

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Waikouaiti Coast Community Board will be held on:

Date: Wednesday 23 June 2021
Time: 4.30 pm
Venue: Karitane Hall, Coast Road, Karitane

Sandy Graham
Chief Executive Officer

Waikouaiti Coast Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Alasdair Morrison	
Deputy Chairperson	Geraldine Tait	
Members	Andy Barratt	Sonya Billyard
	Mark Brown	Mandy Mayhem-Bullock
	Cr Jim O'Malley	

Senior Officer

Governance Support Officer Rebecca Murray

Rebecca Murray
Governance Support Officer

Telephone: 03 477 4000
Rebecca.Murray@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 APPOINTMENT OF ACTING CHAIRPERSON

In the absence of the Chairperson and Deputy Chairperson, Cr O'Malley will start the meeting to allow the Board to appoint an Acting Chairperson.

2 PUBLIC FORUM

2.1 Public Forum - Hawksbury Lagoon

Ruth Ferguson wishes to address the meeting regarding Hawksbury Lagoon.

2.2 Public Forum - Waikouaiti Garden Club

Stuart Brown from the Waikouaiti Garden Club wishes to address the meeting regarding their funding application.

3 APOLOGIES

An apology has been received from Alasdair Morrison for absence and Geraldine Tait for lateness.

That the Board:

Accepts the apologies from Alasdair Morrison and Geraldine Tait.

4 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY


1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Waikouaiti Coast Community Board Register of Interest	7

Waikouaiti Coast Community Board Register of Interest - June 2021					
Name	Date of Entry	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Alasdair Morrison (Chairperson)	January 2017	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Secretary	Waitati Hall Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee and Secretary	The Rainbow Preschool Trust (South Dunedin)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waikouaiti Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	South Dunedin Baptist Church	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Dwelling at Waitati	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Geraldine Tait (Deputy Chairperson)	November 2016	Owner	Property at Reservoir Road, Warrington	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Blueskin Bay Watch	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mark Brown	February 2017	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Director and Shareholder	Blueskin Nurseries Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	April 2017	Director and Shareholder	St Brigids Estate Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Founding member	Orokonui Ecosanctuary	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	November 2018	Director	W M Brown and Sons	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mandy Mayhem-Bullock	November 2016	Committee Member	Waitati Music Festival	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Vice President	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Chairperson	Waitati Hall Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Local Advisor	FENZ	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	CDEC Community Response Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Local Government New Zealand Zone 6 Community Board Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Acting Chairperson	Keep Dunedin Beautiful	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Chair	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waitati Youth and Amenities Society Member	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andy Barratt	November 2019	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Co-chair	River-Estuary Care Waikouaiti-Karitane	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Market Garden Business, 303 Apes Road	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Moana Gow Pool Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	OneCoast	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Sonya Billyard	November 2019	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Director	East Coast Plumbing Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Commercial Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Committee Member	POWA	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Community Garden	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	OneCoast	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Community Response Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Moana-Gow-Pool-Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jim O'Malley	07/11/2016	Member	East Otago Events Centre	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Mosgiel Association Football Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Ice Sports Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Dunedin Manufacturing Holdings	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Ice Sports Dunedin Incorporated (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
		Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

WAIKOUAITI COAST COMMUNITY BOARD MEETING - 14 APRIL 2021

RECOMMENDATIONS

That the Board:

- a) **Confirms** the Waikouaiti Coast Community Board meeting held on 14 April 2021 as a correct record.

Attachments

	Title	Page
A 	Minutes of Waikouaiti Coast Community Board meeting held on 14 April 2021	10

Waikouaiti Coast Community Board

MINUTES

Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the Blueskin Bay Library, Harvey Street, Waitati on Wednesday 14 April 2021, commencing at 4.30 pm

PRESENT

Chairperson	Alasdair Morrison	
Deputy Chairperson	Geraldine Tait	
Members	Andy Barratt	Sonya Billyard
	Mark Brown	Mandy Mayhem-Bullock
	Cr Jim O'Malley	

IN ATTENDANCE

Governance Support Officer	Rebecca Murray
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1 PUBLIC FORUM

There was no Public Forum.

2 APOLOGIES

An apology for lateness was received from Geraldine Tait

Moved (Alasdair Morrison/Mandy Mayhem-Bullock):

That the Board:

Accepts the apology for lateness from Geraldine Tait.

Motion carried (WC/2021/028)

3 CONFIRMATION OF AGENDA

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (WC/2021/029)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Mandy Mayhem-Bullock updated her register of interest and advised that she is now the Chair of Keep Dunedin Beautiful.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WC/2021/030)

5 CONFIRMATION OF MINUTES

5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 24 MARCH 2021

Moved (Sonya Billyard/Andy Barratt):

That the Board:

Confirms the Waikouaiti Coast Community Board meeting held on 24 March 2021 as a correct record.

Motion carried (WC/2021/031)

PART A REPORTS

6 GOVERNANCE SUPPORT OFFICER'S REPORT

The report provided an update on relevant to the Board's area.

Moved (Cr Jim O'Malley/Alasdair Morrison):

That the Board:

Notes the Governance Support Officer's Report.

Motion carried (WC/2021/032)

Moved (Mandy Mayhem-Bullock/Alasdair Morrison):

That the Board:

Endorses nominating Jan Tucker from the West Harbour Community Board for the Outstanding Community Board Member Award.

Motion carried (WC/2021/033)

7 FUNDING UPDATE

The report provided details of funding allocated to date.

Moved (Alasdair Morrison/Mandy Mayhem-Bullock):

That the Board:

Notes the funding update.

Motion carried (WC/2021/034)

8 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update at the meeting, which included:

Dunedin Destination Plan

ORC 10 Year Plan

Truby King Reserve Management Plan Hearing

Current water situation

Seasider train service

10 Year Plan drop in session on Saturday 17 April at Waikouaiti

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

Notes the Chairperson's report.

Motion carried (WC/2021/035)

9 BOARD UPDATES

Board members provided updates on activities, which included:

Keep Dunedin Beautiful (KDB)

Mandy Mayhem-Bullock provided an update which included that she was part of the interview panel for the replacement of the Community Advisor for KDB and advertising for the position was underway. She also reminded members about the annual Mother's Day tree planting.

Waikouaiti Recycling Centre Project

Andy Barratt provided an update which included that the container was now in place and that shelving had been installed. The group will work on gathering items for the once shop once the MOU was sorted with the DCC.

Waikouaiti Plantation Replanting Project

Mark Brown provided an update which included that there had been a few losses due to drought over last couple of months and that the new season planting was waiting for the rain to commence.

North Coast Promotional Group

Mark Brown advised that he and Sonya Barratt were still to contact the Manager City Marketing, Malcolm Anderson.

Recreational Working Group

Mandy Mayhem-Bullock advised that they would submit to the Dunedin Destination Plan, 10 Year Plan and the Transport Plan.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

Notes the updates.

Motion carried (WC/2021/036)

10 COMMUNITY PLAN

The Board provided updates on the following for the Community Plan.

Page 28 – Roading Schedule

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

Notes the updates.

Motion carried (WC/2021/037)

11 COUNCIL ACTIVITIES

Councillor Jim O'Malley provided an update on matters of interest to the Board, which included:

Speed Limit Review
Seasider train

Geraldine Tait entered the meeting at 5.28 pm.

Moved (Chairperson Alasdair Morrison/Cr Jim O'Malley):

That the Board:

Notes the updates.

Motion carried (WC/2021/038)

Cr Jim O'Malley left the meeting at 5.35 pm.

12 WAIKOUAITI COAST COMMUNITY BOARD 10 YEAR PLAN SUBMISSION

The Board discussed their 10 Year Plan submission topics from feedback provided to the Chairperson.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

Approves the Waikouaiti Coast Community Board 10 Year Plan submission and agrees that the Board delegate authority to a Alasdair Morrison to finalise the submission once feedback is provided from the consultation session being held on 17 April in Waikouaiti.

Motion carried (WC/2021/039)

13 ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

There were no items for consideration.

The meeting concluded at 7.03 pm.

.....
CHAIRPERSON

PART A REPORTS

FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 This report provides a summary of funding allocated to date. As this is an administrative report only, the Summary of Considerations is not required.

Project Fund

- 2 At the Council Annual Plan Deliberation meeting held on 27 May 2020, Council approved the carry forward of unspent 2019/2020 Community Board discretionary funds into the 2020/2021 financial year as a one-off consideration due to the recent Covid-19 events.
- 3 The Board has \$567.18 available for the 2020/21 year (Note this includes the carry forward from the 2019/20 year of \$3,761.00).
- 4 Spending to date is as follows:

Meeting Date	Amount	Recipient/Purpose
17 June 2020	\$837.00	Waikouaiti District Museum – to purchase a bar fridge and microwave for the kitchen in the new museum building.
17 June 2020	\$675.00	Blueskin News Community Newsletter – to fund the printing of the Blueskin Newsletter.
17 June 2020	\$600.00	POWA (Progress of Waikouaiti Area) – to fund the printing of the POWA Newsletter.
17 June 2020	\$240.00	Otago Blue – for providing 30 bottles of hand and surface sanitizer.
17 June 2020	\$750.00	Joel Vanderburg Memorial - Allocates from the project fund for a memorial to honour the late Joel Vanderburg, the design and appropriate time for the memorial to be agreed with by Andy Barratt and the Vanderburg family.
17 June 2020	\$0.00	Defibrillator training sessions - Allocates \$400.00 to enable 2 classes of 10 people attend Defibrillator training in Waitati – advised that this project will not go ahead.
12 August 2020	\$750.00	Waitati Hall Society Inc – to have a mural painted onto the side of the Waitati Hall.
30 September 2020	\$1,200.00	Hawksbury Lagoon Inc - towards a reprint of their brochures.
30 September 2020	\$200.00	Mullet Collective - towards the Mullet Festival held in the Warrington Reserve.
30 September 2020	\$968.06	Better Creative – to print 2,000 copies of the Waikouaiti Coast Community Board newsletter.
30 September 2020	\$50.00	POWA (Progress of Waikouaiti Area) – to deliver the Waikouaiti Coast Community Board newsletters.
18 November 2020	\$1,000.00	Hauteruruku ki Puketeraki - to pay for one staff/tutor for three hours per week for the Kaitiaki Waka Programme.

18 November 2020	\$1,670.00	Waiputai (Blueskin Bay) Trust - for \$1,670.00 for seed funding for a community centre in Warrington with the following condition: Should the venture not proceed for the full year as intended any unspent money will be returned to the Waikouaiti Coast Community Board.
17 February 2021	\$500.00	Waitati School – towards a shed for the kiln.
17 February 2021	\$1,280.00	Gravity Events – Allocates from the project fund - for the accessories for the new screen and projector at the East Otago Events Centre.
5 March 2021	\$82.61	Flowers.
24 March 2021	\$912.00	Waikouaiti Rodeo Association – towards 17 3m x 175mm strainer posts.
24 March 2021	\$969.15	OneCoast – towards a wind blade flag and St John first aid training for two community members and a St John first aid kit for the container.
24 March 2021	\$500.00	Blueskin A&P Society - towards the Bland Park Tuatara mural and a bouncy castle at this year's show.
Total	\$13,193.82	

- 5 A request has been received from Andy Barratt regarding a change in scope for the Joel Vanderburg Board project (Attachment A)

- 6 At the Board's meeting held 17 June 2020 the following resolution was passed:

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Allocates** \$750.00 from the project fund for a memorial to honour the late Joel Vanderburg, the design and appropriate time for the memorial to be agreed with by Andy Barratt and the Vanderburg family.

Motion carried (WC/2020/001)

Funding Request Applications

- 7 Waikouaiti Garden Club has requested \$610.00 towards the Waikouaiti Community Spring Show Events Centre hire, printing and children's arts prizes (Attachment B).
- 8 Waikouaiti District Museum has requested \$300.00 to purchase a flag for the power pole in front of the existing museum (Attachment C).

RECOMMENDATIONS

That the Board:

- a) **Agrees/disagrees** with the change in scope for the Joel Vanderburg Board project funding approved at the 17 June 2020 meeting.
- b) **Approves/declines** the funding application from the Waikouaiti Garden Club.
- c) **Approves/declines** the funding application from the Waikouaiti District Museum.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

Attachments

	Title	Page
↓A	Email from Andy Barratt regarding Joel Vanderburg approved funding	18
↓B	Waikouaiti Garden Club Funding Application	19
↓C	Waikouaiti District Museum Funding Application	21

From: [Andrew Barratt](#)
To: [Rebecca Murray](#)
Cc: [Alasdair Morrison](#); [Mandy Mayhem-Bullock](#); [Jim O'Malley](#); [Sonya Billyard](#); [Mark Brown](#); [Geraldine Tait](#)
Subject: Community Board funding: Joel Vanderburg
Date: Tuesday, 8 June 2021 01:50:12 p.m.

Dear Rebecca,

I am writing as Co-chair of River-Estuary Care Waikouaiti-Karitane (RECWK).

As you know, I have been talking for a while now to the Vanderburg family about the \$750 allocated by the Board to fund a memorial of some sort to the late Joel Vanderburg.

The family has come to the decision that they would like this money to be used to set up a fund in Joel's name and be administered by RECWK.

The fund would be "ring-fenced" and used to provide support research, education and development related to the society's work in native revegetation. It would specifically not be used for routine expenses.

The fund will be expanded through donations and the regular diversion of other RECWK funds so that it can remain a permanent memorial.

The family wishes to thank the Board for recognising Joel's contribution to the community and for its patience in waiting for a reply.

The details of the society's bank account are: [REDACTED]

Yours,

Andy Barratt

**APPLICATION FOR FUNDING FROM THE
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 3 June 2021

Name of group applying for funds: Waikouaiti Garden Club

Contact person: Stuart Brown Position held: President

Address: [REDACTED]

Post Code: 9510

Contact Phone Number: [REDACTED] Email: [REDACTED]

Short description of the project you are seeking funding for: The Waikouaiti community Spring Show, cut flowers and daffodils feature strongly but there are sections in floral art, handcrafts, vegetables, preserves as well as the popular children's sections

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ 610.00

Total cost of project: \$ 920.70

Amount already raised: \$ 310.70

How will the rest of the project cost be funded? Garden Club funds

What is the timeframe for completing the project? [OR What is the date of your even/project?] Friday 10 and Saturday 11 September 2021

Is your project a one-off, annual or biennial event? Annual Event

Detail the benefits to your organisation and/or the wider community which will result from this project. The Spring Flower Show has been run in Waikouaiti for well over 100 years. The show today, combines with the POWA Community Fete and is a popular drawcard for the East Otago Community.

Has your group made an application to the Board for funding within the last five years?
☐ Yes ☒ No

If granted, how much and what was that money used for? Events Centre hire (\$350) Printing (\$180.70) Prizes children's art (\$80)

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.
Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058
Email: governance.support@dcc.govt.nz
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384

I could attend a meeting to answer any questions

Waikouaiti Community Spring Show

The Spring Flower Show has been an institution in Waikouaiti for well over 100 years. Started by members of the Presbyterian Church it was handed over to the Waikouaiti Garden Club in 2015 where the show was moved to the more spacious and central location, the East Otago Events Centre and now run over two days. It is now one of only a few flower shows remaining in the greater Dunedin district.

There are a number of classes for all ages. Children can enter art, flower and vegetable arranging and craft, while adult classes include flowers, vegetables, preserves, flower arranging and a wide range of crafts. The children's art competition draws entries from both Waikouaiti and Karitane Schools and well as the Educare and Day Care centre. Last year, although the show was cancelled due to Covid the committee decided to continue with the children's art competition which drew in 131 entries.

The daffodil section attracts national growers from as far north as Ashburton and south to Milton and is today part of the national show circuit.

The show today combines, on the Saturday with the POWA Community Fete and is a popular way for the community to welcome in spring. By combining with the Fete and moving the show to the Events Centre has given it more prominence and a higher profile.

Proposed Budget for the Spring Show, 2021

Events Centre hire	350.00	(Grant, if approved)
Printing (prize cards, posters, schedules)	180.70	(Grant, if approved)
Prizes (children's art) 8 sections, first prize only	80.00	(Grant, if approved)
Judge's gifts (6)	140.00	(Waikouaiti Garden Club)
Rosettes (8)	120.00	(Waikouaiti Garden Club)
Cloth/equipment hire (donation)	50.00	(Waikouaiti Garden Club)
	\$920.70	



**APPLICATION FOR FUNDING FROM THE
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 7 June 2021

Name of group applying for funds: Waikouaiti District Museum

Contact person: Shirley McKewen Position held: Chair

Address: [REDACTED]

Post Code: 9510

Contact Phone Number: [REDACTED] Email: [REDACTED]

Short description of the project you are seeking funding for:
We wish to purchase a flag for the power pole in front of the existing Museum.

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ 300

Total cost of project: \$ 316.25

Amount already raised: \$ _____

How will the rest of the project cost be funded? from our own resources

What is the timeframe for completing the project? [OR What is the date of your even/project?] As soon as possible once funding is approved.

Is your project a one-off, annual or biennial event? one off

Detail the benefits to your organisation and/or the wider community which will result from this project.
Having a flag on the power pole will enable our location to be easily seen. This flag will be additional to flags next to the new entrance for our recently opened Heritage Centre. The new Centre is the result of over 10 years endeavour at a cost of \$750,000

Has your group made an application to the Board for funding within the last five years?
☒ Yes ☐ No

If granted, how much and what was that money used for? \$837 for fridge and microwave.

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.
Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058
Email: governance.support@dcc.govt.nz
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384

Hi Shirley,

Jun 2, 2021, 5:18 PM

We make the Street Banners for the DCC poles.
The street banners get cheaper the more we print at one time.
Here are the prices, please let me know if you would like any other information.

FlagTrax Street Banners

Digitally printed polyknit with official FlagTrax fittings

Size 950mm x 2650mm

1 @ \$275+GST

2 @ \$235+GST each

Prices include set up costs.
Prices exclude GST and freight.
Delivery is 5 - 7 working days from the date of order.

Best regards,
Richelle Adams
Manager and Graphic Designer
Adams Accessories Ltd T/A Adams Flags
227 Crawford Street, Dunedin, New Zealand
Phone +64 3 4777395 www.adamsflags.co.nz

To members of WCCB

We would like to extend an invitation to all
Community board members at any time convenient
to them to showcase our completed venture and
to thank them for the support shown to us
over past years. Please just contact me to
arrange.

Shirley McKewen

Chair

Waikouaiti District Museum.

KEEPING OF ANIMALS (EXCLUDING DOGS) AND BIRDS BYLAW

Tanya Morrison, Environmental Health Officer and Anne Gray, Policy Analyst Regulatory, will be in attendance to speak about the Keeping of Animals (excluding Dogs) and Birds Bylaw (Attachment A).

Attachments

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22 Keeping of Animals (Excluding Dogs) and Birds

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Keeping of Animals (Excluding Dogs) and Birds 22

Amendment Approved by Council: 23 May 2016
Date of Effect: 1 July 2016

PART 22: KEEPING OF ANIMALS (EXCLUDING DOGS) AND BIRDS

22.1 TITLE AND COMMENCEMENT

22.1.1 This Bylaw shall be known as the Keeping of Animals (Excluding Dogs) and Birds Bylaw 2016.

22.1.2 The Bylaw shall come into effect on the 1 July 2016.

Explanatory Note

The Council by resolution dated 23 May 2016 revoked the Keeping of Animals (excluding Dogs) and Birds Bylaw 2010.

22.2 INTERPRETATION

Act – means the Local Government Act 2002.

Animal – means any live member of the animal kingdom that is a mammal (excluding dogs), bird, cat or any other member of the animal kingdom which is declared from time to time by the Governor General, by Order in Council, to be an animal for the purposes of the Animal Welfare Act 1999.

Authorised Officer – means an officer specifically delegated by the Council to administer and enforce aspects of this bylaw.

Bird – includes housed or free range geese, ducks, peacocks, pigeons, doves, turkeys, pheasants, swans, chickens, roosters and all other types of domestic or fancy birds.

Contravenes – includes a failure to comply with a provision in this bylaw.

Keeping of Animals includes owning, looking after, caring for, being in charge, a custodian or in possession of any animal.

Noise Nuisance – the term “noise nuisance” means any noise emitted by an Animal that is under human control and of such a nature as to unreasonably interfere with the peace, comfort, and convenience of any person, or likely to be injurious to human health.

Nuisance – without limiting the meaning of the term “nuisance”, a nuisance shall be deemed to be created in any of the following cases, that is to say:

- (a) Where any accumulation or deposit is in such a state or so situated as to be offensive or likely to be injurious to human health;
- (b) Where any premises, including any accumulation or deposit thereon, are in such a state as to harbour or likely to harbour rats or other vermin;
- (c) Where any buildings or premises used for the keeping of animals are so constructed, situated, used, or kept, or are in such a condition, as to be offensive or likely to be injurious to human health;
- (d) Where any animal, or any carcass or part of a carcass, is so kept or allowed to remain as to be offensive or likely to be injurious to human health;

Pen – a small confined area for animals and birds.

Residential Land - as identified in the operative District Plan.

Rural-Residential Land - as identified in the operative District Plan.

Owner – means every person who:

- (a) owns the Animal or Bird; or
- (b) is the parent or guardian of a person under the age of 17 years who:
 - i is the owner pursuant to paragraph (a) of this definition; and
 - ii is a member of the parent or guardian's household living with and dependent on the parent or guardian.

22.3 PURPOSE

- 22.3.1 To protect the public from nuisance and to protect, promote and maintain public health and safety by controlling the keeping of animals and birds within the residential district.

22.4 EXCLUSION

- 22.4.1 This Bylaw does not apply to dogs.

22.5 KEEPING OF ANIMALS

- 22.5.1 Every person keeping an animal on Residential zoned land and Rural-Residential zoned land shall ensure that the animal is kept in a manner that:
- (a) Does not or is not likely to cause a nuisance to any person;
 - (b) Does not or is not likely to cause a noise nuisance to any person;
 - (c) Ensures that the animal is kept in conditions which are not offensive or injurious to human health.
- 22.5.2 An abatement notice may be served on any person by an authorised officer requiring that person to take such reasonable action as is considered necessary if:
- (a) if an animal kept on Residential zoned land and Rural-Residential zoned land is causing or is likely to cause a nuisance or a noise nuisance; or
 - (b) an animal is kept in conditions which are or are likely to be offensive or injurious to human health.
- 22.5.3 The person issued with such a notice shall comply with the notice.
- 22.5.4 Where a person keeping an animal or bird creating a nuisance, has not complied with any reasonable request of an Authorised Officer to abate or prevent the nuisance, the Council may impose a limit on the number and/or species of animals or birds kept at the property.
- 22.5.5 No person keeping animals in a pen shall allow manure to collect to the extent that it causes a nuisance, and shall dispose of it in a manner that does not cause a nuisance as outlined in 22.5.1.
- 22.5.6 Every person keeping an animal, other than cats, pigeons, and doves, shall be responsible for ensuring that the animal is caged or otherwise restrained within the boundaries of the private land on which it is kept.

22.6 KEEPING OF BIRDS

22.6.1 If birds are kept in a cage, the following requirements must be met:

22.6.2 Maintenance

(a) Every bird house and run shall be:

- i Maintained in good repair;
- ii Maintained in a clean condition;
- iii Free from any offensive smell or overflow of excrements;
- iv Free from vermin;
- v Free from accumulations of manure and food.

If the bird house and run are not properly maintained an authorised officer may issue a notice requiring compliance, or may prescribe further conditions.

(b) Every person keeping a bird on Residential zoned land and Rural-Residential zoned land shall ensure that the bird is kept in a manner that:

- i Does not or is not likely to cause a nuisance to any person;
- ii Does not or is not likely to cause a noise nuisance to any person;
- iii Ensures that the animal is kept in conditions which are not offensive or injurious to human health.

(c) In prescribing any conditions under clause 22.6 the authorised officers must consider:

- i The nature and extent of the problem to be addressed;
- ii Whether the problem can be addressed by other means;
- iii Any advice from recognised bird clubs.

22.6.3 Exemptions

(a) Clause 22.6.1 does not apply to any person keeping birds:

- i In an auction room for less than 24 hours;
- ii In retail premises for the purpose of sale;
- iii For commercial purposes including the sale of birds and/or eggs where such use is registered under the Animal Products Act 1999, or allowed for under the operative District Plan or by resource consent;
- iv At a bird show or contest for no more than 4 days.

22.7 APPEALS

22.7.1 Any person who is dissatisfied with a decision to prescribed conditions made by the

Authorised Officer may, appeal in writing against that decision or requirement to the Chief Executive within 14 days after being notified in writing of the decision or requirement.

- 22.7.2 On hearing the appeal brought under this bylaw, the Chief Executive may confirm, reverse, or modify the decision or requirement made by the Authorised Officer and the decision of the Chief Executive on the appeal shall be final.
- 22.7.3 This right of appeal is in addition to any other statutory right made available to the occupier.

22.8 OFFENCES

- 22.8.1 Everyone commits an offence who:
- (a) Contravenes a provision in this Bylaw; and
 - (b) Fails to carry out any action required by an authorised officer; or
 - (c) Fails to comply with a notice issued under clause 22.5.2; or
 - (d) Fails to comply with any prescribed conditions under clause 22.6.1.

22.9 PENALTIES

- 22.9.1
- (a) Any person who commits an offence is liable on summary conviction to a fine not exceeding \$20,000 under section 242(4) of the Local Government Act 2002.
 - (b) The penalty outlined in clause 22.9.1 (a) above is in addition to, and not in substitution of, any action the Council might take pursuant to any other legislation to address the contravention.
 - (c) Notwithstanding the above, nothing in this Bylaw serves to prevent the Council, where it considers it appropriate, from exercising its powers under the Health Act 1956 or Resource Management Act 1991 to abate nuisance without notice.

22.10 GIVING AND CONTENT OF NOTICES

- 22.10.1 Any notice or direction under this Bylaw that is to be given to any particular person shall be in writing and may be given:
- (a) By delivering it personally to the person to whom it is to be given; or
 - (b) By leaving it, or sending it by post in a letter addressed to the person, at his or her usual or last known place of residence; or
- 22.10.2 If a notice to which subsection 22.10.1 of this section applies is sent by post in a registered letter, that notice shall be deemed for the purposes of this Bylaw, in the absence of proof to the contrary, to be given at the time at which the letter would have been delivered in the ordinary course of post.
- 22.10.3 Every notice to which subsection 22.10.1 of this section applies shall:
- (a) Specify:

- i The purpose of the notice; and
 - ii The rights of appeal (if any) to the matters referred to in the notice; and
 - iii The name and address of the Authorised Officer to whom inquiries in respect of the notice may be made; and
 - vi If entry on land or premises is intended, the statutory authority for the entry; and
 - v In the case of notice that an animal has been seized, a statement that the animal may be sold, destroyed, or otherwise disposed of unless the animal is claimed and all fees paid within 14 days after the receipt of the notice; and
- (b) In the absence of proof to the contrary, be sufficiently authenticated if it bears the name of the person giving the notice or direction.

22.11 ADVICE NOTE - POWER OF SEIZURE

22.11.1 The Powers of Seizure are listed under sections 165, 166, 167 and 168 of the Local Government Act (LGA 02) 2002:

- (a) LGA 2002 Section 165 - A judicial officer may issue a warrant authorising an enforcement officer to enter private property involved in the commission of an offence, and seize and impound property.
- (b) LGA 2002 Section 166 - Outlines the conditions to exercise a warrant to seize property on private property.
- (c) LGA 2002 Section 167 - Outlines the return of property seized and impounded.
- (d) LGA 2002 Section 168 - Outlines the power to dispose of property seized and impounded.

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Waikouaiti Coast Community Board of activities relevant to the Board's area including:
 - a) What DCC is Currently Consulting On
 - b) Roadworks Schedule
 - c) Dunedin City Council Updates

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.

What DCC is Currently Consulting On

- 2 DCC is currently consulting on the following which may be of interest to the Board and the community:
- 3 **Keeping of Animals (excluding Dogs) and Birds Bylaw review** – submissions close on Wednesday 7 July 2021. For ease of reference the current policy is Attached to Item 6 of the Agenda. <https://www.dunedin.govt.nz/council/currently-consulting-on/current-consultations/keeping-of-animals-excluding-dogs-and-birds-bylaw-review>
- 4 **Intention to grant a concession licence part Waikouaiti Domain Recreation Reserve** – submissions close on Friday 16 July 2021: <https://www.dunedin.govt.nz/council/currently-consulting-on/current-consultations/intention-to-grant-a-concession-licence-part-waikouaiti-domain-recreation-reserve>

Roadworks Schedule

- 5 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Dunedin City Council Updates

Board members (or members of the public) wishing to advise Council of any operational issues or concerns, e.g. potholes, burst pipes, overgrown vegetation etc are reminded to ring the DCC Customer Services Agency on 03 477 4000, or email on dcc@dcc.govt.nz. For non-urgent matters contact Council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

If issues and concerns are not dealt with in a timely manner, Board members should contact either the Governance Support Officer or the Senior Staff Member appointed to the Board.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

There are no implications.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial implications.

Significance

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

Internal engagement has occurred with appropriate staff members.

Risks: Legal / Health and Safety etc.

There are no risks.

Conflict of Interest

There are no conflicts of interest.

Community Boards

This report provides information on activities in or relevant to the Board's area.

COMMUNITY PLAN

For discussion and updating as required.

Update at last meeting:

- Roading Schedule on page 28

The current Waikouaiti Coast Community Board Plan is available on the DCC Website on the following link:

https://www.dunedin.govt.nz/_data/assets/pdf_file/0012/796485/WCCB-community-plan-2020-21.pdf

BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

Board members to provide updates on activities including:

- 1 **Keep Dunedin Beautiful (KDB)**
Mandy Mayhem-Bullock will provide a verbal update.
- 2 **Waikouaiti Recycling Centre Project**
Geraldine Tait will provide a verbal update.
- 3 **Waikouaiti Plantation Replanting Project**
Mark Brown will provide a verbal update.
- 4 **Assist Fund Recipients with Reporting Back**
Alasdair Morrison will provide a verbal update.
- 5 **BRAG Walking Group**
Mandy Mayhem-Bullock will provide a verbal update.
- 6 **Truby King Recreation Reserve Committee**
Andy Barratt will provide a verbal update.
- 7 **Local Government New Zealand Zone 6 Community Board Committee**
Mandy Mayhem-Bullock will provide a verbal update.
- 8 **North Coast Promotional Group**
Mark Brown will provide a verbal update.
- 9 **Recreational Working Group**
Mandy Mayhem-Bullock will provide a verbal update.

RECOMMENDATIONS

That the Board:

- a) **Notes** the updates.

Attachments

There are no attachments for this report.

COUNCIL ACTIVITIES

Councillor Jim O'Malley will provide an update on matters of interest to the Board, which include:

10 Year Plan Deliberations update

Infrastructure Services Committee update

Public Transport Operating Model submission

Regional Land Transport Plan update

ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Items for consideration by the Chairperson.