

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Toitū Otago Settlers Museum Board will be held on:

Date: Monday 21 June 2021
Time: 9.30 am
Venue: Otago Settlers Association Board Room, Toitū Otago Settlers Museum, 31 Queens Gardens, Dunedin

Sandy Graham
Chief Executive Officer

Toitū Otago Settlers Museum Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Phil Dowsett	
Members	Cr Rachel Elder Cr Carmen Houlahan Peter Smith	Cr Doug Hall Susan Schweigman
Senior Officer	Cam McCracken, Director - Dpag, Toitū, Lan Yuan and Olveston	
Governance Support Officer	Rebecca Murray	

Rebecca Murray
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 APOLOGIES

At the close of the agenda no apologies had been received.

2 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected or Independent Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected or Independent Members' Interests.

Attachments

	Title	Page
↓A	Toitū Otago Settlers Museum Board Register of Interest	7

Toitū Otago Settlers Museum Board - Register of Interest - current as at June 2021				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Phil Dowsett	Owner	Residential Property Ownership - Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various public companies	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Rachel Elder	Owner	Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Greater South Dunedin Action Group	Decisions may be considered on the future of South Dunedin.	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Host Parent	Otago Girls High School	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisor/Support Capacity	Kaffelogic	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Trails Networks Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Southern Urban Dunedin Community Response Group	Decisions about emergency response recovery may be conflicted	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Disability Issues Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Doug Hall	Director/Owner	Hall Brothers Transport Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Crane Hire	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Wood Recyclers Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Concrete Crushing Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Anzide Properties Ltd - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	The Woodshed 2014 Limited	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Doug Hall Cont.	Owner	Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Farmlands	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ravensdown Fertiliser	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	PGG Wrightson	Currently no likely conflict	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Silver Fern Farms	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Valley View Development Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Geekfix Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Milburn Processing Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	Fire Brigade Restoration Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Appellant	2GP	Appellant to the 2GP	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Financial Donor	Dunedin North Community Patrol	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	North Dunedin Blokes Shed	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner	Highland Helicopters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Supplier	Southweight Truck and Weights for testing Weighbridges Otago & Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Carmen Houlahan	Member	Dunedin Chinese Garden Advisory Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Carmen Houlahan	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property - North Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Part Owner	Adobe Group Ltd, Wanaka	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Carmen Houlahan Cont.	Member	Dunedin Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Company Owner/Sole Director	Shelf Company - RU There	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Shareholder	Startup Business	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Taieri Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Susan Schweigman	Volunteer	Dunedin i-Site	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Tapestry Trust of New Zealand	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Peter Smith	Volunteer	Green Hut Track Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Secretary	Dunedin East Rotary Charitable Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin East Rotary Club Rotary Club of Dunedin North	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	Civil Service Harriers	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member Chairperson	Otago Settlers Association	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various public companies	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Owner Dunedin and Naseby	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

TOITŪ OTAGO SETTLERS MUSEUM BOARD MEETING - 22 FEBRUARY 2021

RECOMMENDATIONS

That the Board:

- a) **Confirms** the Toitū Otago Settlers Museum Board meeting held on 22 February 2021 as a correct record.

Attachments

	Title	Page
A 	Minutes of Toitū Otago Settlers Museum Board meeting held on 22 February 2021	12

Toitū Otago Settlers Museum Board

MINUTES

Minutes of an ordinary meeting of the Toitū Otago Settlers Museum Board held in the Otago Settlers Association Board Room, Toitū Otago Settlers Museum, 31 Queens Gardens, Dunedin on Monday 22 February 2021, commencing at 9.30 am

PRESENT

Chairperson Phil Dowsett

Members

Cr Rachel Elder	Cr Doug Hall
Cr Carmen Houlahan	Susan Schweigman
Peter Smith	

IN ATTENDANCE Nick Dixon (Group Manager Ara Toi) and Cam McCracken
(Director - Dpag, Toitū, Lan Yuan)

Governance Support Officer Rebecca Murray

1 APOLOGIES

There were no apologies.

2 CONFIRMATION OF AGENDA

Moved (Phil Dowsett/Cr Rachel Elder):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried

3 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Member Peter Smith advised the new name for the Rotary Club of Dunedin North.

Moved (Phil Dowsett/Cr Doug Hall):

That the Board:

- a) **Amends** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

Motion carried (TOSM/2021/001)

4 CONFIRMATION OF MINUTES

4.1 TOITŪ OTAGO SETTLERS MUSEUM BOARD MEETING - 5 OCTOBER 2020

Moved (Phil Dowsett/Cr Doug Hall):

That the Board:

Confirms the Toitū Otago Settlers Museum Board meeting held on 05 October 2020 as a correct record.

Motion carried

REPORTS

5 TOITŪ OTAGO SETTLERS MUSEUM AND LAN YUAN ACTIVITY REPORT

The report covered the activities of Toitū Otago Settlers Museum and Lan Yuan Dunedin Chinese Garden (DCG) as at 31 December 2020 and discusses activities from 1 September 2020.

The Group Manager Ara Toi (Nick Dixon) and the Director - Dpag, Toitū, Lan Yuan (Cam McCracken) spoke to the report and responded to members' questions.

Moved (Phil Dowsett/Cr Rachel Elder):

That the Board:

- a) **Notes** the Toitū Otago Settlers Museum and Lan Yuan Activity Report for the period 1 September 2020 to 31 December 2020.
- b) **Requests** a meeting between senior staff and the Board Chair to explore a possible pathway to provide financial information in future Activity Reports.

Motion carried (TOSM/2021/002)

6 TOITŪ OTAGO SETTLERS MUSEUM COLLECTION MANAGEMENT POLICY

The report provided an update on the Collections Management Policy for Toitū Otago Settlers Museum.

The Group Manager Ara Toi (Nick Dixon) and the Director - Dpag, Toitū, Lan Yuan (Cam McCracken) spoke to the report and responded to members' questions.

Members agreed that the amended policy would be forwarded to the Board by 22 March 2021.

Moved (Phil Dowsett/Cr Doug Hall):

That the Board:

Endorses the Toitū Otago Settlers Museum Collections Management Policy with the minor amendments as agreed.

Motion carried (TOSM/2021/003)

The meeting concluded at 11.15 am.

.....
CHAIRPERSON

REPORTS

TOITŪ OTAGO SETTLERS MUSEUM AND LAN YUAN ACTIVITY REPORT

Department: Dunedin Public Art Gallery

EXECUTIVE SUMMARY

- 1 This report covers activities of Toitū Otago Settlers Museum (TOSM) and Lan Yuan Dunedin Chinese Garden (DCG) from 1 January 2021 to 31 March 2021.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Toitū Otago Settlers Museum and Lan Yuan Activity Report for the period 1 January 2021 to 31 March 2021.

BACKGROUND

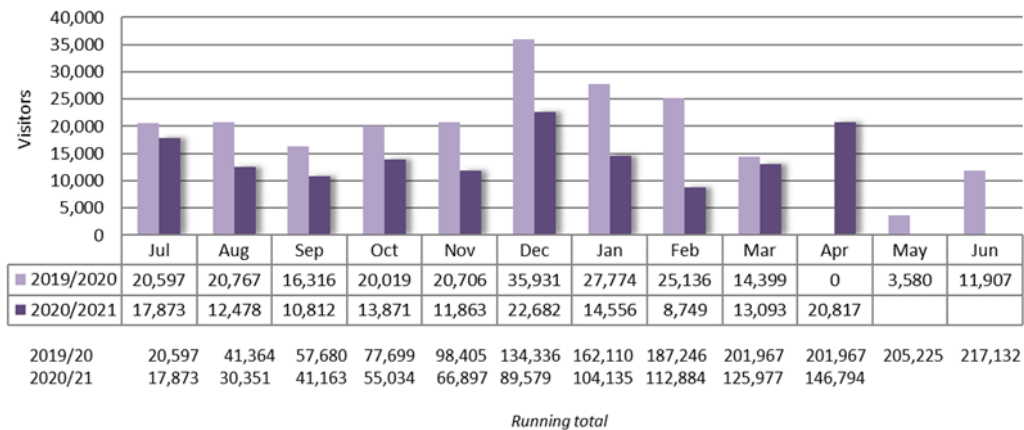
- 2 This report is written for the TOSM Board Meeting and details the latest activities and KPI performance at TOSM and Lan Yuan (DCG).

DISCUSSION

Visitors

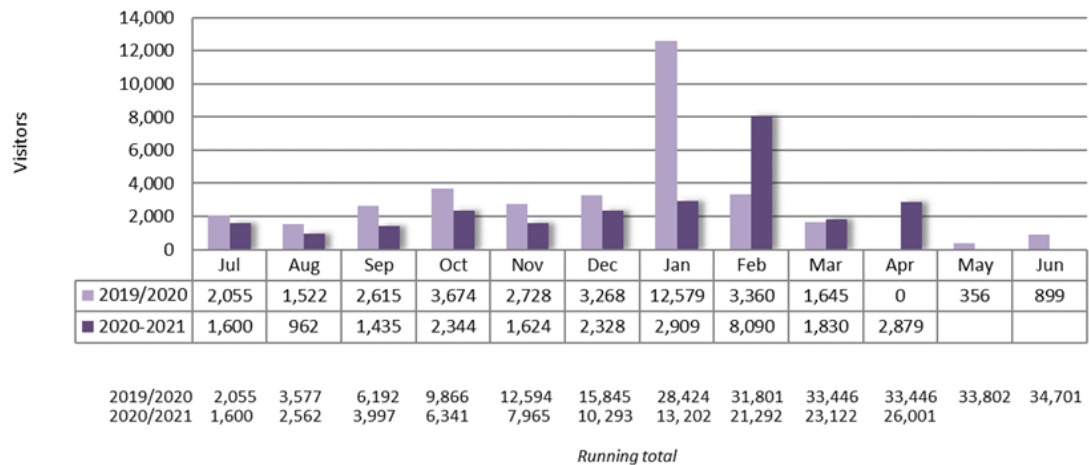
- 3 We welcomed 36,398 visitors to TOSM during the January 2021 to March 2021 reporting period. While this represents a 46% decrease compared with the corresponding period last year, this drop was expected given the border closure and the absence of international visitors to Dunedin. It is worth noting that approximately 70% of Dunedin visitors came from international markets and the corresponding period last year was high season for cruise ship visitors to the City. The February numbers in particular are low as domestic visitors are not as likely to travel in February being the end of the summer school holiday period.

TOSM Visitor Numbers



- 4 Over the January – March 2021 period 12,829 people visited Lan Yuan (DCG), representing a 27% decrease in visitor numbers for the corresponding period last year. As with TOSM, this figure is better than expected. Chinese New Year featured in February which helped numbers and March figures were higher than the same month last year, taking into account the country went into lockdown in late March.

Lan Yuan Visitor Numbers



Visitor Experience

Exhibitions

Furthest Frontier: Stories from Tamatea/Dusky Sound

- 5 Rolled out on TOSM's YouTube channel from January to March this year this seven-episode mini-documentary has been very well received with initial views on social channels reaching over 25,000 views. The project has also attracted significant national media coverage, including stories on both TVNZ and TV3 news, Radio New Zealand and a front-page article in the Otago Daily Times.

Burns Visitation Book

- 6 The Visitation book records the Reverend Thomas Burns' notes on the inhabitants of every home in the Dunedin settlement, taken down during his regular visitations between 1848 and 1857. It provides an invaluable record of both Māori and European people living and traveling through Dunedin during that time period and is unique in New Zealand for the level of detail it provides about them. Having been conserved and digitised at Auckland Museum this prized object has now been returned to display, along with a new custom-made object mount. The newly digitised material can now be incorporated into more interactive interpretive displays within the Museum in the future. We have shared this digitised information with Te Rūnaka o Ngāi Tahu and plan to work together on this and other projects.

Gallery Refreshes

- 7 As the 10-year anniversary of the Museum's 2013 re-opening approaches, staff are working on plans to refresh and update many of the exhibition galleries over the next few years. This is a good opportunity for us to review our long-term displays to ascertain what is working well and identify opportunities for improvement including better wayfinding and visitor circulation as well as new technological and interpretive approaches for the future. The first phase of the refresh which encompasses the *Gold, Gold, Gold* and *Ghosts of Wall Street* displays has been completed, with planning now turning to *New Edinburgh* and the *Dunedin on the move (Transport)* displays.

Learning Experiences outside the Classroom (LEOTC)

- 8 One thousand two hundred and eighty-eight (1,288) students participated in LEOTC programmes at TOSM and Lan Yuan (DCG) during the February to March period with 221 adults supporting the programme delivery.
- 9 Eight hundred and forty-two (842) primary students visited the museum including many out of town school camp groups focusing on the history of Dunedin. Our Across the Ocean Waves process drama programme was popular for schools focusing on Voyages and Journeys as part of their school-wide New Zealand history inquiry.
- 10 Dunedin North Intermediate bought all their classes to participate in *Ka Ara Tawhiti*, our new Kai Tahu programme which explores the practice of Mahinga kai and includes the use of the Kai Tahu cultural mapping online atlas 'Ka Huru manu'.
- 11 Balmacewan Intermediate bought all their year seven students to explore the museum narrative and help develop their own family stories.
- 12 Four hundred and sixty-six (466) secondary students participated in LEOTC programmes, with a new secondary transport programme being developed for Otago Girls High School.
- 13 Feedback from teachers has been consistently positive over this period.

Public Programmes

Burns Night: Burns and Ireland

- 14 On 25 January 2021 TOSM and the Dunedin Burns Club partnered to celebrate the poet's birthday, as well as to celebrate Burns' Irish connections with Irish Ambassador Peter Ryan and Professor Sonja Tiernan, the Eamon Cleary Chair in Irish Studies from the University of Otago.

- 15 Traditional Scottish food and beverages were enjoyed by all, with attendees being entertained by the Scottish Fiddle Orchestra and kapa haka from He Waka Kōtuia. The Selkirk Grace was delivered by the Mayor of Dunedin, Aaron Hawkins with the Lord Provost of Edinburgh, Frank Ross also addressing the gathering via video link.
- 16 Winning poems in the Robert Burns Poetry competition were recited and the new Burns Fellow, Becky Manawatu, was welcomed by the former Burns Fellow, John Newton.
- 17 This sold out event had 171 attendees.

March Highlights at Toitū

- 18 The live performance and the launch of *Kotahitaka: We Are Ōtepoti Dunedin* were both highlights of the March programme.
- 19 In support of the Dunedin Fringe Festival, TOSM hosted *Faovale Imperium* – Wellington-based comedian James Nokise and DJ Don Luchito performed comedic poetry on the endeavours and exploits of Captain James Cook during his voyage through the Pacific. This event was held in the Smith Gallery and enjoyed by 70 visitors.
- 20 To support Race Relations Week, TOSM hosted Kotahitaka and the Dunedin Multi-ethnic Council's book launch *We Are Ōtepoti Dunedin*. The book serves as a snapshot of the many ethnicities that make up our Dunedin community today and exists both in digital and print form. The printed version is a single edition which has been donated to TOSM Reference Library for visitors to enjoy.

Collections and Exhibitions

New Staffing

- 21 In April 2021 we welcomed the new Manager of Collections and Exhibitions, which will see these two departments working as one. This reporting period we have also made a permanent appointment to the vacant Archivist role.

Collections

- 22 Exhibitions support work has included: arranging and supervising the digitisation of the Burns Visitation book; continuing to deinstall the temporary exhibition *Brought to Light*; deinstalling, condition reporting and returning the *Pixie Town* collection to store after its summer exhibition, assisting the exhibition team with preparation for the *Gold and Ghosts of Wall Street* exhibition refresh including advice on mounting and assistance with mounting of objects, condition reporting and updates to the Vernon catalogue; assisting with the install of the NZ Scottish regimental colours; assisting DPAG staff with the *Hotere* deinstall.
- 23 Collections development work has included: continuing to progress the costume and textile cataloguing project; supporting an updated and streamlined donation approval process; photographing collection items for Vernon including online access; digitisation of archive material including shipboard diaries.

Archive Statistics

- 24 Staff processed 343 written archive-related public enquiries as well as 66 enquiries by telephone.

Commercial Activity

- 25 Retail sales at TOSM continue to be well above our expected sales. Sales in the shop for the month are at a pre-COVID level which is excellent considering the drop in visitation. As always homewares and toys are strong, and we have had a pleasing increase in the number of cards sold. We are in the final stages of implementing a web shop at TOSM. The promotion and roll out for this will be undertaken from July onwards.
- 26 We will feature our TOSM catalogues for sale online as well as a selection of the items from our physical store. Over time the web shop will increase our sales and also make our products more accessible to a wider audience.
- 27 Lan Yuan (DCG) sales in the shop are well up on the previous year to date. There are steady sales of food and beverage and we continue to sell a wide range of our gift items.

Lan Yuan***Chinese New Year at Lan Yuan, Dunedin Chinese Garden***

- 28 To support our neuro-diverse community, a relaxed quiet hour was held 5 pm – 6 pm to allow an opportunity for visitors to experience February's Chinese New Year. This inaugural session welcomed invited.
- 29 First the first time Lan Yuan (DCG) opened the Garden from 5 pm – 6 pm for a relaxed celebration of Chinese New Year. Organisers personally invited individuals and key organisations to join us for a quiet and tranquil experience of the Garden and included calligraphy with Ming Du in the Tea House, performances by the Dunedin Tai Chi Club and Chinese Art and Instrument Association in the Courtyard, tea tastings in the Tea Shop, and a Wishing Tree in the Courtyard.
- 30 The public celebration of Chinese New Year began at 6.30 pm with cultural performances by a range of community groups showcasing the multicultural talent in Dunedin. At 7 Pm the Garden opened with gold coin entry and at 7.30 pm the Dragon Parade arrived at Lan Yuan (DCG), followed by official speeches, the evening culminated with a grand finale at 10 am with fireworks.

An Evening Viewing at Lan Yuan, Dunedin Chinese Garden: Lantern Festival

- 31 On the last day of Chinese New Year, Lan Yuan (DCG) celebrated the Lantern Festival with an evening viewing on 26 February.
- 32 Cultural activities and performances were on offer throughout the Garden including lantern riddles, a zodiac hunt for children, good luck ribbons on the wishing tree, complimentary traditional Chinese tea, a parade of lights, and performances by the Dunedin Tai Chi Club, the Dunedin Chinese Cultural Arts Association, and the Dunedin Art and Instrument Association. This event was attended by 170 people and 30 performers.

OPTIONS

- 33 There are no options as this report is for information only.

NEXT STEPS

- 34 There are no next steps as this report is for information only.

Signatories

Author:	Chris Snow - Operations Manager
Authoriser:	Cam McCracken - Director DPAG, Toitū, Lan Yuan and Olveston Simon Pickford - General Manager Community Services

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision promotes the cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The activities in this report support the Arts and Culture, Economic Development and Social Wellbeing Strategies.

Māori Impact Statement

There are no known impacts for tangata whenua. The Museum consults with and works with the Ngāi Tahu Advisory Group.

Sustainability

No implications although the principles of sustainability underpins all the activity of Toitū Otago Settlers Museum and Lan Yuan the Dunedin Chinese Garden.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This report is for noting purposes only.

Financial considerations

This report is for noting purposes only.

Significance

In terms of the Council's Significance and Engagement Policy, the matters in this report are deemed to be of low significance.

Engagement – external

This report is for noting purposes only.

Engagement - internal

This report is for noting purposes only.

Risks: Legal / Health and Safety etc.

There are no legal or health and safety risks related to matters in this report.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

There are no known specific implications for Community Boards.

DEACCESSION REPORT

Department: Ara Toi

EXECUTIVE SUMMARY

- 1 The purpose of this report is to seek the Boards endorsement of the Director's decision to deaccession a collection item (Land Rover 1956 Series, Accession no 1996/6/1) from the Toitū Otago Settlers Museum collection.
- 2 The Land Rover (Accession no 1996/6/1) has been identified for deaccession following an assessment on its significance, condition, storage, and overall status within the Toitū collection in accordance with the Toitū Collections Policy section 11.

RECOMMENDATIONS

That the Board:

- a) **Notes** and provides advice on the Director's decision to deaccession the Land Rover (Accession no 1996/6/1) from the Toitū collection and dispose of it in accordance with the Toitū Collections Policy.

BACKGROUND

- 3 The Toitū Collection Management Policy (Policy) was revised in 2020 and adopted by the Board in February 2021. Section 11 provides revised guidance on deaccession and disposal of collection items.

DISCUSSION

- 4 A report has been prepared by Toitū staff setting out the legal ownership, history in the collection and an assessment of significance of the Land Rover (Attachment A).
- 5 The report concludes that in accordance with Section 11.1 of the Policy legal ownership by Toitū has been established.
- 6 The report concludes that while the object itself has significance as a local example of a particular type and generation of firefighting appliance, it is no longer a good fit with the current Toitū collection and should be deaccessioned. In accordance with Section 11.4 of the Policy, issues considered in making this decision include: usefulness to future exhibitions, similar works in the collection, storage requirements, conservation needs and resources for maintenance.
- 7 The Land Rover will be offered back to the original donor, Aurora Energy (previously Dunedin Electricity Ltd) in the first instance in accordance with the terms of the Gift, Section 11.5 of the Policy and Museum best practice guidelines.

- 8 The Dunedin Fire Restoration Society were involved in the process of gifting and responsible for the original restoration of the Land Rover and have indicated a strong preference to acquire the Land Rover to their collection. In preliminary discussions, Aurora has indicated it does not wish the Land Rover back and we understand are supportive of a transfer of ownership to the Society. This would enable the object to be restored to working condition and increase its overall educational value and historical significance. This final outcome would be the best outcome for Land Rover and meets Section 11.5 of the Policy and best practice guidelines.
- 9 Since the expected outcome is that the Dunedin Fire Restoration Society will ultimately be gifted the Land Rover in order that it can be restored into working order, it was not considered appropriate or necessary to obtain a written opinion on the disposal in accordance with Section 11.3 of the Policy.

OPTIONS

- 10 Not applicable.

NEXT STEPS

- 11 The Land Rover will be initially offered back to the original owner, Aurora Energy.

Signatories

Author:	Jane Macknight - Exhibitions and Collections Manager - Toitu/Lan Yuan
Authoriser:	Cam McCracken - Director DPAG, Toitū, Lan Yuan and Olveston Simon Pickford - General Manager Community Services

Attachments

	Title	Page
↓A	Deaccession Report – Land Rover 1956 series, Pete Read, January 2020	25

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision promotes the cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

There are no implications for sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial implications.

Significance

This report is considered to be of low significant in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been external engagement with Aurora Energy and the Dunedin Fire Restoration Society.

Engagement - internal

There has been engagement within Ara Toi.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There is no known conflict of interest.

Community Boards

There are no known implications for Community Boards.

Attachment A

**Deaccession Proposal
1956 Series I Land Rover
Accession Number 1996/6/1**



Land Rover in 2007

Means of Acquisition

This item was gifted to the then Otago Early Settlers Museum in 1996 by Dunedin Electricity Ltd.

The donation was formalised in two documents (attached):

- an agreement, dated 13 February 1996, signed by John Heenan on behalf of Dunedin Electricity, curator Michael Findlay on behalf of the Museum, and Barry Gibson on behalf of the Dunedin Fire Brigade Restoration Society; and
- a certificate of acquisition, dated 2 September 1996, signed by John Heenan on behalf of Dunedin Electricity and director John McCormack on behalf of the Museum.

These documents give the Museum clear legal title to the vehicle.

[Note: a misunderstanding that this item was acquired along with other appliances from the Dunedin Museum of Transport and Technology at Seacliff saw it wrongly accessioned for a second time in 2004 and given the accession number 2004/21/268.]

Significance Assessment

1. Representativeness

Land Rover fire engines, usually built by Carmichael in the UK, were popular with fire boards and brigades, particularly in country districts, in the 1950s and 1960s. In 1955 the Dunedin Fire Board, for example, acquired a Land Rover fitted with a water tank, hose reel and ladder for use in Dunedin's hill suburbs in winter and in rural areas. A second Land Rover was added to the Dunedin fleet in 1958 and a 'Redwing' Land Rover in 1963. In the 1970s a Land Rover became the Dunedin Chimney Wagon, which specialised in attending chimney fires.¹

¹ Ingram, J., and Clements, P., *Aye, Ready, Aye*

Conversions to fire appliances began with Series I Land Rovers and continued through Series II, IIA and III. The Land Rovers began to be superseded by Toyota Landcruisers and other Japanese 4WDs in the 1970s.

Fire brigade historians consider the pump on the Land Rover to be a key feature. It is a Dennis No.1 pump and is representative of this type of fire-fighting technology. As a key feature it is also considered beneficial to maintain this pump in working order so it can be demonstrated.²

2. Provenance

This particular Land Rover was used at Clyde, Colac Bay and Waipori Falls and therefore has a local (Otago/Southland) history.³

The AD 2934 registration plate indicates it was registered or re-registered in 1964.

Its later history, when used by the Waipori Falls Volunteer Fire Brigade, is of the particular interest/significance to the Museum.

It is representative of the small Waipori Falls community which emerged in conjunction with the Waipori Power Scheme. The community was made up of workers employed on the power scheme. The township's heyday was in the 1980s when around 40 people were employed by the scheme's owners, the DCC. In 1990 DCC's electricity generation and distribution were separately corporatised, becoming Waipori Power Generation Ltd. and Dunedin Electricity Ltd. The disbursement to Waipori Power Generation Ltd. included the sale of the entire village, comprising about 20 hectares of land, 28 houses, the hall, the general store, the swimming pool and the fire station. As the company moved forward with its plans for automation of the power scheme, the township withered. The school closed in 1991. The village was sold to a developer in 1994. Following the completion of automation in 1997, electricity generation was sold to Trustpower (1998).⁴

Ownership of the Land Rover remained with Dunedin Electricity Ltd. until donated to the Museum in 1996. Dunedin Electricity Ltd. became Aurora in 2003.

3. Rarity

It would appear from www.111emergency.co.nz that there are several other surviving examples of Land Rover fire appliances throughout New Zealand, although ones with an Otago/Southland provenance are presumably rare.

4. Originality

Whilst not in original condition, the Land Rover was faithfully restored by the Dunedin Fire Brigade Restoration Society in the early 2000s.

5. Significance

The Land Rover is significant as a local (Otago/Southland) example of this type and generation of fire appliance. It is an icon of the heyday of the Waipori Falls community and the subsequent demise of the township following corporatisation of electricity generation and distribution in the 1990s.

² Pers. Comm. Barry Gibson 10 February 2017

³ www.111emergency.co.nz

⁴ Trustpower Limited, 100 years of power: Waipori hydro-electric power scheme 1907-2007

Reasons for deaccessioning

The Land Rover was once part of a significant collection of fire appliances and other items related to firefighting, mostly ex-the Dunedin Museum of Transport and Technology, held by the Museum. The Dunedin Fire Brigade Restoration Society assisted the Museum with maintaining this collection, as they had done at Seacliff prior to the Dunedin Museum of Transport and Technology's closure. In 2010, however, the bulk of this collection was deaccessioned and ownership transferred to the Dunedin Fire Brigade Restoration Society (see *Otago Daily Times* 4 January 2010, copy attached).

This transfer of ownership meant that the Land Rover went from being part of a rich collection of fire brigade-related items in our care to being somewhat of an orphaned oddity and has reduced its usefulness to the Museum. The last time it was on display was in 2004 and there are no plans to display it in the immediate future.

The Dunedin Fire Brigade Restoration Society's withdrawal from the Museum has reduced the Museum's ability to care for the vehicle. The Land Rover has gone from being maintained in working order to languishing in storage where its condition has potentially deteriorated.

In 2017 a proposal to lend the vehicle to the Dunedin Fire Brigade Restoration Society on long term loan stalled as sorting the logistics of a long-term loan of a working collection item proved to be rather challenging.

It is therefore hoped that deaccessioning the vehicle will free it up for permanent transfer to the Dunedin Fire Brigade Restoration Society who will then be able to preserve and provide access to it as they see fit. This would seem to be in the best interests of both the vehicle and stakeholders.

Means of disposal

The agreement dated 13 February 1996 and signed by John Heenan on behalf of Dunedin Electricity, curator Michael Findlay on behalf of the Museum and Barry Gibson on behalf of the Dunedin Fire Brigade Restoration Society stipulates that 'in the event of the Museum no longer wishing to hold/display the vehicle [it] will not be sold or otherwise disposed of, but will be returned free of charge to Dunedin Electricity Ltd.' Thus, in the first instance, the vehicle will need to be returned to Aurora.



Peter Read
Curator
26 January 2020



Toitū
Otago Settlers Museum
Dunedin City Council

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Telephone: 03 474 2732; Fax: 03 474 2727
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AGREEMENT RE DONATION OF WAIPORI FIRE ENGINE

PARTIES: DUNEDIN ELECTRICITY LIMITED (the Donor)
OTAGO SETTLERS MUSEUM (the Donee)

It is hereby agreed that Dunedin Electricity Ltd will donate its Waipori fire engine to the Otago Settlers Museum.

The Otago Settlers Museum acknowledges that the vehicle has been donated free of charge and agrees that in the event of the Museum no longer wishing to hold/display the vehicle, that the vehicle will not be sold or otherwise disposed of, but will be returned free of charge to Dunedin Electricity Ltd.

DATED this 13 day of February 1996

 for DUNEDIN ELECTRICITY LTD

 for OTAGO SETTLERS MUSEUM

 for Dunedin Firebrigade Restoration Society

OTAGO EARLY SETTLERS MUSEUM BOARD

CERTIFICATE OF ACQUISITION

960015

Name Dunedin Electricity Ltd
Contact: John Heenan

Address P O Box 1404
Dunedin

Telephone 4740722

Date 2 September 1996

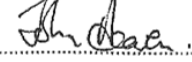
DESCRIPTION OF ITEM(S)

1996/006/01 Fire Engine - Landrover Plate No. AD2934

The Otago Early Settlers Museum Board acknowledges the gift of the above item(s) to the Museum.

Signed:  (Director)

I understand that the gift to the Museum Board of the above item(s), of which I am the owner, will become part of the Museum collection and the property and responsibility of the Otago Early Settlers Museum Board.

Signed:  Dunedin Electricity Ltd (Donor)

26/01/2021

Museum to give up fire engines | Otago Daily Times Online News

Monday, 4 January 2010

Museum to give up fire engines

By John Gibb (/author/John%20Gibb)

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News (/news) > Dunedin (/news/dunedin)

Otago Settlers Museum authorities plan to remove three historic fire appliances from the museum collection and effectively acknowledge ownership by the Dunedin Fire Brigade Restoration Society.

The Otago Settlers Museum Board recently approved a report by museum director Linda Wigley, which recommended that three Ford V8 fire engines, manufactured in 1935, 1942 and 1949, respectively, be "deaccessioned" from the museum collection.

The report recommended that a deed of acknowledgement of ownership, subject to some conditions, be drawn up between the Dunedin City Council and the restoration society.

The proposed deed would include ownership, storage, maintenance and access, as well as the responsibilities of the museum and society.

A memorandum of understanding also needed to be drawn up to "preserve a relationship" through which the two organisations would continue to jointly stage exhibitions and events involving the vehicles.

The museum had taken the fire engines into its collections in good faith in 2004, along with other items acquired from the former Dunedin Museum of Transport and Technology at Seacliff, the report noted.

The society had subsequently disputed the museum's ownership of the three engines and had provided the museum with supporting documentation in 2008.

Issues surrounding the custody of the vehicles had "resulted in some erosion of goodwill" between the society and the museum, the report said.

It should be acknowledged that the society had "put a great deal of time and resources" into the restoration of two of the three vehicles.

It had been suggested that when the fire engines were at Seacliff, ownership had been vested in the forerunner of the restoration society and not the former transport museum itself, so that legal ownership could still rest with the society.

A legal opinion had also indicated a "grey area" over ownership.

The museum board accepted a recommendation that a Land Rover and a 1956 Ford airport crash tender, which had both been restored and maintained by the restoration society, remain part of Settlers Museum collections.

Mrs Wigley said more work and discussions would be needed to finalise agreements between the parties.

The museum was keen to maintain positive relationships so the two organisations could continue to work closely together in future, she said in an interview.

john.gibb@odt.co.nz (mailto:john.gibb@odt.co.nz)

<https://www.odt.co.nz/news/dunedin/museum-give-fire-engines>

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