

Toitū Otago Settlers Museum Board MINUTES

Minutes of an ordinary meeting of the Toitū Otago Settlers Museum Board held in the Auditorium, Toitū Otago Settlers Museum, 31 Queens Gardens, Dunedin on Monday 08 November 2021, commencing at 9.30 am

PRESENT

Chairperson	Phil Dowsett	
Members	Cr Rachel Elder	Cr Carmen Houlahan
	Susan Schweigman	Peter Smith

IN ATTENDANCE Cam McCracken (Director - Dpag, Toitū, Lan Yuan and Olveston)

Governance Support Officer Rebecca Murray

1 APOLOGIES

An apology was received from Cr Doug Hall.

Moved (Phil Dowsett/Peter Smith):

That the Board:

Accepts the apology received from Cr Doug Hall.

Motion Carried

2 CONFIRMATION OF AGENDA

Moved (Phil Dowsett/Cr Carmen Houlahan):

That the Board:

Confirms the agenda without addition or alteration.

Motion Carried

3 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Phil Dowsett/Cr Rachel Elder):

That the Board:

- a) **Notes** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

Motion Carried

4 CONFIRMATION OF MINUTES

4.1 TOITŪ OTAGO SETTLERS MUSEUM BOARD MEETING - 27 SEPTEMBER 2021

Moved (Phil Dowsett/Cr Rachel Elder):

That the Board:

Confirms the minutes of the Toitū Otago Settlers Museum Board meeting held on 27 September 2021 as a correct record.

Motion Carried

REPORTS

5 TOITŪ OTAGO SETTLERS MUSEUM AND LAN YUAN DUNEDIN CHINESE GARDEN ACTIVITY REPORT

The report covered the activities of Toitū Otago Settlers Museum (TOSM) and Lan Yuan Dunedin Chinese Garden (Lan Yuan DCG) from 1 July 2021 to 30 September 2021.

The Director – Dpag, Toitū, Lan Yuan and Olveston (Cam McCracken) spoke to the report and responded to members' questions.

Moved (Phil Dowsett/Peter Smith):

That the Board:

Notes the Toitū Otago Settlers Museum and Lan Yuan Dunedin Chinese Garden Activity Report for the period 1 July 2021 to 30 September 2021.

Motion Carried

6 MEETING SCHEDULE

A report from Governance provided a copy of the proposed schedule of meetings for 2022.

Moved (Peter Smith/Susan Schweigman):

That the Board:

- a) **Removes** the proposed May 2022 meeting from the schedule; and
- b) **Approves** the February, April and July meeting schedule for 2022.

Motion Carried

The meeting concluded at 10.16 am.

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CHAIRPERSON