

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Community and Culture Committee will be held on:

Date: Tuesday 2 November 2021
Time: 1.00 pm
Venue: Edinburgh Room, Municipal Chambers, The Octagon, Dunedin –
Mayor and Councillors
Audio Visual Link – Members of the Public
<https://youtu.be/GOesB-G16YM>

Sandy Graham
Chief Executive Officer

Community and Culture Committee

PUBLIC AGENDA

MEMBERSHIP

Chairperson	Cr Marie Laufiso	
Deputy Chairperson	Cr Christine Garey	Cr Carmen Houlahan
Members	Cr Sophie Barker	Cr David Benson-Pope
	Cr Rachel Elder	Cr Doug Hall
	Mayor Aaron Hawkins	Cr Mike Lord
	Cr Jim O'Malley	Cr Jules Radich
	Cr Chris Staynes	Cr Lee Vandervis
	Cr Steve Walker	Cr Andrew Whiley

Senior Officer Simon Pickford, General Manager Community Services

Governance Support Officer Rebecca Murray

Rebecca Murray
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

At the close of the agenda no requests for public forum had been received.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY


1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Committee:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Community and Culture Committee Register of Interest	7

Community and Culture Committee Register of Interest - Current as at 7 October 2021				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Mayor Aaron Hawkins	Trustee	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Trustee	St Paul's Cathedral Foundation	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Thank You Payroll	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	ICLEI Oceania Regional Executive	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Theatre Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Otago Polytech's Research Centre of Excellence	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	LGNZ National Council	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Alexander McMillan Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Cosy Homes Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	LGNZ Policy Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	Dunedin Midwinter Carnival	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Committee Member	Otago Anniversary Day Dinner	No conflict Identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Sophie Barker Cont.	Member	Dunedin Gas Works Museum Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
Cr David Benson-Pope	Owner	Residential Property Ownership in Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Beneficiary	Blind Investment Trusts	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Yellow-eyed Penguin Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Delegation holder	Second Generation District Plan (2GP) Authority to Resolve Appeals on behalf of Council (Council appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Rachel Elder	Commissioner (Community Representative)	District Licensing Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Greater South Dunedin Action Group	Decisions may be considered on the future of South Dunedin.	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Host Parent	Otago Girls High School	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisor/Support Capacity	Kaffellogic	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Trails Networks Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Southern Urban Dunedin Community Response Group	Decisions about emergency response recovery may be conflicted	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Disability Issues Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Creative Dunedin Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Christine Garey Cont.	Member	Dunedin Symphony Orchestra Foundation Board of Trustees (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Theomin Gallery Management Committee (Olveston) (Council appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chair	Grants Subcommittee (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		External family member is a Principal Security Consultant	Major supplier to DCC	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Doug Hall	Director/Owner	Hall Brothers Transport Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Crane Hire	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Wood Recyclers Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Concrete Crushing Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Anzide Properties Ltd - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	The Woodshed 2014 Limited	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Owner	Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Farmlands	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ravensdown Fertiliser	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	PGG Wrightson	Currently no likely conflict	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Silver Fern Farms	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Valley View Development Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Geekfix Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Milburn Processing Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	Fire Brigade Restoration Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Appellant	2GP	Appellant to the 2GP	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Financial Donor	Dunedin North Community Patrol	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	North Dunedin Blokes Shed	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner	Highland Helicopters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Doug Hall Cont.	Supplier	Southweight Truck and Weights for testing Weighbridges Otago & Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Carmen Houlahan	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property - North Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Part Owner	Adobe Group Ltd, Wanaka	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Company Owner/Sole Director	Shelf Company - RU There	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Startup Business	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Mosgies Taieri Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Mental Health Support Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in confidential, to leave the room.
	Trustee	Brockville Community Support Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	National Communications Officer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Marie Laufiso Cont.	Dunedin Branch delegate to Arai Te Uru Marae Council	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Age Concern (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Dunedin Refugee Steering Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Settlers Association (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Grants Subcommittee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Mike Lord	Trustee	ML Lord Family Trust - Owner of Residential Properties - Dunedin	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Fonterra	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Federated Farmers	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Mosgiel Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel RSA	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Federated Farmers Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Otago Rural Support Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Youth Adventure Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Association Football Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Jim O'Malley Cont.	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Manufacturing Holdings	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Golden Block Developments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Southern Properties (2007) Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Arrenway Drive Investments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	100% Shareholder/Director	Panorama Developments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Jules Radich Cont.	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Chris Staynes	Chairman	Cargill Enterprises	Contractor and service provider to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Director	Wine Freedom	Supplier to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Patron	Otago Model Engineering Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Balmacewen Lions Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Southland Manufacturers Association Trust	Possible co-funder of ED project. Duties to the Trust may conflict with duties of Council	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Life Member	Otago Chamber of Commerce	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Cancer Society of Otago/Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	NZ Cancer Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Patearoa Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	President	Balmacewen Lions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	CJ and CA Staynes Family Trust - Property Owner - Dunedin and Patearoa	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	George Street Wines Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Saddle Hill Investment Trust Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Association of Amateur Radio and Transmitters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	Theomin Gallery Trust (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chairman	Grow Dunedin Partnership (Council appointment)	Duties may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Shanghai Association (Sister City Society) (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	For Trades Apprenticeship Training Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Lee Vandervis	Director	Lee Vandervis, Antonie Alm-Lequeux and Cook Allan Gibson Trustee Company Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Bunchy Properties Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Lee Vandervis Cont.	Owner	Vandervision Audio and Lighting - Hire, Sales and Service Business	May contract and provide service to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Cr Steve Walker	Chairperson	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Chairperson	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Port Chalmers Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep New Zealand Beautiful	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Turoa Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Andrew Whiley	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Golf Club	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	New Zealand Professional Golfers Assn	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Andrew Whiley Cont.	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairman	Volunteering Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Grow Dunedin Partnership (Council appointment - alternate)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	NZ Masters Games Trust Board (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Acting Chair	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Puketai Residential Centre Liaison Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Chisholm Links Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

COMMUNITY AND CULTURE COMMITTEE MEETING - 3 AUGUST 2021

RECOMMENDATIONS

That the Committee:

Confirms the Community and Culture Committee meeting held on 03 August 2021 as a correct record.

Attachments

	Title	Page
A 	Minutes of Community and Culture Committee meeting held on 3 August 2021	18

Community and Culture Committee

MINUTES

Minutes of an ordinary meeting of the Community and Culture Committee held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Tuesday 03 August 2021, commencing at 1.00 pm

PRESENT

Chairperson	Cr Marie Laufiso	
Deputy Chairperson	Cr Christine Garey	Cr Carmen Houlahan
Members	Cr Sophie Barker	Cr David Benson-Pope
	Cr Rachel Elder	Cr Doug Hall
	Mayor Aaron Hawkins	Cr Mike Lord
	Cr Jim O'Malley	Cr Jules Radich
	Cr Lee Vandervis	Cr Steve Walker
	Cr Andrew Whiley	

IN ATTENDANCE

Sandy Graham (Chief Executive Officer), Simon Pickford (General Manager Community Services), Jeanette Wikaira (Manahautū – General Manager Māori, Partnerships and Policy), Robert West (General Manager Corporate and Quality), John Christie (Manager Enterprise Dunedin), Simon Drew (General Manager Infrastructure and Development), Paul Coffey (Senior Community Advisor), Chris Snow (Operations Manager Museum and Gallery), Scott MacLean (Group Manager Parks and Recreation), Claire Swift (Senior Planner Parks and Recreation) and Clare Sullivan (Manager Governance)

Governance Support Officer Rebecca Murray

1 PUBLIC FORUM

1.1 Public Forum - Aspiring Leader Delegates - Isla Thomas, Duncan Campbell and Ben Sommerville

Aspiring Leader Delegates, Isla Thomas, Duncan Campbell and Ben Sommerville attended the meeting to report back on their personal experiences at the Aspiring Leaders Forum. They thanked the Council and Otago Community Trust for allowing them to be able to attend the forum and responded to members' questions.

2 APOLOGIES

An apology was received from Cr Chris Staynes.

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Committee:

Accepts the apology received from Cr Chris Staynes.

Motion Carried

3 CONFIRMATION OF AGENDA

Moved (Cr Marie Laufiso/Cr Christine Garey):

That the Committee:

Confirms the agenda without addition or alteration.

Motion Carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Committee:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion Carried

Cr Mike Lord left the meeting at 1.22 pm.

5 CONFIRMATION OF MINUTES

5.1 COMMUNITY AND CULTURE COMMITTEE MEETING - 15 JUNE 2021

Moved (Cr Marie Laufiso/Cr Carmen Houlahan):

That the Committee:

Confirms the Community and Culture Committee meeting held on 15 June 2021 as a correct record.

Motion Carried

6 MINUTES OF SUBCOMMITTEE AND BOARD

6 GRANTS SUBCOMMITTEE - 5 MAY 2021

Moved (Cr Christine Garey/Cr Steve Walker):

That the Committee:

Notes the minutes of the Grants Subcommittee meeting held on 05 May 2021.

Motion Carried

7 TOITŪ OTAGO SETTLERS MUSEUM BOARD - 22 FEBRUARY 2021

Moved (Cr Carmen Houlahan/Cr Rachel Elder):

That the Committee:

Notes the minutes of the Toitū Otago Settlers Museum Board meeting held on 22 February 2021.

Motion Carried

PART A REPORTS

8 ACTIONS FROM RESOLUTIONS OF COMMUNITY AND CULTURE COMMITTEE MEETINGS

The report detailed the open actions from resolutions of the Community and Culture Committee meetings from the start of the triennium in October 2019.

Moved (Cr Marie Laufiso/Cr Carmen Houlahan):

That the Committee:

Notes the open actions from resolutions of the Community and Culture Committee meetings.

Motion Carried

9 COMMUNITY AND CULTURE COMMITTEE FORWARD WORK PROGRAMME

The report provided the forward work programme for the 2021-2022 year.

The General Manager Community Services (Simon Pickford) responded to members' questions.

Moved (Cr Marie Laufiso/Cr Carmen Houlahan):

That the Committee:

Notes the Community and Culture Committee forward work programme.

Motion Carried

10 DUNEDIN YOUTH COUNCIL SIX MONTHLY REPORT FOR THE PERIOD 1 JANUARY - 30 JUNE 2021

The Dunedin Youth Council Six-Monthly Report, prepared by the Dunedin Youth Council (DYC), provided an update on activities for the period 1 January – 30 June 2021.

DYC members, Max Cunninghame and Jess Christie, spoke to the report and responded to members' questions.

Cr Mike Lord returned to the meeting at 1.38 pm.

Moved (Cr Christine Garey/Mayor Aaron Hawkins):

That the Committee:

Notes the Dunedin Youth Council Six-Monthly Report for the period 1 January – 30 June 2021.

Motion Carried

11 PLAY SPACES PLAN 2021

A report from Parks and Recreation presented the draft Play Spaces Plan 2021, it noted that this would replace the Play Spaces Strategy 2006.

The Group Manager Parks and Recreation (Scott MacLean) and Senior Planner Parks and Recreation (Claire Swift) spoke to the report and responded to members' questions.

Moved (Cr Rachel Elder/Cr Carmen Houlahan):

That the Committee:

- a) **Adopts** the Play Spaces Plan 2021.
- b) **Notes** that the draft Play Spaces Plan 2021 replaces the Play Spaces Strategy 2006.
- c) **Notes** that the community will continue to be engaged throughout the implementation of the Play Spaces Plan 2021.

Motion carried (COM/2021/015)

12 UPDATE - MAYOR'S TASKFORCE FOR HOUSING - HOUSING ACTION PLAN 2019-2039

The report provided an update on the Mayor's Taskforce for Housing (MTFH); Housing Action Plan for Dunedin 2019-2039 (Housing Action Plan).

The General Manager Corporate and Quality (Robert West), Housing Action Plan Advisor (Gill Brown) and Manager Planning and Support Property (Anna Nilsen) spoke to the report and responded to members' questions.

Moved (Cr Carmen Houlahan/Cr Christine Garey):

That the Committee:

- a) **Notes** the update on the Mayor's Taskforce for Housing; Housing Action Plan for Dunedin 2019-2039
- b) **Notes** staff will present a plan for implementation of the Housing Action Plan to the Community and Culture Committee meeting in September.

Motion Carried

13 COMMUNITY AND CULTURE ACTIVITY REPORT FOR THE QUARTER ENDING 30 JUNE 2021

The report updated the Committee on key city, community, arts and culture outcomes for the quarter ended 30 June 2021.

The Senior Community Advisor (Paul Coffey) and Operations Manager Museum and Gallery (Chris Snow) spoke to the report and responded to members' questions.

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Committee:

Notes the Community and Culture Activity Report for the quarter ending 30 June 2021.

Motion Carried

14 SUMMARY OF ADVISORY GROUP MEETINGS (APRIL - JUNE 2021)

The report provided a summary of the meetings and actions of the DCC's Social Well-being Advisory Group, Disabilities Issues Advisory Group and Dunedin Refugee Steering Group during the period 1 April – 30 June 2021.

The Senior Community Advisor (Paul Coffey) spoke to the report and responded to members' questions.

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Committee:

Notes the summary of the Social Well-being and Disabilities Issues Advisory Groups and the Dunedin Refugee Steering Group for the period 1 April – 30 June 2021.

Motion Carried

15 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration.

The meeting concluded at 3.00 pm.

.....
CHAIRPERSON

MINUTES OF SUBCOMMITTEE AND BOARD


GRANTS SUBCOMMITTEE - 28 JUNE 2021

RECOMMENDATIONS

That the Committee:

Notes the minutes of the Grants Subcommittee meeting held on 28 June 2021

Attachments

	Title	Page
A 	Minutes of Grants Subcommittee held on 28 June 2021	24

Grants Subcommittee
City Service, City Project Grants
MINUTES

Minutes of an ordinary meeting of the Grants Subcommittee held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Monday 28 June 2021, commencing at 9.55 am

PRESENT

Chairperson	Cr Christine Garey	
Deputy Chairperson	Cr Marie Laufiso	
Members	Cr Sophie Barker	Cr Rachel Elder
	Dan Hendra	Adam Keane
	Anna Parker	Hannah Molloy
	Cr Steve Walker	

IN ATTENDANCE

Joy Lanini (Manger Community Development and Events), Paul Coffey (Senior Community Advisor), Mai Tamimi (Community Advisor), Ruth Harrison (Community Advisor), Lisa Wilkie (Relationship Advisor – Arts and Culture), Wai Piggott (Financial Analyst)

Governance Support Officer Rebecca Murray

1 KARAKIA TIMATAKA

Adam Keane opened the meeting with a karakia timataka.

2 APOLOGIES

An apology was received from Sarah Davie-Nitis.

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

Accepts the apology from Sarah Davie-Nitis.

Motion carried

3 CONFIRMATION OF AGENDA

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

Confirms the agenda without addition or alteration.

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

- a) **Notes** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 GRANTS SUBCOMMITTEE - 5 MAY 2021

Moved (Cr Rachel Elder/Cr Steve Walker):

That the Subcommittee:

Confirms the minutes of the Grants Subcommittee meeting held on 05 May 2021 as a correct record.

Motion carried

PART A REPORTS

6 CITY SERVICE, CITY PROJECT GRANTS

The report presented the applications received for City Service, City Project Grants 2021-22.

ARA TOI ARTS AND CULTURE

The Relationship Advisor – Arts and Culture (Lisa Wilkie) spoke to the Ara Toi Arts and Culture applications and responded to members' questions.

SOCIAL WELLBEING

The Manager Community Development and Events (Joy Lanini), Senior Community Advisor (Paul Coffey) and Community Advisors (Mai Tamimi) and (Ruth Harrison) spoke to the Social Wellbeing applications and responded to members' questions.

Cr Christine Garey declared a conflict of interest with Item 3 - Dunedin Civic Orchestra trading as Dunedin Symphony Orchestra (Dunedin Civic Orchestra Inc) and left the room while this item was discussed. Cr Marie Laufiso chaired the meeting while this item was discussed.

Hannah Molloy declared a conflict of interest with Item 6 – Dunedin Fringe Arts Trust and Item 10 - Prospect Park Productions and left the room while these items were discussed.

Cr Sophie Barker declared a conflict of interest with Item 7 – Dunedin Midwinter Celebrations and left the room while this item was discussed.

Cr Marie Laufiso declared a conflict of interest with Item 11 – Age Concern Otago Inc, Item 12 - Arai Te Uru Marae Council Inc, Item 17 - Ko Ngā Rourou Manaaki (Ko Ngāa Rourou Manaaki) and Item 19 - Otago Neighbourhood Support Charitable Trust and left the room while these items were discussed.

Anna Parker declared a conflict of interest with Item 19 - Otago Neighbourhood Support Charitable Trust and left the room while this item was discussed.

Cr Sophie Barker withdrew from this item and left the meeting at 10.39 am.

Moved (Cr Christine Garey/Cr Steve Walker):

That the Subcommittee:

Declines the following funding applications.

App No.	Name
7	Dunedin Midwinter Celebrations

Motion carried (GS/2021/064)

Cr Sophie Barker returned to the meeting at 10.47 am.

Dan Hendra left the meeting at 10.48 am.

Cr Christine Garey withdrew from this item and left the meeting at 10.48 am. Cr Marie Laufiso assumed the chair.

Dan Hendra returned to the meeting at 10.50 am.

Moved (Cr Steve Walker/Dan Hendra):

That the Subcommittee:

Approves the funding as follows:

App No.	Name	
3	Dunedin Civic Orchestra trading as Dunedin Symphony Orchestra (Dunedin Civic Orchestra Inc)	\$95,600.00

Motion carried (GS/2021/065)

Cr Christine Garey returned to the meeting at 11.02 am and resumed the chair.

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

Adjourns the meeting.

Motion carried

The meeting adjourned at 11.00 am and reconvened at 11.20 am.

Hannah Molloy withdrew from this item and left the meeting at 11.21 am.

Moved (Cr Rachel Elder/Cr Steve Walker):

That the Subcommittee:

Approves the funding as follows:

App No.	Name	
6	Dunedin Fringe Arts Trust	\$23,000.00
10	Prospect Park Productions	\$12,500.00

Motion carried (GS/2021/066)

Hannah Molloy returned to the meeting at 11.23 am.

Cr Marie Laufiso withdrew from these items and left the meeting at 11.23 am.

Moved (Cr Sophie Barker/Cr Rachel Elder):

That the Subcommittee:

Approves the funding as follows:

App No.	Name	
11	Age Concern Otago Inc	\$29,000.00
12	Arai Te Uru Marae Council Inc	\$34,000.00

Motion carried (GS/2021/067)

Moved (Cr Christine Garey/Cr Sophie Barker):

That the Subcommittee:

Approves the funding as follows:

App No.	Name	
17	Ko Ngā Rourou Manaaki (Ko Ngaa Rourou Manaaki)	\$7,000.00

Motion carried (GS/2021/068)

Anna Parker withdrew from this item and left the meeting at 11.34 am.

Moved (Cr Steve Walker/Cr Sophie Barker):

That the Subcommittee:

Approves the funding as follows:

App No.	Name	
19	Otago Neighbourhood Support Charitable Trust	\$19,000.00

Motion carried (GS/2021/069)

Cr Marie Laufiso and Anna Parker returned to the meeting at 11.35 am.

Moved (Cr Rachel Elder/Cr Christine Garey):

That the Subcommittee:

Approves the funding as follows:

App No.	Name	
1	Blue Oyster Arts Trust	\$16,500.00
2	Dunedin Choral Society (performing as City Choir Dunedin) (Dunedin Choral Society t/a City Choir Dunedin)	\$15,000.00
4	Dunedin Collaborative Theatre Trust	\$17,500.00
5	Dunedin Designed Inc (DDI)	\$12,500.00
8	Just Atelier/Stitch Kitchen (Just Atelier Trust)	\$3,500.00
9	Opera Otago (The Dunedin Opera Company Inc)	\$8,000.00
13	Citizen Advice Bureau (Citizen Advice)	\$25,000.00
14	Dunedin Community Accounting (DCA) (Weave Together)	\$7,000.00
15	Hills Radio Trust/Oar FM Dunedin (Otago Access Radio) (Hills Radio Trust)	\$20,000.00
16	KiwiHarvest Ltd	\$13,000.00
18	Methodist Mission Southern	\$13,000.00
20	Victim Support Dunedin (NZ Council of Victim Support Groups Inc)	\$12,000.00

21 Volunteer South Trust/Kaituao o te Taitonga \$25,000.00

Motion carried (GS/2021/070)

At the Council's 10 year plan deliberations additional funding of \$40,000.00 was approved for the City Service City Project Grants. This additional funding would be ratified at the 30 June 2021 Council meeting.

The following organisations were approved to receive the additional funding pending the ratification of the 10 Year Plan deliberations.

Cr Marie Laufiso withdrew from this item and left the meeting at 11.50 am

Moved (Cr Christine Garey/Cr Sophie Barker):

That the Subcommittee:

Approves the additional funding as follows:

App No.	Name	
12	Arai Te Uru Marae Council Inc	\$16,000.00
17	Ko Ngā Rourou Manaaki (Ko Ngaa Rourou Manaaki)	\$1,000.00

Motion carried (GS/2021/071)

Cr Marie Laufiso returned to the meeting at 12.05 pm.

Moved (Cr Christine Garey/Cr Steve Walker):

That the Subcommittee:

Approves the additional funding as follows:

App No.	Name	
14	Dunedin Community Accounting (DCA) (Weave Together)	\$1,000.00
15	Hills Radio Trust/Oar FM Dunedin (Otago Access Radio) (Hills Radio Trust)	\$2,000.00

Motion carried (GS/2021/072)

Cr Christine Garey withdrew from this item and left the meeting at 12.12 pm. Cr Marie Laufiso assumed the chair.

Moved (Cr Steve Walker/Hannah Molloy):

That the Subcommittee:

Approves the additional funding as follows:

App No.	Name	
3	Dunedin Civic Orchestra trading as Dunedin Symphony Orchestra (Dunedin Civic Orchestra Inc)	\$4,400.00

Motion carried (GS/2021/073)

Cr Christine Garey returned to the meeting at 12.13 pm and resumed the chair.
Cr Sophie Barker withdrew from this item and left the meeting at 12.13 pm.

Moved (Cr Christine Garey/Cr Steve Walker):

That the Subcommittee:

Declines the additional funding as follows:

App No.	Name
7	Dunedin Midwinter Celebrations

Division

That the Subcommittee

Votes by division.

For: Cr Christine Garey, Cr Marie Laufiso, Cr Steve Walker Adam Keane,
and Anna Parker (5).
Against: Cr Rachel Elder, Dan Hendra and Hannah Molloy (3).
Abstained: Nil

The division was declared CARRIED by 5 votes to 3.

Motion carried (GS/2021/074)

Cr Sophie Barker returned to the meeting at 12.26 pm.
Hannah Molloy withdrew from this item and left the meeting at 12.35 pm.

Moved (Cr Steve Walker/Cr Marie Laufiso):

That the Subcommittee:

Approves the additional funding as follows:

App No.	Name	
10	Prospect Park Productions	\$4,600.00

Motion carried (GS/2021/075)

Hannah Molloy returned to the meeting at 12.39 pm.

Moved (Cr Steve Walker/Cr Marie Laufiso):

That the Subcommittee:

a) **Declines** the additional funding as follows:

App No. Name

8 Just Atelier/Stitch Kitchen (Just Atelier Trust)

b) **Approves** the \$3,500.00 passed in resolution GS/2021/070, and the approval will not impact the Community Grant approved by the Grants Subcommittee in May 2021.

Motion carried (GS/2021/076) with Anna Parker abstaining.

Moved (Hannah Molloy/Cr Rachel Elder):

That the Subcommittee:

Approves the additional funding as follows:

App No. Name

1	Blue Oyster Arts Trust	\$62.00
2	Dunedin Choral Society (performing as City Choir Dunedin) (Dunedin Choral Society t/a City Choir Dunedin)	\$5,000.00
4	Dunedin Collaborative Theatre Trust	\$3,438.00
5	Dunedin Designed Inc (DDI)	\$2,500.00

Motion carried (GS/2021/077)

7 KARAKIA WHAKAMUTUKA

Adam Keane closed the meeting with a karakia whakamutuka.

The meeting concluded at 1.00 pm.

.....
CHAIRPERSON

TOITŪ OTAGO SETTLERS MUSEUM BOARD - 21 JUNE 2021

RECOMMENDATIONS

That the Committee:

Notes the minutes of the Toitū Otago Settlers Museum Board meeting held on 21 June 2021

Attachments

	Title	Page
A 	Minutes of Toitū Otago Settlers Museum Board held on 21 June 2021	33

Toitū Otago Settlers Museum Board

MINUTES

Minutes of an ordinary meeting of the Toitū Otago Settlers Museum Board held in the Otago Settlers Association Board Room, Toitū Otago Settlers Museum, 31 Queens Gardens, Dunedin on Monday 21 June 2021, commencing at 9.30 am

PRESENT

Chairperson Phil Dowsett

Members

Cr Rachel Elder	Cr Doug Hall
Cr Carmen Houlahan	Susan Schweigman
Peter Smith	

IN ATTENDANCE Cam McCracken (Director – DPAG, Toitū, Lan Yuan and Olveston)

Governance Support Officer Rebecca Murray

1 APOLOGIES

There were no apologies.

Cr Carmen Houlahan entered the meeting at 9.33 am.

2 CONFIRMATION OF AGENDA

Moved (Phil Dowsett/Cr Doug Hall):

That the Board:

Confirms the agenda with the following addition:

Item 7 – Discussion on the Board delegations

Motion carried

3 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Peter Smith clarified that Rotary Club of Dunedin Harbour is the new correct name for this entity.

Moved (Phil Dowsett/Peter Smith):

That the Board:

- a) **Amends** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

Motion carried

4 CONFIRMATION OF MINUTES

4.1 TOITŪ OTAGO SETTLERS MUSEUM BOARD MEETING - 22 FEBRUARY 2021

Moved (Phil Dowsett/Cr Rachel Elder):

That the Board:

Confirms the Toitū Otago Settlers Museum Board meeting held on 22 February 2021 as a correct record.

Motion carried

REPORTS

5 TOITŪ OTAGO SETTLERS MUSEUM AND LAN YUAN ACTIVITY REPORT

The report covered activities of Toitū Otago Settlers Museum (TOSM) and Lan Yuan Dunedin Chinese Garden (DCG) from 1 January 2021 to 31 March 2021.

The Director – DPAG, Toitū, Lan Yuan and Olveston (Cam McCracken) spoke to the report and responded to members' questions.

Cr Doug Hall left the room at 9.52 am.

Moved (Phil Dowsett/Cr Carmen Houlahan):

That the Board:

Notes the Toitū Otago Settlers Museum and Lan Yuan Activity Report for the period 1 January 2021 to 31 March 2021.

Motion carried (TOSM/2021/004)

6 DEACCESSION REPORT

The report sought the Boards endorsement of the Director's decision to deaccession a collection item (Land Rover 1956 Series, Accession no 1996/6/1) from the Toitū Otago Settlers Museum collection.

The Land Rover (Accession no 1996/6/1) has been identified for deaccession following an assessment on its significance, condition, storage, and overall status within the Toitū collection in accordance with the Toitū Collections Policy section 11.

The Director – DPAG, Toitū, Lan Yuan and Olveston (Cam McCracken) spoke to the report and responded to members' questions.

Moved (Phil Dowsett/Cr Rachel Elder):

That the Board:

Notes and endorses the Director's decision to deaccession the Land Rover (Accession no 1996/6/1) from the Toitū collection and dispose of it in accordance with the Toitū Collections Policy.

Motion carried (TOSM/2021/008)

Cr Doug Hall entered the meeting at 10.06 am.

7 DISCUSSION ON THE BOARD DELEGATIONS

The Board Chair (Phil Dowsett) discussed with staff and members of the Board on how best to fulfil the delegations of the Board as set out in the Committee Structure and Delegations Manual.

During discussions it was noted that the Board was scheduled to meet in August and September.

The Director - DPAG, Toitū, Lan Yuan and Olveston (Cam McCracken) responded to members' questions.

Moved (Phil Dowsett/Cr Rachel Elder):

That the Board:

- a) **Notes** the discussion on the Board delegations.
- b) **Requests** the Board delegations be attached to future Board agendas.
- c) **Cancels** the Boards meeting due to be held in August as there was another Board meeting scheduled for the next month.

Motion carried (TOSM/2021/009)

The meeting concluded at 10.24 am.

.....
CHAIRPERSON

PART A REPORTS

ACTIONS FROM RESOLUTIONS OF COMMUNITY AND CULTURE COMMITTEE MEETINGS

Department: Civic

EXECUTIVE SUMMARY

- 1 The purpose of this report is to detail the open and completed actions from resolutions of the Community and Culture Committee meetings from the start of the triennium in October 2019 (Attachment A and B).
- 2 As this report is an administrative report only, there are no options or Summary of Considerations.

RECOMMENDATIONS

That the Committee:

Notes the open actions from resolutions of the Community and Culture Committee meetings shown in Attachment A and B.

NEXT STEPS

- 3 Updated actions report will be provided to future meetings of the Community and Culture Committee.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

Attachments

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↓A	Community & Culture Committee Public Open Actions as at November 2021	37
↓B	Community & Culture Committee Public Completed Actions as at November 2021	38

PUBLIC OPEN ACTIONS - COMMUNITY AND CULTURE COMMITTEE RESOLUTIONS 2019-2022						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
11 February 2020	COM/2020/006	Non-Financial Activity Report for the two quarters ending 31 December 2019	Noting - Octagon Public Art Installation	Ara Toi	31 December 2021	November 2021 - Work on the foundations for Ko te Tūhono will start mid-November and the sculpture itself will be installed between 29 November and 2 December.
4 August 2020	COM/2020/020	Non-Financial Activity Report for the two quarters ending 30 June 2020	Noting - Chinese New Year Celebrations - The events team is planning further sustainability measures for Civic events and will implement these in Summer 2021.	Community	31 December 2021	November 2021 - Discussions have been held with Chinese community representatives about fireworks at the celebrations. They have requested fireworks continue. Staff will be implementing other sustainable practices within the event i.e. use of compostable utensils, reducing waste, packaging and paper.
15 June 2021	COM/2021/018	Non-Financial Activity Report for the quarter ending 31 March 2021	Noting - Te Rauone Reserve Public Art Installation	Community	31 December 2021	November 2021 - Artist Aroha Novak is working with engineers and fabricators to confirm structural requirements for the entrance elements.

PUBLIC COMPLETED ACTIONS - COMMUNITY AND CULTURE COMMITTEE RESOLUTIONS 2019-2022							
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status	Date Completed
15 June 2021	COM/2021/018	Non-Financial Activity Report for the quarter ending 31 March 2021	Noting - South Dunedin Library and Community Complex	Community	31 December 2021	November 2021 - This is now part of the PMO Programme and reporting to the Infrastructure Services Committee.	30 September 2021

COMMUNITY AND CULTURE COMMITTEE FORWARD WORK PROGRAMME

Department: Corporate Policy

EXECUTIVE SUMMARY

- 1 The purpose of this report is to provide a regular update of the Community and Culture Committee forward work programme to show areas of activity, progress and expected timeframes for decision making across a range of areas of work. (Attachment A).
- 2 As this is an administrative report only, there are no options or Summary of Considerations.

RECOMMENDATIONS

That the Committee:

Notes the Community and Culture Committee forward work programme as shown in Attachment A.

DISCUSSION

- 3 The forward work programme is a regular agenda item which shows areas of activity, progress and expected timeframes for decision making across a range of areas of work.
- 4 As an update report, purple highlights show changes to timeframes. New items added to the schedule are highlighted in yellow. Items that have been completed or updated are shown as bold.
- 5 Months where no Committee meetings are scheduled are highlighted as grey. At the time of writing this report, the 2022 meeting dates have not been confirmed, but will be included in the schedule following adoption.

NEXT STEPS

- 6 An updated report will be provided to future meetings of the Community and Culture Committee.

Signatories

Author:	Sharon Bodeker - Corporate Planner
Authoriser:	Simon Pickford - General Manager Community Services

Attachments

Title	Page
A Community and Culture forward work programme - November 2021	40

Key	
New item	
Changes to timeframes	
Completed; progress to date update	Bold
No meeting month	

Community and Culture Committee Forward Work Programme 2021/2022 - November 2021															
Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes												
			Oct	02-Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
Community and Culture Non-Financial Activity Report, incorporating the Otago Museum update	To update the Committee on the activities of the departments reporting to Community and Culture	Notes the Non-Financial Activity Report. Progress to date: An activity report for the period ending 30 September 2021 will be presented to the November meeting. This will incorporate an update from Creative Dunedin Partnership CDP as per the Ara Toi Strategy.		Report			Report			Report			Report		
Dunedin Youth Council Report	To update the Committee on the activities of the Dunedin Youth Council.	Notes the six monthly Dunedin Youth Council update reports. Progress to date: An update report will be presented to the Committee in the new year.					Report								
Minutes	Work of the: Grants Subcommittee Toitū Otago Settlers Museum Board	Noting the minutes from the meetings of the Grants Subcommittee and the Toitū Otago Settlers Museum Board. Progress to date: Minutes from both the Grants Subcommittee and the Toitū Otago Settlers Museum Board will be presented to the November meeting.		Report			Report			Report					
Housing Action Plan	Implementation of the Housing Action Plan developed by the Mayor's Taskforce for Housing	Note update reports on the Housing Action Plan. Approve an implementation plan. Progress to date: An update report on the Housing Action Plan was presented to the August meeting. An implementation plan will be presented to the November meeting for approval.		Report			Report								

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes												
			Oct	02-Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
Updates from Advisory Group meetings	Receive minutes and/or updates from advisory and steering groups that relate to the Committee's areas of responsibility.	Notes the minutes and/or updates from advisory and steering groups including the Social Well-being Advisory Group, Disabilities Issues Advisory Group and Dunedin Refugee Steering Group. Progress to date: A report providing the minutes and updates from the advisory and steering groups will be presented to the November meeting.		Report			Report			Report					
Māori Pāsifika Innovation Funds	Development of criteria for the fund	Consider and decide on the criteria for the Māori Pāsifika Innovation Fund. Progress to date: Criteria is being developed following initial engagement with the Māori Participation Working Party. A workshop with Māori and Pāsifika representatives will be held in November, and further discussions will be held with the Māori Participation Working Party. The criteria will then be presented at the first Committee meeting in 2022, previously scheduled for September.	Engagement & development				Report								
Māori Development Fund	Development of criteria for the fund	Consider and decide on the criteria for the Māori Development Fund. Progress to date: Criteria is being developed following engagement with the Māori Participation Working Party. A workshop with Māori representatives will be held in November, and further discussions will be held with the Māori Participation Working Party. The Criteria will be presented at the first Committee meeting in 2022, previously scheduled for September.	Engagement & development				Report								

COMMUNITY AND CULTURE ACTIVITY REPORT FOR THE PERIOD TO 30 SEPTEMBER 2021

Department: Arts and Culture, Dunedin Public Art Gallery, Ara Toi and Community and Planning

EXECUTIVE SUMMARY

- 1 This report provides an update on progress towards achieving levels of service for the Galleries, Libraries and Museums, incorporating Ara Toi activities, and Community Development and Events, for the period 1 July 2021 to 30 September 2021, as provided in Attachment A and Attachment B.
- 2 As this is an administrative report only, there are no options or Summary of Considerations.

RECOMMENDATIONS

That the Committee:

Notes the update reports on the Galleries, Libraries and Museums, and Ara Toi activities as provided in Attachment A, and the Community Development and Events activities as provided in Attachment B.

DISCUSSION

- 3 The 10 year plan sets out the activities undertaken by Council. Each activity has levels of service that describe what Council will provide to the community, along with measures and targets used to assess the level of achievement in delivering those activities. Council reports on its achievement of all levels of service through its Annual Report.
- 4 Attachments A and B report on progress towards achieving the levels of service, measures and targets as detailed in the 10 year plan for Galleries, Libraries and Museums, and Ara Toi, and for Community Development and Events for the three months to 30 September 2021. Information on specific areas of work is also provided. This is a new approach to quarterly reporting. It is an iterative process, where improvements and/or changes will be made to the reports as they are identified. Consolidated budget information for each activity will be reported to the Finance and Council Controlled Organisations Committee.
- 5 The Residents' Opinion Survey (ROS) is used by Council to measure achievement of some of its levels of service, and the results from the survey are shown in the attached activity reports. Respondents of the survey are asked to rate their satisfaction levels for some activities on a scale of 1-10 from very dissatisfied to very satisfied.
- 6 The survey is carried out on a continuous monthly basis, with the aim of getting 100 responses each month. This provides a sample size of around 1,200 for the year, with a quarterly sample size of around 300 residents. A sample size of 300 has an expected margin of error (at the 95% confidence interval) of $\pm 5.7\%$.

NEXT STEPS

- 7 An update report for the six months to 31 December 2021 will be presented to the first Committee meeting in 2022.

Signatories

Author:	Bernie Hawke - Manager Library Services Chris Snow - Operations Manager Kirsten Glengarry - Manager Creative Partnerships Nicky Page - Director City of Literature Joy Lanini - Manager Community Development and Events
Authoriser:	Simon Pickford - General Manager Community Services Jeanette Wikaira - Manahautū (General Manager Māori Partnerships and Policy)

Attachments

	Title	Page
A	Galleries, Libraries and Museums Activity Report	44
B	Community Development and Events Activity Report	57

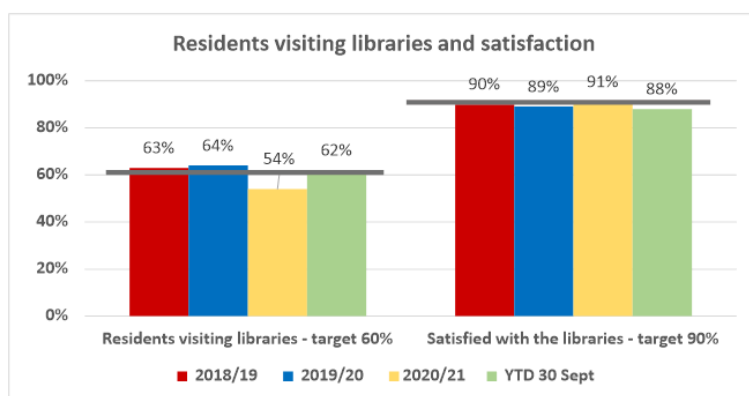
Galleries, libraries, and museums

Quarterly report for the period
1 July – 30 September 2021

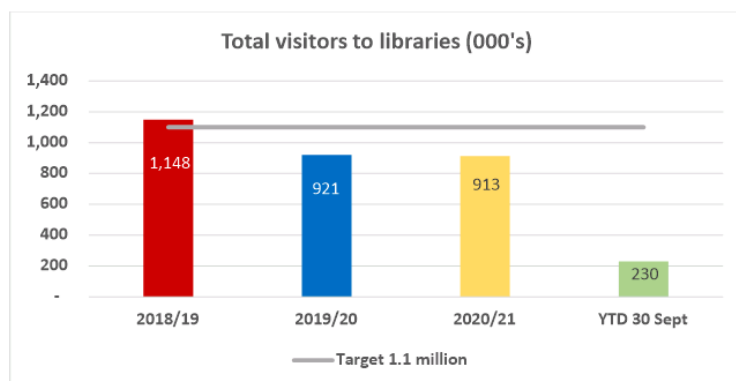
Galleries, libraries and museums

Libraries

Level of Service – Library facilities are accessible, and collections are maintained and updated to meet the needs of the community		Achieved?
Measure:	Percentage of residents who visit Dunedin Public Libraries at least once in a year. Percentage of residents who visited and were satisfied with the libraries.	Target is in progress
Performance target:	60% or more residents will visit the libraries. 90% or more residents who visited are satisfied.	
Achievement to date:	62% of residents have visited the libraries to date, and 88% of those residents were satisfied with them.	
Data source:	Residents Opinion Survey	

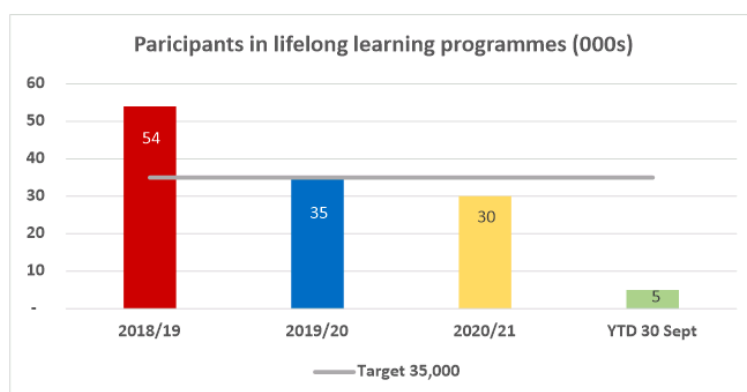


Measure:	Total number of visits to Dunedin Public Libraries annually	Target is in progress
Performance target:	1.1 million or more visits to the libraries.	
Achievement to date:	To date there has been 230,251 visits to the libraries.	
Data source:	Internal data	



Library visitation is down due to the impact of COVID-19 Alert Level 4, 3 and 2 restrictions and community hesitancy.

Measure:	Number of participants in lifelong learning programmes conducted by the library annually.	Target is in progress
Performance target:	35,000 or more participants.	
Achievement to date:	To date there has been 4,708 participants in lifelong learning programmes.	
Data source:	Internal data	



Participation in public programmes is significantly down due to the impact of COVID-19 restrictions. Public programmes in all Libraries have been cancelled during COVID-19 Alert Level 4, 3 and 2.

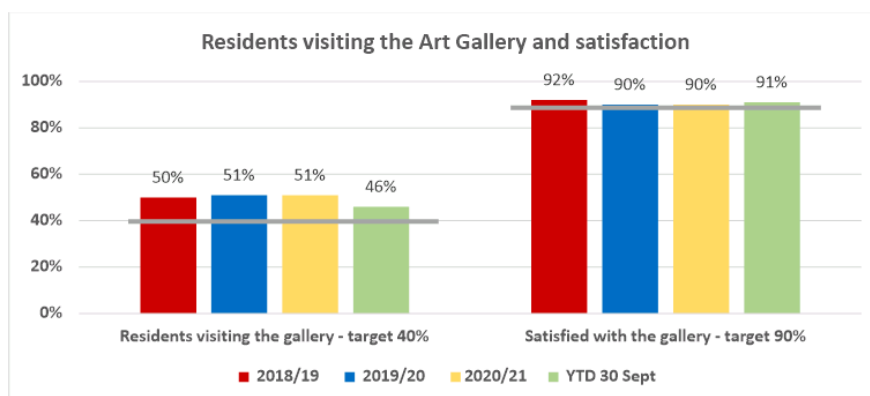
Specific areas of work:

1. The Spiritual and Prayer Space in the Dunedin City Library was officially opened on 10 August 2021 with a ceremony involving representatives of mana whenua and members of the Dunedin Interfaith Community groups.

2. The 2021 Robert Burns Poetry Competition was launched on 15 September 2021 with the theme 'New Scotland'. The competition has three categories (Published Poet, Unpublished Poet and the youth poet competition 'Rap Like Robbie'). The competition closes on 19 November 2021.

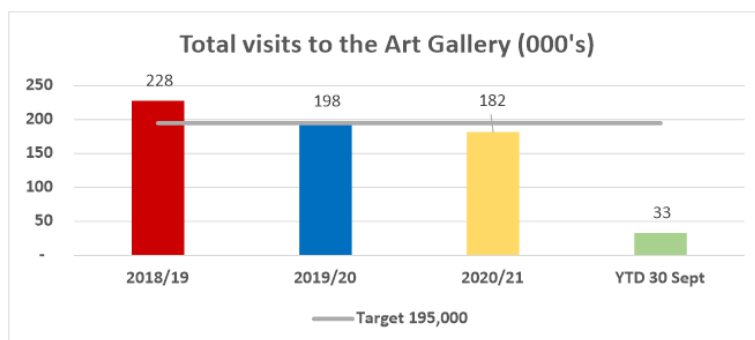
Dunedin Public Art Gallery

Level of Service – the Dunedin Public Art Gallery provides access to a diverse visual art experience which meets the expectations of visitors and the collection is managed according to international best practice.		Achieved?
Measure:	Percentage of residents who visit Dunedin Public Art Gallery at least once in a year. Percentage of residents who visited and were satisfied with their visit to the Dunedin Public Art Gallery.	Target is being achieved
Performance targets:	40% or more residents will visit the gallery. 90% or more residents who visited are satisfied.	
Achievement to date:	46% of residents have visited the gallery to date, and 91% of those residents were satisfied with their experience.	
Data source:	Residential Opinion Survey	



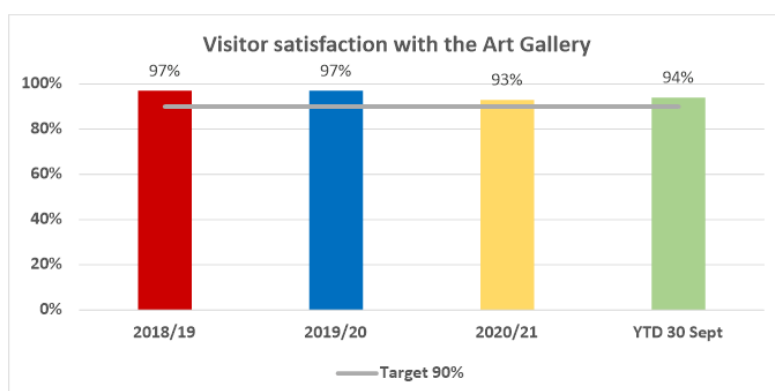
Residents visiting the Gallery is comparable to previous years, the slight decline YTD is due to the impact of COVID restrictions affecting when we have been open as well as our visitor offering.

Measure:	Total number of visits to Dunedin Public Art Gallery.	Target is not being achieved.
Performance targets:	195,000 or more visits.	
Achievement to date:	To date there have been 33,000 visitors to the gallery.	
Data source:	Internal data	



Art Gallery visitation is down due to the impact of COVID-19 restrictions.

Measure:	Level of visitor satisfaction with Dunedin Public Art Gallery.	Target is being achieved.
Performance targets:	90% or more satisfied.	
Achievement to date:	94% of visitors were satisfied with the gallery.	
Data source:	Visitor surveys	



The visitor satisfaction level with the Gallery was 94% for YTD in line with excellent results achieved in previous years.

Measure:	Percentage of designated exhibition galleries that are committed to displays from the permanent collection.	Target is being achieved.
Performance targets:	40% or more of designated exhibition galleries committed.	
Achievement to date:	To date, 60% of exhibition galleries have been committed to displays from the permanent collection (2020/21: 60%).	
Data source:	Internal data	

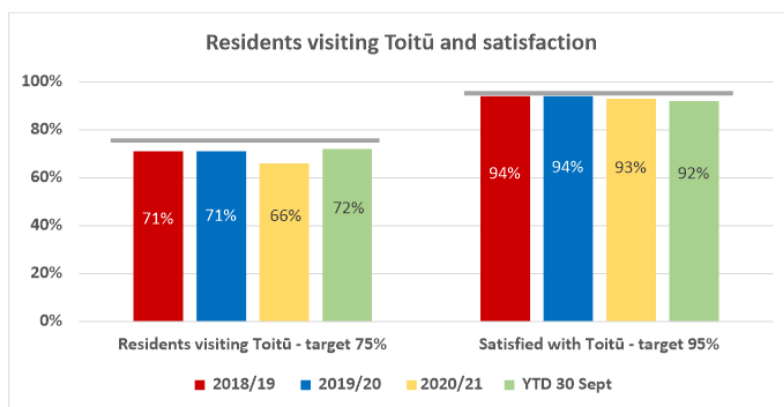
The entire ground floor of the Art Gallery is currently displaying works almost exclusively from the permanent collection.

Specific areas of work:

3. A major survey exhibition of work by artist Joanna Margret Paul (1945-2003) opened at the Gallery in early August. *"imagined in the context of a room"* showcases Paul's multi-disciplinary practice spanning drawing, painting, poetry, photography and film. The Gallery has produced an accompanying 200-page catalogue which has been entered into the Ockham New Zealand Book Awards.
4. Public programmes were cancelled this reporting period due to COVID 19 restrictions and Schools programmes have been restricted to small groups.

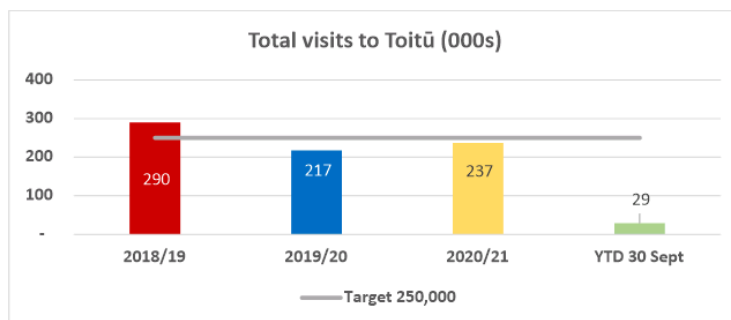
Toitū Otago Settlers Museum

Level of Service – the Toitū Otago Settlers Museum (Toitū) facilities provide access to a diverse social history experience which meets the expectations of visitors.		Achieved?
Measure:	Percentage of residents who visit Toitū at least once in a year. Percentage of residents who visited and were satisfied with their visit to Toitū.	Target is not being achieved
Performance targets:	75% or more residents will visit Toitū. 95% or more residents who visited are satisfied.	
Achievement to date:	72% of residents have visited Toitū to date, and 92% of those residents were satisfied with their experience.	
Data source:	Residential Opinion Survey	



Residents visiting Toitū is comparable to previous years.

Measure:	Total number of visits to Toitū annually.	Target is not being achieved
Performance targets:	250,000 or more visits to Toitū.	
Achievement to date:	To date there have been 29,000 visitors to Toitū.	
Data source:	Internal data	

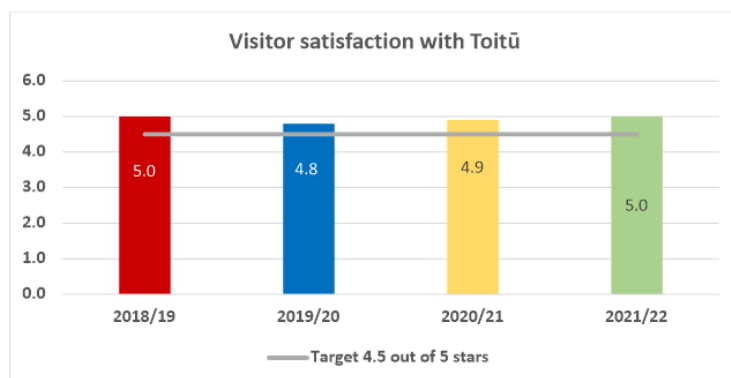


Toitū visitation is down due to the impact of COVID-19 restrictions.

Measure:	Number of special exhibitions, public programmes and events staged per year at Toitū.	Target is partially achieved.
Performance targets:	100 or more per year.	
Achievement to date:	To date there have been 18 special exhibitions, public programmes and events (2020/21: 105).	
Data source:	Annual status analysis.	

There have been 18 events/programmes at Toitū. This number is down due to the impact of COVID-19 Alert restrictions.

Measure:	Level of visitor satisfaction with Toitū.	To be reported at year end.
Performance targets:	4.5 out of 5 stars as at 30 June.	
Achievement to date:	This measure will be reported on at the year end.	
Data source:	Trip advisor	



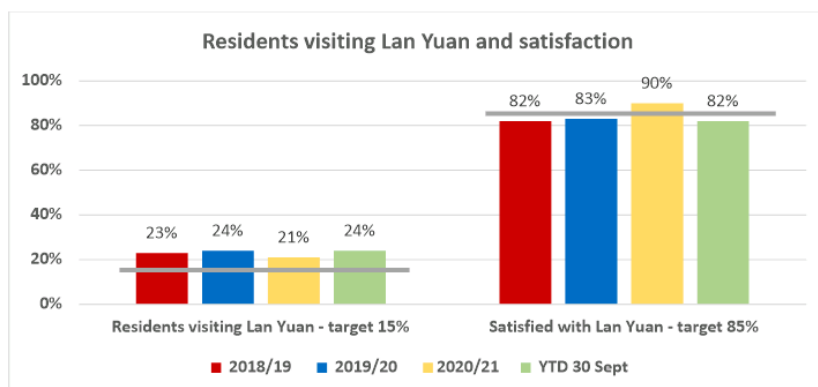
At this stage there have been a minimal number of reviews on the Trip Advisor platform. With no international visitors and little domestic tourism, it is anticipated that this KPI may not be that meaningful.

Specific areas of work:

5. A 1954 Dennis Fire Appliance was loaned to the Museum by the Dunedin Fire Brigade Restoration and will be displayed in in the future as part of the display in the NZR Transport Gallery.
6. A project to update and refresh the Material Culture gallery with a selection of objects from the extensive costume collection of wedding apparel (dating from the 1860s), is currently underway.

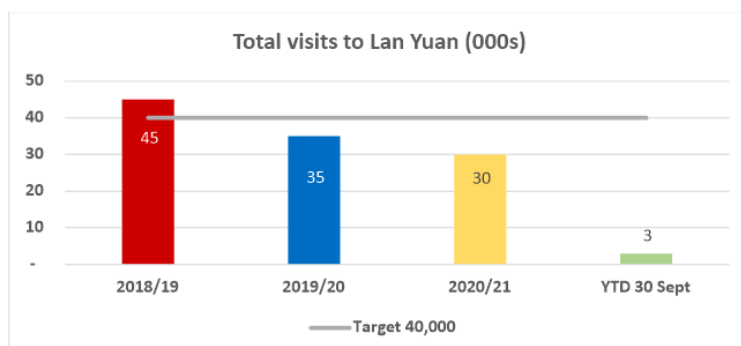
Lan Yuan Chinese Garden

Level of Service – visitors enjoy an authentic Chinese architectural and cultural experience		Achieved?
Measure:	Percentage of residents who visit Lan Yuan Chinese Garden at least once in a year. Percentage of residents who visited and were satisfied with their visit to Lan Yuan Chinese Garden.	Target is partially achieved.
Performance targets:	15% or more residents will visit the garden. 85% or more residents who visited are satisfied.	
Achievement to date:	24% of residents have visited Lan Yuan Chinese Garden to date, and 82% of those residents were satisfied with their experience.	
Data source:	Residential Opinion Survey	



The percentage of residents visiting Lan Yuan is above target YTD and satisfaction levels are slightly below target. These numbers are consistent with previous years.

Measure:	Total number of visits to Lan Yuan Chinese Garden annually.	Target is not being achieved
Performance targets:	40,000 or more visits to the garden.	
Achievement to date:	To date there has been 3 visitors to Lan Yuan Chinese Garden.	
Data source:	Internal data	



Lan Yuan visitation is down due to the impact of COVID-19 restrictions.

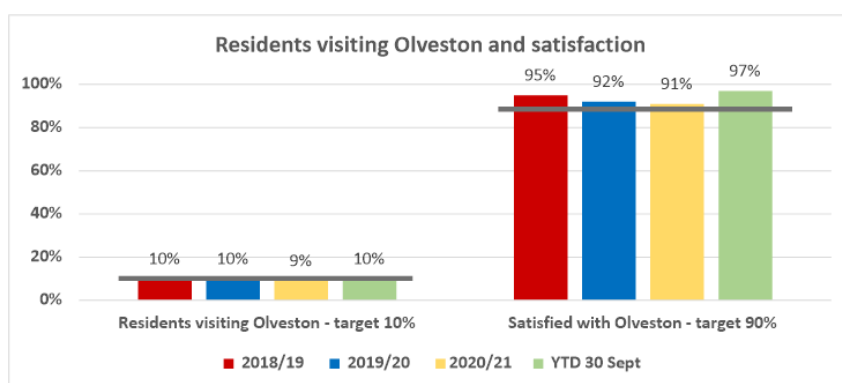
Measure:	Level of visitor satisfaction with Lan Yuan Chinese Garden.	To be reported at year end
Performance targets:	4.0 out of 5 stars as at 30 June.	
Achievement to date:	This measure will be reported on at the year end.	
Data source:	Trip advisor	

Specific areas of work:

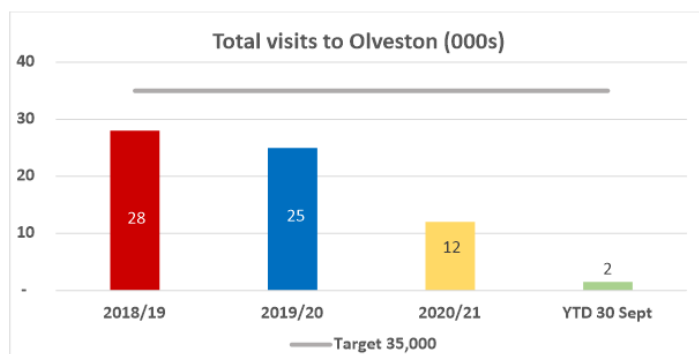
7. The September Moon Festival was a web based, rather than actual experience.

Olveston Historic House

Level of Service – visitors enjoy an authentic experience at Olveston Historic House		Achieved?
Measure:	Percentage of residents who visit Olveston at least once in a year. Percentage of residents who visited and were satisfied with their visit to Olveston.	Target is being achieved
Performance targets:	10% or more residents will visit the garden. 90% or more residents who visited are satisfied.	
Achievement to date:	10% of residents have visited Olveston to date, and 97% of those residents were satisfied with it.	
Data source:	Residential Opinion Survey	

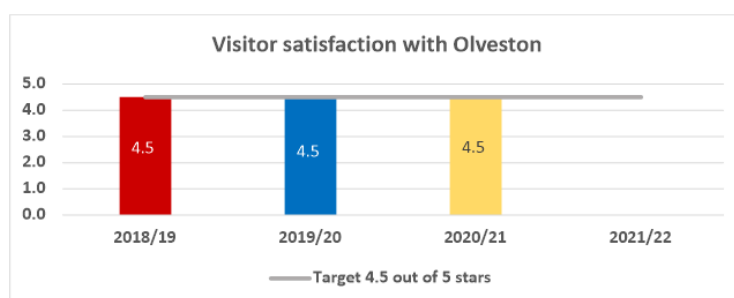


Measure:	Total number of visits to Olveston annually	Target is not being achieved.
Performance targets:	35,000 or more visits to Olveston.	
Achievement to date:	To date there has been 1,535 visitors to Olveston	
Data source:	Internal data	



Visitation numbers for tours have been lower than the previous year due to the impacts of COVID-19.

Measure:	Level of visitor satisfaction with Olveston.	To be reported at year end
Performance targets:	4.5 out of 5 stars as at 30 June	
Achievement to date:	This measure will be reported on at the year end.	
Data source:	Trip advisor	

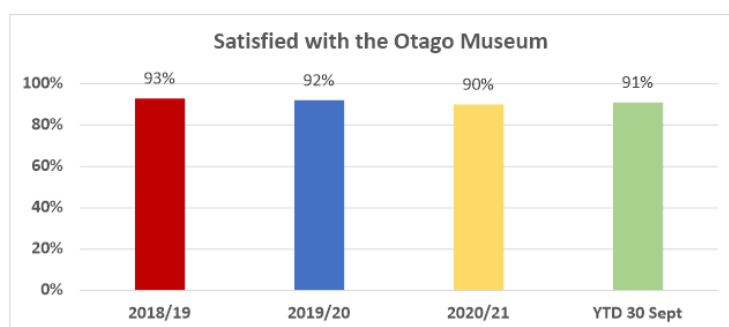
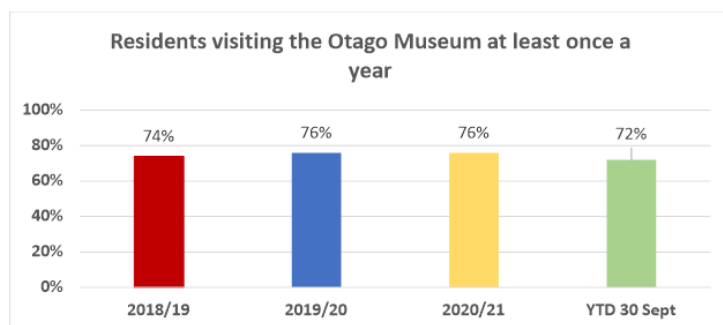


Specific areas of work:

- The team have pivoted the operation toward events, dinners, programmes and concerts for the local market given the absence of international and domestic visitors to Dunedin.

Otago Museum

Results from the ROS survey for the Otago Museum are shown in the graphs below:



Details of activities undertaken by the Otago Museum will be reported on in the next quarterly report.

Other activities undertaken during the period:

Creative partnerships:

9. **Grants** – to date the following grants have been allocated:
 - City Service City Project annual grants - \$224,100 to 9 applicants
 - Otago Community Trust/DCC Arts and Culture Capability Funding - \$60,000 to 9 applicants
10. **Performing Arts Feasibility Study** – Staff are working to support the Dunedin Fringe Arts Trust with *Te Whare o Rukutia*, a temporary theatre venue. An update report will go to the 23 November 2021 Council meeting.
11. **Live Music Action Plan** – Staff are working collaboratively with the Save Dunedin Live Music collective to develop a Music Action Plan (MAP) to strengthen the local music sector. An update report will go to the 23 November 2021 Council meeting.
12. **Public Art and ACII** – the following projects are active: Te Rauone Reserve entrance way, pou whenua for Tomohaka carpark and George Street upgrade. Installation of the public artwork *Ko te Tūhono* will begin in mid-November in the Octagon.

City of Literature

13. **Global Campaign** – Ōtepoti He Puna Auaha/Dunedin UNESCO City of Literature (CoL) shared a short film featuring the *City of Literature South D Poet Lorikeet* in a social media campaign to celebrate International Literacy Day (8 September).
14. **Primary Schools' Workshops** – CoL showcased its *City of Literature South D Poet Lorikeet* in a series of free poetry workshops for new entrants' classes across South Dunedin in term three.
15. **Cities of Literature Hybrid Conference** – the Director CoL attended the Cities of Literature Annual Conference by Zoom (6 to 10 September) and shared best practice, planned future collaborations, and liaised with the UNESCO Secretariat in her Network communications role.
16. **International Translation Day** – CoL produced a short film featuring readings in Russian and English to celebrate a local translation of *The Twelve* by Alexander Blok (Cold Hub Press) for International Translation Day (30 September).
17. **World Mental Health Day** – CoL provided popular take-home gift sets of the Ōtepoti City of Literature Author Postcards at local Libraries and on the Bookbus to offer a sense of connection through words about our landscape.

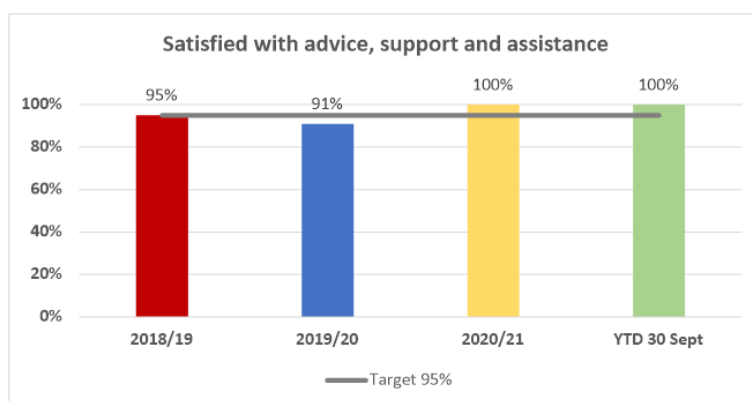
Community Development & Events

Quarterly report for the period
1 July – 30 September 2021

Community and Planning

Community development and events

Level of Service – Advice and support is provided to the community and key stakeholders, and grants funding and contract support is appropriately administered and monitored.		Achieved?
Measure:	Percentage of customers satisfied with advice, support and assistance provided by the Community Development Team.	Target is being achieved.
Performance target:	95% or more customers are satisfied.	
Achievement to date:	The Annual Survey is completed in July.	
Data source:	Annual Survey	

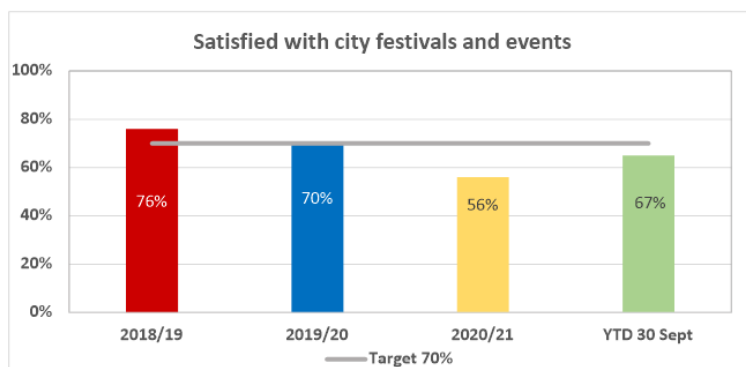


Specific areas of work – advice and support:

1. Community Development Capability and Capacity Building – In August 120 people from community organisations attended a workshop on marketing, budgeting, and writing grant applications. Jointly hosted by the DCC Community Development Team, Otago Community Trust, Ministry for Ethnic Communities and Department of Internal Affairs the event aimed to enhance the capability of community groups.
2. Staff facilitated two Zoom hui during lockdown to connect and provide information to groups / organisations working with people struggling to access food, or other supports. Hui were attended by government and non-government groups.
3. The *Pāsifika Communities in Ōtepoti Directory* has been created in partnership with the Ōtepoti Pāsifika Network to assist people looking for information or help
<https://www.dunedin.govt.nz/services/community-support/pasifika-communities-in-otepoti-dunedin-directory>
4. Ōtepoti Youth Vision – Staff have been providing support to Otago Polytechnic School of Occupation Therapy students undertaking a project to better understand what spaces within the city young people want to use and why.

5. Three young people took part in Aspiring Leaders in July, jointly funded by the DCC and Otago Community Trust to attend.
6. Dunedin Youth Council – The Dunedin Youth Council planned its Auha Rangatahi (youth arts festival), held during the October school holidays to provide a chance for Dunedin youth to showcase their creativity. Events included live music, arts and crafts.
7. Grants – during the reporting quarter the following grants were allocated:
 - Place-based Community Grants - \$400,000 to eight groups
8. Enviroschools – Enviroschools Facilitators kept connected with the 36 schools involved in the programme during and after the national lockdown.
9. Keep Dunedin Beautiful – In August 30 awards and commendations celebrating clean ups, environmental and beautification projects were awarded at the annual Keep Dunedin Beautiful Awards. Dunedin was also nominated for the Most Beautiful City following a community nomination to Keep New Zealand Beautiful. The Award is expected to be announced in November.
10. Taskforce Green – Task Force Green was impacted by the national lockdown (reducing volunteer hours by 80%). The number of volunteers able to work will be limited until Level 1.

Level of Service – Council funded events meet the needs of residents.		Achieved?
Measure:	Percentage of residents satisfied with city festivals and events.	Target is not being achieved.
Performance targets:	70% or more of residents are satisfied.	
Achievement to date:	67% of residents are satisfied with city festivals and events.	
Data source:	Residents Opinion Survey	



The satisfaction rate relates to all events and festivals held within Dunedin, including, but not specific to those run by the DCC. The lower level of satisfaction in 2020/21 and this quarter may be due to the number of events postponed or cancelled because of COVID alert level restrictions.

Specific areas of work – events:**11. Civic events work during the period included:**

- The Puaka Matariki Festival (2 – 16 July) which included 50 events.
- Planning for Armistice Day, which may be held away from Queen's Gardens due to COVID Alert Level 2 restrictions.
- Planning for the annual Christmas Tree lighting, New Year's Eve, Sunday Sounds and Thieves Alley. Staff are aware these events may be impacted by alert levels and are planning for various scenarios.

12. Premier and Major events work during the period included:

- Regional Events Fund – a workshop on the Fund, sustainability and carbon-neutral events, and event marketing attended by more than 70 people.
- ICC WWC 2022 – planning for three matches to be held at the University Oval in March 2022, and city activation to support the event.
- Masters Games – planning for the 2022 Otago Community Trust New Zealand Masters Games, to be held from 5 – 13 February 2022.
- FIFA WWC 2023 – planning for hosting matches at Forsyth Barr Stadium in July / August 2023.

13. Review of the Festivals and Events plan is planned from in April 2022 and will be completed by February 2023.

HOUSING ACTION PLAN UPDATE

Department: Property

EXECUTIVE SUMMARY

- 1 This report provides an update on the Housing Action Plan ('the Plan').
- 2 There has been progress in some areas of the Plan, and these are shown in (Attachment A).
- 3 The Housing Action Plan Advisor ('the Advisor') has met with internal and external stakeholders to build an understanding of the Plan and to inform the development of a governance structure and work programme for the future.

RECOMMENDATIONS

That the Committee:

Notes the Housing Action Plan update.

BACKGROUND

- 4 The Plan was adopted by Council in May 2019 and sets out 16 actions aimed at providing increased and improved housing stock in Dunedin. The actions address three key result areas: healthy housing, planning, and delivery.
- 5 Council agreed to take a stewardship role in implementing and advocating for the Plan, and since 2019 there has been progress on several of the 16 actions by departments across Council working together.
- 6 No overall project governance structure or work programme involving internal and external stakeholders currently exists. In July 2021 a 2-year the Advisor role was created in the DCC (seconded from Kāinga Ora) to support coordinated cross sector work on housing development, and to develop the Plan project governance structure and work programme.
- 7 Since mid-2020 Property Services staff have been undertaking a review of the Dunedin City Council Housing Policy 1997 and Dunedin City Social Housing Strategy. Updates on this work have previously been reported to Council. This work will feed into the work of the Advisor and inform the implementation of the Plan.

DISCUSSION

Progress – achievements in the last 6 months

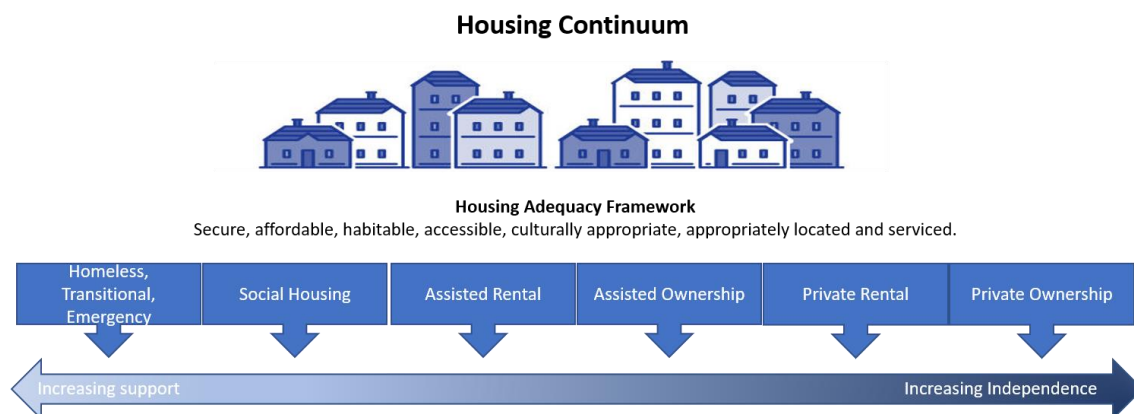
- 8 An overview of progress on the Plan since the last report to this Committee in early August is shown in (Attachment A).
- 9 **Action Area 1 – Healthy Housing Recommendations: Promote Healthy Homes across all tenures**
 - Planning and work towards upgrades of all DCC Community Housing continues. \$3 million is allocated in the 10 year plan 2021-31 for DCC Community Housing and Healthy Homes work. This work includes heating, ventilation and draught stopping.
 - Approximately 30% of DCC Community Housing stock has now been audited, and improvement work have commenced to meet Healthy Home standards. Twenty-eight properties have been updated within the last six months and are on target to meet the Residential Tenancies (Healthy Homes Standards) Regulations 2019 by July 2024.
- 10 **Action Area 2 – Planning Recommendations: Leadership to Deliver Community Outcomes**
 - Kāinga Ora and DCC staff had an initial meeting on 7 October 2021 to identify sites where “Off Site Manufactured” homes could be utilised. “Off Site Manufacturing” options include components of homes to complete builds.
 - 2GP Variation 2 - An update on 2GP Variation 2 is being presented to the Planning and Environment Committee on 2 November 2021 in the Community and Planning Quarterly Report. The first hearing was held in September 2021, and further hearings are scheduled for November and December, and early 2022.
- 11 **Action area 3 – Delivery Recommendations: Building Homes to Meet Community Need**
 - The DCC has taken part in a Housing and Urban Design review completed by PWC NZ. This included financial information, physical status of the portfolio and general information (tenant profile, waiting lists).

Housing Action Plan – future governance and project plan

- 12 Since being appointed in July 2021, the Advisor has met with internal DCC stakeholders and has commenced meetings with external stakeholders. The purpose of these meetings is to understand the development of the Plan and progress to date, to discuss options for a future project governance structure and a work programme that involves all stakeholders, and to understand opportunities to ensure that the Plan continues to respond to current housing issues across the city.
- 13 The Advisor will work with the Manahautū - General Manager Māori, Partnerships & Policy to ensure early engagement with mana whenua.
- 14 The Advisor has also commenced a review of housing plans and strategies from across the local government and NGO sectors to ensure that we can learn from local and international best practice.

- 15 A work programme and proposed governance structure is being developed, and this will be reported to the Committee in early 2022.
- 16 To ensure that the future governance structure and work programme addresses all level of housing need across the city, the Advisor is using a Housing Adequacy Framework (figure 1 below). This has been adapted from Community Housing Aotearoa and adopted by a number of councils including the Hamilton City Council, to provide an initial structure.
- 17 The framework clusters housing need and ensures that consultation and solutions will be targeted to the specific needs, concerns, and challenges within each group. The clusters have been placed on a continuum from those most vulnerable to the most secure.
- 18 Further work, in partnership with mana whenua and mataawaka, is required to ensure that any housing continuum framework that the DCC utilises also supports Māori housing models, works alongside iwi and Māori led initiatives, and meets diverse cultural and household type needs.

Figure 1



OPTIONS

- 19 As this report provides an update on a work programme, there are no options.

NEXT STEPS

- 20 The Advisor to continue information gathering and discussions with external stakeholders into early 2022.
- 21 Development of the Plan governance structure and work programme, to be presented to the Community and Culture Committee in early 2022.

Signatories

Author:	Gill Brown - Housing Action Plan Advisor
Authoriser:	Robert West - General Manager Corporate and Quality

Attachments

	Title	Page
Download	Housing Action Plan - Action Items Progress Update	65

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities and promotes the social and economic well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This report responds to Council's request for progress on the Housing Action Plan 2019 and responds to the future housing needs of Dunedin

Māori Impact Statement

Future housing need and provision is of significant importance to mana whenua and mataawaka communities. Early engagement will be required to ensure the Council meets its Treaty of Waitangi commitments.

Sustainability

Planning for future housing need and provision of the community, and its economic, social, and environmental well being.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This reports responds to submissions received as part of the 10 Year Plan consultation, and to Council's Housing Action Plan 2019

Financial considerations

There are no known financial implications

Significance

This report is considered of low significance in terms of the Council's Significance and Engagement policy.

Engagement – external

The Housing Action Plan Advisor has commenced discussions with external stakeholders.

Engagement - internal

The Housing Action Plan Advisor has had discussions with all key internal departments and stakeholders e.g Property Services, 3 Waters, Transport, City Development, Regulatory Services, Community Development, members of ELT

Risks: Legal / Health and Safety etc.

There are no identified risks

Conflict of Interest

There are no known conflicts of interest

Community Boards

Housing provision and issues will be of interest to all Community Boards, and so Community Boards will be involved in discussions

Housing Action Plan

The following tables outline progress in each action area, by action number.

Action Area 1 Healthy Housing Recommendations: Promote Healthy Homes across all tenures

Action Number	Recommended Action	Progress
1.1	Advocate for incentives to landlords to improve habitability and security of tenure.	From July 1, 2021 all new tenancies must comply with Healthy Homes standards. \$3 million is allocated in the 10-year plan 2021 – 31 for DCC Community Housing, Healthy Homes work. This involves heating, ventilation and draught stopping. We have updated 28 properties in the last six months. We are still on target to complete the work by 1 July 2024.
1.2	Continue investment in the Cosy Homes Charitable Trust and the Warm Dunedin Targeted Rate programme.	Funding for Cosy Homes Trust is provided for in the 10-year plan 2021 – 31 operational budgets. There is \$108,000 in year 1 (2021-2022).
1.3	That Council show leadership in enabling the development and delivery of more affordable rental housing in Dunedin.	\$20 million is allocated in the 10-year plan 2021 – 31 for the development of new community housing units. An update report was presented to Council on 27 October by Property Services Partnership opportunities will continue to be explored through the development of a HAP work programme with external stakeholders.
1.4	Dunedin City Council becomes a member of the 'Cities for Adequate Housing' and implements housing as a human right and ends homelessness in Dunedin.	Yet to progress.

Action Area 2 Planning Recommendations: Leadership to Deliver Community Outcomes

Action Number	Recommended Action	Progress
2.1	That Council completes a Housing Needs Assessment.	A Housing Capacity Assessment for Dunedin City, including a Housing Needs Assessment was completed and was reported to the Planning & Environment Committee on 3 August 2021.
2.2	Utilise and encourage new technology and construction methods.	Initial discussions held with Kāinga Ora regarding the utilisation of Prefabricated/Off site manufacturing in their build programme. Further exploration required.
2.3	That Council adopts a policy and develops tools to facilitate use of publicly owned land for affordable housing.	A memorandum of understanding is in place between Dunedin City Council and Kāinga Ora to explore the potential for housing at council-owned, 658 Princes Street. The exploration of this site is ongoing.
2.4	That Council adopts a policy and develop tools to ensure new developments help meet Dunedin's social and affordable housing needs .	Initial work on the Future Development Strategy is currently underway, including developing a project plan and establishing project governance and working structures. A report on the Future Development Strategy is expected to go to Council or the Planning and Environment Committee in the near future, and a similar report will be taken to Otago Regional Council's Strategy and Planning Committee following this.
2.5	That Council designate a Housing Navigator/Facilitator to assist residential developers navigating the resource and building consent processes.	A full-time, fixed term, Housing Action Plan Advisor has been seconded in partnership with Kāinga Ora.

Action Area 3 Delivery Recommendations: Building Homes to Meet Community Need

Action Number	Recommended Action	Progress
3.1	Scale up community housing trust provision.	Yet to progress.
3.2	Joint procurement strategy for high quality, affordable homes	Yet to progress.
3.3	Prioritise the accessibility of housing to those most in need.	<p>Review of Dunedin City Council Community Housing Policy 1997 and Dunedin City Social Housing Strategy 2010 – 2020 is underway as reported to Council in January.</p> <p>In May 2021, Council requested staff to undertake a broader review of the Council's Community Housing waiting list criteria based on feedback received in submissions and report back to Council.</p> <p>At the Council Meeting held on 28 September 2021 passed the following</p> <p>The substantive motion moved (Cr David Benson-Pope/Cr Christine Garey):</p> <p><i>That the Council:</i></p> <ul style="list-style-type: none"> a) Decides to prioritise Council's community housing for people aged 55 years and over with limited assets and income and those with urgent and/or physically accessible housing need b) Notes that the decision will be used to develop the waitlist criteria which will be included in the revised draft DCC Community Housing Policy. <p>Motion carried (CNL/2021/001)</p> <p>Work on the policy including the waitlist criteria is ongoing.</p>

Action Area 3 Delivery Recommendations: Building Homes to Meet Community Need (Continued)

3.4	That central government, Council and other parties explore 10 year funding and procurement plans.	Yet to progress.
3.5	Advocate for direct government capital investment	The Dunedin City Council has taken part in a Housing and Urban Design review completed by Price Waterhouse Cooper. This included financial information, physical status of the portfolio and general information (tenant profile, waiting lists).
3.7	That Council contribute to any reviews of the Building Act.	No further reports.

SUMMARY OF ADVISORY GROUP MEETINGS (JULY - SEPTEMBER 2021)

Department: Community and Planning

EXECUTIVE SUMMARY

- 1 This report provides a summary of the meetings and actions of the DCC's Social Well-being Advisory Group, Disabilities Issues Advisory Group and Dunedin Refugee Steering Group during the period 1 July – 30 September 2021.

RECOMMENDATIONS

That the Committee:

Notes the summary of the Social Well-being and Disabilities Issues Advisory Groups and the Dunedin Refugee Steering Group for the period 1 July – 30 September 2021.

BACKGROUND

- 2 The Social Well-being Advisory Group (SWAG), Disabilities Issues Advisory Group (DIAG) and Dunedin Refugee Steering Group are Council Advisory Groups providing advice to Council on issues relevant to the well-being of communities and whānau, marginalised groups, former refugees, and people with disabilities. The groups have no decision-making powers.
- 3 The Terms of Reference for all three groups state that they will report to the Community and Culture Committee. A quarterly summary is provided to the Committee, including meeting minutes and relevant documents (*see Attachments A – C*).

DISCUSSION

- 4 The Social Well-being Advisory Group met on 2 August prior to the national lockdown (*see Attachment A*). Mental health / stress was noted as a continuing issue among a range of communities across the city.
- 5 The Disabilities Issues Advisory Group met on 4 August (*see Attachment B*) and discussed a range of issues important to disabled people, including the kerbside collection, 10-year plan accessibility, accessibility of facilities, and queries around roading.
- 6 The Dunedin Refugee Steering Group met on 9 September during the national lockdown (*see Attachment C*). The social and mental well-being of former refugees due to the situation in Afghanistan and recent stabbing by a member of the migrant community in Auckland, were key topics. The group also provided final input into the draft Dunedin Refugee Steering Group Action Plan, which will be presented to Council in November.

OPTIONS

- 7 There are no options, as the report is for noting only.

NEXT STEPS

- 8 The draft Dunedin Refugee Steering Group Action Plan will be presented to Council in November 2021. Advisory Group meetings are scheduled for November, with minutes provided to the Community and Culture Committee in February 2022.

Signatories

Author:	Joy Lanini - Manager Community Development and Events
Authoriser:	Simon Pickford - General Manager Community Services

Attachments

	Title	Page
↓A	Attachment A: Social Well-being Advisory Group Minutes, 2 August 2021	72
↓B	Attachment B: Disabilities Issues Advisory Group Minutes, 4 August 2021	75
↓C	Attachment C: Dunedin Refugee Steering Group Minutes, 9 September 2021	81

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Māori Impact Statement

There are no known impacts for Māori.

Sustainability

There are no known implications for sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no known implications for the 10 year Plan, Annual Plan or Infrastructure Strategy.

Financial considerations

There are no known financial implications.

Significance

This decision is considered low in terms of the Council's Significance and Engagement Policy.

Engagement – external

Members of advisory groups are external, representing the views of specific communities and sector groups.

Engagement - internal

Staff engage with a range of departments depending on the issues relevant for each advisory group. In this report staff from Transport, Waste and Environmental Services, Marketing and Communications, Property, Policy, Ara Toi, City Libraries and Cultural Institutions, as well as Community Development met with advisory group members.

Risks: Legal / Health and Safety etc.

There are no known legal or health and safety risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

There are no known implications for Community Boards.

Social Well-being Advisory Group Meeting Minutes

Monday 2 August 2021

Time: 4.30pm – 6.30pm Location: Plaza Conference Room

Attendees: Marie Laufiso (Chair - DCC), Lisa Little (Ministry of Social Development), Dr Tom Scott (SDHB), Joy Davis (Community Representative), Clare Ramsay (Otago Youth Wellness Trust)

In attendance: Mai Tamimi, Janine Hunt-Ross (DCC Community Development and Events)

Apologies: Debbie George (Age Concern), Donna Matahaere (Kai Tahu Representative), Kathryn Palmer (Ministry of Education), Kerri Cleaver (Kai Tahu Representative), Coyla Cameron (Oranga Tamariki), Dr Michael Butchard (SDHB), Sze En Watts (Community Representative), John McKenzie (Community Representative), Judith Forbes (Ministry of Education), Dr Lux Selvanesan (Community Representative)

1 Welcome and apologies

Councillor Laufiso noted the apologies and welcomed the group to the meeting. It was also noted that Dr Lux Selvanesan did zoom in to the meeting but there were technical issues with the DCC WIFI and he was disconnected.

2 Health and Safety

There are no health and safety issues.

3 Discussion on Wellbeing Matters

Joy Davis

- There is some tension/anxiety in the community (including businesses) particularly around the limited supply of goods.
- People are also overwhelmed with current workloads.
- There are still a lot of good things happening in the community but there is underlying tension.
- The elderly are not coping well with the technical changes, and accessing government services.
- Otago Neighbourhood Support, ORC and Age Concern are helping people work out how to use the Bee Card
- The Polytech and University supported a successful drive for volunteers.

Lisa Little

- The second round of the Community Capability and Resilience Fund is open until 14th September 2021.
- MSD is taking a strategic approach to identifying community needs and will discuss opportunities with NGOs and community groups
- Winter energy payment started on 1 May and finishes 1 October 2021. This year's payment returns to normal rates. Seniors were emailed and written to.
- The main benefit rate increased from 1 July 2021 – extra \$20 after tax per adult, per week
- Rent Arrears Assistance returned to its original setting. This means the maximum amount a person can get is \$2000 instead of \$4000. Eligibility criteria applies.
- From 1 July 2021 the eligibility criteria for the Orphan's Benefit and the Unsupported Child's Benefit has expanded.
- MSD has funded 11 Community Connectors across the provinces of South Canterbury, Otago and Southland. Dunedin does not have a Connector as the agency connections are already very strong. Connector Host agencies have access to discretionary funding with some being funded to increase their organisational capability. Approximately 1/3 of those agencies are Maori/Pasifika.
- The main needs across the region continue to be in the mental health area.

Social Wellbeing Advisory Group Meeting 2 August 2021

- The Regional Public Service Commissioner will soon have access to Regional Dashboards that should be a useful summation of the cross-cutting metrics that give us a sense of wellbeing of our communities. Enquiring whether data will be broken down to TA level.

Clare Ramsay

- The average age for referrals to Otago Youth Wellness has decreased to 14.
- Anxiety within the whole whanau is an issue.
- There were 230 referrals last year and 275 this financial year.
- Young people are looking for space, Paul Smith from Artsenta is organising a hui for Creative Wellbeing Space, the Otepoti Youth Council, Becks from DCC are attending.
- Mental health review for the SDHB is due to be out soon.
- Ignite volunteers are very good in assisting NGOs with projects

Tom Scott

- With COVID the services we used to provide are challenged by the need to maintain the workforce to respond to another outbreak.
- From time to time a light can be seen at the end of the tunnel but things are so fluid (e.g. borders being closed to Australia)
- Three medical officers have been employed; one is a Professor at Sydney University has an interest taking a localities approach. This may align with the approach Ministry of Health as part of its restructuring.
- The DHB Health Needs Assessments is being developed using live data. This will ensure it will always be up to date.
- We have a small team of analysts who are looking at data/information at a more detailed level.
- Public Health has always been focussed on smoking cessation, but are now looking at what other interventions could be done that might help people stop smoking easily
- Mental Health resources have traditionally been loaded towards the most seriously ill (the top 5% - 7%) and until recently resources into primary mental health have been more limited.
- A national programme based on the Procure primary health model in Auckland is being rolled out using the concept of health coaches which are assigned to GP practices to help with mental health, a model that is in the process of being rolled out in the southern district
- Contact Public Health South to get the message across around the COVID vaccines to minority communities
- There is a programme focused on respiratory issues in the children's wards, that looks at heating/insulation in their homes and puts in place processes to address this.
- With DHBs going under Health NZ, workers have been told that they should retain their roles, there are lots of conversations going on. Governance roles in the Māori Health Authority and Health New Zealand have been appointed. The next step will be the secretariat – CEO's etc.

Lux (shared by email)

- Cultural Festival 28 August from 1.30am – 5pm, at the Otago University Hall.
- Immigration is still an issue for lots of people.
- People are struggling with mental fatigue.
- COVID vaccine is also on the forefront of our mind. Distributing messages in many languages to penetrate the communities as much as we can.

Mai

- Place Based Community Grants opened today.
- Community Grants open 6 September.
- There is a funding hui 11 August from 5pm.
- Discussion is underway with the Pāsifika community around having a funding hui.
- Ōtepoti Community Meeting last week focussed on Mental Health and was well attended, the next meeting is 9 September around speed networking.

Social Wellbeing Advisory Group Meeting 2 August 2021

4 AOB

- Mai will have a discussion with Enterprise Dunedin and the Labour Market Manager from MSD around potential for a panel to help businesses struggling to get qualified labourers and supply of goods/parts
- Tom will check what the plan for messaging in multiple languages for ethnic communities is around the COVID-19 vaccine for all communities, including migrants. He will keep the group updated.
- Regarding warmer houses, Mai will share an email from Lisa Burrough, Ecodesign Advisor, DCC.

Meeting closed 6pm

Next meeting 1 November 2021

Social Wellbeing Advisory Group Meeting 2 August 2021

DISABILITY ISSUES ADVISORY GROUP MEETING MINUTES

Tuesday 4 August 2021,

Date: 2pm – 4.30pm Locations: Plaza Conference Room

Attendees: Councillor Rachel Elder (DCC – Group Chair), Chris Ford (Disabled Persons Assembly), David King (People First NZ), John Marrable (Community Representative), Kate Bateman (Kāti Huirapa Rūnaka Ki Puketeraki), Paula Waby (Blind Low Vision), Rachel Cuthbertson (CCS Disability Action), Tanea Paterson (Community Representative), Maureen Harrison (PACT)

In Attendance: Ruth Harrison, Janine Hunt-Ross, Ian Martin, Maria Sleeman, Ian Telfer, Bernie Hawke, Irene Wilson, Simon Pickford, Scott McLean, Sharon Bodeker, Kirsten Glengarry, Amie Taua, Rachel Cooper, Lee-Ann Wrightman (David King meeting assistant), (Some joined for partial meeting)

Apologies: Tracey Branwell (IDEA Services), Serge Kolman, Simon Spiers

1. Welcome and Apologies

Councillor Elder welcomed the group to the meeting, noted the apologies and acknowledged the members present. She welcomed Maureen Harrison to the group.

2. Health and Safety

No issues were raised. Ms Harrison went through the health and safety procedures for the meeting.

3. Minutes of the previous meeting

No amendments were made to the minutes of the previous meeting.

4. 10-year Plan Update

The 10-year plan was adopted by Council 30 June 2021 after 18 months of work. There were over 2,300 submissions, 24,000 social media poll votes and 200 people presented during the week-long deliberations.

The 10 Year Plan consultation document asked five specific questions. Ms Bodeker (Policy) gave the group an update on decisions to these questions.

Kerbside Collection

It was agreed to have the four bin and one optional (green waste), to be instated in 2023. Staff were also asked to look at further options for high density areas.

Moving around the City

The proposed six projects were all included:

- Harbour arterial improvements
- Central city parking management
- Park and ride facilities at Mosgiel and Burnside
- Princes Street bus lane
- Central cycle and pedestrian improvements

Disabilities Issues Advisory Group Meeting 4 August 2021

- Central city bike hubs – parking and facilities

Community Housing

There was strong community support for a portion of rates to subsidise community housing rents.

The Council has committed \$20 million over the next ten years to build the council's housing portfolio using Universal Design.

The question of priority being given to people over 65 years for DCC housing had a mixed response from the community. Council will research this further.

Performing Arts Theatre

While the community showed support for a theatre there were mixed views on location. Further work to be done regarding the performing arts theatre being at either The Mayfair Theatre or The Athenaeum.

Public Toilets

The schedule of places has been approved for the next ten years. The first Changing Places toilet will be placed outside the City Library.

The community made many requests for extra funding, specifically for City Service and Place Based funds. The funding for City Service / City Projects has been increased by \$40,000. Place Based Grants will receive a further \$250,000 by 2026/27 with \$100,000 increase for this year (total \$400,000) and \$30,000 each year over the next five years.

The plan and all submissions are on the Dunedin City Council website.

The group was asked how they found the 10-year plan disability hui. The members expressed appreciation for the hui and agreed it was important to capture people's thoughts.

Feedback for improving future hui was captured at the previous meeting in May 2021.

The group agreed that having an age for the DCC housing restricts disabled people in the community who would benefit from community housing.

School Street has ten new houses being built with 2-3 being built to Universal Design.

Funds will also be used to make playgrounds and toilets more accessible.

5. Accessibility Cultural Centres

Rachel Cooper, Audience Development Manager, welcomed suggestions for different accessible projects/events that Toitu, Lan Yuan or the Dunedin Public Art Gallery could develop to support the community.

Toitu had a quiet time for Pixie Town where the audience had control over the lights, sound, if the pixies moved or not. This went well and is to become a regular event.

During the Chinese New Year festival, Lan Yuan trialled a quiet hour before the opening. Ms Paterson gave feedback saying people really enjoyed the quiet hour, finding it much less daunting than previous years. Toitu is working to ensure all videos are captioned.

The art gallery had specific crafting workshops for those with Alzheimer/Dementia. Olveston House has adapted their toilets to be accessible to all users with some additional work still needing to take place. Mr Marrable will liaise with Jan Davis the Olveston manager. Olveston supports the *'I Can't Wait'* campaign for people with Crohns and Ulcerative Colitis.

Only the ground floor is accessible for wheelchairs. A video of the upstairs is available for those who can't use stairs.

Kirsty Glengarry, Creative Partnerships Manager, updated the group on the accessibility audit of Ara Toi buildings (Dunedin Public Libraries, Toitū, Dunedin Public Art Gallery, Lan Yuan/Chinese Garden and Olveston). The audit will be linked in with the DCC Property team over next few years.

Members mentioned that the Puaka Matariki Festival event (held at the Otago Museum) had no quiet place for people with sensory concerns. Staff will raise this with Mrs Lenihan, Events Advisor – Cultural, who can make recommendations to the Otago Museum for next year's event.

6. Zebra Crossings / Speed Limits Process

This is a long-term project. The intention is to raise 10-12 of the zebra crossings. These will be in higher density areas such as Caversham and schools. This is a smaller project and likely to happen at the end of the 2021/22 financial year. It will be following the budgets being allocated for larger and unforeseen circumstances.

Mr Martin met with Pedestrian Advocate Bridget Bernadette. CCS and DCC will cooperate on an accessibility audit initially in South Dunedin and Mosgiel. The audit will provide input into future work programmes for DCC.

Conversation was had regarding education still needed for drivers around the legal requirement of having to stop at zebra crossings even if there is no one on it.

A concern was raised around the white lines at crossing now often being wider. Some people do not like walking on the lines as there is a perception that they are more slippery. Mr Martin confirmed they are painted with anti-slip paint.

A question was raised around the camber of footpaths. It was pointed out that some have bulges in them which interfere with brakes on wheelchairs. Mr Martin noted that transport do try to minimise this, but it can be difficult to do on the hills.

Mr Martin encouraged members (and their networks) to use available channels to let Council know of any issues with roads or the footpaths so that they can be responded to.

Ms Waby mentioned a media release by Blind, Low Vision NZ regarding visual murals. Ms Waby will send to staff.

Waka Kotahi NZ Transport Agency is proposing a speed limit review, local councils won't have much input into this. The trend is to lower the limits. Through the Safer Schools project the limit around schools is 40km but this could be lowered to 30km and will be introduced at a national level.

Mr Marrable and Ms Cuthbertson expressed interest in meeting with someone from Transport regarding cover plates over unfinished work on footpaths. Staff will organise this meeting and check to see if any other members wish to add to the conversation.

7. Waste Minimisation

Cath Gledhill spoke to the group about the new kerbside bin collection system OK (Operation Kerbside). The goal is to roll out the 4+1 bin system (yellow, blue, red, food bins and option for green waste) in 2023. Black bags will not be available once the system has rolled out.

An audit has shown around 40% of what goes into black bags and therefore landfill is organic waste – mostly food.

Ms Gledhill spoke to the work needing to be done around communication. It is really important that everyone in the community knows and understands the information. With this in mind Ms Gledhill is seeking feedback and the offer to connect with different groups. Members wanting to contact Ms Gledhill can email Ms Harrison.

The food scraps will be picked up weekly from the covered container. It is not entirely clear how this will be composted and what will be done with it following. It will need to be robust and not leave Dunedin with any issues. The material will be put to beneficial use.

The current landfill collects and converts methane gas to energy which in turn runs the water (leachate) treatment plant at Green Island.

Garden waste needs to be composted separately to the food waste as garden waste contains weeds, chemical sprays etc.

Ms Waby raised the challenges for blind, low vision people not knowing which are the red and yellow bins. Ms Waby will connect with Ms Gledhill around a contact in Hamilton Council which has tactile markers on their bins.

New bins will have a clip on them to use when closing the bin. This will ensure content don't spill out if the bin topples over on windy days.

Mr King will invite Ms Gledhill to a People First meeting to discuss making booklets etc easy and simple to read. Having videos and picture stickers on bins were suggested as some ways to explain what can be placed in each bin.

Assisted Collections: The Council does have this, and people can apply at the council website. It was suggested that more marketing should go into this service.

8 Communications

The Communications, Web and Marketing team worked on the accessibility of the 10-year plan.

Disabilities Issues Advisory Group Meeting 4 August 2021

Graham McKerracher spoke to the challenge of timing. The challenge is a tight timeframe of Council meeting to approve the plan, the printing and marketing. It leaves little time to get NZSL videos out quickly. The plan is checked by Blind NZ every year as part of an audit. They suggested the colours were not right for people with colour blindness, but Council is aware for next time.

Daisy Discs were provided. Ms Waby explained that Blind Low Vision are no longer going to be using discs with members using the Alexa speaker more commonly.

It was suggested to send out future plans through the Blind Low Vision local information sheet. This is circulated throughout the Otago region and is provided in the format that the members find most useful. Otago Blindness also have a group email. Ms Harrison will connect Mr McKerracher and Mrs Waby to discuss this further.

Communications working to have future documents in an easier to read format with bigger font. This will be in place for future documents and will have simple language, and without any jargon. Departments are being encouraged to refrain from using jargon when communicating with the public.

A comment was made around access to NZSL in Dunedin. It was suggested iSign could be used as NZSL interpreters as they could link in via video.

On the DCC website there are now a set of emojis for feedback/comments on the more visited pages with the aim of working to put them on other pages. Ms Waby asked if the emojis have alt text for screen readers. Mr McKerracher will look into this.

Work is being done to have the website available in both Te Reo and English. This is a long-term project.

9 General

Irene Wilson – Digital Programmes Coordinator City Library
Information emailed with the minutes

Maintenance – John Marrable

Mr Marrable asked the question if Transport advises organisations (like Blind, Low Vision) when work/changes are being made. They haven't done in the past.

Mr Marrable commented on an email he sent to Transport regarding the standards for barriers around work being done on footpaths. Mr Marrable said that net or concertina barrier was needed for Blind Low Vision people with canes or dogs. With a barrier (currently the standard) being so high canes and dogs don't pick it up making it dangerous. Mr Martin noted that DCC follows CoPTTM - Code-of-practice-for-temporary-traffic-management.

COVID Vaccine for Group Three / SDHB Working Group

Following a visit to the vaccination centre at Meridian Mall – Mr Marrable noted there was a lack of signage to get to the vaccination area, there was also a lot of noise coming from the food court which didn't make it easy for the hard of hearing.

There is need for education with some of the staff at the vaccination centre as some members noted that when they had a support person with them, staff talked to the support person rather than the person getting the vaccine.

The COVID Vaccine website does have a drop-down box of choices if you require assistance, but this doesn't always align with the place you are going to. It was suggested to call the 0800 number instead.

Changing Places Update – Maria Sleeman

The first changing place toilet will be outside the library on Moray Place.

There are also going to be ambulatory toilets (for people with walkers/crutches/prams), this is going to the tenders' board next week.

Mr Marrable has been helping with assessments of the accessibility of toilets in the inner city and is looking at them with the Universal Design in mind.

There is money in the budget for refurbishment or replacement of current toilets. Toilet counters will be used to see how many people use a particular toilet and at what times. This data will guide cleaning schedules etc. Additionally, this data will give priority to the most used toilets for refurbish/replacement. It was noted that some toilets might not be used as there is a lack of accessibility.

Ms Sleeman is currently working on the Toilet Management Plan and the Assets Management Plan. The 'toilet' question had the most responses in the 10-year plan.

Monitoring Document – Ruth Harrison

This is a working document with members were encouraged to give feedback to Ms Harrison. A reminder that this is not a document for distribution.

10 Next Meeting – Wednesday 3 November 2pm – 4.30pm

Possible items on agenda:

Library Update – Bernie

Playgrounds – Parks

Marie Day from Queenstown Lakes District Council via Zoom

Serge Kolman - Procurement

The meeting closed at 4.25pm

DUNEDIN REFUGEE STEERING GROUP MEETING MINUTES

Thursday 9 September 2021,

Time: 9am – 11am Location: Zoom

- Attendees:** Councillor Christina Garey (DCC – Group Chair), Anna Leslie (CAB), Zeina Al Naasan (Community Representative), Wesley Bachur (SDHB), Joy Lanini (DCC), Hadil Catherina (Arai Te Uru Whare Hauora), Kelly Campbell (Red Cross), Rula Talahma (MoE), Paul Naidu (English Language Partners), Nicola Pinfold (Kāinga Ora), Jamie Crosby (Red Cross), Claire Speedy (Red Cross)
- In Attendance:** Simon Pickford (DCC), Joy Lanini (DCC), Janine Hunt-Ross (DCC), Ruth Harrison (DCC),
- Apologies:** Kathy Gibbs (MSD), Michael Knowles (Kāinga Ora), Sophan Pearson (Community Representative), Councillor Marie Laufiso (DCC), John Karaka (NZ Police)

1. Welcome and Apologies

Councillor Garey welcomed the group to the meeting, noted the apologies and acknowledged the members present.

2 Health & Safety – Community Development and Events staff

Members encouraged to use Zoom etiquette i.e. use the chat function and raise your hand in person or reaction button for agreement.

3 Minutes of the previous meeting

No issue raised from minutes from the last meeting

4 Discussion on recent events

The New Lynn incident was noted. Special acknowledgment of the migrant and former refugee communities at this time.

Members spoke to the effect on not only our Muslim community but also our Sri Lankan and former refugee communities.

5 Members Updates

Claire Speedy

- NZ Red Cross has a special project group that has been set up to respond to Afghanistan. This includes checking to ensure information being disseminated is accessible and available to communities.
- There is a stakeholder newsletter which goes out once a week in various languages.
- NZ Red Cross has offered support to Immigration NZ. NZ Red Cross are ready to help refugees but are waiting to see what plan Immigration NZ has regarding the situation in Afghanistan. Currently providing evacuee essential support e.g., clothes, phone charges, stuff for kids.
- There is also some support available for NZ Red Cross staff who have connections to Afghanistan. There are weekly Facebook live sessions with key groups with many questions being asked regarding bringing evacuees here, noting some are NZ residents. Red Cross team members liaise with colleagues in Afghanistan to help reconnect people

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that have been separated from other family members; people register on the Strong Family Links website.

- Community Law has informed NZ Red Cross that Immigration NZ is looking at supplying different forms of documents for Certificates of Identity for those left without documents. Recommend that people talk to Community Law if they have specific questions. This raised the question of
- Different plans for those who are citizens or PR holders, opposed to those who are not. The response from Claire was they were waiting to see what Immigration NZ will do as they are managing this process.

Kelly Campbell

- There are currently 226 people are at the Resettlement Centre t. Auckland is in level 4 and people are working remotely. Waiting on MBIE team – they will work with families once they have housing secured
- The October intake has been deferred with 390 people in managed isolation. For now, Dunedin isn't a potential resettlement location.

Wesley Bachur

- There are concerns about stress, especially in relation to Afghanistan/ New Lyn incidents. This is something health and other organisations are aware of and monitoring. There hasn't yet been an increase in demand for mental health services. Organisations are keeping in contact via Whats App and social media to make sure people know they are supported.
- Mindful of extra pressure on the health services. The government expects all evacuees, regardless of their visa status, to be able to access all public funded health and disability services.
- Workload for Navigators has increased significantly during lockdowns and they are a great source of support for refugees feeling isolated.
- Flyers and notices have been distributed about the vaccination clinic for Dunedin Ethnic Communities – this is happening this Saturday. There will be Cross Cultural Navigators, language support and includes separate areas for women and men. The police will also have a presence.

Rula Talahma

- Have reached out to all schools with students that are either former refugees or migrants with support and information. The Ministry is looking at extending domestic status so students can have access to education as soon as out of MIQ.
- During the lockdown, both whanau and schools were able to cope well. Bilingual support workers reached out to check on the students and the families and students are eager and focussed. There are no major issues, learnt a lot from last lockdown.
- Some schools can have an exemption for support staff to go to houses of students if required.
- Regarding Farsi bilingual workers in schools, the main concern for secondary aged students is to catch up with lessons and to be prepared for NZEA.

Paul Naidu

- Recent incident has impacted learners a lot and they have been offered support. Centre is passing on information and resources from other organisations.

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Zeina Al Naasan

- Very shaken by events and worried about what happens next. There are feelings of guilt and concerns there will be discrimination. This is hard to gauge with everyone in lockdown.
- Afghan communities in New Zealand are suffering as well. They have families and friends in Afghanistan. Dunedin has a small afghan community, and they are still active with Red Cross who are working directly with them. They are being supported and supportive of each other.

Hadil Catherina

- One client had comments from other shoppers and was afraid to go out after that. She now has help via her friend when shopping.

Anna Leslie

Enquiries since last meeting:

- Families wanting help to fill in Citizenship forms – often Large families up to 7 - Interpreters required Arabic and Dari.
- Enquiries from clients about family members joining them in NZ.
- During Alert levels 4 & 3 – no former / refugee enquiries taken by Dunedin CAB. Not surprising as they are almost always face to face clients

Other migrant (some of which will be former refugees) enquiries –

- Employment rights - are they being paid fairly being on casual employment agreements rather than permanent part time
- Rights or responsibilities with consumer issues.
- Availability of electronic / online JP services – John Campbell who manages Service Desks in Dunedin confirms all shut under level 2. Go to www.justiceofthepeace.org.nz and put 'online' into quick find search field and it will come up with JP's who may be able to help electronically or online.

CAB operations

- Safety plan at alert level 2 implemented this week. Volunteers taking local calls.
- Locals need to call the direct dial 03 4716166 if they want to get Dunedin CAB. 0800 number may still go anywhere in NZ this week and possibly next. No face to face at CAB Dunedin until alert level 1.
- Language support for clients is available through a North Island CAB. They will help where they can. Any clients needing language support can be connected to this service.
- OAR FM recordings - played on the second Tuesday of the month and then available on podcast.
- October interview will be Utilities Disputes Service.
- September playing on 14th Sept - interview Irene Wilson - Digital Programmes Coordinator from Dunedin Public library
- In answer to the undocumented arrivals question, families coming through MIQ will be given a phone number to contact CAB if they have problems or questions.

Nicola Pinfold

- Newly created position. During COVID welfare checks for all tenants were undertaken, including for refugees. No issues were raised. Aware of adequate housing availability and

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access of appropriately sized houses for refugees

6 General Business

Ministry of Ethnic Communities – Invite

Question for members regarding adding the Ministry of Ethnic Communities to DRSG as standing members. This would need to be added to Terms of Reference and go to Council for approval. Members approved this.

Community Sponsorship Programme

Ruth recently attended a meeting regarding Community Sponsorship Programme. Members agreed to have William and his team invited to next refugee meeting. Ruth to contact William and team.

Action Plan (ToR)

General agreement around draft of Action Plan – and the additional operational group. Members suggested some small amendments to Action Plan and Ruth will add these. The new Terms of Reference and Action Plan (with additions) will be sent out again to members. This will then be taken to Council for approval.

Immigration NZ

INZ has enquired why Dunedin is not signed up to Welcoming Communities. Joy explained that Dunedin already actioning most if not all of what the programme offers. INZ keen to continue conversation with us to understand where it can support our city's work

Councillor Garey thanked the group members for their work within the community.

Meeting closed 3.25pm

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ITEMS FOR CONSIDERATION BY THE CHAIR