

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Dunedin City Council will be held on:

Date: Tuesday 27 July 2021
Time: 10.00 am
Venue: Council Chamber, Municipal Chambers, The Octagon, Dunedin

Sandy Graham
Chief Executive Officer

Council
PUBLIC AGENDA

MEMBERSHIP

Mayor Mayor Aaron Hawkins
Deputy Mayor Cr Christine Garey

Members	Cr Sophie Barker	Cr David Benson-Pope
	Cr Rachel Elder	Cr Doug Hall
	Cr Carmen Houlahan	Cr Marie Laufiso
	Cr Mike Lord	Cr Jim O'Malley
	Cr Jules Radich	Cr Chris Staynes
	Cr Lee Vandervis	Cr Steve Walker
	Cr Andrew Whiley	

Senior Officer Sandy Graham, Chief Executive Officer

Governance Support Officer Lynne Adamson

Lynne Adamson
Governance Support Officer

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Lynne.Adamson@dcc.govt.nz
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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 OPENING

Peter Small will open the meeting with a prayer on behalf of the Buddhist Community.

2 PUBLIC FORUM

At the close of the agenda no requests for public forum had been received.

3 APOLOGIES

At the close of the agenda no apologies had been received.

4 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.
3. Staff members are reminded to update their register of interests as soon as practicable.

RECOMMENDATIONS

That the Council:

- a) **Notes/Amends** if necessary, the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.
- c) **Notes** the proposed management plan for the Executive Leadership Team.

Attachments

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Councillor Register of Interest - Current as at 6 July 2021				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Aaron Hawkins	Trustee	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Trustee	St Paul's Cathedral Foundation	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Thank You Payroll	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	ICLEI Oceania Regional Executive	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Theatre Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Otago Polytech's Research Centre of Excellence	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	LGNZ National Council	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Alexander McMillan Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Cosy Homes Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	LGNZ Policy Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chairperson	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Trustee	Dunedin Midwinter Carnival	Potential grants recipient	With draw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Committee Member	Otago Anniversary Day Dinner	No conflict Identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Gas Works Museum Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
David Benson-Pope	Owner	Residential Property Ownership in Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Beneficiary	Blind Investment Trusts	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Yellow-eyed Penguin Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Delegation holder	Second Generation District Plan (2GP) Authority to Resolve Appeals on behalf of Council (Council appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Commissioner (Community Representative)	District Licensing Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Rachel Elder	Owner	Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Greater South Dunedin Action Group	Decisions may be considered on the future of South Dunedin.	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Host Parent	Otago Girls High School	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisor/Support Capacity	Kaffelagic	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Trails Networks Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Southern Urban Dunedin Community Response Group	Decisions about emergency response recovery may be conflicted	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Chairperson	Disability Issues Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Creative Dunedin Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Symphony Orchestra Foundation Board of Trustees (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Theomin Gallery Management Committee (Olveston) (Council appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chair	Grants Subcommittee (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		External family member is a Principal Security Consultant	Major supplier to DCC	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Doug Hall	Director/Owner	Hall Brothers Transport Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Crane Hire	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Wood Recyclers Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Concrete Crushing Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Anzide Properties Ltd - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	The Woodshed 2014 Limited	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Owner	Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Farmlands	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ravensdown Fertiliser	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	PGG Wrightson	Currently no likely conflict	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Silver Fern Farms	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Valley View Development Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Geekfix Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Milburn Processing Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Donor of the use of a building free of charge to the group	Fire Brigade Restoration Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Appellant	2GP	Appellant to the 2GP	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Financial Donor	Dunedin North Community Patrol	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	North Dunedin Blokes Shed	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner	Highland Helicopters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Supplier	Southweight Truck and Weights for testing Weighbridges Otago & Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Carmen Houlahan	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property - North Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Part Owner	Adobe Group Ltd, Wanaka	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Company Owner/Sole Director	Shelf Company - RU There	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Startup Business	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Mosgiel Taieri Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Trustee	Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Mental Health Support Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in confidential, to leave the room.
	Trustee	Brockville Community Support Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	National Communications Officer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch delegate to Arai Te Uru Marae Council	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Age Concern (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Dunedin Refugee Steering Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Settlers Association (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Grants Subcommittee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mike Lord	Trustee	ML Lord Family Trust - Owner of Residential Properties - Dunedin	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Fonterra	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Federated Farmers	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Mosgiel Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel RSA	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Federated Farmers Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Chairperson	Otago Rural Support Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Youth Adventure Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Association Football Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Manufacturing Holdings	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Golden Block Developments Ltd	The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Director/Shareholder	Southern Properties (2007) Ltd	The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	100% Shareholder/Director	Panorama Developments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Chris Staynes	Chairman	Cargill Enterprises	Contractor and service provider to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Director	Wine Freedom	Supplier to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Patron	Otago Model Engineering Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Balmacewen Lions Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Trustee	Otago Southland Manufacturers Association Trust	Possible co-funder of ED project. Duties to the Trust may conflict with duties of Council	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Life Member	Otago Chamber of Commerce	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Cancer Society of Otago/Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	NZ Cancer Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Patearoa Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	President	Balmacewen Lions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	CJ and CA Staynes Family Trust - Property Owner - Dunedin and Patearoa	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	George Street Wines Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Saddle Hill Investment Trust Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Association of Amateur Radio and Transmitters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	Theomin Gallery Trust (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chairman	Grow Dunedin Partnership (Council appointment)	Duties may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Shanghai Association (Sister City Society) (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	For Trades Appreclnticeship Training Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Lee Vandervis	Member	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Lee Vandervis	Director	Lee Vandervis, Antonie Alm-Lequeux and Cook Allan Gibson Trustee Company Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Bunchy Properties Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Vandervision Audio and Lighting - Hire, Sales and Service Business	May contract and provide service to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Steve Walker	Chairperson	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Chairperson	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Port Chalmers Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep New Zealand Beautiful	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Turoa Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andrew Whiley	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Golf Club	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	New Zealand Professional Golfers Assn	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Chairman	Volunteering Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Grow Dunedin Partnership (Council appointment - alternate)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	NZ Masters Games Trust Board (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Acting Chair	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Puketai Residential Centre Liaison Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Executive Leadership Team - Register of Interest - current as at 4 June 2021					
Name	Date of Entry	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Sandy Graham		Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	19/09/2018	Trustee	Trustee of the Taieri Airport Facilities Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	25/07/2019	Member	Otago Golf Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Simon Pickford		Owner	Residential property, Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	16/08/2017	Member	SOLGM Regulatory Reference Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	21/02/2020	Wife	Owns residential properties, Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	18/09/2020	Member	Kotui Board	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
John Christie		Wife is a member	Taieri Community Facilities Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Investor/Director	Saddle Hill Investment Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Shareholder	Clocktower	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential Properties Mosgiel	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	15/09/2017	Trustee	Diversity Works NZ	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	9/07/2018	Member	Society of Local Government Managers	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	19/02/2020	Daughter is a member	Youth Council	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Simon Drew		Trustee	Sister Cities New Zealand	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Chartered Member	Engineering New Zealand	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	17/04/2019	Judge	ACENZ (Association of Consulting Engineers NZ) Innovate Awards Judge	ACENZ have own conflict of interest policies.	Would not be allowed to judge a DCC project.
	17/04/2019	Member	Society of Local Government Managers	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Robert West			South Coast Builders engaged to carry out work on property	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee	Caselberg Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee	Te Poari a Pukekura Co-Management Trust Board	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Executive Leadership Team - Register of Interest - current as at 4 June 2021					
Name	Date of Entry	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Gavin Logie	17/07/2020	Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential property Wanaka	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Minority shareholder	Southern Hospitality	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Director	Golden Block Investments Limited	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	17/07/2020	Director	Five Council-owned non-trading companies	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	14/01/2021		Wife works in a senior financial position in the Finance Department, University of Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jeanette Wikaira			Son works for Tregaskis Brown who provide consultancy services to Central Government	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee	Dunedin North Intermediate School	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Otago Institute of Arts and Science	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee	Hone Tuwhare Charitable Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES


ORDINARY COUNCIL MEETING - 30 JUNE 2021

RECOMMENDATIONS

That the Council:

- a) **Confirms** the public part of the minutes of the Ordinary Council meeting held on 30 June 2021 as a correct record.

Attachments

	Title	Page
 A	Minutes of Ordinary Council meeting held on 30 June 2021 (<i>Under Separate Cover 1</i>)	

MINUTES OF COMMUNITY BOARDS

WAIKOUAITI COAST COMMUNITY BOARD - 14 APRIL 2021

RECOMMENDATIONS

That the Council:

Notes the minutes of the Waikouaiti Coast Community Board meeting held on 14 April 2021.

Attachments

	Title	Page
 A	Minutes of Waikouaiti Coast Community Board held on 14 April 2021 (<i>Under Separate Cover 1</i>)	

STRATH TAIERI COMMUNITY BOARD - 15 APRIL 2021

RECOMMENDATIONS

That the Council:

- a) **Notes** the minutes of the Strath Taieri Community Board meeting held on 15 April 2021.

Attachments

	Title	Page
⇒A	Minutes of Strath Taieri Community Board held on 15 April 2021 (<i>Under Separate Cover 1</i>)	

REPORTS

ACTIONS FROM RESOLUTIONS OF COUNCIL MEETINGS

Department: Civic

EXECUTIVE SUMMARY

- 1 The purpose of this report is to show progress on implementing resolutions made at Council meetings.
- 2 As this report is an administrative report only, there are no options or Summary of Considerations.

RECOMMENDATIONS

That the Council:

Notes the Open and Completed Actions from resolutions of Council meetings as attached.

DISCUSSION

- 3 This report also provides an update on resolutions that have been actioned and completed since the last Council meeting.

NEXT STEPS

- 4 Updates will be provided at future Council meetings.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

Attachments

	Title	Page
⬇A	Public Open and Completed Action Lists - July 2021	23

OPEN ACTIONS -PUBLIC COUNCIL RESOLUTIONS 2019-2022						
JULY 2021						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
10/12/2019	(CNL/2019/057)	Approval to Grant Electricity Easement to Aurora Energy - part Mosgiel Memorial Park	Grants , as administering body of the Mosgiel Memorial Park, pursuant to Section 48 of the Reserves Act 1977, an easement in gross to Aurora Energy Limited for the installation of underground cables and ancillary equipment over part of the Mosgiel Memorial Park (Record of Title 296322)	Parks and Recreation	Unspecified Due to the unknown time required for the legislative process.	May 2021 – This is on Hold. 3 Waters advised late March that the proposed DCC pumping station this electricity infrastructure was to supply, is indefinitely on hold. There has been no progress with Aurora on whether it wants to proceed to do work to replace the cables and formalise the easements.
10/12/2019	(CNL/2019/070)	Notice of Motion - Energy Efficiency Initiatives	Seeks support from other funding and public agencies to further advance energy efficiency efficiencies. Ask staff to identify options to broaden existing council mechanisms that deliver on our Cosy Homes ambitions.	Community Planning	October 2020 March 2021	June 2021 - The work on broadening the existing options with Warm Dunedin has been placed on hold as the legal requirements have changed. The finance department is working on options to continue the programme. It is hoped that the scheme will be expanded should the programme continue.
25/5/2020	(CNL/2020/048)	Approval to Grant Drainage Easement over part of Ocean Grove Local Purpose (Coastal Protection) Reserve	Grants an easement to drain water over part of the Ocean Grove Local Purpose (Coastal Protection) Reserve adjacent to 357 Tomahawk Road, Ocean Grove, Dunedin, subject to the conditions outlined in the report. Approves waiving the annual rental for use of the Ocean Grove Local Purpose (Coastal Protection) Reserve. Acting under delegation from the Minister of Conservation dated 12 June 2013, and pursuant to section 48 of the Reserves Act 1977, consents to the grant of an easement to drain water over part of the Ocean Grove Local Purpose (Coastal Protection) Reserve, adjacent to 357 Tomahawk Road, Ocean Grove, Dunedin, subject to the conditions outlined in this report.	Parks and Recreation	June 2020 Unspecified Due to the unknown time required for the legislative process.	July 2021 - This is in the process of being registered. The signing of the documents is expected to take place before the end of July.
30/06/2020	(CNL/2020/003)	Central City Advisory Group (CCAG) membership	Requests staff to investigate the facilitation of block groups (of owners, retailers and residents) in key precincts including the Octagon	Enterprise Dunedin		Owners/retailers/residents will be contacted in conjunction with the construction programme once established after August 2021.

OPEN ACTIONS -PUBLIC COUNCIL RESOLUTIONS 2019-2022						
JULY 2021						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
30/03/2021	CNL/2021/057	Approval to Grant Right of Way Easement over Part Local Purpose (Esplanade) Reserve at 169 Main South Road, Green Island.	<p>Acting in its capacity as the administering body of the Local Purpose (Esplanade) Reserve pursuant to the Reserves Act 1977:</p> <ul style="list-style-type: none"> - Grants the right of way easements over part of the Local Purpose (Esplanade) Reserve at 169 Main South Road, Green Island, in favour of the properties identified in this report and subject to the conditions outlined in this report. - Approves waiving the annual rental for use of the Local Purpose (Esplanade) Reserve at Main South Road, Green Island. - Decides that the criteria for exemption from public notification have been met. <p>Acting under delegation from the Minister of Conservation dated 12 June 2013, and pursuant to section 48 of the Reserves Act 1977, consents to the grant of right of way easements over part of the Local Purpose (Esplanade) Reserve to property at 169 Main South Road, Green Island, in favour of the properties identified in this report and subject to the conditions outlined in the report.</p>	Parks and Recreation		July 2021 - Easement Agreement has been signed by Harraway & Sons Ltd and awaiting DCC signing. Agreement records survey has been delayed until 30 November 2022 due to planned DCC roading works adjacent.
30/03/2021	CNL/2021/058	Approval to Grant Right of Way Easement Over Part Dunedin Town Belt Recreation Reserve	<p>Acting in its capacity as the administering body of the Dunedin Town Belt Recreation Reserve pursuant to the Reserves Act 1977:</p> <ul style="list-style-type: none"> - Grants a right of way easement for vehicular access over part of the Dunedin Town Belt Reserve in favour of the property at 4 and 4A Lovelock Avenue, Dunedin, subject to the conditions outlined in this report. - Decides that the criteria for exemption from public notification have been met. <p>Acting under delegation from the Minister of Conservation dated 12 June 2013, and pursuant to section 48 of the Reserves Act 1977, consents to the grant of a right of way easement for vehicular access over part of the Dunedin Town Belt Recreation Reserve in favour of the property at 4 and 4A Lovelock Avenue, Dunedin, subject to the conditions outlined in the report.</p>	Parks and Recreation		July 2021 - Applicants lawyers are querying width of the Right of Way resource consent was approved for, which has delayed finalising easement documents.
25/05/2021	CNL/2021/078	Strategic Framework Refresh	Approves implementation of the Strategic Framework Refresh Project Plan.	Executive Leadership Team		June 2021 - Staff are currently working through stage 1 (establishment and governance phase) of the Strategic Framework Refresh Project Plan.
30/06/2021	CNL/2021/148	Māori Representation	Reviews the role and terms of reference of the Māori Participation Working Party.	ELT		The August meeting of the Māori Participation Working Party will discuss the priorities for the MPWP and MoU review with the aim to discuss a review process and timeframe.

OPEN ACTIONS -PUBLIC COUNCIL RESOLUTIONS 2019-2022 JULY 2021						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
30/06/2021	CNL/2021/149	Event Road Closures	<p>Resolves pursuant to Section 319, Section 342 and Schedule 10 clause 11(e) of the Local Government Act 1974, to close the roads detailed below:</p> <p>i) Graduation parade: starting 12.00pm Friday 23 July 2021: Great King Street, between Frederick and Albany Streets, closed from 10.00am to 1.00pm. Frederick Street, between Great King and George Streets, closed from 11.45am to 12.45pm. George Street, between Frederick Street and the Octagon, closed from 11.45am to 12.45pm. Moray Place, between George and Filleul Streets, closed from 12.00pm to 12.20pm.</p> <p>ii) Graduation parade: starting 11.30am Saturday 21 August 2021. Great King Street, between Frederick and Albany Streets, closed from 10.00am to 1.00pm. Frederick Street, between Great King and George Streets, closed from 11.15am to 12.15pm. George Street, between Frederick Street and the Octagon, closed from 11:15am to 12:15pm. Moray Place, between George and Filleul Streets, closed from 11:15am to 12:15pm. Moray Place, between Upper Stuart and Filleul Streets, will be closed from 11:30am until 11:50am.</p>	Transport	July 2021 and August 2021	These will be implemented in July and August as per the resolution.
30/06/2021	CNL/2021/154	Dunedin Railways Ltd	<p>Instructs DCHL to operate DRL in hibernation mode coupled with running a limited timetable of regular excursions.</p> <p>Approves the total cost of operating DRL to a maximum of \$2.3m over the 2021/2022 financial year.</p> <p>Directs the DCHL parent company to fund DRL's 2021/2022 costs through debt and/or revenue.</p>	DCHL		DCHL were advised of the decision of Council on 2 July 2021. DCHL will confirm its understanding of the instructions and its plans to implement them following the July Board meeting.

COMPLETED ACTIONS -PUBLIC COUNCIL RESOLUTIONS 2019-2022 JULY 2021						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Completion Date	Status
27/05/2020	(AP/2020/014)	Annual Plan 2020-21 Funding Requests	Puaka Matariki Festival Request staff prepare a report on elevating the profile of the Puaka Matariki on the Council event calendar.	Manahautū - General Manager Māori, Partnerships & Policy	July 2021	An events website was created for the Puaka Matariki Festival events for Dunedin (https://www.matarikidunedin.co.nz/events-calendar/) for the July 2021 festival.
30/06/2021	CNL/2021/148	Māori Representation	Invites Rūnaka to identify representatives from Kati Huirapa ki Puketeraki Rūnaka and Otakou Rūnaka, to be the representative members at Planning and Environment Committee and Infrastructure Services Committee.	ELT		Letters were sent on 6 July 2021 to each Rūnaka inviting them to nominate representative members for the two Committees.
30/06/2021	CNL/2021/148	Māori Representation	Amends the membership of the Planning and Environment Committee Delegation to provide for two Rūnaka representatives (one from each Rūnaka) to be appointed to the committee. Amends the membership of the Infrastructure Services Committee Delegation to provide for two Runaka representatives (one from each Runaka) to be appointed to the committee.	Civic	July 2021	The Committee Structure and Delegations Manual has been updated to reflect the amendments and has been published to the DCC website.
30/06/2021	CNL/2021/149	Event Road Closures	Resolves pursuant to Section 319, Section 342, and Schedule 10 clause 11(e) of the Local Government Act 1974, to close the roads detailed below: iii) City activation: Fiji v All Blacks International Test Match The Lower Octagon, from George to Princes Streets, closed from 7:00am Saturday, 10 July to 5:00am Sunday, 11 July. Lower Stuart Street, from the Octagon to Moray Place, closed from 7:00am Saturday, 10 July to 5:00am Sunday, 11 July. George Street, from Bath Street to the Octagon (southbound only), closed from 7:00am Saturday, 10 July to 5:00am Sunday, 11 July. The central carriageway of the Octagon, closed from 3:00pm to 7:00pm on Saturday, 10 July.	Transport	July 2021	The streets were closed as per the resolution.
30/06/2021	CNL/2021/150	LGNZ Annual General Meeting Remits	Approves that the decisions on the voting position on the remits remains with voting delegate (the Mayor).	Civic	July 2021	The Mayor implemented his voting rights as the Council delegate.
30/06/2021	CNL/2021/151	Proposed Parking Restriction Changes - June 2021	Approves the changes recommended by the Regulatory Subcommittee to the parking controls that are shown in the April 2021 update of the Dunedin City Council's traffic and parking controls database, https://tinyurl.com/ParkingApril2021 .	Parking	July 2021	The work orders relative to the approved parking changes were sent to the contractors in early to mid July and are being implemented.
30/06/2021	CNL/2021/152	Proposed Amendments to DCC Grants Subcommittee Delegations	Amends the delegations for the Grants Subcommittee to enable the manawhenua representative to consider and determine grant applications alongside other members.	Civic	July 2021	The Committee Structure and Delegations Manual has been updated to reflect the amendment.
30/06/2021	CNL/2021/153	Councillor Appointment to Outside Organisation	Approves the appointment of Cr Carmen Houlahan to the Dunedin Public Art	Civic	July 2021	The DPAG Soc President was informed of the appointment.

FORWARD WORK PROGRAMME FROM THE 10 YEAR PLAN 2021-31, INCORPORATING THE 2022/23 ANNUAL PLAN

Department: Corporate Policy

EXECUTIVE SUMMARY

- 1 The purpose of this report is to present a forward work programme focusing on the implementation of Council decisions made during the development of the 10 year plan 2021-31, and for the development of the 2022/23 Annual Plan (Attachment A).
- 2 As this is an administrative report only, there are no options or Summary of Considerations.

RECOMMENDATIONS

That the Council:

- a) **Notes** the Forward Work Programme from the 10 year plan 2021-31, incorporating the 2022/23 Annual Plan.

DISCUSSION

- 3 During the development of the 10 year plan 2021-31, decisions were made at the Council meeting held on 27 – 29 January 2021, and at the deliberations meeting held on 31 May – 3 June 2021, that are now in the process of being actioned. Some of the work streams arising from the decisions made need to be completed in time to inform the development of the 2022/23 Annual Plan.
- 4 The forward work programme shows areas of activity, progress and expected timeframes for reporting back to meetings of Council and/or Committees. At this stage, the 2022 meeting dates have not been confirmed, but will be when the 2022 meeting schedule is adopted later this year.
- 5 This forward work programme will be updated and presented to Council on a two-monthly cycle. The Council and Council Confidential forward work programmes, previously presented monthly, will now also be presented to Council on a two-monthly cycle, with the next programmes being presented to the August 2021 Council meeting.

NEXT STEPS

- 6 An updated report will be presented to the September 2021 Council meeting.

Signatories

Author:	Sharon Bodeker - Corporate Planner
Authoriser:	Sandy Graham - Chief Executive Officer

Attachments

	Title	Page
↓A	Forward Work Programme from the 10 year plan 2021-31, incorporating the 2022/23 Annual Plan	29

Key																		
Annual Plan meeting																		
Forward Work Programme from the 10 year plan 2021-31 incorporating the 2022/23 Annual Plan																		
Area of Work	Work to be undertaken and/or summary of resolutions	Update and/or decision	Council / Committee	Expected timeframes - July 2021														
				Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun		
Rates	Identify options for providing assistance to ratepayers on limited or fixed incomes. (Council - 27 Jan 21)	Consider options available. Progress to date: Work is yet to commence.	Council								Consider							
Waste Futures - Kerbside collection	Look at targeted rates, fixed and progressive targeted rates for 2022/23 Annual Plan. (Council - 27 Jan 21)	Consider and decide on a preferred option for charging targeted rates for kerbside collection. Progress to date: Work is yet to commence.	Council								Consider							
	Implement the four bins plus one new kerbside collection service. (Council - 31 May 21)	Consider progress reports; make decisions as necessary. Progress to date: Procurement is underway for provision of the new services. Implementation is planned for 1 July 2023.	Council / ISCOM		Ongoing work										Update report to ISCOM		Ongoing work	
	Report back on progress on : - Working with interested groups to inform the design of the resource diversion systems; and - Consideration of alternative options for higher density residential areas (Council - 31 May 21)	Consider progress reports; make decisions as necessary. Progress to date: This work will commence following selection of a preferred supplier.	ISCOM									Commencement of work						
	Provide an update on pay as you throw technology for 2022/23 Annual Plan (and future AP's as appropriate). (Council - 27 Jan 21)	Update report Progress to date: Monitoring of technology is ongoing.	Council	Monitoring of available technology								Report	Monitoring of available technology					
	Undertake full review of the Dunedin Housing Policy 1997, and Social Housing Strategy 2010-2020. (Council - 27 Jan 21)	Consider and decide on the policy and strategy. Progress to date: Work is in progress on the review of the Dunedin Housing Policy. This review will inform the Social Housing Strategy.	Council		Review of Policy and Strategy							Report						
Community Housing	Undertake a broader review of the Council's eligibility criteria based on feedback received as part of the 10 year plan. (Council - 31 May 21)	Decide on priority criteria for DCC community housing Progress to date: Work has commenced on a review of the waiting list criteria.	Council	Review			Report back											
	\$2 million per annum to be invested in building more community housing. (Council - 31 May 21)	Consider progress reports; make decisions as necessary. Progress to date: Sites have been identified, and design is underway.	ISCOM		Site identification and design		Update report	Ongoing development										
	Continue exploring working in partnership with other housing providers. (Council - 31 May 21)	Consider progress reports; make decisions as necessary. Progress to date: Work has commenced.	Community & Culture	Ongoing work		Update report	Ongoing work											

Area of Work	Work to be undertaken and/or summary of resolutions	Update and/or decision	Council / Committee	Expected timeframes - July 2021												
				Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
Community Housing	Review the Revenue and Financing Policy as it applies to Community Housing (Council - 31 May 21)	Consider policy in terms of rates subsidy applying to community housing. Progress to date: This will be looked at as part of the review of the Dunedin Housing Policy.	Council		Review					Consider						
Public Toilets	Implement the programme of work for new public toilet facilities. Year 1 - Changing Places bathroom in Moray Place beside the central library (Council - 31 May 21)	Consider progress reports; make decisions as necessary. Progress to date: A location for the Changing Places Bathroom has been identified and approved. Work on design is underway.	ISCOM	Design			Update report									
	Review the Google Maps listing for public toilets in Dunedin and update where appropriate (Council - 31 May 21)	Update report Progress to date: Review is underway	ISCOM	Review			Update report									
Performing Arts Venue	Undertake further engagement with the performing arts community on options for a performing arts venue. (Council - 31 May 21)	Decide on options Progress to date: An engagement plan is being drafted for re-engagement with the community.	Council		Develop engagement plan		Engagement			Consider						
Dunedin Railways	Direct DCHL to fund the 2021/22 Dunedin Railway Ltd service using the national rail network and the Taieri Gorge line to Hindon. (Council - 31 May 21)	Update report Progress to date: Completed. A report was presented to the 30 June 2021 Council meeting, where a resolution was passed to direct DCHL on DRL.	Council	Report												
	Support the Otago Central Rail Trust to seek funding for feasibility work on possible extensions to the Otago Central Rail Trail between Middlemarch and Wingatui, in collaboration with mana whenua and other interested parties. (Council - 31 May 21)	Update report Progress to date: Contact has been made with the Otago Central Rail Trust, and support has been offered.	Council		Support provided as required			Update report	Support provided as required							
Shaping Future Dunedin Transport	Implement the Harbour arterial efficiency improvements project. (Council - 31 May 21)	Consider progress reports; make decisions as necessary. Progress to date: Stage 1, Kitchener to Roberts Streets has been released for tender.	ISCOM	Stage 1 -Project planning		Update report	Stage 1 -Project planning		Update report	Stage 1 - Project planning	Work to commence on Stage 1 (February) Stage 2 - 4 planning					
	Implement the Princes St bus priority and corridor safety plan. (Council - 31 May 21)	Consider progress reports; make decisions as necessary. Progress to date: Internal project scoping has commenced, and a project plan is being developed.	ISCOM	Project planning		Update report	Project planning		Update report	Project planning						
	Implement the central cycle and pedestrian improvements project. (Council - 31 May 21)	Consider progress reports; make decisions as necessary. Progress to date: Internal project scoping will commence after January 2022.	ISCOM									Internal project scoping and project plan development				

Area of Work	Work to be undertaken and/or summary of resolutions	Update and/or decision	Council / Committee	Expected timeframes - July 2021												
				Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
Shaping Future Dunedin Transport	Implement the Park and Ride facilities - Mosgiel and Burnside project. (Council - 31 May 21)	Consider progress reports; make decisions as necessary. Progress to date: Internal project scoping has commenced, and a project plan is being developed.	ISCOM	Project planning		Update report	Project planning		Update report	Complete project planning						Commence works
	Implement the Central City bike hubs - parking and facilities project. (Council - 31 May 21)	Consider progress reports; make decisions as necessary. Progress to date: Internal project scoping will commence after January 2022.	ISCOM									Internal project scoping and project plan development				
	Implement the Central City parking management project. (Council - 31 May 21)	Consider progress reports; make decisions as necessary. Progress to date: Internal project scoping has commenced, and a project plan is being developed.	Planning & Environment	Project planning		Update report	Project planning		Update report	Project planning						
	Develop a work plan for implementing the recommendations in the MR Cagney Dunedin Parking Roadmap. (Council - 31 May 21)	Consider the work plan Progress to date: Work is underway on the development of a work plan, and will be presented to the August Planning & Environment Committee meeting for approval.	Planning & Environment	Development of work plan		Consider										
Waterfront Bridge	Progress further opportunities around partnership with mana whenua. (Council - 31 May 21)	Consider the work plan and update report. Progress to date: An update report will be presented in November 2021.	Planning & Environment		Ongoing work				Update report							
	Undertake broader engagement with key stakeholders and other interested groups. (Council - 31 May 21)															
	Update the project management plan, that clearly articulates cultural values, updated scope, objectives and outcomes. (Council - 31 May 21)															
Parks and Recreation	Staff to work with Sport Otago, Otago Polytechnic, Tennis Otago and other stakeholders on options for a sports hub facility at Logan Park, and report back with options for the 22/23 Annual Plan. (Council - 31 May 21)	Consider options for a sports hub facility at Logan Park. Progress to date: Work is yet to commence. Options are planned to be presented to the Annual Plan meeting in December.	Council			Develop options				Consider						
	Staff to work with the Tomahawk Smaills Beachcare Trust to review the service level agreement in time for the 10 year plan 2024/34. (Council - 31 May 21)	Update on progress Progress to date: Work will commence in 2023, as part of an annual review of service level agreements.	N/A													
	Staff to work with Sport Otago, Dunedin Gymnastics Academy and gym clubs to investigate options to find suitable facilities for their activities in the Sports Facilities Review Report. (Council - 31 May 21)	Update on progress Progress to date: Work is yet to commence. Options are planned to be presented to the Annual Plan meeting in December.	Council			Develop options in consultation				Consider						

Area of Work	Work to be undertaken and/or summary of resolutions	Update and/or decision	Council / Committee	Expected timeframes - July 2021												
				Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
Parks and Recreation	Refer the Dunedin Amenities submission on the redevelopment of "Kaituna" on the corner of Maori Road and Serpentine Avenue to the Maori Participation Working Party for its consideration. (Council - 31 May 21)	Consider the submission from the Society Progress to date: The submission will be presented to the MPWP in August/September for its consideration, with a report back to Council at the Annual Plan meeting in December.	Maori Participation Working Party			MPWP				Consider						
	Staff to work with Otago Cricket to investigate a permanent greenhouse that supports covered outdoor training pitches for year round use, with a report on options to Council by December 2021. (Council - 31 May 21)	Consider options for a permanent greenhouse supporting covered cricket outdoor training pitches. Progress to date: Work is yet to commence. Options are planned to be presented to the Annual Plan meeting in December.	Council			Develop options				Consider						
	Prepare an options report for the development of a new destination playground, in time for the 2022/23 Annual Plan. (Council - 31 May 21)	Consider options for a destination playground. Progress to date: Options are planned to be presented to the Annual Plan meeting in December.	Council			Develop options				Consider						
	Provide a grant budget of up to \$187,500 towards replacing the external structure of the DNI school swimming pool. (Council - 31 May 21)	Update report Progress to date: DNI has confirmed that it has secured the remaining funding from other parties. Awaiting request for payment.	N/A			Funding										
Taskforce Green	Report on Taskforce Green and options for possible additional support in time for the 22/23 Annual Plan. (Council - 31 May 21)	Consider options for additional support for Taskforce Green Progress to date: Work on identifying options has commenced. A report is planned to go to the September Council meeting.	Council		Identify options		Consider									
Archives	Staff will continue to work with ARANZ and other stakeholders to accommodate the city archives. (Council - 31 May 21)	Consider progress reports; make decisions as necessary. Progress to date: Progress is being made in identifying storage capacity that can be modified in line with ARANZ requirements.		Ongoing work				Update report	Work as required							
Sims Building	Staff will continue to work with the Port Chalmers Foundry Trust and other stakeholders on developing options for making the Sims Building safe. To report back to council in time for the 2022/23 Annual Plan. (Council - 31 May 21)	Consider options for the Sims Building Progress to date: Further discussion is still to be held with the Trust.	Council							Consider						
Live music	Facilitate the creation of a Live Music Action Plan with interested parties. (Council - 31 May 21)	Consider the Live Music Action Plan Progress to date: Meetings have been held both internally and with the Save Our Live Music collective to partner in developing a Live Music Action Plan for Ōtepoti.	Community & Culture	Engagement with interested parties and development of plan						Consider						

Area of Work	Work to be undertaken and/or summary of resolutions	Update and/or decision	Council / Committee	Expected timeframes - July 2021												
				Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
Maori Pasifika Innovation Funds	Approach the Otago Community Trust to partner with Council to match the \$90,000 of funding for the Maori and Pasifika Innovation Fund. (Council - 31 May 21)	Progress report Progress to date: Informal discussions have been held with the Otago Community Trust. Criteria is being developed and will be presented to the August meeting of the MPWP for its consideration.	Community & Culture	Developing criteria		MPWP	Community & Culture									
Maori Development Fund	Undertake appropriate consultation with marae representatives on the allocation of the Maori Development Fund. (Council - 31 May 21)	Progress report Progress to date: Criteria is being developed and will be presented to the August meeting of the MPWP for its consideration.	Community & Culture	Developing criteria		MPWP	Community & Culture									
Amenity requests	Prepare a report on how selected amenity requests may be progressed. (Council - 31 May 21)	Consider options, and decide as necessary Progress to date: Work is underway in identifying how selected amenity requests could be progressed.	Council	Ongoing work		Consider										
District Energy Scheme	Final decision to be made on whether to progress with Octagon Area DES or connection to the existing PEL DES, prior to construction commencing on the George Street upgrade. (Council - 15 Dec 20)	Decide on option for a district energy scheme Progress to date: A peer review of the Stantec report on both options is underway. A report is planned to go to the December 2021 Council meeting.	Council		Peer review and development of options					Report						
NZ Sports Hall of Fame	Options for the NZ Sports Hall of Fame. (Council - 27 Jan 21)	Decide on any future support for the NZ Sports Hall of Fame. Progress to date: A report providing options and costs for integrating the NZ Sports Hall of Fame was considered at the January 2021 meeting. A further report will be presented to the August 2021 Council meeting.	Council			Council										
Community Engagement	Review the community engagement process undertaken, and report back to Council (Council - 31 May 21)	Report on review of community engagement. Progress to date: This will be done in conjunction with a Councillor debrief on the 10 year plan process in August/September 2021.	Council			Councillor debrief										

DCC SUBMISSION ON THE GOVERNMENT POLICY STATEMENT ON HOUSING AND URBAN DEVELOPMENT CONSULTATION

Department: Community and Planning

EXECUTIVE SUMMARY

- 1 This report seeks approval for a Dunedin City Council (DCC) submission (Attachment A) to the Government Policy Statement on Housing and Urban Development (GPS-HUD). Link to the discussion document is provided [here](#).
- 2 The report supports the overall outcomes and focus areas presented in the GPS-HUD consultation document.

RECOMMENDATIONS

That the Council:

- a) **Approves** the DCC submission, with any amendments, to the GPS-HUD consultation.

BACKGROUND

- 3 Te Tūāpapa Kura Kāinga – Ministry of Housing and Urban Development (MHUD) is seeking feedback to inform the development of the GPS-HUD.
- 4 The GPS-HUD is intended to take a multi-decade outlook and to provide a shared vision and direction across housing and urban development, to guide and inform the actions of all those who contribute.
- 5 It will set out how the Government and other parts of the housing and urban development system will work together to realise this vision and how government agencies and entities will support the Government's focus.
- 6 The consultation is seeking general feedback as there is no draft of the GPS-HUD provided. The first GPS-HUD, further refined by the outputs of this consultation, will be published by 1 October 2021 and reviewed at least every three years.

DISCUSSION

- 7 The DCC submission was prepared with input from Transport, City Development, 3 Waters, Parks and Recreation, Ecodesign Advisor, Policy, Zero Carbon staff and the Manahautū, in line with DCC current strategies and policies.

- 8 The submission supports the overall outcomes and focus areas presented in the GPS-HUD consultation document, as they relate to the DCC's strategic goals for housing and urban development.

OPTIONS

Option One – Recommended option – Approves the DCC submission, with any amendments, to the GPS-HUD consultation

- 9 Approves the DCC submission, with any amendments, to the GPS-HUD consultation.

Advantages

- Opportunity to show support for the development of the GPS-HUD which will support the DCC's strategic goals in this area.

Disadvantages

- There are no identified disadvantages for this option.

Option Two – Does not approve the DCC submission to the GPS-HUD consultation

- 10 Does not approve the DCC submission to the GPS-HUD consultation.

Advantages

- There are no identified advantages for this option.

Disadvantages

- Missed opportunity to input into the development of the GPS-HUD.

NEXT STEPS

- 11 If Council approves the DCC submission on the GPS-HUD consultation it will be sent to the Ministry for Housing and Urban Development by 30 July 2021.
- 12 If Council does not approve the DCC submission, no further action is required.

Signatories

Author:	Suzie Ballantyne - Corporate Policy Manager
Authoriser:	Jeanette Wikaira - Manahautū (General Manager Maori Partnerships and Policy) Robert West - Acting General Manager City Services

Attachments

	Title	Page
A	Draft DCC submission on Government Policy Statement - Housing and Urban Development consultation	40

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The development of a GPS-HUD will support the DCC's strategic goals in housing and urban development.

Māori Impact Statement

The Manahautū has been involved in the development of this submission. Due to timeframes there was not time to consult directly with mana whenua and mataawaka.

Sustainability

The DCC submission supports sustainability goals in relation to climate change, urban development and transport.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no known impacts.

Financial considerations

There are no known financial implications.

Significance

This decision is considered to be of low significance when assessed against the Significance and Engagement Policy.

Engagement – external

There was no external engagement on this report.

Engagement - internal

Staff from Transport, City Development, 3 Waters, Parks and Recreation, the Ecodesign Advisor, Policy, Zero Carbon staff and the Manahautū have had the opportunity to input into the draft submission.

Risks: Legal / Health and Safety etc.

There are no known risks.

SUMMARY OF CONSIDERATIONS
<i>Conflict of Interest</i> There are no known conflicts of interest.
<i>Community Boards</i> There are no known implications for Community Boards.

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Te Tūāpapa Kura Kāinga
Ministry of Housing and Urban Development

Government Policy Statement on Housing and Urban Development Survey

Te Tūāpapa Kura Kāinga – Ministry of Housing and Urban Development (HUD) is leading the development of the Government Policy Statement on Housing and Urban Development (GPS-HUD).

The GPS-HUD will communicate the long-term vision and change needed in housing and urban development in Aotearoa New Zealand. It will take a multi-decade outlook, with outcomes for people, communities, the economy, and our built and natural environments at its centre.

It will set out how Government and others will work together to make this happen, and shape future government policy, investment, and programmes of work.

We are proposing a vision, outcomes, focus areas, actions, and ways of working to shape housing and urban development over the next 30 years.

Your thoughts are important to us—we would like to hear your feedback to shape a better housing and urban future for Aotearoa New Zealand.

Instructions

We recommend that you read the discussion document before you complete the survey:

<https://haveyoursay.hud.govt.nz/read-the-gps-hud/>

There are 15 sections in this survey, with two to three questions about different topics. You can choose to provide feedback on only one or two, or all sections.

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The future we want to see

To improve housing and urban development outcomes for all New Zealanders, we need a shared vision across the system, to guide the actions of everyone who contributes.

Our vision is that everyone in Aotearoa New Zealand lives in a healthy, safe, secure, and affordable home that meets their needs, within a thriving, inclusive and sustainable community.

See Section 2 of the discussion document.

1. Do you agree with this vision statement?
Yes.
2. Is there anything you would like to tell us about the reason for your choice?
<p>The Dunedin City Council (DCC) supports the vision that everyone in Aotearoa New Zealand lives in a healthy, safe, secure, and affordable home that meets their needs, within a thriving, inclusive and sustainable community.</p> <p>The DCC supports the development of the GPS-HUD as a mechanism to align all government policy and activity that relates to housing and urban development.</p>

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Ministry of Housing and Urban Development

Outcomes

We are setting four aspirational outcomes we are proposing the housing and urban development system works towards, to help us achieve our vision.

See Section 2 of the discussion document.

Thriving communities

Everyone is living in homes and communities that meet their employment, education, social and cultural wellbeing needs and aspirations — places that are affordable, connected, environmentally sustainable, safe, and inclusive.

This means that we expect to see:

- a place-based approach to developing communities, making decisions with Iwi and Māori as partners and with local communities
- considered and well-designed homes and communities, that connect people to jobs, schools, services, amenities, sports and leisure activities, and are orientated around public transport and active transport networks
- reduced emissions because of our urban design, public transport and active transport networks, and improved building processes and materials
- resolutions to systemic barriers to building on whenua Māori and building papakāinga, such as funding and financing when building on multiply owned Māori land
- communities growing well within environmental limits, restoring ecosystem health, and actively preparing for, and adapting to, the impacts of a changing climate
- sustainable, resilient and low-emissions infrastructure due to proactive planning and investment.

3. Do you agree this is an important outcome to be working towards?
Yes.
4. Is there anything you would like to tell us about the reason for your choice?
<p>The DCC supports a place-based approach to developing communities and making decisions with Iwi and Māori as partners and with local communities.</p> <p>The DCC recently adopted the Thriving Cities' City Portrait model for embedding sustainability to enable Dunedin to grow within its environmental limits. In addition, city-wide activity under Te Ao Tūroa - the Environment Strategy has initiatives designed to restore ecosystem health.</p> <p>The DCC is actively preparing for and adapting to the impacts of a changing climate, with a focus on the densely populated and low-lying area of South Dunedin and support government objectives for thriving communities that are environmentally sustainable, safe, and inclusive.</p> <p>The DCC sees this outcome as important in both reducing carbon emissions and improving public health and wellbeing. The health benefits of a warm and dry home will have flow on effects to</p>



the community through fewer sick days, increased productivity and fewer hospitalisations arising from poor housing.

The DCC supports the link to the broader objectives in the National Emission Reduction Plan of integrating housing with transport infrastructure to reduce emissions.

The DCC would like to see integrated and aligned strategies for land use, transport and infrastructure enabled through the National Policy Statement on Urban Development and the Resource Management Reforms package. There is a need to update the Land Transport Management Act purpose to include affordable, connected and environmentally sustainable transport. This would support lower emission options when they may cost more or impact on travel times.

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Wellbeing through housing

All New Zealanders own or rent a home that is affordable, healthy, accessible, secure, and which meets their needs and aspirations.

This means we expect to see:

- the application of Te Tiriti o Waitangi and its principles by the Crown in housing policy and implementation
- that homelessness is rare, brief, and non-recurring
- affordable homes are built and available to rent and buy in locations that are well connected to jobs, services, and each other
- a greater variety of types of homes being built to meet people's needs more homes that are designed and built to be accessible regardless of ability, illness or age
- improved quality of existing housing and more homes built with efficient designs that improve health, energy and climate outcomes
- people living in the homes and communities of their choice.

5. Do you agree this is an important outcome to be working towards?

Yes.

6. Is there anything you would like to tell us about the reason for your choice?

The DCC supports the outcome that all New Zealanders own or rent a home that is affordable, healthy, accessible, secure, and which meets their needs and aspirations.

Dunedin has been experiencing significant growth in housing prices over the past few years, making Dunedin's homes less affordable and reducing home ownership rates. The DCC supports central government activity to reduce the pressure on house prices, improve the quality of housing and efforts to make homes more energy efficient to improve health, energy and climate outcomes.

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Partnering for Māori housing and urban solutions

Māori are determining their housing needs and aspirations, supporting whānau prosperity and inter-generational wellbeing, and deciding the means to achieve those aspirations.

This means we expect to see:

- iwi and Māori are supported by the Crown as Te Tiriti o Waitangi partners to lead innovative housing solutions
- iwi and Māori building autonomy and generating intergenerational health, wealth and wellbeing and sustainable futures through housing
- Government and other decision makers are proactive and responsive, enabling bespoke housing and urban solutions for iwi and Māori including solutions for remote and rural communities
- Māori living in quality homes that meet their needs
- an increase in Māori home ownership
- Māori are developing housing and urban solutions on iwi and Māori owned whenua (including urban and rural whenua Māori and Māori Freehold title) without systemic barriers. For example, funding and financing on multiply-owned Māori land
- kaupapa Māori driven approaches and responses, services, and places for Māori.

7. Do you agree this is an important outcome to be working towards?

Yes.

8. Is there anything you would like to tell us about the reason for your choice?

The DCC's existing strategic framework is underpinned by a commitment to the principles of the Treaty of Waitangi and sustainability. In 2020 the Council adopted the Thriving Cities' City Portrait model as the underpinning framework for progressing an organisational wide strategic refresh. Understanding what it means for Māori to thrive in Dunedin presents an opportunity to take a holistic approach to supporting Māori wellbeing aspirations including housing, but more broadly across the environment, community, economy and cultural values.

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Ministry of Housing and Urban Development

An adaptive and responsive system

The housing and urban development system is integrated, self-adjusting, and responsive to emerging challenges and opportunities. The system is able to meet the needs of New Zealanders and provide for constant growth and change.

This means we expect to see:

- partnerships and collaboration across the system that meets the needs of communities
- a system that works together to review, respond, and adapt to underlying demand for housing and urban development, and to emerging challenges and opportunities
- regulatory and institutional settings that support and facilitate urban change, and public funding and investment settings that maintain stability in construction pipelines and economic cycles
- central and local government putting processes in place to enable joined-up planning and investment
- a better understanding of how the system works, with decisions based on evidence and insights
- increased productivity, capacity and capability to deliver homes and communities that meet people's needs.

9. Do you agree this is an important outcome to be working towards?

Yes.

10. Is there anything you would like to tell us about the reason for your choice?

The DCC supports the ambition for an adaptive and responsive system.

Improved collaboration between central and local government and an improved evidence base would support a more adaptive and responsive system. The DCC would like central government to consider how local government can collaborate with the whole of government, for example, through a one-stop shop approach.

The DCC supports additional funding of infrastructure to enable growth. However, there is still a need for human resources to plan and manage this work, and to secure availability of contractors and materials to complete infrastructure projects.

The DCC would support public funding and investment settings that maintain stability in construction pipelines and economic cycles. This is because the smaller scale for local areas can make it difficult for local authorities to upscale in response to rapid population changes.

The DCC supports changes to regulatory and institutional settings that will support and facilitate urban change in a more flexible and responsive way.



11. Are there any other outcomes that you think would help us achieve our vision?
No.

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Six focus areas

We are proposing six areas to focus collective action by everyone in the housing and urban development system. It will require concerted and ongoing action across all of them to achieve the vision and outcomes.

See Section 2 of the discussion document.

Ensure that more affordable homes are being built

We need to free up more land, deliver the infrastructure and drive action to build enough homes to support everybody's wellbeing and make homes more affordable.

We need to create a housing and urban land market that credibly responds to population growth and changing housing preferences, that is competitive and affordable for renters and homeowners, and is well planned and well regulated.

We have proposed actions for the Government and others to take to ensure that more affordable homes are being built.

12. Do you agree this should be an area of focus for Government and the housing and urban development system?
Yes.
13. What else should we consider when ensuring that more affordable houses are being built?
<p>The DCC supports the outcome of ensuring more affordable homes are built.</p> <p>The delivery of new infrastructure or upgrading existing infrastructure is a time-consuming and resource intensive process. There is a need to factor in planning, budgeting, annual/long term plan and construction timeframes. A more flexible system, such as enabling developers to undertake works to service a site ahead of planned infrastructure upgrades or installation, may enable development to occur more quickly in times of increased growth.</p>
14. What actions do you think Government, yourself or others could take to ensure that more affordable houses are being built?
<p>Collaboration with central government and the sector may enable land and infrastructure to be brought on stream more quickly.</p> <p>In addition, building a range of dwellings such as apartments and units and in a variety of sizes; sole occupancy, as well as larger family homes would meet the needs of the community.</p>

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Provide homes that meet people's needs

We want to ensure every New Zealander has an affordable, safe, warm, dry, and accessible home to call their own, and which meets their needs and changing life circumstances – whether they are renters or owners.

We have proposed actions for the Government and others to take to ensure that every New Zealander has an affordable, safe, warm, dry, and accessible home to call their own.

15. Do you agree this should be an area of focus for Government and the housing and urban development system?
Yes.
16. What else should we consider when ensuring that every New Zealander has an affordable, safe, warm, dry, and accessible home to call their own?
Homes should also be close to amenities or provide transport links to ensure that residents can get to school/work, the shops and health providers easily. This will help to meet the wider needs of the community.
17. What actions do you think Government, yourself or others could take to ensure that every New Zealander has an affordable, safe, warm, dry, and accessible home to call their own?
It is important that the sector works with the most vulnerable at a local level, including when it is within a national programme. Working with local groups will ensure that housing is responsive to the diverse needs of the local community. The DCC encourages central government to engage with local communities to ensure interventions are supported by the communities they serve.

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Support resilient, sustainable, inclusive and prosperous communities

We need our communities to be well equipped to meet long-term climate, social, environmental, cultural, and economic challenges and opportunities.

We have proposed actions for the Government and others to take to support resilient, sustainable, inclusive and prosperous communities.

18. Do you agree this should be an area of focus for Government and the housing and urban development system?
Yes.
19. What else should we consider when working to support resilient, sustainable, inclusive, and prosperous communities?
The DCC would like to see more detail on how the National Emissions Reduction Plan, Climate Adaptation Plan and resilience planning will link with those activities at a city level.
20. What actions do you think Government, yourself or others could take to support resilient, sustainable, inclusive and prosperous communities?
As covered in question 16, communities should be well connected via transport links to support resilient, sustainable and inclusive communities.

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Invest in Māori-driven housing and urban solutions

The right to self-determine better housing and urban development solutions for iwi and Māori should be realised.

We have proposed actions for the Government and others to take to enable iwi and Māori-driven housing and urban solutions.

21. Do you agree this should be an area of focus for Government and the housing and urban development system?
Yes.
22. What should we consider when enabling iwi and Māori-driven housing and urban solutions?
<p>The DCC would like different pathways to housing solutions for people at different levels of housing need and to establish real opportunities to home ownership, particularly where Māori land can be utilised.</p> <p>Some of these pathways would include:</p> <ul style="list-style-type: none"> • Rangatahi aspirations (educating rangatahi on home ownership, future focussed prosperity and economic stability for their future and children's future) • Long term rental accommodation for secure housing aspirations • Young family home ownership aspirations • Kaumatua housing aspirations • Papakāinga housing aspirations <p>The DCC would also like central government to continue efforts to ensure that housing is affordably priced for first home buyers.</p> <p>The DCC supports central government and other agencies taking a 'whanau ora' approach to housing solutions by ensuring that the information required is available at one point of contact and not across a number of different agencies.</p>
23. What actions do you think Government, yourself or others could take to enable iwi and Māori-driven housing and urban solutions?
<p>The DCC would like central government to partner with iwi to develop affordable housing strategies.</p>

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Ministry of Housing and Urban Development

Prevent and reduce homelessness

Homelessness is rare, brief and non-recurring because people have access to adequate housing, and to the support services that can work with people to resolve the health, financial, addiction and other social issues that place them at risk of becoming homeless.

We have proposed actions for the Government and others to take to support resilient, sustainable, inclusive and prosperous communities.

24. Do you agree this should be an area of focus for Government and the housing and urban development system?
Yes.
25. What else should we consider when working to prevent and reduce homelessness?
Creative solutions to prevent and reduce homelessness overseas should be considered to see if they could be successfully applied in a New Zealand context.
26. What actions do you think Government, yourself or others could take to prevent and reduce homelessness?
The Government, the DCC and others could provide more safe spaces for those experiencing homelessness, and ensure support services such as budgeting advice, mental health support and addiction services are available to all. In addition, providing a range of positive housing options to support people transferring out of homelessness.

Housing and Urban Development in Aotearoa

Help us shape thriving communities for the future.

To Kīwanatanga o Aotearoa
New Zealand Government

To Tūāpapa Kura Kāinga
Ministry of Housing and Urban Development

Re-establish housing's primary role as a home rather than a financial asset

Reduce speculative investment in existing housing stock, making home ownership more accessible for first-home buyers, and supporting a more productive, resilient and inclusive economy.

We have proposed actions for the Government and others to take to reduce speculative investment in existing housing stock, making home ownership more accessible for first-home buyers, and supporting a more productive, resilient and inclusive economy.

27. Do you agree this should be an area of focus for Government and the housing and urban development system?

Yes.

28. What else should we consider when working to reduce speculative investment in existing housing stock, making home ownership more accessible for first-home buyers, and supporting a more productive, resilient and inclusive economy?

To make home ownership more accessible for first-home buyers, the regional house price caps associated with the First Home Grant should be reviewed regularly and increased where necessary. The average house price in Dunedin is currently much higher than the \$425,000 cap for the city.

29. What actions do you think Government, yourself or others could take to reduce speculative investment in existing housing stock, making home ownership more accessible for first-home buyers, and supporting a more productive, resilient and inclusive economy?

Support greater central government investment in social and community housing and enable community organisations to develop/grow their social housing portfolios.

The DCC has committed \$2 million per year to fund new community housing stock. The DCC would ask government to conduct an urgent review of the Work and Income NZ (WINZ) Accommodation Supplement (AS) system zones in partnership with territorial authorities, and to review these two-yearly in partnership with local government.

Housing and Urban Development in Aotearoa

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Te Tūāpapa Kura Kāinga
Ministry of Housing and Urban Development

Implementing the GPS

See Section 3 of the discussion document

30. Do you have any feedback on the proposed approach to implementing the GPS-HUD?

The DCC would like to see further information on the timeframe covered by the GPS-HUD. The GPS for Land Transport is 10 years, with a focus on the first three years.

The DCC looks forward to seeing the detail of how the aspirational goals of the GPS-HUD will be implemented.

In conclusion

31. Is there anything else you'd like to tell us about what we are proposing to shape a better housing and urban future for Aotearoa New Zealand?

No.

Privacy Statement

Providing this information is optional, you can choose not to enter age, location, ethnicity, and type of place you live in. We collect this information from you to ensure we hear from all types of New Zealanders during our consultation.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong.

If you'd like to ask for a copy of your information, or to have it corrected, please contact us at hud_gps@hud.govt.nz, 0800 646 483 or post addressed to Level 7, 7 Waterloo Quay, Pipitea, Wellington 6011.

32. Please select your age bracket

N/A

33. Which region do you live in?

Otago

34. What is your Ethnicity?

N/A

35. What type of area do you live in?

N/A

NEW ZEALAND MASTERS GAMES SERVICE LEVEL AGREEMENT AND STATEMENT OF INTENT

Department: Community and Planning

EXECUTIVE SUMMARY

- 1 This report presents the Statement of Intent (SOI) and Service Level Agreement (SLA) for the Dunedin (New Zealand) Masters Games Trust for approval.
- 2 The Dunedin (New Zealand) Masters Games Trust is a Council Controlled Organisation (CCO) and is exempted from the standard reporting requirements of a CCO. However, the Trust Board voluntarily submits a Statement of Intent and Service Level Agreement, a Pre-Games report and Post Games report to Council biennially.
- 3 There have been minor changes to the SLA (*see Attachment A*) and SOI (*see Attachment B*) since they were last approved in May 2019.

RECOMMENDATIONS

That the Council:

- a) **Approves** the 2021 – 2023 Dunedin (New Zealand) Masters Games Trust Statement of Intent.
- b) **Approves** the 2021 – 2023 Dunedin (New Zealand) Masters Games Trust Service Level Agreement.

BACKGROUND

- 4 The Dunedin (New Zealand) Masters Games Trust (the Trust) was established in 2007 primarily as a mechanism to attract external funding through grants funders and corporate sponsorship for the biennial New Zealand Masters Games held in Dunedin.
- 5 Although the Trust has an exempt status as a CCO, it still voluntarily meets the requirements of a CCO in terms of its reporting and accountability.
- 6 The New Zealand Masters Games is owned by the New Zealand Masters Games Company. The Dunedin City Council (DCC) is one of two franchisees for the Masters Games – the other being the Whanganui (New Zealand) Masters Games Trust. The Dunedin (New Zealand) Masters Games Trust and the DCC have secured the New Zealand Masters Games for Dunedin until the end of 2036, with the event held biennially.

- 7 The DCC has delegated the management and co-ordination of the Dunedin Games to the Trust. The Dunedin Masters Games is the largest regularly occurring premier-level event in Dunedin. The Trust's objectives in managing the Games reflect the Council's *Festivals and Events Plan 2018 – 2023* in relation to attracting visitors, visitor nights and visitor expenditure, and the Council's goals relating to recreational activity and participation.
- 8 The Trust is dependent on funding from sources external to the Council for the successful financial management of the Games, so consequently much of its operational activity is focussed on securing funding as well as attracting competitors who contribute through a registration fee. The Games attract repeat visitors to Dunedin and participants report high levels of satisfaction with the event and their stay in Dunedin.
- 9 The 2022 Masters Games will be held in Dunedin from 5 – 13 February 2022

DISCUSSION

Statement of Intent

- 10 *Attachment A* is the updated SOI. In addition to the change of dates, the following is only change that has been made:
- 11 7. Financial

No.	Target	Year ending 30 June 2021	Year ending 30 June 2022
7.1	Operating Surplus/Deficit	\$55,389.28	-\$32,119.42
7.2	Stakeholders funds	\$109,596	\$109,596
7.3	Return on equity	0%	0%

- 12 In the 2020/21 year, funding was received for the games that are to be held in 2021/22. There is a deficit in year two because this is the year the games are held, and most costs are incurred during this year. Overall, it is expected that following their conclusion, the games will break even.

Service Level Agreement

- 13 *Attachment B* is the updated Service Level Agreement (SLA). In addition to the change of dates, the following is the only change that has been made:
- 14 Goal A: Council Funding and Support

The word monthly has been removed from the notes.

KRA	OBJECTIVE	NOTES
Council Funding	DNZMGT will receive an annual grant from the DCC to cover the cost of the Games Co-ordinator salary and overheads only for the time dedicated to the role.	This grant will be paid by the DCC monthly to DNZMGT on receipt of an invoice. The DCC will invoice the DNZMGT for the stated hours of the Games Co-ordinator's salary and overheads (including DCC internal charges) that may vary from month to month. The total amount of the annual grant will be approved by the Council as part of the Annual Plan process. The DCC will not automatically bear any financial loss incurred by DNZMGT and DNZMGT will be required to request all and any funding from the DCC through the Council's existing procedures.

OPTIONS

Option One – Council approves the SOI and SLA (Recommended Option)

- 15 Under this option, Council approves the SOI and the SLA which incorporate minor changes that reflect the current status of the Games.

Advantages

- The management and co-ordination of the New Zealand Masters Games would continue as previously agreed. The Masters Games continues to provide economic value and add to the profile of the city.
- There is a clear agreement in place which outlines the roles and responsibilities of the Dunedin (New Zealand) Masters Games Trust and staff involved in managing and coordinating the Games.
- There are clear lines of reporting from the Trust to the Council, as outlined in the agreements.

Disadvantages

- No disadvantages have been identified.

Option Two – Council does not approve the updated SOI and SLA

- 16 Council does not approve the updated SOI and SLA for the Dunedin (New Zealand) Masters Games and the Trust operates without an updated SOI in place.

Advantages

- No advantages have been identified.

Disadvantages

- Masters Games will be operating with out of date documentation which does not reflect its current status.

NEXT STEPS

- 17 If the Council approves the recommendation, the Statement of Intent and Service Level Agreement will be amended and continue to be implemented.
- 18 If the Council does not approve the recommendation, Council staff will work through a process with the Dunedin (New Zealand) Masters Games Trust to get an agreed SOI and SLA in place. This would then be presented to Council at a future meeting.

Signatories

Author:	Vicki Kestila - Master Games Manager
Authoriser:	Joy Lanini - Manager Community Development and Events Simon Pickford - General Manager Community Services

Attachments

	Title	Page
A	New Zealand Masters Games Statement of Intent 2021 - 2023	61
B	New Zealand Masters Games Service Level Agreement 2021 - 2023	68

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision promotes the social well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The New Zealand Masters Games contributes to three of the Council's defined strategies and the vision Dunedin is one of the world's great small cities. It also fits within the outcomes of the Festivals and Events Plan 2018 – 2023.

Māori Impact Statement

There is no known impact for Māori.

Sustainability

There are no implications to sustainability. The Dunedin (New Zealand) Masters Games Trust has the franchise rights to host the biennial New Zealand Masters Game until the end of 2036.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

The funding for Masters Games is included within the 10 Year Plan.

Financial considerations

The Dunedin City Council guarantees to under-write the Dunedin (New Zealand) Masters Games should it be required. There may be a need for under-writing of the 2022 Masters Games if external income sources do not meet expectation.

Significance

The information within this report is assessed as low in terms of the Council's Significance and Engagement Policy.

Engagement – external

In the on-going planning of the New Zealand Masters Games the Games Manager regularly engages with; suppliers, funders, Sporting Organisations, Sporting Associations, service providers, volunteers, participants and other Masters Games organisers.

Engagement - internal

In undertaking the Games there is engagement with Property, Community and Planning and Executive Leadership Team. In-house Legal Counsel have provided advice regarding the SOI and SLA.

SUMMARY OF CONSIDERATIONS

Risks: Legal / Health and Safety etc.

There are no known health and safety or legal risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

There are no known implications for Community Boards.

Attachment A



Dunedin (New Zealand) Masters Games Trust

STATEMENT OF INTENT

2021 – 2023

1. Introduction

This statement is presented by the Dunedin (New Zealand) Masters Games Trust (DNZMGT) in accordance with the requirements of Section 64(1) of the Local Government Act 2002. It represents the objectives, nature and scope of activities undertaken, and performance targets by which DNZMGT will be measured. It covers the period 2021 - 2023.

The Dunedin City Council (DCC) as a third shareholder in New Zealand Masters Games Ltd has secured the right to host the New Zealand Masters Games until the conclusion of the 2036 Games where the DCC has the first right of renewal for an extended term if the DCC so wishes.

As the Franchise holder the DCC is responsible for correctly funding and resourcing the Dunedin (New Zealand) Masters Games while the franchise is under the ownership of the DCC.

The DCC has entered into a Service Level Agreement with DNZMGT.

2. Goals and Objectives of DNZMGT

- to manage and organise the biennial Dunedin (New Zealand) Masters Games within the parameters outlined in the Franchise Agreement between the New Zealand Masters Games Company and the DCC and in accordance with the requirements of both of these organisations, pursuant to the Service Level Agreement between DCC and DNZMGT;
- to educate the wider community in the benefit of participating in recreational activities and the health benefits that arise from them;
- to promote the awareness of and the opportunity, in particular for older members of the community, to adopt healthy and active lifestyles by participating in Dunedin (New Zealand) Masters Games events and recreational activities in Dunedin for the benefit and welfare of the citizens of, and visitors to Dunedin;
- to do all such things which are incidental and conducive to the attainment of the charitable objectives referred to in the Trust Deed for the DNZMGT.

3. Nature and Scope of Activities

DNZMGT organises, co-ordinates, markets, manages and successfully stages on a biennial basis the Dunedin (New Zealand) Masters Games and does so within an agreed revenue and expenditure budget, and in accordance with the charitable purposes and powers given to the Trust under its Trust Deed.

The Trust's purposes shall be carried out in Dunedin, or to the benefit of the people of Dunedin. The Trustees may authorise the Trust to carry out activities outside Dunedin to promote the Dunedin (New Zealand) Masters Games, but only if they believe that such activities will be for the ultimate benefit of the Dunedin (New Zealand) Masters Games and in accordance with the Trust Deed.

4. Nature and Scope of the Activities to be Undertaken

4.1 Background and Operating Environment

The Dunedin (New Zealand) Masters Games Trust is central to the Events and Sports industry in Dunedin. The Trust is bound by its charitable purposes to benefit the wider community of Dunedin through its activities. Its primary role is in the leadership, co-ordination, marketing, managing and successfully staging the Dunedin (New Zealand) Masters Games.

4.2 Leadership

- Providing leadership to Dunedin's sports industry.
- Co-ordinating and advising the various sports groups within Dunedin.
- Playing a joint leadership role with Sport Otago in the development of mature-age sport within the Dunedin region.

4.3 Management

- To successfully manage the day to day operation of the Dunedin (New Zealand) Masters Games.
- To strive to achieve a breakeven budget or better still to achieve a profit that will be invested in to the next Dunedin (New Zealand) Masters Games.
- To negotiate with the DCC on the correct amount of funding required to successfully run the Dunedin (New Zealand) Masters Games.

4.4 Marketing

- To maintain a targeted national marketing programme aimed at bringing participants and supporters to Dunedin.
- To maintain a targeted local Dunedin marketing programme.
- To work with DCC marketing and Enterprise Dunedin to ensure successful Games' and increased participant numbers.

5. Governance

DNZMGT is a Council Controlled Organisation (CCO) which is registered as a Charitable Trust. Although the trust has an exempt status as a Council Controlled Organisation, it still voluntarily meets the requirements of a CCO in terms of the reporting and accountability.

5.1 Role of the Board

The Trustees are accountable for setting the strategic direction for DNZMGT, and approving the Statement of Intent and detailed Service Level Agreement.

The Board monitors organisational performance and ensures that the ongoing viability of the organisation is maintained and seeks to ensure a return on investment through achievement of objectives. The Board is responsible for generating external funding through trusts and sponsorship.

The Trust has entered into a Service Level Agreement with the DCC, whereby the DCC provides management services to the Trust for its day to day operations.

5.2 Board Operations

The Board will aim to meet best practise governance standards. The Board will meet no less than six times each year. Sub committees will be established as required.

6. Measuring Performance

The Trust reports to DCC against a range of agreed performance measures which reflect its contribution towards the city's desired outcomes, measures of organisational effectiveness and measures of the health and capability of the Trust.

6.1 Performance Objectives and Measures of Performance

The Broad intent of the Statement of Intent is to measure the achievement of the goals relevant to Dunedin (New Zealand) Masters Games contained within the Festivals and Events 2018-2023

The Dunedin (New Zealand) Masters Games comes under the category of 'Premier Event' within the Festivals and Events Plan 2018-2023.

Premier Event

Targeted appeal but delivers significant visitor spend and national or international profile. 1,000-2,500 visitors, 2,000-10,000 visitor nights and/or \$1m-\$5m economic impact. Contributes to an exciting and vibrant city and delivers moderate economic benefits. Demonstrates manaakitanga and showcases Dunedin as a memorable and distinctive city to a high number of visitors and residents. Delivers media coverage, showing Dunedin as a compelling destination. Provides opportunities for innovation and/or enhances local creative industry participation. Provides opportunities for skills development among event industry employees and volunteers.¹

The measurement of the Dunedin (New Zealand) Masters Games will be conducted at the conclusion of each Games by way of an Economic Impact Study. Outcomes quoted in these tables are from the 2016 Economic Impact Study.

6.2 Visitor Nights

The success measured by these KPIs is and always will be dependent on the level of funding ascribed to the Trust and the Trust's ability to attract 'in kind' or contributions from industry, and there are external factors over which the Trust has no control which can either negatively or positively influence these measures.

GOAL	OBJECTIVE	OUTCOME FOR 2022
Increase visitor nights on a biennial basis.	Develop further cost-effective marketing campaigns that target visitor markets with the best growth potential for Dunedin City Council.	Increase visitor numbers to 58% of overall participants attending.
Festivals and Events Strategy requirement is 5,000 visitor nights.	Work with Enterprise Dunedin and Dunedin i-site	Maintain average length of stay of visitors to 4 days and 3.4 nights.
Increase Supporters	Work with Enterprise Dunedin and Dunedin i-site	Increase supporters through the promotion of Dunedin's attractions.

6.3 Economic Impact

The Dunedin (New Zealand) Masters Games is a successful event economically for Dunedin Business and Sporting groups.

GOAL	OBJECTIVE	OUTCOME FOR 2022
Every dollar invested by the DCC in premier festivals and events will contribute to an overall return of at least \$20 in direct visitor expenditure.	To achieve DCC funding to cover the Games Coordinator's salary and associated staff costs on a yearly basis.	Achieve an Economic benefit to Dunedin of \$3.2 million through direct spending.
Visitor Expenditure	Increase Participant expenditure	Participants spend an average of \$802 per person. The goal for 2020 is a 5% increase to \$842

¹ Page 12, Definitions - DCC Festivals and Events –Plan 2018-2023

Media	<p>Increase Supporter expenditure</p> <p>All events funded by the Dunedin City Council as premier events will be marketed by Tourism New Zealand as part of its international marketing campaigns.</p>	<p>Supporters spend an average of \$135 per head². The goal for 2020 is a 10% increase to \$148.</p> <p>Actively promote the Games through our media liaison coordinator.</p> <p>Actively promote the games through national sporting organisations.</p>
Participants	<p>Inclusion of events by Enterprise Dunedin as part of domestic and international visitor campaigns.</p> <p>All major festivals and events will attract an audience and/or participation of at least 5,000 people.</p>	<p>To set the Games Budget to achieve at least 5,500 participants.</p>

6.4 Satisfaction with Dunedin (New Zealand) Masters Games

It is extremely important for the Dunedin (New Zealand) Masters Games to be measured according to the satisfaction levels of participants. This is measured by the service the Dunedin (New Zealand) Masters Games offers prior to and throughout Games week.

GOAL	OBJECTIVE	OUTCOME FOR 2020
All aspects of the events funded by the Dunedin City Council are of high quality.	The Dunedin (New Zealand) Masters Games enjoys the rating of very satisfied – satisfied of the Dunedin Games at around 95%.	Deliver good customer support. Masters Games participants buy into the overall concept of the Games i.e. well organised sports, good social programme and good communication with the Games Staff. This can only be achieved through proper resources.

² Economic Impact Study 2010 figures (not measured in 2016 Economic Impact Study)

7. Financial³

No.	Target	Year ending 30 June 2021	Year ending 30 June 2022
7.1	Operating Surplus/Deficit	\$55,389.28	-\$32,119.42
7.2	Stakeholders funds	\$109,596	\$109,596
7.3	Return on equity	0%	0%

Note:

- The budgeted financial targets are based on the financial information presented by the DNZMGT Board.
- Stakeholders' Funds are represented by equity.
- The projections provided in Section Seven (7) of this document have been prepared using a number of realistic assumptions about the future and relate to events and actions which have not yet occurred and may not occur. In deriving these projections judgement has been applied to the uncertain future commercial environment in which DNZMGT operates.

8. Reporting to the Council
8.1 Biennial (end of May following Dunedin (New Zealand) Masters Games)

- Statement of Intent for Dunedin City Council.
- Service Level Agreement between DNZMGT and Dunedin City Council.
- Summarised Statement of Financial Performance including a Games forecasted budget for the two year Games period.
- In October in the year prior to the Games, there must be a report submitted to Council regarding any forecasted underwrite request.

8.2 Half yearly (within six weeks of the end of the Six-Month Period)

- Directors' Report giving commentary on matters relating to the half year.
- Statement of Comprehensive Income
- Statement of Financial Position.
- Statement of Changes in Equity
- Notes to Financial Statements.

8.3 Annual (Within eight weeks of the end of the Financial Year)

- Directors' Report – a review of DNZMGT performance over the full year, including a comparison of performance against objectives and key performance measures.
- Statement of Comprehensive Income
- Statement of Financial Position.
- Statement of Changes in Equity
- Notes to the Financial Statements.
- Auditors Report on the Above Financial Statements.

³ Based on a draft budget yet to be approved by the Trust board

9. Procedures for purchasing shares in other companies

This will require the approval in writing of DCC.

10. Accounting Policies

These forecasts and the Trust's account are prepared on the basis of International Financial Reporting Standards and such other generally accepted accounting standards in force from time to time.

11. Other Matters

The Trust shall:

Consider its Trust Board Membership and composition, and the terms of the Trust Deed (in all ways preserving the charitable purposes under the Trust Deed), every two years following the Dunedin New Zealand Masters Games in February and make recommendations to the Dunedin City Council regarding changes the following July and to the October AGM of the Dunedin New Zealand Masters Games Trust.

The Trust shall ensure that all financial management controls and policies shall align with the Dunedin City Council policies and procedures except where specifically detailed otherwise the Service Level Agreement entered in to between the Dunedin City Council and the Dunedin New Zealand Masters Games Trust.

Signed on / /
By:

Sandy Graham
Chief Executive
Dunedin City Council

John Brimble
Chairman
Dunedin (New Zealand) Masters Games Trust



ATTACHMENT B

**SERVICE LEVEL AGREEMENT BETWEEN THE DUNEDIN CITY COUNCIL AND THE
DUNEDIN (NEW ZEALAND) MASTERS GAMES TRUST
2021 - 2023**

1. The Partners

Dunedin City Council (DCC) - the DCC is committed to supporting a vibrant events environment in Dunedin that will continue to build a sense of community and enhance the city's unique identity. It also aims to optimise the contribution of festivals and events to the city's economic development. The DCC is one of two owners of the New Zealand Masters Games franchise (the other being the Whanganui Masters Games Trust).

Dunedin (New Zealand) Masters Games Trust (DNZMGT) - The Trust is a Council Controlled Organisation (CCO) which is registered as a Charitable Trust and has certain charitable purposes, including to promote the awareness of and the opportunity, in particular for older members of the community, to adopt a healthy and active lifestyles whilst participating in games events and recreational activities in Dunedin, and assisting with the establishment and conduct participation (in particular for older members of the community) in Masters Games events and recreational activities in Dunedin, for the benefit and welfare of the citizens of and visitors to Dunedin.

2. Preamble

In all activities associated with the negotiation, implementation and review of this Service Level Agreement, both parties will act in a responsible, professional and business-like manner.

The Dunedin City Council requires the DNZMGT to be sensitive to the Dunedin City Council's responsibility not to be anti-competitive in the achievement of these outcomes. Activities that compete with the private sector must not be subsidised by the Dunedin City Council funding.

2.1 The Dunedin (New Zealand) Masters Games Trust entered into an agreement and purchased one third share of New Zealand Masters Games Ltd. In return the New Zealand Masters Games Company guarantees franchise rights for the biennial New Zealand Masters Games for a further 20 year period beyond its existing expiry in 2016, effectively until the completion of the 2036 New Zealand Masters Games. In addition this shareholding guarantees a one third membership to the Dunedin (New Zealand) Masters Games Trust on the New Zealand Masters Games Company Board

2.2 The DCC provides annual funding to the DNZMGT, which is tagged to the salary and overheads for the provision of services by DCC to the Dunedin (New Zealand) Masters Games through the Dunedin Masters Games Co-ordinator position.

3. Outcome and Objectives of this Service Level Agreement

DCC funding for events including Dunedin (New Zealand) Masters Games is based on criteria outlined in the Dunedin City Council Festivals and Events Plan 2018 -2023 adopted by Council April 2018. Based on the economic contribution through estimated visitor nights, visitor expenditure and overall participation levels, the Dunedin (New Zealand) Masters Games falls into the category of Premier Event in the Festivals and Events Plan 2018-2023 however the funding is non-contestable.

Goal A: Council Funding and Support

KRA	OBJECTIVE	NOTES
Council Funding	DNZMGT will receive an annual grant from the DCC to cover the cost of the Games Co-ordinator salary and overheads only for the time dedicated to the role.	This grant will be paid by the DCC to DNZMGT on receipt of an invoice. The DCC will invoice the DNZMGT for the stated hours of the Games Co-ordinator's salary and overheads (including DCC internal charges) that may vary from month to month. The total amount of the annual grant will be approved by the Council as part of the Annual Plan process. The DCC will not automatically bear any financial loss incurred by DNZMGT and DNZMGT will be required to request all and any funding from the DCC through the Council's existing procedures.
DCC as the Employer	As at July 2017, the Games Co-ordinator is an employee of the DCC and reports to the Council through the Events and Community Development Manager and the General Manager Strategy and Governance.	The Games Co-ordinator will be based within the DCC environment as part of a full time role within Events and Community Development. For the Games 'off' year and part of the 'on' year, Masters Games duties will be approximately three days per week and the balance of time as directed by the Events and Community Development Manager. The primary focus of this role will always be Dunedin (New Zealand) Masters Games. The Games Co-ordinator will focus full time on the event from July 2021 to March/April 2022.
DCC as provider of financial services	Financial services and support will be provided through the DCC Finance Department.	As a DCC employee, the Games Co-ordinator will work in accordance with all DCC staff and workplace policies, procedures and practices. Failure to adhere to these policies, procedures and practices may result in disciplinary action. Financial services include ongoing monitoring and reporting of all Games financial transactions through Xero and support for the Games Co-ordinator in reporting to the DNZMGT and the Council. These services will generally be incorporated within the overhead charge for the Games Co-ordinator but specific finance support may at times incur an additional fee which will be negotiated and agreed between the DCC and DNZMGT.

Goal B: Revenue

KRA	OBJECTIVE	NOTES
Revenue	DNZMGT to breakeven financially or post a profit every two years.	The DNZMGT is responsible to produce a working budget including reliable and responsible financial forecasts required to successfully run the biennial Dunedin (New Zealand) Masters Games.
	Registration Fees	The DNZMGT will set the registration fees biennially in association with the NZMG Company.

KRA	OBJECTIVE	NOTES
	Naming Sponsor	The NZMG Company is responsible for securing the Masters Games naming sponsor as well as maintaining the relationship with the NZ Government and Sport NZ.
	Sponsors	DNZMGT and Games Co-ordinator to secure corporate and other sponsorship for the Dunedin (New Zealand) Masters Games so that financial and revenue targets are achieved.

Goal C: Management Control

KRA	OBJECTIVE	NOTES
DNZMGT	Statement of Intent	Biennially prepare and adopt a Statement of Intent between the DCC and DNZMGT by the end of May following the Dunedin (New Zealand) Masters Games.
	Service Level Agreement	Biennially prepare and adopt a Service Level Agreement between the DCC and DNZMGT by the end of May following the Dunedin (New Zealand) Masters Games.
	Delegations	Prepare and adopt a delegations list stating the role and responsibility of each Board and staff member by end of May following the Dunedin (New Zealand) Masters Games. This delegations list will include limits of responsibility including expenditure authority for each Board and staff member.
	Sponsor Register	Set up and maintain a sponsorship register outlining all sponsorship and donation requests and responses annually. Ensure that this register records correspondence and includes sufficient detail and supporting documentation for audit purposes.
	Reporting	In January of each year a calendar of monthly board meetings is set up for the year. Full monthly financial reporting including revenue and expenditure budgets will be tightly monitored against budget and all variances discussed and noted. That The Masters Games Coordinator monitors all monthly financials and accurately records all transactions in the Games Xero system. This system is then signed off each month by the DCC Financial Analyst and Games Co-ordinator. All reporting will be completed to a standard acceptable to the DCC and Audit NZ.
	On-line Registration System	The NZMG Company owns and provides the on-line registration system for Whanganui and Dunedin franchisees. This system must accurately report registrations and financials daily in the following categories: <ul style="list-style-type: none"> • Early Bird competitors • Superannuitant competitors

KRA	OBJECTIVE	NOTES
		<ul style="list-style-type: none"> Standard competitor Late fee competitor <p>The on-line system will accurately record on-line registrations as well as registrations that Games office staff/volunteers enter manually into the system.</p> <p>From the day the on-line system goes live 6 months prior to the Games (September 2021), daily print-off of registrations and financials will be recorded and signed off by the Registration Officer as well as the Games Co-ordinator or nominee if the Games Co-ordinator is absent. This procedure must happen daily, Monday – Friday.</p>
	Sports Fees	<p>Two payments will be made to each sport that is contracted to manage sports on behalf of DNZMGT. On each occasion the sport will be sent a letter from DNZMGT confirming the registration numbers received as at 20 December preceding the Dunedin (New Zealand) Masters Games. The remaining amount as at the conclusion of the Games, less 10% commission for the DNZMGT. The Sports will then issue an invoice to the DNZMGT for the amounts that the DNZMGT issued in both letters to each sport. A folder will be kept with a copy of the letters issued as well as a copy of the invoices the Sports send in return. Processes and documentation relating to sports fees and their payment must meet DCC and Audit NZ requirements.</p>
	Travel	<p>DNZMGT has developed a travel policy which provides for all business travel to follow Council policies and procedures except that instead of providing for “actual and reasonable expenditure” reimbursement for travel, DNZMGT Board/staff travelling on Trust business will receive, in advance, a daily allowance equivalent to the Sport NZ daily travel allowance amount, with all such travel agreed to be approved by the Board by resolution in advance.</p>

Goal D: Sector Matters

KRA	OBJECTIVE	NOTES
DNZMGT	Fraud Policy	<p>The Games Co-ordinator, as an employee of DCC, must abide by the Fraud Policy developed for the DNZMGT along with DCC Fraud Policy as per the DCC Staff Handbook. DNZMGT will undertake a robust review of transactions, activities or locations that may be susceptible to fraud. This review will take place on an annual basis by June of each year.</p>

KRA	OBJECTIVE	NOTES
	Credit Card Policy	The Games Co-ordinator, as an employee of DCC, will be issued with a DCC Purchase Card. Use of this Purchase Card will be in accordance with DCC Purchase Card Policy and Procedure Manual and within the assigned delegation.
	Conflicts of Interest	A formal interest register is available at all Board meetings for Board members to register any conflicts of interest. This will be kept updated in the NZMG Board minutes folder. DNZMGT Chairperson will monitor conflicts of interest and discuss any potential or likely conflicts directly with the Board and Board members in order to avoid all and any conflict.

4. Responsibilities of both the Dunedin (New Zealand) Masters Games Trust and Dunedin City Council

To provide certainty of funding for the DNZMGT and the certainty of budgeting and accountability for the Council, the DNZMGT and DCC agree the following:

- 4.1** The Trust will prepare a Business Plan and two year Budget that will detail all revenue, expenditure and projected loss (if any) for the next financial year and the following second year. This will be prepared biennially in May following the Dunedin (New Zealand) Masters Games prior to the Annual Plan hearings.
- 4.2** The DNZMGT and DCC shall meet to review the Business Plan and Budget and seek agreement on all aspects of this Service Level Agreement.
- 4.3** The Dunedin City Council as owner of the New Zealand Masters Games franchise shall act as underwrite for this event until 2036 when the franchise is due for renewal, provided that the DNZMGT must set out a request in writing, with budget prior to the commencement of the Dunedin (New Zealand) Masters Games, forecasting profit/loss and covering any other requirements requested by Council. Council must agree to the underwrite in the four-month period preceding the Dunedin (New Zealand) Masters Games. Council maintains the right to decline to underwrite or to cancel if the forecasting indicates a loss that Council regards as significant.
- 4.4** The DNZMGT shall operate in such a way as to minimise any financial loss without compromising the Trust's minimum objectives or contractual obligations under this Service Level Agreement.
- 4.5** If the Trust and the Council cannot reach agreement on the amount of financial loss (i.e. the Council's contract payment), the dispute shall be referred to an independent arbitrator appointed by them both (or by the minister of Local Government if they are unable to agree on the person to be appointed) who will determine the contract payment, taking into account the minimum obligations placed on the Trust by the Trust Deed and the submissions of both parties. The contract payment so determined shall be the contract payment made from the Council to the Trust for the financial year. Cost of disputes resolution shall be shared equally by both parties.
- 4.6** The Council's contract payment to DNZMGT shall be available each year until the renewal of the franchise after the completion of the 2036 Dunedin (New Zealand) Masters Games. Should the DCC win the right to further host the Games then the DCC along with the Trust by mutual agreement shall extend the Service Level Agreement for the period that the franchise is extended for.

5. Partner Representatives

The Manager of Events and Community Development, or nominee, will administer all aspects of the Service Level Agreement and is the official Dunedin City Council representative who will liaise with the Trust.

The Chair of the Dunedin (New Zealand) Masters Games Trust will administer all aspects of the Service Level Agreement and is the official Dunedin (New Zealand) Masters Games Trust representative who will liaise with the Dunedin City Council.

6. Assignment

The Trust may assign, transfer or sub-contract any of its responsibilities under the Service Level Agreement to other organisations only with the prior consent of the Dunedin City Council.

The Trust agrees that if the Trust assigns transfers or sub-contracts any of its responsibilities under the Service Level Agreement to other persons or organisations, the Trust will be responsible for complying with all the responsibilities and requirements of the Service Level Agreement.

Signed on / /
By:

Sandy Graham
Chief Executive
Dunedin City Council

John Brimble
Chairman
Dunedin (New Zealand) Masters Games Trust

PROPOSED EVENT ROAD CLOSURES FOR AUGUST AND SEPTEMBER 2021

Department: Transport and Community and Planning

EXECUTIVE SUMMARY

- 1 Applications have been received for temporary road closures for the following events:
 - John McGlashan School Fete – 11 September 2021
 - 2021 Emerson’s Dunedin Marathon – 12 September 2021
 - City Activation: South Africa v All Blacks International Test Match - 25/26 September 2021
- 2 This report recommends temporary closure of the roads concerned using the provisions of the Local Government Act 1974, to enable the events to proceed.

RECOMMENDATIONS

That the Council:

- a) **Resolves** pursuant to Section 319, Section 342, and Schedule 10 clause 11(e) of the Local Government Act 1974, to close the roads detailed below:

- i) **John McGlashan School Fete**

Closed from 8am to 3pm Saturday 11 September 2021:

Pilkington Street, from Balmacewen Road to Passmore Crescent.

- ii) **2021 Emerson’s Dunedin Marathon**

From 8am to 1pm Sunday 12 September 2021:

Anzac Avenue, from Union St to SH88.

Butts Road, from Anzac Avenue to Dundas Street.

Logan Park Drive, from Anzac Avenue to Butts Road.

Dundas Street, from Harbour Terrace to Butts Road.

Minerva Street, from Anzac Avenue to Parry Street West

Parry Street West, from Minerva to end.

These roads will be progressively reopened as the tail end passes.

On the following roads road users will be escorted through when safe to do so:

Ward Street, from Anzac Avenue to Wickliffe Street (includes bridge).

Wickliffe Street, from Ward street to Fryatt Street.

Fryatt Street, from Wharf Street to Wickliffe Street.

Kitchener Street, from Wharf Street to Birch Street.

Roberts Street, from Wharf Street to Birch Street.

Birch Street, from Wharf Street to Roberts Street.

iii) City Activation: South Africa v All Blacks International Test Match

Closed from 7am Saturday 25 September to 5am Sunday 26 September 2021:

The Lower Octagon, from George to Princes Streets.

Lower Stuart Street, from The Octagon to Moray Place.

George Street, from Bath Street to the Octagon (southbound only).

Closed from 3pm to 7pm Saturday 25 September 2021:

The central carriageway of The Octagon.

George Street, from The Octagon to Moray Place, northbound lane only, and lower Stuart Street, from Bath Street to Moray Place, eastbound lane only, will remain open.

BACKGROUND

- 3 Events and festivals contribute to the vibrancy and uniqueness of Dunedin; creating economic opportunities for the city and reflecting and enhancing social, recreational, environmental and cultural well-being. The contribution events make to the city's vision of being one of the world's great small cities is reflected in strategies and plans including the Social Well-being Strategy, the Economic Development Strategy, Ara Toi Ōtepoti, Parks and Recreation Strategy, and the Festival and Events Plan 2018-2023.
- 4 The area proposed to be used for these events is legal road and can therefore be temporarily closed to normal traffic if the statutory temporary road closure procedures are followed. Section 319 of the LGA 1974 gives Council the power to stop or close any road or part of a road in the manner and upon the conditions set out in section 342 and Schedule 10 of the LGA 1974.
- 5 Under clause 11(e) of Schedule 10 of the LGA 1974, there are conditions which are required to be met. A copy of Schedule 10 of the LGA 1974 is attached (Attachment A). These conditions include the following:
 - a) Consultation with the New Zealand Transport Agency (Waka Kotahi) and the Police.
 - b) Being satisfied that traffic is not likely to be unreasonably impeded.
 - c) When closing under Schedule 10 section 11(e), the road cannot be closed more than 31 days in the aggregate in any one year.

- d) That public notice must be given of the intention to consider closing any road or part of a road, and notice given of the decision to close the road.
- e) Where the proposed temporary road stopping relates to public functions, the decision to close a road cannot be delegated to Council staff; a resolution of Council is required.

DISCUSSION

Consultation and Notification

- 6 Waka Kotahi NZ and the NZ Police have been consulted and neither have any objection to the proposed road closures.
- 7 The proposed temporary road closures were advertised in the Otago Daily Times on 3 July 2021, this notice is attached to the report (Attachment B). An opportunity was provided to give feedback on the proposal by emailing events@dcc.govt.nz by a deadline of Saturday 10 July 2021. No objections were submitted during this time.
- 8 Council is also required to give public notice of its decision. This notice will be published after this meeting prior to the events.
- 9 The event organisers for the Dunedin Marathon contacted those considered affected, i.e. those with immediate frontage to the roads concerned prior to submitting their application, and no objections were received.
- 10 For the city activation in the Octagon on 25 September for the South Africa vs All Blacks International Test, affected property owners and/or occupiers were notified on the 28 May. Vehicular access to properties will be restricted during the periods of closure. A week was provided for feedback to the proposed road closures and no objections were received during that period.

Traffic Impacts

- 11 Closure of the central and lower carriageway of The Octagon for events has been carried out previously for similar events, and traffic was not unreasonably impeded. There are detours available very near the closed roads. Being a public function, pedestrian access will remain available. Emergency services will have immediate access made available if required. There is no impact to public transport.
- 12 The Dunedin Marathon has been held over many years without causing unreasonable delays to the travelling public. Emergency service will have immediate access made available if required. Public transport services will be managed through the temporary traffic management process.
- 13 The John McGlashan fete has been held previously without causing unreasonable traffic disruption.
- 14 The temporary traffic management plan process will ensure that other issues such as temporary relocation of certain parking (e.g. taxi, mobility and AVO) are addressed.
- 15 Under section 11(e) of Schedule 10, LGA 1974, the road cannot be closed for more than an aggregate of 31 days in any one year. The 31-day limit will not be exceeded by the approval of the proposed temporary road closures.

OPTIONS

- 16 It should be noted that recommendations in this report cannot be amended without first carrying out further consultation with affected parties, Waka Kotahi, NZ Police, and verifying that traffic impacts are acceptable.

Option One – Recommended Option

- 17 That the Council closes the sections of roads as detailed in the recommendations.

Advantages

- The road will be able to be closed and the events will be able to proceed.
- Closure will enable the benefits (economic, social, cultural) associated with events being held in Dunedin.

Disadvantages

- There will be temporary loss of vehicular access through the closed area. However, there are detours available nearby, and safety can be assured through the use of temporary traffic management.

Option Two – Status Quo

- 18 That the Council decides not to close the roads in question.

Advantages

- There would be no detour required for travelling public, and the road would be able to be used as normal.

Disadvantages

- The events would not be able to go ahead and the benefits of the events would be lost.

NEXT STEPS

- 19 Should the resolution be made to temporarily close the road, Council staff will proceed to accept the temporary traffic management plan and notify the public of the closures.

Signatories

Author:	Michael Tannock - Transport Network Team Leader Joy Lanini - Manager Community Development and Events
Authoriser:	Jeanine Benson - Group Manager Transport Simon Drew - General Manager Infrastructure & Development

Attachments

Title	Page
Schedule 10 Local Government Act 1974	81

[↓B](#) ODT Advertisement, Saturday 3-4 July 2021

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SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision promotes the social well-being of communities in the present and for the future.
This decision promotes the economic well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Events contribute to the Strategic Framework.

Events contribute to the Economic Development Strategy, the Social Wellbeing Strategy.

There is a Festival and Events Plan 2018-2023.

Māori Impact Statement

There are no known impacts for Māori.

Sustainability

There are no implications for sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial implications. The cost of the proposed road closures will be met within existing budgets.

Significance

This decision is considered low in terms of the Council's Significance and Engagement Policy

Engagement – external

There has been external engagement as required by the LGA 1974, with the Police and Waka Kotahi. Affected parties were notified and provided a time period for feedback

Engagement - internal

There has been engagement with DCC Events, In-House Legal, and Transport. There is support for the event to proceed.

Risks: Legal / Health and Safety etc.

There are no identified risks should the recommended resolution be made.

SUMMARY OF CONSIDERATIONS
<i>Conflict of Interest</i> There are no known conflicts of interest.
<i>Community Boards</i> There are no implications for Community Boards.

30/06/2021 Local Government Act 1974 No 66 (as at 01 April 2021), Public Act Schedule 10 Conditions as to stopping of roads and the tempor...



New Zealand Legislation Local Government Act 1974

- Warning: Some amendments have not yet been incorporated

Schedule 10 Conditions as to stopping of roads and the temporary prohibition of traffic on roads

ss 319(b), 342

Schedule 10: inserted, on 1 April 1979, by [section 3\(1\)](#) of the Local Government Amendment Act 1978 (1978 No 43).

Stopping of roads

- 1 The council shall prepare a plan of the road proposed to be stopped, together with an explanation as to why the road is to be stopped and the purpose or purposes to which the stopped road will be put, and a survey made and a plan prepared of any new road proposed to be made in lieu thereof, showing the lands through which it is proposed to pass, and the owners and occupiers of those lands so far as known, and shall lodge the plan in the office of the Chief Surveyor of the land district in which the road is situated. The plan shall separately show any area of esplanade reserve which will become vested in the council under [section 345\(3\)](#).

Schedule 10 clause 1: amended, on 1 October 1991, by [section 362](#) of the Resource Management Act 1991 (1991 No 69).

- 2 On receipt of the Chief Surveyor's notice of approval and plan number the council shall open the plan for public inspection at the office of the council, and the council shall at least twice, at intervals of not less than 7 days, give public notice of the proposals and of the place where the plan may be inspected, and shall in the notice call upon persons objecting to the proposals to lodge their objections in writing at the office of the council on or before a date to be specified in the notice, being not earlier than 40 days after the date of the first publication thereof. The council shall also forthwith after that first publication serve a notice in the same form on the occupiers of all land adjoining the road proposed to be stopped or any new road proposed to be made in lieu thereof, and, in the case of any such land of which the occupier is not also the owner, on the owner of the land also, so far as they can be ascertained.
- 3 A notice of the proposed stoppage shall, during the period between the first publication of the notice and the expiration of the last day for lodging objections as aforesaid, be kept fixed in a conspicuous place at each end of the road proposed to be stopped:
provided that the council shall not be deemed to have failed to comply with the provisions of this clause in any case where any such notice is removed without the authority of the council, but in any such case the council shall, as soon as conveniently may be after being informed of the unauthorised removal of the notice, cause a new notice complying with the provisions of this clause to be affixed in place of the notice so removed and to be kept so affixed for the period aforesaid.
- 4 If no objections are received within the time limited as aforesaid, the council may by public notice declare that the road is stopped; and the road shall, subject to the council's compliance with [clause 9](#), thereafter cease to be a road.
- 5 If objections are received as aforesaid, the council shall, after the expiration of the period within which an objection must be lodged, unless it decides to allow the objections, send the objections together with the plans aforesaid, and a full description of the proposed alterations to the Environment Court.

Schedule 10 clause 5: amended, on 2 September 1996, pursuant to [section 6\(2\)\(a\)](#) of the Resource Management Amendment Act 1996 (1996 No 160).

<https://www.legislation.govt.nz/act/public/1974/0066/latest/DLM425592.html>

1/3

30/06/2021 Local Government Act 1974 No 66 (as at 01 April 2021), Public Act Schedule 10 Conditions as to stopping of roads and the tempor...

- 6 The Environment Court shall consider the district plan, the plan of the road proposed to be stopped, the council's explanation under [clause 1](#), and any objection made thereto by any person, and confirm, modify, or reverse the decision of the council which shall be final and conclusive on all questions.

Schedule 10 clause 6: replaced, on 1 October 1991, by [section 362](#) of the Resource Management Act 1991 (1991 No 69).

Schedule 10 clause 6: amended, on 2 September 1996, pursuant to [section 6\(2\)\(a\)](#) of the Resource Management Amendment Act 1996 (1996 No 160).

- 7 If the Environment Court reverses the decision of the council, no proceedings shall be entertained by the Environment Court for stopping the road for 2 years thereafter.

Schedule 10 clause 7: amended, on 2 September 1996, pursuant to [section 6\(2\)\(a\)](#) of the Resource Management Amendment Act 1996 (1996 No 160).

- 8 If the Environment Court confirms the decision of the council, the council may declare by public notice that the road is stopped; and the road shall, subject to the council's compliance with [clause 9](#), thereafter cease to be a road.

Schedule 10 clause 8: amended, on 2 September 1996, pursuant to [section 6\(2\)\(a\)](#) of the Resource Management Amendment Act 1996 (1996 No 160).

- 9 Two copies of that notice and of the plans hereinbefore referred to shall be transmitted by the council for record in the office of the Chief Surveyor of the land district in which the road is situated, and no notice of the stoppage of the road shall take effect until that record is made.

- 10 The Chief Surveyor shall allocate a new description of the land comprising the stopped road, and shall forward to the Registrar-General of Land or the Registrar of Deeds, as the case may require, a copy of that description and a copy of the notice and the plans transmitted to him by the council, and the Registrar shall amend his records accordingly.

Schedule 10 clause 10: amended, on 12 November 2018, by [section 250](#) of the Land Transfer Act 2017 (2017 No 30).

Temporary prohibition of traffic

- 11 The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the New Zealand Transport Agency, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic)—

- (a) while the road, or any drain, water race, pipe, or apparatus under, upon, or over the road is being constructed or repaired; or
- (b) where, in order to resolve problems associated with traffic operations on a road network, experimental diversions of traffic are required; or
- (c) during a period when public disorder exists or is anticipated; or
- (d) when for any reason it is considered desirable that traffic should be temporarily diverted to other roads; or
- (e) for a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:

provided that no road may be closed for any purpose specified in paragraph (e) if that closure would, in the opinion of the council, be likely to impede traffic unreasonably.

Schedule 10 clause 11: replaced, on 14 August 1986, by [section 14\(1\)](#) of the Local Government Amendment Act (No 3) 1986 (1986 No 50).

Schedule 10 clause 11: amended, on 26 March 2015, by [section 5](#) of the Local Government Act 1974 Amendment Act 2015 (2015 No 20).

- 11A The council shall give public notice of its intention to consider closing any road or part of a road under [clause 11\(e\)](#); and shall give public notice of any decision to close any road or part of a road under that provision.

Schedule 10 clause 11A: inserted, on 14 August 1986, by [section 14\(1\)](#) of the Local Government Amendment Act (No 3) 1986 (1986 No 50).

- 11B Where any road or part of a road is closed under [clause 11\(e\)](#), the council or, with the consent of the council, the promoter of any activity for the purpose of which the road has been closed may impose charges for the entry of persons and vehicles to the area of closed road, any structure erected on the road, or any structure or area under the control of the council or the promoter on adjoining land.

Schedule 10 clause 11B: inserted, on 14 August 1986, by [section 14\(1\)](#) of the Local Government Amendment Act (No 3) 1986 (1986 No 50).

- 11C Where any road or part of a road is closed under [clause 11\(e\)](#), the road or part of a road shall be deemed for the purposes of—

- (a) *[Repealed]*
- (b) the [Traffic Regulations 1976](#);
- (c) the Transport (Drivers Licensing) Regulations 1985:

30/06/2021 Local Government Act 1974 No 66 (as at 01 April 2021), Public Act Schedule 10 Conditions as to stopping of roads and the tempor...

(d) *[Repealed]*

(e) the Transport (Vehicle Registration and Licensing) Notice 1986:

(ea) the [Land Transport Act 1998](#):

(f) any enactment made in substitution for any enactment referred to in paragraphs (a) to (ea)—

not to be a road; but nothing in this clause shall affect the status of the road or part of a road as a public place for the purposes of this or any other enactment.

Schedule 10 clause 11C: inserted, on 14 August 1986, by [section 14\(1\)](#) of the Local Government Amendment Act (No 3) 1986 (1986 No 50).

Schedule 10 clause 11C(a): repealed, on 10 May 2011, by [section 100\(3\)](#) of the Land Transport (Road Safety and Other Matters) Amendment Act 2011 (2011 No 13).

Schedule 10 clause 11C(d): repealed, on 1 May 2011, by [section 35\(4\)](#) of the Land Transport Amendment Act 2009 (2009 No 17).

Schedule 10 clause 11C(ea): inserted, on 1 March 1999, by [section 215\(1\)](#) of the Land Transport Act 1998 (1998 No 110).

Schedule 10 clause 11C(f): amended, on 1 March 1999, by [section 215\(1\)](#) of the Land Transport Act 1998 (1998 No 110).

- 12 The powers conferred on the council by [clause 11](#) (except paragraph (e)) may be exercised by the chairman on behalf of the council or by any officer of the council authorised by the council in that behalf.
- 13 Where it appears to the council that owing to climatic conditions the continued use of any road in a rural area, other than a State highway or government road, not being a road generally used by motor vehicles for business or commercial purposes or for the purpose of any public work, may cause damage to the road, the council may by resolution prohibit, either conditionally or absolutely, the use of that road by motor vehicles or by any specified class of motor vehicle for such period as the council considers necessary.
- 14 Where a road is closed under [clause 13](#), an appropriate notice shall be posted at every entry to the road affected, and shall also be published in a newspaper circulating in the district.
- 15 A copy of every resolution made under [clause 13](#) shall, within 1 week after the making thereof, be sent to the Minister of Transport, who may at any time, by notice to the council, disallow the resolution, in whole or in part, and thereupon the resolution, to the extent that it has been disallowed, shall be deemed to have been revoked.
- 16 No person shall—
 - (a) use a vehicle, or permit a vehicle to be used, on any road which is for the time being closed for such vehicles pursuant to [clause 11](#); or
 - (aa) without the consent of the council or the promoter of any activity permitted by the council, enter or attempt to enter, or be present, on any road or part of a road that is for the time being closed to pedestrian traffic pursuant to [clause 11](#); or
 - (b) use a motor vehicle, or permit a motor vehicle to be used, on any road where its use has for the time being been prohibited by a resolution under [clause 13](#).

Schedule 10 clause 16(aa): inserted, on 14 August 1986, by [section 14\(2\)](#) of the Local Government Amendment Act (No 3) 1986 (1986 No 50).

John McGlashan school fete

The Council is considering closing Pilkington Street as below:

Closed from 8am to 3pm on Saturday, 11 September: Pilkington Street from Balmacewen Road to Passmore Crescent.

This will be considered at a meeting of the Dunedin City Council on 27 July at 10am. Please provide any feedback on the proposal by emailing events@dcc.govt.nz before 5pm on Saturday, 10 July.

2021 Emerson's Dunedin Marathon

The Council is considering closing the streets below for this event:

From 8am to 1pm on Sunday, 12 September: Anzac Avenue, from Union St to SH88; Butts Road, from Anzac Avenue to Dundas Street; Logan Park Drive, from Anzac Avenue to Butts Road; Dundas Street, from Harbour Terrace to Butts Road; Minerva Street from Anzac Avenue to Parry Street West and Parry Street West from Minerva Street to the end.

These roads will be progressively reopened as the tail end passes.

On the following roads, road users will be escorted through when safe to do so:

Ward Street, from Anzac Avenue to Wickliffe Street (includes the bridge); Wickliffe Street, between Ward and Fryatt Streets; Fryatt Street, between Wharf and Wickliffe Streets; Kitchener Street, between Wharf and Birch Streets; Roberts Street, between Wharf and Birch Streets and Birch Street, from Wharf to Roberts Streets.

This will be considered at a meeting of the Dunedin City Council at 10am on 27 July. Please provide any feedback on the proposal by emailing events@dcc.govt.nz before 5pm on Saturday, 10 July.

City activation: South Africa v All Blacks International Test Match

The Council is considering closing the Octagon, Stuart and George Streets as below:

Closed from 7am on Saturday, 25 September to 5am Sunday, 26 September: the lower Octagon, between George and Princes Streets; lower Stuart Street, from the Octagon to Moray Place, and George Street, from Bath Street to the Octagon (southbound only).

Closed from 3pm to 7pm on Saturday, 25 September: the central carriageway of the Octagon.

George Street, from the Octagon to Moray Place, northbound lane only, and lower Stuart Street, from Bath Street to Moray Place, eastbound lane only, will remain open.

This will be considered at a meeting of the Dunedin City Council at 10am on 27 July. Please provide any feedback on the proposal by emailing events@dcc.govt.nz before 5pm on Saturday, 10 July.

REMUNERATION AUTHORITY DETERMINATION 2021 (2021/2022)

Department: Civic

EXECUTIVE SUMMARY

- 1 The Local Government Act 2002 (the Act) gives the Remuneration Authority (the Authority) the responsibility for setting remuneration for local government elected members. The purpose of the report is to advise elected members of the changes made by the Authority.
- 2 The Authority has made the Local Government Members (2021/22) Determination 2021, (the 2021 determination) which came into force on 1 July 2021. The new determination is attached. The effect is a minor increase in remuneration for Councillors and Community Board members. The remuneration and any increase is mandated and Council must accept the amounts determined by the Authority.
- 3 The Council is required to have an expenses policy based on what the Authority allows for the reimbursement of various allowances such as information and communication technology, mileage and conference attendance. The Council has the Rules for the Recovery of Expenses and Childcare which was adopted at the beginning of the triennium.
- 4 The 2021 determination makes some changes to some of the allowances and in addition, now allows for councils to amend their expenses and reimbursement policy to include the reimbursement of the actual and reasonable costs incurred by members who use public transport, micromobility vehicles (such as e-bikes and e-scooters) and bicycles for travel on council business.
- 5 As this is an administrative report there is no summary of considerations.

RECOMMENDATIONS

That the Council:

- a) **Notes** the Local Government Members (2021/22) Determination 2021 which took effect from 1 July 2021.
- b) **Includes** the reimbursement of actual and reasonable costs of public transport, micromobility vehicles and bicycles in the Rules for the Recovery of Expenses and Allowances.

BACKGROUND

- 6 In 2019 the Authority completed a review of how it sets remuneration for elected members. It has also begun its triennial review prior to the 2022 elections and is in the process of progressively consulting with councils.

DISCUSSION

- 7 The effect of the 2021 determination for Dunedin City Council for remuneration is as follows:
- | | |
|-----------------------------|--------------------------|
| a) Mayor | no change per annum |
| b) Deputy Mayor | increase \$454 per annum |
| c) Chairs of committees (6) | increase \$429 per annum |
| d) Councillors (7) | increase \$357 per annum |
- 8 There are also minor increases for each of the community boards. The boards will be advised of the increases at their next meeting round. The total cost of the increased remuneration is \$10,729 per annum. This can be met from existing budgets.
- 9 The determination also addresses some changes in allowances including kilometre rate for travel to reflect the rates prescribed by Inland Revenue, changes to information and technology allowances including an increase of the amount payable for members using their own internet service and a clarification of definition of family in relation to the childcare allowance (noting the rate remains the same).
- 10 In particular, if a councillor uses their own personal technology the Authority has increased the rates of the communication allowance. The communications allowance includes a new item covering the reimbursement of ICT consumables such as paper and ink cartridges. If elected members use their own consumables, they may seek reimbursement of up to \$200 during the term of the determination.
- 11 The Authority received a number of submissions from councils on the reimbursement of actual and reasonable costs incurred by elected members who use public transport, micromobility vehicles (such as e-bikes and e-scooters) and bicycles when travelling on local authority business. The 2021 determination allows for councils to amend their expenses and reimbursement policy accordingly.
- 12 Council staff are recommending that the Rules be amended to provide the reimbursement of actual and reasonable costs of public transport, micromobility vehicles and bicycles when travelling on local authority business. This aligns with the Council's Integrated Transport Strategy and sustainability goals.

OPTIONS

- 13 The Council must accept the amounts determined by the Authority. However, Council does have options on changes to the reimbursement of expenses.

Option One – Council includes the reimbursement of costs for use of public transport etc for travel on local authority business in the Rules for the Recovery of Expenses and Childcare (Recommended Option)

Advantages

- Provides alternative options for transport for elected members.
- Aligns with the Council’s Integrated Transport Strategy, through supporting alternative modes of transport.

Disadvantages

May be a slight increase in cost but this can be managed within existing budgets.

Option Two – Council does not amend the Rules for the Recovery of Expenses and Childcare to include reimbursement of costs for use of public transport etc for travel on local authority business

Advantages

- There are no identified advantages.

Disadvantages

- Does not provide an incentive for supporting alternative modes of transport.

NEXT STEPS

- 14 The remuneration changes will be made and backdated from 1 July 2021.
- 15 If agreed, the Rules for the recovery of expenses will be updated to include reimbursement of costs for use of public transport, micromobility vehicles and bicycles.

Signatories

Author:	Clare Sullivan - Manager Governance
Authoriser:	Jeanette Wikaira - Manahautū (General Manager Maori Partnerships and Policy)

Attachments

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B	Rules for the Recovery of Expenses and Childcare	136

29/06/2021
PCO 23839/5.0

Local Government Members (2021/22) Determination 2021

The Remuneration Authority makes this determination (including the appended explanatory memorandum) under the Remuneration Authority Act 1977 and clauses 6 and 7A of Schedule 7 of the Local Government Act 2002, after having regard to the matters specified in clause 7 of that schedule.

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cl 1 **Local Government Members (2021/22) Determination**
2021

Determination

1 Title

This determination is the Local Government Members (2021/22) Determination 2021.

2 Commencement

This determination comes into force on 1 July 2021.

3 Expiry

This determination expires at the close of 30 June 2022.

Interpretation

4 Interpretation

In this determination, unless the context otherwise requires,—

ATA panel means a panel appointed by an accord territorial authority under section 89 of the Housing Accords and Special Housing Areas Act 2013

board means—

- (a) a community board of a territorial authority other than the Auckland Council; or
- (b) a local board of the Auckland Council

determination term means the period from the coming into force of this determination to its expiry

hearing has the meaning given to it by clause 5

hearing time has the meaning given to it by clause 6

local authority means a regional council or a territorial authority

member means, in relation to a local authority or a board, a person who is declared to be elected to that local authority or board under the Local Electoral Act 2001 or who, as the result of further election or appointment under that Act or the Local Government Act 2002, is an office holder in relation to the local authority or board (for example, a chairperson)

on local authority business includes on the business of any board of the local authority

regional council means a regional council named in Part 1 of Schedule 2 of the Local Government Act 2002

RMA means the Resource Management Act 1991

territorial authority means a territorial authority named in Part 2 of Schedule 2 of the Local Government Act 2002.

**Local Government Members (2021/22) Determination
2021**

cl 6

5 Meaning of hearing

In this determination, **hearing** means—

- (a) a hearing that is held by an ATA panel arising from—
 - (i) a resource consent application under subpart 2 of Part 2 of the Housing Accords and Special Housing Areas Act 2013; or
 - (ii) a request for a plan change or for a variation to a proposed plan under subpart 3 of Part 2 of that Act; or
- (b) a hearing arising from a resource consent application made under section 88 of the RMA; or
- (c) a meeting for determining a resource consent application without a formal hearing; or
- (d) a hearing arising from a notice of requirement (including one initiated by the local authority); or
- (e) a pre-hearing meeting held under section 99 of the RMA in relation to a hearing referred to in paragraph (b) or (d); or
- (f) a hearing as part of the process of the preparation, change, variation, or review of a district or regional plan or regional policy statement; or
- (g) a mediation hearing in the Environment Court as part of an appeal from a decision of a local authority; or
- (h) a hearing on an objection against a charge fixed by a local authority under section 36 of the RMA.

6 Meaning of hearing time

In this determination, **hearing time** means the time spent on any of the following:

- (a) conducting a hearing;
- (b) formal deliberations to decide the outcome of a hearing;
- (c) participating in an official group site inspection related to a hearing;
- (d) determining a resource consent application where a formal hearing does not take place;
- (e) up to a maximum of the aggregate of the time referred to in paragraphs (a) and (b), preparing for a hearing and participating in any inspection of a site for the purposes of a hearing (other than an official group site inspection under paragraph (c));
- (f) writing a decision arising from a hearing or communicating for the purpose of the written decision.

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cl 7 **Local Government Members (2021/22) Determination**
2021

Entitlement to remuneration, allowances, and hearing fees

7 Remuneration, allowances, and hearing fees payable

Remuneration

- (1) A member of a local authority or a board of that local authority is entitled to the applicable remuneration set out in the Schedule (adjusted under clause 9, if applicable).
- (2) If a member of a territorial authority is also elected or appointed to a board, the member is entitled only to the remuneration that is payable to the member as a member of the territorial authority.

Allowances and hearing fees

- (3) A member of a local authority or a board is also entitled to—
 - (a) the applicable allowances payable under clauses 11 to 14;
 - (b) the applicable hearing fees payable under clause 15.

8 Acting mayor or chairperson

- (1) This clause applies to a member who acts as a mayor or chairperson during a period when, because of a vacancy or temporary absence, the remuneration or allowances that would usually be paid to the mayor or chairperson are not being paid.
- (2) While acting as mayor or chairperson, the member must be paid the remuneration and allowances usually payable to the mayor or chairperson, instead of the member's usual remuneration, allowances, and hearing fees.

9 Motor vehicles for mayors and regional council chairpersons

- (1) A local authority may provide to the mayor or regional council chairperson of the local authority—
 - (a) a motor vehicle (which may be provided for restricted private use, partial private use, or full private use); or
 - (b) a vehicle kilometre allowance under clause 11.
- (2) The maximum purchase price that may be paid for a motor vehicle purchased by a local authority for provision to a mayor or regional council chairperson during the determination term is,—
 - (a) in the case of a petrol or diesel vehicle, \$55,000 (including goods and services tax and any on-road costs); and
 - (b) in the case of an electric or a hybrid vehicle, \$65,000 (including goods and services tax and any on-road costs).
- (3) If a motor vehicle is provided to a mayor or regional council chairperson for restricted private use, no deduction may be made from the annual remuneration payable to the mayor or regional council chairperson under the Schedule for the provision of that motor vehicle.

**Local Government Members (2021/22) Determination
2021**

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- (4) If a motor vehicle is provided to a mayor or regional council chairperson for partial private use or full private use,—
- (a) the annual remuneration payable to the mayor or regional council chairperson under the Schedule must be adjusted by the local authority in accordance with subclause (5) or (6) (as applicable); and
 - (b) the adjustment must take effect on and from—
 - (i) the date of commencement of this determination (in the case of a motor vehicle provided to the person before that date); or
 - (ii) the date of provision of the motor vehicle to the person (in the case of a motor vehicle provided during the determination term).
- (5) If a motor vehicle is provided to a mayor or regional council chairperson for partial private use, the amount calculated in accordance with the following formula must be deducted from the remuneration payable to that person:
- $$v \times 41\% \times 10\%$$
- where v means the actual purchase price of the vehicle, including goods and services tax and any on-road costs.
- (6) If a motor vehicle is provided to a mayor or regional council chairperson for full private use, the amount calculated in accordance with the following formula must be deducted from the remuneration payable to that person:
- $$v \times 41\% \times 20\%$$
- where v means the actual purchase price of the vehicle, including goods and services tax and any on-road costs.
- (7) In this clause,—
- full private use means—**
- (a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and
 - (b) the vehicle is available for the mayor's or regional council chairperson's unrestricted private use; and
 - (c) the vehicle is used by the mayor or regional council chairperson for both local authority business and private use; and
 - (d) the vehicle may also be used by other local authority members or staff on local authority business, with the permission of the mayor or regional council chairperson
- partial private use means—**
- (a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and
 - (b) the vehicle is used by the mayor or regional council chairperson for both local authority business and private purposes; and

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cl 10 **Local Government Members (2021/22) Determination
2021**

- (c) the vehicle may also be used by other local authority members or staff on local authority business, with the permission of the mayor or regional council chairperson; and
 - (d) all travel in the vehicle is recorded in a logbook; and
 - (e) the use of the vehicle for private purposes accounts for no more than 10% of the distance travelled in the vehicle in a year
- restricted private use means—**
- (a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and
 - (b) the vehicle is otherwise generally available for use by other local authority members or staff on local authority business; and
 - (c) the vehicle is used solely for local authority business; and
 - (d) all travel in the vehicle is recorded in a logbook.
- (8) Subclause (2) does not apply to a motor vehicle provided to a mayor or regional council chairperson before 1 July 2018.

Allowances

10 Definition of member

For the purposes of payment of allowances under clauses 11 to 14, **member**, in relation to a territorial authority, includes a member of a board of the territorial authority.

11 Vehicle kilometre allowance

- (1) A local authority may pay to a member a vehicle kilometre allowance to reimburse that member for costs incurred in relation to eligible travel.
- (2) A member's travel is eligible for the allowance if—
 - (a) it occurs on a day when the member is not provided with a motor vehicle by the local authority; and
 - (b) the member is travelling—
 - (i) in a private vehicle; and
 - (ii) on local authority business; and
 - (iii) by the most direct route that is reasonable in the circumstances.
- (3) The allowance payable to a member for eligible travel is,—
 - (a) for a petrol or diesel vehicle,—
 - (i) 79 cents per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and
 - (ii) 27 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term;

**Local Government Members (2021/22) Determination
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- (b) for a petrol hybrid vehicle,—
 - (i) 79 cents per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and
 - (ii) 16 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term;
- (c) for an electric vehicle,—
 - (i) 79 cents per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and
 - (ii) 9 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term.

12 Travel time allowance

- (1) A local authority may pay a member (other than a mayor or a regional council chairperson) an allowance for eligible travel time.
- (2) A member's travel time is eligible for the allowance if it is time spent travelling within New Zealand—
 - (a) on local authority business; and
 - (b) by the quickest form of transport that is reasonable in the circumstances; and
 - (c) by the most direct route that is reasonable in the circumstances.
- (3) The travel time allowance is \$37.50 for each hour of eligible travel time after the first hour of eligible travel time travelled in a day.
- (4) However, if a member of a local authority resides outside the local authority area and travels to the local authority area on local authority business, the member is only eligible for a travel time allowance for eligible travel time—
 - (a) after the member crosses the boundary of the local authority area; and
 - (b) after the first hour of eligible travel time within the local authority area.
- (5) The maximum total amount of travel time allowance that a member may be paid for eligible travel in a 24-hour period is 8 hours.
- (6) Despite subclause (1), the Chatham Islands Council may pay the Mayor of the Chatham Islands Council an allowance for eligible travel time.

13 ICT allowances

Member uses local authority's ICT

- (1) If a local authority supplies ICT to a member for use on local authority business and allows for its personal use, the local authority may decide what portion, if any, of the local authority's costs reasonably attributable to such personal use must be paid by the member.

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- Local Government Members (2021/22) Determination
2021**
-
- Member uses own equipment and consumables*
- (2) If a local authority determines that particular ICT equipment is required by members to perform their functions and requests that members use their own equipment for those purposes, the local authority may pay an allowance.
 - (3) The matters for which an allowance is payable and the amounts that may be paid for the determination term are as follows:
 - (a) for the use of a personal computer, tablet, or laptop, including any related docking station, \$400;
 - (b) for the use of a multi-functional or other printer, \$50;
 - (c) for the use of a mobile telephone, \$200;
 - (d) for the use of ICT consumables, up to \$200.
- Member uses own services*
- (4) If a local authority requests a member to use the member's own Internet service for the purpose of the member's work on local authority business, the member is entitled to an allowance for that use of up to \$800 for the determination term.
 - (5) If a local authority requests a member to use the member's own mobile telephone service for the purpose of the member's work on local authority business, the member is entitled, at the member's option, to—
 - (a) an allowance for that use of up to \$500 for the determination term; or
 - (b) reimbursement of actual costs of telephone calls made on local authority business on production of the relevant telephone records and receipts.
- Pro-rating*
- (6) If the member is not a member for the whole of the determination term, subclauses (3) to (5) apply as if each reference to an amount were replaced by a reference to an amount calculated in accordance with the following formula:

$$(a \div b) \times c$$

where—

 - a is the number of days that the member held office in the determination term
 - b is the number of days in the determination term
 - c is the relevant amount specified in subclauses (3) to (5).
 - (7) The Remuneration Authority may approve rules proposed by a local authority to meet the costs of installing and running special ICT where, because of distance or restricted access, normal communications connections are not available.
 - (8) In this clause, **ICT** means information or communication technology, including—

**Local Government Members (2021/22) Determination
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cl 15

- (a) ICT equipment (for example, a mobile telephone and a laptop computer); and
- (b) ICT services (for example, a mobile telephone service and an Internet service); and
- (c) ICT consumables (for example, printer or photocopy paper and ink cartridges).

14 Childcare allowance

- (1) A local authority may pay a childcare allowance to an eligible member as a contribution towards expenses incurred by the member for childcare provided while the member is engaged on local authority business.
- (2) A member is eligible to be paid a childcare allowance for childcare provided for a child only if—
 - (a) the member is a parent or guardian of the child, or is a person who usually has responsibility for the day-to-day care of the child (other than on a temporary basis); and
 - (b) the child is under 14 years of age; and
 - (c) the childcare is provided by a person who—
 - (i) is not a parent of the child or a spouse, civil union partner, or de facto partner of the member; and
 - (ii) does not ordinarily reside with the member; and
 - (d) the member provides evidence satisfactory to the local authority of the amount paid for childcare.
- (3) A local authority must not pay childcare allowances to a member that total more than \$6,000 per annum per child.

Hearing fees

15 Fees related to hearings

- (1) A member of a local authority or a board who acts as the chairperson of a hearing is entitled to be paid a fee of up to \$100 per hour of hearing time related to the hearing.
- (2) A member of a local authority or a board who is not the chairperson of a hearing is entitled to be paid a fee of up to \$80 per hour of hearing time related to the hearing.
- (3) For any period of hearing time that is less than 1 hour, the fee must be apportioned accordingly.
- (4) This clause does not apply to—
 - (a) a mayor or a member who acts as mayor and is paid the mayor's remuneration and allowances under clause 8(2); or

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2021**

- (b) a chairperson of a regional council or a member who acts as chairperson of a regional council and is paid the chairperson's remuneration and allowances under clause 8(2).

Revocation

16 Revocation

The Local Government Members (2020/21) Determination 2020 (LI 2020/160) is revoked.

**Local Government Members (2021/22) Determination
2021**

Schedule

**Schedule
Remuneration**

cl 7(1)

**Part 1
Remuneration of members of regional councils**

Bay of Plenty Regional Council

Office	Annual remuneration (\$)
Chairperson	146,500
Deputy Chairperson of Regional Council	80,004
Committee Chairperson (6)	70,000
Councillor with no additional responsibilities (6)	61,525
Councillor (Minimum Allowable Remuneration)	54,525

Canterbury Regional Council

Office	Annual remuneration (\$)
Chairperson	180,000
Deputy Chairperson	104,873
Councillor (with no additional responsibilities) (12)	71,599
Councillor (Minimum Allowable Remuneration)	63,570

Hawke's Bay Regional Council

Office	Annual remuneration (\$)
Chairperson	136,000
Deputy Chairperson of Regional Council	72,247
Chairperson Corporate and Strategic Committee	72,247
Chairperson Regional Transport Committee and Hearings Committee	72,247
Chairperson Finance, Audit and Risk Sub-committee	72,247
Chairperson, Clifton to Tangoio Coastal Hazards Strategy Joint Committee	72,247
Chairperson Environment and Integrated Catchments Committee	72,247
Councillor with no additional responsibilities (2)	62,000
Councillor (Minimum Allowable Remuneration)	50,378

Manawatu–Wanganui Regional Council

Office	Annual remuneration (\$)
Chairperson	143,000
Deputy Chairperson	67,656
Audit, Risk, and Investment Committee Chair and Catchment Operations Committee Deputy Chair	67,656
Audit, Risk, and Investment Committee Deputy Chair	50,116
Catchment Operations Committee Chair	72,668
Environment Committee Chair	65,150

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Local Government Members (2021/22) Determination 2021	
Schedule	
Office	Annual remuneration (\$)
Environment Committee Deputy Chair	50,116
Passenger Transport Committee Chair	65,150
Passenger Transport Committee Deputy Chair	50,116
Manawatu River Users' Advisory Group Chair	50,116
Councillor (with no additional responsibilities) (2)	50,116
Councillor (Minimum Allowable Remuneration)	45,373
Northland Regional Council	
Office	Annual remuneration (\$)
Chairperson	126,500
Deputy Chairperson	79,181
Councillor (with additional responsibilities) (7)	71,681
Councillor (Minimum Allowable Remuneration)	53,710
Otago Regional Council	
Office	Annual remuneration (\$)
Chairperson	147,000
Deputy Chairperson	83,598
Councillor (with no additional responsibilities) (10)	62,000
Councillor (Minimum Allowable Remuneration)	48,670
Southland Regional Council	
Office	Annual remuneration (\$)
Chairperson	122,500
Deputy Chairperson and Regional Transport Committee Chair	63,784
Chair, Strategy and Policy Committee	54,672
Chair, Organisational Performance and Audit Committee	54,672
Chair, Regulatory Committee	54,672
Chair, Regional Services Committee	54,672
Councillor (with no additional responsibilities) (6)	45,560
Councillor (Minimum Allowable Remuneration)	37,788
Taranaki Regional Council	
Office	Annual remuneration (\$)
Chairperson	102,550
Deputy Chairperson of Regional Council	56,042
Chairperson Executive, Audit and Risk Committee	56,042
Chairperson Consents and Regulatory Committee	56,042
Chairperson Policy and Planning Committee	56,042
Chairperson Regional Transport Committee	45,781
Chairperson Civil Defence Group Committee	45,781
Councillor with no additional responsibilities (4)	39,466
Councillor (Minimum Allowable Remuneration)	37,493

**Local Government Members (2021/22) Determination
2021**

Schedule

Waikato Regional Council

Office	Annual remuneration (\$)
Chairperson	161,000
Deputy Chairperson	86,228
Committee Chair (8)	73,860
Councillor (with no additional responsibilities) (4)	64,160
Councillor (Minimum Allowable Remuneration)	58,640

Wellington Regional Council

Office	Annual remuneration (\$)
Chairperson	174,000
Deputy Council Chairperson (with committee chairperson responsibilities)	91,799
Chair, Environment Committee	81,570
Chair, Transport and Infrastructure Committee	81,570
Chair, Climate Committee	81,570
Chair, Chief Executive Employment Review Committee	81,570
Chair, Te Upoko Taiao—Natural Resources Plan Committee	81,570
Chair, Hutt Valley Flood Management Subcommittee and Portfolio Leader	81,570
Portfolio Leader, Sustainable Development	78,515
Councillor (with no additional responsibilities) (4)	65,430
Councillor (Minimum Allowable Remuneration)	61,517

West Coast Regional Council

Office	Annual remuneration (\$)
Chairperson	84,500
Deputy Chairperson of Regional Council and Chairperson Resource Management Committee	63,566
Councillor with no additional responsibilities (5)	51,787
Councillor (Minimum Allowable Remuneration)	36,269

Part 2

**Remuneration of members of territorial authorities and their
community or local boards**

Ashburton District Council

Office	Annual remuneration (\$)
Mayor	121,500
Deputy Mayor	58,365
Councillor (with no additional responsibilities) (8)	40,645
Councillor (Minimum Allowable Remuneration)	25,423

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Local Government Members (2021/22) Determination 2021	
<i>Methven Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	5,477
Member	2,738
<i>Auckland Council</i>	
Office	Annual remuneration (\$)
Mayor	296,000
Deputy Mayor	165,582
Chair of Committee of the Whole (4)	138,912
Chair of Regulatory Committee	138,912
Deputy Chair of Committee of the Whole (4)	125,483
Chair of other Committee (2)	123,245
Council-controlled Organisation Liaison Councillor (2)	123,245
Deputy Chair of other Committee (5)	117,650
Portfolio Lead	113,174
Councillor (Minimum Allowable Remuneration)	106,306
<i>Albert–Eden Local Board</i>	
Office	Annual remuneration (\$)
Chairperson	92,450
Deputy Chairperson	55,470
Member	46,225
<i>Devonport–Takapuna Local Board</i>	
Office	Annual remuneration (\$)
Chairperson	85,850
Deputy Chairperson	51,510
Member	43,149
<i>Franklin Local Board</i>	
Office	Annual remuneration (\$)
Chairperson	90,750
Deputy Chairperson	54,450
Member	45,375
<i>Great Barrier Local Board</i>	
Office	Annual remuneration (\$)
Chairperson	57,750
Deputy Chairperson	34,650
Member	28,875

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<i>Henderson–Massey Local Board</i>		
Office	Annual remuneration (\$)	
Chairperson	99,550	
Deputy Chairperson	59,730	
Member	49,775	
<i>Hibiscus and Bays Local Board</i>		
Office	Annual remuneration (\$)	
Chairperson	91,350	
Deputy Chairperson	54,810	
Member	45,675	
<i>Howick Local Board</i>		
Office	Annual remuneration (\$)	
Chairperson	98,477	
Deputy Chairperson	59,100	
Member	49,200	
<i>Kaipātiki Local Board</i>		
Office	Annual remuneration (\$)	
Chairperson	90,550	
Deputy Chairperson	54,330	
Member	45,275	
<i>Māngere–Ōtahuhu Local Board</i>		
Office	Annual remuneration (\$)	
Chairperson	99,750	
Deputy Chairperson	59,850	
Member	49,875	
<i>Manurewa Local Board</i>		
Office	Annual remuneration (\$)	
Chairperson	98,950	
Deputy Chairperson	59,370	
Member	49,475	
<i>Maungakiekie–Tāmaki Local Board</i>		
Office	Annual remuneration (\$)	
Chairperson	94,650	
Deputy Chairperson	56,790	
Member	47,325	

Schedule	Local Government Members (2021/22) Determination 2021
<i>Ōrakei Local Board</i>	
Office	Annual remuneration (\$)
Chairperson	88,950
Deputy Chairperson	53,370
Member	44,475
<i>Ōtara–Papatoetoe Local Board</i>	
Office	Annual remuneration (\$)
Chairperson	99,050
Deputy Chairperson	59,430
Member	49,525
<i>Papakura Local Board</i>	
Office	Annual remuneration (\$)
Chairperson	92,550
Deputy Chairperson	55,530
Member	46,275
<i>Puketāpapa Local Board</i>	
Office	Annual remuneration (\$)
Chairperson	89,850
Deputy Chairperson	53,910
Member	44,925
<i>Rodney Local Board</i>	
Office	Annual remuneration (\$)
Chairperson	87,750
Deputy Chairperson	52,650
Member	43,875
<i>Upper Harbour Local Board</i>	
Office	Annual remuneration (\$)
Chairperson	86,250
Deputy Chairperson	51,750
Member	43,125
<i>Waiheke Local Board</i>	
Office	Annual remuneration (\$)
Chairperson	69,450
Deputy Chairperson	41,670
Member	34,725

Local Government Members (2021/22) Determination 2021		Schedule
<i>Waitākere Ranges Local Board</i>		
Office	Annual remuneration (\$)	
Chairperson	87,350	
Deputy Chairperson	52,410	
Member	43,675	
<i>Waitematā Local Board</i>		
Office	Annual remuneration (\$)	
Chairperson	97,350	
Deputy Chairperson	58,410	
Member	48,675	
<i>Whau Local Board</i>		
Office	Annual remuneration (\$)	
Chairperson	91,750	
Deputy Chairperson	55,050	
Member	45,875	
Buller District Council		
Office	Annual remuneration (\$)	
Mayor	95,500	
Deputy Mayor and Finance Risk and Audit Committee Chair	42,366	
Regulatory and Hearings Committee Chair	29,171	
Community, Environment and Services Committee Chair	29,171	
Community Grants Portfolio Holder	25,111	
Youth Development Portfolio Holder	25,111	
Punakaiki Area Portfolio Holder	25,111	
Councillor (with no additional responsibilities) (4)	23,080	
Councillor (Minimum Allowable Remuneration)	19,562	
<i>Inangahua Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	7,265	
Member	3,633	
Carterton District Council		
Office	Annual remuneration (\$)	
Mayor	84,500	
Deputy Mayor	45,675	
Councillor (with no additional responsibilities) (7)	25,423	
Councillor (Minimum Allowable Remuneration)	19,107	

Local Government Members (2021/22) Determination 2021	
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Central Hawke's Bay District Council	
Office	Annual remuneration (\$)
Mayor	105,000
Deputy Mayor, Chair of Strategy and Wellbeing Committee, Lead Urban Councillor	54,209
Chair of Finance and Infrastructure Committee and Member of Risk and Assurance Committee	41,014
Lead Rural Councillor and Member of Risk and Assurance Committee	33,909
Member of Risk and Assurance Committee (2)	30,864
Councillor (with no additional responsibilities) (3)	26,804
Councillor (Minimum Allowable Remuneration)	24,299
Central Otago District Council	
Office	Annual remuneration (\$)
Mayor	107,000
Deputy Mayor, Portfolio Lead and Member Cromwell Community Board	32,381
Portfolio Lead and Member Cromwell Community Board	28,063
Councillor and Chairperson Vincent Community Board	28,063
Portfolio Lead and Member Teviot Valley Community Board	26,444
Portfolio Lead and Member Maniototo Community Board	26,444
Councillor and Member Cromwell Community Board	24,825
Councillor and Member Vincent Community Board (2)	24,825
Councillor with no additional responsibilities (3)	21,587
Councillor (Minimum Allowable Remuneration)	21,059
Cromwell Community Board	
Office	Annual remuneration (\$)
Chairperson	14,459
Member	7,229
Maniototo Community Board	
Office	Annual remuneration (\$)
Chairperson	7,011
Member	3,505
Teviot Valley Community Board	
Office	Annual remuneration (\$)
Chairperson	7,011
Member	3,505
Vincent Community Board	
Office	Annual remuneration (\$)
Chairperson	15,556

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Office	Annual remuneration (\$)	
Member	7,778	
Chatham Islands Council		
Office	Annual remuneration (\$)	
Mayor	54,500	
Deputy Mayor	23,942	
Councillor with no additional responsibilities (7)	17,966	
Councillor (Minimum Allowable Remuneration)	13,575	
Christchurch City Council		
Office	Annual remuneration (\$)	
Mayor	195,000	
Deputy Mayor	131,250	
Councillor with no additional responsibilities (15)	114,130	
Councillor (Minimum Allowable Remuneration)	97,280	
Banks Peninsula Community Board		
Office	Annual remuneration (\$)	
Chairperson	20,025	
Member	10,012	
Coastal–Burwood Community Board		
Office	Annual remuneration (\$)	
Chairperson	47,708	
Member	23,854	
Fendalton–Waimairi–Harewood Community Board		
Office	Annual remuneration (\$)	
Chairperson	47,061	
Member	23,530	
Halswell–Hornby–Riccarton Community Board		
Office	Annual remuneration (\$)	
Chairperson	49,652	
Member	24,826	
Linwood–Central–Heathcote Community Board		
Office	Annual remuneration (\$)	
Chairperson	49,652	
Member	24,826	

Local Government Members (2021/22) Determination 2021	
<i>Papanui–Innes Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	47,708
Member	23,854
<i>Spreydon–Cashmere Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	47,708
Member	23,854
Clutha District Council	
Office	Annual remuneration (\$)
Mayor	110,000
Deputy Mayor	31,308
Chairperson Standing Committee (3)	29,818
Member Executive Committee (4)	25,346
Member Creative Communities	23,856
Councillor with no additional responsibilities (5)	22,363
Councillor (Minimum Allowable Remuneration)	19,970
<i>Lawrence–Tuapeka Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	5,915
Member	2,958
<i>West Otago Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	7,011
Member	3,505
Dunedin City Council	
Office	Annual remuneration (\$)
Mayor	166,500
Deputy Mayor	91,244
Chairs (6)	86,215
Councillor (with no additional responsibilities) (7)	71,845
Councillor (Minimum Allowable Remuneration)	59,853
<i>Mosgiel–Taieri Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	19,526
Member	9,763

Local Government Members (2021/22) Determination 2021		Schedule
<i>Otago Peninsula Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	16,488	
Member	8,244	
<i>Saddle Hill Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	16,705	
Member	8,352	
<i>Strath Taieri Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	14,889	
Member	7,445	
<i>Waikouaiti Coast Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	16,270	
Member	8,135	
<i>West Harbour Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	16,705	
Member	8,352	
Far North District Council		
Office	Annual remuneration (\$)	
Mayor	155,000	
Deputy Mayor	112,721	
Committee Chairperson (4)	91,250	
Councillor with no additional responsibilities (4)	70,370	
Councillor (Minimum Allowable Remuneration)	55,147	
<i>Bay of Islands–Whangaroa Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	31,742	
Member	15,871	
<i>Kaikohe–Hokianga Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	27,208	
Member	13,604	

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<i>Te Hiku Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		27,775
Member		13,888
Gisborne District Council		
Office		Annual remuneration (\$)
Mayor		155,000
Deputy Mayor		66,674
Chairperson Operations Committee		57,784
Chairperson Regional Transport Committee and Rural Councillor		53,339
Chairperson Wastewater Management Committee		53,339
Rural Councillor (3)		46,672
Councillor with no additional responsibilities (6)		44,449
Councillor (Minimum Allowable Remuneration)		37,915
Gore District Council		
Office		Annual remuneration (\$)
Mayor		99,500
Deputy Mayor		35,960
Audit and Risk Committee Chair		30,450
Capital Works Committee Chair		30,450
Community and Strategy Committee Chair		30,450
Councillor (with no additional responsibilities) (7)		23,345
Councillor (Minimum Allowable Remuneration)		18,754
<i>Mataura Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		4,184
Member		2,092
Grey District Council		
Office		Annual remuneration (\$)
Mayor		102,000
Deputy Mayor also Portfolio Councillor for Three Waters		41,412
Councillor—Portfolio Transport		36,237
Councillor—Portfolio Spatial Development, Finance and Risk		36,237
Councillor (with no additional responsibilities) (5)		27,736
Councillor (Minimum Allowable Remuneration)		22,552
Hamilton City Council		
Office		Annual remuneration (\$)
Mayor		174,500
Deputy Mayor		113,059

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Office	Annual remuneration (\$)	
Chair of Committee (7)	102,209	
Deputy Chair of Committee (4)	92,963	
Councillor (Minimum Allowable Remuneration)	74,925	
Hastings District Council		
Office	Annual remuneration (\$)	
Mayor	153,500	
Deputy Mayor	78,962	
Chair: Committees of the Whole (2)	65,425	
Chair: Subcommittee (5)	56,401	
Deputy Committee Chair (4)	51,889	
Ambassador for Hastings	51,889	
Champion—Flaxmere Development	47,377	
Councillor (Minimum Allowable Remuneration)	43,765	
Hastings District Rural Community Board		
Office	Annual remuneration (\$)	
Chairperson	15,262	
Member	7,631	
Hauraki District Council		
Office	Annual remuneration (\$)	
Mayor	118,000	
Deputy Mayor	41,690	
Ward Committee Chairperson (3)	30,719	
Emergency Management Committee Chairperson	28,525	
Portfolio Leader (4)	26,330	
Councillor with no additional responsibilities (4)	21,942	
Councillor (Minimum Allowable Remuneration)	21,710	
Horowhenua District Council		
Office	Annual remuneration (\$)	
Mayor	129,000	
Deputy Mayor	70,033	
Deputy Chair Finance, Audit and Risk Subcommittee	42,797	
Chairperson, Community Funding and Recognition Committee	46,688	
Chairperson, Community Wellbeing Committee	46,688	
Councillor (with no additional responsibilities) (6)	38,907	
Councillor (Minimum Allowable Remuneration)	28,578	
Foxton Community Board		
Office	Annual remuneration (\$)	
Chairperson	12,706	

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Office		Annual remuneration (\$)	
Member		6,353	
Hurunui District Council			
Office		Annual remuneration (\$)	
Mayor		102,500	
Deputy Mayor		33,999	
Councillor (with no additional responsibilities) (9)		24,285	
Councillor (Minimum Allowable Remuneration)		20,534	
Hanmer Springs Community Board			
Office		Annual remuneration (\$)	
Chairperson		8,145	
Member		4,073	
Hutt City Council			
Office		Annual remuneration (\$)	
Mayor		158,000	
Deputy Mayor/Chair of Standing Committee		101,524	
Chair of Standing Committee (3)		81,324	
Deputy Chair of Standing Committee (4)		64,547	
Chair Traffic Subcommittee		68,195	
Councillor with no additional responsibilities (3)		54,540	
Councillor (Minimum Allowable Remuneration)		53,628	
Eastbourne Community Board			
Office		Annual remuneration (\$)	
Chairperson		13,734	
Member		6,867	
Petone Community Board			
Office		Annual remuneration (\$)	
Chairperson		16,351	
Member		8,175	
Wainuiomata Community Board			
Office		Annual remuneration (\$)	
Chairperson		17,224	
Member		8,612	
Invercargill City Council			
Office		Annual remuneration (\$)	
Mayor		140,000	
Deputy Mayor		56,252	

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Office	Annual remuneration (\$)	
Infrastructural Services Standing Committee Chairperson	48,854	
Infrastructural Services Standing Committee Deputy Chairperson	43,195	
Performance, Policy and Partnership Standing Committee Chairperson	48,854	
Performance, Policy and Partnership Standing Committee Deputy Chairperson	43,195	
Councillor (with additional responsibilities) (7)	39,162	
Councillor (Minimum Allowable Remuneration)	34,667	
<i>Bluff Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	8,720	
Member	4,360	
Kaikōura District Council		
Office	Annual remuneration (\$)	
Mayor	84,500	
Deputy Mayor	40,252	
Councillor with no additional responsibilities (6)	26,837	
Councillor (Minimum Allowable Remuneration)	19,309	
Kaipara District Council		
Office	Annual remuneration (\$)	
Mayor	119,000	
Deputy Mayor	55,837	
Councillor with no additional responsibilities (7)	44,139	
Councillor (Minimum Allowable Remuneration)	30,497	
Kāpiti Coast District Council		
Office	Annual remuneration (\$)	
Mayor	138,500	
Deputy Mayor	60,900	
Chair, Strategy and Operations	55,825	
Portfolio A Holder (4)	51,369	
Portfolio B Holder (4)	45,732	
Councillor (Minimum Allowable Remuneration)	36,050	
<i>Ōtaki Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	15,479	
Member	7,739	

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<i>Paekākāriki Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			8,066
Member			4,033
<i>Paraparaumu–Raumati Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			20,276
Member			10,138
<i>Waikanae Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			16,570
Member			8,285
Kawerau District Council			
Office		Annual remuneration (\$)	
Mayor			93,500
Deputy Mayor			36,195
Chair of Regulatory and Services Committee			32,318
Councillor (with no additional responsibilities) (6)			25,854
Councillor (Minimum Allowable Remuneration)			17,945
Mackenzie District Council			
Office		Annual remuneration (\$)	
Mayor			84,500
Deputy Mayor			35,249
Engineering and Services Committee Chair			35,249
Commercial and Economic Development Committee Chair			35,249
Planning and Regulatory Committee Chair			35,249
Councillor (with no additional responsibilities) (2)			18,956
Councillor (Minimum Allowable Remuneration)			18,956
<i>Fairlie Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			4,060
Member			2,030
<i>Tekapo Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			4,060
Member			2,030

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Twizel Community Board

Office	Annual remuneration (\$)
Chairperson	5,064
Member	2,532

Manawatu District Council

Office	Annual remuneration (\$)
Mayor	121,000
Deputy Mayor	47,099
Chairperson Audit and Risk Committee	40,371
Chairperson Community Development Committee	40,371
Chairperson Hearings Committee	40,371
Chairperson Ngā Manu Tāiko	40,371
Health and Safety Governance Representative	40,371
Councillor with no additional responsibilities (4)	33,642
Councillor (Minimum Allowable Remuneration)	28,751

Marlborough District Council

Office	Annual remuneration (\$)
Mayor	141,000
Deputy Mayor	58,042
Chairperson Standing Committee	51,510
Chairperson Statutory/Joint Committee (2)	46,460
Deputy Chairperson Standing Committee	43,430
Deputy Chairperson Standing Committee and Chairperson Sub-Committee (2)	45,450
Chairperson Sub-Committee (3)	42,420
Chairperson of 2 or more Sub-Committees	44,440
Councillor (with no additional responsibilities) (2)	40,400
Councillor (Minimum Allowable Remuneration)	37,047

Masterton District Council

Office	Annual remuneration (\$)
Mayor	122,000
Deputy Mayor	47,073
Chair—Infrastructure and Services Committee	47,073
Chair—Awards and Grants Committee	41,641
Chair—Hearings Committee	39,830
Councillor (with no additional responsibilities) (6)	36,210
Councillor (Minimum Allowable Remuneration)	29,638

Matamata–Piako District Council

Office	Annual remuneration (\$)
Mayor	123,000

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Office	Annual remuneration (\$)
Deputy Mayor	39,983
Chair of Corporate and Operations Committee	39,983
Councillor (with no additional responsibilities) (9)	34,768
Councillor (Minimum Allowable Remuneration)	27,472
Napier City Council	
Office	Annual remuneration (\$)
Mayor	145,500
Deputy Mayor and Chair of Standing Committee	82,249
Chair of Standing Committee (3)	62,715
Deputy Chair of Standing Committee (4)	58,860
Portfolio Holder (4)	54,772
Councillor (Minimum Allowable Remuneration)	44,355
Nelson City Council	
Office	Annual remuneration (\$)
Mayor	144,500
Deputy Mayor	67,332
Senior Chair (Chair of Infrastructure, Regional Transport Committee, Deputy Chair Environment and Climate Committee (Nelson Plan Lead))	58,134
Committee Chair (4)	58,134
Subcommittee Chair	49,995
Councillor (with no additional responsibilities) (6)	45,372
Councillor (Minimum Allowable Remuneration)	40,083
New Plymouth District Council	
Office	Annual remuneration (\$)
Mayor	152,000
Deputy Mayor	81,172
Chairperson Strategy and Operations Committee	65,952
Chairperson Finance, Audit and Risk Committee	60,879
Chairperson Te Huinga Taumatua	60,879
Chairperson Strategy Projects Committee	60,879
Councillor with no additional responsibilities (9)	50,732
Councillor (Minimum Allowable Remuneration)	43,898
Clifton Community Board	
Office	Annual remuneration (\$)
Chairperson	12,644
Member	6,322
Inglewood Community Board	
Office	Annual remuneration (\$)
Chairperson	15,043

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Office	Annual remuneration (\$)	
Member	7,522	
<i>Kaitake Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	13,517	
Member	6,758	
<i>Waitara Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	15,043	
Member	7,522	
Ōpōtiki District Council		
Office	Annual remuneration (\$)	
Mayor	99,000	
Deputy Mayor	53,001	
Cultural Ambassador/Coast Community Board Chair	45,421	
Councillor (with no additional responsibilities) (4)	29,181	
Councillor (Minimum Allowable Remuneration)	21,714	
<i>Coast Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	10,128	
Member	5,064	
Otorohanga District Council		
Office	Annual remuneration (\$)	
Mayor	92,500	
Deputy Mayor and Member Grants and Awards Committee	39,344	
Council Representative on Otorohanga Community Board and Member Grants and Awards Committee	30,621	
Council Representative on Otorohanga Community Board	28,425	
Chairperson Grants and Awards Committee	24,416	
Council Representative on Kawhia Community Board and Member Risk and Assurance Committee	27,509	
Member Risk and Assurance Committee (2)	25,479	
Councillor (Minimum Allowable Remuneration)	18,905	
<i>Kawhia Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	4,060	
Member	2,030	

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<i>Otorohanga Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		14,530
Member		7,265
<i>Palmerston North City Council</i>		
Office		Annual remuneration (\$)
Mayor		152,500
Deputy Mayor, Chair—Planning and Strategy Committee, and Chair—Hearings Committee		81,329
Chair—Finance and Audit Committee and Chair—Chief Executive's Performance Review Panel		58,033
Chair—Infrastructure Committee		54,675
Chair—Arts, Culture and Heritage Committee		51,318
Chair—Community Development		51,318
Chair—Economic Development Committee		51,318
Chair—Environmental Sustainability Committee		51,318
Chair—Play, Recreation and Sport Committee		51,318
Councillor (with no additional responsibilities) (7)		47,961
Councillor (Minimum Allowable Remuneration)		43,498
<i>Porirua City Council</i>		
Office		Annual remuneration (\$)
Mayor		145,000
Deputy Mayor		71,659
Chair Te Puna Kōrero		68,862
Chair Chief Executive's Employment Committee		55,419
Councillor (with no additional responsibilities) (7)		50,852
Councillor (Minimum Allowable Remuneration)		39,200
<i>Queenstown–Lakes District Council</i>		
Office		Annual remuneration (\$)
Mayor		128,000
Deputy Mayor		49,041
Chair of Standing Committee (4)		45,877
Councillor (with no additional responsibilities) (5)		39,549
Councillor (Minimum Allowable Remuneration)		32,914
<i>Wanaka Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		24,318
Member		12,159

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Rangitikei District Council

Office	Annual remuneration (\$)
Mayor	107,000
Deputy Mayor and Chair of the Chief Executive Review Committee	40,914
Committee Chair (2)	29,244
Committee Deputy Chair (3)	25,184
Councillor (with no additional responsibilities) (5)	23,154
Councillor (Minimum Allowable Remuneration)	20,572

Ratana Community Board

Office	Annual remuneration (\$)
Chairperson	4,317
Member	2,158

Taihape Community Board

Office	Annual remuneration (\$)
Chairperson	8,806
Member	4,403

Rotorua District Council

Office	Annual remuneration (\$)
Mayor	152,000
Deputy Mayor, Lead—Economic Development Working Group, and Lead—Sustainable Environment Working Group	104,901
Chairperson Strategy, Policy and Finance Committee and Lead—Four Wellbeings Working Group	87,112
Chairperson Operations and Monitoring Committee, Lead—Liveable Communities Working Group, and Lead – Housing Working Group	87,112
Deputy Chairperson Strategy, Policy and Finance Committee, Lead—Economic Development (Housing Development) Working Group, and Lead—Sport and Recreation Working Group	74,218
Deputy Chairperson Operations and Monitoring Committee and Lead—Arts and Culture Working Group	74,218
Cultural Ambassador	74,218
Lead—Climate Change Working Group	74,218
Councillor with no additional responsibilities (3)	57,696
Councillor (Minimum Allowable Remuneration)	51,849

Rotorua Lakes Community Board

Office	Annual remuneration (\$)
Chairperson	17,049
Member	8,524

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<i>Rotorua Rural Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	19,055
Member	9,527
<i>Ruapehu District Council</i>	
Office	Annual remuneration (\$)
Mayor	109,500
Deputy Mayor	38,359
Councillor (with no additional responsibilities) (10)	26,098
Councillor (Minimum Allowable Remuneration)	19,932
<i>National Park Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	5,945
Member	2,972
<i>Waimarino–Waiouru Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	8,806
Member	4,403
<i>Selwyn District Council</i>	
Office	Annual remuneration (\$)
Mayor	136,500
Deputy Mayor	52,112
Councillor (with no additional responsibilities) (10)	43,431
Councillor (Minimum Allowable Remuneration)	35,132
<i>Malvern Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	17,986
Member	8,993
<i>South Taranaki District Council</i>	
Office	Annual remuneration (\$)
Mayor	126,000
Deputy Mayor	48,946
Member Audit and Risk Committee (4)	35,894
Councillor with no additional responsibilities (7)	32,631
Councillor (Minimum Allowable Remuneration)	25,791

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Eltham-Kaponga Community Board

Office	Annual remuneration (\$)
Chairperson	11,571
Member	5,786

Pātea Community Board

Office	Annual remuneration (\$)
Chairperson	11,173
Member	5,587

Taranaki Coastal Community Board

Office	Annual remuneration (\$)
Chairperson	12,672
Member	6,336

Te Hāwera Community Board

Office	Annual remuneration (\$)
Chairperson	14,240
Member	7,120

South Waikato District Council

Office	Annual remuneration (\$)
Mayor	120,500
Deputy Mayor (Chair Community and Assets Committee)	49,326
Committee Chair A Corporate and Regulatory Committee	41,858
Committee Chair B Grants	39,245
Councillor (with no additional responsibilities) (7)	34,820
Councillor (Minimum Allowable Remuneration)	26,661

Tirau Community Board

Office	Annual remuneration (\$)
Chairperson	6,791
Member	3,396

South Wairarapa District Council

Office	Annual remuneration (\$)
Mayor	93,000
Deputy Mayor	35,275
Chair of Finance, Audit, and Risk Committee	27,934
Chair of Planning and Regulatory Committee	25,959
Chair of Assets and Services Committee	25,734
District Licensing Deputy Chair	23,501
Martinborough Community Board and Waste Minimisation responsibilities	26,422

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Office	Annual remuneration (\$)
Greytown Community Board and Water Management responsibilities	28,362
Martinborough Community Board	25,148
Wairarapa Policies and Road Safety Council	27,663
Councillor (Minimum Allowable Remuneration)	18,855
<i>Featherston Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	6,605
Member	3,302
<i>Greytown Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	6,605
Member	3,302
<i>Martinborough Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	6,605
Member	3,302
<i>Southland District Council</i>	
Office	Annual remuneration (\$)
Mayor	124,000
Deputy Mayor	44,146
Committee Chairperson (2)	38,318
Councillor (with no additional responsibilities) (9)	31,272
Councillor (Minimum Allowable Remuneration)	26,262
<i>Ardlussa Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	7,595
Member	3,798
<i>Fiordland Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	9,338
Member	4,669
<i>Northern Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	7,344
Member	3,672

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<i>Oraka-Aparima Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	8,204	
Member	4,102	
<i>Oreti Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	10,571	
Member	5,286	
<i>Stewart Island/Rakiura Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	4,060	
Member	2,030	
<i>Tuatapere Te Waewae Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	7,165	
Member	3,582	
<i>Waihopai Toetoe Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	9,952	
Member	4,976	
<i>Wallace Takitimu Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	8,723	
Member	4,361	
Stratford District Council		
Office	Annual remuneration (\$)	
Mayor	90,500	
Deputy Mayor	35,477	
Chairperson Stratford Sport NZ Rural Travel Fund	26,354	
Chairperson Farm and Aerodrome Committee	29,143	
Councillor (with no additional responsibilities) (7)	25,342	
Councillor (Minimum Allowable Remuneration)	18,905	
Tararua District Council		
Office	Annual remuneration (\$)	
Mayor	112,500	
Deputy Mayor	49,830	
Councillor with no additional responsibilities (7)	38,316	
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Local Government Members (2021/22) Determination 2021	
Schedule	
Office	Annual remuneration (\$)
Councillor (Minimum Allowable Remuneration)	27,119
<i>Dannevirke Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	11,831
Member	5,915
<i>Eketahuna Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	7,667
Member	3,834
Tasman District Council	
Office	Annual remuneration (\$)
Mayor	154,000
Deputy Mayor	68,069
Chairperson Standing Committee (2)	54,455
Councillor with no additional responsibilities (10)	45,379
Councillor (Minimum Allowable Remuneration)	37,791
<i>Golden Bay Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	13,300
Member	6,650
<i>Motueka Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	14,825
Member	7,413
Taupō District Council	
Office	Annual remuneration (\$)
Mayor	134,000
Deputy Mayor	48,311
Chair—Emergency Management Committee	46,297
Chair—Taupo Reserves and Rounding Committee	46,297
Chair—Mangakino/Pouakani Representative Group	46,297
Chair—Kinloch Representative Group	44,284
Chair—Taupo East Rural Representative Group	44,284
Councillor (with no additional responsibilities) (5)	40,259
Councillor (Minimum Allowable Remuneration)	35,268

**Local Government Members (2021/22) Determination
2021**

Schedule

Turangi–Tongariro Community Board

Office	Annual remuneration (\$)
Chairperson	17,089
Member	8,544

Tauranga City Council

Office	Annual remuneration (\$)
Mayor	166,500
Deputy Mayor	122,079
Chairperson of Standing Committee (3)	114,648
Deputy Chairperson of Standing Committee (4)	108,279
Councillor (with no additional responsibilities) (2)	106,156
Councillor (Minimum Allowable Remuneration)	78,440

Thames–Coromandel District Council

Office	Annual remuneration (\$)
Mayor	130,000
Deputy Mayor, Member Audit and Risk Committee, and Member Chief Executive Liaison Committee	68,558
Chairperson Emergency Management Committee, Holder Emergency Management Portfolio, Member Audit and Risk Committee, Member Chief Executive Liaison Committee, and Member Regional Civil Defence Emergency Management Group	64,354
Holder Infrastructure Portfolio, Member Audit and Risk Committee, and Member Regional Transport Committee	64,354
Member Audit and Risk Committee, Member Coromandel Catchment Liaison Committee, and Member Emergency Management Committee	58,047
Member Audit and Risk Committee and Member Emergency Management Committee	48,423
Member Audit and Risk Committee and Member Chief Executive Liaison Committee	48,423
Member Audit and Risk Committee (2)	48,423
Councillor (Minimum Allowable Remuneration)	37,026

Coromandel–Colville Community Board

Office	Annual remuneration (\$)
Chairperson	15,950
Member	7,975

Mercury Bay Community Board

Office	Annual remuneration (\$)
Chairperson	19,083
Member	9,542

Local Government Members (2021/22) Determination 2021	
<i>Tairua–Pauanui Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	15,950
Member	7,975
<i>Thames Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	20,223
Member	10,111
<i>Whangamata Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	17,374
Member	8,687
Timaru District Council	
Office	Annual remuneration (\$)
Mayor	132,500
Deputy Mayor	64,331
Chairperson Commercial and Strategy Committee	52,268
Chairperson Community Services Committee	52,268
Chairperson Environmental Services Committee	52,268
Chairperson Infrastructure Committee	52,268
Deputy Chairperson Commercial and Strategy Committee	46,238
Deputy Chairperson Community Services Committee	46,238
Deputy Chairperson Environmental Services Committee	46,238
Deputy Chairperson Infrastructure Committee	46,238
Councillor (Minimum Allowable Remuneration)	36,076
<i>Geraldine Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	11,173
Member	5,587
<i>Pleasant Point Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	8,762
Member	4,381
<i>Temuka Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	11,392
Member	5,696

**Local Government Members (2021/22) Determination
2021**

Schedule

Upper Hutt City Council

Office	Annual remuneration (\$)
Mayor	128,000
Deputy Mayor	54,698
Chair, Policy Committee	47,406
Chair, Finance and Performance Committee	47,406
Chair, City Development Committee	47,406
Chair, Risk and Assurance Committee	43,759
Chair, Hutt Valley Services Committee	43,759
Councillor (with no additional responsibilities) (4)	36,466
Councillor (Minimum Allowable Remuneration)	32,361

Waikato District Council

Office	Annual remuneration (\$)
Mayor	148,500
Deputy Mayor	80,525
Chairperson (Infrastructure Committee)	70,277
Chairperson (Strategy and Finance Committee)	70,277
Chairperson (Policy and Regulatory Committee)	70,277
Chairperson (Discretionary and Funding Committee)	56,124
Chairperson (Proposed District Plan Subcommittee)	60,393
Councillor (with no additional responsibilities) (7)	48,803
Councillor (Minimum Allowable Remuneration)	43,163

Huntly Community Board

Office	Annual remuneration (\$)
Chairperson	10,682
Member	5,341

Ngaruawahia Community Board

Office	Annual remuneration (\$)
Chairperson	10,682
Member	5,341

Onewhero–Tuakau Community Board

Office	Annual remuneration (\$)
Chairperson	11,119
Member	5,560

Raglan Community Board

Office	Annual remuneration (\$)
Chairperson	8,939
Member	4,470

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Schedule		Local Government Members (2021/22) Determination 2021	
<i>Taupiri Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			4,060
Member			2,030
<i>Waimakariri District Council</i>			
Office		Annual remuneration (\$)	
Mayor			137,500
Deputy Mayor			58,994
Councillor (with portfolio and committee chairing responsibilities) (9)			48,531
Councillor (Minimum Allowable Remuneration)			37,629
<i>Kaiapoi–Tuahiwi Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			17,742
Member			8,871
<i>Oxford–Ohoka Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			16,715
Member			8,358
<i>Rangiora–Ashley Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			22,885
Member			11,443
<i>Woodend–Sefton Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			14,658
Member			7,329
<i>Waimate District Council</i>			
Office		Annual remuneration (\$)	
Mayor			87,500
Deputy Mayor			39,465
Councillor (with no additional responsibilities) (7)			26,310
Councillor (Minimum Allowable Remuneration)			19,309
<i>Waipa District Council</i>			
Office		Annual remuneration (\$)	
Mayor			135,500
Deputy Mayor			43,985
Committee Chair (4)			40,601

Local Government Members (2021/22) Determination 2021		Schedule
Office	Annual remuneration (\$)	
Councillor (with no additional responsibilities) (8)	33,834	
Councillor (Minimum Allowable Remuneration)	32,007	
<i>Cambridge Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	19,060	
Member	9,530	
<i>Te Awamutu Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	18,404	
Member	9,202	
Wairoa District Council		
Office	Annual remuneration (\$)	
Mayor	101,000	
Deputy Mayor	43,510	
Councillor (with no additional responsibilities) (5)	39,940	
Councillor (Minimum Allowable Remuneration)	26,063	
Waitaki District Council		
Office	Annual remuneration (\$)	
Mayor	114,500	
Deputy Mayor	43,418	
Main Committee Chair (2)	36,540	
Other Committee Chair (3)	31,465	
Deputy Chair (4)	31,465	
Councillor (Minimum Allowable Remuneration)	24,487	
<i>Ahuriri Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	11,814	
Member	5,907	
<i>Waihemo Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	12,268	
Member	6,134	
Waitomo District Council		
Office	Annual remuneration (\$)	
Mayor	98,500	
Deputy Mayor	49,479	
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Local Government Members (2021/22) Determination 2021	
Schedule	
Office	Annual remuneration (\$)
Councillor with no additional responsibilities (5)	33,134
Councillor (Minimum Allowable Remuneration)	24,087
Wellington City Council	
Office	Annual remuneration (\$)
Mayor	180,500
Deputy Mayor	130,227
Chair of Committee of the Whole (5)	113,025
Councillor (with no additional responsibilities) (8)	111,225
Councillor (Minimum Allowable Remuneration)	86,874
Makara–Ohariu Community Board	
Office	Annual remuneration (\$)
Chairperson	9,570
Member	4,785
Tawa Community Board	
Office	Annual remuneration (\$)
Chairperson	19,092
Member	9,546
Western Bay of Plenty District Council	
Office	Annual remuneration (\$)
Mayor	136,500
Deputy Mayor and Chairperson Annual Plan, Long Term Plan, Regulatory Hearings, and District Plan Committees	60,900
Chairperson Performance and Monitoring Committee	48,720
Chairperson Katikati—Waihi Beach Ward Forum	44,153
Chairperson Kaimai Ward Forum	44,153
Chairperson Maketu—Te Puke Ward Forum	44,153
Councillor with no additional responsibilities (6)	40,724
Councillor (Minimum Allowable Remuneration)	33,453
Katikati Community Board	
Office	Annual remuneration (\$)
Chairperson	11,173
Member	5,587
Maketu Community Board	
Office	Annual remuneration (\$)
Chairperson	5,914
Member	2,957

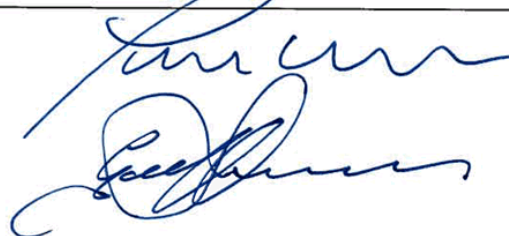
Local Government Members (2021/22) Determination 2021		Schedule
<i>Omokoroa Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	8,107	
Member	4,053	
<i>Te Puke Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	11,173	
Member	5,587	
<i>Waihi Beach Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	9,201	
Member	4,600	
<i>Westland District Council</i>		
Office	Annual remuneration (\$)	
Mayor	91,500	
Deputy Mayor	29,724	
Chairperson Capital Projects and Tenders Committee	37,814	
Chairperson Planning and Regulatory Services Committee and Community Development Committee	41,772	
Councillor (with no additional responsibilities) (5)	22,865	
Councillor (Minimum Allowable Remuneration)	19,006	
<i>Whakatāne District Council</i>		
Office	Annual remuneration (\$)	
Mayor	134,000	
Deputy Mayor	67,351	
Committee Chairperson (3)	56,126	
Deputy Committee Chairperson (2)	41,159	
Councillor with no additional responsibilities (4)	37,417	
Councillor (Minimum Allowable Remuneration)	33,375	
<i>Murupara Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	8,107	
Member	4,053	
<i>Rangitāiki Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	10,515	
Member	5,258	

Schedule		Local Government Members (2021/22) Determination 2021
<i>Tāneatua Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		8,107
Member		4,053
<i>Whakatāne-Ōhope Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		17,581
Member		8,790
Whanganui District Council		
Office		Annual remuneration (\$)
Mayor		141,000
Deputy Mayor		50,631
Chairperson Strategy and Finance Committee		46,737
Chairperson Infrastructure, Climate Change, and Emergency Management Committee		46,737
Chairperson Property and Community Services Committee and Advisory Group Chair		48,683
Advisory Group Chair (2)		42,842
Deputy Chair (3)		42,842
Councillor (with no additional responsibilities) (3)		38,947
Councillor (Minimum Allowable Remuneration)		33,404
<i>Whanganui Rural Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		11,392
Member		5,696
Whangarei District Council		
Office		Annual remuneration (\$)
Mayor		156,000
Deputy Mayor		86,087
Chairperson Infrastructure Committee		75,327
Chairperson Community Development Committee		75,327
Chairperson Strategy, Planning and Development Committee		75,327
Chairperson Te Karearea Strategic Partnership Forum		75,327
Chairperson Civic Honours Committee		59,185
Councillor with no additional responsibilities (7)		53,805
Councillor (Minimum Allowable Remuneration)		49,360

Dated at Wellington this 30 day of June 2021.

**Local Government Members (2021/22) Determination
2021**

Explanatory
memorandum



Chairperson.

Member.

Member.

Explanatory memorandum

This memorandum is not part of the determination, but is intended to indicate its general effect.

This determination comes into force on 1 July 2021 and expires on the close of 30 June 2022.

The mandatory criteria that the Remuneration Authority must have regard to when making a determination covering members of local authorities, local boards, and community boards are listed in clause 7 of Schedule 7 of the Local Government Act 2002. In addition, section 18A of the Remuneration Authority Act 1977 requires the Authority to take into account prevailing adverse economic conditions. This is an important criterion at this time.

Although the economy has proven to be more resilient than predicted at this time last year, the further waves of COVID-19 recurring around the world continue to present a highly volatile and uncertain global environment, which is continuing to have a negative impact on many regions within New Zealand. Given this uncertainty, the Authority has taken a conservative approach to its determination of local government members' remuneration for the 2021/22 year. Some councils have received no increases, while the majority of councils have received a 1% to 1.5% increase to their remuneration. A small number of councils have been given larger increases as part of the phased implementation of the changes the Authority made in 2019 to its approach to determining local government elected members' remuneration. The implementation was delayed in 2020 as a result of the COVID-19 pandemic, so it has resumed this year.

Communications allowance

In the face of COVID-19, most local authorities have had to operate far more extensively in a virtual world. Members are increasingly required to work from home or away from their councils' offices and both members and the public can now attend meetings that are streamed online or via an audio link. This means that members are requiring more reliable, stronger, faster, and fit-for-purpose information and communication services and equipment to support their work. It is the Authority's preference that councils supply the full range of information and communication technology (including mobile telephone and related mobile telephone service) to their members

Explanatory memorandum **Local Government Members (2021/22) Determination 2021**

for use on local authority business rather than requiring members to use their own personal equipment and services. However, if a local authority requires its members to use their own personal equipment, consumables, and services, the Authority has increased the communications allowance to reflect the growing costs of working remotely.

Childcare allowance

The childcare allowance has been in place since 2019 and the Authority has reviewed it, taking into account feedback from a number of local authorities. The Authority has amended the allowance to remove any perceived discrimination based on family status. However, the upper limit of the reimbursement allowance has not changed and remains at \$6,000 per annum.

Vehicle kilometre allowance

The vehicle kilometre reimbursement allowance has been adjusted to reflect the current rates prescribed by the Inland Revenue Department.

All other allowances and hearing fees remain at their 2019 levels until the expiry of this determination.

Governance remuneration pool table

The table below sets out the local government governance remuneration pool, which will apply on and after 1 July 2021, for the councillors of each local authority.

Part 1

Remuneration pools for councillors of regional councils

Council	Governance remuneration pool (\$)
Bay of Plenty Regional Council	869,154
Canterbury Regional Council	964,061
Hawke's Bay Regional Council	557,483
Manawatu-Wanganui Regional Council	638,974
Northland Regional Council	580,951
Otago Regional Council	703,598
Southland Regional Council	555,828
Taranaki Regional Council	473,595
Waikato Regional Council	933,748
Wellington Regional Council	921,454
West Coast Regional Council	322,503

**Local Government Members (2021/22) Determination
2021**

Explanatory
memorandum

Part 2

Remuneration pools for councillors of territorial authorities

Territorial authority	Governance remuneration pool (\$)
Ashburton District Council	383,524
Auckland Council	2,556,478
Buller District Council	268,362
Carterton District Council	223,635
Central Hawke's Bay District Council	271,273
Central Otago District Council	280,627
Chatham Islands Council	149,700
Christchurch City Council	1,843,200
Clutha District Council	357,816
Dunedin City Council	1,111,450
Far North District Council	759,201
Gisborne District Council	637,845
Gore District Council	290,725
Grey District Council	252,564
Hamilton City Council	1,200,366
Hastings District Council	798,640
Hauraki District Council	355,461
Horowhenua District Council	439,649
Hurunui District Council	252,564
Hutt City Council	835,500
Invercargill City Council	514,483
Kaikōura District Council	201,271
Kaipara District Council	364,815
Kāpiti Coast District Council	505,129
Kawerau District Council	223,635
Mackenzie District Council	178,908
Manawatu District Council	383,524
Marlborough District Council	589,302
Masterton District Council	392,878
Matamata-Piako District Council	392,878
Napier City Council	724,920
Nelson City Council	609,333
New Plymouth District Council	786,354
Ōpōtiki District Council	215,148
Otorohanga District Council	201,271
Palmerston North City Council	786,354
Porirua City Council	551,900
Queenstown-Lakes District Council	430,295
Rangitikei District Council	290,725
Rotorua District Council	749,084
Ruapehu District Council	299,336

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Explanatory memorandum Local Government Members (2021/22) Determination
2021

	Governance remuneration pool (\$)
Territorial authority	
Selwyn District Council	486,420
South Taranaki District Council	420,941
South Waikato District Council	374,170
South Wairarapa District Council	245,998
Southland District Council	402,232
Stratford District Council	268,362
Tararua District Council	318,044
Tasman District Council	630,773
Taupō District Council	477,066
Tauranga City Council	1,111,450
Thames–Coromandel District Council	449,004
Timaru District Council	458,358
Upper Hutt City Council	430,295
Waikato District Council	749,493
Waimakariri District Council	495,775
Waimate District Council	223,635
Waipa District Council	477,066
Wairoa District Council	243,210
Waitaki District Council	336,753
Waitomo District Council	215,148
Wellington City Council	1,585,152
Western Bay of Plenty District Council	486,420
Westland District Council	223,635
Whakatāne District Council	467,712
Whanganui District Council	523,837
Whangarei District Council	823,214

Note: The above remuneration pools do not apply to mayors, regional chairpersons, Auckland local board members, or community board members.

However, if a council has delegated significant powers and functions to its community board(s) and as a consequence proposes an increase to the remuneration of community board members, the additional funds will come out of the council's governance remuneration pool.

Issued under the authority of the Legislation Act 2012.
Date of notification in *Gazette*:

RULES FOR THE RECOVERY OF EXPENSES AND CHILDCARE

The table below details the resources available to elected members, and the types of expenses for which members may seek reimbursement. The process to follow when seeking reimbursement is set out beneath the table, on page five.

Position	Expense Type	Description
Mayor	Car	<p>The Mayor has the option of:</p> <ul style="list-style-type: none"> being provided with a Council car with unrestricted private use, offset by an adjustment in salary approved by the Remuneration Authority; <u>or</u> being provided with a Council car for Mayoral use only. This option means the car can be driven home and garaged by the Mayor (providing he/she has an office set up in the home), but does not permit any private use. The car can also be used by other officers.
	Telephone	<p>Full payment by the Council of:</p> <ul style="list-style-type: none"> home telephone rental, associated charges and national call charges call charges for Council related international toll calls monthly cell phone rental and all associated call charges
Mayor, Deputy Mayor and Councillors	Landline and Broadband Connection	<p>Option of either:</p> <ul style="list-style-type: none"> up to \$250 800 per annum for landline and broadband connection, or direct payment or reimbursement on production of an invoice of those costs that can be identified as relating to Council business.

Position	Expense Type	Description
	Conferences/Council Business	<p>Actual and reasonable registration, travel, accommodation, meal and related incidental expenses incurred by members in attendance at conferences and approved Council business on behalf of the Council, held both within New Zealand and overseas, provided:</p> <ul style="list-style-type: none"> the related expenditure can be accommodated within the Civic budget approval to attend the conference has been given by the Mayor and General Manager <u>City Services Manager Governance</u>
	Training/Seminars	<p>Actual and reasonable registration, travel, meal and related incidental expenses incurred by members attending training or seminars for the purpose of professional development provided:</p> <ul style="list-style-type: none"> the expenditure can be accommodated within the relevant activity budget approval to attend the training has been given by the Mayor. Note – this is for actual travel costs (petrol/diesel for example). Mileage is not payable for conference attendance.
	Computing Equipment/Laptops	<p>Option of either:</p> <ul style="list-style-type: none"> Provision of a tablet device (for electronic agendas) and printer (if required) including full support and applications necessary for Council business, or Provision of an annual allowance for any or all equipment provided by the elected members, as follows: <ul style="list-style-type: none"> ii) \$290 <u>400</u> for a tablet iii) \$40 <u>50</u> for a printer
	Mobile phone Mobile Phone Expenses (Own Phone)	<p>DCC phone:</p> <ul style="list-style-type: none"> Provision of a mobile phone and corporate plan (data, texts and voice) including full support and applications necessary for Council business or <p>If providing own phone then:</p> <ul style="list-style-type: none"> \$400 <u>500</u> per annum (\$33.33 <u>41.66</u> per month) to cover council generated calls, texts and data through mobile phones.

Position	Expense Type	Description
	Stationery	Supply of reasonable amounts of paper, letterhead, business cards and envelopes and printer consumables for Council business. Reimbursement of ICT consumables such as paper and ink cartridges of up to \$200 during the term of the determination.
	Car Parks	Provision of a single car park (currently in Harrop St).
Community Board Chairpersons	Car Parks	Access to a Council car park (currently in Harrop St) for use on Council business.
	Mobile Phone Expenses	\$33.33 per month (\$400 pa) to cover Council generated calls, texts and data through mobile phones. <u>\$500 per annum (\$41.66 per month) to cover Council generated calls, texts and data through mobile phones.</u>
Community Board Members	Parking Expenses	Reimbursement of car parking expenses related to Community Board Meetings, Working Party or other Committee meetings held outside the Board area during business hours, on receipt of a signed claim accompanied by a receipt.
	Conferences/Community Board Business	Actual and reasonable registration, travel, accommodation, meal and related incidental expenses incurred by members in attendance at conferences and approved Community Board business on behalf of the Community Board, held both within New Zealand and overseas, provided: <ul style="list-style-type: none"> The related expenditure can be accommodated within the Civic budget Approval to attend the conference has been given by the Board or the approval by the Mayor. Note – this is for actual travel costs (petrol/diesel for example). Mileage is not payable for conference attendance.
	Community Board Conference and Community Board forums	The Council will cover the accommodation, travel and registration costs for one Community Board Member (per Community Board) to attend the Conference or Forum when it is held South Island, and two Community Board members in total to attend

Position	Expense Type	Description
		the conference or forum when they are held in the North Island.
	Training/Seminars	<p>Actual and reasonable registration, travel, meal and related incidental expenses incurred by members attending training or seminars for the purpose of professional development provided:</p> <ul style="list-style-type: none"> the expenditure can be accommodated within the relevant activity budget approval to attend the training has been given by the Mayor and the Manager Governance.
All Elected Members	Mileage	<p>Reimbursement of mileage will be paid for all travel to and from meetings at the Dunedin City Council Offices and Community Board Venues in excess of the threshold distance.</p> <p>Mileage is payable for all travel in excess of the threshold distance. The threshold distance is 50 km per day.</p> <p>Mileage will be paid on the following basis:</p> <p>For a petrol or diesel vehicle</p> <ul style="list-style-type: none"> 79 cents per km for the first 14,000 km of eligible travel then 30 27 cents per km for travel in excess of 14,000 km <p>For a petrol hybrid car</p> <ul style="list-style-type: none"> 79 cents per km for a petrol hybrid car for the first 14,000 km of eligible travel then 19 16 cents per km for travel in excess of 14,000 km <p>For an electric vehicle</p> <ul style="list-style-type: none"> 79 cents per km for the first 14,000 km of eligible travel then 9 cents per km for travel in excess of 14,000 km <p>Where a Councillor is determined to be eligible for mileage, mileage will be calculated and paid based on the meeting schedule and meeting attendance. All other mileage will be paid to eligible members on receipt of a completed and signed mileage claim.</p>

Position	Expense Type	Description
	Use of Public Transport, Micromobility Vehicles or Bicycles	Reimbursement of actual and reasonable costs incurred by members who use public transport, micromobility vehicles and bicycles for travel on local authority business, upon production of receipts or satisfactory.
	International Travel	All elected representatives of the Dunedin City Council will travel by economy class subject to the inclusion of a 24-hour recuperation period in each individual's itinerary where any flight sector exceeds nine hours.
	Air Points	Should any elected representative of the Dunedin City Council accrue sufficient air points as a direct result of travel paid for by the Dunedin City Council, then these air points may be used to upgrade that individual's travel class from economy on international travel for the Dunedin City Council. Should such an upgrade occur, the requirement for a 24-hour recuperation period may be waived.
	Sister City	Elected representatives visiting Sister Cities by invitation as part of an approved delegation will have their costs met at the discretion of the Council on a case-by-case basis. The Council will not meet the air travel costs of their partner.

Position	Expense Type	Description
	Childcare Allowance	<p>A member is eligible to be paid a childcare allowance for a child if:</p> <ul style="list-style-type: none"> • The member is a parent or guardian of the child, or is a person who usually has responsibility for the day-to-day care of the child (other than on a temporary basis); and • The child is aged under 14 years of age; and • The childcare is provided by a person who <ul style="list-style-type: none"> ○ Is not a family member of the member <u>is not a parent of the child or a spouse, civil union partner, or de facto partner of the member</u>; and ○ Does not ordinarily reside with the member; and • The member provides evidence satisfactory to the local authority of the amount paid for childcare. • The childcare allowance will not exceed more than \$6,000 per annum, per child.

REIMBURSEMENTS TO ELECTED MEMBERS – PROCESS TO FOLLOW

The procedures for reimbursement are as follows:

1. Reimbursements will be made via the payroll system. The procedure is:
 - a) A reimbursement claim form is to be completed by the claimant. (These are available from Payroll or the Governance Support Officers. The claim form is to set out the reason for the expenditure, and the amount).
 - b) Where GST is to be claimed this must be supported by tax invoices.
 - c) In any event, the claim form must be supported by invoices or evidence of the amount, details of the goods or services etc. Should the expense be one for which no invoice can be obtained, a note explaining this can be attached in lieu of an invoice.
 - d) All amounts claimed are to be in New Zealand currency. Where foreign currency is involved, each invoice must have written on it the NZD amount which is being claimed, together with the exchange rate used. Note that the exchange rate to be used is that which applied to the actual transaction.
 - e) The reimbursement claim form is to be completed and approved by the Team Leader Civic who will provide the details of the general ledger code to which the amount is to be charged.
 - f) The claim will be forwarded to Payroll and the reimbursement will be included in the next payroll payment to the elected member.
2. All reimbursement claim forms will be held in one file in the Payroll Section.
3. Elected members should claim expenses such as mileage, vehicle usage and use of own residence through their tax returns and not by seeking reimbursement from Council. However, some mileage expenses (as detailed in the table above) will be reimbursed via the Payroll system.

INTERNAL CONTROL

An Expenditure Officer will carry out random checks on reimbursement claim forms.

RESOLUTION TO EXCLUDE THE PUBLIC

That the Council excludes the public from the following part of the proceedings of this meeting (pursuant to the provisions of the Local Government Official Information and Meetings Act 1987) namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Confirmation of the Confidential Minutes of Ordinary Council meeting - 30 June 2021 - Public Excluded	<p>S6(a) The making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences and the right to a fair trial.</p> <p>S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>S7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage,</p>	.	

	negotiations (including commercial and industrial negotiations).		
C2 Confidential Council Actions from Resolutions at Council Meetings	S6(a) The making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences and the right to a fair trial.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 6.	
C3 Peninsula Connection Project - Acquisition of Land at Turnbolls Bay	S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	The report names and discusses the deceased estate of David Bacon..
C4 Director Remuneration - Dunedin City Holdings Limited	S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. S7(2)(b)(i) The withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	This report is confidential because the information contained in this report remains confidential until Council has determined the level of fees and advised Dunedin City Holdings Limited of the outcome at which point the information can be made public..

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.