ 1,432.00	\$ 700.00

Community Events Grants March 2021							
No	Name of organisation	Bank Account Name	Name of your service/project	Purpose of Funding	When does your project start?	Total costs	Amount Requested
21	Tennis Otago Incorporated	Tennis Otago Incorporated ASB Society Cheque Account	2021 Otago Indoor Open	To help fund travel and accommodation, event running costs including venue hire and staff members.	17/09/2021	\$ 12,168.70	\$ 4,668.00
22	Waitati Music Festival Inc Soc	Waitati e	10th Waitati Music and Arts Festival	To help fund the overall costs of event.	05/03/2022	\$ 82,028.95	\$ 5,000.00
	<b>WITHDRAWN</b>						
	AWOL Collective	AWOL Collective Ltd	AWOL Presents: French for Rabbits - Live at the Port Chalmers Town Hall	To help fund sound gear, venue, lighting and equipment hire.	31/07/2021	\$ 6,350.60	\$ 5,000.00
				<b>Total Cost of All Applicants Projects</b>		<b>\$ 572,735.32</b>	
				<b>Total requested</b>			<b>\$ 104,860.73</b>
				<b>Total available for distribution</b>			<b>\$ 61,143.32</b>

Community Grants March 2021							
No	Name of organisation	Bank Account Name	Name of your service/project	Purpose of Funding	When does your project start?	Total costs	Amount Requested
1	Able Charitable Trust (Southern Family Support)	Able Charitable Trust (Southern Family Support)	Focus Community Activity Centre & Vocational Program	To help fund running expenses.	01/05/2021	\$ 209,000.00	\$ 5,000.00
2	Aphasia New Zealand (AphasiaNZ) Charitable Trust	Aphasia New Zealand (AphasiaNZ) Charitable Trust	Dunedin Community Aphasia Advisor (CAA) Field Officer Service	To help fund wages for Community Aphasia advisor and operating costs associated with the role	01/09/2021	\$ 11,196.00	\$ 2,500.00
3	Asthma Otago (also know as The Otago Asthma Society)	Otago Asthma Society	Community Exercise Classes	To help fund wages for staff facilitating exercise classes	01/04/2021	\$ 11,420.06	\$ 5,000.00
4	Aspire Kids Tamariki Matana Charitable Trust	Aspire Kids Tamariki Matana Charitable Trust	Aspire Kids Tamariki Matana Charitable Trust Funding	To help fund caregiver's wages and accountant.	22/03/2021	\$ 78,378.24	\$ 5,000.00
5	Autism New Zealand Incorporated	Autism New Zealand Incorporated	Operational expenses for Otago Branch	To help fund operational expenses including salary of Regional Outreach Coordinator	01/04/2021	\$ 45,664.00	\$ 2,500.00
6	Catholic Social Services Dunedin	Catholic Social Services	Social Support	To help fund the costs of the wages of the CSS Social Work team.	01/04/2021	\$ 108,000.00	\$ 5,000.00
7	CCS Disability Action Octagon Incorporated	CCS Disability Action Otago Incorporated	Disability Support	To help fund salary cost of Service Coordinator roles	01/07/2021	\$ 40,412.00	\$ 3,000.00
8	Diabetes New Zealand	Diabetes New Zealand	Diabetes NZ Otago Branch Podiatry Service	To help fund wages of part-time Office Manager	03/05/2021	\$ 31,358.26	\$ 4,000.00
9	Disabled Persons Assembly (DPA) Dunedin	DPA Dunedin	Disabled Persons Assembly (DPA) Dunedin and Districts Kaituitui	To help fund the wages of the Kaituitui (Community Networker) salary.	01/07/2013	\$ 8,278.00	\$ 5,000.00
10	Dunedin Community Learning Centre Charitable Trust	Dunedin Community Learning Centre	Dunedin Community Learning Centre	To help fund staff wages.	01/05/2021	\$ 127,321.00	\$ 5,000.00
11	East Taieri Church	East Taieri Church	Turning Point Counselling Service	To help fund subsidised counselling services.	08/04/2021	\$ 25,128.00	\$ 5,000.00
12	English Language Partners Dunedin	English Language Partners NZ Trust	Part Wages (Community English Language Class Teachers)	To help fund the salary costs of Community English Language Class Teachers.	01/06/2021	\$ 31,250.00	\$ 6,000.00
13	Epilepsy Association of New Zealand Incorporated	Epilepsy Association of New Zealand Incorporated	Epilepsy field support service	To help fund the salary of the Regional Epilepsy Educator	01/04/2021	\$ 66,146.04	\$ 1,500.00
14	Good Bitches Trust	Good Bitches Trust	Baking It Better	To help fund the salary of the Operations Manager	01/05/2021	\$ 4,200.00	\$ 2,900.00
15	Just Atelier Trust	Just Atelier Trust	Stitch Kitchen Creative Skills Workshops	To help fund tutor fees, admin and planning expenses including wages for the project coordinator	01/07/2021	\$ 32,179.00	\$ 5,000.00
16	Kiwi Family Trust	Kiwi Family Trust	Knitting for Plunket and the Community	To help fund volunteers' costs	01/04/2021	\$ 13,808.00	\$ 1,500.00
17	Life Education Trust Coastal Otago	Life Education Trust Coastal Otago	Funding for our Educators Salary	To help fund salary for educator.	01/01/2021	\$ 96,095.00	\$ 3,500.00
18	Life Education Trust Heartland Otago Southland	Life Education Trust Heartland Otago/Southland	Life Education Trust Heartland Otago Southland - contribution towards Educators salary	To help fund the salary of the Educators.	01/05/2021	\$ 148,948.00	\$ 5,000.00
19	Life Matters Suicide Prevention Trust	Life Matters Suicide Prevention Trust	Life Matters Administrator	To help fund the salary costs of the Administrator.	01/04/2021	\$ 55,000.00	\$ 5,000.00
20	Lupe Faalele a Samoa i Otago	The Lupe Faalele a Samoa i Otago Incorporated	Samoan Language and Cultural Program	To help fund the operational costs of the programme.	17/05/2021	\$ 27,000.00	\$ 21,000.00
21	Male Survivors Otago	Male Survivors Otago	The Day Shelter	To help fund wages for an additional peer worker	13/07/2020	\$ 178,000.00	\$ 5,000.00
22	Otago Youth Wellness Trust	Otago Youth Wellness Trust	Otago Youth Wellness Trust whanau garden	To help with funds to support garden costs	12/04/2021	\$ 4,646.57	\$ 1,500.00
23	Parent to Parent Otago	Parent to Parent NZ Inc T/A Otago	Regional Coordinator Wages	To help fund the Otago Regional Coordinator's wages	01/07/2021	\$ 26,000.00	\$ 4,000.00
24	Parenting Place Charitable Trust	The Parenting Place current account	Attitude Dunedin 2021-22	To help fund operational costs of 45 presentations.	01/07/2021	\$ 28,067.85	\$ 5,000.00

Community Grants March 2021							
No	Name of organisation	Bank Account Name	Name of your service/project	Purpose of Funding	When does your project start?	Total costs	Amount Requested
25	Pioneer Opportunities and Resources Trust	Pioneer Opportunities and Resources Trust	Hall Coordinator's Wages	To help fund the wages for Hall Coordinator	01/04/2021	\$ 27,000.00	\$ 5,000.00
26	Pregnancy Help Inc Dunedin Branch	Pregnancy Help Inc Dunedin Branch	Support for the position of Pregnancy Help Dunedin Branch Manager	To help fund the wages of the Pregnancy Help Branch Manager.	01/07/2021	\$ 71,940.00	\$ 5,000.00
27	Radio One 91FM	Otago University Students' Association Incorporated	Replacing of Radio One 91FM transmission hardware	To help fund the replacement of dilapidated broadcast equipment located in Mt. Cargill	01/06/2021	\$ 12,000.00	\$ 2,000.00
28	Royal New Zealand Plunket Trust	Royal New Zealand Plunket Trust Otago Area	Dunedin Plunket Family Support Services	To help fund the wages of the Community Support Coordinator.	01/05/2021	\$ 48,935.16	\$ 4,900.00
29	Royal New Zealand Foundation of the Blind Incorporated t/a Blind Low Vision NZ	RNZFB Auckland Fundraising Account	Providing wrap around support, rehabilitation and life enrichment services for people who are blind, deafblind and	To help fund the salary of the Primary Service Providers	01/07/2021	\$ 54,540.00	\$ 4,540.00
30	Salvation Army Addictions & Supportive Accommodation Services	The Salvation Army Red Shield Appeal	Recovery Support Group and Pathways for Women	To help fund wages for a caseworker.	30/06/2021	\$ 90,000.00	\$ 5,000.00
31	Servants Health Centre	Servants Health Centre Trust	Free Healthcare to the Marginalised in Dunedin	To help fund the wages for the receptionist	01/06/2021	\$ 243,407.00	\$ 5,000.00
32	SuperGrans Dunedin Charitable Trust	SuperGrans Dunedin Charitable Trust	SuperGrans Dunedin Charitable Trust	Contribution to wages for manager - ongoing for the year	26/03/2021	\$ 100,700.00	\$ 5,000.00
33	Te Hou Ora Otepoti Inc trading as Te Hou Ora Whānau Services	Te Hou Ora Otepoti Inc.	Admin wages	To help fund administrator wages	01/04/2021	\$ 67,000.00	\$ 9,000.00
34	The CanInspire Trust	The CanInspire Charitable Trust	CanBead Workshops in Dunedin	To help fund payments for tutors.	01/05/2021	\$ 8,587.53	\$ 2,000.00
35	The Hearing Association Dunedin Branch Inc. T/A Hearing Support Otago	The Hearing Association Dunedin Branch Inc.	Community Interface	To help fund the wages for the office administrator.	01/04/2021	\$ 7,176.00	\$ 6,744.00
36	The Malcam Charitable Trust	The Malcam Charitable Trust	Bikes @ Malcam	To help fund the Bikes @ Malcam programme	01/01/2021	\$ 9,100.00	\$ 5,000.00
37	The Straight Up Trust/Rock Solid Youth Development Programmes	The Straight Up Trust/Rock Solid	Rock Solid Youth Development Programmes	To help fund Youth Worker salaries	01/01/2021	\$ 155,285.20	\$ 5,000.00
38	UpsideDowns Education Trust	UpsideDowns Education Trust	The Gift of Speech for Billy, Tyler and Jessica	To help fund individualised speech and language therapy	02/06/2021	\$ 6,000.00	\$ 3,000.00
39	Waitati School	Waitati School	Waitati Mud People Community	To help fund insulation, lining and preparation of the school garage, to install one kiln and refurbish a second.	28/11/2020	\$ 6,400.00	\$ 4,700.00
	<b>WITHDRAWN</b>						
	Hawksbury Lagoon Inc	Hawksbury Lagoon Incorporated	Hawksbury Lagoon website development	To help fund the redevelopment of the website	29/11/2020	\$ 3,091.00	\$ 1,000.00
	Shonkho	Shonkho (Society Cheque)	The Sharodiyo Utsob: Organisation of the Autumn Festival for the Bengali Community	To help fund venue hire, equipment purchase, rental costs and decorations.	14/10/2021	\$ 5,700.00	\$ 3,200.00
				<b>Total Cost of All Applicants Projects</b>		<b>\$ 2,315,566.91</b>	
				<b>Total requested</b>			<b>\$ 185,784.00</b>
				<b>Total available for distribution</b>			<b>\$ 100,200.00</b>

COVID-19 Response Grants March 2021					
No	Name of organisation	Bank Account Name	Purpose of Funding	Total costs	Amount Requested
1	Broad Bay Community Centre	Broad Bay Community Centre Inc	The help fund the loss of income for the hall hire.	\$ 6,944.00	\$ 3,367.00
2	Life Matters Suicide Prevention Trust (Corinda Taylor)	Life Matters Suicide Prevention Trust	To help fund the salary costs of the General Manager.	\$ 45,021.60	\$ 5,000.00
3	Otago Neighbourhood Support Charitable Trust	Otago Neighbourhood Support Charitable Trust	To help fund increased volunteer cost due to increased work load.	\$ 107,385.00	\$ 2,000.00
4	Salvation Army Addictions & Supportive Accommodation Services	The Salvation Army Red Shield Appeal	To help fund wages for a part-time caseworker	\$ 45,000.00	\$ 5,000.00
5	Samoan Methodist Dunedin Parish	Samoan Methodist Dunedin Parish	To help fund the loss of income due to COVID	\$ -	\$ 5,000.00
6	Save The Otago Peninsula (STOP ) Inc Soc	Save The Otago Peninsula Inc	To help fund the loss of income from sales of Otago Peninsular Birds book.	\$ 2,660.39	\$ 2,548.39
7	The Brain Injury Association (Otago) Inc	The Brain Injury Association (Otago) Inc	To help fund with wages for staff	\$ 4,500.00	\$ 3,500.00
8	The Straight Up Trust/Rock Solid Youth Development Programmes	The Straight Up Trust/Rock Solid	To help fund Rock Solid Youth Development Programmes in Brockville	\$ 42,100.00	\$ 5,000.00
			<b>Total Cost of All Applicants Projects</b>	<b>\$ 253,610.99</b>	
			<b>Total requested</b>		<b>\$ 31,415.39</b>
			<b>Total available for distribution</b>		<b>\$ 50,000.14</b>

Small Project Grants - Community								
No.	Date received	Organisation	Project	Purpose of Grant	Project Cost	Amt. Req \$		Amount Paid
1	28/10/2020	Dunedin Samoan Catholic Youth	Screen printing course	To teach youth screen printing and how they can progress this into a career	\$ 12,000.00	\$ 1,000.00		Withdrawn
2	19/02/2021	Special Olympics New Zealand	Sports Program Sessions	To help with costs to support sports program sessions to students with intellectual disabilities	\$ 3,182.20	\$ 430.00		Withdrawn
						Total		\$ -
Small Project Grants - Arts								
No.	Date received	Organisation	Project	Purpose of Grant	Project Cost	Amt. Req \$		Amount Paid
1	07/10/2020	Shonkho	The Autumn Festival	Towards venue hire, sound equipment, lighting and costs for material.	\$ 1,650.00	\$ 500.00		\$ 500.00
2	17/10/2020	Baroque Music Community and Educational Trust of New Zealand	Baroque Music Community and Educational Trust of New Zealand	To support venue hire and stage manager fees	\$ 3,951.34	\$ 500.00		\$ 500.00
3	05/11/2020	The Pantybag Collective	Fringe Festival 2021	To create take away gifts planted in random locations	\$ 1,000.00	\$ 500.00		\$ 500.00
4	12/12/2020	Spree Theatre	Dunedin Fringe Festival Performance	To help with the costs of the play	\$ 3,363.00	\$ 500.00		Withdrawn
5	25/01/2021	Improsaurus (But a new portion of this group called Late Bloomers)	Daddy Issues Dunedin Fringe Festival 2021	To support artists' fees	\$ 4,370.00	\$ 500.00		\$ 500.00
6	19/02/2021	SEAFOG (West Harbour Umbrella)	High Tides Recording	To release a quality digital recording & for a mentoring opportunity for emerging musicians.	\$ 1,000.00	\$ 500.00		\$ 500.00
7	15/12/2020	Adulging...are we there yet? Project Team - 2021 Dunedin Fringe Festival (Improsaurus Umbrella)	Are we there yet?	To support artists' fees	\$ 5,900.00	\$ 500.00		\$ 500.00
8	02/03/2021	Environmental Justice Otepoti	Fierce Love & Fresh Air	To pay for a NZSL interpreter for one of the performances	\$ 1,360.00	\$ 500.00		\$ 500.00

9	04/03/2021	Flying Tiger Productions	Passing Through	To support technical costs	\$ 1,870.00	\$ 500.00		Declined
10	12/04/2021	(Otago Polytechnic - Dunedin School of Art umbrella) Art & Science	Travelling stones talk endlessly about the weather	To support workshop costs for a community based, interactive art workshop as part of the annual Art & Science exhibition/event.	\$ 1,255.00	\$ 500.00		\$ 500.00
						Total		\$ 4,000.00
<b>Neighbourhood Matching Grants</b>								
No.	Date received	Organisation	Project	Purpose of Grant	Project Cost	Amt. Req \$	Purchase Order	Amount Paid
1	18/02/2020	Hilary Rowley - Blueskin Resilient Community Trust	Street BBQ	Funding towards hire of Marquee	\$ 907.40	\$ 350.00	36056189	\$ 350.00
2	16/10/2020	Robert Scurr	Joining Forces	Funding towards catering	\$ 460.00	\$ 137.51	Credit Card	\$ 132.11
3	08/12/2020	Harriet Toa	To paint mural on private garage	Funding towards cost of the artist and paint	\$ 2,900.00	\$ 500.00	36060132	\$ 500.00
4	31/12/2020	Amanda Dyer	Greek Quarter Long Lunch	Funding towards venue hire and oven hire	\$ 2,365.29	\$ 502.29	36060747 36060756	325.44 108.47
5	09/02/2021	Middle Goodall Street Annual Street Party Group	Street party to welcome new residents	Funding towards catering	\$ 655.41	\$ 325.00	36062359	\$ 276.58
						Total		\$ 1,258.69
						Overall total		\$ 5,258.69



## **WASTE MINIMISATION COMMUNITY PROJECT/INITIATIVE, INNOVATION AND DEVELOPMENT (COMMERCIAL) AND SMALL GRANT APPLICATIONS**

Department: Waste and Environmental Solutions

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### **EXECUTIVE SUMMARY**

- 1 This report summarises applications received during March 2021 for the Waste Minimisation Community Project/Initiative and Waste Minimisation Innovation and Development (Commercial) Funding. The Grant Subcommittee is requested to decide the funding allocation for all grants received.
- 2 The purpose of this report is to assist the Subcommittee in considering applications and allocating funding by providing a summary of the funding criteria, applications received, amount of funding requested, amount available, and amount recommended.
- 3 A summary of the Waste Minimisation Small Project Grants already approved by the Grants Subcommittee Chair or another delegated Subcommittee member is also included as Attachment C.

### **RECOMMENDATIONS**

That the Subcommittee:

- a) **Decides** the grants funding to be allocated to applicants from the Waste Minimisation Community Project/Initiative Grants and Waste Minimisation Innovation and Development (Commercial) funds.
- b) **Approves** the allocation of any remaining unspent funds from the Waste Minimisation Community Project/Initiative Grants to the Waste Minimisation Innovation and Development (Commercial) Grants in this funding round.
- c) **Notes** the allowance to fund consenting costs for regulated activities e.g. community composting.
- d) **Notes** that the Waste Minimisation Grants are funded by Waste Disposal Levy funds provided by the Ministry for the Environment and are not rates funded.
- e) **Notes** the approved funding allocated to organisations for Waste Minimisation Small Project Grants.

**BACKGROUND**

- 4 Applications opened for the Waste Minimisation Community Project/Initiative Grant and the Waste Minimisation Innovation and Development (Commercial) Grant on 1 March 2021 and closed on 26 March 2021.
- 5 For this round of funding, \$39,174.00 is available for Waste Minimisation Community Project/Initiative Grants, and \$51,000 available for Waste Minimisation Innovation and Development (Commercial) funding.
- 6 Eight Waste Minimisation Small Project Grants have already been approved under delegated authority this financial year, with a total value of \$3,923.98 allocated and \$6,076.02 remaining to be spent.
- 7 Both prior to and during the application period, email notifications and workshops were provided by Council staff to raise awareness of the grants available and the application criteria. Advertising in community newsletters, public notices, local newspapers, on radio, and social media was undertaken. Potential applicants were encouraged to communicate with staff before applying so additional advice and information could be given.
- 8 These grants are funded by Waste Disposal Levy funding received from the Ministry for the Environment. They are not DCC rates funded.
- 9 DCC are unable to fund any initiatives that do not meet relevant regulatory requirements, but consenting costs can be a significant barrier to waste minimisation initiatives. A small local composting operation may incur consent application fees upwards of \$3,400. This report notes that the Waste Minimisation Grants will now also fund the necessary consenting fees to enable relevant regulatory requirements to be met.
- 10 Applicants who had submitted project start dates prior to the receipt of funding have been contacted to confirm revised project start dates (1 June 2021 or later). This is to avoid funding projects retrospectively.

**Detail on Applicants Not Eligible for Funding**

- 11 Southern Recycling Limited was found to be ineligible as the activity to be funded is not in the Dunedin district.

**Accountability Reports**

- 12 Over the 12 months from March 2020 to March 2021, staff have received 25 accountability reports for waste minimisation funding previously awarded for grants to date. Of the recipients to date, 28 accountability reports are not yet due, having received their grant within the last 12 months. Five have been granted extensions to allow for disruption due to Covid-19. Remaining accountability reports which are overdue are being pursued by Council staff.

## DISCUSSION

### Summary of Applications

- 13 Eight applications for the Waste Minimisation Community Project/Initiative Grants fund were received. The total funding requested was \$54,178.24, and there is \$39,174.00 available for distribution.
- 14 Nine applications were received for the Waste Minimisation Innovation and Development (Commercial) fund. The total funding requested was \$261,992.93 and there is \$51,000.00 available to distribute. This is an extraordinary round of funding for commercial groups using the unallocated \$51,000 from the September 2020 funding round. This remaining funding was carried forward to create this additional March round of commercial funding.
- 15 Copies of the applications have been provided to the Subcommittee. These are summarised in Attachments A and B, with an assessment of the community benefits and the type of waste involved.
- 16 It should be noted that there is a *potential* under spend of \$8,026.20 from the Waste Minimisation Community Project/Initiatives Grants in this round (depending on the deliberations of the Committee), and this funding could be allocated to the Waste Minimisation Innovation and Development (Commercial) Grants if required.

Grant Name	Fund	Number of Applications Received	Number Withdrawn	Total Requested	Total Available (March 2021 round)
Waste Minimisation Community Project/Initiative Grants		8	0	\$54,178.24	\$39,174.00
Waste Minimisation Innovation and Development (Commercial) Grants		9	0	\$261,992.93	\$51,000.00

### Funding Criteria

- 17 The funding criteria are set out below to assist the Subcommittee in determining the funding allocations:
- Applicants are most likely to receive funding if the application is for a project or initiative that:
    - Clearly and directly benefits the wider community;

- Aligns with the vision and goals in the WMMP;
- Builds local resource recovery capability;
- Minimises or diverts targeted waste streams;
- Promotes zero waste education;
- Research, development, and design for future waste minimisation initiatives; and
- Applicants must contribute 30% of the total project cost.
- Encourages, promotes, or administers waste minimisation activities in the Dunedin region.
- Activities which can't be applied for:
  - Subsidising the cost of waste to landfill;
  - Individuals working on private projects;
  - Debt servicing; and
  - Activities which duplicate other demonstration projects or pilot studies.

18 Waste minimisation grants will now also be available to fund consenting costs e.g. permitted composting processing to enable regulated waste minimisation activities.

## OPTIONS

19 The Grants Subcommittee is delegated to decide grants on behalf of the DCC, in line with the DCC Grants Management Policy 2019 and specific grant criteria.

## NEXT STEPS

20 Staff will communicate the Grants Subcommittee's decisions to all applicants in writing within two weeks of the Grants Subcommittee meeting. Where grants have been approved, payments will be arranged for the applicants.

21 The next funding round will be advertised in September 2021.

## Signatories

Author:	Leigh McKenzie - Waste Minimisation Officer, Waste and Environmental Solutions
Authoriser:	Chris Henderson - Group Manager Waste and Environmental Solutions

## Attachments

Title	Page
Waste Minimisation Community Project/Initiative, Innovation and Development (Commercial) and Small Grant Applications	Page 60 of 115

<a href="#">↓A</a>	Waste Minimisation Community Project/Initiative Grants - March 2021 - Summary of Applications	65
<a href="#">↓B</a>	Waste Minimisation Innovation and Development (Commercial) Grants - March 2021 - Summary of Applications	66
<a href="#">↓C</a>	Waste Minimisation Small Projects Grants Approved by the Chair from September 2020 to March 2021.	67

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision promotes the social well-being of communities in the present and for the future.  
 This decision promotes the economic well-being of communities in the present and for the future.  
 This decision promotes the environmental well-being of communities in the present and for the future.  
 This decision promotes the cultural well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This report supports the Council's Waste Minimisation and Management Plan 2020

### ***Māori Impact Statement***

There is no identified adverse impact for tangata whenua within the grant applications.

### ***Sustainability***

Waste Minimisation Grants provide community and commercial organisations with a funding opportunity for new waste minimisation projects and initiatives.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

Budget is set aside from the Waste Levy for waste minimisation grants. This money is received from the Ministry for Environment and has been approved to use for grants funding.

### ***Financial considerations***

Grants will be expended from the Waste Minimisation Funds within approved budgets.

### ***Significance***

This decision is considered to be of low significance in terms of Council's Significance and Engagement Policy.

### ***Engagement – external***

Public education sessions were held to promote the grants available to apply for. Additionally, community stakeholders were notified about the Waste Minimisation Project/Initiative grants and Waste Minimisation Innovation and Development (Commercial) Grants. A variety of newsletters, social media, Otago Access Radio, as well as advertising in local media were used to promote these grants.

## **SUMMARY OF CONSIDERATIONS**

### ***Engagement - internal***

Internal engagement was carried out with other grant funding departments to check applicants were not doubling up on applications. Departments relevant to the organisations applying for funding were also engaged to check on the best fits in funding criteria for applicants.

### ***Risks: Legal / Health and Safety etc.***

By funding consenting costs for applicants, risk of funding non-compliant activity can be managed.

### ***Conflict of Interest***

Two perceived conflicts of interest exist in this funding round; between the Waste Minimisation Officer and Toosh and Co Ltd, and between the Waste Minimisation Supervisor and Fire In Ice Outrigger Canoe Club. To overcome these conflicts the assessments were reviewed by the alternative Waste Minimisation staff member and final approval was by the Waste and Environmental Solutions Group Manager.

### ***Community Boards***

Funded waste minimisation projects may develop in community board areas.





Waste Minimisation Community Project/Initiative Grants March 2021									
No	Name of organisation	Bank Account Name	Name of your service/project	Purpose of Funding	Waste Minimised	Community Benefit	When does your project start?	Total costs	Amount Requested
1	Aurora Tamariki Early Years Care and Kindergarten	Aurora	Sustainable Eco-Outside Laundry (SEOL)	To fund physical materials to build an outdoor laundry area.	Disposable nappies	Dunedin communities are resilient and have good access to resources.	01/06/2021	\$ 25,043.49	\$ 17,530.44
2	Fire In Ice Outrigger Canoe Club	Fire In Ice	20th Icebreaker Challenge	To fund materials to achieve a zero-waste event.	Single use packaging	Dunedin people participate in community and city-wide affairs. Educating and demonstrating waste minimisation for event participants.	04/06/2021	\$ 12,392.25	\$ 2,940.00
3	Green Thumbs Compost	Green Thumbs Compost	Green Thumbs Composting Initiative	To build neighbourhood composting hubs.	Food waste	Communities are able to manage their own food waste in a more sustainable way.	01/01/2021	\$ 7,500.00	\$ 5,000.00
4	Just Atelier Trust	Just Atelier Trust	Stitch Kitchen	To fund wages for marketing and to expand the haberdashery.	Textile waste	Upskilling and bringing people together. Opportunities for personal and community skill development.	01/07/2021	\$ 88,491.00	\$ 5,000.00
5	NZ International Science Festival	International Festival of Environment, Science, Technology Dunedin NZ	Don't Be Trashy!	To fund wages, event recycling and educational waste reduction material.	Household and event recycling	Dunedin people have access to lifelong learning opportunities. Strong vibrant communities, learning about waste minimisation.	01/06/2021	\$ 7,359.00	\$ 4,680.00
6	Pregnancy Help Incorporated Dunedin Branch	Pregnancy Help Inc Dunedin Branch	Provision of reusable nappies to families/ whānau	To fund materials to provide families with reusable nappy starter-kits.	Disposable nappies	Dunedin people have access to lifelong learning opportunities. Reduces barriers for people who are interested in using reusable nappies rather than disposables.	01/07/2021	\$ 7,204.00	\$ 5,000.00
7	Sawyers Bay School	Sawyers Bay School Board of Trustees	Sawyers Bay School Better Bins Project	To fund new outdoor recycling bins for the school.	Lunch box recyclables and litter	Our parks, natural landscapes, flora and fauna are treasured by the community.	01/06/2021	\$ 6,404.00	\$ 4,027.80
8	Sustainable Dunedin City Incorporated	Sustainable Dunedin City Incorporated	Ōtepoti Compost Collective - Site Analysis and Organisational Development	To fund research and scoping for a site to use, and consenting costs for their activity.	Organic waste	Community engagement, education, empowerment, and accessibility regarding composting.	01/06/2021	\$ 8,018.50	\$ 5,000.00
				Total Cost of All Applicants Projects				\$ 162,412.24	
				Total requested					\$ 49,178.24
				Total available for distribution					\$ 39,174.00

<b>Waste Minimisation Commercial Grants March 2021</b>									
<b>No</b>	<b>Name of organisation</b>	<b>Bank Account Name</b>	<b>Name of your service/project</b>	<b>Purpose of Funding</b>	<b>Waste Minimised</b>	<b>Community Benefit</b>	<b>When does your project start?</b>	<b>Total costs</b>	<b>Amount Requested</b>
1	EZGrab Ltd	EZGrab Limited	Plasterboard / Green Waste Recycling Machine	To assist with purchasing equipment to build a plasterboard processing plant which may also process green waste.	Plasterboard/GIB board recycling and green waste.	Increase scale in innovative and tradable sectors.	01/06/2021	\$ 68,304.00	\$ 49,080.00
2	Holy Cow	AS & M MacNeille	Holy Cow	To assist with purchasing an automatic milk dispensing machine.	Plastic milk bottles and caps	Dunedin is comprised of strong, vibrant neighbourhoods and communities.	15/09/2021	\$ 57,379.00	\$ 38,717.54
3	McEwan Haulage LTD	McEwan Haulage LTD	Plasterboard/ GIB Board Recycling	To assist with purchasing equipment for providing a plasterboard recycling service.	Plasterboard/GIB board	New services for Dunedin to use to reduce waste, enabling businesses to improve their practices.	01/06/2021	\$ 171,240.00	\$ 40,000.00
4	Nova Partnership	Nova	Fraser Worm Farm	To assist with funding a vehicle and consenting fees for worm farming food waste from restaurants.	Commercial food waste	Dunedin businesses take part in a more sustainable economy, demonstrating better practices in the city.	01/04/2021	\$ 32,600.00	\$ 22,000.00
5	Res.Awesome Ltd	Res.Awesome Limited	Zero waste Event Infrastructure	To assist with setting up an event wash truck for reusables.	Single use service ware	Communities are enabled to take part in waste minimisation, empowered, and enabled. Bringing people together.	01/06/2021	\$ 55,949.50	\$ 39,046.61
6	Southern Recycling Limited	Southern Recycling Limited	Southern Recycling Limited	To assist with installing a processing plant and fund transport costs for an e-waste recycling plant at a Clutha District site.	E-waste recycling	Increase scale in innovative and tradable sectors.	01/06/2021	\$ 153,244.86	\$ 25,000.00
7	Taste Nature Ltd	Taste nature Ltd	Wasted Art	To fund materials and labour for an art space about waste minimisation.	Education and promotion of waste minimisation	Education in waste minimisation and incorporating art.	01/06/2021	\$ 14,650.00	\$ 10,255.00
8	The Greatest Good (TGG) c/o Novataro Limited	Novataro Limited	The Greatest Good (TGG) Rating App	To assist with the employment of a Waste Minimisation / Environmental Impact Data Scientist.	Single use packaging	Communities are actively engaged in zero waste education and are empowered to act with local initiative	01/07/2021	\$ 46,170.00	\$ 32,319.00
9	Toosh & Co. Limited	Toosh & Co. LTD - Business Current Account	Toosh & Co. - A Reusable Cloth Nappy Hire & Laundry Service	To assist with purchasing cloth nappies and subsidise service costs.	Disposable nappies	Improving accessibility for reusable nappies	01/06/2021	\$ 11,441.08	\$ 5,574.78
				<b>Total Cost of All Applicants Projects</b>				<b>\$ 610,978.44</b>	
				<b>Total requested</b>					<b>\$ 261,992.93</b>
				<b>Total available for distribution</b>					<b>\$ 59,026.20</b>

Grants Approved by the Chair to March 2021							
Small Waste Minimisation Project Grants							
No.	Date received	Organisation	Project	Purpose of Grant	Project Cost	Amt. Req \$	Amount Paid
1	23/10/2020	Whare Flat Folk Festival	Waste Minimisation for the Whare Flat Folk Festival	To fund expert facilitator fees to arrange waste reduction for the Whare Flat Folk Festival.	\$85,000.00	\$500.00	\$500.00
2	02/11/2020	Taieri Lions Club	Outram Summer Hawk and Hurl	To fund marketing and promotion for the Outram Summer Hawk and Hurl Event.	\$1,826.00	\$500.00	\$500.00
3	20/01/2021	Learning Links Montessori	Worm Farm and Rain Tank	To fund a worm farm and rain tanks for the kindergarten to educate pupils about water conservation and minimising food waste.	\$560.83	\$500.00	\$500.00
4	11/02/2021	South Dunedin Street Festival Steering Group	Waste Minimisation for South Dunedin Street Festival	To fund contracting ResAwesome to arrange waste minimisation at events.	\$1,585.00	\$500.00	\$500.00
5	23/02/2021	Portobello School	Reusable produce bags	To fund sewing machines for pupils to sew reusable produce bags, upcycling hessian sacks.	\$600.00	\$500.00	\$500.00
						<b>Total</b>	<b>\$ 2,500.00</b>
<b>Committed but not spent</b>					<b>\$ 6,076.02</b>		
						<b>Total of grants spent</b>	<b>\$ 2,500.00</b>



## DUNEDIN BIODIVERSITY FUND - FINAL REPORTS ON COMPLETED PROJECTS

Department: City Development

### EXECUTIVE SUMMARY

- 1 This report provides a summary of the grants claimed for biodiversity projects that have been completed since the last project completion report to the Grants Subcommittee in November 2020. The project completion reports are presented to satisfy the grant conditions and outline how the projects were completed.
- 2 Fourteen project completion reports have been received from recipients of previous funding rounds of the Dunedin Biodiversity Fund since the last report in November 2020.
- 3 Staff continue to follow up on unclaimed grants from earlier rounds. There are 41 approved grants from the April 2018 to September 2020 rounds yet to be claimed.

### RECOMMENDATIONS

That the Subcommittee:

- a) **Notes** the project completion reports on Dunedin Biodiversity Fund projects.

### BACKGROUND

- 4 The Dunedin Biodiversity Fund was established in August 2007 and has the following purpose:  
*To enhance the condition and extent of indigenous biodiversity across Dunedin City by encouraging and supporting landowners and communities who are committed to protecting, enhancing and managing indigenous biodiversity.*
- 5 All successful applicants to the Dunedin Biodiversity Fund are required to enter into a formal agreement with the Dunedin City Council upon approval of the grant which specifies conditions that must be met in accepting the grant. The conditions require applicants to provide a project completion report prior to the release of grant monies.
- 6 Fourteen approved grants have been claimed since the last completed projects report to the Subcommittee in November 2020. All grants made prior to April 2018 have been completed, and all current grant recipients have an explicit timeframe (usually 24 months from approval) within which to claim their approved grant.

### DISCUSSION

- 7 Table 1 below provides a brief summary of the 14 project grants claimed since the November 2020 Subcommittee meeting. Project completion summaries are provided in Attachment A.

Table 1. Summary of completed projects from the Dunedin Biodiversity Fund with grants claimed since the November 2020 Subcommittee meeting.

Application ID	Grant recipient	Project type	Amount available	Amount claimed	Balance
BIO-2017-17	Landscape Connections Trust	Environmental education	\$5,000.00	\$5,000.00	\$ -
BIO-2017-18	Forest & Bird Dunedin Branch	Animal pest control and monitoring	\$2,000.48	\$1,765.82	\$234.66
BIO-2018-5	Barnes, K	Riparian fencing	\$5,000.00	\$3,709.28	\$1,290.72
BIO-2018-6	Chapple, E	Riparian fencing and native planting	\$3,792.00	\$3,780.06	\$11.94
BIO-2019-8	Everett, P	Native forest revegetation	\$5,000.00	\$2,729.00	\$2,271.00
BIO-2019-10	Fergus, J	Native forest revegetation	\$5,000.00	\$4,036.21	\$963.79
BIO-2019-20	Chain Hills Restoration Project	Animal pest control	\$4,900.00	\$4,900.00	\$ -
BIO-2020-2	Wilden, R	Wetland restoration	\$5,000.00	\$5,000.00	\$ -
BIO-2020-4	Zeng, W	Native forest revegetation	\$4,666.00	\$4,540.03	\$125.97
BIO-2020-9	Waitati Beach Reserve Society	Native sand dune restoration	\$2,500.00	\$2,421.15	\$78.85
BIO-2020-12	Blueskin Farms	Native forest revegetation	\$3,000.00	\$2,812.98	\$187.02
BIO-2020-19	Guest, R	Wetland restoration	\$2,500.00	\$2,500.00	\$ -
BIO-2020-20	Blueskin Youth and Community Amenities Association	Estuary native revegetation	\$2,500.00	\$2,174.85	\$325.15
BIO-2020-33	Forrester, J	Fencing of native forest	\$2,500.00	\$2,500.00	\$ -
<b>TOTAL</b>			\$53,358.48	\$47,869.38	\$5,163.95

- 8 The documents received from grant recipients indicate that all the projects above have been successfully completed and were consistent with their applications, thereby contributing to the purpose of the Dunedin Biodiversity Fund via the protection and enhancement of indigenous biodiversity in Dunedin. Invoices presented for the projects are within the funding amounts granted, with some less than the grant amount.
- 9 The balance of monies left over from claimed grants since the November 2020 Subcommittee meeting is \$5,136.95.
- 10 There are 41 approved grants totalling \$130,566.65 from the April 2018 to September 2020 rounds yet to be claimed. There are no grants outstanding from funding rounds prior to April 2018.

**OPTIONS**

11 No options are presented as this report is for noting.

**NEXT STEPS**

12 Staff will continue to administer the Biodiversity Fund and provide oversight of projects.

**Signatories**

Author:	Richard Ewans - Biodiversity Advisor
Authoriser:	Anna Johnson - City Development Manager Nicola Pinfold - Group Manager Community and Planning Robert West - Acting General Manager City Services

**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Dunedin Biodiversity Fund - Project completion summaries - March 2021 round	74

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This report enables democratic local decision-making and action by, and on behalf of, communities. This decision promotes the environmental well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The Biodiversity Fund directly supports the objectives and outcomes of Te Ao Tūroa – Dunedin’s Environment Strategy and the Spatial Plan. It also contributes to the Parks and Recreation Strategy.

### ***Māori Impact Statement***

There are no known implications for tangata whenua.

### ***Sustainability***

The projects considered in this report will contribute positively to the long-term sustainability of the natural environment of Dunedin.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications.

### ***Financial considerations***

The funding suggested is within the allocated budget.

### ***Significance***

This decision is considered to be of low significance in terms of the Council’s Significance and Engagement Policy.

### ***Engagement – external***

There has been no external engagement on the project completion reports.

### ***Engagement - internal***

There has been no internal engagement on the project completion reports.

### ***Risks: Legal / Health and Safety etc.***

There are no known risks.

### ***Conflict of Interest***

There are no conflicts of interest.



## **SUMMARY OF CONSIDERATIONS**

### ***Community Boards***

A number of the projects were carried out in Community Board areas – i.e. Otago Peninsula, Waikouaiti Coast, West Harbour and Mosgiel-Taieri.

# **DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**

<b>Application Number:</b>	BIO-2017-17
<b>Applicant (Person ID):</b>	Landscape Connections Trust
<b>Address for service:</b> <i>(include email)</i>	c/o Rhys Millar Ahika Consulting Ltd [REDACTED] [REDACTED] [REDACTED] [REDACTED]
<b>Project Name:</b>	Linking Landscapes
<b>Site address:</b>	West Harbour, Blueskin Bay and North Coast to Karitane
<b>Funding Round Application:</b> <i>(Month/Year)</i>	September 2017
<b>Grant Amount:</b>	\$5,000.00
<b>Purpose of Grant:</b>	Contribution to contract environmental educator for practical landscape sustainability education in local schools
<b>Information supplied for completion of project:</b>	<ul style="list-style-type: none"> <li>• Final completion report or equivalent that outlines similar content</li> <li>• Copies or details of total costs for project, including invoices</li> <li>• Photos</li> </ul>
<b>Invoices Received (exclude GST):</b>	\$13,606.26 Invoiced Applicant contribution \$8,606.26 DCC Contribution \$5,000.00
<b>Invoices generally consistent with Application:</b>	Yes
<b>Final Report Received:</b> <i>(Date)</i>	29 November 2020
<b>Site Visit Undertaken:</b>	No
<b>Additional Grant Conditions applied are met:</b>	n/a
<b>Report to Grants Subcommittee:</b> <i>(Month/Year)</i>	March 2021 round
<b>Grant Monies to be paid out:</b>	\$5,000.00
<b>Grant Monies not paid out:</b> <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$0.00
<b>Grants approved as per Grants Subcommittee Minutes 20 November 2017</b> SEE OVER	

**DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**



**DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**

<b>Application Number:</b>	BIO-2017-18
<b>Applicant (Person ID):</b>	Forest and Bird – Dunedin Branch
<b>Address for service:</b> <i>(include email)</i>	PO Box 5793 Dunedin 9058 [REDACTED]
<b>Project Name:</b>	Bring back the Seabirds – Lawyers Head
<b>Site address:</b>	Lawyers Head, DCC Reserve, St Kilda
<b>Funding Round Application:</b> <i>(Month/Year)</i>	September 2017
<b>Grant Amount:</b>	\$2,000.48
<b>Purpose of Grant:</b>	Purchase animal pest control equipment and monitoring equipment for predators and seabird nesting.
<b>Information supplied for completion of project:</b>	<ul style="list-style-type: none"> <li>• Final completion report or equivalent that outlines similar content</li> <li>• Copies or details of total costs for project, including invoices</li> <li>• Photos</li> </ul>
<b>Invoices Received (exclude GST):</b>	\$1,765.82 Invoiced Applicant contribution \$21,034.70 in volunteer labour and Forest & Bird staff labour DCC Contribution \$1,765.82
<b>Invoices generally consistent with Application:</b>	Yes.
<b>Final Report Received:</b> <i>(Date)</i>	30 November 2020
<b>Site Visit Undertaken:</b>	No
<b>Additional Grant Conditions applied are met:</b>	n/a
<b>Report to Grants Subcommittee:</b> <i>(Month/Year)</i>	March 2021 round
<b>Grant Monies to be paid out:</b>	\$1,765.82
<b>Grant Monies not paid out:</b> <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost)</i>	\$234.66

**Grants approved as per Grants Subcommittee Minutes 20 November 2017**

**SEE OVER**



## DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY

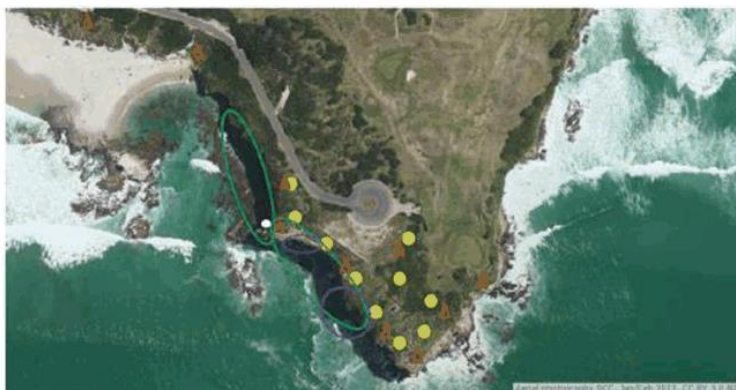


Figure 1: Map showing the location of 10 double set D0 C200 and D0 C150 traps (yellow), 10 tracking tunnels for rodent monitoring (red triangle). Red-billed gull nesting areas in 2019 - 2020 (green outline) and white-fronted tern nesting areas in 2020 (purple outline) are shown. Image source DOC.



Figure 1a: Traps and boxes are carried to the site and traps set by volunteer J Jimenez and Dunedin committee member F Beggs at Lawyers Head, February 2020. Photos F Cunningham.



**DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**

<b>Application Number:</b>	BIO-2018-5
<b>Applicant (Person ID):</b>	Barnes, K
<b>Postal address for service:</b>	[REDACTED]
<b>Email:</b>	[REDACTED]
<b>Project Name:</b>	Fencing of streams directly feeding the QEII covenant
<b>Site address:</b>	3048 Waikouaiti-Waitati Road, Merton
<b>Funding Round Application:</b> <i>(Month/Year)</i>	April 2018
<b>Grant Amount:</b>	\$5,000.00
<b>Purpose of Grant:</b>	Riparian fencing of tributaries to estuary and QEII covenant area
<b>Information supplied for completion of project:</b>	<ul style="list-style-type: none"> <li>• Final completion report or equivalent that outlines similar content</li> <li>• Copies or details of total costs for project, including invoices</li> <li>• Photos</li> </ul>
<b>Invoices Received (exclude GST):</b>	\$7,418.56 invoiced. Applicant contribution \$3,709.28 DCC Contribution \$3,709.28
<b>Invoices generally consistent with Application:</b>	Yes
<b>Final Report Received:</b> <i>(date)</i>	Yes
<b>Site Visit Undertaken:</b>	No
<b>Additional Grant Conditions applied are met:</b> <i>(check agreement)</i>	n/a
<b>Report to Grants Subcommittee:</b> <i>(Month/Year)</i>	March 2021 round
<b>Grant Monies to be paid out:</b>	\$3,709.28
<b>Grant Monies not paid out:</b> <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$1,290.72
<b>Grant approved as per Grants Subcommittee Minutes 21 May 2018</b>	
<b>SEE OVER</b>	

## DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY

**Before fencing:**



**After Fencing:**



# **DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**


<b>Application Number:</b>	BIO-2018-6
<b>Applicant (Person ID):</b>	Chapple, E
<b>Postal address for service:</b>	[REDACTED]
<b>Email:</b>	[REDACTED]
<b>Project Name:</b>	Riparian planting Phase 1
<b>Site address:</b>	as above
<b>Funding Round Application:</b> (Month/Year)	April 2018
<b>Grant Amount:</b>	\$3,792.00
<b>Purpose of Grant:</b>	Riparian fencing and native planting of a tributary to Tomahawk Lagoon
<b>Information supplied for completion of project:</b>	<ul style="list-style-type: none"> <li>• Final completion report or equivalent that outlines similar content</li> <li>• Copies or details of total costs for project, including invoices</li> <li>• Photos</li> </ul>
<b>Invoices Received (exclude GST):</b>	<p>Total project cost = \$7,560.12 (\$4,766.07 invoiced + labour 131 hours @ \$20.55 + vehicle 136km @ \$0.75/km)</p> <p>Applicant contribution \$986.01 + labour \$2,692.05 + vehicle \$102.00</p> <p>DCC Contribution \$3,780.06</p>
<b>Invoices generally consistent with Application:</b>	Yes
<b>Final Report Received: (date)</b>	25 February 2021
<b>Site Visit Undertaken:</b>	No
<b>Additional Grant Conditions applied are met: (check agreement)</b>	n/a
<b>Report to Grants Subcommittee:</b> (Month/Year)	March 2021 round
<b>Grant Monies to be paid out:</b>	\$3,780.06
<b>Grant Monies not paid out:</b> (to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))	\$11.94
<b>Grant approved as per Grants Subcommittee Minutes 21 May 2018</b>	
<b>SEE OVER</b>	



DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY



# **DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**

<b>Application Number:</b>	BIO-2019-8
<b>Applicant (Person ID):</b>	Paul Everett
<b>Address for service:</b> <i>(include email)</i>	
<b>Project Name:</b>	Native Forest Restoration
<b>Site address:</b>	As above
<b>Funding Round Application:</b> <i>(Month/Year)</i>	April 2019
<b>Grant Amount:</b>	\$5,000.00
<b>Purpose of Grant:</b>	Purchase of plants for native forest revegetation.
<b>Information supplied for completion of project:</b>	<ul style="list-style-type: none"> <li>• Final completion report or equivalent that outlines similar content</li> <li>• Copies or details of total costs for project, including invoices</li> <li>• Photos</li> </ul>
<b>Invoices Received (exclude GST):</b>	<p>\$5,354.26 Invoiced</p> <p>Applicant contribution \$2,625.26 + labour 29 hours @ \$20.55/hr &amp; vehicle costs 135km @ \$0.75/km = \$3,322.46</p> <p>DCC Contribution \$2,729.00</p>
<b>Invoices generally consistent with Application:</b>	Yes. Applicant used contractors instead of own labour for planting and received most plants from Trees That Count but overall purpose and outcome consistent
<b>Final Report Received:</b>	Yes
<b>Site Visit Undertaken:</b>	No
<b>Additional Grant Conditions applied are met:</b>	Yes
<b>Report to Grants Subcommittee:</b> <i>(Month/Year)</i>	March 2021 round
<b>Grant Monies to be paid out:</b>	\$2,729.00
<b>Grant Monies not paid out:</b> <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost)</i>	\$2,271.00

**Grants approved as per Grants Subcommittee Minutes 15 May 2019**


SEE OVER



**DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**



# **DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**

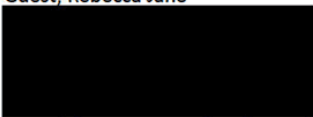
<b>Application Number:</b>	BIO-2019-10
<b>Applicant (Person ID):</b>	Fergus, Jon
<b>Postal address for service:</b>	
<b>Email:</b>	
<b>Project Name:</b>	Fergus – Coastal forest remnant
<b>Site address:</b>	As above
<b>Funding Round Application:</b> <i>(Month/Year)</i>	April 2019
<b>Grant Amount:</b>	\$5,000.00
<b>Purpose of Grant:</b>	Plant purchase for native forest restoration project, fencing and planting materials costs
<b>Information supplied for completion of project:</b>	<ul style="list-style-type: none"> <li>• Final completion report or equivalent that outlines similar content</li> <li>• Copies or details of total costs for project, including invoices</li> <li>• Photos</li> </ul>
<b>Invoices Received (exclude GST):</b>	<p>Total project cost = \$8,088.37 (\$4,748.84 invoiced + labour 146 hours @ \$20.55/hr &amp; vehicle 452km @ \$0.75/km)</p> <p>Applicant contribution = \$712.63 + labour \$3,000.30 + vehicle \$339.23</p> <p>DCC Contribution \$4,036.21</p>
<b>Invoices generally consistent with Application:</b>	Yes
<b>Final Report Received: <i>(date)</i></b>	31 March 2021
<b>Site Visit Undertaken:</b>	Yes
<b>Additional Grant Conditions applied are met: <i>(check agreement)</i></b>	Yes
<b>Report to Grants Subcommittee:</b> <i>(Month/Year)</i>	March 2021 round
<b>Grant Monies to be paid out:</b>	\$4,036.21
<b>Grant Monies not paid out:</b> <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$963.79
<b>Grant approved as per Grants Subcommittee Minutes 15 May 2019</b>	
<b>SEE OVER</b>	



DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY

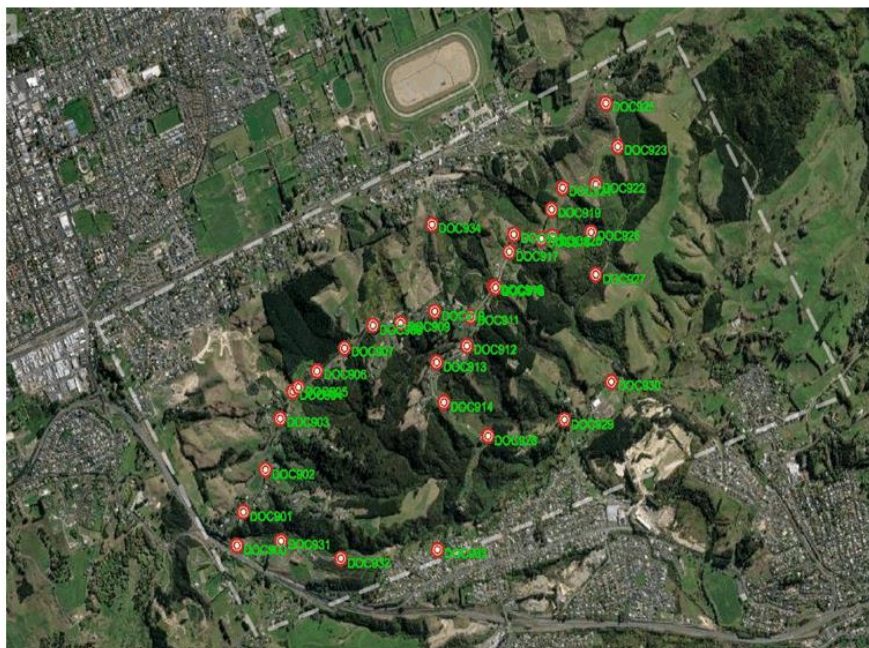


**DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**

<b>Application Number:</b>	BIO-2019-20
<b>Applicant (Person ID):</b>	Guest, Rebecca Jane
<b>Postal address for service:</b>	
<b>Email:</b>	
<b>Project Name:</b>	Mustelid trap network to bring the CHiRP back to the Chain Hills
<b>Site address:</b>	Chain Hills, Dunedin
<b>Funding Round Application:</b> <i>(Month/Year)</i>	September 2019
<b>Grant Amount:</b>	\$4,900.00
<b>Purpose of Grant:</b>	Traps and materials for mustelid control
<b>Information supplied for completion of project:</b>	<ul style="list-style-type: none"> <li>• Final completion report or equivalent that outlines similar content</li> <li>• Copies or details of total costs for project, including invoices</li> <li>• Photos</li> </ul>
<b>Invoices Received (exclude GST):</b>	<p>Total project cost = \$9,843.02 (\$4,900.74 invoiced + labour 240.5 hours @ \$20.55/hr)</p> <p>Applicant contribution \$0.74 + labour \$4,942.28 = \$4,943.02</p> <p>DCC Contribution \$4,900.00</p>
<b>Invoices generally consistent with Application:</b>	Yes
<b>Final Report Received: <i>(date)</i></b>	23 March 2021
<b>Site Visit Undertaken:</b>	No
<b>Additional Grant Conditions applied are met: <i>(check agreement)</i></b>	n/a
<b>Report to Grants Subcommittee:</b> <i>(Month/Year)</i>	March 2021 round
<b>Grant Monies to be paid out:</b>	\$4,900.00
<b>Grant Monies not paid out:</b> <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$0.00
<b>Grant approved as per Grants Subcommittee Minutes 13 November 2019</b>	
<b>SEE OVER</b>	



**DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**



**DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**

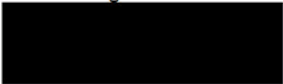
<b>Application Number:</b>	BIO-2020-2
<b>Applicant (Person ID):</b>	Richard Wilden Design
<b>Postal address for service:</b>	
<b>Email:</b>	
<b>Project Name:</b>	The re-establishment of Christies Creek – Creating wetland and new native planting project as above
<b>Site address:</b>	
<b>Funding Round Application:</b> <i>(Month/Year)</i>	April 2020
<b>Grant Amount:</b>	\$5,000.00
<b>Purpose of Grant:</b>	Weed removal and native revegetation of wetland
<b>Information supplied for completion of project:</b>	<ul style="list-style-type: none"> <li>• Final completion report or equivalent that outlines similar content</li> <li>• Copies or details of total costs for project, including invoices</li> <li>• Photos</li> </ul>
<b>Invoices Received (exclude GST):</b>	Total project cost = \$10,849.45 invoiced Applicant contribution \$5,849.45 DCC Contribution \$5,000.00
<b>Invoices generally consistent with Application:</b>	Yes
<b>Final Report Received:</b> <i>(date)</i>	8 March 2021
<b>Site Visit Undertaken:</b>	No
<b>Additional Grant Conditions applied are met:</b> <i>(check agreement)</i>	Yes
<b>Report to Grants Subcommittee:</b> <i>(Month/Year)</i>	March 2021 round
<b>Grant Monies to be paid out:</b>	\$5,000.00
<b>Grant Monies not paid out:</b> <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost)</i>	\$0.00
<b>Grant approved as per Grants Subcommittee Minutes 3 June 2020</b> <b>SEE OVER</b>	



DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY



**DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**

<b>Application Number:</b>	BIO-2020-4
<b>Applicant (Person ID):</b>	William Zeng
<b>Address for service:</b> <i>(include email)</i>	
<b>Project Name:</b>	45 Patmos Native Revegetation
<b>Site address:</b>	45 Patmos Ave, Glenleith
<b>Funding Round Application:</b> <i>(Month/Year)</i>	April 2020
<b>Grant Amount:</b>	\$4,666.00
<b>Purpose of Grant:</b>	Plant purchase and materials for revegetation of native forest species. Contribution (50%) to contractor costs for fencing.
<b>Information supplied for completion of project:</b>	<ul style="list-style-type: none"> <li>• Final completion report or equivalent that outlines similar content</li> <li>• Copies or details of total costs for project, including invoices</li> <li>• Photos</li> </ul>
<b>Invoices Received (exclude GST):</b>	\$7,642.11 Invoiced Applicant contribution \$3,102.08 + labour 88 hours @ \$20.55/hr = Total \$4,910.48 DCC Contribution \$4,540.03
<b>Invoices generally consistent with Application:</b>	Yes
<b>Final Report Received:</b>	Yes
<b>Site Visit Undertaken:</b>	No
<b>Additional Grant Conditions applied are met:</b>	Yes
<b>Report to Grants Subcommittee:</b> <i>(Month/Year)</i>	March 2021 round
<b>Grant Monies to be paid out:</b>	\$4,540.03
<b>Grant Monies not paid out:</b> <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$125.97

**Grants approved as per Grants Subcommittee Minutes 3 June 2020**

*SEE OVER*

**DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**

Before



After



# **DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**

<b>Application Number:</b>	BIO-2020-9
<b>Applicant (Person ID):</b>	Waitati Beach Reserve Society Inc
<b>Address for service:</b> <i>(include email)</i>	[REDACTED] Attn: Murray Johnston [REDACTED]
<b>Project Name:</b>	Revegetation of sand dunes area
<b>Site address:</b>	9 Doctors Point Road, Waitati
<b>Funding Round Application:</b> <i>(Month/Year)</i>	April 2020
<b>Grant Amount:</b>	\$2,500.00
<b>Purpose of Grant:</b>	Purchase of plants for native sand dune revegetation.
<b>Information supplied for completion of project:</b>	<ul style="list-style-type: none"> <li>• Final completion report or equivalent that outlines similar content</li> <li>• Copies or details of total costs for project, including invoices</li> <li>• Photos</li> </ul>
<b>Invoices Received (exclude GST):</b>	\$2,421.15 Invoiced Applicant contribution donated planting materials + labour 120 hours @ \$20.55/hr = \$2,466.00 DCC Contribution \$2,421.15
<b>Invoices generally consistent with Application:</b>	Yes
<b>Final Report Received:</b> <i>(date)</i>	27 December 2020
<b>Site Visit Undertaken:</b>	No
<b>Additional Grant Conditions applied are met:</b>	Yes
<b>Report to Grants Subcommittee:</b> <i>(Month/Year)</i>	March 2021 round
<b>Grant Monies to be paid out:</b>	\$2,421.15
<b>Grant Monies not paid out:</b> <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost)</i>	\$78.85

**Grant approved as per Grants Subcommittee Minutes 3 June 2020**


SEE OVER



**DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**



# **DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**


<b>Application Number:</b>	BIO-2020-12
<b>Applicant (Person ID):</b>	Blueskin Farm Ltd – Kelvin Lloyd
<b>Address for service:</b> <i>(include email)</i>	
<b>Project Name:</b>	Blueskin Farm planting project
<b>Site address:</b>	156 Manse Road, Waitati
<b>Funding Round Application:</b> <i>(Month/Year)</i>	April 2020
<b>Grant Amount:</b>	\$3,000.00
<b>Purpose of Grant:</b>	Purchase of plants for native forest revegetation.
<b>Information supplied for completion of project:</b>	<ul style="list-style-type: none"> <li>• Final completion report or equivalent that outlines similar content</li> <li>• Copies or details of total costs for project, including invoices</li> <li>• Photos</li> </ul>
<b>Invoices Received (exclude GST):</b>	\$3,425.00 Invoiced Applicant contribution \$612.03 + labour 99 hours @ \$20.55/hr & vehicle costs 222km @ \$0.75/km = \$2,812.98 DCC Contribution \$2,812.98
<b>Invoices generally consistent with Application:</b>	Yes
<b>Final Report Received:</b>	Yes
<b>Site Visit Undertaken:</b>	No
<b>Additional Grant Conditions applied are met:</b>	Yes
<b>Report to Grants Subcommittee:</b> <i>(Month/Year)</i>	March 2021 round
<b>Grant Monies to be paid out:</b>	\$2,812.98
<b>Grant Monies not paid out:</b> <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost)</i>	\$187.02
<b>Grant approved as per Grants Subcommittee Minutes 3 June 2020</b>	
<b>SEE OVER</b>	



**DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**



**DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**

<b>Application Number:</b>	BIO-2020-19
<b>Applicant (Person ID):</b>	Guest, R
<b>Postal address for service:</b>	
<b>Email:</b>	
<b>Project Name:</b>	Wetland Restoration Stage 1
<b>Site address:</b>	as above
<b>Funding Round Application:</b> <i>(Month/Year)</i>	September 2020
<b>Grant Amount:</b>	\$2,500.00
<b>Purpose of Grant:</b>	Weed removal and native revegetation of wetland
<b>Information supplied for completion of project:</b>	<ul style="list-style-type: none"> <li>• Final completion report or equivalent that outlines similar content</li> <li>• Copies or details of total costs for project, including invoices</li> <li>• Photos</li> </ul>
<b>Invoices Received (exclude GST):</b>	<p>Total project cost = \$9,744.44 (\$6,369.10 invoiced + labour 164.25 hours @ \$20.55/hr)</p> <p>Applicant contribution \$3,869.10 + labour \$3,375.34 = \$7,244.44</p> <p>DCC Contribution \$2,500.00</p>
<b>Invoices generally consistent with Application:</b>	Yes
<b>Final Report Received: <i>(date)</i></b>	2 March 2021
<b>Site Visit Undertaken:</b>	No
<b>Additional Grant Conditions applied are met: <i>(check agreement)</i></b>	n/a
<b>Report to Grants Subcommittee:</b> <i>(Month/Year)</i>	March 2021 round
<b>Grant Monies to be paid out:</b>	\$2,500.00
<b>Grant Monies not paid out:</b> <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$0.00
<b>Grant approved as per Grants Subcommittee Minutes 5 November 2020</b>	
<b>SEE OVER</b>	



**DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**




**BEFORE**

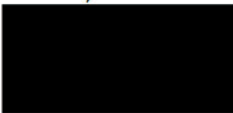


**AFTER**

**DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**

<b>Application Number:</b>	BIO-2020-20
<b>Applicant (Person ID):</b>	Blueskin Youth Centre Association Inc
<b>Postal address for service:</b>	
<b>Email:</b>	
<b>Project Name:</b>	Orokonui Estuary Restoration Project
<b>Site address:</b>	Orokonui Estuary – 103 Orokonui Road, Waitati
<b>Funding Round Application:</b> (Month/Year)	September 2020
<b>Grant Amount:</b>	\$2,500.00
<b>Purpose of Grant:</b>	Plants for native wetland restoration
<b>Information supplied for completion of project:</b>	<ul style="list-style-type: none"> <li>• Final completion report or equivalent that outlines similar content</li> <li>• Copies or details of total costs for project, including invoices</li> </ul>
<b>Invoices Received (exclude GST):</b>	<p>Total project cost = \$5,339.55 (\$2,174.85 invoiced + labour 154 hours @ \$20.55/hr)</p> <p>Applicant contribution = labour \$3,164.70</p> <p>DCC Contribution \$2,174.85</p>
<b>Invoices generally consistent with Application:</b>	Yes
<b>Final Report Received: (date)</b>	23 March 2021
<b>Site Visit Undertaken:</b>	No
<b>Additional Grant Conditions applied are met: (check agreement)</b>	n/a
<b>Report to Grants Subcommittee:</b> (Month/Year)	March 2021 round
<b>Grant Monies to be paid out:</b>	\$2,174.85
<b>Grant Monies not paid out:</b> (to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost)	\$325.15
<b>Grant approved as per Grants Subcommittee Minutes 5 November 2020</b>	

### DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY

<b>Application Number:</b>	BIO-2020-33
<b>Applicant (Person ID):</b>	Forrester, Jo
<b>Postal address for service:</b>	
<b>Email:</b>	
<b>Project Name:</b>	Tara's run
<b>Site address:</b>	As above
<b>Funding Round Application:</b> <i>(Month/Year)</i>	September 2020
<b>Grant Amount:</b>	\$2,500.00
<b>Purpose of Grant:</b>	Fencing materials to fence off native forest and wetland from stock
<b>Information supplied for completion of project:</b>	<ul style="list-style-type: none"> <li>• Final completion report or equivalent that outlines similar content</li> <li>• Copies or details of total costs for project, including invoices</li> <li>• Photos</li> </ul>
<b>Invoices Received (exclude GST):</b>	<p>Total project cost = \$5,696.54 (\$2,798.99 invoiced + labour 141 hours @ \$20.55/hr)</p> <p>Applicant contribution = \$298.99 + labour \$2,897.55</p> <p>DCC Contribution \$2,500.00</p>
<b>Invoices generally consistent with Application:</b>	Yes
<b>Final Report Received: <i>(date)</i></b>	30 March 2021
<b>Site Visit Undertaken:</b>	No
<b>Additional Grant Conditions applied are met: <i>(check agreement)</i></b>	n/a
<b>Report to Grants Subcommittee:</b> <i>(Month/Year)</i>	March 2021 round
<b>Grant Monies to be paid out:</b>	\$2,500.00
<b>Grant Monies not paid out:</b> <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$0.00
<b>Grant approved as per Grants Subcommittee Minutes 5 November 2020</b>	
<b>SEE OVER</b>	



**DUNEDIN BIODIVERSITY FUND PROJECT COMPLETION SUMMARY**



## DUNEDIN BIODIVERSITY FUND APPLICATIONS

Department: City Development

### EXECUTIVE SUMMARY

- 1 The March 2021 round of the Dunedin Biodiversity Fund opened on the 1 March 2021 with applications closing on the 31 March 2021.
- 2 The purpose of this report is to assist the Grants Subcommittee in considering the applications and determining the allocation of funding by providing a summary of the applications.
- 3 Eighteen applications were received. Twelve of the applications were from first-time applicants. The total funding amount requested by the applicants (\$74,872) is more than the funding available for the funding round (\$43,427).
- 4 The total recommended allocation is \$43,427. First-time applicants with projects on private land were prioritised for full funding.

### RECOMMENDATIONS

That the Subcommittee:

- a) **Decides** on the allocation of the grants across the applications received to the March 2021 round of the Dunedin Biodiversity Fund.

### BACKGROUND

- 5 The Dunedin Biodiversity Fund was established in August 2007. Minor changes to the eligibility and prioritisation criteria, and terms and conditions, were approved by the Planning and Environment Committee at the meeting of 12 February 2019.
- 6 The purpose of the Dunedin Biodiversity Fund is: *To enhance the condition and extent of indigenous biodiversity across Dunedin City by encouraging and supporting landowners and communities who are committed to protecting, enhancing and managing indigenous biodiversity.*
- 7 The Dunedin Biodiversity Fund operates on a 'pay first - claim after' basis and successful applicants have a standard term of 24 months to complete projects and claim the approved grant.

### Funding Guidance

- 8 Funding is to be allocated on a cost sharing arrangement of 50:50, with the Council funding up to half of the project cost and the applicant contributing to the costs. The maximum total grant

that can be allocated under the fund is \$5,000, and the minimum grant is \$500. Projects must be aimed at:

- a) Maintaining or improving the state of indigenous biodiversity e.g. fencing, plant and animal pest control projects, and/or
  - b) Increasing the extent of indigenous biodiversity e.g. revegetation projects.
- 9 The objective of the Dunedin Biodiversity Fund is to support 'on the ground' activities directly benefitting indigenous biodiversity. The DCC contributions are for funding tangible goods e.g. plants, traps, herbicide etc. The applicant's contribution can include labour and vehicle expenses. Further guidance on eligible project types is provided in Attachment B. Further guidance on eligible grant costs is provided in Attachment C.

### **Eligibility Criteria**

- 10 Eligibility criteria are defined as the minimum requirements a project application must meet to be funded. Eligibility criteria settings are placed so that if the Fund is undersubscribed, all eligible applications can be approved. Projects that are not eligible, or cannot be made eligible through grant conditions, should not be funded. Eligibility criteria are listed in Attachment B.

### **Prioritisation Criteria**

- 11 Prioritisation criteria are defined as the criteria by which projects are ranked for funding. Prioritisation criteria are only necessary if the Fund is oversubscribed and the settings are placed so that the projects that contribute the most to biodiversity outcomes consistently rank the highest. Prioritisation criteria are listed in Attachment B.

### **Conditions of Grants**

- 12 All successful applications will be subject to standard terms and conditions, which will form part of an agreement between the applicant and Council. It is noted that the Subcommittee may impose additional conditions, where considered appropriate. Fund terms and conditions are listed in Attachment C.

## **DISCUSSION**

- 13 Attachment A provides a brief summary of each of the applications. Full applications and assessments were provided to the Subcommittee separately.

## **OPTIONS**

- 14 No options are presented. The Grants Subcommittee is delegated to decide grants on behalf of the DCC, in line with the Terms and Conditions of the Dunedin Biodiversity Grant Funding.

## **NEXT STEPS**

- 15 Staff will communicate the Grants Subcommittee's decisions to all applicants and provide payment when the Terms and Conditions of the Dunedin Biodiversity Grant Funding have been met.
- 16 The next funding round will be advertised in September 2021.

**Signatories**

Author:	Richard Ewans - Biodiversity Advisor
Authoriser:	Anna Johnson - City Development Manager Nicola Pinfold - Group Manager Community and Planning Robert West - Acting General Manager City Services

**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Dunedin Biodiversity Fund - March 2021 - Summary of Applications	107
<a href="#">↓B</a>	Dunedin Biodiversity Fund eligibility and prioritisation criteria	109
<a href="#">↓C</a>	Dunedin Biodiversity Fund terms and conditions	111

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This report relates to providing a public service and it is considered good-quality and cost-effective.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The Biodiversity Fund directly supports the objectives and outcomes of Te Ao Tūroa – Dunedin’s Environment Strategy and the Spatial Plan. It also contributes to the Parks and Recreation Strategy.

### ***Māori Impact Statement***

There are no known implications for tangata whenua.

### ***Sustainability***

The projects considered in this report will contribute positively to the long-term sustainability of the natural environment of Dunedin.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications. The recommended allocation is within budget.

### ***Financial considerations***

A total of \$43,427 is recommended to be granted to applicants.

### ***Significance***

This decision is considered to be of low significance in terms of the Council’s Significance and Engagement Policy.

### ***Engagement – external***

There has been no external engagement on the project applications.

### ***Engagement - internal***

There has been no internal engagement on the project applications.

### ***Risks: Legal / Health and Safety etc.***

There are no known risks.

### ***Conflict of Interest***

There are no identified conflicts of interest.



## **SUMMARY OF CONSIDERATIONS**

### ***Community Boards***

A number of the grants relate to Community Board areas – i.e. Otago Peninsula, Mosgiel-Taieri, Saddle Hill, West Harbour and Waikouaiti Coast.



Dunedin Biodiversity Fund March 2021						
No	Name of organisation or landowner	Name of project	Purpose of Funding	Project grant period ends	Total costs	Amount Requested
BIO-2021-1	Springwater Ag Ltd - Ray Parker	Springwater Ag Limited Native Wetland Regeneration Project	Plants and contractor costs for wetland restoration project	31/05/2023	\$ 12,500.00	\$ 5,000.00
BIO-2021-2	Ian Stephenson	196 Blueskin Road Restoration	Plants and contractor costs for forest restoration project	31/05/2023	\$ 19,644.00	\$ 5,000.00
BIO-2021-3	Alex Yarnall	Morris Road bush trapping and monitoring	Traps and consumables for animal pest control project	31/05/2023	\$ 2,788.73	\$ 1,379.03
BIO-2021-4	David and Rose Swete-Kelly	Ara Kotare Bushlands: Revegetation Stage 1	Plants for native revegetation in QEII covenant	31/05/2023	\$ 15,554.00	\$ 5,000.00
BIO-2021-5	Hilary Lennox	Wilding Control 2021	Contractor costs for wilding pine removal in QEII covenant	31/05/2023	\$ 11,859.60	\$ 5,000.00
BIO-2021-6	Jill McIlraith	Upper Fraser's Stream Native Bush Project	Plants and contractor costs for forest restoration project	31/05/2023	\$ 10,008.59	\$ 4,031.80
BIO-2021-7	Russell Frew	Whakaoranga	Plants for forest restoration project	31/05/2023	\$ 14,144.00	\$ 5,000.00
BIO-2021-8	Blueskin Youth and Community Amenities Association Inc	Orokonui Estuary Restoration Project	Plants for wetland restoration project	31/05/2023	\$ 12,521.00	\$ 5,000.00
BIO-2021-9	Ponne and van der Meulen Trust	Ponne's and Van Muelen Restoration (Neo Leaders Ltd)	Plants for forest and wetland restoration project	31/05/2023	\$ 21,000.00	\$ 5,000.00
BIO-2021-10	Rod Eales	North-end Green	Plants and contractor costs for forest restoration project	31/05/2023	\$ 3,063.00	\$ 1,531.50
BIO-2021-11	Anita Zainey	Re-vegetation on Matthews Track project	Plants for forest restoration project	31/05/2023	\$ 11,453.50	\$ 3,850.00
BIO-2021-12	Andrew McCurdy	Kens Wood	Plants for forest restoration project	31/05/2023	\$ 12,510.71	\$ 5,000.00
BIO-2021-13	Angelina Young	Ohakau Dune Project	Fencing materials and fertiliser tabs for sand dune restoration project	31/05/2023	\$ 14,722.96	\$ 3,790.96
BIO-2021-14	University of Otago - Department of Marine Science	Portobello Coastal Restoration Project	Plants for coastal shrubland and forest restoration project	31/05/2023	\$ 9,482.60	\$ 5,000.00
BIO-2021-15	Katelin Wilson	304 Portobello Road - Stage One Initial Plant Pest/Weed Control	Share of contractor costs and materials for invasive weed control	31/05/2023	\$ 10,033.14	\$ 5,000.00
BIO-2021-16	Jo Forrester	Tara's run - Phase 2	Fencing materials purchase to fence off remnant and regenerating native bush from stock	31/05/2023	\$ 5,340.77	\$ 2,632.97
BIO-2021-17	Andy Covey	Stage 1: Hangman's Gully Reforestation	Fencing and weed control materials, plant purchase for forest revegetation project	31/05/2023	\$ 7,007.70	\$ 3,308.70
BIO-2021-18	Rachel Kerr	Little Papanui Conservation Area	Plant and planting materials purchase for coastal forest revegetation project	31/05/2023	\$ 9,690.00	\$ 4,347.00
			<b>Total Cost of All Applicants Projects</b>		<b>\$ 203,324.30</b>	
			<b>Total requested</b>			<b>\$ 74,871.96</b>
			<b>Total available for distribution</b>			<b>\$ 43,426.81</b>





## Dunedin City Council: Biodiversity Fund Eligibility and Prioritisation Criteria

### Eligibility criteria

Eligibility criteria are the minimum requirements a project application has to meet to be funded.

To be eligible for funding projects must meet the following criteria:

- Be located within the Dunedin City boundaries.
- Be associated with a specific site/s. Projects that refer to the whole of Dunedin or generalised areas within it will not be eligible.
- Have direct benefit to indigenous biodiversity.
- Have completed application forms that demonstrate a thorough level of planning. For ongoing projects, a long-term management plan must be provided that details the stages of the project, the long-term outcome, and where the current application activity fits into the plan.
- Demonstrate long-term viability of the project outcomes e.g. stock exclusion from planted areas, ongoing planned commitment to animal pest control, ongoing weed control maintenance of planted areas, etc.
- Contribute to meeting the strategic goals of the DCC Biodiversity Strategy, Goal 2 objectives Te Ao Tūroa – Dunedin's Environment Strategy, and 2GP Strategic Objective 2.2.3.
- Have no unclaimed granted funds relating to either the site or the applicant.
- Revegetation projects must be stocked with eco-sourced native plants and be of an appropriate ecosystem type for the site.
- Project activities are not contrary to any regulations (e.g. Otago Regional Council Flood Protection Management Bylaw 2012) and have acquired any necessary consents/permissions.

The Biodiversity Fund does not provide grants for the following:

- Planting of exotic vegetation or non-local native species including nursery hybrids.
- Amenity or landscape plantings i.e. beautification projects.
- Projects that have been created to comply with Resource Consent conditions.
- Non-farming business entities and corporate farming entities (e.g. farms that are not landowner/leaseholder occupied).

- Research projects, education or project planning.
- Visitor or volunteer infrastructure.
- Government Departments and Local Authorities are not eligible for funding.

#### Prioritisation criteria

Prioritisation criteria are the criteria by which projects are ranked for funding, in the event that the fund is oversubscribed.

The Prioritisation criteria include:

Present or potential biodiversity values:

- Meet, or are likely to meet, the criteria for an Area of Significant Biodiversity Value (ASBV) in the DCC second generation (2GP) District Plan.
- Projects that provide buffers, linkages and/or corridors to or for indigenous biodiversity.
- Align with the 2007 Statement of national priorities for protecting rare and threatened species on private land:
  - i. To protect indigenous vegetation associated with land environments (defined by Land Environments of New Zealand at Level IV), that have 20% or less remaining in indigenous cover.
  - ii. To protect indigenous vegetation associated with sand dunes and wetlands; ecosystem types that have become uncommon due to human activity.
  - iii. To protect indigenous vegetation associated with 'originally rare' terrestrial ecosystem types not already covered by priorities 1 and 2.
  - iv. To protect habitats of acutely and chronically threatened indigenous species.

Protection and effectiveness:

- Have a protective covenant registered on the title of the land.
- Scheduled as an Area of Significant Biodiversity Value (ASBV) or Urban Biodiversity Management Area (UBMA) in the DCC second generation (2GP) District Plan.
- Align with current best practice for the activities involved.

Other:

- Projects located on private land that are landowner managed will have higher priority than community-led projects on public land.
- Eligible applicants and/or sites that have received grants in the previous funding round will have lower priority than other applications.
- Animal pest control projects from outside the Predator Free Dunedin catchment area will have higher priority than animal pest control projects within the Predator Free Dunedin catchment area.



## Dunedin City Council: Terms for Biodiversity Grant Funding

### General

1. The granting of previous funding for an activity or recipient is not a guarantee of any future funding and all applications will be assessed using the criteria outlined in the DCC Grants Policy, the relevant grant applied for, and these Terms for Grants Funding as set out below.
2. The DCC is under no obligation to provide any funding to the recipient other than the grants funding outlined in the successful funding application. Any decision regarding the provision of further funding will be at the DCC's sole discretion and subject to a separate agreement.
3. The amount of funding granted by the DCC to the recipient will be specified as exclusive of GST. Any GST and income tax obligations are the responsibility of the recipient.

### Application

4. All applications for grants will be assessed against the grant's eligibility criteria and the Dunedin City Council (DCC) Strategic Framework and funding priorities.
5. All figures provided in an application for grants funding must be exclusive of GST.
6. All decisions on grant applications are final and no correspondence will be entered into.
7. The DCC accepts grants applications at different times throughout the year. It is the responsibility of the applicant to ensure they are aware of opening and closing dates and times (which may be subject to change).
8. Late applications will only be accepted in exceptional circumstances and at the sole discretion of the DCC.

### Assessment

9. The DCC reserves the right to carry out relevant background checks of an applicant to validate any aspect of the application, including:
  - legal status of the applicant
  - previous funding allocation and project or activity delivery
  - eligibility against grants criteria including community standing
  - the financial viability of the organisation/ entity.
10. The DCC may contact an applicant to verify information provided in an application or seek additional information. The applicant agrees to assist the DCC with any requests within the timeframe provided. A failure to do so may result in the DCC rejecting the application.

### **Decision and Grant**

*A failure by the recipient to follow any of the terms set out below or in the Standard Community Grants Terms may result in the recipient being unable to claim grant monies from the DCC. Additional conditions specific to individual grants may be imposed at the discretion of the DCC.*

11. The recipient must notify the Biodiversity Fund Administrator of the acceptance of the grant by signing the grant conditions document and returning it.
12. The recipient must first pay all costs associated with the project. The grant will only be paid for approved costs as outlined in the application on the basis of original invoices matched to original receipts or other proof of payment, accompanied by a satisfactory project completion report. Project completion reports must provide the information prescribed by DCC in the project completion report template.
13. To allow reasonable assessment of the 50:50 (or other) cost-sharing, claimants must provide evidence of all project costs not just those claimed as council's contribution via the grant. Copies of original invoices and/or receipts for all purchases, and logs of labour and vehicle use are to be provided for the total project costs, with the applicant's contributions and grant claim costs clearly identified separately.
14. Grants must be claimed within 24 months of approval unless otherwise specified in individual grant conditions. The Grants Subcommittee will not consider extensions or staged payments of grant monies. Applicants with grant monies outstanding after 18 months will be sent a reminder letter and/or email and/or phone call reminder. Any grant monies unclaimed after 24 months will expire and be reallocated by the Grants Subcommittee.
15. The individual or group applying to the fund must be the same individual or group who will run the project.
16. Any grant approval is for work on the site on which the project is located and grant monies are not transferable between sites, applicants or applications (including those by the same applicant for the same ongoing project if applicable).
17. The applicant must notify the Fund Administrator upon completion of the project for which the grant applies. At this time a project completion report must be prepared by the applicant and forwarded to the Fund Administrator. The Fund Administrator will present the final report to the Grants Subcommittee.
18. Grants are made subject to the Grants Subcommittee being satisfied that the information given is true and correct and that there has been no omission of any relevant fact or any misrepresentation given. The Grants Subcommittee retains the right to refuse payments to approved applicants in cases where it determines that it has been misled by the applicant or if the applicant has been placed in receivership, voluntary liquidation or declared bankrupt.
19. The Dunedin City Council has the right to visit any project for inspection prior to release of grant monies, or for promotional purposes where grant assistance has been given. In all cases the applicant will be notified in advance of a proposed visit to arrange a suitable time for access.
20. The Dunedin City Council reserves the right to refuse grant payments if in the opinion of the Grants Subcommittee the grantee wilfully or through neglect causes the project to fail.
21. All correspondence is to be via email or post to the Biodiversity Fund Administrator; Dunedin City Council, PO Box 5045, Dunedin 9058; [biodiversity@dcc.govt.nz](mailto:biodiversity@dcc.govt.nz). All correspondence relating to an approved grant must quote the project grant number e.g. BIO-20XX-XX.



22. All grants funding must be spent for the purpose for which the application was granted and in accordance with the DCC Grants Policy, as well as the specific terms of that grant.
23. Recipients will ensure that grant funding is used in the most cost-effective manner so as to derive the maximum benefit from the funded activity or project (as identified in the successful application).
24. The recipient agrees to notify the DCC immediately if for any reason it is not possible to complete the funded activity or project.
25. The DCC reserves the right to undertake, engage or give authority to a third party to undertake a review or audit of a recipient's spending of grant funding and the delivery of the activity or project that relates to the funding. The recipient agrees to cooperate with any such review and provide access to persons, places and information as requested.
26. Recipients shall comply with all relevant legislation in the delivery of funded activities, including the Health and Safety at Work Act 2015.
27. The DCC may request recipients provide information to show that all relevant legislation has been followed including appropriate health and safety management plans.

#### **Privacy**

28. DCC collects all personal information in accordance with its Privacy Policy available on its website [www.dunedin.govt.nz](http://www.dunedin.govt.nz) – please note that you may have additional rights under the EU General Data Protection Regulation if you are in the European Union.
29. Details of grant applications, awards and outcomes will be stored by the DCC for grants administration and accountability purposes.
30. The DCC may at its discretion disclose details of grants recipients, including in DCC financial reporting and marketing / communications activities.
31. If requested, recipients must publicly acknowledge the funding provided by the DCC in any financial statements or reports and where possible, in any publicity material.

#### **Changes to Terms and Conditions**

*Changes to these Terms for Grants Funding may be made by the DCC and notified to applicants either by email or by updating the DCC website.*

### **Dunedin City Council: Guidance on Grant Costs for the Dunedin Biodiversity Fund**

- A. Maximum total grant allocated is \$5,000 (ex. GST).
- B. Minimum grant amount \$500 (ex. GST).
- C. Maximum grant rate for all projects is 50:50 cost sharing between council and applicant.
- D. The purpose of the Biodiversity Fund is to support 'on the ground' activities directly benefitting indigenous biodiversity. The DCC contributions are for funding tangible goods e.g. plants, traps, herbicide etc. The following costs are not eligible:
  1. Project costs incurred prior to the lodging of the application,
  2. Any costs involved in preparing the application,

3. GST,
  4. Debt servicing,
  5. Purchase of equipment unless it can be demonstrated that it is essential to the project, is of reasonable cost, and either cannot be leased/hired/rented or such arrangements are more expensive than purchase,
  6. Administration costs.
- E. The fund is not a subsidised employment programme and labour contributions are eligible as a project cost as part of the applicant's contribution only at a rate of \$20.55 per hour (the 2018 living wage). Labour costs are to be fair and reasonable, and a log of dates, hours, personnel and tasks are to be provided in project completion reports.
- F. Vehicle expenses are eligible as part of the applicant's contribution at a rate of \$0.76 per km. Vehicle costs are to be fair and reasonable, and a trip log including dates, km, personnel and destination/s are to be provided in project completion reports.
- G. Minimum size for revegetation planting projects is 0.1ha (1000m<sup>2</sup>). E.g. a 50m x 20m area.
- H. Contractor costs (e.g. for weed control) can be funded as a 50:50 cost-sharing expense.
- I. Work carried out by the applicant towards the project cannot be claimed as an expense against the council's contribution i.e. is considered labour. This includes examples such as growing plants or making home-made planting stakes which should be included as labour in the applicant's contribution.

## **KARAKIA WHAKAMUTUKA**

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Adam Keane will close the meeting with a karakia whakamutuka.