

## **West Harbour Community Board**

### **MINUTES**

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**Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 09 June 2021, commencing at 5.30 pm**

#### **PRESENT**

<b>Chairperson</b>	Francisca Griffin
<b>Deputy Chairperson</b>	Trevor Johnson
<b>Members</b>	Duncan Eddy
	Angela McErlane
	Cr Steve Walker

**Governance Support Officer** Jennifer Lapham

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#### **Tribute to Jan Tucker**

A minutes silence was held to mark the passing of Jan Tucker, Board member and former Chairperson of the Community Board. Trevor Johnson then paid tribute to Jan's community service and involvement with the Community Board for over 24 years.

#### **1 PUBLIC FORUM**

##### **1.1 Public Forum - Sawyers Bay Playcentre**

Christina Goldsmith was in attendance to speak to the funding application from the Sawyers Bay Playcentre and respond to questions.

##### **1.2 Public Forum - TS Nimrod Navy Cadets**

Elise Allen and Stephen Stedman spoke to the funding application from TS Nimrod Navy Cadets and responded to questions.

##### **1.3 Public Forum – Ravensbourne Fire Brigade**

Jo Falmark spoke to the funding application from the Ravensbourne Fire Brigade and responded to questions.

##### **1.4 Public Forum - Port Chalmers Foundry Charitable Trust**

Cr Walker withdrew from this item.

Kris Smith and Lana Orjane spoke to the funding application from the Port Chalmers Foundry Charitable Trust and responded to questions.

### **1.5 Public Forum - Port Chalmers Fire Brigade**

Cory White was in attendance to speak to the funding application from the Port Chalmers Fire Brigade and respond to questions.

Moved (Francisca Griffin/Cr Steve Walker):

That the Board:

**Extends** the time for the public forum to allow all speakers to present to the Board.

**Motion carried**

### **1.6 Public Forum - Pioneer Opportunities and Resources Trust**

The Chairperson, Francisca Griffin and Deputy Chairperson, Trevor Johnson declared an interest in this item. Trevor Johnson advised that he would Chair the meeting but would not participate.

Chris Armstrong was in attendance to speak to the funding application from the Pioneer Opportunities and Resources Trust in relation to the Pioneer Hall.

### **1.7 Public Forum – West Harbour Rugby Club.**

Peta Hill and Nick Hegarty were in attendance to discuss the funding application from the West Harbour Rugby Club and responded to questions.

## **2 APOLOGIES**

An apology was received from Jacque Ruston.

Moved (Trevor Johnson/Cr Steve Walker):

That the Board:

**Accept** the apology from Jacque Ruston.

**Motion carried**

## **3 CONFIRMATION OF AGENDA**

It was noted that a funding application had been received from the West Harbour Rugby Club in time for the agenda but was inadvertently left off the agenda.

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

**Confirms** the agenda with the addition of the funding application from the West Harbour Rugby Club.

**Motion carried**

#### **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Francisca Griffin/ Trevor Johnson):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried**

#### **5 CONFIRMATION OF MINUTES**

##### **5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 21 APRIL 2021**

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

- a) **Confirms** the minutes of the West Harbour Community Board meeting held on 21 April 2021 as a correct record.

**Motion carried**

#### **PART A REPORTS**

#### **6 PROJECT FUND APPLICATIONS**

Consideration was given to the applications for funding and the project completion from received from the West Harbour Charitable Trust. It was agreed to take each request separately.

Moved (Francisca Griffin/Duncan Eddy):

That the Board:

**Notes the project completion from West Harbour Arts Charitable Trust.**

**Motion carried**

Consideration was given to the funding application from the Port Chalmers Foundry Charitable Trust for \$548.28 towards development of a website.

Moved (Duncan Eddy/Angela McErlane):

That the Board:

**Approves** a grant of \$548.28 to the Port Chalmers Foundry Charitable Trust towards the development of a website.

**Motion carried (WHCB/2021/008)**

The Chairperson, Francisca Griffin withdrew from discussion on this item, the Deputy Chairperson, Trevor Johnson assumed the Chair but advised he would not be voting on the item.

Consideration was given to the funding application from the Pioneer Opportunities and Resources Trust for \$477.76 towards the purchase of a sound system for use in the Pioneer Hall.

Moved (Cr Steve Walker/Duncan Eddy):

That the Board:

**Approves** a grant of \$477.76 to the Pioneer Opportunities and Resources Trust toward the purchase of a sound system at the Pioneer Hall

**Motion carried (WHCB/2021/009)** with Trevor Johnson abstaining.

The Chairperson resumed the Chair.

Consideration was given to an funding application from TS Nimrod for \$673.96 towards the purchase of rope for educational exercises and smaller life-jackets for new entrants.

Moved (Trevor Johnson/Cr Steve Walker):

That the Board:

**Approves** a grant of \$673.96 to TS Nimrod towards the purchase of rope for educational exercises and smaller life-jackets for new entrants.

**Motion carried (WHCB/2021/010)**

Consideration was given to a funding application received from the Sawyers Bay Playcentre for \$1,000 towards a permanent pergola to be installed over the sandpit.

Moved (Cr Steve Walker/Angela McErlane):

That the Board:

**Approves** a grant of \$1,000 to the Sawyers Bay Playcentre for a permanent pergola to be installed over the sandpit.

**Motion carried (WHCB/2021/011)**

Consideration was given to an application received from the Ravensbourne Fire Brigade for \$515.83 towards the replacement of a reciprocating saw.

Moved (Cr Steve Walker/Trevor Johnson):

That the Board:

**Approves** a grant of \$515.83 to the Ravensbourne Volunteer Fire Brigade towards the replacement of a reciprocating saw.

**Motion carried (WHCB/2021/012)**

Consideration was given to an application received from the Harbour Rugby Club for \$1,000 towards the purchase of gym equipment. In discussing the application it was noted that the Club may move out of the West Harbour area and therefore the equipment would no longer be available to the community.

Moved (Cr Steve Walker/Trevor Johnson):

That the Board:

**Declines** the funding application from the Harbour Rugby Club.

**Motion carried (WHCB/2021/013)**

Consideration was given to a Board Project suggested by Duncan Eddy. Mr Eddy advised that he had published a booklet "The Stories behind the street names in Historic Port Chalmers" and was seeking the Board's support for this project and funding of \$600 towards producing more booklets.

Moved (Trevor Johnson/Angela McErlane):

That the Board:

**Agrees** to support the publication of the booklet "The stories behind the street names in historic Port Chalmers" and allocate \$600 towards the printing.

**Motion carried (WHCB/2021/014)**

Consideration was given to an application from Port Chalmers Fire Brigade for \$2,000 plus towards a replacement AED.

Moved (Cr Steve Walker/Duncan Eddy):

That the Board:

**Approves** a grant of \$3,145.06 to the Port Chalmers Fire Brigade towards a replacement AED.

**Motion carried (WHCB/2021/015)**

## **7 GOVERNANCE SUPPORT OFFICERS REPORT**

In a report, the Governance Support Officer provided an update on matters of interest.

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

**Notes** the Governance Support Officers Report.

**Motion carried**

## **8 BOARD REPRESENTATION AND AREAS OF RESPONSIBILITY**

### **a) Port Noise Liaison Committee**

There was no update due to Jacque Ruston's absence.

### **b) Ravensdown Community Liaison Group**

Trevor Johnson advised that he would provide a report at the August meeting.

### **c) Keep Dunedin Beautiful**

Duncan Eddy advised that a new co-ordinator had been appointed and Keep Dunedin Beautiful were working on a memorial for Jan Tucker.

### **d) Access Radio**

Francisca Griffin advised that the next programme is on 22 June and Ange McErlane would represent the Board.

### **e) Social Media and Communication – Francisca Griffin**

Francisca Griffin provided an update on facebook communication and advised that the hashtag was working.

### **f) Albertson Avenue Beautification Project**

Francisca Griffin advised that the garden was going well.

### **g) Community Awards**

Duncan Eddy advised that 6 nominations had been received and they were hoping to hold the award ceremony on 10 November in the Town Hall

### **h) Aramoana Liaison**

Ange McErlane provided an update and advised that the group were working with Council to improve the playground.

### **i) Vision Port Chalmers**

Ange McErlane advised that there had not been a meeting.

## **9 CHAIRPERSON'S REPORT**

The Chairperson provided an update on matters of interest including:

- She had attended the Port Chalmers and District Lions Club 50 Anniversary Dinner.
- She had attending the unveiling of a plaque for Warren Lewis at the fishing jetty.
- The Te Ngaru speed bumps were being installed starting 14 June 2021. .

- She had spoken with a representative from Kiwi Rail and they will attend the next meeting to discuss the Wickliffe Terrace Rail Crossing.

Moved (Cr Steve Walker/Angela McErlane):

That the Board:

**Notes** the Chairperson's Report.

**Motion carried**

## **10 COUNCIL ACTIVITIES**

Cr Walked provided an update on the deliberations for the 10 year plan, which would be adopted on the 30 June 2021.

## **11 NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON**

There were no items notified.

The meeting concluded at 7.13 pm.

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**CHAIRPERSON**