

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Otago Peninsula Community Board will be held on:

Date: Thursday 11 November 2021
Time: 10:00 am
Venue: Portobello Bowling Club, Sherwood Street, Portobello

Sandy Graham
Chief Executive Officer

Otago Peninsula Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Lox Kellas	Graham McArthur
	Cheryl Neill	Edna Stevenson
	Cr Andrew Whiley	
Senior Officer	Chris Henderson, Group Manager Waste and Environmental Solutions	
Governance Support Officer	Lauren McDonald	

Lauren McDonald
Governance Support Officer

Telephone: 03 477 4000
Lauren.McDonald@dcc.govt.nz
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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 OPENING

Paul Pope will open the meeting with a reflection.

2 PUBLIC FORUM

At the close of the agenda no requests for public forum had been received.

3 APOLOGIES

At the close of the agenda no apologies had been received.

4 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.
3. Register of interests include board appointments to projects or local groups and where a member may be appointed as a liaison member representing the Board.
4. A table of the agreed Otago Peninsula Community Board member responsibilities for the 2019-2022 Triennium which was agreed to at the 21 November 2019 meeting, is attached.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
↓A	OPCB Register of Interest - November 2021	7
↓B	OPCB Member responsibilities for the 2019-2022 Triennium	11

Otago Peninsula Community Board Register of Interest					
Name	Date of Entry	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Paul Pope (Chairperson)	14/10/2021	Board Chairperson/Director	Spiralis Ltd	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Hereweka Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		President	Dunedin Amenities Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Residential Property, Portobello	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Consultant	Upfront Environmental	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Chair	Hereweka Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Hoani Langsbury (Deputy Chairperson)	24/09/2020	Manager	Otago Peninsula Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Deputy Chairperson	Dark Skies Advisory Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Yellow-eyed Penguin Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Otago Peninsula Biodiversity Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		External Issues Komiti	Te Runanga o Otakou	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		TBA	Te Runanga o Otakou-Tangata Tiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Otakou Alternate	Te Runanga o Ngai Tahu	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	DoC Te Roopu Kaitiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Committee Member	Ariki Athletics Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Port Otago Technical Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		RMA Commissioner	Environment Canterbury	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Predator Free Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Chairperson	Peninsula Biodiversity Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Wild Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	15/04/2021	Member	Technical Advisory Group to the New Zealand Battery Project	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
14/10/2021	Panel Member	Dunedin Hospital Build	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	

Lox Kellas	04/11/2016 16/09/2021	Member/President	Dunedin RSA	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	24/09/2020	District Vice President	Otago Southland Returned Services Association	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Otago Southland Returned Services Association	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Dunedin RSA Welfare Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	23/01/2020	Trustee	Southern Heritage Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	24/09/2020	Member	Coastguard Dunedin	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Graham McArthur		Managing Director (co-owner)	The Video Factory Ltd (video production company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Director	Speargrass Films Ltd (production company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Director	Multi Stream Media Ltd (shelf company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Rental property, Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Desalination and Offsetting Water right at Tairoa Head	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Residential Property, Portobello	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Portobello Boat Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Caselberg Trust	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cheryl Neill		Teacher	Portobello School	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Shop worker	Portobello Dairy	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Portobello Bowling Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Edna Stevenson	24/09/2020	President	Portobello Library	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	24/09/2020	Member	Portobello Bowling Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	16/09/2021	Vice-Chairperson	Te Rauone Beach Coast Care Committee	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Andrew Whiley	17/11/2016	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
		Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
		Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.

Cr Andrew Whiley Cont.	Member	Otago Golf Club	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	New Zealand Professional Golfers Assn	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairman	Volunteering Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Grow Dunedin Partnership (Council appointment - alternate)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	NZ Masters Games Trust Board (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Acting Chair	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Puketai Residential Centre Liaison Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Chisholm Links Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Otago Peninsula Community Board

Board Member	Assigned District	Roles	Projects	Newsletters
Paul Pope	<ul style="list-style-type: none"> Peninsula Tomahawk 	<ul style="list-style-type: none"> Chair All District Representation All District Forums 	<ul style="list-style-type: none"> Te Rauone Wellers Rock Tomahawk Facilities Tomahawk Lagoon Runaka Liaison Public Transport 	<ul style="list-style-type: none"> Contributes to all Portobello Hawk Talk
Hoani Langsbury	<ul style="list-style-type: none"> Harington Point Otakou 	<ul style="list-style-type: none"> Deputy Chair District Representation Annual District Forum 	<ul style="list-style-type: none"> Annual Tourism Forum Runaka Liaison 	<ul style="list-style-type: none"> E-Panui
Edna Stevenson	<ul style="list-style-type: none"> Macandrew Bay 	<ul style="list-style-type: none"> District Representation Annual District Forum 	<ul style="list-style-type: none"> Te Rauone Wellers Rock Tomahawk Facilities 	<ul style="list-style-type: none"> Macandrew Bay
Lox Kellas	<ul style="list-style-type: none"> Back Bays Highcliff 	<ul style="list-style-type: none"> District Representation Annual District Forum 	<ul style="list-style-type: none"> Rural Roads Emergency Response Otago Harbour Matters Harington Pt Project 	
Cheryl Neill	<ul style="list-style-type: none"> Harwood 	<ul style="list-style-type: none"> District Representation Annual District Forum 	<ul style="list-style-type: none"> Scholarships Schools Programme Back Bays Recycling 	
Graham McArthur	<ul style="list-style-type: none"> Broad Bay 	<ul style="list-style-type: none"> District Representation Annual District Forum 	<ul style="list-style-type: none"> Keep Dunedin Beautiful Rural Cell-phone Coverage Annual Biodiversity Forum Harington Pt Project 	<ul style="list-style-type: none"> Broad Bay

CONFIRMATION OF MINUTES

OTAGO PENINSULA COMMUNITY BOARD MEETING - 14 OCTOBER 2021

RECOMMENDATIONS

That the Board:

- a) **Confirms** the public part of the minutes of the Otago Peninsula Community Board meeting held on 14 October 2021 as a correct record.

Attachments

	Title	Page
A↓	Minutes of Otago Peninsula Community Board meeting held on 14 October 2021	13

Otago Peninsula Community Board

MINUTES

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Thursday 14 October 2021, commencing at 10:00 am

PRESENT

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Lox Kellas	Graham McArthur
	Cheryl Neill	Edna Stevenson
	Cr Andrew Whiley	

IN ATTENDANCE

Chris Henderson (Group Manager Waste and Environmental Solutions), Anne Gray (Policy Analyst Regulatory Compliance Solutions Group) and Tanya Morrison (Environmental Health Officer)

Governance Support Officer Rebecca Murray

1 OPENING

Paul Pope opened the meeting with a reflection.

2 PUBLIC FORUM

As there was no Public Forum the Chair requested that the DCC staff presentation for the Keeping Of Animals (Excluding Dogs) and Birds Bylaw as part of Item 9 – Governance Support Officer’s Report be taken at this time.

Cr Whiley withdrew from this item.

The Policy Analyst Regulatory Compliance Solutions Group (Anne Gray) and Environmental Health Officer (Tanya Morrison) were in attendance to provide the Board with an overview of the Keeping Of Animals (Excluding Dogs) and Birds Bylaw. They advised the Board that initial feedback supplied had been included in the draft which would open for consultation soon with submissions closing mid-November and responded to members questions.

Lox Kellas entered the meeting at 10.20 am.

3 APOLOGIES

There were no apologies.

4 CONFIRMATION OF AGENDA

Moved (Paul Pope/Cr Andrew Whiley):

That the Board:

Confirms the agenda without addition or alteration – noting the staff presentation for the Keeping of Animals (Excluding Dogs) and Birds Bylaw from the Governance Support Officer’s Report was held earlier in the meeting.

Motion carried

5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Paul Pope updated his register of interest to include his role as Chair of the Hereweka Harbour Cone Trust.

Hoani Langsbury updated his register of interest to include his position on the Panel for the Dunedin Hospital Build.

Moved (Paul Pope/Cr Andrew Whiley):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried

6 CONFIRMATION OF MINUTES

6.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 16 SEPTEMBER 2021

Moved (Paul Pope/Cheryl Neill):

That the Board:

Confirms the minutes of the Otago Peninsula Community Board meeting held on 16 September 2021 as a correct record.

Motion carried

PART A REPORTS

7 TRANSPORT - PENINSULA CONNECTION UPDATE

The Project Manager Peninsula Connection Road Safety Project (Nick Watt) was an apology due to illness. The Chairperson (Paul Pope) provided a high level update which included:

- Sandpiper St/Fletcher House - cutting tender will open soon.
- Portobello - work on the steps
- Broad Bay – minor changes in design

8 FUNDING APPLICATION

This report provided a copy of the funding application received for the Board's consideration.

A funding application has been received for the Board's consideration from the Broad Bay Boating Club towards a "Buy a Pile" project as part of the Stage One Platform Development. The cost of buying a single pile is \$1000.00.

Moved (Lox Kellas/Edna Stevenson):

That the Board:

Approves the funding application from the Broad Bay Boating Club for \$1000.00 towards one pile in the "Buy a Pile" project as part of the Stage One Platform Development.

Motion carried (OPCB/2021/045)

9 GOVERNANCE SUPPORT OFFICER'S REPORT

This report informed the Board of activities relevant to the Board area, which included:

- Project Fund
- Updates (Ara Toi, Parks and Recreation, Transport)
- What DCC is currently consulting on

Moved (Paul Pope/Graham McArthur):

That the Board:

Notes the Governance Support Officer's Report.

Motion carried

10 COMMUNITY PLAN 2020-2021

There were no updates to the Board's Community Plan.

11 BOARD UPDATES

Board members provided updates on activities, which included:

Keep Dunedin Beautiful (KDB)

Graham McArthur advised that the KDB AGM was held recently and that Clean Up Week was coming up 21 – 25 October.

Rural Roads

Lox Kellas advised that roads were ok before the recent storm but had not inspected them since for any potential damage.

Community Meetings

Paul Pope advised that these had been deferred due to Covid Level restrictions.

Civil Defence/Community Response Planning

Lox Kellas advised he will contact Civil Defence staff for an update.

Te Rauone Reserve

Edna Stevenson advised that this project was going well but due to Covid lockdowns was behind schedule.

Hoopers Inlet bins

Cheryl Neill researched with council staff if the bins could be emptied weekly, it was agreed to stick with fortnightly with them being emptied every Friday until the summer emptying scheme commences.

Larnach Castle 150th Celebrations

Lox Kellas advised that the 150th Larnach Castle Celebrations were being held this week.

Wellers Rock

Hoani Langsbury advised that when there is a rain event clay forms on the road by a residents driveway, contractors clean up all debris except for this driveway.

Broad Bay clothing bin

Graham McArthur advised that not only clothing but household items were being left at the clothing bin, discussions were held with regard to this.

Moved (Paul Pope/Cheryl Neill):

That the Board:

Fund a sign for the clothing bin clarifying its intended purpose.

Motion carried (OPCB/2021/046)

Concern was expressed that the proposed connection of the shared pathway at Macandrew Bay was not feasible.

Moved (Paul Pope/Edna Stevenson):

That the Board:

Requests staff to consider an alternative shared pathway route through Macandrew Bay to connect the two sections.

Motion carried (OPCB/2021/047)

Moved (Paul Pope/Cr Andrew Whiley):

That the Board:

Notes the Board Updates.

Motion carried

12 COUNCILLOR'S UPDATE

Councillor Andrew Whiley provided an update on matters of interest to the Board, which included:

- The Destination Plan Refresh
- Speed Limits Bylaw
- 3 Waters Reform
- 2GP Variation Hearings
- Representation Review

Moved (Paul Pope/Graham McArthur):

That the Board:

Notes the report from Cr Whiley.

Motion carried

13 CHAIRPERSON'S REPORT

A verbal update was provided by the Chairperson at the meeting, which included:

- Sealion fence at Hoopers Let
- Spraying for the Otago Peninsula
- Road closure and removal of trees
- Cyclists and pedestrians on the shared pathway
- Social Media
- Outward correspondence – email to the Otago Regional Council and the Dunedin City Council regarding rubbish (Harbour)

Moved (Paul Pope/Edna Stevenson):

That the Board:

Notes the update from the Chairperson.

Motion carried

14 ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

There were no items for consideration.

The meeting concluded at 12.02 pm.

.....
CHAIRPERSON

PART A REPORTS

TRANSPORT MATTERS

Nick Watt, Project Manager – Peninsula Connection Programme Management Office will be in attendance to provide an update on project works, including:

- resealing of the Macandrew Bay carpark.

Attachments

There are no attachments for this report.

MEETING SCHEDULE 2022

Department: Civic

EXECUTIVE SUMMARY

- 1 A schedule of meetings for 2022 is attached for your consideration. As this is an administrative report, no summary of considerations is required.
- 2 The 2022 meeting schedule was adopted by Council at the 27 October 2021 meeting. It is now for the Otago Peninsula Community Board to adopt the full 2022 meeting schedule as:

Thursdays, commencing at 10:00am on 3 February; 24 March; 2 June; 28 July and the inaugural meeting of the 2022-2025 triennium to be held on 2 November 2022.

RECOMMENDATIONS

That the Board:

- a) **Approves** the Otago Peninsula Community Board meeting schedule for 2022.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

Attachments

	Title	Page
↓A	OPCB Meeting Schedule 2022	21

OTAGO PENINSULA COMMUNITY BOARD
MEETING SCHEDULE 2022

Thursday 3 February

Thursday 24 March

Thursday 2 June

Thursday 28 July

Inaugural meeting of the 2022-2025 triennium
Wednesday 2 November

Meetings will commence at 10.00 am and will be held at the Portobello Bowling Club unless otherwise advised.

Please note:

Any meetings held in the community will be advertised in the Dunedin City Council Meeting Notice advertisement in the Otago Daily Times and on the Dunedin City Council Website.

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

1 This report is to inform the Otago Peninsula Community Board of activities relevant to the Board area including:

- Project Fund
- Meeting schedule for 2022.
- Correspondence
- Updates (Ara Toi, Parks and Recreation, Transport)
- What DCC is currently consulting on

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Agrees** to hold the scholarship grant of \$300.00 for Taylor McLean until the end of the 2021-2022 financial year for release for a Board approved event.

PROJECT FUND

2 The following is the expenditure for this financial year (2021-2022):

Meeting Date	Amount	Recipient/Purpose
24 June 2021	\$500.00	For a commemorative plaque for Mayor Dave Cull to be placed at Challis.
24 June 2021	\$838.00	To the Portobello Community Inc towards the Portobello Pump Track project.
16 September 2021	\$300.00	Scholarship for Taylor McLean for support of her attendance at National Secondary School Soccer tournaments scheduled for August and September 2021, subject to confirmation of the tournaments proceeding.
16 September 2021	\$300.00	Scholarship for Liam Donovan for in support of his attendance at the National Summer Games Special Olympics to be held in Hamilton in December 2021.
16 September 2021	\$30.00	For the Board's group membership to the Otago Community Broadcasters Society for the 30 June 2021 to 30 June 2022 year.
14 October 2021	\$1,000.00	Broad Bay Boating Club for rebuild project. Purchase of a "pile" for the rebuild.
Total spent to 14/10/2021	\$2,968.00	

Balance held	\$7,032.00	

- 3 The scholarship granted for Taylor McLean at the 16 September meeting in support of her attendance at the National Secondary Schools Soccer tournaments scheduled for August/September 2021. The event was cancelled due to Covid-19 restrictions.
- 4 The Board is asked to agree to hold the grant amount until the end of the 2021-22 financial year should a suitable event be available to attend. The Board would need to approve any alternative event proposed for payment of the grant.

Meetings Schedule 2022

- 5 Otago Peninsula Community Board meeting schedule for 2022 is noted as:
3 February; 24 March; 2 June; 28 July and the inaugural meeting of the 2022-2025 triennium to be held on 2 November 2022.

Correspondence:

- 6 Outwards: A letter of congratulations to Norcombe Barker for the recent Larnach Castle 150th celebrations.

UPDATES

Parks and Recreation Services

- 7 The Portobello water tap relocation has been forwarded to the 3 Waters team for establishing a location inside the entrance at the Portobello Domain (which may require a new connection) for the current Portobello Road setup to be relocated.
- 8 Tomahawk – entrance gates to the beach. The DCC legal team have advised that these gates sit within the Otago Regional Council’s managed land. ORC have been asked for permission for the install of gates, awaiting their response.
- 9 Tomahawk signage – Proofs for the signage for within the kiosk have been approved for install along with a lockable noticeboard to be installed alongside the kiosk signage.
- 10 Signage re dog control – Marketing and design staff are currently work on the messaging for the signs (including Te Reo for place names).

Transport Updates

- 11 Roadworks Schedule
Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council’s maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.
- 12 Peninsula Connection – shared pathway. The DCC Communications team responded to a question from the media (Star Newspaper) re complaints received relating to the behaviour of

some users of the shared pathway. Staff advised that the Waka Kotahi NZ Transport Agency guidelines for shared path markings will be applied to the Dunedin network. A campaign to be held over the Summer 2021-22 to promote safe use of the city's shared pathways to further encourage users to be considerate of each other.

2022/23 Annual Plan

- 13 Work has commenced on the development of the 2022/23 draft Annual Plan (the draft Plan). The draft Plan is an update of year two of the 10-year plan 2021-31. Under the Local Government Act, Council is not required to consult on the draft Plan if it does not include significant or material differences from that provided for in the 10-year plan.
- 14 Council has asked staff to prepare a number of option reports as part of the development of the draft Plan. These reports will be presented to the December Annual Plan meeting on 13-15 December 2021 for Council's consideration. Decisions made on the option reports may result in new information to be included in the draft Plan. The decisions will also determine the nature and level of engagement that should be undertaken.
- 15 Community Boards will be updated on the annual plan process in early 2022.
 -
 -
 - **Currently Being Consulted on by Dunedin City Council**
- 16 The Dunedin City Council is currently consulting on the following which may be of interest to the Board and the community:

St Clair – St Kilda Coastal Plan/Whakahekeray – Rakiātea Rautaki Tai

<https://www.dunedin.govt.nz/council/council-projects/south-dunedin-future/st-clair-to-st-kilda-coastal-plan>

Bathgate Park playground Upgrade of the equipment.

<https://www.dunedin.govt.nz/community-facilities/playgrounds/dunedin-playground-upgrades#bathgate>

The Keeping of Animals (excluding Dogs) and Birds Bylaw Review – submissions close on Wednesday 17 November 2021.

<https://www.dunedin.govt.nz/council/currently-consulting-on/current-consultations/keeping-of-animals-excluding-dogs-and-birds-bylaw-review>

For updates on District Plan changes – information and the consultation process for the 2nd General District Plan can be viewed on <https://www.dunedin.govt.nz/council/district-plan/2nd-generation-district-plan>

Board members (or members of the public) wishing to advise Council of any operational issues or concerns, e.g. potholes, burst pipes, overgrown vegetation etc are reminded to ring the DCC Customer Services Agency on **03 477-4000**, or email on dcc@dcc.govt.nz.

For non-urgent matters contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

If issues and concerns are not dealt with in a timely manner, Board members should contact either the Governance Support Officer or the Senior Staff Member appointed to the Board.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

Attachments

	Title	Page
↓A	Letter of thanks - Larnach Castle 150th celebrations	27

SUMMARY OF CONSIDERATIONS			
<i>Fit with purpose of Local Government</i>			
This decision enables democratic local decision making and action by, and on behalf of communities.			
<i>Fit with strategic framework</i>			
	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Māori Impact Statement</i>			
There are no known implications for Māori.			
<i>Sustainability</i>			
There are no implications for sustainability.			
<i>LTP/Annual Plan / Financial Strategy /Infrastructure Strategy</i>			
There are no implications.			
<i>Financial considerations</i>			
There are no financial implications.			
<i>Significance</i>			
This decision is considered low significance in terms of the Council’s Significance and Engagement Policy.			
<i>Engagement – external</i>			
There has been no external engagement.			
<i>Engagement - internal</i>			
Internal engagement has occurred with appropriate staff members.			
<i>Risks: Legal / Health and Safety etc.</i>			
There are no risks.			
<i>Conflict of Interest</i>			
There are no known conflicts of interest.			
<i>Community Boards</i>			
The report provides information on activities in or relevant to the Board area.			



**OTAGO PENINSULA
COMMUNITY BOARD**

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1 November 2021

Norcombe Barker
Larnach Castle
PO Box 1350
Dunedin 9054

Dear Norcombe

I wanted to congratulate you, Margaret and your staff on behalf of the Otago Peninsula Community Board for the recent 150th celebrations at Larnach Castle.

It's a wonderful achievement for the Castle and for your family to reach such an important milestone, as Larnach Castle is an iconic part of the Otago Peninsula and New Zealand landscape, and its longevity is a great credit to you and your family.

The Castle is a leader for the cultural and heritage potential of Dunedin and acts as an inspiration to just what can be achieved if we "put our minds to it." The mystique of William Larnach and his life lives on in the vibrancy of his grand vision perched on top of the Otago Peninsula and I feel that he would approve of what the Castle has become today.

So, on behalf of the Otago Peninsula Community Board our congratulations to you all and all of the staff, past and present, who have added so much to our community and city.

I wish you all the best and every success in these uncertain times.

Regards

Paul Pope – Chairman
Otago Peninsula Community Board

COMMUNITY PLAN 2020-2021

The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required.

Members are asked to review the OPCB Community Plan for any proposed additions or alterations to be raised at the meeting.

Attachments

There are no attachments for this report.

BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

- 1 Board members will provide updates on activities including:
 - Keep Dunedin Beautiful
 - Peninsula Roads
 - Community Meetings
 - Civil Defence/Community Response Planning
 - Te Rauone Reserve (including Playground subcommittee)
 - Sealion fence

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board Updates.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

Attachments

There are no attachments for this report.

COUNCILLOR'S UPDATE

Department: Civic

EXECUTIVE SUMMARY

- 1 Councillor Andrew Whiley will provide an update on matters of interest to the Board, including an update on the Speed Limits Review decision for Amendments 10 and 11.

RECOMMENDATIONS

That the Board:

- a) **Notes** the report from Cr Whiley.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

A verbal update will be provided by the Chairperson at the meeting, including:

- Safety issues at Macandrew Bay
- Portobello playground
- Sand mining at Tomahawk
- Vehicle driving on Tomahawk Beach
- Outward correspondence – Letter of congratulations re the 150th Larnach Castle celebrations.

RECOMMENDATIONS

That the Board:

- a) **Notes** the update from the Chairperson.

Signatories

Authoriser:	Clare Sullivan - Manager Governance
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Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Items for consideration by the Chairperson.