

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Dunedin City Council will be held on:

**Date:** Wednesday 30 June 2021  
**Time:** 9.00 am  
**Venue:** Council Chamber, Municipal Chambers, The Octagon, Dunedin

Sandy Graham  
Chief Executive Officer

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**Council**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

**Mayor**  
**Deputy Mayor**

Mayor Aaron Hawkins  
Cr Christine Garey

**Members**

Cr Sophie Barker	Cr David Benson-Pope
Cr Rachel Elder	Cr Doug Hall
Cr Carmen Houlahan	Cr Marie Laufiso
Cr Mike Lord	Cr Jim O'Malley
Cr Jules Radich	Cr Chris Staynes
Cr Lee Vandervis	Cr Steve Walker
Cr Andrew Whiley	

**Senior Officer**

Sandy Graham, Chief Executive Officer

**Governance Support Officer**

Lynne Adamson

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Lynne Adamson  
Governance Support Officer

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Lynne.Adamson@dcc.govt.nz  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



<b>ITEM</b>	<b>TABLE OF CONTENTS</b>	<b>PAGE</b>
1	Opening	4
2	Public Forum	4
	2.1 Red Light	4
3	Apologies	4
4	Confirmation of Agenda	4
5	Declaration of Interest	5
6	Confirmation of Minutes	19
	6.1 Ordinary Council meeting - 10 May 2021	19
	6.2 Ordinary Council meeting - 25 May 2021	20
	6.3 Ordinary Council meeting - 31 May 2021	21
<b>MINUTES OF COMMUNITY BOARDS</b>		
7	Saddle Hill Community Board - 18 March 2021	22
8	Mosgiel-Taieri Community Board - 14 April 2021	23
9	Otago Peninsula Community Board - 15 April 2021	24
10	West Harbour Community Board - 21 April 2021	25
<b>REPORTS</b>		
11	Actions From Resolutions of Council Meetings	26
12	Council Forward Work Programme	31
13	Adoption of 10 year plan 2021-31	41
14	Setting of Rates for the 2021/22 Financial Year	46
15	Māori Representation	72
16	Event Road Closures	73
17	LGNZ Annual General Meeting Remits	86
18	Proposed Parking Restriction Changes - June 2021	168
19	Proposed Amendments to DCC Grants Subcommittee Delegations	187
20	Councillor Appointment to Outside Organisation	192
21	Financial Result - Period Ended 31 May 2021	193
22	Waipori Fund - Quarter Ending March 2021	210
23	2021/2022 Statements of Intent - Dunedin City Holdings Group Companies	216
24	Dunedin Railways Limited	217
<b>RESOLUTION TO EXCLUDE THE PUBLIC</b>		220

**1 OPENING**

Peter Manins will open the meeting with a prayer on behalf of the Baha’I community.

**2 PUBLIC FORUM****2.1 Red Light**

Anna-Lena Bininda and Corey Allan wish to address the meeting concerning Red Light Dunedin.

**3 APOLOGIES**

At the close of the agenda no apologies had been received.

**4 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.



## DECLARATION OF INTEREST

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### EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.
3. Staff members are reminded to update their register of interests as soon as practicable.

### RECOMMENDATIONS

That the Council:

- a) **Notes/Amends** if necessary, the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.
- c) **Notes** the proposed management plan for the Executive Leadership Team.

### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Councillor Register of Interest	7
<a href="#">↓B</a>	ELT Register of Interest	17



Councillor Register of Interest - Current as at 14 June 2021				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Aaron Hawkins	Trustee	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Trustee	St Paul's Cathedral Foundation	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Thank You Payroll	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	ICLEI Oceania Regional Executive	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Theatre Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Otago Polytech's Research Centre of Excellence	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	LGNZ National Council	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Alexander McMillan Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Cosy Homes Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	LGNZ Policy Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chairperson	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Trustee	Dunedin Midwinter Carnival	Potential grants recipient	With draw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Committee Member	Otago Anniversary Day Dinner	No conflict Identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Gas Works Museum Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
David Benson-Pope	Owner	Residential Property Ownership in Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Beneficiary	Blind Investment Trusts	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Yellow-eyed Penguin Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Delegation holder	Second Generation District Plan (2GP) Authority to Resolve Appeals on behalf of Council (Council appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Commissioner (Community Representative)	District Licensing Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Rachel Elder	Owner	Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Greater South Dunedin Action Group	Decisions may be considered on the future of South Dunedin.	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Host Parent	Otago Girls High School	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisor/Support Capacity	Kaffelagic	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Trails Networks Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Southern Urban Dunedin Community Response Group	Decisions about emergency response recovery may be conflicted	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Chairperson	Disability Issues Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Creative Dunedin Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Symphony Orchestra Foundation Board of Trustees (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Theomin Gallery Management Committee (Olveston) (Council appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chair	Grants Subcommittee (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		External family member is a Principal Security Consultant	Major supplier to DCC	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Doug Hall	Director/Owner	Hall Brothers Transport Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Crane Hire	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Wood Recyclers Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Concrete Crushing Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Anzide Properties Ltd - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	The Woodshed 2014 Limited	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Owner	Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Farmlands	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ravensdown Fertiliser	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	PGG Wrightson	Currently no likely conflict	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Silver Fern Farms	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Valley View Development Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Geekfix Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Milburn Processing Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Donor of the use of a building free of charge to the group	Fire Brigade Restoration Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Appellant	2GP	Appellant to the 2GP	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Financial Donor	Dunedin North Community Patrol	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	North Dunedin Blokes Shed	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner	Highland Helicopters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Supplier	Southweight Truck and Weights for testing Weighbridges Otago & Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Carmen Houlahan	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property - North Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Part Owner	Adobe Group Ltd, Wanaka	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Company Owner/Sole Director	Shelf Company - RU There	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Shareholder	Startup Business	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Taieri Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Board Member	Otago Mental Health Support Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in confidential, to leave the room.
	Trustee	Brockville Community Support Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	National Secretary	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	National Communications Officer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch delegate to Arai Te Uru Marae Council	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Age Concern (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Dunedin Refugee Steering Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Settlers Association (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Grants Subcommittee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mike Lord	Trustee	ML Lord Family Trust - Owner of Residential Properties - Dunedin	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Fonterra	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Federated Farmers	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Mosgiel Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel RSA	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Federated Farmers Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Chairperson	Otago Rural Support Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Youth Adventure Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Association Football Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Manufacturing Holdings	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Golden Block Developments Ltd	The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.



Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Director/Shareholder	Southern Properties (2007) Ltd	<p>The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan</p> <p>The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan</p>	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	<p>The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan</p>	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	100% Shareholder/Director	Panorama Developments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Chris Staynes	Chairman	Cargill Enterprises	Contractor and service provider to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Director	Wine Freedom	Supplier to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Patron	Otago Model Engineering Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Balmacewen Lions Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Trustee	Otago Southland Manufacturers Association Trust	Possible co-funder of ED project. Duties to the Trust may conflict with duties of Council	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Life Member	Otago Chamber of Commerce	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Cancer Society of Otago/Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	NZ Cancer Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Patearoa Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	President	Balmacewen Lions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	CJ and CA Staynes Family Trust - Property Owner - Dunedin and Patearoa	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	George Street Wines Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Saddle Hill Investment Trust Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Association of Amateur Radio and Transmitters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	Theomin Gallery Trust (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chairman	Grow Dunedin Partnership (Council appointment)	Duties may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Shanghai Association (Sister City Society) (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	For Trades Appreclnticeship Training Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Lee Vandervis	Member	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Lee Vandervis	Director	Lee Vandervis, Antonie Alm-Lequeux and Cook Allan Gibson Trustee Company Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Bunchy Properties Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Vandervision Audio and Lighting - Hire, Sales and Service Business	May contract and provide service to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Steve Walker	Chairperson	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Chairperson	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Port Chalmers Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep New Zealand Beautiful	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Turoa Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andrew Whiley	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Golf Club	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	New Zealand Professional Golfers Assn	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Chairman	Volunteering Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Grow Dunedin Partnership (Council appointment - alternate)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	NZ Masters Games Trust Board (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Deputy Acting Chair	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Puketai Residential Centre Liaison Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Executive Leadership Team - Register of Interest - current as at 4 June 2021					
Name	Date of Entry	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Sandy Graham		Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	19/09/2018	Trustee	Trustee of the Taieri Airport Facilities Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	25/07/2019	Member	Otago Golf Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Simon Pickford		Owner	Residential property, Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	16/08/2017	Member	SOLGM Regulatory Reference Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	21/02/2020	Wife	Owns residential properties, Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	18/09/2020	Member	Kotui Board	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
John Christie		Wife is a member	Taieri Community Facilities Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Investor/Director	Saddle Hill Investment Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Shareholder	Clocktower	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential Properties Mosgiel	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	15/09/2017	Trustee	Diversity Works NZ	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	9/07/2018	Member	Society of Local Government Managers	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	19/02/2020	Daughter is a member	Youth Council	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Simon Drew		Trustee	Sister Cities New Zealand	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Chartered Member	Engineering New Zealand	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	17/04/2019	Judge	ACENZ (Association of Consulting Engineers NZ) Innovate Awards Judge	ACENZ have own conflict of interest policies.	Would not be allowed to judge a DCC project.
	17/04/2019	Member	Society of Local Government Managers	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Robert West			South Coast Builders engaged to carry out work on property	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee	Caselberg Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee	Te Poari a Pukekura Co-Management Trust Board	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Executive Leadership Team - Register of Interest - current as at 4 June 2021					
Name	Date of Entry	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Gavin Logie	17/07/2020	Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential property Wanaka	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Minority shareholder	Southern Hospitality	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Director	Golden Block Investments Limited	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	17/07/2020	Director	Five Council-owned non-trading companies	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	14/01/2021		Wife works in a senior financial position in the Finance Department, University of Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jeanette Wikaira			Son works for Tregaskis Brown who provide consultancy services to Central Government	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee	Dunedin North Intermediate School	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Otago Institute of Arts and Science	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee	Hone Tuwhare Charitable Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

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## CONFIRMATION OF MINUTES

### ORDINARY COUNCIL MEETING - 10 MAY 2021


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#### RECOMMENDATIONS

That the Council:

**Confirms** the public part of the minutes of the Ordinary Council meeting held on 10 May 2021 as a correct record.

#### Attachments

	Title	Page
 A	Minutes of Ordinary Council meeting held on 10 May 2021 ( <i>Under Separate Cover 1</i> )	

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## ORDINARY COUNCIL MEETING - 25 MAY 2021


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### RECOMMENDATIONS

That the Council:

**Confirms** the public part of the minutes of the Ordinary Council meeting held on 25 May 2021 as a correct record.

### Attachments

	<b>Title</b>	<b>Page</b>
 A	Minutes of Ordinary Council meeting held on 25 May 2021 ( <i>Under Separate Cover 1</i> )	



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## ORDINARY COUNCIL MEETING - 31 MAY 2021


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### RECOMMENDATIONS

That the Council:

- a) **Confirms** the public part of the minutes of the Ordinary Council meeting held on 31 May 2021 as a correct record.

### Attachments

	<b>Title</b>	<b>Page</b>
 A	Minutes of Ordinary Council meeting held on 31 May 2021 ( <i>Under Separate Cover 1</i> )	

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## MINUTES OF COMMUNITY BOARDS

### SADDLE HILL COMMUNITY BOARD - 18 MARCH 2021

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#### RECOMMENDATIONS

That the Council:

- a) **Notes** the minutes of the Saddle Hill Community Board meeting held on 18 March 2021.

#### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">⇒A</a>	Minutes of Saddle Hill Community Board held on 18 March 2021 ( <i>Under Separate Cover 1</i> )	

## **MOSGIEL-TAIERI COMMUNITY BOARD - 14 APRIL 2021**


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### **RECOMMENDATIONS**

That the Council:

- a) **Notes** the minutes of the Mosgiel-Taieri Community Board meeting held on 14 April 2021

### **Attachments**

	<b>Title</b>	<b>Page</b>
 A	Minutes of Mosgiel-Taieri Community Board held on 14 April 2021 ( <i>Under Separate Cover 1</i> )	

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## OTAGO PENINSULA COMMUNITY BOARD - 15 APRIL 2021

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### RECOMMENDATIONS

That the Council:

- a) **Notes** the minutes of the Otago Peninsula Community Board meeting held on 15 April 2021

### Attachments

	Title	Page
<a href="#">⇒A</a>	Minutes of Otago Peninsula Community Board held on 15 April 2021 ( <i>Under Separate Cover 1</i> )	

## **WEST HARBOUR COMMUNITY BOARD - 21 APRIL 2021**

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### **RECOMMENDATIONS**

That the Council:

- a) **Notes** minutes of the West Harbour Community Board meeting held on 21 April 2021

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">⇒A</a>	Minutes of West Harbour Community Board held on 21 April 2021 ( <i>Under Separate Cover 1</i> )	

## REPORTS

### ACTIONS FROM RESOLUTIONS OF COUNCIL MEETINGS

Department: Civic

#### EXECUTIVE SUMMARY

- 1 The purpose of this report is to show progress on implementing resolutions made at Council meetings.
- 2 As this report is an administrative report only, there are no options or Summary of Considerations.

#### RECOMMENDATIONS

That the Council:

**Notes** the Open and Completed Actions from resolutions of Council meetings as attached.

#### DISCUSSION

- 3 This report also provides an update on resolutions that have been actioned and completed since the last Council meeting.

#### NEXT STEPS

- 4 Updates will be provided at future Council meetings.

#### Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

#### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">⬇A</a>	Open and Completed Action Lists	27

OPEN ACTIONS -PUBLIC COUNCIL RESOLUTIONS 2019-2022						
JUNE 2021						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
10/12/2019	(CNL/2019/057)	Approval to Grant Electricity Easement to Aurora Energy - part Mosgiel Memorial Park	<b>Grants</b> , as administering body of the Mosgiel Memorial Park, pursuant to Section 48 of the Reserves Act 1977, an easement in gross to Aurora Energy Limited for the installation of underground cables and ancillary equipment over part of the Mosgiel Memorial Park (Record of Title 296322)	Parks and Recreation	Unspecified  Due to the unknown time required for the legislative process.	May 2021 – This is on Hold. 3 Waters advised late March that the proposed DCC pumping station this electricity infrastructure was to supply, is indefinitely on hold. There has been no progress with Aurora on whether it wants to proceed to do work to replace the cables and formalise the easements.
10/12/2019	(CNL/2019/070)	Notice of Motion - Energy Efficiency Initiatives	<b>Seeks</b> support from other funding and public agencies to further advance energy efficiency efficiencies.  <b>Ask</b> staff to identify options to broaden existing council mechanisms that deliver on our Cosy Homes ambitions.	Community Planning	October 2020  March 2021	June 2021 - The work on broadening the existing options with Warm Dunedin has been placed on hold as the legal requirements have changed. The finance department is working on options to continue the programme. It is hoped that the scheme will be expanded should the programme continue.
25/5/2020	(CNL/2020/048)	Approval to Grant Drainage Easement over part of Ocean Grove Local Purpose (Coastal Protection) Reserve	<b>Grants</b> an easement to drain water over part of the Ocean Grove Local Purpose (Coastal Protection) Reserve adjacent to 357 Tomahawk Road, Ocean Grove, Dunedin, subject to the conditions outlined in the report.  <b>Approves</b> waiving the annual rental for use of the Ocean Grove Local Purpose (Coastal Protection) Reserve.  <b>Acting</b> under delegation from the Minister of Conservation dated 12 June 2013, and pursuant to section 48 of the Reserves Act 1977, consents to the grant of an easement to drain water over part of the Ocean Grove Local Purpose (Coastal Protection) Reserve, adjacent to 357 Tomahawk Road, Ocean Grove, Dunedin, subject to the conditions outlined in this report.	Parks and Recreation	June 2020  Unspecified  Due to the unknown time required for the legislative process.	June 2021 - This is in the process of being registered.
27/05/2020	(AP/2020/014)	Annual Plan 2020-21 Funding Requests	<b>Puaka Matariki Festival</b>  <b>Request</b> staff prepare a report on elevating the profile of the Puaka Matariki on the Council event calendar.	Manahautū - General Manager Māori, Partnerships & Policy	Jul-21	June 2021 - A full programme of events has been developed. The information has been placed on the website and a Puaka Matariki calendar has been produced.
30/06/2020	(CNL/2020/003)	Central City Advisory Group (CCAG) membership	<b>Requests</b> staff to investigate the facilitation of block groups (of owners, retailers and residents) in key precincts including the Octagon	Enterprise Dunedin		Owners/retailers/residents will be contacted in conjunction with the construction programme once established after August 2021.

OPEN ACTIONS -PUBLIC COUNCIL RESOLUTIONS 2019-2022						
JUNE 2021						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
09/03/2021	CNL/2021/048	Draft Zero Carbon 2030 Alliance Memorandum of Understanding	<p><b>Notes</b> that the Zero Carbon 2030 Alliance replaces the Dunedin Energy Leaders accord.</p> <p><b>Approves</b> the draft Zero Carbon 2030 Alliance Memorandum of Understanding for submission to the governing bodies of potential founding partners.</p> <p><b>Delegates</b> authority to the Chief Executive Officer to incorporate any amendments to the Memorandum of Understanding sought by founding partners, and to sign the final version on the Council's behalf.</p> <p><b>Notes</b> that following signing of the Memorandum of Understanding, the final version would be brought back to Council for noting; and</p> <p><b>Notes</b> that following signing of the Memorandum of Understanding, a draft Terms of Reference for the Zero Carbon 2030 Collaboration Group would be developed and brought back to Council for adopting.</p>	Corporate Policy		June 2021 - The University of Otago and Otago Regional Council approved signing the MoU at their respective meetings. Discussions with Rūnaka regarding the Zero Carbon 2030 Alliance are planned. The Manahautu – GM Māori, Partnerships, Policy will progress these discussions together with the Principal Policy Advisor, Sustainability
30/03/2021	CNL/2021/057	Approval to Grant Right of Way Easement over Part Local Purpose (Esplanade) Reserve at 169 Main South Road, Green Island.	<p><b>Acting</b> in its capacity as the administering body of the Local Purpose (Esplanade) Reserve pursuant to the Reserves Act 1977:</p> <ul style="list-style-type: none"> <li>- <b>Grants</b> the right of way easements over part of the Local Purpose (Esplanade) Reserve at 169 Main South Road, Green Island, in favour of the properties identified in this report and subject to the conditions outlined in this report.</li> <li>- <b>Approves</b> waiving the annual rental for use of the Local Purpose (Esplanade) Reserve at Main South Road, Green Island.</li> <li>- <b>Decides</b> that the criteria for exemption from public notification have been met.</li> </ul> <p><b>Acting</b> under delegation from the Minister of Conservation dated 12 June 2013, and pursuant to section 48 of the Reserves Act 1977, consents to the grant of right of way easements over part of the Local Purpose (Esplanade) Reserve to property at 169 Main South Road, Green Island, in favour of the properties identified in this report and subject to the conditions outlined in the report.</p>	Parks and Recreation		June 2021 - The DCC Lawyers referred the easement documents to the applicants lawyers on 28 May 2021. DCC is awaiting a reply.
30/03/2021	CNL/2021/058	Approval to Grant Right of Way Easement Over Part Dunedin Town Belt Recreation Reserve	<p><b>Acting</b> in its capacity as the administering body of the Dunedin Town Belt Recreation Reserve pursuant to the Reserves Act 1977:</p> <ul style="list-style-type: none"> <li>- <b>Grants</b> a right of way easement for vehicular access over part of the Dunedin Town Belt Reserve in favour of the property at 4 and 4A Lovelock Avenue, Dunedin, subject to the conditions outlined in this report.</li> <li>- <b>Decides</b> that the criteria for exemption from public notification have been met.</li> </ul> <p><b>Acting</b> under delegation from the Minister of Conservation dated 12 June 2013, and pursuant to section 48 of the Reserves Act 1977, consents to the grant of a right of way easement for vehicular access over part of the Dunedin Town Belt Recreation Reserve in favour of the property at 4 and 4A Lovelock Avenue, Dunedin, subject to the conditions outlined in the report.</p>	Parks and Recreation		June 2021 - The DCC Lawyers referred the easement documents to the applicants lawyers on 28 May 2021. DCC is awaiting a reply.
25/05/2021	CNL/2021/078	Strategic Framework Refresh	<b>Approves</b> implementation of the Strategic Framework Refresh Project Plan.	Executive Leadership Team		June 2021 - Staff are currently working through stage 1 (establishment and governance phase) of the Strategic Framework Refresh Project Plan.



COMPLETED ACTIONS -PUBLIC COUNCIL RESOLUTIONS 2019-2022 JUNE 2021						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Completion Date	Status
10/12/2019	(CNL/2019/070)	Notice of Motion - Energy Efficiency Initiatives	<b>Seeks</b> support from other funding and public agencies to further advance energy efficiency efficiencies.  <b>Ask</b> staff to identify options to broaden existing council mechanisms that deliver on our Cosy Homes ambitions.	Community Planning	October 2020  March 2021	January 2021 - Heat Kits are now available in the public libraries.  March 2021 -A review of the DCC's existing Warm Dunedin scheme has been completed. The findings now need to be considered by relevant departments.
25/05/2021	CNL/2021/079	DCC Submission to the Draft Otago Regional Public Transport Plan	a) <b>Approves</b> the DCC submission, with the approved amendment to Item 4 of the Otago Regional Council 2021-31 draft Regional Public Transport Plan consultation with the addition:  - The DCC recommends the CEO's of the ORC and DCC meet to discuss the implications of the possible transfer and report back to their respective Councils by December 2021.  b) <b>Authorises</b> the Mayor or his delegate to speak to the submission.	Transport	May	The submission was sent on 25 May 2021
25/05/2021	CNL/2021/083	Terms of Reference for the Review of the DCC Waikouaiti, Karitane and Hawksbury Village Water Response	<b>Approves</b> , with amendments, the Terms of Reference for the review of the DCC Waikouaiti, Karitane and Hawksbury Village water response.	ELT	May	The Terms of Reference were updated on 26 May 2021.
	CNL/2021/084	Adoption of the Litter Compliance Policy 2020	<b>Approves</b> the proposed Litter Compliance Policy 2020.  <b>Revokes</b> the Litter Compliance Policy 2018.	Waste and Environmental Solutions	June	The 2018 Litter Compliance Policy has been replaced on the website in early June 2021 with the updated Litter Compliance Policy 2020.
	CNL/2021/087	DCC Submission on Building Code Update 2021 Proposals	<b>Approves</b> the Dunedin City Council submission to the Ministry of Business, Innovation and Employment on Building Code update 2021.	Property		The submission was lodged.
	CNL/2021/085	Regulatory Subcommittee Recommendation on Dangerous and Insanitary Buildings Policy Review	<b>Approves</b> the amended Dangerous, Insanitary and Affected Buildings Policy; noting that the words "and the Central City Heritage Reuse Grant Scheme" had been removed from section 2.1.	Building Services		The Dangerous, Insanitary and Affected Policy was amended and sent to MBIE on 27 May 2021 as required by the Building Act. The DCC website and internal systems were also updated to reflect the amended policy (May/June).
	CNL/2021/086	Submission to Gambling Commission on Review of Charitable Trust Licence Conditions for Casinos	<b>Approves</b> the DCC submission with the approved amendment to paragraph 4 to the Gambling Commission on its review of the charitable trust licence conditions attached to the venue licences for casinos with the addition:  "The DCC supports a stronger and more equitable alignment between the distribution of funding provided by casinos and their communities' social, cultural and environmental wellbeing."	Customer and Regulatory Services		The submission was amended and sent to the Gambling Commission on 27 May 2021.



## **COUNCIL FORWARD WORK PROGRAMME**

Department: Corporate Policy

### **EXECUTIVE SUMMARY**

- 1 The purpose of this report is to provide the updated forward work programme for the 2021-2022 year (Attachment A).
- 2 As this is an administrative report only, there are no options or Summary of Considerations.

### **RECOMMENDATIONS**

That the Council:

**Notes** the updated Council forward work programme as shown in Attachment A.

### **DISCUSSION**

- 3 The forward work programme is a regular agenda item which shows areas of activity, progress and expected timeframes for Council decision making across a range of areas of work.
- 4 As an update report, the purple highlight shows changes to timeframes. New items added to the schedule are highlighted in yellow. Items that have been completed or updated are shown as bold.
- 5 The forward work programme contains items from the action list where the action has resulted in a report to be presented back to Council. Items have been closed on the action list and incorporated in the forward work programme.

### **NEXT STEPS**

- 6 An updated report will be provided for the next Council meeting.

### **Signatories**

Author:	Sharon Bodeker - Corporate Planner
Authoriser:	Sandy Graham - Chief Executive Officer

### **Attachments**

**Title**

**Page**

[↓A](#) Forward work programme - June 2021

33

Key	
New item	
Changes to timeframes	
Completed; progress to date update	<b>Bold</b>

Council Forward Work Programme 2021/2022 - May 2021															
Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe												
			May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Annual Report	Statutory requirement under the LGA.	Decision to adopt the Annual Report.  <b>Progress to date:</b> <i>The next Annual Report for the year ended 30 June 2021 is to be adopted by October 2021.</i>			Development of Annual Report			Adoption							
Review of Standing Orders	Statutory requirement under Schedule 7, clause 27 of the LGA. Originally adopted in 2016.  Nationally changes have been made to Local Government Standing Orders. Further changes have been identified locally.	Review Standing Orders  <b>Progress to date:</b> <i>Council will review changes it would like to make to Standing Orders. The review is yet to commence.</i>			Review					Decision					
Review of Code of Conduct	Statutory requirement under Schedule 7, clause 15 of the LGA. Originally adopted in 2016.  Nationally changes have been made to Local Government Code of Conduct, including incorporation of social media. Those changes may improve the current Standing Orders adopted by Council.	Consider and decide on proposed changes to the Code of Conduct.  <b>Progress to date:</b> <i>CEO will discuss this review with the new Chair of the Audit and Risk Subcommittee prior to the review commencing.</i>			Review					Decision					
Elected member gift policy	Currently included in Code of Conduct but good practice to review and adopt as a separate policy.	Decide on an Elected Members Gift Policy.  <b>Progress to date:</b> <i>The review will coincide with the review of the Code of Conduct.</i>			Review					Decision					
Remuneration of External Representation	Review the remuneration of external representatives on council subcommittees, working groups, advisory panels etc.	Consider and decide on the remuneration of external representatives.  <b>Progress to date:</b> <i>Work is yet to commence. Will be undertaken in time for the 2022/23 Annual Plan.</i>			Review					Decides					

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe												
			May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Committee Structure Delegations Manual	<p>Council may delegate to committees those powers necessary for them to carry out their responsibilities in an efficient and effective way.</p> <p>Any changes to the Committee Structure Delegations manual must be done by Council.</p>	Consider and decide on proposed changes to the Committee and Structure Delegations Manual.		As and when required											
Mana Whakahono ā Rohe: Mana whenua partnership	<p>Te Rūnanga o Ngāi Tahu initiated a Mana Whakahono ā Rohe/Iwi Partnership Agreement with Dunedin City Council on 11 July 2019, in accordance with Section 58O(1) of the Resource Management Act (RMA) 1991.</p> <p>The agreement is still to be concluded.</p>	<p>Agree to the Mana Whakahono ā Rohe/Iwi Partnership Agreement.</p> <p><b>Progress to date:</b>  <i>A report was presented to the May 2021 Council meeting that provided an update on Māori strategic development activities being undertaken. A report considering possible Māori representation arrangements will be presented to the June 2021 Council meeting.</i></p>	Update report	Report	Ongoing development of the Māori Strategic Framework										
Representation Review	Statutory requirement under the Local Electoral Act, to be undertaken every 6 years. The last review as undertaken in 2015.	<p>Decide on the representation arrangements for Dunedin City, including community boards, that are presented to the Local Government Commission for approval.</p> <p><b>Progress to date:</b>  <i>Work continues on the development of an initial proposal. The proposal will be presented to the July Council meeting for approval, previously scheduled for June 2020.</i></p>	Development of initial proposal		Initial proposal approved for consultation	Public Consultation	Hearings	Ongoing work	Decide final proposal: public notice	Objections and appeals					
LGNZ AGM Remits and Rules	Remits and rule changes to be considered at the AGM.	<p>Consider and decide on remits and rule changes.</p> <p><b>Progress to date:</b>  <i>Remits and rules for 2021 will be considered at the 30 June 2021 Council meeting.</i></p>		Consider											
Review of Strategic Framework, incorporating Sustainability Framework options and aligned levels of service	Review, update and align strategies	<p>Consider and decide on a proposed work stream for reviewing, updating and aligning strategies. Approve development of the Thriving Cities Initiative City Portrait (Doughnut) for development and adaption. Ongoing decision making throughout the review process.</p> <p><b>Progress to date:</b>  <i>A detailed project plan was presented to the 25 May 2021 Council meeting, where the Strategic Framework Refresh project plan was approved.</i></p>	Report the project plan	Implementation of the project with regular reporting.											

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe												
			May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Submissions to central government and other external parties.	Provide feedback on proposals from central government and other external parties.	Consider and decide on draft submission on central government and other external parties proposals.  <b>Progress to date:</b> <i>20 submissions were presented to Council for consideration during the 2020/21 year.</i>	5 submissions		As and when required										
COVID-19 Support Fund	Monitor current update of the allocation of \$435,000 of the support fund and assess future need for the remaining \$515,000 of the fund.	Consider and decide on the allocation of remainder of the fund.  <b>Progress to date:</b> <i>A report on how the money has been allocated and any future requirements for the fund was presented to the 25 May 2021 Council meeting. A report on the usage of the Consumer Electricity Fund, Dunedin Dream Brokerage and Sport funds will be provided in July 2021.</i>	Consider		Report										
Central City Advisory Group	Establishment of a Project Delivery Control Group for the George Street upgrade project prior to any construction.	Consider and decide on the membership of the Project Delivery Control Group.  <b>Progress to date:</b> <i>A report seeking approval of proposed membership will be presented to the July 2021 Council meeting.</i>			Report										
Local Government Funding Agency	DCC to enter agreement to join LGFA as a Guaranteeing Local Authority	Approve contract to join LGFA as a Guaranteeing Local Authority.  <b>Progress to date:</b> <i>A meeting was held with LGFA on 8 April 2021, and we are now awaiting advice from LGFA's legal advisors.</i>													
3 Waters reform	The Government has initiated changes to the service delivery arrangements for 3 waters.	Consider and decide on Dunedin City's participation in the 3 waters reform programme.  <b>Progress to date:</b> <i>The Otago-Southland Three Waters office established to support the collective participation in the reform programme is nearing the end of its work programme and is planned to be disestablished in approximately one month. An update report was presented to the 25 May 2021 Council meeting. A further update report will be presented in August / September.</i>	Update	Ongoing work	Update report					Decision	Ongoing work and reporting				

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe												
			May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
New Zealand Masters Games	The Dunedin Masters Games are held every two years. The DCC has delegated the management and co-ordination of the games to the Dunedin (NZ) Masters Games Trust.	Considers and decides on matters as required.  <b>Progress to date:</b> <i>A draft Statement of Intent, and draft Service Level Agreement will be presented to the July 2021 Council meeting for approval, previously scheduled for June.</i>			Approve										
Warrant Cards	The CEO has the delegated authority to issue warrant cards.	Note the annual report on warrant cards issued.  <b>Progress to date:</b> <i>A report on warrant cards issued for the 12 months to 31 October 2020 was presented to the December 2020 Council meeting. The next report will be due November 2021.</i>							Note						
<b>10 year plan 2021-31 and 2022/23 Annual Plan Work Programme:</b>															
10 year plan and Annual Plan	Forward work programme to implement Council decisions on the 10 year plan 2021-31, and develop the 2022/23 Annual Plan.	Consider the programme, and make decisions as necessary.  <b>Progress to date:</b> <i>Work has commenced on developing a forward work programme for the implementation of Council decisions made on the 10 year plan, and the development of the 2022/23 Annual Plan. A report will be presented to the July Council meeting setting out the forward work programme.</i>			Consider 10 year plan / annual plan forward work programme		Consider 10 year plan / annual plan forward work programme		Consider 10 year plan / annual plan forward work programme		Consider 10 year plan / annual plan forward work programme		Consider 10 year plan / annual plan forward work programme		Consider 10 year plan / annual plan forward work programme
10 year plan	Statutory requirement under the LGA.	Decision to approve the consultation document, supporting information and process prior to consultation. Decision to adopt the 10 year plan.  <b>Progress to date:</b> <i>Submissions closed on 29 April, hearing were held from 10 -14 May, and a deliberations meeting was held from 31 May to 3 June. The plan will be presented to the 30 June 2021 Council meeting for adoption.</i>	Hearings Deliberations	Deliberations Adoption											
Setting of rates	Statutory requirement under the LGA.	Decision to approve the setting of rates.  <b>Progress to date:</b> <i>Rates will be set for the 2021-22 year at the 30 June 2021 Council meeting.</i>		Approve											



Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe												
			May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Revenue and Financing Policy	Statutory requirement under the LGA.	Consider and decide on how all activities of Council should be funded.  <b>Progress to date:</b> <i>The 10 year plan, incorporating the Revenue and Financing Policy, is scheduled for adoption at the 30 June 2021 Council meeting.</i>	Hearings Deliberations	Adoption											
<b>Council Controlled Organisations</b>															
Review of the "Procedure for the Appointment and Remuneration of Directors of Dunedin City Holdings Limited."	Procedure required under section 57(1) of the LGA. Review of procedure required to keep up to date.	Consider and decide on proposed amendments to the procedure.  <b>Progress to date:</b> <i>Planning is underway.</i>													
Council controlled organisations - Statements of Intent	Statutory requirement under section 64 of the LGA, and the Energy Companies Act, to provide statements of intent to its shareholders. Section 65 of the LGA requires local authorities to agree to the statements of intent, or if not agreed to, take steps to have them notified.	Provide feedback on draft statements of intent. Agree to the final statements of intent adopted by the Boards of each CCO.  <b>Progress to date:</b> <i>A report on Councillor feedback on the draft statements of intent was presented to the 25 May Council meeting. The final statements will be presented to the June 2021 Council meeting for agreement.</i>	Decide	Agree									Review drafts		Decide on feedback
Non trading Council Controlled Organisations	Application for exemption, every three years, under section 7(3) of the LGA, from the requirement to fulfil reporting and other requirements for the following: - Tourism Dunedin Ltd; - Dunedin Events Ltd; - Dunedin Visitors Centre Ltd; - Otago Power Ltd; and - Lakes Contract Services Ltd.	Grants an exemption for the listed non trading companies due October 2021.  <b>Progress to date:</b> <i>Report will be prepared for the September 2021 meeting.</i>					Consider exemption								
Council controlled organisations - letter of expectation for DCHL	Provides Council's annual direction to DCHL, outlining accountabilities, roles and responsibilities.	Decides on the content of the Letter of Expectation to the Board of DCHL.  <b>Progress to date:</b> <i>Completed. A draft was presented to Council in February 2021, and approved.</i>						Develop draft				Decide			

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe											
			May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Climate Change Work Programme incorporating:														
Zero Carbon 2030	Development of a work programme to achieve alignment with Council's Zero Carbon 2030 target.	Consider and decide on a proposed work programme. Ongoing decision making to achieve carbon zero compliance.  <b>Progress to date:</b> <i>Work is in progress to develop a proposed work programme. A second workshop was held in November. A report was presented to the January meeting.</i>	Ongoing development											
South Dunedin Future	Working with the community and Otago Regional Council on the future of South Dunedin	Ongoing decision making throughout the process.	Ongoing development											
Zero Carbon Work Programme and Zero Carbon 2030 Alliance Concept	Establishment of a 'Zero Carbon 2030 Alliance' to take a partnership approach to city wide emissions reduction.	Approves Terms of Reference for the potential members of the partnership.  <b>Progress to date:</b> <i>The draft MoU has been submitted to the governing bodies of potential funding partners. <b>The ORC approved the Mou in a meeting on 23 June 2021.</b></i>	Ongoing development											
Bylaws Work Programme														
Keeping of Animals (Excluding Dogs) and Birds Bylaw	Bylaw was made in October 2010 and reviewed in 2016. Early review is required to address nuisance issues that have arisen.	Decide on proposal to have an early review of the bylaw. To approve statement of proposal for consultation purposes. Decision to adopt/amend/revoke the bylaw.  <b>Progress to date:</b> <i>A draft bylaw will be presented to the August 2021 Council meeting, for consultation purposes.</i>				Draft for approval	Consultation		Hearings			Approve bylaw review		
Speed Limits Bylaw	Bylaw prepared under the Land Transport Act. Review of speed limits undertaken as required.	Consider and decide on proposed changes to speed limits.  <b>Progress to date:</b> <i>Hearings and deliberations were held on 28 and 29 October 2020. A report to adopt the bylaw will be presented to Council following consultation with Waka Kotahi.</i>												
Traffic and Parking Restrictions	Restrictions are made under the Traffic and Parking Bylaw. Move towards consistency and simplicity in the system.	Consider and decide on proposed changes to traffic and parking restrictions.  <b>Progress to date:</b> <i>Changes are being presented to the 30 June 2021 Council meeting, previously scheduled for May.</i>		Consider	As and when required									

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe											
			May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Second Generation District Plan (2GP) Work Programme														
Second Generation District Plan (2GP) Work Programme	To deal with appeals received on the 2GP.	Ratify the final plan.  <b>Progress to date:</b> <i>Mediation may resolve appeals made. The timeframe for decisions by the Environment Court are unknown.</i>	Mediation ongoing											
Variation 2 - Second Generation District Plan (2GP)	Variations to the 2GP - Growth	Decide on variations to the 2GP to be notified for consultation purposes. Decision to adopt the variations to the 2GP.  <b>Progress to date:</b> <i>Out of scope submissions were reviewed and decisions on those submissions were released in May 2021. Objections to the decisions on out of scope submissions will be heard in late July, previously scheduled for June. Other submissions are planned to be heard in September/October 2021.</i>	Review and decisions released		Hearing of out of scope submissions		Hearing of submissions							
Policies Work Programme:														
Naming Rights and Sponsorship Policy	Develop a policy that will give clarity to naming rights on DCC assets.	Consider and decide on a proposed Naming Rights policy.  <b>Progress to date:</b> <i>Delays have occurred due to 10 year plan work priorities. This will now be progressed to align with various matters raised in the company Statements of Intent.</i>												

Work from last schedule:		
Area of Work	Reason for Work	
Gambling and TAB Venue Policy	The Gambling and TAB Venue Policy must be reviewed every 3 years.	<b>Completed.</b> <i>Following consultation and hearings, the policy was approved at the 13 April 2021 Council meeting, .</i>
Legal High Retail Location Policy	Psychoactive Substances Act 2013 requires Council to have a policy that determines where legal highs may be sold. Policy is due for review	<b>Completed.</b> <i>Following consultation and hearings, the policy was approved at the 13 April 2021 Council meeting.</i>
Dangerous and Insanitary Building Policy	Amend the Dangerous and Insanitary Building Policy to include "affected buildings".	<b>Completed.</b> <i>Council approved the amended policy at its meeting on 25 May 2021.</i>
Litter Compliance Policy	Amend the Litter Compliance Policy as required.	<b>Completed.</b> <i>Council approved a revised Litter Compliance Policy in response to Council's commitment to The Sophia Charter at its meeting on 25 May 2021.</i>
Development Contributions	Policy review	<b>Completed.</b> <i>The policy was adopted at the deliberations meeting held in May/June 2021.</i>

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe											
			May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Other Bylaws that have legislative requirement to review														
Bylaw														
Alcohol (Control of Alcohol in Public Places)														
Beauty Therapists'														
Tattooists and Skin Piercers'														
Camping Control														
Dog Control														
Food Grading														
Reserves an Beaches														
Restrictions of Traffic														
Roading Bylaw														
Solid Waste														
Stormwater														
Tradewaste														

## **ADOPTION OF 10 YEAR PLAN 2021-31**

Department: Corporate Policy and Finance

### **EXECUTIVE SUMMARY**

- 1 This report recommends the adoption of the 10 year plan 2021-31. It describes changes made to the plan since it was approved for consultation on 9 March 2021.
- 2 Audit New Zealand (Audit NZ) is currently auditing the 10 year plan document and will provide the Council with an 'Independent Auditor's report' on completion of the audit.

### **RECOMMENDATIONS**

That the Council:

- a) **Adopts** the Revenue and Financing Policy for inclusion in the 10 year plan 2021-31.
- b) **Approves** the 10 year plan 2021-31.
- c) **Receives** the 'Independent auditor's report on the Dunedin City Council's 2021-31 Long Term Plan' from Audit New Zealand.
- d) **Adopts** the 10 year plan 2021-31
- e) **Authorises** the Council's Chief Executive Officer to make any minor editorial changes resulting from the final quality checks that will occur prior to the printing of the 10 year plan 2021-31 document.
- f) **Authorises** the Chief Executive Officer to drawdown debt up to total debt of \$340 million in the 2021/22 year.

### **BACKGROUND**

- 3 The *Local Government Act 2002* (LGA) requires all local authorities to develop a 10 year plan. Section 93(6) of the LGA provides that the purpose of the 10 year plan is to describe the Council's activities; describe the community outcomes for Dunedin; provide integrated decision-making and co-ordination of resources; provide a long-term focus for the decisions and activities of the Council; and provide a basis for accountability of the local authority to the community.
- 4 Schedule 10 of the LGA specifies the minimum information and content that must be included in the 10 year plan including groups of activities (including capital expenditure, levels of service and funding impact statements); Council controlled organisations; Financial Strategy; Infrastructure Strategy; Revenue and Financing Policy; forecast financial statements (including

balancing of budget, rating information and reserve funds); and significant forecasting assumptions.

- 5 The 10 year plan must be adopted before the commencement of the first year to which it relates (1 July 2021), and continues in force until the close of the third consecutive year to which it relates.
- 6 At its meeting on 9 March 2021, Council adopted 'The Future of Us – 10 year plan consultation document 2021-31' for consultation with the community. The consultation document explained the Council's proposals for the 10 year plan, based on decisions made at the Council meetings on 14-15 December 2020, 27-29 January 2021, and 23 February 2021.
- 7 The community consultation and engagement period ran from 30 March to 29 April 2021. A range of community feedback activities and events were held during this period.
- 8 Council considered the community feedback received and made final decisions on that feedback at its deliberations meeting on Monday 31 May to Thursday 3 June 2021. Reports presented at the deliberations meeting included a summary of the feedback received, requests for funding and new amenities/projects, and information on five specific engagement topics, kerbside collection, Shaping Future Dunedin Transport, community housing, performing arts venue, and public toilets.

## **DISCUSSION**

- 9 The final 10 year plan document has been developed based on the content of the consultation document and the supporting documents previously approved by Council. The document reflects the resolutions made by Council during deliberations and decision making in May 2021.
- 10 The following points should be noted in relation to the financial statements:
  - Rates Revenue remains unchanged,
  - Development contribution revenue has been increased to reflect the increased level of charges in the policy that was adopted at the 31 May 2021 deliberations meeting,
  - Grants and subsidies revenue from Waka Kotahi has been reduced to reflect the reduction of subsidised consultancy spend by the Transport department. The revenue has also been adjusted down for the maintenance and renewal funding now confirmed for 2022-2024,
  - Other revenue has been increased to reflect revised depreciation costs for Waste and Environmental (see comment below) plus income from the additional new housing units approved by Council during deliberations,
  - Other expenses have been updated to reflect additional operating savings, partially offset by funding requests approved during deliberations. It should be noted that the expenditure savings made will come from reduced consultancy and contracted services spend and therefore not impact levels of services. These savings will be achieved by a mixture of in-sourcing the work and prioritising the spend on the appropriate activities,
  - Personnel costs have been adjusted to reflect revised staffing structures, the planned general wage increase for 2021/22 and an anticipated level of vacancies. Costs have also been increased to reflect the in-sourcing of the Project Management function offset by a reduction in the PMO consultancy spend,

- Financial expenses have reduced due to the planned lower levels of debt. Debt has been impacted by the additional development contribution revenue, increased other revenue, interest and operational expenditure savings, partially offset by the lower level of Waka Kotahi funding,
  - Depreciation has been updated following an internal review of this expenditure line and includes adjustments primarily for Three Waters (to reflect the anticipated impact of the most recent accounting valuation) and increases in Waste & Environmental related to the planned diversion facilities and new landfill.
- 11 Capital budgets have been updated to reflect decisions made at the deliberations meeting, along with a review of timing for the delivery of capital works. The capital budget has increased by \$10.0m over the 10 years to reflect the additional investment in new community housing.
- 12 The final 10 year plan will include an opinion from the Auditor General on the extent to which the Council has complied with the legislative purpose of a 10 year plan and the quality of the information and assumptions underlying the forecast information in the plan.
- 13 Audit NZ, on behalf of the Auditor General, has reviewed the changes made to the 10 year plan content since the audit of the consultation document and supporting documents in February / March 2021. An update on the status of the audit opinion will be given at the meeting.

## OPTIONS

- 14 As the adoption of the 10 year plan is a legal requirement, there are no options.

## NEXT STEPS

- 15 Once adopted, the 10 year plan will be subject to final quality checks and graphic design, and printed for public distribution in hard copy and on the Council's website.
- 16 Information on the 10 year plan and the outcome of Council decision making will be included in FYI and in the Star in mid-July 2021.

## Signatories

Author:	Sharon Bodeker - Corporate Planner Carolyn Allan - Senior Management Accountant
Authoriser:	Gavin Logie - Chief Financial Officer Sandy Graham - Chief Executive Officer

## Attachments

Title	Page
<a href="#">⇒A</a> 10 year plan 2021-31 ( <i>Under Separate Cover 2</i> )	

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The 10 year plan contributes to all of the objectives and priorities of the strategic framework as it describes the Council's activities, the community outcomes, and provides a long term focus for decision making and coordination of the Council's resources, as well as a basis for community accountability.

### ***Māori Impact Statement***

There has been engagement with both Mana whenua and taurahere during the consultation process.

### ***Sustainability***

The 10 year plan has considered various aspects of the Council's approach to sustainability. Major issues and implications for sustainability are discussed in the Infrastructure Strategy and financial resilience is discussed in the Financial Strategy. The Climate 2030 Rapid Review and DCC Emissions Reduction Opportunities report addresses a range of other issues.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

This report adopts the 10 year plan 2021-31.

### ***Financial considerations***

Financial considerations are included in the 10 year plan 2021-31.

### ***Significance***

The 10 year plan is considered to be of high importance in terms of the Council's Significance and Engagement Policy and the engagement that has been undertaken as part of the 10 year plan process has reflected this significance.

### ***Engagement – external***

Extensive community engagement was undertaken on the draft budgets and content of the 10 year plan.



## **SUMMARY OF CONSIDERATIONS**

### ***Engagement - internal***

Staff from across council have been involved in the development of the 10 year plan.

### ***Risks: Legal / Health and Safety etc.***

Any specific risks in the development of the 10 year plan were considered in the relevant supporting documents. The significant forecasting assumptions highlight these in detail and the assumptions have driven the content of the 10 year plan.

### ***Conflict of Interest***

There are no known conflicts of interest.

### ***Community Boards***

Many projects and items identified in Community Board Plans have been incorporated in the budgets following engagement with Community Boards during the development of the plan. The Community Boards have participated in the consultation process and all have submitted on the plan.

## SETTING OF RATES FOR THE 2021/22 FINANCIAL YEAR

Department: Finance

### EXECUTIVE SUMMARY

- 1 Following the adoption of the 10 year plan 2021-31, the Council now needs to set the rates as provided for in the Funding Impact Statement for the 2021/22 year.

### RECOMMENDATIONS

That the Council:

- a) **Sets** the following rates under the Local Government (Rating) Act 2002 on rating units in the district for the financial year commencing 1 July 2021 and ending on 30 June 2022.

#### *1 General Rate*

A general rate set under section 13 of the Local Government (Rating) Act 2002 made on every rating unit, assessed on a differential basis as described below:

- A rate of 0.3091 cents in the dollar (including GST) of capital value on every rating unit in the "residential" category.
- A rate of 0.2937 cents in the dollar (including GST) of capital value on every rating unit in the "lifestyle" category.
- A rate of 0.7604 cents in the dollar (including GST) of capital value on every rating unit in the "commercial" category.
- A rate of 0.5410 cents in the dollar (including GST) of capital value on every rating unit in the "residential heritage bed and breakfasts" category.
- A rate of 0.2473 cents in the dollar (including GST) of capital value on every rating unit in the "farmland" category.
- A rate of 0.0621 cents in the dollar (including GST) of capital value on the "stadium: 10,000+ seat capacity" category.

#### *2 Community Services Rate*

A targeted rate for community services, set under section 16 of the Local Government (Rating) Act 2002, assessed on a differential basis as follows:

- \$102.00 (including GST) per separately used or inhabited part of a rating unit for all rating units in the "residential, residential heritage bed and breakfasts, lifestyle and farmland" categories.

- \$102.00 (including GST) per rating unit for all rating units in the "commercial and stadium: 10,000+ seat capacity" categories.

### 3 *Kerbside Recycling Rate*

A targeted rate for kerbside recycling, set under section 16 of the Local Government (Rating) Act 2002, assessed on a differential basis as follows:

- \$106.10 (including GST) per separately used or inhabited part of a rating unit for rating units in the "residential, residential heritage bed and breakfasts, lifestyle and farmland" categories.
- \$106.10 (including GST) per rating unit for rating units in the "commercial" category.

### 4 *Drainage Rates*

A targeted rate for drainage, set under section 16 of the Local Government (Rating) Act 2002, assessed on a differential basis as follows:

- \$618.50 (including GST) per separately used or inhabited part of a rating unit for all rating units in the "residential, residential heritage bed and breakfasts, lifestyle and farmland" categories and which are "connected" to the public sewerage system.
- \$309.25 (including GST) per separately used or inhabited part of a rating unit for all rating units in the "residential, residential heritage bed and breakfasts, lifestyle and farmland" categories and which are "serviceable" by the public sewerage system.
- \$618.50 (including GST) per rating unit for all rating units in the "commercial, residential institutions, schools and stadium: 10,000+ seat capacity" categories and which are "connected" to the public sewerage system.
- \$309.25 (including GST) per rating unit for all rating units in the "commercial, residential institutions and schools" categories and which are "serviceable" by the public sewerage system.
- \$102.25 (including GST) per rating unit for all rating units in the "church" category and which are "connected" to the public sewerage system.

Rating units which are not "connected" to the scheme and which are not "serviceable" will not be liable for this rate. Drainage is a combined targeted rate for sewage disposal and stormwater. Sewage disposal makes up 78% of the drainage rate, and stormwater makes up 22%. Non-rateable land will not be liable for the stormwater component of the drainage targeted rate. Rates demands for the drainage targeted rate for non-rateable land will therefore be charged at 78%.

### 5 *Commercial Drainage Rates – Capital Value*

A targeted rate for drainage, set under section 16 of the Local Government (Rating) Act 2002, assessed on a differential basis as follows:

- A rate of 0.2878 cents in the dollar (including GST) of capital value on every rating unit in the "commercial and residential institution" category and which are "connected" to the public sewerage system.

- A rate of 0.1439 cents in the dollar (including GST) of capital value on every rating unit in the "commercial" category and which are "serviceable" by the public sewerage system.
- A rate of 0.2159 cents in the dollar (including GST) of capital value on every rating unit in the "school" category and which are "connected" to the public sewerage system.
- A rate of 0.1079 cents in the dollar (including GST) of capital value on every rating unit in the "school" category and which are "serviceable" by the public sewerage system.
- A rate of 0.0233 cents in the dollar (including GST) of capital value on the "stadium: 10,000+ seat capacity" category.

This rate shall not apply to properties in Karitane, Middlemarch, Seacliff, Waikouaiti and Warrington. This rate shall not apply to churches. Drainage is a combined targeted rate for sewage disposal and stormwater. Sewage disposal makes up 78% of the drainage rate, and stormwater makes up 22%. Non-rateable land will not be liable for the stormwater component of the drainage targeted rate. Rates demands for the drainage targeted rate for non-rateable land will therefore be charged at 78%.

## 6 *Water Rates*

A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, assessed on a differential basis as follows:

- \$469.00 (including GST) per separately used or inhabited part of any "connected" rating unit which receives an ordinary supply of water within the meaning of the Dunedin City Bylaws excepting properties in Karitane, Merton, Rocklands/Pukerangi, Seacliff, Waitati, Warrington, East Taieri, West Taieri and North Taieri.
- \$234.50 (including GST) per separately used or inhabited part of any "serviceable" rating unit to which connection is available to receive an ordinary supply of water within the meaning of the Dunedin City Bylaws excepting properties in Karitane, Merton, Rocklands/Pukerangi, Seacliff, Waitati, Warrington, East Taieri, West Taieri and North Taieri.
- \$469.00 (including GST) per unit of water being one cubic metre (viz. 1,000 litres) per day supplied at a constant rate of flow during a full 24 hour period to any "connected" rating unit situated in Karitane, Merton, Seacliff, Waitati, Warrington, West Taieri, East Taieri or North Taieri.
- \$234.50 (including GST) per separately used or inhabited part of any "serviceable" rating unit situated in Waitati, Warrington, West Taieri, East Taieri or North Taieri. This rate shall not apply to the availability of water in Merton, Karitane or Seacliff.

## 7 *Fire Protection Rates*

A targeted rate for the provision of a fire protection service, set under section 16 of the Local Government (Rating) Act 2002, assessed on a differential basis as follows:

- A rate of 0.0826 cents in the dollar (including GST) of capital value on all rating units in the "commercial" category. This rate shall not apply to churches.
- A rate of 0.0620 cents in the dollar (including GST) of capital value on all rating units in the "residential institutions" category.
- A rate of 0.0094 cents in the dollar (including GST) of capital value on the "stadium: 10,000+ seat capacity" category.
- \$140.70 (including GST) for each separately used or inhabited part of a rating unit within the "residential, residential heritage bed and breakfasts, lifestyle and farmland" category that is not receiving an ordinary supply of water within the meaning of the Dunedin City Bylaws.

#### 8 *Water Rates – Quantity of Water*

A targeted rate for the quantity of water provided to any rating unit fitted with a water meter, being an extraordinary supply of water within the meaning of the Dunedin City Bylaws, set under section 19 of the Local Government (Rating) Act 2002, according to the following scale of charges (GST inclusive):

	<b>Annual Meter Rental Charge</b>
20mm nominal diameter	\$157.01
25mm nominal diameter	\$201.57
30mm nominal diameter	\$223.85
40mm nominal diameter	\$253.56
50mm nominal diameter	\$513.48
80mm nominal diameter	\$634.42
100mm nominal diameter	\$669.43
150mm nominal diameter	\$962.24
300mm nominal diameter	\$1,248.68
Hydrant Standpipe	\$621.69
Reconnection Fee	\$437.60
Special Reading Fee	\$59.47
	<b>Backflow Prevention Charge</b>
Backflow Preventer Test Fee	\$108.44
Backflow Programme - incomplete application fee (hourly rate)	\$43.54
Rescheduled Backflow Preventer Test Fee	\$61.61
	<b>Water Charge</b>
Merton, Hindon and individual farm supplied Bulk Raw Water Tariff	\$0.11 per cubic metre
All other treated water per cubic metre	\$1.76 per cubic metre
Disconnection of Water Supply – AWSCI to excavate	\$243.69
Disconnection of Water Supply – DCC contractor to excavate	\$954.81

Where the supply of a quantity of water is subject to this Quantity of Water Targeted Rate, the rating unit will not be liable for any other targeted rate for the supply of the same water.

**9 Allanton Drainage Rate**

A targeted rate for the capital contribution towards the Allanton Wastewater Collection System, set under section 16 of the Local Government (Rating) Act 2002, of \$411.00 (including GST) per rating unit, to every rating unit paying their contribution towards the scheme as a targeted rate over 20 years. Liability for the rate is on the basis of the provision of the service to each rating unit. The Allanton area is shown in the map below:



**10 Blanket Bay Drainage Rate**

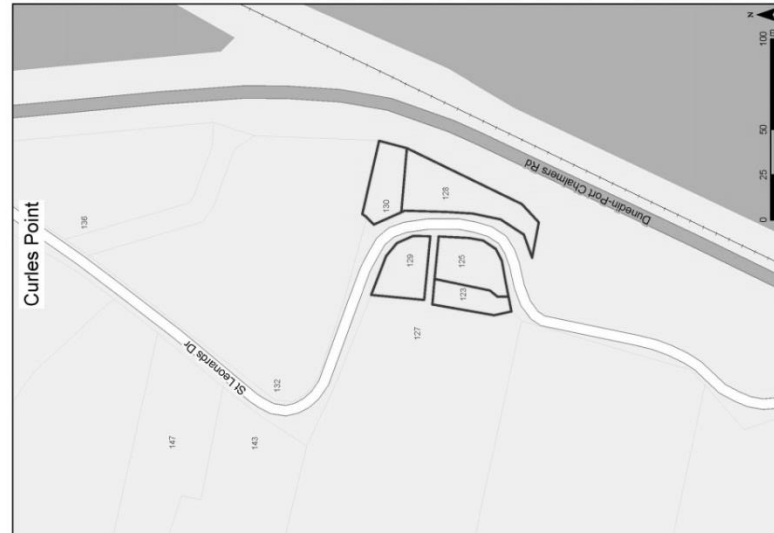
A targeted rate for the capital contribution towards the Blanket Bay Drainage System, set under section 16 of the Local Government (Rating) Act 2002, of \$636.00 (including GST) per rating unit, to every rating unit paying their contribution towards the scheme as a targeted rate over 20 years. Liability for the rate is on the basis of the provision of the service to each rating unit. The Blanket Bay area is shown in the map below:



**11 Curles Point Drainage Rate**

A targeted rate for the capital contribution towards the Curles Point Drainage System, set under section 16 of the Local Government (Rating) Act 2002, of

\$749.00 (including GST) per rating unit, to every rating unit paying their contribution towards the scheme as a targeted rate over 20 years. Liability for the rate is on the basis of the provision of the service to each rating unit. The Curles Point area is shown in the map below:



## 12 *Tourism/Economic Development Rate*

A targeted rate for Tourism/Economic Development, set under section 16 of the Local Government (Rating) Act 2002, assessed on a differential basis as follows:

- 0.0116 cents in the dollar (including GST) of capital value on every rating unit in the "commercial" category.
- 0.0013 cents in the dollar (including GST) of capital value on the "stadium: 10,000+ seat capacity" category.

## 13 *Warm Dunedin Targeted Rate Scheme*

A targeted rate for the Warm Dunedin Targeted Rate Scheme, set under section 16 of the Local Government (Rating) Act 2002, per rating unit in the Warm Dunedin Targeted Rate Scheme.

The targeted rate scheme provides a way for homeowners to install insulation and/or clean heating. The targeted rate covers the cost and an annual interest rate. The interest rates have been and will be:

Rates commencing 1 July 2013 and 1 July 2014 8%

Rates commencing 1 July 2015 and 1 July 2016 8.3%

Rates commencing 1 July 2017 7.8%

Rates commencing 1 July 2018 7.2%

Rates commencing 1 July 2019 6.8%

Rates commencing 1 July 2020 5.7%

Rates commencing 1 July 2021 4.4%

**14 Private Street Lighting Rate**

A targeted rate for the purpose of recovering the cost of private street lights, set under section 16 of the Local Government (Rating) Act 2002, assessed on a differential basis as follows:

- \$149.40 (including GST) per private street light divided by the number of separately used or inhabited parts of a rating unit for all rating units in the "residential and lifestyle" categories in the private streets as identified in the schedule below.
- \$149.40 (including GST) per private street light divided by the number of rating units for all rating units in the "commercial" category in the private streets as identified in the schedule below.

1-10	Achilles Avenue	9	Glengarry Court
1	Alton Avenue	10	Glengarry Court
2	Alton Avenue	11	Glengarry Court
2A	Alton Avenue	12	Glengarry Court
3	Alton Avenue	13	Glengarry Court
4	Alton Avenue	14	Glengarry Court
5	Alton Avenue	15	Glengarry Court
6	Alton Avenue	16	Glengarry Court
7	Alton Avenue	17	Glengarry Court
8	Alton Avenue	18	Glengarry Court
9	Alton Avenue	19	Glengarry Court
7	Angle Avenue	20	Glengarry Court
9	Angle Avenue	21	Glengarry Court
11	Angle Avenue	22	Glengarry Court
20	Angle Avenue	23	Glengarry Court
22	Angle Avenue	24	Glengarry Court
24	Angle Avenue	48	Glenross Street
43	Arawa Street	50	Glenross Street
47	Arawa Street	54	Glenross Street
17	Awa Toru Drive	56	Glenross Street
19	Awa Toru Drive	58	Glenross Street
21	Awa Toru Drive	60	Glenross Street
23	Awa Toru Drive	110	Glenross Street
25	Awa Toru Drive	114	Glenross Street
27	Awa Toru Drive	116	Glenross Street
29	Awa Toru Drive	230	Gordon Road
31	Awa Toru Drive	229	Gordon Road
33	Awa Toru Drive	34	Grandview Crescent
35	Awa Toru Drive	10	Halsey Street
37	Awa Toru Drive	1	Hampton Grove, Mosgiel
39	Awa Toru Drive	2	Hampton Grove, Mosgiel
41	Awa Toru Drive	3	Hampton Grove, Mosgiel
43	Awa Toru Drive	4	Hampton Grove, Mosgiel
45	Awa Toru Drive	5	Hampton Grove, Mosgiel
47	Awa Toru Drive	6	Hampton Grove, Mosgiel



49	Awa Toru Drive	7	Hampton Grove, Mosgiel
60A	Balmacewen Road	8	Hampton Grove, Mosgiel
60B	Balmacewen Road	9	Hampton Grove, Mosgiel
62	Balmacewen Road	10	Hampton Grove, Mosgiel
64	Balmacewen Road	11	Hampton Grove, Mosgiel
1	Balmoral Avenue	12	Hampton Grove, Mosgiel
2	Balmoral Avenue	14	Hampton Grove, Mosgiel
3	Balmoral Avenue	15	Hampton Grove, Mosgiel
4	Balmoral Avenue	16	Hampton Grove, Mosgiel
5	Balmoral Avenue	17	Hampton Grove, Mosgiel
6	Balmoral Avenue	18	Hampton Grove, Mosgiel
7	Balmoral Avenue	19	Hampton Grove, Mosgiel
8	Balmoral Avenue	20	Hampton Grove, Mosgiel
9	Balmoral Avenue	21	Hampton Grove, Mosgiel
10	Balmoral Avenue	22	Hampton Grove, Mosgiel
11	Balmoral Avenue	23	Hampton Grove, Mosgiel
12	Balmoral Avenue	24	Hampton Grove, Mosgiel
16	Balmoral Avenue	25	Hampton Grove, Mosgiel
17	Balmoral Avenue	26	Hampton Grove, Mosgiel
19	Barclay Street	4	Harold Street
211	Bay View Road	12	Harold Street
211A	Bay View Road	70a	Hazel Avenue
211B	Bay View Road	70	Hazel Avenue
1	Beaufort Street	72	Hazel Avenue
3	Beaufort Street	215a	Helensburgh Road
119	Belford Street	217a	Helensburgh Road
12	Bell Crescent	217b	Helensburgh Road
14	Bell Crescent	219	Helensburgh Road
24	Bell Crescent	219a	Helensburgh Road
26	Bell Crescent	219b	Helensburgh Road
7	Bishop Verdon Close	221	Helensburgh Road
9	Bishop Verdon Close	223	Helensburgh Road
10	Bishop Verdon Close	49	Highcliff Road
11	Bishop Verdon Close	49A	Highcliff Road
12	Bishop Verdon Close	51	Highcliff Road
8	Bonnington Street	57	Highcliff Road
8a	Bonnington Street	295	Highcliff Road
10	Bonnington Street	297	Highcliff Road
20K	Brighton Road	313	Highcliff Road
20J	Brighton Road	315a	Highcliff Road
20H	Brighton Road	315b	Highcliff Road
20G	Brighton Road	317	Highcliff Road
20F	Brighton Road	16	Highgate
20E	Brighton Road	18	Highgate
20D	Brighton Road	20	Highgate
20C	Brighton Road	34a	Highgate
20B	Brighton Road	34	Highgate

20A	Brighton Road	216	Highgate
20	Brighton Road	218	Highgate
34	Burgess Street	144A	Highgate
36	Burgess Street	144B	Highgate
38	Burgess Street	146	Highgate
40	Burgess Street	146A	Highgate
42	Burgess Street	148	Highgate
44	Burgess Street	9	Kilgour Street
46	Burgess Street	11	Kilgour Street
48	Burgess Street	15	Kilgour Street
50	Burgess Street	20	Kinvig Street
181	Burt Street	22	Kinvig Street
183	Burt Street	2	Koremata Street
185	Burt Street	4	Koremata Street
7	Bush Road, Mosgiel	12	Koremata Street
80	Caldwell Street	3	Lawson Street
82	Caldwell Street	4	Leithton Close
1	Campbell Lane	6	Leithton Close
4	Campbell Lane	9	Leithton Close
5	Campbell Lane	10	Leithton Close
6	Campbell Lane	11	Leithton Close
7	Campbell Lane	14	Leithton Close
8	Campbell Lane	15	Leithton Close
9	Campbell Lane	18	Leithton Close
10	Campbell Lane	19	Leithton Close
11	Campbell Lane	21	Leithton Close
12	Campbell Lane	22	Leithton Close
13	Campbell Lane	23	Leithton Close
14	Campbell Lane	26	Leithton Close
15	Campbell Lane	27	Leithton Close
30	Cardigan Street, North East Valley	28	Leithton Close
32	Cardigan Street, North East Valley	29	Leithton Close
34	Cardigan Street, North East Valley	32	Leithton Close
36	Cardigan Street, North East Valley	33	Leithton Close
22	Centennial Avenue, Fairfield	36	Leithton Close
24	Centennial Avenue, Fairfield	5	Leven Street
26	Centennial Avenue, Fairfield	2	Leyton Terrace
28	Centennial Avenue, Fairfield	21-67	Lock Street
150	Chapman Street	23a	London Street
150A	Chapman Street	25	London Street
152	Chapman Street	1-25	London Street
12	Clearwater Street	2-25	London Street
14	Clearwater Street	3-25	London Street
16	Clearwater Street	8	Lynwood Avenue
18	Clearwater Street	10	Lynwood Avenue
20	Clearwater Street	12c	Lynwood Avenue

22	Clearwater Street	12b	Lynwood Avenue
24	Clearwater Street	12a	Lynwood Avenue
26	Clearwater Street	12	Lynwood Avenue
28	Clearwater Street	14	Lynwood Avenue
30	Clearwater Street	3	McAllister Lane, Mosgiel
32	Clearwater Street	5	McAllister Lane, Mosgiel
34	Clearwater Street	7	McAllister Lane, Mosgiel
36	Clearwater Street	9	McAllister Lane, Mosgiel
22	Cole Street	11	McAllister Lane, Mosgiel
11	Corstorphine Road	13	McAllister Lane, Mosgiel
11A	Corstorphine Road	15	McAllister Lane, Mosgiel
13	Corstorphine Road	17	McAllister Lane, Mosgiel
15	Corstorphine Road	19	McAllister Lane, Mosgiel
17	Corstorphine Road	210	Main South Road, Green Island
21	Corstorphine Road	1	Mallard Place, Mosgiel
23	Corstorphine Road	2	Mallard Place, Mosgiel
25	Corstorphine Road	3	Mallard Place, Mosgiel
11	Craighall Crescent	4	Mallard Place, Mosgiel
15	Craighall Crescent	5	Mallard Place, Mosgiel
1	Dalkeith Road, Port Chalmers	6	Mallard Place, Mosgiel
2	Dalkeith Road, Port Chalmers	7	Mallard Place, Mosgiel
4	Dalkeith Road, Port Chalmers	8	Mallard Place, Mosgiel
6	Dalkeith Road, Port Chalmers	9	Mallard Place, Mosgiel
8	Dalkeith Road, Port Chalmers	10	Mallard Place, Mosgiel
10	Dalkeith Road, Port Chalmers	11	Mallard Place, Mosgiel
12	Dalkeith Road, Port Chalmers	12	Mallard Place, Mosgiel
21	Davies Street	13	Mallard Place, Mosgiel
22	Davies Street	14	Mallard Place, Mosgiel
1	Devon Place	15	Mallard Place, Mosgiel
2	Devon Place	11	Malvern Street
3	Devon Place	15	Malvern Street
4	Devon Place	17a	Malvern Street
5	Devon Place	30	Marne Street
6	Devon Place	32	Marne Street
7	Devon Place	42	Marne Street
9	Devon Place	44	Marne Street
10	Devon Place	46	Marne Street
11	Devon Place	48	Marne Street
12	Devon Place	50	Marne Street
13	Devon Place	2	Meldrum Street
14	Devon Place	10	Meldrum Street
15	Devon Place	33	Melville Street
16	Devon Place	14	Middleton Road
17	Devon Place	16	Middleton Road
18	Devon Place	18	Middleton Road

19	Devon Place	20	Middleton Road
20	Devon Place	22	Middleton Road
139b	Doon Street	24	Middleton Road
139a	Doon Street	26	Middleton Road
139	Doon Street	28	Middleton Road
141	Doon Street	30	Middleton Road
143	Doon Street	37	Middleton Road
145	Doon Street	37a	Middleton Road
149	Doon Street	39	Middleton Road
151	Doon Street	43	Middleton Road
5	Dorset Street	47a	Middleton Road
7	Dorset Street	19	Montague Street
10	Dorset Street	21	Montague Street
11	Dorset Street	23	Montague Street
12	Dorset Street	29	Moray Place
14	Dorset Street	415	Moray Place
16	Dorset Street	72	Newington Avenue
18	Dorset Street	37	Norwood Street
20	Dorset Street	41	Norwood Street
21	Dorset Street	39	Pacific Street
17	Duckworth Street	1	Pembrey Street
19	Duckworth Street	2	Pembrey Street
21	Duckworth Street	3	Pembrey Street
35	Duckworth Street	4	Pembrey Street
37	Duckworth Street	5	Pembrey Street
39	Duckworth Street	6	Pembrey Street
39a	Duckworth Street	7	Pembrey Street
41	Duckworth Street	8	Pembrey Street
47	Duckworth Street	10	Pembrey Street
49	Duckworth Street	11	Pembrey Street
53	Duckworth Street	264	Pine Hill Road
	Dunedin Airport	264A	Pine Hill Road
1-31	Eastbourne Street	266A	Pine Hill Road
2-31	Eastbourne Street	266B	Pine Hill Road
3-31	Eastbourne Street	268A	Pine Hill Road
4-31	Eastbourne Street	268B	Pine Hill Road
5-31	Eastbourne Street	270	Pine Hill Road
6-31	Eastbourne Street	272	Pine Hill Road
7-31	Eastbourne Street	274	Pine Hill Road
8-31	Eastbourne Street	278A	Pine Hill Road
9-31	Eastbourne Street	278B	Pine Hill Road
10-31	Eastbourne Street	390	Pine Hill Road
11-31	Eastbourne Street	409	Pine Hill Road
12-31	Eastbourne Street	411	Pine Hill Road
13-31	Eastbourne Street	5	Pinfold Place, Mosgiel

14-31	Eastbourne Street	6	Pinfold Place, Mosgiel
15-31	Eastbourne Street	8	Pinfold Place, Mosgiel
16-31	Eastbourne Street	9	Pinfold Place, Mosgiel
17-31	Eastbourne Street	10	Pinfold Place, Mosgiel
18-31	Eastbourne Street	11	Pinfold Place, Mosgiel
19-31	Eastbourne Street	12	Pinfold Place, Mosgiel
20-31	Eastbourne Street	13	Pinfold Place, Mosgiel
21-31	Eastbourne Street	14	Pinfold Place, Mosgiel
22-31	Eastbourne Street	15	Pinfold Place, Mosgiel
23-31	Eastbourne Street	19	Queen Street
24-31	Eastbourne Street	19A	Queen Street
25-31	Eastbourne Street	223	Ravensbourne Road
26-31	Eastbourne Street	87	Riselaw Road
27-31	Eastbourne Street	89	Riselaw Road
28-31	Eastbourne Street	89A	Riselaw Road
29-31	Eastbourne Street	91	Riselaw Road
30-31	Eastbourne Street	91A	Riselaw Road
31-31	Eastbourne Street	93	Riselaw Road
32-31	Eastbourne Street	93A	Riselaw Road
33-31	Eastbourne Street	21	Rosebery Street
34-31	Eastbourne Street	16	Selkirk Street
35-31	Eastbourne Street	11	Shand Street, Green Island
36-31	Eastbourne Street	14	Sheen Street
37-31	Eastbourne Street	6	Silver Springs Boulevard, Mosgiel
38-31	Eastbourne Street	8	Silver Springs Boulevard, Mosgiel
39-31	Eastbourne Street	10	Silver Springs Boulevard, Mosgiel
40-31	Eastbourne Street	12	Silver Springs Boulevard, Mosgiel
41-31	Eastbourne Street	14	Silver Springs Boulevard, Mosgiel
42-31	Eastbourne Street	16	Silver Springs Boulevard, Mosgiel
43-31	Eastbourne Street	20	Silver Springs Boulevard, Mosgiel
46-31	Eastbourne Street	22	Silver Springs Boulevard, Mosgiel
47-31	Eastbourne Street	24	Silver Springs Boulevard, Mosgiel
50-31	Eastbourne Street	26	Silver Springs Boulevard, Mosgiel
51-31	Eastbourne Street	28	Silver Springs Boulevard, Mosgiel
8	Echovale Avenue	1-27	St Albans Street
10	Echovale Avenue	2-27	St Albans Street
12	Echovale Avenue	3-27	St Albans Street
2	Elbe Street	4-27	St Albans Street
202	Elgin Road	5-27	St Albans Street
204	Elgin Road	6-27	St Albans Street
206	Elgin Road	7-27	St Albans Street
208	Elgin Road	8-27	St Albans Street
1	Eton Drive	9-27	St Albans Street

4	Eton Drive	10-27	St Albans Street
5	Eton Drive	11-27	St Albans Street
6	Eton Drive	12-27	St Albans Street
7	Eton Drive	13-27	St Albans Street
8	Eton Drive	4	Stanley Square
9	Eton Drive	5	Stanley Square
10	Eton Drive	6	Stanley Square
11	Eton Drive	7	Stanley Square
12	Eton Drive	8	Stanley Square
13	Eton Drive	9	Stanley Square
14	Eton Drive	10	Stanley Square
15	Eton Drive	11	Stanley Square
16	Eton Drive	12	Stanley Square
17	Eton Drive	365	Stuart Street
18	Eton Drive	367	Stuart Street
19	Eton Drive	367A	Stuart Street
20	Eton Drive	55	Sunbury Street
2	Everton Road	57	Sunbury Street
3	Everton Road	59	Sunbury Street
4	Everton Road	59A	Sunbury Street
64	Every Street	67	Tahuna Road
66	Every Street	67A	Tahuna Road
68	Every Street	67B	Tahuna Road
70	Every Street	69	Tahuna Road
76	Every Street	69A	Tahuna Road
7	Fern Road, Ravensbourne	69B	Tahuna Road
9	Fern Road, Ravensbourne	69C	Tahuna Road
11	Fern Road, Ravensbourne	1	Taupo Lane
13	Fern Road, Ravensbourne	2	Taupo Street
15	Fern Road, Ravensbourne	1	Thomas Square
17	Fern Road, Ravensbourne	2	Thomas Square
19	Fern Road, Ravensbourne	3	Thomas Square
21	Fern Road, Ravensbourne	4	Thomas Square
19	Ferntree Drive	5	Thomas Square
21	Ferntree Drive	6	Thomas Square
23	Ferntree Drive	7	Thomas Square
25	Ferntree Drive	8	Thomas Square
43	Forfar Street	9	Thomas Square
45	Forfar Street	4A	Totara Street, Ravensbourne
47	Forfar Street	44	Turnbull Street
47a	Forfar Street	46	Turnbull Street
49	Forfar Street	85A	Victoria Road
51	Forfar Street	85B	Victoria Road
53	Forfar Street	85C	Victoria Road
53a	Forfar Street	85D	Victoria Road

1-80	Formby Street	85G	Victoria Road
5-80	Formby Street	85H	Victoria Road
6-80	Formby Street	85I	Victoria Road
7-80	Formby Street	85J	Victoria Road
8-80	Formby Street	85K	Victoria Road
10-80	Formby Street	85L	Victoria Road
14-80	Formby Street	85M	Victoria Road
15-80	Formby Street	85N	Victoria Road
16-80	Formby Street	85O	Victoria Road
17-80	Formby Street	85P	Victoria Road
18-80	Formby Street	85Q	Victoria Road
19-80	Formby Street	85R	Victoria Road
20-80	Formby Street	146	Victoria Road
239	Fryatt Street	44	Waimea Avenue
248	George Street	46	Waimea Avenue
559	George Street	48	Waimea Avenue
150A	Gladstone Road North	50	Waimea Avenue
150B	Gladstone Road North	58/60	Waimea Avenue
150C	Gladstone Road North	62/64	Waimea Avenue
150D	Gladstone Road North	16	Warwick Street
150E	Gladstone Road North	18	Warwick Street
152B	Gladstone Road North	23	Warwick Street
152C	Gladstone Road North	1	Wenlock Square
152D	Gladstone Road North	2	Wenlock Square
152E	Gladstone Road North	3	Wenlock Square
154A	Gladstone Road North	4	Wenlock Square
214	Gladstone Road North	5	Wenlock Square
216	Gladstone Road North	6	Wenlock Square
218	Gladstone Road North	7	Wenlock Square
220	Gladstone Road North	8	Wenlock Square
222	Gladstone Road North	9	Wenlock Square
224	Gladstone Road North	10	Wenlock Square
226	Gladstone Road North	11	Wenlock Square
228	Gladstone Road North	12	Wenlock Square
230	Gladstone Road North	14	Wenlock Square
232	Gladstone Road North	15	Wenlock Square
234	Gladstone Road North	17	Wenlock Square
39	Glenbrook Drive, Mosgiel	18	Wenlock Square
41	Glenbrook Drive, Mosgiel	19	Wenlock Square
45	Glenbrook Drive, Mosgiel	20	Wenlock Square
47	Glenbrook Drive, Mosgiel	21	Wenlock Square
49	Glenbrook Drive, Mosgiel	19	Woodside Terrace
51	Glenbrook Drive, Mosgiel	20	Woodside Terrace
57	Glenbrook Drive, Mosgiel	22	Woodside Terrace
1	Glenfinnan Place	23	Woodside Terrace
3	Glenfinnan Place	24	Woodside Terrace
4	Glenfinnan Place	25	Woodside Terrace

4A	Glenfinnan Place	25a	Woodside Terrace
5	Glenfinnan Place	26	Woodside Terrace
6	Glenfinnan Place	27	Woodside Terrace
7	Glenfinnan Place	29	Woodside Terrace
8A	Glenfinnan Place		
8B	Glenfinnan Place		
9A	Glenfinnan Place		
9B	Glenfinnan Place		
10A	Glenfinnan Place		
10B	Glenfinnan Place		
1	Glengarry Court		
2	Glengarry Court		
3	Glengarry Court		
4	Glengarry Court		
5	Glengarry Court		
6	Glengarry Court		
7	Glengarry Court		
8	Glengarry Court		

## Differential Matters and Categories

- b) **Adopts** the following differential categories for the 2021/22 financial year.

The differential categories are determined in accordance with the Council's land use codes. The Council's land use codes are based on the land use codes set under the Rating Valuation Rules 2008 and are set out in Attachment A. In addition, the Council has established categories for residential institutions, residential heritage bed and breakfasts, the stadium: 10,000+ seat capacity, churches, and schools.

### 1 *Differentials Based on Land Use*

The Council uses this matter to:

- Differentiate the General rate.
- Differentiate the Community Services rate.
- Differentiate the Kerbside Recycling rate.
- Differentiate the Private Street Lighting rate.
- Differentiate the Tourism/Economic Development rate.
- Differentiate the Fire Protection rate.

The differential categories based on land use are:

- Residential – includes all rating units used for residential purposes including single residential, multi-unit residential, multi-use residential, residential special accommodation, residential communal residence dependant on other use, residential bach/cribs, residential carparking and residential vacant land.



- Lifestyle – includes all rating units with Council's land use codes 2, 20, 21, 22 and 29.
- Commercial – includes all rating units with land uses not otherwise categorised as Residential, Residential Heritage Bed and Breakfasts, Lifestyle, Farmland or Stadium: 10,000+ seat capacity.
- Farmland - includes all rating units used solely or principally for agricultural or horticultural or pastoral purposes.
- Residential Heritage Bed and Breakfasts – includes all rating units meeting the following description:
  - Bed and breakfast establishments; and
  - Classified as commercial for rating purposes due to the number of bedrooms (greater than four); and
  - Either:
    - the majority of the establishment is at least 80 years old, or
    - the establishment has Heritage New Zealand Pouhere Taonga Registration, or
    - the establishment is a Dunedin City Council Protected Heritage Building as identified in the District Plan; and
  - The bed and breakfast owner lives at the facility.
- Stadium: 10,000+ seat capacity – this includes land at 130 Anzac Avenue, Dunedin, Assessment 4026695, Valuation reference 27190-01403.

## 2 *Differentials Based on Land Use and Provision or Availability of Service*

The Council uses these matters to differentiate the drainage rate and the commercial drainage rate.

The differential categories based on land use are:

- Residential – includes all rating units used for residential purposes including single residential, multi-unit residential, multi-use residential, residential special accommodation, residential communal residence dependant on other use, residential bach/cribs, residential carparking and residential vacant land.
- Lifestyle - includes all rating units with Council's land use codes 2, 20, 21, 22 and 29.
- Farmland - includes all rating units used solely or principally for agricultural or horticultural or pastoral purposes.
- Commercial – includes all rating units with land uses not otherwise categorised as Residential, Residential Heritage Bed and Breakfasts, Lifestyle, Farmland, Residential Institutions, Stadium: 10,000+ seat capacity, Churches or Schools.
- Stadium: 10,000+ seat capacity – this includes land at 130 Anzac Avenue, Dunedin, Assessment 4026695, Valuation reference 27190-01403.

- Residential Heritage Bed and Breakfasts – includes all rating units meeting the following description:
  - Bed and breakfast establishments; and
  - Classified as commercial for rating purposes due to the number of bedrooms (greater than four); and
  - Either:
    - the majority of the establishment is at least 80 years old or
    - the establishment has Heritage New Zealand Pouhere Taonga Registration or
    - the establishment is a Dunedin City Council Protected Heritage Building as identified in the District Plan; and
  - The bed and breakfast owner lives at the facility.
- Residential Institutions - includes only rating units with the Council's land use codes 95 and 96.
- Churches – includes all rating units used for places of religious worship.
- Schools - includes only rating units used for schools that do not operate for profit.

The differential categories based on provision or availability of service are:

- Connected – any rating unit that is connected to a public sewerage drain.
- Serviceable – any rating unit that is not connected to a public sewerage drain but is capable of being connected to the sewerage system (being a property situated within 30 metres of a public drain).

### 3 *Differentials Based on Provision or Availability of Service*

The Council uses this matter to differentiate the water rates.

The differential categories based on provision or availability of service are:

- Connected – any rating unit that is supplied by the water supply system.
- Serviceable – any rating unit that is not supplied but is capable of being supplied by the water supply system (being a rating unit situated within 100 metres of the nearest water supply).

## **Minimum Rates**

- c) **Approves** that where the total amount of rates payable in respect of any rating unit is less than \$5.00 including GST, the rates payable in respect of the rating unit shall be such amount as the Council determines but not exceeding \$5.00 including GST.

## **Low Value Rating Units**

- d) **Approves** that rating units with a capital value of \$6,000 or less will only be charged the general rate.

### Land Use Codes

- e) **Approves** that the land use codes attached to this report are adopted as the Council's land use codes for the purpose of the rating method.

### Separately Used or Inhabited Part of a Rating Unit

- f) **Adopts** the following definition of a separately used or inhabited part of a rating unit:

"A separately used or inhabited part of a rating unit includes any portion inhabited or used by the owner/a person other than the owner, and who has the right to use or inhabit that portion by virtue of a tenancy, lease, licence, or other agreement.

This definition includes separately used parts, whether or not actually occupied at any particular time, which are provided by the owner for rental (or other form of occupation) on an occasional or long term basis by someone other than the owner.

For the purpose of this definition, vacant land and vacant premises offered or intended for use or habitation by a person other than the owner and usually used as such are defined as 'used'.

For the avoidance of doubt, a rating unit that has a single use or occupation is treated as having one separately used or inhabited part."

### Lump Sum Contributions

- g) **Approves** that no lump sum contributions will be sought for any targeted rate.

### Rating by Instalments

- h) **Approves** the following schedule of rates to be collected by the Council, payable by four instalments.

The City is divided into four areas based on Valuation Roll Numbers, as set out below:

Area 1	Area 2	Area 3	Area 3 continued
<b>Valuation Roll Numbers:</b>			
26700	26990	26500	27550
26710	27000	26520	27560
26760	27050	26530	27600
26770	27060	26541	27610
26850	27070	26550	27760
26860	27080	26580	27770
26950	27150	26590	27780
26960	27350	26620	27790
26970	27360	26640	27811
26980	27370	26651	27821
27160	27380	26750	27822
27170	27500	26780	27823
27180	27510	27250	27831
27190	27520	27260	27841
27200	27851	27270	27871

	27861	27280	27911
	27880	27450	27921
	27890	27460	27931
	27901	27470	27941
	28000		
	28010		
	28020		

Area 4 comprises ratepayers with multiple assessments who pay on a schedule.

### Due Dates for Payment of Rates

- i) **Approves** the due dates for all rates with the exception of water rates, which are charged based on water meter consumption, will be payable in four instalments due on the dates below:

	Area 1	Area 2	Area 3	Area 4
Instalment 1	27/08/21	03/09/21	17/09/21	03/09/21
Instalment 2	19/11/21	26/11/21	10/12/21	26/11/21
Instalment 3	11/02/22	25/02/22	11/03/22	25/02/22
Instalment 4	06/05/22	20/05/22	03/06/22	20/05/22

Water meter invoices are sent separately from other rates at intervals depending on the quantity of water consumed.

Where water metre invoices are sent on a quarterly or monthly basis, the due date for payment shall be the 20th of the month following the date of invoice as set out in the table below:

Date of Invoice	Date for Payment
July 2021	20 August 2021
August 2021	20 September 2021
September 2021	20 October 2021
October 2021	20 November 2021
November 2021	20 December 2021
December 2021	20 January 2022
January 2022	20 February 2022
February 2022	20 March 2022
March 2022	20 April 2022
April 2022	20 May 2022
May 2022	20 June 2022
June 2022	20 July 2022

### Penalties

- j) **Resolves** to charge the following penalties on unpaid rates:
- 1 A charge of 10% of the unpaid rates instalment will be added to the amount of any instalment remaining unpaid the day after the instalment due date set out above.

- 2 Where a ratepayer has not paid the first instalment by the due date of that instalment, and has paid the total rates and charges in respect of the rating unit for the 2021/22 rating year by the due date of the second instalment, the 10% additional charge for the first instalment shall be remitted.
- 3 For amounts levied in any previous financial year and which remain unpaid on 1 October 2021, 10% of that sum shall be charged, including additional charges (if any).
- 4 For amounts levied in any previous financial year and which remain unpaid on 1 April 2022, 10% of that sum shall be charged, including additional charges (if any).

### **Assessing and Recovering Rates**

- k) **Approves** that the Chief Executive Officer, Chief Financial Officer and Rates and Revenue Team Leader be authorised to take all necessary steps to assess and recover the above rates.

## **BACKGROUND**

- 2 The rating method for the 2021/22 year formed part of the supporting documentation made available during the community engagement period of the 10 year plan 2021-31.

## **DISCUSSION**

- 3 The rating method for the 2021/22 year incorporates the following changes:
  - An increase in the community services targeted rate from \$100.00 to \$102.00 for the 2021/22 year.
  - The differentiated stadium: 10,000+ capacity rates have been increased for the 2021/22 year by the June 2020 Local Government Cost Index of 2.0%.

### **Limit on "Fixed" Charging**

- 4 Section 21 of the Local Government (Rating) Act 2002 includes a limit on certain rates. In any one year, the Council may not collect more than 30% of its total rates revenue by way of:
  - Any uniform annual general charge.
  - Any targeted rate that is calculated as a fixed amount per rating unit or separately used or inhabited part of a rating unit (and which is not used solely for water supply or sewage disposal).
- 5 The Council does not use a uniform annual general charge. The relevant targeted rates for the 2021/22 year are the kerbside recycling rate, the community services rate and the drainage fixed charge. These rates equate to 21% of total rates revenue.

## OPTIONS

- 6 The option provided is to set rates in accordance with the Local Government Act 2002 and the Local Government (Rating) Act 2002 in order to provide rates funding in the 2021/22 year in accordance with the 2021/22 budget.

## NEXT STEPS

- 7 The Council can now set and assess the rates described in its Funding Impact Statement.

## Signatories

Author:	Carolyn Allan - Senior Management Accountant
Authoriser:	Gavin Logie - Chief Financial Officer

## Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	Dunedin Land Use Codes	69

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities and promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This decision fits with the strategic framework because it provides the necessary rates funding to implement the activities outlined in the 2021/22 budget.

### ***Māori Impact Statement***

The 10 year plan 2021-31 provided a mechanism for Māori to contribute to local decision-making. DCC works with the Māori Participation Working Party, Aukaha and mana whenua to ensure there is process for Māori collaboration across the Annual Plan work programme.

### ***Sustainability***

There are no implications for sustainability.

### ***10 year plan /Annual Plan / Financial Strategy /Infrastructure Strategy***

The Council has adopted the 10 year plan 2021-31 and can now set and assess the rates described in its Funding Impact Statement for the 2021/22 year.

### ***Financial considerations***

The Council has adopted the 10 year plan 2021-31 and can now set and assess the rates described in its Funding Impact Statement.

### ***Significance***

The decision sets the rates for the 2021/22 year as outlined in the 10 year plan 2021-31.

### ***Engagement – external***

The proposed rating method formed part of the Supporting Documentation during the community engagement on the 10 year plan 2021-31. The Council consulted using the special consultative procedure.

### ***Engagement - internal***

Internal engagement has occurred with staff in the relevant departments.

### ***Risks: Legal / Health and Safety etc.***

Legal risks were considered and appropriate advice sought.

### ***Conflict of Interest***

There are no known conflicts of interest.

## **SUMMARY OF CONSIDERATIONS**

### ***Community Boards***

Community Boards may be interested in this report and were involved in the 10 year plan 2021-31 engagement.



Dunedin City Council Land Use Codes		
Land Use Code	Land Use Description	Differential Category
0	Multi-use: Vacant/Indeterminate	Commercial
1	Multi-use: Rural Industry	Farmland
2	Multi-use: Lifestyle	Lifestyle
3	Multi-use: Transport	Commercial
4	Multi-use: Community Services	Commercial
5	Multi-use: Recreational	Commercial
6	Multi-use: Utility Services	Commercial
7	Multi-use: Industrial	Commercial
8	Multi-use: Commercial	Commercial
9	Multi-use: Residential	Residential
10	Rural: Multi-use within Rural Industry	Farmland
11	Rural: Dairy	Farmland
12	Rural: Stock Finishing	Farmland
13	Rural: Arable Farming	Farmland
14	Rural: Store Livestock	Farmland
15	Rural: Market Gardens and Orchards	Farmland
16	Rural: Specialist Livestock	Farmland
17	Rural: Forestry	Farmland
18	Rural: Mineral Extraction	Commercial
19	Rural: Vacant	Farmland
20	Lifestyle: Multi-use within Lifestyle	Lifestyle
21	Lifestyle: Single Unit	Lifestyle
22	Lifestyle: Multi Unit	Lifestyle
29	Lifestyle: Vacant	Lifestyle
30	Transport: Multi-use within Transport	Commercial
31	Transport: Road Transport	Commercial
32	Transport: Parking	Commercial
33	Transport: Rail Transport	Commercial
34	Transport: Water Transport	Commercial
35	Transport: Air Transport	Commercial
39	Transport: Vacant	Commercial
40	Community Services: Multi-use within Community Services	Commercial
41	Community Services: Educational	Commercial

Dunedin City Council Land Use Codes		
Land Use Code	Land Use Description	Differential Category
42	Community Services: Medical and Allied	Commercial
43	Community Services: Personal and Property Protection	Commercial
44	Community Services: Religious	Commercial
45	Community Services: Defence	Commercial
46	Community Services: Halls	Commercial
47	Community Services: Cemeteries and Crematoria	Commercial
49	Community Services: Vacant	Commercial
50	Recreational: Multi-use within Recreational	Commercial
51	Recreational: Entertainment	Commercial
52	Recreational: Active Indoor	Commercial
53	Recreational: Active Outdoor	Commercial
54	Recreational: Passive Indoor	Commercial
55	Recreational: Passive Outdoor	Commercial
59	Recreational: Vacant	Commercial
60	Utility Services: Multi-use within Utility Services	Commercial
61	Utility Services: Communications	Commercial
62	Utility Services: Electricity	Commercial
63	Utility Services: Gas	Commercial
64	Utility Services: Water Supply	Commercial
65	Utility Services: Sanitary	Commercial
66	Utility Services: Other	Commercial
67	Utility Services: Post Boxes	Commercial
69	Utility Services: Vacant	Commercial
70	Industrial: Multi-use within Industrial	Commercial
71	Industrial: Food, Drink and Tobacco	Commercial
72	Industrial: Textiles, Leather and Fur	Commercial
73	Industrial: Timber Products and Furniture	Commercial
74	Industrial: Building Materials Other than Timber	Commercial
75	Industrial: Engineering, Metalworking, Appliances and Machinery	Commercial
76	Industrial: Chemicals, Plastics, Rubber and Paper	Commercial
77	Industrial: Other Industries – including Storage	Commercial
78	Industrial: Depots, Yards	Commercial
79	Industrial: Vacant	Commercial

Dunedin City Council Land Use Codes		
Land Use Code	Land Use Description	Differential Category
80	Commercial: Multi-use within Commercial	Commercial
81	Commercial: Retail	Commercial
82	Commercial: Services	Commercial
83	Commercial: Wholesale	Commercial
84	Commercial: Offices	Commercial
85	Commercial: Carparking	Commercial
89	Commercial: Vacant	Commercial
90	Residential: Multi-use within Residential	Residential
91	Residential: Single Unit excluding Bach	Residential
92	Residential: Multi Unit	Residential
93	Residential: Public Communal – Unlicensed	Commercial
94	Residential: Public Communal – Licensed	Commercial
95	Residential: Special Accommodation	Residential
96	Residential: Communal Residence Dependent on Other Use	Residential
97	Residential: Bach	Residential
98	Residential: Carparking	Residential
99	Residential: Vacant	Residential

## **MĀORI REPRESENTATION**

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The Māori Representation report is to follow.

## EVENT ROAD CLOSURES

Department: Transport and Legal

### EXECUTIVE SUMMARY

- 1 Applications have been received for temporary road closures for the following events:
  - a) City activation: Fiji vs All Blacks International Test Match: 10 July 2021.
  - b) Graduation parades: 23 July and 21 August 2021.
- 2 This report recommends temporary closure of the roads concerned using the provisions of the Local Government Act 1974, to enable the events to proceed.

### RECOMMENDATIONS

That the Council:

- a) **Resolves** pursuant to Section 319, Section 342, and Schedule 10 clause 11(e) of the Local Government Act 1974, to close the roads detailed below:

- i) **Graduation parade:** starting 12:00pm Friday, 23 July 2021.

Great King Street, between Frederick and Albany Streets, closed from 10:00am to 1:00pm.

Frederick Street, between Great King and George Streets, closed from 11:45am to 12:45pm.

George Street, between Frederick Street and the Octagon, closed from 11:45am to 12:45pm.

Moray Place, between George and Filleul Streets, closed from 11:45am to 12:45pm.

Moray Place, between Upper Stuart and Filleul Streets, closed from 12:00pm to 12:20pm.

- ii) **Graduation parade:** starting 11:30am Saturday, 21 August 2021.

Great King Street, between Frederick and Albany Streets, closed from 10:00am to 1:00pm.

Frederick Street, between Great King and George Streets, closed from 11:15am to 12:15pm.

George Street, between Frederick Street and the Octagon, closed from 11:15am to 12:15pm.

Moray Place, between George and Filleul Streets, closed from 11:15am to 12:15pm.

Moray Place, between Upper Stuart and Filleul Streets, will be closed from 11:30am until 11:50am.

iii) **City activation: Fiji v All Blacks International Test Match**

The Lower Octagon, from George to Princes Streets, closed from 7:00am Saturday, 10 July to 5:00am Sunday, 11 July.

Lower Stuart Street, from the Octagon to Moray Place, closed from 7:00am Saturday, 10 July to 5:00am Sunday, 11 July.

George Street, from Bath Street to the Octagon (southbound only), closed from 7:00am Saturday, 10 July to 5:00am Sunday, 11 July.

The central carriageway of the Octagon, closed from 3:00pm to 7:00pm on Saturday, 10 July.

## BACKGROUND

- 3 Events and festivals contribute to the vibrancy and uniqueness of Dunedin; creating economic opportunities for the city and reflecting and enhancing social, recreational, environmental and cultural well-being. The contribution events make to the city's vision of being one of the world's great small cities is reflected in strategies and plans including the Social Well-being Strategy, the Economic Development Strategy, Ara Toi Ōtepoti, Parks and Recreation Strategy, and the Festival and Events Plan 2018-2023.
- 4 The area proposed to be used for these events is legal road and can therefore be temporarily closed to normal traffic if the statutory temporary road closure procedures are followed.
- 5 There is a clearly defined process for closing roads in the Local Government Act 1974 ("LGA 1974"). Where the proposed temporary road stopping relates to public functions, the decision to close a road cannot be delegated to Council staff; a resolution of Council is required.
- 6 Section 319 of the LGA 1974 gives Council the power to stop or close any road or part of a road in the manner and upon the conditions set out in section 342 and Schedule 10 of the LGA 1974.
- 7 Under clause 11(e) of Schedule 10 of the LGA 1974, there are conditions which are required to be met. A copy of Schedule 10 of the LGA 1974 is attached. These conditions include the following:
  - a) Consultation with Waka Kotahi NZ Transport Agency and the Police.
  - b) Being satisfied that traffic is not likely to be unreasonably impeded.

- c) When closing under Schedule 10 section 11(e), the road cannot be closed more than 31 days in the aggregate in any one year.
- d) That public notice must be given of the intention to consider closing any road or part of a road, and notice given of the decision to close the road.

## **DISCUSSION**

### **Consultation and Notification:**

- 8 Waka Kotahi NZ Transport Agency and the NZ Police have been consulted and neither have any objection to the proposed road closures.
- 9 The proposed temporary road closures were advertised in the Otago Daily Times on 5 June 2021, this notice is attached to the report. Council is also required to give public notice of its decision. This notice will be published after the Council meeting prior to the events.
- 10 The event organiser for the city activation in the Octagon on 10 July (Fiji vs All Blacks International Test) notified affected property owners and/or occupiers within the area concerned of the proposed road closures. Vehicular access to properties will be restricted during the periods of closures.
- 11 A two-week period for feedback was provided. The event organiser received one query relating to access to Bath Street, which will remain available to those businesses during the city activation event. A request was made by some Octagon businesses to extend the hours of closure to enable them to extend their licenced premises during this time. This request was able to be accommodated by the event organiser.

### **Traffic Impacts**

- 12 Closure of the central and lower carriageway of The Octagon for events has been carried out previously for similar events, and traffic was not unreasonably impeded. There are detours available very near the closed roads. Being a public function, pedestrian access will remain available. Emergency services will have immediate access made available if required. There is no impact to public transport.
- 13 Graduation parades have been satisfactorily held for many years without causing unreasonable delays to the travelling public. The parade operates as a 'rolling closure' within the window of time specified, and generally the closure for the actual parade is about 10 minutes. The process has been refined over the years with traffic management providers set up to arrange remote control of traffic signals to optimise road network efficiency and to reduce the amount of traffic management devices (road cones and signs). This reduces the visual impact, whilst ensuring the event complies with the code of practice for temporary traffic management. Footpath access will remain available for pedestrians. Emergency service will have immediate access made available if required. Public transport services will be managed through the temporary traffic management process.
- 14 The temporary traffic management plan process will ensure that other issues are addressed such as temporary relocation of certain parking (e.g. taxi, mobility and AVO).

- 15 Under section 11(e) of Schedule 10, LGA 1974, the road cannot be closed for more than an aggregate of 31 days in any one year. The 31-day limit will not be exceeded by the approval of the proposed temporary road closures.

## OPTIONS

- 16 It should be noted that recommendations in this report cannot be amended without first carrying out further consultation with affected parties, Waka Kotahi NZ Transport Agency, NZ Police, and verifying that traffic impacts are acceptable.

### Option One – Recommended Option

- 17 That the Council closes the sections of roads as detailed below;

**Graduation parade:** starting 12:00pm Friday, 23 July 2021.

Great King Street, between Frederick and Albany Streets, closed from 10:00am to 1:00pm.

Frederick Street, between Great King and George Streets, closed from 11:45am to 12:45pm.

George Street, between Frederick Street and the Octagon, closed from 11:45am to 12:45pm.

Moray Place, between George and Filleul Streets, closed from 11:45am to 12:45pm.

Moray Place, between Upper Stuart and Filleul Streets, closed from 12:00pm to 12:20pm.

**Graduation parade:** starting 11:30am Saturday, 21 August 2021.

Great King Street, between Frederick and Albany Streets, closed from 10:00am to 1:00pm.

Frederick Street, between Great King and George Streets, closed from 11:15am to 12:15pm.

George Street, between Frederick Street and the Octagon, closed from 11:15am to 12:15pm.

Moray Place, between George and Filleul Streets, closed from 11:15am to 12:15pm.

Moray Place, between Upper Stuart and Filleul Streets, will be closed from 11:30am until 11:50am.

### City activation: Fiji v All Blacks International Test Match

The Lower Octagon, from George to Princes Streets, closed from 7:00am Saturday, 10 July to 5:00am Sunday, 11 July.

Lower Stuart Street, from the Octagon to Moray Place, closed from 7:00am Saturday, 10 July to 5:00am Sunday, 11 July.



George Street, from Bath Street to the Octagon (southbound only), closed from 7:00am Saturday, 10 July to 5:00am Sunday, 11 July.

The central carriageway of the Octagon, closed from 3:00pm to 7:00pm on Saturday, 10 July.

#### *Advantages*

- The road will be able to be closed and the events will be able to proceed.
- Closure will enable the benefits (economic, social, cultural) associated with events being held in Dunedin.

#### *Disadvantages*

- There will be temporary loss of access through the closed area. However, there are detours available nearby, and safety can be assured through the use of temporary traffic management.

### **Option Two – Status Quo**

- 18 That the Council decides not to close the roads in question.

#### *Advantages*

- There would be no detour required for travelling public, and the road would be able to be used as normal.

#### *Disadvantages*

- The events would not be able to go ahead and the benefits of the events would be lost.

### **NEXT STEPS**

- 19 Should the resolution be made to temporarily close the road, Council staff will proceed to accept the temporary traffic management plan and notify the public of the closures.

### **Signatories**

Author:	Michael Tannock - Transport Network Team Leader Karilyn Canton - Chief In-House Legal Counsel
Authoriser:	Joy Lanini - Manager Community Development and Events Jeanine Benson - Group Manager Transport Simon Drew - General Manager Infrastructure & Development

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	Schedule 10, Local Government Act 1974	80
<a href="#">B</a>	Proposed Road Closure diagrams	83
<a href="#">C</a>	ODT noticeboard 5 June 2021 notice of intention to close road	86

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision promotes the social well-being of communities in the present and for the future.  
This decision promotes the economic well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Events contribute to the Strategic Framework.

Events contribute to the Economic Development Strategy, the Social Wellbeing Strategy.

There is a Festival and Events Plan 2018-2023.

### ***Māori Impact Statement***

There are no known impacts for Māori.

### ***Sustainability***

There are no implications for sustainability.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications.

### ***Financial considerations***

There are no financial implications. The cost of the proposed road closures will be met within existing budgets.

### ***Significance***

This decision is considered low in terms of the Council's Significance and Engagement Policy.

### ***Engagement – external***

There has been external engagement as required by the LGA 1974, with the Police and Waka Kotahi NZ Transport Agency. Affected parties were notified and provided a time period for feedback.

### ***Engagement - internal***

There has been engagement with DCC Events, In-House Legal, and Transport. There is support for the event to proceed.

### ***Risks: Legal / Health and Safety etc.***

There are no identified risks should the recommended resolution be made.

**SUMMARY OF CONSIDERATIONS**

***Conflict of Interest***

There are no known conflicts of interest.

***Community Boards***

There are no implications for Community Boards.

16/03/2021 Local Government Act 1974 No 66 (as at 06 February 2021), Public Act Schedule 10 Conditions as to stopping of roads and the te...



## New Zealand Legislation

# Local Government Act 1974

- Warning: Some amendments have not yet been incorporated

### Schedule 10

#### Conditions as to stopping of roads and the temporary prohibition of traffic on roads

ss 319(b), 342

Schedule 10: inserted, on 1 April 1979, by [section 3\(1\)](#) of the Local Government Amendment Act 1978 (1978 No 43).

##### *Stopping of roads*

- 1 The council shall prepare a plan of the road proposed to be stopped, together with an explanation as to why the road is to be stopped and the purpose or purposes to which the stopped road will be put, and a survey made and a plan prepared of any new road proposed to be made in lieu thereof, showing the lands through which it is proposed to pass, and the owners and occupiers of those lands so far as known, and shall lodge the plan in the office of the Chief Surveyor of the land district in which the road is situated. The plan shall separately show any area of esplanade reserve which will become vested in the council under [section 345\(3\)](#).

Schedule 10 clause 1: amended, on 1 October 1991, by [section 362](#) of the Resource Management Act 1991 (1991 No 69).

- 2 On receipt of the Chief Surveyor's notice of approval and plan number the council shall open the plan for public inspection at the office of the council, and the council shall at least twice, at intervals of not less than 7 days, give public notice of the proposals and of the place where the plan may be inspected, and shall in the notice call upon persons objecting to the proposals to lodge their objections in writing at the office of the council on or before a date to be specified in the notice, being not earlier than 40 days after the date of the first publication thereof. The council shall also forthwith after that first publication serve a notice in the same form on the occupiers of all land adjoining the road proposed to be stopped or any new road proposed to be made in lieu thereof, and, in the case of any such land of which the occupier is not also the owner, on the owner of the land also, so far as they can be ascertained.
- 3 A notice of the proposed stoppage shall, during the period between the first publication of the notice and the expiration of the last day for lodging objections as aforesaid, be kept fixed in a conspicuous place at each end of the road proposed to be stopped:  
provided that the council shall not be deemed to have failed to comply with the provisions of this clause in any case where any such notice is removed without the authority of the council, but in any such case the council shall, as soon as conveniently may be after being informed of the unauthorised removal of the notice, cause a new notice complying with the provisions of this clause to be affixed in place of the notice so removed and to be kept so affixed for the period aforesaid.
- 4 If no objections are received within the time limited as aforesaid, the council may by public notice declare that the road is stopped; and the road shall, subject to the council's compliance with [clause 9](#), thereafter cease to be a road.
- 5 If objections are received as aforesaid, the council shall, after the expiration of the period within which an objection must be lodged, unless it decides to allow the objections, send the objections together with the plans aforesaid, and a full description of the proposed alterations to the Environment Court.

Schedule 10 clause 5: amended, on 2 September 1996, pursuant to [section 6\(2\)\(a\)](#) of the Resource Management Amendment Act 1996 (1996 No 160).

<https://www.legislation.govt.nz/act/public/1974/0066/latest/DLM425592.html>

1/3

16/03/2021 Local Government Act 1974 No 66 (as at 06 February 2021), Public Act Schedule 10 Conditions as to stopping of roads and the te...

- 6 The Environment Court shall consider the district plan, the plan of the road proposed to be stopped, the council's explanation under [clause 1](#), and any objection made thereto by any person, and confirm, modify, or reverse the decision of the council which shall be final and conclusive on all questions.

Schedule 10 clause 6: replaced, on 1 October 1991, by [section 362](#) of the Resource Management Act 1991 (1991 No 69).

Schedule 10 clause 6: amended, on 2 September 1996, pursuant to [section 6\(2\)\(a\)](#) of the Resource Management Amendment Act 1996 (1996 No 160).

- 7 If the Environment Court reverses the decision of the council, no proceedings shall be entertained by the Environment Court for stopping the road for 2 years thereafter.

Schedule 10 clause 7: amended, on 2 September 1996, pursuant to [section 6\(2\)\(a\)](#) of the Resource Management Amendment Act 1996 (1996 No 160).

- 8 If the Environment Court confirms the decision of the council, the council may declare by public notice that the road is stopped; and the road shall, subject to the council's compliance with [clause 9](#), thereafter cease to be a road.

Schedule 10 clause 8: amended, on 2 September 1996, pursuant to [section 6\(2\)\(a\)](#) of the Resource Management Amendment Act 1996 (1996 No 160).

- 9 Two copies of that notice and of the plans hereinbefore referred to shall be transmitted by the council for record in the office of the Chief Surveyor of the land district in which the road is situated, and no notice of the stoppage of the road shall take effect until that record is made.

- 10 The Chief Surveyor shall allocate a new description of the land comprising the stopped road, and shall forward to the Registrar-General of Land or the Registrar of Deeds, as the case may require, a copy of that description and a copy of the notice and the plans transmitted to him by the council, and the Registrar shall amend his records accordingly.

Schedule 10 clause 10: amended, on 12 November 2018, by [section 250](#) of the Land Transfer Act 2017 (2017 No 30).

#### *Temporary prohibition of traffic*

- 11 The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the New Zealand Transport Agency, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic)—

- (a) while the road, or any drain, water race, pipe, or apparatus under, upon, or over the road is being constructed or repaired; or
- (b) where, in order to resolve problems associated with traffic operations on a road network, experimental diversions of traffic are required; or
- (c) during a period when public disorder exists or is anticipated; or
- (d) when for any reason it is considered desirable that traffic should be temporarily diverted to other roads; or
- (e) for a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:

provided that no road may be closed for any purpose specified in paragraph (e) if that closure would, in the opinion of the council, be likely to impede traffic unreasonably.

Schedule 10 clause 11: replaced, on 14 August 1986, by [section 14\(1\)](#) of the Local Government Amendment Act (No 3) 1986 (1986 No 50).

Schedule 10 clause 11: amended, on 26 March 2015, by [section 5](#) of the Local Government Act 1974 Amendment Act 2015 (2015 No 20).

- 11A The council shall give public notice of its intention to consider closing any road or part of a road under [clause 11\(e\)](#); and shall give public notice of any decision to close any road or part of a road under that provision.

Schedule 10 clause 11A: inserted, on 14 August 1986, by [section 14\(1\)](#) of the Local Government Amendment Act (No 3) 1986 (1986 No 50).

- 11B Where any road or part of a road is closed under [clause 11\(e\)](#), the council or, with the consent of the council, the promoter of any activity for the purpose of which the road has been closed may impose charges for the entry of persons and vehicles to the area of closed road, any structure erected on the road, or any structure or area under the control of the council or the promoter on adjoining land.

Schedule 10 clause 11B: inserted, on 14 August 1986, by [section 14\(1\)](#) of the Local Government Amendment Act (No 3) 1986 (1986 No 50).

- 11C Where any road or part of a road is closed under [clause 11\(e\)](#), the road or part of a road shall be deemed for the purposes of—

- (a) *[Repealed]*
- (b) the [Traffic Regulations 1976](#);
- (c) the Transport (Drivers Licensing) Regulations 1985:

16/03/2021 Local Government Act 1974 No 66 (as at 06 February 2021), Public Act Schedule 10 Conditions as to stopping of roads and the te...

(d) *[Repealed]*

(e) the Transport (Vehicle Registration and Licensing) Notice 1986:

(ea) the [Land Transport Act 1998](#):

(f) any enactment made in substitution for any enactment referred to in paragraphs (a) to (ea)—

not to be a road; but nothing in this clause shall affect the status of the road or part of a road as a public place for the purposes of this or any other enactment.

Schedule 10 clause 11C: inserted, on 14 August 1986, by [section 14\(1\)](#) of the Local Government Amendment Act (No 3) 1986 (1986 No 50).

Schedule 10 clause 11C(a): repealed, on 10 May 2011, by [section 100\(3\)](#) of the Land Transport (Road Safety and Other Matters) Amendment Act 2011 (2011 No 13).

Schedule 10 clause 11C(d): repealed, on 1 May 2011, by [section 35\(4\)](#) of the Land Transport Amendment Act 2009 (2009 No 17).

Schedule 10 clause 11C(ea): inserted, on 1 March 1999, by [section 215\(1\)](#) of the Land Transport Act 1998 (1998 No 110).

Schedule 10 clause 11C(f): amended, on 1 March 1999, by [section 215\(1\)](#) of the Land Transport Act 1998 (1998 No 110).

12 The powers conferred on the council by [clause 11](#) (except paragraph (e)) may be exercised by the chairman on behalf of the council or by any officer of the council authorised by the council in that behalf.

13 Where it appears to the council that owing to climatic conditions the continued use of any road in a rural area, other than a State highway or government road, not being a road generally used by motor vehicles for business or commercial purposes or for the purpose of any public work, may cause damage to the road, the council may by resolution prohibit, either conditionally or absolutely, the use of that road by motor vehicles or by any specified class of motor vehicle for such period as the council considers necessary.

14 Where a road is closed under [clause 13](#), an appropriate notice shall be posted at every entry to the road affected, and shall also be published in a newspaper circulating in the district.

15 A copy of every resolution made under [clause 13](#) shall, within 1 week after the making thereof, be sent to the Minister of Transport, who may at any time, by notice to the council, disallow the resolution, in whole or in part, and thereupon the resolution, to the extent that it has been disallowed, shall be deemed to have been revoked.

16 No person shall—

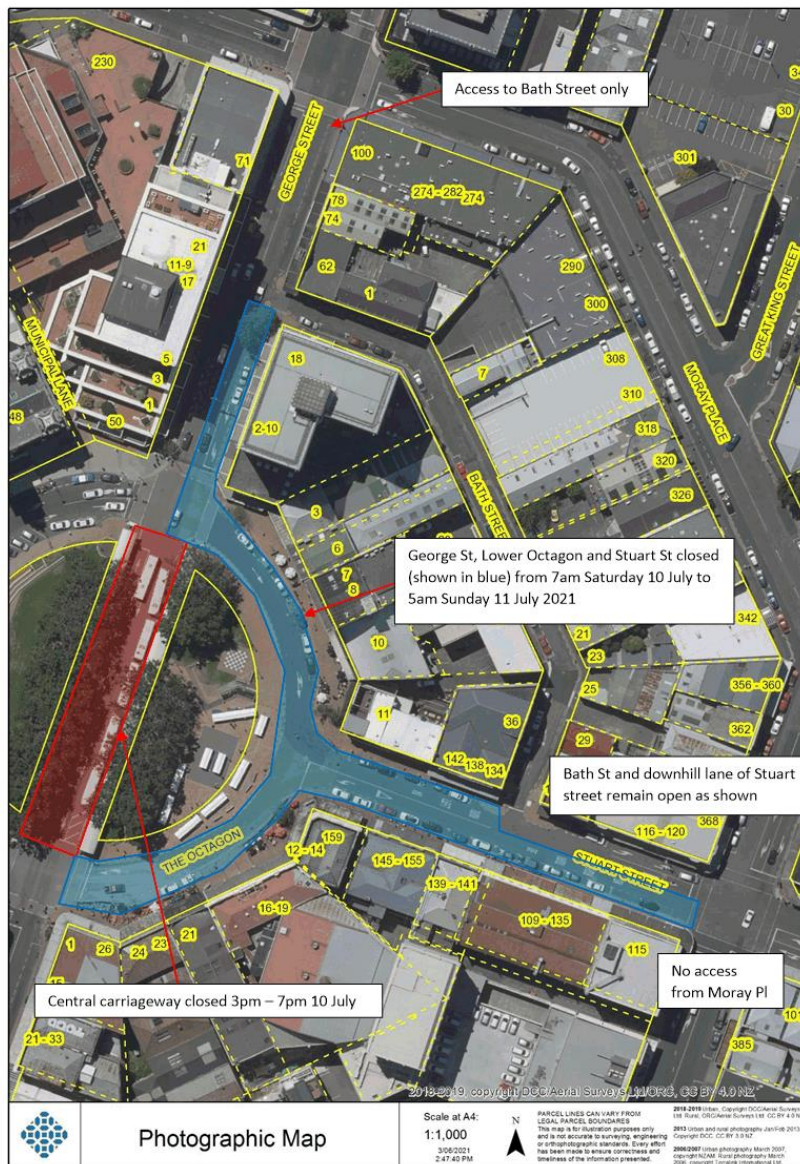
(a) use a vehicle, or permit a vehicle to be used, on any road which is for the time being closed for such vehicles pursuant to [clause 11](#); or

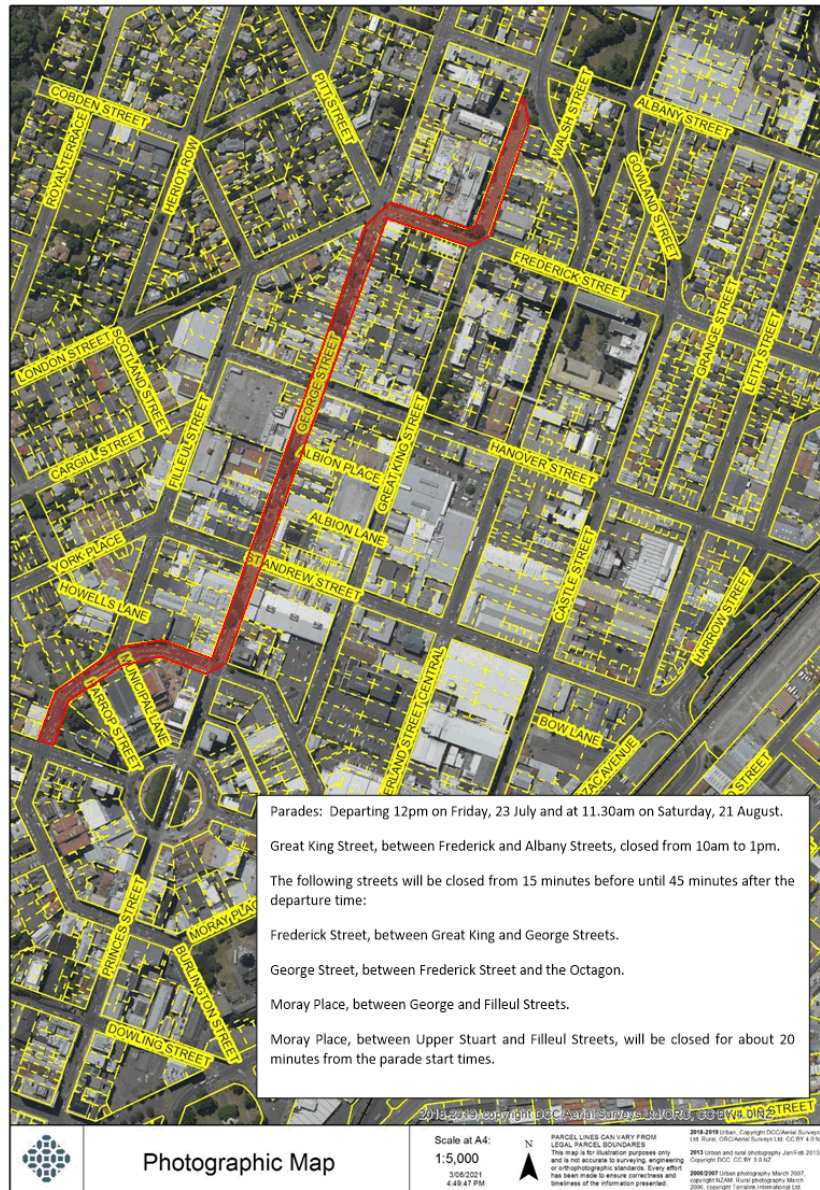
(aa) without the consent of the council or the promoter of any activity permitted by the council, enter or attempt to enter, or be present, on any road or part of a road that is for the time being closed to pedestrian traffic pursuant to [clause 11](#); or

(b) use a motor vehicle, or permit a motor vehicle to be used, on any road where its use has for the time being been prohibited by a resolution under [clause 13](#).

Schedule 10 clause 16(aa): inserted, on 14 August 1986, by [section 14\(2\)](#) of the Local Government Amendment Act (No 3) 1986 (1986 No 50).









## TEMPORARY ROAD CLOSURES

(Pursuant to the Local Government Act 1974)

### Forbury intersection improvements and roundabout at Forbury/Allandale/Bay View Roads/Valpy Street.

The following road closures will be in place for the above work from Tuesday, 8 June to Saturday, 3 July.

146 to 167 Forbury Road, from Valpy Street to just past Allandale Road, and Bay View Road, from Forbury Road to Surrey Street. Resident access will be off the West Avenue end and Allandale Road, from Forbury Road to Motu Street.

The intersection of Valpy Street and Forbury Road will be closed from Wednesday, 23 June for footpath work. Detours will be in place.

### City activation: Fiji v All Blacks

The Council is considering closing the Octagon, Stuart and George Streets, as below, for the Fiji v All Blacks match.

Closed from 7am Saturday, 10 July to 5am Sunday, 11 July: lower Octagon, from George to Princes Streets. Lower Stuart Street, from the Octagon to Moray Place; George Street, from Bath Street to the Octagon (southbound only).

Closed from 3pm to 7pm on Saturday, 10 July: the central carriageway of the Octagon; George Street, from the Octagon to Moray Place, northbound lane only, and lower Stuart Street, from Bath Street to Moray Place, eastbound lane only, will remain open.

This will be considered at a Dunedin City Council meeting at 10am on Wednesday, 30 June.

### Graduation parades

The Council is considering closing these roads for graduation parades that depart at 12pm on Friday, 23 July and at 11.30am on Saturday, 21 August.

Great King Street, between Frederick and Albany Streets, closed from 10am to 1pm.

The following streets will be closed from 15 minutes before until 45 minutes after the departure time: Frederick Street, between Great King and George Streets; George Street, between Frederick Street and the Octagon; Moray Place, between George and Filleul Streets.

Moray Place, between Upper Stuart and Filleul Streets, will be closed for about 20 minutes from the parade start times.

This will be considered at a Dunedin City Council meeting at 10am on Wednesday, 30 June.

## **LGNZ ANNUAL GENERAL MEETING REMITS**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 The Local Government New Zealand (LGNZ) 2021 Annual General Meeting (AGM) is to be held on Saturday 17 July 2021 in Blenheim.
- 2 At that meeting, consideration will be given to seven remits that have been submitted by local authorities, that have received either formal support from councils, or support from at least one zone or sector group meeting prior to being submitted, and have been screened through the LGNZ Remits Screening Policy. The DCC delegate will vote on DCC's behalf on each.
- 3 The purpose of this report is to present the remits that are going to the LGNZ AGM. It asks that Council give consideration as to whether it wishes to give pre-AGM direction to the voting delegate about DCC's support or otherwise of any of these remits and proposed rule change.
- 4 As this is an administrative report there is no summary of considerations.

### **RECOMMENDATIONS**

That the Council:

- a) **Decides** whether Council wishes to determine DCC's voting position for the remits, for action by the delegate attending the Annual General Meeting.

### **BACKGROUND**

- 5 The AGM is held immediately following the LGNZ conference. LGNZ has a Remits Screening Policy which determines which remits submitted by local authorities will be considered at the LGNZ AGM. This year, seven remits have been accepted for consideration. Attachment A provides the details of each of those remits.
- 6 An additional four remits were referred to the National Council for action as they are primarily technical in nature. One remit was declined as it was previously debated and endorsed in 2020.
- 7 Mayor Hawkins will attend the AGM on behalf of Council as the Council's voting delegate. Council is only entitled to one voting delegate who would exercise the Council's voting rights and as the Council's senior office holder the Mayor is the most appropriate delegate to attend.

## DISCUSSION

- 8 The practice has been for the Council to decide whether or not it wishes to determine the Council's voting position for action by the delegate attending the meeting.
- 9 The DCC delegate attending the LGNZ AGM will have the opportunity to vote on the remits. So that the delegate can represent the position of Council, consideration needs to be given to the remits, and a decision made on whether council supports the remits proposed. Council may decide that it does not have a position on a remit, and that the delegate may make a decision at the meeting following discussion on the particular matter. It is important to note that councils speak to their remits, so delegates at the AGM may be in a more informed voting position than councillors are prior to the AGM.
- 10 A summary of each of the remits to be considered at the LGNZ AGM is presented below. Given the short timeframe staff have not had an opportunity to provide advice on the remits. An update will be provided at the meeting if there is anything that aligns with the strategic framework.

### **Remit 1: Tree Protection**

That LGNZ:

- Advocate that the provisions that were added to the RMA, that restricted tree protection, be repealed urgently and that this change be carried through into new resource management legislation, thereby restoring the right to councils to adopt and enforce locally appropriate policies to protect trees in their district.
- Advocate to use the current RMA reform process to ensure these changes are carried through into new legislation.

*Proposed by: Auckland Council*

*Supported by: Auckland Zone*

### **Remit 2: Rating Value of Forestry Land**

That LGNZ:

- Request the Valuer General amend the relevant legislation to allow for local government to address the growing disparities between the rating valuation of forestry land and other land uses.

*Proposed by: Gisborne City Council*

*Supported by: Hauraki District Council, Western Bay of Plenty District Council, New Plymouth District Council, Hastings District Council, Manawatu District Council, Ruapehu District Council, Whakatane District Council, Central Hawkes Bay District Council, Wairoa District Council and Waikato District Council*

### **Remit 3: Funding of Civics Education**

That LGNZ advocate to central government for provision of funding to enable Councils to engage in civics education for high school children.

*Proposed by: Hamilton City Council*

*Supported by: Horizons Regional Council, Christchurch City Council; Tauranga City Council; Nelson City Council; New Plymouth District Council, Hastings District Council Waikato District Council, Whakatane District Council and Opotiki District Council*

***Remit 4: Promoting local government electoral participation***

That the power the Chief Executive has under the Local Government Act (42,2(da)) for “facilitating and fostering representative and substantial elector participation in elections and polls held under the Local Electoral Act 2001” be removed and placed with the Electoral Commission.

*Proposed by: Palmerston North City Council*

*Supported by: Zone 3*

***Remit 5: Carbon emission inventory standards and reduction targets***

That LGNZ works with central government in:

- a) developing consistent emission inventory standards for use by local and regional authorities, and
- b) setting science-based emissions reduction targets to support delivery on our National Determined Contribution (NDC) under the Paris Agreement and on our nationwide emissions budgets being established by government via advice from the Climate Change Commission.

*Proposed by: Palmerston North City Council*

*Supported by: Zone 3.*

***Remit 6: WINZ Accommodation Supplement***

That LGNZ works with the government to

Conduct an urgent review of the Work and Income NZ (WINZ) Accommodation Supplement (AS) system zones in partnership with territorial authorities

Schedule a two-yearly review of the WINZ AS system zones in partnership with territorial authorities ongoing.

*Proposed by: Queenstown Lakes District Council*

*Supported by: Hamilton City Council, Nelson City Council, Porirua City Council, Southland District Council, Clutha District Council and Central Otago District Council.*

***Remit 7: Liability - Building Consent functions***

That LGNZ works with the Government to obtain legal protection/indemnity from the Crown in favour of all Councils, and/or to implement a warranty scheme, for any civil liability claim, brought against a Council with regards to building consent functions carried out by Consentium (a division of Kainga Ora), as any such costs should not be borne by ratepayers.

*Proposed by: Waikato District Council*

*Supported by: Upper Hutt City Council, Hauraki District Council, Waipa District Council, Otorohanga District Council, Thames-Coromandel District Council and Hamilton City Council.*

## OPTIONS

- 11 There are two options, either Council gives direction on the DCC's voting position for the remits or not.

### Option One – Council gives direction to voting delegate

#### *Advantages*

- The voting delegate is aware of the preference of Council.

#### *Disadvantages*

- Council gives direction without being fully informed of the discussion that will take place at the AGM about the remits.

### Option Two – decisions on the voting position on the remits remains with voting delegate (the Mayor)

#### *Advantages*

- The voting delegate is privy to additional information and debate at the AGM.

#### *Disadvantages*

- The voting delegate is not aware of the preference of Council regarding the remits

## NEXT STEPS

- 12 The DCC delegate at the LGNZ AGM will vote on the remits in accordance with the decisions made.

## Signatories

Author:	Clare Sullivan - Manager Governance
Authoriser:	Sandy Graham - Chief Executive Officer

## Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	2021 Remits	90

Who's  
putting local  
issues on  
the national  
agenda?

**We are.  
LGNZ.**

Te Kāhui Kaunihera o Aotearoa.

# 2021 Annual General Meeting

## Remits

# 1

## Tree Protection

**Remit:** That LGNZ advocate that the provisions that were added to the RMA, that restricted tree protection, be repealed urgently and that this change be carried through into new resource management legislation, thereby restoring the right to councils to adopt and enforce locally appropriate policies to protect trees in their district. That LGNZ advocate to use the current RMA reform process to ensure these changes are carried through into new legislation.

**Proposed by:** Auckland Council

**Supported by:** Auckland Zone

### Background information and research

#### 1. Nature of the issue

The community have raised concerns about the loss of significant trees and urban canopy cover in Auckland, and the negative environmental impact this causes. The amendments to the RMA in 2012, which removed general tree protection, have limited council's ability to apply regulatory protections to trees on private properties.

Urban areas are suffering from a progressive and randomly located loss of tree cover or ngahere. This is causing a loss of quality of life amenity, loss of wildlife corridors and biodiversity, declining precipitation permeability, as well the loss of carbon sequestration and cooling effects of trees in urban settings. Auckland research shows this is not principally a consequence of intensification and development, but predominantly the overall net effect of individual decisions by landowners. The remaining tree protection tools available to councils, particularly the formal scheduling of individual or small groups of trees, are too complex, expensive, slow and limited to be effective in countering the loss of valuable trees and this progressive loss of tree cover.

The ability for councils to develop locally appropriate policies, such as Auckland's former General Tree Protection, needs to be restored urgently, and in the longer term, reflected in new legislation.



## **2. Background to the issue being raised**

A well-managed, flourishing, and healthy urban ngahere has a wide range of evidence-based benefits and is increasingly essential in assisting our climate mitigation, adaptation and response work. The ngahere plays a significant role in contributing to positive urban amenity and creating a healthy living environment with many social, cultural, economic, and environmental benefits.

### Urban Ngahere Strategy

Recognising these benefits, Auckland Council developed a strategy for Auckland's urban ngahere which was published in March 2019 [here](#).

The Urban Ngahere Strategy is the central policy vehicle for managing and growing Auckland's urban forest. The strategy aims to increase the knowledge of Auckland's urban ngahere and use that knowledge to protect, grow and maintain trees and other vegetation in Auckland's existing and future urban areas. It identified 18 high-level implementation actions to support the primary strategy outcome to increase the regional tree canopy cover average from 18.3 per cent to 30 per cent with no local board <15 per cent canopy cover, and recognised that collaboration, funding and partnerships are all fundamental to successful implementation.

Research to identify changes in urban ngahere canopy coverage in the Auckland Region between 2013 and 2016/2018 was undertaken by Auckland Council's Research, Investigations and Monitoring Unit (RIMU) with results published in the April 2021 report 'Auckland's urban forest canopy cover: state and change' (2013- 2016/2018). Revised April 2021 [here](#).

Key findings of the report can be summarised as follows:

- While urban canopy cover is 18 per cent, across the 16 urban local boards canopy cover ranges from eight to 30 per cent. Eleven of the 16 urban local boards met the minimum threshold of 15 per cent average canopy cover.
- Over the three- to five-year period, change in canopy cover was neutral: although a slight increase (0.6per cent) in cover was detected across all the local boards, it is likely within the margin of error (and not statistically significant). This is also well below the 30 per cent goal identified in the strategy.
- Net changes (difference between losses and gains) across the 16 urban local boards between 2013 and 2016/2018 ranged from minus 5 per cent to positive 9 per cent.
- The biggest net loss in terms of hectares was minus 129 hectares with the biggest net gain being positive 62 hectares.
- Initial analysis indicate that losses are widespread, but locations experiencing more losses than gains are typically privately-owned land and/or rural areas.
- Findings appear to indicate that height distribution of the canopy surface (2016/2018) is skewed toward the lower height classes with 75 per cent of the canopy surface being less than 10m and less than 5 per cent 20m or above.





#### RMA Amendments 2012

Council's ability to apply regulatory protections was deliberately limited by the RMA amendments in 2012 which prevented the use of general (or blanket) tree protection in urban areas. The intent was to reduce high transaction costs caused by the large number of resource consents required. An unfortunate consequence of this amendment was the exacerbation of the scale of tree loss across the region, particularly in urban areas, as identified by the RIMU key findings report.

#### Non-regulatory tools

Since the RMA amendments came into effect, councils have depended mainly on non-regulatory and private initiatives to control the removal of trees and vegetation on private properties. Examples include landowner advice and assistance with tree care and planting, community education and outreach programmes, raising awareness of the value and benefits of the urban ngahere, the Indigenous Biodiversity Strategy and the "Million Trees programme".

#### Regulatory tool – Auckland Unitary Plan

Council's main regulatory technique for managing and protecting the urban ngahere is the AUP. The Regional Policy Statement (RPS) within the AUP contains a number of objectives and policies relating to the natural environment, including trees. It recognises the importance of Auckland's distinctive natural heritage and the numerous elements that contribute to it, with trees being an integral component. The AUP contains rules relating to Significant Ecological Areas (SEAs), the schedule of Notable trees, and rules to limit the extent of vegetation removal in sensitive environments, like streams and coastlines. These regulatory tools apply to trees and vegetation on private properties but the protection they afford is specifically targeted to the issue they address. For example, to qualify as an SEA, a group of trees must satisfy robust ecological significance criteria and it can be difficult to justify the protection of individual trees or small groups of trees.

The influence of the Notable Tree Schedule to protect and increase urban canopy cover is also minimal given that the current 6,000 to 7,000 urban trees included in the schedule only represent a tiny fraction of Auckland's urban tree canopy cover. The purpose of the schedule is to protect Auckland's most significant trees. Any nominated tree or groups of trees need to meet specific criteria for protection, which include particular features such as botanical significance, amenity or historic value. Scheduling is not the appropriate mechanism to protect all urban trees worthy of protection. To attempt to use the schedule as a de facto form of general tree protection undermines its integrity and contributes to its devaluing.

Even where trees do meet scheduling criteria, the time and resources to enact the scheduling can be prohibitive. For example, nominations for an individual tree or group of trees to be included in the Notable Tree Schedule need to go through a full process under the Resource Management Act via a plan change. This is a significant process which involves professional assessment and a public submission process. The costs to council of adding trees into the schedule have been calculated at \$1484.00 (Attachment A). This reflects the process steps and expertise required to support the plan change process to enable the addition of trees into Schedule 10 of the AUP. These processes are also often very contentious, with strenuous opposition from reluctant landowners, further increasing costs and delays.



Limitations of current tools

The level of protection offered by the methods outlined above are not sufficient to be able to achieve Auckland Council's strategy goals and enjoy the benefits of a healthy urban ngahere outlined above. There is a need for better protection of trees in urban environments and in particular on private properties and/or rural areas where most losses seem to occur.

Trees make a positive contribution to Auckland's climate and environment. For example, the habitat value for mobile species, increasing carbon sequestration and reducing net greenhouse gas emissions. By enabling protection of additional trees from removal council would have the regulatory power required to ensure Auckland's urban canopy cover is maintained and increased over time. This would have further positive effects on Auckland's climate and environment by protecting additional trees from removal.

It is also important to recognise that urban tree protection need not affect growth and intensification goals. Urban tree protection simply prompts development proposals to design in context to site opportunities and constraints. Relaxing other controls such as height, coverage or yard setbacks frequently accompany tree retention outcomes from development.

**3. New or confirming existing policy**

Mayor Phil Goff has also advocated for greater tree protection on two earlier occasions and this remit proposal is consistent with his requests. The letters to Minister Parker are attached.

**4. Does the issue relate to objectives in the current LGNZ business plan? How?**

This issue relates to LGNZ's Environmental issues portfolio and Resource Management workstream. The solutions outlined in this remit align with and advance LGNZ's Vision and purpose.

Environmental (issues portfolio)

Leading and championing policy and working with central government, iwi and stakeholders to address the increasing impact of environmental issues, including climate change, the quality and quantity of New Zealand's freshwater resources, reducing waste and protecting biodiversity.

Resource Management (LGNZ workstream) This project seeks to:

Engage in the resource management reform process to ensure that the voice of communities continues to be central in how New Zealand's resources are used. Furthermore, a key focus will be to ensure that changes to the legislation work for urban, provincial and rural New Zealand remain enabling.



## **5. What work or action on the issue has been done**

### Urban Ngahere Strategy implementation update

An update on the implementation of Auckland's urban ngahere strategy outlining key initiatives and progress made towards strategy outcomes was presented to members of Auckland Council's Environment and Climate Change Committee in July 2020. The update provided a detailed overview of initiatives to improve the understanding of Auckland's urban ngahere (Knowing), to increase the urban ngahere canopy cover (Growing) and to preserve the urban ngahere (Protecting). The update report can be found [here](#).

### Plan Change 29: Amendments to Schedule 10 of the AUP

Since the AUP became operative in part, Schedule 10 has been amended once via Proposed Plan Change 29 (PC29). PC29 amended errors and inconsistencies in the Schedule 10 text and maps. The intention of PC29 was to provide clarity for property owners about the location, number and species of scheduled tree(s) on the property. PC29 did not add to or re-evaluate existing trees on the schedule, the aim was only to ensure that the current Schedule 10 was correct and up to date and to improve the overall usability of the document.

At the time PC29 was presented to council it was proposed that nominations for additions to/removals from Schedule 10 would not form part of the plan change process. Any submissions for additions to/removals from the Schedule would be considered as a separate matter at a later date, when resources permit.

PC29 was notified on 15 August 2019 and the decision was notified on 28 January.

### Grants

High-level action in the urban forest strategy: 14. Increase landowner grants and incentive programmes (eg heritage tree fund for private property owners)

### Update July 2021:

Auckland Council administers several grants programmes for planting on private property, including:

- The Regional Environment and Natural Heritage Grant scheme (total funding \$675,000) – open to individuals, community groups, hapū, iwi, whānau, marae organisations, trusts and all other organisations that contribute to the protection and improvement of regional significant areas and/or promote efficient and sustainable resource use.
- The Community Facilitation and Coordination Fund (funded through NETR, total funding in 2018/19FY of \$4,740,000) – support local community groups to facilitate projects with a biodiversity/restoration focus.
- The Biodiversity Focus Areas Fund is currently being developed and is intended to support private landowners to manage and expand indigenous ecosystems on their property.
- Local Boards can provide funding for grants that can support smaller environment restoration groups.

Advocacy by Mayor Phil Goff

Auckland Mayor Phil Goff has advocated for greater tree protection through the current RMA reform process on two earlier occasions (letters to Minister Parker on 9 April 2019 (Attachment B) and 20 July 2020 (Attachment C)).

**6. Any existing relevant legislation, policy or practice**

There is currently no legislation or policy that offers the level of protection for trees on private land that this remit proposal seeks. The RMA prevents the use of District plan rules to protect trees unless they are described and the allotment is specifically identified by street address and/or legal description. While the restrictions don't apply to regional rules, these can only be used for s30 functions, which do not mandate general tree protection.

Provisions in the AUP (Regional Policy Statement B4.5. Notable Trees and D13.2 Notable Trees Overlay objectives) protect notable trees from inappropriate subdivision, use and development but do not guarantee their retention because the ability still exists to apply for consented removal and many other factors are considered as part of the application. Factors such as, attributes of the tree/s including identified values, the ability for development to accommodate the tree/s, alternative methods for retention and potential loss of values. Council currently considers consent applications for notable tree removals on a case by case basis in accordance with the provisions set out in the AUP.

**7. Outcome of any prior discussion at a Zone or Sector meeting**

Auckland Zone has formally resolved tree protection as a key priority and adopted to address this by way of a remit to be submitted to LGNZ for the 2021 AGM.

**8. Suggested course of action**

Repeal sections 76(4A) and 76(4B) of the RMA which were inserted by the Resource Management (Simplifying and Streamlining) Amendment Act 2009. Carry these changes through the RMA reforms and into new legislation.

**We are.  
LGNZ.**

Te Kāhui Kaunihera o Aotearoa.

Attachment A

Auckland Unitary Plan's Notable Tree Schedule (Schedule 10)

**Planning Committee**  
**13 August 2020**



**Memorandum**

7 August 2020

**To:** Planning Committee, Environment and Climate Change Committee  
and Local Board Chairs

**Subject:** The current costs of adding trees to the Auckland Unitary Plan's  
Notable Tree Schedule (Schedule 10)

**From:** Teuila Young, Planner, Auckland-wide Unit, Plans & Places

**Contact information:** teuila.young@aucklandcouncil.govt.nz

**Purpose**

This purpose of this memo is to provide you information about the approximate current costs, timeframes and processes associated with adding trees to the Auckland Unitary Plan, Schedule 10 Notable Trees Schedule. It identifies possible efficiencies to reduce these costs. It also advises on interim changes to our website.

**Summary**

The costs to council of adding trees into the schedule of notable trees have been calculated at \$1484.00 per tree. This reflects the process steps and expertise required to support the plan change process necessary to enable the addition to trees into Schedule 10 of the Auckland Unitary Plan.

Possible methods for achieving cost efficiencies to this process have been considered however the costs will still remain largely unchanged.

Officers remain on track to report on this matter to Committee later this year so that consideration can be given to the timing of a full review of Schedule 10 in the context of resource constraints and priorities.

The council website will be updated to alert people to the fact that the nomination of a tree for protection does not automatically protect a tree and that a plan change is needed for this to occur. The website will then be updated again later this year once direction is received from Committee on the timing of a plan change to review Schedule 10.

**Context**

1. At the Environment and Climate Change Committee meeting on 21 July 2020, you requested a memo about the estimated \$1500 cost for each tree included within the Auckland Unitary Plan (AUP).
2. Prior to the creation of the AUP, each legacy council had its own schedule which listed heritage/notable trees or groups of trees. These were evaluated using different sets of criteria (depending on the council involved) at the time that they were included in the legacy district plans. As part of the development of the Proposed Auckland Unitary Plan (PAUP) these schedules were consolidated. 519 submissions were received seeking additions to the PAUP schedule and 60 submissions were received seeking deletions.
3. The decisions council made in response to the recommendations from the Independent Hearings Panel (IHP) added several trees to Schedule 10 and several trees were removed.
4. The PAUP submissions seeking additions to Schedule 10 remain in a database along with new nominations received since 2016 for trees to be added to the schedule. As at 5 August 2020, a



**Planning Committee**  
**13 August 2020**



Item 15

further 68 unsolicited nominations for trees to be added to the Schedule have been received. These are proposed to be considered as part of a future plan change process for additions to Schedule 10.

5. Since the AUP became operative, Schedule 10 has been amended once via plan change 29 (PC29). This only included correcting errors such as mapping (e.g. tree identification is mapped at the wrong location), incorrect information in the Schedule (e.g. address and/or legal description is incorrect, the number of trees is missing/incorrect, the botanical and/or common names are incorrect or do not align), or items missing from the schedule or included in error. This process is currently ongoing and the hearing of submissions on PC29 is scheduled for 18 September 2020.
6. At the time PC29 was approved for notification by the Planning Committee, it was resolved that nominations for additions and/or removal of trees do not form part of the plan change process.
7. Subsequently the Environment and Climate Change Committee noted (resolution ECC/2020/30) that staff will consider the timing of a full review of Schedule 10 – Notable Trees in the context of resourcing constraints and priorities and report back to Planning Committee.

**Process, timeframes and cost**

8. It is difficult to quantify the cost of scheduling trees because there are many contributing factors. For the purpose of this exercise it has been necessary to make some key assumptions. These are outlined below:
  - The scope of any potential future plan change is limited to additions of new trees to Schedule 10 and excludes the re-evaluation of existing listings.
  - There are no duplications in the 587 nominations.
  - The 587 nominations are all individual trees and there are no groups of trees proposed to be evaluated or scheduled through this process as this would increase the timeframes and resources associated with a future plan change. All 587 nominations would be evaluated and proceed through a plan change.
  - Council would not be publicly calling for new nominations as part of this process, as timeframes and resources would correspondingly increase.
  - Required Plans & Places staff and specialists have available capacity to complete this work. This assumption relies on the ability to recruit to the Heritage Arborist vacancy given Emergency Budget constraints.
  - That arboricultural consultants can be used to backfill the Heritage Arborist roles so they can undertake the review and assist where required.
  - Calculations are limited to the 587 items<sup>1</sup> for consideration. If many new nominations for both additions and removals were considered as part of this process, timeframes and resources would correspondingly increase.
  - Staff costs are taken from the mid-point of each role's salary band.
9. Based on the information provided in Attachment A, coupled with the assumptions applied to the data, the current cost to schedule 587 trees is \$871,000 (including ongoing Schedule maintenance costs for up to 12 months – this includes input on consents, monitoring conditions, attendance at notified hearings). It is estimated that from start (Step 2) to finish (Step 6), the process of adding trees to Schedule 10 and making the plan change operative would take between 34 to 42 months. Based on this information, the estimated average cost of scheduling

<sup>1</sup> 519 additions to the schedule were requested through the PAUP process and 68 nominations for additions have been received since 2016

Attachment H

Attachment A

**Planning Committee**  
13 August 2020



a single tree is currently \$1484.00. It is important to note, that it would be both cost and time efficient if additions to Schedule 10 occurred by evaluating large batches of tree nominations at once rather than individually and the cost of scheduling "per tree" does not adequately reflect the scale of the process.

10. Tree schedules are highly dynamic and are not as easily maintained as other AUP schedules which are static (e.g. Outstanding Natural Landscapes Overlay Schedule, Outstanding Natural Features Overlay Schedule) meaning that they fall further out of date over time. This is because (given the large number of properties it affects) subdivision, development and consents for removal/alteration as well as emergency works affect the description of listings on the Schedule. Updates will therefore be required, and errors will still be identified from time to time given the number of listings contained in the Schedule. To update Schedule 10 requires a plan change at cost to the ratepayer and the larger the number of items on the Schedule the more complex a maintenance plan change would have to be. These changes cannot be addressed through any other process.
11. If the decision was made to invite submissions on trees that may merit inclusion in the Schedule, this could precipitate a review of the current Schedule 10 listings. This would substantially increase the cost and timeframe required to deliver the plan change (that initially only sought to add trees) significantly. Given that a number of the current scheduled trees would not meet the criteria under the AUP (i.e. weed species or damaged/dead tree) it is also possible that the number of currently scheduled trees would be reduced. New nominations would also not have immediate legal effect (ie no immediate protection) under s.86B of the RMA so those trees would be under threat of removal until a decision on the plan change is publicly notified.
12. Potentially, there are two council grants available to assist with the ongoing maintenance of notable trees on private property, the individual Local Board grants and Regional Historic Heritage grant. However, the funding criteria for the Local Board grants is at their discretion and may not include scheduled trees as a priority for funding. Funding is available for notable trees under the Regional Historic Heritage grant however, it is important to note that this grant has been oversubscribed.

**Possible efficiencies**

13. Possible methods for achieving cost and time efficiencies for future additions to Schedule 10 have been considered below:
  - Approaching other areas of council for assistance, such as Consents and Community Facilities arborists to reduce the external cost for consultants. However, consultants would still be required if the scope of the plan change extended beyond the addition of 587 existing nominations. The process would require the timeframes outlined in paragraph 9 above.
  - Creating a system prioritising the 587 nominations by only considering against a single criterion (as per the evaluation form found on page 11 of Attachment B). For example, limiting evaluation out in the field to only those which have heritage significance as indicated by the nominator. In terms of heritage specialist time these could be evaluated in conjunction with other work being done on site. This approach could possibly create cost and time savings in the evaluation of nominations stage when addressing heritage significance. However, it would not affect the cost of the remaining steps in the schedule 1 process. Also, assessing trees against a single criterion would potentially not provide a robust assessment and other criteria would need to be assessed moving forward and thus the cost and time would be multiplied for each assessment criterion.
  - Undertaking the work in tranches as opposed to one large plan change. This would still require a process which may be inefficient as it would require several plan changes over the course of several years and may likely be perceived as unfair in terms of which trees are scheduled first when compared with other equally meritorious trees. The cost and time of the process would be multiplied by the number of plan changes required to

3



**Planning Committee**  
**13 August 2020**



**Item 15**

**Attachment H**

schedule the nominated trees. Piecemeal reviews may also not provide an opportunity to be more strategic in addressing the unequal distribution of tree cover across the region.

- General tree protection. Currently the schedule protects an extremely small number of trees in comparison to what general tree protection could. RMA reform Panel recommendations are silent on the matter of general tree protection (and s76(4A)) and whether the new system should specifically rule out the use of the general tree protection district rule.

14. The costs per tree of scheduling will remain high even after the consideration of possible efficiencies. As mentioned in paragraph 7, on 21 July 2020 the Environment and Climate Change Committee resolved that a report on the full review of the Notable Trees Schedule 10 be provided to the Planning Committee. It is likely that that report will be taken to either the October or November 2020 Planning Committee meetings. That report will provide a fuller consideration of all alternatives alongside a full review of Schedule 10.

**Current nomination webpage**

15. Currently the Auckland Council website contains nomination information required to nominate a tree or group of trees to be scheduled. It does not outline the timeframe it takes to complete this process. It also does not state that trees or groups of trees are not given automatic protection when they are nominated, though this information is provided in the guidance document (Attachment B). Please see Attachment C for the current wording on the website. A interim amendment is to be made to this wording to alert people to the delays between their nominations being received and a change being made to the AUP (including the Hauraki Gulf Islands District Plan). Longer term, once the Planning Committee resolve a way forward in relation to the notable trees schedule, further changes to the text can be made to the website.
16. The following wording is proposed to be inserted on the webpage:

*Please note that the nomination process does not afford automatic protection. Any new trees or groups of trees nominated for inclusion to the schedule need to go through a full process under the Resource Management Act via a Plan Change, and this is quite a significant process which involves professional assessment and a public submission process. Any nominated tree or groups of trees need to meet specific criteria for protection, which include features such as botanical significance, amenity or historic value. There is currently no plan to initiate a plan change that enables the public to nominate new trees for inclusion on the Schedule, although there may a process like that in the future. Completing the nomination form would be a positive course of action for you to take so that we have the details of the tree (or group of trees) on file should a plan change to add trees to the Schedule of Notable Trees be commenced.*

**Next steps**

17. A report on a full review of Schedule 10 Notable Trees Schedule will be reported back to Planning Committee in either October or November.
18. The Notable Trees web page will be updated to include wording which reflects the delay between nominations of trees or groups of trees and scheduling. This change will be made by the end of this month.

**Attachments**

- Attachment A: Process, timeframes and cost of adding trees to Schedule 10 spreadsheet
- Attachment B: Guidance for Nominating a Notable Tree for Evaluation
- Attachment C: Current Auckland Council webpage regarding Notable Tree nominations
- Attachment D: Resource consent fee schedule associated with Notable Trees

4

**Process, timeframes and cost of adding 587 trees to Schedule 10 Notable Trees**

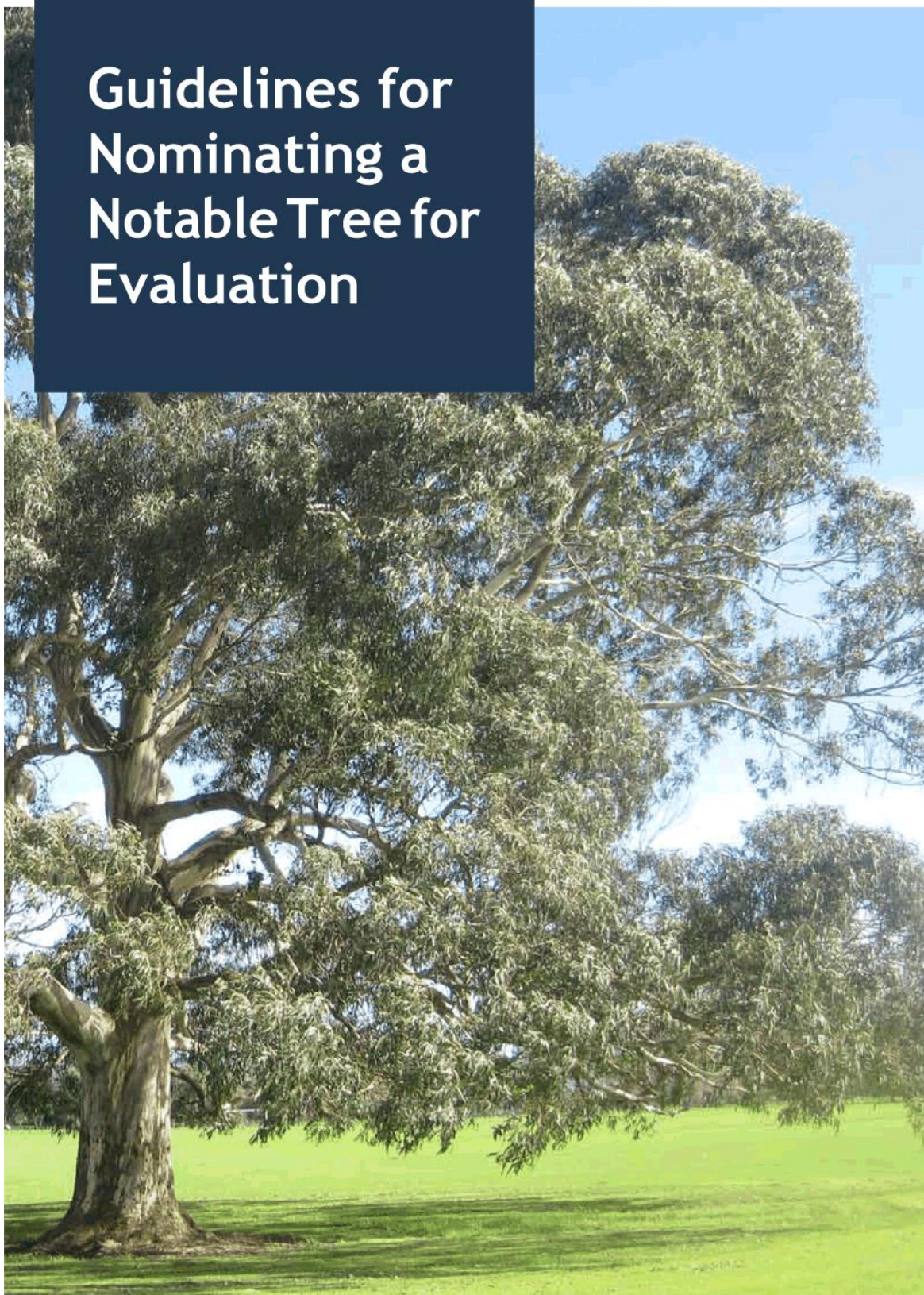
Step	Process	Timeframe Estimate +/- 2 months	Explanation	Staff resource required	Estimated cost +/- \$1000
1	Nomination	NA - administrative task which requires minimal staff time	Currently a nomination can be made by completing the nomination form and emailing it to the Plans and Places Heritage Information team.	NA - administrative task which requires minimal staff time	NA
2	Evaluation of trees held in the nomination database	6 - 10 months	<p>This calculation is based on 587 existing tree nominations.</p> <p>It is estimated that for a single tree it would take 30-45 minutes onsite evaluation.</p> <p>A group of trees could potentially take longer than 1 hour.</p> <p>Additionally, travelling in between sites will add time.</p> <p>For the purpose of this exercise travel time is being calculated at 20mins between sites.</p> <p>There is also a significant amount of preparation work that needs to take place before onsite evaluations can be conducted. This preparation work involves notifying affected landowners and residents, preparing site sheets, desktop analysis of any existing information available on file.</p>	Senior planner (0.5 FTE) Planner (0.5 FTE) 2 x Arborists (1.0 FTE)	\$203,000
3	Preparation of a plan change Section 32 evaluation report Scope Reporting	3-4 months		Senior planner (0.8 FTE) Planner (0.5 FTE) Arborist (0.2 FTE)	\$56,000
4	Notification Submissions & further submissions Evaluation of submissions and any supporting information provided by submitters in relation to nominated trees	16-18 months	<p>This cost of notification letters for 587 property owners and 587 residents at \$1.30 per letter comes to a total cost of \$1526. This cost is included in the total.</p> <p>Evaluation of submissions on plan changes of this nature require significant amount of time as they often involves site visits and in-depth desktop analysis in order to determine the accuracy of information provided in the submission.</p>	Senior planner (0.8 FTE) Planner (0.5 FTE) 2 x arborists (0.5 FTE)	\$327,000
5	Mediation hearing, reporting, public notification of decisions etc.	3-4 months		Senior planner (0.8 FTE) Planner (0.5 FTE) 2 x arborists (0.5 FTE)	\$78,000
6	Appeal period (appeals to Environment court, approval of plan change, make plan change operative or operative in part)	6 months +		Senior planner (0.8 FTE) Planner (0.5 FTE) 2 x arborists (0.5 FTE)	\$115,000
7	Maintenance and delivery of a larger schedule (heritage inventory team, arborist input, not just consents but also monitoring conditions when arborist is required on site to supervise, attendance at notified hearings etc.)	Ongoing	Calculations are based on 12 months of maintenance and delivery.	Arborist (0.8 FTE) Planner (0.1 FTE)	\$92,000
<b>Total process cost</b>					<b>\$871,000</b>
<b>Cost per tree</b>					<b>\$1,484.00</b>







# Guidelines for Nominating a Notable Tree for Evaluation



# Nomination Guidelines

These guidelines outline the requirements for nominating a notable tree for evaluation by Auckland Council for inclusion on the region's Notable Tree Schedule. This document will assist you in completing and submitting the nomination form.

## Nominating a tree

Any person or organisation may nominate a tree or group of trees for evaluation by completing and submitting the nomination form.

Before you submit a nomination, please read these guidelines to check whether nomination is appropriate, and to ensure that you complete the form correctly. You should only nominate a tree or group of trees if you consider it has significant value and would be a worthy addition to Auckland's Notable Tree Schedule.

## Purpose of evaluation

The purpose of this evaluation is to identify notable trees for inclusion in Auckland's Notable Tree Schedule, or for other appropriate management to protect the tree such as a legal covenant.

Nomination of a tree or group of trees does not automatically guarantee that it will be evaluated or considered for scheduling. Priority will be given to nominations for trees on the nominator's property or on public land (open space, reserves or streets) and to those that are not already scheduled as part of a Significant Ecological Area. Priority will also be given to nominations that clearly identify the values of the tree and are supported by relevant background information. Therefore you are encouraged to make a persuasive case for the significance of the tree.

## What is a Notable Tree?

Practically all trees play important economic, environmental and social roles in any district of New Zealand. However, some trees are often thought of as being of greater value than others. That is, there are some specimen trees, or groups of trees, that stand out as being notable, significant or distinguished. It is those trees that, for various reasons, are selected by territorial local authorities, throughout New Zealand, for inclusion on a notable tree schedule in a district plan. Through this mechanism they gain greater legal protection.

Notable trees are generally those that a community or nation regard as being of special importance because they commemorate important events in a nation's history, are exceptional or unique examples of a species, are critical to the survival of other species or are of such age, stature, character and visibility that they are regarded as the best in the district.

## What is the Notable Tree Schedule?

Auckland's Notable Tree Schedule is a list of significant trees or groups of trees in the Auckland region. Inclusion of a tree or group of trees in the Schedule means that:

- It has been officially recognised by the Auckland Council as being a Notable Tree
- It is protected by provisions in district or unitary plans to ensure it is not damaged or destroyed
- It may be eligible for grants and other incentives.



### Criteria for scheduling Notable Trees

Auckland Council has proposed criteria for evaluating the importance of trees and the level of significance required to be considered for inclusion in the Notable Tree Schedule. There are three types of criteria: Special factors (stand alone), Negative factors and Tree Specific factors.

The special factor criteria are stand alone which means that if a tree or group of trees meets any one criterion then it is deemed notable. The tree-specific criteria require a cumulative assessment. That means, for a tree or group of trees to be notable, it must have a cumulative score of 20 or more out of 40 using the scoring systems described in Appendix 1.

Both the special factor and tree-specific criteria are used in combination to determine whether a tree or group of trees is notable. A tree will be notable if it meets only one of the special factors or the score threshold for tree-specific criteria.

In addition, the assessment against the Special factor and tree-specific criteria is then balanced by taking into account the potential negative effects of the tree. In situations where negative effects occur then these must be offset against the benefits of protecting a notable tree. This methodology does not provide a definitive way to make this decision but it relies on the expertise of trained arborists assessing the risk of the negative effects occurring and the overall significance of the tree. The critical part of this assessment is determining whether the hazard or negative effects are unmanageable. Most hazards and all nuisance effects can be managed but in instances where they are unmanageable a tree will not be scheduled as notable. Pest plants listed in the Regional Pest Management Strategy or Plan will not be scheduled.



### Special Factors (stand alone)

#### A. Heritage

- Is associated with or commemorates an historic event (including Maori history or legend)
- Has strong public associations or has an historic association with a well known historic or notable figure
- Is strongly associated with a local historic feature and now forms a significant part of that feature

#### B. Scientific

- Is the only example of the species in Auckland or the largest known specimen of the species in Auckland (including height and lateral spread) (only applies to individual trees)
- Is a significant example of a species rare in Auckland or a native species that is nationally or regionally threatened (as assessed by the Department of Conservation (DOC) or on the regional threatened species list)
- Has outstanding value because of its scientific significance

#### C. Ecosystem service

- Provides critical habitat for a threatened native species population e.g., bats, chevron skinks, kiwi, yellow mistletoe etc

#### D. Cultural

- Demonstrates a custom, way of life or process that was common but is now rare, is in danger of being lost or has been lost
- Has an important role in defining the communal identity and distinctiveness of the community through having special symbolic, spiritual, commemorative, traditional or other cultural value or represents important aspects of collective memory, identity or remembrance, the meanings of which should not be forgotten
- Is a landmark, or marker that the community identifies with

#### E. Intrinsic

- Is intrinsically notable because of a combination of factors including the size, age, vigour and vitality, stature and form or visual contribution of the tree or group of trees

### Negative Effects

#### F. Negative effects

- Are there any matters that may weigh against the tree's long term protection at this location?
- Does the tree present negative impacts upon human health and / or property?
- Are these negative effects manageable through arboricultural or property management means?
- Is the tree species listed in the Regional Pest Management Strategy as a Total Control or Containment Plant or listed under the Biosecurity Act 1993 as an Unwanted Organism?

### Tree-specific factors (see below for scoring)

#### G. Age and health

- Is notable because of its age (e.g., the oldest of its species in Auckland) and there is something about the vigour and vitality of the tree or group of trees which makes it notable given other factors (such as its age)

#### H. Character and form

- Is an exceptional example of the species in character and/or form (i.e., text book shape or has a particular relationship with its environment) or attributes that makes it unique

#### I. Size

- It is an exceptional size for the species in this location (including height, girth or lateral spread)

#### J. Visual contribution

- It makes a significant contribution to the visual character of an area or to the vista from elsewhere in Auckland





### Thresholds

When applying tree-specific factors to groups of trees an average assessment for all trees in the group should be used. At least one individual in a group must be scheduled independently as notable and all trees in the group must be physically close to each other or form a collective or functional unit through meeting at least one of the following criteria: 1. Canopies touch; 2. Canopies overlap; 3. Canopies are not further than 5 metres apart.

To be considered eligible for inclusion in Auckland's Notable Tree Schedule, a tree or group of trees must meet at least one of the special factor criteria or achieve a score of 20 or more for tree-specific criteria.

Other tree specific factors are also taken into account in the decision to recommend a tree for scheduling.

Sometimes scheduling is not the most appropriate way of protecting an important tree. For example, it may be part of a significant indigenous plant community and it would be more appropriate to schedule as a Significant Ecological Area (SEA) or it may already be within one of these SEAs and therefore a lower priority for evaluation.

The final decision over whether to schedule a notable tree or group of trees is made by the Council after assessing the information obtained from this process.

### What trees can be nominated?

Any tree or groups of trees may be nominated including those in towns, streetscapes and settlements, gardens, trees and plantings or they may be naturally occurring trees in parks, reserves or covenants.

Frivolous or vexatious nominations will not be accepted including nominations for:

- Any tree or groups of trees that has been planted and is less than 20 years old, other than in exceptional circumstances
- Moveable or portable trees such as those in planter boxes.
- Any tree that cannot be accurately located or identified.

Priority will be given to trees nominated for inclusion in Auckland's schedule of Notable Trees that occur on the property of the nominee or in a public reserve. Detailed nominations supported with good information will have an increased chance of being processed quickly for acceptance into the schedule and will be peer reviewed. Nominations providing limited information, or those for trees on another person's private property will be processed as and when resources are made available.



### **Completing the nomination form (see Appendix 1)**

#### **Before completing the form**

Before you complete the nomination form (see Appendix 1) you should check your existing Notable Tree Schedule to ensure that the tree or group of trees is not already scheduled.

#### **Completing the form**

You are encouraged to complete and submit the nomination form in electronic format. You can download an electronic copy of the form from the Auckland Council website (<http://www.aucklandcouncil.govt.nz>)

#### **Section 1 (Contact details)**

We need to be able to acknowledge receipt of your nomination, verify information if needed, and keep you informed. We cannot accept anonymous nominations.

#### **Section 2 (Address)**

We need to know where the tree is. If it doesn't have a street address, you can provide the legal description or grid reference (using NZ Transverse Mercator coordinates). You can access these through the council's GIS viewer: <http://maps.aucklandcouncil.govt.nz/aucklandcouncilviewer/>

Legal description: use the 'identify' button on the toolbars on the right of the screen Grid reference: go to Tools/capture map coordinates. Print out and attach an aerial photo of the site with the tree clearly circled. If there are multiple trees please show where each tree is located.

#### **Section 3 (Owner/occupier)**

Complete this section if you have access to this information.

#### **Section 4 (Description)**

You should include a description of the tree and its location. For example provide a description of the estimated height, age, species and context for the tree.

#### **Section 5 (Threats)**

It is useful to identify known threats to the tree, because this will assist in prioritising nominations. For example, pressure from development, risk of being removed to create views etc.

#### **Sections 6-8 (Treespecificand special factors and negative effects)**

You should evaluate the tree or group of trees against each of the criteria. This will be the primary means by which we will evaluate a tree.

#### **Section 9 (Conclusions)**

Summarise your conclusions about the tree or group of trees here.

#### **Further assistance**

If you need assistance with the form, please contact the Council's Heritage team by email at [heritage@aucklandcouncil.govt.nz](mailto:heritage@aucklandcouncil.govt.nz)

Please complete the form in as much detail as possible.

# Frequently Asked Questions

## **Can I provide information in confidence?**

Generally not. Evaluation of Auckland's heritage is a public process. All members of the public, including the owner of a tree, are entitled to access all information held by the Council on a property. Councils are only required to restrict access to sensitive information about places of significance to tangata whenua as this is a statutory requirement under the Resource Management Act 1991. All other information relating to a property is public information, and is therefore available to members of the public upon request. If you have concerns about providing information that is, or may be sensitive or subject to copyright, you should discuss this with staff in the Council's Heritage Unit before providing the information.

## **What about my personal details?**

The Council has a responsibility to comply with the Privacy Act 1993 and the Local Government Official Information and Meetings Act 1987. All information provided to, and held by Council as public records, is public information and is subject to disclosure upon request unless there are reasons why it should not be disclosed. If you have concerns, you should refer to the relevant Acts, and seek independent advice.

## **What if I don't have the time or knowledge to provide all the information you require?**

The more supporting evidence you can provide the better. Nominations that lack sufficient information may be assigned a low priority for evaluation. You could approach your Local Board, botanical society or other community group to assist with the nomination or to make it on your behalf.

## **Why can't the Council evaluate all nominated trees?**

The process of evaluating trees requires specialised personnel and resources. As well as public nominations, the council identifies potentially significant trees through its own work. All nominations receive an initial appraisal. Those that are unlikely to meet the significance thresholds or lack sufficient information will be assigned a low priority or may not proceed. In some cases nominated trees have been previously evaluated, so unless new information becomes available they will not be re-evaluated.

## **What is the best format for sending information to the Council?**

Electronic files are preferred. Original photographs or documents should be scanned or copied. If you have large files (over 10MB) send them in parts or convert them to smaller file sizes (e.g. by converting them to PDF files) or copy them onto a CD.

## **Can I protect my tree even if my tree is not notable?**

If you have a tree and you think it is special but is unlikely to be scheduled as notable then there are alternatives to enable it protection such as a private legal covenant.

# Notable Tree Nomination Form

This nomination form is to be used for assessing trees or groups of trees. When applying tree-specific factors to groups of trees an average assessment for all trees in the group should be used. At least one individual in a group must be scheduled independently as notable and all trees in the group must be physically close to each other or form a collective or functional unit through meeting at least one of the following criteria: 1. Canopies touch; 2. Canopies overlap; 3. Canopies are not further than 5 metres apart.

## Section 1: Your Contact Details

## Section 2: Address of the tree

## Section 3: Owner/occupier

## Section 4: Description

## Section 5: Threats to the tree



### Section 6: Tree-specific factors (see following page for scoring)

A tree can be scheduled as Notable if it achieves a score of 20 or more

	Score (see explanatory notes)	Comments
<b>Age and health</b> Is notable because of its age (e.g., the oldest of its species in Auckland) and there is something about the vigour and vitality of the tree or group of trees which makes it notable given other factors (such as its age)	<input type="checkbox"/>	
<b>Character and form</b> Is an exceptional example of the species in character and/or form (i.e., text book shape or has a particular relationship with its environment) or attributes that makes it unique	<input type="checkbox"/>	
<b>Size</b> It is an exceptional size for the species in this location (including height, girth or lateral spread)	<input type="checkbox"/>	
<b>Visual contribution</b> It makes a significant contribution to the visual character of an area or to the vista from elsewhere in Auckland	<input type="checkbox"/>	

### Section 7: Negative effects

Are there any matters that weigh against the tree's long term protection at this location?

Hazard and negative effects	YES	NO
Does the tree present negative impacts upon human health and / or property?	<input type="checkbox"/>	<input type="checkbox"/>
Are these negative effects manageable through arboricultural or property management means?	<input type="checkbox"/>	<input type="checkbox"/>
Is the tree species listed in the Regional Pest Management Strategy as a Total Control or Containment Plant or listed under the Biosecurity Act 1993 as an Unwanted Organism?	<input type="checkbox"/>	<input type="checkbox"/>

## Scoring of tree specific factors

These scoring systems are to be used when evaluating a tree against the tree-specific factors in Section 6 (see page 10).

### Age and health

Vigour and vitality	High	3	5	6	8	10
	↑	2	4	6	8	8
		2	4	6	6	7
		2	4	4	5	5
	Low	2	2	2	3	3
	Age in Years	<40	41-60	61-80	81-100	>100

This scoring system should be used when assessing the **age and health of a tree**. It allows for trees that are old and healthy to score much more highly than trees that are either unhealthy or young. The degree of vigour and vitality for any tree is assessed given the age of the tree. Therefore, a tree that is over 100 years old and showing high vigour and vitality, for a tree that age, will score a 10.

### Character or form

Not exceptional	0
Exceptional example locally	5
Exceptional example in Auckland	10

This scoring system should be used when assessing the **character or form of a tree**. It allows for trees that are exceptional examples at two spatial scales (from local to Auckland-wide) to score more highly than trees that are regarded as normal.

### Size

Average size for the species in this location	0
Greater than average size (up to 25% larger)	5
Substantially greater than average size (>25% larger)	10

This scoring system should be used when assessing the size of a tree (including height, girth and lateral spread). **It allows for trees that are larger than would be expected** (on average) for a particular location to be scored more highly than trees that are at, or close to (or below), their average height.

### Visual contribution

In backyard or gully	2	e.g. fewer than 100 people see the tree daily
Local park/community/ beside minor road or feeder road/catchment	5	e.g. between 100 and 5000 people see the tree daily
Main Road/motorway or highly visible landform	10	e.g. more than 5000 people see the tree daily

This scoring system should be used when assessing the **visual contribution of a tree**. It allows for trees that are seen by more people on a daily basis to score more highly than trees that are rarely seen.

### Section 8: Special factors (stand alone)

For a tree to be scheduled or Notable it needs to meet only one of these special factors

	YES	NO	Comments	
<b>Heritage</b>				
Is associated with or commemorates an historic event (including Maori history or legend)	<input type="checkbox"/>	<input type="checkbox"/>		
Has strong public associations or has an historic association with a well known historic or notable figure	<input type="checkbox"/>	<input type="checkbox"/>		
Is strongly associated with a local historic feature and now forms a significant part of that feature	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Scientific</b>				
Is the only example of the species in Auckland or the largest known specimen of the species in Auckland (including height and lateral spread) (only applies to individual trees)	<input type="checkbox"/>	<input type="checkbox"/>		
Is a significant example of a species rare in Auckland or a native species that is nationally or regionally threatened (as assessed by DOC or on the regional threatened species list)	<input type="checkbox"/>	<input type="checkbox"/>		
Has outstanding value because of its scientific significance	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Ecosystem service</b>				
Provides critical habitat for a threatened native species population e.g., bats, chevron skinks, kiwi, yellow mistletoe etc	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Cultural</b>				
Demonstrates a custom, way of life or process that was common but is now rare, is in danger of being lost or has been lost	<input type="checkbox"/>	<input type="checkbox"/>		
Has an important role in defining the communal identity and distinctiveness of the community through having special symbolic, spiritual, commemorative, traditional or other cultural value or represents important aspects of collective memory, identity or remembrance, the meanings of which should not be forgotten	<input type="checkbox"/>	<input type="checkbox"/>		
Is a landmark, or marker that the community identifies with	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Intrinsic</b>				
Is intrinsically notable because of a combination of factors including the size, age, vigour and vitality, stature and form or visual contribution of the tree or group of trees	<input type="checkbox"/>	<input type="checkbox"/>		

#### **Section 9: Conclusions**

Include your final assessment of whether or not the tree is notable and any additional comments. Note that under the Tree-Specific factors, a score of 20 or more is needed before it can be scheduled or Notable.



## Guidelines for notable tree evaluation

To find out the criteria for evaluating the importance of trees and their level of significance, see the Guidelines for nominating a notable tree for evaluation document.

You could ask your local board, botanical society or another community group to help you with the nomination, or to make it on your behalf.

### [@Guidelines for Nominating a Notable Tree for Evaluation](#)

PDF download 1.6 MB

You cannot nominate pest plants listed in the [Regional Pest Management Strategy](#).

## How to nominate a notable tree for evaluation

### - By email

Read the guidelines document and complete the nomination form contained in it.

Email the completed form to the heritage unit at [heritage@aucklandcouncil.govt.nz](mailto:heritage@aucklandcouncil.govt.nz).

### [@Guidelines for Nominating a Notable Tree for Evaluation](#)

PDF download 1.6 MB

# Fees and charges

Consenting and property information  
fees and charges

Effective from 1 July 2020



Find out more: phone 09 301 0101  
or visit [aucklandcouncil.govt.nz](http://aucklandcouncil.govt.nz)

**Auckland Council has reviewed fees and charges for the 2020/21 year.**

The following notes should be read in conjunction with the schedule of fees and charges.

- All fees and charges are inclusive of GST at the rate of 15%.
- All fees and charges are in effect from 1 July 2020.
- While Council has aimed to provide a complete and accurate schedule of charges, if any errors or omissions are identified, charges will be calculated by reference to the appropriate underlying authority/resolution. Council reserves the right to vary and introduce fees and charges at its discretion.



Building consent fees					
Type	Description	Base Fee/ Fixed Fee*	Processing deposit	Inspection deposit	Total
Pre-application meeting	Pre-application: standard	\$311*			\$311
	Pre-application: complex	\$311			\$311
All other building applications	Project value up to \$4,999	\$790*		\$340	\$1,130
	Project value \$5,000-\$19,999		\$1,200	\$680	\$1,880
	Project value \$20,000-\$99,999		\$2,000	\$850	\$2,850
	Project value \$100,000-\$499,999		\$3,200	\$1,530	\$4,730
	Project value \$500,000-\$999,999		\$5,000	\$2,040	\$7,040
	Project value \$1,000,000 and over		\$7,200	\$2,550	\$9,750
Amended plans	Amended building consent applications: project value up to \$19,999		\$400		\$400
	Amended building consent applications: project value \$20,000-\$99,999		\$700		\$700
	Amended building consent applications: project value \$100,000 and over		\$1,200		\$1,200
Code Compliance Certificate (CCC)	Project value up to \$19,999	\$200			\$200
	Project value \$20,000 and over	\$595			\$595
Certificate of Acceptance	Project value up to \$19,999 <i>Note: Prosecution and Infringements may also apply for work undertaken without consent</i>	\$1,200		\$170	\$1,370
	Project value \$20,000 and over <i>Note: Prosecution and Infringements may also apply for work undertaken without consent</i>	\$2,000		\$170	\$2,170
Building application	Building application: national multiple use approval (based on project value \$0-\$499,999)		\$1,309	Based on project value	\$1,309
	Building application: national multiple use approval (based on project value \$500,000 and over)		\$2,726	Based on project value	\$2,726
Building inspections *	Building inspection per standard 45 minutes (include factory audits). Additional time charged by the hour			\$170	\$170



Building consent fees					
Type	Description	Base Fee/ Fixed Fee*	Processing deposit	Inspection deposit	Total
Building inspections- same day cancellation	Fee for building inspections cancelled after 12pm the day before the inspection booking	\$170*			\$170
Fire engineering briefs (new)	Fire engineering brief meeting, limited to one hour (hourly rates apply thereafter)	\$311			\$311
LINZ registration (Land Information New Zealand)	Where land is subject to natural hazards, or when building is across more than one lot	\$377*			\$377
Solid fuel heating appliances (fee per appliance)	If installed by an approved installer** providing a producer statement	\$280*			\$280
	Wetback (plus one inspection fee payable at time of application)	\$280*		\$170	\$450
	If installed by a person who is not an approved installer** (plus one inspection fee payable at time of application)	\$280*		\$170	\$450
Solar water or heat pump water heating devices (fee per device)	If installed by an approved installer** providing a producer statement	\$295*			\$295
	If installed by a person who is not an approved installer** (plus one inspection fee payable at time of application)	\$295*		\$170	\$465
Injected wall applications	Application for injected wall insulation. If installed by an approved installer** providing a producer statement	\$280*			\$280
	If installed by a person who is not an approved installer** (plus one inspection fee payable at time of application)	\$280*		\$170	\$450
Temporary structures	Application for a temporary structure	\$470			\$470
Exemption	Application for exemption from building consent requirements base charge	\$440			\$440
Minor Plumbing	Minor plumbing with a producer statement where value of work is less than \$5,000	\$295*			\$295
Minor Alteration for structural engineering design	Minor structural engineering design with a producer statement where value of work is less than \$5,000	\$245		\$170	\$415

Building consent fees					
Type	Description	Base Fee/ Fixed Fee*	Processing Deposit	Inspection Deposit	Total
Separation	Application to separate a historic building consent that relates to two or more buildings on the same site (per application)	\$548			\$548
Project Information Memorandum (PIM)	Issuing Project Information Memorandum	\$445			\$445
Filing fee	Receiving third party reports or any other information to place on a property file at the owner's request, or Schedule 1 exemption filing	\$253*			\$253
Extensions of time	Extension of time to commence building work under a building consent	\$150*			\$150
Lapsing	Lapsing of building consent	\$167			\$167
Refusing	Refusing of building consent	\$165			\$165
Waiver	Building consent subject to waiver or modification of building code	\$300			\$300
Issuing compliance schedule	Base charge	\$125			\$125
	Additional charge per specified system	\$30			\$30
	Amendment to compliance schedule base charge	\$110			\$110
Building Warrant of Fitness (BWOFF)	Annual Renewal	\$150			\$150
	Advisory inspection			\$170	\$170
	BWOFF Audit	\$124			\$124
Independent Qualified Person (IQP) Register	Registration costs for IQP	\$345*			\$345
	Registration renewal for IQP (3 yearly)	\$195*			\$195
Notice to fix	Issuing notice to fix	\$262*			\$262
Certificate for Public Use (CPU)	Certificate	\$520			\$520
	Extension of time for CPU	\$244			\$244
Issuing consent report	Weekly (annual subscription)	\$1,595*			\$1,595
	Monthly (annual subscription)	\$765*			\$765
	Single request (monthly or weekly report)	\$150*			\$150

Building consent fees					
Type	Description	Base Fee/ Fixed Fee*	Processing Deposit	Inspection Deposit	Total
Title Search	Record of Title	\$50*			\$50
Alcohol licensing building and planning certificate	Certificate that proposed use of premises meets requirements of building code and Resource Management Act	\$990			\$990
Construction of vehicle crossings	Vehicle crossing permit (application processing and inspection)	\$340			\$340
Producer statement author register	Registration as a producer statement author	\$345*			\$345
	Renewal of registration (3 yearly)	\$200*			\$200*
Swimming/spa pool compliance inspection	Swimming/spa pool inspection (each)	\$132*			\$132
	Owner sends photo	\$65*			\$65
	Independently Qualified Pool Inspectors (IQPI) record – administration of IQPI records	\$66*			\$66
Industrial cooling tower	Industrial cooling towers registration	\$175*			\$175
	Industrial cooling towers inspection	\$170			\$170
	Industrial cooling towers renewal	\$112*			\$112
Earthquake Prone Buildings	Extension of time to complete seismic work on certain heritage buildings or part of	\$148*			\$148
	Exemption from the requirement to carry out seismic work on the building or part of the building	\$350*			\$350

<sup>n</sup> Please refer to notes section for more information.

\* All fixed fees non-refundable and no additional charges will be applied.

\*\* Installer must be listed on Auckland Council's producer statement authors register.

- All fees and deposits must be paid at lodgement.
- All base charges are non-refundable and additional charges may apply and will be based on the actual processing and inspection time that occurs for the specific application.
- For deposits, actual costs for each application will be determined based on the processing and/or inspection hours that occur for the application. Additional charges may apply based on the actual processing and inspection time spent on the application.





Resource management and other lodgement fees		
Type	Description	Deposit
Pre-application	Resource Consent appraisal	\$505 <sup>n</sup>
Land use	Residential land use (infringing development standards)	\$4,000
	Non-residential	\$4,500
	Exemptions and approvals under the Auckland Council Signage Bylaw	\$1,490*
	Waiver of outline plan	\$500
	Treeworks (excludes pruning or to undertake works within the protected root zone of notable (scheduled) trees, which does not incur a deposit or charge)	\$600*
Subdivision	Subdivision (with the exception of those below)	\$4,000
	Cross-lease; unit title; boundary adjustment	\$2,000
	Right of way and other non-resource consent matters relating to subdivisions e.g. cancellation of easements	\$1,100
Combination	Multiple/bundle applications for any combination of two or more: land use, subdivision or regional consent	\$9,500
Regional	Coastal structures, activities and occupation	\$7,000
	Discharge of stormwater, domestic wastewater or other contaminants	
	Earthworks and sediment	
	Water take, use and diversion	
	Works in, on, under or over the bed of lakes, rivers and streams	
	Transfer of coastal, water or discharge permit to another site	
	Contaminated sites; landfills; discharge of contaminants to air	
Other	Variation or cancellation under RMA s127 or s221, review of conditions	\$5,000
	Certificate for completion; certificate of compliance; existing use; outline plan; extension of lapse date	\$1,500
	Drill or alter a bore	\$600
	Deemed Permitted Boundary Activity; Forestry Permitted Activity	\$500
	Permitted Activity review - review of any proposal or query to determine if it is a permitted activity	\$250
	Consent transfer or consent surrender	\$229*
	s357 Objection hearing deposit	\$1,500

Resource management and other lodgement fees		
Type	Description	Deposit
Notified	Fully notified	\$20,000
	Limited notified	\$10,000
	Hearing (where complex a higher deposit will be required)	\$3,000
	Treeworks (excludes pruning or to undertake works within the protected root zone of notable (scheduled) trees, which does not incur a deposit or charge)	\$1,000*
Monitoring	Dairy Farm monitoring inspection deposit. Actual charges are calculated on the inspection time and hourly rate(s).	\$170
	All other monitoring activity: base fee applied on application approval	\$170**
Private plan change	Simple projects	\$10,000
	Complex projects	\$30,000
Notice of requirement	Pre-application appraisal	\$500 <sup>n</sup>
	Uplift an existing notice of requirement	\$1,000
	Minor alteration to existing notice of requirement	\$5,000
	Simple new notice or alteration	\$10,000
	Complex new notice or alteration	\$30,000
Consent report	Weekly (annual subscription)	\$1,595*
	Monthly (annual subscription)	\$765*
	Single request (monthly or weekly report)	\$150*

<sup>n</sup> Please refer to notes section for more information.

\* Fixed Fees are non-refundable, and no additional charges will be applied.

\*\* Compliance monitoring – a non-refundable base fee will be charged for resource consent monitoring inspections. Additional work over and above the base fee will be charged per hour.

- All fees and deposits must be paid at lodgement.
- For deposits, actual costs for each application will be determined based on the processing and/or inspection hours that occur for the application. Additional charges may apply based on the actual processing and inspection time spent on the application.



<b>Regulatory Engineering lodgement deposits</b>		
<b>Consents may require further charges that exceed the initial lodgement deposit**</b>		
Type	Description	Deposit
Engineering	Major engineering approval for new public infrastructure assets and enabling works; Section 181 and 460 LGA applications requiring access to adjoining land	\$2,500
	Minor engineering works – common access ways, new stormwater connections and activities over public stormwater pipes	\$600

- All fees and deposits must be paid at lodgement.
- For deposits, actual costs for each application will be determined based on the processing and/or inspection hours that occur for the application. Additional charges may apply based on the actual processing and inspection time spent on the application.

<b>Hourly rates<sup>n</sup></b>		
Category	Description	Rates
Technical Level 3	All areas – Manager, Project lead, Legal services	\$206.40
Technical Level 2	Building – Residential 2, 3 and all Commercial, Planning, Engineering, Monitoring, other – Senior, Intermediate, Principal, Team leader	\$197.40
Technical Level 1	Planning, Subdivision, Urban design, Compliance, Monitoring, Investigation, Environmental health, Licensing, Building – Residential 1, other	\$169.80
Administration	Administration (all areas)	\$111

**Note:**

1. The particular technical hourly rate level is determined by staff competency levels.
2. Position titles vary across Auckland Council.
3. Where the cost of the external resource involved does not exceed the Auckland Council staff rate, external resource(s) will be charged at the senior/intermediate rate.
4. Where the cost of the external resource involved exceed the Auckland Council rates, it will be charged at cost.
5. External resources may be engaged to address either expertise or capacity that is not available internally.
6. For guidance on the Building Consent definitions for Residential and Commercial please refer to the following link: [Residential and Commercial Consent](#)

Notes	
Topic	Note
Accreditation levy	An accreditation levy is payable on all building consents to cover the council's costs of meeting the standards and criteria required under the Building (Accreditation of Building Consent Authorities) Regulations 2006. The levy is 50 cents per \$1,000 value of works.
Base Fee	A base fee is the minimum fee which will be charged for an application/service. A base fee is: <ul style="list-style-type: none"> <li>• non-refundable</li> <li>• additional charges may apply and will be based on the actual processing and inspection time that occurs for the specific application</li> </ul>
Building inspection	Standard inspection fee includes charges for: Preparation, system updating, travel time, review of associated documents, minor variation assessments, inspections waived, or inspections carried out using Artisan App and any building consent refusal inspection. If an inspection has taken longer than 45 minutes, additional charges apply.
Building research levy	The Building Research Levy Act 1969 requires the council to collect a levy of \$1 per \$1,000 value (or part thereof) of building work valued over \$20,000. GST does not apply to this levy.
Contaminated land site enquiries	Information relevant to the potential or actual contamination of a given property is collated and presented in a response letter, which includes records of pollution incidents, environmental investigations, selected consents, and corresponding files. The fee varies, depending on the time spent on collating the information. The fee is charged upon the completion of a response letter to the party making the enquiry.
Compliance monitoring inspections	A non-refundable base fee will be charged for resource consent monitoring inspections. Additional work over and above the base fee will be charged per hour.
Deposits	<ul style="list-style-type: none"> <li>• The processing deposit and the inspection deposit are payable when the application/service request is lodged. The deposit is an upfront payment for the processing and inspection time that will occur.</li> <li>• Actual costs will be determined based on the processing and inspection hours that the Council spends. The original deposit will be credited against the actual charges to arrive at a refund or additional fees to pay.</li> <li>• Interim invoices may be also issued through the life of the application.</li> <li>• For complex and significant applications (including hearing deposits) if specialist input is needed or the applicant has significant outstanding fees, the council may require a higher deposit payment before proceeding. This will be discussed with the applicant in advance.</li> </ul>
Fee changes	Fees and charges may change. Please check our website <a href="http://aucklandcouncil.govt.nz">aucklandcouncil.govt.nz</a> or your nearest service centre for up to date information.
Financial and development contributions	Financial and/or development contributions may be payable in addition to the consent processing charges. Please refer to the development or financial contributions policy and relevant district plan for your development.
Fixed Fee	A fixed fee is the amount charged for an application/service. A fixed fee is: <ul style="list-style-type: none"> <li>• non-refundable</li> <li>• no additional charges will be applied</li> </ul>



Notes	
Topic	Note
Hearings	The hearing deposit fee is payable prior to the hearing proceeding. Any actual costs of the hearing that exceed the deposit fee will be charged as an additional charge, e.g. costs arising from the use of a specialist consultant, independent hearing commissioner(s).
Hourly rates	The hourly rates displayed in the hourly rates table above apply to all services including private plan changes and notices of requirement. Where the cost of the external resource involved does not exceed the Auckland Council rates, external resource will be charged at Senior/ Intermediate rates. Where the cost of the external resource involved exceed the Auckland Council rates, it will be charged at cost. External resources may be engaged to address either expertise or capacity that is not available internally.
Ministry of Business Innovation & Employment (MBIE) Levy	The Building Act 2004 requires the council to collect a levy of \$1.75 per \$1,000 value (or part thereof) of building work valued over \$20,444.
Other services	Other services will be charged at cost. Where Auckland Council committee members are engaged, fair and reasonable costs will be recovered.
Private plan change pre-application appraisal	The initial pre-application meeting will be free of charge. A deposit is required to cover all subsequent pre-application meetings. Planning and other specialists will be charged per hour as required.
Resource consent pre-application appraisal	The initial pre-application appraisal will involve one or two planning and/or development engineering staff. Other specialists will be included as required. Where the actual costs exceed the deposit paid, the additional costs (including charges by external specialists) will be invoiced.
Value of work	The value of building work will be based on the New Zealand Building Economist set costs for residential construction and Rawlinsons New Zealand Construction Handbook set costs for commercial construction. Council staff will be able to assist with this.



Land and property information (including GST)		
Category	Service	Fee
LIM reports – residential and non residential	Standard service (10 working days)	\$307
	Urgent service – where service is available (three working days)	\$415
LIM reports – additional copies	Copy of LIM at the time of purchase of original LIM	\$13
Property information	Property file online: standard (10 working days)*	\$64
	Property file online: urgent (three working days)*	\$96
	Hard copy property file viewing (where service is available)	\$33
	Electronic property file viewing (where service is available)	\$23
	Building consent status report per property	\$13
Maps, reports and certificates	Site remediation report	\$13
	Soil reports	\$13
	Private drainage plan	\$13
	Valuations certified copy	\$13
	Building inspection report	\$13
	Site consent summary	\$13
	Copy of Code Compliance Certificate (CCC)	\$13
	Copy of Building Warrant of Fitness (BWOF)	\$13
	Combined public drainage and contour map	\$56
	GIS maps (including aerial maps): A4	\$10
	GIS maps (including aerial maps): A3	\$13
	District plan: zoning/designation maps	\$13
Photocopies	Black and white paper sizes A0, A1, A2, A3 & A4: Add \$0.50 extra for colour copy	\$1.50
Courier charges	Courier charges will be charged at cost	

\* Working days (Monday to Friday).

\*\* Working hours (8.30am to 5pm).

**Note:**

A0/A1/A2 size printing/photocopying may not be available at all service centres.



July 2020. v11.

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or visit [aucklandcouncil.govt.nz](http://aucklandcouncil.govt.nz)

**We are.  
LGNZ.**  
Te Kāhui Kaunihera o Aotearoa.

**Attachment B**

**Letter to Hon David Parker**



Attachment B



9 April 2019

Hon David Parker  
Minister for the Environment

**By email:** [D.Parker@ministers.govt.nz](mailto:D.Parker@ministers.govt.nz)

Tēnā koe David

Thank you for your letter dated 20 December 2018 in which you seek information on the current state of urban trees in Auckland in order to inform stage two of the Government's reform of the resource management system.

Like you, I have received correspondence raising concerns about urban tree loss in Auckland and about the protection of trees under the Resource Management Act 1991 (RMA). I welcome the opportunity to provide you with information about urban trees in Auckland to inform your decision making in this area.

#### **Assessments of urban trees in Auckland**

Auckland Council carried out a region wide assessment of the urban forest canopy cover (defined as all vegetation three meters or greater in height) using LiDAR (Light Detection and Ranging) data collected in 2013. To date, this is the only assessment that provides information on the state of Auckland's urban forest canopy cover at a regional scale. According to the assessment, Auckland has 18 per cent urban forest canopy cover, distributed unequally throughout the city, with lower levels of canopy cover in southern suburbs. The majority of Auckland's urban forest is located on private land and only 6 per cent of the urban forest is over 20 metres in height. *Appendix 1 provides a summary of the key findings.*

In 2016/2017, new LiDAR data was collected by Auckland Council. Work is currently underway to verify, process and analyse this data to determine the current state of Auckland's urban forest throughout the region and assess changes between 2013 and 2016/2017. While the council does not yet have the results region wide, it does have a preliminary assessment of the data sub-regionally.

One of the two recent reports referred to in your letter analysed the changes in canopy cover between 2013 and 2016 in the Auckland suburbs of Morningside, Howick, Māngere Bridge, Māngere East, Flat Bush and East Tamaki Heights. Preliminary results showed there was an overall one per cent net increase in canopy cover across these suburbs, yet there was also noteworthy change: over the timeframe there were significant losses of urban canopy cover in each suburb, but that in all but one suburb (East Tamaki Heights) these losses were counter-balanced by new growth. *Appendix 2 provides a more detailed summary of this report.*

In your letter, you also refer to a report showing a significant loss of canopy cover. Auckland Council published a report in September 2018 assessing urban trees in the Waitematā Local Board area over the 10 year period from 2006 to 2016. Unlike the suburb study, which used LiDAR, this study used aerial photographs and reported on tree loss but not tree growth (which was evident over the timeframe). Results showed a total loss of 61.23 ha of tree canopy in the Waitematā Local Board area over the 10 year period. The loss was made up of 12,879 different detected tree removal 'events'; meaning a minimum of 12,879 trees were cleared. *Appendix 3 provides more details.*

#### **Impact of RMA changes made by the previous government**

The region wide impacts on urban tree cover resulting from changes to the RMA made by the previous government are not yet fully understood. However, we do know that following the lifting of blanket tree

protection rules, Auckland Council has fewer controls over urban trees on private properties, leaving them at risk of felling.

The study of tree loss in the Waitematā local board area over the period 2006-2016 showed that tree loss was dominated by tree loss on private land, making up 65% of total reported canopy loss, and that 75% of all cleared trees in that area had no statutory protection. This suggests that the impact of changes made to be RMA could be significant. Further, the study also showed that more than half (54 per cent) of tree canopy clearance had occurred for no obvious reason – that is, no new structures such as dwellings or other buildings, pools, house extensions, decks or driveways had replaced the space that was beneath the cleared forest canopy.

I believe we need greater urban tree protection and agree with you that we need mechanisms to protect mature and ecologically significant trees while ensuring that protections do not create unnecessary compliance costs for routine pruning or the removal of smaller trees. In my view, councils should have the ability to create district plan rules to protect trees with certain attributes, and to selectively apply these rules in areas of the most need.

Auckland is experiencing unprecedented growth with population projected to grow by another 720,000 people over the next 30 years. We will require another 313,000 dwellings, in addition to new infrastructure and community facilities. Auckland Council would appreciate the opportunity to work with government to explore how to better protect urban trees on private properties as part of its Urban Growth Agenda. In particular, within the Urban Planning pillar led by the Ministry for the Environment and the Spatial Planning pillar led by the Ministry of Business, Innovation and Employment/Ministry of Housing and Urban Development. For example, the council could specify a role for urban trees to create quality-built environments and provide guidance on urban tree considerations as part of the spatial planning processes.

#### **Conclusion**

Auckland Council recognises that a well-managed, flourishing and healthy urban forest has a wide range of evidence-based benefits. This makes it increasingly essential in counteracting the associated pressures of growth in urban Auckland.

Trees and vegetation play an important role in creating liveable neighbourhoods and provide a range of services required for Auckland to function and thrive. This includes enhanced stormwater management, air pollution removal, improved water quality, cooling to reduce the urban heat island effect, and ecological corridors to connect habitats and improve biodiversity.

Auckland Council has recently published an [Urban Ngahere \(Forest\) Strategy](#), which outlines a strategic approach to managing our urban trees. A key target of the strategy is to increase canopy cover across Auckland's urban area up to 30 per cent, with no local board areas less than 15 per cent. I see the potential for your RMA reforms to provide greater tree protection measures that help us achieve this goal.

We are happy to provide any additional information you may require and would welcome the opportunity to work more closely on these issues and explore together how to drive positive outcomes for urban trees in Auckland.

Yours sincerely



Phil Goff  
**MAYOR OF AUCKLAND**

### Appendix 1: State of Auckland's urban forest - based on analyses of LiDAR data collected in 2013.

Some key findings of the 2013 LiDAR data analyses:

- Auckland's urban area has just over 18 per cent urban forest canopy cover.
- Auckland's urban forest is distributed unequally throughout the city, with lower levels of canopy cover in southern suburbs, and relatively high canopy cover in northern and western parts of the city (see Figure 1). The unequal canopy cover distribution is particularly apparent at a local board area level (see Figure 2).
- The majority of Auckland's urban forest – 60 per cent – is located on privately-owned land. The remaining 40 per cent is on public land, with 23 per cent on Auckland Council parkland, 9 per cent on road corridors, and 8 per cent on other public land, such as schools (see Figure 3).
- Tall trees are rare in Auckland's urban areas; only 6 per cent of the urban forest is over 20 metres in height. The majority, nearly 60 per cent, is less than 10 meters (see Figure 4).

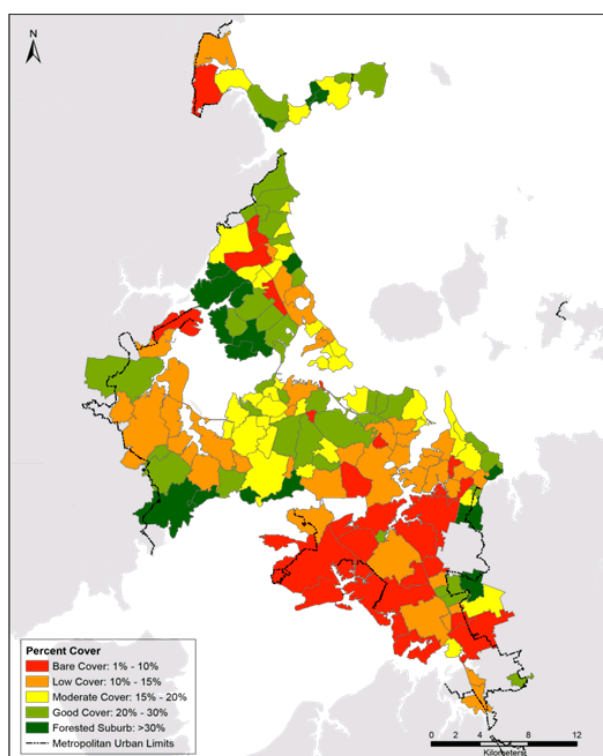


Figure 1. Average percentage canopy cover of urban ngahere (3m+ height) in Auckland suburbs – based on RIMU analysis of the 2013 LiDAR survey.

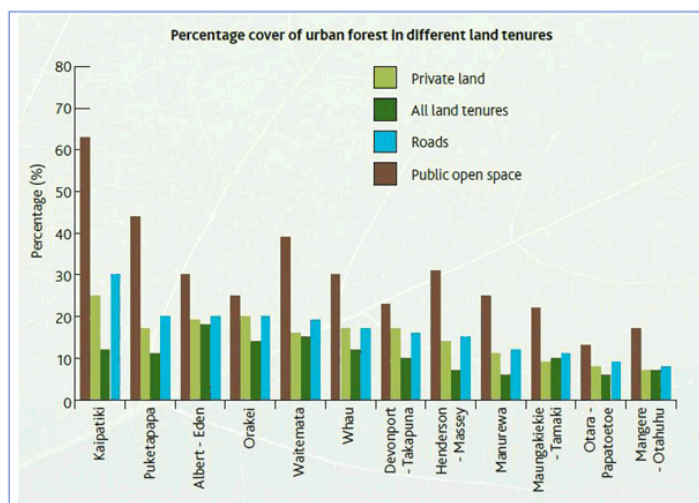


Figure 2. Urban ngahere canopy cover at a local board level.

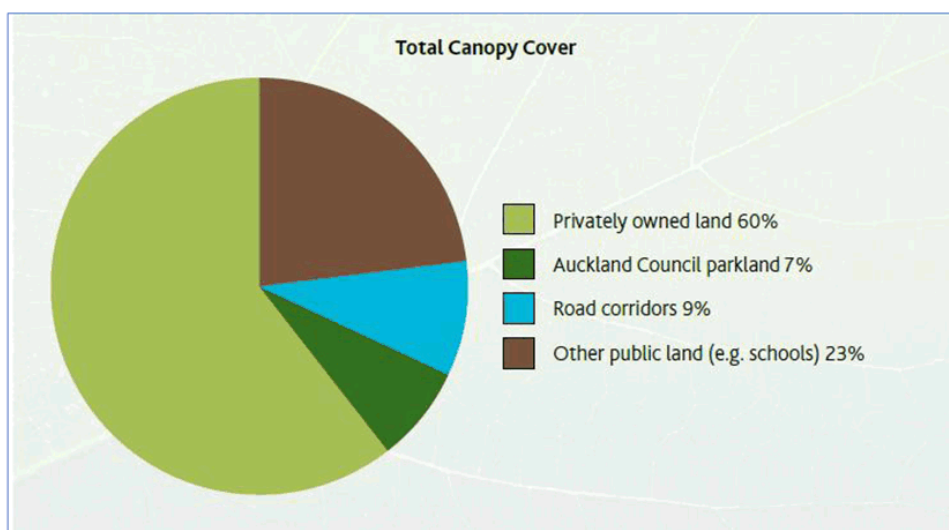


Figure 3. Proportion of urban forest canopy on different land ownership types.

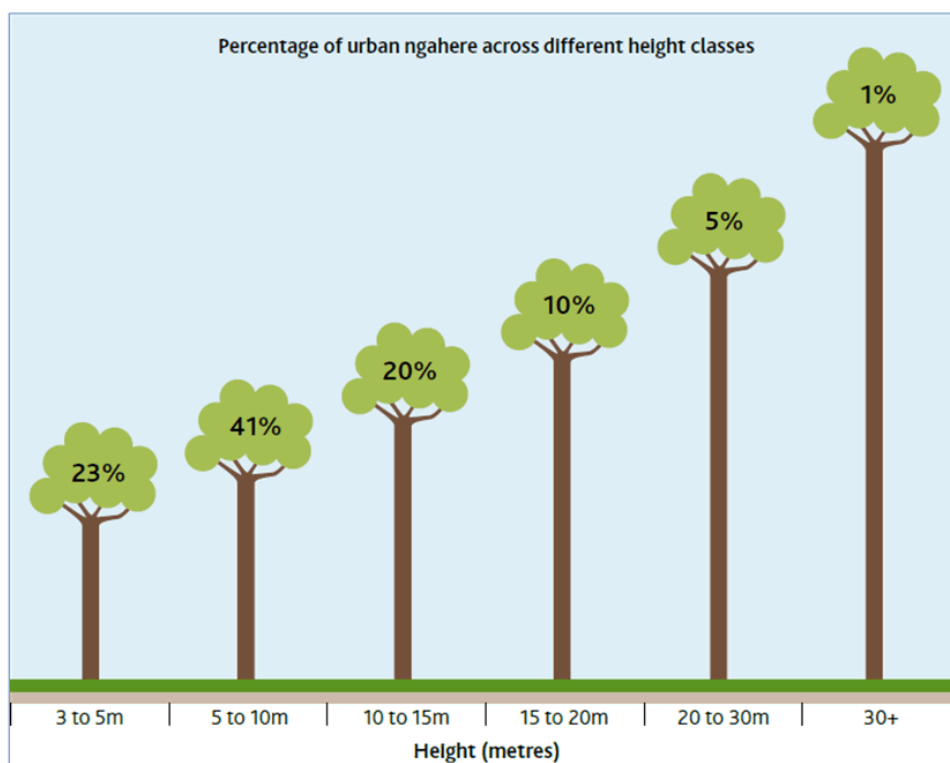


Figure 4. Percentage of urban ngahere across different height classes.

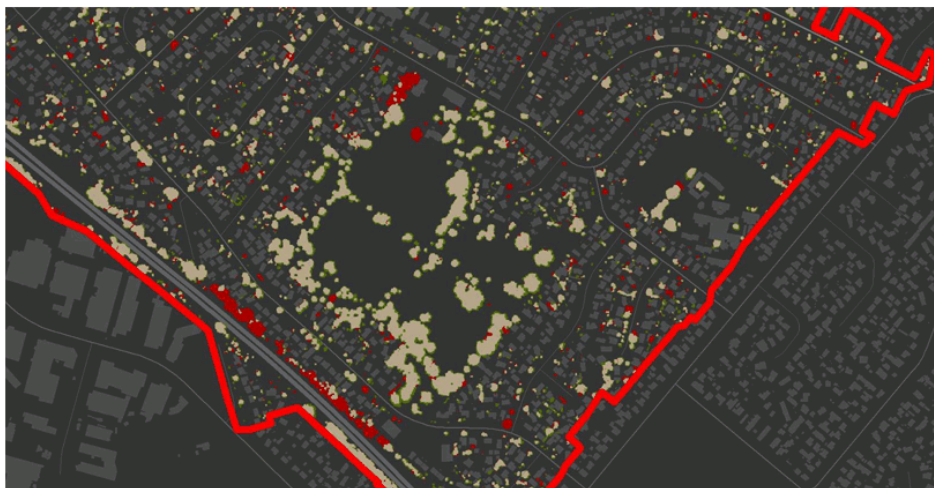


## Appendix 2: A preliminary assessment of changes in urban forest canopy cover across six suburbs

### Methods

Within the southern half of the Auckland region, six suburbs (Mellons Bay, Howick, Māngere Bridge, Māngere East, Flat Bush and East Tamaki Heights) were selected to assess the change in canopy cover of urban forest. These areas combined made up approximately eight per cent of the southern urban area. Suburbs were chosen to reflect a cross section in demography and baseline canopy cover ranging from low (~10 per cent cover of urban forest canopy 3m+ in height in this suburb) to high (>25 per cent canopy cover). The sample also contained two suburbs on the margins of the metropolitan area that are currently undergoing significant change from rural to urban land use: Flat Bush and East Tamaki Heights.

By using the pre-classified vegetation point cloud data for each 2013 and 2016 LiDAR flyover, we were able to create two respective canopy height models and compare them against each other to detect change. Change was assessed in each of the representative suburbs and broken down into tree height classes. An example of the type of data used to make these comparisons is presented in Figure 1. The red pixels show locations where tree canopy has been lost – usually through the loss of a discrete tree or group of trees.



*Figure 1:* Snapshot of spatial data depicting the change in tree canopy cover between 2013 and 2016 LiDAR data. Red pixels show canopy loss, green pixels are canopy gain, and beige pixels show persistent canopy over the approximately three-year period between the two samples.

### Results

The results are to be treated as indicative only, as they have not yet been verified in detail.

This preliminary study detected a one per cent net increase in urban forest canopy cover across all six suburbs that we examined over the three-year period from 2013 to 2016 (*Table 1*). Five out of the six suburbs (Mellons Bay, Howick, Māngere Bridge, Māngere East and Flat Bush) showed a net gain in urban tree canopy cover (*Table 1*). East Tamaki Heights experienced a net loss (-4%) of urban tree canopy of the three-year period. This was largely the result of a single clearance event of large trees (20-30m in height) where exotic plantation forest in the rural fringe of the suburb was cleared and replaced by housing.

**Table 1: The percentage cover of urban forest in 2013 and 2016 for a sub-sample of six suburbs from the south-eastern part of Auckland city.**

Suburb	Year		% change
	2013	2016	
Mellons Bay	23%	24%	+ 1%
Howick	16%	17%	+ 1%
Māngere Bridge	11%	12%	+ 1%
Māngere East	10%	11%	+ 1%
Flat Bush	19%	20%	+ 1%
East Tamaki Heights	39%	35%	- 4%
TOTAL for all six suburbs	18%	19%	+ 1%

The overall net increase in canopy cover disguised significant change in urban forest cover. The data shows there were significant losses of urban canopy cover in each suburb, although in all but one suburb (East Tamaki Heights) these losses were counter-balanced by the gains (Table 2). These suburbs are effectively in a dynamic equilibrium between canopy cover loss from tree removal and development, and canopy gains from tree canopy growth and new tree plantings. The two different types of canopy cover gain are clearly evident in Figure 1. The green 'donuts' show marginal growth of established trees, whereas the green 'dots' show where the canopy of a newly planted tree has grown above the 3m threshold for inclusion as part of the urban forest.

The greatest gains in urban forest canopy were experienced in Māngere East and Māngere Bridge (12 per cent and 13 per cent respectively). However, the low 'starting point' in terms of total urban forest cover in these two suburbs meant these relatively large increases in cover only translated to just over one percentage point gain in overall canopy cover (Table 1).

**Table 2: Gains and losses of urban forest canopy between 2013 and 2016 in a sub-sample of six suburbs from the south-eastern part of Auckland city.**

	% loss of 2013 tree canopy cover from 2013 to 2016	% gain in new canopy cover (based on 2013 area) from 2013 to 2016
Mellons Bay	20%	24%
Howick	24%	30%
Māngere Bridge	16%	29%
Māngere East	22%	34%
Flat Bush	14%	15%
East Tamaki Heights	19%	9%
TOTAL for all six suburbs	17%	18%

There has been a disproportional loss of tall urban forest canopy cover between 2013 and 2016. The loss of tree canopy cover in the larger height classes (i.e. taller trees) was clearly evident across all six suburbs (Figure 2). With only one exception (15 – 20m height class in Māngere East) net tree canopy 10m+ in height decreased across all six suburbs and net growth in tree canopy cover was confined to the two lower height classes. Flat Bush and East Tamaki Heights in particular were characterised by significant losses of large trees in the rural portions of these suburbs as these areas were cleared to provide 'clean' sites for new development.

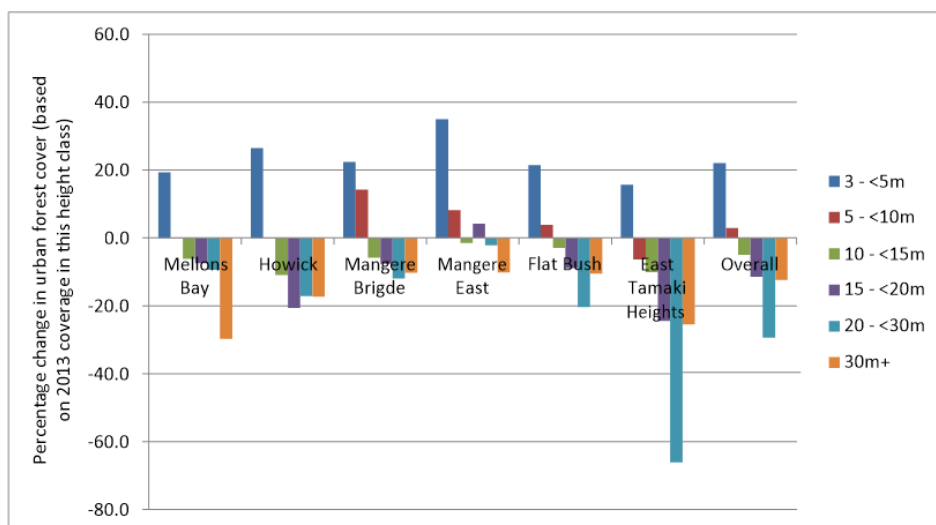


Figure 2: Percentage change (gains and losses) of urban forest canopy in different height classes between 2013 and 2016 with data from a sub-sample of six south-eastern suburbs of Auckland.



### **Appendix 3: Tree loss in the Waitematā Local Board area over 10 years, 2006-2016**

A summary of the report findings are outlined below:

#### **Tree loss versus tree growth**

Only canopy losses were captured and mapped in this report. It was evident throughout the aerial analysis that newly established canopy and canopy growth of existing trees has also occurred within the Waitematā Local Board area, in some cases quite extensively.

Given that growth was usually represented by small marginal increments across many tens of thousands of individual trees and shrubs it was impossible to identify and digitise in the same way that tree loss was. An accurate determination of the actual proportion of canopy loss in Waitematā Local Board area therefore requires further data (e.g. LiDAR).

#### **Total tree canopy lost**

A total of 61.23ha of tree canopy was lost from the Waitematā Local Board area over 10 years. The loss was made up of 12,879 different detected tree removal 'events'; meaning a minimum of 12,879 trees were cleared. The actual number of trees cleared is likely to be somewhat greater than this figure because the larger clearances involved the removal of multiple trees.

In terms of absolute area cleared, tree canopy loss was dominated by tree canopy removal on private land (65%). However, as private land is also the dominant ownership of tree canopy in the Waitematā Local Board area, this is not an unexpected result. Our data also showed that in the last 10 years there has been a proportionally higher rate of loss on private land with a disproportionately low rate of loss on public parkland.

#### **The collective impact of individual actions**

The vast majority of tree clearances were quite small in terms of the quantity of canopy removed at a single location. 57 per cent of total loss of tree canopy was caused by the combined impact of many thousands of individual clearance events, all of which were individually less than 0.01ha (100m<sup>2</sup>) in size.

In terms of the pattern of tree canopy loss, it really is 'death by a thousand cuts'. More than 90 per cent of clearance events were <0.01ha in size, yet these clearances accounted for almost two thirds of the total area of canopy loss.

#### **Protection status of trees**

More than 75 per cent of all cleared trees had no statutory protection and unprotected trees experienced higher rates of tree canopy clearance; about 60 per cent higher than what would be expected on a proportional basis.

86 per cent of tree canopy loss in the 'high protection' categories was on public land (including Newmarket Park stabilisation (45%), Zoo redevelopment (14%), park maintenance (7%)). However, the losses on public land are more likely to be offset, in the fullness of time, by the growth of new plantings.

#### **Reasons for tree loss**

More than half of tree canopy clearance had occurred for no obvious reason (54%). That is, no new structures such as new dwellings or other buildings, pools, house extensions, decks or driveways had replaced the space that was beneath the cleared forest canopy. Reasons could include gardening/landscaping, improving light conditions/reducing shading.

Developments, improvements and extensions to existing buildings were the second most important reason for tree canopy clearance (33 %).

Other causes contributed a relatively small proportion of the total (8%); this includes transport e.g. road widening (5%) and remediation of Newmarket Park (3%).

The full report is available to download here:

<http://www.knowledgeauckland.org.nz/publication/?mid=2661&DocumentType=1&>

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Attachment C

Letter to Hon David Parker

Attachment C



20 July 2020

Hon David Parker  
Minister for the Environment

**Via email:** [d.parker@ministers.govt.nz](mailto:d.parker@ministers.govt.nz)

Tēnā koe David

We are writing to follow up the letter sent to you on 9 April 2019 regarding assessments of urban trees in Auckland and the impact of RMA changes made by the previous Government. A copy of the letter is attached for your convenience.

We wish to draw your attention to a newly published assessment of Auckland's urban tree canopy cover, and to advocate for your RMA reforms to again allow for the general protection of urban trees where this form of protection is proven to be the most appropriate measure.

**Assessment of urban trees in Auckland**

Last week, Auckland Council's Research, Investigations and Monitoring Unit (RIMU) published Auckland's urban forest canopy cover: state and change (2013-2016/2018).

The canopy cover report compares two points in time, 2013 and 2016/18, and describes changes across the predominantly urban local boards. The report shows that in 2016/2018 average urban tree canopy cover across Auckland was 18.4 per cent, similar to the 2013 average cover of 18.3 per cent, but well below the 30 per cent goal identified in Auckland Council's Urban Ngahere (Forest) Strategy.

Initial analysis indicates the locations experiencing more gains than losses were typically publicly owned park land and the road corridor, while the locations experiencing more losses than gains were typically privately-owned land and rural areas.

**Impact of 2012 RMA changes**

Although this RIMU report is an important step in our understanding of Auckland's urban canopy cover, it is difficult to infer any direct impact of the RMA policy changes. To understand the impact of the RMA changes would require more research over a longer period to measure rate of losses and gains overtime, both before and after the RMA changes.

That said, we are advised that our tree protections under the Auckland Unitary Plan are problematic and that there is a potential for your RMA reforms to provide greater tree protection without creating unnecessary compliance costs.

**Tree protection under the Auckland Unitary Plan**

Currently urban trees in Auckland can be protected via the notable trees schedule of the Auckland Unitary Plan but this creates a number of issues. Firstly, all nominations for an individual tree or group of trees need to go through a full process under the Resource Management Act via a plan change. This is a significant process which involves professional assessment and a public submission process, and costs approximately \$1500 per nomination.

Secondly, even with approximately 5000 individual urban trees protected by the notable trees schedule this remains a tiny fraction of our total urban tree cover so the schedules influence on total cover is minimal. Lastly, schedules of this size within RMA plans easily lose their integrity as trees disappear (due to consented removals/development, illegal removals, storm damage or old age) more quickly than the RMA plan can be updated by plan change.

#### **RMA reforms**

As stated in the 9 April 2019 letter, we need greater urban tree protection and agree with you that we need mechanisms to protect mature and ecologically significant trees while ensuring that protections do not create unnecessary compliance costs for routine pruning or the removal of less significant trees.

In our view, councils should have the ability to create district plan rules to protect trees with certain attributes, and to selectively apply these rules in areas of the most need or in areas with specific particular benefits, for example, the North-West Wildlink.

#### **Conclusion**

A healthy urban forest has a wide range of benefits, such as enhanced stormwater management, air pollution removal, improved water quality, cooling to reduce the urban heat island effect, and ecological corridors to connect habitats and improve biodiversity. Auckland Council's ability to realise these benefits is constrained by a cumbersome and costly process to add specimens to the notable tree schedule of the Auckland Unitary Plan.

Auckland's urban canopy cover has grown by 0.1% between 2013 and 2016/18; however, we would be able to make greater progress towards our goal of 30 per cent urban tree canopy cover if we had the ability to create district plan rules to protect trees with certain attributes and to selectively apply these rules in appropriate areas of most need whilst also recognising the needs for housing and business capacity.

As you continue your review of the RMA, we encourage you strongly to provide greater overall protection for trees of significance. We would welcome any opportunity to collaborate on the issue of greater tree protection.

Yours sincerely



Phil Goff  
**MAYOR OF AUCKLAND**



Richard Hills  
**CHAIR, ENVIRONMENT AND CLIMATE CHANGE  
COMMITTEE**

# 2

## Rating Value of Forestry Land

<b>Remit:</b>	That LGNZ request the Valuer General amend the relevant legislation to allow for Local Government to address the growing disparities between the rating valuation of forestry land and other land uses.
<b>Proposed by:</b>	Gisborne City Council
<b>Supported by:</b>	Hauraki District Council; Western Bay of Plenty District Council; New Plymouth District Council; Hastings District Council; Manawātū District Council; Ruapehu District Council; Whakatāne District Council; Central Hawkes Bay District Council; Wairoa District Council; and Waikato District Council.

### Background information and research

#### 1. Nature of the issue

Councils with a high proportion of regional land use under forestry currently face challenges to rate foresters at a level which reflects their use of council resources or the forest sector's ability to pay.

This is a result of very low land valuations under established forestry, as the land value is transferred into the value of growing trees which are not included in capital value under the Act.

#### 2. Background to the issue

Local Government raises funds by gathering rates from landowners – which are set in accordance with their Revenue and Finance policies. The rates being applied are typically a multiplier of either the Land Value and Capital Value, or some combination of the two. The Land value and Capital Value of assets is presumed to act as a proxy for the landowner's ability to pay.

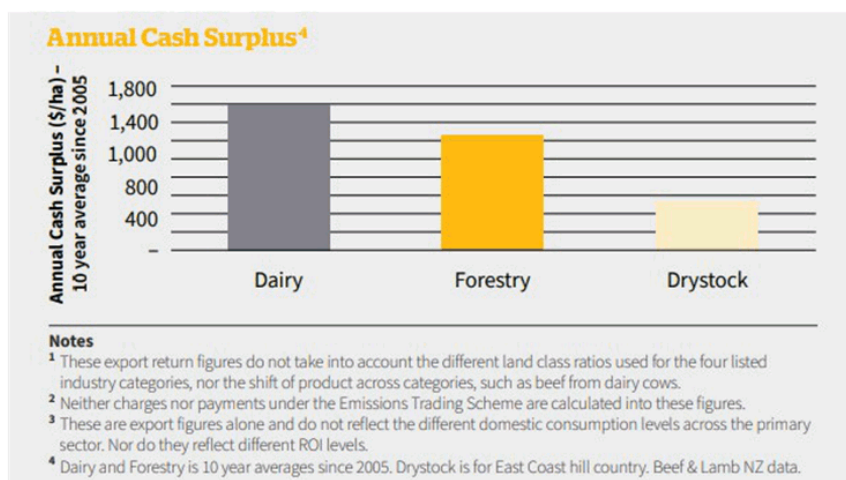
Councils are required to apply the funds raised to providing services, infrastructure and regulatory oversight to ratepayers and the community. They attempt to align the cost of rates to those who benefit from the service provided where possible – although this is fraught with difficulty and has in recent years become increasingly challenging when considering the nature of the forest sector land values and the relationship to infrastructure needs in the Gisborne region amongst others.

The forest sector is a heavy user of both infrastructure (in particular roads) and regulatory services – and over time has grown in the Tairāwhiti region to cover some 30 percent of land used for economic purposes. During this time, the value of farmland has appreciated significantly – and more recently has seen foresters contest at unprecedented levels for pastoral farmland which when planted, is eligible to earn New Zealand units (carbon credits) at a minimum guaranteed floor price of \$20.00.



However, forestry land prices – where transactions occur from one forest owner to another, have remained depressed and remain significantly lower than pastoral land prices – as land in existing forestry typically has a high proportion of any sale value apportioned to tree value.

This results in land value rapidly being devalued once trees are established, as it transforms into forestry land – while its future demands on council resources remain significant. The fact that there is no capital value attributed to the growing trees means that the rateable value of a property decreases even as its demand on council resources (at harvest) increases. The land value of forestry land is also a poor reflection of this sectors ability to pay, as the graph below depicts the relative profitability of forestry compared with sheep and beef farming.



(Figure 1: relative profitability of forestry compared with sheep and beef farming. Source: FOA Facts and Figures 2019/20)

### 3. New or confirming existing policy

In the last 15 years the addition of carbon unit revenues earned through sequestration of post 1990 forests has meant that the tree crop rotation cycle (the length of time between incurring expenses and earning income) which may have once formed the bases for excluding exotic forest values into capital value – no longer apply for post 1990 forests.

In addition, when the Rating Valuation Act was last debated in June 1998, the carbon price did not have a minimum guaranteed price. The most contentious issue at the time appears to have been whether or not live hedges should be included in capital value. The section relating to tree value is as follows:

*“(1) The value of trees is not to be included in any valuation under this Act unless the trees are fruit trees, nut trees, berryfruit bushes, or live hedges.*

*“(2) The value of any fruit trees, nut trees, vines, berryfruit bushes, or live hedges is not to be taken into account in assessing the land value of any rating unit under this Act.”*

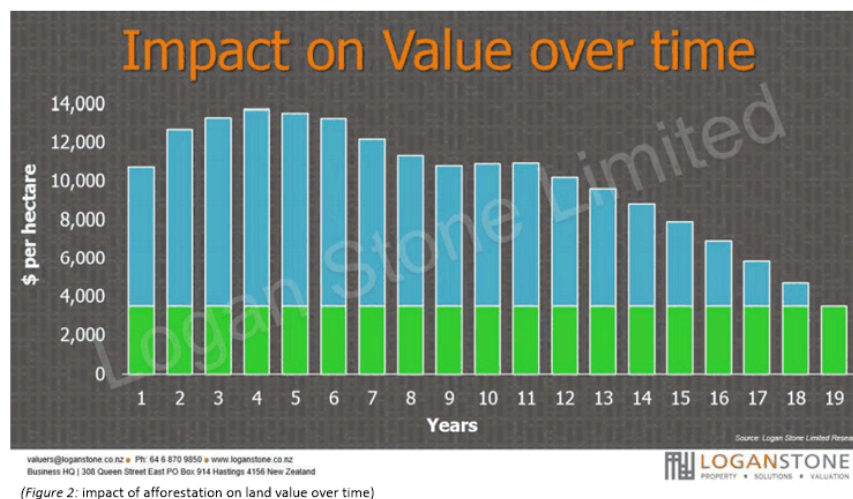




However, the Rating Valuation Act 1998 confers a broad discretion on the Valuer General to make rules setting requirements in relation to valuations which are *“necessary for the maintenance and upkeep of the district valuation roll and in the interest of ensuring national consistent, impartial, independent and equitable rating valuation system.”*

The Net Zero Carbon Act and ETS now provide certainty for the forest sector of an appreciating carbon price and significant returns – which are driving rapid afforestation of pastoral land – both by landowners themselves and forestry expansion at the whole farm scale. This competition for land is increasingly the value of pastoral land – while the depreciation of that land once planted – creates a discrepancy for rating purposes which (in the absence of increasing differentials) is resulting in decreasing rates for forest owners, while their earnings rise significantly.

Below the impact of afforestation (including carbon income) on land value is shown over time. This corresponds broadly to observed valuation patterns in the Gisborne region.



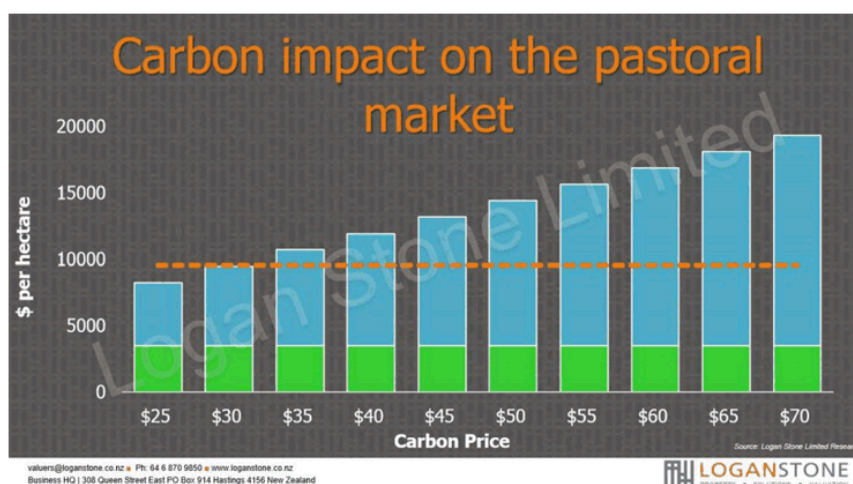
(Figure 2: impact of afforestation on land value over time)

These long term decreases create a disproportionate burden for other ratepayers and further exacerbate the degree to which low-income ratepayers are asked to pay for infrastructure and regulatory services – with this trend increasingly apparent over time.



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The impact of Carbon price on competition for land use is also in stark contrast to the ability for Local Government to account for these distortions and apply fair and equitable rating valuation system, as pastoral farmers are currently being rated for the potential carbon storage in their land, while those who extract this value, pay less and less with every subsequent year following afforestation.



(Figure 3: carbon impact on the pastoral market)

#### 4. How the issue relates to objectives in the current Work Programme

LGNZ has a current focus on infrastructure and funding – this issue cuts to the heart of these topics and is significantly connected to current climate change work, and the evolving policy in response to the Climate Change Response Act.

The Climate Change Commission (CCC) has made a series of draft recommendations to Government – which detail their expected continuation of afforestation and a rising carbon unit price – which would see the issues outlined above become more pronounced.

The questions around how to fund increasing demands on infrastructure, in particular roads, bridges and drainage systems in the face of climate change, must consider the flows of carbon revenue into regions where forest activities (some of them permanent) will have an impact on local economic cycling and may correspondingly limit Councils' ability to gather rates in a fair and equitable way.

This is at a time when LGNZ's submission to the CCC advice has been to highlight the significant challenges facing councils in addressing the 'transition' and fundamental shifts which will be required at a local level to accommodate changes to local plans, urban form, energy and transport infrastructure to name but a few. Any anomalies in the rating system which exacerbate the inequity already apparent in the rating system should therefore be addressed with urgency.

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CARBON RETURNS REFLECTING CCC ADVICE FOR 2021-2030-2050						
	NSA/ha	Today's Carbon Price	Price forecast Sensitivity to 2024	Price forecast Sensitivity 2025-2030	Price forecast Sensitivity 2031-2050	Price forecast Sensitivity 2051-2070
	100	\$39.00	15.8%	11.40%	2.95%	-10.0%
Age	Yr	Total NZU	Forecast NZU/Value	Annual Carbon Income	A V E R A G E	Return/ha/Carbon
1	2022	50.00	\$45.14	\$2,257.13		\$22.57
2	2023	250.00	\$52.25	\$13,063.11		\$130.63
3	2024	600.00	\$60.48	\$36,289.32		\$362.89
4	2025	2500.00	\$70.01	\$175,020.38		\$1,750.20
5	2026	3136.15	\$81.03	\$254,135.86		\$2,541.36
6	2027	3983.62	\$93.80	\$373,653.46		\$3,736.53
7	2028	5396.10	\$108.57	\$585,856.87		\$5,858.57
8	2029	5536.19	\$125.67	\$695,735.21		\$6,957.35
9	2030	2777.18	\$140.00	\$388,796.04		\$3,887.96
10	2031	3411.63	\$144.13	\$491,706.44		\$4,917.06
11	2032	3780.23	\$148.38	\$560,904.91		\$5,609.05
12	2033	4047.57	\$152.76	\$618,288.79		\$6,182.89
13	2034	4205.94	\$157.26	\$661,433.52		\$6,614.34
14	2035	4315.88	\$161.90	\$698,745.93		\$6,987.46
15	2036	4383.68	\$166.68	\$730,659.28		\$7,306.59
16	2037	4418.15	\$171.59	\$758,128.78		\$7,581.29
17	2038	4417.03	\$176.66	\$780,295.19		\$7,802.95
				\$7,824,970.21		

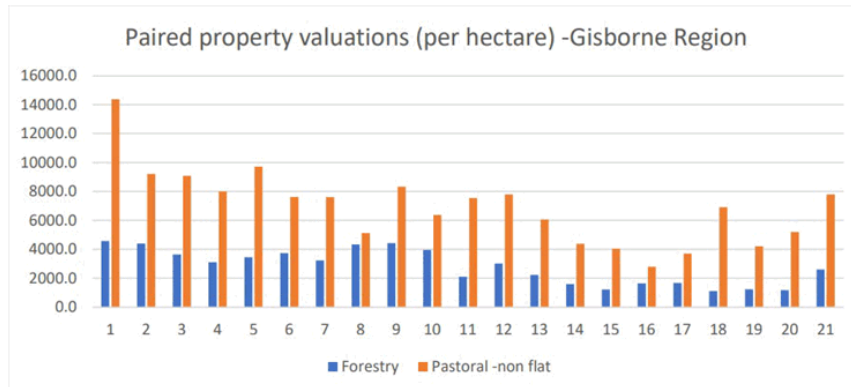
(Table 1: recommended carbon price trajectory – Climate Change Commission)

The above table shows that according to the CCC's recommended carbon price trajectory, revenues would be many times in excess of any pastoral use (as seen in Figure 1). Note also that this table assumes that pruning and thinning takes place – which reduces the net stocked area and temporarily reduces carbon income – failing to prune or thin removes this dip in revenue.

Given the returns available to foresters (and farm foresters) – are significant, paving the way for later harvest revenues – it is appropriate that the Valuer General consider how this issue should be treated for rating purposes and if amendments to the Rating Valuations Act 1998, or addition of new mechanisms at a localised level are appropriate.

There is work being undertaken at a regional level to understand the implications of a rising carbon unit price and the associated land price distortions – however while the land value under forestry remains significantly lower than the land being acquired for forestry – this disparity and the corresponding unequitable outcomes will persist.

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(Figure 4: paired property valuations (per hectare) – Gisborne Region)

The above graph represents 21 properties which have been ‘paired’ for consistency, meaning they are located in the same area (ideally neighbouring), are of an appropriately comparable scale and are free from anomalies such as horticulture or significant flat land.

##### 5. Any existing relevant legislation, policy or practice

The introduction of Gold Kiwifruit licence into the calculation of Capital Value illustrates that when an industry is significantly out of step with the purposes of rating valuations – that the Valuer General is prepared to step in. LGNZ should advocate the same approach be applied to this issue.

# 3

## Funding of Civics Education

<b>Remit:</b>	That Local Government New Zealand (LGNZ) advocate to central government for provision of funding to enable Councils to engage in civics education for high school children.
<b>Proposed by:</b>	Hamilton City Council
<b>Supported by:</b>	Horizons Regional Council; Christchurch City Council; Tauranga City Council; Nelson City Council; New Plymouth District Council; Hastings District Council; Waikato District Council; Whakatāne District Council; and Ōpōtiki District Council.

### Background information and research

#### 1. Nature of the issue

Currently the provision of civics education in schools is limited and sporadic. A real opportunity exists to get school children meaningfully involved in civic affairs through their local Council.

There is currently a real gap between schools and councils – a gap that needn't exist, given that the very point, and the very strength, of local Government is that it is local. The funding requirement for Councils to be able to play a greater outreach role in their community would be relatively modest, and incredibly beneficial.

There is significant New Zealand and international evidence of the benefit of providing young people with civic education in general, and engagement with local Government in particular.

#### 2. Background to the issue being raised

Hamilton City Council has noted an increasing demand from high schools and their students wanting to engage with Council as part of a rounded education. However, the demand for interaction with Council currently outstrips our ability to supply it. Indeed our current arrangements, which have proved hugely popular, risk being unsustainable without additional funding.

On [some areas of Council business](#), the number of young people now responding to consultations broadly fits the age demographic across the city. These are people who want to engage with Council, but many of them are unable to do so. At large, however, disengagement from local politics is real – and growing. Voter turnout in local elections and cynicism about the work of local Government remain



significant issues – in large part due to a lack of knowledge, particularly among young people, about what Council does, and how people can engage with Council.

Hamilton City Council works in partnership with the Electoral Commission to encourage people, especially young people, to enrol and to vote, but more support from Government would enable all Councils to play a bigger role in this area.

**3. New or confirming existing policy?**

New policy.

**4. Does the issue relate to objectives in the current LGNZ business plan? How?**

It supports the work programme by raising the profile of, and accessibility to, local government for young people. The benefits of that could be significant in the long-term.

**5. What work or action on the issue has been done, and what was the outcome?**

We are aware of small-scale schemes but not national action, which we believe is required.

**6. Any existing relevant legislation, policy or practice**

There has been lots of academic research on the benefits of civic education in general, and engagement with local government in particular. See for example:

- [Citizenship in Action: Young People in the Aftermath of the 2010-2011 New Zealand Earthquakes | Sisyphus — Journal of Education \(rcaap.pt\)](#)
- [Alive and Motivated: Young people, participation and local government - Murdoch University Research Repository](#)
- [Citizen Schools: Learning to rebuild democracy | IPPR](#)
- [Getting the Majority to Vote: Practical solutions to re-engage citizens in local elections](#)

There is clearly a very good fit between the role of Councils and the [social sciences achievement objectives](#) in the New Zealand Curriculum. Moreover, closer working between schools and local authorities would fit well with the compulsory teaching of New Zealand history in schools and kura from 2022.

The highly successful (but very limited reach) Tuia programme, through which young Māori are mentored by Mayors, which most Councils support (at their own cost) is a further example of both the benefit of young people engaging with their local Councils, and the need for resource to enable this at greater scale.



**7. Outcome of any prior discussion at a Zone or Sector meeting**

N/A.

**8. Suggested course of action by LGNZ envisaged**

That Local Government New Zealand (LGNZ) advocate to central government for provision of funding to enable Councils to engage in civics education for high school children.

# 4

## Promoting local government electoral participation

<b>Remit:</b>	That the power the Chief Executive has under the Local Government Act (42, 2 (da)) for “facilitating and fostering representative and substantial elector participation in elections and polls held under the Local Electoral Act 2001” be removed and placed with the Electoral Commission.
<b>Proposed by:</b>	Palmerston North City Council
<b>Supported by:</b>	Zone Three

### Background information and research

#### 1. Nature of the issue/background

Local Government authorities, concerned by retaining neutrality, have been inconsistent in their actions to ‘facilitate and foster representative and substantial elector participation.’ The Electoral Commission has greater reach to engage consistently and effectively to increase the low turnout in local body elections.

#### 2. New or confirming existing policy?

This will be a new policy as LGNZ previously supported that option that this responsibility sit with Chief Executives.

#### 3. Does the issue relate to objectives in the current LGNZ business plan? How?

The proposed remit fits clearly within the already identified LGNZ policy advocacy workstreams.

- Five significant projects were identified by LGNZ in its policy advocacy work for 2020/21 year: Housing, Environment, Climate Change; Democratic Well-being, and Transport.
- Within democratic wellbeing is the electoral system reform strand, which is further divided into two projects, one of which is to:
  - o Investigate alternative methods of voting, as well as wider system reform, such as making the Electoral Commission responsible for both local and national elections. This will include examining the checks and balances within the system to ensure they are fair, transparent and fit for purpose.



**4. What work or action on the issue has been done, and what was the outcome?**

Legislative change has been put in place re: Māori wards (one of the two electoral reform projects). We now ask LGNZ to focus on wider electoral system reform.

The Parliamentary Justice Select Committee Inquiry into the 2017 General Election and 2016 Local Elections (recommendation 15), and the subsequent Inquiry into the 2019 Local Elections and Liquor Licensing Trust Elections and Recent Energy Trust Elections (recommendation 1), recommended (and reiterated) that the Government consider giving responsibility for running all aspects of local elections to the Electoral Commission.

**5. Any existing relevant legislation, policy or practice**

As above.

**6. Outcome of any prior discussion at a Zone or Sector meeting**

N/A

**7. Suggested course of action by LGNZ envisaged**

Ensure LGNZ's voice on the issue is heard by the Justice Select Committee in its call to hear further feedback on the issue, as the Government has indicated that the detail of this change would need to be worked through.





# 5

## Carbon emission inventory standards and reduction targets

<b>Remit:</b>	That LGNZ works with central government in a) developing consistent emission inventory standards for use by local and regional authorities, and b) setting science- based emissions reduction targets to support delivery on our National Determined Contribution (NDC) under the Paris Agreement and on our nationwide emissions budgets being established by government via advice from the Climate Change Commission.
<b>Proposed by:</b>	Palmerston North City Council
<b>Supported by:</b>	Zone Three

### Background information and research

#### 1. Nature of the issue/background

Inconsistent emission's inventory standards across different local and regional authorities create difficulties in comparing and contrasting emission profiles. A consistent standard with accompanying guidance could also reduce costs for local and regional authorities by reducing the level of expertise required.

The Climate Change Commission has recently released its first package of advice to Government, proposing a set of three emissions budgets, and includes discussion regarding the delivery and compatibility of our National Determined Contributions (NDC's) with the 1.5°C warming target.

#### 2. New or confirming existing policy?

Enhancing existing policy.

#### 3. Does the issue relate to objectives in the current LGNZ business plan? How?

The proposed remit fits clearly within the already identified LGNZ policy advocacy workstreams.

- Five significant projects were identified by LGNZ in its policy advocacy work for 2020/21 year: Housing, Environment, Climate Change; Democratic Well-being, and Transport.
- The climate change project, in part, seeks to 'Advocate for, and participate in, the development of a right-sized reporting methodology and framework for councils that meets the foreseeable needs of the Climate Change Commission' and notes that



“Councils can also play an important role in mitigation by working with their communities to reduce emissions”.

**4. What work or action on the issue has been done, and what was the outcome?**

The Climate Change Response (Zero Carbon) Act is now in place, we now ask LGNZ to focus on its implications for Local and Regional Government.

The Climate Change Commission has released its first package of advice to Government. The package contains a range of recommendations for Government, but contains relatively little detail on the role of local and regional government.

**5. Any existing relevant legislation, policy or practice**

As above.

**6. Outcome of any prior discussion at a Zone or Sector meeting**

N/A.

**7. Suggested course of action by LGNZ envisaged**

Ensure LGNZ's voice on the issue is heard by the Climate Change Commission in its call to hear further feedback, and that it work with Government to support delivery of New Zealand's Nationally Determined Contribution.



# 6

## WINZ Accommodation Supplement

<b>Remit:</b>	That LGNZ works with the Government to: <ol style="list-style-type: none"> <li>1. Conduct an urgent review of the Work and Income New Zealand (WINZ) Accommodation Supplement (AS) system zones in partnership with Territorial Authorities.</li> <li>2. Schedule a two yearly review of the WINZ AS system zones in partnership with Territorial Authorities ongoing.</li> </ol>
<b>Proposed by:</b>	Queenstown Lakes District Council
<b>Supported by:</b>	Hamilton City Council; Nelson City Council; Porirua City Council; Southland District Council; Clutha District Council; and Central Otago District Council.

### Background information and research

#### 1. Nature of the issue

Work and Income New Zealand (WINZ) administers an Accommodation Supplement (AS) system, which provides a weekly payment that helps people with their rent, board or the cost of owning a home. It is a means-tested payment that is available to citizens or New Zealand residents aged over 16 who are not in social housing and have accommodation costs to meet<sup>1</sup>.

The AS is structured according to four tiers, with AS1 being paid in urbanised areas (\$305 per week) through to AS4 being paid in the least urbanised areas (\$120 per week). The vast majority of the land mass of New Zealand is classified as AS4. With a difference of \$185 per week between AS1 and AS4, it is important that urban areas are zoned appropriately.

However, the AS system has not kept pace with areas experiencing significant change. It was last reviewed in 2018, but for high growth areas significant urban developments have been overlooked. New developments and suburbs have emerged at pace and have remained at their original rural AS level of AS4. With the current government's appetite for increasing housing supply, this issue may become more apparent with progress in this space.

This creates an inequitable and confusing situation between closely located neighbouring suburbs within urban areas. Older urban areas may be zoned as AS1, but new, adjacent neighbourhoods remain zoned AS4 as if never developed. Residents moving into these new neighbourhoods are rarely aware of the significant drop in AS they will experience and the considerable impact this could have upon their family's wellbeing.

<sup>1</sup> <https://www.workandincome.govt.nz/products/a-z-benefits/accommodation-supplement.html>

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This remit is recommending that LGNZ pursues an urgent review of the AS map across the country to ensure that households are able to access funds that will meaningfully improve their financial position and wellbeing.

This review should be undertaken in partnership with territorial authorities, aligning urban zoning potential with AS1 areas insofar as possible.

Furthermore, with a strong governmental focus on increasing the supply of housing across New Zealand, the review of the AS system should be conducted every two years in order to accommodate future changes.

Ensuring a regular, systematic review will be essential to maintaining the health of the AS system ongoing. A review every two years will ensure that the risk of this situation threatening the wellbeing of fast-growing communities can be mitigated over the longer-term.

## **2. Background**

The payments are particularly important to people in areas where the cost of living is high, but the average wages are below the national average.

Queenstown is a good example of where this is a challenge. The urban geography of the Queenstown Lakes District has changed considerably due to unprecedented growth in both residential and visitor numbers in the past ten years. Even post COVID 19, demand projections indicate a return to similar levels of growth in the near future<sup>2</sup>.

As such, a number of areas identified as Area 4 (AS4) have now been fully urbanised for a number of years.

This is most notable in the Wakatipu Ward, where 16 per cent of all dwellings are in the Lake Hayes Estate, Shotover Country Estate and Jacks Point. These are family-focussed neighbourhoods with significant capacity to grow, yet these locations are all AS4, eligible for only \$120 AS per week. Rent averages over \$700 per week for households in these locations.

Queenstown will not be alone in facing this challenge, with other high growth areas likely experiencing similar situations.

## **3. New or confirming existing policy?**

This remit represents a new policy position for LGNZ and for Central Government.

## **4. Does the issue relate to objectives in the current LGNZ business plan? How?**

This remit aligns with the policy priorities of LGNZ in relation to social equity and housing. This recommendation is an initiative that will reduce the risk of inequity when increasing the housing supply for working households.

<sup>2</sup> <https://www.qldc.govt.nz/community/population-and-demand>



**5. What work or action on the issue has been done, and what was the outcome?**

Queenstown Lakes District Council has advocated on this matter to central government over a number of years with little localised success. A wider system change approach is now recommended.

**6. Any existing relevant legislation, policy or practice**

This relates to an existing WINZ product and the processes which used to govern its delivery.

**7. Outcome of any prior discussion at a Zone or Sector meeting**

None.

**8. Suggested course of action by LGNZ envisaged**

That LGNZ works with the Government to:

- Conduct an urgent review of the WINZ AS system zones in partnership with Territorial Authorities.
- Schedule a two yearly review of the WINZ AS system zones in partnership with Territorial Authorities ongoing.

# 7

## Liability – Building consent functions

<b>Remit:</b>	That LGNZ works with Government to obtain legal protection/indemnity from the Crown in favour of all Councils, and/or to implement a warranty scheme, for any civil liability claim brought against a Council with regards to building consent functions carried out by Consentium (a division of Kāinga Ora), as any such costs should not be borne by ratepayers.
<b>Proposed by:</b>	Waikato District Council
<b>Supported by:</b>	Upper Hutt City Council; Hauraki District Council; Waipā District Council, Ōtōrohanga District Council; Thames-Coromandel District Council; and Hamilton City Council.

### Background information and research

#### 1. Nature of the issue

Consentium (an internal division of Kāinga Ora) has been registered as a Building Consent Authority (BCA) and has taken over building consent functions for public housing of up to four levels. Consentium is the only nationally accredited and registered non-Territorial Authority BCA.

If Kāinga Ora is disestablished via a change in government or change in government approach or if the Kāinga Ora properties are sold, then there is a risk that Councils, as “last person standing” are exposed to civil liability claims in respect of the building consent functions carried out by Consentium, with such costs being borne by ratepayers.

#### 2. Background

Kāinga Ora, a Crown Entity subject to the Crown Entities Act 2004, has established its own Building Consent Authority (BCA) called Consentium.

Consentium is New Zealand’s first accredited and registered non-Council BCA (accredited in November 2020 and registered by the Ministry of Business Innovation and Employment (MBIE) 9 on March 2021). Consentium is a separate division within Kāinga Ora. It is not a separate legal entity.



Consentium provides building compliance services for *public housing of up to four levels* which includes:

- Processing of building consent applications;
- Issuing of building consents;
- Inspection of building work;
- Issue of Notices to Fix;
- Issue of Code Compliance Certificates; and
- Issue of Compliance Schedules.

(BCA Functions)

#### Disestablishment of Kāinga Ora/Sale of the Properties

There is a risk that due to a change in government or government approach that Kāinga Ora could be disestablished thereby taking Consentium with it; or could sell the properties.

If Kāinga Ora were dissolved and/or sold its properties:

- It would no longer own the properties Consentium has provided BCA Functions for, meaning new owners may attempt to bring legal proceedings against Councils (as “the last man standing”) with regards to any existing consents granted by a Council and subsequently assigned to Consentium, via sections 213 or 91(2) of the Building Act 2004, or new consents issued by Consentium. Even if such proceedings are without merit and/or unsuccessful Councils incur the costs of defence of those proceedings;
- Councils would need to take over the BCA Functions for properties that are in the process of construction and have not had a Code Compliance Certificate issued. Issues of split liability may arise where Consentium may have negligently issued a building consent or negligently undertaken preliminary inspections, with the relevant Council completing the remainder of the process. Again, this exposes Councils to risk of legal proceedings brought by the new owners of these properties.

#### Consentium not being able to meet its share of any civil liability if claims arise

As part of the BCA registration process Consentium had to evidence to MBIE that it will be in a position to meet its share of civil liability if claims arise in respect of the BCA Functions carried out by Consentium. A request was made for a copy of such evidence but was declined by Kāinga Ora on the basis of commercial sensitivity. This is a key issue for Councils. The private certifier system under the Building Act 1991 failed when private certifiers lost their insurance. Councils were left “holding the bag” in respect of any and all properties experiencing issues where they had any involvement and could therefore be pulled into a claim. Councils do not want history to repeat.





**3. New or confirming existing policy?**

The issue is related to LGNZ's existing housing policy priority, as it impacts on the consenting functions of local authorities and has potential impacts in terms of Council liability.

**4. Does the issue relate to objectives in the current LGNZ business plan? How?**

As per above.

**5. What work or action on the issue has been done, and what was the outcome?**

There has been collaboration between a few Councils with regards to obtaining legal advice on an agreement proposed by Kāinga Ora pursuant to section 213 Agreement of the Building Act 2004 with regards to certain existing consents together with advice on the risks Councils are exposed to as a consequence of Consentium taking over BCA functions in their districts.

Kāinga Ora declined to give an indemnity for matters that it had assumed liability for under the proposed section 213 Agreement. It further declined to provide information as to how it satisfied MBIE that it will be in a position to meet its share of civil liability if claims arise.

**6. Any existing relevant legislation, policy or practice**

As outlined above, Kāinga Ora is a Crown Entity subject to the Crowns Entities Act 2004 (CEA). Section 15(b) of the CEA specifically sets out that a Crown entity is a separate legal entity to the Crown. Section 176 of the CEA and section 49(1)(a) of the Public Finance Act 1989 (PFA) specify that the Crown is not liable to contribute towards the payment of any debts or liabilities of a Crown entity.

There is no statutory guidance on the liability of the Crown entity in tort when it is dissolved. It may be that the general position is similar to the dissolution of a company. However, in the Resource Autonomous Crown Entities, Independent Crown Entities (excluding District Health Boards and Corporations Sole), it is stated at page 59 "Although Crown entities are legally separate from the Crown, in some cases a court may decide that the Crown is liable for the agency. This will depend largely on its statutory functions and the extent of control exercised over the entity by Ministers and other central government agencies".

Section 65ZD of the CEA empowers a Minister to give a person, organisation or government an indemnity or guarantee on behalf of the Crown if it appears to the Minister to be necessary or expedient in the public interest to do so. The indemnity or guarantee may be given on any terms and conditions that the Minister thinks fit. Any guarantee can be given in respect of performance or non-performance by another person, organisation or government. Accordingly, a Minister could provide an indemnity or guarantee to Councils in the event that Kāinga Ora is dissolved, or sells its properties prior to the 10 year holding period currently contemplated.



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In most states in Australia, state-backed warranties are a “last resort mechanism” protecting owners from losses arising from defective buildings, for example the Competition and Consumer Act 2010 (Cth), Part VIA and Proportionate Liability Act 2005 (NT). These act as state-backed defects insurance, covering the cost of rectifying defects for new house construction if the builder is insolvent or disappears before rectifying the defects. In its report Liability of Multiple Defendants, the Law Commission considered recommending the introduction of state-backed warranties in New Zealand if a proportionate liability regime was implemented, replacing the current joint and several

**7. Outcome of any prior discussion at a Zone or Sector meeting**

None.

**8. Evidence of Support from Zone/Sector meeting or five Council's**

As outlined above there has been collaboration from some Councils with regards to seeking legal advice on the matter and during this collaboration there was the shared concerns around exposure to future liability claims with regards to Consentium's activities, this no doubt will be indicative of concerns across the sector.

**9. Suggested course of action by LGNZ envisaged**

LGNZ seeking legal protection/indemnity from the Crown in favour of all Councils for any civil liability claim brought against a Council with regards to building consent functions carried out by Consentium, as any such costs should not be borne by ratepayers.

LGNZ seeking a state-backed warranty to be put in place in the event Kāinga Ora is disestablished, in favour of subsequent owners of Kāinga Ora properties, covering any and all liability Kāinga Ora/Consentium would have had in relation to those properties in order to prevent owners from pursuing Councils in respect to those losses, as any such costs should not be borne by ratepayers.



### Remits not going to AGM

The remit Screening Committee has referred the following remits to the National Council of LGNZ for action, rather than to the Annual General Meeting for consideration. The Remit Screening Committee's role is to ensure that remits referred to the AGM are relevant, significant in nature and require agreement from the membership. In general, proposed remits that are already LGNZ policy, are already on the LGNZ work programme or technical in nature will be referred directly to the National Council for their action.

The following remits have been declined.

#### 1. Meeting Quorum and Attendance

**Remit:** That LGNZ calls on the Government to introduce legislation that would update the Local Government Act 2002 to enable members attending meetings via audio link or audiovisual link to be counted as forming part of the quorum of the meeting.

**Proposed by:** Manawātū District Council

**Supported by:** Zone Three

**Recommendation:** That the remit is declined on the basis that it was previously debated and endorsed at the 2020 AGM.

The following remits are referred directly to the National Council for action because they reflect existing local government policy or address matters that are primarily technical in nature.

#### 1. Increase Roadside breath testing

**Remit:** That LGNZ engage directly with relevant ministers and government agencies to advocate for an increase in the number of roadside breath test and mobile deterrence road safety enforcement activities.

**Proposed by:** Auckland Council

**Supported by:** Auckland Zone

**Recommendation:** That the remit is referred to the National Council for action.



## **2. Fly tipping**

**Remit:** That LGNZ advocate the Litter Act 1979 be amended to allow for 'cost recovery' in instances where littering/fly tipping is 'more than minor' and the identity of the perpetrator is discoverable.

**Proposed by:** Gisborne City Council

**Supported by:** Hauraki District Council, Western Bay of Plenty District Council, New Plymouth District Council, Hastings District Council, Manawātū District Council, Ruapehu District Council, Napier City Council, Rotorua District Council, Whakatāne District Council, Wairoa District Council, Waikato District Council; and Whanganui District Council.

**Recommendation:** That the remit is referred to the National Council for action

## **3. Maritime Rules**

**Remit:** That LGNZ recommend Central Government establish and improve the Maritime Rules for recreational vessels in relation to personal flotation devices, vessel registration, and licensing of skippers.

**Proposed by:** Northland Regional Council

**Supported by:** Zone One

**Recommendation:** That the remit is referred to the National Council for action.

## **4. Alcohol Licencing for appeals**

**Remit:** That amendment be made to the Sale and Supply of Alcohol Act 2012 to enhance opportunities for the community to participate in the alcohol licensing process.

**Proposed by:** Whanganui District Council

**Supported by:** Zone Three

**Recommendation:** That the remit is referred to the National Council for action.

## **PROPOSED PARKING RESTRICTION CHANGES - JUNE 2021**

Department: Transport

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### **EXECUTIVE SUMMARY**

- 1 At its meeting on 22 April 2021, the Regulatory Subcommittee considered a range of proposed changes and clarifications to current parking restrictions, and corrections to the GIS database.
- 2 This report seeks Council approval of the recommendations made by the Regulatory Subcommittee at its meeting on 22 April 2021.

### **RECOMMENDATIONS**

That the Council:

- a) **Considers** the recommendations of the Regulatory Subcommittee on the proposed changes to parking and traffic restrictions.
- b) **Approves** the recommended changes to the parking controls that are shown in the April 2021 update of the Dunedin City Council's traffic and parking controls database, <https://tinyurl.com/ParkingApril2021>.
- c) **Notes** that all parking controls previously approved by Council remain unchanged.

### **BACKGROUND**

- 3 Traffic and parking restrictions are made under the Traffic and Parking Bylaw and contribute to the objectives of the Dunedin Integrated Transport Strategy 2013 by supporting the achievement of a safe, efficient, and accessible transport network.
- 4 Council maintains a GIS map database of traffic and parking restrictions (the database) which reflects all on-street parking restrictions that are implemented with markings and/or signs.
- 5 The Regulatory Subcommittee has the delegation to make recommendations to Council on existing bylaws and their implementation and proposed changes to traffic and parking restrictions.

### **DISCUSSION**

- 6 The Council receives a range of unsolicited requests from individuals and businesses to change parking restrictions. When considering these requests, staff assess a range of factors including safety concerns, user needs, the road width, topography, traffic flow, neighbouring on-street

parking spaces, visibility concerns and crash statistics. A proposed change supported by staff will include consultation with residents, businesses and property owners, unless the change is being made to address an identified safety concern.

- 7 On 22 April 2021, the Regulatory Subcommittee considered and supported proposed changes and clarifications (including database corrections) to parking controls.
- 8 Recommended changes, clarifications and corrections to parking restrictions are shown in the database at <https://tinyurl.com/ParkingApril2021> and detailed in Attachments A (TPC 23 - Minor Changes), E (TPC 24-Clarifications and corrections) and F (TPC 25 - Corrections off street carparks). The GIS layer includes a bookmark feature which links the numbered cases presented in the tables of Attachments A, E and F, to their specific location on the GIS layer.
- 9 The proposed changes will improve the safety, efficiency and access of the transport network through enabling property access by prohibiting obstructive parking, making existing parking controls clearer, providing for access to new driveways, providing an improved and enforceable framework of parking restrictions, providing appropriate length of parking stay according to the surrounding land uses and increasing visibility at intersections.
- 10 The recommended minor parking restriction changes detailed in Attachment A (TPC 23 - Minor Changes) include:
  - a) Where appropriate, engagement has been carried out with affected parties when parking changes to improve safety, efficiency or access were proposed, and<sup>1</sup>
  - b) Where appropriate, engagement has been carried out with the Otago Regional Council (ORC) when changes to improve the operation of the bus network were proposed.
- 11 A summary of consultation with affected parties, including owners, residents and businesses in the area is shown in Attachment B (Consultation Table) and Attachment C (Consultation and Feedback Summary). The consultation documents have been updated since the Regulatory Subcommittee meeting to include late feedback received in support of the proposed changes to Cosy Dell Road.

#### **Bus Network**

- 
- 12 ORC as the bus service provider, has proposed changes and/or improvements to several bus stop locations. These are detailed in the table in Attachment A (TPC-23 Minor Changes). ORC has consulted on the new locations for the bus stops. The changes proposed are part of DCC and ORC's common strategy for improvement to the bus network.

#### **Cosy Dell Road**

- 13 Parking restrictions are being proposed from 4 to 20 Cosy Dell Road. The road is very narrow and is not suitable for parking on both sides of the road. Earlier in the year, staff received multiple complaints from people who could not easily traverse this road, including six complaints in February 2021, and seven in March 2021. Waste collection trucks could not easily collect refuse, and essential services such as Meals on Wheels were finding it difficult to access properties on the street. St John New Zealand verbally confirmed poor parking could make it difficult for an ambulance to attend an emergency. As a result of the concerns raised, a temporary traffic management plan was put in place in late March to stop parking on one side

of the street. Since the temporary measures were implemented, no complaints have been received about this stretch of Cosy Dell Road.

- 14 Consultation has been undertaken with residents on the street about making the parking restriction on one side of the road permanent. The results of the feedback are shown in Attachment C (Consultation and Feedback Summary). The temporary measures will be removed after Council has decided on the proposed changes for Cosy Dell Road.

#### **Parking spaces - Losses and gains**

- 15 Following the recommendation of the Regulatory Subcommittee, net losses and gains have been recalculated to better reflect the reduction of actual parking spaces (as opposed to lost meterage) on Cosy Dell Road and Prosser Street. This change was made because the spaces initially counted as parking losses are not actual losses as cars cannot safely park opposite to each other on these narrow roads. Consequently, there is a variance to the net loss of car parks presented to the Regulatory Subcommittee. It is now proposed there will be a net reduction of 1 parking space due to the proposed parking changes.
- 16 The description of 'Restricted all-day' parks in the Table TPC 23 - Minor changes (Attachment A) has been changed to 'Unrestricted' parks in order to make the distinction between the different types of parks clearer.
- 17 The table below shows the net losses and gains due to the proposed parking changes:

<b>Losses and Gains</b>			
	<b>Loss</b>	<b>Gain</b>	<b>Net</b>
<b>Net all parks</b>	25	24	-1

- 18 The table below shows the net losses and gains on parking changes by zone (See Attachment D - Map Zones):

<b>Losses and Gains by Zone</b>	
	<b>Net</b>
Retail Quarter	2
Cultural Entertainment Quarter	4
Warehouse Precinct	0
Creative Quarter	0
Tertiary & Medical Quarter	0
Other	-7
<b>Total</b>	<b>-1</b>

#### **George Street - Port Chalmers bus relocation**

- 19 Consultation was undertaken on a proposal to move a bus stop on George Street in Port Chalmers. Staff are still considering the feedback provided and assessing options for the stop. A

new potential option is being discussed with ORC, the Dunedin Tramways Union and the New Zealand Transport Agency (Waka Kotahi). The final preferred option will be discussed with the West Harbour Community Board and presented at a later Regulatory Subcommittee meeting.

### Clarifications and corrections

- 20 Clarification of parking restrictions and corrections to the database are detailed in Attachment E (TPC 24-Clarifications and corrections) and Attachment F (TPC 25-Corrections - Off street carparks). They do not change current parking restrictions, but include:

- a) Changes to markings or signs intended to clarify parking controls which are already in place. Changes may make existing markings or signs clearer or reinforce existing rules (for example installation of no-stopping lines to clarify that no vehicles may stop within one metre of a driveway or within six metres of a junction under the Land Transport (Road User) Rules 2004). These clarifications are considered necessary for access or safety reasons and are an exception to Council's general approach not to mark anything that is currently enforceable under existing rules.
- b) Corrections to the database that have been made to accurately reflect the parking restrictions which are on the ground.

### Corrections - Off-street carparks

- 
- 21 In June 2020, Council resolved to include DCC paid off-street carparking spaces in the database. Three off-street restricted and unpaid carpark locations were not included at that time. This report recommends that they are included. These are:



a) 16 Church Street, Mosgiel





b) 10 Cameron Street, Dunedin

2



c) 37, 37A, 39, 41, 43 and 43A Rankeilor Street, Dunedin

## OPTIONS

Option One – Recommended Option

22 Approve the proposed changes to the traffic and parking controls database.

### *Advantages*

- Improves safety, efficiency and access on the transport network.
- Improves public transport infrastructure by providing bus stops to support bus services and, enables buses to safely enter and exit bus stops.



- Contributes to achieving an integrated, affordable responsive, effective and safe transport network.

*Disadvantages*

- There are no identified disadvantages.

**Option Two – Status Quo**

23 Retain the existing parking restrictions without amendment.

*Advantages*

- There are no identified disadvantages.

*Disadvantages*

- Does not improve efficiency and access to the transport network.
- Does not improve safety or reduce conflict points.
- Does not contribute to the Integrated Transport Strategy goals.

**NEXT STEPS**

24 If Council approves the recommended changes to parking restrictions, these will be implemented through appropriate signs and road markings and restrictions will be enforced under the Traffic and Parking Bylaw.

**Signatories**

Author:	Paula Barragan - Policy Analyst - Transport Regulation
Authoriser:	Simon Spiers - Team Leader - Regulation Management Jeanine Benson - Group Manager Transport Simon Drew - General Manager Infrastructure & Development

**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Attachment A-Table TPC 23-Minor changes	176
<a href="#">↓B</a>	Attachment B-Consultation Table	180
<a href="#">↓C</a>	Attachment C-Consultation and Feedback Summary	181
<a href="#">↓D</a>	Attachment D-Map Zones	183
<a href="#">↓E</a>	Attachment E-Table TPC 24-Clarifications and corrections	184
<a href="#">↓F</a>	Attachment F-Table TPC 25-Corrections-Off street car parks	186

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This report enables democratic local decision making and action by, and on behalf of communities; and promotes the social, economic and environmental wellbeing of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Establishing and changing traffic and parking controls supports the achievement of a safe and accessible transport network for all modes and supports the Spatial Plan, social and economic well-being of Dunedin communities. This report seeks minor changes and clarifications to the GIS map database of traffic and parking controls.

### ***Māori Impact Statement***

There are no known impacts for Māori.

### ***Sustainability***

Parking control changes improve efficiency and access to the transport network, which contribute to sustainability goals.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications.

### ***Financial considerations***

There are no financial implications. Costs for implementing the proposed changes are covered by existing budgets.

### ***Significance***

The report is considered of low significance in terms of the Council's Significance and Engagement Policy.

### ***Engagement – external***

Engagement has been undertaken with relevant and affected parties.

### ***Engagement - internal***

Transport, legal and parking services staff have been consulted.

## **SUMMARY OF CONSIDERATIONS**

### ***Risks: Legal / Health and Safety etc.***

This report seeks minor changes and clarifications to the GIS map database of traffic and parking controls of the Traffic and Parking Bylaw.

### ***Conflict of Interest***

There are no known conflicts of interest.

### ***Community Boards***

The West Harbour Community Board will be consulted on a proposal to move a bus stop in Port Chalmers.

PROPOSED PARKING CHANGES-REGULATORY SUBCOMMITTEE (22-04-2021)														
KEY: ORC=Otago Regional Council; BYL=Broken Yellow Lines; (NS)=No stopping/no parking; (AVO)=Authorised Vehicle Only; (ROP)= Resident Only Parking; (PUDO) Pick-up and Drop Off; (P5+)= P5/Unrestricted; (MOTO)=Motorcycle; (NONE)=Driveways or other similar infrastructure not including park														
CASES						Losses and Gains		Existing			Proposed			
N	Location	Type	Subtype	Description	Consultation	Zone		Type	Class	Qty	Type	Class	Qty	
MINOR CHANGES TPC-23														
1	380 High Street	Minor Change	ROP Creation/Removal	Creation of a Resident Only Park to facilitate access for a customer with limited mobility. Space to be created complies with 'Resident Only Parking' policy	Not required-New ROP to be located outside of customer's property	Other	1 Unrestricted lost 1 Resident Only Park gained	Unrestricted	Unrestricted	1	Other	ROP	1	
2.1	Stuart Street-Octagon and Moray Place	Minor Change	Restriction Change	The bus parking spaces at this location were relocated to Moray Place as part of the Octagon trial, and as a result of this, there are five spaces available for car parking. Feedback indicated wide support for P30 parks  Current bus space converted into five P30 parks. However, a variable restriction is proposed in this space to allow some flexibility of use e.g. to support short-term events in or near the Octagon	Consultation undertaken with property owners and businesses nearby	Cultural Entertainment Quarter	1 Bus stop lost 5 Restricted R-30 gained	Other	BUS	1	Restricted	R-30	5	
2.2	Stuart Street-Octagon and Moray Place	Minor Change	Restriction Change	When reviewing the unused bus parking spaces (2.1 above), staff observed the adjacent P5 spaces were not well utilised. It is proposed that these be changed to P30s, to give customers more flexibility to undertake tasks in and around the Octagon. Feedback indicated wide support for P30 parks  Three current P5 spaces converted into P30 spaces	Consultation undertaken with property owners and businesses nearby	Cultural Entertainment Quarter	3 Restricted R-5 lost 3 Restricted R-30 gained	Restricted	R-5	3	Restricted	R-30	3	
3	47-49 Bath Street-Brighton	Minor Change	BYL Installation	Broken yellow lines installed opposite to a driveway and removal of one park to allow easier access to property # 48 Bath Street-Brighton	Consultation undertaken with owners and residents of the affected properties	Other	1 Unrestricted lost	Unrestricted	Unrestricted	1	Other	BYL	0	
4	29 Prosser Street	Minor Change	Restriction Change	Extension of already existing no-stopping/parking area and installation of broken yellow lines at the end of the cul-de-sac, due to the width of the street  Original request from a customer. Feedback indicated support for the change	Consultation undertaken with owners and residents of the affected properties	Other	No gain, no loss of effective parking spaces. Parking on both sides of the road obstructs the normal use of the road	Unrestricted	Unrestricted	0	Other	BYL	0	
5	217 Ravensbourne Road	Minor Change	Restriction Change	Request from customer for a P5 parking restriction to support customers wanting to shop at the local convenience store	Consultation undertaken with owners and residents of the affected properties	Other	1 Unrestricted lost 1 Restricted R-5 gained	Unrestricted	Unrestricted	1	Restricted	R-5	1	
6	22 Balmacewen Road (Opposite to)-9 Passmore Crescent	Minor Change	Restriction Change	Request from Maori Hill School for installation of several P5 parking spaces to facilitate pick-up and drop-off for students arriving at, and leaving after, school. Installation of four multi-use P5 (8:30-9:30am/2:30-3:30pm)/all-day parking spaces	Consultation undertaken with owners and residents of the affected properties	Other	4 Unrestricted lost 4 Multiuse P5+ gained	Unrestricted	Unrestricted	4	Other	P5+	4	
7	9 Glengyle Street	Minor Change	Restriction Change	Change originally initiated by a customer requesting installation of broken yellow lines opposite their driveway due to cars obstructing the entrance	Consultation undertaken with owners and residents of the affected properties	Other	1 Unrestricted lost	Unrestricted	Unrestricted	1	Other	BYL	0	

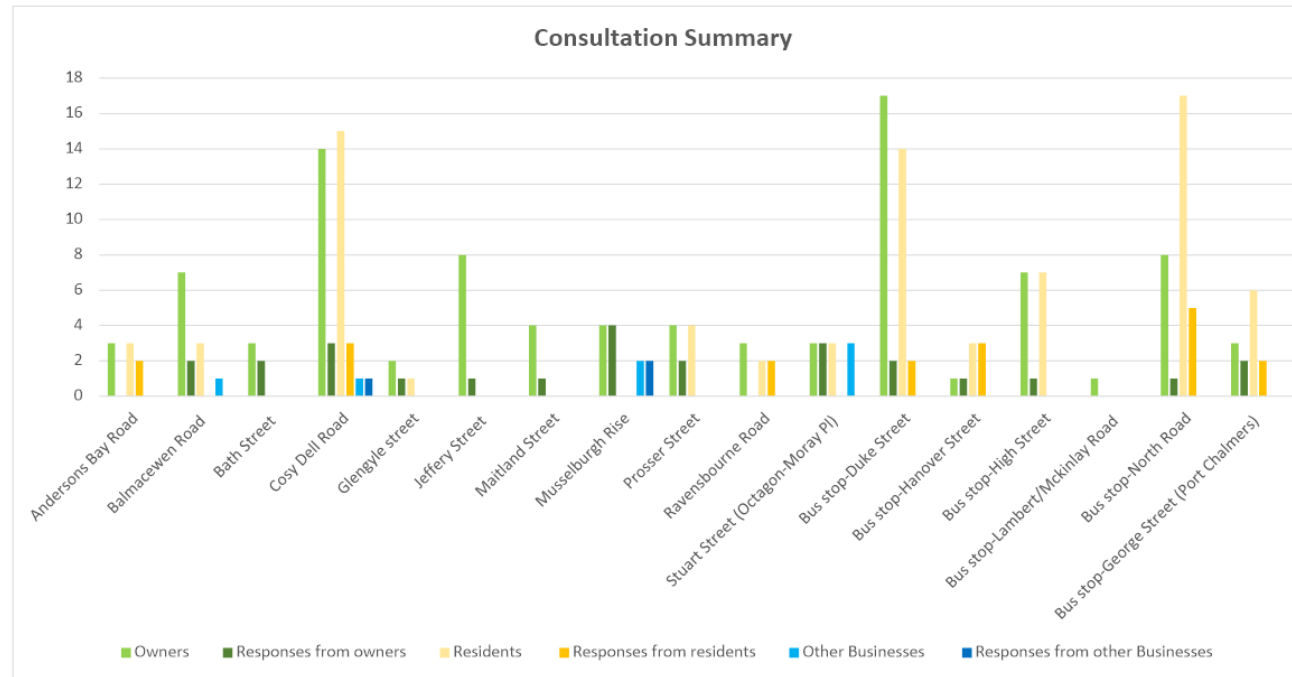
CASES							Losses and Gains	Existing			Proposed		
N	Location	Type	Subtype	Description	Consultation	Zone		Type	Class	Qty	Type	Class	Qty
8	56 Jeffery Street	Minor Change	Restriction Change	Request from Andersons Bay Kindergarten for installation of P5 parking to facilitate Pick-up and Drop-off during school hours. Installation of two multi-use P5 (8:30-9:30am/2:30-3:30pm)/all-day parking spaces.	Consultation undertaken with owners and residents of the affected properties	Other	2 Unrestricted lost 2 Multiuse P5+ gained	Unrestricted	Unrestricted	2	Other	P5+	2
9	34 North Road	Minor Change	BYL Installation	Removal of one broken yellow line due to a vehicle crossing consent being approved. One all-day park will be swapped to another location	Not required	Other	No gain, no loss	Other	BYL		Other	NONE	
10	10.1 157 Maitland Street	Minor change	Resident park location change	Relocation of a Resident Only Park to facilitate access for a customer with limited mobility. Current all-day park space is converted into ROP. New space complies with 'Resident Only Parking' policy	Consultation undertaken with owners and residents of the affected properties	Other	1 Unrestricted lost 1 Resident Only Park gained	Unrestricted	Unrestricted	1	Other	ROP	1
	10.2 157 Maitland Street	Minor change	Resident park location change	Relocation of a Resident Only Park to facilitate access for a customer with very limited mobility. Current ROP is converted to an all-day park	Consultation undertaken with owners and residents of the affected properties	Other	1 Resident Only Park lost 1 Unrestricted gained	Other	ROP	1	Unrestricted	Unrestricted	1
11	17 Macandrew Road, Careys Bay	Minor change	Restriction Change	Request from hotel/café for installation of a Mobility Park for customers	Not required-Outside of customer's property	Other	1 Unrestricted lost 1 Mobility park gained	Unrestricted	Unrestricted	1	Mobility	Mob-Allday	1
12	12.1 535 Andersons Bay Road	Minor Change	Restriction Change	Request from customer for installation of short-term park to support local businesses  Feedback received indicated that the best option would be installation of one P120 outside Hope & Sons Funeral Directors, and three P60 outside the Stihl Shop	Consultation undertaken with owners and residents of the affected properties	Other	1 Unrestricted lost 1 Restricted R-120 gained	Unrestricted	Unrestricted	1	Restricted	R-120	1
	12.2 535 Andersons Bay Road	Minor Change	Restriction Change		Consultation undertaken with owners and residents of the affected properties	Other	3 Unrestricted lost 3 Restricted R-60 gained	Unrestricted	Unrestricted	3	Restricted	R-60	3
	12.3 535 Andersons Bay Road	Minor Change	Restriction Change		Consultation undertaken with owners and residents of the affected properties	Other	No gain, no loss	Other	NONE	0	Other	BYL	0
13	52 Filleul street	Minor Change	Restriction Change	Installation of two motorcycle parks in a space too short to be a car park	Not required	Retail Quarter	2 Motorcycle parks gained	Other	BYL	0	Other	MOTO	2
14	Cosy Dell Road	Minor Change	Restriction Change	Due to the width of the road, and numerous requests from residents/property owners on the street, proposal for installation of broken yellow lines on one side of the street to restrict parking	Consultation undertaken with owners and residents of the affected properties	Other	No gain, no loss of effective parking spaces. Parking on both sides of the road obstructs the normal use of the road	Unrestricted	Unrestricted	0	Other	BYL	0

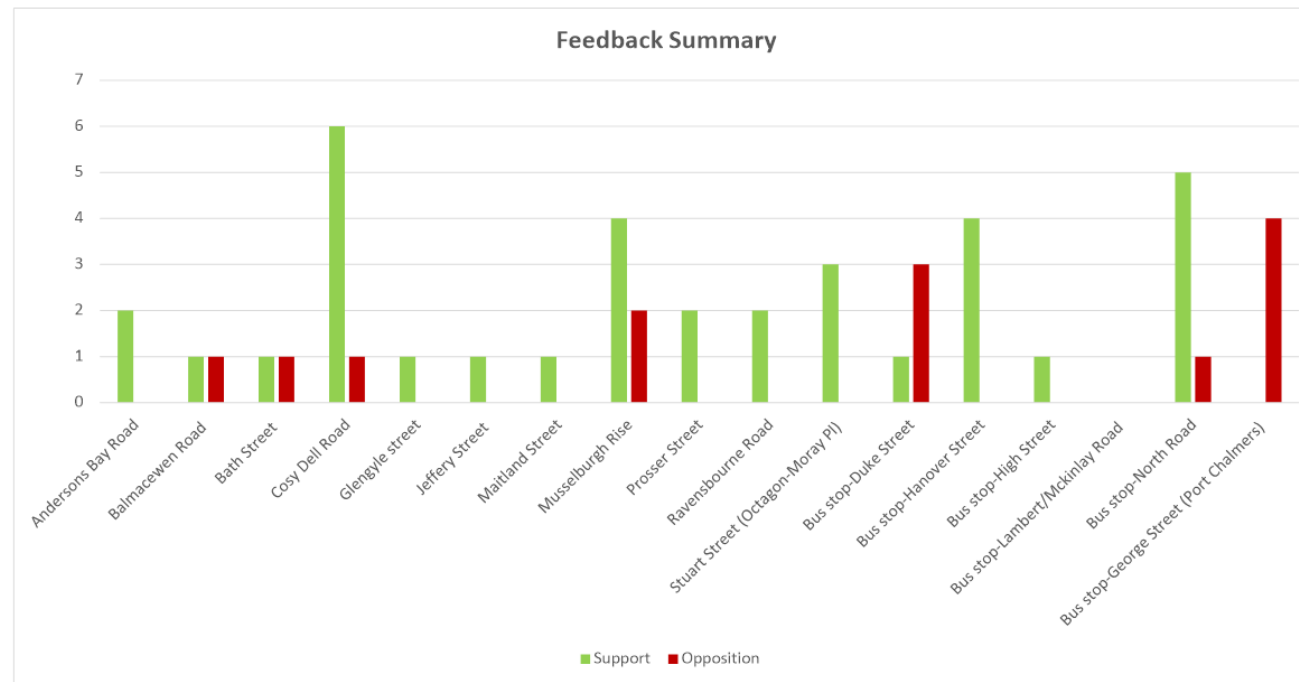
CASES							Losses and Gains	Existing			Proposed		
N	Location	Type	Subtype	Description	Consultation	Zone		Type	Class	Qty	Type	Class	Qty
15	Shetland Street-Bus stops	Minor Change	Bus stop relocation/removal/installation	ORC requested bus stop near Shetland Street/Helensburgh Road intersection to be removed	Not required	Other	1 Bus stop lost	Other	BUS	1	Other	NONE	0
16	60-65 Dundas Street	Minor Change	Bus stop relocation/removal/installation	ORC requested bus stop be removed Two all-day parks reinstated in the space	Not required	Other	1 Bus stop lost 2 Unrestricted gained	Other	BUS	1	Unrestricted	Unrestricted	2
17	17.1 384 High Street	Minor Change	Bus stop relocation/removal/inclusion	Relocation of the bus stop closer to the intersection for safety and visibility issues Two all-day parks reinstated in the space	Consultation undertaken by ORC with owners and residents of the affected properties	Other	1 Bus stop lost 2 Unrestricted gained	Other	BUS	1	Unrestricted	Unrestricted	2
	17.2 384 High Street	Minor Change	Bus stop relocation/removal/inclusion	Relocation of the bus stop closer to the intersection for safety and visibility issues Three all-day parks transformed into a bus stop	Consultation undertaken by ORC with owners and residents of the affected properties	Other	3 Unrestricted lost 1 Bus Stop gained	Unrestricted	Unrestricted	3	Other	BUS	1
18	18.1 5,7 and 9 North Road	Minor Change	Bus stop relocation/removal/inclusion	ORC requested that the bus stop be relocated to provide more room for buses to manoeuvre. The current bus stop also crosses a driveway which has resulted in complaints from business owners Three all-day parks converted into a bus stop	Consultation undertaken by ORC with owners and residents of the affected properties	Other	3 Restricted R-30 lost 1 Bus stop gained	Restricted	R-30	3	Other	BUS	1
	18.2 5,7 and 9 North Road	Minor Change	Bus stop relocation/removal/inclusion	ORC requested that the bus stop be relocated to provide more room for buses to manoeuvre. The current bus stop also crosses a driveway which has resulted in complaints from business owners P30 restriction reinstated in the two spaces left	Consultation undertaken by ORC with owners and residents of the affected properties	Other	1 Bus stop lost 2 Restricted R-30 gained	Other	BUS	1	Restricted	R-30	2
19	19.1 Duke Street	Minor Change	Bus stop relocation/removal/inclusion	ORC and DCC suggest relocation of the current bus stop due to safety and visibility issues. New layout is expected to help relieve some congestion around the school during pick up and drop off times	Consultation undertaken by ORC with owners and residents of the affected properties	Other	3 Unrestricted lost 1 Bus stop gained	Unrestricted	Unrestricted	3	Other	BUS	1
	19.2 Duke Street	Minor Change	Bus stop relocation/removal/inclusion	ORC and DCC suggest relocation of the current bus stop due to safety and visibility issues. Installation of two multi-use PS (8:30-9:30am/2:30-3:30pm)/all-day parking spaces.	Feedback taken into account from consultation undertaken by ORC + Willowbank Dairy and George Street Normal School consulted with by DCC	Other	1 Bus stop lost 2 Multiuse PS+ gained	Other	BUS	1	Other	PS+	2

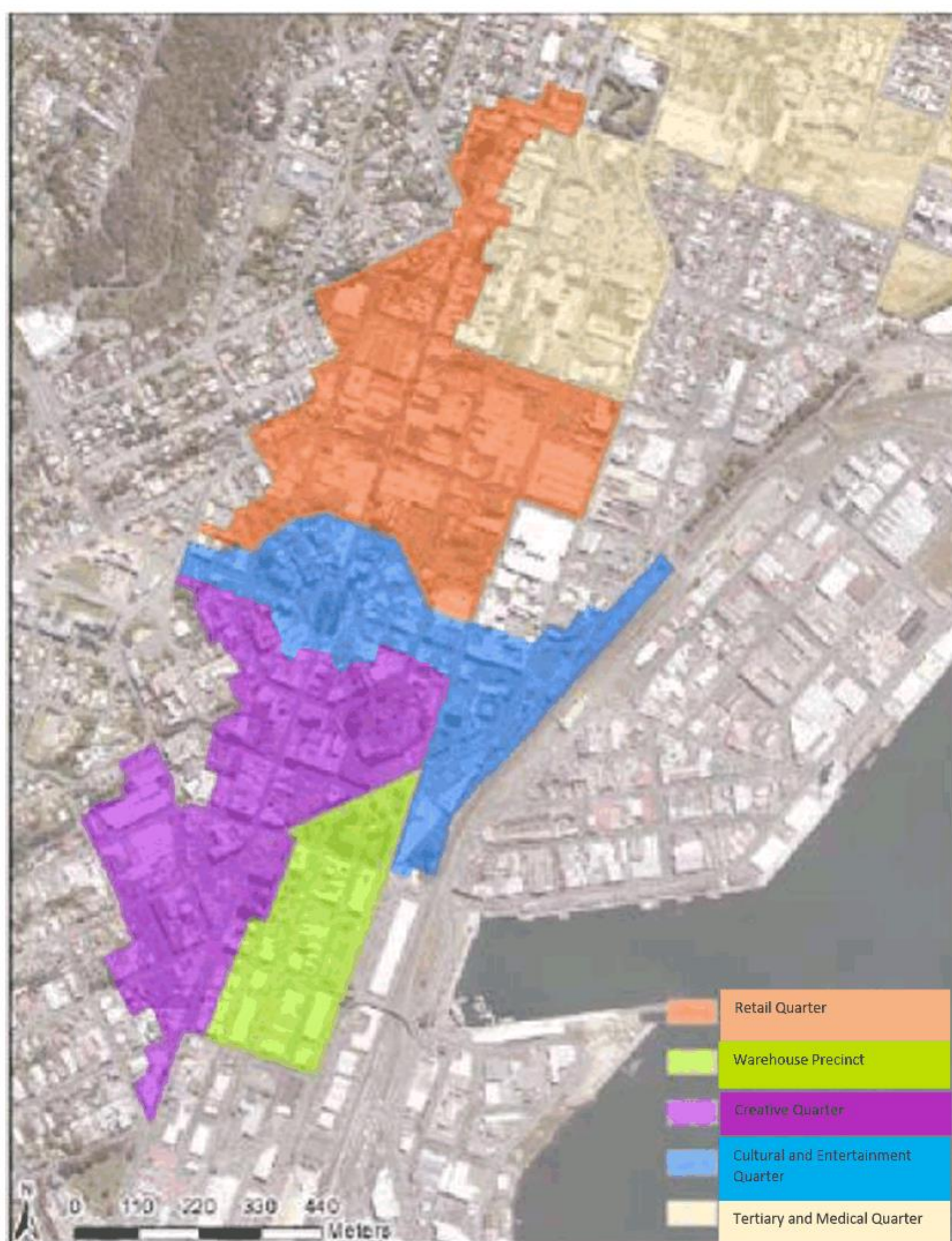
CASES							Losses and Gains	Existing			Proposed		
N	Location	Type	Subtype	Description	Consultation	Zone		Type	Class	Qty	Type	Class	Qty
20	377-379 Hillside Road	Minor Change	Bus stop relocation/removal/installation	ORC requested relocation of bus stop as a matter of urgency. Space not suitable for parking due to location of driveways and proximity to a turning lane at a busy intersection  In order to avoid confusion for the public, short-term measures have been implemented. Bus stop signs were removed and temporary road markings were used to cover the bus stop box and replace it with broken yellow lines	Owners and residents of the affected properties were informed	Other	1 Bus stop lost	Other	BUS	1	Other	BYL	0
21	266 Hanover Street	Minor change	Restriction Change	ORC confirmed that this bus stop should be decommissioned  Feedback indicated support to turn the two parking spaces created into P60 car parks	Consultation undertaken with owners and residents of the affected properties	Other	1 Bus stop lost 2 Restricted R-60 gained	Other	BUS	1	Restricted	R-60	2
22	Lambert Street/McKinlay Road	Minor change + Clarification	BYL Installation	Request from ORC and the bus operator, for installation of broken yellow lines at the intersection in order to reduce potential conflict for buses when turning	Consultation undertaken with owner of the affected property	Other	1 Unrestricted lost	Unrestricted	Unrestricted	1	Other	BYL	0
23	31 Arthur Street	Minor change	Restriction Change	Request from ORC and the bus operator, for installation of broken yellow lines, to reduce congestion for buses, especially during peak traffic times  One Resident Only Park (not used in the past two years) would be removed	Not required	Other	1 Resident Only Park lost	Other	ROP	1	Other	BYL	0
24	131 Musselburgh Rise	Minor change	Restriction Change	Creation of a P5 to facilitate short term stay or pick-up and drop off for the Musselburgh Baptist Church. Change would benefit businesses nearby	Consultation undertaken with owners and residents of the affected properties	Other	1 Unrestricted lost 1 Restricted R-5 gained	Unrestricted	Unrestricted	1	Restricted	R-5	1

	Consultation				Responses				Summary		
	Owners	Residents	Other Businesses	Total	Owners	Residents	Other Businesses	Total	Support	Opposition	Total
Andersons Bay Road	3	3	0	6	0	2	0	2	2	0	2
Balmacewen Road	7	3	1	11	2	0		2	1	1	2
Bath Street	3	0	0	3	2	0	0	2	1	1	2
Cosy Dell Road	14	15	1	30	3	3	1	7	6	1	7
Glengyle street	2	1	0	3	1	0	0	1	1	0	1
Jeffery Street	8	0	0	8	1	0	0	1	1	0	1
Maitland Street	4	0	0	4	1	0	0	1	1	0	1
Musselburgh Rise	4	0	2	6	4	0	2	6	4	2	6
Prosser Street	4	4	0	8	2	0	0	2	2	0	2
Ravensbourne Road	3	2	0	5	0	2	0	2	2	0	2
Stuart Street (Octagon/Moray Pl)	3	3	3	9	3	0	0	3	3	0	3
Bus stop-Duke Street	17	14	0	31	2	2	0	4	1	3	4
Bus stop-Hanover Street	1	3	0	4	1	3	0	4	4	0	4
Bus stop-High Street	7	7	0	14	1	0	0	1	1	0	1
Bus stop-Lambert/Mckinlay Road	1	0	0	1	0	0	0	0	0	0	0
Bus stop-North Road	8	17	0	25	1	5	0	6	5	1	6
Bus stop-George Street (Port Chalmers)	3	6	0	9	2	2	0	4	0	4	4









PROPOSED PARKING CHANGES-COUNCIL (25-05-2021)						
<b>KEY:</b> ORC=Otago Regional Council; BYL=Broken Yellow Lines; (NS)=No stopping/no parking; (AVO)=Authorised Vehicle Only; (ROP)= Resident Only Parking; (PUDO) Pick-up and Drop Off; (P5+)= P5/Unrestricted; (MOTO)=Motorcycle; (NONE)=Driveways or other similar infrastructure not including parks						
CASES						
N		Location	Type	Subtype	Description	Consultation
<b>CLARIFICATIONS AND CORRECTIONS-TPC 24</b>						
<b>Clarifications</b>						
1		11 Midland Street	Clarification	BYL Installation	Installation of broken yellow lines on Midland Street on sections of the road too short to be parking spaces, in order to discourage people obstructing the driveways nearby. Clarification of the 6.9 Land Transport (Road User) Rule 2004	N/A
2		11 Rotoiti Street	Clarification	BYL Installation	Due to the characteristics of this road, the bend had already been made a no-stopping/no-parking area, but cars were ignoring the restriction causing visibility issues. Broken yellow lines are added to the restriction already in place as a clarification	N/A
3		Auld Street/Culling Street Intersection	Clarification	BYL Installation	Installation of broken yellow lines at the junction, as a clarification of Section 6.3 of the Land Transport (Road User) Rule 2004 (no parking within 6 metres of an intersection)	N/A
4		Moana Crescent/Rochester Terrace	Clarification	BYL Installation	Installation of broken yellow lines at the junction, as a clarification of Section 6.3 of the Land Transport (Road User) Rule 2004 (no parking within 6 metres of an intersection)	N/A
5		42 Ward Street (21 Sturdee Street)	Clarification	BYL Installation	Installation of broken yellow lines at the junction, as a clarification of Section 6.3 of the Land Transport (Road User) Rule 2004 (no parking within 6 metres of an intersection)	N/A
6		South Road/Fitzroy Street intersection	Clarification	BYL Installation	Installation of broken yellow lines at the junction, as a clarification of Section 6.3 of the Land Transport (Road User) Rule 2004 (no parking within 6 metres of an intersection)	N/A
7		85 Oxford Street	Clarification	BYL Installation	Installation of broken yellow lines at the junction, as a clarification of Section 6.3 of the Land Transport (Road User) Rule 2004 (no parking within 6 metres of an intersection)	N/A
8		2 Ayrshire Drive-Mosgiel	Clarification	BYL Installation	Installation of broken yellow lines at the junction, as a clarification of Section 6.3 of the Land Transport (Road User) Rule 2004 (no parking within 6 metres of an intersection)	N/A
9		Jura Street	Clarification	BYL Installation	Installation of broken yellow lines at the junction, as a clarification of Section 6.3 of the Land Transport (Road User) Rule 2004 (no parking within 6 metres of an intersection)	N/A
10		5 Woodside Terrace	Clarification	BYL Installation	Installation of broken yellow lines to clarify that the space is not big enough to be treated as a parking space, in order to avoid people obstructing the driveway nearby. Clarification of Section 6.9 of the Land Transport (Road User) Rule 2004	N/A
11		31 Sheen Street	Clarification	BYL Installation	Installation of broken yellow lines to clarify that the space is not big enough to be treated as a parking space, in order to avoid people obstructing the driveway nearby. Clarification of Section 6.9 of the Land Transport (Road User) Rule 2004	N/A
12		21 Skibo Street	Clarification	Installation of no parking/no stopping zone	Extension of approximately 12 metres of no-stopping/no parking zone covering the whole T-intersection. Clarification of Section 6.3 of the Land Transport (Road User) Rule 2004	N/A

CASES						
N		Location	Type	Subtype	Description	Consultation
13		4 Lorne Street	Clarification	BYL Installation	Installation of broken yellow lines to clarify that the space is not big enough to be treated as a parking space, in order to avoid people obstructing the driveways nearby. Clarification of Section 6.9 of the Land Transport (Road User) Rule 2004. Correction of number of parks recorded on bylawlayer	N/A
14		66 Prince Albert Road	Clarification	BYL Installation	Installation of broken yellow lines to clarify that the space is not big enough to be treated as a parking space, in order to discourage people obstructing the driveways nearby. Clarification of the 6.9 Land Transport (Road User) Rule 2004	N/A
<b>Corrections</b>						
15		Great King/ Saint David Street intersection	Correction Bylaw layer	Bylaw layer update	Correction of the bylaw layer to match existing road conditions The space was recorded as a paid area but it is a turning lane	N/A
16		Great King Street/SH1/ST David block	Correction Bylaw layer	Bylaw layer update	Correction of the bylaw layer to match existing road conditions The space was recorded with a time restriction of 'all-day' instead of 'no restriction'. Change suggested for bylaw layer-consistency	N/A
17		Bond street / Vogel Street/ Crawford Street	Correction Bylaw layer	Bylaw layer update	Correction of the bylaw layer to match existing road conditions The capacity of these spaces was not accurately recorded on the bylaw layer	N/A
18		111 Clyde Street	Correction Bylaw layer	Bylaw layer update	Correction of the bylaw layer to match existing road conditions PS marked but not recorded	N/A
19		Falkland Street / Drivers Road	Correction Bylaw Layer	Bylaw layer update	Correction on bylaw layer to match existing road conditions Broken yellow lines on right-hand side of Drivers Road are not recorded	N/A

PROPOSED PARKING CHANGES-COUNCIL (25-05-2021)								
CORRECTIONS-TPC 25								
Corrections-Off street carparks								
CASES								
N		Location	Type	Subtype	Description	Consultation	Restriction	Parking Change
1		16 Church Street, Mosgiel	Mapping correction	Bylaw layer update	Correction of the bylaw layer to match existing road conditions Off street carpark unrestricted and unpaid, to be included in the bylaw layer	N/A	P60/Restricted/ 8am -6pm	No gain or loss
2		10 Cameron Street	Mapping correction	Bylaw layer update	Correction of the bylaw layer to match existing road conditions Off street carpark unrestricted and unpaid, to be included in the bylaw layer	N/A	P120/Restricted/ 8am -6pm	No gain or loss
3		37, 37A, 39, 41, 43 and 43A Rankellor Street	Mapping correction	Bylaw layer update	Correction of the bylaw layer to match existing road conditions Off street carpark unrestricted and unpaid and, one mobility space, to be included in the bylaw layer	N/A	P120/Restricted/ 8am -6pm	No gain or loss

## **PROPOSED AMENDMENTS TO DCC GRANTS SUBCOMMITTEE DELEGATIONS**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 This report seeks to correct an administrative error by amending the delegations for the Council's Grants Subcommittee (the Subcommittee) to enable the appointed mana whenua representative to have the same voting rights as other members.
- 2 When the mana whenua representative was appointed the delegations were not amended to reflect the appointment.
- 3 As this is an administrative report there are no options or summary of considerations.

### **RECOMMENDATIONS**

That the Council:

- a) **Amends** the delegations for the Grants Subcommittee to enable the mana whenua representative to consider and determine grant applications alongside other members.

### **BACKGROUND**

- 4 The Subcommittee has had an appointed mana whenua representative for at least six years.
- 5 The mana whenua representative, alongside other appointed community representatives, and up to five Councillors considers and makes decisions on a number of grants.
- 6 The current delegations for the Subcommittee do not permit the appointed mana whenua representative to make decisions on the grant applications. This is an administrative error and was never the intention.
- 7 This report seeks to amend the error by updating the delegations.

### **DISCUSSION**

- 8 The attachment shows the proposed changes to the Grants Subcommittee delegations.

### **OPTIONS**

- 9 As this is an administrative error there are no options.


**NEXT STEPS**

- 10 If the Council approves the recommendation, the Grants Subcommittee delegations as set out on pages 35 – 37 of the Committee Structure and Delegations Manual will be updated, and the mana whenua representative advised of the change.
- 11 The Committee Structure and Delegations Manual will be reissued to reflect the change.

**Signatories**

Author:	Clare Sullivan - Manager Governance
Authoriser:	Jeanette Wikaira - Manahautū (General Manager Maori Partnerships and Policy)

**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	Tracked changes of proposed Grants Subcommittee Delegation	189



## Grants Subcommittee

<b>REPORTING TO:</b>	Community and Culture Committee
<b>CHAIRPERSON:</b>	Cr Christine Garey
<b>DEPUTY CHAIRPERSON:</b>	Cr Marie Laufiso
<b>ELECTED MEMBERS:</b>	Crs Marie Laufiso, Christine Garey, Rachel Elder, Steve Walker, Sophie Barker, and Chair of Economic Development Committee
<b>APPOINTED REPRESENTATIVES:</b>	Mana whenua Representative Community Representative Community Representative Arts Sector Representative Community Events Sector Representative Major Community and Premier Events Representative Department of Conservation Representative Creative New Zealand Representative Creative New Zealand Representative
<b>CONSTITUTION:</b>	<p>The subcommittee considering any grant except Dunedin Biodiversity Fund and Major Community and Premier Events Fund will be constituted with up to four appointed community representatives, <a href="#">the Subcommittee's appointed mana whenua representative</a>, and up to five elected members.</p> <p>The subcommittee considering the Dunedin Biodiversity Fund grants will be constituted with a representative of the Department of Conservation, <a href="#">the Subcommittee's appointed mana whenua representative</a>, and up to four Councillors.</p> <p>The subcommittee considering Major Community and Premier Events Fund will be constituted with a Major Community and Premier Events representative, the Chairperson of the Economic Development Committee, <a href="#">the Subcommittee's appointed mana whenua representative</a>, and up to five elected members.</p>
<b>MEETING FREQUENCY:</b>	As required
<b>QUORUM:</b>	The quorum is five except for the consideration of grants for the Biodiversity Grants and Premier/Major Events Fund where the quorum is three. In all meetings the quorum must include two Councillors.

**Explanatory Notes:**

- 1 Community Board members are not eligible to stand as community representatives.
- 2 Creative New Zealand's rules for the Creative Communities Assessment Committee require that community representatives are familiar with the range and diversity of local arts and community activities.

**AREA OF RESPONSIBILITY**

- 1 To assess and determine applications in relation to the following:
  - a) Dunedin City Council Grants Policy:
    - To assess grant applications as outlined in the DCC Grants Management Policy
    - To make allocations in accordance with the DCC Grants Management Policy
  - b) Dunedin City Council Festival and Events Strategy:
    - To assess all applications to the Strategy
    - To make allocations in accordance with the Festival and Events Strategy
  - c) Dunedin City Council Biodiversity Fund:
    - To assess all applications to the Fund
    - To make allocations in accordance with the DCC Biodiversity Fund

**Note:** Grants for Dunedin Heritage Fund, Rates Relief for Heritage Buildings, and Rates Relief for the Comprehensive Re-Use of Heritage Buildings are considered by other Committees.

- 2 The Subcommittee may make recommendations to Council or the Chief Executive on any matter within its responsibilities and may also recommend to the Community and Culture Committee a decision to grant or decline a loan guarantee.
- 3 The Subcommittee must make a recommendation to Council or the Chief Executive if the decision considered appropriate is not consistent with or is contrary to any policy (including the Annual Plan or Long Term Plan) established by the Council.

**DELEGATIONS**

- 1 To assess and determine grant applications within the policies set by the Council and to distribute available resources.
- 2 To assess and grant applications within the Festivals and Events Strategy set by the Council and to distribute available resources, as follows:
  - a) Major Events – Funding up to \$50,000 per annum for any one festival/event.
  - b) Premier Events – Funding of over \$50,000 per annum for any one festival/event.
  - c) Premier Events Underwriting – Applications for amounts greater than \$20,000.
- 3 To inform community groups of all forms of funding available to them and facilitate applications or requests for assistance.
- 4 To grant or decline applications to the Rates Relief Grants Scheme.
- 5 To advise on any matters relating to biodiversity funding applications.

**DELEGATION TO MEMBERS**

- 1 The Chairperson of the Grants Subcommittee (or in the event the Chairperson is unavailable, the Deputy Chairperson) may approve Small Project Scheme Grants and Neighbourhood Matching Grants up to \$500 that meet the criteria set out in the DCC Grants Management Policy. The exercise of this delegation (if any) is to be reported to the Grants Subcommittee at its next meeting for noting.

## **COUNCILLOR APPOINTMENT TO OUTSIDE ORGANISATION**

Department: Civic

### **EXECUTIVE SUMMARY**

- 1 There are a number of organisations throughout the city which the Council is required or able to appoint representatives to under the terms of those organisations' constitutions.
- 2 An appointment is required to one of these organisations, the Dunedin Public Art Gallery Society.
- 3 As this is an administrative report, there are no options or summary of consideration.

### **RECOMMENDATIONS**

That the Council:

- a) **Approves** the appointment of Cr Carmen Houlahan to the Dunedin Public Art Gallery Society.

### **DISCUSSION**

- 4 In November 2019 Council made a number of appointments to outside organisations. A vacancy now exists on one of these entities.
- 5 An expression of interest was circulated to all Councillors and Cr Houlahan indicated her interest in this position.

### **OPTIONS**

- 6 There are no options.

### **NEXT STEPS**

- 7 If approved, the Dunedin Public Art Gallery Society will be advised of the appointment made and the Councillor's register of interests will be updated to reflect the new appointment.

### **Signatories**

Author:	Clare Sullivan - Manager Governance
Authoriser:	Aaron Hawkins - Mayor

### **Attachments**

There are no attachments for this report.

## FINANCIAL RESULT - PERIOD ENDED 31 MAY 2021

Department: Finance

### EXECUTIVE SUMMARY

- 1 This report provides the financial results for the eleven months ended 31 May 2021 and the financial position as at that date.
- 2 As this is an administrative report only, there are no options or Summary of Considerations.

<b>\$ Million</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>		<b>Last Year</b>
Revenue	286.599	280.232	6.367	F	277.298
Expenditure	293.215	291.980	(1.235)	U	282.129
Net Surplus/(Deficit) excluding Waipori	(6.616)	(11.748)	5.132	F	(4.831)
Waipori Fund Net	7.565	4.690	2.875	F	3.873
Net Surplus/(Deficit) including Waipori	0.949	(7.058)	8.007	F	(0.958)
<b>Capital Expenditure</b>	94.437	112.999	18.562		82.135
<b>Debt</b>					
Short Term Borrowings	28.000	67.900	39.900	F	25.000
Term Loans	243.973	243.973	-		218.973
<b>Total Debt</b>	271.973	311.873	39.900	F	243.973

### RECOMMENDATIONS

That Council:

- a) **Notes** the Financial Performance for the eleven months 31 May 2021 and the Financial Position as at that date.

## **BACKGROUND**

- 3 This report provides the financial statements for the eleven months ended 31 May 2021. It includes reports on: financial performance, financial position, cashflows and capital expenditure. The operating result is also shown by group, including analysis by revenue and expenditure type.

## **DISCUSSION**

- 4 The year to date favourable revenue variance included increased activity at the Green Island Landfill, and unbudgeted government project funding for Economic Development, Three Waters, Property and Parks. Development contribution revenue was also favourable, particularly in Transport and Parks. Regulatory Services revenue was favourable reflecting the level of activity in the building services area.
- 5 These favourable revenue variances were partially offset by lower grants funding in Transport due to a lower level of subsidised capital expenditure. Parking revenue was also tracking below budget due to the temporary closure of the St Andrew & Dowling street carparks while on-site works were completed.
- 6 Overall year to date expenditure was higher than budget. Variances included:
- higher ETS and variable contract costs at the Green Island Landfill as a result of increased activity,
  - development/scoping costs in Transport related to the major projects programme. Roading maintenance was also running ahead of budget due to the timing of expenditure,
  - expenditure related to the government project funding discussed above,
  - unbudgeted costs associated with the second-generation district plan,
  - expenditure related to resource consents due to a high number of applications received.
- 7 These unfavourable variances were partially offset by:
- favourable interest expenditure due to the lower level of borrowing and a favourable floating interest rate,
  - favourable personnel costs reflecting vacancies across the organisation,
  - timing/savings of greenspace and living asset maintenance costs in Parks resulting in part from better management of the related contracts,
  - timing of software licence fees.

- 8 The operating result for the Waipori Fund was favourable year to date with positive movements across all equity markets. Fair value adjustments in the current month were negative with the bond market reflecting an increase in long term interest rate forecasts.
- 9 Capital expenditure was \$3.446 million ahead of budget for the month reflecting a number of projects now in delivery – Three Waters and Transportation in particular. The current forecast has full year expenditure between \$100.0m and \$105.0m, up on last month's estimate.

### NEXT STEPS

- 10 Financial Result Reports continue be presented to future meetings of either the Finance and Council Controlled Organisation Committee or Council.

### Signatories

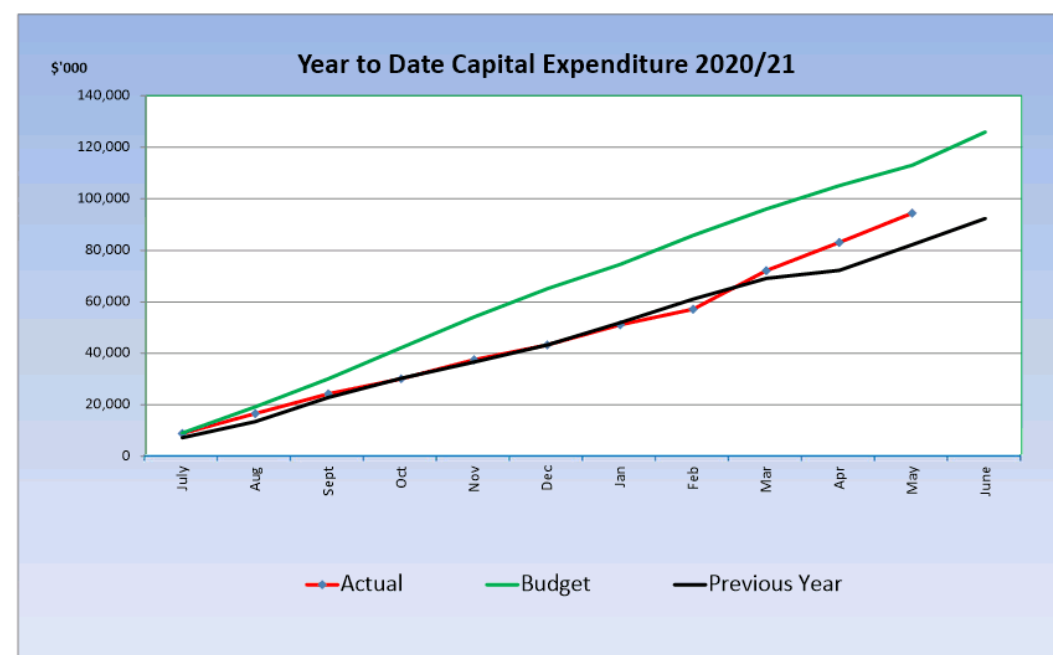
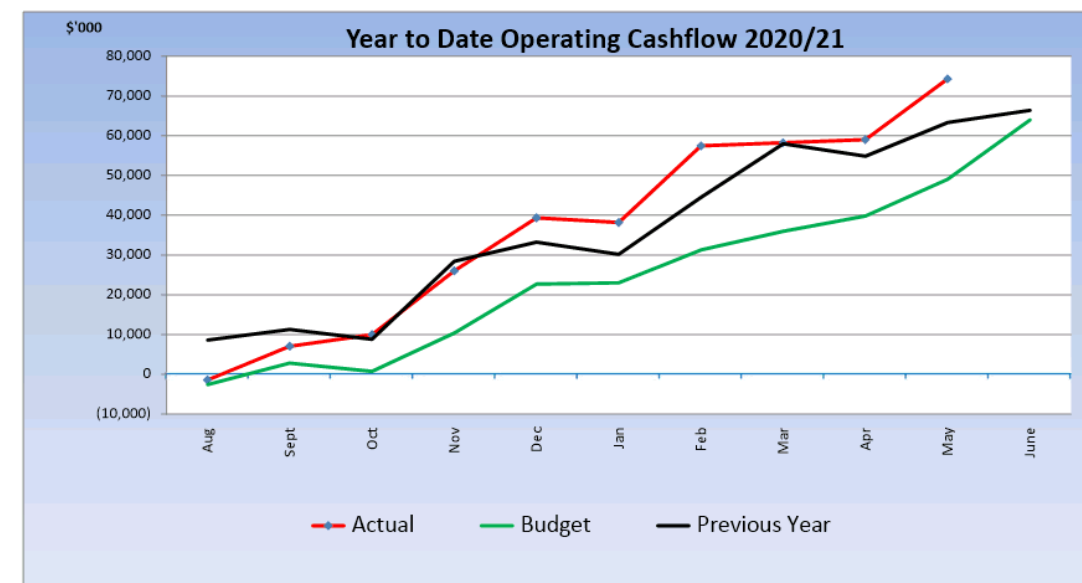
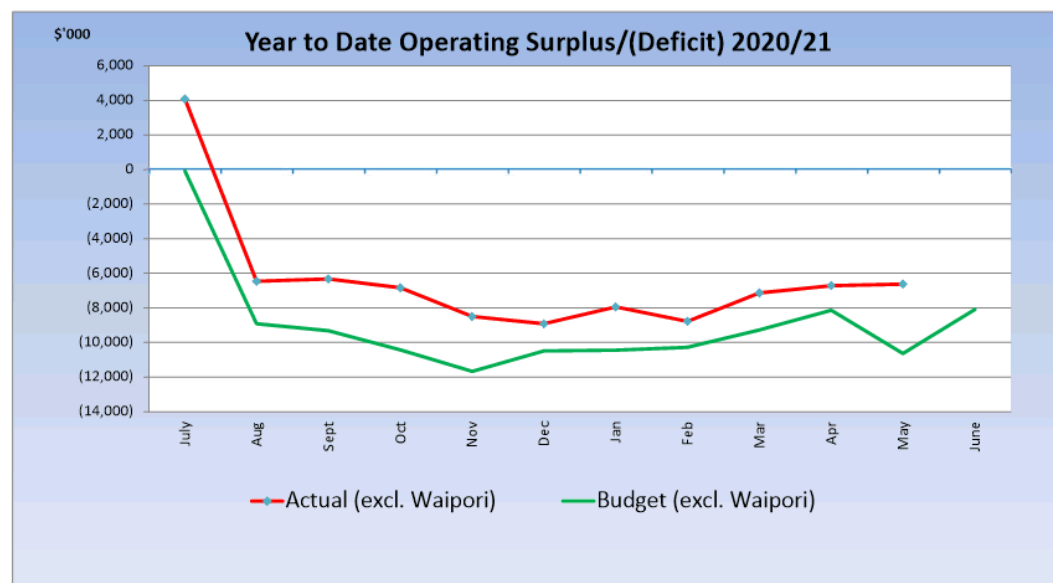
Authoriser:	Gavin Logie - Chief Financial Officer
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### Attachments

	Title	Page
<a href="#">↓A</a>	Summary Financial Information	196
<a href="#">↓B</a>	Statement of Financial Performance	197
<a href="#">↓C</a>	Statement of Financial Position	198
<a href="#">↓D</a>	Statement of Cashflows	199
<a href="#">↓E</a>	Capital Expenditure Summary	200
<a href="#">↓F</a>	Summary of Operating Variances	201
<a href="#">↓G</a>	Financial Review	202

## DUNEDIN CITY COUNCIL


### SUMMARY FINANCIAL INFORMATION AS AT 31 MAY 2021





Borrowing Metrics	LGFA Target		Actual	Budget
Interest as a % rates revenue	< 30%	*	5.3%	7.3%
Interest as a % total revenue	< 20%	*	3.1%	4.4%
Debt % annualised revenue	250.0% Max.		98.2%	113.8%


\* represents the ability to fund interest costs from revenue



DUNEDIN CITY COUNCIL											
Statement of Financial Performance											
For the Period Ending 31 May 2021											
Amount : \$'000											
											
Mth Actual	Mth Budget	Mth Variance			Year to Date Actual	Year to Date Budget	Year to Date Variance		LY YTD Actual	LY Full Year Actual	Full Year Budget
REVENUE											
13,595	13,541	54	F	Rates Revenue	149,523	148,953	570	F	143,637	156,967	163,136
155	27	128	F	Rates Penalties	973	346	627	F	675	766	333
5,986	5,289	697	F	Other Operating Revenue	64,961	59,737	5,224	F	63,451	73,113	66,172
5,667	2,686	2,981	F	Grants	36,309	38,182	1,873	U	35,998	40,052	40,701
157	70	87	F	Contributions	2,098	763	1,335	F	1,112	6,083	3,832
2,990	2,931	59	F	Internal Revenue	32,735	32,251	484	F	32,425	35,349	35,180
28,550	24,544	4,006	F	TOTAL REVENUE	286,599	280,232	6,367	F	277,298	312,330	309,354
EXPENDITURE											
5,600	5,938	338	F	Personnel Costs	60,143	62,426	2,283	F	61,102	67,488	67,972
6,283	5,505	778	U	Operations & Maintenance	67,568	62,813	4,755	U	59,978	67,593	68,293
3,589	3,556	33	U	Occupancy Costs	24,496	25,085	589	F	24,163	24,825	26,235
2,359	2,078	281	U	Consumables & General	22,319	21,049	1,270	U	21,083	27,255	23,629
691	189	502	U	Grants & Subsidies	10,237	10,311	74	F	8,934	10,095	10,790
2,990	2,932	58	U	Internal Charges	32,735	32,253	482	U	32,423	35,349	35,180
6,223	6,107	116	U	Depreciation	67,856	67,181	675	U	64,883	73,097	73,289
727	990	263	F	Interest	7,861	10,862	3,001	F	9,563	10,014	12,051
28,462	27,295	1,167	U	TOTAL EXPENDITURE	293,215	291,980	1,235	U	282,129	315,716	317,439
NET SURPLUS (DEFICIT) EXCLUDING WAIPORI											
88	(2,751)	2,839	F		(6,616)	(11,748)	5,132	F	(4,831)	(3,386)	(8,085)
Add											
Waipori Fund Net Operating Result											
(456)	426	882	U		7,565	4,690	2,875	F	3,873	4,948	5,115
NET SURPLUS (DEFICIT) INCLUDING WAIPORI											
(368)	(2,325)	1,957	F		949	(7,058)	8,007	F	(958)	1,562	(2,970)

		DUNEDIN CITY COUNCIL		 <b>DUNEDIN</b>   kaunihera CITY COUNCIL   a-rohe o Ōtepoti	
		Statement of Financial Position			
		As at 31 May 2021			
		Amount : \$'000			
As at 30-Jun-20		As at 31-May-21	Budget 31-May-21	Budget 30-Jun-21	As at 31-May-20
<b>Current Assets</b>					
15,362	Cash and Deposits	21,076	11,078	9,558	29,320
24,357	Sundry Debtors	18,828	24,570	19,379	15,733
7,163	Short Term Investments	4,387	9,733	9,733	9,733
-	Assets held for Resale	-	-	-	-
352	Inventories	413	288	288	288
47,234	<b>Total Current Assets</b>	44,704	45,669	38,958	55,074
<b>Non Current Assets</b>					
317,036	Investments	328,538	318,173	320,869	313,669
3,065,159	Fixed Assets	3,091,625	3,148,264	3,195,493	3,059,546
3,382,195	<b>Total Non Current Assets</b>	3,420,163	3,466,437	3,516,362	3,373,215
3,429,429	<b>TOTAL ASSETS</b>	3,464,867	3,512,106	3,555,320	3,428,289
<b>Current Liabilities</b>					
13,284	Sundry Creditors	21,915	12,000	10,000	14,713
36,300	Accrued Expenditure	34,308	20,781	27,407	35,252
-	Short Term Borrowings	28,000	67,900	-	25,000
2,052	Derivative Financial Instruments	1,257	874	367	2,859
51,636	<b>Total Current Liabilities</b>	85,480	101,555	37,774	77,824
<b>Non Current Liabilities</b>					
243,973	Term Loans	243,973	243,973	308,873	218,973
12,241	Other Non-Current Liabilities	12,096	11,360	11,360	11,360
256,214	<b>Total Non Current Liabilities</b>	256,069	255,333	320,233	230,333
307,850	<b>TOTAL LIABILITIES</b>	341,549	356,888	358,007	308,157
3,121,579	<b>COUNCIL EQUITY</b>	3,123,318	3,155,218	3,197,313	3,120,132
3,429,429		3,464,867	3,512,106	3,555,320	3,428,289
<b>Statement of Change in Equity</b>					
3,120,186	Opening Balance	3,121,579	3,161,587	3,161,587	3,120,186
1,562	Operating Surplus (Deficit)	949	(7,058)	(2,970)	(958)
(2,382)	Movements in Reserves	(5)	-	37,500	(502)
2,213	Adjustment Derivatives	795	689	1,196	1,406
3,121,579		3,123,318	3,155,218	3,197,313	3,120,132

<div style="display: flex; justify-content: space-between; align-items: center;"> <div> <b>DUNEDIN CITY COUNCIL</b>  <b>Statement of Cashflows</b>  <b>For the Period Ending 31 May 2021</b>            Amount : \$'000         </div> <div>  <b>DUNEDIN</b>   kaunihera            CITY COUNCIL   a-rohe o            Ōtepoti         </div> </div>				
	Year to Date Actual	Year to Date Budget	Full Year Budget	LY YTD Actual
<b>Cash Flow from Operating Activities</b>				
<i>Cash was provided from operating activities</i>				
Rates Received	153,249	147,611	162,974	149,972
Other Revenue	108,604	92,557	100,611	98,034
Interest Received	4,159	5,136	8,105	4,454
Dividend Received	1,085	1,405	1,531	1,601
Income Tax Refund	-	-	850	-
<i>Cash was applied to</i>				
Suppliers and Employees	(183,494)	(186,140)	(198,532)	(173,648)
Interest Paid	(9,288)	(11,503)	(11,571)	(9,629)
<b>Net Cash Inflow (Outflow) from Operations</b>	<b>74,315</b>	<b>49,066</b>	<b>63,968</b>	<b>70,784</b>
<b>Cash Flow from Investing Activities</b>				
<i>Cash was provided from investing activities:</i>				
Sale of Assets	124	-	120	731
Reduction in Investments	-	-	-	1,710
<i>Cash was applied to:</i>				
Increase in Investments	(3,096)	-	(2,550)	-
Capital Expenditure	(93,629)	(113,849)	(124,841)	(80,810)
<b>Net Cash Inflow (Outflow) from Investing Activity</b>	<b>(96,601)</b>	<b>(113,849)</b>	<b>(127,271)</b>	<b>(78,369)</b>
<b>Cash Flow from Financing Activities</b>				
<i>Cash was provided from financing activities:</i>				
Loans Raised	-	-	64,900	-
Increase in Short Term Borrowings	42,000	67,900	-	54,000
<i>Cash was applied to:</i>				
Loans Repaid	-	-	-	-
Decrease in Short Term Borrowings	(14,000)	-	-	(29,000)
<b>Net Cash Inflow (Outflow) from Financing Activity</b>	<b>28,000</b>	<b>67,900</b>	<b>64,900</b>	<b>25,000</b>
<b>Total Increase/(Decrease) in Cash</b>	<b>5,714</b>	<b>3,117</b>	<b>1,597</b>	<b>17,415</b>
<b>Opening Cash and Deposits</b>	<b>15,362</b>	<b>7,961</b>	<b>7,961</b>	<b>11,905</b>
<b>Closing Cash and Deposits</b>	<b>21,076</b>	<b>11,078</b>	<b>9,558</b>	<b>29,320</b>

<div> <div> <b>DUNEDIN CITY COUNCIL</b>  <b>Capital Expenditure Summary by Activity</b>  <b>For the Period Ending 31 May 2021</b>            Amount : \$'000         </div> <div>  <b>DUNEDIN</b>   kaunihera            CITY COUNCIL   a-rohe o ōtepoti         </div> </div>						
Description	Year to Date Actual	Year to Date Budget	Year to Date Variance	Over Under Spend	LY YTD Actual	Full Year Budget
Arts and Culture	1,186	1,619	433	U	845	2,267
Community and Planning	(74)	644	718	U	383	644
Corporate Services	2,042	3,812	1,770	U	2,746	4,060
Enterprise Dunedin	1	-	1	O	7	-
Property	10,754	17,132	6,378	U	8,430	18,966
Parks and Recreation	4,386	7,034	2,648	U	2,884	9,769
Customer and Regulatory Services	513	1,752	1,239	U	101	1,752
Transport	44,141	50,566	6,425	U	44,175	55,487
Waste & Environmental	1,092	1,851	759	U	1,823	2,012
Three Waters	30,396	28,589	1,807	O	20,741	30,999
	<u>94,437</u>	<u>112,999</u>	<u>18,562</u>	<u>U</u>	<u>82,135</u>	<u>125,956</u>

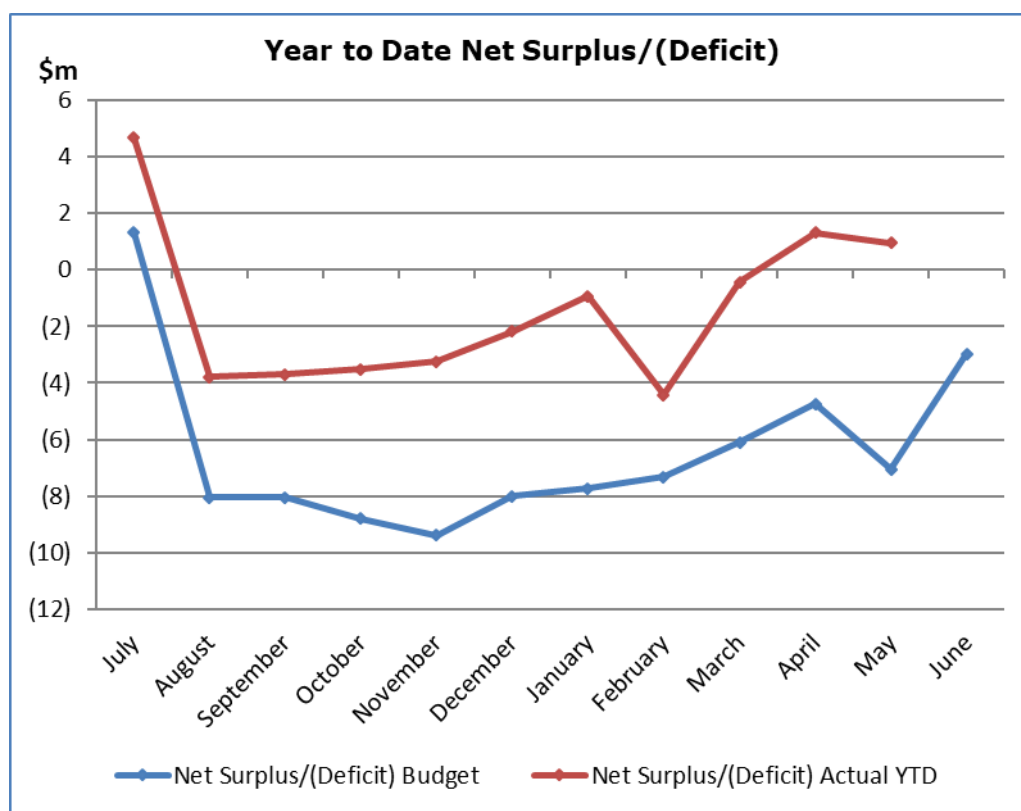
<p><b>DUNEDIN CITY COUNCIL</b> <b>Summary of Operating Variances</b> <b>For the Period Ending 31 May 2021</b></p> <p>Amount : \$'000</p> <p><b>DUNEDIN</b>   kaunihera CITY COUNCIL   a-rohe o ōtepoti</p>											
Group	Year to Date Surplus(Deficit)			Year to Date Variance Favourable (Unfavourable)							
	Actual	Budget	Variance	Rates Revenue	Other Ext Revenue	Int Revenue	Staff	Ops & Other Exps	Internal Costs	Interest	Depr'n
Waipori Fund	7,565	4,690	2,875	-	2,894	-	-	(19)	-	-	-
Arts and Culture	286	(825)	1,111	-	514	15	512	26	3	-	41
Community and Planning	(294)	(105)	(189)	-	74	13	516	(726)	(72)	-	6
Corporate Services	956	171	785	-	(5)	33	105	728	25	-	(101)
Enterprise Dunedin	271	(185)	456	-	1,784	27	224	(1,547)	(31)	-	(1)
Property	(1,724)	(1,739)	15	-	283	7	(1)	(472)	(8)	-	206
Investment	(6,361)	(10,366)	4,005	616	162	-	(109)	138	11	3,187	-
Otago Museum Levy	(462)	(378)	(84)	-	-	-	-	(84)	-	-	-
Other	706	(421)	1,127 *	588	(7)	3	590	119	21	(186)	(1)
Parks and Recreation	1,286	(1,053)	2,339	-	976	1	422	1,079	(5)	-	(134)
Customer and Regulatory Services	1,785	1,098	687	-	108	(27)	68	519	(49)	-	68
Transport	(502)	8,079	(8,581)	-	(6,940)	-	294	(1,736)	(6)	-	(193)
Waste & Environmental	(459)	(666)	207	-	2,230	412	55	(2,408)	33	-	(115)
Three Waters	(2,104)	(5,358)	3,254	(7)	5,507	-	(393)	(998)	(404)	-	(451)
<b>Total Council</b>	<b>949</b>	<b>(7,058)</b>	<b>8,007</b>	<b>1,197</b>	<b>7,580</b>	<b>484</b>	<b>2,283</b>	<b>(5,381)</b>	<b>(482)</b>	<b>3,001</b>	<b>(675)</b>
* Other includes: Corporate Management, Dunedin Centre, Finance, Human Resources and Warm Dunedin											

## FINANCIAL REVIEW

### For the eleven months ended 31 May 2021

This report provides a detailed commentary on the Council's financial result for the eleven months ended 31 May 2021 and the financial position at that date.

### NET SURPLUS/(DEFICIT) (INCLUDING WAIPORI)



The net surplus (including Waipori) for the eleven months ended 31 May 2021 was \$949k or \$8.007 million greater than budget.

**REVENUE**

The total revenue for the period was \$286.599 million or \$6.367 million greater than budget.

The major variances were as follows:

**Other Operating Revenue**

*Actual \$64.961 million, Budget \$59.737 million, Favourable variance \$5.224 million*

Aquatic Services revenue was favourable \$464k due to greater than budgeted revenue for the gym and the swim school. The various covid-19 alert levels have had an impact on the timing of the provision of some services at Moana Pool. This included the renewal of gym memberships delayed from the lockdown period last financial year.

Economic Development revenue was favourable \$1.737 million due to unbudgeted funding received for the Centre of Digital Excellence, Otago Regional Economic Development projects and from the Regional Events Fund.

Regulatory Services revenue was favourable \$731k primarily due to increased building services activity.

Waste and Environmental revenue was favourable \$2.230 million due to higher than expected tonnage entering the Green Island landfill. This was partially offset by an increase in landfill variable costs – see comments below.

These favourable variances were partially offset by lower than expected off-street parking revenue due to the temporary closure of the St Andrew street carpark while upgrade works were completed and the impact of the Covid19 level changes and more people working from home.

**Grants and Subsidies Revenue**

*Actual \$36.309 million, Budget \$38.182 million, Unfavourable variance \$1.873 million*

Transportation revenue was unfavourable \$7.184 million due to the lower level of subsidised capital expenditure – see comments below.

This unfavourable variance was partially offset by unbudgeted government funding: \$426k allocated to the maintenance of community halls, \$4.368 million for Water Reform work, \$396k for the Urban Link predator control project, \$33k War Memorial Restoration grant and \$140k Responsible Camping grant.

**EXPENDITURE**

The total expenditure for the period was \$293.215 million or \$1.235 million greater than budget.

The major variances were as follows:

**Personnel Costs**

*Actual \$60.143 million, Budget \$62.426 million, Favourable variance \$2.283 million*

This variance reflected current vacancies across the organisation.

**Operations and Maintenance Costs**

*Actual \$67.568 million, Budget \$62.813 million, Unfavourable variance \$4.755 million*

Waste and Environmental Services costs were \$2.001 million higher than budgeted due to additional ETS costs and landfill variable costs associated with the higher tonnage entering the Green Island Landfill.

Property costs were \$359k higher than budget due to reactive maintenance costs on a number of properties including community halls funded from the government grant discussed above.

Economic Development costs were \$1.360 million higher than budget due to expenditure on the Centre of Digital Excellence and Otago Regional Economic Development projects. This expenditure was funded by unbudgeted revenue – see comments above.

Three waters expenditure was unfavourable partly due to higher than budgeted sludge removal costs due to the incinerator at Tahuna undergoing maintenance and sludge from the treatment plant being transported to the Green Island landfill for disposal. Maintenance costs were greater than budget due to these incinerator repairs as well as repair work on the landfill gas to electricity system at the Green Island treatment plant. Network maintenance costs were high due to the level of reactive maintenance of the water network, including additional costs relating to water testing, monitoring and tankered water supply to the Northern water area.

These unfavourable variances were partially offset by timing/savings related to the greenspace maintenance contracts in Parks. These savings were in part due to improved management of the scheduled works programme and prioritising of requests.

**Consumable and General Costs**

*Actual \$22.319 million, Budget \$21.049 million, Unfavourable variance \$1.270 million*

Transport costs were unfavourable \$1.122 million due to planning and project management costs for Shaping Future Dunedin and the Major Projects program.

Three Waters expenditure was unfavourable \$682k due to consultant costs associated with water reform and design work for stimulus projects, as well as coastal monitoring activities.

City development expenditure was unfavourable \$422k due to unbudgeted legal and planning consultancy associated with the 2GP.

This unfavourable variance was partially offset by:

BIS costs were favourable \$525k primarily due to the timing of software licence fees.



**Interest**

*Actual \$7.861 million, Budget \$10.862 million, Favourable variance \$3.001 million*

Interest expenditure was less than budget due to a favourable floating interest rate applied to the non-fixed interest borrowing, along with a lower loan balance.

Note that as at 31 May, \$10.0 million of the term loan balance was subject to historical fixed rates of interest, with the balance being charged at the floating rate as set by Dunedin City Treasury Limited.

**WAIPORI FUND NET OPERATING RESULT**

*Actual \$7.565 million, Budget \$4.690 million, Favourable variance \$2.875 million*

The Waipori Fund was favourable year to date with positive movements across all equity markets. Fair value adjustments in the current month were negative with the bond market reflecting an increase in long term interest rate forecasts.

**STATEMENT OF FINANCIAL POSITION**

A Statement of Financial Position is provided as Attachment C.

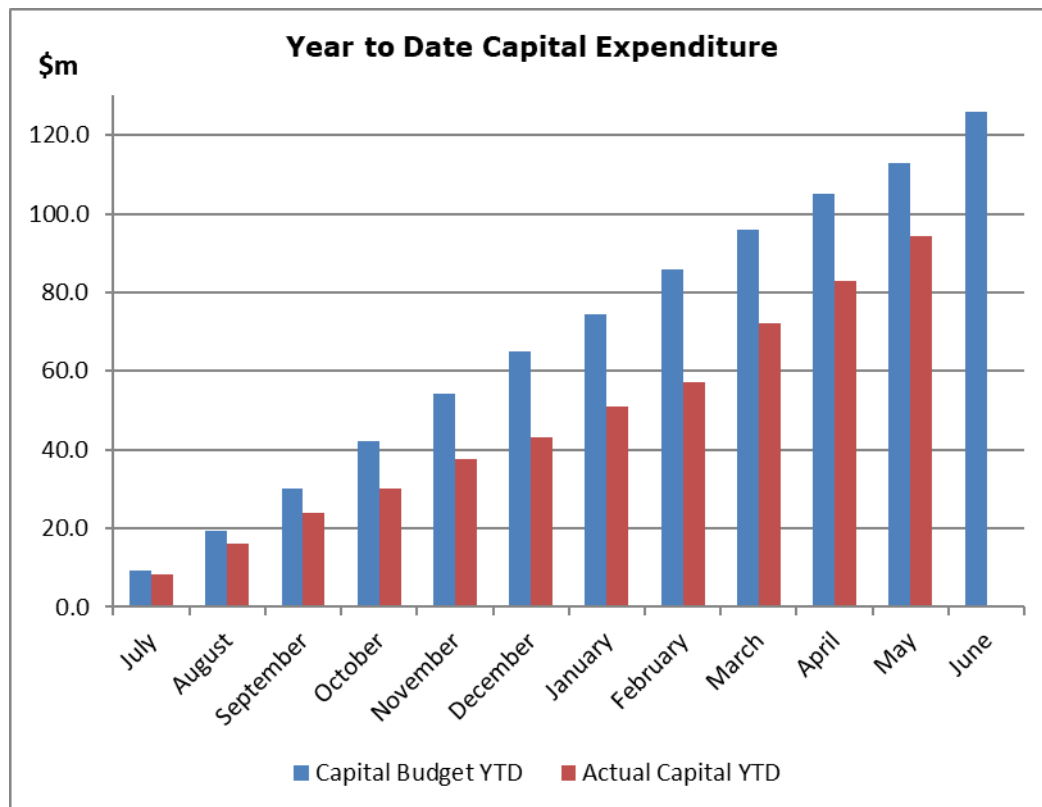
Short term investments of \$4.387 million relate to the Waipori Fund.

Total Debt was below budget year to date primarily reflecting the lower level of capital expenditure, plus the unbudgeted receipt of Three Waters reform funding yet to be spent.

## CAPITAL EXPENDITURE

A summary of the capital expenditure programme by Activity is provided as Attachment E.

Total capital expenditure for the period was \$94.437 million or 83.6% of the year to date budget.



**Corporate Services** capital expenditure was \$1.770 million underspent

The underspend was primarily driven by lower than expected expenditure on a number of key IT projects including the Payroll System Replacement, Infrastructure Program, Smart Water Meter project and Records Management System.

**Property** capital expenditure was \$6.378 million underspent

A number of projects were impacted by delayed delivery including roof renewals for the Civic Centre and the Art Gallery, the School St housing development, the South Dunedin community complex development and the Wall St Manuka Causeway project.

The Palmyra housing renewal project was progressing ahead of budget.

**Parks and Recreation** capital expenditure was \$2.648 million underspent

The underspend was primarily due to delays in delivery of the renewals programme (including Aquatics) pending completion of scoping and design work. This included the planned replacement of the hydroslide at Moana Pool.

**Transport** capital expenditure was \$6.425 million underspent

Transport overall renewal spend was running ahead of budget.

New capital projects were underspent by \$7.3 million and primarily related to timing associated with a number of projects pending completion of design and procurement activities. This includes Urban cycleways, central city upgrade and intersection improvements.

**Three Waters** capital expenditure was \$1.807 million overspent

Three Waters new capital was underspent (\$4.306m) including integrated catchment modelling project, wastewater treatment plant monitoring upgrades and stormwater improvement projects.

Renewals capital was overspent (\$6.113m), including renewals at Waikouaiti relating to the replacement of pipework in Edinburgh Street, other water renewals projects and the program to replace water toby taps.

#### **COMMENTS FROM GROUP ACTIVITIES**

Attachment F, the Summary of Operating Variances, shows by Group Activity the overall net surplus or deficit variance for the period. It also shows the variances by revenue and expenditure type.

#### **Arts and Culture - \$1.111 million Favourable**

Revenue was favourable due to better than expected visitor fees for Lan Yuan and Olveston along with strong merchandise sales for the Art Gallery and Toitu.

Staff costs were favourable due to the current level of vacancies.

#### **Corporate Services - \$785k Favourable**

Operating expenses were favourable due to the timing/savings related to software licence fees, equipment lease costs, communications and postage expenditure.

Staff costs were favourable due to the current level of vacancies.

#### **Enterprise Dunedin - \$456k Favourable**

Economic Development revenue was favourable due to unbudgeted funding received for the Centre of Digital Excellence, Otago Regional Economic Development projects and from the Regional Events Fund. This variance was partially offset by associated expenditure in these areas.

**Parks and Recreation - \$2.339 million Favourable**

Overall revenue was favourable with the various Covid-19 alert levels having an impact on the timing of the provision of some services at Moana Pool. Gym memberships in particular were higher than budget with renewals deferred from the last quarter in 2019/20 now being completed. Moana and Community pools swim revenue was also ahead of budget. Revenue also included the government funding received for the Urban Link predator control project.

Group operating costs were favourable primarily due to improved management of the greenspace maintenance contracts and the timing of consultant's costs for recreation planning projects.

**Customer and Regulatory Services - \$687k Favourable**

Regulatory Services revenue was favourable \$731k primarily due to increased building services activity.

This favourable variance was partially offset by lower than expected off-street parking revenue due in part to the temporary closure of the St Andrew street carpark while upgrade works were completed.

Group expenditure was favourable due to staff vacancies and delayed project costs including department reviews and customer satisfaction programme costs.

**Transportation - \$8.581 million Unfavourable**

Revenue was unfavourable due to the lower than budgeted level of subsidised capital expenditure year to date.

Operating costs were unfavourable \$1.736 million due to planning and project management costs for Shaping Future Dunedin and the Major Projects program.

**Waste and Environmental - \$207k Favourable**

This variance primarily reflected the net impact of higher than expected tonnage entering the Green Island landfill.

**Three Waters - \$3.254 million Favourable**

Three Waters revenue was favourable \$5.507 million due to unbudgeted grants revenue of \$4.365 million for Water Reform work. Development contributions were also favourable \$1.282 million.

Three waters expenditure was unfavourable partly due to higher than budgeted sludge removal costs due to the incinerator at Tahuna undergoing maintenance and sludge from the treatment plant being transported to the Green Island landfill for disposal.

Maintenance costs were greater than budget due to these incinerator repairs as well as repair work on the landfill gas to electricity system at the Green Island treatment plant.

Network maintenance costs were high due to the level of reactive maintenance of the water network, including additional costs relating to water testing, monitoring and tankered water supply to the Northern water area.

There were also unbudgeted costs relating to the water reform project, funded by unbudgeted grants revenue.

## **WAIPORI FUND - QUARTER ENDING MARCH 2021**

Department: Finance

### **EXECUTIVE SUMMARY**

- 1 The attached report from Dunedin City Treasury Limited provides information on the results of the Waipori Fund for the quarter ended 31 March 2021.

### **RECOMMENDATIONS**

That the Council:

- a) **Notes** the report from Dunedin City Treasury Limited on the Waipori Fund for the quarter ended 31 March 2021.

### **BACKGROUND**

- 2 Not applicable.

### **DISCUSSION**

- 3 Not applicable.

### **OPTIONS**

- 4 Not applicable.

### **NEXT STEPS**

- 5 Not applicable.

### **Signatories**

Author:	Richard Davey - Treasury Manager
Authoriser:	Gavin Logie - Chief Financial Officer

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">⬇A</a>	Waipori Fund - March 2021 Quarter	212

**SUMMARY OF CONSIDERATIONS**

**Fit with purpose of Local Government**

This report relates to providing local infrastructure, public services and regulatory functions for the community.

**Fit with strategic framework**

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This report has no direct contribution to the Strategic Framework.

**Māori Impact Statement**

There are no know implications for tangata whenua.

**Sustainability**

There are no known implications for sustainability.

**LTP/Annual Plan / Financial Strategy /Infrastructure Strategy**

This report fulfils the financial reporting requirements for Council.

**Financial considerations**

Not applicable – reporting only.

**Significance**

Not applicable – reporting only.

**Engagement – external**

This report has been prepared for and approved by the Board of Dunedin City Treasury Limited.

**Engagement - internal**

There has been no internal engagement.

**Risks: Legal / Health and Safety etc.**

There are no known risks.

**Conflict of Interest**

There are no known conflicts of interest.

**Community Boards**

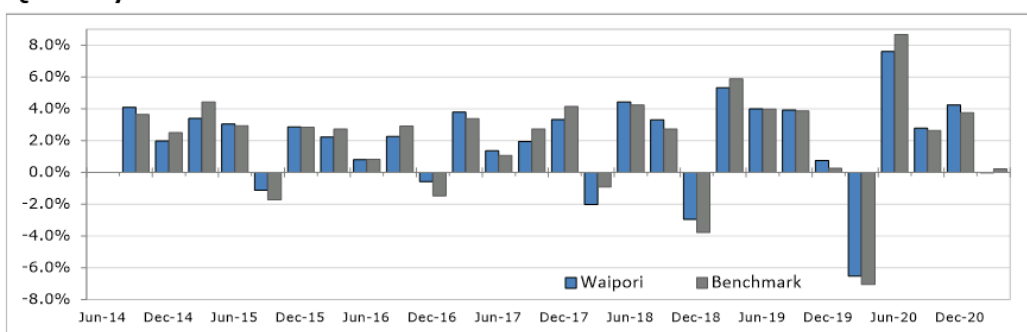
There are no known implications for Community Boards.

## Dunedin City Treasury Ltd

50 The Octagon  
PO Box 5045  
Dunedin 9058  
New Zealand  
Telephone (03) 474 3696  
Facsimile (03) 474 3594  
Email [dunedincitytreasury@dcc.govt.nz](mailto:dunedincitytreasury@dcc.govt.nz)

**TO:** Chief Executive, Dunedin City Council  
**FROM:** Dunedin City Treasury Limited  
**DATE:** 22 April 2021  
**SUBJECT:** **WAIPORI FUND - March 2021 QUARTER**

### Quarterly Returns vs Benchmark



### March 2021 Quarter

The Fund made a flat return over the quarter relative to the Benchmark return of 0.2%. The main contributors were New Zealand and NZ Property Equities each with negative returns but inline with Benchmark. Australian and International Equities produced positive returns over the quarter counteracting returns of NZ Equities, resulting in the Fund's flat performance over the quarter. The biggest detractors of performance for NZ Equities were gentailers which have experienced volatile share price movements. Two of the largest NZ gentailers, Meridian and Contact Energy declined 27% and 21% respectively over the quarter. The Banking sector experienced the strongest growth within the Australian Equities component of the Fund - ANZ and Westpac rallied 26.8% and 28.8% respectively, with the economic outlook and risk sentiment improving significantly.

### Fund Returns

Period ended 31 March 2021	Waipori		Benchmark	
	Quarter %	FY %	Quarter %	FY %
NZ Equities (NZ50 Gross)	-4.1	21.8	-4.1	9.7
Australian Equities (Australian All Acc)	5.9	10.4	5.8	21.9
Int'l Equities (MSCI World Gross)	4.4	8.9	8.3	19.6
Property Equities (NZ Real Estate)	-4.6	19.9	-4.2	17.8
Short Term Interest (NZ 90 day bb)	0.3	0.6	0.1	0.2
Fixed Interest (NZ Corp Bond index)	-0.6	0.5	-1.9	-1.3
<b>TOTAL</b>	<b>0.0</b>	<b>7.1</b>	<b>0.2</b>	<b>6.7</b>

Note: The Benchmarks used are the best available based on broad market indices and therefore their returns are not directly comparable with Waipori's returns. DCTL continues to review the appropriateness of the benchmark indices used and are comfortable that they are the best available at this time.



### Investment Profile

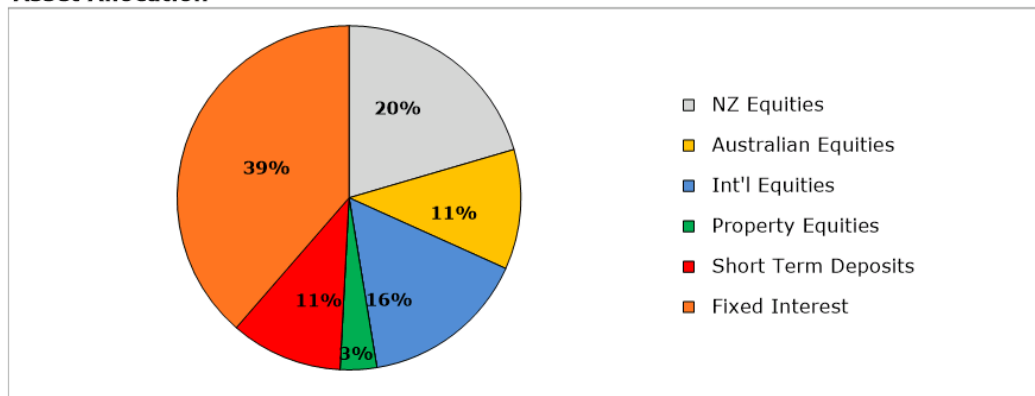
Waipori is diversified across asset classes with 50.8% invested in growth assets (equities and property) and 49.2% invested in income assets (fixed interest investments and short term deposits/cash).

The market value of the investment portfolio as at 31 March 2021 was \$100.7 million.

### Summary of Investments

As at 31 March 2021	Market Value	Percentage of Portfolio	Benchmark/ Exposure Range*
NZ Equities	20,614,394	20.5	16.0
Australian Equities	11,345,107	11.3	11.0
Int'l Equities	15,781,140	15.7	15.0
<b>Equities</b>	<b>47,740,641</b>	<b>47.4</b>	<b>20.0 - 60.0</b>
Property Equities	3,460,914	3.4	3.0
<b>Property</b>	<b>3,460,914</b>	<b>3.4</b>	<b>0.0 - 10.0</b>
Short Term Deposits	10,626,268	10.6	10.0
Fixed Interest	38,882,449	38.6	45.0
<b>Fixed Interest</b>	<b>49,508,717</b>	<b>49.2</b>	<b>40.0 - 70.0</b>
<b>TOTAL</b>	<b>100,710,272</b>	<b>100.0</b>	<b>100.0</b>

### Asset Allocation



### Outlook

On 14 April 2021 the RBNZ Monetary Policy Committee agreed to maintain the current stimulatory level of monetary settings in order to meet its consumer price inflation and employment objectives. The Committee kept the Official Cash Rate (OCR) at 0.25% and the Large Scale Asset Purchase Plan and Funding for Lending programmes unchanged.

The first quarter 2021 was another strong period for global equities with rising long term interest rates creating some uncertainty over valuations. More positively, higher interest rates signal expectations for a continued improvement in economic activity. Also the improving level of vaccinations combined with ongoing global monetary and fiscal policy stimulus should continue to support positive returns for equity markets over the medium term.

The fund is positioned as a long-term investor and is diversified to withstand market volatility, which we believe positions the Fund well in the current environment.

Keith Cooper  
CHAIR

Olivia White  
ASSISTANT TREASURER

Richard Davey  
TREASURER

## WAIPORI FUND PERFORMANCE VERSUS INVESTMENT OBJECTIVES

31 March 2021

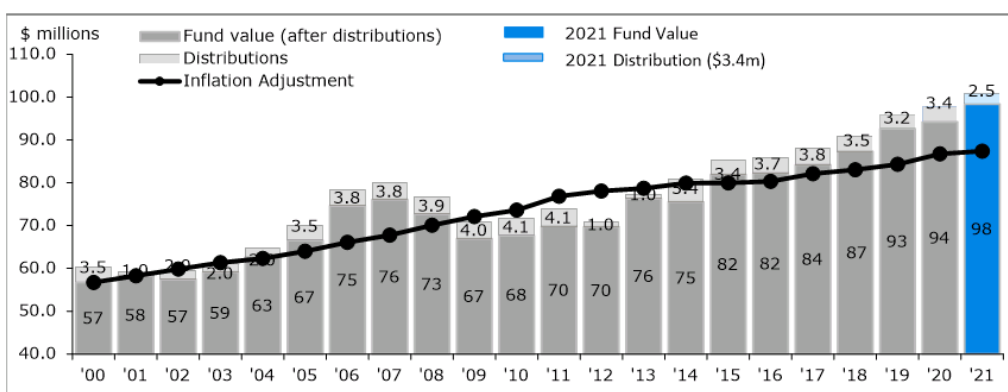
### 1. INCOME

Objective	2021 Est. Income	2021 Est. Yield	Average Yield	Period Years
The primary objective of the Fund will be to maximise its income, subject always to a proper consideration of investment risk.	\$2,607,095	2.8%	4.5%	21 3/4

### 2. CAPITAL GROWTH

Objective	Fund Value 31 Mar 2021	Revised Capital Base	Achieved
<b>FUND VALUE LESS ACCUMULATED DISTRIBUTION:</b> Subject to the income distribution needs of the Council and the provisions for capital protection, a key objective will be to grow the Fund's capital. Each calendar quarter, the Fund's capital base is to be adjusted by the movement in the CPI as follows: Revised capital base = previous capital base x (1 + quarterly CPI movement)	<b>\$98,387,634</b>	\$87,392,596	✓

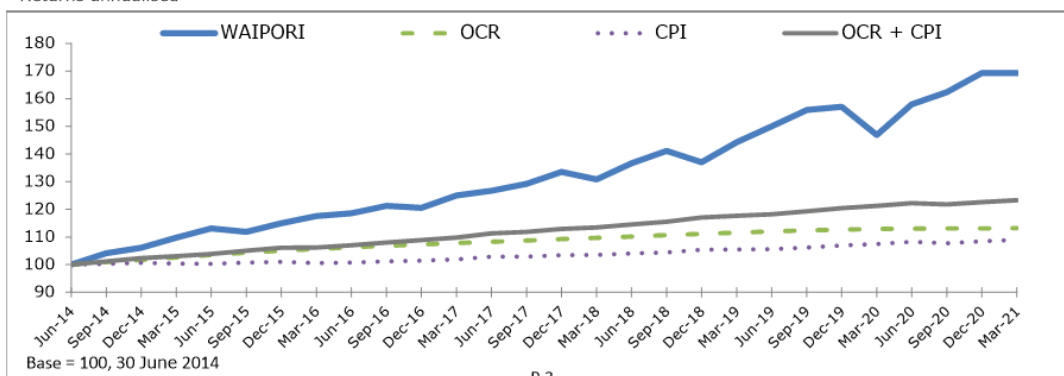
# Fund value less distribution (\$2,541,788)



### 3. TOTAL RETURN (Period June 2014 - June 2021)

Objective	Waipori Return*	OCR*	CPI*	OCR + CPI	Achieved	Period Years
The Council envisages a minimum return over the medium to long-term, net of all fees and charges attributable to the Fund, equivalent to the weighted average Official Cash Rate (OCR) plus the movement in the "all groups" Consumer Price Index (CPI).	8.1%	1.9%	1.3%	3.2%	✓	6.75

\*Returns annualised



### WAIPORI FUND

Statement of Financial Performance for quarter ended 31 March 2021

Quarter 31-Mar-20	Actual YTD 31-Mar-20		Actual	Quarter Target	Variance	Actual	Year to Date Target	Variance	Target Full Year
226,541	969,777	<b>Income</b>	215,576	229,256	(13,680)	796,622	921,163	(110,861)	1,205,299
378,166	1,253,439	Dividends	320,933	348,244	(27,311)	1,023,027	1,054,142	(3,804)	1,401,797
-	102,620	Interest	-	-	-	54,136	-	54,136	-
		Surplus on sale of Equities							
(7,851,956)	(4,923,176)	<b>Unrealised Gains/(Losses)</b>	(661,219)	n.a.	n.a.	6,312,681	n.a.	n.a.	n.a.
1,255,683	1,270,626	Equities	673,785	n.a.	n.a.	(490,629)	n.a.	n.a.	n.a.
(6,596,273)	(3,652,550)	Exchange Movements	12,566	256,508	(243,942)	5,822,052	769,523	5,296,471	1,026,030
(269,073)	(426,413)	Revaluation of Equities	(516,080)	-	(516,080)	(812,609)	-	(296,529)	-
(5,484)	(9,163)	Revaluation of Bonds	3,225	-	3,225	1,706	-	(1,519)	-
(6,266,123)	(1,762,290)	Revaluation of \$AUD Bank A/C							
		<b>Total Income</b>	36,220	834,008	(797,788)	6,884,934	2,744,828	4,937,894	3,633,126
-	-	<b>less Expenses</b>	-	47,900	(47,900)	-	143,699	(95,799)	191,599
59,503	181,825	Management Fees	55,094	11,553	43,541	175,361	34,657	97,163	46,209
31	96	Equity Management Advice	40	32	8	142	95	39	126
		Bank Fees							
59,534	181,921	<b>Total Expenses</b>	55,134	59,485	(4,351)	175,503	178,451	1,403	237,934
(6,325,657)	(1,944,211)	<b>Net Surplus/(Deficit)</b>	(18,914)	774,523	(793,437)	6,709,431	2,566,377	4,936,491	3,395,192

Targets are calculated based on assumptions of returns for each asset class by Craigs' Investment Partners and current yields.  
Targets do not split out contribution from market and exchange movements.

### WAIPORI FUND

Statement of Movement in Principal of Fund  
For Period to 31 March 2021

30-Jun-20		31-Mar-21
56,000,000	<b>Principal</b>	56,000,000
	<b>Inflation Adjustment Reserve</b>	
28,302,895	Opening Balance	30,735,430
2,432,535	Transfer from Retained Earnings	657,167
30,735,430	Closing Balance	31,392,597
	<b>Retained Earnings</b>	
8,357,804	Opening Balance	7,484,491
4,948,272	Net Surplus/(Deficit)	6,709,431
(2,432,535)	Transfer to Inflation Adjustment Reserve	(657,167)
(3,389,050)	Distribution to Council	
7,484,491	Closing Balance	13,536,755
<b>94,219,921</b>	<b>Total Fund at End of the Period</b>	<b>100,929,352</b>

Statement of Financial Position  
As at 31 March 2021

30-Jun-20		31-Mar-21
1,677,308	<b>Current Assets</b>	480,919
272,953	Bank Account	326,433
13,963,022	Debtors/Prepayments	10,145,350
15,913,283	Short Term Investments	10,952,702
	<b>Total Current Assets</b>	
45,208,591	<b>Investments</b>	51,201,555
33,207,294	Equities	38,882,449
78,415,885	Term Financial Instruments	90,084,004
<b>94,329,168</b>	<b>Total Assets</b>	<b>101,036,706</b>
	less	
109,247	<b>Current Liabilities</b>	107,354
109,247	Accruals	107,354
<b>94,219,921</b>	<b>Total Value of Fund</b>	<b>100,929,352</b>

\* Note \$8.35m of Bonds in the Fund are classed as Green Bonds - Includes Contact Energy, Meridian Energy and Mercury Energy.

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## **2021/2022 STATEMENTS OF INTENT - DUNEDIN CITY HOLDINGS GROUP COMPANIES**

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The Dunedin City Holdings Group Companies 2021/2022 Statements of Intent is to follow.

## **DUNEDIN RAILWAYS LIMITED**

Department: Executive Leadership Team

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### **EXECUTIVE SUMMARY**

- 1 Dunedin City Holdings Limited (DCHL) has indicated that it needs formal direction from the shareholder on the operation of Dunedin Railways Limited (DRL).
- 2 As this report is giving effect to previous decisions made by Council, there are no options, or summary of consideration.

### **RECOMMENDATIONS**

That the Council:

- a) **Instructs** DCHL to operate DRL in hibernation mode coupled with running a limited timetable of regular excursions.
- b) **Approves** the total cost of operating DRL to a maximum of \$2.3m over the 2021/2022 financial year.
- c) **Notes** the excursion trains will aim to generate revenue that covers their cost, although it is accepted there may be some negative return as DRL test the markets with innovative products.
- d) **Notes** that revenue from rail operations is unlikely to significantly offset the total cost of operating DRL.
- e) **Notes** that returning a financial profit is not the objective of DRL's 2021/2022 operations.
- f) **Directs** the DCHL parent company to fund DRL's 2021/2022 costs through debt and/or revenue.
- g) **Notes** that this funding is to result in no direct cost to Dunedin City Council.
- h) **Notes** that DCHL are currently getting advice on the best way to structure the funding as above and will write to the Mayor and CEO once they have a confirmed plan.

### **BACKGROUND**

- 3 DCHL has indicated that it needs a formal direction from Council (as shareholder) on the operation of Dunedin Railways Limited (DRL).

- 4 Council considered the future of DRL at its meeting on 31 May 2021. At that meeting Council resolved the following:

*Moved (Cr Chris Staynes/Cr Rachel Elder):*

*That the Council:*

- a) **Notes** the initial staff feedback on strategic and financial implications of retaining Dunedin Railways Ltd services in city ownership as requested by Council on 13 April 2021.
- b) **Confirms** that the Dunedin Railways Ltd operational services to include the KiwiRail national rail network and the Taieri Gorge service to Hindon for 2021/22.
- c) **Directs** DCHL fund the 2021/22 Dunedin Railways Ltd service based on the recommended option of providing a service using the national rail network and the Taieri Gorge line to Hindon.
- d) **Notes** that Council would support the Otago Central Rail Trust to seek funding for feasibility work on possible extensions to the Otago Central Rail trail between Middlemarch and Wingatui in collaboration with mana whenua and other interested parties.

*Division*

*The Council voted by division:*

*For: Crs Sophie Barker, David Benson-Pope, Christine Garey, Doug Hall, Carmen Houlahan, Marie Laufiso, Mike Lord, Jim O'Malley, Jules Radich, Chris Staynes, Steve Walker, Andrew Whiley and Mayor Aaron Hawkins (13).*

*Against: Crs Rachel Elder and Lee Vandervis (2).*

*Abstained: Nil*

*The division was declared CARRIED by 13 votes to 2*

**Motion carried (CNL/2021/001)**

## **DISCUSSION**

- 5 Council has determined that DRL will continue to operate in a limited way utilising both the Taieri Gorge line as far as Hindon and the KiwiRail network. This limited operation will run at a loss.
- 6 As DCHL directors would not normally undertake loss-making activities, the DCHL directors require a clear direction from Council about the operation of DRL for the period 1 July 2021 – 30 June 2022. It is proposed that the directors be instructed as follows:

- a) DRL is to operate as per the resolution in the Council paper considered on 31 May – that is, in essence to continue in hibernation mode coupled with running a limited timetable of regular excursions.
  - b) The total cost of operating DRL is anticipated to cost approximately \$2.2m over the 2021/22 financial year.
  - c) Excursion trains will aim to generate revenue that covers their cost, although it is accepted there may be some negative return as DRL test the markets with innovative products.
  - d) While DRL, Dunedin Venues Management Ltd and DCHL will seek to operate as efficiently and prudently as possible, it is acknowledged that revenue from rail operations is unlikely to significantly offset the total cost of operating DRL in 2021/22.
  - e) Returning a financial profit or return is not the objective of DRL's 2021/22 operations.
  - f) The DCHL parent company is directed to fund DRL's 2021/22 costs through debt and/or revenue.
  - g) This is expected to result in no direct cost to Dunedin City Council over 2021/22 (although as a wholly-owned subsidiary, the financial impact to DCHL will flow through to Dunedin City Council's consolidated accounts).
  - h) DCHL is currently getting advice on the best way to structure the funding as above and will write to the Mayor and CEO once it has a confirmed plan.
- 7 The instructions as outlined above provide formal advice to the DCHL directors of the previous Council decision, and ensure the directors have clarity about the instructions of the shareholder.

## **NEXT STEPS**

- 8 DCHL will be advised of the decision of Council.

## **Signatories**

Author:	Gavin Logie - Chief Financial Officer
Authoriser:	Sandy Graham - Chief Executive Officer

## **Attachments**

There are no attachments for this report.

## RESOLUTION TO EXCLUDE THE PUBLIC

That the Council excludes the public from the following part of the proceedings of this meeting (pursuant to the provisions of the Local Government Official Information and Meetings Act 1987) namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Confirmation of the Confidential Minutes of Ordinary Council meeting - 25 May 2021 - Public Excluded	<p>S6(a) The making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences and the right to a fair trial.</p> <p>S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p>	.	
C2 Confidential Council Actions from Resolutions at Council Meetings	<p>S6(a) The making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences and the right to a fair trial.</p>	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 6.	
C3 Confidential Council Forward Work Programme	<p>S7(2)(h) The withholding of the information is necessary to enable the local authority to</p>	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure	



	carry out, without prejudice or disadvantage, commercial activities.	of information for which good reason for withholding exists under section 7.	
C4 Request for Shareholder Approval for Investment	S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	
C5 DCHL Matters	S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.  S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	
C6 High Street Housing	S7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	This report is confidential to protect Council's position in the negotiations for a possible property sale..
C7 CEO key performance indicators	S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.