

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Annual Plan Council will be held on:

Date: Monday 31 January 2022

Time: 9.00 am

Venue: Via Audio Visual Link

Sandy Graham
Chief Executive Officer

Council Annual Plan PUBLIC AGENDA

MEMBERSHIP

Mayor Mayor Aaron Hawkins
Deputy Mayor Cr Christine Garey

Members

Cr Sophie Barker	Cr David Benson-Pope
Cr Rachel Elder	Cr Doug Hall
Cr Carmen Houlahan	Cr Marie Laufiso
Cr Mike Lord	Cr Jim O'Malley
Cr Jules Radich	Cr Chris Staynes
Cr Lee Vandervis	Cr Steve Walker
Cr Andrew Whiley	

Senior Officer Sandy Graham, Chief Executive Officer

Governance Support Officer Lynne Adamson

Lynne Adamson
Governance Support Officer

Telephone: 03 477 4000
Lynne.Adamson@dcc.govt.nz
www.dunedin.govt.nz

The meeting will be streamed on the Council's You Tube Page:

Monday - <https://youtu.be/iR2clwGbfqg>; Tuesday - <https://youtu.be/vZ4ql5uH2Q4> and

Wednesday - <https://youtu.be/HU1kOGLYFM8>

Note: *Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.*

COUNCIL ANNUAL PLAN

31 January 2022

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1 PUBLIC FORUM

At the close of the agenda no requests for public forum had been received.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.
 - 1.
3. Staff members are reminded to update their register of interests as soon as practicable.

RECOMMENDATIONS

That the Council:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.
- c) **Notes** the Executive Leadership Team Members' Interests.

Attachments

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Councillor Register of Interest - Current as at 15 December 2021				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Aaron Hawkins	Trustee	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Trustee	St Paul's Cathedral Foundation	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Thank You Payroll	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	ICLEI Oceania Regional Executive	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Theatre Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Otago Polytech's Research Centre of Excellence	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	LGNZ National Council	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Alexander McMillan Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Cosy Homes Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	LGNZ Policy Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Otago Settlers Association (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Vegetable Growers Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee Member	Otago Anniversary Day Dinner	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Gas Works Museum Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
David Benson-Pope	Owner	Residential Property Ownership in Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Beneficiary	Blind Investment Trusts	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Yellow-eyed Penguin Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Delegation holder	Second Generation District Plan (2GP) Authority to Resolve Appeals on behalf of Council (Council appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Commissioner (Community Representative)	District Licensing Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Rachel Elder	Owner	Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Greater South Dunedin Action Group	Decisions may be considered on the future of South Dunedin.	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Host Parent	Otago Girls High School	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisor/Support Capacity	Kaffelagic	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Trails Networks Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Southern Urban Dunedin Community Response Group	Decisions about emergency response recovery may be conflicted	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Disability Issues Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Creative Dunedin Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Symphony Orchestra Foundation Board of Trustees (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Theomin Gallery Management Committee (Olveston) (Council appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chair	Grants Subcommittee (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	External family member is a Principal Security Consultant Local Government New Zealand Zone 6 Committee (Council Appointment)	Major supplier to DCC No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises. Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Doug Hall	Director/Owner	Hall Brothers Transport Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Crane Hire	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Wood Recyclers Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Concrete Crushing Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Anzide Properties Ltd - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	The Woodshed 2014 Limited	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Owner	Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Farmlands	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ravensdown Fertiliser	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	PGG Wrightson	Currently no likely conflict	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Silver Fern Farms	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Valley View Development Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Shareholder	Geekfix Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Milburn Processing Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Appellant	2GP	Appellant to the 2GP	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Financial Donor	Dunedin North Community Patrol	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	North Dunedin Blokes Shed	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner	Highland Helicopters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Supplier	Southweight Truck and Weights for testing Weighbridges Otago & Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Carmen Houlahan	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property - North Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Part Owner	Adobe Group Ltd, Wanaka	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Company Owner/Sole Director	Shelf Company - RU There	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Startup Business	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Mosgiel Taiari Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Trustee	Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Mental Health Support Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in confidential, to leave the room.
	Secretary	Brockville Improvements and Amenities Society (BIAS)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	National Communications Officer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch delegate to Arai Te Uru Marae Council	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Age Concern (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Dunedin Refugee Steering Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Grants Subcommittee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mike Lord	Trustee	ML Lord Family Trust - Owner of Residential Properties - Dunedin	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Fonterra	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Federated Farmers	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Mosgiel Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel RSA	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Federated Farmers Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Chairperson	Otago Rural Support Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Youth Adventure Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Association Football Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Manufacturing Holdings	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Golden Block Developments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Southern Properties (2007) Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Arrenway Drive Investments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	100% Shareholder/Director	Panorama Developments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Chris Staynes	Chairman	Cargill Enterprises	Contractor and service provider to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Director	Wine Freedom	Supplier to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Patron	Otago Model Engineering Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Balmacewen Lions Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Southland Manufacturers Association Trust	Possible co-funder of ED project. Duties to the Trust may conflict with duties of Council	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Life Member	Otago Chamber of Commerce	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Cancer Society of Otago/Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	NZ Cancer Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Patearoa Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	President	Balmacewen Lions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	CJ and CA Staynes Family Trust - Property Owner - Dunedin and Patearoa	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Director	George Street Wines Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Saddle Hill Investment Trust Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Association of Amateur Radio and Transmitters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	Theomin Gallery Trust (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chairman	Grow Dunedin Partnership (Council appointment)	Duties may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Shanghai Association (Sister City Society) (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	For Trades Apprenticeship Training Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Lee Vandervis	Director	Lee Vandervis, Antonie Alm-Lequeux and Cook Allan Gibson Trustee Company Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Bunchy Properties Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Vandervision Audio and Lighting - Hire, Sales and Service Business	May contract and provide service to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Steve Walker	Chairperson	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Chairperson	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Port Chalmers Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep New Zealand Beautiful	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Turoa Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andrew Whiley	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Golf Club	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	New Zealand Professional Golfers Assn	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairman	Volunteering Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otago Sister City Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Grow Dunedin Partnership (Council appointment - alternate)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	NZ Masters Games Trust Board (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Acting Chair	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Puketai Residential Centre Liaison Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Chisholm Links Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Executive Leadership Team - Register of Interest - current as at 20 January 2022					
Name	Date of Entry	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Sandy Graham		Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	19/09/2018	Trustee	Trustee of the Taieri Airport Facilities Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	25/07/2019	Member	Otago Golf Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Simon Pickford		Owner	Residential property, Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	16/08/2017	Member	SOLGM Regulatory Reference Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	21/02/2020	Wife	Owens residential properties, Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	18/09/2020	Member	Kotui Board	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
John Christie		Wife is a member	Taieri Community Facilities Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Investor/Director	Saddle Hill Investment Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Shareholder	Clocktower	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential Properties Mosgiel	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	15/09/2017	Trustee	Diversity Works NZ	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	09/07/2018	Member	Society of Local Government Managers	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	19/02/2020	Daughter is a member	Youth Council	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Simon Drew		Trustee	Sister Cities New Zealand	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Chartered Member	Engineering New Zealand	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Judge	ACENZ (Association of Consulting Engineers NZ) Innovate Awards Judge	ACENZ have own conflict of interest policies.	Would not be allowed to judge a DCC project.
	17/04/2019	Member	Society of Local Government Managers	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Robert West		Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee	Caselberg Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Gavin Logie		Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential property Wanaka	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Minority shareholder	Southern Hospitality	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	17/07/2020	Director	Golden Block Investments Limited	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Executive Leadership Team - Register of Interest - current as at 20 January 2022					
Name	Date of Entry	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	17/07/2020	Director	Five Council-owned non-trading companies	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
			Wife works in a senior financial position in the Finance Department, University of Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	14/01/2021		Son works for Tregaskis Brown who provide consultancy services to Central Government	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jeanette Wikaira		Trustee	Dunedin North Intermediate School	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Otago Institute of Arts and Science	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee	Hone Tuwhare Charitable Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Claire Austin	17/09/2021	Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Institute of Directors	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Fellow	Australia and New Zealand School of Government	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

PART A REPORTS

CEO OVERVIEW REPORT - ANNUAL PLAN 2022/23

Department: Executive Leadership Team

EXECUTIVE SUMMARY

- 1 This report provides an overview of the budgets to be included in the draft 2022/23 Annual Plan ("the draft Plan"). The draft Plan for 2022/23 is an update of year two of the 10 year plan 2021-31.
- 2 This report highlights the budget challenges the DCC faces with the uncertainty of COVID-19 and its impacts. While savings have been found across the board, this is largely offset by the inflationary pressures faced when procuring goods and services and operating the business. The budget approach has also needed to balance the costs associated with the planned work programme against the resources it takes to deliver this work.
- 3 At the completion of this work, the draft budgets propose a rate rise of 6.5% for 2022/23 which is lower than the 7.0% provided for in year two of the 10 year plan.

RECOMMENDATIONS

That the Council:

- a) **Adopts** the draft 2022/23 operating budget for the DCC overall as shown/amended at Attachment A.
- b) **Notes** that any resolution made in this meeting related to the 2022/23 Annual Plan reports may be subject to further discussions and decision by the meeting.

BACKGROUND

- 4 The Local Government Act 2002 (the Act) provides that Council must prepare and adopt an annual plan for each financial year. Section 95 (5) sets out the purpose of an annual plan as follows:

The purpose of an annual plan is to –

- (a) *Contain the proposed annual budget and funding impact statement for the year to which the annual plan relates; and*

- (b) *Identify any variation from the financial statements and funding impact statement included in the local authority's long-term plan in respect of the year; and*
- (c) *Provide integrated decision making and co-ordination of the resources of the local authority; and*
- (d) *Contribute to the accountability of the local authority to the community.*

- 5 The draft Plan for 2022/23 is an update of year two of the 10 year plan. Budgets for the 2022/23 year have been reviewed and budget update reports for each activity of Council have been prepared for consideration at this meeting. If Council chooses to do everything included in the draft budgets, the overall rate increase for the 2022/23 year will be 6.5%, compared to a 7.0% rate increase provided for in the 10 year plan.

DISCUSSION

- 6 This has been a challenging budget process with pressures from increasing inflation, a high level of growth and associated building activity in the city, increases in depreciation expense due to the revaluation of assets, and an extensive work programme that has incorporated a number of new initiatives introduced through the 10 year plan.
- 7 In developing the draft budgets, the approach taken has involved a review of all costs and included initial reviews of service delivery options in some areas. Insourcing options have been examined with a view to achieving efficiencies and increasing organisational resilience. This includes beginning work to reduce the reliance on consultants while recognising that there will always be a need for specialist services.
- 8 The budget incorporates a range of savings with additional savings still required to achieve a balanced budget. Further savings in contracted services and consultancy are being worked through and the outcome reported in May 2022.
- 9 While year 2 of the 10 year plan provided for a 7.0% rates increase and an inflation assumption ranging from 1.7% to 3.5%, the draft budget has a proposed rate increase of 6.5% with no proposed decreases to levels of service.
- 10 In line with an early engagement approach, staff have worked with a range of submitters and organisations about various initiatives suggested by the community. This has resulted in some items being included in the draft budgets - most notably, an allowance has been provided for the Otago Museum to accommodate payment of the living wage and the property budget reprioritised to allow for the remediation of the Sims building site.
- 11 Council has asked staff to prepare a number of option reports as part of the development of the draft Plan, and these are also presented at this meeting. Reports provide updates on issues including how to fund the new kerbside recycling service, options for a destination playground, the Community Housing Policy, a Sims building update and options for a sports hub at Logan Park.

Significant forecasting assumptions

- 12 The uncertainty that COVID-19 presents continues to be challenging. The move to the "Red" level in the Covid-19 Protection Framework will impact on our staff, our community, and the

services that Council delivers. The effects will be both social and economic and create challenges across the board. The draft budgets attempt to account for some of this uncertainty.

- 13 The 10 year plan sets out a number of significant forecasting assumptions that have been used in the development of the draft annual plan. Some relate to growth, inflation and COVID-19.
- 14 Revenue budgets have been prepared in line with the 10 year plan. There is however, a level of uncertainty about the level of external income that will actually be received, given the current COVID-19 situation.
- 15 Inflation has increased to its highest level since around 2010, with annual inflation in the September 2021 quarter being 4.9%. Actual inflation rates are higher than those assumed in the preparation of the 10 year plan, resulting in additional operating costs being incorporated into draft budgets.

Capital budget

- 16 In terms of the capital budgets, good progress has been made against the 10 year plan capital programme, and this has been reported regularly to Council. Supply chain disruptions and the move to “Red” are likely to impact on the timing of some projects when compared to the timetable in the 10 year plan.
- 17 Capital budget updates for 2022/23 are underway and will incorporate the impacts of timing delays that may be experienced over the next six months and will be presented at the May 2022 deliberations meeting, when more information is known.
- 18 There is one report, the Dunedin Urban Cycleways Programme, that asks Council to consider changes to the capital programme.

Operating budgets

- 19 The draft operating budget for 2022/23 provides for the day-to-day running of all the activities and services the DCC provides such as core water and roading infrastructure, waste management, parks, pools, libraries, galleries and museums. The draft budget includes operating expenditure of \$341.090 million (refer to Attachment A).
- 20 The proposed rate increase of 6.5% delivers a balanced budget. The draft budget provides a net surplus of \$8.480 million.
- 21 Each of the DCC’s groups of activities have updated year two of their draft operating budgets as provided for in the 10 year plan. The key changes in funding sources and expected costs of delivery are explained in the group operating budget reports.

Revenue

- 22 The draft operating budget for 2022/23 shows overall rates revenue increasing by \$11.643 million, which is 6.5% higher than 2021/22, but lower than the rate increase of 7.0% provided for in the 10 year plan.
- 23 At the end of 2021 Council indicated to Dunedin City Holdings Limited (DCHL) in the Letter of Expectation, that among other things, it intended to develop an Investment Plan and review the Dividend Policy. Initial work on the plan and early discussions with DCHL indicate that the first dividend is likely in 2022/23. This reflects the positive work undertaken in recent years and is

the first return on the capital investment that has been applied to the companies. The exact level of the dividend is unknown, but the budgets allow for a conservative figure of \$5.500 million in 2022/23. An update will be presented to the May 2022 deliberations meeting after work on both the investment plan and dividend policy have been progressed.

24 External revenue has increased by \$7.257 million, 9.8%. The main changes to external revenue are:

- Governance and Support Services group – an increase of \$5.894 million reflecting a \$5.500 million dividend from Dunedin City Holdings Limited.
- Regulatory Services – an increase of \$1.593 million primarily related to Building Services reflecting an increase in building consenting activity.
- Community and Planning group – a decrease of \$475k reflecting the removal of ICC's contribution towards the ICC Women's Cricket World Cup 2022 (ICC WCC 2022) and Masters Games cost recoveries included in the 2021/22 budget.

25 Fees and charges are discussed separately in the group budget reports.

Expenditure

26 The draft budget provides for an increase of \$3.604 million, 5.2% in personnel costs, incorporating an increase of 36.3 full time equivalent (FTE) staff. The increase in staff numbers is to respond to the growth and associated building activity in the city, meeting the needs of businesses and the community, and delivering on a number of new initiatives. An increase in the vacancy allowance of \$1.500 million has been included.

27 The increase in staff numbers primarily relates to:

- Responding to the demands for building and other consents so as not to cause any delay in enabling that growth: Building Services has budgeted for an additional 9 FTEs that will be fully funded by fees and charges, and Resource Consents has budgeted for 3 FTEs that will be partially funded by fees and charges.
- In order to reduce reliance on contractors and create capacity and resilience: increase of 5 FTEs for project management / procurement, to enable more efficient project delivery and insourcing.
- Following Council's decision to implement a new kerbside recycling service, waste management has budgeted for an additional 4.8 FTEs (4 fixed term) to manage the new kerbside collection contract and implement other waste futures work.
- The development of aquatic services including the new Mosgiel Pool: 4.5 FTEs are a reinstatement of staff for the new Mosgiel Pool, and for administrative support at Moana Pool.
- To meet rostering obligations: Galleries, libraries and museums has budgeted for an additional 4.2 FTEs primarily as visitor hosts and technical specialists for the Art Gallery and Toitū.
- To deliver on the zero carbon initiatives and Maori Partnerships: Corporate Policy has budgeted for an additional 1.8 FTEs.

- 28 A vacancy allowance is once again provided for in the budget to recognise that in an organisation of this size, we will always carry vacancies. It has been increased this year in part to recognise what will be recruitment challenges and in part to reflect actual savings that have been achieved in recent years. This allowance is managed centrally and sits in the Governance Group.
- 29 Operations and maintenance costs have increased by \$5.140 million, 7.6%. The main changes are due to:
- 3 Waters – an increase of \$2.338 million primarily related to sludge removal and disposal from the Tahuna wastewater treatment plant (\$1.197 million). Previously this was an internal cost paid to the Green Island Landfill (\$752k). Other changes reflect increases in maintenance and chemicals.
 - Property – an increase of \$1.442 million mainly relates to increased compliance work, additional maintenance and cost increases.
 - Waste Management – an increase of \$958k relates primarily to increases in costs associated with operating the Green Island Landfill.
 - Governance and Support Services group – a reduction of \$1.500 million reflecting required savings.
- 30 Occupancy and property-related costs such as rates and insurance have increased by \$684k, 2.5%.
- 31 Consumables and general costs have decreased by \$584k, -2.4%. The main changes are due to:
- Governance and Support Services group – a reduction of \$456k reflecting required savings of \$1.000 million. Increases include BIS contract costs and providing services for the local body election.
 - Community and Planning group – a decrease of \$244k reflecting the removal of funding for the ICC WCC 2022 included in the 2020/21 budget.
- 32 Grants and subsidies expenditure has increased by \$467k, 4.6%, primarily reflecting year two of the 10 year plan. Work has been undertaken with the Otago Museum, and in addition to the 10 year plan grant provision for the Otago Museum, the budget has increased to allow the Otago Museum to pay the living wage to its staff, in line with DCC policy.
- 33 Depreciation has increased by \$9.077 million, 11.9% reflecting the impact of the latest revaluations as well as the capital expenditure programme, however more work is needed to finalise the depreciation budget.
- 34 Interest expense has increased by \$799k, 8.0% reflecting the predicted increase in debt funding required to support the planned capital expenditure programme. The 10 year plan interest assumption of 2.85% is still applicable for the 2022/23 financial year. There is still upward pressure on interest rates, but Dunedin City Treasury Limited continues to manage this risk through interest rate hedging, sourcing both short and long term funding and managing overall cash on hand.

3 Waters Strategic Work Programme

- 35 A report presenting possible options to enable delivery of the 3 Waters Strategic Work Programme, which considers the transition to a new 3 Waters entity, is being developed. As there is a level of uncertainty about any Government funding that may be available to progress the transitional work, the report will be presented to Council at its deliberations meeting in May 2022, when further information is known.

Revenue Policy for Community Housing

- 36 At its meeting on 31 May 2021, Council requested that a review of the Revenue and Financing Policy for Community Housing be undertaken to inform the 2022/23 Annual Plan.
- 37 Rental fees for community housing are proposed to increase by between 3.6% - 4.2%, being between \$4 - \$8 per unit per week. This would achieve compliance with the current revenue policy - 90% of the operating cost funded from rents, and 10% from rates, before providing for any increase in depreciation. The increase in fees would take effect from 1 August 2022. Once the depreciation expense has been confirmed, staff will provide an update on compliance with the revenue policy.
- 38 A review of the Revenue Policy for community housing has not yet been undertaken but will be completed following the completion of work on the depreciation expense.

Performing Arts

- 39 On 31 May 2021 a report that summarised feedback received during the 10 Year Plan consultation on the development of a performing arts venue was presented for Council consideration. Council resolved that staff re-engage with the performing arts community in relation to venue options and report back as part of this annual plan process.
- 40 From October to December 2021 staff met with representatives from existing performing arts venues, organisations, and individual practitioners. Staff asked for their feedback about proposed options for a performing arts venue. The engagement process has highlighted a number of priority areas, issues and opportunities that require further time to explore and analyse.
- 41 A separate report for this has not been prepared for this meeting as conversations with the performing arts community are ongoing and there are no budgetary implications for this Annual Plan. An update report will be presented to the Community and Culture Committee in February 2022. The current 10 year plan capital budget of \$17.1 million is unchanged.

Engagement

- 42 Under section 82 (2A) of the Act, Council is not required to consult on the draft Plan if it doesn't include significant or material differences from year two of the Council's 10 year plan 2021-31 (10 year plan).
- 43 The draft Plan does not include any significant or material differences to that provided for in the 10 year plan. Council is therefore not required to undertake any formal engagement.
- 44 Following decisions made at this meeting, a report will be presented to the February 2022 Council meeting outlining options for engagement. The report will include recommendations that any engagement on the draft Plan includes pre-engagement on the next 10 year plan (2024-34).

- 45 This report has been delayed until February 2022 to better assess the implications of the current red traffic light settings and determine what might be the best options for engagement given the Omicron situation. In all likelihood our ability to hold face to face engagement will be extremely limited, and the report will look to a range of other options.

Signatories

Author:	Gavin Logie - Chief Financial Officer
Authoriser:	Sandy Graham - Chief Executive Officer

Attachments

	Title	Page
A	Draft operating budget 2022/23	27

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Group Activities contribute to the objectives and priorities of the above strategies.

Māori Impact Statement

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Maori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

Sustainability

The draft budgets continue to support the principles of sustainability and financial resilience, as outlined in the 10 year plan, most notably in the Infrastructure Strategy and in the Financial Strategy.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This report provides draft budget information for inclusion in the draft 2022/23 Annual Plan.

Financial considerations

Financial considerations are detailed in the report.

Significance

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

Engagement – external

A report on options for engagement will be presented to Council in February 2022.

Engagement - internal

Staff from across the Council have been involved in the development of the draft budgets and reports.

SUMMARY OF CONSIDERATIONS***Risks: Legal / Health and Safety etc.***

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2022/23 Annual Plan.

Dunedin City Council
Income Statement
for the Year Ended 30 June 2023

Actual		Budget	Draft Budget	Budget Inc (Dec)	Budget Inc (Dec)
2020-21		2021-22	2022-23		
\$000		\$000	\$000	\$000	%
Revenue					
163,492	Rates revenue	179,124	190,767	11,643	6.5%
1,055	Rates penalties	850	850	-	0.0%
90,062	External revenue	74,203	81,460	7,257	9.8%
14,723	Grants and subsidies operating	11,847	12,133	286	2.4%
26,504	Grants and subsidies capital	21,445	21,492	47	0.2%
2,154	Development contributions	3,467	3,784	317	9.1%
7,957	Vested assets	3,000	3,000	-	0.0%
35,795	Internal revenue	35,297	35,634	337	1.0%
734	Tax refund	450	450	-	0.0%
342,476	Total revenue	329,683	349,570	19,887	6.0%
Expenditure					
65,970	Personnel costs	69,965	73,569	3,604	5.2%
77,835	Operations & maintenance	67,667	72,807	5,140	7.6%
25,584	Occupancy costs	27,875	28,559	684	2.5%
27,148	Consumables & general	24,057	23,473	(584)	-2.4%
10,588	Grants & subsidies	10,243	10,710	467	4.6%
35,795	Internal charges	35,297	35,634	337	1.0%
74,283	Depreciation	76,519	85,596	9,077	11.9%
8,103	Interest	9,943	10,742	799	8.0%
325,306	Total expenditure	321,566	341,090	19,524	6.1%
17,170	Net surplus/(deficit)	8,117	8,480	363	4.5%

ANNUAL PLAN BUDGET UPDATE - RESERVES AND RECREATIONAL FACILITIES

Department: Parks and Recreation

EXECUTIVE SUMMARY

- 1 This report provides an overview of the operating expenditure (opex) budgets for the 2022/23 Annual Plan year for the Reserves and Recreational Facilities Group. The following activities are provided for:
 - Aquatic Services
 - Botanic Garden
 - Cemeteries and Crematorium
 - Parks and Recreation
- 2 A schedule of proposed fees and charges for the 2022/23 year is also presented at Attachment B.

RECOMMENDATIONS

That the Council:

- a) **Approves** the draft 2022/23 operating budget for the Reserves and Recreational Facilities Group as shown/amended at Attachment A.
- b) **Approves** the draft 2022/23 fees and charges schedules for Reserves and Recreational Facilities as shown/amended at Attachment B.

OPERATING BUDGETS

Revenue

Rates

- 3 The rates contribution for the Group has increased by \$2.293 million, 7.2%, reflecting increased costs noted below including the new Mosgiel pool which will be operational in the latter half of the year.

External Revenue

- 4 External revenue has increased \$198k, 3.7% and reflects a general 3% increase in fees and charges across most activities. The budget also includes the reinstatement of revenue from the Mosgiel pool.

Grants and Subsidies Capital

- 5 Grants and Subsidies capital revenue decreased \$4.000 million reflecting the grant from Taieri Facilities Trust towards the new Mosgiel pool which was a one-off budget in 2021/22.

Expenditure***Personnel Costs***

- 6 Personnel costs have increased by \$468k, 5.7% across the Group. Aquatic Services costs have increased \$356k including staffing requirements for the new Mosgiel Pool facility.

Operations and Maintenance

- 7 Operations and maintenance costs have increased by \$127k, 0.9%.
- 8 Reserves costs have increased \$154k due to an increase in the trees and reserves maintenance contract.
- 9 An increase of \$250k in coastal planning work, including geobag (sand sausages), dune and beach maintenance.
- 10 Service level agreement costs have reduced by \$370k due to the removal of the Property Arrangement Grant to High Performance Sport. This is offset by a corresponding reduction in budgeted rent revenue in the Property budget.

Occupancy Costs

- 11 Occupancy costs have increased by \$214k and include the planned rate increase for the Group's properties, and the reinstatement costs associated with the new Mosgiel pool (energy, rates, and water charges).

Grants and Subsidies

- 12 Grants and subsidies have decreased by \$174k. A one-off grant for \$187k in 2021/22 for the Dunedin North Intermediate school pool has been removed.

Depreciation

- 13 Depreciation has increased by \$1.310 million, an estimate based on the latest asset revaluation, along with the commissioning of the new Mosgiel pool.

Interest

- 14 Interest expense has increased by \$491k, reflecting the capital expenditure programme including completion of the new Mosgiel pool.

FEES AND CHARGES

- 15 Fees and charges for Reserves and Recreational Facilities have generally been increased by 3% (with some rounding), including sportsgrounds, swimming pool charges and cemetery and crematorium charges.
- 16 New fees have been introduced for a variety of classes for the Swim School and half-season passes for Port Chalmers and St Clair pools.

Signatories

Author:	Scott MacLean - Group Manager Parks and Recreation
Authoriser:	Simon Pickford - General Manager Community Services

Attachments

	Title	Page
A	Reserves and recreational facilities draft budget for 2022/23	33
B	Reserves and recreational facilities draft fees and charges for 2022/23	34

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The activities of the Reserves and Recreational Facilities Group primarily contribute to the objectives and priorities of the above strategies.

Māori Impact Statement

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Maori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

Sustainability

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This report provides a draft budget for the Reserves and Recreational Facilities Group for inclusion in the draft 2022/23 Annual Plan.

Financial considerations

Financial considerations are detailed in the report.

Significance

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

Engagement – external

There has been no external engagement in updating the draft budget for the Reserves and Recreational Facilities Group.

SUMMARY OF CONSIDERATIONS

Engagement - internal

Staff and managers from across council have been involved in the development of the draft budget.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2022/23 Annual Plan.

Reserves & Recreational Facilities Group Summary

Income Statement

for the Year Ended 30 June 2023

Actual		Budget	Draft Budget	Inc (Dec)	Budget Inc (Dec)
2020-21		2021-22	2022-23		
\$000		\$000	\$000	\$000	%
Revenue					
30,694	Rates revenue	31,832	34,125	2,293	7.2%
-	- Rates penalties	-	-	-	-
5,412	External revenue	5,294	5,492	198	3.7%
529	Grants and subsidies operating	285	293	8	2.8%
130	Grants and subsidies capital	4,559	559	(4,000)	-87.7%
227	Development contributions	174	264	90	51.7%
364	Vested assets	126	126	-	0.0%
1	Internal revenue	-	-	-	-
37,357	Total revenue	42,270	40,859	(1,411)	-3.3%
Expenditure					
7,792	Personnel costs	8,176	8,644	468	5.7%
14,158	Operations & maintenance	13,899	14,026	127	0.9%
3,906	Occupancy costs	4,037	4,251	214	5.3%
1,481	Consumables & general	1,432	1,413	(19)	-1.3%
629	Grants & subsidies	950	776	(174)	-18.3%
3,031	Internal charges	3,026	3,109	83	2.7%
4,696	Depreciation & amortisation	4,956	6,266	1,310	26.4%
728	Interest	934	1,425	491	52.6%
36,421	Total expenditure	37,410	39,910	2,500	6.7%
936	Net surplus/(deficit)	4,860	949	(3,911)	-80.5%

Group - Reserves and Recreational Facilities

	2021/22 fees	2022/23 proposed	% change
Aquatic Services			
All Pool Passes (swim and gym)			
Adult	\$906.00	\$933.00	3.00%
Child 14yrs +	\$485.90	\$500.00	2.90%
Concession	\$569.70	\$586.00	2.90%
All Pool Passes (swim only)			
Adult	\$533.60	\$549.60	3.00%
Child	\$299.20	\$308.00	2.90%
Concession	\$345.90	\$356.20	3.00%
Group Booking Rates - Birthday parties and other group bookings			
Adult entry per head	\$4.20	\$4.30	2.40%
Adult entry per head swim and slide	\$8.80	\$9.00	2.30%
Child entry per head	\$1.50	\$1.50	0.00%
Child entry per head swim and slide	\$4.90	\$5.00	2.00%
Birthday child - free	\$0.00	\$0.00	
Group Booking Rates - Group Fitness			
Private Group Fitness Class (includes Instructor)	\$92.90	\$95.60	2.90%
Private Group Fitness Class School (includes Instructor)	\$87.70	\$90.00	2.60%
Group Booking Rates - Schools (primary/secondary) and Holiday Programmes (Moana Pool)			
Child entry per head	\$1.50	\$1.50	0.00%
Child entry per head swim and slide	\$4.90	\$5.00	2.00%
Kayak Spray Skirt - group hire (excludes pool entry)	\$17.60	\$18.10	2.80%
Kayaks - group hire (excludes pool entry)	\$17.60	\$18.10	2.80%
Hire (a refundable deposit applies to all hire items)			
Kayak (hire)	\$2.80	\$2.90	3.60%
Kayak and Spray Skirt (hire)	\$6.60	\$6.80	3.00%
Refundable Deposit for hire items	\$20.60	\$20.00	-2.90%
Swim Togs (hire)	\$6.70	\$6.90	3.00%
Towel (hire)	\$6.70	\$6.90	3.00%
Lane usage fee for recognised user groups during peak times at Moana Pool			
Group activity - lanes barriers removed (use of half pool per hour)	\$11.50	\$11.80	2.60%
Lane hire per hour for each lane (up to 6 lanes)	\$2.40	\$2.40	0.00%
Lane hire per hour for each lane over a total of 6 lanes	\$11.50	\$11.80	2.60%
Meeting Room Hire			
Birthday Party room hire per hour	\$18.10	\$18.60	2.80%
Corner meeting room all day hire	\$165.50	\$170.00	2.70%
Corner meeting room per hour	\$33.00	\$33.90	2.70%
Poolside meeting room all day hire	\$124.10	\$127.50	2.70%
Poolside meeting room per hour	\$23.70	\$24.40	3.00%
Moana Pool - Casual Rates			
Adult Swim	\$7.20	\$7.40	2.80%
Child - Clubcard holder	\$2.30	\$2.40	4.30%
Child Swim	\$3.30	\$3.40	3.00%
Concession Swim	\$4.30	\$4.30	0.00%
External pre-employment swim test	\$11.30	\$11.60	2.70%
Family Swim	\$15.50	\$15.90	2.60%
School Swim	\$1.50	\$1.50	0.00%
Toddler Time	\$4.30	\$4.40	2.30%
Spectator - free	\$0.00	\$0.00	
Moana Pool - Group-fitness (includes swim)			
Adult	\$7.20	\$7.40	2.80%
Child (14yrs+)	\$6.20	\$6.40	3.20%
Concession	\$6.20	\$6.40	3.20%
Moana Pool - Gym (includes swim)			
Adult	\$14.40	\$14.80	2.80%
Child (14yrs+)	\$7.20	\$7.40	2.80%
Concession	\$8.20	\$8.40	2.40%
Moana Pool - Gym membership			
Adult - 1 month membership	\$91.30	\$94.00	3.00%

Adult - 12 Month Membership	\$840.30	\$865.00	2.90%
Adult - 3 Month Membership	\$256.80	\$264.00	2.80%
Adult - 6 Month Membership	\$482.80	\$497.00	2.90%
Adult - Monthly direct debit membership	\$91.30	\$94.00	3.00%
Child (14 yrs+) - 12 Month Membership	\$421.60	\$434.00	2.90%
Child (14 yrs+) - 3 Month Membership	\$128.30	\$132.00	2.90%
Child (14 yrs+) - 6 Month Membership	\$241.80	\$249.00	3.00%
Concession - 12 Month Membership	\$504.00	\$519.00	3.00%
Concession - 3 Month Membership	\$153.90	\$158.00	2.70%
Concession - 6 Month Membership	\$289.60	\$298.00	2.90%
Student membership (from date of purchase for nine months) *membership sales available from 1st February to 31 March 2022	\$373.50	\$384.00	2.80%
Moana Pool - Hydro Slide			
Adult Swim and Slide	\$12.80	\$13.20	3.10%
Child Swim and Slide	\$7.20	\$7.40	2.80%
Concession Swim and Slide	\$8.80	\$9.10	3.40%
Family Swim and Slide	\$32.40	\$33.50	3.40%
Moana Pool - multi-visit passes			
Adult Group-fitness (12)	\$71.40	\$73.50	2.90%
Adult Group-fitness (30)	\$171.60	\$175.90	2.50%
Adult Swim (12)	\$70.30	\$72.30	2.80%
Adult Swim (30)	\$168.70	\$173.00	2.50%
Child Group-fitness (12)	\$60.50	\$62.30	3.00%
Child Swim (12)	\$35.00	\$36.00	2.90%
Child Swim (30)	\$84.20	\$86.70	3.00%
Concession Group-fitness (12)	\$60.50	\$62.50	3.30%
Concession Group-fitness (30)	\$145.40	\$149.50	2.80%
Concession Swim (12)	\$41.80	\$43.00	2.90%
Concession Swim (30)	\$100.80	\$104.00	3.20%
Moana Pool - Premium Membership (Unlimited Gym/Swim & Group Fitness Class Access)			
Adult - 12 months	\$1,273.10	\$1,273.10	0.00%
Adult - 3 months	\$371.30	\$371.30	0.00%
Adult - 6 months	\$714.00	\$714.00	0.00%
Concession - 12 months	\$933.60	\$933.60	0.00%
Concession - 3 months	\$254.60	\$254.60	0.00%
Concession - 6 months	\$488.00	\$488.00	0.00%
Moana Pool Hire (per hour)			
25m pools (includes competitor pool entry) - Pool hire per hour	\$149.00	\$152.00	2.00%
50m pool (includes competitor pool entry) - Pool hire per hour	\$298.00	\$304.00	2.00%
Additional lifeguard/pool staff per hour (2 hour minimum) - Pool hire per hour	\$33.10	\$34.00	2.70%
Dive/lap pool (includes competitor pool entry) - Pool hire per hour	\$112.50	\$115.20	2.40%
Learners pool (excludes pool entry) - Pool hire per hour	\$59.30	\$59.60	0.50%
Old Dive Pool (excludes pool entry) - Pool hire per hour	\$41.60	\$42.80	2.90%
Per 25m lane (excludes pool entry) - Pool hire per hour	\$19.60	\$20.00	2.00%
School Swimming sports 25m (includes pool entry) - Pool hire per hour	\$75.00	\$76.00	1.30%
School Swimming sports 50m (includes pool entry) - Pool hire per hour	\$149.00	\$152.00	2.00%
School Swimming sports per 25m lane (includes pool entry) - Pool lane hire per hour. New fee	\$0.00	\$10.00	
Spectator - free	\$0.00	\$0.00	
Old Dive Pool before 8am (excludes pool entry) - Pool hire per hour -free	\$0.00	\$0.00	
Mosgiel and Port Chalmers Pools - Pool Hire			
Lane hire per lane - excludes pool entry	\$15.50	\$15.90	2.60%
Pool Hire per hour (min 2 hours, includes lifeguard, excludes pool entry)	\$104.90	\$108.00	3.00%
Mosgiel Pool and Port Chalmers Pool - multi-visit passes			
Adult 12 swim	\$38.60	\$39.70	2.80%
Child 12 swim	\$26.40	\$27.10	2.70%
Concession 12 swim	\$32.40	\$33.30	2.80%
Mosgiel Pool and Port Chalmers Pool - Casual Rates			
Adult	\$4.60	\$4.70	2.20%
Child	\$3.10	\$3.20	3.20%
Concession	\$3.80	\$3.90	2.60%
Family Swim	\$11.00	\$11.30	2.70%
Schools per pupil	\$1.00	\$1.00	0.00%
Toddler Time	\$4.10	\$4.20	2.40%
Port Chalmers - season ticket (6 months)			

Adult	\$134.50	\$138.00	2.60%
Child	\$72.60	\$74.70	2.90%
Concession	\$72.60	\$74.70	2.90%
Each extra child	\$18.50	\$19.00	2.70%
Family	\$199.10	\$205.00	3.00%
Port Chalmers - season ticket (half season sold from 31 December)			
Adult - new	\$0.00	\$69.00	
Child - new	\$0.00	\$37.40	
Concession - new	\$0.00	\$37.40	
Family - new	\$0.00	\$102.50	
Each extra child - new	\$0.00	\$9.50	
St Clair Hot Salt Water Pool - pool hire			
Lane hire per lane - excludes pool entry	\$19.60	\$20.10	2.60%
Pool Hire per hour (min 2 hours, includes 2 lifeguards, excludes pool entry)	\$143.30	\$147.00	2.60%
St Clair Hot Salt Water Pool - Casual Rates			
Adult	\$7.20	\$7.40	2.80%
Child	\$3.30	\$3.40	3.00%
Concession	\$4.30	\$4.40	2.30%
Family	\$15.50	\$15.90	2.60%
Preschooler	\$1.50	\$1.50	0.00%
Schools per pupil	\$1.50	\$1.50	0.00%
Toddler Time	\$4.60	\$4.70	2.20%
St Clair Hot Salt Water Pool - multi-visit tickets			
Adult 12 swim	\$70.60	\$72.70	3.00%
Child 12 swim	\$35.20	\$36.20	2.80%
Concession 12 swim	\$41.90	\$43.10	2.90%
St Clair Hot Salt Water Pool - season ticket (6 months)			
Adult	\$233.80	\$240.00	2.70%
Child	\$99.30	\$102.00	2.70%
Concession	\$128.30	\$132.00	2.90%
Each extra child	\$35.20	\$36.20	2.80%
Family	\$468.20	\$482.00	2.90%
St Clair Hot Salt Water Pool - season ticket (half season sold from 26 December)			
Adult - new	\$0.00	\$120.00	
Child - new	\$0.00	\$51.00	
Concession - new	\$0.00	\$66.00	
Family - new	\$0.00	\$241.00	
Each extra child - new	\$0.00	\$18.10	
Swim Memberships			
Adult 12 Month Membership	\$466.80	\$480.80	3.00%
Adult 6 Month Membership	\$268.40	\$276.40	3.00%
Child 12 Month Membership	\$233.40	\$240.40	3.00%
Child 6 Month Membership	\$134.00	\$138.00	3.00%
Concession 12 Month Membership	\$280.10	\$288.50	3.00%
Concession 6 Month Membership	\$161.30	\$166.00	2.90%
Student Swim membership (from date of purchase for nine months) *membership sales available from 1st February to 31 March 2022	\$221.80	\$228.40	3.00%
Swim school			
Programmes 3/4 hour per person - new	\$0.00	\$8.00	
Programmes 1 hour per person - new	\$0.00	\$10.00	
Programmes 2 hour per person - new	\$0.00	\$15.00	
Programmes 3 hour per person - new	\$0.00	\$22.00	
Swim School - Lessons			
Adult 5 week block course	\$99.40	\$102.00	2.60%
Babies (10 weeks)	\$74.20	\$76.00	2.40%
Baby lessons introductory talk	\$11.00	\$11.30	2.70%
Just swim for you (10 lesson block)	\$90.60	\$93.00	2.60%
Just swim for you 1on1 (10 lesson block)	\$139.10	\$143.00	2.80%
Mosgiel Pre-school and school age children (10 lesson block)	\$106.10	\$109.00	2.70%
Pre-schoolers (10 weeks)	\$129.80	\$133.00	2.50%
Private Lessons (20 minutes duration)	\$23.20	\$23.80	2.60%
Private Lessons (30 minutes duration)	\$36.40	\$37.40	2.70%
School age children (10 weeks)	\$129.80	\$133.00	2.50%
School holiday lessons x 5 lessons	\$64.90	\$66.50	2.50%
Waikouaiti Babies lessons per lesson	\$6.40	\$6.60	3.10%

Waikouaiti preschoolers lessons per lesson	\$10.60	\$10.90	2.80%
Pop up sessions - 45 mins. New	\$0.00	\$13.30	
Squad lessons (10 weeks) - new	\$0.00	\$133.00	
Squads 2nd lesson (10 weeks) 20% off - new	\$0.00	\$106.40	
Squads 3rd lessons (10 weeks) 30% off - new	\$0.00	\$93.10	
Adult 5 week block course with current gym/swim or gym membership - new	\$0.00	\$65.00	
45 min Adult private lesson (Intermediate/technical skills) - new	\$0.00	\$52.90	
Swim School - Lessons for Schools			
20 minute lesson 1:5 ratio – per child	\$4.30	\$6.70	55.80%
30 minute lesson 1:10 ratio – per child	\$3.90	\$4.00	2.60%
30 minute lesson 1:6 ratio – per child	\$6.60	\$6.70	1.50%
30 minute lesson 1:8 ratio – per child	\$4.90	\$5.00	2.00%
School – Special Needs (10 lesson block)	\$139.10	\$143.00	2.80%
1 hour school activity session 1:10 per pupil - new	\$0.00	\$8.00	
1 hour school activity session 1:8 per pupil - new	\$0.00	\$10.00	
1 hour school activity session 1:6 per pupil - new	\$0.00	\$13.40	
2 hour school activity session 1:10 per pupil - new	\$0.00	\$16.00	
2 hour school activity session 1:8 per pupil - new	\$0.00	\$20.00	
2 hour school activity session 1:6 per pupil - new	\$0.00	\$26.80	
Swim School - Lessons for Schools at Pools other than Moana			
20 minute lesson 1:6 ratio – per child	\$5.00	\$5.20	4.00%
30 minute lesson 1:10 ratio – per child	\$4.50	\$4.60	2.20%
30 minute lesson 1:6 ratio – per child	\$7.70	\$7.80	1.30%
30 minute lesson 1:8 ratio – per child	\$5.80	\$5.90	1.70%
25 minute lesson 1:8 ratio – per child. New	\$0.00	\$5.00	
25 minute lesson 1:6 ratio – per child. New	\$0.00	\$6.50	
20 minute lesson 1:4 ratio – per child. New	\$0.00	\$7.90	
Cemeteries and Crematorium			
All Cemeteries			
Attach a plaque	\$18.00	\$18.50	2.80%
Monumental Permit	\$88.50	\$91.20	3.10%
Cemeteries - Allanton, Andersons Bay, Dunedin City, Green Park, Portobello, Broad Bay, Macandrew Bay, Northern, Southern, Green Island, Port Chalmers, West Taieri, East Taieri and Waikouaiti			
Burial Rights (plot purchase)	\$2,411.40	\$2,483.70	3.00%
Burial Rights (plot purchase) – Children Under 10 Years (Green Park and East Taieri)	\$1,212.60	\$1,249.00	3.00%
Burial Rights (plot purchase) (Roman Catholic Sisters – Andersons Bay only)	\$1,800.30	\$1,854.30	3.00%
Burial Rights (plot purchase)(Green Park Natural Burial site only)	\$2,411.40	\$2,483.70	3.00%
Exhumation	\$3,204.90	\$3,301.00	3.00%
Exhumation – Children Under 10 Years (all cemeteries)	\$2,152.60	\$2,217.20	3.00%
Interments	\$1,735.70	\$1,787.80	3.00%
Interments – Children Under 10 Years (all cemeteries)	\$1,175.40	\$1,210.70	3.00%
Service (maintenance) Fee - one off fee	\$975.00	\$1,004.30	3.00%
Cemeteries - Hindon, Otokia, Waitati, Middlemarch and Purakanui			
Burial Rights (plot purchase)	\$815.20	\$839.70	3.00%
Exhumation	\$3,184.10	\$3,279.60	3.00%
Interments	\$1,735.70	\$1,787.80	3.00%
Service (maintenance) Fee - one off fee	\$815.20	\$839.70	3.00%
Chapel Hire (per hour)			
Saturdays and Public Holidays	\$285.20	\$293.80	3.00%
Weekdays	\$196.70	\$202.60	3.00%
Columbarium Wall			
Placement of Ashes - Columbarium Wall	\$202.20	\$208.30	3.00%
Price per Niche - Columbarium Wall	\$238.10	\$245.20	3.00%
Cremations			
Babies Under 48 Hours	\$34.00	\$35.00	2.90%
Children Under 10 years	\$182.50	\$188.00	3.00%
Children Under 10 years Saturday and Public Holidays	\$247.50	\$254.90	3.00%
Crematorium Fee	\$1,030.40	\$1,061.30	3.00%
Pathology and Mortuary Department Remains	\$646.90	\$666.30	3.00%
Saturday and Public Holidays	\$1,237.00	\$1,274.10	3.00%
Post-Cremation Services			
Ash Beam Purchase	\$285.20	\$293.80	3.00%
Ash Beam Purchase – Waikouaiti (includes Metal Flower Container)	\$373.80	\$385.00	3.00%
Ash Disinterment Fee	\$215.80	\$222.30	3.00%

Inter in Family Plot, Ash Beam, Family Ash Plot, Soldiers Plot or Child's Plot	\$182.50	\$188.00	3.00%
Placement of Plaque in Court of Reflections (150 x 100 mm)	\$103.20	\$106.30	3.00%
Purchase of Family Ash Plot	\$575.90	\$593.20	3.00%
Scatter – Andersons Bay, Rose Garden	\$88.50	\$91.20	3.10%
Service Fee for Ash Burials	\$247.50	\$254.90	3.00%
Parks and Recreation – Sportsgrounds			
Gymnasium			
After hours call out fee	\$53.00	\$54.60	3.00%
Change and showers only per hour	\$21.60	\$22.20	2.80%
Competition per hour	\$73.40	\$75.60	3.00%
Kitchen and committee rooms per hour	\$21.60	\$22.20	2.80%
Practice per hour	\$47.00	\$48.40	3.00%
Child's rate per hour	\$10.80	\$11.10	2.80%
Sportsgrounds – Summer Codes (Cricket, Athletics, Softball, Marching)			
Archery Use per hectare (per season)	\$1,082.50	\$1,115.00	3.00%
Athletics Caledonian Track and Ground Enclosed ground competition use (per hour)	\$197.30	\$203.20	3.00%
Athletics Caledonian Track and Ground Enclosed ground competition use (primary, intermediate and secondary schools or junior club rate)	\$95.20	\$98.10	3.00%
Athletics Caledonian Track and Ground Enclosed ground practice use (per hour)	\$116.70	\$120.20	3.00%
Athletics Caledonian Track and Ground Enclosed ground practice use (primary, intermediate and secondary schools or junior club rate)	\$60.20	\$62.00	3.00%
Athletics Marked 400m grass track (per season)	\$871.50	\$897.60	3.00%
Athletics Unmarked 1 hectare area (per day)	\$54.30	\$55.90	2.90%
Athletics Unmarked 1 hectare area (per season)	\$1,082.50	\$1,115.00	3.00%
Dunedin Cricket Artificial wicket, per day	\$53.00	\$54.60	3.00%
Dunedin Cricket Artificial wicket, per season	\$830.70	\$855.60	3.00%
Dunedin Cricket First class pitch, per season	\$3,328.80	\$3,428.70	3.00%
Dunedin Cricket Other pitch, per season	\$2,692.20	\$2,773.00	3.00%
Dunedin Cricket Senior pitch, unenclosed, per day	\$276.10	\$284.40	3.00%
Marching Unmarked 1 hectare area (per day)	\$72.30	\$74.50	3.00%
Otago Cricket Hire of change rooms (for the first two hours - minimum charge)	\$35.00	\$36.10	3.10%
Otago Cricket Hire of change rooms (per hour after first two hours)	\$18.70	\$19.30	3.20%
Otago Cricket Hire of international practice strips (full day hire/per strip)	\$206.00	\$212.20	3.00%
Otago Cricket Hire of international practice strips (per hour/per strip)	\$67.50	\$69.50	3.00%
Otago Cricket Logan Park 1, Practice, per full day	\$81.90	\$84.40	3.10%
Otago Cricket Logan Park 1, Practice, per half day	\$43.00	\$44.30	3.00%
Otago Cricket Logan Park (Union Street Pavilion), per hour	\$21.20	\$21.80	2.80%
Otago Cricket Logan Park 1, Practice, per hour	\$10.30	\$10.60	2.90%
Out of season play including marking out, erecting and removing goal posts (per field)	\$677.60	\$697.90	3.00%
Pre and Post season games all codes With facilities	\$177.20	\$182.50	3.00%
Pre and Post season games all codes Without facilities	\$97.60	\$100.50	3.00%
Softball Field without marking, per day	\$72.30	\$74.50	3.00%
Softball Field without marking, per season	\$1,082.50	\$1,115.00	3.00%
Dunedin Cricket Primary, intermediate and secondary schools - free	\$0.00	\$0.00	
Sportsgrounds – Winter Codes (Rugby, Rugby League, Hockey, Soccer)			
Casual Touch Sevens (per ground) per day	\$43.40	\$44.70	3.00%
Tahuna Park 1, Caledonian, University Oval 1 (per ground, per day, with facilities) - Enclosed Fields	\$323.10	\$332.80	3.00%
Tahuna Park 2 (per ground, per day, with facilities) - Enclosed Fields	\$164.00	\$168.90	3.00%
Touch Marked field with facilities (per season)	\$535.20	\$551.30	3.00%
Unenclosed Fields With facilities (per day)	\$164.00	\$168.90	3.00%
Unenclosed Fields With facilities (per season)	\$1,932.50	\$1,990.50	3.00%
Unenclosed Fields Without facilities (per day)	\$90.50	\$93.20	3.00%
Unenclosed Fields Without facilities (per season)	\$1,080.20	\$1,112.60	3.00%
Union Street Pavilion Facilities only (per change room per hour)	\$21.60	\$22.20	2.80%
Training use only for schools - free	\$0.00	\$0.00	
Parks and Recreation – Facilities			
Chingford Stables			
Facility use per hour	\$27.60	\$28.40	2.90%
Functions (from 5.00pm to 11.00pm) – includes security patrol	\$308.70	\$318.00	3.00%
Event Use			
Bonds are negotiable from \$200, depending on event size, area and numbers	\$218.40	\$225.00	3.00%
Enclosed grounds (per day)	\$581.00	\$598.40	3.00%

Unenclosed ground (per day)	\$535.20	\$551.30	3.00%
Food Stalls			
Food Stall (for profit)	\$37.00	\$40.00	8.10%
Marina			
Deborah Bay Marina – Berth (annual fee)	\$1,588.90	\$1,636.60	3.00%
Stalls (including The Octagon)			
Lowering and raising of bollards in The Octagon	\$29.30	\$30.20	3.10%
Single for profit stall (per stall, per day or part thereof)	\$68.70	\$70.80	3.10%
Single not for profit stall (per stall, per day or part thereof)	\$37.30	\$38.40	2.90%

OPTIONS FOR A SPORTS HUB AT LOGAN PARK

Department: Parks and Recreation

EXECUTIVE SUMMARY

- 1 This report responds to a Council resolution requesting options for the establishment of a sports administration hub at Logan Park and summarises the associated work with Sport Otago, Tennis Otago, the Otago Polytechnic, and other stakeholders to date.

RECOMMENDATIONS

That the Council:

- a) **Requests** staff prioritise the development of a Reserve Management Plan for Logan Park in order to inform the potential development of a sports hub

BACKGROUND

- 2 Council, at its meeting of 31 May 2021 resolved:

Moved (Cr Andrew Whiley/Cr David Benson-Pope):

That the Council:

Requests staff work with Sport Otago, Otago Polytechnic, Tennis Otago and other stakeholders on options for a sports hub facility at Logan Park and report back in time for the 2022/23 Annual Plan.

Motion carried (CNL/2021/116)

- 3 This report responds to that resolution.

DISCUSSION

- 4 Logan Park is utilised for a variety of organised and informal sports and occasional cultural events. It is situated adjacent to the University of Otago Oval, Forsyth Barr Stadium and near the Otago Polytechnic and the University of Otago. It features permanent features such as two multi-sport artificial turf playing surfaces and artificial hockey turfs.
- 5 Although separate parks, stakeholders often refer to the University of Otago Oval as being situated at Logan Park. This is broadly the area bounded by Butts Road, Harbour Terrace and Union Street.

- 6 The Logan Park reserve is used seven days a week for competition sport, training, informal recreation, and occasional events. Demand for bookable playing space is high throughout the year.

What is a Sports Hub?

- 7 Sports hubs are places where either multiple sports are played, or sport and recreations is administered, or both. Sports hubs can be indoors or outdoors or a combination and some have other amenities such as cafés and bars.
- 8 Sport New Zealand promote sports and recreational hubs, sometimes called a “Sportsville”. The model sees clubs and community groups combine resources, use the same facilities, work together to share costs and services, and develop new ideas.
- 9 The following are examples of New Zealand sports hubs or Sportsvilles. Each accommodates a range of sport, recreation and leisure activities at one site, covering both indoor and outdoor activities. They are also home to a number of sports clubs of varying codes and each promotes collaboration.
- Papatoetoe Sports Centre Sportsville – Mission Statement: *“To provide world class community facilities and services that maximise participation in sport, recreation and leisure”.*
 - Moutere Hills Community Centre Sportsville, Upper Moutere – Mission Statement: *“To provide and promote recreational, social and cultural services by providing an accessible and affordable Centre for use by the Tasman region at large”.*
 - The Elmwood Club Sportsville, Christchurch – Objective Statement: *“To provide and promote sport, recreation and wellbeing to the affiliated clubs and to the local community”.*
 - Fraser Park Sportsville, Lower Hutt – Purpose Statement: *“... to create sports communities that make it easier for clubs to attract new members, offer new programmes and control operational costs by pooling resources”.*
- 10 Some of the above examples provide specific space and facilities for sports administration and all provide for shared services. There are governance structures (i.e. Charitable Trusts or Boards) in place and a mix of funding models. All of them provide space for sports and recreation clubrooms, change facilities and other related amenities. Councils are not the operating body for any of the examples above.

Sports Hub at Logan Park – Stakeholder Feedback

- 11 Some of the major institutional stakeholders associated with Logan Park were engaged between July and August 2021 to establish what they viewed as their priorities in a sports hub. The key points of those discussions are summarised in the following table:

Stakeholder	Summary of needs
Tennis Otago	<ul style="list-style-type: none"> Lounge area for competition use, with bar or café facility. Changing rooms and toilets. Office space for two or three permanent desks. A minimum of two covered courts adjacent to a hub, for coaching.

Stakeholder	Summary of needs
	<ul style="list-style-type: none"> • Carparking.
Sport Otago	<ul style="list-style-type: none"> • Would like more office space. • Sporting organisations are looking to move and expand, putting pressure on for a sports hub that can accommodate their needs. • Carparking.
Otago Polytechnic	<ul style="list-style-type: none"> • Space for group fitness classes. • Exercise and health related teaching space. • Massage rooms. • Office space. • Hydrotherapy pool. • Carparking.
Otago Hockey	<ul style="list-style-type: none"> • Prefer refurbishment of the existing building that overlooks hockey courts. • Interested in office space in shared facility. • Carparking.
Unipol	<ul style="list-style-type: none"> • Interested in having access to any multisport surfaces, may have interest in a building itself.

- 12 Prior discussions with Football South and Cricket Otago have indicated a preference for additional administration space (to allow for shared services) and improved and additional change facilities. Football South have also indicated a need for equipment storage close to the artificial turf.
- 13 Discussions are yet to be held with other key stakeholders. These include Otago Rugby, Athletics and sporting and cultural event organisers such as Dunedin Venues Management Limited.
- 14 None of the stakeholders engaged to date indicated a need to provide for clubrooms outside of their focus sport.

Logan Park Hub Sites

- 15 Most of the greenspace at Logan Park is designated as playing surface. There is some greenspace below Butts Road/Dundas Street, adjacent to the tennis courts that is not utilised for sports.
- 16 Tennis Otago has proposed a hub site within the current footprint of the site they occupy as part of a tennis development.
- 17 Without sacrificing greenspace at Logan Park, it is unlikely a built facility would be large enough to accommodate indoor sports and recreation space and administrative space.
- 18 If the primary purpose of a sports hub is administrative, it would not necessarily need to be situated on or adjacent to sports fields, nor would it necessitate a new build. An existing building could be used at another location.
- 19 The University of Otago grandstand has been identified as earthquake prone. One of the seismic strengthening options provides for an additional 900 m² of indoor floor space, spread over several levels.

- 20 If the preference was to provide for an administrative hub in the wider Logan Park area, consideration could be given to how the nearby University of Otago Oval grandstand and associated office space is configured and utilised as part of the seismic strengthening project.
- 21 Further discussions with Sport Otago have confirmed its primary preference is for DCC to prepare a management plan for the wider Logan Park area, that guides current and future use and development of the reserve to allow for informed decisions and a cohesive, integrated use of Logan Park and surrounds.
- 22 Parks and Recreation Services (PARS) staff are currently undertaking a review of sports facilities in Dunedin. Feedback from stakeholders through the development of this review is that the highest priority is for more indoor sports playing facilities. The sport identified as most in need of suitable indoor facilities is gymnastics. The majority of stakeholders also indicated a preference for easing pressure on Logan Park by spreading sport and facilities out to other locations around the city.
- 23 Logan Park does not currently have a specific Reserve Management Plan (RMP). Individual RMP's are developed where reserves have unique values that require a greater degree of management than provisions covered in the Reserves – General Policies. RMP's provide guidance on future development of reserves and consider the needs of the community as a whole.
- 24 Logan Park has been identified by staff as a reserve that would benefit from having a specific RMP given the high use and high demand of the reserve. It would be sensible to consider the wider area and include the adjacent University of Otago Oval and associated grounds within a single RMP.

OPTIONS

Option One – Prioritise the development of a Reserve Management Plan for Logan Park in order to inform the potential development of a sports hub (Recommended option)

- 25 It is clear from consultation and the past development plan work that there are a variety of needs for Logan Park as a key city reserve. The prioritisation and development of a Reserve Management Plan and the completion of Sports Facilities Review will ensure Council makes the best investment decisions. The development of a Reserve Management Plan would be prioritised to inform investment decisions – including a potential sports hub – in time for the next 10 Year Plan.

Advantages

- Provide a clear management plan to inform investment decisions are made on the provision of new sports facilities or other developments at Logan Park.
- Allows time for engagement with stakeholders to fully identify needs.
- Allows time to assess the potential opportunity created by the seismic strengthening of the University of Otago Oval grandstand.
- Allows time to identify budgetary implications.

Disadvantages

- Some sporting organisations will continue to operate with no shared service or facility model.

Option Two – Establish a sports administration hub at Logan Park in the absence of an Reserve Management Plan

Advantages

- Some sports organisations will be able to share facilities.
- The building could provide for new change facilities and storage for sports codes.

Disadvantages

- Would potentially not align with the outcomes sought in a Logan Park Reserve Management Plan.
- Would potentially not align with the findings and priorities of the draft Sports Facilities Review.
- Limited time to consider opportunity created by the seismic strengthening of the University of Otago Oval grandstand.
- May compromise greenspace.
- Does not provide for indoor sports playing space.

NEXT STEPS

- 26 If Council chooses to prioritise a Reserve Management Plan for Logan Park, engagement will be undertaken with major stakeholders. The RMP will determine an integrated approach for the management of a key city asset. A revised list of RMPs and regular updates on progress will be provided to the appropriate Committee.
- 27 Staff will complete the Sports Facilities Review will and report back to Council on its findings.
- 28 Staff will report back in time for the next 10 Year Plan on options with budget implications.

Signatories

Author:	Scott MacLean - Group Manager Parks and Recreation
Authoriser:	Simon Pickford - General Manager Community Services

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RMP's consider how reserves are managed and takes into account the community's needs, balanced against the unique values of the reserve. Social wellbeing is an important consideration in RMP's and helps guide reserve development enhancing opportunities to improve social wellbeing. Development of RMP's is also a fundamental part of the Parks and Recreation Strategy.

Māori Impact Statement

Māori would be engaged throughout the drafting of an RMP. Cultural values would be incorporated and guide future management of the Reserve.

Sustainability

The development of RMPs contribute to the sustainability of reserves.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This report is in response to submissions to the LTP regarding a sports administration hub facility at Logan Park. No budget has been provided in the current 10 Year Plan for the establishment of a sports administration hub at Logan Park.

Financial considerations

Development of an RMP for Logan Park would be prioritised and undertaken within existing budgets.

Significance

This decision is considered low in terms of the Council's Significance and Engagement Policy.

Engagement – external

Staff have engaged with Sport Otago, Otago Polytechnic, Tennis Otago, Otago Hockey, Squash Otago, University Squash Club and Unipol through the preparation of this report. Further engagement is required to fully understand the needs of Logan Park users.

Engagement - internal

Internal engagement has been with relevant Parks and Recreation staff.

SUMMARY OF CONSIDERATIONS

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Logan Park is adjacent to the West Harbour Community Board area boundary. All Community Boards may have an interest in this decision.

DESTINATION PLAYSPACES OPTIONS REPORT

Department: Parks and Recreation

EXECUTIVE SUMMARY

- 1 This report responds to a Council resolution requesting options for the development of a new destination playspace.
- 2 The report also provides a destination playspace and provision assessment for Dunedin, which includes relevant New Zealand example projects and associated costs.

RECOMMENDATIONS

That the Council:

- a) **Considers** the options for Destination Playspaces.

BACKGROUND

- 3 Council, at its meeting of 31 May 2021 resolved:

Moved (Mayor Aaron Hawkins/Cr David Benson-Pope):

That the Council:

- a) *Supports, in principle, the development of a new destination playground; and*
- b) *Requests an options report in time for consideration as part of the Draft Annual Plan 2022-2023.*

Motion carried (CNL/2021/130) with Cr Andrew Whiley recording his vote against

- 4 This report responds to that resolution.

DISCUSSION

- 5 Prior to considering what would be required in a new destination playspace if one were to be developed, it was important to understand what was already provided for in Dunedin and what investment options Council has.
- 6 Staff commissioned consultants Bespoke Landscape Architects (BLA) to undertake a destination playspace provision assessment for Dunedin and provide relevant New Zealand examples of destination playspace investment (Attachment A).

- 7 Destination playspaces are broadly accepted in the recreational industry as having supporting infrastructure, features, and amenities such as (but not limited to): large gathering spaces, picnic and BBQ facilities, toilets (with baby change facilities), built and natural shade areas, drinking fountains and a variety of park furniture. They typically include at least one large multi-play centrepiece feature.
- 8 Based on this definition, Dunedin has three playspaces with a mix of these features: Marlow Park, Woodhaugh Gardens and Mosgiel Memorial Gardens and all three are managed as destination playspaces.
- 9 BLA's assessment of Dunedin's destination playspaces showed some deficiencies in providing for current play trends such as inclusive play, adventure and natural play, age-appropriate play, self-directed/challenging play, and accessibility.
- 10 Their assessment of Marlow Park found that while serviced by facilities and amenities, the play equipment is scattered and the use of space inefficient. The equipment provides for a baseline level of play experience for those aged 0 – 14 but that significant improvements could be made to improve multiple use, connected and self-directed play, in addition to providing for the older demographic of 10 – 14+ years of age. The equipment at Marlow Park is considered old and outdated compared to modern standards.
- 11 Woodhaugh Gardens was found to provide a basic level of service but requires investment to provide meaningful destination-level provision across all age ranges and play value attributes. Accessibility is limited due to lack of all-weather surfaces and inclusive play elements that encourage social interaction are lacking.
- 12 Mosgiel Memorial Park was shown to provide a good range of equipment and level of service, but the layout is scattered and is an inefficient use of space which limits the park's ability to reach its maximum potential. The layout provides challenges for caregivers supervising several children of varying ages. BLA suggest that significant improvements could be made to improve multiple use, connected and self-directed play.
- 13 BLA's report shows a good distribution of existing destination playspaces in Dunedin (shown at Attachment B) covering the main catchment areas of the city.
- 14 The assessment showed that the layout at all three playspaces does not support contiguous play and does not provide for easy parent/caregiver observation of children at play.

Green-Fields Investment

- 15 Establishing a new destination playspace at a green-fields site would potentially require investment in supporting infrastructure such as toilets, BBQ's, paths, fences, and water supply. This would result in higher site establishment costs than an existing site that already has all or some of that supporting infrastructure.
- 16 A suitable site would need to be identified. Ideally the site would be flat, easily accessible, be on or close to public transport routes and have sufficient carparking available.
- 17 The destination playspace map (Attachment B) indicates that the development of a new "green-fields" destination playspace would service areas already provided for, or within a short commute of existing destination playspace.

- 18 Based on BLA's level-of-provision assessment and the catchment distribution of existing destination playspaces, investment in a new, fourth destination playspace is not the recommended investment option at this time. On that basis staff considered what the various upgrade options were for the existing destination playspaces.
- 19 There are three options for Council to consider: investment in one destination playspace, invest in all three destination playspaces or create a new destination playspace.
- 20 Investment in one or more existing playspaces would address the deficiencies identified by the BLA report. Some existing equipment could be retained at all three destination playspaces; for example, Marlow Park is colloquially known as the "Dinosaur Park", so that is a piece of equipment that could be retained and refurbished. Spreading investment across all three sites may attract localised community fundraising.
- 21 Each of the three-existing destination playspaces offer a unique setting, being coastal (Marlow Park), woodland (Woodhaugh Gardens) and suburban (Mosgiel). There is an opportunity to create three different 'destination' experiences working with the unique settings of each.

Indicative costs

- 22 Establishing destination playspaces typically attract high capital cost.
- 23 The BLA report includes several New Zealand examples of destination playspace development projects, ranging from large scale to small scale and associated levels of investment for reference.
- 24 The per-metre development costs for four relative projects across New Zealand range from \$411 per m² (Avalon Playspace, Wellington 2016) to \$923 per m² (Kopupaka Playspace, Auckland 2021).
- 25 Christchurch's Margaret Mahy playspace was completed in 2015. It covers an area of 6,000 m² and had a construction cost of \$4 million (playground construction only).
- 26 A more recent example is Auckland's Kopupaka playspace. This was completed in 2021, cost \$6 million (\$923 per m²) and covers an area of 6,500 m². This was a green-fields development.
- 27 For reference, Mosgiel Memorial Park playground occupies an area of 5,500 m², Woodhaugh Gardens playground occupies an area of 4,300 m², and Marlow Park playground occupies an area of 3,500 m² (with an additional 5,700 m² of open/greenspace and hard surface "learn-to-ride" amenity).
- 28 The current 10-year plan includes budgets for minor renewal and upgrade work at each of the three destination playspaces. However, in order to raise the quality of the facilities to an appropriate standard an estimated total capital investment of \$4 to \$6 million spread across the three destination playspaces would be required. Any increased operational costs are difficult to quantify at this stage without knowing the type of play equipment or facilities.

OPTIONS

Option One – Spread investment across all three existing destination playspaces

- 29 The destination playspace and provision assessment shows that each of the existing destination playspaces have some deficiencies in providing for current play trends, accessibility and that some equipment is outdated and old.
- 30 However, with investment each of the three-existing destination playspaces provide an opportunity to create three different ‘destination’ experiences working with the unique settings of each.

Advantages

- All existing destination playspaces are upgraded to provide for current trends in play and accessibility.
- Outdated and old equipment is replaced at all three locations.
- Each main city catchment area receives investment in a destination playspace.

Disadvantages

- No disadvantages identified.

Option Two – Invest in one existing destination playspace

Advantages

- The scale of investment is focussed on one site so allows for greater provision of equipment and play experience in a single location than would be possible by spreading investment.

Disadvantages

- Deficiencies in play provision and accessibility already identified is not remedied at all three locations.

Option Three – Develop a new “green-fields” destination playspace

Advantages

- The community is provided with a new destination playspace at a new location.

Disadvantages

- Deficiencies in play provision and accessibility already identified are not remedied at any of the three existing destination playspaces.

NEXT STEPS

- 31 The Play Space Plan 2021 requires consultation with the community regarding the development of playspaces.
- 32 The next steps will be informed by the particular option chosen by Council.

- 33 If Council choses to invest in all three playspaces, consultation will be undertaken to understand community views including the relative development priorities of each playspace. If Council choses to invest in one playspace or in a new green-fields development, staff will consult on these options.
- 34 The consultation results will be presented back to Council. This would include a costed plan and a proposed staging of the investment.
- 35 Staff will continue to implement the Play Space Plan 2021.

Signatories

Author:	Scott MacLean - Group Manager Parks and Recreation
Authoriser:	Simon Pickford - General Manager Community Services

Attachments

	Title	Page
A	Bespoke Landscape Architects Destination Playspace Assessment	54
B	Destination playspace distribution map	75

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision promotes the social well-being of communities in the present and for the future.
 This decision relates to providing a public service that is considered good-quality and cost-effective.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Providing Destination Playgrounds aligns with the Parks and Recreation Strategy. It also promotes community well-being and provides an opportunity to include art in infrastructure.

Māori Impact Statement

Equitable access for all will be included in any playspace upgrade. Māori will be engaged to provide input into accessibility and cultural play value.

Sustainability

There are no known implications for sustainability. Sustainable solutions will be included as part of any procurement of new playground assets.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

Depending on the decision of Council, investing in destination playground will have budget implications.

Financial considerations

Capital and the associated increased operational budget for investment in destination playgrounds is not currently provided for in the 10 Year Plan.

Significance

This decision is considered low in terms of Council's Significance and Engagement Policy.

Engagement – external

Consultation would be required with the community in line with the Play Spaces Plan 2021.

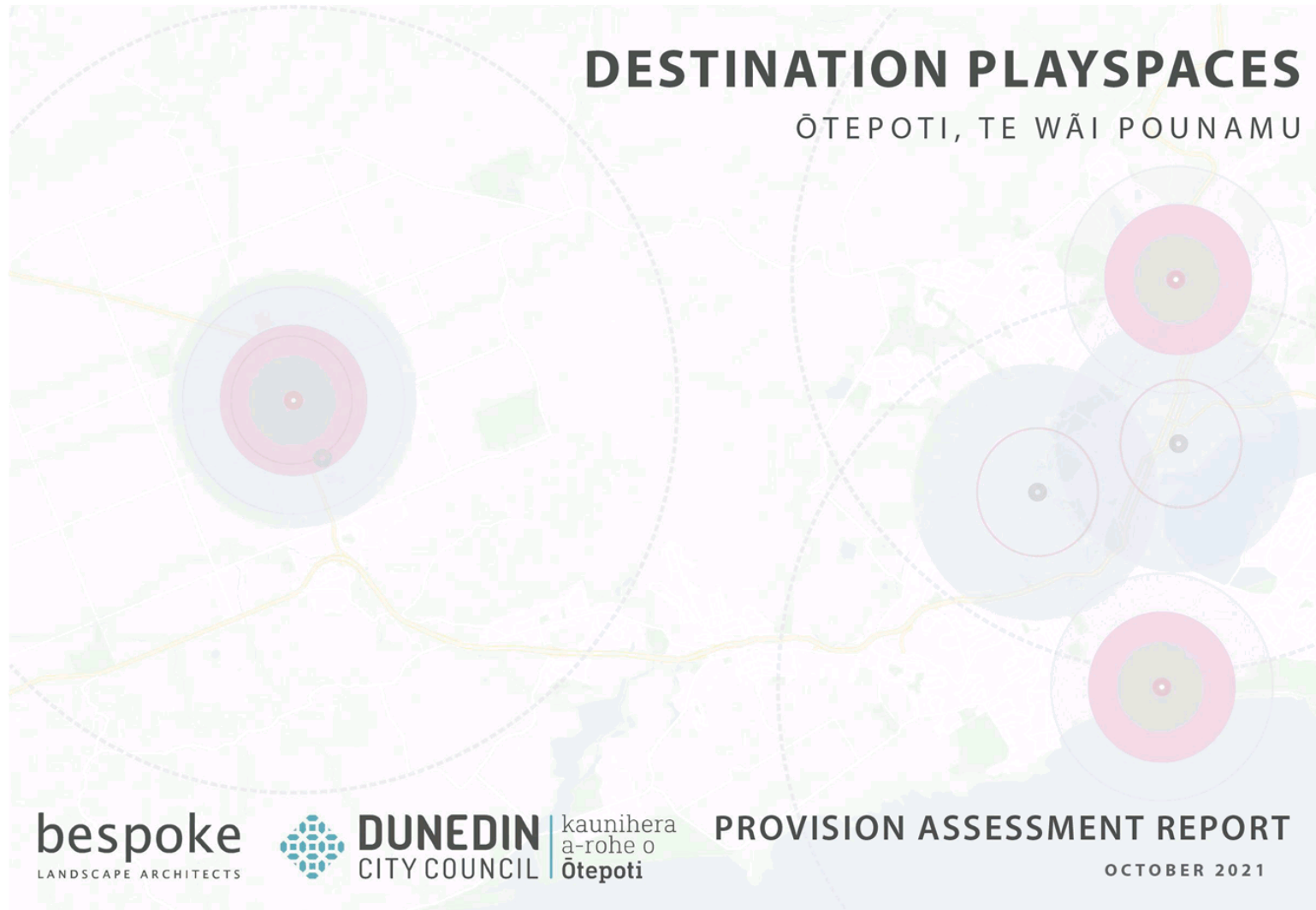
Engagement - internal

Relevant teams will be engaged throughout any development of destination playgrounds.

Risks: Legal / Health and Safety etc.

There are no identified risks

SUMMARY OF CONSIDERATIONS
<i>Conflict of Interest</i> There are no known conflicts of interest.
<i>Community Boards</i> Mosgiel Memorial Park is within the Mosgiel-Taieri Community Board area. All Community Boards may be interested in the outcome of this decision.



ASSESSMENT PARAMETERS AND CONTEXT

Overview

Social stimulation and competition from the digital milieu has placed increased pressure on open space, and in particular recreational play environments to extend beyond traditional provision and provide more diverse experiences that enable children to burn energy and explore their physical and mental capabilities in addition to having fun.

Elements of play must be compelling and encourage direct involvement to have true play value and ideally, provide new discoveries, adventures or experiences in subsequent sessions of play.

Development of amenable environments that support traditional play elements and encourage wider exploration in an unstructured / incidental manner also facilitates learning of how to work in groups, share, negotiate, manage conflict, and learn self-advocacy skills.

It is acknowledged that trends in play equipment and design are continually evolving, and although modular equipment generally provides good value for money with regard to activity provision and experience, children are increasingly captivated by challenging play equipment that stimulates physical and mental activity.

In this context, the 'plonk and play' approach of applying similar modular playground equipment across all parks without giving consideration to network dynamics, optimization and activity provision is no longer valid or sustainable in the context of current trends and economic climate.

In addition, many smaller local playgrounds accommodate a limited range of experiences, and anecdotal evidence suggests children quickly lose interest in this type of facility. Popular playspaces also provide a range of recreational opportunities and extend beyond equipment provision to include supporting amenities (such as seating, landscaping, flexible social areas, toilets, shade, parking and the like) in an integrated setting.

It must also be noted that socialising forms an important part of day to day routines for caregivers and children. This often requires travel to predetermined destinations that are likely to be further than the closest playground. Older children and youth also have increased independence and will often travel distance via bike, skateboard or car / bus to quality facilities. On this basis, it is therefore important to remember that people will visit locations outside of their immediate neighbourhood to play and socialise if offered unique, quality experiences.

For Dunedin City Council to continue sustainable investment in the establishment, maintenance and upgrade / renewal of network playspaces to the (typically high) standards expected by the community, open space and associated playspace development must concentrate on providing quality experiences in strategic locations, and leverage off natural environments and incidental open space play opportunities in lieu of providing ubiquitous formal playspace's in every park or reserve.

This is especially important in urban areas where the opportunity exists to rationalise open space provision, opportunities for playspace development and the establishment of a quality, evenly distributed network with a range of complementary activities and experiences.

Purpose and Assessment Process

Purpose

This report has been commissioned by Dunedin City Council (DCC) to review Dunedin's existing destination playspace provision and provide recommendations to guide future investment decisions, and enable meaningful dialogue to achieve desired network outcomes.

Reporting and associated mapping therefore focuses on the review of existing facilities and potential provision to establish an holistic understanding of relationships between:

- Population dynamics and associated density
- Play space distribution, area allocation and associated catchment level of service
- Required function, programming, range of experiences and development potential in relation to the above

Assessment Process

Network assessment is executed in stages to establish potential provision and priorities at playspace and network level:

- Prepare catchment map and conduct high level analysis of geographic distribution to assess network coverage and establish potential complementary relationships between facilities
- Review existing sites against DCC Playspace Plan 2021 definitions to establish current level of service provided and any gaps in provision
- Execute a comparative scale and cost study to clearly articulate feasible outcomes and level of investment required to achieve defined outcomes based on precedent

Analysis is then concluded by the provision of high level investment options and recommendations to guide investment and decision making.

Assessment Context

The following commentary defines destination playspace requirements and assessment parameters at a high level.

Destination Playspaces

Facilities and Amenities

Destination playspaces are typically, although not always, located within destination parks. Destination playspaces require the spatial capacity, infrastructure / facilities and amenity to accommodate many visitors for extended duration (>3hrs).

Supporting facilities may include, but are not limited to:

- Large event / significant gathering spaces including flexible grassed areas, picnic and barbeque (BBQ) facilities
- Car parking provision

- Toilets close to the key amenities including baby-change facilities
- A mixture of built shade structures and natural shade providing shade to play equipment and areas for socialising / respite as applicable
- Furniture elements including lighting, picnic tables, barbecues and drinking water fountains
- Walking and / or cycle trail network connecting the wider catchment and park with key facilities
- Public transport links

Playspace Scale

- Destination playspaces that accommodate an acceptable baseline provision of challenging experiences in a consolidated manner are typically 2500m² - 6000m² in scale depending upon context and association with court, skatepark and required landscape setting to support social interaction and connectivity

Baseline Play Provision

- Destination playspaces should provide comprehensive and unique play experiences to a wide range of children and teenagers of different abilities and interests as a baseline minimum
- They are usually cohesively themed, socially engaging and challenging
- Play experiences typically accommodate all age groups (0-14+) and abilities, including specific accessible play elements
- Play surfacing may include extensive areas of wetpour to improve all abilities access to play equipment and social areas to enhance amenity and functional values

Specialised Play Provision

- Destination playspaces typically accommodate several specialist play elements. These may include music, water, sand and nature play elements integrated within a cohesive playspace or series of playspaces to provide opportunities for unstructured and accessible creative play experiences
- Informal court spaces such as basketball half courts and wheeled play facilities (skateparks, learn to ride tracks, pump tracks and mountain bike tracks) should also be considered to complement baseline provision and accommodate all age groups
- Other play / fitness elements like petanque, table tennis and fitness equipment can also be considered to provide additional play value
- Art installations or designed features providing informal play opportunities

Catchment Area

Destination playspaces also function as neighbourhood and / or suburb playspaces for those living in their immediate vicinity. Consequently, the catchment areas identified for these can also be applied to understand localised network provision for destination playspaces in urban areas. In this regard:

- Pedestrian radial catchment distances for playspace provision have been determined based on a 10 min. average walking distance for neighbourhood playspaces, a 20 min. for suburb catchment and 30 min. for destination catchment
- Radial catchment distances for skate / wheeled play facilities have been determined on a 5- 10 min. skate / cycle for neighbourhood facilities, and 10 - 15 min. for suburb facilities
- Vehicular radial catchments have been based on a 5 - 10 min. drive depending upon traffic conditions

The above is in line with widely-held walkability principles, average pedestrian and recreational cycle / skate speeds in residential and suburban areas.

It is acknowledged that many destination facilities will be patronised by individuals that will travel by vehicle and this is acknowledged in review of vehicular catchment area identified above. However, it is still important to assess relevant non vehicular catchment distances for destination facilities, as they may enable optimisation of other adjacent playspaces to avoid over investment and / or to establish complementary relationships.

Play Value

In addition to the above, play elements must be compelling and encourage direct involvement to have true play value and ideally, provide new discoveries, adventures or experiences in subsequent sessions of play.

Maximising play value in design requires consideration of the following attributes:

- Multiple Use Play; playspaces have high play value when individual elements, or a collection of elements can be used, engaged and interacted with in several ways for a wide range of play experiences
- Self-directed and Challenging Play; play is more effective if children have the freedom to form their own ideas, are challenged to develop and practice skills and use elements at their own speed
- Inclusive Play; provision of elements that appeal to more than one age, or stage of development, or ability
- Connected Play; provision of elements that offer a variety of different connected structures increase play value by making play more complex and cyclic, usually with complementary improvements in functionality
- Social Interaction; provision of elements that accommodate group activities and / or require cooperation to operate facilitates social interaction, exchange and development

These attributes align with the seven types of play experiences identified within DCC's Play Space Plan. In principle, a destination playspace that addresses the above and provides an excellent level of play value should:

- Have a good level of complexity or interest, and accommodate meaningful provision across nearly all play value attributes / experiences
- Facilitate engagement and interaction through deliberate inclusion of imaginative changes in materiality and level, interactive or loose play components, sculptures and planting to encourage role-play and intuitive creative play
- Include play experiences for all age groups, stages of development and / or ability in an integrated and inclusive manner

The above attributes should form the basis of qualitative play value assessments in the review of individual playspaces with a view to achieving maximum play value within playspace typology and budget.

Location and Access

Location is an important factor in how playspaces are used, with relevance at wider network and local playspace scales. In this regard we note the following:

- Children enjoy playing where they can see and meet others as well as be seen. Closeness to community and commercial amenities such as schools, community centres, recreation facilities and shops and cafés increases the likelihood of social interaction, informal gathering and use
- Playspaces requiring children and caregivers to cross busy roads or other hazards, or playspaces with limited experiences located significantly far from residential and community amenities will typically be under utilised
- A well located playspace with very similar play provision to others is more likely to be frequented over others in close walking distance
- Equally, a playspace with unique play provision will likely be more frequented over others in close walking distance, and people will travel further to get to it
- Children with mobility aids, or caregivers with buggies require formalised access paths and / or ramps to ensure access over uneven ground. Not providing these elements may discourage and / or preclude use
- Visibility and oversight from passers-by and surrounding properties ensures children and caregivers feel safe, encouraging a sense of ownership and increasing use. Clearly defined and signposted entrances are important to ensure the playspace is easily locatable within a park or reserve

Population Dynamics

Population in the Dunedin City constituency (as defined by StatsNZ territorial boundary) is projected to remain relatively stable at +/-140,000 residents based on 2018 - 2048 medium statistical projections.

Currently, 53.1% of Dunedin's population is recorded as under the age of 39, 42.1% of which is represented by individuals under the age of 25. This indicates a significant proportion of the population is relatively active.

Assuming fluctuation in line with 2048 NZ Stats projections;

- A minimum baseline of 0-14 year olds constituting 15% of the population is expected by 2048
- Population age range within the 0-14 year age bracket will remain relatively consistent and evenly distributed at:
Age 0-4 years 32.47%
Age 5-9 years 32.94%
Age 10-14 years 34.47%
- 47% of the population would be under the age of 39 and relatively active
- Remaining age brackets will constitute a significant proportion of the population and require the provision of age appropriate amenities
- Significant growth that may have driven investment decisions in associated urban areas is not anticipated

At present there is no universally accepted ratio of playgrounds (or destination playgrounds) per 1000 children under the age of 15.

Recreation industry organisations (such as Yardstick) do however undertake annual benchmarking of provision. In this regard it is noted that 3 - 4 no. playgrounds per 1000 children has consistently been the national average over the last several years to address social / recreational requirements.

This would equate to the provision of approximately 68 playgrounds to accommodate the under 14 population (at projected 17000 individuals) within the Dunedin City constituency. Current provision exceeds this requirement in the central urban and settlement areas of Dunedin.

Optimisation could therefore be considered for local and community parks that fall within walking distance of destination facilities to avoid over investment and / or the establishment of complementary facilities.

With regard to the distribution of destination facilities, our research conducted as part of assessing several play networks (over a range of demographic) urban areas indicates the following depending upon nuances of geographic context:

- Networks typically have 1 destination facility per 16 playspaces which equates to approx. 6% of network provision
- Distances between destination or elevated community facilities range between 2-5km, and on average approx. 3.6km.

On this basis 3-4 destination facilities, or destination facilities supported by additional elevated community facilities in strategic locations, would be considered an appropriate level of provision for Dunedin to address demographic and growth requirements.

It is also noted that statistics from the 2018 census indicate the average household income is approximately \$25,000 in the Dunedin City constituency which places more emphasis on providing quality public amenities to improve quality of life.

General research also suggests that the vast majority of adults who attend playgrounds have familial or caregiver relationships with the children they accompany. Destination playspaces are therefore an important (and free) public site for family time and interaction.

All of the above Assessment Context parameters have been considered in the Provision Assessment section below.

Scope and Limitations

The following outlines scope and associated limitations associated with this play provision assessment:

- Playspace assessments and network relationships have been assessed within the urban areas of Dunedin North - South and Mosgiel Area only as identified in DCC Playground Type and Distribution Map in Appendix 01
- Note that radial distance proxies have been adopted in lieu of defining extensive walking distance 'pedsheds'. This approach is aimed at providing an informed understanding of geographic provision only, with assessment considering any topographical constraints and physical barriers that may affect access and connectivity in walking catchments at a high level only
- Community consultation was not conducted in the preparation of this report. It is assumed future investigation and consultation will occur to inform design development and implementation

- Population data from Census 2018 information (Stats NZ) medium projection predictions to enable evaluation of specific age group information to determine extent and nature of play provision required to accommodate anticipated age user groups
- Commentary on specific open spaces is based on desktop and high level review of provision in existing facilities. A full audit of equipment has not been conducted and further investigation and rationalisation of approach will be required in design development of facilities
- Precedent projects and associated level of investment provide an indication of the varied scale and elements contained within destination facilities only, and it is important to acknowledge that level of investment has a direct correlation with the scale of facilities

NETWORK ASSESSMENT

Catchment and Distribution

There are currently three facilities (Mosgiel Memorial, Marlow Park and Woodhaugh Park) that have destination playground status in Dunedin.

Collectively these provide good catchment coverage for the Mosgiel - Fairfield and Northern - Southern urban areas. All facilities are within an approximate 10 -20 minute drive of each other.

It is noted that Woodhaugh and Marlow facilities have significant catchment overlap in the central Dunedin area. There is however opportunity to create significantly different / complementary experiences due to location and context, and this would provide diversity and choice for the community which is recommended.

Elevating the existing community facility in the Botanic Gardens was considered as an alternative to Woodhaugh Gardens. A small scale destination facility is feasible, however spatial restrictions would limit opportunities to provide supporting flexible open space for the community. For this reason Woodhaugh Gardens is the preferred location for development in the North.

Overall, retaining facilities in Mosgiel Memorial, Marlow and Woodhaugh Parks provides generous catchment coverage and aligns with distribution requirements in relation to population dynamics.

However, although Woodhaugh and Marlow facilities will provide significant catchment coverage in central areas, elevating facilities at Mornington Reserve in association with skatepark development would provide improved provision for neighbourhood and community level pedestrian catchments and should be considered if funding allows.

Similarly, providing an elevated level of community playspace provision in the Green Island area would improve supplementary provision if funding allows.

Refer to the current DCC Playground Type and Distribution Map, and the Destination Playspace Catchment Map in the appendices for supporting contextual information.

Playspace Overview

Building on the above, the following provides an overview of Mosgiel, Marlow and Woodhaugh facilities that collectively have the potential to provide an appropriate level of destination provision for Dunedin.

Review focuses on identifying existing attributes, evaluating whether existing facilities are achieving, or have the capacity to achieve their potential with investment.

Mosgiel Memorial Park

Play Area: 5500m²

Area assessment is associated with existing playspace elements comprised of:

- 2500m² existing northern tower area
- 600m² existing skate element area
- 950m² recently refurbished central net structure area
- 850m² early childhood area

- 600m² grassed open space area adjacent library car park

Note that area excludes 3500m² associated with flexible grassed open space areas, and does not include area associated with formal gardens.

Play Elements:

The park accommodates the following play elements:

- Fenced early childhood (0-4 age range) play area with proprietary play modules, swing, spinner, and rockers / springers
- Central open space area has, group / social swing, large space net, see saws, rockers, spinners, accessible carousel. Equipment accommodates 5-9+ age range with select elements accommodating older groups including skate facility and associated features
- Area to the north has rockers and a large proprietary play module with slides

Facilities and Amenities:

Public toilets and BBQ facilities exist on site, adjacent library, supermarket, commercial activities and car parking provide good supporting amenities for this facility.

Evaluation:

General equipment provision provides a good range of equipment / level of service at a baseline destination level for 0-14 age range, and the facility is supported by appropriate amenities.

However, equipment is scattered across the park which impacts on surveillance capabilities for caregivers with several children of varying age range. The eclectic mix of equipment, location and arrangement is also an inefficient use of space and impacts on the play spaces ability to reach its experiential potential.

Although equipment provides a good range of options, the opportunity exists to improve play value. In particular, significant improvements could be made to improve multiple use, connected and self directed play.

An improved landscape setting would also improve amenity value and aid in the enhancement and consolidation of the above in addition to improving spaces for social interaction for older age groups.

It is also noted that existing skate elements provide for a low level of interest, excitement and skill development.

Ideally the park would benefit from a master plan to rationalise spatial development that would include giving consideration to upgrade and relocation of skate facility (within the park) to enable the establishment of a central play 'hub'. This would also complement the potential development of a pump track facility in Seddon Park.

Investment:

It is acknowledged that Mosgiel Memorial Park does not require redevelopment in its entirety, and it is recommended that investment should focus on consolidation / reconfiguration of existing elements in an improved arrangement, and supplemented with elements that improve play value.

Assuming equipment can be relocated and consolidated to complement recent upgrade, investment in upgrading the equivalent of 1500m² (minimum) to 2500m² (preferred) play space area is recommended to enable meaningful consolidation and improvement in play value.

This could also be complemented by additional upgrade of skate facilities to provide an elevated neighbourhood level of service / 300m² + facility should funding allow.

Woodhaugh Gardens

Play Area: 4300m²

Area associated with existing playspace elements / amenities comprised of:

- 3500m² existing northern area associated with BBQ and play equipment
- 550m² water / paddling pool and early childhood equipment area
- 250m² threshold transition from toilet and BBQ facilities to grassed open space associated with paddling pool area

Note that area excludes 300m² grassed open space transition / spill out space to BBQ and 650m² to toilet facilities as it is assumed this would be retained in principle.

Play Elements:

The park accommodates the following play elements:

- Area to north associated with BBQ facility has a flying fox, swing bank (with belt and toddler provision and slide structure).
- Area to the west of the facility has an eclectic mix of see saw, 2 additional sets of swings, monkey bars, and a slide
- Basic equipment provision provides for the 5-9+ age range with flying fox, swing and slide elements accommodating older children.
- Area associated with existing paddling pool has spinner and small slide
Equipment primarily aimed at 0-4 age range provision.

Facilities and Amenities:

Public toilets and BBQ facilities exist on site in tandem with flexible grassed open space and seating adjacent paddling pool area provide essential baseline amenities.

On street car parking available along Duke Street, but limited in capacity on Queen and Inverleith Streets adjacent main entrance, likely due to residents utilising on street parking.

Evaluation:

General equipment provision provides a basic level of service that would be expected for elevated neighbourhood or low investment community facilities, and requires investment to provide meaningful destination level provision across all age ranges and play value attributes / experiences.

It is also noted that all weather surfaces that enable access and use of equipment are limited, as are inclusive / accessible play elements that encourage social interaction and exchange.

Equipment is scattered in three general locations and requires consolidation to minimise duplication of elements. An improved landscape setting building on existing natural values would also improve amenity value and aid in the enhancement and consolidation of the above in addition to improving spaces for social interaction for older age groups.

Investment:

In principle, Woodhaugh Gardens requires the creation of a new, consolidated playspace to improve the range of equipment and experiences required of destination facilities.

Investment in upgrading the equivalent of 2500m² (minimum) to 3500m² (preferred) playspace area is recommended to enable meaningful consolidation and improvement in play value.

Marlow Park

Play Area: 9200m²

Play area associated with existing playspace elements / amenities comprised of:

- 3500m² primary existing playspace area
- 700m² basketball court area
- 950m² hard court associated with skate elements
- 1050 associated with flexible grassed open space between courts and primary play equipment and social seating area
- 3000m² learn to ride facility

Note that area does not include grassed open space transition to southern embankment in acknowledgment of potential dune restoration / fortification requirements long term.

Play Elements:

The park accommodates the following play elements:

- An extensive learn to ride facility (microcosm of a road environment complete with signaled intersections) is located in the western section of the park.
- The central area of the park provides a significant, flat all weather surface that accommodates skate elements and a full sized basketball court in tandem with flexible grassed open space.
- Primary equipment areas in eastern and southern extent of the park accommodate a range of proprietary and unique play elements (swings, slides, seesaw and modules with platforms, tunnels and agility / climbing elements).
- Equipment provision provides for the 0 - 9+ age range, with swing bank, basketball and skate elements accommodating older children.

Facilities and Amenities:

Public toilets exist on site in tandem with flexible grassed open space, seating areas and associated shade structures provide essential baseline amenities.

On street car parking available along John Wilson Ocean Drive with good visibility and access to the park.

Complementary mini golf, railway and model engineering society, scout group, surf club and beach offer synergies with the park as destinations in their own right.

There are several other destinations and recreational facilities in the vicinity that also contribute to the area as a destination and St Claire Cafes are a short drive to the south east.

Evaluation:

General equipment provision provides a basic level of service at a community / baseline destination level for 0-14 age range, and the facility is generally well serviced by facilities and amenities.

However, as consistently observed across Dunedin's play network, equipment is scattered across the park which is an inefficient use of space, and impacts on the play spaces ability to reach its experiential potential.

Although equipment provides a basic level of provision, the opportunity exists to improve play value and quality of facilities. As with Mosgiel, significant improvements could be made to improve multiple use, connected and self directed play in addition to elevating experiences for the 10 - 14+ age range.

An improved landscape setting would also improve amenity value and aid in the enhancement and consolidation of the above in addition to improving spaces for social interaction for older age groups.

It is also noted that existing skate elements provide for a low level of interest, excitement and skill development. Given proximity to Mornington Park skate facility the development of a small pump track facility to enable skill progression in association with learn to ride is recommended, as this accommodates all wheeled recreation aspects (scooter, skateboard, bike) and value relative to investment.

Investment:

It is acknowledged that Marlow Park does not require redevelopment in its entirety, as upgrade can leverage of existing provision and rationalised retention of unique elements to elevate play value and improve social areas, with revitalisation achieved through surface upgrades and inclusion of new play structures.

Investment in upgrading the equivalent of 3000m² (minimum) to 3500m² (preferred) playspace area is recommended to enable meaningful improvement in play value, and consideration of including a complementary small scale pump track facility and upgrade of basketball surface.

Investment Options

Destination playspace precedents over a range of scales and complexity, indicate that on average facilities cost 500 / m² to deliver. Refer to appendices for a select range of scale and investment precedents.

At the time of this report, the impact of COVID-19 on material supply and distribution networks is adding 15 - 30% to costs depending upon use of wet pour and the nature of equipment selections.

It is important to note that the process and cost of customisation over selection of proprietary elements can also be significant. Including specialised play elements (like water play and imported percussion play) in playspaces will also incur additional cost.

Given the above a moderated cost allowance of 650/m² minimum is recommended for destination facilities in the current economic climate.

Based on review of existing destination playspaces and required adjustments to improve or establish facilities. The following outlines potential options for investment:

Option One:

Preferred optimum investment in Marlow Park, Mosgiel Memorial Park and Woodhaugh Gardens:

- 1.5M Mosgiel War Memorial Park to facilitate consolidation of playspace and upgrade of existing skate facility (± 2500m²)
- 2.5M Woodhaugh Gardens for consolidation of existing play elements and creation of new facility with social play 'hub' and water play area in association with natural setting and existing amenities (± 3500m²)
- 2M for Marlow to enable upgrade of facilities to improve quality, play value and reconfiguration in an integrated manner (± 3500m²). Includes allowance for upgrade of basketball surface and inclusion of small scale pump track.

A total of 6M investment to elevate facilities in line with quality precedent destination facilities of medium - large scale. This option would enable facilities to meet their development potential.

Option Two:

Baseline investment in Marlow Park, Mosgiel Memorial Park and Woodhaugh Gardens:

- 1M Mosgiel War Memorial Park to facilitate consolidation of playspace and improvements to landscape setting (± 1500m²)
- 1.5M Woodhaugh Gardens for consolidation of existing play elements and creation of new small - medium scale facility in association with existing amenities (± 2500m²)
- 1.5M for Marlow Park to enable upgrade of facilities to improve quality, play value and reconfiguration in an integrated manner (± 2500m²)

A total of ± 4M investment to elevate facilities in line with quality precedent destination facilities of medium scale. This option would also ensure quality outcomes are achieved, noting that this is facilitated by a reduction of scale and investment in landscape amenity / setting.

Option Three:

Minimum investment in Mosgiel Memorial Park, and reduction in scale of interventions in Marlow Park and Woodhaugh Gardens:

- 650K Mosgiel War Memorial Park to consolidate central play area and improve landscape setting (\pm 1000m²)
- 1M Woodhaugh Gardens for development of elevated community / baseline level destination level facility and small scale water play area (1,500m²)
- 1M for Marlow for consolidation of eastern playspace area and minor investment in landscape setting (1,500m²). Allowance excludes upgrade to basketball facility or inclusion of small scale pump track facility

A total of \pm 2.7M investment to elevate facilities in line with quality destination precedent projects of small scale. As with option two, this is facilitated by further reduction in scale of facilities and investment in landscape amenity / setting.

Investment Priority

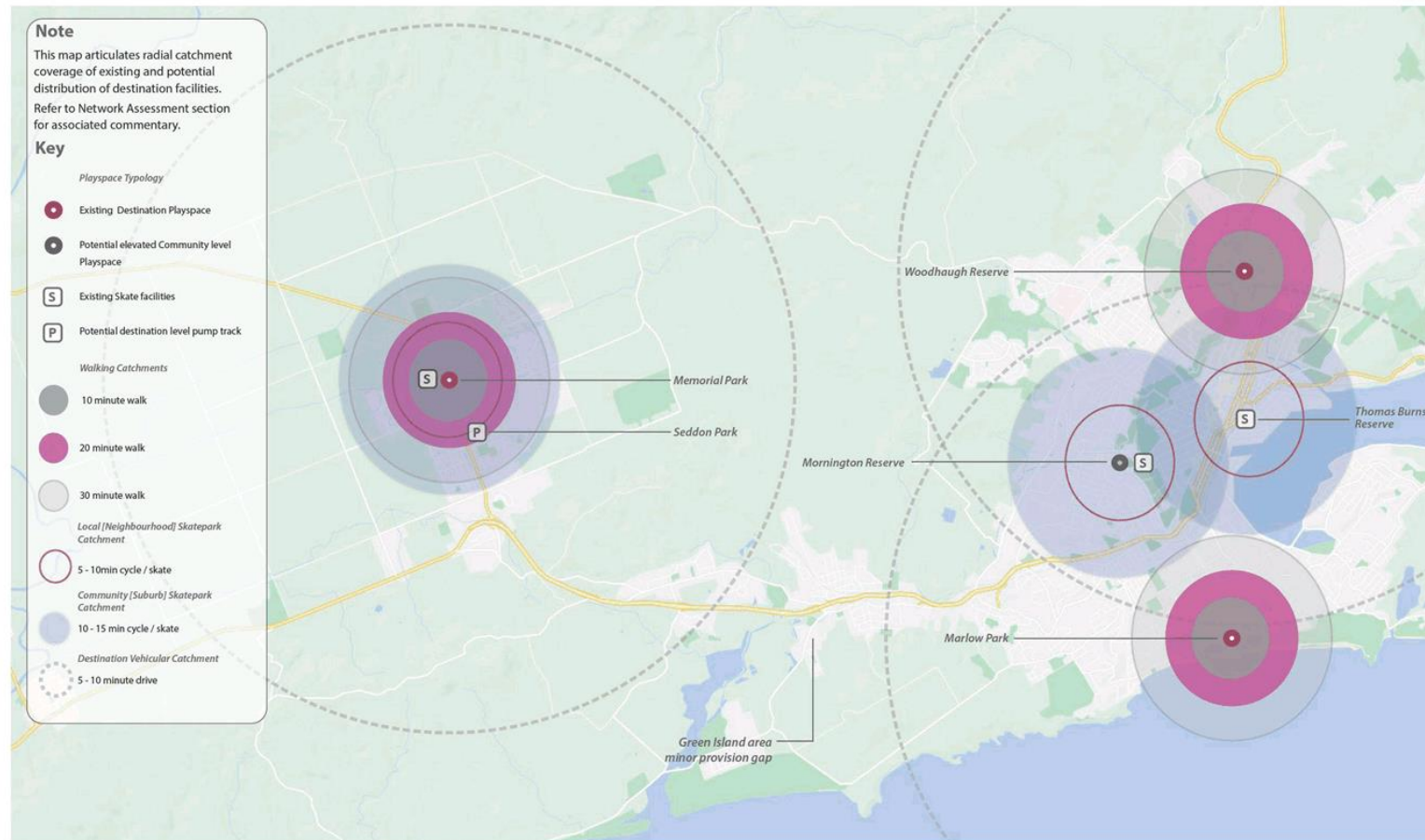
As Mosgiel Memorial and Marlow Park have baseline provision and a range of equipment that provides a basic level of provision, it is recommended facilities are implemented in the following order:

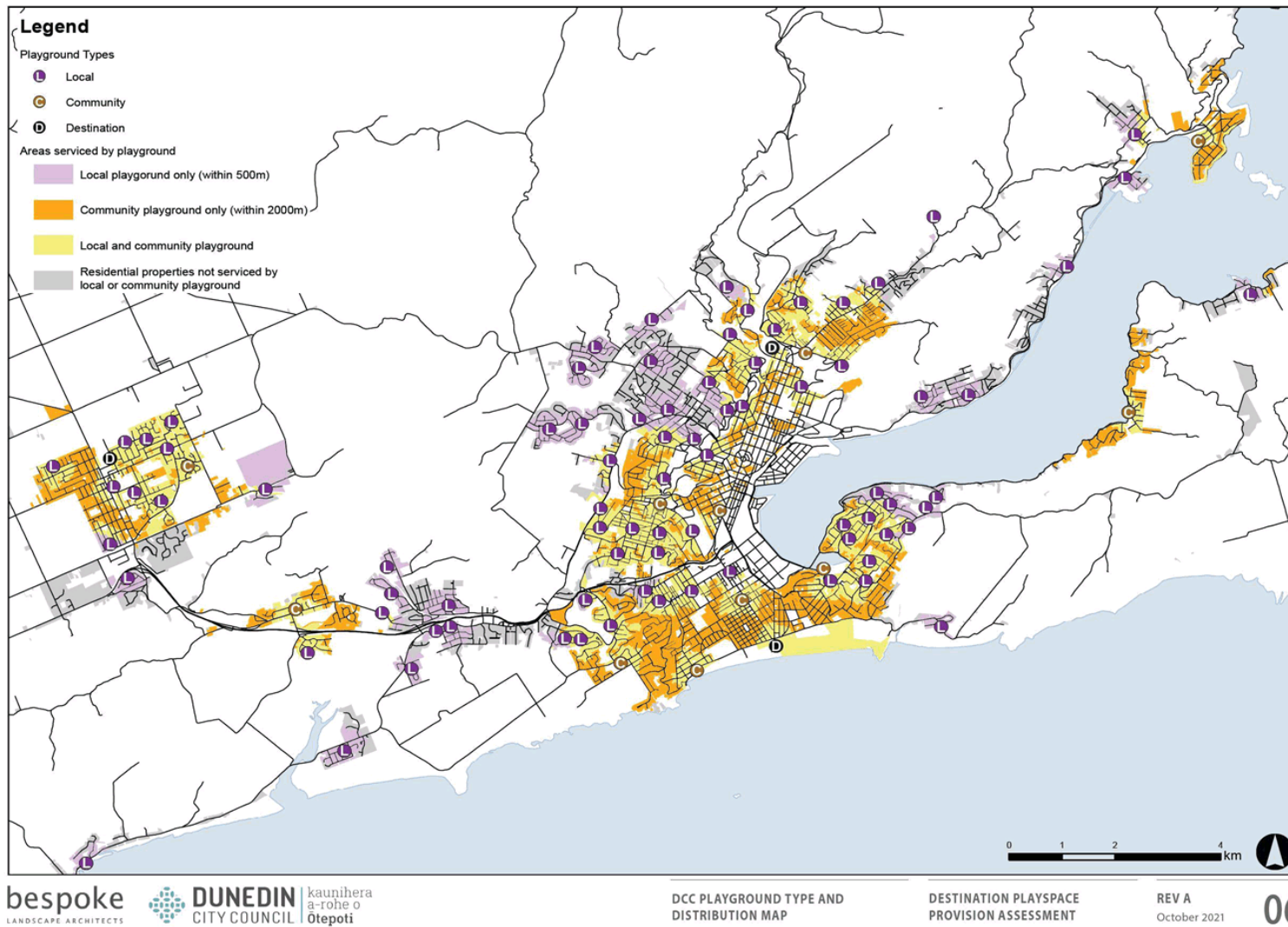
- Woodhaugh Gardens (to provide catchment coverage in northern areas)
- Marlow Park (to improve southern provision and complement Woodhaugh)
- Mosgiel Memorial Park (to elevate existing facilities as funding allows)

It is acknowledged that final level of investment and priorities will be informed by further investigation and consultation. In this regard, it is reiterated that the required level of investment in playspaces has a direct correlation with the scale of facilities, and extent of investment in peripheral amenities.

APPENDIX 01

PLAYGROUND TYPE, DISTRIBUTION AND CATCHMENT MAPS





APPENDIX 02

PROJECT SCALE AND LEVEL OF INVESTMENT PRECEDENT EXAMPLES

LARGE SCALE INVESTMENT EXAMPLES



Royal Reserve Playspace
Location: Auckland
Area: 7500m²
Status: Complete 2019
Construction Cost: \$4.1 million
Cost / m²: \$547



Avalon Playspace
Location: Wellington
Area: 9000m²
Status: Complete 2016
Construction Cost: \$3.7 million
Cost / m²: \$411



Margaret Mahy Playspace
Location: Christchurch
Area: 6000m²
Status: Complete 2015
Construction Cost: \$4 million
Cost / m²: \$666



Kopupaka Playground
Location: Auckland
Area: 6500m²
Status: Complete 2021
Construction Cost: \$6 million
Cost / m²: \$923

MEDIUM SCALE INVESTMENT EXAMPLES



Tongoriro Domain Playspace
Location: Taupo
Area: 2500m²
Status: Completion October 2022
Construction Cost: \$1.2 million
Cost / m²: \$480



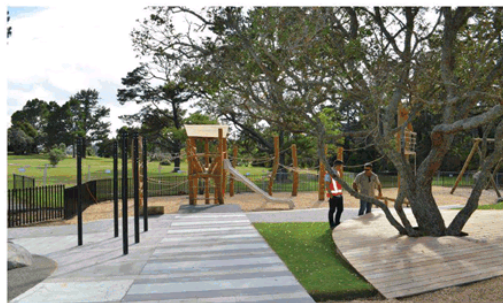
Hare Puke Playspace
Location: Hamilton
Area: 3500m²
Status: Complete 2018
Construction Cost: \$1.3 million
Cost / m²: \$371

SMALL SCALE INVESTMENT EXAMPLES



Lake Rotokaeo Playspace

Location: Hamilton
Area: 1910m²
Status: Complete 2015
Construction Cost: \$620,000
Cost / m²: \$325



Craigavon Park Playspace

Location: Auckland
Area: 1350m²
Status: Complete 2018
Construction Cost: \$600,000
Cost / m²: \$444



Te Aka Mauri - Jean Batten Square Playspace

Location: Rotorua
Area: 725m²
Status: Complete 2018
Construction Cost: \$400,000
Cost / m²: \$552



Jim Barker Memorial Playspace

Location: Otorohanga
Area: 2500m²
Status: Complete 2018
Construction Cost: \$650,000
Cost / m²: \$260



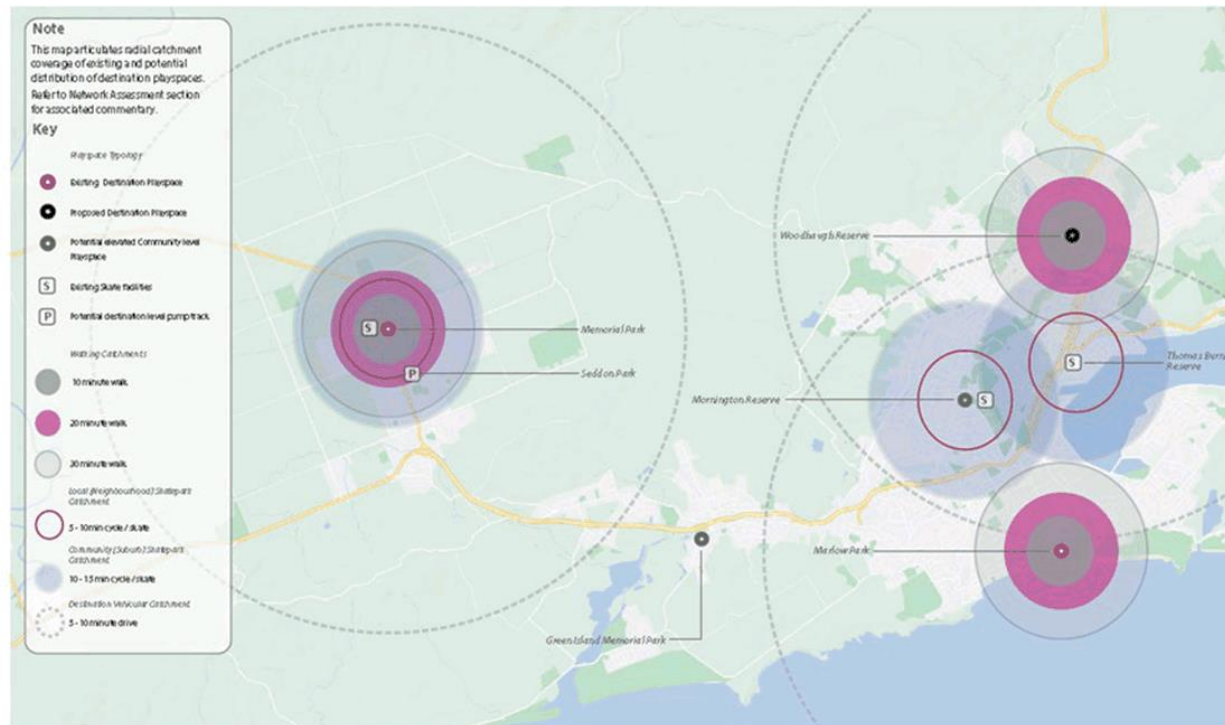
Manuka Reserve Playspace

Location: Auckland
Area: 750m²
Status: Complete 2019
Construction Cost: \$450,000
Cost / m²: \$600



Milford Reserve Playspace

Location: Auckland
Area: 870m²
Status: Complete 2017
Construction Cost: \$380,000
Cost / m²: \$437



Dunedin Destination Playspace distribution

PROPOSAL FOR THE DEVELOPMENT OF A COVERED WINTER CRICKET TRAINING FACILITY

Department: Parks and Recreation

EXECUTIVE SUMMARY

- 1 The Otago Cricket Association submitted to Council's 2021/31 10 Year Plan. The submission sought permission to construct a winter training facility on Council land.
- 2 Council, at its meeting of 31 May 2021 requested staff continue to work with the Otago Cricket Association and provide an options report for consideration as part of the Annual Plan.
- 3 This report summarises work with the Otago Cricket Association to date.

RECOMMENDATIONS

That the Council:

- a) **Notes** the report and ongoing positive discussions with the Otago Cricket Association regarding the development of a covered winter cricket training facility.
- b) **Notes** that a number of sites were assessed, and Tonga Park is the Otago Cricket Association's preferred location.
- c) **Notes** that further consultation needs to be undertaken with affected parties if Tonga Park is progressed as the preferred site.
- d) **Notes** that the proposed development and its ongoing maintenance will come at no cost to Council.

BACKGROUND

- 4 The Otago Cricket Association (OCA) submitted to Council's 2021/31 10 Year Plan. The submission sought permission to construct a covered winter cricket training facility. Tahuna Park was identified in OCA's submission as the preferred site.
- 5 Council, at its meeting of 31 May 2021 resolved:

Moved (Cr Andrew Whiley/Cr Rachel Elder):

That the Council:

Notes that staff would continue to work with Otago Cricket to investigate a permanent greenhouse that supported covered outdoor training pitches for year round use, and would provide a report on options to Council by December 2021.

Motion carried (CNL/2021/125)

- 6 This report provides an update on the work that has occurred with OCA since May 2021.

DISCUSSION

- 7 Following the 2021/31 10 Year Plan deliberations, staff worked with OCA and identified several sites for consideration: Tahuna Park, Seddon Park, Opoho Park, Walton Park, Bayfield Park and Tonga Park.
- 8 In order for the facility to meet its needs, OCA outlined the factors to consider when assessing each site. These included:
- Distance of travel and ease of transport to the site for players and visiting international teams.
 - Access to toilet and change facilities.
 - Proximity to current infrastructure, including water supply and 3-phase power.
 - Site security.
 - Impact on current ground use.
 - Position to the sun in winter months.
- 9 Staff worked closely with OCA on assessments of the various sites that were identified initially, and Tonga Park was the site that best met all criteria and is OCA's preferred site.

Stakeholder Considerations

- 10 Tonga Park is currently used for cricket during the summer season and is the home base of the Carisbrook Cricket Club. OCA have engaged with the Club who are supportive in-principle for the development to proceed at Tonga Park.
- 11 During the winter months, Tonga Park is used for football and is the home base of the Caversham Football Club. There may be some minor impact to winter sports fields, such as field boundaries which the Caversham Football Club has been made aware of. The Club is supportive in principle for the development to proceed.
- 12 There are existing cricket practice nets adjacent to the Queens High School boundary. OCA has proposed to reposition those nets elsewhere at Tonga Park. This would be in consultation with the other formal users of the park.
- 13 The footprint of the proposed facility is relatively small, and any loss of amenity will be minor. Any loss will be offset by improvements planned by OCA who has indicated that over time it will look to invest in the existing built facilities (club rooms, toilets and change facilities) which will benefit the clubs that utilise them currently and the community.

- 14 The proposed facility will be owned, managed, and maintained by OCA. Furthermore, OCA has confirmed there will be no capital or ongoing operational cost to Council. Council will continue to own the land.
- 15 OCA will control access to the proposed facility, and it will not be accessible to the public. However, the facility will support pathway development and performance cricketers and will also be utilised by New Zealand national teams, international visiting teams, and representative domestic teams.

Regulatory Matters

- 16 The proposed facility measures 19.2 metres wide, by 65 metres long with a total footprint of 1,248 m². The facility will house nine cricket training wickets at each end and 25 metre central grass run-ups.
- 17 A building of that size exceeds the permitted activity allowance for new buildings within land designated as recreation in the District Plan will require a resource consent.
- 18 OCA will be responsible for obtaining all necessary consents, including consultation with affected parties and any service connections required.
- 19 OCA are aware that Tonga Park is low lying and prone to flooding. The proposed site is adjacent to a groundwater monitoring bore owned and managed by the Otago Regional Council (ORC). Consultation will need to be carried out with the ORC regarding this.
- 20 Tonga Park is Council-owned freehold land and is not subject to the Reserves Act 1977.
- 21 Should agreement be reached with affected parties, and all necessary consents be obtained for this development, a lease agreement authorised under the Local Government Act 2002 for the footprint of the development, will be drafted between Council and OCA for the use of part of Tonga Park. The CEO has the delegation to execute such a lease. This is consistent with several sport and recreation club facilities in Dunedin, where the clubs own the buildings and Council own the land the buildings are sited (e.g. Green Island Rugby Football Club building at Miller Park and the Dogs New Zealand facility at Forrester Park).

OPTIONS

- 22 While Council requested an options report, after working closely with OCA and jointly assessing several sites, Tonga Park appears to be most appropriate site to progress further. Staff and OCA consider Tonga Park presents the best location for the facility. The proposed site will provide a high-quality 'Cricket Centre of Excellence' for the city at no cost to Council.

NEXT STEPS

- 23 Staff will continue to work with OCA, liaise with other stakeholders and progress Tonga Park as the preferred location for a covered winter cricket training facility.
- 24 OCA will attend to the regulatory matters, including obtaining all necessary consents and affected party consultation.
- 25 Staff will provide progress updates to Infrastructure Services Committee.

Signatories

Author:	Scott MacLean - Group Manager Parks and Recreation
Authoriser:	Simon Pickford - General Manager Community Services

Attachments

	Title	Page
A	Tonga Park Cricket Training Facility Proposed Site	82

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision promotes the social and cultural wellbeing of communities in the present and for the future by supporting sport and recreation.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The development of pathway and performance cricketers supports the sport of cricket in Dunedin and aligns with the aims and objectives of the Parks and Recreation Strategy 2017. This proposal contributes to social wellbeing through sport.

Māori Impact Statement

There are no known impacts for Māori.

Sustainability

There are no implications for sustainability.

LTP/Annual Plan / Financial Strategy/Infrastructure Strategy

The Otago Cricket Association's proposal comes at no cost to Council.

Financial considerations

The Otago Cricket Association's proposal comes at no cost to Council.

Significance

This decision is considered low in terms of Council's Significance and Engagement Policy.

Engagement – external

To date staff have worked with the Otago Cricket Association and Caversham Football Club.

Engagement - internal

Staff have engaged with City Planning staff.

Risks: Legal / Health and Safety etc.

There are no identified risks. The footprint of the proposed development if to proceed at Tonga Park, will be administered by way of a lease authorised under the Local Government Act 2002.

Conflict of Interest

There are no known conflicts of interest.

SUMMARY OF CONSIDERATIONS
<i>Community Boards</i> There are no known implications for Community Boards.

Otago Cricket Assn. Proposed Winter Training Cricket Greenhouse: Tonga Park

(outlined approx. in blue) Required size 65m by 19.2m = 1,300m²



ANNUAL PLAN BUDGET UPDATE - WASTE MANAGEMENT

Department: Waste and Environmental Solutions

EXECUTIVE SUMMARY

- 1 This report provides an overview of the operating expenditure (opex) budgets for the 2022/23 Annual Plan year for the Waste Management Group.
- 2 A schedule of proposed fees and charges for the 2022/23 year is also presented at Attachment B.

RECOMMENDATIONS

That the Council:

- a) **Approves** the draft 2022/23 operating budget for the Waste Management Group as shown/amended at Attachment A.
- b) **Approves** the draft 2022/23 fees and charges schedules for Waste Management as shown/amended at Attachment B.

OPERATING BUDGETS

Revenue

Rates

- 3 The rates contribution for the Group has increased by \$1.709m, 36.8%. This increased funding reflects declining volumes through the Green Island landfill.

External Revenue

- 4 External revenue has increased by \$18k. This is made up of an increase in Waste Levy revenue of \$188k from Ministry for the Environment (MfE), offset by a decrease in Green Island landfill revenue due to a reduction in tonnage of waste going to the landfill.

Internal Revenue

- 5 Internal revenue has decreased by \$800k primarily due to Tahuna wastewater treatment plant now diverting sludge to an external provider as Green Island Landfill no longer has capacity for sludge waste.

Expenditure

Personnel Costs

- 6 Personnel costs have increased \$393k, 45.6%. This is largely due to additional resources for a fixed term of two years, to set up and implement the new kerbside collection services.

Operations and Maintenance

- 7 Operations and maintenance costs have increased by \$958k, 9.0%. This is largely due to increases at the Green Island landfill for ETS of \$442k and the landfill management contract \$238k.
- 8 Waste Strategy costs have increased by \$158k to deliver additional education and strategic programmes. Project areas include kerbside recycling checks, tyre recycling, zero-waste promotional activities, workshops and e-recycling. These costs are funded by the Waste Levy that Council receives from MfE.
- 9 The cost of servicing community recycling facilities has increased by \$90k due to new recycling hubs.

Depreciation

- 10 Depreciation has increased by \$322k, 55.3%. This is due to capital expenditure at the Green Island landfill.

Interest

- 11 Interest has increased by \$419k. This relates to debt funding required for the planned capital expenditure programme including work on the landfills and recycling programmes.

FEES AND CHARGES

- 12 Fees and charges have been categorised as 'inclusive' or 'exclusive' of Emissions Trading Scheme (ETS) costs. The landfill charges include costs associated with ETS as these general waste loads contribute to landfill emissions. ETS charges have increased from \$37.50 to \$51.50 per tonne. Changes to fees and charges due to ETS increases range from 4.1% to 25%.
- 13 All waste to landfill attracts the Ministry for the Environment Waste Levy, which is currently set at \$20 per tonne but is rising to \$30 per tonne on 1 July 2022. In response to corrective actions contained in a 'Disposal Facility Waste Disposal Levy Audit Report' conducted by the Ministry for the Environment in November 2021, the Waste Levy is now being applied to material used for daily cover at the landfill. Changes to fees and charges due to waste levy expansion range from 4.7% to 700%.
- 14 Where there has been no cost increase, fees and charges have been held at current rates.

Signatories

Author:	Chris Henderson - Group Manager Waste and Environmental Solutions
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Authoriser:	Simon Drew - General Manager Infrastructure and Development
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Attachments

	Title	Page
A	Waste management draft budget for 2022/23	88
B	Waste management draft fees and charges for 2022/23	89

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The activities of Waste Management primarily contribute to the objectives and priorities of the above strategies.

Māori Impact Statement

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Maori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

Sustainability

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This report provides a draft budget for the Waste Management Group for inclusion in the draft 2022/23 Annual Plan.

Financial considerations

Financial considerations are detailed in the report.

Significance

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

Engagement – external

There has been no external engagement in updating the draft budget for the Waste Management Group.

SUMMARY OF CONSIDERATIONS

Engagement - internal

Staff and management from across council have been involved in the development of the draft budget.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2022/23 Annual Plan.

Waste and Environmental Solutions Activity Income Statement for the Year Ended 30 June 2023

Actual		Budget	Draft Budget	Budget Inc (Dec)	Budget Inc (Dec)
2020-21		2021-22	2022-23		
\$000		\$000	\$000	\$000	%
Revenue					
3,475	Rates revenue	4,650	6,359	1,709	36.8%
-	- Rates penalties	-	-	-	-
10,559	External revenue	11,390	11,408	18	0.2%
-	- Grants and subsidies operating	-	-	-	-
-	- Grants and subsidies capital	-	-	-	-
-	- Development contributions	-	-	-	-
-	- Vested assets	-	-	-	-
1,716	Internal revenue	1,674	874	(800)	-47.8%
15,750	Total revenue	17,714	18,641	927	5.2%
Expenditure					
782	Personnel costs	861	1,254	393	45.6%
13,112	Operations & maintenance	10,669	11,627	958	9.0%
55	Occupancy costs	72	159	87	120.8%
2,916	Consumables & general	2,893	2,890	(3)	-0.1%
136	Grants & subsidies	140	190	50	35.7%
850	Internal charges	898	889	(9)	-1.0%
621	Depreciation	582	904	322	55.3%
179	Interest	309	728	419	135.6%
18,651	Total expenditure	16,424	18,641	2,217	13.5%
(2,901)	Net surplus/(deficit)	1,290	-	(1,290)	-100.0%

Group - Waste management

	2021/22 fees	2022/23 proposed	% change
Waste and Environmental Solutions			
After Hours Opening Fee (excludes ETS)			
Booth operation costs – per hour (plus any additional machine fees) After hours	\$91.00	\$91.00	0.00%
Opening Fee - After Hours	\$446.00	\$446.00	0.00%
Public weigh (weigh only)	\$10.00	\$10.00	0.00%
Green Island Landfill - other charges			
Compost per bag	\$7.00	\$7.00	0.00%
Compost per scoop	\$30.00	\$30.00	0.00%
Green Island Transfer Station - e-Waste at the Recycling centre			
As per recovery costs			
Green Island Transfer Station – General Solid Waste (includes ETS)			
General Solid Waste per 50kg (or part thereof)	\$10.00	\$11.00	10.00%
Green Island Transfer Station – Vegetation for composting only (excludes ETS)			
100% vegetation per 50kg (or part thereof)	\$5.00	\$7.00	40.00%
Green Island Transfer Station / Landfill – Large Vehicle Charges (excludes ETS)			
Clay cover per tonne	\$5.00	\$40.00	700.00%
Clay minimum charge	\$5.00	\$40.00	700.00%
Clean fill minimum charge (dry)	\$10.00	\$45.00	350.00%
Clean fill minimum charge (wet slip material)	\$41.00	\$76.00	85.40%
Clean fill per tonne (dry)	\$10.00	\$45.00	350.00%
Clean fill per tonne (wet slip material)	\$41.00	\$76.00	85.40%
Cover minimum charge	\$5.00	\$40.00	700.00%
Cover per tonne	\$5.00	\$40.00	700.00%
Rubble minimum charge	\$20.00	\$55.00	175.00%
Rubble per tonne	\$20.00	\$55.00	175.00%
Green Island Transfer Station / Landfill - Special/hazardous waste			
Animals remains / Asbestos including high contaminated soil per 50kg (or part thereof)	\$14.60	\$15.20	4.10%
Sludges and liquids (solids content at least 20%) per 50kg (or part thereof)	\$15.15	\$16.55	9.20%
Sludges and liquids (solids content less than 20%) per 50kg (or part thereof)	\$18.10	\$19.50	7.70%
Green Island Transfer Station / Landfill - Special/hazardous waste (excludes ETS)			
Contaminated soil (low level) per 50kg (or part thereof)	\$2.15	\$2.20	2.30%
Foundry sands per 50kg (or part thereof)	\$3.30	\$3.90	18.20%
Gas bottles (each)	\$13.00	\$13.00	0.00%
Household chemicals (inclusive of car - small load fee)	\$16.00	\$16.00	0.00%
Non Hazardous tanker waste per 50kg (or part thereof)	\$7.20	\$7.40	2.80%
Oil (per litre)	\$1.00	\$1.00	0.00%
Tyres (bulk loads) per 50kg (or part thereof)	\$23.00	\$30.00	30.40%
Middlemarch and Waikouaiti Landfill – Large Vehicle Charges (includes ETS)			
General solid waste minimum charge	\$101.00	\$107.00	5.90%
General solid waste per cubic metre	\$101.00	\$107.00	5.90%
Middlemarch and Waikouaiti Transfer Stations – Large Vehicle Charges (excludes ETS)			
Vegetation for composting - per cubic metre	\$75.00	\$79.00	5.30%
Vegetation for composting - minimum charge	\$75.00	\$79.00	5.30%
Other charges			

Blue glass bin	\$10.00	\$10.00	0.00%
Bokashi - 10lt bin	\$36.00	\$36.00	0.00%
Bokashi - 15lt bin	\$39.00	\$39.00	0.00%
Bokashi - Replacement lid	\$5.00	\$5.00	0.00%
Bokashi - Zing - bag	\$7.00	\$7.00	0.00%
Kerbside bin (additional bin/replacement bin/change of bin size) – delivery & administration fee	\$31.00	\$31.00	0.00%
Refuse Collection (includes ETS)			
40 Litre bags	\$3.20	\$3.40	6.20%
65 Litre bags	\$3.40	\$3.60	5.90%
Transfer Stations without weighbridge – Small Vehicle Charges - General Solid Waste (includes ETS)			
Car – large load	\$48.00	\$52.00	8.30%
Car – small load	\$21.00	\$22.00	4.80%
Cars and single axle trailers, vans and utes – medium load	\$73.00	\$77.00	5.50%
Cars and single axle trailers, vans and utes – large load	\$96.00	\$102.00	6.30%
Cars and single axle trailers, vans and utes – small load	\$49.00	\$50.00	2.00%
Non-Council Refuse bag – per bag, (max size 80 litres)	\$4.00	\$5.00	25.00%
Station wagon – large load	\$75.00	\$81.00	8.00%
Station wagon – small load	\$35.00	\$39.00	11.40%
Wheelie Bin per bin or part bin	\$21.00	\$22.00	4.80%
Wool pack per pack or part pack	\$21.00	\$22.00	4.80%
Transfer Stations without weighbridge – Small Vehicle Charges (excludes ETS)			
Car tyres – each	\$5.00	\$5.00	0.00%
Clay cover (per cubic metre)	\$5.00	\$40.00	700.00%
Cleanfill (per cubic metre - dry)	\$10.00	\$45.00	350.00%
Rubble (per cubic metre)	\$20.00	\$55.00	175.00%
Transfer Stations without weighbridge - Vegetation for composting only (excludes ETS)			
Car – large load 100% vegetation	\$24.00	\$28.00	16.70%
Car – small load 100% vegetation	\$9.00	\$13.00	44.40%
Station wagon – large load 100% vegetation	\$35.00	\$39.00	11.40%
Station wagon – small load 100% vegetation	\$14.00	\$18.00	28.60%
Van or Ute, Car with single axle trailer, 100% vegetation	\$44.00	\$48.00	9.10%
Van or Ute, Car with single axle trailer, 100% vegetation (small load)	\$22.00	\$26.00	18.20%
Wheelie Bin per bin 100% vegetation	\$9.00	\$13.00	44.40%
Wool pack 100% vegetation	\$9.00	\$13.00	44.40%

KERBSIDE COLLECTION - UPDATE ON PAY AS YOU THROW TECHNOLOGY

Department: Waste and Environmental Solutions

EXECUTIVE SUMMARY

- 1 This report updates Council on the development of Pay As You Throw technology (PAYT) as part of the 2022-23 Annual Plan process.

RECOMMENDATIONS

That the Council:

- a) **Notes** the report 'Kerbside collection – update on pay as you throw technology'.

BACKGROUND

- 2 During the 10 year plan 2021-31 meeting of Wednesday 27 January 2021, Council considered a report from Waste and Environmental Solutions outlining funding options for future kerbside collection services. At that meeting Council resolved to adopt targeted rates funding for kerbside collection bins, plus an opt-in garden waste bin funded via fees and charges, as the preferred funding source to be used for delivering kerbside collection services (CNL/2021/017).

- 3 Council also requested that staff provide two additional reports:

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

- a) **Requests**, in time for the next Annual Plan 2022-23, a report outlining options for both flat and progressive targeted rates for the kerbside collection service.
- b) **Ask** staff to report back on the development of Pay as You Throw technology, as part of each Annual Plan process.

Motion carried (CNL/2021/018)

- 4 This report responds to part (b) and provides an update on the development of PAYT technology.

DISCUSSION

- 5 In the 10 year plan 2021-31 report 'Kerbside Collection Funding Options' staff identified PAYT as an alternative funding option that could be applied to general waste or green waste kerbside collections. This option would allow residents to only pay for bin collections when needed.

- 6 As PAYT had not been proven at scale in New Zealand this option was not recommended due to uncertainty over the costs and practicality of implementation. The report identified that developments in technology may make the implementation of a PAYT system possible in the future.
- 7 PAYT can be seen as a method to incentivise reducing household waste, which aligns with the objectives in the DCC Waste Minimisation and Management Plan 2020.
- 8 Alternatively, PAYT can be seen as penalising larger or lower-income families with less ability to change their purchasing habits, and may encourage cost avoidance behaviour such as increased illegal dumping.
- 9 There are currently two PAYT options available for kerbside collection bins. These are:
 - a) Automated Radio Frequency Identification (RFID) tags which allow a collection vehicle to identify each bin during collection. This information is then used to determine the associated property for billing purposes, and;
 - b) Prepaid tags that are attached to a bin when it is placed at the kerbside for collection. These tags are then removed during the collection process.
- 10 RFID tags are widely used in several countries to identify bins and verify that bins have been collected; however, due to a relatively high error rate (10 – 15%) of identifying and/or validating the RFID tag, they are currently not commonly used as a method of charging for services. As such, a PAYT system is currently likely to involve a prepaid tag or similar prepaid system to cover the cost of collection and disposal.
- 11 In August 2020, the Ministry for the Environment (MfE) released a report titled 'Recommendations for standardisation of kerbside collections in Aotearoa'. This report includes a recommendation that:
 - Rates funded refuse collections, or the use of bylaws to limit the provision of 240-litre wheelie bins by the private sector, is shown to reduce residual rubbish and reduce contamination in recycling.

The Auckland Council Experience

- 12 In researching for this report, staff contacted Auckland Council who were undertaking a detailed analysis of funding options for kerbside collection services, including PAYT.
- 13 Due to amalgamation in 2010, Auckland was unique in having a rates funded refuse service covering approximately 55% of the city, with a mixture of PAYT options covering the remaining 45%. This situation has allowed Auckland Council to directly compare these funding options side by side, including a trial of automated RFID technology.
- 14 The PAYT options used in Auckland City are:
 - a) Pre-paid plastic bags
 - b) Prepaid tags on kerbside bins
 - c) Automated RFID tags on kerbside bins

- 15 The Auckland Council Waste Management and Minimisation Plan 2018 committed to implementing a region wide PAYT charging system across Auckland. The commitment was based on international evidence, which at the time indicated a 'polluter-pays' system would drive greater household waste minimisation behaviour and create a financial incentive to save money by reducing waste.
- 16 Auckland Council has subsequently evaluated the advantages and disadvantages of both rates funded and PAYT kerbside collection services. A report on the results of this evaluation was presented to their Finance and Performance Committee on 8 December 2021 (https://infocouncil.aucklandcouncil.govt.nz/Open/2021/12/FIN_20211208_AGN_10873_AT_E_XTRA_WEB.htm, item 12, 'Annual Budget 2022/2023: Kerbside refuse charging policy review'). The executive summary of the Auckland Council evaluation is included with this report as Attachment A.
- 17 The report compared three funding options for kerbside refuse collections:
 - a) region wide PAYT
 - b) region wide rates-funded
 - c) continuation of the hybrid model (PAYT and rates-funded services).
- 18 Contrary to expectations, the Auckland Council analysis found no significant difference in refuse volumes between PAYT areas and rates funded areas of the city. The results also indicated that limiting the volume available for general waste is more effective than different funding methodologies for reducing waste volumes. The analysis also included a review of refuse per capita across other New Zealand territorial authorities, which also showed little correlation between waste volumes and funding methods.
- 19 The Auckland Council report also cites evidence from other NZ cities and overseas that shows that positive waste minimisation outcomes can be more effectively achieved by focussing on:
 - increasing access to diversion services
 - community education programmes
 - reducing the bin volume or collection frequency for refuse to encourage the use of diversion services
- 20 Following the analysis of funding options for kerbside collection, the Auckland Council approved public consultation during 2022/2023 Annual Plan to move all of the Auckland region to a rate funded refuse collection service.
- 21 The primary findings in support of this approach were that a rates-funded service:
 - achieves the best waste minimisation outcomes, as it enables greater influence over the domestic waste stream
 - is the most cost-effective, lowest risk, and most financially resilient for the Council to deliver

- provides Auckland Council with the greatest opportunity to respond to the climate emergency and meet the commitments set out in Auckland's Climate Plan by reducing and mitigating emissions
- delivers the greatest certainty for Aucklanders by enabling Auckland Council to provide a universally available, equitably priced service across the region regardless of location or income.

Application of the Auckland Experience to Dunedin

- 22 The kerbside collections approach adopted by Council is strongly aligned to the Auckland experience, which concluded that limiting the volume available for general waste and increasing access to diversion services supports improved waste minimisation outcomes.
- 23 The new kerbside services for Dunedin include a limitation on the size and frequency of kerbside waste bins (140 Litre bin collected fortnightly), plus the addition of a food waste container that is collected weekly, for food waste to be beneficially reused as compost.
- 24 The DCC Waste Minimisation and Management Plan 2020 and the Waste Futures programme, aims to increase the scope and availability of waste diversion services through expanding resource recovery infrastructure. This includes the development of a modern Resource Recovery Park at Green Island Transfer Station, including the development of a construction and demolition waste sorting facility.
- 25 These new services and facilities will be supported by increased education campaigns to ensure residents are aware of the methods and services available to them for reducing household waste.
- 26 Based on the Auckland experience and their analysis, staff believe that Dunedin's expanded kerbside collection service will deliver a cost effective and equitable service and achieve Council's strategic objectives from the Waste Minimisation and Management Plan of enabling recycling and resource recovery, and reducing waste to landfill. The Waste Futures programme will also help reduce Council's net carbon emissions from waste to zero by 2030.
- 27 The recent Auckland experience has demonstrated that a PAYT system is unlikely to help achieve Council's strategic objectives, will lead to higher costs, may create social inequity, and is unlikely to affect waste minimisation objectives. For these reasons staff do not recommend any further investigation of PAYT at this time.

OPTIONS

- 28 As this is an update report, no options are presented.

NEXT STEPS

- 29 Development of additional waste diversion options and facilities via the Waste Futures programme will continue to be progressed.
- 30 The procurement of increased levels of service for kerbside collections (Four Bins plus one – separate food and green waste collection) will continue.

- 31 Staff will consider a range of options that may deliver broader waste minimisation outcomes, including regulatory tools, which could be included in a future Waste Minimisation and Management Plan and/or Bylaw.
- 32 Staff will continue to monitor any developments in PAYT technology and will report back to Council if this becomes a practicable option aligned to Council's strategic goals.

Signatories

Author:	Chris Henderson - Group Manager Waste and Environmental Solutions
Authoriser:	Simon Drew - General Manager Infrastructure and Development

Attachments

	Title	Page
⬇️A	Exective Summary: Auckland Council Refuse Collection Advise	98

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities. This decision promotes the economic well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The increased levels of service for kerbside collections contributes to the Environment Strategy by ensuring effective reduction and management of solid waste to achieve the goals set out in its Waste Management and Minimisation Plan, with appropriate regard given to the goals of the Emissions Management and Reduction Plan.

Māori Impact Statement

Mana Whenua as a stakeholder have been engaged during the Better Business Case options development phase of the Waste Futures project, which supports Council's broader waste minimisation goals. No specific discussions have been held on PAYT.

Sustainability

Based on the Auckland experience, Council's waste minimisation objectives are aligned with increasing the facilities and opportunities available for waste diversion, alongside reducing the volume available for disposal of residual waste, rather than PAYT.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

Resource recovery and waste diversion activities to support the Council's Waste Minimisation and Management Plan, and the preferred kerbside collection option, are included in the 10 year plan 2021–31.

Financial considerations

The capital expenditure requirements for resource recovery and waste diversion facilities to support the Council's Waste Minimisation and Management Plan, and the preferred kerbside collection options, are included in the capital budgets in the 10 year plan 2021–31.

Significance

The decision is considered low in terms of the Council's Significance and Engagement Policy.

SUMMARY OF CONSIDERATIONS

Engagement – external

The General Manager, Waste Solutions, Auckland City Council was engaged during the research and preparation of this report.

Engagement - internal

Waste minimisation objectives are regularly discussed with a broad number of internal departments, including Finance, Policy, Property, 3 Waters, and Transport.

Risks: Legal / Health and Safety etc.

There are no known risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Community Boards have a high degree of interest in how waste minimisation activities are undertaken, including how Council will fund kerbside collection services.



Document status

Job #	Version	Approving Director	Date
2615	Draft	Ewen Skinner – Final of interim report	28 May 2021
2615	Final Draft	Ewen Skinner	17 September 2021
2615	Final	Ewen Skinner	17 November 2021

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Commercial in Confidence

1 Executive summary

This strategic review summarises a comparative analysis of three different refuse collection payment options based on a number of criteria designed to include all different aspects of the refuse collection service and its impact on Council, customers and the environment. The three payment options are broadly based around Council's current preferred user pays (Pay As You Throw – "PAYT") strategy, the existing hybrid status quo and a fully rates-funded service.

Council's preference for PAYT was initially identified in the 2012 Waste Management and Minimisation Plan (WMMP) with waste minimisation being the primary driver. Since then, more information has become available about the effectiveness of PAYT, particularly in the context of the NZ situation, and the complementary services that Council has rolled out. This review examines the evidence currently available to assess whether PAYT is still the best solution for achieving Council's outcomes.

The NZ-based and international case studies, and the investigations commissioned by Council as part of this review demonstrate the following:

- **PAYT is not the only pathway to waste minimisation:** With any charging methodology, waste minimisation requires easy access to services that divert waste away from landfill (such as the recycling and food scraps collection services), good community education programmes and reduced access to refuse volume to encourage use of the diversion services.
- **PAYT has not resulted in lower refuse volumes in comparable areas in Auckland:** A Colmar Brunton survey conducted amongst owners and renters in Auckland in 2021 found that the current financial savings from PAYT are not strong enough motivation to reduce waste. This is consistent with a 2021 study carried out in Auckland by WasteNot Consulting (ref 13)¹, which found no clear evidence that PAYT areas of Auckland produce less refuse than the rates-funded areas on a per capita basis. The current price does not appear to be a sufficient economic driver to motivate behaviour change in households.
- **NZ refuse collection markets operate differently to those overseas, which affects the way we deliver refuse services:** NZ is quite unique in allowing side-by-side competition with the Council service in the residential kerbside refuse collection market. This impacts the way PAYT operates in NZ and introduces a number of challenges not experienced overseas. The most common service offering from private collection contractors in NZ is a subscription model, which delivers an annual service for a fixed price, similar to a rates-funded collection. Private services also offer large bin sizes at competitive rates. So, where Council provides a PAYT-model, private offerings can undermine Council's initiatives to increase the use of diversion services by reducing Council's influence over available refuse volumes.
- **PAYT is likely to be more expensive, both for Council and for Auckland overall:** Financial modelling carried out by Eunomia Consulting (ref 16) shows that PAYT is less cost effective than rates-funded solutions because of more complex systems, duplication of workloads by multiple suppliers and Council's requirement to provide services to properties with access issues that make them uneconomical for private collectors. Auckland Council's own financial modelling presents a similar picture, as the cost per property goes up for households utilising either Council or private collections as households opt out of the Council service, resulting in an overall increase in total cost to the

¹ References relate to the table in Appendix B, where sources and key points are explained.

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Commercial in Confidence

community. This is consistent with PAYT tender prices being higher than rates-funded solutions in recent procurement processes in NZ.

- **PAYT comes with higher financial risks for Council:** The financial viability of Council's PAYT system and ongoing influence over customer waste reduction behaviour relies on Council maintaining enough customers to spread the cost of service delivery equitably, and maintain a service that is affordable. This restricts Council's ability to incentivise waste minimisation through reducing available refuse volume and/or increasing refuse collection prices in a competitive environment.

The preferred option recommended by this review is a rates-funded refuse collection service. The rates-funded option is predicted to have better outcomes across:

- **Waste Minimisation** – Due to Council's increased number of customers from being the first-choice provider and therefore having greater influence over receptacle sizes and collection frequencies. By influencing the refuse service, Council can encourage the use of the diversion services.
- **Cost Effectiveness** – With a rates-funded model the cost to customers is lower, including both costs paid to Council and to private services, because the economies of scale allow the Council to service more properties at a lower overall cost, including properties that are difficult to access. With the introduction of an 80L bin at a lower price point, even low waste producers are not expected to pay more for a rates-funded service than for a PAYT service. Customers are less likely to engage a private collection service over and above the Council service without exhausting all the Council services available to them first, though inevitably a small portion will choose to do so. With a rates-funded model Council has greater income certainty for planning purposes, lower administration costs and there is no need for a complex billing system.
- **Access/Equity** – All customers are offered the same service for the same price, regardless of where they live and the ability to spread costs over a wider customer base makes the service more affordable for all Aucklanders.
- **Climate change** – Less waste going to landfill also results in less emissions from landfills in the future. Each street has a single refuse collection day and is serviced by a single collection truck, there are less trucks required to deliver the refuse collection service and therefore less emissions.
- **Health and safety/Amenity** – Due to fewer truck movements required to provide the same service in residential areas, and less days with bins sitting out on footpaths creating pedestrian obstacles.

With the initiatives already in place and proposed by Council to reduce refuse, the implementation of city-wide PAYT services is unlikely to produce further waste minimisation that justifies its increased costs and the environmental impacts of increased truck movements from multiple providers. Further, it risks undermining Council's waste minimisation initiatives as customers can easily choose not to divert waste by paying for a larger private collection service. Currently, Council has minimal influence over the price or availability of refuse collections in a side-by-side competitive environment where private operators currently have no legislated responsibility to achieve waste minimisation targets.

FUNDING OPTIONS - KERBSIDE COLLECTION SERVICE

Department: Finance

EXECUTIVE SUMMARY

- 1 As part of the 10 year plan 2021-2031, Council resolved to introduce a new kerbside collection service consisting of four bins estimated to cost between \$270 - \$310 per year, and an optional garden waste bin that would cost an additional \$140 - \$180 each year. The new service is expected to commence in July 2023.
- 2 In response to a request from Council, this report outlines options for both flat and progressive targeted rates to fund this new kerbside collection service.

RECOMMENDATIONS

That the Council

- a) **Considers** the options for funding the new kerbside collection service from 1 July 2023.

BACKGROUND

- 3 The Dunedin City Council is introducing a new kerbside collection service expected to commence in July 2023. The proposed service is summarised below:
 - i) Existing - Glass 45 litre blue crate – collected fortnightly
 - ii) Existing - Recycling (yellow lid) 240 litre (or 80 litre) wheelie bin – collected fortnightly
 - iii) New - Refuse (red lid) 140 litre (or 80 litre) wheelie bin replacing the current pre-paid refuse bags – collected fortnightly
 - iv) New - Food scraps 23 litre bin – collected weekly
 - v) New - Garden waste 240 litre bin – collected fortnightly – optional

- 4 At the Council meeting on 27 January 2021, Council resolved as follows:

Moved (Mayor Aaron Hawkins/Cr Christine Garey)

That the Council:

- a) *Requests, in time for the next Annual Plan 2022-2023, a report outlining options for both flat and progressive targeted rates for the kerbside collection service.*
- b) *Ask staff to report back on the development of Pay as You Throw technology, as part of each Annual Plan process.*

Motion carried (CNL/2021/018)

- 5 This report responds to part (a) of the resolution, referencing the terms “flat” and “progressive” targeted rates.

DISCUSSION

- 6 The Council currently provides refuse collection via pre-paid bags purchased at various retail outlets.
- 7 The current kerbside recycling service is funded by a flat targeted rate of \$106.10 per annum. Residential properties (including residential heritage bed and breakfast, lifestyle and farmland properties) are charged the flat rate of \$106.10 for every separately used or inhabited part (SUIP) of their properties. Commercial properties are charged the flat rate of \$106.10 for each individual rating unit.
- 8 This rate is only paid by properties that receive the service. Certain schools and small business are the only commercial properties that receive the kerbside recycling service. Residential, lifestyle and farmland properties only pay this charge if they live in an area that receives the service.
- 9 Unless specified, all rating figures in this report are GST inclusive.

Targeted rates

- 10 Schedule 3 of the Local Government (Rating) Act 2002 provides a list of factors that can be used to charge targeted rates. Among the factors are:
- a) rating unit value eg: capital value (CV)
 - b) the number of separately used or inhabited parts (SUIP)
 - c) per rating unit
- 11 The Act allows a combination of factors to be used as well as different bases for different categories, for example, a rate based on capital value for commercial and SUIP for residential properties.
- 12 This report provides options for flat and progressive targeted rates for residential properties. The options compare the current ‘flat’ rate with a ‘progressive’ targeted rate using capital value as the basis of charging. A combination of these two methods is also considered.

OPTIONS

- 13 Council has asked for options for both flat and progressive targeted rates for the new kerbside collection service.
- 14 The 10 year plan estimated that a flat rate for the new service would cost between \$270 - \$310. To show the differences between charging a flat rate and a progressive rate, the options below assume a flat rate of \$290 is needed to pay for the new services. The actual cost will not be known until the service provider procurement process has been completed. This process is currently underway, but there is still a degree of uncertainty about the final cost of the new service.
- 15 Total income collected is the same for each option - what does change is who pays what.
- 16 The options exclude the optional garden waste bin that will be funded separately on a user pays basis via fees and charges.

Option One – Status Quo – charge a flat rate of \$290

- 17 Under the status quo, the kerbside collection targeted rate for residential properties is charged as a flat rate per SUIP.
- 18 The impacts are:
 - All properties pay the same amount for the kerbside collection service based on the number of SUIPs.
 - The continued use of a flat targeted rate is in accordance with the rating method for kerbside collection that was adopted as part of the 10 year plan 2021-2031.

Option Two – Charge a progressive targeted rate calculated on capital value

- 19 Option two proposed charging the kerbside collection targeted rate for residential properties on a capital value basis.
- 20 The impacts are:
 - Residential properties pay different amounts for the same service.
 - Lower capital value properties pay less.
 - Higher capital value properties pay more.
 - This method of charging is different to the rating method in the 10 year plan 2021-2031.

Option Three – A combination of a flat targeted rate and a progressive targeted rate

- 21 Option three charges two kerbside collection targeted rates to residential properties. One based on SUIP and one based on CV. To demonstrate the impact, three different examples using different fixed portions are provided. These are examples only, and any range of combinations are possible.

Option 3 a) – a flat rate of \$29.00 (10%) and the balance by CV

Option 3 b) – a flat rate of \$106.10 (the current rate 2021-2022) and the balance by CV

Option 3 c) a flat rate of \$217.50 (75%) and the balance by CV

22 The impacts are:

- Residential properties will pay different amounts for the same service.
- Lower capital value properties pay less.
- Higher capital value properties pay more.
- This method of charging is different to the rating method in the 10 year plan 2021-2031.

Summary of options

23 The outcome of any change to the rating method is that some properties pay more and some properties pay less. Some specific property examples for each option are provided below.

Sample rates (Residential Properties)

CV	Option 1 SUIP \$290.00	Option 2 CV	Option 3a SUIP \$29.00 & CV	Option 3b SUIP \$106.10 & CV	Option 3c SUIP \$217.50 & CV
345,000	290.00	224.25	230.83	248.24	273.39
385,000	290.00	250.25	254.23	264.72	279.87
420,000	290.00	273.00	274.70	279.14	285.54
464,400	290.00	301.86	300.67	297.43	292.73
530,000	290.00	344.50	339.05	324.46	303.36
600,000	290.00	390.00	380.00	353.30	314.70
750,000	290.00	487.50	467.75	415.10	339.00

24 Staff require a direction from Council about which option(s) should be progressed further. If the status quo is the preferred option, then no further work is required. If any of the other options are to be progressed, once the procurement process has been completed and costs are known, a report will be prepared for the Annual Plan 2023/24.

NEXT STEPS

25 If Council elects to change the method of funding kerbside collection services, staff will progress a report for the Annual Plan 2023/24.

Signatories

Author:	Carolyn Allan - Senior Management Accountant
Authoriser:	Gavin Logie - Chief Financial Officer

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities. This decision promotes the social and environmental well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The new kerbside collection model contributes to the Environment Strategy by enabling the reduction and management of solid waste to achieve the goals set out in its Waste Management and Minimisation Plan.

Māori Impact Statement

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Maori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

Sustainability

Consideration is being given to the impact of the funding requirement on the social, economic, environmental and cultural wellbeing of the community, when determining how the new kerbside collection service should be paid for.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

If a change is proposed for how the kerbside collection service is funded, the 10 year plan would need to be amended to reflect the new rating method. An amendment to the 10 year plan would require consultation.

Financial considerations

The financial impacts are discussed in the report.

Significance

This report is not considered significant in terms of the Council's Significance and Engagement Policy. Any change to the funding of the new kerbside service, would require an amendment to the 10 year plan, and would need to be consulted on.

SUMMARY OF CONSIDERATIONS

Engagement – external

Any change to the funding of the new kerbside service, will require consultation with the community.

Engagement - internal

There has been no internal engagement in identifying funding options for this report.

Risks: Legal / Health and Safety etc.

There are no known risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Any proposed change in funding the kerbside collection service may be of interest to Community Boards.

ANNUAL PLAN BUDGET UPDATE - REGULATORY SERVICES

Department: Executive Leadership Team

EXECUTIVE SUMMARY

- 1 This report provides an overview of the operating expenditure (opex) budgets for the 2022/23 Annual Plan year for the Regulatory Services Group. The following activities are provided for:
 - Alcohol Licensing
 - Animal Services
 - Building Services
 - Environmental Health
 - Parking Operations
 - Parking Services (enforcement)
- 2 A schedule of proposed fees and charges for the 2022/23 year is also presented at Attachment B.

RECOMMENDATIONS

That the Council:

- a) **Approves** the draft 2022/23 operating budget for the Regulatory Services Group as shown/amended at Attachment A.
- b) **Approves** the draft 2022/23 fees and charges schedules for Regulatory Services as shown/amended at Attachment B.

OPERATING BUDGETS

Revenue

External Revenue

- 3 External revenue has increased by \$1.593 million, 8.8%. The main revenue changes incorporate the following:
 - a) \$1.253 million in Building Services due to an increase in building consenting activity,

- b) \$203k in Parking Services due primarily to an increase in parking infringement revenue,
- c) \$126k in Animal Services from dog registrations due to increased dog numbers.

Expenditure

Personnel Costs

- 4 Personnel costs have increased by \$1.455 million, 17.3%, due primarily to additional resources in the Building Services team to process an increased volume of consents. This increase is funded by additional Building Services fees revenue.

Internal charges

- 5 Internal charges have increased by \$237k, 4.2%. This reflects increased Fleet and BIS charges resulting from the additional full time equivalent staff in the Building Services team, recovered through fees and charges.

FEES AND CHARGES

- 6 Fees and charges are generally in line with the 10 year plan.
- 7 Three new Environment Health fees have been added to recover actual processing time. The three new fees are:
 - i) New Premises Registration fee,
 - ii) Class 2 Verification fee and
 - iii) Corrective Action Request - remote sign off fee.

Signatories

Author:	Claire Austin - General Manager Customer and Regulatory
Authoriser:	Claire Austin - General Manager Customer and Regulatory

Attachments

	Title	Page
↗A	Regulatory draft budget for 2022/23	112
↗B	Regulatory draft fees and charges for 2022/23	113
↗C	Schedule B Building Consent Charges	121

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Regulatory Services Group activities primarily contribute to the objectives and priorities of the above strategies.

Māori Impact Statement

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Maori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

Sustainability

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This report provides a draft budget for the Regulatory Services Group for inclusion in the draft 2022/23 Annual Plan.

Financial considerations

Financial considerations are detailed in the report.

Significance

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

Engagement – external

There has been no external engagement in updating the draft budget for the Regulatory Services Group.

SUMMARY OF CONSIDERATIONS

Engagement - internal

Staff and managers from across council have been involved in the development of the draft budget.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2022/23 Annual Plan.

Regulatory Services Group Summary

Income Statement

for the Year Ended 30 June 2023

Actual	Budget	Draft Budget	Inc (Dec)	Budget Inc (Dec)
2020-21	2021-22	2022-23		
\$000	\$000	\$000	\$000	%
Revenue				
- Rates revenue	-	-	-	-
- Rates penalties	-	-	-	-
18,356 External revenue	18,121	19,714	1,593	8.8%
- Grants and subsidies operating	-	-	-	-
- Grants and subsidies capital	-	-	-	-
- Development contributions	-	-	-	-
- Vested assets	-	-	-	-
162 Internal revenue	102	99	(3)	-2.9%
18,518 Total revenue	18,223	19,813	1,590	8.7%
Expenditure				
8,537 Personnel costs	8,402	9,857	1,455	17.3%
767 Operations & maintenance	887	688	(199)	-22.4%
535 Occupancy costs	580	614	34	5.9%
1,193 Consumables & general	1,251	1,216	(35)	-2.8%
- Grants & subsidies	-	-	-	-
5,636 Internal charges	5,703	5,940	237	4.2%
375 Depreciation & amortisation	280	177	(103)	-36.8%
72 Interest	-	-	-	-
17,115 Total expenditure	17,103	18,492	1,389	8.1%
1,403 Net surplus/(deficit)	1,120	1,321	201	17.9%

Group - Regulatory Services

	2021/22 fees	2022/23 proposed	% change
Alcohol licensing			
Licence Annual Fee			
Licence annual fee – high risk	\$1,035.00	\$1,035.00	0.00%
Licence annual fee – low risk	\$391.00	\$391.00	0.00%
Licence annual fee – medium risk	\$632.50	\$632.50	0.00%
Licence annual fee – very high risk	\$1,437.50	\$1,437.50	0.00%
Licence annual fee – very low risk	\$161.00	\$161.00	0.00%
Licence Application			
Licence application – high risk	\$1,023.50	\$1,023.50	0.00%
Licence application – low risk	\$609.50	\$609.50	0.00%
Licence application – medium risk	\$816.50	\$816.50	0.00%
Licence application – very high risk	\$1,207.50	\$1,207.50	0.00%
Licence application – very low risk	\$368.00	\$368.00	0.00%
Other Fees			
Extract from Record or Register	\$57.50	\$57.50	0.00%
Manager's Certificate application/renewal	\$316.25	\$316.25	0.00%
Permanent Club Charter Fee	\$632.50	\$632.50	0.00%
Special Licence			
Special Licence – all other occasions including large events	\$575.00	\$575.00	0.00%
Special Licence – small event with one to two events on licence	\$63.25	\$63.25	0.00%
Special Licence – small events with three to 12 events on the licence or one to three medium size events on one licence	\$207.00	\$207.00	0.00%
Temporary Licence			
Temporary Authority on/off licences	\$296.70	\$296.70	0.00%
Temporary Licence during repairs, etc. (Section 29(1)(j))	\$296.70	\$296.70	0.00%
Animal Services			
Daily Sustenance Charge			
Asses, Mules, Pigs Daily Sustenance Charge	\$4.00	\$4.00	0.00%
Horses, Cattle, Deer Daily Sustenance Charge	\$8.00	\$8.00	0.00%
Sheep, Goats and Roosters Daily Sustenance Charge	\$3.00	\$3.00	0.00%
Dog Registration			
Dangerous Dogs Registration Fee	\$163.50	\$163.50	0.00%
Non-working Dogs Registration Fee	\$109.00	\$109.00	0.00%
Responsible Dog Owner Registration Fee	\$61.00	\$61.00	0.00%
Special Aid Dog Registration Fee	\$0.00	\$0.00	0.00%
Working Dogs (1st dog) Registration Fee	\$53.00	\$53.00	0.00%
Working Dogs (2nd dog) Registration Fee	\$28.00	\$28.00	0.00%
Working Dogs (3rd and subsequent dogs) Registration Fee	\$28.00	\$28.00	0.00%
Driving Charges			
Staff Cost (per hour)	\$89.00	\$89.00	0.00%
Vehicles per km (minimum charge of \$5.65)	\$2.10	\$2.10	0.00%
Impounding - Dogs			
Advertisement	\$6.00	\$12.00	100.00%
After Hours Impounding	\$168.00	\$168.00	0.00%
Boarding Fee Per Day	\$25.00	\$25.00	0.00%
First Impounding	\$125.00	\$125.00	0.00%
Notification	\$4.00	\$4.00	0.00%
Second Impounding	\$168.00	\$168.00	0.00%
Impounding - Other Animals			
Horses, Asses, Mules, Cattle and Deer	\$65.00	\$65.00	0.00%
Sheep, Goats, Pigs and Roosters	\$12.00	\$12.00	0.00%
Infringement Offences and Fees (set by Dog Control Act 1996, Control of Dog Bylaw Act 2004)			
Allowing dog known to be dangerous to be at large unmuzzled or unleashed (section 62(4))	\$300.00	\$300.00	0.00%
Failure or refusal to supply information or wilfully providing false particulars (section 19(2))	\$750.00	\$750.00	0.00%
Failure to advise change of address (section 49(4))	\$100.00	\$100.00	0.00%
Failure to advise change of dog ownership (section 48 (3))	\$100.00	\$100.00	0.00%

Failure to carry leash in public (section 54A)	\$100.00	\$100.00	0.00%
Failure to comply with any bylaw authorised by (section 20(5))	\$300.00	\$300.00	0.00%
Failure to comply with effects of classification of dog as dangerous dog (section 32(2))	\$300.00	\$300.00	0.00%
Failure to comply with effects of classification of dog as menacing dog (section 33E(2))	\$300.00	\$300.00	0.00%
Failure to comply with effects of disqualification authorised by (section 28(5))	\$750.00	\$750.00	0.00%
Failure to implant microchip transponder in dog (section 36A(6))	\$300.00	\$300.00	0.00%
Failure to keep dog controlled or confined (section 52A)	\$200.00	\$200.00	0.00%
Failure to keep dog under control (section 53(1))	\$200.00	\$200.00	0.00%
Failure to provide proper care and attention, to supply proper and sufficient food, water, and shelter, and to provide adequate exercise (section 54(2))	\$300.00	\$300.00	0.00%
Failure to register dog (section 42)	\$300.00	\$300.00	0.00%
Failure to supply information or wilfully providing false particulars about dog (section 19A(2))	\$750.00	\$750.00	0.00%
False statement relating to registration (section 41)	\$750.00	\$750.00	0.00%
Fraudulent procurement or attempt to procure replacement registration label or disc (section 46(4))	\$500.00	\$500.00	0.00%
Fraudulent sale or transfer of dangerous dog (section 32(4))	\$500.00	\$500.00	0.00%
Removal, swapping or counterfeiting of registration label or disc (section 51(1))	\$500.00	\$500.00	0.00%
Wilful obstruction of Dog Control Officer or Ranger (section 18)	\$750.00	\$750.00	0.00%
Late Fee Penalty (50% of full fee)			
Dangerous Dogs Late Fee Penalty	\$81.75	\$81.75	0.00%
Non-working Dogs Late Fee Penalty	\$54.50	\$54.50	0.00%
Responsible Dog Owner Late Fee Penalty	\$30.50	\$30.50	0.00%
Special Aid Dog Late Fee Penalty	\$0.00	\$0.00	0.00%
Working Dogs (1st dog) Late Fee Penalty	\$26.50	\$26.50	0.00%
Working Dogs (2nd dog) Late Fee Penalty	\$14.00	\$14.00	0.00%
Working Dogs (3rd and subsequent dogs) Late Fee Penalty	\$14.00	\$14.00	0.00%
Other Fees			
Adoption fee	\$198.00	\$198.00	0.00%
Collars	\$12.00	\$12.00	0.00%
Dog Euthanised Fee	\$156.00	\$156.00	0.00%
Microchip Implanting	\$43.70	\$43.70	0.00%
Permit to keep more than one dog	\$86.00	\$86.00	0.00%
Poo Bags (sold in bundles of 10 rolls)	\$15.00	\$15.00	0.00%
Rebate for Neutering/Spaying	\$10.00	\$10.00	0.00%
Replacement Tag	\$6.00	\$6.00	0.00%
Responsible Dog Owner Site Visit	\$47.00	\$47.00	0.00%
Withdrawal of Infringement Fee	\$34.00	\$34.00	0.00%
Penal rates charged for Statutory Holidays and Overtime Stock Control on State Highways			
Hourly rate (including standby allowance)	\$87.00	\$87.00	0.00%
Vehicle charge per km	\$2.10	\$2.10	0.00%
Building Services			
Allanton – New Wastewater Reticulated Services			
Capital Joining Fee Pressure Sewer System	\$9,425.00	\$9,707.75	3.00%
Installation Fees will vary according to the market rate at the time of purchase of pump unit, chamber, control panel and ancillary equipment for that property. The fee will be quoted by 3 Waters on application.			
Amusement Device (set by Amusement Device Regulations 1978)			
Each additional device for first seven days or part thereof – same owner	\$2.30	\$2.30	0.00%
For each device \$1.15 GST inclusive for a further seven days or part thereof	\$1.15	\$1.15	0.00%
One amusement device, for the first seven days or part thereof	\$11.50	\$11.50	0.00%
BCA Levies			
BCA Accreditation Levy payable on all building consent applications including amended and staged applications (\$0.50 per \$1,000 of building work, minimum fee \$10)	\$0.45	\$0.50	11.11%
Building and Drainage Inspections - After Hours			
Inspection (hourly rate, minimum 1 hour charge)	\$285.00	\$292.50	2.60%
Building Application Costs			
Costs payable are made up of a number of components including processing costs and an assumed number of inspections. Code compliance certificates are additional. Further charges may also apply.			

Building Compliance Certificate - Sale and Supply of Alcohol Act 2012			
Application for Building Compliance Certificate Sale and Supply of Alcohol Act fee	\$285.00	\$292.50	2.60%
Building Consent – General Charges			
Administration charges (hourly rate)	\$108.00	\$110.00	1.90%
Administration cost for lapsing or withdrawing building consent application	\$108.00	\$110.00	1.90%
Application for exemption for Earthquake Prone Buildings (2 hours, then hourly thereafter)	\$460.00	\$460.00	0.00%
Assessment of information relating to buildings Earthquake Prone status (2 hours, then hourly thereafter)	\$460.00	\$460.00	0.00%
Building on land subject to natural hazards (S71 – S74) application fee plus LINZ Lodgement Fee plus hourly rate thereafter	\$190.00	\$195.00	2.60%
Building on two or more allotments (S75–S83) application fee plus LINZ Lodgement Fee plus hourly rate thereafter	\$190.00	\$195.00	2.60%
Change of Use Consideration – if no building work required – charged at hourly rate	\$190.00	\$195.00	2.60%
Checking building consent applications charges (hourly rate)	\$150.00	\$150.00	0.00%
Conversion of hard copy application to digital application (hourly rate)	\$190.00	\$195.00	2.60%
Discretionary Exemption to Building Consent application under Schedule 1, Clause 2 (hourly rate, minimum 1 hour charge)	\$230.00	\$230.00	0.00%
Earthquake Prone Building assessment extensions (1/2 hr then hourly thereafter)	\$115.00	\$115.00	0.00%
Front Counter Advice 15 minutes free then hourly rate thereafter	\$190.00	\$195.00	2.60%
Functions Relating to Dangerous, Affected or Insanitary Buildings (hourly rate)	\$190.00	\$195.00	2.60%
Functions Relating to Earthquake-Prone Buildings (hourly rate)	\$230.00	\$230.00	0.00%
Grants, Waivers and Modification of the Building Code (hourly rate)	\$190.00	\$195.00	2.60%
Inspection charges (hourly rate)	\$190.00	\$195.00	2.60%
Non Commercial Fast Track Code Compliance Certificates (hourly rate)	\$190.00	\$195.00	2.60%
Notice to Fix (NTF) preparation fee (hourly rate)	\$190.00	\$195.00	2.60%
Pre-Application Meetings - Building Consent Officer (hourly rate)	\$190.00	\$195.00	2.60%
Pre-Application Meetings - Senior (hourly rate)	\$230.00	\$230.00	0.00%
Processing charges (hourly rate)	\$190.00	\$195.00	2.60%
Producer Statement Authors Registration fee (includes 3 year renewal fee)	\$150.00	\$150.00	0.00%
Producer Statement Authors renewal fee (3 years)	\$150.00	\$150.00	0.00%
Same day inspection fee cancellation	\$190.00	\$195.00	2.60%
Senior Officer/Team Leader/Principal Advisor/Manager advice (hourly rate)	\$230.00	\$230.00	0.00%
Swimming Pool Fence Monitoring Inspection (hourly rate, minimum 1 hour charge)	\$190.00	\$195.00	2.60%
Minor Plan Variation fee (move to hourly rate)	\$105.00	\$195.00	85.70%
Building Consent Application - Residential			
As per schedule B			
Building Consent Application - Commercial			
As per schedule B			
Building Consent Lists (Electronic Only)			
Annual Subscription	\$345.00	\$355.35	3.00%
Monthly Subscription	\$35.00	\$36.05	3.00%
Report – Monthly Subscription (Generated Weekly)	\$58.00	\$59.74	3.00%
Building Infringement Offences and Fees (set by Building Act 2004)			
Displaying a building warrant of fitness other than in accordance with section 108 (section 108(5)(c))	\$1,000.00	\$1,000.00	0.00%
Displaying a false or misleading building warrant of fitness (section 108(5)(b))	\$1,000.00	\$1,000.00	0.00%
Failing to apply for a certificate of acceptance for urgent building work as soon as practicable after completion of building work (section 42)	\$500.00	\$500.00	0.00%
Failing to complete seismic work by deadline (section 133AU(1))	\$1,000.00	\$1,000.00	0.00%
Failing to comply with a notice to fix in relation to means of restricting access to a residential pool (section 168(1AA))	\$500.00	\$500.00	0.00%
Failing to comply with a notice, within the time stated in the notice, requiring work to be carried out on a dangerous or insanitary building (section 124)	\$1,000.00	\$1,000.00	0.00%
Failing to comply with any other notice to fix (section 168(1))	\$1,000.00	\$1,000.00	0.00%
Failing to comply with requirement to attach EPB notice or EPB exemption notice (section 133AU(2))	\$1,000.00	\$1,000.00	0.00%
Failing to comply with the requirement that building work must be carried out in accordance with a building consent (section 40)	\$1,000.00	\$1,000.00	0.00%
Failing to comply with the requirement to obtain a compliance schedule (section 101)	\$250.00	\$250.00	0.00%
Failing to display a building warrant of fitness required to be displayed (section 108(5)(a))	\$250.00	\$250.00	0.00%

Failing to have a written contract as prescribed (section 362F(4))	\$500.00	\$500.00	0.00%
Failing to provide prescribed checklist (section 362D(4))	\$500.00	\$500.00	0.00%
Failing to provide prescribed disclosure information (section 362D(4))	\$500.00	\$500.00	0.00%
Failing to provide prescribed information or documentation to specified persons (section 362T(4))	\$500.00	\$500.00	0.00%
Failing to supply territorial authority with a building warrant of fitness (section 108(5)(aa))	\$250.00	\$250.00	0.00%
Failing, when EPB notice or EPB exemption notice ceases to be attached or becomes illegible, to notify the territorial authority (section 133AU(3))	\$1,000.00	\$1,000.00	0.00%
Licensed building practitioner carrying out restricted building work without appropriate licence (section 85 (2)(a))	\$500.00	\$500.00	0.00%
Licensed building practitioner supervising restricted building work without appropriate licence (section 85(2)(b))	\$500.00	\$500.00	0.00%
Person holding himself or herself out as being licensed to do or supervise building work or building inspection work while not being so licensed (section 314(1))	\$500.00	\$500.00	0.00%
Person who is not licensed building practitioner carrying out restricted building work without supervision of licensed building practitioner with appropriate licence (section 85(1))	\$750.00	\$750.00	0.00%
Supplying a pool product without an approved notice (section 162E)	\$500.00	\$500.00	0.00%
Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice (section 128A(2))	\$2,000.00	\$2,000.00	0.00%
Using or occupying an earthquake-prone building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice (section 133AU(5))	\$2,000.00	\$2,000.00	0.00%
Using, or knowingly permitting the use of, a building for a use for which it is not safe or not sanitary (section 116B(1)(a))	\$1,500.00	\$1,500.00	0.00%
Using, or knowingly permitting the use of, a building that has inadequate means of escape from fire (section 116B(1)(b))	\$2,000.00	\$2,000.00	0.00%
Using, or permitting use of building having no consent or code compliance certificate or certificate for public use for premises for public use (section 363)	\$1,500.00	\$1,500.00	0.00%
Wilfully obstructing, hindering, or resisting a person executing powers conferred under the Act or its regulations (section 367)	\$500.00	\$500.00	0.00%
Wilfully removing or defacing a notice published under the Act or inciting another person to do so (section 368)	\$500.00	\$500.00	0.00%
Building Warrant of Fitness (BWOFF)			
BWOFF Inspection fee and/or Audit fee then hourly rate thereafter	\$190.00	\$195.00	2.60%
BWOFF Return fee	\$190.00	\$195.00	2.60%
BWOFF Return fee and Form 12	\$205.00	\$207.50	1.20%
Copy of Compliance Schedule	\$35.00	\$35.00	0.00%
Issue new or amended Compliance Schedule (hourly rate)	\$190.00	\$195.00	2.60%
Certificate for Public Use			
Certificate for Public Use amendments (hourly rate, minimum 1 hour charge)	\$190.00	\$195.00	2.60%
Certificate for Public Use Construction/Occupation Application fee (to a maximum of 12 months)	\$475.00	\$487.50	2.60%
Certificate for Public Use Inspection Charge (hourly rate, minimum 1 hour charge)	\$190.00	\$195.00	2.60%
Renewal of Certificate for Public Use Construction/Occupation Application fee (to a maximum of 12 months)	\$1,045.00	\$1,072.50	2.60%
Certificate of Acceptance			
Certificate of Acceptance Application Fee (processing fee not included, refer to Building Consent Application Costs.) Not charged when building works have been undertaken under urgency section 41(1)(c)	\$570.00	\$585.00	2.60%
Code Compliance Certificate			
Commercial (C3 with value of work over \$500,000)	\$760.00	\$780.00	2.60%
Commercial (C1 & C2 category & multi storey apartments & C3 with value below \$500,000)	\$380.00	\$390.00	2.60%
Residential minor work/accessory buildings and alterations	\$190.00	\$195.00	2.60%
Residential new building (excluding multi storey)	\$285.00	\$292.50	2.60%
Solid fuel burners & residential minor building/plumbing work	\$95.00	\$97.50	2.60%
Code Compliance Certificate (Older Consents)			
Code compliance certificate review of building consents over 5 years old from the date it was issued. Additional hourly costs are applicable	\$380.00	\$390.00	2.60%
Disbursements – Copies of Plans and Records			
A3 and A4	\$1.00	\$1.00	0.00%
A3 and A4 – Electronic Copy (hourly rate)	\$108.00	\$110.00	1.90%

Note: Plans and records sent electronically will be charged at the hourly rate rather than per page for collation.			
Record of Title (R/T) - (formerly known as Certificate of Title (C/T))	\$50.00	\$50.00	0.00%
Eco-design			
Eco-design advisor service	\$0.00	\$0.00	
Levies			
BRANZ Building Research Levy - Projects at and over \$20,000 (\$1.00 per \$1,000 of building work)			
MBIE Building Levy - Projects at and over \$20,444 (\$1.75 per \$1,000 of building work)			
Private Foul and Stormwater Drain in Common			
Application for Private Foul and Stormwater Drain in Common	\$190.00	\$195.00	2.60%
Plus joining fee for each party	\$91.00	\$93.00	2.20%
Disconnection notification from drain-in-common filing fee - new charge	\$0.00	\$82.50	
Property Reports/Documents for Filing on Council Records			
Submit As-Built plan for Schedule 1 Exempt Building work for filing on Council records (includes plans submitted for historic work)	\$81.00	\$82.50	1.90%
Submit Independent Building Report for filing on Council records (Safe and Sanitary Report)	\$226.50	\$227.50	0.40%
Request for Information/Property Searches			
Commercial Searches hourly rate, min 1 hour- plus \$1.00 per page photocopy	\$108.00	\$110.00	1.90%
Copy of Consent Documents required for inspections plus \$1.00 per page photocopy	\$54.00	\$55.00	1.90%
Faxing/Postage (additional to minimum charge)	\$2.00	\$2.00	0.00%
Hourly rate	\$108.00	\$110.00	1.90%
Residential Building and Structural Plans plus \$1.00 per page photocopy	\$54.00	\$55.00	1.90%
Residential Plumbing and Drainage Plans plus \$1.00 per page photocopy	\$54.00	\$55.00	1.90%
Residential Search hourly rate, min 1 hour - plus \$1.00 per page photocopy	\$108.00	\$110.00	1.90%
Sewer Connections – Foul and Stormwater			
Connection fee greater than 150mm diameter (Sewer Connections – Foul and Stormwater) - as quoted by 3 Waters on application			
Seal Off - DCC contractor to excavate	\$1,590.00	\$1,637.70	3.00%
Seal Off - Drain layer to excavate	\$244.00	\$251.32	3.00%
Standard Connection fee 100mm diameter (Sewer Connections – Foul and Stormwater)	\$530.00	\$545.90	3.00%
Standard Connection fee 150mm diameter (Sewer Connections – Foul and Stormwater)	\$775.00	\$798.25	3.00%
Environmental Health			
Beautician, Tattooists and Skin Piercing Bylaw Annual Licensing Fees			
Secondary Business Activity (eg jewellers/beauty therapy services in conjunction with another activity)	\$86.00	\$86.00	0.00%
Sole Business Activity (eg Beauty Therapist, Tattooist)	\$228.00	\$228.00	0.00%
Food Premises			
Registration – new, fixed fee	\$113.00	\$181.00	60.20%
Registration – renewal, fixed fee	\$70.00	\$70.00	0.00%
Food Control Plan Mentoring session - fixed fee	\$181.00	\$181.00	0.00%
Fee for cancelled verification - fixed fee	\$181.00	\$181.00	0.00%
Additional verification - fixed fee	\$181.00	\$181.00	0.00%
Infringement Offences and Fees (set by Food Regulations 2015)			
Failing to ensure that a food business that is subject to a national programme is registered with the appropriate authority ss 79, 240(2)	\$450.00	\$450.00	0.00%
Failing to register a food control plan or to ensure that a food control plan is registered with the appropriate authority ss48, 240 (2)	\$450.00	\$450.00	0.00%
Infringement Offences and Fees (set by Resource Management (Infringement Offences) Regulations 1999)			
Contravention of an abatement notice for an unreasonable noise under section 322(1)(c)	\$750.00	\$750.00	0.00%
Contravention of an excessive noise direction under section 327	\$500.00	\$500.00	0.00%
Noise Control			
Excessive noise equipment seizure fine	\$270.00	\$300.00	11.10%
Noise consultancy and survey work fee (per hour)	\$181.00	\$181.00	0.00%
Other Premises			
Monitoring, enforcement and additional visits - fixed fee	\$70.00	\$70.00	0.00%
Camping Grounds - fixed fee	\$228.00	\$228.00	0.00%

Hairdressers' Salons - fixed fee	\$228.00	\$228.00	0.00%
Offensive Trades (off site) - fixed fee	\$139.00	\$139.00	0.00%
Offensive Trades (site visit) - fixed fee	\$228.00	\$228.00	0.00%
Funeral Directors - fixed fee	\$228.00	\$228.00	0.00%
Mobile Trading Permit - fixed fee	\$46.00	\$46.00	0.00%
Out of District Verification			
Incidentals (actual costs for accommodation & meals)			
Mileage/km	\$0.77	\$0.82	6.50%
Travel Time (one off fee)	\$181.00	\$181.00	0.00%
Verification			
Class 1 -Verification, fixed fee	\$363.00	\$363.00	0.00%
Class 2 -Verification, new fixed fee	\$0.00	\$475.00	
Class 3 -Verification, fixed fee	\$590.00	\$590.00	0.00%
Class 4 -Verification, fixed fee	\$863.00	\$863.00	0.00%
Class 5 -Verification, fixed fee	\$954.00	\$954.00	0.00%
Corrective Action Request sign off - fixed fee	\$181.00	\$181.00	0.00%
Corrective Action Request remote sign off - new fixed fee	\$0.00	\$70.00	
Parking Operations			
Car Park Building Fees (hourly) Monday to Friday between opening and 6pm			
Early bird parking before 8.00am (hourly) Great King Street ONLY	\$1.00	\$1.00	0.00%
Great King Street	\$2.50	\$2.50	0.00%
Lower Moray Place	\$2.50	\$2.50	0.00%
Wall Street	\$2.50	\$2.50	0.00%
Car Park Building Fees (hourly) Monday to Saturday between 6pm and closing			
Great King Street	\$1.00	\$1.00	0.00%
Lower Moray Place	\$1.00	\$1.00	0.00%
Wall Street	\$1.00	\$1.00	0.00%
Car Park Building Fees (hourly) Saturday between opening and 6pm			
Great King Street	\$1.00	\$1.00	0.00%
Lower Moray Place	\$1.00	\$1.00	0.00%
Wall Street	\$1.00	\$1.00	0.00%
Car Park Building Fees (hourly) Sunday and Public Holidays between opening and closing			
Great King Street	\$0.00	\$0.00	
Lower Moray Place	\$0.00	\$0.00	
Wall Street	\$0.00	\$0.00	
Car Park Buildings Leased Parking Fees (weekly)			
Great King Street	\$46.50	\$46.50	0.00%
Leased car park lost card replacement (car park building)	\$15.00	\$15.00	0.00%
Lower Moray Place	\$46.50	\$46.50	0.00%
Wall Street	\$66.50	\$66.50	0.00%
Off-Street Car Parks Metered Parking Flat Fee (per day)			
Railway North	\$7.00	\$7.00	0.00%
St Andrew Street	\$7.00	\$7.00	0.00%
Thomas Burns	\$7.00	\$7.00	0.00%
Off-Street Leased Parking Fees (weekly)			
Crawford Street	\$44.50	\$44.50	0.00%
Filleul Street	\$42.00	\$42.00	0.00%
Lorne Street	\$20.50	\$20.50	0.00%
Queens Gardens	\$42.00	\$42.00	0.00%
Station	\$25.00	\$25.00	0.00%
Thomas Burns	\$25.00	\$25.00	0.00%
York Place	\$42.00	\$42.00	0.00%
Off-Street Metered Car Parks – Sunday and Public Holidays			
Filleul Street	\$0.00	\$0.00	
Frederick Street (four hours maximum)	\$0.00	\$0.00	
Railway Station North	\$0.00	\$0.00	
Railway Station South	\$0.00	\$0.00	
St Andrew Street	\$0.00	\$0.00	
Off-Street Metered Car Parks (hourly) between the hours of 9am and 6pm			
Filleul Street	\$2.00	\$2.00	0.00%
Frederick Street (four hours maximum)	\$2.00	\$2.00	0.00%
Railway Station North	\$2.00	\$2.00	0.00%
Railway Station South	\$2.00	\$2.00	0.00%

Off-Street Metered Car Parks (hourly) between the hours of 9am and 6pm Saturday			
Filleul Street	\$1.00	\$1.00	0.00%
Frederick Street (four hours maximum)	\$1.00	\$1.00	0.00%
Railway Station North	\$1.00	\$1.00	0.00%
Railway Station South	\$1.00	\$1.00	0.00%
On-Street Meters (hourly) Monday to Saturday between the hours of 9am to 6pm			
Core Zone (one hour maximum stay)	\$4.00	\$4.00	0.00%
Inner Zone (variable maximum stay)	\$3.00	\$3.00	0.00%
Main Street (30 minutes maximum stay)	\$2.00	\$2.00	0.00%
Outer Zone (four hours maximum stay)	\$1.50	\$1.50	0.00%
Outer Zone All Day Parking (per day)	\$7.00	\$7.00	0.00%
Outer Zone All Day Parking (per hour)	\$1.00	\$1.00	0.00%
Parking Permit Charges (minimum charge 1/2 day)			
Permit (1 day) except Octagon and George Street (Octagon – Albany Street)	\$24.00	\$24.00	0.00%
Permit (1 day) Octagon and George Street (Octagon – Albany Street)	\$36.00	\$36.00	0.00%
Permit (6 days) except Octagon and George Street (Octagon – Albany Street)	\$116.00	\$116.00	0.00%
Permit (6 days) Octagon and George Street (Octagon – Albany Street)	\$174.00	\$174.00	0.00%
Permit (month) except Octagon and George Street (Octagon – Albany Street)	\$482.50	\$482.50	0.00%
Permit (month) Octagon and George Street (Octagon – Albany Street)	\$723.50	\$723.50	0.00%
Parking Services (Enforcement)			
Abandoned Vehicle (Fees recovered from owner)			
Impound Fee - Abandoned Vehicle	\$555.00	\$555.00	0.00%
Storage (daily) - Abandoned Vehicle	\$7.00	\$8.00	14.30%
Unwanted Vehicle Removal - Abandoned Vehicle	\$51.00	\$51.00	0.00%
Authorised Vehicle Parking			
Authorised Vehicle Permit (annually)	\$36.00	\$37.00	2.80%
Replacement Permit	\$10.00	\$10.00	0.00%
Commercial Use of Footpaths (Permits)			
Display of Goods (annually)	\$111.00	\$111.00	0.00%
Impounding of sign or any other object (per item)	\$77.00	\$77.00	0.00%
Initial application fee	\$73.00	\$75.00	2.70%
Replacement Permit	\$10.00	\$10.00	0.00%
Signs, Screens, or any other object per item (annually)	\$44.00	\$44.00	0.00%
Table with up to a maximum of four chairs (annually)	\$220.00	\$220.00	0.00%
E-scooter Operator Fees			
Administration fee	\$500.00	\$500.00	0.00%
Fee per ride	\$0.13	\$0.13	0.00%
Infringement Fees (set by Land Transport Act 1998)			
Parked in a Pay and Display area in excess of maximum time (range between \$12-\$57)			
Displaying an expired receipt (range between \$12-\$57)			
Parked in breach of a time limit (range between \$12-\$57)			
Failing to display current evidence of vehicle inspection (WOF) private vehicle	\$200.00	\$200.00	0.00%
Failing to display current evidence of vehicle inspection (COF) (commercial or heavy)	\$600.00	\$600.00	0.00%
Parked within an intersection	\$60.00	\$60.00	0.00%
Parked within 6m of an intersection	\$60.00	\$60.00	0.00%
Parked on or within 6m of a pedestrian crossing	\$60.00	\$60.00	0.00%
Parked in a prohibited area	\$40.00	\$40.00	0.00%
Parked on a broken yellow line	\$60.00	\$60.00	0.00%
Parked on a bus stop or taxi stand	\$60.00	\$60.00	0.00%
Parked over or within 1m of a vehicle entrance	\$40.00	\$40.00	0.00%
Parked on or within 500 mm of a fire hydrant	\$40.00	\$40.00	0.00%
Double parked	\$60.00	\$60.00	0.00%
Incorrect kerb parking	\$40.00	\$40.00	0.00%
Parked facing the wrong direction	\$40.00	\$40.00	0.00%
Parked on a footpath or cycle path	\$40.00	\$40.00	0.00%
Parked a trailer on a road in excess of seven days	\$40.00	\$40.00	0.00%
Inconsiderate parking	\$60.00	\$60.00	0.00%
Parked on a Cycle Lane	\$60.00	\$60.00	0.00%
Left passenger service vehicle unattended in reserved stopping place	\$60.00	\$60.00	0.00%
Parked on a Roadside grass plot, shrubs or flower bed	\$40.00	\$40.00	0.00%
Parked unlawfully in a Pickup and Drop off area	\$40.00	\$40.00	0.00%

Stopped, stood or parked a vehicle in a parking area reserved for the charging of electric vehicles when the vehicle was not an electric vehicle.	\$60.00	\$60.00	0.00%
Parked on a clearway	\$60.00	\$60.00	0.00%
Parked a vehicle on or over a marking indicating the limits of a parking space	\$40.00	\$40.00	0.00%
Parked in an area reserved for mobility card holders only	\$150.00	\$150.00	0.00%
Parked in a Pay and Display area displaying an invalid receipt	\$40.00	\$40.00	0.00%
Parked in a reserved area without authority	\$40.00	\$40.00	0.00%
Failing to display a parking receipt	\$40.00	\$40.00	0.00%
Failing to display a valid parking receipt	\$40.00	\$40.00	0.00%
Parked in an area reserved for authorised residents vehicles only	\$40.00	\$40.00	0.00%
Parked in an area reserved for motorcycles only	\$40.00	\$40.00	0.00%
Operated an unregistered motor vehicle	\$200.00	\$200.00	0.00%
Operated an unlicensed motor vehicle	\$200.00	\$200.00	0.00%
Registration Plates not affixed in prescribed manner	\$200.00	\$200.00	0.00%
Displayed other than authorised registration plate	\$200.00	\$200.00	0.00%
Displayed other than authorised registration plate (Body Corporate)	\$1,000.00	\$1,000.00	0.00%
Displayed other than authorised motor vehicle license	\$200.00	\$200.00	0.00%
Displayed other than authorised motor vehicle license (Body Corporate)	\$1,000.00	\$1,000.00	0.00%
Displayed item likely to be mistaken for a motor vehicle license	\$200.00	\$200.00	0.00%
Displayed item likely to be mistaken for a motor vehicle license (Body Corporate)	\$1,000.00	\$1,000.00	0.00%
Displayed item likely to be mistaken for a Registration Plate	\$200.00	\$200.00	0.00%
Displayed item likely to be mistaken for a Registration Plate (Body Corporate)	\$1,000.00	\$1,000.00	0.00%
Obscured or indistinguishable registration plate	\$200.00	\$200.00	0.00%
Obscured or indistinguishable registration plate (Body Corporate)	\$1,000.00	\$1,000.00	0.00%
Obscured or indistinguishable license label	\$200.00	\$200.00	0.00%
Obscured or indistinguishable license label (Body Corporate)	\$1,000.00	\$1,000.00	0.00%
Used a vehicle with exemption from continuous licensing	\$200.00	\$200.00	0.00%
Used a vehicle with exemption from continuous licensing (Body Corporate)	\$1,000.00	\$1,000.00	0.00%
Failing to display a red marker light on a GSV	\$40.00	\$40.00	0.00%
Other Permits			
Special Circumstances Permit	\$36.00	\$37.00	2.80%
Tour Operators Permit	\$36.00	\$37.00	2.80%
Skips and Containers (Permits)			
20 foot container (daily)	\$48.00	\$48.00	0.00%
40 foot container (daily)	\$94.00	\$94.00	0.00%
All zones except "Residential Zones" as defined in the Dunedin City District Plan: (daily) - Skips	\$48.00	\$48.00	0.00%
Monthly Charge (all zones) - Skips	\$702.00	\$702.00	0.00%
Temporary Parking Permit			
Non Return of Permit	\$28.00	\$28.00	0.00%
Temporary Parking Permit	\$0.00	\$0.00	
Towage (set by Transport (Towage Fees) Notice 2004)			
Where the vehicle gross weight does not exceed 3500 kgs – between hours of 6.00 pm and 7.00 am Monday to Friday, Saturday, Sunday and Public Holidays	\$71.50	\$71.50	0.00%
Where the vehicle gross weight does not exceed 3500 kgs – between hours of 7.00 am and 6.00 pm Monday to Friday (other than public holiday)	\$53.60	\$53.60	0.00%
Where the vehicle gross weight exceeds 3500 kgs – between hours of 6.00 pm and 7.00 am Monday to Friday, Saturday, Sunday and Public Holidays	\$204.40	\$204.40	0.00%
Where the vehicle gross weight exceeds 3500 kgs – between hours of 7.00 am and 6.00 pm Monday to Friday (other than public holiday)	\$132.80	\$132.80	0.00%

Schedule B: Indicative charges for building consent applications 2021/22 (levies additional)

	Processing time @ \$190 per hour	Inspection deposit @ \$190 per inspection	2021/22 PIM/PCON	Proposed 2022/23 PIM/PCON	% change	2021/22 Code Compliance Certificate	Proposed 2022/23 Code Compliance Certificate	% change
Building Consent Application - Residential								
New Construction – Residential								
Erect Single Level Dwelling	8 - 15 hours	12	\$735.00	745.00	1.4%	\$285.00	292.50	2.6%
Erect Multiple Level Dwelling (including Basement)	10 - 17 hours	15	\$735.00	745.00	1.4%	\$380.00	390.00	2.6%
Multi-Unit Development (Single Level) Per Unit	8 - 15 hours	12	\$500.00	500.00	0.0%	\$285.00	292.50	2.6%
Multi-Unit Development (>1 Level) per Unit	8 - 15 hours	13	\$500.00	500.00	0.0%	\$380.00	390.00	2.6%
Erect Garage/Carport/Shed (Non-Habitable)	2 - 5 hours	5	\$540.00	547.50	1.4%	\$190.00	195.00	2.6%
Erect Habitable Garage/Sleepout	5 - 9 hours	8	\$735.00	745.00	1.4%	\$190.00	195.00	2.6%
Relocate Dwelling	5 - 13 hours	4	\$735.00	745.00	1.4%	\$190.00	195.00	2.6%
Additions and Alterations – Residential								
Alter Dwelling less than \$20,000	3 - 5 hours	6	\$540.00	547.50	1.4%	\$190.00	195.00	2.6%
Alter Dwelling \$20,000 to \$50,000	5 - 9 hours	8	\$735.00	745.00	1.4%	\$190.00	195.00	2.6%
Alter Dwelling \$50,000 to \$100,000	6 - 11 hours	8	\$735.00	745.00	1.4%	\$190.00	195.00	2.6%
Alter Dwelling over \$100,000	8 - 15 hours	10	\$735.00	745.00	1.4%	\$190.00	195.00	2.6%
Other – Residential								
Erect Deck	3 - 6 hours	2	\$540.00	547.50	1.4%	\$95.00	97.50	2.6%
Install Sump/Mud Tank	1 - 3 hours	1	N/A	N/A		\$95.00	97.50	2.6%
Foul/Stormwater Drainage (including Septic Tank)	2 - 5 hours	2	\$540.00	547.50	1.4%	\$95.00	97.50	2.6%
Retaining Walls (Specific Design)	2 - 5 hours	2	\$540.00	547.50	1.4%	\$95.00	97.50	2.6%
Reclad Existing Building	2 - 5 hours	2	N/A	N/A		\$95.00	97.50	2.6%
Reroof	1 - 3 hours	2	N/A	N/A		\$95.00	97.50	2.6%
Minor alteration < \$5000.00 including installation of wet area shower	2 - 5 hours	3	N/A	N/A		\$95.00	97.50	2.6%
Remove Internal Wall	2 - 5 hours	1	N/A	N/A		\$95.00	97.50	2.6%
Heating Appliance Fee (domestic only)	1 - 3 hours	1	N/A	N/A		\$95.00	97.50	2.6%
Swimming Pool Fences	1 - 3 hours	1	N/A	N/A		\$95.00	97.50	2.6%
Pole/Veranda Signs	1 - 3 hours	1	N/A	N/A		\$95.00	97.50	2.6%
Minor Plumbing, Installation of new fitting	1 - 3 hours	2	N/A	N/A		\$95.00	97.50	2.6%
Building Consent Application - Commercial								
New Construction – Commercial								
New Single Level Commercial Building	12 - 25 hours	14	\$735.00	745.00	1.4%	\$760.00	780.00	2.6%
New Multi-Level Commercial Building	25 - 45 hours	24	\$930.00	942.50	1.3%	\$760.00	780.00	2.6%
Complex, Institutional or High Rise Building	45+ hours	24+	\$930.00	942.50	1.3%	\$760.00	780.00	2.6%

Additions and Alterations – Commercial

Alterations to Existing Building (Single Floor)	5 - 13 hours	4	\$540.00	547.50	1.4%	\$760.00	780.00	2.6%
Alterations to Existing Building (Single Floor) including Plumbing and Drainage	8 - 15 hours	7	\$735.00	745.00	1.4%	\$760.00	780.00	2.6%
Alterations to Existing Building (Multi Level)	10 - 17 hours	4	\$640.00	647.50	1.2%	\$760.00	780.00	2.6%
Alterations to Existing Building (Multi Level) including Plumbing and Drainage	12 - 25 hours	7	\$930.00	942.50	1.3%	\$760.00	780.00	2.6%

Demolition – Commercial

Demolish Commercial Building (per building)	1 - 4 hours	1	\$350.00	352.50	0.7%	\$760.00	780.00	2.6%
Drainage seal off may be required and incurs a fee								

Temporary Structures – Commercial

Marquee	1 - 4 hours	1	\$250.00	252.50	1.0%	\$95.00	97.50	2.6%
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ANNUAL PLAN BUDGET UPDATE - PROPERTY SERVICES

Department: Property

EXECUTIVE SUMMARY

- 1 This report provides an overview of the operating expenditure (opex) budgets for the 2022/23 Annual Plan year for the Property Group. The following activities are provided for:
 - Community Housing
 - Investment Property
 - Commercial Property
 - Operational Property
 - Community Property
 - Property management and land advisory
- 2 A schedule of proposed fees and charges for the 2022/23 year is also presented at Attachment B.

RECOMMENDATIONS

That the Council:

- a) **Approves** the draft 2022/23 operating budget for the Property Group as shown/amended at Attachment A.
- b) **Approves** the draft 2022/23 fees and charges schedules for Property as shown/amended at Attachment B.

OPERATING BUDGETS

Revenue

Rates

- 3 The rates contribution for the Group has increased by \$5.1m, due to increases in depreciation and maintenance costs. These are discussed below.

External Revenue

- 4 External revenue has increased by \$59k.
- 5 The main revenue changes incorporate the following:

- a) An increase of \$376k in the Investment Property portfolio due to improved lease terms with various tenants following rent reviews.
- b) An increase of \$182k in the Community Housing portfolio in line with the 10 year plan.
- c) A decrease of \$468k in the Community Property portfolio, due to the removal of lease revenue from High Performance Sport and Dunedin Community House. There are corresponding expenditure savings in the Reserves and Recreational Facilities Group and Community and Planning Group budgets.

Expenditure

Personnel Costs

- 6 Personnel costs have increased by \$103k, 2.9% reflecting salary changes and provides additional project management resources.

Operations and Maintenance

- 7 Operations and maintenance costs have increased by \$1.4m, due to additional compliance and maintenance work. Maintenance costs have also increased and allow for living wage increases.

Occupancy costs

- 8 Occupancy costs have increased by \$225k. This includes insurance and rates increase across all portfolios. These increases are partially offset by savings in energy and cleaning costs.

Depreciation

- 9 Depreciation has increased by \$3.0 million. This increase is an estimate based on the latest asset revaluation and incorporates changes to remaining useful lives of assets. The depreciation expense is still to be finalised.

Interest

- 10 Interest has increased by \$191k, reflecting the capital expenditure programme for this activity.

FEES AND CHARGES

- 11 Rental fees for community housing are proposed to increase by between 3.6% - 4.2%, being between \$4 - \$8 per unit per week. This would achieve compliance with the current revenue policy - 90% of the operating cost funded from rents, and 10% from rates, before providing for any increase in depreciation. The increase in fees would take effect from 1 August 2022. Once the depreciation expense has been confirmed, staff will provide an update on compliance with the revenue policy.
- 12 No changes are proposed for Community Gallery hire fees.
- 13 Fees for encroachments on road reserves are proposed to increase by around 1.5%.

Signatories

Author:	Anna Nilsen - Group Manager, Property Services
Authoriser:	Robert West - General Manager Corporate and Quality

Attachments

	Title	Page
↓A	Property draft budget for 2022/23	128
↓B	Property draft fees and charges for 2022/23	129

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Property Group activities primarily contribute to the objectives and priorities of the above strategies.

Māori Impact Statement

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Maori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

Sustainability

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This report provides a draft budget for the Property Group for inclusion in the draft 2022/23 Annual Plan.

Financial considerations

Financial considerations are detailed in the report.

Significance

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

Engagement – external

There has been no external engagement in updating the draft budget for the Property Group.

SUMMARY OF CONSIDERATIONS

Engagement - internal

Staff and managers from across council have been involved in the development of the draft budget.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2022/23 Annual Plan.

Property Services Group

Income Statement for the Year Ended 30 June 2023

Actual	Budget	Draft Budget	Inc (Dec)	Budget Inc (Dec)
2020-21	2021-22	2022-23		
\$000	\$000	\$000	\$000	%
Revenue				
8,091 Rates revenue	9,155	14,201	5,046	55.1%
- Rates penalties	-	-	-	-
26,074 External revenue	17,092	17,151	59	0.3%
426 Grants and subsidies operating	60	10	(50)	-83.3%
- Grants and subsidies capital	-	-	-	-
5 Development contributions	200	295	95	47.5%
- Vested assets	-	-	-	-
8,088 Internal revenue	7,659	7,804	145	1.9%
42,684 Total revenue	34,166	39,461	5,295	15.5%
Expenditure				
3,396 Personnel costs	3,522	3,625	103	2.9%
6,749 Operations & maintenance	6,945	8,387	1,442	20.8%
7,800 Occupancy costs	8,495	8,720	225	2.6%
1,198 Consumables & general	584	782	198	33.9%
154 Grants & subsidies	157	152	(5)	-3.2%
2,993 Internal charges	2,561	2,588	27	1.1%
10,401 Depreciation & amortisation	10,371	13,390	3,019	29.1%
2,766 Interest	1,331	1,522	191	14.4%
35,457 Total expenditure	33,966	39,166	5,200	15.3%
7,227 Net surplus/(deficit)	200	295	95	47.5%

Group - Property

	2021/22 fees	2022/23 proposed	% change
Community property			
Community Art Gallery			
Commercial Organisations (commercial venture/selling) (Minimum weekly rate or 10% greater than Gross Revenue)	\$1,100.00	\$1,100.00	0.00%
Commercial Organisations (display purposes only) (per week)	\$1,100.00	\$1,100.00	0.00%
Community Groups (non-commercial/display only) (per day)	\$23.00	\$23.00	0.00%
Community Groups (non-commercial/display only) (per week)	\$155.00	\$155.00	0.00%
Community Groups (non-commercial/sell products) (per day)	\$45.00	\$45.00	0.00%
Community Groups (non-commercial/sell products) (per week)	\$310.00	\$310.00	0.00%
Housing			
Housing			
1 Bedroom	\$178.00	\$185.00	3.90%
2 Bedroom	\$208.00	\$216.00	3.80%
Bedsit	\$118.00	\$122.00	3.40%
Double (partitioned flat)	\$165.00	\$171.00	3.60%
Double (separate flat)	\$170.00	\$176.00	3.50%
Single (partitioned flat)	\$120.00	\$125.00	4.20%
Single (separate flat)	\$125.00	\$130.00	4.00%
Property management			
Encroachments on road reserve (per annum)			
Commercial Use (fee is negotiated)			
New application establishment administration fee	\$64.00	\$65.00	1.60%
Residential – Double garage <50m ²	\$275.00	\$279.00	1.50%
Residential – Single garage <25m ²	\$137.50	\$139.50	1.50%
All other encroachment types (8% of adjacent unimproved rated value \$/m ²)			

PROPOSED NEW DCC COMMUNITY HOUSING POLICY 2022

Department: Property

EXECUTIVE SUMMARY

- 1 The draft Dunedin City Council (DCC) Community Housing Policy 2022 (the draft Policy) is presented to Council for consideration and is attached as Attachment A.
- 2 The draft policy enacts previous Council resolutions and replaces the DCC Housing Policy 1997 that is attached as Attachment B.
- 3 The draft Policy will ensure that DCC owned community housing units are offered to people with limited financial means and it prioritises people over 55 years of age with urgent housing need or that require a physically accessible home.

RECOMMENDATIONS

That the Council:

Adopts the draft DCC Community Housing Policy 2022 with or without amendments.

BACKGROUND

- 4 The DCC's Elderly Persons Housing Policy 1993 focused on providing housing for New Zealand citizens aged 60 years and over, as well as for those aged over 55 years of age with limited financial resources.
- 5 In 1995 the Council introduced the DCC's Interim Housing Policy and lowered the eligibility age from 60 years and above to 55 years and above. The eligibility age was lowered due to reduced occupancy in the DCC community housing portfolio and in response to an increased housing need for those aged under 60 years of age.
- 6 The DCC Housing Policy 1997 continued to focus on prioritising those aged over 55 years, with limited financial resources. The DCC Housing policy 1997 also introduced city-wide housing goals and housing objectives as well as management mechanisms which reflected Council's role in housing at this time.
- 7 In 2009 the Social Housing Strategy 2010-2020 was adopted by Council after consultation.
- 8 On 29 January 2020 Council requested that Property Services carry out a full review of both the Dunedin Housing Policy 1997, and the Social Housing Strategy 2010-2020 as part of the Long-Term plan 2021-2031.
- 9 Two further reports were provided to Council during Long-Term Plan 2021-2031 deliberations. Those reports gave an update on the Policy review and summarised the outcomes of public consultation.

- 10 At the 28 September 2021 Council considered the results of a review of Council's wait list criteria for Community Housing based on public feedback received during the 10-year plan 2021-2031 and following discussion Council resolved:

Moved (Cr David Benson-Pope/Cr Christine Garey):

That the Council:

- a) **Decides** to prioritise Council's community housing for people aged 55 years and over with limited assets and income and those with urgent and/or physically accessible housing need.
- b) **Notes** that the decision will be used to develop the waitlist criteria which will be included in the revised draft DCC Community Housing Policy.

Motion carried (CNL/2021/179)

DISCUSSION

Proposed changes to the Policy

- 11 The draft Policy reflects Council's resolutions to prioritise community housing for people aged 55 years and over with limited assets and income and those with urgent and/or physically accessible housing need through changes in the Community Housing Eligibility Criteria and the Community Housing Waitlist Prioritisation Criteria.
- 12 The draft Policy also introduces guidance for allocating houses and limiting the number of suitable housing offers an applicant may decline before it impacts their placement on the waiting list.
- 13 The draft policy is part of Council's response to changes in Dunedin's housing market. It complements the work being done through the Housing Action Plan. The Housing Action Plan work continues to partner with Kāinga Ora and other housing providers to improve the provision of housing across the city.

Eligibility Criteria

- 14 To be eligible for a DCC Community Housing unit the draft Policy requires an applicant to have assets valued at less than the Asset Limit and annual earnings less than the Income Limit.

Income Limit and Asset Limit

Income Limit

- 15 The draft Policy keeps the Income Limit equal to the Work and Income NZ income limit for Non-beneficiary Accommodation Supplement which are currently \$45,656.00 for a one-person household and \$63,908.00 for a two-person household.
- 16 The Work and Income NZ income limit for Non-beneficiary Accommodation Supplement is a nationally recognised tool for assessing whether a household has limited financial means.

Asset Limit

- 17 The DCC Housing Policy 1997 sets the Asset Limit as 50% of the median house price in Dunedin, as of April each year.

- 18 The draft Policy sets the Asset Limit as equal to two times the Work and Income New Zealand income limit for Non-beneficiary Accommodation Supplement. This change would mean the Asset Limit reduces from \$310,500 to \$91,312.00 for a one- person household, and to \$127,816.00 for a two- person household.
- 19 The Work and Income Non-beneficiary Accommodation Supplement income limits are adjusted each year usually from the 01 April.

The Waitlist Prioritisation Criteria

- 20 The draft Policy amends the Waitlist Prioritisation Criteria to reflect Council resolutions and prioritises people over 55 years of age with urgent housing need or that require a physically accessible home

Table 1 = Draft Policy Prioritisation Groups

PRIORITY GROUP	CRITERIA
Priority Group One	Applicants who are aged over 55 years and have an urgent housing need AND a need for physically accessible housing.
Priority Group Two	Applicants who are aged over 55 years and have an urgent housing need OR a need for physically accessible housing.
Priority Group Three	Applicants who are aged over 55 years and have a housing need,
Priority Group Four	Applicants who are aged under 55 years and have an urgent housing need AND a need for physically accessible housing
Priority Group Five	Applicants who are aged under 55 years and have an urgent housing need OR a need for physically accessible housing
Priority Group Six	Applicants who are aged under 55 years and have a housing need.

- 21 The waitlist prioritisation complements Kāinga Ora's social housing provision in that Kāinga Ora are focused on the provision of housing for families and younger people. Kāinga Ora are also best placed to work other social agencies to assist people with complex needs.

Allocation

- 22 The DCC Housing Policy 1997 does not include any guidance to staff as to how units should be allocated.
- 23 The draft Policy proposes that when a DCC unit becomes available it will be offered to the next eligible applicant on the waitlist within the highest priority group.
- 24 All physically accessible units will be offered to applicants with the highest priority rating who have demonstrated a need for a physically accessible unit.

Housing unit offers

- 25 The draft Policy outlines that where an applicant turns down three offers of housing which otherwise meets their needs, the applicant will be placed at the bottom of the waitlist within their currently priority group as of the date of their refusal to accept the third suitable offer of housing.

Potential Impacts on waitlist

- 26 If Council adopts the draft Policy, the expected impact on the current waitlist is summarised in the table below.
- 27 Staff estimate 10 housing applicants with urgent and physically accessible housing needs will move to Priority Group One.
- 28 Staff estimate 32 applicants who are currently on the waitlist will no longer qualify for a DCC unit because they have income and/or assets that are above the proposed limits.
- 29 The potential impacts on the waitlist have been estimated by staff by completing a high-level review of all existing housing applications. If the draft Policy is adopted a thorough review of all applications would need to be completed.

Table 2 – Summary of Waitlist impacts

CURRENT WAITLIST GROUP	NUMBER OF APPLICANTS	IMPACT ON WAITLIST
Priority Group One	164	10 applicants will move to Priority Group One. 67 applicants will move to Priority Group Two 80 applicants will move to Priority Group Three 7 applicants will no longer be eligible
Priority Group Two	21	21 applicants will no longer be eligible
Priority Group Three	95	3 will move to Priority Group Four 25 will move to Priority Group Five 67 will move to Priority Group Six
Priority Group Four	4	4 applicants will no longer be eligible
	284	

- 30 If Council adopts the draft Policy, the estimated number of applicants in the new waitlist groups are summarised in the table below.

Table 3 – Draft Policy Waitlist Groups

DRAFT POLICY WAITLIST GROUP	NUMBER OF APPLICANTS
Priority Group One	10
Priority Group Two	67
Priority Group Three	80
Priority Group Four	3
Priority Group Five	25
Priority Group Six	67
	252

- 31 The DCC community housing waitlist will be reviewed annually. These reviews will consider whether a DCC housing applicant's needs, or circumstances have changed and may involve reassessing an applicant's eligibility and/or priority rating.

OPTIONS

- 32 The status quo option is not presented to Council to consider as the direction has been clear from Council that the DCC Housing Policy 1997 is no longer fit for purpose and does not prioritise urgent and physically accessible housing need.

Council has the option of adopting the draft Community Housing Policy 2022 with or without amendment, or providing direction to staff to undertake further work.

- 33 The draft Policy ensures that DCC owned community housing units are offered to people with limited financial means and it prioritises people over 55 years of age with urgent housing need or that require a physically accessible home.
- 34 All existing tenants shall remain eligible to continue to reside in their housing unit.

Advantages

- This draft Policy incorporates and responds to feedback from the community received as part of the 10-year plan 2021-2031 process and responds to changes in Dunedin's housing market.
- Applicants with urgent need would be prioritised and would potentially be on the waitlist for a shorter time.
- Applicants with physical accessibility requirements would be prioritised and would potentially be on the waitlist for a shorter time.

Disadvantages

- Applying a new priority rating will mean some applicant's priority rating will change.
- Staff estimate that 32 applicants would no longer be eligible for a DCC unit.

NEXT STEPS

- 35 If adopted all new and existing housing applicants will subject to the proposed eligibility and waitlist prioritisation criteria and staff will re-prioritise all applicants currently on the waitlist.
- 36 Staff will work closely with any applicants who are no longer eligible for DCC community housing to assess their current situation and potentially refer them to other agencies.
- 37 All current waitlisted applicants will be advised in writing of changes to the Policy and how this affects them personally.

Signatories

Author:	Anna Nilsen - Group Manager, Property Services
Authoriser:	Robert West - General Manager Corporate and Quality

Attachments

	Title	Page
↓A	Dunedin City Council Community Housing Policy 2022	138
↓B	Dunedin City Council Housing Policy 1997	142

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision promotes the social well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The draft Policy as presented links to several goals within Council's Strategic Framework.

Māori Impact Statement

Council has resolved to retain the prioritisation age at over 55 years of age to ensure that Māori and Paskifika access to DCC Community Housing is supported. Staff will continue to engage with Mana Whenua and Mataawaka to ensure Māori housing priorities are addressed.

Sustainability

Council decisions on prioritisation of DCC Community Housing support social sustainability by catering to the needs of some of the most vulnerable members of the community.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This report responds to resolutions from the 10-year plan 2021-2031.

Financial considerations

There are no financial implications for Council.

Significance

This decision is considered low in terms of the Council's Significance and Engagement policy.

Engagement – external

This report responds to feedback from the community received as part of the 10-year plan 2021-2031 process.

Engagement - internal

There is ongoing internal engagement with the Manahautū, Manahautu - General Manager Maori, Partnerships, Policy, Community Development, Property, Planning and the Housing Action Plan Advisor.

Risks: Legal / Health and Safety etc.

There are no identified risks.

SUMMARY OF CONSIDERATIONS


Conflict of Interest

There is no known conflicts of interest.

Community Boards

Many community Board areas have community housing located within their boundaries. How members of the community are prioritised for tenancy in those houses will therefore be of interest.

DUNEDIN CITY COUNCIL COMMUNITY HOUSING POLICY 2022

DUNEDIN CITY COUNCIL | kaunihera a-rohe o Ōtepoti

Approved by:			
Sponsor:	General Manager Corporate and Quality		
Department responsible:	Property Services		
Date approved:		Reviewed:	
Next review date:		DOC ID:	

BACKGROUND

The Dunedin City Council (DCC) is committed to providing community housing in Dunedin and is the second largest social housing provider in the city.

The DCC's community housing portfolio consists of bedsit and one-bedroom units and includes a small number of two-bedroom and physically accessible units. The DCC has historically provided housing for older people, including single people and couples.

PURPOSE

The purpose of the Community Housing Policy 2022 (the Policy) is to ensure DCC housing units are allocated to people most in need. People aged 55 years and over with limited financial means and who have an urgent or physically accessible housing need will be prioritised.

SCOPE

The Policy explains who is eligible for a DCC housing unit, how applicants will be prioritised on the waitlist and how different types of housing units will be allocated.

OUT OF SCOPE

The Policy does not include information about housing rents as these charges are set by Council via the Annual Plan and Long-Term Plan process and can be found in the Fees and Charges schedule. The Policy also does not include information about the funding sources for community housing as this information is determined by Council's Revenue and Finance Policy.

DEFINITIONS

Asset Limit - the maximum value of assets (both cash and non-cash assets) that an eligible applicant(s) may have.

Eligibility - a person that satisfies the Eligibility Criteria will be considered suitable for a DCC community housing unit.

Income Limit - the maximum amount of income an eligible applicant(s) can be in receipt of on an annual basis.

Physically accessible unit - a housing unit that is accessible to people with physical disabilities. For example, a unit with ramped access or flat access is physically accessible for people who use mobility aids or have impaired vision.

Urgent housing need - when an applicant(s) is homeless or at risk of losing their current accommodation as well as when an applicant's safety is at risk in their current accommodation.

Waitlist - The list of eligible applicants waiting for a DCC community housing unit.

ELIGIBILITY

1. Eligibility Criteria

1.1. A housing applicant needs to meet the following eligibility criteria before their application is accepted.

1.2 Age and residency

To be considered eligible an applicant must be:

- Aged 18+ years and over **AND**
- A New Zealand citizen **OR** have a permanent resident visa and have lived in NZ continuously for at least 2 years **AND**
- Able to live independently and care for themselves **OR** only require minimum supervision and support from community support workers.

1.3 Income Limit

1.3.1 The income limit is equal to the Work and Income New Zealand income limit for Non-beneficiary Accommodation Supplement.

1.4 Asset Limit

1.4.1 The household asset limit is equal to two times the Work and Income New Zealand income limit for Non-beneficiary Accommodation Supplement.

1.4.2 The Non-beneficiary income limit information is set annually and can be found on the Work and Income NZ website:

<https://www.workandincome.govt.nz/map/deskfile/extra-help-information/accommodation-supplement-tables/income-cut-out-points-for-non-beneficiaries-curren.html>

PRIORITISATION

2. DCC Community Housing Waitlist Prioritisation

- 2.1 All eligible applications are given a priority rating according to their age and urgent and/or physically accessible housing needs. Applicants are then placed on the waitlist in order of their priority rating, and date of application.
- 2.2 When a housing unit becomes available the waitlist is examined and the housing unit will be offered to the next eligible applicant on the waitlist, within the highest priority group.

Priority Group One	Applicants who are aged over 55 years and have an urgent housing need AND a need for physically accessible housing.
Priority Group Two	Applicants who are aged over 55 years and have an urgent housing need OR a need for physically accessible housing.
Priority Group Three	Applicants who are aged over 55 years and have a housing need.
Priority Group Four	Applicants who are aged under 55 years and have an urgent housing need AND a need for physically accessible housing.
Priority Group Five	Applicants who are aged under 55 years and have an urgent housing need OR a need for physically accessible housing.
Priority Group Six	Applicants who are aged under 55 years and have a housing need.

- 2.2 The DCC community housing waitlist will be reviewed annually. These reviews will consider whether a DCC housing applicant's needs, or circumstances have changed and may involve reassessing an applicant's eligibility and/or priority rating.

ALLOCATION

3.1 Allocation of physically accessible housing

- 3.2 All physically accessible housing units are offered to the applicant with the highest priority rating who has demonstrated a need for an accessible unit.
- 3.3 An applicant's need for a physically accessible unit are to be confirmed in writing by a registered clinical professional, for example an Occupational Therapist, Physiotherapist or a General Practitioner.
- 3.4 When no applicants on the waitlist have demonstrated a need for a physically accessible unit, the accessible unit will be offered to the next highest priority applicant who is likely to need the relevant modifications in the future. For example, an elderly person that has requested to live in a home with a wet area shower to future proof their living situation.

4. Housing unit offers

- 4.1 Where an applicant turns down three offers of housing which otherwise meets their needs, the applicant will be placed at the bottom of the list within their current priority group as of the date of their refusal to accept the third suitable offer of housing.

5. Review

5.1 This Policy will be reviewed every three years.

Relevant Legislation:	Local Government Act 2002 Part 2 s10 and s14 Residential Tenancies Act 1986
Associated Documents:	

DUNEDIN CITY COUNCIL**HOUSING POLICY****PREAMBLE****Background**

In July 1995, Dunedin City Council drafted and approved, after significant public consultation, an Interim Housing Policy. This policy set out the goals, objectives, and mechanisms for Council's relationship to the housing environment in the city. The main role of Council was seen to be in regulatory enforcement of housing standards, and in the provision of housing to members of the community whose needs are not otherwise met. The different Council departments responsible for the regulatory role and the provision of housing had had operating policies and management systems for some time, but there had been a lack of one unified policy document which stated Council's general role and involvement in the housing environment.

Interim Housing Policy

The Interim Housing Policy adopted in 1995, in addition to providing a holistic approach to Council's housing involvement, also changed the eligibility criteria for housing in its approximately 950 "Elderly Persons Housing" (EPH) Units. These EPH units make up the bulk of Council-owned housing; there are 52 other "General Housing" Units which are open to anyone at market rental, and approximately 16 Elderly Persons Ownership Units. Traditionally, these "EPH" Units had been offered only to older persons over the age of 55. However, it had become apparent to Council that there was a wider range of housing need in the community. Moreover, some of the EPH units were vacant and could help meet wider housing need without decreasing the amount of housing available to persons over the age of 55. For this reason, Council adopted a priority system for its "EPH" Units which, although still giving persons over the age of 55 a higher priority, allowed for younger persons, primarily those with limited financial resources and/or special housing need, to occupy a unit if it was not desired by an older person.

Housing Needs Research

Over the course of 1996, an in-depth look at housing need in the city was co-ordinated by Council. The goal was to develop and adopt a finalised Housing Policy which would be based on the Interim Housing Policy but which would also be based on community housing needs identified through research. At the same time, the interim priority system of housing allocation experienced its trial year.

The housing needs assessment that was co-ordinated by Council identified that in fact there was a wide range of housing need in the city beyond that of older persons. Low-income persons and persons with disabilities were specifically identified as groups with housing need, based on such factors as housing affordability, access, location, and design. This confirmed Council's belief that its housing should be made available to a wider range of community members. At the same time, it had become clear through both the introduction of

the interim priority system and the housing needs assessment that some older persons preferred the option of living in blocks of units with persons of a similar age group.

Changes to the Interim Housing Policy

The Housing Policy has been modified to meet these needs. The main change has been to divide the "EPH" units into two groups. Housing units in Group One are available to persons over the age of 55, subject to existing priorities related to income, assets, and housing need. Housing units in Group Two are available to all persons, with top priority still given to persons over the age of 55, as with the Interim Policy that has been in operation since last year. One modification is to give low-income persons under the age of 55 who are on the invalids benefit a higher priority than those low-income persons under the age of 55 who are on other benefits. This change is designed to make more housing available to persons with disabilities.

The percentages of the housing units which will be in Group One and Group Two is based on housing need and will be reviewed regularly, as will the designation of units into these groups. The aim is to provide as much stability as possible while still retaining the flexibility to meet housing needs in the most appropriate way.

Another change allows for the lease of Council units to professional residential caregivers for persons with disabilities or other special needs. Council recognises that other sectors in the community are better suited to provide social support services and wishes where possible to make its housing available to these organisations.

Council has also chosen to rename all its housing, including the units formerly known as "EPH", as "Council Housing," reflecting its broader role in the community. Former "EPH" units, as opposed to "General Housing" like Palmyra, will be called "Community Housing."

The Future

It has been recognised by Council for some time that many of its housing units, whether because of age or design, are becoming less suited to meet community housing need. For this reason Council will be pursuing a redevelopment program which will make Council housing better suited to the needs of the community. This program is not the focus of this policy but will directly enhance the ability of Council to fulfil Mechanism 3.1: to "make available housing suited to the physical, social and financial needs of the client groups."

Consultation

The draft of this policy was released, following Council approval, for an eight-week public submission period from 11 December 1996 through 4 February 1997. Following submissions, minor changes have been made to the draft version.

HOUSING POLICY

GOAL

The Dunedin City Council will promote an adequate standard of housing for its residents

Refer to **Dunedin City Council Strategic Plan: Goal 3, Strategic Statement 8:**

"Council will encourage an affordable housing base and enforce basic environmental standards in residential areas."

***Commentary:** To date the Dunedin City Council has concentrated its efforts in housing in the following areas:*

- *Provision of low cost rental housing for older adults of limited means; and other groups who are housing disadvantaged.*
- *Regulatory enforcement.*

Council has reconsidered its housing policy for the following reasons:

- *More than 7% of all Council Housing units are vacant.*
- *There is a wide range of housing need in the community.*

A study commissioned in 1996 by the Dunedin City Council, "Provision of Elderly and Special Needs Housing in Dunedin," shows there is a wide range of housing need amongst special needs groups. It is reported that the number of housing units for residents with psychiatric disabilities and older adults are generally considered satisfactory. The number of dwellings for low income earners and people with physical disabilities however are considered insufficient. It was suggested that the Dunedin City Council should continue to provide for older persons housing but to also consider the needs of other special needs groups.

In order to achieve the goal the Dunedin City Council needs to:

OBJECTIVE 1

Carry out all of its responsibilities as a Territorial Authority with respect to The Building Act 1991, The Health Act 1956 and the District Plan under the auspices of the Resource Management Act;

Refer to **Dunedin City Council Strategic Plan: Goal 1, Strategic Statement 4:**

"Council will separate, where practicable, its policy and regulatory functions from its service supply functions."

Commentary: This is a statutory responsibility and a significant aspect of the Dunedin City Council's means of ensuring housing standards are adequate. These responsibilities are carried out entirely separately from the City Property Business Unit which supplies housing.

OBJECTIVE 2

Provide accommodation for those whose needs are not otherwise adequately met in the community provided there is no direct cost to the ratepayer. Council's primary focus is on the provision of housing for older persons, particularly those with limited financial means. It also has an interest in providing housing for younger persons with disabilities and/or limited financial means. Council does not have a focus on providing housing for larger families.

Commentary: In the past the Dunedin City Council's policy was very restrictive as to whom it assists in this manner. The Interim Policy, adopted in 1995, allowed for the allocation of flats to those under 55 years under specific circumstances. This has had the effect of:

- Increasing Council's ability to react readily to special individual needs; and
- Addressing the under-utilisation of resources, i.e. numerous vacant flats.

This policy has been modified to allow persons under the age of 55 in some units, rather than all units, so that persons over the age of 55 can have the choice of living with persons of a similar age. The 52 "General Housing" flats such as Palmyra will still operate at market rental and will be available to anyone, without priorities.

MECHANISM 1: REGULATORY ROLE

Carry out Council's responsibilities with respect to The Building Act 1991, The Health Act 1956 and the District Plan under the auspices of the Resource Management Act.

MECHANISM 2: CUSTOMER SERVICES ROLE

2.1 Encourage an informal network of service agencies involved in seeking accommodation for their clients, providers of accommodation and any other organisations which may have current and accurate information pertinent to the identification of poorly met housing needs;

Commentary: As well as providing a service to the community this will also be the means of collecting information on a continuing basis in order to remain abreast of housing issues, homelessness or other housing shortfalls.

2.2 On a regular basis collect information, identify housing deficiencies and report them to Council;

Refer to **Dunedin City Council Strategic Plan: Goal 1, Strategic Statement 5:**

"Council shall ensure that priorities for service provision...are formed through the systematic review and evaluation of needs and resources..."

Commentary: This will enable early identification of new housing demands and hence the timely updating of policy to meet those demands.

2.3 Inform Council as to which groups are experiencing housing needs and to which Council should give priority in providing direct housing assistance;

Commentary: This will provide the basis for the selection system to be used in allocating flats to applicants.

The majority of housing ("Group One") will be available to those persons 55 years and older, according to priorities outlined in Schedule 1.

A portion of housing ("Group Two") will be available to persons of all ages, according to the set priorities based on need and outlined in Schedule 1.

2.4 Perform an advisory/referral service to individuals in need of assistance in obtaining accommodation;

Commentary: It is not always possible for Council to directly provide the type of accommodation an individual desires and/or requires. Some of these people also need some assistance in actually seeking out housing. This may mean referring them to someone such as a social worker or it may mean putting them in touch with a provider of accommodation of the type they need.

2.5 Perform an advisory/referral service to tenants in need of social support services.

Commentary: It is not seen as Council's role to provide social support services to tenants however it is seen as appropriate to offer advice on where to access such services or referral to tenants requiring these services.

MECHANISM 3: PROVISION OF ACCOMMODATION

Refer to **Dunedin City Council Strategic Plan: Goal 1, Strategic Statement 6:**

"Council will review all its activities at least every three years to ensure that services are:

- still required;
 - efficient;
 - competitive when appropriate;
- effective in terms of a fair delivery of services."

3.1 Make available housing suited to the physical, social and financial needs of the client groups; in terms of design, location and affordability.

Commentary: The objective here is to provide sufficient housing which is appropriate to identified needs.

3.2 Prioritise applicants (if necessary referring to a needs assessment done by outside professionals) and allocate housing according to policy;

Commentary: This will ensure that housing is allocated to those in need first. Housing will be divided into two groups, each with a set of eligibility priorities as set out in Schedule One. The percentage of units in each group of housing is based on need and will be regularly monitored and reviewed.

3.3 Provide blocks of flats to professional residential care providers if suitable blocks become vacant;

Commentary: Because Council cannot provide social support services to tenants, leasing of blocks of units is seen as a way Council can respond to those whose needs include a level of support.

It is recognised by Council that this type of support should be provided by professionals capable of managing services for such tenants.

3.4 Operate Council Housing in an effective, efficient manner in accordance with any relevant legislation and so that there is no direct cost to the ratepayer.

Refer to **Dunedin City Council Strategic Plan: Goal 7, Strategic Statement 1:**

"All functions of Council shall be undertaken in a transparent and efficient way to produce quality results."

Refer to **Dunedin City Council Strategic Plan: Goal 7, Strategic Statement 7:**

"Council will promote a user pays approach, where appropriate."

Commentary: If Council is to continue to provide housing in the future it must preserve the viability of the operation.

It has generally been agreed that it is inappropriate for the ratepayer to subsidise Council Housing given that many of them are also financially stressed.

SCHEDULE 1

PRIORITIES AND RENTALS FOR COUNCIL COMMUNITY HOUSING APPLICATIONS

Group One (units for older persons)

PRIORITIES	RENTALS
1.1 Top priority will be given to people aged 55 years and over, with financial resources less than the income limit and primary asset limit.	Break-even rent
1.2 Next priority will be given to those aged 55 year and over with financial resources less than the income limit and secondary asset limit.	Break-even rent
1.3 Next priority will be given to people aged 55 years and over who have greater financial resources than the aforementioned groups.	Market rent

Group Two (units for wider community)

PRIORITIES	RENTALS
2.1 Top priority will be given to people aged 55 years and over with financial resources less than the income limit and primary asset limit.	Break-even rent
2.2 Next priority will be given to those aged 55 year and over with financial resources less than the income limit and secondary asset limit.	Break-even rent
2.3 Next priority will be given to people aged 55 years and over who have greater financial resources than the aforementioned groups.	Market rent
2.4 Then priority will be given to those aged under 55 years who have financial resources less than the income limit and primary asset limit. Within this group, those on invalid's benefit will have higher priority.	Break-even rent

2.5 Finally, if a tenant cannot be found within these priorities, consideration will be given to other applicants.	Market rent or break-even rent according to affordability.
--	--

Note on Criteria

Within each priority category in Group One and Group Two housing, those tenants who have been on the waiting list the longest will be allocated a flat first, with the exception of the application of the following criteria, which further prioritise within those priority categories.

a) Urgent Need

Where an applicant has an urgent housing need or is at risk in their current housing, Council's Housing staff will treat the application with urgency and give preference where the applicant is willing to accept accommodation in any flat.

b) Community Links

Where an applicant can show a personal or immediate or supportive family link to a community they will be given preference for a flat in that community over other applicants of the same priority category. This category only gives preference over another applicant who has been on the waiting list for a similar period.

SCHEDULE 2 - DEFINITIONS

"Break-even rent" will be set at a level which ensures that income over all housing, is approximately equal to expenditure over all housing, where expenditure includes all amount to be accumulated for redevelopment and renewal. The redevelopment and renewal fund will ensure the sustainability of Dunedin City Council Housing and its ability to evolve to meet the changing needs of the community. This is the method for setting existing rents.

"Market rent" will be set in accordance with the Residential Tenancies Act 1986. It shall be the rent that, without regard to the personal circumstances of the landlord or the tenant, a willing landlord might reasonably expect to receive and a willing tenant might reasonably expect to pay for the tenancy, taking into consideration the general level of rents for comparable tenancies of comparable premises in the locality or in similar localities.

Market rent will be considered to be 'affordable' if either:

1. The tenant's combined assets exceed:

<u>Household Size</u>	<u>Primary Asset Limit</u> or	<u>Secondary Asset Limit</u> (ages 55+)
one person	\$20,000	\$47,000
two persons	\$23,500	\$47,000

or

2. The tenant's combined income exceeds:

<u>Household Size</u>	<u>Primary Limit for Combined Annual Gross Income</u> ²
one person	\$20,143
two persons	\$29,516

¹ Based on the primary Asset Limit from existing policy.

² Based on the Income Support Income tests for the Accommodation Supplement; these criteria may change with the changing of criteria by New Zealand Income Support. Where this represents a substantial change from existing criteria, Council's Property Department will come back to Council for discussion and decisions on this matter.

SIMS BUILDING

Department: Property

EXECUTIVE SUMMARY

- 1 The purpose of this report is to provide an update for Council on the building at 2 Beach Street, Port Chalmers, known as the Sims Building, and the work done with the Port Chalmers Foundry Trust ('The Trust') since 10 Year Plan 2021-2031 deliberations in May 2021.

RECOMMENDATIONS

That the Council:

- a) **Notes** the Sims Building Update Report.

BACKGROUND

History of the building and site

- 2 The Sims Building consists of two parts; the first part, formerly the Stevenson and Cook Foundry was constructed in 1880, and the second part constructed circa 1930's. The building was a key part of the ship building history of Aotearoa New Zealand in the 19th and 20th centuries and remained in operation until about 1990.
- 3 As part of the 1989 Local Government amalgamation the site came to the Council from the Port Chalmers Borough Council.
- 4 Asbestos was discovered in and around the Sims Building in 2016, which resulted in the Port Chalmers Yacht Club (the tenants at that time) moving out. Work was then undertaken to remove the bulk of the asbestos from the building and site, including the removal of the asbestos roof.
- 5 Since 2016 there has been community interest in the retention and restoration of the building, and interest in potential future development options for the building and site.
- 6 The building sits across various land titles as follows -
 - A small part of the 1930s extension sits on **6 Beach Street**, land owned by The Maori Trustee and leased to Port Otago.
 - Another part of the 1930s extension sits on **4 Beach Street**, land also owned by The Maori Trustee and leased to the Dunedin City Council.
 - A small part of the 1930s extension sits on legal road reserve on **Macandrew Road**.

- The remaining part of the 1930s extension and the original 1880 building sits on **100 Blueskin Road** (though often referred to as 2 Beach Street). This land is vested in the Dunedin City Council as Recreation Reserve subject to the Reserves Act 1977 ('the Act'), and forms part of the Port Chalmers Town Belt Reserve



The Trust

- 7 The Trust was formed in 2019 with the intention of developing plans and then fundraising to renovate and develop the Sims Building to create a community venue that would support a variety of cultural, creative, and recreational activities.
- 8 In May 2021 the Trust made a submission (817085) to the 10 Year plan 2021-2031 to seek Council support for
 - retention of the building,
 - entering into an appropriate written agreement with the Trust, which would allow the Trust to undertake fundraising and secure partners for the project, and
 - a commitment by Council to make the site safe prior to any development.
- 9 On 31 May 2021, as part of 10 Year Plan 2021-2031 deliberations, Council passed the following resolution:

Moved (Cr Jim O'Malley/Cr Steve Walker):

That the Council:

Requests that staff continue to work with the Port Chalmers Foundry Trust and other stakeholders on developing options for making the Sims Building safe and report back to Council in time for the 2022/23 Annual Plan.

Motion carried (CNL/2021/126)

DISCUSSION

- 10 Council staff have worked to give effect to the resolution and have proceeded on the basis that the request to 'making the Sims Building safe' included both the building and surrounding site.
- 11 To make the site safe, the site would need to be decontaminated and the stabilisation work undertaken on the bank .

Working with the Trust

- 12 Council staff have met regularly with the members of the Trust and the relationship between staff and the Trust has grown over the past 12 months.
- 13 The focus of meetings with the Trust has been to understand the vision and plans that the Trust have for the site, to ensure that the Trusts plans fit with the uses permitted under the Act, and to further discuss options and costs to make the site safe for development.
- 14 As outlined in their submission to Council on 12 May 2021, the Trust have been working with architects and project management consultants to develop plans for the building, and in late 2021 shared initial concept plans for the proposed development in confidence with Council staff. These concept plans are included in a separate report to Council in the confidential part of the agenda.
- 15 The Trust has also continued to have discussions with the Port Chalmers community, with potential partners and donors for the project, and have indicated to Council staff that they have received positive responses.
- 16 The Manahautū also met with the Trust and advised them to meet with iwi to discuss their development plans. Staff have offered to help facilitate any meeting between the Trust and iwi.
- 17 The Trust has commenced a fundraising programme with an event in October 2021, with further events planned for 2022.

Working with other stakeholders

- 18 In recent months Council staff have been approached by another group who are interested in developing the Sims Building and site. Initial conversations indicate that their proposed development is similar to the one proposed by the Trust.
- 19 Staff are working with both parties to encourage them to collaborate.

Making the site safe

- 20 The site is classified as a HAIL site due to its previous industrial use, and an assessment completed in 2019 identified asbestos, arsenic, and other contaminants in the soil surrounding the building.

- 21 A geotechnical assessment completed in 2017 identified that the bank on the north west side of the building is unstable with potential for slips, or rock and tree fall hazards. This has compromised efforts to remove asbestos on the bank.
- 22 High level cost estimates indicate that the work to remediate contamination and to stabilise the bank are \$715k. This is for -
 - i) Full environmental clean-down of the building
 - ii) Decontamination of land and bank behind the building
 - iii) Construction of a rockfall fence to protect the building from future slips
- 23 In November 2021 the Trust commissioned their own Asbestos Management Assessment. The Trust have shared this report with Council staff, and the report identifies similar asbestos findings as the assessment commissioned by Council staff in 2019.
- 24 Budget for the remediation work will be found within the existing Property capital renewal budget, as Council will be required to undertake remediation to ensure the safety of the site.

Permitted use of the site – 2GP and reserves Act 1977

- 25 As discussed above, the bulk of the site is land vested in the Dunedin City Council as Recreation Reserve subject to the Act. The Act is clear in the permitted recreational usage of reserves –

“for the purpose of providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, and for the protection of the natural environment and beauty of the countryside, with emphasis on the retention of open spaces and on outdoor recreational activities.”
- 26 Council staff have been able to assist the Trust to refine their ideas to ensure that any development will fit within the permitted uses allowed within the Act.
- 27 Staff have also been able to advise the Trust on the requirements of the 2GP to ensure their plans will meet regulatory requirements.

Written agreement with the Trust

- 28 As outlined in their submission, the Trust have requested to enter into a formal agreement with the council to give them surety to further develop their plans and fundraising programme.
- 29 Staff will commence work on developing a Memorandum of Understanding with the Trust (see Next Steps).

OPTIONS

- 30 As this is an update report there are no options

NEXT STEPS

- 31 Staff will continue to work with the Port Chalmers Foundry Trust, and other interested parties.
- 32 Staff will work with the Trust to develop a Memorandum of Understanding (MoU) between the DCC and the Trust. The MoU will give the Trust assurance and allow them to develop their plans and undertake a wider fundraising programme.
- 33 Council staff will develop a plan and costing to remediate the site alongside the trust and report progress regularly to Community and Culture Committee.

Signatories

Author:	Rory Hibbs - Property Manager Anna Nilsen - Planning and Support Manager
Authoriser:	Robert West - General Manager Corporate and Quality

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities. This decision promotes the cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The proposed development of a community operated venue supports a variety of cultural, social, creative, and recreational aspects of the Councils Strategic Framework.

Māori Impact Statement

The Manahautū has advised the Trust to have early discussions with iwi on their proposed development, and staff will seek to facilitate this

Sustainability

The proposed adaptive reuse of an existing heritage building fits with Council sustainability goals.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

The report responds to the resolution of Council as part of 10 Year plan 2021-31 deliberations

Financial considerations

The capital required to make the site safe is included in the Property capital renewal budget

Significance

This report is considered low in terms of the Council's significance and engagement policy.

Engagement – external

There has been engagement with the Trust and one other group interested in developing the site.

Engagement - internal

There has been internal engagement across Council departments including Parks and Recreation, City Development (Heritage Advisor), and Legal

Risks: Legal / Health and Safety etc.

Remediating the site will reduce health and safety risk

Conflict of Interest

There are no known conflicts of interest.

SUMMARY OF CONSIDERATIONS

Community Boards

The building falls within the West Harbour Community Board area, and the Community Board are aware of the Port Chalmers Foundry Trust proposal.

ANNUAL PLAN BUDGET UPDATE - 3 WATERS

Department: Executive Leadership Team

EXECUTIVE SUMMARY

- 1 This report provides an overview of the operating expenditure (opex) budgets for the draft 2022/23 Annual Plan year for the 3 Waters Group. The following activities are provided for:
 - Water supply
 - Wastewater
 - Stormwater
- 2 A schedule of proposed fees and charges for the 2022/23 year is also presented at Attachment B.

RECOMMENDATIONS

That the Council:

- a) **Approves** the draft 2022/23 operating budget for the 3 Waters Group as shown/amended at Attachment A.
- B) **Approves** the draft 2022/23 fees and charges schedules for 3 Waters as shown/amended at Attachment B.

OPERATING BUDGETS

Revenue

Rates

- 3 The rates contribution for the Group has increased as by \$4.303 million, 6.5%. The includes additional funding for increased operating costs and asset depreciation.

Expenditure

Personnel Costs

- 4 Personnel costs have increased by \$228k, 2.5% reflecting changes in salaries and associated costs.

Operations and Maintenance

- 5 Operations and maintenance costs have increased by \$2.337 million. This is primarily due to:

- a) Sludge removal and disposal from Tahuna wastewater treatment plant will be treated externally due to capacity constraints at the Green Island landfill. This will increase operational costs by \$1.197 million partially offset by a reduction in internal costs of \$752k.
- b) Additional lime at wastewater treatment plants to reduce the volume of sludge for disposal.
- c) The cost of water treatment chemicals has increased in part due to increased freight cost resulting from the current supply chain challenges.
- d) An increase in maintenance costs.

Occupancy costs

- 6 Occupancy costs have increased by \$375k. This includes insurance and rates increases.

Internal charges

- 7 Internal charges have decreased by \$632k, primarily due to sludge disposal fees no longer being charged through the Green Island landfill. This decrease is partially offset by increased costs relating to upgrading the groups vehicle fleet.

Depreciation

- 8 Depreciation has been increased by \$3.0 million, an estimate based on the latest asset revaluation. The depreciation expense is still to be finalised.

FEES AND CHARGES

- 9 Compliance Monitoring, Re-Inspection and Consent Breaches, and Water Supply fees have increased mostly by 3% (Attachment A).
- 10 City-wide unit rates for wastewater are calculated on a formula for trade waste charges, using budgeted volume and cost information. There are no proposed changes to the rates.
- 11 The tariff for water has been increased by 4.7% to \$1.84 per cubic metre, in line with approved increases as per the 10 year plan.

.Signatories

Author:	Simon Drew - General Manager Infrastructure and Development
Authoriser:	Simon Drew - General Manager Infrastructure and Development

Attachments

	Title	Page
↴A	3 Waters draft budget for 2022/23	162
↴B	3 Waters draft fees and charges for 2022/23	163

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Three Waters Group activities primarily contribute to the objectives and priorities of the above strategies.

Māori Impact Statement

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Maori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

Sustainability

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This report provides a draft budget for the 3 Waters Group for inclusion in the draft 2022/23 Annual Plan.

Financial considerations

Financial considerations are detailed in the report.

Significance

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

Engagement – external

There has been no external engagement in updating the draft budget for the 3 Waters Group.

SUMMARY OF CONSIDERATIONS

Engagement - internal

Staff and managers from across council have been involved in the development of the draft budget.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2022/23 Annual Plan.

Three Waters

Income Statement for the Year Ended 30 June 2023

Actual 2020-21 \$000	Budget 2021-22 \$000	Draft Budget 2022-23 \$000	Budget Inc (Dec) \$000	Budget Inc (Dec) %
Revenue				
60,570 Rates revenue	66,198	70,501	4,303	6.5%
- Rates penalties	-	-	-	-
6,272 External revenue	6,893	6,909	16	0.2%
729 Grants and subsidies operating	41	41	-	0.0%
4,595 Grants and subsidies capital	-	-	-	-
1,663 Development contributions	2,372	2,504	132	5.6%
4,879 Vested assets	1,424	1,424	-	0.0%
- Internal revenue	-	-	-	-
78,708 Total revenue	76,928	81,379	4,451	5.8%
Expenditure				
9,079 Personnel costs	9,094	9,322	228	2.5%
12,232 Operations & maintenance	10,404	12,742	2,338	22.5%
10,364 Occupancy costs	11,436	11,811	375	3.3%
2,537 Consumables & general	1,263	1,056	(207)	-16.4%
- Grants & subsidies	-	-	-	-
4,939 Internal charges	4,925	4,293	(632)	-12.8%
31,219 Depreciation	32,774	35,774	3,000	9.2%
5,416 Interest	3,235	3,081	(154)	-4.8%
75,786 Total expenditure	73,131	78,079	4,948	6.8%
2,922 Net surplus/(deficit)	3,797	3,300	(497)	-13.1%

Group - 3 Waters

	2021/22 fees	2022/23 proposed	% change
Wastewater			
City Wide Unit Rates			
BOD5 per kg	\$0.09	\$0.09	0.00%
NFR/TSS per kg	\$0.21	\$0.21	0.00%
Volume per cubic metre	\$0.11	\$0.11	0.00%
Compliance Monitoring, Re-Inspection and Consent Breaches			
Annual Fee	\$183.34	\$188.84	3.00%
Consent Application Fee for minor discharge with pre-treatment (Category B)	\$367.71	\$378.74	3.00%
Consent Application Fee for significant industry and major discharges (Category A)	\$1,112.40	\$1,145.77	3.00%
Staff per hour	\$120.92	\$124.55	3.00%
Tanker Waste Charges per tonne	\$23.34	\$24.04	3.00%
Laboratory - variable cost			
Network Contributions for a Sewer Connection			
Where there has been no prior contribution to the existing network there will be a standard Network Contribution fee for all of the Dunedin City Council areas	\$5,150.00	\$5,150.00	0.00%
Water Supply			
Annual supply charge (meter rental)			
100mm nominal diameter - Annual supply charge (meter rental)	\$669.43	\$689.51	3.00%
150mm nominal diameter - Annual supply charge (meter rental)	\$962.24	\$991.10	3.00%
20mm nominal diameter - Annual supply charge (meter rental)	\$157.01	\$161.72	3.00%
25mm nominal diameter - Annual supply charge (meter rental)	\$201.57	\$207.62	3.00%
300mm nominal diameter - Annual supply charge (meter rental)	\$1,248.68	\$1,286.14	3.00%
30mm nominal diameter - Annual supply charge (meter rental)	\$223.85	\$230.57	3.00%
40mm nominal diameter - Annual supply charge (meter rental)	\$253.56	\$261.16	3.00%
50mm nominal diameter - Annual supply charge (meter rental)	\$513.48	\$528.88	3.00%
70mm Hydrant Standpipe - Annual supply charge (meter rental)	\$621.69	\$640.34	3.00%
80mm nominal diameter - Annual supply charge (meter rental)	\$634.42	\$653.45	3.00%
Re-connection Fee: Includes the removal of water restrictors installed due to non-compliance of the water bylaw	\$437.60	\$450.73	3.00%
Special Reading Fee	\$59.47	\$61.25	3.00%
Backflow Prevention Programme			
Backflow Preventer Test Fee	\$108.44	\$111.69	3.00%
Backflow programme – Incomplete Application Fees (hourly rate)	\$43.54	\$44.85	3.00%
Rescheduled Backflow Preventer Test Fee	\$61.61	\$63.46	3.00%
Central Water Scheme Tariff for water sold by meter			
Bulk Raw Water Tariff to: Merton, Hindon, and individual farm supplies (per cubic metre) - Central Water Scheme Tariff for water sold by meter	\$0.11	\$0.11	0.00%
Treated water per cubic metre - Central Water Scheme Tariff for water sold by meter	\$1.76	\$1.84	4.70%
Installation of New Services			
Charges for the installation of new services are determined on a case-by-case basis and are provided as a fixed price quote to applicants. Alternatively, customers can elect to undertake this work themselves at their own risk by engaging a Council Approved Water Supply Connection Installer. That installer will do all work apart from making the connection to the live water main, which will be undertaken by Council staff. A fee for making the connection will be charged.			
Network Contributions			
Disconnection of Water Supply - DCC contractor to excavate	\$954.81	\$983.45	3.00%
Disconnection of water supply- AWSCI to excavate	\$243.69	\$251.00	3.00%
Where there has been no prior contribution to the existing network there will be a standard Network Contribution fee for all of the Dunedin City Council areas	\$5,000.00	\$5,000.00	0.00%
New 20mm diameter domestic water connection - as quoted			

Commercial or extraordinary water connection - as quoted

Rural Water Schemes

Differing capital and connection charges. Please contact the Water Services Department for further information.

ANNUAL PLAN BUDGET UPDATE - ROADING AND FOOTPATHS

Department: Transport

EXECUTIVE SUMMARY

- 1 This report provides an overview of the operating expenditure (opex) budgets for the 2022/23 Annual Plan year for the Roding and Footpaths Group.
- 2 A schedule of proposed fees and charges for the 2022/23 year is also presented at Attachment B.

RECOMMENDATIONS

That the Council:

- a) **Approves** the draft 2022/23 operating budget for the Roding and Footpaths Group as shown/amended at Attachment A.
- b) **Approves** the draft 2022/23 fees and charges schedules for Roding and Footpaths as shown/amended at Attachment B.

OPERATING BUDGETS

Revenue

Rates

- 3 The rates contribution for the Group has increased by \$1.996 million, 11.1%.

Grants and Subsidies

- 4 Grants and subsidies capital revenue has increased \$4.047 million, 24.0% reflecting the capital expenditure programme for the 2022/23 year.
- 5 Grants and subsidies operating revenue has increased \$294k, 2.7% being subsidies from Waka Kotahi on maintenance and other eligible costs, and petrol tax revenue.

Expenditure

Operations and Maintenance

- 6 Operations and maintenance costs have increased by \$437k, 2.8%. This is due primarily to an increase in contract costs.

Occupancy costs

- 7 Occupancy costs have decreased by \$201k, reflecting a reduction in electricity for streetlights from the lower energy LEDs.

Depreciation

- 8 Depreciation has increased by \$339k, reflecting the 30 June 2021 revaluation. This valuation reflects assets condition and recent contract rates.

FEES AND CHARGES

- 9 Fees and charges for activities in the Roding and Footpaths Group have increased broadly in line with the 10 year plan.

Signatories

Author:	Jeanine Benson - Group Manager Transport
Authoriser:	Simon Drew - General Manager Infrastructure and Development

Attachments

	Title	Page
↓A	Roding and footpaths draft budget for 2022/23	169
↓B	Roding and footpaths draft fees and charges for 2022/23	170

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Roothing and Footpaths Group activities primarily contribute to the objectives and priorities of the above strategies.

Māori Impact Statement

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Maori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

Sustainability

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This report provides a draft budget for the Roothing and Footpaths Group for inclusion in the draft 2022/23 Annual Plan.

Financial considerations

Financial considerations are detailed in the report.

Significance

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

Engagement – external

There has been no external engagement in updating the draft budget for the Roothing and Footpaths Group.

SUMMARY OF CONSIDERATIONS

Engagement - internal

Staff and managers from across council have been involved in the development of the draft budget.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2022/23 Annual Plan.

Transport Group

Income Statement for the Year Ended 30 June 2023

Actual		Budget	Draft Budget	Budget Inc (Dec)	Budget Inc (Dec)
2020-21		2021-22	2022-23		
\$000		\$000	\$000	\$000	%
Revenue					
17,409	Rates revenue	17,904	19,900	1,996	11.1%
-	- Rates penalties	-	-	-	-
1,339	External revenue	1,126	1,127	1	0.1%
12,391	Grants and subsidies operating	11,004	11,298	294	2.7%
21,749	Grants and subsidies capital	16,856	20,903	4,047	24.0%
259	Development contributions	721	721	-	0.0%
2,714	Vested assets	1,450	1,450	-	0.0%
-	- Internal revenue	-	-	-	-
55,861	Total revenue	49,061	55,399	6,338	12.9%
Expenditure					
3,831	Personnel costs	4,324	4,369	45	1.0%
17,535	Operations & maintenance	15,559	15,996	437	2.8%
1,489	Occupancy costs	1,695	1,494	(201)	-11.9%
3,872	Consumables & general	2,335	2,528	193	8.3%
17	Grants & subsidies	10	12	2	20.0%
1,834	Internal charges	1,826	1,884	58	3.2%
23,644	Depreciation	24,958	25,297	339	1.4%
1,191	Interest	2,530	2,266	(264)	-10.4%
53,413	Total expenditure	53,237	53,846	609	1.1%
2,448	Net surplus/(deficit)	(4,176)	1,553	5,729	-137.2%

Group - Roading and Footpaths

	2021/22 fees	2022/23 proposed	% change
Transport			
Construction Parking Areas - Installation and Reinstatement of Area			
12m length	\$783.80	\$807.30	3.00%
18m length	\$905.40	\$932.60	3.00%
6m length	\$663.30	\$683.20	3.00%
Relocation of pay and display machines.	\$1,085.60	\$1,118.20	3.00%
Investigation and administration - fixed fee	\$72.60	\$74.80	3.00%
Construction Parking Areas - Monthly Hire, All "Residential Zones" as defined in the Dunedin City District Plan			
12m length	\$301.30	\$310.30	3.00%
18m length	\$452.20	\$465.80	3.00%
6m length	\$150.90	\$155.40	3.00%
Construction Parking Areas - Monthly Hire, All zones except "Residential Zones" as defined in the Dunedin City District Plan			
12m length	\$602.00	\$620.10	3.00%
18m length	\$905.40	\$932.60	3.00%
6m length	\$301.30	\$310.30	3.00%
Corridor Access Requests (CAR)			
Corridor Access Fee (incorporating the completion and maintenance inspections)	\$326.50	\$326.50	0.00%
Footpath and shallow transverse crossings (no fee providing an application is submitted)			
Openings less than 0.25m ² (no fee providing an application is submitted)			
Penalty Fee for No/Unapproved CAR	\$673.60	\$693.80	3.00%
Re-inspection Fee (Non-Conforming works)	\$134.40	\$138.40	3.00%
Encroachments on road reserve (per annum)			
Consent application fee for non-standard sign and other uses	\$242.60	\$249.90	3.00%
Fill points for private fuel lines on road reserve (per annum)	\$61.30	\$63.10	2.90%
Overhead/Underground pedestrian road crossings - Crossings are on a 'lease' basis with payment being on a 'fixed term' basis or subject to a yearly review.			
Residents' Parking			
Refund if you move on during the year	(\$53.00)	(\$55.00)	3.80%
Replacement Permit	\$10.80	\$11.10	2.80%
Residents' parking permit (applied 1 January 2022 to 30 June 2022) up to 6 months	\$108.70	\$112.00	3.00%
Residents' parking permit (applied 1 July 2021 to 30 June 2022) up to 12 months	\$217.30	\$223.80	3.00%
Residents' parking permit (annually)	\$217.30	\$223.80	3.00%
Road Stopping Proposal			
The fee to process a road stopping proposal (the applicant must also pay the actual costs involved in the stopping and the value of the land)	\$1,018.70	\$1,049.30	3.00%

DUNEDIN URBAN CYCLEWAYS PROGRAMME

Department: Transport

EXECUTIVE SUMMARY

- 1 This report presents options for delivering projects within the 10 Year Plan 2021-31 Dunedin Urban Cycleways (DUC) programme.
- 2 The DUC programme includes the following projects: Arterials, Tunnels Trail, North East Valley cycleway, and the final portion of the Harbour Link project.
- 3 The DUC programme aims to provide an integrated cycle network across the City. It provides links to close the gaps in the existing cycleway network, and to extend the network further across the City.
- 4 The 10 Year Plan 2021-31 has an allocation of \$21.9m for the DUC programme. Further investigation and planning work has determined that the cost estimates to deliver the DUC projects exceed the 10 Year Plan 2021-31 DUC budget.
- 5 Two options are presented in this report. Option One proposes to amend the programme to fit within the existing budget. Option Two proposed to increase the budget to deliver the Tunnels Trail route and the two Arterial routes that connect to it.

RECOMMENDATIONS

That the Council:

- a) **Considers** the options to deliver cycleway projects from the 10 Year Plan 2021 – 31 Dunedin Urban Cycleways budget.

BACKGROUND

Dunedin Urban Cycleways Programme

- 6 In mid-2011, the DCC consulted on and adopted a Strategic Cycle Network (SCN). The SCN sets out primary routes for cycleways that will form a safe and integrated cycle network for the city.
- 7 The Integrated Transport Strategy (ITS) was developed by DCC in 2013. The ITS aims to increase travel choices. The ITS includes a goal for Dunedin to reach a 40% active mode (walking, cycling and public transport) share by 2024.

- 8 The ITS identifies that delivering the SCN is one of the mechanisms to achieve the 40% active mode share goal for Dunedin. To date, 30% of the SCN has been delivered through two DUC programmes.
- 9 The first DUC programme included the South Dunedin cycle network (2013 - 2015) and the Peninsula Connection project, which started in 2013 and is currently under construction.
- 10 The second DUC programme focused on the central city cycle network, including the Harbour Link project. The Harbour Link project will complete the connection between the SH88 and Peninsula Connection shared paths. Through the second DUC programme, the Water of Leith walking and cycling bridge was completed in 2018 and a connection between the Water of Leith bridge and St Andrew Street was started in 2018. The second DUC programme is due to be completed in 2022/23.
- 11 The Council considered the third DUC programme in December 2018 and endorsed a programme (Attachment B) that included the following three projects.
 - Arterials – upgrade 15.8 km (7 routes) of primary cycle routes, and related secondary routes to close gaps in the existing cycleway network. Most of the routes are on roads where there is currently no cycle infrastructure. The routes are:
 - i) Serpentine/McGlaggan Streets
 - ii) Forbury Road
 - iii) George/Bank Streets
 - iv) Main South Road/Main Road Fairfield
 - v) Musselburgh/Silverton Streets
 - vi) South Road (links Central Dunedin to the Tunnels Trail)
 - vii) Factory/Bush Road (links central Mosgiel to the Tunnels Trail)
 - Tunnels Trail – build an off-road trail that links Dunedin with the outer suburbs and Mosgiel via two disused rail tunnels. The Tunnels trail is 15km long and is relatively flat. The Tunnels trail begins on Factory Road, follows the rail alignment past the Wingatui racecourse using an existing track and enters the Chain Hills Tunnel off Gladstone Road North. The trail exits the Caversham Tunnel onto an existing shared path on Barnes Drive that links to South Road.
 - North East Valley Cycleway – upgrade cycle facilities on North Road to provide a higher level of service and improve safety and user experience.

Related Projects

- 12 In addition to the Arterials, Tunnels Trail and North East Valley cycleway projects, DCC is addressing other gaps in the SCN that are identified in the 2018 DUC programme by:
 - a) Improving walking and cycling safety and accessibility through the Shaping Future Dunedin Transport (SFDT) Princes Street Bus Priority and Corridor Safety project.

- b) Improving walking and cycling safety and accessibility on the shared path from Wharf Street to St Andrew Street through the SFDT Harbour Arterial project.
 - c) Improving access for people walking and cycling to the Tertiary Precinct by providing a connection from the Water of Leith bridge and one-way cycle lanes (on State Highway 1) through the SFDT Central Cycle and Pedestrian Improvements – Albany Street project.
- 13 Waka Kotahi also completed a Heartland Ride between Dunedin and Waihola in 2021. 'Heartland Rides' are predominantly on-road cycle routes which link Great Rides with towns and cities to form a well connected New Zealand Cycle Network (NZCN). The Dunedin and Waihola ride consists of wayfinding signage on quiet roads to connect riders completing the Clutha Gold Trail finishing at Waihola (currently under construction) to Mosgiel.
- 14 The DUC programme and SFDT projects (as approved in the 10 Year Plan 2021-31) have been included in the Otago Southland Regional Land Transport Plan (RLTP) 2021-27, and in the National Land Transport Plan (NLTP) 2021-24, which makes them eligible for Waka Kotahi co-funding.

DISCUSSION

- 15 Two challenges for cyclists in Dunedin relate to the real and perceived road safety risk, and the lack of a coherent, accessible network. Progressing the Dunedin cycleway network addresses these challenges and creates the benefits of safe, healthier travel options, improved transport equity for those who are unable to drive or own a vehicle, and economic growth, particularly through regional tourism.
- 16 Single Stage Business Cases (SSBC) have been completed for two of the three DUC projects, namely Arterials and Tunnels Trail. The SSBCs indicate a total cost of \$41.8m to deliver both projects, consisting of \$18m for the Arterials project and \$23.8m to deliver the Tunnels Trail.
- 17 In addition, \$3.5m is required to complete the Harbour Link project. The Harbour Link will connect the Peninsula Connection shared path to the shared path alongside SH88 to Port Chalmers.
- 18 The SSBC for the North East Valley cycleway has not been completed. SSBCs for the SFDT projects began in early 2022.
- 19 The focus of this report is on the Tunnels Trail and Arterials projects as they are well advanced in the planning stages. These cycleway projects play a role in progressing an integrated and safe cycle network that connects Dunedin suburbs to the CBD. Attachment C provides further detail on how these projects connect to the existing and planned cycleway networks.
- 20 The Tunnels Trail will also facilitate connection to the regional cycle network, via the Heartland Ride between Dunedin and Waihola. In time, this Dunedin to Waihola connection will provide links to other regional recreational cycle trails such as the Clutha Gold Trail, through to the Lake Dunstan Trail and the Otago Central Rail Trail.
- 21 Because the Tunnels Trail will play a role in both the city and regional cycle networks, Waka Kotahi have indicated that the Tunnels Trail is more likely to receive co-funding from the 2021-2024 NLTP. Waka Kotahi assessed the Arterials project as a lower priority and therefore co-funding is less certain in the 2021-24 NLTP.

- 22 Two of the Arterials Project routes, South Road and Factory Road, are required to ensure the Tunnels Trail project connects the Dunedin CBD to Mosgiel. The South Road Arterial route provides cycle lanes on South Road between Barnes Drive and Princes Street, while the Factory Road Arterial route provides cycle lanes on Factory Road and Bush Road between Wingatui Road and Aitken Place. These Arterial Project cycleways are estimated to cost \$2.6m and \$3.4m respectively.
- 23 The Tunnels Trail project will also integrate with the SFDT Mosgiel and Burnside Park and Ride locations, providing another travel option for people commuting from the south/south-west of the central city. These parking facilities could serve people wanting to park and use the cycleway to access the central city.

Dunedin Urban Cycleways Budget

- 24 The DUC budget in the 10 Year Plan 2021-31 is \$21.9m, split across the 10 years.
- 25 \$45.3m is required to deliver the Tunnels Trail and Arterials cycleways and complete the Harbour Link project. Given the budget shortfall identified by the SSBC process, there is a need to prioritise the projects or increase the budget.

OPTIONS

- 26 Planning work has shown that the Tunnels Trail delivers more benefits compared to the Arterials project and it is more likely to receive Waka Kotahi co-funding.
- 27 The business case process has also shown that the DUC budget in the 10 Year Plan 2021-31 is insufficient to deliver the entire DUC programme. As a consequence of the DUC budget shortfalls, staff recommend Council consider the Tunnels Trail and elements of the Arterials project be progressed to delivery.
- 28 Staff recommend that Council reconsider the remaining projects; North East Valley cycleway, Arterial routes, and the final portion of the Peninsula Connection project (noting that the final section of the Peninsula Connection between Portobello and Harwood remains unfunded by Waka Kotahi) as part of the next 10 Year Plan 2024-34.
- 29 There are two options presented in this report to progress projects within the DUC programme:
 1. Amend the timing of the existing DUC budget within the 2021-31 10 Year Plan to deliver a section of the Tunnels Trail (Abbotsford to Dunedin Central) and the Arterial route that links to it (South Road).
 2. Amend the timing and approve \$11.4m of additional DUC programme capital budget to deliver the Tunnels Trail project and the two Arterial routes that link to it (South Road and Factory Road).

Option One – Amend the timing of existing DUC budgets and deliver a section of the Tunnel Trail from Abbotsford to Barnes Drive

- 30 Option One proposes to amend the timing of the 2021-31 10 Year Plan DUC budget to deliver part of the Tunnels Trail from Abbotsford School to Barnes Drive and the Arterial route on South Road in the next three years. This would include detailed design, land purchase and consenting work for the whole of the Tunnels Trail with the remainder of the budget considered in the next 10 Year Plan 2024-2034.

- 31 The work to complete this section of the Tunnels Trail and the South Road Arterial route would cost approximately \$18.4m.
- 32 The budget table below shows there is no change to the total 10 Year Plan 2021-31 budget, however, the timing of the spend is accelerated. This leaves no DUC budget in years 2026/27 – 31 to complete further cycleway projects. The amended timing for Option One is shown in Attachment A - Table One.

Total Budget	10 Year 2021-31 Total
10 Year Plan 2021-31	21,925
Proposed	21,925
Variance	-

- 33 The individual project budgets for Option One are presented in the table below. The amended timing for the Option One project spends is shown in Attachment A - Table Two.

Project Breakdown	Budget Total
Harbour Link	3,500
Tunnel Trail	15,837
Arterials (South Road)	2,588
Total	21,925

- 34 The Waka Kotahi funding subsidy for Option One is shown in the table below. The amended timing of the Option 1 Waka Kotahi funding over the 10 Year Plan 2021-31 is shown in Attachment A - Table Three.

Funding	10 Year 2021-31 Total
10 Year Plan 2021-31	
Waka Kotahi Subsidy	11,212
DCC share	10,713
Proposed Budget	
Waka Kotahi Subsidy	11,299
DCC share	10,626
Variance	
Waka Kotahi Subsidy	87
DCC share	(87)

Advantages

- This option can be delivered within the existing 10 Year Plan 2021-31 budget.
- The cycleway will link to the Burnside Park and Ride, providing an opportunity for people wanting to park and use the cycleway to access the central city.

- The project will improve cycling safety and accessibility, providing people with travel choices.
- The projects support the Council's Carbon Zero by 2030 goal, and the 40% active mode share goal from the ITS.
- A section of the network will be delivered providing a flat and integrated active transport link between Dunedin CBD and Green Island and Abbotsford.

Disadvantages

- Gaps in the existing Dunedin city cycleway network to be delivered under by the Arterials project will not be addressed.
- Mosgiel will continue to be disconnected from the Dunedin cycle network.
- There is a risk the project will not be eligible for Waka Kotahi co-funding from the National Land Transport Plan 2021-24 if DCC has not committed to fund the entire project. The Tunnels Trail SSBC will need to be reconsidered to determine if delivering only a section of the project will produce a positive benefit cost ratio (e.g. as it will not provide a connection to the regional cycle trails).
- There is no DUC budget in years 2026/27 – 31 to complete further cycleway projects.

Option Two – Amend the timing and approve an \$11.4m increase to DUC budget to deliver the Tunnels Trail from Mosgiel to Dunedin

- 35 Option Two proposes to amend the timing and increase the 10 Year Plan 2021-31 DUC budget by \$11.4m. This budget increase would provide sufficient funding to deliver the Tunnels Trail project and the two Arterials projects (South Road and Factory Road) that connect it to Dunedin CDB and Mosgiel Centre.
- 36 The budget table below shows there is a \$11.4m increase to the 10 Year Plan 2021-31 budget. The timing of the spend has also been accelerated. This leaves no DUC budget in years 2026/27 – 31 to complete further cycleway projects. The amended timing for the Option Two 10 Year Plan 2021-31 budget is shown in Attachment A - Table Four:

Total Budget	10 Year 2021-31 Total
10 Year Plan 2021-31	21,925
Proposed	33,318
Variance	11,393

- 37 The individual project budgets for Option Two are presented in the table below. The amended timing for the Option Two project spends is shown in Attachment A - Table Five.

Project breakdown	Budget Total
Harbour Link	3,500
Tunnel Trail	23,800
Arterials (South Road & Factory Road)	6,018

Total	33,318
--------------	---------------

- 38 The Waka Kotahi funding subsidy for Option Two is shown in the table below. The amended timing of the Option 2 Waka Kotahi funding over the 10 Year Plan 2021-31 is shown in Attachment A - Table Six:

Funding	10 Year 2021-31 Total
10 Year Plan 2021-31	
Waka Kotahi Subsidy	11,212
DCC share	10,713
Proposed Budget	
Waka Kotahi Subsidy	17,109
DCC share	16,209
Variance	
Waka Kotahi Subsidy	5,897
DCC share	5,496

Advantages

- Creates a coherent end to end cycleway, providing a flat and integrated active transport link between Dunedin CBD and Mosgiel Centre.
- The cycleway will integrate with the Mosgiel and Burnside Park and Rides, providing an opportunity for people wanting to park and use the cycleway to access the central city.
- The project will improve cycling safety and accessibility, providing people with travel choices; and supports Council's Carbon Zero by 2030 goal, and the 40% mode share goal from the ITS.
- Waka Kotahi co-funding from the National Land Transport Plan 2021-24 is more likely because the Tunnels Trail will be integrated with the regional and national cycleway network.

Disadvantages

- Additional capital budget is required to deliver this option with an associated increase in opex cost to cover interest payments.
- Gaps in the existing Dunedin city cycleway network to be delivered under by the Arterials project will not be addressed.
- There is no DUC budget in years 2026/27 – 31 to complete further cycleway projects.

NEXT STEPS

- 39 If option one is approved the Roothing and Footpath capital budget will be updated for the May 2022 Annual Plan Council meeting to reflect the amended timing.
- 40 If option two is approved the Roothing and Footpath capital budget will be updated for the May 2022 Annual Plan Council meeting to reflect the amended timing and increase in budget.
- 41 Staff will provide a report to Council for the 10 Year Plan 2024-2027 meeting to consider funding for the remaining projects to complete the DUC programme (North East Valley cycleway, Arterials project and Peninsula Connection).

Signatories

Author:	Jeanine Benson - Group Manager Transport
Authoriser:	Simon Drew - General Manager Infrastructure and Development

Attachments

	Title	Page
A	Budget Options Tables	181
B	Programme 8 Dunedin Cycle Projects	185
C	Dunedin Cycle Projects	186

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities. This decision promotes the social, economic and environmental well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The DUC programme will deliver on multiple strategic priorities included in the Spatial Plan, Integrated Transport Strategy, Parks and Recreation Strategy, Carbon Zero 2030, and Te Ao Turoa.

Māori Impact Statement

DCC have been working with Aukaha and will continue to do so throughout the development of the DUC projects.

Sustainability

The projects will be contributing to the Carbon Net Zero by 2030 goal, and the 40% mode share goal from the ITS.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

The DUC programme is included in the 2021 – 31 10 Year Plan. This report presents options to alter the budget.

Financial considerations

The financial implications depend on the option chosen, and are covered in the body of the report.

Significance

Both options presented in this report are considered low in terms of the Council's Significance and Engagement Policy.

Engagement – external

The Tunnels Trail and Arterials projects have undergone external engagement through the business case process through multiple workshops and individual meetings. Further external engagement will be undertaken to inform the final detailed design. The Dunedin Tunnels Trails Trust are project partners and have been involved throughout the project.

SUMMARY OF CONSIDERATIONS

Engagement - internal

The Tunnels Trail and Arterials projects have included engagement with Parks and Recreation, 3 Waters, Events and Community Development, Marketing and Communications, City Development, and Enterprise Dunedin.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

The Dunedin Tunnels Trail project preferred route is located within the Mosgiel-Taieri Community Board boundary and nearby the Saddle Hill Community Board boundary. Representatives from both Community Boards have been included as a key stakeholder throughout the business case development. The Transport team provide regular updates to the Mosgiel-Taieri Community Board about the Project.

BUDGET OPTIONS TABLE

Option One – Amend the timing of existing DUC budgets and deliver a section of the Tunnel Trail from Abbotsford to Barnes Drive

Table One: The amended timing of the 10 Year Plan 2021 -23 DUC budget for Option One:

Total Budget	Budget 21/22 \$000	Budget 22/23 \$000	Budget 23/24 \$000	Budget 24/25 \$000	Budget 25/26 \$000	Budget 26/27 \$000		Budget 27/28 \$000	Budget 28/29 \$000	Budget 29/30 \$000	Budget 30/31 \$000	10 Year 2021-31 Total
10 Year Plan 2021-31	1,000	1,005	2,100	3,820	-	2,000		4,500	2,500	2,500	2,500	21,925
Proposed	2,400	6,900	4,500	7,088	1,037	-		-	-	-	-	21,925
Variance	1,400	5,895	2,400	3,268	1,037	(2,000)		(4,500)	(2,500)	(2,500)	(2,500)	-

Table Two – The project breakdown for Option One:

Project breakdown	Budget 21/22 \$000	Budget 22/23 \$000	Budget 23/24 \$000	Budget 24/25 \$000	Budget 25/26 \$000	Budget 26/27 \$000	Budget 27/28 \$000	Budget 28/29 \$000	Budget 29/30 \$000	Budget 30/31 \$000	Budget Total
Harbour Link	2,100	1,400	-	-	-	-	-	-	-	-	3,500
Tunnel Trail	300	5,500	4,500	4,500	1,037	-	-	-	-	-	15,837
Arterials (South Road)	-	-	-	2,588	-	-	-	-	-	-	2,588
Total	2,400	6,900	4,500	7,088	1,037	-	-	-	-	-	21,925

Option One – Amend the timing of existing DUC budgets and deliver a section of the Tunnel Trail from Abbotsford to Barnes Drive

Table Three – The Waka Kotahi funding subsidy for Option One:

Funding	Budget 21/22 \$000	Budget 22/23 \$000	Budget 23/24 \$000	Budget 24/25 \$000	Budget 25/26 \$000	Budget 26/27 \$000	Budget 27/28 \$000	Budget 28/29 \$000	Budget 29/30 \$000	Budget 30/31 \$000	10 Year 2021-31 Total
10 Year Plan 2021-31											
Waka Kotahi Subsidy	530	523	1,071	1,948	-	1,020	2,295	1,275	1,275	1,275	11,212
DCC share	470	482	1,029	1,872	-	980	2,205	1,225	1,225	1,225	10,713
Proposed Budget											
Waka Kotahi Subsidy	1,272	3,588	2,295	3,615	529	-	-	-	-	-	11,299
DCC share	1,128	3,312	2,205	3,473	508	-	-	-	-	-	10,626
Variance											
Waka Kotahi Subsidy	742	3,065	1,224	1,667	529	(1,020)	(2,295)	(1,275)	(1,275)	(1,275)	87
DCC share	658	2,830	1,176	1,601	508	(980)	(2,205)	(1,225)	(1,225)	(1,225)	(87)

Option Two – Amend the timing and approve an \$11.4M increase to DUC budget to deliver the Tunnels Trail from Mosgiel to Dunedin

Table Four – Amended timing of the 10 Year Plan 2021-23 DUC budget

Total Budget	Budget 21/22 \$000	Budget 22/23 \$000	Budget 23/24 \$000	Budget 24/25 \$000	Budget 25/26 \$000	Budget 26/27 \$000	Budget 27/28 \$000	Budget 28/29 \$000	Budget 29/30 \$000	Budget 30/31 \$000	10 Year 2021-31 Total
10 Year Plan 2021-31	1,000	1,005	2,100	3,820	-	2,000	4,500	2,500	2,500	2,500	21,925
Proposed	2,400	6,900	8,588	6,000	9,430	-	-	-	-	-	33,318
Variance	1,400	5,895	6,488	2,180	9,430	(2,000)	(4,500)	(2,500)	(2,500)	(2,500)	11,393

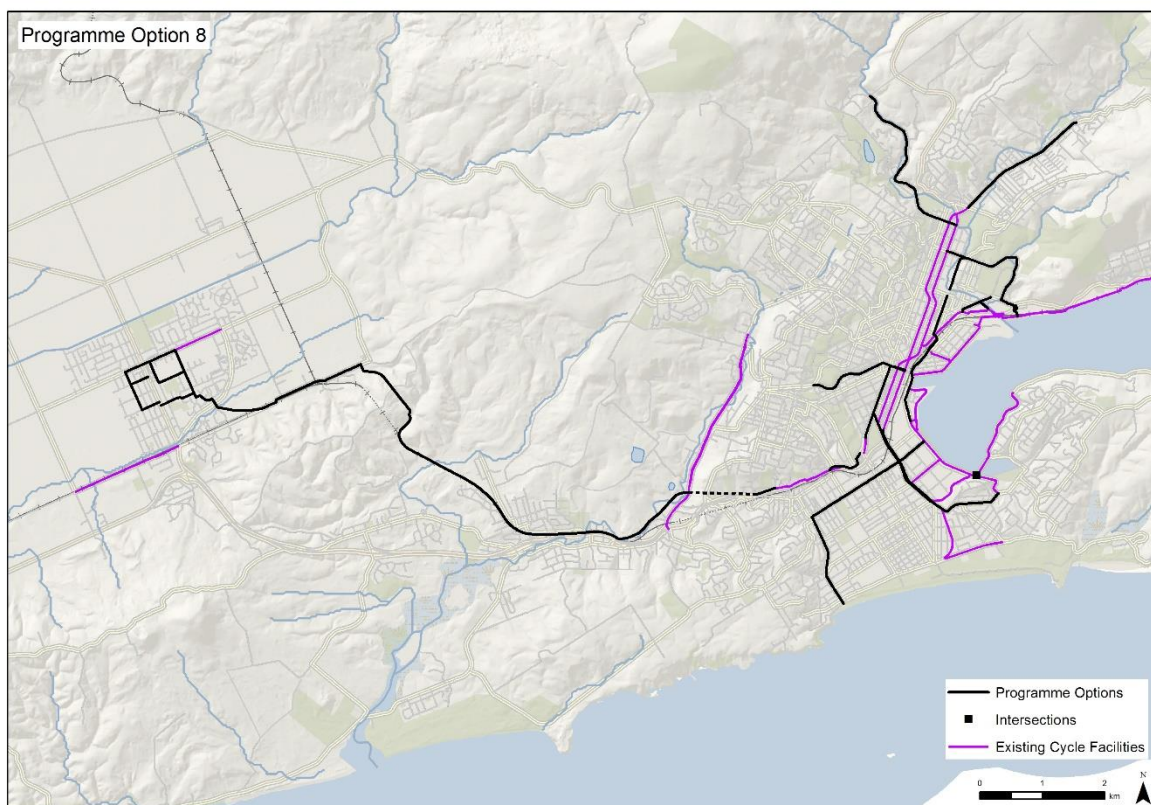
Table Five – The Project Breakdown for Option Two

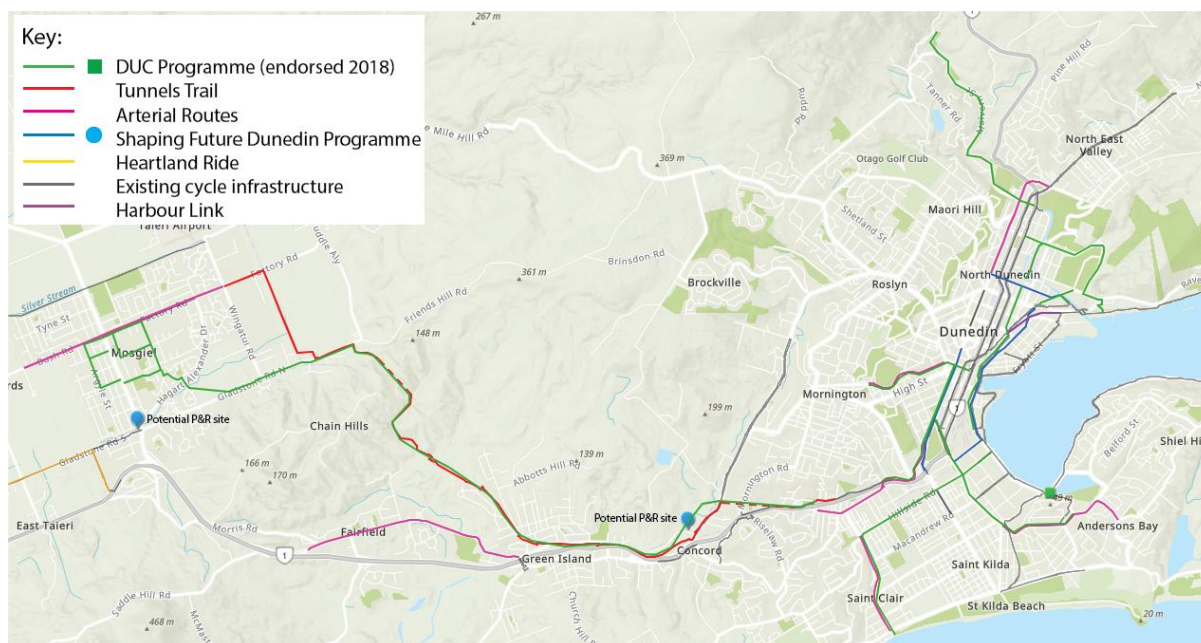
Project breakdown	Budget 21/22 \$000	Budget 22/23 \$000	Budget 23/24 \$000	Budget 24/25 \$000	Budget 25/26 \$000	Budget 26/27 \$000	Budget 27/28 \$000	Budget 28/29 \$000	Budget 29/30 \$000	Budget 30/31 \$000	Budget Total
Harbour Link	2,100	1,400	-	-	-	-	-	-	-	-	3,500
Tunnel Trail	300	5,500	6,000	6,000	6,000	-	-	-	-	-	23,800
Arterials (South Road)	-	-	2,588	-	3,430	-	-	-	-	-	6,018
Total	2,400	6,900	8,588	6,000	9,430	-	-	-	-	-	33,318

Option Two – Amend the timing and approve an \$11.4M increase to DUC budget to deliver the Tunnels Trail from Mosgiel to Dunedin

Table Six - The Waka Kotahi Subsidy

Funding	Budget 21/22 \$000	Budget 22/23 \$000	Budget 23/24 \$000	Budget 24/25 \$000	Budget 25/26 \$000	Budget 26/27 \$000	Budget 27/28 \$000	Budget 28/29 \$000	Budget 29/30 \$000	Budget 30/31 \$000	10 Year 2021-31 Total
10 Year Plan 2021-31											
Waka Kotahi Subsidy	530	523	1,071	1,948	-	1,020	2,295	1,275	1,275	1,275	11,212
DCC share	470	482	1,029	1,872	-	980	2,205	1,225	1,225	1,225	10,713
Proposed Budget											
Waka Kotahi Subsidy	1,272	3,588	4,380	3,060	4,809	-	-	-	-	-	17,109
DCC share	1,128	3,312	4,208	2,940	4,621	-	-	-	-	-	16,209
Variance											
Waka Kotahi Subsidy	742	3,065	3,309	1,112	4,809	(1,020)	(2,295)	(1,275)	(1,275)	(1,275)	5,897
DCC share	658	2,830	3,179	1,068	4,621	(980)	(2,205)	(1,225)	(1,225)	(1,225)	5,496





ANNUAL PLAN BUDGET UPDATE - GALLERIES, LIBRARIES AND MUSEUMS

Department: Executive Leadership Team

EXECUTIVE SUMMARY

- 1 This report provides an overview of the operating expenditure (opex) budgets for the 2022/23 Annual Plan year for the Galleries, Libraries and Museums Group. The following activities are provided for:
 - Dunedin Public Art Gallery (DPAG)
 - Dunedin Public Libraries
 - Olveston
 - Otago Museum Levy
 - Toitū Otago Settlers Museum (Toitū), including the Lan Yuan Dunedin Chinese Garden (Lan Yuan)
 - Ara Toi
- 2 A schedule of proposed fees and charges for the 2022/23 year is also presented at Attachment B.

RECOMMENDATIONS

That the Council:

- a) **Approves** the draft 2022/23 operating budget for the Galleries, Libraries and Museums Group as shown/amended at Attachment A.
- b) **Approves** the draft 2022/23 fees and charges schedules for Galleries, Libraries and Museums as shown/amended at Attachment B.

OPERATING BUDGETS

Revenue

Rates

- 3 The rates contribution for this Group has increased by \$1.206 million, 4.9%.

Expenditure

Personnel Costs

- 4 Personnel costs have increased \$358k, 3.5%. This includes additional resources to meet rostering obligations for DPAG and Toitū.

Grants and Subsidies

- 5 Grants and Subsidies costs have increased by \$399k.
- 6 Otago Museum funding is increased by \$369k to \$4.904 million for the following:
- \$91k being a 2% adjustment to the base levy,
 - \$103k funding allowance to enable the Otago Museum to pay the living wage, and
 - \$175k one-off grant towards a seismic survey of the Otago Museum facility.
- 7 All but the living wage increase was provided for in the 10 year plan. Work has been undertaken with the Otago Museum, and as a result the draft budget allows the Otago Museum to pay the living wage to its staff, in line with DCC policy.

Depreciation

- 8 Depreciation has increased by \$287k, mainly due to the capital expenditure programme.

FEES AND CHARGES

- 9 Fees and charges are broadly in line with the 10 year plan, but with some variations to reflect actual costs.

Signatories

Author:	Simon Pickford - General Manager Community Services
Authoriser:	Simon Pickford - General Manager Community Services

Attachments

	Title	Page
↓A	Galleries, libraries and museums draft budget for 2022/23	191
↓B	Galleries, libraries and museums draft fees and charges for 2022/23	192

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The Galleries, Libraries and Museums Group activities primarily contribute to the objectives and priorities of the above strategies.

Māori Impact Statement

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Maori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

Sustainability

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This report provides a draft budget for the Galleries, Libraries and Museums Group for inclusion in the draft 2022/23 Annual Plan.

Financial considerations

Financial considerations are detailed in the report.

Significance

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

Engagement – external

There has been no external engagement in updating the draft budget for the Galleries, Libraries and Museums Group.

SUMMARY OF CONSIDERATIONS

Engagement - internal

Staff and managers from across council have been involved in the development of the draft budget.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2022/23 Annual Plan.

Galleries, Libraries and Museums Summary Income Statement for the Year Ended 30 June 2023

Actual		Budget	Draft Budget	Budget Inc (Dec)	Budget Inc (Dec)
2020-21		2021-22	2022-23		
\$000		\$000	\$000	\$000	%
Revenue					
24,877	Rates revenue	24,672	25,878	1,206	4.9%
-	- Rates penalties	-	-	-	-
1,479	External revenue	1,137	1,211	74	6.5%
412	Grants and subsidies operating	316	305	(11)	-3.5%
-	- Grants and subsidies capital	30	30	-	0.0%
-	- Development contributions	-	-	-	-
-	- Vested assets	-	-	-	-
40	Internal revenue	21	30	9	42.9%
26,808	Total revenue	26,176	27,454	1,278	4.9%
Expenditure					
9,884	Personnel costs	10,339	10,697	358	3.5%
1,459	Operations & maintenance	1,186	1,258	72	6.1%
1,169	Occupancy costs	1,206	1,168	(38)	-3.2%
892	Consumables & general	896	954	58	6.5%
4,648	Grants & subsidies	4,569	4,968	399	8.7%
6,513	Internal charges	6,512	6,690	178	2.7%
1,325	Depreciation	1,095	1,382	287	26.2%
939	Interest	373	337	(36)	-9.7%
26,829	Total expenditure	26,176	27,454	1,278	4.9%
(21) Net surplus/(deficit)					
		-	-	-	-

Group - Galleries, Libraries and Museums

	2021/22 fees	2022/23 proposed	% change
Dunedin Public Art Gallery			
Dunedin Public Art Gallery Admission			
Admission free	\$0.00	\$0.00	
Group tours by arrangement, cost negotiable.			
Special exhibition entry charges will vary depending on the exhibition			
Venue hire			
Venue Hire - by negotiation depending on the hirer's requirements			
Lan Yuan Chinese Garden			
Chinese Garden Admission			
Adult Admission	\$10.00	\$10.00	0.00%
Adult Season Ticket	\$22.50	\$23.00	2.20%
Adult Season Ticket renewal	\$20.50	\$20.50	0.00%
Student or Beneficiary	\$7.20	\$7.20	0.00%
Student or Beneficiary Season Ticket	\$16.50	\$17.00	3.00%
Student or Beneficiary Season Ticket Renewal	\$13.50	\$13.50	0.00%
Child (under 13 years with Adult) free	\$0.00	\$0.00	
Venue hire			
Venue Hire - by negotiation depending on the hirer's requirements			
Libraries			
Hot picks			
Hot Picks Books (two week loan)	\$5.00	\$5.00	0.00%
Hot Picks DVDs (one week loan)	\$4.00	\$4.00	0.00%
Hot Picks Magazines (one week loan)	\$2.50	\$2.50	0.00%
Hot Picks Voucher Pack (6 Hot Picks vouchers)	\$25.00	\$25.00	0.00%
Libraries			
City Library parking (per hour)	\$2.00	\$2.00	0.00%
Create and supply digital image, per image	\$35.00	\$35.00	0.00%
Inter-loan (plus any additional charges over the standard fee)	\$10.00	\$10.00	0.00%
Membership card replacement (Adult)	\$4.00	\$4.00	0.00%
Membership card replacement (Child)	\$2.00	\$2.00	0.00%
Non-residential membership (per family per year)	\$160.00	\$170.00	6.30%
Photocopying (black and white, A3, per copy)	\$0.30	\$0.30	0.00%
Photocopying (black and white, A4, per copy)	\$0.20	\$0.20	0.00%
Photocopying (colour, A3, per copy)	\$2.00	\$2.00	0.00%
Photocopying (colour, A4, per copy)	\$1.00	\$1.00	0.00%
Research enquiries undertaken by staff (per hour)	\$75.00	\$80.00	6.70%
Loss and damage charges			
Processing Fee per item	\$10.00	\$10.00	0.00%
Overdue and hold fees			
Holds charge (per item)	\$1.50	\$1.50	0.00%
Holds Voucher Pack (6 Holds vouchers)	\$6.00	\$6.00	0.00%
Rentals			
DVDs (1 week loan)	\$2.00	\$2.00	0.00%
DVDs (2 week loan)	\$4.00	\$4.00	0.00%
Room Hire - Downes Room, Mosgiel Library			
Charges vary from \$15.00 for first hour, \$10.00 thereafter, up to \$60.00			
No charge for individuals or groups who are unfunded or provide a community service			
Room Hire - Dunningham Suite, City Library			
Full Suite (full day)	\$450.00	\$450.00	0.00%
Full Suite (half day)	\$325.00	\$325.00	0.00%
Kitchen	\$60.00	\$60.00	0.00%
Moderate Meeting Room (full day)	\$270.00	\$270.00	0.00%
Moderate Meeting Room (half day)	\$200.00	\$200.00	0.00%
Security Guard Service (After 8pm Monday – Friday, before 11am and after 4pm Saturday/Sunday) per hour	\$40.00	\$40.00	0.00%
Small Meeting Room (full day)	\$190.00	\$190.00	0.00%

Small Meeting Room (half day)	\$110.00	\$110.00	0.00%
Wedding Booking (includes full day for event, plus 2 half days for set up and clean up. Does not include security guard service)	\$1,000.00	\$1,000.00	0.00%
Room Hire - Meeting Room, Blueskin Bay Library			
Charges vary from \$15.00 for first hour, \$10.00 thereafter, up to \$60.00			
No charge for individuals or groups who are unfunded or provide a community service			
Olveston Historic Home			
1 hour guided tour followed by croquet and tea and biscuits			
Additional adults	\$42.00	\$44.00	4.80%
Additional children	\$42.00	\$44.00	4.80%
For up to 4 people	\$160.00	\$170.00	6.30%
1 hour tour with high tea (for groups of 10 or more)			
Devonshire Tea per person	\$40.00	\$40.00	0.00%
Edwardian High Tea per person	\$50.00	\$55.00	10.00%
Servants' Tea per person	\$34.00	\$34.00	0.00%
2 hour Tours, Special Interest, Art Tours, Embroidery etc. (minimum group 8pax)			
Adult	\$42.00	\$44.00	4.80%
Child	\$25.00	\$25.00	0.00%
Concession (friends, student, seniors)	\$38.00	\$40.00	5.30%
Group (8+)	\$38.00	\$40.00	5.30%
Local	\$38.00	\$40.00	5.30%
Education groups			
Adult	\$19.00	\$20.00	5.30%
Primary student	\$10.50	\$10.50	0.00%
Secondary student	\$12.50	\$12.50	0.00%
Tertiary student	\$15.50	\$15.50	0.00%
Family			
2 adults and up to 3 children	\$77.00	\$77.00	0.00%
Additional adults	\$19.00	\$20.00	5.30%
Additional children	\$13.00	\$14.00	7.70%
Garden tours (minimum group 8pax)			
Adult	\$24.00	\$25.00	4.20%
Child	\$13.00	\$14.00	7.70%
Retail /Free independent traveller (FIT) guided tour			
Adult	\$24.00	\$25.00	4.20%
Child	\$13.00	\$14.00	7.70%
Concession (friends, students, seniors)	\$22.00	\$23.00	4.50%
Group (10+)	\$19.00	\$20.00	5.30%
Local	\$19.00	\$20.00	5.30%
Venue hire			
Additional staff as required for security and staff	\$45.00	\$45.00	0.00%
Equipment cost on request			
Garden and drying room 4 hours includes 1 security	\$550.00	\$550.00	0.00%
Garden Hire 4 hours includes 1 security	\$350.00	\$350.00	0.00%
Room Hire - Drying room 4 hours includes 1 security	\$200.00	\$200.00	0.00%
Room Hire - Great Hall 4 hours includes 2 security	\$1,000.00	\$1,000.00	0.00%
Toitū Otago Settlers Museum			
Toitū Otago Settlers Museum			
Admission free	\$0.00	\$0.00	
Archive/Collection queries first half hour free, then charge per half hour	\$67.00	\$68.50	2.20%
Archives	\$14.50	\$15.00	3.40%
Group tours by arrangement, cost negotiable.			
Special exhibition entry charges will vary depending on the exhibition			
Venue Hire - by negotiation depending on the hirers requirements			

ANNUAL PLAN BUDGET UPDATE - COMMUNITY AND PLANNING

Department: Executive Leadership Team

EXECUTIVE SUMMARY

- 1 This report provides an overview of the operating expenditure (opex) budgets for the 2022/23 Annual Plan year for the Community and Planning Group. The following activities are provided for:
 - City Development
 - Resource Consents
 - Community Development and Events
- 2 A schedule of proposed fees and charges for the 2022/23 year is also presented at Attachment B.

RECOMMENDATIONS

That the Council:

- a) **Approves** the draft 2022/23 operating budget for the Community and Planning Group as shown/amended at Attachment A.
- b) **Approves** the draft 2022/23 fees and charges schedules for Community and Planning as shown/amended at Attachment B.

OPERATING BUDGETS

Revenue

Rates

- 3 The rates contribution for the Group has increased by \$790k, 6.2%.

External Revenue

- 4 External revenue has decreased by \$475k. The main revenue changes incorporate the following:
 - a) Reductions of \$382k from International Cricket Council's contribution towards the Women's World Cup 2022 (ICC WWC 2022) and \$180k from Masters Games cost recoveries.
 - b) Increases in Resource Consents revenue \$60k and cost recovery from FIFA \$25k.

Expenditure

Personnel Costs

- 5 Personnel costs have increased by \$428k, 7.1%, due to additional resources in Resource Consents and Community Development and Events teams.

Consumables and general costs

- 6 Consumables and general costs have decreased by \$244k. This is primarily due to a decrease for ICC WWC 2022.

Grants and Subsidies

- 7 Grants and subsidies have increased \$195k, primarily due to increases in rates grants, and the adjustments approved as part of the 10 year plan.

FEES AND CHARGES

- 8 Resource Consents fees are unchanged except for the Site Contamination Search fees which have increased to better reflect cost.

Signatories

Author:	Simon Pickford - General Manager Community Services
Authoriser:	Simon Pickford - General Manager Community Services

Attachments

	Title	Page
A	Community and planning draft budget for 2022/23	198
B	Community and planning draft fees and charges for 2022/23	199

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The activities of the Community and Planning Group primarily contribute to the objectives and priorities of the above strategies.

Māori Impact Statement

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Maori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

Sustainability

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This report provides a draft budget for the Community and Planning Group for inclusion in the draft 2022/23 Annual Plan.

Financial considerations

Financial considerations are detailed in the report.

Significance

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

Engagement – external

There has been no external engagement in updating the draft budget for the Community and Planning Group.

SUMMARY OF CONSIDERATIONS

Engagement - internal

Staff and managers from across council have been involved in the development of the draft budget.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2022/23 Annual Plan.

Community and Planning Group Summary

Income Statement for the Year Ended 30 June 2023

Actual		Budget	Draft	Inc (Dec)	Budget Inc
2020-21		2021-22	Budget		(Dec)
\$000		\$000	2022-23	\$000	%
			\$000		
Revenue					
12,199	Rates revenue	12,669	13,459	790	6.2%
-	- Rates penalties	-	-	-	-
1,560	External revenue	2,022	1,547	(475)	-23.5%
139	Grants and subsidies operating	140	154	14	10.0%
30	Grants and subsidies capital	-	-	-	-
-	- Development contributions	-	-	-	-
-	- Vested assets	-	-	-	-
217	Internal revenue	203	307	104	51.2%
14,145	Total revenue	15,034	15,467	433	2.9%
Expenditure					
5,242	Personnel costs	6,036	6,464	428	7.1%
1,196	Operations & maintenance	1,685	1,591	(94)	-5.6%
106	Occupancy costs	178	154	(24)	-13.5%
1,774	Consumables & general	1,245	1,001	(244)	-19.6%
3,829	Grants & subsidies	3,919	4,114	195	5.0%
1,984	Internal charges	1,963	2,089	126	6.4%
30	Depreciation & amortisation	8	30	22	275.0%
209	Interest	-	24	24	-
14,370	Total expenditure	15,034	15,467	433	2.9%
(225) Net surplus/(deficit)					
		-	-	-	-

Group - Community and Planning

	2021/22 fees	2022/23 proposed	% change
Resource Consents			
Consent Monitoring			
Monitoring of activities subject to requirements of the HSNO Act (fixed fee)	\$265.00	\$265.00	0.00%
Resource Consent monitoring fee for first visit (fixed fee when resource consent granted)	\$265.00	\$265.00	0.00%
Resource Consent monitoring fee for other visits (fixed fee when resource consent granted)	\$180.00	\$180.00	0.00%
Resource Consent monitoring fee for visits determined necessary after resource consent granted (per hour)	\$123.00	\$123.00	0.00%
State of the Environment monitoring fee (fixed fee)	\$125.00	\$125.00	0.00%
Terms of payment: Payment of additional fees are due within 20 working days of the invoice date or 20th of the month, whichever is the latest.			
Designations/Heritage Orders/Plan Changes			
For Designations/heritage Orders/Plan Changes (privately initiated) following payment of the relevant deposit, the Council may, at its discretion, invoice for the additional charges at cost on a monthly basis and may stop work on the application until such time as the relevant invoice has been paid.			
Heritage order applications (deposit and additional charges at cost)	\$2,300.00	\$2,300.00	0.00%
Minor modifications (Section 181 (3)) (deposit and additional charges at cost)	\$640.00	\$640.00	0.00%
Notice of requirement for designations (Section 168 & Section 181(2)) (deposit and additional charges at cost)	\$7,300.00	\$7,300.00	0.00%
Plan changes (privately initiated) (deposit and additional charges at cost)	\$23,000.00	\$23,000.00	0.00%
Purchase of District Plan	\$0.00	\$0.00	
Uplifting designations	\$0.00	\$0.00	
Development Contributions			
Objections (Full cost recovery for commissioners, council staff and other support) (deposit)	\$460.00	\$460.00	0.00%
Remissions, unusual developments and deferral of payment (deposit)	\$460.00	\$460.00	0.00%
The Local Government Act provides for full cost recovery. Application costs that exceed the deposit will be subject to additional charges at the rates and disbursements set out in this schedule. For those applications that attract a fixed deposit, a receipt will be issued at the time of payment. A GST invoice will be issued at the completion of processing. Commissioners are selected and appointed independently of Council and their full costs will be recovered.			
Disbursements			
Vehicle usage (calculated on time basis (per min))	\$0.27	\$0.27	0.00%
Postage - at cost			
Photocopying (per A4 copy) - at cost			
Public notices - at cost			
Site signs - at cost			
Site inspections - at cost			
Fees for Land Use Planning Activities			
Section 36(1) of the Resource Management Act 1991 enables the Council to charge a fixed deposit. Section 36(3) allows for additional fees to recover actual and reasonable costs in cases where the fixed deposit is inadequate. Application costs that exceed the deposit will be subject to additional charges at the rates and disbursements set out in the following schedules. For those applications that attract a fixed deposit, a receipt will be issued at the time of payment. A GST invoice will be issued at the completion of processing.			
Fees for Subdivision Activities			
Non-Notified Subdivision Consents (deposit)	\$2,400.00	\$2,400.00	0.00%

Hearing Costs			
For all applications involving elected members attendance at hearings for commercial applicants (GST registered only):			
Hearing up to 3 hours (fixed fee)	\$900.00	\$900.00	0.00%
Hearings over 3 hours (per day)	\$1,800.00	\$1,800.00	0.00%
Staff attendance at hearings – cost of staff attending hearing (charged at hourly rates). For resource consents, only the processing planner will be charged.			
Non-Notified Land Use Consents			
Category B (deposit)	\$1,000.00	\$1,000.00	0.00%
Category C (deposit)	\$1,700.00	\$1,700.00	0.00%
Category A - no deposit			
Notified Land Use Consents			
Limited Notified Land Use Consents (deposit)	\$5,900.00	\$5,900.00	0.00%
Publicly Notified Land Use Consents (deposit)	\$9,300.00	\$9,300.00	0.00%
Notified Subdivision Consents			
Limited Notified Subdivision Consents (deposit)	\$5,900.00	\$5,900.00	0.00%
Publicly Notified Subdivision Consents (deposit)	\$9,300.00	\$9,300.00	0.00%
Objections			
For objections under section 357A(1)(f) or (g), where a request is made for for the objection to be considered by a hearings commissioner, there is a fixed deposit and additional costs are charged as follows:	\$850.00	\$850.00	0.00%
Other objections to decisions of resource consents (Section 357) and fees (Section 357B)	\$0.00	\$0.00	
Commissioner - actual cost			
Officer time - at hourly rate			
Planning - Other Legislation			
Cancellation of building line restriction (Section 327A Local Government Act 1974) (deposit)	\$330.00	\$330.00	0.00%
Converting a cross lease into a fee simple (deposit)	\$300.00	\$300.00	0.00%
Overseas Investment Commission Certificate (deposit)	\$330.00	\$330.00	0.00%
Planning certificates for the sale of liquor (deposit)	\$280.00	\$280.00	0.00%
Right of way (Section 348 Local Government Act 1974) (includes processing of application and sealing) (deposit)	\$660.00	\$660.00	0.00%
Processing Costs			
Administrative Officers (per hour)	\$99.00	\$99.00	0.00%
Associate Senior Planner (per hour)	\$170.00	\$170.00	0.00%
Compliance and Monitoring Officer (per hour)	\$123.00	\$123.00	0.00%
Development contributions officer (per hour)	\$130.00	\$130.00	0.00%
External consultants processing resource consent (same hourly rate as equivalent planner)			
Graduate Planner (per hour)	\$127.00	\$127.00	0.00%
Planner (per hour)	\$162.00	\$162.00	0.00%
Planning Technician (per hour)	\$117.00	\$117.00	0.00%
Principal Advisor/Team Leader/Specialist input (senior level) from another Council department (per hour)	\$179.00	\$179.00	0.00%
Processing of notified land use and subdivision applications and any additional charges applying to any other planning application listed above will be charged at the following rates:			
Refund or Cost Recovery Threshold: There is a \$25 threshold either side of the final cost whereby if the amount to be refunded or recovered is less than \$25 it will be absorbed to cover the processing cost.			
Senior Planner (per hour)	\$179.00	\$179.00	0.00%
Specialist input (junior/intermediate level) from another Council department (per hour)	\$162.00	\$162.00	0.00%
Reports, advice and assessment commissioned by the Council - at cost			
Related Land Use Consents			
Boundary Activity Notice Deposit	\$490.00	\$490.00	0.00%
Certificates of compliance (Section 139) (deposit)	\$870.00	\$870.00	0.00%
Change or cancellation of conditions of land use consents (Section 127(1)(b)) (deposit)	\$870.00	\$870.00	0.00%
Existing use certificate (Section 139A) (deposit)	\$1,080.00	\$1,080.00	0.00%
Extension of time for land use consents. (Section 125(1)(b)) (deposit)	\$730.00	\$730.00	0.00%

If the application is complex or significant, or specialist advice is needed, a higher deposit may be required before proceeding.			
Marginal or Temporary Activity Notice (deposit)	\$400.00	\$490.00	22.50%
Outline plan of works (Section 176A) (deposit)	\$1,200.00	\$1,200.00	0.00%
Related Subdivision Consent Matters			
Approving, certification fee for survey plans (except 224(c)) (per certificate) (deposit)	\$520.00	\$520.00	0.00%
Bond renewal (fixed fee)	\$240.00	\$240.00	0.00%
Certified copy of Council Resolution (fixed fee)	\$240.00	\$240.00	0.00%
Change or cancellation of conditions of subdivision consents (Section 127(1) (deposit))	\$1,280.00	\$1,280.00	0.00%
Combined 223 and 224(c) application (deposit)	\$1,000.00	\$1,000.00	0.00%
Compliance with subdivision consent conditions (Section 224(c)) (deposit)	\$840.00	\$840.00	0.00%
Extension of time for subdivision consents (Section 125(1)(b)) (deposit)	\$770.00	\$770.00	0.00%
If the application is complex or significant, or specialist advice is needed, a higher deposit may be required before proceeding. Fees will be discussed with the applicant in advance. Engineering, geotechnical, contamination and any other technical input will be an additional fee that recovers actual cost.			
Objections to decisions of subdivision consents (Section 357) and fees (Section 357B) (for free)	\$0.00	\$0.00	0.00%
Payment of Final Fee for Subdivision Applications: The final fee should be paid promptly after being sent an invoice. If there are any outstanding interim invoices they will be required to be paid before the Section 224 Certificate will be released.			
Preparation of consent notices, certificates, bonds, partial or full release/discharge of bonds, revocation of easements (fixed fee, but any legal fees recovered at cost)	\$300.00	\$300.00	
s240 Covenants (deposit)	\$550.00	\$550.00	0.00%
s241 Amalgamation of Allotments (deposit)	\$315.00	\$315.00	0.00%
Section 221 application (deposit)	\$1,090.00	\$1,090.00	0.00%
Section 226 application including certification (deposit)	\$770.00	\$770.00	0.00%
Section 243 application (deposit)	\$540.00	\$540.00	0.00%
Request to Use Commissioner			
1. The applicant requesting a commissioner in accordance with Section 100A will be charged at the actual cost of the commissioner, even if submitters also make the same request. If submitters request a commissioner, and the applicant does not, then the submitters must pay for the additional costs associated with the commissioner, with the costs being equally shared between the submitters requesting it.			
2. Plan changes or Notice of Requirements which require the use of a commissioner will be charged at the actual cost of the commissioner.			
Site Contamination Search			
Commercial and Industrial (fixed fee per site) - Site Contamination Search	\$405.00	\$580.00	43.20%
Information search to meet requirement (method) of section 6(2) of the Resource Management (National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health) Regulations 2011			
Residential and rural (fixed fee per site) - Site Contamination Search	\$255.00	\$350.00	37.30%

ADDITIONAL SUPPORT FOR TASK FORCE GREEN

Department: Community and Planning

EXECUTIVE SUMMARY

- 1 The report presents options for additional support for the Task Force Green scheme following a request from Council in May 2021.
- 2 Two options are presented for consideration: increasing the value of vouchers and/or increasing the number of volunteers.

RECOMMENDATIONS

That the Council:

- a) **Considers** options for additional support for the Task Force Green scheme.

BACKGROUND

- 3 At the 31 May 10 Year Plan Meeting, the following resolution was made by Council:

Moved (Cr Jules Radich/Mayor Aaron Hawkins):

That the Council:

Request a report on Taskforce Green and options for possible additional support in time for the Annual Plan 2022/23.

Motion carried (CNL/2021/117)

- 4 This report responds to that resolution.

DISCUSSION

What Task Force Green Does

- 5 In 2020/21 Task Force Green volunteers worked for 24,000 hours (approximately 14,000 for Council and 10,000 for community organisations). Based on minimum wage, volunteers provided \$190,000 in labour to community-based organisations and \$270,000 in labour to the Council.
- 6 Volunteers undertook mainly environmental work e.g. maintenance of walkways, native bush, public domains, cemeteries and recreational areas, and graffiti removal from public buildings and spaces. Assistance to Council departments included installing signage, delivering notices,

providing cleans ups, weed management, and minor maintenance. Volunteers also worked for clubs and non-profit organisations (mostly one-off activities like property clean ups).

How DCC Currently Supports Task Force Green

- 7 Since the 1980s the DCC has supported Task Force Green and the employment schemes preceding it. Through the schemes both the long-term unemployed and those yet to start work, gained work skills and, in some cases, paid employment.
- 8 Since 2013 the Ministry of Social Development (MSD) has subsidised the employment of six fixed-term Task Force Green Supervisors. In the past five years, an estimated 120 Task Force Green participants (supervisors and volunteers) moved into paid work (part-time, seasonal, or full-time).
- 9 In July 2013 the DCC introduced supermarket vouchers to acknowledge the work of Task Force Green volunteers and in part provide a contribution towards incidental costs after central government stopped its benefit top up to participants.
- 10 Vouchers are provided each week to eligible volunteers (those participating in the scheme a minimum of three days per week). Participants referred from Corrections for Community Service, or from MSD for re-compliance, don't receive vouchers.
- 11 Since 2013 the vouchers have been provided to volunteers for 50 weeks per year. For 2022/23 this has been increased to 52 weeks per year and incorporated into the draft budgets.
- 12 Staff considered what additional support could be provided for Task Force Green, and present two options, increasing the value of supermarket vouchers provided (direct support to volunteers) and/or increasing volunteer numbers.

Direct Additional Support to Volunteers

- 13 There is no perfect mechanism for assessing any increase to voucher value. However, it would be appropriate to index and increase the buying power of vouchers to reflect increased costs.
- 14 In providing this option staff have taken into account increases in overall living costs and utilised the 'general' consumers price index (CPI) which measures the changing price of a fixed basket of goods and services purchased by New Zealand households. The aim of the CPI is to measure price changes of the same sample of products at each outlet over time.
- 15 Since July 2013 the Jobseeker weekly benefit payment for a single person aged over 25 years has risen by \$70.19. Work and Income also provides a Winter Energy payment to all beneficiaries from May to October, including Task Force Green volunteers.
- 16 According to the Reserve Bank of New Zealand inflation calculator, the equivalent value of a \$20 voucher from Q3 2013 is now \$23.10, if increased using 'general' CPI (Q3 2021). If the 'food' CPI is used, the value would be \$22.91.
- 17 A core group of volunteers, who for health or other reasons, cannot move into paid work and therefore regularly attend the scheme, would gain the most from an increase in voucher value. All are beneficiaries, with about half receiving the Jobseeker benefit. The remainder receive other Work and Income benefits.

- 18 In 2022/23, \$31,200 is budgeted for supermarket vouchers for up to 30 volunteers. The table below sets out examples of potential increases.

Voucher Value	Number of Volunteers	Value Per Volunteer/Annum	Annual Cost	Budget
Current \$20	30	\$1040	\$31,200	
\$25	30	\$1300	\$39,000	
\$30	30	\$1560	\$46,800	

Increasing Volunteers to Support Work Outcomes and Community Groups

- 19 Up to 40 volunteers per week participate in the Task Force Green scheme. Around 30 are regular participants with others attending for re-compliance or Community Service.
- 20 Supervisors are Work and Income clients, or volunteers already on the scheme who gain additional work skills by taking on the paid role. Supervisors oversee five volunteers at any one time with volunteer numbers capped. Capping ensures adequate supervision and support is provided to people who are primarily not work ready.
- 21 MSD subsidises Supervisor wages under its Flexi Wage Scheme (\$10,400 per Supervisor). Supervisors can only work a maximum of 26 weeks per year and be re-employed once every 18 months. A current challenge is the fixed-term nature of the role with upskilling supervisors often taking the full six-month work-term.
- 22 A DCC-funded Team Leader oversees the scheme, manages supervisors, leads training, health and safety compliance, work scheduling and provides significant pastoral support to all participants. The Team Leader also manages external relationships with MSD and Corrections for those undertaking re-compliance.
- 23 The Council could consider expanding the scheme with 10 extra volunteers (from 40 up to 50). This would provide more people who are long-term unemployed with upskilling, as well as additional assistance for community organisations. However, more resourcing would have to be provided for both volunteers and supervisors if this occurred, along with practical resources i.e. safety equipment and training.
- 24 The Team Leader would require further support in the form of a full-time Task Force Green Assistant if the scheme expanded. The role would have to be DCC funded but would support both supervisors and volunteers and take sole charge of the scheme when required. There are risks in expanding the programme without this type of resource as the Team Leader is working at capacity.
- 25 The table below sets out forecast costs for 2022/23 if the Council decided to accept 10 new Task Force Green volunteers and approve establishment of a Task Force Green Assistant role.

Budget Items	Forecast Increase to Task Force Green Budget 2022/23
Employment-related costs, Task Force Green Assistant (permanent, full-time)	\$64,500
Volunteer Allowance \$20 x 10 volunteers @52 weeks per year	\$10,400
Operational, maintenance and consumables	\$23,875
Total Increase in 2022/23 Budget	\$98,775

OPTIONS

Option One – Increase the value of vouchers provided to eligible Task Force Green volunteers by an agreed amount from 1 July 2022

Advantages

- The increase provides direct assistance to volunteers to help meet weekly living costs.
- The increase acknowledges the volunteer work undertaken by Task Force Green volunteers for the Council and community.

Disadvantages

- Any increase is unbudgeted.

Option Two – Increase volunteer numbers by up to 10 per annum.

This option requires the employment of a Task Force Green Assistant which is required to manage volunteers. However, due to low unemployment there is a risk that there may be a limited number of extra volunteers to manage.

Advantages

- Provides additional support for the DCC and community organisations to receive assistance through the scheme.
- Provides upskilling for the long-term unemployed and people yet to enter the workforce.

Disadvantages

- Potential low number of extra volunteers.
- Any increase is unbudgeted.

Option Three – Status Quo

- 26 Continue to provide \$20 supermarket vouchers to volunteers under the current eligibility criteria.

Advantages

- Support continues for volunteers on the programme.

Disadvantages

- The value of vouchers has remained unchanged since 2013 and does not reflect increases in the cost of living.

NEXT STEPS

27 Staff will action any decisions made by Council.

Signatories

Author:	Joy Lanini - Manager Community Development and Events
Authoriser:	Simon Pickford - General Manager Community Services

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities and promotes the social and economic well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Māori Impact Statement

A number of Task Force Green identify as Māori.

Sustainability

There are no known implications for sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

Depending on the decision of Council, there may be implications for the Task Force Green budget.

Financial considerations

In 2022/23, \$31,200 is budgeted for supermarket vouchers for up to 30 volunteers.

Significance

This decision is considered low in terms of the Council's Significance and Engagement Policy.

Engagement – external

Discussion has been held with MSD, who are supportive of both options but can provide no additional funding.

Engagement - internal

There has been discussion with Finance.

Risks: Legal / Health and Safety etc.

There are no known risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Task Force Green volunteers work across all Community Boards areas.

ANNUAL PLAN BUDGET UPDATE - ECONOMIC DEVELOPMENT

Department: Enterprise Dunedin

EXECUTIVE SUMMARY

- 1 This report provides an overview of the operating expenditure (opex) budgets for the 2022/23 Annual Plan year for the Economic Development Group. The following activities are provided for:
 - Economic Development
 - Dunedin Visitors Centre – i Site
 - Marketing Dunedin
- 2 A schedule of proposed fees and charges for the 2022/23 year is also presented at Attachment B.

RECOMMENDATIONS

That the Council:

- a) **Approves** the draft 2022/23 operating budget for the Economic Development Group as shown/amended at Attachment A.
- b) **Approves** the draft 2022/23 fees and charges schedules for Economic Development as shown/amended at Attachment B.

OPERATING BUDGETS

- 3 Apart from a transfer of costs to another activity, the budgets are in line with the 10 year plan.

FEES AND CHARGES

- 4 Film permit fees are increasing by 15% to include GST.

Signatories

Author:	John Christie - Manager Enterprise Dunedin
Authoriser:	John Christie - Manager Enterprise Dunedin

Attachments

Title

Page

↓A	Economic development draft budget for 2022/23	212
↓B	Economic development draft fees and charges for 2022/23	213

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Economic Development Group activities primarily contribute to the objectives and priorities of the above strategies.

Māori Impact Statement

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Maori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

Sustainability

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This report provides a draft budget for the Economic Development Group for inclusion in the draft 2022/23 Annual Plan.

Financial considerations

Financial considerations are detailed in the report.

Significance

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

Engagement – external

There has been no external engagement in updating the draft budget for the Economic Development Group.

SUMMARY OF CONSIDERATIONS

Engagement - internal

Staff and managers from across council have been involved in the development of the draft budget.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2022/23 Annual Plan.

Economic Development Group Summary

Income Statement

for the Year Ended 30 June 2023

Actual	Budget	Draft Budget	Inc (Dec)	Budget Inc (Dec)
2020-21	2021-22	2022-23		
\$000	\$000	\$000	\$000	%
Revenue				
5,417 Rates revenue	5,402	5,273	(129)	-2.4%
- Rates penalties	-	-	-	-
2,225 External revenue	418	297	(121)	-28.9%
- Grants and subsidies operating	-	33	33	-
- Grants and subsidies capital	-	-	-	-
- Development contributions	-	-	-	-
- Vested assets	-	-	-	-
46 Internal revenue	3	3	-	0.0%
7,688 Total revenue	5,823	5,606	(217)	-3.7%
Expenditure				
2,231 Personnel costs	2,502	2,290	(212)	-8.5%
2,759 Operations & maintenance	1,156	1,147	(9)	-0.8%
15 Occupancy costs	17	17	-	0.0%
842 Consumables & general	919	853	(66)	-7.2%
409 Grants & subsidies	90	90	-	0.0%
1,165 Internal charges	1,115	1,177	62	5.6%
48 Depreciation & amortisation	24	32	8	33.3%
- Interest	-	-	-	-
7,469 Total expenditure	5,823	5,606	(217)	-3.7%
219 Net surplus/(deficit)	-	-	-	-

Group - Economic Development

	2022/23		
	2021/22 fees	proposed	% change
Economic Development			
Film Permit Fee			
Fee for a permit to conduct commercial film activity in public places (per day)	\$500.00	\$575.00	15.00%
Fee for a permit to conduct commercial film activity in public places (per half day)	\$250.00	\$287.50	15.00%

2022-23 RATING METHOD

Department: Finance

EXECUTIVE SUMMARY

- 1 The draft budget as presented for 2022-23 proposes an overall increase in rates of 6.5%. This increase in rates is collected using the rating method. The proposed rates charged to individual rate accounts incorporate the budget increase and changes in the rating database.
- 2 The proposed changes to the rating method are discussed in this report. These include increases to the community services targeted rate (increase of 1.47%) and the stadium differentiated rates (increase of 1.4%).

RECOMMENDATIONS

That the Council, for the purposes of the draft budget:

- a) **Approves** an increase in the community services targeted rate for the 2022-23 year of \$1.50 to \$103.50 including GST.
- b) **Approves** an increase in the Stadium 10,000 plus seat differentiated rates for the 2022-23 year based on the June 2021 Local Government Cost Index of 1.4%.
- c) **Approves** the current rating method for the setting of all other rates for the 2022-23 year.

BACKGROUND

- 3 The purpose of this report is to demonstrate the impact of the proposed rate increase by property and property category for the 2022-23 year and confirm the proposed changes to the rating method.
- 4 Please note that unless specified, all rating figures in this report are GST inclusive.

DISCUSSION

- 5 The overall increase in rates to be collected is driven by the draft budget for 2022-23 which proposes a 6.5% increase. This increase in rates is collected using the rating method.
- 6 The rating method comprises two main elements, general rates and targeted rates, as demonstrated on Attachment A. Attachment A provides a summary of current and proposed rates, provides details of the individual rates and the amount collected from each rate.

Attachment B, summary information, provides a summary of fixed charges, general rates and total rates.

Community Services Rate

- 7 The Council has a community services targeted rate (CSTR) which funds the Botanic Garden and part of the Parks and Reserves activity. The CSTR is a fixed charge on all rateable properties and is normally increased annually by an indexed amount. Allowing for an increase based on the June 2021 Local Government Cost Index (LGCI) of 1.4% would increase this from \$102.00 to \$103.50 for the 2022-23 year.

Stadium Rates

- 8 The Council has a rating differential for the Stadium for the general rate, the economic development/tourism rate, the capital value based drainage rate and the capital value based fire protection rate. Since the 2013-14 year, the differentiated Stadium rates have been inflation adjusted annually. For the 2022-23 year, it is proposed to increase these rates by the June 2021 LGCI of 1.4%.

Overall Impact

- 9 The following table shows the overall rates income (including GST) by property category for 2021-22 and 2022-23.

Category	2021-22 (\$'000)	2022-23 (\$'000)	\$ change (\$'000)	% change
Residential	134,227	142,762	8,535	6.4%
Lifestyle	6,701	7,124	423	6.3%
Commercial	60,000	64,069	4,069	6.8%
Farmland	5,065	5,427	362	7.2%
Total	205,993	219,382	13,389	6.5%

- 10 Attachment C provides sample property rate changes for each category of property. The sample property rate changes incorporate:
- The forecast rate increase of 6.5%,
 - An increase of 1.47%, \$1.50 in the community services rate, and
 - An increase of 1.4% in the differentiated rates paid by the Stadium.

Rate Maximum

- 11 Under the Local Government (Rating) Act 2002, certain rates must not exceed 30% of total rates revenue. This includes the use of a uniform annual general charge and any targeted rates that are set on a uniform basis excluding targeted rates set solely for water supply or sewage disposal. Based on the draft budgets, these rates represent 21% of total rates revenue.

OPTIONS

- 12 No options are provided as this report is giving effect to the current rating method and previous decisions of the Council.

NEXT STEPS

- 13 While the Council is engaging with the community on the annual plan 2022/23, rate account information will be available on the DCC website that shows the proposed rating impact by individual rate account.

Signatories

Author:	Carolyn Allan - Senior Management Accountant
Authoriser:	Gavin Logie - Chief Financial Officer

Attachments

	Title	Page
↓A	Summary of Current and Proposed Rates	219
↓B	Summary Information	220
↓C	Sample Rate Accounts	221

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The annual plan 2022-23 contributes to objectives across the strategic framework, as it describes the Council's activities, which are aligned to community outcomes. It also provides a long-term focus for decision making and coordination of the Council's resources, as well as a basis for community accountability.

Māori Impact Statement

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Maori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

Sustainability

Sustainability is an underlying principle of the DCC's strategic framework. Activity in the annual plan 2022-23 supports the DCC to embed the principles of sustainability across DCC work.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

The rating method gives effect to the draft budget. The financial implications of the draft budget are discussed in annual plan 2022-23 overview report and the group budget reports. The application of the rating method is consistent with the 10 year plan 2021-2031.

Financial considerations

The rating method gives effect to the draft budget. The financial implications of the draft budget are discussed in annual plan 2022-23 overview report and the group budget reports.

Significance

The 10 year plan 2021-31 budgets, including the rating method, were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets and rating method are not considered significant in terms of the policy.

SUMMARY OF CONSIDERATIONS

Engagement – external

There will be an opportunity for the community to provide feedback during the engagement process.

Engagement - internal

Staff and managers from across the Council have been involved in the development of the draft budgets.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

The rating method will be of interest to Community Boards.

Summary of Current and Proposed Rates

		2021-22 Current		2022-23 Proposed		Increase/(Decrease)		
Rates (Including GST)	Basis of Rate Note 1	Rate Note 2	Rates Collected \$'000	Rate Note 2	Rates Collected \$'000	Rate	Rates Collected \$'000	Rates Collected %
General Rates								
Rate in \$, Capital Value, Differentiated								
Residential	cv	0.3091	69,246	0.3292	74,286	6.5%	5,040	7.3%
Lifestyle	cv	0.2937	5,792	0.3127	6,178	6.5%	386	6.7%
Commercial	cv	0.7604	37,930	0.8130	40,600	6.9%	2,670	7.0%
Farmland	cv	0.2473	4,379	0.2633	4,663	6.5%	284	6.5%
Residential Heritage Bed & Breakfast	cv	0.5410	24	0.5760	26	6.5%	2	6.5%
Stadium 10,000 plus seat	cv	0.0621	116	0.0630	118	1.4%	2	1.4%
Total General Rates			117,487	125,871		8,383		7.1%
Targeted Rates								
Community Services								
Residential, Farmland, Lifestyle, Utilities	suip	102.00	5,546	103.50	5,656	1.5%	110	2.0%
Commercial	ru	102.00	284	103.50	287	1.5%	3	1.1%
Total Community Services			5,830	5,943		113		1.9%
Tourism/Economic Development								
Commercial	cv	0.0116	573	0.0116	572	-0.3%	(0)	-0.0%
Stadium 10,000 plus seat	cv	0.0013	2	0.0013	3	1.4%	0	1.4%
Total Tourism/Economic Development			575	575		0		0.0%
Drainage								
Fixed Charge								
Residential, Lifestyle & Farmland (Note 3)	suip	618.50	29,867	655.00	31,780	5.9%	1,913	6.4%
Commercial, Residential Institutions, Schools (Note 3)	ru	618.50	1,758	655.00	1,858	5.9%	100	5.7%
Churches	ru	102.25	12	102.25	12	0.0%	0	0.0%
Rate in \$ CV								
Commercial & Residential Institutions (Note 3)	cv	0.2878	15,074	0.3057	16,104	6.2%	1,030	6.8%
Schools (Note 3)	cv	0.1684	697	0.1788	739	6.2%	42	6.0%
Stadium 10,000 plus seat	cv	0.0013	44	0.0013	44	1.4%	1	1.4%
Total Drainage Rates			47,452	50,537		3,086		6.5%
Kerbside Recycling Collection Fixed Charge								
Residential, Farmland, Lifestyle, Utilities	suip	106.10	5,318	106.10	5,357	0.0%	38	0.7%
Commercial	ru	106.10	29	106.10	29	0.0%	1	2.2%
Total Kerbside Collection Rates			5,347	5,386		39		0.7%
Water								
Fixed Charge								
Residential, Lifestyle & Farmland (Note 3)	suip/unit	469.00	23,615	497.00	25,149	6.0%	1,534	6.5%
Fire Protection	suip	140.70	23	149.10	26	6.0%	3	13.0%
Fire Protection, Rate in \$ CV								
Commercial	cv	0.0826	4,676	0.0874	4,983	5.8%	307	6.6%
Residential Institutions	cv	0.0620	321	0.0656	339	5.8%	18	5.6%
Stadium 10,000 plus seat	cv	0.0094	18	0.0095	18	1.4%	0	1.4%
Total Water Rates			28,653	30,515		1,862		6.5%
Other Targeted Rates								
Private Street Lighting	suip	149.40	35	149.40	35	0.0%	0	0.0%
Allanton	suip	411.00	22	411.00	22	0.0%	0	0.0%
Blanket Bay	suip	636.00	1	636.00	1	0.0%	0	0.0%
Curles Point	suip	749.00	1	749.00	1	0.0%	0	0.0%
Total Other Rates			59	59		0		0.0%
Voluntary Targeted Rates								
Warm Dunedin	suip	various	590	various	496		(94)	-16.0%
Total Voluntary Rates			590	496		(94)		-16.0%
Total Rates Including GST			205,993	219,382		13,389		6.5%
Total Rates Excluding GST			179,124	190,767		11,642		6.5%
Check			(0)	(0)				

Note 1: cv = capital value, suip = separately used or inhabited part of a rating unit, ru = rating unit.

Note 2: Fixed charge unless specified as a rate in the dollar.

Note 3: Charges are reduced to 50% where a property is not connected/supplied but is capable of being connected/supplied.

Summary Information

Note : All numbers are GST INCLUSIVE

Summary of Fixed Charges

	2022/23	2021/22	Increase	Increase
Community Services	103.50	102.00	1.50	1.5%
Kerbside Recycling	106.10	106.10	0.00	0.0%
Water	497.00	469.00	28.00	6.0%
Drainage	655.00	618.50	36.50	5.9%
Total Fixed Charges	1,361.60	1,295.60	66.00	5.1%

Summary of General Rates

	General Rate Share	Total CV	CV %ages	General Rate Rate in \$	General Rate Factor	General Rates Paid
Residential	59.02%	22,568,582,180	71.5%	0.003292	1.00	74,287,498
Lifestyle	4.91%	1,976,150,500	6.3%	0.003127	0.95	6,178,500
Commercial	32.25%	5,047,581,150	16.0%	0.008130	2.47	40,599,605
Farmland	3.70%	1,770,860,150	5.6%	0.002633	0.80	4,662,675
Residential Heritage B&B	0.02%	4,465,000	0.0%	0.005760	1.75	25,718
Stadium 10,000 plus seat	0.09%	187,300,000	0.6%	0.000630	0.19	117,999
Total	100.00%	31,554,938,980	100.0%			125,871,995

Summary of Total Rates

	2022/23	2021/22	Inc (Dec)	% Inc (Dec)
Residential	142,762,600	134,227,100	8,535,500	6.4%
Lifestyle	7,124,200	6,701,300	422,900	6.3%
Commercial	64,068,500	59,999,700	4,068,800	6.8%
Farmland	5,426,700	5,064,500	362,200	7.2%
Total	219,382,000	205,992,600	13,389,400	6.5%

Sample Rate Accounts
Average Capital Value Rates

	CV	2021/22 Rates	2022/23 Rates	Increase	Increase %
Residential					
Average CV	464,400				
General Rates		1,435	1,529	93	6.5%
Community Services		102	104	2	1.5%
Kerside Recycling		106	106	0	0.0%
Water		469	497	28	6.0%
Drainage		619	655	37	5.9%
Total		2,731	2,890	159	5.8%
Residential					
Median CV	420,000				
General Rates		1,298	1,383	84	6.5%
Community Services		102	104	2	1.5%
Kerside Recycling		106	106	0	0.0%
Water		469	497	28	6.0%
Drainage		619	655	37	5.9%
Total		2,594	2,744	150	5.8%
Commercial					
Average CV	1,605,000				
General Rates		12,204	13,049	844	6.9%
Community Services		102	104	2	1.5%
Tourism Economic		187	186	(1)	-0.3%
Fire Protection		1,326	1,403	77	5.8%
Drainage		619	655	37	5.9%
Drainage CV		4,619	4,906	287	6.2%
Total		19,056	20,302	1,246	6.5%
Farmland					
Average CV	1,265,000				
General Rates		3,128	3,331	202	6.5%
Community Services		102	104	2	1.5%
Total		3,230	3,434	204	6.3%
Lifestyle					
Average CV	746,000				
General Rates		2,191	2,333	142	6.5%
Community Services		102	104	2	1.5%
Total		2,293	2,436	143	6.2%

Other Sample Properties Rates

	CV	2021/22 Rates	2022/23 Rates	Increase	Increase %
Residential					
Example	275,000	2,146	2,267	121	5.7%
Example	320,000	2,285	2,415	130	5.7%
Lower Quartile	345,000	2,362	2,497	135	5.7%
Mode	385,000	2,486	2,629	143	5.8%
Median Value	420,000	2,594	2,744	150	5.8%
Average	464,400	2,731	2,890	159	5.8%
Upper Quartile	530,000	2,934	3,106	173	5.9%
Example	600,000	3,150	3,337	187	5.9%
Example	750,000	3,614	3,831	217	6.0%
Example	1,000,000	4,387	4,654	267	6.1%
Commercial					
Lower Quartile	245,000	3,519	3,742	222	6.3%
Median Value	495,000	6,375	6,786	411	6.4%
Upper Quartile	1,150,000	13,858	14,762	904	6.5%
Average	1,605,000	19,056	20,302	1,246	6.5%
Example	2,345,000	27,510	29,313	1,803	6.6%
Example	5,500,000	63,554	67,731	4,178	6.6%
Example	10,800,000	124,102	132,269	8,167	6.6%
Farmland (General and Community Services Rates only)					
Median Value	550,000	1,462	1,552	90	6.1%
Average	1,265,000	3,230	3,434	204	6.3%
Upper Quartile	1,430,000	3,638	3,869	230	6.3%
Example	2,060,000	5,196	5,527	331	6.4%
Example	2,250,000	5,666	6,028	362	6.4%
Example	3,270,000	8,189	8,713	525	6.4%
Example	4,230,000	10,563	11,241	678	6.4%
Example	7,250,000	18,031	19,193	1,162	6.4%
Example	10,300,000	25,574	27,223	1,650	6.4%
Lifestyle (General and Community Services Rates only)					
Lower Quartile	510,000	1,600	1,698	98	6.2%
Median Value	725,000	2,231	2,371	139	6.2%
Average	746,000	2,293	2,436	143	6.2%
Example	745,000	2,290	2,433	143	6.2%
Upper Quartile	930,000	2,833	3,012	178	6.3%

ASSISTANCE TO RATEPAYERS ON LIMITED OR FIXED INCOMES

Department: Corporate Policy

EXECUTIVE SUMMARY

- 1 In response to a request from Council, this report discusses the options available for providing assistance to ratepayers on limited or fixed incomes.
- 2 As this is a report for noting, there are no options or summary of considerations.

RECOMMENDATIONS

That the Council:

- a) **Notes** the Assistance to Ratepayers on Limited or Fixed Incomes report.

BACKGROUND

- 3 At its meeting on 27 January 2021, when considering the 2021-22 Rating Method report, Council resolved the following:

Moved (Cr Jim O'Malley/Mayor Aaron Hawkins):

That the Council:

Requests that staff prepare a report in time for consideration as part of the 2022-23 Annual Plan on options for providing assistance to ratepayers on limited or fixed income.

Motion carried (CNL/2021/001)

DISCUSSION

- 4 The options currently available for providing assistance to ratepayers are discussed below.

Rates Rebate Scheme

- 5 This central government funded scheme run by the Department of Internal Affairs, provides ratepayers with a rates rebate. The level of the rebate depends on a combination of income received, the amount of rates charged, and the number of dependants that the ratepayer may have. In 2021/22 the maximum rebate that can be received is \$665.
- 6 The DCC provides information on the scheme at the time that rate assessments are sent out to ratepayers. The DCC website also provides information on the scheme, along with a link to the

government's application form and entitlement calculator. The criteria for applying for the rates rebate scheme for 2021/22 is at Attachment A.

- 7 Staff could investigate ways to increase the level of publicity of this rebate scheme.

Direct debit

- 8 Payment of rates by direct debit is available to all ratepayers. Rates can be paid either weekly, fortnightly, monthly or on the instalment due dates. Paying by direct debit enables rate payments to be spread throughout the year, with smaller for frequent payments easier to manage than four larger instalment payments. With direct debit payments in place, no late payment penalties apply.

Rate remission and postponement policy

- 9 Council's Rate Remission and Postponement Policy (the Policy) is intended to help ratepayers, particularly those on fixed income, to continue living in their homes when they are experiencing financial hardship that is affecting their ability to pay rates. A copy of the Policy is at Attachment B.
- 10 The Policy allows both the remission of rates and the postponement of rates for extreme financial hardship.
- 11 Financial hardship means the ratepayer is unlikely to have sufficient funds after the payment of rates for the care of any dependents, reasonable living expenses, health care, and provision for the maintenance of their home and chattels.
- 12 Remission of rates is limited to an amount of up to one rate instalment, being a quarter of the annual rates charged on the property.
- 13 Postponement of rates is the most common mechanism used by Councils to assist ratepayers. DCC's Policy provides that rate payments may be postponed for a ratepayer after an application is received and personal circumstances are assessed. Postponement of rates may be for up to 100% of rates, and any postponement will continue to apply until the earliest of:
 - the death of the ratepayer; or
 - the ratepayer ceases to be the owner or occupier of the rating unit; or
 - the ratepayer(s) cease to use the property as his/her residence; or
 - a date specified by the DCC; or
 - at the ratepayer's request.
- 14 All postponed rates are registered as a statutory land charge on the rating unit title, and Council may charge an annual fee to cover its administrative and financial costs, over the period that the rates are postponed.
- 15 The current policy requires ratepayers to demonstrate that they do not have the financial capacity to pay their rates, or the payment of rates would create financial hardship.

NEXT STEPS

- 16 Staff will investigate ways to promote further the Government Rebate Scheme.

Signatories

Author:	Sharon Bodeker - Corporate Planner
Authoriser:	Gavin Logie - Chief Financial Officer

Attachments

	Title	Page
↓A	Criteria for Rates Rebate Scheme 2021/22	226
↓B	Rates Remission and Postponement Policy	227



Te Kāwanatanga o Aotearoa
New Zealand Government



Te Tari Taiwhenua
Internal Affairs

Applying for a rates rebate

1 July 2021 to 30 June 2022

The purpose of the Rates Rebate Scheme is to provide a subsidy to low income home owners on the cost of their rates. The maximum rebate for this rating year is \$665.

Am I eligible?

- ☐ I am the legal ratepayer for the property that is my usual place of residence on 1 July 2021. The property is not used principally for commercial, industrial, business or farming purposes.
- ☐ I am applying on, or between, 1 July 2021 to 30 June 2022.

Can people living in retirement villages apply?

Most retirement village residents are able to apply. If you hold a licence to occupy agreement, a separate form is required to be filled in by the retirement village operator and must be included with this form. Contact your village operator or local council for more information.

Can owners of owner-occupier flats apply?

An owner-occupier flat forms part of a group of two or more dwellings that are separately owned by the occupants, but built on a single rating unit. The rates are shared by the owners. If you are the owner of an owner-occupier flat, you might be eligible for a rebate. You will need to complete a separate rates rebate owner-occupier form which can be obtained from your local council, or downloaded from www.govt.nz/rates-rebates. Once completed, the form should be submitted with this application form.

Can residents of trust owned properties apply?

Only if you are a named trustee and are also named on the council Rating Information Database (RID)

How much will my rebate be?

Your council will calculate your rates rebate. The Rates Rebates Act tells the council how to calculate your rates rebate. The amount of your rebate depends on the rates payable, you and your spouse/partner's (if applicable) income and the number of dependents living with you. To check what your entitlement might be, refer to the table or visit www.govt.nz/rates-rebates to enter your details into the rates rebate calculator.

Rates rebate income eligibility table for households with no dependants. Estimate only.

Household Income	Level of Rates												Rates Rebate
	\$1,250	\$1,500	\$1,750	\$2,000	\$2,250	\$2,500	\$2,750	\$3,000	\$3,250	\$3,500	\$3,750	\$4,000	
\$26,000	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	
\$27,000	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	
\$28,000	\$540.67	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	
\$29,000	\$415.67	\$582.33	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	
\$30,000	\$290.67	\$457.33	\$624.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	
\$31,000	\$165.67	\$332.33	\$499.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	
\$32,000	\$40.67	\$207.33	\$374.00	\$540.67	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	
\$33,000	–	\$82.33	\$249.00	\$415.67	\$582.33	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	
\$34,000	–	–	\$124.00	\$290.67	\$457.33	\$624.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	
\$35,000	–	–	–	\$165.67	\$332.33	\$499.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	
\$36,000	–	–	–	\$40.67	\$207.33	\$374.00	\$540.67	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	
\$37,000	–	–	–	–	\$82.33	\$249.00	\$415.67	\$582.33	\$665.00	\$665.00	\$665.00	\$665.00	
\$38,000	–	–	–	–	–	\$124.00	\$290.67	\$457.33	\$624.00	\$665.00	\$665.00	\$665.00	
\$39,000	–	–	–	–	–	–	\$165.67	\$332.33	\$499.00	\$665.00	\$665.00	\$665.00	
\$40,000	–	–	–	–	–	–	\$40.67	\$207.33	\$374.00	\$540.67	\$665.00	\$665.00	
\$41,000	–	–	–	–	–	–	–	\$82.33	\$249.00	\$415.67	\$582.33	\$665.00	
\$42,000	–	–	–	–	–	–	–	–	\$124.00	\$290.67	\$457.33	\$624.00	
\$43,000	–	–	–	–	–	–	–	–	–	\$165.67	\$332.33	\$499.00	
\$44,000	–	–	–	–	–	–	–	–	–	\$40.67	\$207.33	\$374.00	
\$45,000	–	–	–	–	–	–	–	–	–	–	\$82.33	\$249.00	
\$46,000	–	–	–	–	–	–	–	–	–	–	–	\$124.00	
\$47,000	–	–	–	–	–	–	–	–	–	–	–	–	

QUESTIONS: If you have any questions about the Scheme contact your local council or visit www.govt.nz/rates-rebates

Rates remission and postponement policy | Kaupapa here whakaheke rēti, whakakoreka**Purpose**

- To support fairness and equity of the rating system.
- To provide certainty about sources and levels of funding.
- To provide financial assistance or support for ratepayers where they might otherwise have difficulty meeting their rate payment obligations.
- To support broader Council policy objectives.

Scope

Dunedin City Council sets rates under section 23 of the Local Government (Rating) Act 2002. Rates are used by Council to fund the balance of its costs once all other funding sources are taken into account.

Section 102 of the Local Government Act 2002 provides that a council may have a rates remission and postponement policy.

This policy contains the full details of each remission and postponement scheme as well as outlining the objectives and criteria for each scheme and applies to every ratepayer or their agent (as defined within the policy).

Once adopted this policy must be reviewed at least once every 6 years.

Definitions

"Financial Hardship" means that the ratepayer is unlikely to have sufficient funds after the payment of rates for the care of any dependents, reasonable living expenses, health care, and provision for the maintenance of their home and chattels.

"Land Use" is whereby a person: leases the land; resides on the land; de-pastures or maintains livestock on the land; stores anything on the land; and/or uses the land in any other way.

"Māori Freehold Land" is land that

- has been investigated by the Māori Land Court and a freehold order has been issued, or
- was set aside by the Crown as Māori freehold land and awarded by Crown Grants to specific individuals, or
- has had the status determined as Māori Freehold Land by order of the Māori Land Court.

Māori Freehold Land is held by individuals who have shares together as tenants in common.

"Multiple Owners" in respect to Māori Freehold Land, is land owned by more than one person.

"Rates instalment notice" is a quarterly rates invoice for a rating unit.

"Rating unit" is the unit of liability (land) that gives rise to the obligation on the ratepayer to pay rates.

"Register" is a database maintained for the purpose of recording properties of which the Council has agreed to remit.

"Remitted Rates" are rates for which the requirement to pay is remitted.

1. General provisions

- 1.1 All applications under this policy must be made in writing, using the prescribed form unless expressly declared otherwise in this policy. Copies of the prescribed forms may be obtained from the Council Offices or Customer Service Centres.
- 1.2 All applications must be made by the ratepayer or their authorised agent, (but exclude a mortgagee of the ratepayer).
- 1.3 A reference to a ratepayer is reference to all persons entered on the Council's rating information database in respect of that rating unit.
- 1.4 All applications will be considered on their individual merits and on a case by case basis.

2. Remission of rates for extreme financial hardship

Objective

- 2.1 To assist ratepayers experiencing extreme financial hardship while providing for the collection of rates.

Conditions and Criteria

- 2.2 Applications for remission of rates for an amount of up to one rate instalment may be made by a ratepayer (or their agent) where the following can be demonstrated to the Council's satisfaction:
 - 2.2.1 That the rating unit to which the application relates is the primary private residence owned and occupied by them, or farmland occupied by the ratepayer.
 - 2.2.2 The ratepayer does not own (or have an interest in) any other rating units, including investment properties (whether in the district or another), with the exception of farmland which may include several rateable units that are used as one farming unit.
 - 2.2.3 The ratepayer does not have the financial capacity to pay their rates instalment when demanded or the payment of the rates instalment would create extreme financial hardship for the ratepayer.
 - 2.2.4 The remission will apply for the rating year in which the application is made.
 - 2.2.5 The ratepayer is not in arrears from a previous rating year.

3 Postponement of rates for extreme financial hardship

Objective

- 3.1 To assist ratepayers to continue to live in their own home where they are experiencing financial hardship which temporarily affects their ability to pay rates.

Conditions and criteria

- 3.2 Applications for the postponement of up to 100% of rates may be made by a ratepayer (or their agent) who can demonstrate the following to the Council's satisfaction:
 - 3.2.1 That the rating unit to which the application relates is the primary private residence owned and occupied by the ratepayer, or is farmland occupied by them.
 - 3.2.2 There are no outstanding rate arrears owed in respect of the rating unit.
 - 3.2.3 The ratepayer does not own (or have an interest in) any other rating units or investment properties (whether in the district or another), with the exception of farmland which may include several rateable units that are used as one farming unit.
 - 3.2.4 The ratepayer does not have the financial capacity to pay their rates, or the payment of rates would create financial hardship.
- 3.3 The ratepayer may be required to make arrangements acceptable to the Council, for payment of future rates.
- 3.4 Any postponement will continue to apply until the earliest of the following:
 - 3.4.1 the death of the ratepayer(s); or
 - 3.4.2 the ratepayer(s) cease to be the owner or occupier of the rating unit; or
 - 3.4.3 the ratepayer(s) cease to use the property as his/her residence; or
 - 3.4.4 a date specified by the Council; or
 - 3.4.5 at the ratepayer's request.
- 3.5 The Council may charge an annual fee to cover the Council's administrative and financial costs, on postponed rates for the period that the rates are postponed.
- 3.6 The postponed rates or any part thereof may be paid at any time. The ratepayer may elect to postpone the payment of a lesser sum than that which they would be entitled to have postponed pursuant to this policy.
- 3.7 Postponed rates will be registered as a statutory land charge on the rating unit title. This means that the Council will have first call on the proceeds from the sale or lease of the rating unit. All costs associated with the statutory land charge, including but not limited to preparation and registration of the statutory land charge, will be met by the ratepayer.
- 3.8 A postponement will apply from the beginning of the rating year in which the application is made and will end at the conclusion of the rating year.
- 3.9 Penalties will not be applied or will be remitted for any rates that have been postponed.
- 3.10 The Council may require a ratepayer to make an application each year for continued postponement.
- 3.11 The ratepayer agrees to meet any Council costs associated with granting the postponement.

4 Remission of Penalties

Objective

- 4.1 To set parameters for the Council to remit penalties where it is fair and equitable to do so, and to encourage ratepayers to pay arrears and keep payment up to date.

Conditions and criteria

- 4.2 Applications for the remission of up to 100% of any penalties can be made by a ratepayer who can demonstrate that they meet one or more of the following criteria:
- 4.2.1 Compassionate reasons (including the illness or death of a spouse or partner).
 - 4.2.2 The rate account went to the wrong address.
 - 4.2.3 The ratepayer did not receive an account.
 - 4.2.4 The Council made a mistake.
 - 4.2.5 Previous owners did not pay rates in full before property sale was completed.
 - 4.2.6 Monies received on time but credited to a different rate account due to a ratepayer supplying an incorrect reference number.
 - 4.2.7 Previous history of prompt payment and is paying the rate account within 10 days of the instalment due date, or as soon as practicable and offers a reasonable excuse for tardiness.
- 4.3 An application for this remission need not be in writing unless the penalty is in excess of \$100.
- 4.4 Penalties will not be applied where a ratepayer has entered into a repayment agreement satisfactory to Council and makes the agreed regular rate payments.
- 4.5 Where a ratepayer has not paid the first instalment by the due date of that instalment but pays the total annual rates and charges by the second scheduled instalment due date, late payment penalties on the first instalment will be remitted.

5 Remission for Certain Targeted Rates on Farmland

Objective

- 5.1 To support fairness and equity of the rating system by providing for relief from certain targeted rates for rural land, which is non-contiguous, farmed as a single entity and owned by the same ratepayer.

Conditions and criteria

- 5.2 Applications for 100% remission of applicable targeted rate(s) may be received from ratepayers of rural land, which is non-contiguous, farmed as a single entity and owned by the same ratepayer.
- 5.3 Applications may be made in respect of any targeted rate set on the basis of a fixed dollar charge per rating unit. The ratepayer will remain liable for at least one set of each type of charge and must meet the following criteria:

- 5.3.1 The rating units must be owned by the same ratepayer.
- 5.3.2 Only one of the units may have any residential dwelling situated on the rating unit which is occupied by the ratepayer as their principal private residence.
- 5.4 Where any of the rating units lies within the district of an adjoining Local Authority which applies their sets of Targeted Rates to the rating units in the District, the Council may wave the applicable targeted rate(s) on those rating units.
- 5.5 If a remission is approved, the ratepayer will only be charged one set of targeted rates each rating year.
- 5.6 A remission will apply from no later than the beginning of the next rating year commencing 1st July from which the application is made until the occupier no longer meets the criteria above.
- 6 Remission for certain Targeted Rates on Farmland and Commercial Land used by the same Ratepayer as a Single Entity**
 - Objective**
 - 6.1 To support fairness and equity of the rating system by providing relief from certain targeted rates on Farmland and Commercial properties where the ratepayer occupies and uses the adjoining land as one unit.
 - Conditions and criteria**
 - 6.2 Applications for 100% remission of applicable targeted rate(s) may be received from ratepayers of rural land, which is contiguous, farmed as a single entity and owned by the same ratepayer.
 - 6.3 Applications may be made in respect of applicable targeted rate(s) set on the basis of a fixed dollar charge per rating unit. The ratepayer will remain liable for at least one set of each type of charge.
 - 6.4 The granting of this remission is subject to all of the following conditions:
 - 6.4.1 all Rating Units must be occupied by the same ratepayer
 - 6.4.2 all Rating Units must be used by the ratepayer as a single entity
 - 6.4.3 all Rating Units must be contiguous or separated only by road, railway, drain, water race, river or stream
 - 6.4.4 the number of Community Services Targeted rates is limited to the number of inhabited dwellings on each rating unit
 - 6.4.5 the occupier is unable to negotiate a lease compliant with the Local Government (Rating) Act 2002.
 - 6.5 If a remission is approved, the ratepayer will only be charged one set of targeted rates each rating year.
 - 6.6 A remission will apply from no later than the beginning of the next rating year commencing 1st July from which the application is made until the occupier no longer meets the criteria above.

7 Remission of certain Targeted Rates for a family flat

Objective

- 7.1 To support fairness and equity of the rating system by providing relief from certain targeted rates where the ratepayer occupies and uses a second self-contained dwelling on their property for family use and does not rent the flat on the open market separately from the main dwelling.

Conditions and criteria

- 7.2 Applications for 100% remission of applicable targeted rate(s) may be received from ratepayers that have a second self-contained dwelling on their property, owned by the same ratepayer.
- 7.3 Applications may be made in respect of any targeted rate set on the basis of a fixed dollar charge per rating unit. The ratepayer will remain liable for at least one set of each type of charge.
- 7.4 The granting of this remission is subject to all of the following conditions:
- 7.4.1 all Rating Units must be occupied by the same ratepayer
 - 7.4.2 all Rating Units must be used by the ratepayer as a single entity
 - 7.4.3 the number of Community Services Targeted rates is limited to the number of inhabited dwellings on each rating unit
- 7.5 If a remission is approved, the ratepayer will only be charged one set of targeted rates each rating year.
- 7.6 A remission will apply from no later than the beginning of the next rating year commencing 1st July from which the application is made until the occupier no longer meets the criteria above.

8 Remission of rates on land voluntarily protected for conservation purposes

Objective

- 8.1 The policy is intended to support the Council's goal –
"To promote a quality environment and sustainable management of our resources by ensuring that existing values are not compromised and by encouraging improvement."
- 8.2 To encourage property owners to protect and preserve open spaces within the city for the benefit and enjoyment of present and future generations of the people of Dunedin.

Conditions and criteria

- 8.3 On application by the ratepayer the Council may remit 100% of rates for any period where a rating unit meets the following criteria:
- 8.3.1 The rating unit is within the city. It may be a part of a larger property in which case the area concerned shall be separately rated; and
 - 8.3.2 The rating unit is an area of land listed in Schedule 25.4 of the District Plan as an area of significant conservation value or the landowner has agreed for the land to be so listed; and

- 8.3.3 The conservation of the rating unit contributes to the benefit and enjoyment of citizens of Dunedin by preserving particular natural or historic or cultural features within the district. This could include, but is not limited to, the following features:
- A specific area of forest or bush; or
 - A specific visual or scenic feature of the landscape; or
 - Any specific feature the conservation of which, in the view of the Council, meets the Council's goal in regard to the environment.
- 8.4 When determining an application, the Council shall have regard to the following matters:
- 8.4.1 the desirability of preserving particular natural or historic or cultural features within the district
- 8.4.2 whether, and to what extent, the preservation of particular natural or historic or cultural features might be prejudicially affected if rates remission is not granted in respect of the land on which they are situated
- 8.4.3 whether, and to what extent, preservation of particular natural or historic or cultural features are likely to be encouraged by the granting of rates remission
- 8.4.4 the extent to which the preservation of different types of natural, historic, and cultural features should be recognised by different criteria and conditions for rates remission, and whether different levels of rates remission should apply
- 8.4.5 the extent to which rates remission should be available where the preservation of natural or historic or cultural features does not restrict economic utilisation of the land;
- 8.4.6 such other matters as the Council considers relevant.
- 8.5 The Council may impose conditions on a property owner when granting relief.

Explanatory Note - Where the rating unit is owned or used by and for the purposes of the Queen Elizabeth the Second National Trust it is non-rateable under the Local Government (Rating) Act 2002

9 Remission of rates following a natural disaster or calamity

Objective

- 9.1 To provide rates relief to ratepayers where the use of any rating unit has been detrimentally affected by erosion, subsidence, submersion or any natural disaster, and where Government funds that rates relief.

Conditions and criteria

- 9.2 An application may be made by a ratepayer for remission of up to 100% of their rates for the period for which the rating unit is uninhabitable or the use is detrimentally affected by erosion, subsidence, submersion or any natural disaster.

- 9.3 The remission will apply only to each single event and to the rating unit affected by such an event.
- 9.4 The granting of this remission is subject to all of the following conditions:
 - 9.4.1 The Government has established and approved a reimbursement scheme for rates remitted for such properties
 - 9.4.2 Applications for this remission must be in writing describing the nature of the event, the steps being taken to return the rating unit to a usable state and provide an estimate of the time the rating unit is expected to be affected.
 - 9.4.3 All applications must be made within three (3) months of the event.
 - 9.4.4 Council can set additional criteria for each event, as criteria may change depending on the nature and severity of the event and available funding at the time.
- 9.5 Council may require other records, such as Insurance claims, as part of the approval process

10 Remission of rates for unexpected events

Objective

- 10.1 To support fairness and equity of the rating system by providing rate relief for any unexpected event where it may be considered appropriate to do so.

Criteria

- 10.2 Council may resolve to remit any rate or rate penalty for any unexpected event, where it considers that is appropriate, fair and equitable to do so.

11 Remission of rates on Māori freehold land

Objective

- 11.1 The objectives of this policy are to:
 - 11.1.1 Recognise situations where there is no occupier or person gaining an economic or financial benefit from the land.
 - 11.1.2 Recognise situations where land use is limited due to the physical accessibility of the land.
 - 11.1.3 Recognise situations where land use is limited due to the marginal quality of the land.
 - 11.1.4 Recognise situations where there are no practical means of enforcing the rates assessed due to the dispersion of multiple owners.
 - 11.1.5 To account for the importance of the land relating to the preservation of the natural character of the coastal environment, the protection of outstanding natural features and the protection of significant indigenous vegetation and significant habitats of indigenous fauna; and land that is set aside as whenua rāhui.
 - 11.1.6 Encourage owners or trustees to use or develop the land.

Conditions and Criteria

- 11.2 Applications may be made to remit all or part of the rates (including penalties for unpaid rates) on Māori freehold land
- 11.3 A register titled the Māori Freehold Land Rates Remission Register ("the Register") will be maintained by Council to record properties for which it has agreed to remit rates pursuant to this policy.
- 11.4 Rates may only be remitted where the rating unit has been entered onto the Register.
- 11.5 The criteria for eligibility for entry to the Register are as follows:
 - 11.5.1 The land listed on the application must be Māori Freehold Land.
 - 11.5.2 The matters listed in Schedule 11 of the Local Government Act 2002 will be taken into account.
 - 11.5.3 The land must be unoccupied by any persons, with no place of residence built thereon.
 - 11.5.4 No income is derived from any use of the land.
- 11.6 The Council reserves the right to seek further information as the Council deems necessary.
- 11.7 The application must include reasons why the remission is sought and demonstrate the objectives of this policy that will be achieved by the granting of the rates remission.
- 11.8 Where the land is vested in multiple owners, a copy of the minutes authorising individuals to act for the other owners should be enclosed, if it can be practicably obtained.
- 11.9 The Register will be reviewed annually, and eligible landowners may need to re-apply at the request of the Council. If the land has been developed within this period and/or any use of the land has become capable of generating an income, the rates will cease to be remitted from 1 July the following year.
- 11.10 The Council may at its own discretion add the land to the Register without an application, if it is considered reasonable in the circumstances to do so in accordance with the eligibility requirements in Clause 9.5.
- 11.11 The extent of the rates remission is at the sole discretion of the Council. This policy does not provide for the permanent remission of rates and the remission may be cancelled or reduced at any time.
- 12 Postponement of rates for Māori freehold land**
 - 12.1 There is no specific policy for the postponement of rates on Māori freehold land, however, other Council rates postponement policies may apply.

PROPOSED EVENT ROAD CLOSURES FOR FEBRUARY 2022

Department: Transport

EXECUTIVE SUMMARY

- 1 The DCC received temporary road closure applications for the following events:
 - Basketball Tournament, The Octagon Central Carriageway.
 - Motorsport Hillclimb, Scroggs Hill Road.
- 2 This report recommends that the Council approves the temporary closure of the roads concerned.

RECOMMENDATIONS

That the Council:

- a) **Resolves** to close the roads detailed below, pursuant to Section 319, Section 342, and Schedule 10 clause 11(e) of the Local Government Act 1974:
 - i) **Basketball Tournament, The Octagon Central Carriageway**

Sunday, 20 February 2022, 6:30am until 5:00pm:

 - The Octagon Central Carriageway.
 - ii) **Motorsport Hillclimb, Scroggs Hill Road**

Sunday, 20 February 2022, 9:00am until 5:00pm:

 - Scroggs Hill Road, from 85 Scroggs Hill Road to the intersection with Bush Reserve Road.

BACKGROUND

- 3 Events and festivals contribute vibrancy and uniqueness to Dunedin, creating economic opportunities for the city and reflecting and enhancing social, recreational, environmental, and cultural well-being. Strategies and plans reflect the contribution events make to the city's vision of being one of the world's great small cities including the Social Well-being Strategy, the Economic Development Strategy, Ara Toi Ōtepoti, Parks and Recreation Strategy, and the Festival and Events Plan 2018-2023.
- 4 The area proposed to be used for these events is legal road and can therefore be temporarily closed to normal traffic if the statutory temporary road closure procedures are followed. These procedures are set out in Section 319 of the LGA 1974 which gives Council the power to stop or close any road or part of a road in the manner and upon the conditions set out in section 342

and Schedule 10 of the LGA 1974. Schedule 10 is included as attachment A. These conditions include the following:

- Consultation with Waka Kotahi (New Zealand Transport Agency) and the Police.
 - Public notice must be given of the intention to consider closing any road or part of a road, and notice given of the decision to close the road.
 - When closing under Schedule 10 section 11(e), the road cannot be closed more than 31 days in the aggregate in any one year.
 - Being satisfied that traffic is not likely to be unreasonably impeded.
- 5 Where the proposed temporary road stopping relates to public functions, the decision to close a road cannot be delegated to Council staff; a resolution of Council is required.

DISCUSSION

Consultation and Notification

- 6 The Police and Waka Kotahi have no objections to the proposed road closures.
- 7 On the 8th January 2022, the Otago Daily Times advertised the proposed temporary road closures (Attachment B).
- 8 An opportunity was provided to give feedback on the proposal by emailing tmp@dcc.govt.nz by a deadline of Saturday 15 January 2022. No objections were received to the proposed road closures at the time of this report submission (13 January 2022). Any objections received after the report submission, but prior to the deadline, will be tabled at the meeting.
- 9 Council is required to give public notice of its decision. This notice will be published after this meeting and prior to the event, if approved.
- 10 The event organisers for the events contacted those considered affected, i.e. those with immediate frontage to the roads concerned prior to submitting their application, and no objections were received.
- 11 The 31-day limit mentioned in paragraph 4 will not be exceeded by the approval of the proposed temporary road closures.

Traffic Impacts

- 12 The events have been held in prior years without causing unreasonable delays to the travelling public. Emergency Services and Public transport services will be managed through the temporary traffic management process.
- 13 The temporary traffic management plan process will ensure that other issues such as temporary relocation of certain parking (e.g. taxi, mobility and AVO) are addressed.

- 14 Note that for Scroggs Hill Road the road will be opened intermittently to allow resident access.

OPTIONS

- 15 Recommendations in this report cannot be amended without first carrying out further consultation with affected parties, Waka Kotahi, the Police, and verifying that traffic impacts are acceptable.

Option One – Recommended Option

- 16 That the Council closes the sections of roads as detailed in the recommendation.

Advantages

- The roads will be able to be closed and the events will be able to proceed.
- The closure will enable the benefits (economic, social, and cultural) associated with events held in Dunedin.

Disadvantages

- There will be temporary loss of vehicular access through the closed areas. However, there are detours available nearby, and safety can be assured using temporary traffic management.

Option Two – Status Quo

- 17 That the Council decides not to close the roads in question.

Advantages

- There would be no detour required for travelling public, and the road would be able to be used as normal.

Disadvantages

- The events would not be able to go ahead, and the benefits of the events would be lost.

NEXT STEPS

- 18 Should the resolution be made to temporarily close the roads, Council staff will proceed to accept the temporary traffic management plan and notify the public of the closures.

Signatories

Author:	Michael Tannock - Transport Network Team Leader
Authoriser:	Simon Smith - Asset and Funding Manager Jeanine Benson - Group Manager Transport

Attachments

	Title	Page
↓A	Local Government Act 1974 Schedule 10	242
↓B	DCC Noticeboard 8 January 2022	245

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision promotes the social and economic well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Events contribute to the Strategic Framework.

Events contribute to the Economic Development Strategy, the Social Wellbeing Strategy.

There is a Festival and Events Plan 2018-2023.

Māori Impact Statement

There are no known impacts for Māori.

Sustainability

There are no implications for sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial implications. The cost of the proposed road closures will be met within existing budgets.

Significance

This decision is considered low in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been external engagement as required by the LGA 1974, with the Police and Waka Kotahi. Affected parties were notified and provided a time period for feedback.

Engagement - internal

There has been engagement with DCC Events, In-House Legal, and Transport. There is support for the events to proceed.

Risks: Legal / Health and Safety etc.

There are no identified risks should the recommended resolution be made.

SUMMARY OF CONSIDERATIONS

Conflict of Interest

There are no known conflicts of interest.

Community Boards

There are no implications for Community Boards.

16/03/2021 Local Government Act 1974 No 66 (as at 06 February 2021), Public Act Schedule 10 Conditions as to stopping of roads and the te...



New Zealand Legislation

Local Government Act 1974

- Warning: Some amendments have not yet been incorporated

Schedule 10

Conditions as to stopping of roads and the temporary prohibition of traffic on roads

ss 319(b), 342

Schedule 10: inserted, on 1 April 1979, by [section 3\(1\)](#) of the Local Government Amendment Act 1978 (1978 No 43).

Stopping of roads

- The council shall prepare a plan of the road proposed to be stopped, together with an explanation as to why the road is to be stopped and the purpose or purposes to which the stopped road will be put, and a survey made and a plan prepared of any new road proposed to be made in lieu thereof, showing the lands through which it is proposed to pass, and the owners and occupiers of those lands so far as known, and shall lodge the plan in the office of the Chief Surveyor of the land district in which the road is situated. The plan shall separately show any area of esplanade reserve which will become vested in the council under [section 345\(3\)](#).

Schedule 10 clause 1: amended, on 1 October 1991, by [section 362](#) of the Resource Management Act 1991 (1991 No 69).

- On receipt of the Chief Surveyor's notice of approval and plan number the council shall open the plan for public inspection at the office of the council, and the council shall at least twice, at intervals of not less than 7 days, give public notice of the proposals and of the place where the plan may be inspected, and shall in the notice call upon persons objecting to the proposals to lodge their objections in writing at the office of the council on or before a date to be specified in the notice, being not earlier than 40 days after the date of the first publication thereof. The council shall also forthwith after that first publication serve a notice in the same form on the occupiers of all land adjoining the road proposed to be stopped or any new road proposed to be made in lieu thereof, and, in the case of any such land of which the occupier is not also the owner, on the owner of the land also, so far as they can be ascertained.
- A notice of the proposed stoppage shall, during the period between the first publication of the notice and the expiration of the last day for lodging objections as aforesaid, be kept fixed in a conspicuous place at each end of the road proposed to be stopped:
provided that the council shall not be deemed to have failed to comply with the provisions of this clause in any case where any such notice is removed without the authority of the council, but in any such case the council shall, as soon as conveniently may be after being informed of the unauthorised removal of the notice, cause a new notice complying with the provisions of this clause to be affixed in place of the notice so removed and to be kept so affixed for the period aforesaid.
- If no objections are received within the time limited as aforesaid, the council may by public notice declare that the road is stopped; and the road shall, subject to the council's compliance with [clause 9](#), thereafter cease to be a road.
- If objections are received as aforesaid, the council shall, after the expiration of the period within which an objection must be lodged, unless it decides to allow the objections, send the objections together with the plans aforesaid, and a full description of the proposed alterations to the Environment Court.

Schedule 10 clause 5: amended, on 2 September 1996, pursuant to [section 6\(2\)\(a\)](#) of the Resource Management Amendment Act 1996 (1996 No 160).

<https://www.legislation.govt.nz/act/public/1974/0066/latest/DLM425592.html>

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- 6 The Environment Court shall consider the district plan, the plan of the road proposed to be stopped, the council's explanation under [clause 1](#), and any objection made thereto by any person, and confirm, modify, or reverse the decision of the council which shall be final and conclusive on all questions.
Schedule 10 clause 6: replaced, on 1 October 1991, by [section 362](#) of the Resource Management Act 1991 (1991 No 69).
Schedule 10 clause 6: amended, on 2 September 1996, pursuant to [section 6\(2\)\(a\)](#) of the Resource Management Amendment Act 1996 (1996 No 160).
- 7 If the Environment Court reverses the decision of the council, no proceedings shall be entertained by the Environment Court for stopping the road for 2 years thereafter.
Schedule 10 clause 7: amended, on 2 September 1996, pursuant to [section 6\(2\)\(a\)](#) of the Resource Management Amendment Act 1996 (1996 No 160).
- 8 If the Environment Court confirms the decision of the council, the council may declare by public notice that the road is stopped; and the road shall, subject to the council's compliance with [clause 9](#), thereafter cease to be a road.
Schedule 10 clause 8: amended, on 2 September 1996, pursuant to [section 6\(2\)\(a\)](#) of the Resource Management Amendment Act 1996 (1996 No 160).
- 9 Two copies of that notice and of the plans hereinbefore referred to shall be transmitted by the council for record in the office of the Chief Surveyor of the land district in which the road is situated, and no notice of the stoppage of the road shall take effect until that record is made.
- 10 The Chief Surveyor shall allocate a new description of the land comprising the stopped road, and shall forward to the Registrar-General of Land or the Registrar of Deeds, as the case may require, a copy of that description and a copy of the notice and the plans transmitted to him by the council, and the Registrar shall amend his records accordingly.
Schedule 10 clause 10: amended, on 12 November 2018, by [section 250](#) of the Land Transfer Act 2017 (2017 No 30).

Temporary prohibition of traffic

- 11 The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the New Zealand Transport Agency, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic)—
 - (a) while the road, or any drain, water race, pipe, or apparatus under, upon, or over the road is being constructed or repaired; or
 - (b) where, in order to resolve problems associated with traffic operations on a road network, experimental diversions of traffic are required; or
 - (c) during a period when public disorder exists or is anticipated; or
 - (d) when for any reason it is considered desirable that traffic should be temporarily diverted to other roads; or
 - (e) for a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:
provided that no road may be closed for any purpose specified in paragraph (e) if that closure would, in the opinion of the council, be likely to impede traffic unreasonably.
Schedule 10 clause 11: replaced, on 14 August 1986, by [section 14\(1\)](#) of the Local Government Amendment Act (No 3) 1986 (1986 No 50).
Schedule 10 clause 11: amended, on 26 March 2015, by [section 5](#) of the Local Government Act 1974 Amendment Act 2015 (2015 No 20).
- 11A The council shall give public notice of its intention to consider closing any road or part of a road under [clause 11\(e\)](#); and shall give public notice of any decision to close any road or part of a road under that provision.
Schedule 10 clause 11A: inserted, on 14 August 1986, by [section 14\(1\)](#) of the Local Government Amendment Act (No 3) 1986 (1986 No 50).
- 11B Where any road or part of a road is closed under [clause 11\(e\)](#), the council or, with the consent of the council, the promoter of any activity for the purpose of which the road has been closed may impose charges for the entry of persons and vehicles to the area of closed road, any structure erected on the road, or any structure or area under the control of the council or the promoter on adjoining land.
Schedule 10 clause 11B: inserted, on 14 August 1986, by [section 14\(1\)](#) of the Local Government Amendment Act (No 3) 1986 (1986 No 50).
- 11C Where any road or part of a road is closed under [clause 11\(e\)](#), the road or part of a road shall be deemed for the purposes of—
 - (a) *[Repealed]*
 - (b) the [Traffic Regulations 1976](#);
 - (c) the Transport (Drivers Licensing) Regulations 1985:

<https://www.legislation.govt.nz/act/public/1974/0066/latest/DLM425592.html>

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(d) *[Repealed]*

(e) the Transport (Vehicle Registration and Licensing) Notice 1986:

(ea) the [Land Transport Act 1998](#):

(f) any enactment made in substitution for any enactment referred to in paragraphs (a) to (ea)—

not to be a road; but nothing in this clause shall affect the status of the road or part of a road as a public place for the purposes of this or any other enactment.

Schedule 10 clause 11C: inserted, on 14 August 1986, by [section 14\(1\)](#) of the Local Government Amendment Act (No 3) 1986 (1986 No 50).

Schedule 10 clause 11C(a): repealed, on 10 May 2011, by [section 100\(3\)](#) of the Land Transport (Road Safety and Other Matters) Amendment Act 2011 (2011 No 13).

Schedule 10 clause 11C(d): repealed, on 1 May 2011, by [section 35\(4\)](#) of the Land Transport Amendment Act 2009 (2009 No 17).

Schedule 10 clause 11C(ea): inserted, on 1 March 1999, by [section 215\(1\)](#) of the Land Transport Act 1998 (1998 No 110).

Schedule 10 clause 11C(f): amended, on 1 March 1999, by [section 215\(1\)](#) of the Land Transport Act 1998 (1998 No 110).

12 The powers conferred on the council by [clause 11](#) (except paragraph (e)) may be exercised by the chairman on behalf of the council or by any officer of the council authorised by the council in that behalf.

13 Where it appears to the council that owing to climatic conditions the continued use of any road in a rural area, other than a State highway or government road, not being a road generally used by motor vehicles for business or commercial purposes or for the purpose of any public work, may cause damage to the road, the council may by resolution prohibit, either conditionally or absolutely, the use of that road by motor vehicles or by any specified class of motor vehicle for such period as the council considers necessary.

14 Where a road is closed under [clause 13](#), an appropriate notice shall be posted at every entry to the road affected, and shall also be published in a newspaper circulating in the district.

15 A copy of every resolution made under [clause 13](#) shall, within 1 week after the making thereof, be sent to the Minister of Transport, who may at any time, by notice to the council, disallow the resolution, in whole or in part, and thereupon the resolution, to the extent that it has been disallowed, shall be deemed to have been revoked.

16 No person shall—

(a) use a vehicle, or permit a vehicle to be used, on any road which is for the time being closed for such vehicles pursuant to [clause 11](#); or

(aa) without the consent of the council or the promoter of any activity permitted by the council, enter or attempt to enter, or be present, on any road or part of a road that is for the time being closed to pedestrian traffic pursuant to [clause 11](#); or

(b) use a motor vehicle, or permit a motor vehicle to be used, on any road where its use has for the time being been prohibited by a resolution under [clause 13](#).

Schedule 10 clause 16(aa): inserted, on 14 August 1986, by [section 14\(2\)](#) of the Local Government Amendment Act (No 3) 1986 (1986 No 50).

Motorsport Hillclimb Scroggs Hill Road

The Council is considering closing Scroggs Hill Road, from 85 Scroggs Hill Road to the intersection of Bush Reserve Road from 9am to 5pm on Sunday, 20 February for the above event. The road will be opened intermittently to allow resident access.

This will be considered at a meeting of the Dunedin City Council at 9am on 31 January. Please provide any feedback on the proposal by emailing tmp@dcc.govt.nz before 5pm on Saturday, 15 January.

Basketball tournament – Octagon central carriageway

The Council is considering closing the Octagon central carriageway, between George and Princes Streets, from 6.30am to 5pm on Sunday, 20 February for the above event.

This will be considered at a meeting of the Dunedin City Council at 9am on 31 January. Please provide any feedback on the proposal by emailing tmp@dcc.govt.nz before 5pm on Saturday, 15 January.

RESOLUTION TO EXCLUDE THE PUBLIC

That the Council Annual Plan excludes the public from the following part of the proceedings of this meeting (pursuant to the provisions of the Local Government Official Information and Meetings Act 1987) namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 SIMS Building - Confidential attachment	S7(2)(c)(i) The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.