

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Planning and Environment Committee will be held on:

Date: Tuesday 2 November 2021
Time: 1.30 pm (or at the conclusion of the previous meeting)
Venue: Edinburgh Room, Municipal Chambers, The Octagon, Dunedin – Mayor and Councillors
Audio Visual Link – Members of the Public
<https://youtu.be/GOesB-G16YM>

Sandy Graham
Chief Executive Officer

Planning and Environment Committee

PUBLIC AGENDA

MEMBERSHIP

Chairperson	Cr David Benson-Pope	
Deputy Chairperson	Cr Sophie Barker	Cr Steve Walker
Members	Cr Rachel Elder	Cr Christine Garey
	Cr Doug Hall	Mayor Aaron Hawkins
	Cr Carmen Houlahan	Cr Marie Laufiso
	Cr Mike Lord	Cr Jim O'Malley
	Cr Jules Radich	Cr Chris Staynes
	Cr Lee Vandervis	Cr Andrew Whiley

Senior Officer Robert West, General Manager Corporate and Quality

Governance Support Officer Rebecca Murray

Rebecca Murray
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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	Any items for consideration by the Chairperson.	
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1 PUBLIC FORUM

At the close of the agenda no requests for public forum had been received.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Committee:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
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Planning and Environment Committee Register of Interest - Current as at 7 October 2021				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Mayor Aaron Hawkins	Trustee	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Trustee	St Paul's Cathedral Foundation	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Thank You Payroll	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	ICLEI Oceania Regional Executive	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Theatre Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Otago Polytech's Research Centre of Excellence	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	LGNZ National Council	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Alexander McMillan Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Cosy Homes Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	LGNZ Policy Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	Dunedin Midwinter Carnival	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Committee Member	Otago Anniversary Day Dinner	No conflict Identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Sophie Barker Cont.	Member	Dunedin Gas Works Museum Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
Cr David Benson-Pope	Owner	Residential Property Ownership in Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Beneficiary	Blind Investment Trusts	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Yellow-eyed Penguin Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Delegation holder	Second Generation District Plan (2GP) Authority to Resolve Appeals on behalf of Council (Council appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Rachel Elder	Commissioner (Community Representative)	District Licensing Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Greater South Dunedin Action Group	Decisions may be considered on the future of South Dunedin.	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Host Parent	Otago Girls High School	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisor/Support Capacity	Kaffellogic	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Trails Networks Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Southern Urban Dunedin Community Response Group	Decisions about emergency response recovery may be conflicted	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Disability Issues Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Creative Dunedin Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Christine Garey Cont.	Member	Dunedin Symphony Orchestra Foundation Board of Trustees (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Theomin Gallery Management Committee (Olveston) (Council appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chair	Grants Subcommittee (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		External family member is a Principal Security Consultant	Major supplier to DCC	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Doug Hall	Director/Owner	Hall Brothers Transport Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Crane Hire	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Wood Recyclers Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Concrete Crushing Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Anzide Properties Ltd - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	The Woodshed 2014 Limited	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Owner	Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Farmlands	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ravensdown Fertiliser	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	PGG Wrightson	Currently no likely conflict	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Silver Fern Farms	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Valley View Development Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Geekfix Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Milburn Processing Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	Fire Brigade Restoration Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Appellant	2GP	Appellant to the 2GP	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Financial Donor	Dunedin North Community Patrol	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	North Dunedin Blokes Shed	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner	Highland Helicopters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Doug Hall Cont.	Supplier	Southweight Truck and Weights for testing Weighbridges Otago & Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Carmen Houlahan	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property - North Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Part Owner	Adobe Group Ltd, Wanaka	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Company Owner/Sole Director	Shelf Company - RU There	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Startup Business	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Mosgies Taieri Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Mental Health Support Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in confidential, to leave the room.
	Trustee	Brockville Community Support Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	National Communications Officer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Marie Laufiso Cont.	Dunedin Branch delegate to Arai Te Uru Marae Council	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Age Concern (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Dunedin Refugee Steering Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Settlers Association (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Grants Subcommittee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Mike Lord	Trustee	ML Lord Family Trust - Owner of Residential Properties - Dunedin	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Fonterra	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Federated Farmers	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Mosgiel Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel RSA	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Federated Farmers Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Otago Rural Support Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Youth Adventure Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Association Football Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Jim O'Malley Cont.	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Manufacturing Holdings	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Golden Block Developments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Southern Properties (2007) Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Arrenway Drive Investments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	100% Shareholder/Director	Panorama Developments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Jules Radich Cont.	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Chris Staynes	Chairman	Cargill Enterprises	Contractor and service provider to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Director	Wine Freedom	Supplier to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Patron	Otago Model Engineering Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Balmacewen Lions Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Southland Manufacturers Association Trust	Possible co-funder of ED project. Duties to the Trust may conflict with duties of Council	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Life Member	Otago Chamber of Commerce	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Cancer Society of Otago/Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	NZ Cancer Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Patearoa Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	President	Balmacewen Lions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	CJ and CA Staynes Family Trust - Property Owner - Dunedin and Patearoa	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	George Street Wines Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Saddle Hill Investment Trust Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Association of Amateur Radio and Transmitters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	Theomin Gallery Trust (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chairman	Grow Dunedin Partnership (Council appointment)	Duties may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Shanghai Association (Sister City Society) (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	For Trades Apprenticeship Training Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Lee Vandervis	Director	Lee Vandervis, Antonie Alm-Lequeux and Cook Allan Gibson Trustee Company Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Bunchy Properties Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Lee Vandervis Cont.	Owner	Vandervision Audio and Lighting - Hire, Sales and Service Business	May contract and provide service to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Cr Steve Walker	Chairperson	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Chairperson	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Port Chalmers Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep New Zealand Beautiful	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Turoa Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Andrew Whiley	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Golf Club	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	New Zealand Professional Golfers Assn	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Andrew Whiley Cont.	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairman	Volunteering Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Grow Dunedin Partnership (Council appointment - alternate)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	NZ Masters Games Trust Board (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Acting Chair	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Puketai Residential Centre Liaison Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Chisholm Links Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES


PLANNING AND ENVIRONMENT COMMITTEE MEETING - 21 SEPTEMBER 2021

RECOMMENDATIONS

That the Committee:

Confirms the public part of the minutes of the Planning and Environment Committee meeting held on 21 September 2021 as a correct record.

Attachments

	Title	Page
A 	Minutes of Planning and Environment Committee meeting held on 21 September 2021	18

Planning and Environment Committee

MINUTES

Minutes of an ordinary meeting of the Planning and Environment Committee held via Zoom Audio Visual Link on Tuesday 21 September 2021, commencing at 1:00 pm.

PRESENT

Chairperson	Cr David Benson-Pope	
Deputy Chairperson	Cr Sophie Barker	Cr Steve Walker
Members	Cr Rachel Elder	Cr Christine Garey
	Cr Doug Hall	Mayor Aaron Hawkins
	Cr Carmen Houlahan	Cr Marie Laufiso
	Cr Mike Lord	Cr Jim O'Malley
	Cr Jules Radich	Cr Chris Staynes
		Cr Andrew Whiley

IN ATTENDANCE

Robert West, General Manager Corporate and Quality; Ros MacGill, Manager Compliance Solutions; Andrea Farminer, Heritage Advisor; Simon Pickford, General Manager Community Services; Simon Drew, General Manager Infrastructure and Development; Jeanette Wikaira, Manahautū – General Manager Māori, Partnerships, Policy – Māori Partnerships & Policy; Claire Austin, General Manager Customer and Regulatory; John Christie, Manager Economic Development; Clare Sullivan, Manager Governance

Governance Support Officer Lauren McDonald

1 PUBLIC FORUM

There was no Public Forum held.

2 APOLOGIES

Moved (Cr David Benson-Pope/Cr Steve Walker):

That the Committee:

Accepts the apology from Cr Lee Vandervis.

Motion carried

3 CONFIRMATION OF AGENDA

Moved (Cr David Benson-Pope/Cr Sophie Barker):

That the Committee:

Confirms the agenda without addition or alteration

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr David Benson-Pope/Cr Jules Radich):

That the Committee:

- a) **Notes** the Elected Members' Interest Register, and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 PLANNING AND ENVIRONMENT COMMITTEE MEETING - 3 AUGUST 2021

Moved (Cr David Benson-Pope/Cr Sophie Barker):

That the Committee:

Confirms the public part of the minutes of the Planning and Environment Committee meeting held on 03 August 2021 as a correct record.

Motion carried

PART A REPORTS

6 ACTIONS FROM RESOLUTIONS OF PLANNING AND ENVIRONMENT COMMITTEE MEETINGS

A report from Civic detailed the open and completed actions from resolutions of Planning and Environment Committee meetings since the beginning of the triennium, October 2019.

Moved (Cr David Benson-Pope/Cr Steve Walker):

That the Committee:

Notes the Open and Completed Actions from resolutions of Planning and Environment Committee meetings to 21 September 2021.

Motion carried

7 PLANNING AND ENVIRONMENT COMMITTEE FORWARD WORK PROGRAMME

A report from Corporate Policy provided an update of the Planning and Environment Committee forward work programme for the 2020-2021 areas of activity, progress and expected timeframes for decision making across a range of areas of work.

Moved (Cr David Benson-Pope/Cr Steve Walker):

That the Committee:

Notes the Planning and Environment Committee forward work programme to 21 September 2021.

Motion carried

8 ANIMAL SERVICES ANNUAL REPORT TO THE DEPARTMENT OF INTERNAL AFFAIRS

A report from Customer and Regulatory Services provides operational details of the DCC Animal Services Unit for the year ending 30 June 2021. The report is provided annually to the Department of Internal Affairs, in accordance with the Dog Control Act 1996.

Ros MacGill, Manager Compliance Solutions responded to questions.

Moved (Cr David Benson-Pope/Cr Sophie Barker):

That the Committee:

Notes the Animal Services annual report to the Department of Internal Affairs.

Motion carried

9 DUNEDIN HERITAGE FUND ACTIVITY REPORT 2020-2021

A report from Planning provides an update on progress of the Dunedin Heritage Fund (the Fund); the outcomes from the recent internal review of the Fund and a summary of the grants allocated in the 2020-2021 financial year (\$763,855). Dr Andrea Farminer, Heritage Advisor spoke to the report and responded to questions.

Members spoke in recognition of the expertise, experience and professionalism brought by Dr Farminer to her role as Heritage Advisor and thanked her for her service to Council and the Dunedin heritage community.

Moved (Cr David Benson-Pope/Cr Steve Walker):

That the Committee:

Notes the Dunedin Heritage Fund Activity Report 2020-2021.

Motion carried

10 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items of consideration raised.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved (Cr David Benson-Pope/Cr Steve Walker):

That the Committee:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Planning and Environment Committee meeting - 3 August 2021 - Public Excluded	S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	.	
C2 Confidential Actions from Resolutions at Planning and Environment Committee Meetings	S6(a) The making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences and the right to a fair trial.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 6.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.

Motion carried

The meeting concluded at 1:32 pm.

.....
CHAIRPERSON

PART A REPORTS

ACTIONS FROM RESOLUTIONS OF PLANNING AND ENVIRONMENT COMMITTEE MEETINGS

Department: Civic

EXECUTIVE SUMMARY

- 1 The purpose of this report is to detail the public open actions from resolutions of Planning and Environment Committee meetings from the start of the triennium in October 2019 (Attachment A).
- 2 As this report is an administrative report only, there are no options or Summary of Considerations.

RECOMMENDATIONS

That the Committee:

Notes the public open actions from resolutions of Planning and Environment Committee meetings shown in Attachment A.

DISCUSSION

- 3 This report provides an update on resolutions that have been actions since the last Planning and Environment Committee meeting.

NEXT STEPS

- 4 An updated actions report will be provided at all Planning and Environment Committee meetings.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

Attachments

	Title	Page
↓A	Planning and Environment Committee Public Open Actions as at November 2021	23

PLANNING AND ENVIRONMENT COMMITTEE RESOLUTIONS 2019-2022 OPEN ACTIONS - PUBLIC RESOLUTIONS NOVEMBER 2021						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
11/2/2020	(PLA/2020/004)	South Dunedin Future (as part of the Non Financial Activity Report)	Initiate widespread community engagement on South Dunedin Future	City Development	Jul-2021	November 2021 - A report will be presented to the November 2021 Council meeting on the Partnership on South Dunedin Future
15/06/2021	Item for Consideration by the Chair	Rainbow Pedestrian Crossing	That staff discuss the proposal with the submitter for the proposed rainbow pedestrian crossing at the intersection of Lower Stuart Street and Moray Place and other stakeholders and report to a Committee meeting as soon as possible	Transport	Nov-21	A report is included to the November 2021 meeting of the Planning and Environment Committee, following engagement with the stakeholders.

PLANNING AND ENVIRONMENT COMMITTEE FORWARD WORK PROGRAMME

Department: Corporate Policy

EXECUTIVE SUMMARY

- 1 The purpose of this report is to provide a regular update of the Planning and Environment Committee forward work programme to show areas of activity, progress and expected timeframes for decision making across a range of areas of work. (Attachment A).
- 2 As this is an administrative report only, there are no options or Summary of Considerations.

RECOMMENDATIONS

That the Committee:

Notes the Planning and Environment Committee forward work programme as shown in Attachment A.

DISCUSSION

- 3 The forward work programme is a regular agenda item which shows areas of activity, progress and expected timeframes for decision making across a range of areas of work.
- 4 As an update report, purple highlights show changes to timeframes. New items added to the schedule are highlighted in yellow. Items that have been completed or updated are shown as bold.
- 5 Months where no Committee meetings are scheduled are highlighted as grey. At the time of writing this report, the 2022 meeting dates have not been confirmed, but will be included in the schedule following adoption.

NEXT STEPS

- 6 An updated report will be provided to future meetings of the Planning and Environment Committee.

Signatories

Author:	Sharon Bodeker - Corporate Planner
Authoriser:	Robert West - General Manager Corporate and Quality

Attachments

Title	Page
A Planning and Environment forward work programme - November 2021	26

Key	
New item	
Changes to timeframes	
Completed; progress to date update	Bold
No meeting month	

Planning and Environment Committee Forward Work Programme 2021/2022 - November 2021																
Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe													
			Oct	03-Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	
Planning and Environment Non-Financial Activity Report	To update the Committee on the activities of the departments reporting to Planning and Environment	Noting the Non-Financial Activity Report Progress to date: An activity report for the period ending 30 September 2021 will be presented to the November meeting.		Report			Report			Report						
Animal Services	Section 10A of the Dog Control Act 1996 requires territorial authorities to publicly report each year on: - The administration of their dog control policy and their dog control practices (section 10A (1)); and - A variety of dog control related statistics (section 10A (2)).	Noting the Animal Services Annual Report to the Department of Internal Affairs. Progress to date: The Animal Services Annual Report was presented to the September 2021 committee meeting.												Report		
Central City Plan - George Street Upgrade	Development of a detailed design and business case of the George Street redesign solution (as part of the Central City Plan)	Consider and make decisions on the project as necessary. Progress to date: A report "Central City Plan Retail Quarter Detailed Business Case" was presented to the 28 September Council meeting for consideration. Staff are now working on detailed design for George Street following the decision from Council on 28 September. Enabling Works construction commenced on 18 October 2021.	Consultation on retail quarter revitalisation plan				Report	Construction								
			Detailed design													
Dunedin Heritage Fund	To update the Committee on the activities of the Dunedin Heritage Fund, and the allocation of heritage grant funding.	Notes the annual Dunedin Heritage Fund report. Progress to date: An annual report on the activities of the Dunedin Heritage Fund was presented to the September 2021 committee meeting.											Report			

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe												
			Oct	03-Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
National Policy Statement on Urban Development 2020 (NPS-UD)	The NPS-UD, released in July 2020, replaced the National Policy Statement on Urban Development Capacity. It requires councils to consider the impacts of their planning frameworks on the development market.	Consider and make decisions on the implementation of the NPS-UD as required. Progress to date: A housing capacity assessment was undertaken, and its conclusions were presented to the August 2021 committee meeting.	Ongoing work												
Shaping Future Dunedin Transport Project	Develop a work plan for implementing the recommendations in the MR Cagney Dunedin Parking Roadmap	Approve the workplan Progress to date: The workplan will be presented to the November 2021 P & E committee meeting.		Report			Plan implementation								
Waterfront Bridge	Progress further opportunities around partnership with mana whenua. Undertake broader engagement with key stakeholders and other interested groups. Update the project management plan, that clearly articulates cultural values, updated scope, objectives and outcomes.	Consider the work plan and update report. Progress to date: Engagement with the Otakou Runaka is underway. A report will be presented to the Committee in early 2022, previously scheduled for November.	Ongoing work & engagement					Report							
Archives	Staff will continue to work with ARANZ and other stakeholders to accommodate the city archives.	Consider progress reports; make decisions as necessary. Progress to date: Progress is being made in identifying storage capacity in the library, that can be modified in line with ARANZ requirements. An update report will be provided to the November meeting.	Ongoing work	Report	Work as required										
District Licensing Committee	An Annual Report is required to be completed and sent to the Department of Internal Affairs	Note the District Licensing Committee's Annual report on its activities. Progress to date: The Annual Report is planned to be presented to the November Committee meeting.		Report											
Submissions to central government and other external parties.	Provide feedback on proposals from central government and other external parties.	Consider and decide on draft submission on central government and other external parties proposals. Progress to date: Year to date, one submission has been presented to the Planning and Environment Committee.					As and when required								

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe												
			Oct	03-Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
Reserve Management Plans															
St Clair - St Kilda Coastal Management Plan	Adoption of management plans for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the St Clair - St Kilda Coastal Management Plan. Progress to date: Further engagement is planned to commence in November, with a final report presented in early 2022.		Further engagement			Report								
Truby King Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Truby King Reserve Management Plan, and adopt the final Plan. Progress to date: A report to adopt the Plan will be presented to the November 20 21 committee meeting.		Report											
Reserves Management Plan - General Policies	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan. Progress to date: The review of the general policies is ongoing. The General Policies will be presented in August 2022 for adoption, previously scheduled for March 2022.	Ongoing development of policy										Report		
Signal Hill Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan. Progress to date: A review of the plan is in progress. The Management Plan will be presented in August 2022 for adoption, previously scheduled for March 2022.	Development of Plan										Report		
Mosgiel Memorial Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan. Progress to date: Work on the Mosgiel Memorial Reserve Management Plan is scheduled to commence in March 2022.						Development of Plan							

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe												
			Oct	03-Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
Ocean Beach Domain Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan. Progress to date: Work on the Ocean Beach Domain Reserve Management Plan is scheduled to commence in March 2022.						Development of Plan							
Botanic Garden Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan. Progress to date: Work will commence after the completion of the Botanic Garden Strategic Plan.									Development of plan				
Dunedin Town Belt Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan. Progress to date: Work is scheduled to commence in August 2022.											Development of plan		
Otago Boat Harbour Reserve Management Plan and Otago Harbour Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan. Progress to date: Work is scheduled to commence in August 2022.											Development of plan		
Bylaws Work Programme															
Traffic and Parking Restrictions	Restrictions are made under the Traffic and Parking Bylaw. Move towards consistency and simplicity in the system.	Consider and recommend proposed changes to traffic and parking restrictions to Council for adoption. Progress to date: Proposed changes to the traffic and parking restrictions will be presented to the Committee as required.					As and when required								
Speed Limits Bylaw 2004	Bylaw prepared under the Land Transport Act. Review of speed limits undertaken as required.	Consider and recommend proposed changes to the Speed Limits Bylaw to Council for adoption. Progress to date: Proposed changes to the Speed Limits Bylaw will be presented to the Committee as required.					As and when required								

PLANNING AND ENVIRONMENT ACTIVITY REPORT FOR THE PERIOD TO 30 SEPTEMBER 2021

Department: Customer and Regulatory and City Development

EXECUTIVE SUMMARY

- 1 This report provides an update on progress towards achieving levels of service for the City Development, Resource Consents, and Regulatory Services activities for the period 1 July 2021 to 30 September 2021, as provided in Attachments A and B.
- 2 As this is an administrative report only, there are no options or Summary of Considerations.

RECOMMENDATIONS

That the Committee:

Notes the update reports on the City Development, Resource Consents, and Regulatory Services activities as provided in Attachment A and Attachment B.

DISCUSSION

- 3 The 10 year plan sets out the activities undertaken by Council. Each activity has levels of service that describe what Council will provide to the community, along with measures and targets used to assess the level of achievement in delivering those activities. Council reports on its achievement of all levels of service through its Annual Report.
- 4 Attachments A and B report on progress towards achieving the levels of service, measures and targets as detailed in the 10 year plan for City Development, Resource Consents, and Regulatory Services, for the three months to 30 September 2021. Information on specific areas of work is also provided for each activity. This is a new approach to quarterly reporting. It is an iterative process, where improvements and/or changes will be made to the reports as they are identified. Consolidated budget information for each activity will be reported to the Finance and Council Controlled Organisations Committee.
- 5 The Residents' Opinion Survey (ROS) is used by Council to measure achievement of some of its levels of service, and the results from the survey are shown in the attached activity reports. Respondents of the survey are asked to rate their satisfaction levels for some activities on a scale of 1-10 from very dissatisfied to very satisfied.
- 6 The survey is carried out on a continuous monthly basis, with the aim of getting 100 responses each month. This provides a sample size of around 1,200 for the year, with a quarterly sample size of around 300 residents. A sample size of 300 has an expected margin of error (at the 95% confidence interval) of $\pm 5.7\%$.

NEXT STEPS

- 7 An update report for the six months to 31 December 2021 will be presented at the first Committee meeting in 2022.

Signatories

Author:	Ros MacGill - Manager Compliance Solutions Paul Henderson - Building Solutions Manager Anna Johnson - City Development Manager
Authoriser:	Claire Austin - General Manager Customer and Regulatory Simon Drew - General Manager Infrastructure and Development

Attachments

	Title	Page
↓A	Community and Planning Activity Report	32
↓B	Regulatory Services Activity Report	37

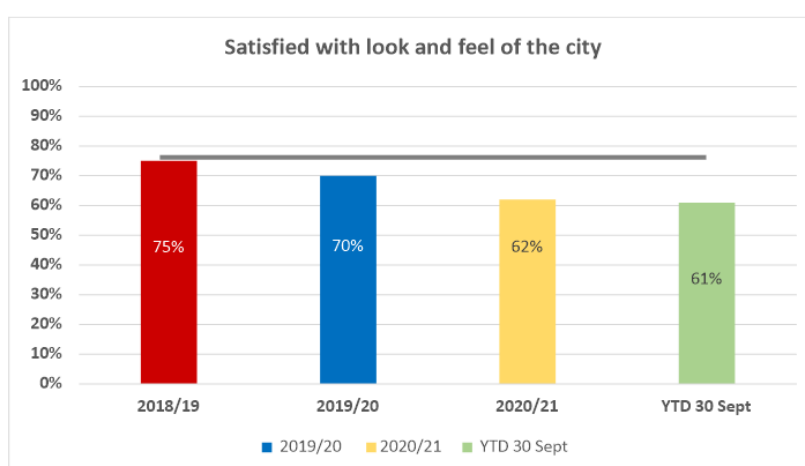
Community & Planning

Quarterly report for the period
1 July – 30 September 2021

Community and Planning

City Development

Level of Service – Residents are satisfied with the look and feel of the city.		Achieved?
Measure:	Percentage of residents satisfied with the overall look and feel of the city.	Target is not being achieved.
Performance targets:	75% of resident satisfied.	
Achievement to date:	61% of residents are satisfied with the look and feel of the city.	
Data source:	Residents Opinion Survey	



The Central City Plan and other amenity projects programmed in the coming years seek to address residents' concerns about the overall appearance of the city. Through stakeholder and community consultation, the community has informed the design proposals of the city through the Central City Plan and other amenity projects design stages. This will continue across all projects.

Specific areas of work:

- Second Generation District Plan (2GP)** - The Environment Court recently issued consent orders resolving appeals on earthworks provisions, reverse sensitivity, provisions relating to bulk fuel storage facilities, and provisions for service stations.

Two further consent order applications have been filed with the Court relating to site-specific rezonings in Company Bay and The Cove. Applications for orders to resolve all remaining appeals for which agreed resolutions were reached during Round 2 of mediation will be filed with the Court by early December. These appeals relate to landscape, biodiversity, coastal character, network utilities, rail and mining.

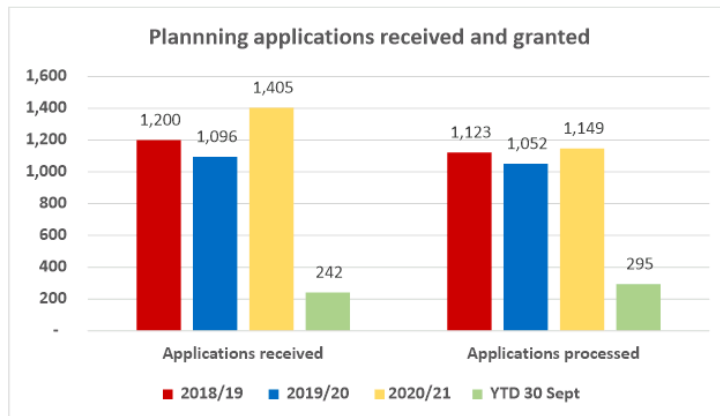
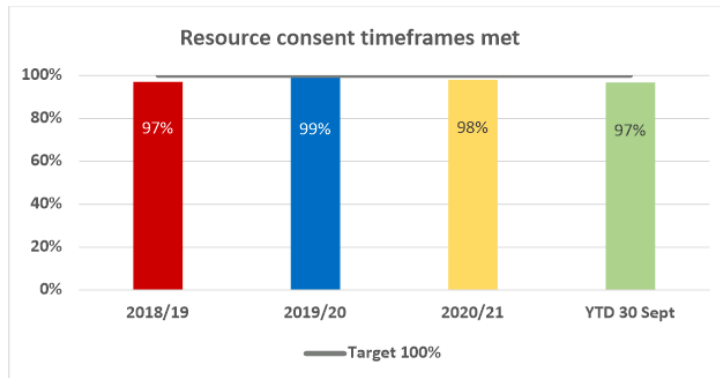
Round 3 of mediation addresses all site-specific appeals requesting new residential zoning, that have not previously been mediated or resolved. The first week of this mediation took place in late September and resulted in mediation agreements being signed for four site specific appeals and for stormwater

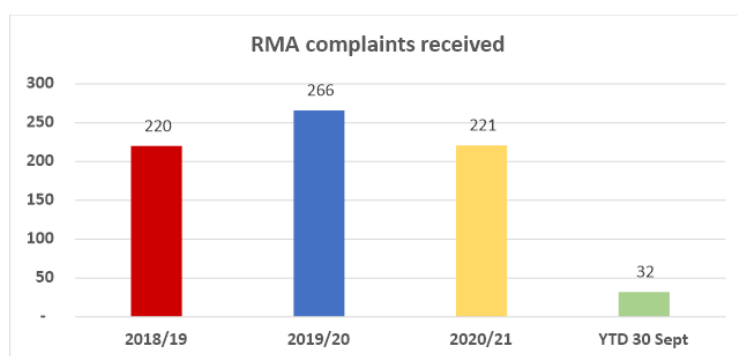
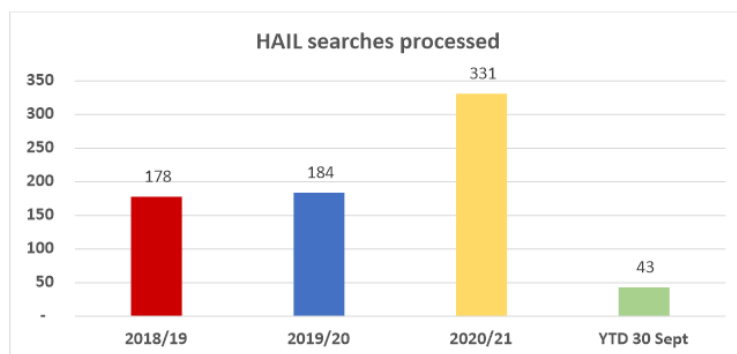
management for the majority of the remaining unresolved appeals seeking residential zoning. The second week of mediation will take place from 8-11 November.

2. **Future Development Strategy** - Initial work on the strategy is underway, including developing a project plan and establishing project governance and working structures. A report on the FDS is expected to go to Council or the Planning and Environment Committee in November 2021, and a similar report will go to Otago Regional Council's Strategy and Planning Committee following this.
3. **Variation 2** - Variation 2 was notified at the start of the year. The initial submission period closed on 4 March 2021 and the further submission period closed on 17 June 2021. The first hearing was held in September 2021. The remaining hearings are scheduled as follows:
 - Hearing 2: Intensification (all General Residential 2 rezoning areas) commences 3 November 2021
 - Hearing 3 – all changes to 3 Waters infrastructure provisions: commences 6 December 2021
 - Hearing 4 – all greenfield rezoning: 2022 (dates to be advised).
4. **Variation 3** - Work is underway on Variation 3 to the 2GP. This variation will focus on minor improvements to the 2GP.
5. **Amenity improvement projects**
 - **Te Rauone Reserve:** Detail design for this project commenced. Amenity works are likely to be limited to the southern end of the reserve and will include a new car park with associated amenity planting, a major artwork, an expanded playground, renewal of existing amenities and improved access to the beach.
 - **Mosgiel:** Concepts to refresh two existing pocket parks on Gordon Road have been developed and accepted by the Community Board, who are leading on targeted consultation on the plans. Furniture for the project has been secured.
6. **Heritage** - During the period, \$212,000 of heritage grants was allocated to 11 projects. These projects will leverage an estimated investment of \$1.9 million in heritage work across the city. A separate annual report will be provided to the Committee at the end of the financial year.

Resource Consents

Level of Service – Resource consents are processed efficiently and meet statutory timeframes and customer information needs are met.		Achieved?
Measure:	Percentage of resource consents processed within statutory timeframes.	Target is not being achieved.
Performance targets:	100% of consents are processed within the statutory timeframes.	
Achievement to date:	During the period, 97% of resources consents were processed within the statutory timeframes.	
Data source:	Internal data	





Specific areas of work:

1. The resource consent table shows the percentage of applications met within the required statutory timeframe. Changes in the Development Contribution policy appeared to generate a spike of planning applications in June 2021. Lockdown slowed applications from July to September, although activity appears to have now returned to normal.
2. We have seen a steady increase in planning applications and Hazardous Activities and Industries List (HAIL) searches throughout the year.
3. Other services provided by the Resource Consents team not reflected in the tables include:
 - subdivision certification planning
 - check of building consent applications
 - resource consent monitoring
 - public enquiries
 - development contributions assessment
 - LIMs (planning and administrative support).

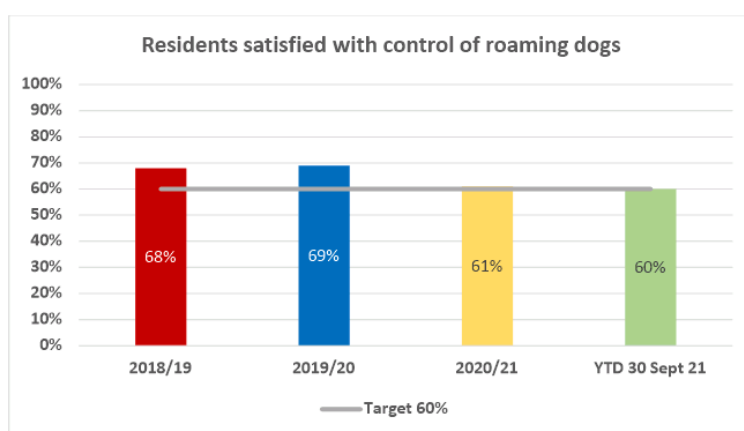
Regulatory Services

Quarterly report for the period
1 July – 30 September 2021

Regulatory Services

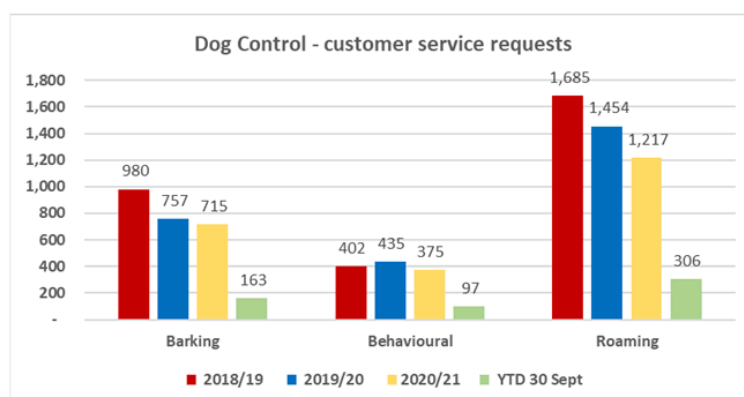
Enforcement

Level of Service – Legislative standards and bylaws are enforced to protect the public		Achieved?
Measure:	Percentage of residents satisfied with the control of roaming dogs	Target is being achieved.
Performance target:	60% or more residents are satisfied.	
Achievement to date:	60% of residents are satisfied with the control of roaming dogs.	
Data source:	Residents' Opinions Survey	



Staff continue to respond to complaints in a timely manner and are actively patrolling the city suburbs for roaming dogs.

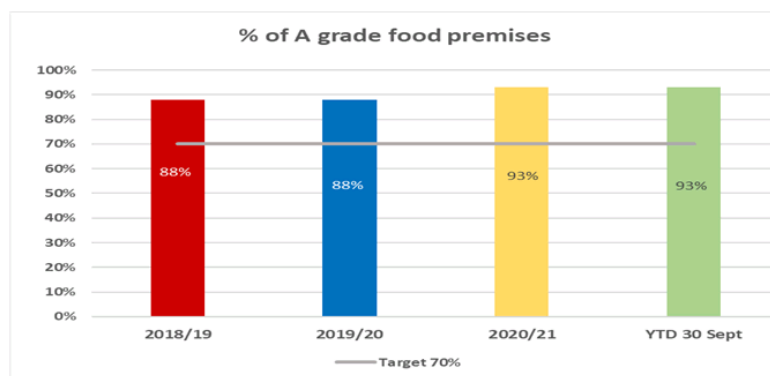
The graph below shows the number of service requests received relating to dog control.



Increasing use of social media may be the reason for the downward trend in the number of customer requests for roaming dogs. People can use social media to advertise 'found' dogs and arrange collection without contacting the DCC.

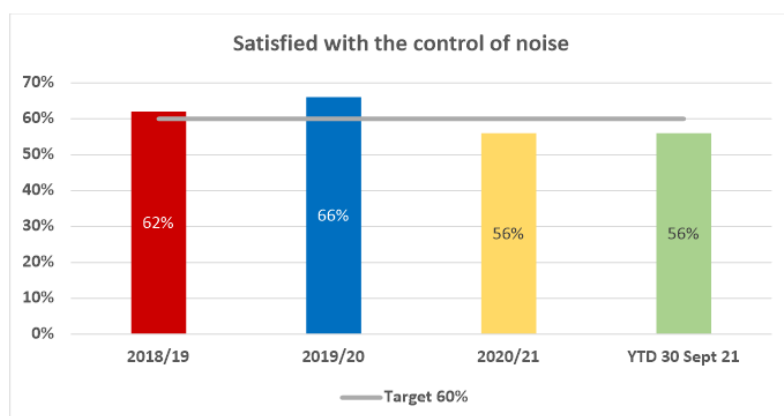
More dog owners at home during Covid-19 lockdown may have contributed to the downward trend in the number of customer requests relating to barking dogs.

Measure:	Percentage of "A" grade food premises	Target is being achieved.
Performance target:	70% or more of food premises.	
Achievement to date:	93% of food premises are "A" grade.	
Data source:	Internal data	



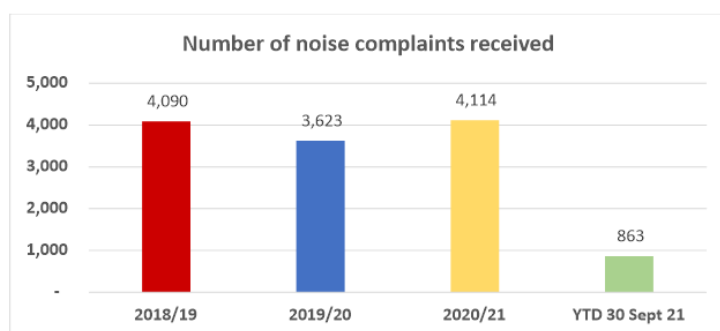
Overall food safety in Dunedin food premises is at a very high standard and the percentage of food premises with an 'A' Grade remains constant.

Measure:	Percentage of residents satisfied with the control of noise	Target is not being achieved.
Performance target:	60% or more residents are satisfied.	
Achievement to date:	56% of residents are satisfied with the control of noise.	
Data source:	Residents' Opinion Survey	



Staff are currently working with various stakeholders to develop a Live Music Action Plan for the CBD.

The number of noise complaints received by Council is shown in the graph below:



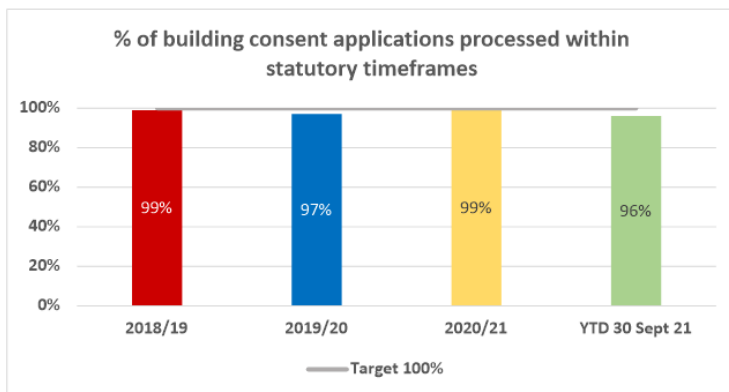
The number of noise complaints reduced during Covid-19 lockdown. This is a 22% decrease in complaint numbers for this quarter compared to the same period last year.

Specific areas of work:

- On 15 September 2021 an external auditor, International Accreditation New Zealand (IANZ), completed a remote recognition surveillance assessment of Environmental Health's Quality Management System. IANZ recommends that Dunedin City Council continues to meet the requirements to be a Recognised Agency to conduct verification services under the Food Act 2014.
- The Keeping of Animals (excluding Dogs) and Birds Bylaw is under review with consultation during October/November on the proposal to ban the keeping of roosters in residential zone areas unless owners have written permission. The Regulatory Subcommittee is likely to make recommendations to the Council in early 2022.

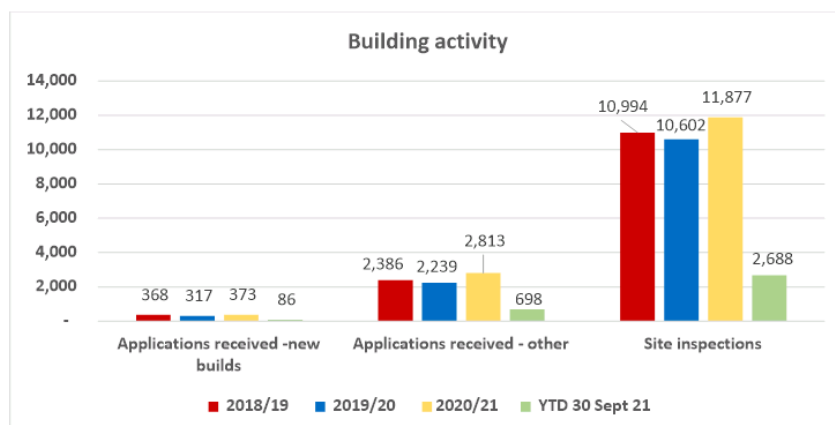
Building Services

Level of Service – Statutory timeframes for processing of building consent applications and certifications are met		Achieved?
Measure:	Percentage of building consent applications processed in accordance with statutory timeframes	Target is not being achieved.
Performance target:	100% of building consent applications.	
Achievement to date:	96% of building consent applications are processed within statutory timeframes.	
Data source:	Internal data	

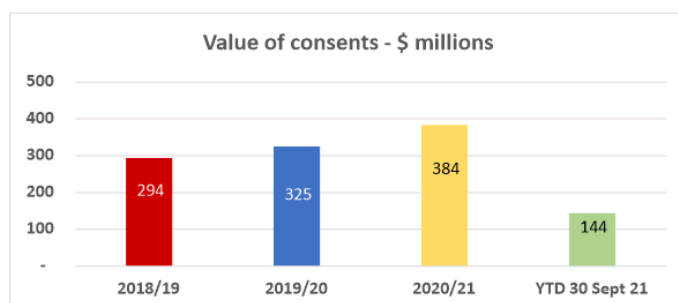


Continued high volumes of building consent applications are putting pressure on statutory timeframes. While staff continued to work from home during the August/September Covid-19 lockdown, there was some impact on delivery during this time. Site visits were also impacted by lockdown requirements.

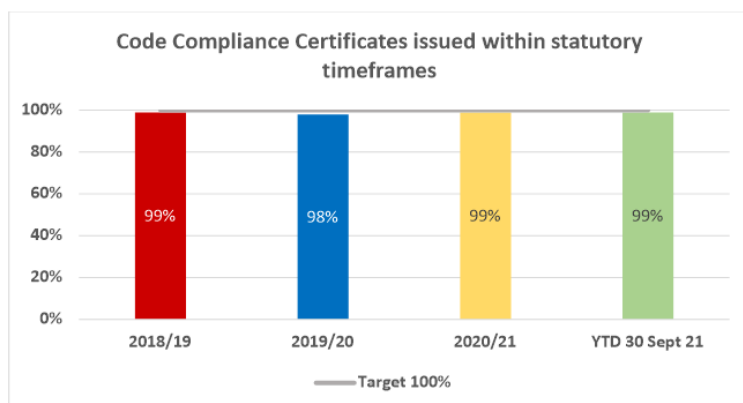
The graph below shows the number of building consent applications received, and the number of site visits being undertaken.



The value of the building consents received is shown in the graph below.



Measure:	Percentage of Code Compliance Certificates issued in accordance with statutory timeframes	Target is not being achieved.
Performance target:	100% of certificates issued.	
Achievement to date:	99% of Code Compliance Certificates are issued within statutory timeframes.	
Data source:	Internal data	



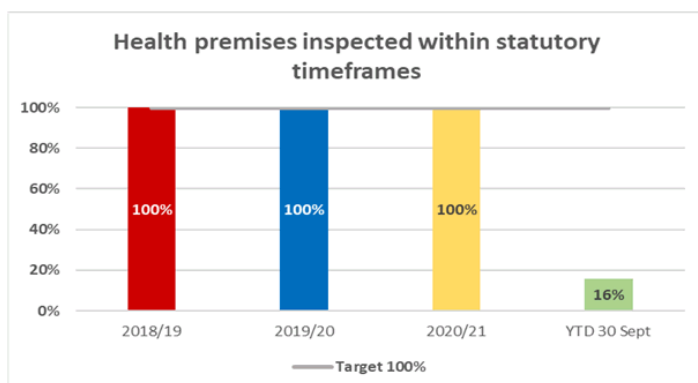
Three applications for Code Compliance Certificates were processed outside the statutory timeframe.

Specific areas of work:

- The Building Services team is looking at options to provide short-medium term support to the team to address work volumes and pressure on statutory timeframes.
- External auditor, International Accreditation New Zealand (IANZ), completed the biennial accreditation audit on 1 Oct 2021, with the final report due later in October 2021. A plan will be required to address recommended actions for development.

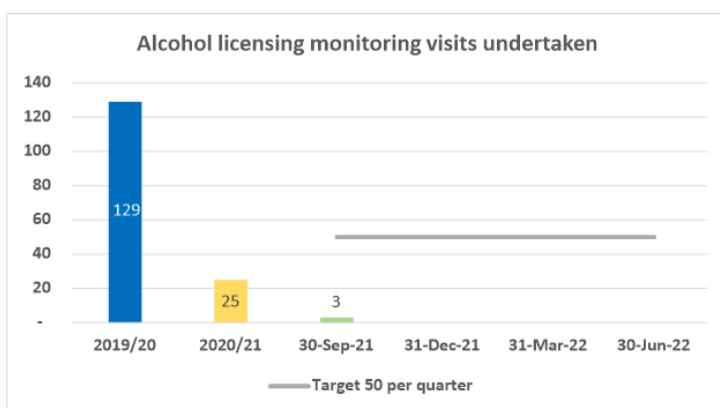
Monitoring

Level of Service – Monitoring of legislative standards and bylaws is undertaken to protect the public.		Achieved?
Measure:	Percentage of registered health premises inspected in accordance with statutory timeframes.	Target is not being achieved.
Performance target:	100% of inspections	
Achievement to date:	16% of inspections were undertaken within statutory timeframes.	
Data source:	Internal data	

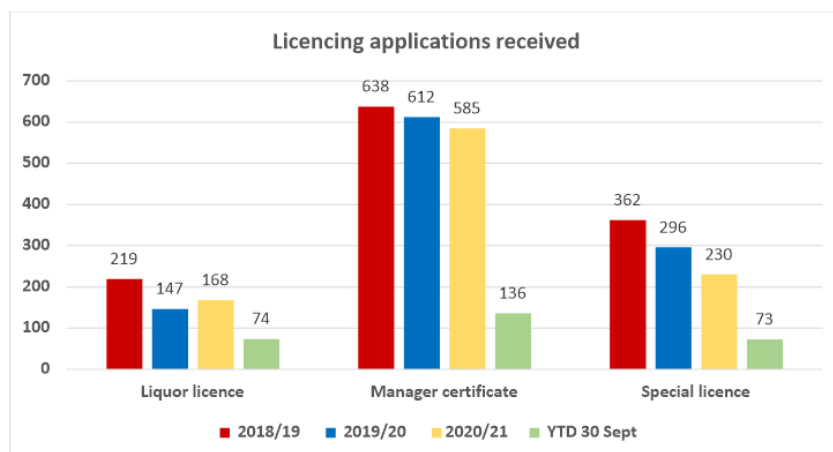


Covid-19 lockdown has caused delays in health premises' inspections.

Measure:	Number of alcohol licensing monitoring visits completed each quarter.	Target is not being achieved.
Performance target:	50 or more visits per quarter	
Achievement to date:	3 visits were undertaken in the quarter to 30 September 2021.	
Data source:	Internal data	



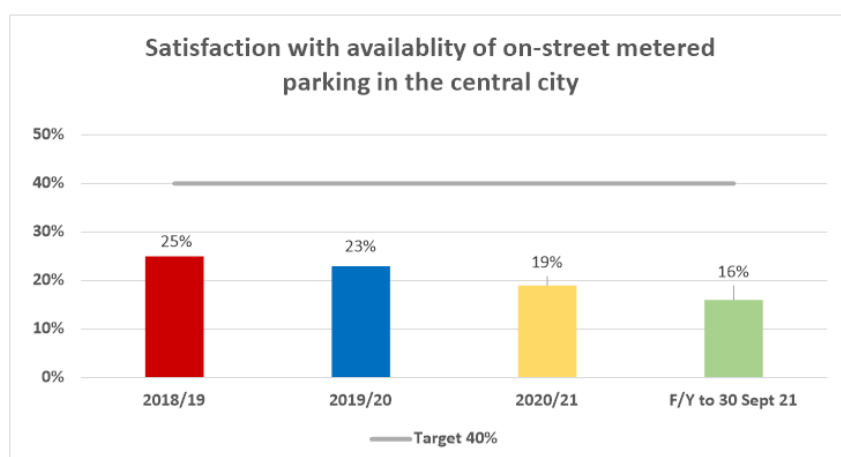
Most events in this period that would usually be monitored were cancelled due to Covid-19 restrictions.



All alcohol-related applications are considered by the District Licencing Committee, generally 'on the papers' while those opposed by the regulatory agencies (Police, Medical Officer of Health and Licensing Inspector) are determined at a public hearing.

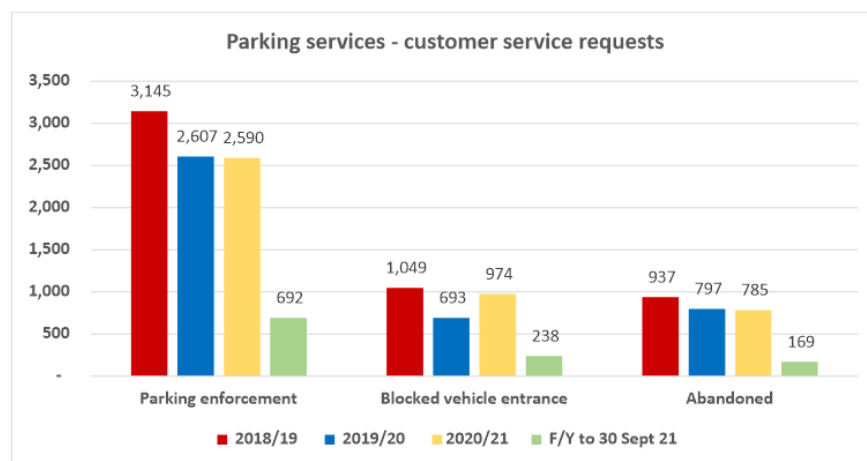
Parking

Level of Service – Car parking is available, meets the needs of users and parking regulations are enforced		Achieved?
Measure:	Percentage of residents satisfied with availability of metered on-street parking in the central city.	Target is not being achieved.
Performance target:	40% or more satisfied	
Achievement to date:	16% of residents are satisfied with the availability of metered on-street parking in the central city.	
Data source:	Residents' Opinion Survey	



A central city parking management policy is being developed as part of the Shaping Future Dunedin Transport workstream. A parking management workplan was tabled at the Council on 27 October 2021 and it includes how we will use data, technology and wayfinding to improve parking management in Dunedin.

The graph below shows customer services requests received in respect of parking services.



Covid-19 lockdown has resulted in a 25% decrease in the number of customer services requests compared to the same period last year.

Specific areas of work:

- **Infringement notices:** - 7,818 infringement notices were issued for the period ending 30 September 2021 (2020/21: 39,231 infringement notices issued).

DCC ARCHIVE UPDATE

Department: Business Information Services

EXECUTIVE SUMMARY

- 1 The purpose of this report is to update Council on plans to relocate Dunedin City Council Archive ('the DCC Archive') to a storage facility that meets Archives New Zealand ("ANZ") Standards for maintenance of a public archive mandated under the Public Records Act 2005
- 2 The Archive is of significant cultural importance, and many of the documents are original and unique which, if lost or damaged, would be a significant loss to the city and New Zealand, and could affect some operations of the Council.
- 3 The Archive is currently stored in the Lower basement of the Civic Centre, but the facilities do not meet the ANZ Standards for maintenance of a public archive mandated under the Public Records Act 2005.
- 4 Staff are working on an option to relocate the Archive which will meet ANZ Standards, staff have been working with Archives and Records Association of NZ: Te Huinga Mahara ("ARANZ") on this piece of work.

RECOMMENDATIONS

That the Committee:

Notes the DCC Archive Update report.

BACKGROUND

- 5 ARANZ have made several submissions to council, most recently as part of 10 Year plan submissions in May 2021, regarding the condition of the City Archive and the need to rehouse the Archives in a suitable facility.
- 6 Renovation work has been carried out to one of the rooms in the current facility to mitigate the short-term risk of water damage, along with suitable Archive material being moved offsite to a secure facility. However, a long-term solution needs to be found.
- 7 A submission from Otago Museum to the 10 Year Plan sought support from Council to contribute \$5m towards a joint purpose-built regional archives and collection store, which would house the DCC Archive, and cover the storage needs of Toitū, Otago Museum, and the Hocken/University of Otago.

- 8 As a result of these submissions, the following resolution was passed at the Council 10 Year Plan meeting held 31 May 2021.

Moved (Cr Carmen Houlahan/Cr Sophie Barker):

That the Council:

Notes that staff would continue to work with Archives & Records Association of New Zealand (ARANZ) and other stakeholders to accommodate the city archives.

Motion carried (CNL/2021/001)

- 9 Requirements of an Archive facility are:

- Archives are stored in a dedicated area, separate from public spaces, which allow for ongoing access by authorised users
- Archives are stored in areas that meet preservation needs of their format
- The building in which archives are stored must comply with the New Zealand Building Code that applied at the time of construction and associated codes and standards and be appropriate for use in storing archives.
- The building in which archives are stored must have adequate drainage systems to prevent flooding
- Dedicated storage areas for archives must be protected against the external climate
- Dedicated storage areas for archives must be protected against internal hazards e.g., piping systems, vermin or fire caused by an electrical fault
- A building maintenance programme must be in place

DISCUSSION

- 10 Staff have had discussions with Otago Museum staff to find out further information on their proposal for a regional archives and collections store. This option is not being considered at this time due to cost, and the likely timeline through to completion of this project.
- 11 Staff have undertaken further work to develop options to rehouse the DCC Archive and have provided updates to ARANZ. This work has been done in collaboration with Library Services, Property Services, and DCC's Executive Sponsor to the Public Records Act (2005).
- 12 A preferred location for the archive has been identified in Upper Basement of the Dunedin City Library. The space appears to meet ANZ standards, and further detailed design work is underway to determine the timeline for this project and estimated costs.
- 13 The detailed design work will also include an engineering assessment to ensure that the floor meets engineering strength requirements.

OPTIONS

- 14 As this is an update report there are no options.

NEXT STEPS

- 15 Staff will continue to work on detailed design for the preferred location for the Archive keeping ARANZ updated on progress.

Signatories

Author:	Prue Milbank - Archivist Digital Services Graeme Riley - Chief Information Officer
Authoriser:	Robert West - General Manager Corporate and Quality

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

This decision promotes the social well-being of communities in the present and for the future.

This decision promotes the cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Maintaining the DCC Archive is important to supporting the cultural heritage of Dunedin

Māori Impact Statement

The are no known impacts for Mori

Sustainability

There are no known implications for sustainability

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This report responds to submissions made as part of 10 Year Plan, and to a Council resolution

Financial considerations

Costs for the preferred storage of the Archive are yet to be estimated, but it is expected these can be met within existing budgets

Significance

This report is considered of low significance in relation to the Significance and Engagement Policy

Engagement – external

Archives & Records Association of New Zealand (ARANZ) have been involved in the proposed storage of the Archive, and will continue be involved in this project

Engagement - internal

There is ongoing internal engagement with BIS, Property Services, Library services, and DCC's Executive Sponsor to the Public Records Act (2005).

Risks: Legal / Health and Safety etc.

There are no identified risks

Conflict of Interest

There are no identified conflicts of interest

Community Boards

No are implications for Community Boards

INITIATION OF VARIATION 3 - MINOR IMPROVEMENTS TO THE 2GP

Department: City Development

EXECUTIVE SUMMARY

- 1 This report seeks approval to initiate a variation to the Second Generation District Plan (2GP) - Variation 3 - minor improvements.
- 2 This approval is required under Clause 16A of Schedule 1 of the Resource Management Act (RMA) and is delegated to the Planning and Environment Committee.
- 3 Regular monitoring and review of the 2GP has identified a number of areas where minor improvements to the plan are required including minor improvements to rules, minor adjustments to zone boundaries, and additions to scheduled items or areas. These improvements will be undertaken as part of Variation 3.

RECOMMENDATIONS

That the Committee:

Approves the initiation of Variation 3 – minor improvements.

BACKGROUND

- 4 The Dunedin City Council (DCC) notified the 2GP on 26 September 2015. In total, 83 appeals to the 2GP were lodged with the Environment Court, and these are being resolved through informal meetings and Environment Court-assisted mediation. Until appeals are resolved, the 2GP cannot be made fully operative.
- 5 On 29 November 2019, the DCC notified Variation 1 - Minor Amendments. This variation is fully completed as there were no appeals on Variation 1 decisions.
- 6 On 3 February 2021, the DCC notified Variation 2 - Additional Housing Capacity. Variation 2 comprises a number of discrete changes to the 2GP that will add additional housing capacity into the plan, through specific rule and policy changes and through rezoning specific sites.
- 7 Approval to initiate a variation to the District Plan is required under Clause 16A of Schedule 1 of the RMA. Schedule 1 of the RMA also sets out the process for Council to follow to publicly notify the proposed variation (Clause 5) and approve the variation following any amendments (Clause 17). Approval to initiate and notify a variation to the District Plan is delegated to the Planning and Environment Committee.

DISCUSSION

- 8 Regular monitoring and review of the plan since the 2GP was notified has identified areas requiring improvement. It is proposed that Variation 3 will address a number of matters, which were identified through engagement with consultant planners, development professionals, and other DCC teams (such as resource consents and transport) or through work on Variation 2 and in appeal discussions.
- 9 Proposed improvements to be investigated as part of Variation 3 include:
 - a) Addition of heritage buildings and items in A1.1 Schedule of Protected Heritage Items and Sites of the 2GP. This will give protection to heritage buildings and items which have been subject to a heritage covenant under the Heritage New Zealand Pouhere Taonga Act 2014 since the 2GP was notified.
 - b) Addition of Areas of Significant Biodiversity Value (ASBVs) in A1.2 Schedule of Areas of Significant Biodiversity Value of the 2GP, where sites that meet ASBV criteria on public land (administered by DOC or DCC) are not currently scheduled.
 - c) Minor amendments to the performance standards for vegetation clearance in Section 10 Natural Environment to ensure they are clear and straightforward to administer, monitor and enforce.
 - d) Addition of Significant Trees in Schedule 25.3 Significant Trees, following an assessment of trees nominated for protection since the 2GP was notified.
 - e) Minor amendments to some performance standards, for example, the outdoor living space performance standard for residential activities to make it easier to administer the standard and provide more flexibility in how outdoor living space is provided, especially for multi-unit development and on sloping sites.
 - f) Minor zone or overlay boundary changes requested by landowners, for example to correct split-zoned sites, where staff have assessed these as appropriate to meet the Plan's objective.
 - g) Matters raised through appeals that were out of the scope of the appeal process but are considered appropriate to consider in the Plan, for example, an amendment to the height limit for pou whenua up to 9m.
 - h) Minor amendments to definitions, to clarify which definition some activities fall into, for example, medical imaging and blood-testing centres.
 - i) Minor amendments to definitions to clarify the activity of certain emerging types of health practices.
- 10 Variation 3 will be limited to minor improvements. More significant changes would be considered as part of more comprehensive future plan changes or variations.
- 11 Further consultation with regular plan users and key stakeholders will occur before Variation 3 is lodged. Participants will be advised that any suggested improvements must fit within the general scope of Variation 3 – minor improvements and be considered a priority to address. The Resource Consents Hearings Panel will also have the opportunity to input on areas requiring potential minor improvements, given their experience with the Plan.

OPTIONS

Option One – Approve the initiation of Variation 3 – minor improvements – Recommended Option

- 12 Under this option, the DCC will initiate work on Variation 3, to make minor improvements to the 2GP to address issues identified through regular monitoring and review of the plan.

Advantages

- Potential for improved protection for recently identified heritage buildings, areas covered by QEII covenants, Areas of Significant Biodiversity Value and significant trees.
- Potential cost savings to plan users where corrections can reduce consenting requirements
- Potential administrative savings to resource consents team where resource consents become easier to process

Disadvantages

- City Development resource will need to progress Variation 3 alongside other priority work.

Option Two – Do not approve initiation of Variation 3 - minor improvements

- 13 Under this option, minor issues identified by plan users will need to be addressed through future more comprehensive variations or plan changes.

Advantages

- City Development resource can be committed to progress other priority work.

Disadvantages

- Recently identified heritage buildings, areas covered by QEII covenants, Areas of Significant Biodiversity Value and significant trees would not be protected under the 2GP until a future comprehensive plan change is initiated on these topics.
- Other minor improvements to the plan would not be considered until future comprehensive plan changes are initiated on these topics.

NEXT STEPS

- 14 If initiation of Variation 3 is approved, staff will undertake further consultation with key stakeholders, including iwi authorities, to explore and identify issues or topics for inclusion in Variation 3.
- 15 Identified issues will be evaluated using the process outlined in Section 32 of the RMA. This evaluation stage also involves further engagement with stakeholders and iwi.
- 16 When the Section 32 analysis is complete and change proposals identified, staff will seek approval from the Planning and Environment Committee or Council to formally notify the variation for public submissions and then further submissions.

Signatories

Author:	Suzie Ballantyne - Team Leader, Planning
Authoriser:	Anna Johnson - City Development Manager Simon Drew - General Manager Infrastructure and Development

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

This decision also promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Variation 3 will contribute to a number of strategic outcomes by improving protection for heritage, biodiversity and amenity outcomes and other minor improvements to the plan.

Māori Impact Statement

The Resource Management Act requires consultation with iwi authorities prior to notification of the variation.

Sustainability

This variation will contribute to sustainability outcomes through improved protection of heritage buildings and biodiversity areas in the 2GP.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications for the LTP/Annual Plan / Financial Strategy /Infrastructure Strategy.

Financial considerations

Staff costs for plan changes are managed within existing budgets. The other expert and consultancy costs for plan changes are included in the district plan activity operational budgets.

Significance

This report is assessed as low significance in terms of the Council's Significance and Engagement Policy.

Engagement – external

This variation responds to matters raised through on-going engagement with plan users and key stakeholders. Further engagement with these parties will occur as part of the project.

Engagement - internal

The Resource Consents team and other departments involved in administering the 2GP have been consulted and will be involved in work on Variation 3.

Risks: Legal / Health and Safety etc.

There are no identified risks from this report.

Conflict of Interest

There are no identified conflicts of interest from this report.

Community Boards

Community Boards will have the opportunity to submit on Variation 3.

RAINBOW CROSSING

Department: Executive Leadership Team

EXECUTIVE SUMMARY

- 1 This report provides the Committee with an assessment of the feasibility and costs of the installation of a rainbow pedestrian crossing at the intersection of Lower Stuart Street and Moray Place.
- 2 Mr Dudley Benson (the submitter) requested support from Council for the installation of a rainbow crossing at the Lower Stuart Street/Moray Place location, noting the crossing would be a visible statement that the LGBTQI+ presence in the city is welcome and valued.

RECOMMENDATIONS

That the Committee:

Approves the investigation and installation of a rainbow crossing into the City Centre Plan Creative Quarter or Cultural and Entertainment Quarter projects.

BACKGROUND

- 3 On the 15 June 2020, the submitter presented to the Planning and Environment Committee to request Council support for a rainbow pedestrian crossing at the Lower Stuart Street and Moray Place intersection. The submitter advised the crossing would reflect the colours of the LGBTQI+ community and that an endorsement from Council would signal Council support for the LGBTQI+ community.
- 4 The Planning and Environment Chairperson requested that staff discuss the proposal with the submitter and other stakeholders, and report to a Committee meeting as soon as possible.
- 5 In considering the development of a rainbow crossing in the city, it is important to ensure such a development meets DCC's strategic priorities. There are relevant priorities across the Arts and Culture Strategy, Social Wellbeing Strategy, and the Spatial Plan. These priorities include using art to celebrate the city's character, diversity, and individuality, and building a sense of unity and community pride through creative expression.
- 6 The DCC's Art and Creativity in Infrastructure (ACII) policy intends for creative elements in DCC infrastructure to be considered and developed with reference to Dunedin's strategic priorities. The policy helps to embed a creative perspective in Dunedin's infrastructure decision-making and action, a key priority for the city's art and culture strategy.

- 7 The ACII policy requires all proposals to be assessed against the DCC Significance and Engagement Policy in determining which art and creativity proposals should be integrated into infrastructure, including:
- The importance of the project and its location
 - The likely community interest in a proposal
 - A proposal's likely consistency with the DCC's Strategic Framework and previous Council decisions
 - A proposal's financial impact.

DISCUSSION

- 8 Rainbow pedestrian crossings can be a creative way in which local governments can display support for the LGBTQI+ community. Rainbow crossings in Karangahape Road, Auckland and Cuba Street, Wellington have received positive feedback from LGBTQI+ advocates and the general public.
- 9 Conversely, there is national and international discourse that suggests rainbow crossings can also divide the LGBTQI+ community particularly if the implementation of a rainbow crossing is seen to be led by well-meaning local councils enthusiastic about inclusivity. There are also potential issues related to the disabilities sector and in particular the visually impaired when considering the development of a rainbow crossing.
- 10 Staff have recently been contacted by an organisation that has approval to install a rainbow crossing in a prominent Dunedin location. The details of this crossing are expected to be announced in early November 2021.
- 11 What these viewpoints suggest is that to ensure the development of a rainbow crossing is widely supported, further community consultation is required. In addition, given that we have recently been advised of the installation of a rainbow crossing at a Dunedin location, there are now broader considerations to be taken into account. Considerations such as, do we require a further rainbow crossing and where is the best location for a rainbow crossing.

Rainbow Crossing at Lower Stuart Street and Moray Place Intersection

- 12 While there are broader aspects to the installation of a rainbow crossing to be considered, staff have undertaken an initial exploration of the submitters proposal for a rainbow crossing at the Lower Stuart Street and Moray Place intersection.
- 13 For this initial piece of work, staff considered the proposed location in terms of traffic and safety concerns, the cost of installing a rainbow crossing and support from businesses for a rainbow crossing at the proposed intersection.
- 14 Discussions were held with Waka Kotahi New Zealand Transport Agency (Waka Kotahi) and businesses located at the Lower Stuart Street and Moray Place intersection.
- 15 The Traffic Control Devices Rule 2004 enables road controlling authorities to install roadway art and sets out the requirements for this. These are:
- Roadway art must not resemble or be similar to a traffic control marking/device or mislead road users about the meaning of any traffic control device.

- The road controlling authority must manage speeds so that the travel speed of vehicles (except in emergency situations) is not more than 30km/h at all times.
- 16 This rule also applies to projected images onto the road – anything “applied (put on, cover with, spread) or attached to the road surface”. This rule does not apply to art on the footpath.
- 17 The submitter suggested the intersection of Lower Stuart Street and Moray Place for the rainbow crossing as a safe space for LGBTQI+ people within the central city precinct and an area where there are LGBTQI+ friendly and queer-owned businesses.
- 18 This proposed intersection is included as part of the recent Speed Limit Bylaw 2004 – Amendment 11, where the speed limit will be reduced to 30km/h. However, reducing the speed limit does not guarantee that 30km/h will be the maximum travel speed.
- 19 If 30km/h or lower speeds can’t be achieved at all times, the markings become non-complying and must be removed.
- 20 To achieve travel speeds that are lower than 30km/hr at all times, effective speed management measures like raised intersections and tables and ongoing speed monitoring measures will have to be installed. This would cost approx. \$80,000 to \$120,000 to install.
- 21 Due to the high volume of buses that travel through the intersection Moray Place/Lower Stuart St, a raised intersection/table would not be suitable in this location. A raised intersection/table would:
- Impact the bus users experience and safety,
 - Cause noise pollution from buses traveling over them,
 - Result in high maintenance cost both for the bus operators and the DCC for maintenance of the raised tables/intersections and the roadway art placed on the road surface (high wear due to buses).
- 22 A rainbow crossing would be more suitable at an intersection or a mid-block crossing that is not on a frequent bus route and in a low speed and people friendly environment.
- 23 Installation costs of a rainbow crossing is approx. \$10,000 – 40,000. This is based on Wellington and Auckland costs. Waka Kotahi co-funding is not expected.
- 24 Staff also met with owners and managers of 14 businesses situated around the proposed intersection:
- Thirteen supported some form of rainbow crossing.
 - The majority supported a large-scale crossing rather than a smaller version.
 - Supporters mentioned that the public safety of those using the crossing was important to them.
 - One opposed the proposal.

OPTIONS

Option One – Integrate a rainbow crossing into the City Centre Plan (Recommended Option)

- 25 This option is to integrate the investigation and installation of a rainbow crossing into the City Centre Plan Creative Quarter or Cultural and Entertainment Quarter projects.

Advantages

- i. There is an opportunity for broader community consultation as part of the City Centre Plan project.
- ii. The costs of a rainbow crossing could be planned for and incorporated into the budget for the City Centre Plan project.
- iii. The speed requirements under the Traffic Control Devices Rule 2004 could be more easily managed in a pedestrian-friendly location.
- iv. Lower bus traffic volume would mitigate concerns about impact on user safety, noise pollution, and ongoing high maintenance costs.
- v. The rainbow crossing could be integrated into a larger body of creative activations within the Central City Plan.

Disadvantages

- This is not the preferred option of the submitter.

Option Two – Implement a rainbow crossing at the Moray Place/Lower Stuart St intersection

26 This option is to install a rainbow crossing at the intersection Moray Place/Lower Stuart Street.

Advantages

- i. This is the preferred option of the submitter.

Disadvantages

- ii. A raised intersection and tables, and ongoing speed monitoring measures would be needed in order to comply with the Traffic Control Devices Rule 2004; the estimated cost of these would be \$80,000 - \$120,000.
- iii. Costs for roadway art of \$10,000 - \$40,000 are not budgeted for in current work programmes.
- iv. The costs of traffic monitoring, and ongoing maintenance are not budgeted for in current work programmes.

Option Three – Do not implement a rainbow crossing

27 This option is to not progress with a rainbow crossing.

Advantages

- i. No costs will be incurred.

Disadvantages

- ii. Does not demonstrate support for the LGBTQI+ community.

NEXT STEPS

28 Officers will progress the Committee's preferred option.

Signatories

Author:	Jeanette Wikaira - Manahautū (General Manager Māori Partnerships and Policy)
Authoriser:	Simon Drew - General Manager Infrastructure and Development

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.
This decision also promotes the social and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This project contributes to the Arts and Creativity in Infrastructure Policy and Public Art Framework

Māori Impact Statement

The DCC is relatively new to understanding and developing a strong Treaty partnership with mana whenua. While it is important that the DCC builds strong, and inclusive relationships with diverse Dunedin communities, it is also important to acknowledge that the DCC's Treaty obligations and partnership with Māori is still maturing and remains a priority for the DCC.

Sustainability

There are no implications for sustainability.

10 year plan/Annual Plan / Financial Strategy /Infrastructure Strategy

The proposal is not included in the 10 year plan or Annual Plan.

Financial considerations

The recommended option would allow the costs for a rainbow crossing to be incorporated into the City Centre Plan Creative Quarter and/or Cultural and Entertainment Quarter Precinct projects.

Significance

assessed as low significance in terms of Council's Significance and Engagement Policy.

Engagement – external

There has been engagement with Waka Kotahi, LGBTQI+ community, and business community in the vicinity of the proposed crossing location.

Engagement - internal

There has been engagement with Transport and Creative Partnerships.

Risks: Legal / Health and Safety etc.

Any health and safety risks associated with a rainbow crossing would be managed through the design and installation process.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

There are no known implications for Community Boards.

DUNEDIN PARKING ROADMAP WORK PLAN

Department: Transport

EXECUTIVE SUMMARY

- 1 This report presents a high-level work plan showing how the recommendations from the MRCagney Dunedin Parking Roadmap will be progressed during the 2022 calendar year.

RECOMMENDATIONS

That the Committee:

Notes the Dunedin Parking Roadmap Work Plan.

BACKGROUND

- 2 Council approved the Shaping Future Dunedin Transport (SFDT) Programme through the 10 Year Plan process. As part of the SFDT programme, a central city parking management (CCPM) project was included.
- 3 The Dunedin Parking Roadmap produced by MRCagney to support the development of parking management strategy work was presented to Council on 31 May 2021. At that meeting Council resolved:

Moved (Cr David Benson-Pope/Cr Steve Walker):

c) **Request** staff develop a work plan for the implementation of the recommendations in the MRCagney Dunedin Parking Roadmap.

d) **Notes** that the work plan would be reported to the 3 August 2021 meeting of the Planning and Environment Committee.

The Council voted by division:

For: Crs Sophie Barker, David Benson-Pope, Rachel Elder, Christine Garey, Marie Laufiso, Mike Lord, Jim O'Malley, Chris Staynes, Steve Walker, Andrew Whiley and Mayor Aaron Hawkins (11).

Against: Crs Carmen Houlahan and Jules Radich (2).

Abstained: Nil

The division was declared CARRIED by 11 votes to 2

- 4 A copy of the MRCagney Dunedin Parking Roadmap is available on the Dunedin City Council (DCC) website at:

https://www.dunedin.govt.nz/_data/assets/pdf_file/0007/823606/Dunedin-Parking-Roadmap.pdf

DISCUSSION

- 5 The Dunedin Parking Roadmap's main recommendation was to develop a Parking Management Policy. The Policy would guide the supply and management of parking to ensure it meets community needs, aligns with the city's strategic objectives, and supports businesses and visitors to the city.
- 6 The Roadmap also included seven operational recommendations that could be implemented to improve parking management in Dunedin. The seven operational recommendations are:
- Develop a wayfinding signage plan for the city centre.
 - Develop a business case for investment in parking technology.
 - Develop a plan for collection of relevant data to inform decision making.
 - Talk to car share operators about the potential of establishing a car share operation in central Dunedin.
 - Build relationships with businesses to help with communication and collaboration.
 - Start reducing lease parking from DCC off-street parking sites.
 - Apply for funding from the Energy Efficiency & Conservation Authority (EECA) contestable fund for EV charging facilities in the Great King Street car park.
- 7 Further information about the seven operational recommendations is provided in Attachment A.
- 8 Well managed parking is an important element of an integrated transport system. The Parking Roadmap recommendations need to be aligned with other SFDT projects, the Central City Plan (CCP) and the New Dunedin Hospital (NDH).
- 9 The parking management work is complex and inter-related. For example, decisions on implementing parking wayfinding will need to consider travel route changes under the CCP, potential decisions on a new car parking building for the NDH and changes to traffic routing under other SFDT projects. It will also require engagement with external parking providers to establish how they can be incorporated into a parking wayfinding system, and whether their car counting systems can transmit real-time parking data.
- 10 The Parking Roadmap recommendations will be implemented under the \$9.5M CCPM project. A project of this scale and complexity requires careful consideration and planning. The remainder of the 2021 calendar year will focus on finalising the CCPM project management plan and securing project resources. Project management documents that are still being developed

include: quality and risk assurance, stakeholder engagement, budget and cost management, and detailed project timelines.

- 11 A high-level project timeline for the 2022 calendar year is provided in Attachment B. The proposed timing is contingent on Waka Kotahi NZ Transport Agency (Waka Kotahi) funding decisions and the ability to procure technology expertise.
- 12 Staff will focus on progressing four of MRCagney's recommendations in the 2022 calendar year, including the three recommendations that are focused on gathering, analysing and modelling data, reviewing technology options, and developing a wayfinding plan. These three recommendations are closely interlinked and need to be considered as one package of work.
- 13 The data and technology workstreams will provide information on how people use parking in Dunedin, how demand changes during the day and where there are localised parking issues. Capturing quality parking information, which will include data to understand the impact of Covid 19 on tourism and travel behaviour, will provide a foundation for future parking management policy work and public engagement.
- 14 The fourth recommendation currently being progressed is to consider how leased parking from DCC off-street parking sites could be used more efficiently. Decreasing the amount of leased parking could provide more short-term parking in the city. Limiting the hours of leased parking to the hours of the working week could provide additional short-term parking outside of working hours. More information about how leased parking is being used is required before recommendations are developed. Staff will conduct occupancy counts at off-street parking sites in early 2022 and will survey people that lease parks to better understand their needs.
- 15 The remaining three recommendations have been incorporated into other workstreams or have already been investigated:
 - a) The recommendation to build relationships with business will be incorporated into the wider SFDT and CCP work. This approach will ensure that parking engagement is built into decision making for the central city upgrades and other SFDT projects. A CCPM stakeholder engagement plan is being developed to identify stakeholders and determine how and when stakeholders will be consulted on through the CCPM work.
 - b) Staff have spoken with two car share operators about establishing a car share operation in Dunedin. There are several commercial, regulatory and infrastructure matters that need to be considered before a car share operator could establish in Dunedin. Car sharing will be further considered during the development of the parking management policy.
 - c) Staff have reviewed the recommendation to apply to EECA to fund charging facilities in the Great King Street car park building. There is currently one EV charging station in the Great King Street building. Staff will consider what EECA funding applications could best support Dunedin's zero carbon targets and will ensure there is a strategic approach to EV charging infrastructure across the city. Decisions to implement further EV charging in DCCs parking buildings will be considered as part of the parking management policy work.

OPTIONS

- 16 This is a report for noting. There are no options.

NEXT STEPS

- 17 CCPM project updates will be provided through Committee quarterly activity reports.
- 18 Waka Kotahi NZ is expected to release national guidance on parking management in the next few months. This guidance will provide national direction on policy development and selecting parking technology. This guidance will be incorporated into the CCPM project planning.

Signatories

Author:	Simon Spiers - Team Leader - Regulation Management
Authoriser:	Jeanine Benson - Group Manager Transport Simon Drew - General Manager Infrastructure and Development

Attachments

	Title	Page
A	MRCagney Recommendations Detail	67
B	2022 Workplan for MRCagney Recommendations	74

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision promotes the social, economic and environmental well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The delivery of the recommendations will contribute to the Integrated Transport Strategy and the Environment Strategy by providing a resilient travel network and promoting travel choices. It will contribute to the city's zero carbon goals.

Māori Impact Statement

Local Rūnaka will have the opportunity to contribute to the CCPM project.

Sustainability

Some of the recommendations will enhance sustainability by providing low carbon travel options, reducing transport congestion and eliminating paper waste from meters.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This project is included in the LTP.

Financial considerations

The funding for the CCPM project is included in the LTP.

Significance

The decision is considered low in terms of the Significance and Engagement Policy.

Engagement – external

MRCagney were engaged to provide advice on the work plan. External engagement was undertaken during the development of the Dunedin Parking Roadmap, including the Otago Chamber of Commerce, Southern District Health Board, University of Otago, Otago Polytechnic, Meridian Shopping Mall and Wilson Parking.

Engagement - internal

Internal engagement was undertaken during the development of the Dunedin Parking Roadmap, including Parking Services, Finance, Urban Design, City Development and Communications.

Risks: Legal / Health and Safety etc.

There are no known Legal or Health and Safety risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Well managed parking in the central city will have implications for the entire community. Community Boards will have the opportunity to contribute to the CCPM project.

Attachment A

Additional information on the Seven MRCagney recommendations from the Dunedin Parking Roadmap.

Parking Wayfinding Plan for Dunedin City Centre

Status	Will be progressed in the 2022 Calendar Year.
What is it?	Wayfinding is an approach where directional information signs guide drivers to off-street parking locations. Wayfinding signage can be static information showing where off-street parking is located or can include live availability information. DCC may work with private parking operators such as Meridian Mall and Wilsons Parking to include their car parks. This will increase the effectiveness of a wayfinding plan.
What are the benefits?	<ul style="list-style-type: none"> • Better utilisation of off-street parking. • More certainty of car park locations for drivers. • Reduced congestion as drivers take the most direct route to car parks. • Reduces fuel use and greenhouse gas emissions. • Better parking experience for residents and visitors.
How are we funding it?	DCC Ten Year Plan (potential for NZTA contribution through a Single Stage Business Case).
What are the steps to deliver this?	<ol style="list-style-type: none"> 1. Identify data sources, stocktake of existing signs, and review technology options. 2. Engagement with stakeholders. 3. Develop Wayfinding Plan that will describe the locations of wayfinding signs and parking areas.
What are the Interdependencies?	<ul style="list-style-type: none"> • Leased parking future state. • Information gathering and technology projects. • Central City Plan. • SFDT data gathering workstream.
What are the constraints?	<ul style="list-style-type: none"> • Impacts from COVID19 on parking behaviour.
Who are the Stakeholders?	<ul style="list-style-type: none"> • Internal DCC. • Meridian Mall. • Wilson Parking. • Southern District Health Board. • Dunedin Public.

Data Gathering to Inform Decision Making

Status	Will be progressed in the 2022 Calendar Year.
What is it?	<p>Parking management decisions should be guided by policy and informed by data. There is useful data generated by parking and the transport system which can be collected to make well informed and good parking decisions.</p> <p>Parking management should be part of an integrated transport management system and data will help determine the impacts of parking management changes on the transport network.</p>
What are the benefits?	<ul style="list-style-type: none"> • A clear view of parking in the central city and the ability to look at localised parking use. • Ability to make decisions based on readily accessible and quality data. • Quality data will support meaningful public engagement. • Better management of public parking resources.
How are we funding it?	DCC Ten Year Plan.
What are the steps to deliver this?	<ol style="list-style-type: none"> 1. Identify all relevant data sources. 2. Determine format of the data sources and how they can be extracted and aggregated. 3. Physical car park counts. 4. Model tourism data. 5. Review parking technology and reporting systems. 6. Assess visualisation options. 7. Develop an implementation plan.
What are the Interdependencies?	<ul style="list-style-type: none"> • SFDT technology projects. • ORC public transport technology projects. • Existing DCC technology and transport systems. • Parking policy work. • Central City Plan.
What are the constraints?	<ul style="list-style-type: none"> • Impacts from COVID19 on parking behaviour.
Who are the Stakeholders?	<ul style="list-style-type: none"> • Internal DCC. • Waka Kotahi. • Private parking providers.

Investing in Parking Technology

Status	Will be progressed in the 2022 Calendar Year.
What is it?	Using technology to improve the customer parking experience and increase the efficiency of parking management including enforcement. This includes investigating upgrades to parking meters (Pay-by-Plate), off-street parking technology, licence plate recognition cameras and app-based payment systems.
What are the benefits?	<ul style="list-style-type: none"> Operational savings. Customer benefits - e.g. no need to return to car with Pay-by-Plate, real-time parking availability information. Environmental benefits such as reduced meter tickets. Reduced footpath clutter. More efficient enforcement. Health and safety improvements. Reduced costs for implementing new paid parking areas. Meters can potentially do other things e.g. fines could be paid at the meter.
How are we funding it?	DCC Ten Year Plan.
What are the steps to deliver this?	<ol style="list-style-type: none"> 1. Request information from parking technology suppliers to determine types of technology available. 2. Review technology and select best technology. 3. Align technology with the parking policy. 4. Procure technology and plan for implementation.
What are the Interdependencies?	<ul style="list-style-type: none"> Parking policy work. SFDT data gathering workstream. Wayfinding plan.
What are the constraints?	<ul style="list-style-type: none"> Technology options available.
Who are the Stakeholders?	<ul style="list-style-type: none"> Dunedin Residents. Otago Regional Council. Waka Kotahi. Technology suppliers. Private parking providers.

Leased Parking Review

Status	Will be progressed in the 2022 Calendar Year.
What is it?	A review to provide options on DCC's role as a leased parking provider and how leased parking could be managed in the future.
What are the potential benefits in reducing leased parking?	<ul style="list-style-type: none"> • Potential to provide better parking availability for casual parkers. • Better align commuter parking with current market parking rates. • Reducing leased parking at key sites improves the benefits of wayfinding systems by making more short-term parks available. • Reducing leased parking could reduce operational costs. • Recognises that work patterns are changing.
How are we funding it?	No additional funding required.
What are the steps to deliver this?	<ol style="list-style-type: none"> 1. Identify lease customers and numbers. 2. Conduct counts to understand usage of leased parking spaces. 3. Survey parking lease holders to better understand their needs. 4. Consider potential changes to lease arrangements at DCC car parks.
What are the Interdependencies?	<ul style="list-style-type: none"> • Parking policy work. • Wayfinding plan. • Parking technology decisions. • SFDT data gathering workstream.
What are the constraints?	<ul style="list-style-type: none"> • Impacts from COVID19 on parking behaviour. • Objections from lease holders.
Who are the Stakeholders?	<ul style="list-style-type: none"> • Lease holders. • Dunedin Residents.

Build Business Relationships for Better Communication and Collaboration on Parking

Status	Built into wider SFDT and Central City Plan engagements.
What is it?	Building engagement with businesses so that they are active participants in discussions/decisions on parking. Retail associations and industry groups are important stakeholders in central city parking decisions.
What are the benefits?	<ul style="list-style-type: none"> • Business community understands the rationale for parking and is given the opportunity to inform the strategy. • Increased buy-in and support for parking management changes.

Apply for EECA Funding to Provide EV Charging at the Great King Street Parking Building

Status	A strategic approach to consider how EV charging and applications for EECA funding can best benefit Dunedin will be progressed in the parking policy work.
What is it?	Funding is available through the Low Emission Vehicles Contestable Fund administered by the Energy Efficiency and Conservation Authority (EECA). The fund has been established to support early and innovative investment in promoting, enabling and/or accelerating the uptake of electric and other low-emission vehicles in New Zealand. Funding may be available for installing EV charging facilities in Dunedin.
What are the benefits?	<ul style="list-style-type: none"> • Provides additional EV parking in the city with reduced costs to DCC. • Helps to reduce vehicle emissions.

Talk with Car Operators about Establishing in Dunedin

Status	Completed. DCC has spoken with two car share operators. Car share will be further explored in the parking policy work.
What is it?	Car sharing is an approach where members can access vehicles to rent by the hour. Car sharing is working successfully in Auckland, Wellington, Hamilton and Christchurch.
What are the benefits?	<ul style="list-style-type: none"> • Supports lower car ownership and higher public transport use by giving people more transport choices. • Reduces overall parking demand and provides for more efficient use of vehicles. • Supports sustainability goals especially if car share operator uses an EV fleet. • DCC could consider converting some of its vehicle fleet to car share as Christchurch City Council did in 2018.

Attachment B

Workplan for Progressing MRCagney Parking Recommendations - 2022 Calendar Year

Business Case	Single Stage Business Case to Waka Kotahi for funding assistance for a wayfinding system.						
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug

2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Data Gathering	Undertake manual counts to better understand parking usage.						Build tools to enable data reporting and visualisation.					
	Review DCC parking systems to understand how data can be aggregated.											
Way Finding	Analyse data and assess wayfinding technology options.					Develop wayfinding plan. Undertake public engagement.			Implement wayfinding.			
Technology	Assess parking technology options.								Make recommendations for future technology options and align them with the parking policy.			
Leased Parking	Survey leased park holders, Undertake parking occupancy counts.				Determine future leased parking state.		Implement leased parking recommendations.					
Business Relationships	Incorporate parking engagement into Shaping Future Dunedin Transport and Retail Quarter Upgrade engagement strategy.											
Car Share							Recommendation completed. Car sharing options will be further considered in DCC's parking policy work.					
EV Charging (for Great King Street Building)							EECA funding for EV charging for off-street car parking will be considered in the parking policy work and aligned with other potential EECA bids.					

2021 ANNUAL REPORT TO THE ALCOHOL REGULATORY AND LICENSING AUTHORITY

Department: Civic

EXECUTIVE SUMMARY

- 1 The Dunedin City Council, as a territorial authority, is required to prepare and forward an annual report to the Alcohol Regulatory and Licensing Authority (the Authority) pursuant to section 199 of the Sale and Supply of Alcohol Act 2012 (the Act). This is required to be done within three months after the end of the financial year.
- 2 The Authority advises the format for the return as well as a questionnaire to be completed which provides them with the information they require to report to Parliament. The information required is a summary of the proceedings of the District Licensing Committee (the Committee).
- 3 The required documents have been completed and returned to the Authority. As this is an administrative report the summary of considerations is not required.

RECOMMENDATIONS

That the Committee:

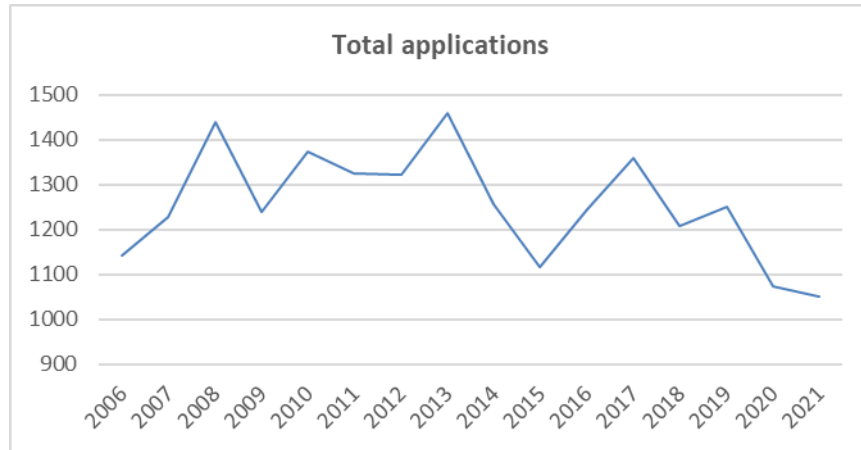
Notes the 2021 Annual Report to the Alcohol Regulatory and Licensing Authority.

BACKGROUND

- 4 Section 199 of the Act requires each territorial authority to submit an annual return and a summary of their proceedings within three months of the end of the financial year.
- 5 The Authority requires the annual return to be completed on a template (Attachment A). This return provides a breakdown of the applications dealt with by the Committee in the reporting year.
- 6 The questions put by the Authority provides an overview of the activities of the Committee during the past year (Attachment B).

DISCUSSION

- 7 The alcohol licensing activities in the city were disrupted by the nationwide Covid-19 lockdowns and the subsequent uncertainty of the short-term future for the hospitality sector has seen a decline in the number of applications received.



- 8 While the number of licensed premises is relatively constant there have been a number of on-licensed premises close including “Ratbags” and “Innocent Bystander” in the Octagon and the “Normanby Tavern” in North Dunedin. Six premises in the city are closed but their licences are still current which would allow a new licensee to begin trading immediately if they sought a temporary authority. There are also six premises that have suspended licences because they have not paid their annual alcohol licensing fee.
- 9 There has been an increase in the number of off-licence ‘remote sellers’ based in Dunedin. This style of licence is internet based: the licensee can operate from an office to take orders, but the alcohol is delivered from another location to the purchaser.
- 10 The Committee membership was reviewed and now comprises a Commissioner, three community representatives and two Councillors.
- 11 The majority of applications are straight forward and are able to be dealt with ‘on the papers’. However, the Committee met eight times to consider applications that were opposed by one or more of the regulatory agencies (Police, Medical Officer of Health or Licensing Inspector). One off-licence renewal was declined, and a special licence application was withdrawn. The remaining six applications were granted.
- 12 The Committee has a goal of meeting with the management of the regulatory agencies twice per year. However, because of the pandemic, only one meeting took place in the reporting year. This is an opportunity for the parties to discuss trends and agency goals and helps the Committee understand any issues affecting the agencies.
- 13 The Covid-19 lockdown in 2020 saw a move away from the more traditional paper-based application to an online system. While the process is still evolving it has seen greater efficiencies in the alcohol licensing activity and the majority of licensees and holders of manager’s certificates have welcomed the transition.

OPTIONS

- 14 As this is an administrative report there are no options or summary of considerations.

NEXT STEPS

15 The Annual Report will be uploaded to the Council website for public access.

Signatories

Author:	Kevin Mechen - Secretary, District Licensing Committee
Authoriser:	Clare Sullivan - Manager Governance Jeanette Wikaira - Manahautū (General Manager Māori Partnerships and Policy)

Attachments

	Title	Page
A	Annual Return to ARLA	77
B	Responses to ARLA Questions Accompanying Annual Return	80

Annual Return (Fees) to Alcohol Regulatory and Licensing Authority

Territorial Authority: Dunedin City Council

Annual Return for the Year Ending 30 June 2021

On-licence, Off-licence and Club Licence Applications Received						
Application Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence new	1	17	4			22
On-licence variation						0
On-licence renewal	6	36	38	6		86
Off-licence new	7	4	2			13
Off-licence variation						0
Off-licence renewal	2	5	15			22
Club licence new	1					1
Club licence variation	1					1
Club licence renewal	17					17
Total number	35	62	59	6		162
Total fees payable to ARLA (GST incl)	\$603.75	\$2,139.00	\$3,053.25	\$517.50	0	\$6,313.50
Total fees paid to ARLA (GST incl)	\$603.75	\$2,139.00	\$3,053.25	\$517.50	0	\$6,313.50
Annual Fees for Existing Licences Received						
Licence Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence	14	128	103	21		266
Off-licence	11	14	57			82
Club licence	77	1				78
Total number	102	143	160	21		426
Total fees payable to ARLA (GST incl)	\$1,759.50	\$4,933.50	\$8,280.00	\$1,811.25		\$16,784.25
Total fees paid to ARLA (GST incl)	\$1,759.50	\$4,933.50	\$8,280.00	\$1,811.25		\$16,784.25

2

Managers' Certificate Applications Received	
Application Type	Number Received
Managers' certificate new	259
Managers' certificate renewal	325
Total number	584
Total fees payable to ARLA (GST incl)	\$16,790.00
Total fees paid to ARLA (GST incl)	\$16,790.00

Special Licence Applications Received			
	Number Received in Category – Class 1	Number Received in Category – Class 2	Number Received in Category – Class 3
Special licence	186	88	14

Temporary Authority Applications Received	
	Number Received
Temporary authority	17

Permanent Club Charter Payments Received	
	Number Received
Permanent club charter payments	4

Total paid to ARLA	\$39,887.75
---------------------------	--------------------

Questions:

1. Please provide the name of your District Licensing Committee.
Dunedin District Licensing Committee
2. Please provide the name, email, and contact phone number of your Committee's Secretary.
Kevin MECHEN, kevin.mechen@dcc.govt.nz, 03 474 3426
3. Please name each of your licensing inspectors and provide their email and contact phone number.
Tony MOLE tony.mole@dcc.govt.nz, 03 474 3408
Tanya MORRISON tanya.morrison@dcc.govt.nz, 03 474 3758
Alison BLAIR alison.blair@dcc.govt.nz, 03 474 3423
Carlo BELL carlo.bell@dcc.govt.nz, 03 474 3329 (Chief Licensing Inspector)
4. The following questions relate to the number of licences and managers' certificates your Committee issued and refused in the 2020-2021 financial year.

Note: the 2020-2021 financial year runs from 1 July 2020 to 30 June 2021.

Licences 2020-2021

In the 2020-2021 year, how many 'on licences' did your Committee issue?

22 (5 new premises and 1 caterer)

In the 2020-2021 year, how many applications for 'on licences' did your Committee refuse?

0

In the 2020-2021 year, how many 'off licences' did your Committee issue?

13 (1 new premises, 6 remote sellers)

In the 2020-2021 year, how many applications for 'off licences' did your Committee refuse?

0

In the 2020-2021 year, how many club licences did your Committee issue?

1 (applied October 2020 – still awaiting final building sign-off before issue)

In the 2020-2021 year, how many applications for club licences did your Committee refuse?

0

Managers' certificates 2020-2021

In the 2020-2021 year, how many managers' certificates did your Committee issue?

259

In the 2020-2021 year, how many applications for managers' certificates did your Committee refuse?

0

In the 2020-2021 year, how many applications for managers' certificates were withdrawn?

0

2

Licence renewals 2020-2021

In the 2020-2021 year, how many licence renewals did your Committee issue?

125

In the 2020-2021 year, how many licence renewals did your Committee refuse?

1

As at 30 June 2021 what is the total number of licences (new and existing in your licensing district?)

On-licences	Off-licences	Club licences
243 (6 suspended 6 closed)	74	79 (1 suspended 1 closed due to fire)

5. Please comment on any changes or trends in the Committee's workload in 2020-2021.

There has been a 14% drop to 1074 applications dealt with in the reporting year. This is due to the uncertainty due to the pandemic and the drop in new managers in the last year therefore the number to renew is down.

The DLC convened to hear eight applications:

- 2 on-licence renewal – 1 adjourned, 1 granted
- 3 off-licence applications – 2 granted, 1 declined
- 2 special licence – one granted, one withdrawn
- 1 managers certificate – granted

The DLC positions were reviewed which saw the addition of three new members. There are two Council representatives. The Commissioner was reconfirmed.

6. Please comment on any new initiatives the Committee has developed/adopted in 2020-2021.

There have been no new initiatives developed in the reporting year which was disrupted by the Covid-19 pandemic. The secretary is part of an alcohol harm reduction group led by Public Health South which is looking at how the harm from alcohol and other drugs can be mitigated in our community.

7. Has your Committee developed a Local Alcohol Policy?

Yes

7A. If the answer is yes, what stage is your Local Alcohol Policy at?

Draft
Provisional
Under Appeal to ARLA
Adopted
In force
Abandoned

8. If the answer to 7 is Yes, what effect do you consider your Local Alcohol Policy is having?

Anecdotally the LAP has seen a reduction in late night alcohol-related harm, mainly due to a 3am closing and 2.30am one-way door policy. Data is being collected in support of the improvement.

9. If the answer to 7A is 'in force', is your Local Alcohol Policy due for review?

No. However, we are actively monitoring its impact on crime data, hospital admissions and ACC claims, mainly in the central city area where the late-night activities take place.

10. If the answer to 9 is Yes, has such a review been undertaken; and, if so with what result?

N/A

11. Please comment on the manner in which Covid-19 has impacted on DLC operations.

There has been a reduction in the number of applications mainly due to fewer renewals of manager's certificates (fewer issued through the 2020 lockdown) and the continued uncertainty meaning fewer special licences being sought.

12. Please comment on the ways in which you believe the Sale and Supply of Alcohol Act 2012 is, or is not, achieving its object. Note: the object of the Sale and Supply of Alcohol Act 2012 is that:

- a) the sale, supply, and consumption of alcohol should be undertaken safely and responsibly;*
- and*
- b) the harm caused by the excessive or inappropriate consumption of alcohol should be minimised.*

The object of the Act is being achieved in premises with few issues being reported. When there are problems they can generally be related to poor management and/or training of staff. When the matters are serious the Police will make application to the Authority. If they are less serious but show a pattern, they are being challenged at licence renewal time which gives the licensee an opportunity to address the issues in a public forum.

However, the legislation does not address the off-licence consumption and the resulting harm. Research and data being collected indicates over 70% of alcohol is consumed away from the controls of licensed premises but there is no mechanism available to the agencies to address this.

13. To what extent, if any, do you consider that achievement of the object of the Act may have been affected by the Covid-19 pandemic?

Off-licence consumption increased during the lockdown but unsure at this stage if the increased consumption stayed at the elevated level or dropped off a bit when on-licence consumption was allowed to resume.

14. What changes or trends in licensing have you seen since the Act came into force?

There has been a move to more remote sellers being licensed. This is allowing greater opportunity/variety for those drinking at home.

There has generally been an improvement of patron behaviour within licensed premises – licensees have greater awareness of their responsibilities.

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15. What changes to practices and procedures under the Act would you find beneficial?

The Local Alcohol Policy to better reflect the wishes of the community that provided their input into its development rather than the wishes of the corporations which have a interest in maximising their profits. The communities know their patches, the corporation don't, and put forward their views to make the district less prone to alcohol related harm.

RESOLUTION TO EXCLUDE THE PUBLIC

That the Committee:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Confirmation of the Confidential Minutes of Planning and Environment Committee meeting - 21 September 2021 - Public Excluded	S6(a) The making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences and the right to a fair trial.	.	
C2 Confidential Actions from Resolutions at Planning and Environment Committee Meetings	S6(a) The making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences and the right to a fair trial.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 6.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.