

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Community and Culture Committee will be held on:

**Date:** Tuesday 15 February 2022

**Time:** 1.00 pm

**Venue:** via Zoom Audio Visual Link

The meeting will be live streamed on the Council's YouTube page: <https://youtu.be/oSXXRFeK05U>

Sandy Graham  
Chief Executive Officer

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## Community and Culture Committee

### PUBLIC AGENDA

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**MEMBERSHIP****Chairperson**

Cr Marie Laufiso

**Deputy Chairperson**

Cr Christine Garey

Cr Carmen Houlahan

**Members**

Cr Sophie Barker

Cr David Benson-Pope

Cr Rachel Elder

Cr Doug Hall

Mayor Aaron Hawkins

Cr Mike Lord

Cr Jim O'Malley

Cr Jules Radich

Cr Chris Staynes

Cr Lee Vandervis

Cr Steve Walker

Cr Andrew Whiley

**Senior Officer**

Simon Pickford, General Manager Community Services

**Governance Support Officer**

Rebecca Murray

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Rebecca Murray  
Governance Support Officer

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**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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**1 PUBLIC FORUM**

At the close of the agenda no requests for public forum had been received.

**2 APOLOGIES**

At the close of the agenda no apologies had been received.

**3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

## **DECLARATION OF INTEREST**

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### **EXECUTIVE SUMMARY**


1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### **RECOMMENDATIONS**

That the Committee:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	Community and Culture Committee Register of Interest	6

Community and Culture Committee Register of Interest - Current as at 31 January 2022				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Mayor Aaron Hawkins	Trustee	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Trustee	St Paul's Cathedral Foundation	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Thank You Payroll	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	ICLEI Oceania Regional Executive	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Theatre Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Otago Polytech's Research Centre of Excellence	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	LGNZ National Council	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Alexander McMillan Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Cosy Homes Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	LGNZ Policy Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Sophie Barker Cont.	Member	Otago Settlers Association (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Vegetable Growers Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee Member	Otago Anniversary Day Dinner	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Gas Works Museum Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
Cr David Benson-Pope	Owner	Residential Property Ownership in Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Beneficiary	Blind Investment Trusts	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Yellow-eyed Penguin Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Delegation holder	Second Generation District Plan (2GP) Authority to Resolve Appeals on behalf of Council (Council appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Rachel Elder	Commissioner (Community Representative)	District Licensing Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Greater South Dunedin Action Group	Decisions may be considered on the future of South Dunedin.	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Host Parent	Otago Girls High School	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisor/Support Capacity	Kaffelagic	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Trails Networks Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Southern Urban Dunedin Community Response Group	Decisions about emergency response recovery may be conflicted	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Rachel Elder Cont.	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Disability Issues Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Creative Dunedin Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Symphony Orchestra Foundation Board of Trustees (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Theomin Gallery Management Committee (Olveston) (Council appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chair	Grants Subcommittee (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	<del>External family member is a Principal Security Consultant</del> Local Government New Zealand Zone 6 Committee (Council Appointment)	<del>Major supplier to DCC</del> No conflict identified	<del>Seek advice prior to the meeting if actual or perceived conflict of interest arises.</del> Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Doug Hall	Director/Owner	Hall Brothers Transport Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Crane Hire	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Wood Recyclers Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Concrete Crushing Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Anzide Properties Ltd - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	The Woodshed 2014 Limited	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Owner	Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Farmlands	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ravensdown Fertiliser	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	PGG Wrightson	Currently no likely conflict	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Silver Fern Farms	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Valley View Development Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.



Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Doug Hall Cont.	Shareholder	Geekfix Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Milburn Processing Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Appellant	2GP	Appellant to the 2GP	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Financial Donor	Dunedin North Community Patrol	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	North Dunedin Blokes Shed	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner	Highland Helicopters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Supplier	Southweight Truck and Weights for testing Weighbridges Otago & Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Carmen Houlahan	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property - North Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Part Owner	Adobe Group Ltd, Wanaka	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Company Owner/Sole Director	Shelf Company - RU There	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Startup Business	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Mosgies Taieri Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Marie Laufiso Cont.	Trustee	Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Mental Health Support Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in confidential, to leave the room.
	Secretary	Brockville Improvements and Amenities Society (BIAS)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	National Communications Officer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch delegate to Arai Te Uru Marae Council	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Age Concern (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Dunedin Refugee Steering Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Grants Subcommittee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Mike Lord	Trustee	ML Lord Family Trust - Owner of Residential Properties - Dunedin	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Fonterra	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Federated Farmers	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Mosgiel Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel RSA	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Federated Farmers Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Mike Lord Cont.	Chairperson	Otago Rural Support Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Youth Adventure Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Association Football Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Manufacturing Holdings	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Golden Block Developments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Southern Properties (2007) Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Arrenway Drive Investments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Jules Radich Cont.	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	100% Shareholder/Director	Panorama Developments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Chris Staynes	Chairman	Cargill Enterprises	Contractor and service provider to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Director	Wine Freedom	Supplier to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Patron	Otago Model Engineering Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Balmacewen Lions Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Southland Manufacturers Association Trust	Possible co-funder of ED project. Duties to the Trust may conflict with duties of Council	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Life Member	Otago Chamber of Commerce	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Cancer Society of Otago/Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	NZ Cancer Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Patearoa Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	President	Balmacewen Lions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	CJ and CA Staynes Family Trust - Property Owner - Dunedin and Patearoa	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Chris Staynes Cont.	Director	George Street Wines Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Saddle Hill Investment Trust Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Association of Amateur Radio and Transmitters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	Theomin Gallery Trust (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chairman	Grow Dunedin Partnership (Council appointment)	Duties may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Shanghai Association (Sister City Society) (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	For Trades Apprenticeship Training Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Lee Vandervis	Director	Lee Vandervis, Antonie Alm-Lequeux and Cook Allan Gibson Trustee Company Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Bunchy Properties Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Vandervision Audio and Lighting - Hire, Sales and Service Business	May contract and provide service to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Cr Steve Walker	Chairperson	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Chairperson	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Port Chalmers Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep New Zealand Beautiful	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Ct Steve Walker Cont.	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Turoa Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Andrew Whaley	Owner/Operator	Whaley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Golf Club	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	New Zealand Professional Golfers Assn	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairman	Volunteer South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otago Sister City Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Grow Dunedin Partnership (Council appointment - alternate)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	NZ Masters Games Trust Board (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chair	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Puketāpapa Residential Centre Liaison Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Andrew Whiley Cont.	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Chisholm Links Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

## **CONFIRMATION OF MINUTES**

### **COMMUNITY AND CULTURE COMMITTEE MEETING - 2 NOVEMBER 2021**

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#### **RECOMMENDATIONS**

That the Committee:

**Confirms** the Community and Culture Committee meeting held on 02 November 2021 as a correct record.

#### **Attachments**

	<b>Title</b>	<b>Page</b>
A 	Minutes of Community and Culture Committee meeting held on 2 November 2021	17



**Community and Culture Committee****MINUTES**

Minutes of an ordinary meeting of the Community and Culture Committee held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Tuesday 02 November 2021, commencing at 1.00 pm

**PRESENT****Chairperson**

Cr Marie Laufiso

**Deputy Chairperson**

Cr Christine Garey

Cr Carmen Houlahan

**Members**

Cr Sophie Barker

Cr David Benson-Pope

Cr Rachel Elder

Cr Doug Hall

Mayor Aaron Hawkins

Cr Jim O'Malley

Cr Jules Radich

Cr Chris Staynes

Cr Lee Vandervis

Cr Steve Walker

Cr Andrew Whiley

**IN ATTENDANCE**

Sandy Graham (Chief Executive Officer), Simon Pickford (General Manager Community Services), Robert West (General Manager Corporate and Quality), Claire Austin (General Manager Customer and Regulatory), Joy Lanini (Manager Community Development and Events), Cam McCracken (Director – DPAG, Toitū, Lan Yuan and Olveston), Kirsten Glengarry (Manager Creative Partnerships), Gill Brown (Housing Action Plan Advisor) and Clare Sullivan (Manager Governance)

**Governance Support Officer**

Rebecca Murray

The Deputy Mayor, Cr Christine Garey, paid tribute and acknowledged the recent passing of Dame Catherine Tizard.

**1 PUBLIC FORUM**

There was no Public Forum.

**2 APOLOGIES**

An apology was received from Cr Mike Lord.

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Committee:

**Accepts** the apology from Cr Mike Lord.

**Motion Carried**

**3 CONFIRMATION OF AGENDA**

Moved (Cr Marie Laufiso/Cr Carmen Houlahan):

That the Committee:

**Confirms** the agenda without addition or alteration.

**Motion Carried**

**4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Marie Laufiso/Cr Carmen Houlahan):

That the Committee:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion Carried**

**5 CONFIRMATION OF MINUTES**

**5.1 COMMUNITY AND CULTURE COMMITTEE MEETING - 3 AUGUST 2021**

Moved (Cr Marie Laufiso/Cr Christine Garey):

That the Committee:

**Confirms** the Community and Culture Committee meeting held on 03 August 2021 as a correct record.

**Motion Carried**

Cr Andrew Whiley entered the meeting at 1.03 pm.

**6 MINUTES OF SUBCOMMITTEE AND BOARD**

**6 GRANTS SUBCOMMITTEE - 28 JUNE 2021**

Moved (Cr Christine Garey/Cr Steve Walker):

That the Committee:

**Notes** the minutes of the Grants Subcommittee meeting held on 28 June 2021.

**Motion Carried**

**7 TOITŪ OTAGO SETTLERS MUSEUM BOARD - 21 JUNE 2021**

Moved (Cr Rachel Elder/Cr Andrew Whiley):

That the Committee:

**Notes** the minutes of the Toitū Otago Settlers Museum Board meeting held on 21 June 2021.

**Motion Carried**

**PART A REPORTS**

**8 ACTIONS FROM RESOLUTIONS OF COMMUNITY AND CULTURE COMMITTEE MEETINGS**

The report detailed the open and completed actions from resolutions of the Community and Culture Committee meetings from the start of the triennium in October 2019.

The General Manager Community Services (Simon Pickford) responded to members' questions.

Moved (Cr Marie Laufiso/Cr Jules Radich):

That the Committee:

**Notes** the open actions from resolutions of the Community and Culture Committee meetings.

**Motion Carried**

**9 COMMUNITY AND CULTURE COMMITTEE FORWARD WORK PROGRAMME**

The report provided an update of the Community and Culture Committee forward work programme.

Moved (Cr Chris Staynes/Cr Rachel Elder):

That the Committee:

**Notes** the Community and Culture Committee forward work programme.

**Motion Carried**

**10 COMMUNITY AND CULTURE ACTIVITY REPORT FOR THE PERIOD TO 30 SEPTEMBER 2021**

The report provided an update on progress towards achieving levels of service for the Galleries, Libraries and Museums, incorporating Ara Toi activities, and Community Development and Events, for the period 1 July 2021 to 30 September 2021.

The General Manager Community Services (Simon Pickford), Director – DGAP, Toitū, Lan Yuan and Olveston (Cam McCracken), Manager Creative Community (Kirsten Glengarry) and Manager Community Development and Events (Joy Lanini) responded to members questions.

Moved (Cr Marie Laufiso/Cr Christine Garey):

That the Committee:

**Notes** the update reports on the Galleries, Libraries and Museums, and Ara Toi activities and the Community Development and Events activities.

**Motion Carried**

#### **11 HOUSING ACTION PLAN UPDATE**

The report provided an update on the Housing Action Plan.

The Chief Executive Officer (Sandy Graham), General Manager Corporate and Quality (Robert West) and Housing Action Plan Advisor (Gill Brown) responded to members' questions.

Moved (Cr Marie Laufiso/Cr Christine Garey):

That the Committee:

**Notes** the Housing Action Plan update.

**Motion Carried**

#### **12 SUMMARY OF ADVISORY GROUP MEETINGS (JULY - SEPTEMBER 2021)**

The report provided a summary of the meetings and actions of the DCC's Social Well-being Advisory Group, Disabilities Issues Advisory Group and Dunedin Refugee Steering Group during the period 1 July – 30 September 2021.

The General Manager Community Services (Simon Pickford) and Manager Community Development and Events (Joy Lanini) responded to members' questions.

Moved (Cr Marie Laufiso/Cr Christine Garey):

That the Committee:

**Notes** the summary of the Social Well-being and Disabilities Issues Advisory Groups and the Dunedin Refugee Steering Group for the period 1 July – 30 September 2021.

**Motion Carried**

#### **13 ITEMS FOR CONSIDERATION BY THE CHAIR**

There were no items for consideration.

The meeting concluded at 1.43 pm.

.....  
CHAIRPERSON

## MINUTES OF SUBCOMMITTEE AND BOARD

### GRANTS SUBCOMMITTEE - 29 JUNE 2021


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#### RECOMMENDATIONS

That the Committee:

**Notes** the public minutes of the Grants Subcommittee meeting held on 29 June 2021.

#### Attachments

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## **Grants Subcommittee**

### **Major Community and Premier Events**

#### **MINUTES**

**Minutes of an ordinary meeting of the Grants Subcommittee held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Tuesday 29 June 2021, commencing at 9.30 am**

#### **PRESENT**

**Deputy Chairperson**  
**Members**

Cr Marie Laufiso  
Cr Sophie Barker  
Alister Robinson  
Cr Steve Walker  
Cr Rachel Elder  
Cr Chris Staynes

#### **IN ATTENDANCE**

Joy Lanini (Manager Community Development and Events),  
Malcolm Anderson (Manager City Marketing), Tammy Jackman  
(Coordinator Special Events) and Wai Piggott (Financial Analyst)

#### **Governance Support Officer**

Rebecca Murray

#### **1 KARAKIA TIMATAKA**

Cr Marie Laufiso opened the meeting with a karakia timataka.

#### **2 APOLOGIES**

An apology was received from Cr Christine Garey.

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Subcommittee:

**Accepts** the apology received from Cr Christine Garey.

**Motion carried**

#### **3 CONFIRMATION OF AGENDA**

Moved (Cr Marie Laufiso/Cr Chris Staynes):

That the Subcommittee:

**Confirms** the agenda without addition or alteration.

**Motion carried**

**4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Alistar Robinson amended his register of interest with the following; add Shareholder various NZX Companies, Owner two freehold properties in Dunedin, Member City Choir Dunedin, Friend/Contributor - Dunedin Arts Festival and Member - Friends of the DSO and remove Predator Free Dunedin Trust.

Moved (Cr Marie Laufiso/Cr Rachel Elder):

That the Subcommittee:

- a) **Amends** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

**Motion carried**

**RESOLUTION TO EXCLUDE THE PUBLIC**

Moved (Cr Marie Laufiso/Cr Rachel Elder):

That the Subcommittee:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Major Community and Premier Events Grants 2021-22	S7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.

**Motion carried**

The meeting went into non-public at 9.37 am and concluded at 12.37 pm.

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CHAIRPERSON

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## GRANTS SUBCOMMITTEE - 29 SEPTEMBER 2021


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### RECOMMENDATIONS

That the Committee:

**Notes** the public minutes of the Grants Subcommittee meeting held on 29 September 2021.

### Attachments

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## **Grants Subcommittee**

### **Place-Based Community Grants**

### **MINUTES**

Minutes of an ordinary meeting of the Grants Subcommittee held in the Via Zoom Audio Visual Link on Wednesday 29 September 2021, commencing at 9.30 am

#### **PRESENT**

<b>Chairperson</b>	Cr Christine Garey	
<b>Deputy Chairperson</b>	Cr Marie Laufiso	
<b>Members</b>	Cr Sophie Barker	Cr Rachel Elder
	Hannah Molloy	Anna Parker

#### **IN ATTENDANCE**

Joy Lanini (Manager Community Development and Events), Dr Mai Tamimi (Team Leader Community Development), Paul Coffey (Senior Community Advisor) and Ruth Harrison (Community Advisor)

**Governance Support Officer** Rebecca Murray

#### **1 OPENING**

Cr Marie Laufiso opened the meeting with a karakia timataka.

Cr Christine Garey paid tribute with the passing of Mānea Te Kī'i and Rev'd Robert Pomare who were both community leaders in Brockville.

#### **2 APOLOGIES**

Apologies were received from Cr Steve Walker, Adam Keane and Sarah Davie-Nitis.

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

**Accepts** the apologies from Cr Steve Walker, Adam Keane and Sarah Davie-Nitis.

**Motion Carried**

**3 CONFIRMATION OF AGENDA**

Moved (Cr Christine Garey/Cr Sophie Barker):

That the Subcommittee:

**Confirms** the agenda without addition or alteration.

**Motion Carried**

**4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

- a) **Notes** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

**Motion Carried**

**5 CONFIRMATION OF MINUTES**

**5 GRANTS SUBCOMMITTEE - 28 JUNE 2021**

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

**Confirms** the minutes of the Grants Subcommittee meeting held on 28 June 2021 as a correct record.

**Motion Carried**

**PART A REPORTS**

**6 PLACE-BASED COMMUNITY GRANTS 2021/22**

In a report from Community Development and Events the Grants Subcommittee was requested to allocate the Place-Based Community Grants 2020-21 on behalf of the DCC, as per the delegations set out within the Council's Committee Structure and Delegations Manual.

The Subcommittee had a total of \$400,000.00 to distribute to eight Place-Based Community Groups seeking nearly \$457,000 in funding.

The Manager Community Development and Events (Joy Lanini), Team Leader Community Development (Dr Mai Tamimi), Senior Community Advisor (Paul Coffey) and Community Advisor (Ruth Harrison) spoke to the report and responded to members' questions.

Anna Parker declared a conflict of interest with Item 1 - Brockville Improvement & Amenities Society (B.I.A.S.), Item 2 – Caversham Community Group, Item 4 - Greater Taieri Community Network, Item 6 - South Dunedin Community Network and under multi-year funding Item 2 - North East Valley Community Development Project and withdrew from these items.

Cr Marie Laufiso declared a conflict of interest with Item 1 - Brockville Improvement & Amenities Society (B.I.A.S.) and Item 2 – Caversham Community Group and withdrew from these items.

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

**Adjourns** the meeting.

### **Motion Carried**

The meeting was adjourned at 10.17 am and reconvened at 10.30 am.

Cr Marie Laufiso and Anna Parker withdrew from these items at 10.41 am.

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

**Approves** the funding as follows:

App No.	Name	Approved funding
1	Brockville Improvement & Amenities Society (B.I.A.S.) (Brockville Improvements & Amenities Society)	<b>\$44,000.00</b>
2	Caversham Community Group	<b>\$13,657.00</b>

### **Motion carried (GS/2021/088)**

Cr Marie Laufiso returned to the meeting at 10.42 am.

Anna Parker withdrew from this item at 10.42 am.

Moved (Cr Christine Garey/Cr Sophie Barker):

That the Subcommittee:

**Approves** the funding as follows:

App No.	Name	Approved funding
4	Greater Taieri Community Network (Otago Neighbourhood Support Charitable Trust)	<b>\$62,861.00</b>
6	South Dunedin Community Network (The South Dunedin Community Network Incorporated)	<b>\$55,000.00</b>
<b>Multi Year Funding</b>		

2	North East Valley Community Development Project (North East Valley Community Development Project Inc)	<b>\$62,500.00</b>
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**Motion carried (GS/2021/089)**

Anna Parker returned to the meeting 10.43 am.

Moved (Cr Christine Garey/Cr Marie Laufiso):

That the Subcommittee:

**Approves** the funding as follows:

App No.	Name	Approved funding
3	Corstorphine Community Hub	<b>\$60,000.00</b>
5	Progress of Waikouaiti Area (POWA) (Progress of Waikouaiti Area)	<b>\$39,482.00</b>
<b>Multi Year Funding</b>		
1	Greater Green Island Community Network Charitable Trust (GGICN) (Greater Green Island Community)	<b>\$62,500.00</b>

**Motion carried (GS/2021/090)**

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

**Notes** the report.

**Motion carried**

**7 KARAKIA WHAKAMUTUKA**

Cr Marie Laufiso closed the meeting with a karakia whakamutuka.

The meeting concluded at 10.48 am.

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CHAIRPERSON

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## GRANTS SUBCOMMITTEE - 17 NOVEMBER 2021


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### RECOMMENDATIONS

That the Committee:

**Notes** the public minutes of the Grants Subcommittee meeting held on 17 November 2021.

### Attachments

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**Grants Subcommittee****Arts, Professional Theatre, Creative Communities Scheme, Community Events, Community, Waste Minimisation, Dunedin Biodiversity****MINUTES**

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Minutes of an ordinary meeting of the Grants Subcommittee held via Zoom Audio Visual Link on Wednesday 17 November 2021, commencing at 9.30 am

**PRESENT****Deputy Chairperson  
Members**

Cr Marie Laufiso	
Cr Sophie Barker	Cr Rachel Elder
Peter Hayden	Don Hunter
Adam Keane	Hannah Molloy
Cr Steve Walker	Craig Wilson

**IN ATTENDANCE**

Joy Lanini (Manager Community Development and Events), Wai Piggott (Financial Analyst), Kirsten Glengarry (Manager Creative Partnerships), Lisa Wilkie (Relationship Advisor Council Initiatives), Paul Coffey (Senior Community Advisor), Dan Hendra (Team Leader Events), Vicki Lenihan (Community Events Advisor – Cultural), Allison Wallace (Events Coordinator), Olha Viazenko (Events Advisor – Civic and Community), Tammy Jackman (Events Special Projects Coordinator), Cath Gledhill (Supervisor Waste Minimisation), Leigh McKenzie (Waste Minimisation Officer) and Richard Ewans (Biodiversity Advisor)

**Governance Support Officer**

Rebecca Murray

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**1 OPENING**

Adam Keane opened the meeting with a karakia timataka.

With the absence of the Chair, Cr Christine Garey, the Deputy Chair, Cr Marie Laufiso, Chaired the meeting and advised that when a conflict arose and Cr Marie Laufiso would withdraw from that funding application Cr Sophie Barker would chair the meeting.

**2 APOLOGIES**

Apologies were received from Cr Christine Garey and Anna Parker.

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

**Accepts** the apologies from Cr Christine Garey and Anna Parker.

**Motion carried**

**3 CONFIRMATION OF AGENDA**

Moved (Cr Marie Laufiso/Cr Rachel Elder):

That the Subcommittee:

**Confirms** the agenda without addition or alteration.

**Motion carried**

**4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Subcommittee:

- a) **Notes** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

**Motion carried**

**5 CONFIRMATION OF MINUTES**

**5.1 GRANTS SUBCOMMITTEE - 29 SEPTEMBER 2021**

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

**Confirms** the minutes of the Grants Subcommittee meeting held on 29 September 2021 as a correct record.

**Motion carried**

**PART A REPORTS**

**6 MANAGING UNSPENT GRANT FUNDING**

A report clarified how unspent grant funds should be managed. It noted that Clause 4.4e of the DCC Grants Management Policy 2019 must be applied to all unspent grant funds, including those for events postponed or cancelled due to COVID-19.

The Manager Community Development and Events (Joy Lanini) responded to members' questions.

Cr Steve Walker declared a conflict of interest with the Dunedin-Edinburgh Sister City Society and withdrew from this item.

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Subcommittee:

**Notes** that staff will apply Clause 4.4e of the Council's Grants Management Policy regarding the return of unspent grant funds.

**Motion carried (GS/2021/091)**

Cr Steve Walker withdrew from this item.

Moved (Cr Rachel Elder/Cr Sophie Barker):

That the Subcommittee:

**Requests** the unspent approved funding for the cancelled St Andrews Day event of \$2,898.00 be returned from the Dunedin-Edinburgh Sister City Society as per Clause 4.4e of the Council's Grants Management Policy.

**Motion carried (GS/2021/092)**

Cr Steve Walker returned to the meeting.

Moved (Cr Rachel Elder/Cr Sophie Barker):

That the Subcommittee:

**Requests** the unspent approved funding for the cancelled Dunedin Ukelele Kids Jam 2021 event of \$660.00 be returned from the Otago Society for Music Education as per Clause 4.4e of the Council's Grants Management Policy.

**Motion carried (GS/2021/093)**

Moved (Cr Rachel Elder/Cr Sophie Barker):

That the Subcommittee:

**Ratifies** the unspent approved funding for the cancelled Glenfelloch Night in Wonderland event of \$5,000.00 be returned from the Otago Peninsula Trust as per Clause 4.4e of the Council's Grants Management Policy retrospectively.

**Motion carried (GS/2021/094)**

Moved (Hannah Molloy/Adam Keane):

That the Subcommittee:



**Requests** the unspent approved funding for the cancelled Ignition Children's Book Festival event of \$729.27 be returned from the University Book Shop as per Clause 4.4e of the Council's Grants Management Policy.

**Motion carried (GS/2021/095)**

**7 ARTS, PROFESSIONAL THEATRE, CREATIVE COMMUNITIES SCHEME, COMMUNITY EVENTS AND COMMUNITY AND SMALL GRANT APPLICATIONS**

The report summarised applications for Arts, Professional Theatre, Creative Communities, Community Events and Community Grant funding received in September 2021, and included information on the current funding environment.

**Arts Grants**

The Relationship Advisor Council Initiatives – Ara Toi (Lisa Wilkie) and the Manager Creative Partnerships (Kirsten Glengarry) spoke to the applications and responded to members' questions.

Adam Keane declared a conflict of interest with Item 9 - Te Hou Ora Whanau Services (Te Hou Ora Otepoti Inc) and withdrew from discussion from this item.

Moved (Cr Steve Walker/Cr Rachel Elder):

That the Subcommittee:

**Declines** the funding as follows:

- 7 Every Body is a Treasure CT (Every Body is a Treasure Trust)

**Motion carried (GS/2021/096)**

Adam Keane withdrew from this item.

Moved (Peter Hayden/Cr Rachel Elder):

That the Subcommittee:

**Approves** the funding as follows:

- |   |   |            |
|---|---|------------|
| 9 | Te Hou Ora Whanau Services (Te Hou Ora Otepoti Inc) | \$2,040.00 |
|---|---|------------|

**Motion carried (GS/2021/097)**

Adam Keane returned to the meeting.

Moved (Hannah Molloy/Cr Rachel Elder):

That the Subcommittee:

**Approves** the funding as follows:

- |    |                              |            |
|----|------------------------------|------------|
| 11 | Weka Club Inc (J D M Covell) | \$4,775.00 |
|----|------------------------------|------------|

**Motion carried (GS/2021/098)**

Moved (Cr Rachel Elder/Cr Steve Walker):

That the Subcommittee:

**Approves** the funding as follows:

1	Broad Bay School (Broad Bay School Board of Trustees)	\$1,375.00
2	Connected Media Trust	\$2,000.00
3	Dunedin Jazz Foundation (Dunedin Youth Jazz Orchestra)	\$5,000.00
4	Dunedin Jazz, Cabaret & Performing Arts Trust (Dunedin Jazz Cabaret & Performing Arts)	\$3,500.00
5	Dunedin Repertory Society Incorporated	\$5,000.00
6	Dunedin School of Art – Pam McKinlay (Council of the Otago Polytechnic)	\$4,750.00
8	Late Bloomers (Improsaurus Ref: Late Bloomers)	\$3,110.00
10	The Wanda Foundation	\$3,500.00

**Motion carried (GS/2021/099)**

#### **Professional Theatre Grants**

The Relationship Advisor Council Initiatives – Ara Toi (Lisa Wilkie) and the Manager Creative Partnerships (Kirsten Glengarry) spoke to the applications and responded to members' questions.

Moved (Cr Sophie Barker/Cr Rachel Elder):

That the Subcommittee:

**Approves** the funding as follows:

5	Mayfair Theatre Charitable Trust	\$8,805.79
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**Motion carried (GS/2021/100)** with Cr Steve Walker and Don Hunter recording their votes against.

Moved (Cr Rachel Elder/Peter Hayden):

That the Subcommittee:

**Approves** the funding as follows:

1	Afterburner (Martyn Roberts – afterburner)	\$16,258.00
2	Ake Ake Theatre Company Ltd	\$15,000.00
3	Happy You...!!	\$7,030.21
4	HarleQueen Productions (A M Howells)	\$14,796.00
6	Prospect Park Productions (Prosp)	\$19,890.00
7	The Unity Creative	\$13,220.00

**Motion carried (GS/2021/101)**

Moved (Cr Marie Laufiso/Cr Rachel Elder):

That the Subcommittee:

**Adjourned** the meeting.

**Motion carried**

The meeting adjourned at 11.15 am and reconvened at 11.20 am.

**Creative Communities Scheme Grants**

The Relationship Advisor Council Initiatives – Ara Toi (Lisa Wilkie), Creative Advisor (Amie Toa) and the Manager Creative Partnerships (Kirsten Glengarry) spoke to the applications and responded to members' questions.

Adam Keane declared a conflict of interest with Item 6 - Jenny Beatrix Victoria Kendrick (Jenny Kendrick) and Item 8 - New Zealand International Science Festival (International Festival of Environment, Science & Technology Dunedin New Zealand Incorporated) and withdrew from these items.

Hannah Molloy declared a conflict of interest with Item 3 - Dunedin Midwinter Celebrations and withdrew from this item.

Adam Keane withdrew from this item.

Moved (Cr Marie Laufiso/Hannah Molloy):

That the Subcommittee:

**Declines** the funding as follows:

- 6 Jenny Beatrix Victoria Kendrick (Jenny Kendrick)

**Motion carried (GS/2021/102)**

Adam Keane returned to the meeting.

Moved (Cr Marie Laufiso/Hannah Molloy):

That the Subcommittee:

**Declines** the funding as follows:

- 1 Baroque Music Community and Educational Trust of New Zealand (Baroque Music Trust)
- 5 Every Body is a Treasure Trust
- 9 Otago Museum (Otago Museum Trust Board)
- 16 The Wanda Foundation

**Motion carried (GS/2021/103)**

Adam Keane withdrew from this item.

Moved (Cr Steve Walker/Cr Rachel Elder):

That the Subcommittee:

**Approves** the funding as follows:

8	New Zealand International Science Festival (International Festival of Environment, Science & Technology Dunedin New Zealand Incorporated)	\$3,000.00
---	---	------------

**Motion carried (GS/2021/104)**

Adam Keane returned to the meeting.

Hannah Molloy withdrew from this item.

Moved (Cr Steve Walker/Cr Rachel Elder):

That the Subcommittee:

**Approves** the funding as follows:

3	Dunedin Midwinter Celebrations	\$4,000.00
---	--------------------------------	------------

**Motion carried (GS/2021/105)**

Hannah Molloy returned to the meeting.

Moved (Hannah Molloy/Cr Rachel Elder):

That the Subcommittee:

**Approves** the funding as follows:

18	Weka Club Inc (Jess Covell – J E Covell)	\$2,511.30
----	--	------------

**Motion carried (GS/2021/106)**

Moved (Cr Steve Walker/Cr Rachel Elder):

That the Subcommittee:

**Approves** the funding as follows:

2	Christine Keller (Christine Keller t/a Weaving on Hillingdon)	\$3,000.00
4	East Otago Musical Theatre Inc	\$4,000.00
7	Nathaniel Otley	\$2,305.70
10	Otepoti Youth Space Collective (Creative Arts Trust)	\$4,900.00
11	Pacific Trust Otago	\$8,100.00
12	Robert Fugah	\$2,500.00
13	Rainbow Rosalind (Rosalind Manowitz)	\$2,500.00
14	Sergio Biggemann (SA & AV Biggemann)	\$2,643.00
15	The Opera House Trust	\$2,250.00
17	VSP Charitable Trust	\$5,000.00

**Motion carried (GS/2021/107)**

Peter Hayden and Don Hunter left the meeting at 11.41 am.

**Community Events Grants**

The Manager Community Development and Events (Joy Lanini), Team Leader Events (Dan Hendra), Events Advisor – Civic and Community (Olha Viazenko), Events Coordinator (Allison Wallace) and Events Special Projects Coordinator (Tammy Jackman) spoke to the applications and responded to members' questions.

Moved (Cr Marie Laufiso/Hannah Molloy):

That the Subcommittee:

**Declines** the funding as follows:

- 11 St Leonards School (St Leonards School Board of Trustees)

**Motion carried (GS/2021/108)**

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

**Adjourns** the meeting.

**Motion carried**

The meeting adjourned at 12.02 pm and reconvened at 12.05 pm.

Moved (Hannah Molloy/Cr Sophie Barker):

That the Subcommittee:

**Approves** the funding as follows:

- |   |                                     |             |
|---|-------------------------------------|-------------|
| 7 | Dunedin Multi-Ethnic Council (DMEC) | \$10,000.00 |
|---|-------------------------------------|-------------|

**Motion carried (GS/2021/109)**

Moved (Adam Keane/Cr Rachel Elder):

That the Subcommittee:

**Approves** the funding as follows:

- |   |                          |            |
|---|--------------------------|------------|
| 2 | Brighton Gala Experience | \$1,500.00 |
|---|--------------------------|------------|

**Motion carried (GS/2021/110)**

Moved (Cr Rachel Elder/Hannah Molloy):

That the Subcommittee:

**Approves** the funding as follows:

- |   |   |            |
|---|---|------------|
| 3 | Disc Golf Dunedin Inc (Disc Golf Dunedin) | \$2,000.00 |
|---|---|------------|

4	Dunedin Curling Club Inc	\$1,500.00
6	Dunedin Ice Skating Club	\$2,000.00
8	Dunedin Poultry, Pigeon & Cage Bird Club Inc (Dunedin Poultry, Pigeon & Cage Bird Club)	\$1,300.00
9	Green Island Competitions Society Inc	\$905.58
10	Royal New Zealand Pipe Band Association – Otago Centre (Royal New Zealand Pipe Band Assn Otago Centre)	\$3,800.00
12	Swing Riot Dunedin Incorporated	\$2,000.00
13	Tennis Otago Incorporated	\$1,000.00
14	The Auckland Diving Community Trust (ADCT)	\$1,000.00
15	The Peace Club at University of Otago (The Peace Club)	\$2,160.00
17	Vintage Car Club of New Zealand Otago Branch Inc	\$2,781.00
18	VSP Charitable Trust	\$6,500.00

**Motion carried (GS/2021/111)**

Moved (Cr Marie Laufiso/Cr Rachel Elder):

That the Subcommittee:

**Adjourns** the meeting.

**Motion carried (GS/2021/112)**

The meeting adjourned at 12.12 pm and reconvened at 1.01 pm.

Moved (Cr Steve Walker/Cr Sophie Barker):

That the Subcommittee:

**Approves** the unspent funds from this round be rolled over to the next Community Events Funding Round of \$6,803.42

**Motion carried (GS/2021/113)**

**Community Grants**

The Manager Community Development and Events (Joy Lanini), Team Leader Community Development (Dr Mai Tamimi) and Senior Community Advisor (Paul Coffey) spoke to the funding applications and responded to members' questions.

Cr Marie Laufiso declared a conflict of interest with Item 16 - Opera House Trust and withdrew from this item.

Adam Keane declared a conflict of interest with Item 6 - Dunedin Curtain Bank Trust and Item 28 - The Work Opportunities Trust (Work Opportunities Trust) and withdrew from these items.

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Subcommittee:

**Declines** the funding as follows:

- 4 Carisbrook School
- 12 Garden To Table Trust
- 19 Otago Water Polo Club Incorporated

**Motion carried (GS/2021/114)**

Cr Marie Laufiso withdrew from this item. Cr Sophie Barker Chaired the meeting.

Moved (Cr Steve Walker/Hannah Molloy):

That the Subcommittee:

**Approves** the funding as follows:

- |    |                   |            |
|----|-------------------|------------|
| 16 | Opera House Trust | \$3,408.00 |
|----|-------------------|------------|

**Motion carried (GS/2021/115)**

Cr Marie Laufiso returned to the meeting and resumed the Chair.  
Adam Keane withdrew from these items.

Moved (Cr Rachel Elder/Cr Sophie Barker):

That the Subcommittee:

**Approves** the funding as follows:

- |    |   |            |
|----|---|------------|
| 6  | Dunedin Curtain Bank Trust                              | \$4,500.00 |
| 28 | The Work Opportunities Trust (Work Opportunities Trust) | \$4,500.00 |

**Motion carried (GS/2021/116)**

Adam Keane returned to the meeting.

Moved (Cr Steve Walker/Cr Rachel Elder):

That the Subcommittee:

**Approves** the funding as follows:

- |    |   |            |
|----|---|------------|
| 21 | Senior-Link   | \$4,782.00 |
| 23 | Taieri Christian Care Trust (Trudie Clearwater) (Taieri Christian Care) | \$5,000.00 |

**Motion carried (GS/2021/117)**

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Subcommittee:

**Approves** the funding as follows:

1	Alzheimers Otago (Andrea Vaughan) (ADARDS Otago Inc)	\$3,500.00
2	Blue Light Ventures Inc (NZ Blue Light Ventures Inc	\$2,660.00
3	Cancer Society of New Zealand – Otago and Southland Division	\$3,500.00
5	Dunedin Community Transport Trust	\$3,000.00
7	Dunedin Environment Centre Trust	\$2,000.00
8	Dunedin Korean Society	\$4,000.00
9	Dunedin Multi-Ethnic Council (DMEC)	\$4,500.00
10	Dunedin Jazz Foundation (formerly The Dunedin Youth Jazz Orchestra Charitable Trust) (Dunedin Youth Jazz Orchestra)	\$1,500.00
11	Eastern Junior Rugby Club	\$2,000.00
13	Ignite Consultants (Ignite – Dunedin Branch)	\$3,500.00
14	Mosgiel Memorial RSA Trustees Trust Fund	\$2,500.00
15	Muscular Dystrophy Assn of NZ (Anonymous) (Southern Regions branch of the Muscular Dystrophy Association of NZ Inc)	\$3,500.00
17	Otago Heritage Bus Society	\$1,150.00
18	Otago Multiple Sclerosis Society Inc	\$3,500.00
20	Saddle Hill Foundation Trust	\$4,500.00
22	Stem Communication Trust	\$4,500.00
24	The Brain Injury Association (Otago) Inc	\$3,500.00
25	The Order of St John Dunedin Area Committee (Order of St John Dunedin Area)	\$2,500.00
26	The Parkinson's New Zealand Charitable Trust (Parkinson's New Zealand)	\$3,500.00
27	The Rothesay News	\$4,500.00
29	Threading Whare Charitable Trust (Work Opportunities Trust)	\$4,500.00
30	WEKA Wellness Empathy Kindness Aotearoa	\$4,500.00

**Motion carried (GS/2021/118)**

**Neighbourhood Matching and Small Project Grants**

The Manager Community Development and Events (Joy Lanini) and Senior Community Advisor (Paul Coffey) spoke to the report and responded to members' questions.

Moved (Cr Marie Laufiso/Cr Rachel Elder):

That the Subcommittee:



**Notes** the funds allocated between 1 April 2021 and 30 September 2021 for Small Project and Neighbourhood Matching grants.

**Motion carried**

Moved (Cr Marie Laufiso/Cr Rachel Elder):

That the Subcommittee:

**Adjourns** the meeting.

**Motion carried**

The meeting adjourned at 1.28 pm and reconvened at 1.32 pm.

**8 WASTE MINIMISATION INNOVATION AND DEVELOPMENT (COMMERCIAL), COMMUNITY PROJECT/INITIATIVE AND SMALL GRANT APPLICATIONS**

The report summarised applications received during September 2021 for the Waste Minimisation Innovation and Development (Commercial) and Waste Minimisation Community Project/Initiative funding.

**Waste Minimisation Development (Commercial) Grants**

The Supervisor Waste Minimisation (Cath Gledhill) and Waste Minimisation Officer (Leigh McKenzie) spoke to the report and responded to members' questions.

Moved (Hannah Molloy/Cr Steve Walker):

That the Subcommittee:

**Declines** the funding as follows:

- 3 Naylor Love Enterprises Limited

**Motion carried (GS/2021/119)**

Moved (Hannah Molloy/Cr Rachel Elder):

That the Subcommittee:

**Declines** the funding as follows:

- 4 Prime Campus Limited

**Motion carried (GS/2021/120)**

Moved (Hannah Molloy/Cr Sophie Barker):

That the Subcommittee:

**Declines** the funding as follows:

- 5 SpireNZ Limited

**Motion carried (GS/2021/121)**

Moved (Cr Rachel Elder/Cr Sophie Barker):

That the Subcommittee:

**Approves** the funding as follows:

2	Mutu Limited	\$9,675.00
6	Waewae Permaculture (Waewae Permaculture Limited)	\$11,000.00
7	Weaving on Hillingdon	\$16,071.80

**Motion carried (GS/2021/122)**

Moved (Hannah Molloy/Cr Steve Walker):

That the Subcommittee:

**Approves** the funding as follows:

1	Dunedin Craft Distillers (Dunedin Craft Distillers Limited)	\$7,000.00
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**Motion carried (GS/2021/123)**

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

**Approves** the unspent funds from this round be rolled over to the next Waste Minimisation Community Project/Initiative Funding Round of \$26,253.20

**Motion carried (GS/2021/124)**

#### **Waste Minimisation Community Projects/Initiatives Grants**

The Supervisor Waste Minimisation (Cath Gledhill) and Waste Minimisation Officer (Leigh McKenzie) spoke to the report and responded to members' questions.

Adam Keane declared a conflict of interest with Item 2 - Dunedin Curtain Bank Trust and Item 8 - Te Hou Ora Otepoti Inc (operating as Te Hou Ora Whanau Services) and withdrew from these items.

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

**Adjourns** the meeting.

**Motion carried**

The meeting was adjourned at 2.28 pm and reconvened at 2.35 pm

Moved (Cr Marie Laufiso/Hannah Molloy):

That the Subcommittee:

**Declines** the funding as follows:

7 Tahuna Normal Intermediate School

**Motion carried (GS/2021/125)**

Adam Keane withdrew from these items.

Moved (Cr Rachel Elder/Cr Steve Walker):

That the Subcommittee:

**Approves** the funding as follows:

2	Dunedin Curtain Bank Trust	\$3,275.00
8	Te Hou Ora Otepoti Inc (operating as Te Hou Ora Whanau Services)	\$3,275.00

**Motion carried (GS/2021/126)**

Moved (Hannah Molloy/Cr Sophie Barker):

That the Subcommittee:

**Approves** the funding as follows:

1	Bathgate Park School	\$2,100.00
3	Edgar Centre (Dunedin Indoor Sports Venues Trust Board)	\$3,000.00
4	Malcam Charitable Trust	\$3,275.00
5	OneCoast	\$5,000.00
6	South Dunedin Street Festival Organising Committee (South Dunedin Street Festival)	\$3,401.00
9	The Wanda Foundation	\$3,274.00
10	Waitati Music Festival Incorporated Society (Waitati E)	\$3,400.00

**Motion carried (GS/2021/127)**

**Waste Minimisation Small Project Grants**

The Supervisor Waste Minimisation (Cath Gledhill) and Waste Minimisation Officer (Leigh McKenzie) spoke to the report and responded to members' questions.

Hannah Molloy declared a conflict of interest with Item 4 – Dunedin Midwinter Carnival Trust and withdrew from this item.

Moved (Cr Marie Laufiso/Cr Rachel Elder):

That the Subcommittee:

**Notes** the approved funding allocated to organisations for Waste Minimisation Small Project Grants.

**Motion carried**

Hannah Molloy returned to the meeting.

Hannah Molloy left the meeting at 2.46 pm.

Craig Wilson entered the meeting at 2.46 pm.

## **9 DUNEDIN BIODIVERSITY FUND - FINAL REPORTS ON COMPLETED PROJECTS**

The report provided a summary of the grants claimed for biodiversity projects that have been completed since the last project completion reports to the Grants Subcommittee in May 2021. The project completion reports are presented to satisfy the grant conditions and outline how the projects were completed.

The Biodiversity Officer (Richard Ewans) spoke to the report and responded to members' questions.

Moved (Cr Sophie Barker/Cr Steve Walker):

That the Subcommittee:

- a) **Notes** the project completion reports on Dunedin Biodiversity Fund projects.
- b) **Approves** reallocating \$1,879.42 of unclaimed grant monies to the March 2022 round of the Biodiversity Fund.

**Motion carried (GS/2021/128)**

## **10 DUNEDIN BIODIVERSITY FUND APPLICATIONS**

The report provided an overview of the applications for the September 2021 round of the Dunedin Biodiversity Fund.

The Biodiversity Officer (Richard Ewans) spoke to the report and responded to members' questions.

Steve Walker declared a conflict of interest with Item BIO-2021-24 - Hall, C and withdrew from this item.

Craig Wilson declared a conflict of interest with Item BIO-2021-28 - Sidaway, K and withdrew from this item.

Adam Keane declared a conflict of interest with Item BIO-2021-33 - Araiteuru Marae and Item BIO-2021-38 - Kati Huirapa Runaka ki Puketeraki and withdrew from these items.

Cr Marie Laufiso declared a conflict of interest with Item BIO-2021-33 - Araiteuru Marae and withdrew from this item.

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

**Declines** the funding as follows:

BIO-2021-19 Escea Ltd – Garth Milmine

BIO-2021-27 Tweedie, J

BIO-2021-32 Quaratine Island Kamau Taurua Community Inc

**Motion carried (GS/2021/129)**

Cr Steve Walker withdrew from this item.

Moved (Cr Rachel Elder/Cr Marie Laufiso):

That the Subcommittee:

**Approves** the funding as follows:

BIO-2021-24 Hall, C \$1,500.00

**Motion carried (GS/2021/130)**

Cr Steve Walker returned to the meeting.

Craig Wilson withdrew from this item.

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Subcommittee:

**Approves** the funding as follows:

BIO-2021-28 Sidaway, K \$3,900.00

**Motion carried (GS/2021/131)**

Craig Wilson returned to the meeting.

Adam Keane withdrew from this item.

Moved (Cr Marie Laufiso/Cr Rachel Elder):

That the Subcommittee:

**Approves** the funding as follows:

BIO-2021-38 Kati Huirapa Runaka ki Puketeraki \$4,994.00

**Motion carried (GS/2021/132)**

Adam Keane and Cr Marie Laufiso withdrew from this item. Cr Sophie Barker Chaired the meeting.

Moved (Cr Sophie Barker/Cr Steve Walker):

That the Subcommittee:

**Approves** the funding as follows:

BIO-2021-33 Araiteuru Marae \$1,800.00

**Motion carried (GS/2021/133)**

Adam Keane and Cr Marie Laufiso returned to the meeting. Cr Marie Laufiso resumed the Chair.

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Subcommittee:

**Approves** the funding as follows:

BIO-2021-20	Parker, M & J	\$2,456.00
BIO-2021-21	Jakobs, F	\$2,500.00
BIO-2021-22	Farr, H	\$2,400.00
BIO-2021-23	Hereweka – Harbour Cone Trust	\$2,500.00
BIO-2021-25	Parker, D	\$600.00
BIO-2021-26	Jones, J	\$2,500.00
BIO-2021-29	Van Turnhout, R	\$2,500.00
BIO-2021-30	Otokia Creek and Marsh Habitat Trust	\$5,000.00
BIO-2021-31	Edwards, P	\$750.00
BIO-2021-34	Landscape Connections Trust – Halo Project	\$2,000.00
BIO-2021-35	Forrester, J	\$1,300.00
BIO-2021-36	Brownlie, T	\$2,500.00
BIO-2021-37	Chambers, C	\$800.00

**Motion carried (GS/2021/134)**

## 11 KARAKIA WHAKAMUTUKA

Adam Keane closed the meeting with a karakia whakamutuka.

The meeting concluded at 3.05 pm.

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CHAIRPERSON

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## GRANTS SUBCOMMITTEE - 24 NOVEMBER 2021


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### RECOMMENDATIONS

That the Committee:

**Notes** the public minutes of the Grants Subcommittee meeting held on 24 November 2021.

### Attachments

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**Grants Subcommittee**  
**Dunedin Regional Events Fund**  
**MINUTES**

---

**Minutes of an ordinary meeting of the Grants Subcommittee held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Wednesday 24 November 2021, commencing at 9.30 am**

**PRESENT**

**Deputy Chairperson**  
**Members**

Cr Marie Laufiso	
Cr Sophie Barker	Cr Rachel Elder
Alister Robinson	Cr Chris Staynes
Cr Steve Walker	

**IN ATTENDANCE**

Joy Lanini (Manager Community Development and Events),  
Malcolm Anderson (Manager City Marketing), Tammy Jackman  
(Events Special Projects Coordinator)

**Governance Support Officer**

Rebecca Murray

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**1 OPENING**

Cr Sophie Barker opened the meeting with a karakia timataka.

**2 APOLOGIES**

An apology was received from Cr Christine Garey and Adam Keane.

Moved (Cr Marie Laufiso/Cr Rachel Elder):

That the Subcommittee:

**Accepts** the apology from Cr Christine Garey and Adam Keane.

**Motion carried**

**3 CONFIRMATION OF AGENDA**

Moved (Cr Marie Laufiso/Cr Chris Staynes):

That the Subcommittee:

**Confirms** the agenda without addition or alteration.



**Motion carried**

#### **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Alister Robinson amended his register of interest and removed the Dunedin Arts Festival.

Moved (Cr Marie Laufiso/Cr Chris Staynes):

That the Subcommittee:

- a) **Amends** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

**Motion carried**

#### **5 CONFIRMATION OF MINUTES**

##### **5 GRANTS SUBCOMMITTEE - 29 JUNE 2021**

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

**Confirms** the minutes of the Grants Subcommittee meeting held on 29 June 2021.

**Motion carried**

#### **PART A REPORTS**

##### **RESOLUTION TO EXCLUDE THE PUBLIC**

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

<b>General subject of the matter to be considered</b>	<b>Reasons for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>	<b>Reason for Confidentiality</b>

C1 Grants

Subcommittee - 29

June 2021 - Public

Excluded

C2 Dunedin Regional

Events Fund

November 2021

S7(2)(c)(ii)

The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest.

S48(1)(a)

The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

C3 Update on Major

Community Events

Allocated Funds in

2021/22

S7(2)(h)

The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.

S48(1)(a)

The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.

The meeting went into non-public at 9.35 am and concluded at 10.33am.

.....  
CHAIRPERSON

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## TOITŪ OTAGO SETTLERS MUSEUM BOARD - 27 SEPTEMBER 2021

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### RECOMMENDATIONS

That the Committee:

**Notes** the public minutes of the Toitū Otago Settlers Museum Board meeting held on 27 September 2021.

### Attachments

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## **Toitū Otago Settlers Museum Board**

### **MINUTES**

Minutes of an ordinary meeting of the Toitū Otago Settlers Museum Board held in the Auditorium, Toitū Otago Settlers Museum, 31 Queens Gardens, Dunedin on Monday 27 September 2021, commencing at 9.30 am

#### **PRESENT**

**Chairperson** Phil Dowsett

**Members** Cr Rachel Elder Cr Doug Hall  
Cr Carmen Houlihan Peter Smith

**IN ATTENDANCE** Cam McCracken (Director – DPAG, Toitū, Lan Yuan and Olveston)

**Governance Support Officer** Rebecca Murray

#### **1 APOLOGIES**

An apology was received from Cr Rachel Elder.

Moved (Phil Dowsett/Peter Smith):

That the Board:

**Accepts** the apology from Cr Rachel Elder.

**Motion Carried**

#### **2 CONFIRMATION OF AGENDA**

Moved (Phil Dowsett/Cr Doug Hall):

That the Board:

**Confirms** the agenda without addition or alteration.

**Motion Carried**

**3 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Phil Dowsett/Cr Doug Hall):

That the Board:

- a) **Notes** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

**Motion Carried**

**4 CONFIRMATION OF MINUTES**

**4.1 TOITŪ OTAGO SETTLERS MUSEUM BOARD MEETING - 21 JUNE 2021**

Moved (Phil Dowsett/Peter Smith):

That the Board:

**Confirms** the minutes of the Toitū Otago Settlers Museum Board meeting held on 21 June 2021 as a correct record.

**Motion Carried**

**REPORTS**

**5 TOITŪ OTAGO SETTLERS MUSEUM AND LAN YUAN DUNEDIN CHINESE GARDEN ACTIVITY REPORT**

The report covered the activities of Toitū Otago Settlers Museum (TOSM) and Lan Yuan Dunedin Chinese Garden (Lan Yuan DCG) from 1 April 2021 to 30 June 2021.

The Director - Dpag, Toitū, Lan Yuan and Olveston (Cam McCracken) spoke to the report and responded to members' questions.

Moved (Phil Dowsett/Cr Doug Hall):

That the Board:

**Notes** the Toitū Otago Settlers Museum and Lan Yuan Dunedin Chinese Garden Activity Report for the period 1 April 2021 to 30 June 2021.

**Motion Carried**

The meeting concluded at 9.49 am.

.....  
CHAIRPERSON

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## TOITŪ OTAGO SETTLERS MUSEUM BOARD - 8 NOVEMBER 2021

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### RECOMMENDATIONS

That the Committee:

**Notes** the public minutes of the Toitū Otago Settlers Museum Board meeting held on 08 November 2021.

### Attachments

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## **Toitū Otago Settlers Museum Board**

### **MINUTES**

Minutes of an ordinary meeting of the Toitū Otago Settlers Museum Board held in the Auditorium, Toitū Otago Settlers Museum, 31 Queens Gardens, Dunedin on Monday 08 November 2021, commencing at 9.30 am

#### **PRESENT**

**Chairperson**

Phil Dowsett

**Members**

Cr Rachel Elder

Susan Schweigman

Cr Carmen Houlahan

Peter Smith

#### **IN ATTENDANCE**

Cam McCracken (Director - Dpag, Toitū, Lan Yuan and Olveston)

#### **Governance Support Officer**

Rebecca Murray

#### **1 APOLOGIES**

An apology was received from Cr Doug Hall.

Moved (Phil Dowsett/Peter Smith):

That the Board:

**Accepts** the apology received from Cr Doug Hall.

**Motion Carried**

#### **2 CONFIRMATION OF AGENDA**

Moved (Phil Dowsett/Cr Carmen Houlahan):

That the Board:

**Confirms** the agenda without addition or alteration.

**Motion Carried**

### **3 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Phil Dowsett/Cr Rachel Elder):

That the Board:

- a) **Notes** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

**Motion Carried**

### **4 CONFIRMATION OF MINUTES**

#### **4.1 TOITŪ OTAGO SETTLERS MUSEUM BOARD MEETING - 27 SEPTEMBER 2021**

Moved (Phil Dowsett/Cr Rachel Elder):

That the Board:

**Confirms** the minutes of the Toitū Otago Settlers Museum Board meeting held on 27 September 2021 as a correct record.

**Motion Carried**

### **REPORTS**

#### **5 TOITŪ OTAGO SETTLERS MUSEUM AND LAN YUAN DUNEDIN CHINESE GARDEN ACTIVITY REPORT**

The report covered the activities of Toitū Otago Settlers Museum (TOSM) and Lan Yuan Dunedin Chinese Garden (Lan Yuan DCG) from 1 July 2021 to 30 September 2021.

The Director – Dpag, Toitū, Lan Yuan and Olveston (Cam McCracken) spoke to the report and responded to members' questions.

Moved (Phil Dowsett/Peter Smith):

That the Board:

**Notes** the Toitū Otago Settlers Museum and Lan Yuan Dunedin Chinese Garden Activity Report for the period 1 July 2021 to 30 September 2021.



**Motion Carried**

**6 MEETING SCHEDULE**

A report from Governance provided a copy of the proposed schedule of meetings for 2022.

Moved (Peter Smith/Susan Schweigman):

That the Board:

- a) **Removes** the proposed May 2022 meeting from the schedule; and
- b) **Approves** the February, April and July meeting schedule for 2022.

**Motion Carried**

The meeting concluded at 10.16 am.

.....  
CHAIRPERSON

## **PART A REPORTS**

### **ACTIONS FROM RESOLUTIONS OF COMMUNITY AND CULTURE COMMITTEE MEETINGS**

Department: Civic

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#### **EXECUTIVE SUMMARY**

- 1 The purpose of this report is to detail the open and completed actions from resolutions of the Community and Culture Committee meetings from the start of the triennium in October 2019 (Attachment A).
- 2 As this report is an administrative report only, there are no options or Summary of Considerations.

#### **RECOMMENDATIONS**

That the Committee:

**Notes** the open actions from resolutions of the Community and Culture Committee meetings shown in Attachment A.

#### **NEXT STEPS**

- 3 Updated actions report will be provided to future meetings of the Community and Culture Committee.

#### **Signatories**

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

#### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Community and Culture Committee Public Open Actions from Resolutions as at February 2022	59

PUBLIC OPEN ACTIONS - COMMUNITY AND CULTURE COMMITTEE RESOLUTIONS 2019-2022						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
11 February 2020	COM/2020/006	Non-Financial Activity Report for the two quarters ending 31 December 2019	Noting - Octagon Public Art Installation	Creative Partnerships	31 December 2021	<b>February 2022</b> - The public artwork Ko te Tūhono was formally blessed and unveiled on December 13. The final phase of the project will be the installation of tiles bearing a quote from Ōtākou tūpuna HK Taiaaroa. This will involve the decommission of the damaged penguin mural in the Octagon and is expected to be completed by April 2022.
4 August 2020	COM/2020/020	Non-Financial Activity Report for the two quarters ending 30 June 2020	Noting - Chinese New Year Celebrations - The events team is planning further sustainability measures for Civic events and will implement these in Summer 2021.	Community	31 December 2021	<b>February 2022</b> - Due to COVID restrictions, Chinese New Year Celebrations had to be cancelled unfortunately. However, the Events team are undertaking work on creating a sustainability framework that will apply across all future DCC events.
15 June 2021	COM/2021/018	Non-Financial Activity Report for the quarter ending 31 March 2021	Noting - Te Rauone Reserve Public Art Installation	Creative Partnerships	31 December 2021	<b>February 2022</b> - Work continues with Artist Aroha Novak and engineers and fabricators on the structural requirements for the artwork.



## COMMUNITY AND CULTURE COMMITTEE FORWARD WORK PROGRAMME

Department: Corporate Policy

### EXECUTIVE SUMMARY

- 1 The purpose of this report is to provide a regular update of the Community and Culture Committee forward work programme to show areas of activity, progress and expected timeframes for decision making across a range of areas of work. (Attachment A).
- 2 As this is an administrative report only, there are no options or Summary of Considerations.

### RECOMMENDATIONS

That the Committee:

**Notes** the Community and Culture Committee forward work programme as shown in Attachment A.

### DISCUSSION

- 3 The forward work programme is a regular agenda item which shows areas of activity, progress and expected timeframes for decision making across a range of areas of work.
- 4 As an update report, purple highlights show changes to timeframes. New items added to the schedule are highlighted in yellow. Items that have been completed or updated are shown as bold.
- 5 Months where no Committee meetings are scheduled are highlighted as grey.

### NEXT STEPS

- 6 An updated report will be provided to future meetings of the Community and Culture Committee.

### Signatories

Author:	Sharon Bodeker - Corporate Planner
Authoriser:	Simon Pickford - General Manager Community Services

### Attachments

Title	Page
<a href="#">A</a> Forward Work Programme - February 2022	62

Key	
New item	
Changes to timeframes	
Completed; progress to date update	<b>Bold</b>
No meeting month	

Community and Culture Committee Forward Work Programme 2021/2022 - February 2022											
Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe								
			Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
Community and Culture Non-Financial Activity Report, incorporating the Otago Museum update	To update the Committee on the activities of the departments reporting to Community and Culture	Notes the Non-Financial Activity Report.  <b>Progress to date:</b> <b>An activity report for the period ending 30 December 2021 will be presented to the February 2022 meeting.</b>		Report			Report				
Dunedin Youth Council Report	To update the Committee on the activities of the Dunedin Youth Council.	Notes the six monthly Dunedin Youth Council update reports.  <b>Progress to date:</b> <b>An update report will be presented to the February 2022 Committee meeting.</b>		Report							
Minutes	Work of the: Grants Subcommittee Toitū Otago Settlers Museum Board	Noting the minutes from the meetings of the Grants Subcommittee and the Toitū Otago Settlers Museum Board.  <b>Progress to date:</b> <b>Minutes from both the Grants Subcommittee and the Toitū Otago Settlers Museum Board will be presented to the November meeting.</b>		Report					Report		
Housing Action Plan	Implementation of the Housing Action Plan developed by the Mayor's Taskforce for Housing	Note update reports on the Housing Action Plan. Approve an implementation plan.  <b>Progress to date:</b> <b>An update report on the Housing Action Plan was presented to the November 2021 meeting. An implementation plan will be presented to the April 2022 meeting for approval.</b>				Report					

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe								
			Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
Updates from Advisory Group meetings	Receive minutes and/or updates from advisory and steering groups that relate to the Committee's areas of responsibility.	Notes the minutes and/or updates from advisory and steering groups including the Social Well-being Advisory Group, Disabilities Issues Advisory Group and Dunedin Refugee Steering Group.  <b>Progress to date:</b> <b>A report providing the minutes and updates from the advisory and steering groups will be presented to the February 2022 meeting.</b>		Report			Report				
Māori Pāsifika Innovation Funds	Development of criteria for the fund	Consider and decide on the criteria for the Māori Pāsifika Innovation Fund.  <b>Progress to date:</b> <b>A workshop with Māori and Pāsifika representatives was held in January 2022 on criteria for the fund. Staff are now working on developing the criteria. An update report will be provided to the Māori Participation Working Party meeting in March 2022.</b>									
Māori Development Fund	Development of criteria for the fund	Consider and decide on the criteria for the Māori Development Fund.  <b>Progress to date:</b> <b>Completed. Criteria was developed and allocations were made in December 2021.</b>									

**DUNEDIN YOUTH COUNCIL SIX MONTHLY REPORT, 1 JULY - 31 DECEMBER 2021**

Department: Community and Planning

**EXECUTIVE SUMMARY**

- 1 The attached report provides an update from the Dunedin Youth Council (DYC) on activities from 1 July – 31 December 2021.
- 2 The report, prepared by DYC members, will be presented by Youth Councillors.

**RECOMMENDATIONS**

That the Committee:

**Notes** the Dunedin Youth Council Six Monthly Report, 1 July – 31 December 2021.**Signatories**

Author:	Joy Lanini - Manager Community Development and Events
Authoriser:	Simon Pickford - General Manager Community Services

**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Dunedin Youth Council Six Monthly Report, 1 July - 31 December 2021	66



**SUMMARY OF CONSIDERATIONS**
***Fit with purpose of Local Government***

This decision enables democratic local decision making and actions that promote and support the community's social, economic, environmental, and cultural well-being.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Ōtepoti Youth Vision, which the DCC and Dunedin Youth Council jointly umbrella.

***Māori Impact Statement***

Ethnic information is not specifically collected from Dunedin Youth Councillors, however, the DYC continues to have a small number of members each year who self-identify as Māori. DYC members consider the needs of all youth when considering projects or events.

***Sustainability***

There are no implications.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications.

***Financial considerations***

There are no financial implications.

***Significance***

The report is considered low in terms of the Council's Significance and Engagement Policy.

***Engagement – external***

Youth Councillors engaged with their peers in person and via social media, and worked with venues, media, performers, and creative industry representatives during the six-month reporting period.

***Engagement - internal***

Youth Councillors engaged with several departments, including Ara Toi and Waste Minimisation.

***Risks: Legal / Health and Safety etc.***

There are no implications.

***Conflict of Interest***

There are no known conflicts of interest.

***Community Boards***

There are no implications.



## Dunedin Youth Council

Six Monthly Report – July 2021-December 2021

### **Overview**

The Dunedin Youth Council is a body of rangatahi – open to ages 12-18 – that serves as both a representative body of Ōtepoti youth and as a facilitator of youth based community events. The DYC has remained a significant avenue for the DCC to connect with the young people living in Ōtepoti, as well as a facilitator of fantastic community events. This report details the major actions that the DYC has undertaken in the last six months (July 2021 - December 2021).

### **Major Actions**

- Endorsed Plastic Free July
- Ran Auaha Rangatahi
- A positive recruitment process

### **Plastic Free July**

Plastic Free July is a global movement to raise awareness of plastic waste by a campaign to minimise waste in the month of July. Each year, the DYC has participated by posting to social media to raise awareness of this, and by running a small competition for people who show how they removed single-use plastic from their life in July.

### **Auaha Rangatahi**



Auaha Rangatahi was a youth-led arts festival run in Ōtepoti over four days in the October holidays. The DYC were able to source a gallery space in the Otago Pioneer Women's hall to display visual and written art from over two dozen different young artists. One afternoon a theatre sports workshop ran as public entry. The main attraction were three nights of musical performances, with over 120 total tickets 'sold'.

This festival was run with several goals in mind - as a chance to showcase the talent of Ōtepoti youth and to increase the visibility of the DYC during a recruitment cycle. Both of these goals were very successful. All performances and the gallery space were well attended throughout the four days, as well as two mentions of Auaha Rangatahi in the ODT and an article in the magazine 'The Daily Encourager'.

### **Recruitment**

The DYC recruitment period was held from 1st August to 24th October. In this timeframe we received 36 applications, many at an exceptional standard. While we could only accept 13, we were impressed with the high calibre of Ōtepoti youth.

In this recruitment process, particular efforts were made to improve accessibility for applicants. Applications could be submitted as a response to a questionnaire, as a video answering questions or as a voice mail. While no applicants chose to use the alternate options, we believe that it is an important gesture to still offer them.

### **Looking Forward**

The next six months promises to be interesting and unique. The youth council has changed significantly, with nearly two-thirds of members being new. This allows for new starts and new ways of thinking, an exciting prospect. The DYC continues to be an important body to engage with Ōtepoti youth, and offers a new scope to work with in 2022.

*Presented on the 15th February 2022 to the Community and Culture Committee*



## **COMMUNITY AND CULTURE ACTIVITY REPORT FOR THE PERIOD TO 31 DECEMBER 2021**

Department: Arts and Culture and Community and Planning

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### **EXECUTIVE SUMMARY**

- 1 This report provides an update on progress towards achieving levels of service for the Galleries, Libraries and Museums, incorporating Ara Toi and City of Literature activities, and Community Development and Events, for the period 1 July 2021 to 31 December 2021, as provided in Attachment A and Attachment B.
- 2 As this is an administrative report only, there are no options or Summary of Considerations.

### **RECOMMENDATIONS**

That the Committee:

**Notes** the update reports on the Galleries, Libraries and Museums, and Ara Toi activities as provided in Attachment A, and the Community Development and Events activities as provided in Attachment B.

### **DISCUSSION**

- 3 The 10 year plan sets out the activities undertaken by Council. Each activity has levels of service that describe what Council will provide to the community, along with measures and targets used to assess the level of achievement in delivering those activities. Council reports on its achievement of all levels of service through its Annual Report.
- 4 Attachments A and B report on progress towards achieving the levels of service, measures and targets as detailed in the 10 year plan for Galleries, Libraries and Museums, Ara Toi and City of Literature, and for Community Development and Events for the six months to 31 December 2021. Information on specific areas of work is also provided.
- 5 The Residents' Opinion Survey (ROS) is used by Council to measure achievement of some of its levels of service, and the results from the survey are shown in the attached activity reports. Respondents of the survey are asked to rate their satisfaction levels for some activities on a scale of 1-10 from very dissatisfied to very satisfied.
- 6 The survey is carried out on a continuous monthly basis, with the aim of getting 100 responses each month. This provides a sample size of around 1,200 for the year, with a six monthly sample size of around 600 residents. A sample size of 600 has an expected margin of error (at the 95% confidence interval) of  $\pm 4.1\%$ .

- 7 As part of the Strategic Framework Refresh project, a review is underway of both levels of service and the DCC's suite of survey tools, including the ROS survey, to improve how we measure and report on our performance, and how we monitor wellbeing.
- 8 A review of linkages between current levels of service and Council's Strategies is also in progress and will be reported on in future activity reports.

### NEXT STEPS

- 9 An update report for the nine months to 31 March 2022 will be presented to the first Committee meeting in 2022.

### Signatories

Author:	Cam McCracken - Director DPAG, Toitū, Lan Yuan and Olveston Kirsten Glengarry - Manager Creative Partnerships Joy Lanini - Manager Community Development and Events
Authoriser:	Simon Pickford - General Manager Community Services Jeanette Wikaira - Manahautū General Manager Māori Partnerships and Policy

### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	Galleries, Libraries and Museums Activity Report	71
<a href="#">B</a>	Community Development and Events Activity Report	88

## Galleries, libraries, and museums

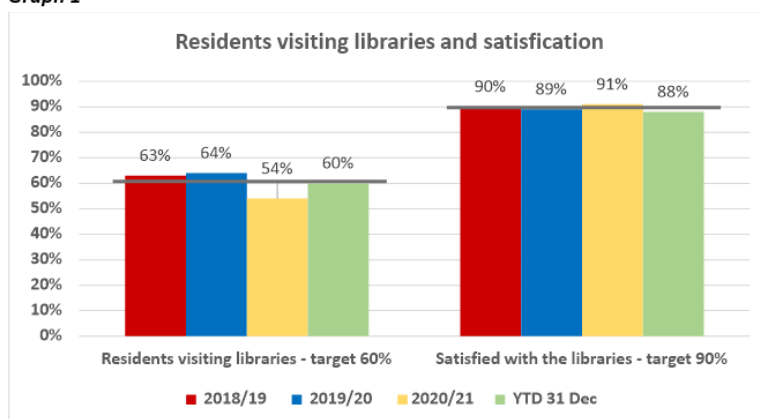
Activity report for the period  
1 July – 31 December 2021

## Galleries, libraries and museums

### Libraries

Level of Service – Library facilities are accessible, and collections are maintained and updated to meet the needs of the community		Achieved?
<b>Measure:</b>	Percentage of residents who visit Dunedin Public Libraries at least once in a year.  Percentage of residents who visited and were satisfied with the libraries.	Target is in progress
<b>Performance target:</b>	60% or more residents will visit the libraries. 90% or more residents who visited are satisfied.	
<b>Achievement to date:</b>	60% of residents have visited the libraries to date, and 88% of those residents were satisfied with them.	
<b>Data source:</b>	Residents Opinion Survey	

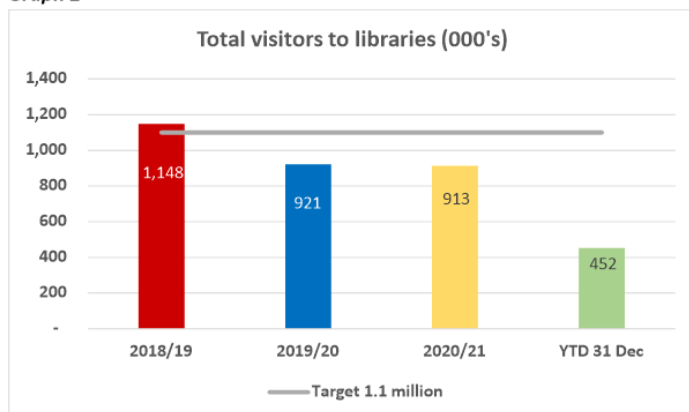
**Graph 1**



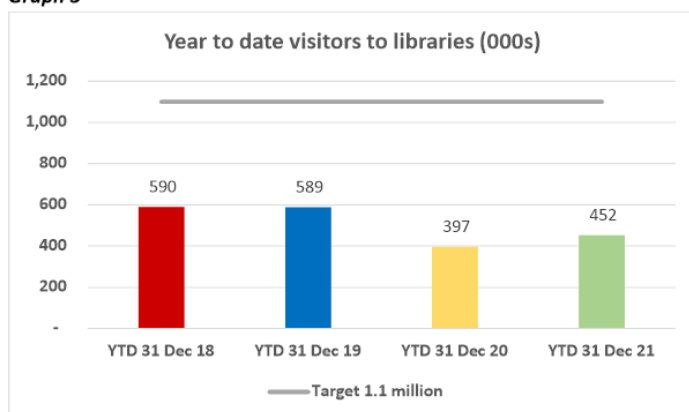
<b>Measure:</b>	Total number of visits to Dunedin Public Libraries annually	Target is in progress
<b>Performance target:</b>	1.1 million or more visits to the libraries.	
<b>Achievement to date:</b>	To date there has been 451,657 visits to the libraries.	
<b>Data source:</b>	Internal data	



**Graph 2**



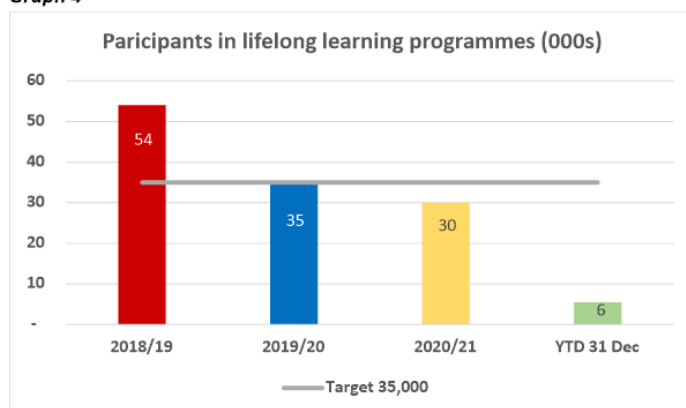
**Graph 3**



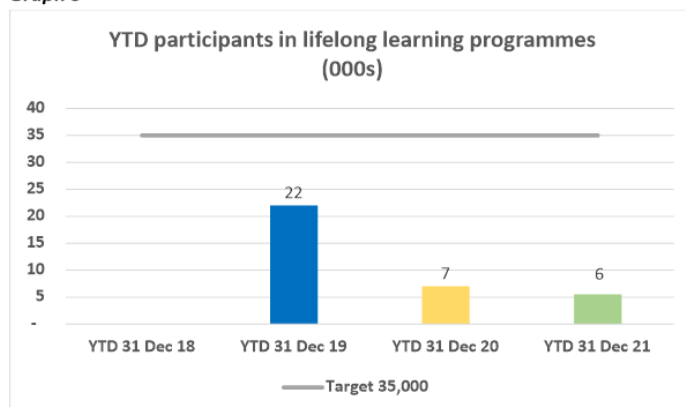
1. Library visitation is down due to the impact of COVID-19 Alert Level 4, 3 and 2 restrictions.

<b>Measure:</b>	Number of participants in lifelong learning programmes conducted by the library annually.	Target is in progress
<b>Performance target:</b>	35,000 or more participants.	
<b>Achievement to date:</b>	To date there has been 5,535 participants in lifelong learning programmes.	
<b>Data source:</b>	Internal data	

**Graph 4**



**Graph 5**



- Participation in public programmes is significantly down due to the impact of COVID-19 restrictions. Public programmes in all Libraries have been cancelled during COVID-19 Alert Level 4, 3 and 2.

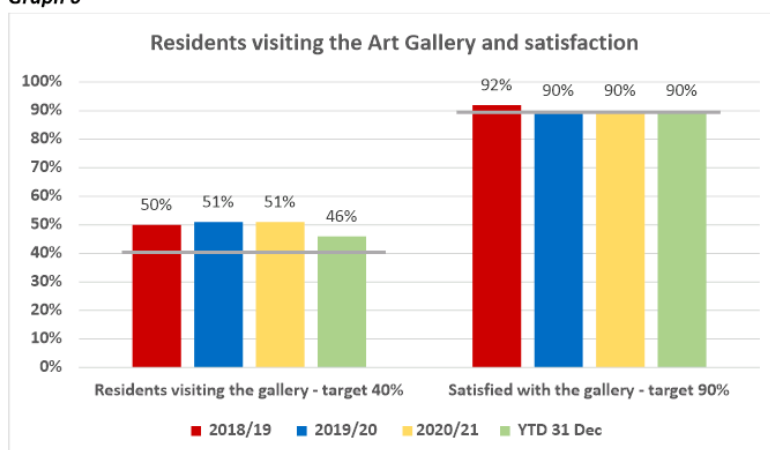
**Specific areas of work:**

- At its meeting on 27 October 2021, Council approved the removal of all charges on overdue library items and all historic debt related to overdue charges. This Council decision has now been fully implemented.

*Dunedin Public Art Gallery*

<b>Level of Service – the Dunedin Public Art Gallery provides access to a diverse visual art experience which meets the expectations of visitors and the collection is managed according to international best practice.</b>		<b>Achieved?</b>
<b>Measure:</b>	Percentage of residents who visit Dunedin Public Art Gallery at least once in a year.  Percentage of residents who visited and were satisfied with their visit to the Dunedin Public Art Gallery.	Target is being achieved
<b>Performance targets:</b>	40% or more residents will visit the gallery.  90% or more residents who visited are satisfied.	
<b>Achievement to date:</b>	46% of residents have visited the gallery to date, and 90% of those residents were satisfied with their experience.	
<b>Data source:</b>	Residential Opinion Survey	

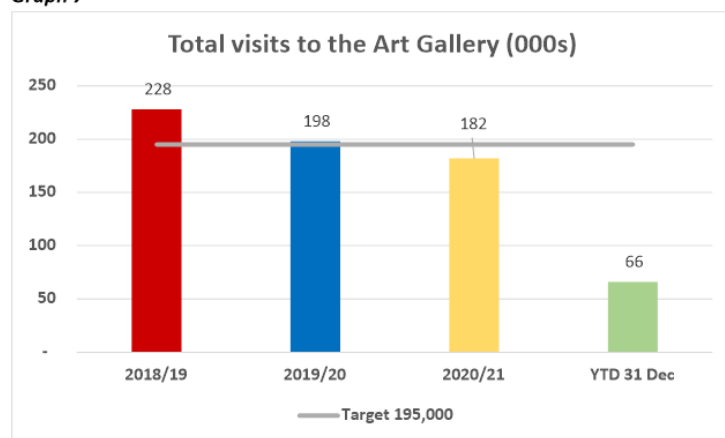
**Graph 6**



4. Residents visiting the Gallery is slightly down on previous years, the slight decline YTD is due to the impact of COVID restrictions affecting when we have been open as well as our visitor offering. The satisfaction rate remains at 90% the same as previous years.

<b>Measure:</b>	Total number of visits to Dunedin Public Art Gallery.	Target is not being achieved.
<b>Performance targets:</b>	195,000 or more visits.	
<b>Achievement to date:</b>	To date there have been 66,000 visitors to the gallery.	
<b>Data source:</b>	Internal data	

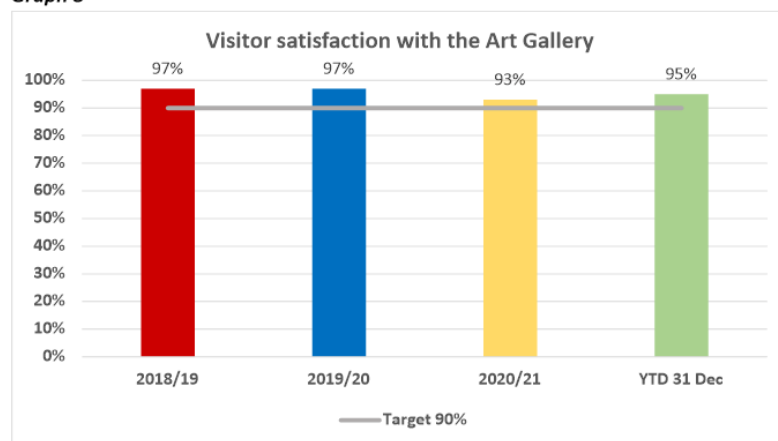
**Graph 7**



5. Art Gallery visitation is down due to the impact of COVID-19 restrictions and Auckland our largest domestic market being in lockdown for a period.

<b>Measure:</b>	Level of visitor satisfaction with Dunedin Public Art Gallery.	Target is being achieved.
<b>Performance targets:</b>	90% or more satisfied.	
<b>Achievement to date:</b>	95% of visitors were satisfied with the gallery.	
<b>Data source:</b>	Visitor surveys	

**Graph 8**



6. The visitor satisfaction level with the Gallery was 95% for YTD in line with results achieved in previous years.

<b>Measure:</b>	Percentage of designated exhibition galleries that are committed to displays from the permanent collection.	Target is being achieved.
<b>Performance targets:</b>	40% or more of designated exhibition galleries committed.	
<b>Achievement to date:</b>	To date, 60% of exhibition galleries have been committed to displays from the permanent collection (2020/21: 60%).	
<b>Data source:</b>	Internal data	

7. The entire ground floor of the Art Gallery is currently displaying works almost exclusively from the permanent collection which represents 60% of the Gallery.

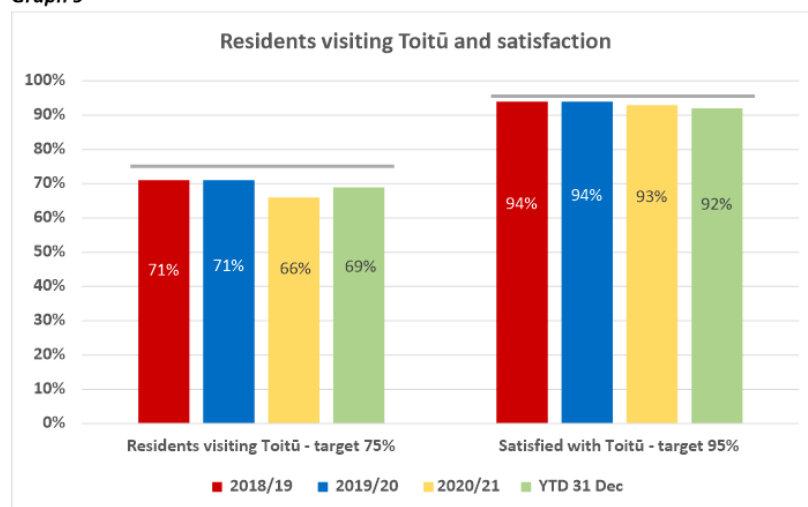
**Specific areas of work:**

8. A major survey exhibition of work by artist Joanna Margret Paul (1945-2003) opened at the Gallery in early August. *"imagined in the context of a room"* showcases Paul's multi-disciplinary practice spanning drawing, painting, poetry, photography and film. The Gallery has produced an accompanying 200-page catalogue which is a finalist in the Ockham New Zealand Book Awards.
9. Public programmes were cancelled this reporting period due to COVID 19 restrictions and Schools programmes have been restricted to small groups.
10. In December we introduced Paemanu: Tauraka Toi - A Landing Place which will occupy the foyer and the six galleries on the first floor of the Dunedin Public Art Gallery. This large show was co-curated by Gallery staff and a team of Kāi Tahu contemporary artists and Paemanu trustees.

**Toitū Otago Settlers Museum**

<b>Level of Service – the Toitū Otago Settlers Museum (Toitū) facilities provide access to a diverse social history experience which meets the expectations of visitors.</b>		<b>Achieved?</b>
<b>Measure:</b>	Percentage of residents who visit Toitū at least once in a year. Percentage of residents who visited and were satisfied with their visit to Toitū.	Target is not being achieved
<b>Performance targets:</b>	75% or more residents will visit Toitū. 95% or more residents who visited are satisfied.	
<b>Achievement to date:</b>	69% of residents have visited Toitū to date, and 92% of those residents were satisfied with their experience.	
<b>Data source:</b>	Residential Opinion Survey	

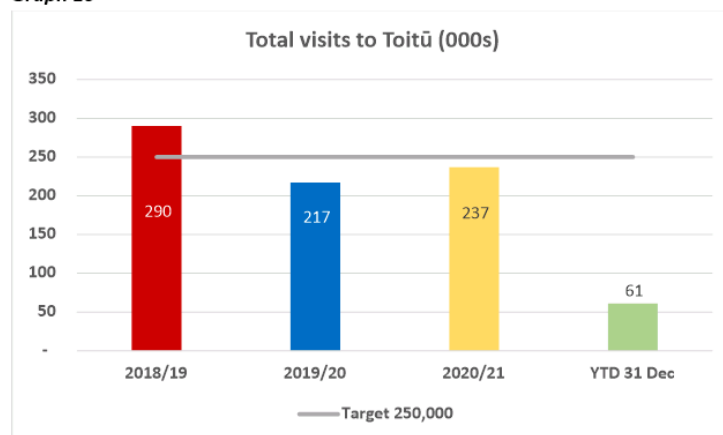
**Graph 9**



11. Residents visiting Toitū is up slightly on the previous year with the satisfaction level comparable to last year.

<b>Measure:</b>	Total number of visits to Toitū annually.	Target is not being achieved
<b>Performance targets:</b>	250,000 or more visits to Toitū.	
<b>Achievement to date:</b>	To date there have been 61,000 visitors to Toitū.	
<b>Data source:</b>	Internal data	

**Graph 10**



12. Toitū visitation is down due to the impact of COVID-19 restrictions and Auckland our largest domestic market being in lockdown for a period.

<b>Measure:</b>	Number of special exhibitions, public programmes and events staged per year at Toitū.	Target is partially achieved.
<b>Performance targets:</b>	100 or more per year.	
<b>Achievement to date:</b>	To date there have been 29 special exhibitions, public programmes and events (2020/21: 105).	
<b>Data source:</b>	Annual status analysis.	

13. There have been 29 events/programmes at Toitū. This number is down due to the impact of COVID-19 Alert restrictions.

<b>Measure:</b>	Level of visitor satisfaction with Toitū.	To be reported at year end.
<b>Performance targets:</b>	4.5 out of 5 stars as at 30 June.	
<b>Achievement to date:</b>	This measure will be reported on at the year end.	
<b>Data source:</b>	Trip advisor	

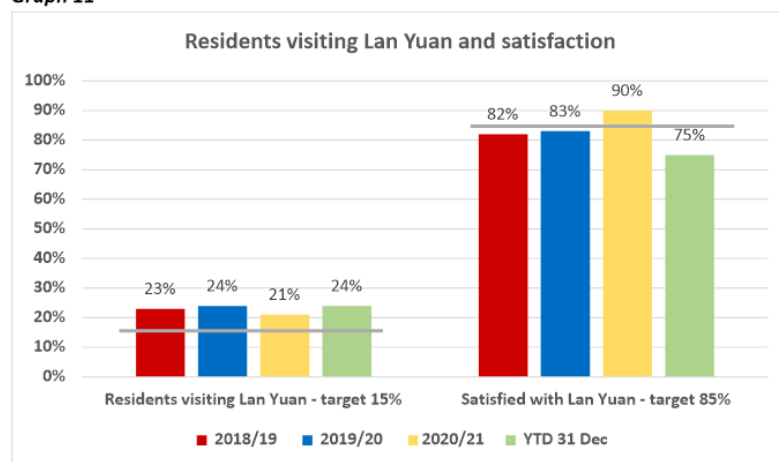
**Specific areas of work:**

14. A 1954 Dennis Fire Appliance was loaned to the Museum by the Dunedin Fire Brigade Restoration and will be displayed in the future as part of the display in the NZR Transport Gallery.
15. A project to update and refresh the Material Culture gallery with a selection of objects from the extensive costume collection of wedding apparel (dating from the 1860s), is currently underway.
16. During the month of December, we had Pixie Town at the Museum which continues to be popular with our local market. Santa Claus was also present for family Christmas photos.

***Lan Yuan Chinese Garden***

<b>Level of Service – visitors enjoy an authentic Chinese architectural and cultural experience</b>		<b>Achieved?</b>
<b>Measure:</b>	Percentage of residents who visit Lan Yuan Chinese Garden at least once in a year.  Percentage of residents who visited and were satisfied with their visit to Lan Yuan Chinese Garden.	Target is partially achieved.
<b>Performance targets:</b>	15% or more residents will visit the garden.  85% or more residents who visited are satisfied.	
<b>Achievement to date:</b>	24% of residents have visited Lan Yuan Chinese Garden to date, and 75% of those residents were satisfied with their experience.	
<b>Data source:</b>	Residential Opinion Survey	

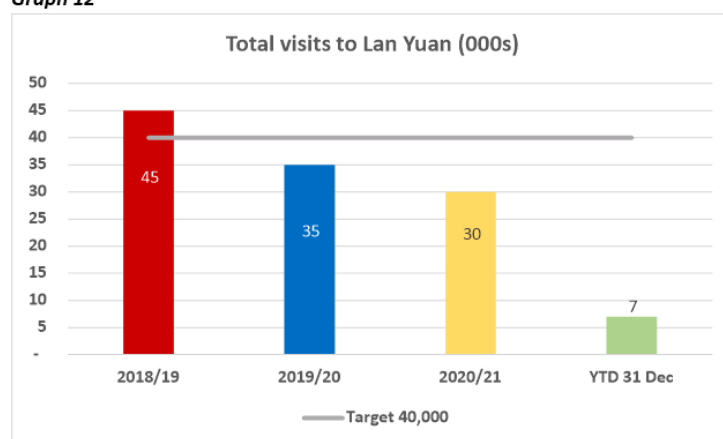
**Graph 11**



17. The percentage of residents visiting Lan Yuan is above target YTD. Satisfaction levels are below target but the reason is unclear at this stage.

<b>Measure:</b>	Total number of visits to Lan Yuan Chinese Garden annually.	Target is not being achieved
<b>Performance targets:</b>	40,000 or more visits to the garden.	
<b>Achievement to date:</b>	To date there has been 7000 visitors to Lan Yuan Chinese Garden.	
<b>Data source:</b>	Internal data	

**Graph 12**



18. Lan Yuan visitation is down due to the impact of COVID-19 restrictions and Auckland out largest domestic market being in lockdown for a period.



<b>Measure:</b>	Level of visitor satisfaction with Lan Yuan Chinese Garden.	To be reported at year end
<b>Performance targets:</b>	4.0 out of 5 stars as at 30 June.	
<b>Achievement to date:</b>	This measure will be reported on at the year end.	
<b>Data source:</b>	Trip advisor	

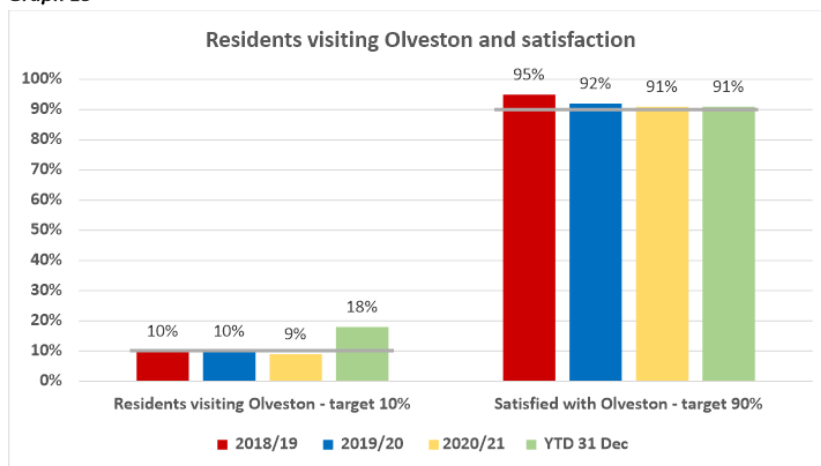
**Specific areas of work:**

19. The September Moon Festival was a web based, rather than actual experience.

***Olveston Historic House***

Level of Service – visitors enjoy an authentic experience at Olveston Historic House		Achieved?
<b>Measure:</b>	Percentage of residents who visit Olveston at least once in a year. Percentage of residents who visited and were satisfied with their visit to Olveston.	Target is being achieved
<b>Performance targets:</b>	10% or more residents will visit the garden. 90% or more residents who visited are satisfied.	
<b>Achievement to date:</b>	18% of residents have visited Olveston to date, and 91% of those residents were satisfied with it.	
<b>Data source:</b>	Residential Opinion Survey	

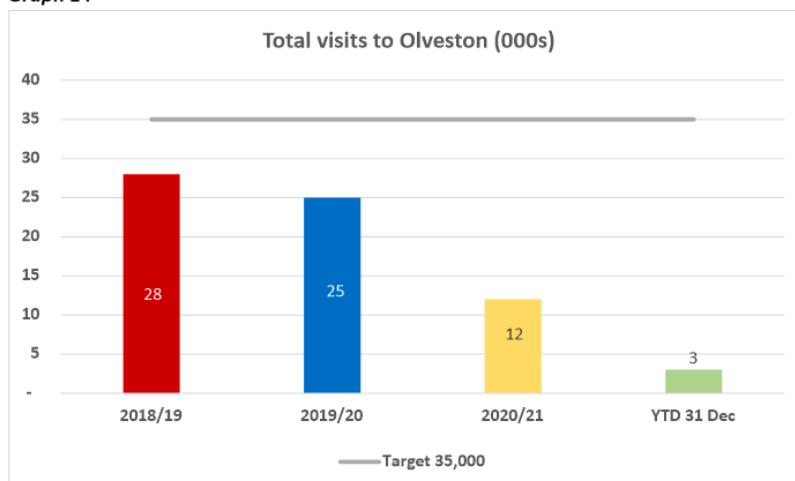
**Graph 13**



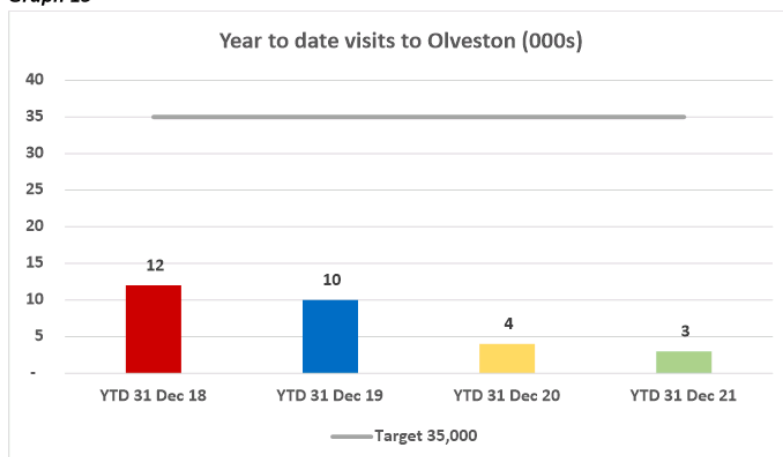
20. More events to encourage local visitation has helped exceed the target.

<b>Measure:</b>	Total number of visits to Olveston annually	Target is not being achieved.
<b>Performance targets:</b>	35,000 or more visits to Olveston.	
<b>Achievement to date:</b>	To date there has been 3,875 visitors to Olveston	
<b>Data source:</b>	Internal data	

**Graph 14**



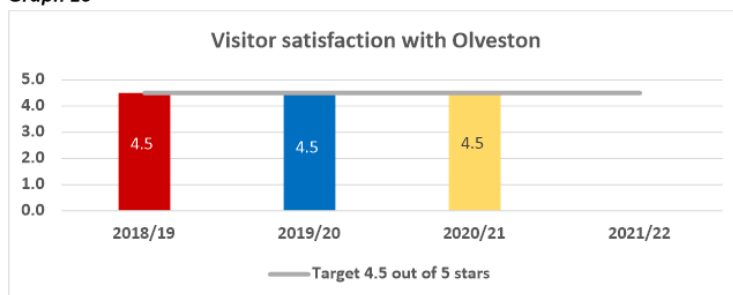
**Graph 15**



21. Visitation numbers for tours have been lower than the previous year. Lock down restrictions in Auckland had a major impact on tour numbers from independent travellers to Tour Companies. As a result of COVID, six events were cancelled, and three have been postponed until 2022.

<b>Measure:</b>	Level of visitor satisfaction with Olveston.	To be reported at year end
<b>Performance targets:</b>	4.5 out of 5 stars as at 30 June	
<b>Achievement to date:</b>	This measure will be reported on at the year end.	
<b>Data source:</b>	Trip advisor	

**Graph 16**



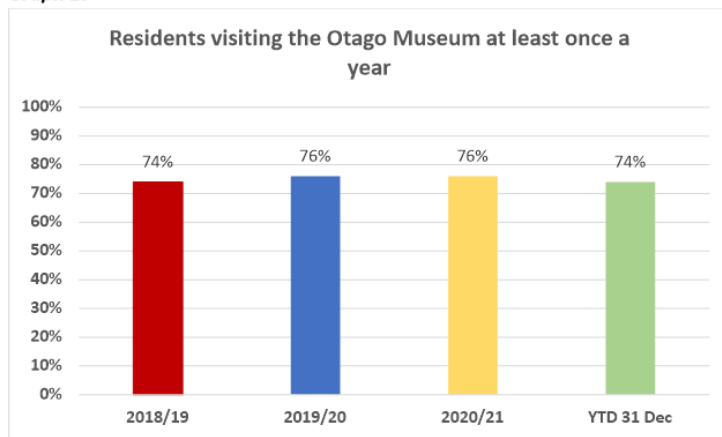
**Specific areas of work:**

22. **Matariki** – working with the Ake Ake Theatre Company, two sessions of music and storytelling were held at Olveston, celebrating Matariki.
23. **High Tea** – five high tea events were held.
24. **Dine Dunedin** – two sold out events were held during the period, a formal dinner, and a “Black Dinner” mystery location event. Both events included a tour of the house and fine dining.
25. **Tourism New Zealand Live Feed with South East Asia** – promoting Dunedin and Olveston to 218 travel agents.
26. **Rhododendron festival** – tour of the house and garden followed by High Tea in the Great Hall.
27. **A Night To Die For** – two interactive shows - one public and one for a private company.
28. **Women’s Cricket World Cup 100 Days to Go Media Opportunity** - Olveston was part of this marketing campaign with a game of backyard cricket and high tea featuring three past New Zealand female cricketers and three of the Otago Sparks. Aired on TNZ News and online.
29. **Mother Dearest** – Zac Bell and fellow Otago Boys High School student filmed a movie honouring the ANZAC history through the eyes of a mother played by Rebecca Gibney.
30. **National tour company Operatunity** – High Tea in the Great Hall, a tour and a music recital rounded off New Year’s Eve.

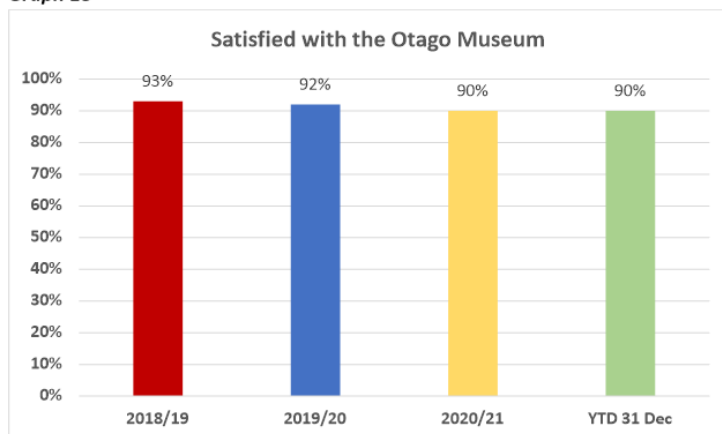
**Otago Museum**

Results from the ROS survey for the Otago Museum are shown in the graphs below:

**Graph 17**



**Graph 18**

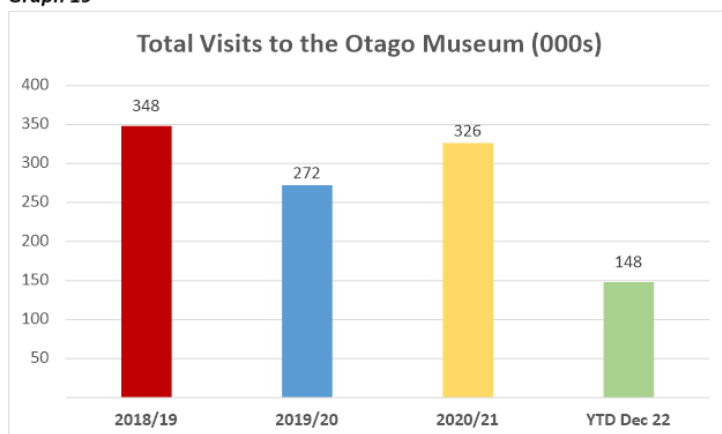


31. Reporting from the Otago Museum is provided below:

Annual Plan Goal 2.1.1 – the Otago Museum will be a valued community resource		Achieved?
<b>Measure:</b>	Number of visitors to the Otago Museum each year Visitor satisfaction as measured by the Dunedin City Council Residents' Opinion Survey	Target is being achieved
<b>Performance targets:</b>	Attract more than 300 000 visitors to the Otago Museum. Measure value delivered to our core audience through the Dunedin City Council Residents' Opinion survey	
<b>Achievement to date:</b>	Total visitors to Otago Museum to date 148,000. Satisfaction results will be known after year-end when survey results are available from the DCC.	
<b>Data source:</b>	Visitor numbers from internal records. Satisfaction measures from the Dunedin City Council Residential Opinion Survey	

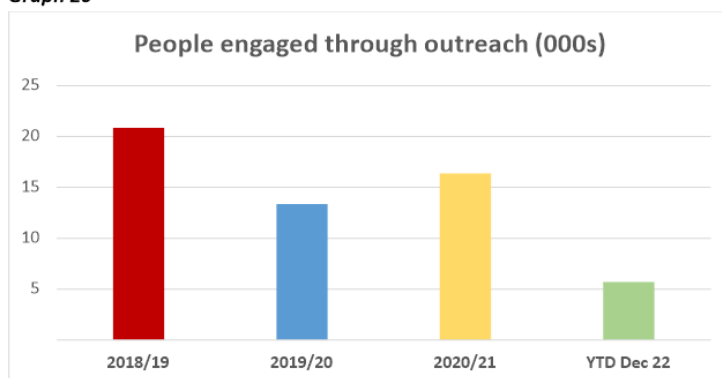
32. **Trends:** The *Sea Monsters* Exhibition has proved popular over the holiday period. Overall, visitor numbers to date represent approximately a 1% drop on visitor numbers at the same time last year. The next few months are uncertain as we wait to see the effects of Omicron.

**Graph 19**



<b>Annual Plan Goal 2.1.6 - Deliver programmes, events, and services to Dunedin City Council, and Waitaki, Clutha, Central Otago, and Queenstown Lakes District Councils, and beyond.</b>		
<b>Measure:</b>	Internal count of participants at events.	To be reported at year end.
<b>Performance targets:</b>	To match or exceed previous year	
<b>Achievement to date:</b>	See graph below	
<b>Data source:</b>	Internal records	

**Graph 20**



33. **Trends:** We continue to plan outreach events and adapt these to suit current COVID-19 requirements. Some events are being cancelled or going ahead with limited numbers. The next few months will be telling, as we anticipate the Omicron wave and its effects.

**Other activities undertaken during the period:**

**Creative partnerships:**

34. **Grants** –the following grants have been allocated:
- Otago Community Trust/DCC Arts and Culture Capability Funding - \$60,000 to 9 applicants
  - DCC Arts, Professional Theatre Fund, and CNZ Creative Communities Scheme grants allocated at the November meeting of the Grants Subcommittee– \$176,760 to 32 projects
  - Staff attended the Dunedin Fringe grants selection meeting as an advisor.
35. **Live Music Action Plan** – Staff are working collaboratively with the Save Dunedin Live Music collective to develop a Music Action Plan (MAP) to strengthen the local music sector. The team have identified key issues faced in holding live music performances in the city and the collective have continued consultation with the sector, this work will inform the creation of the Live Music Action Plan which is planned to be presented to Council in June 2022.
36. **Te Whare o Rukutia** - Construction work is underway at 20 Princess Street and a refurbished performing arts space is scheduled to be completed by the end of February. The refurbished space will include improved lighting, power supply and wall coverings to suit a performance space. At this stage the Dunedin Fringe Festival Trust aims to launch Te Whare o Rukutia in mid-April 2022.

37. **Public Art** - The public artwork Ko te Tūhono was formally blessed and unveiled on December 13. The final phase of the project will be the installation of tiles bearing a quote from Ōtākou tūpuna HK Taiaaroa. This will involve the decommission of the damaged penguin mural in the Octagon and is expected to be completed by April 2022.
38. **Artists' Advice Ōtepoti** – A series of five professional development workshops for creatives were held in July and August 2021. This workshop content will form the basis of the Artists' Advice Ōtepoti online resource that seeks to connect and celebrate our local creative community.

#### **UNESCO City of Literature**

39. **Global Campaign** – Ōtepoti He Puna Auaha/Dunedin UNESCO City of Literature (CoL) shared a short film, featuring the City of Literature South D Poet Lorikeet, in a social media campaign that celebrated International Literacy Day (8 September).
40. **Primary Schools' Workshops** – The City of Literature South D Poet Lorikeet led a series of free poetry workshops for new entrants' classes across South Dunedin in term three.
41. **Cities of Literature Hybrid Conference** – The Director CoL attended the Cities of Literature Annual Conference by Zoom (6 to 10 September) and shared best practice, planned future collaborations, and liaised with the UNESCO Secretariat in her Network communications role.
42. **World Mental Health Day** – Throughout the week of 10 October, CoL provided take-home gift sets of City of Literature Author Postcards at local Libraries and on the Bookbus to offer connection through words about our landscape.
43. **International Partnership** – In celebration of indigenous voices, CoL partnered with Seattle in December to stream a conversation and readings featuring Iona Winter (Waitaha/Kāti Māmoe/Kāi Tahu/Pākehā) and Sasha LaPointe, chaired by Washington State Poet Laureate Rena Priest (available online).
44. **UN Sustainable Development Goals (SDGs)** – CoL participated in the annual '17 Books for 17 SDGs' international social media campaign (6 to 23 December) that aligns local books with an SDG each day to showcase Ōtepoti's writers and sustainable practice.

## Community Development & Events

Activity report for the period  
1 July – 31 December 2021

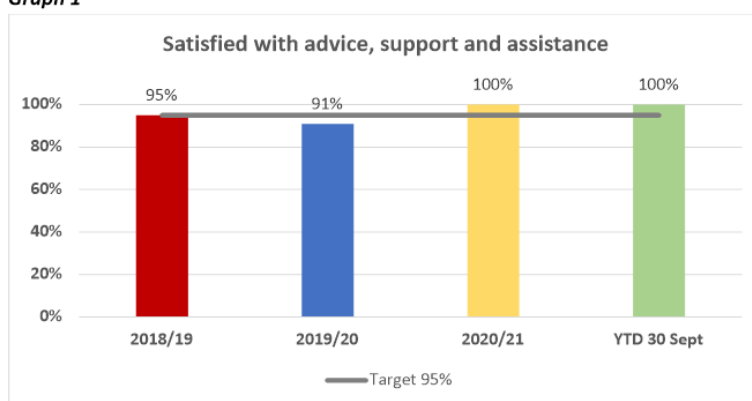


## Community and Planning

### Community development and events

Level of Service – Advice and support is provided to the community and key stakeholders, and grants funding and contract support is appropriately administered and monitored.		Achieved?
<b>Measure:</b>	Percentage of customers satisfied with advice, support and assistance provided by the Community Development Team.	Target is being achieved.
<b>Performance target:</b>	95% or more customers are satisfied.	
<b>Achievement to date:</b>	The Annual Survey is completed in July with 100% customer satisfaction.	
<b>Data source:</b>	Annual Survey	

**Graph 1**

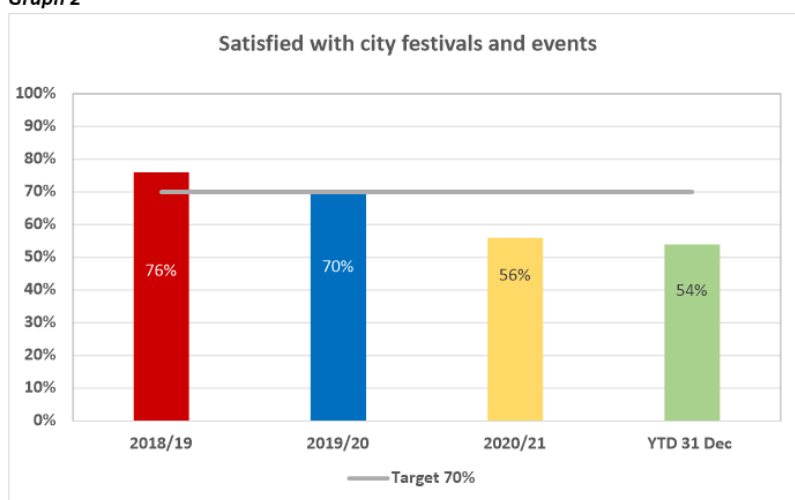


#### Specific areas of work – advice and support:

1. Zoom meetings were facilitated on COVID planning; one for community groups focusing on welfare and health assistance for those self-isolating, the other for event organisers working under the new traffic light system.
2. A survey by third year Otago Polytechnic students on youth friendly spaces found young people want to see youth friendly spaces in the CBD, South Dunedin and Mosgiel where they are welcome, can relax and connect with each other. Findings from the survey, supported by staff, will be shared with signatories to the Ōtepoti Youth Vision.
3. Eleven young people were selected to serve on the Dunedin Youth Council, taking the total number of Youth Councillors for 2022 to 20.
4. Twenty-seven groups were granted \$94,500.00 during the first of two Community Grants Fund application rounds in 2021/22.

Level of Service – Council funded events meet the needs of residents.		Achieved?
<b>Measure:</b>	Percentage of residents satisfied with city festivals and events.	Target is not being achieved.
<b>Performance targets:</b>	70% or more of residents are satisfied.	
<b>Achievement to date:</b>	54% of residents are satisfied with city festivals and events.	
<b>Data source:</b>	Residents Opinion Survey	

**Graph 2**



- Satisfaction rate has decreased in this period, likely a result of the national lockdown and impacts of COVID on the events sector. Staff expect this area of satisfaction to remain low due to continued event postponements and cancellations.

**Specific areas of work – events:**

- Armistice Day and the City's Christmas Tree lighting were filmed to meet Orange Traffic Light requirements. New Year celebrations were cancelled, but a lone piper heralded the start of 2022 in the Octagon.
- Waitangi Day, Sunday Sounds, Music in Parks and Chinese New Celebrations were cancelled due to country's move into the Red Traffic Light.
- Eight events were granted \$342,000 from the Regional Events Fund and 14 events were granted \$38,466.58 during the first application round for 2021/22 Community Events Grants.
- The West Indies were announced as Dunedin's Host Team for ICC WWC 2022, and are due to play in the city in March.
- Six group stage matches for the FIFA Women's World Cup 2023 were announced. Matches will be held at Forsyth Barr Stadium between 21 July and 1 August, including the Football Ferns' third and final group stage match.

## **PERFORMING ARTS VENUE UPDATE**

Department: Arts and Culture

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### **EXECUTIVE SUMMARY**

- 1 This report updates the Council on re-engagement with the performing arts community about options for a mid-sized performing arts venue.
- 2 From October to December 2021 staff met with representatives from existing performing arts venues, organisations, and individual practitioners. Staff asked for their feedback about proposed options for a performing arts venue and about the challenges posed by Covid-19.
- 3 Staff are exploring areas of priority for the performing arts community; these include investing in the sustainability of Dunedin's performing arts practice and practitioners, and in existing infrastructure.
- 4 Staff are also working closely in an ongoing partnership approach to ensure good communication and connection between the DCC and the sector. Covid uncertainty in the coming months will significantly impact the arts community making Dunedin City Council's need to work closely with this community critical to their success.

### **RECOMMENDATIONS**

That the Committee:

**Notes** the Performing Arts Venue update report.

### **BACKGROUND**

- 5 The Fortune Theatre closed in May 2018 after operating as a repertory theatre company for 44 years.
- 6 In October 2018 Dunedin City Council (DCC), Creative New Zealand (CNZ) and Stage South contracted consultants Charcoalblue to deliver a feasibility study into performing arts in Dunedin based on the following summary brief: *"Dunedin City Council, with support from Creative New Zealand, is commissioning a comprehensive study into future options for a venue for the performing arts in the City. This should consider a range of options for ensuring the continued provision of performing arts including professional theatre. The recommendations produced should be focused on a fit for purpose venue as well as providing advice on the most effective governance arrangements and sustainable business model in the medium to long term."*
- 7 Charcoalblue consulted with the community and undertook site analysis, offering the Athenaeum as the preferred option. Two options, the Athenaeum and the Mayfair Theatre were

included in the Dunedin City Council's Draft 10-year plan 2021-2031 and presented for community feedback in May 2021.

- 8 Of the submissions received 56% were in favour of development of a mid-sized theatre, with 44% not in favour of this investment. Of the two options presented, the Athenaeum was supported by 53% of respondents; and comments noted the venue's synergy with the creative precinct, central location, proximity to public transport and the opportunity for partnership. The Mayfair Theatre was the preferred option for 40% of respondents who favoured the revitalisation opportunity for South Dunedin, the connection to the new South Dunedin Library and Community Complex, public transport options and flexibility of space within the theatre.
- 9 On 31 May 2021 a report that summarised feedback received during the 10 Year Plan consultation on the development of a performing arts venue was presented for Council consideration. Council resolved that Staff re-engage with the performing arts community in relation to venue options and that the \$17.1 million in the 10-year plan budget be retained for the future development of a mid-sized theatre. The two Council resolutions are outlined below.

*Moved (Mayor Aaron Hawkins/Cr Steve Walker):*

*That Council:*

***Decides*** that further engagement be undertaken with the performing arts community on options for the draft 2022/23 Annual Plan meeting.

***Division***

*The Council voted by division:*

*For: Crs Sophie Barker, David Benson-Pope, Rachel Elder, Christine Garey, Doug Hall, Carmen Houlahan, Marie Laufiso, Mike Lord, Jim O'Malley, Jules Radich, Chris Staynes, Steve Walker, Andrew Whiley and Mayor Aaron Hawkins (14).*

*Against: Cr Lee Vandervis (1).*

*Abstained: Nil*

*The division was declared CARRIED by 14 votes to 1*

***Motion carried (CNL/2021/099)***

*Moved (Mayor Aaron Hawkins/Cr Steve Walker):*

*That Council:*

***Decides*** that the \$17.1 million in the 10 year plan budget be retained for the future development of a mid-sized theatre.

***Division***

*The Council voted by division:*

*For: Crs David Benson-Pope, Rachel Elder, Christine Garey, Doug Hall, Carmen Houlahan, Marie Laufiso, Chris Staynes, Steve Walker and Mayor Aaron Hawkins (9).*

*Against: Crs Sophie Barker, Mike Lord, Jim O'Malley, Jules Radich, Lee Vandervis and Andrew Whiley (6).*

*Abstained: Nil*

*The division was declared CARRIED by 9 votes to 6*

**Motion carried (CNL/2021/100)**

- 10 Funding of \$17.1m has been retained in the capital budget for the current 10 year plan 2021-31. The Capital expenditure programme for the Performing Arts Venue is outlined below.

Capital Project	2024/25 \$000	2025/26	2026/27	2027/28	10-Year Total \$000
Performing Arts Venue	1,000	6,500	6,500	3,100	17,100

## DISCUSSION

### Supporting the Performing Arts Community

- 11 In May 2021, as part of the 10 Year-Plan process, representatives from Dunedin's music community also presented to Council. This resulted in a resolution from Council for staff to engage with Dunedin's music community to develop a Live Music Action Plan. An update report was presented to Council for noting on 23 November 2021.
- 12 As a result of the 10 year plan Council decisions, two workstreams were developed by staff to engage with the music community and the performing arts community. Both workstreams are focussed on developing a partnership approach that underpins the way in which the DCC is working with the music and performing arts sector. This approach involves regular meetings intended to progress issues of importance, develop greater understanding of the challenges and identify and assess current and future community need in the sector.
- 13 The following developments have occurred in 2021 in support of the sector. Members of the performing arts community approached DCC about provision of an interim performing arts venue, and the former Community Gallery (20 Princess Street) was identified as a pilot option, that will augment existing venues. Named *Te Whare o Rukutia*, this venue will be administered by Dunedin Fringe Arts Trust who are working with the community and mana whenua to determine the best operational and governance structures.
- 14 The Ara Toi / Creative Partnership team are developing a new online resource entitled *Artists Advice Ōtepoti* that will contain professional development resources for creatives and features a social media component that aims to connect the community and showcase their work. The content for this site uses the resources developed for the professional development workshops for creatives held in 2021 which were supported by Council's COVID-19 Response Fund.

### The COVID Environment

- 15 Local performing artists, entities and venues are experiencing significant financial strain because of COVID-19. All parties are planning for COVID-19 alert level changes and the rapidly changing environment is challenging presentation of performance work, associated income streams and mental health. For example, Dunedin Fringe Festival, The Regent Theatre and all companies and event organisers are under substantial and ongoing financial pressure.

- 16 Recent Creative New Zealand research recognises that the arts make a vital contribution to community wellbeing, helping New Zealanders to get through COVID-19. This research shows that one in four New Zealanders say the arts have become more important to personal wellbeing since COVID-19 arrived in Aotearoa. Arts and culture benefit communities in a range of ways from strengthening mental wellbeing, to enhancing community connection. Creative experiences are energising, connecting, broadening of perspectives and provide people with a sense of belonging, all important aspects of collective wellbeing. Interestingly, the research also indicates that although attendance has declined, participation has held steady with many New Zealanders indicating that how they want to experience the arts is changing.
- 17 In 2021, COVID-19 presented challenges in holding hui to re-engage with the performing arts community. Initially Staff had intended to hold a community hui, however in the interests of health and safety, it was decided to hold a series of individual and small group meetings with various performing arts community representatives. Community members were also encouraged to respond online and via email.

### **Engagement with Performing Arts Community**

- 18 From October to December 2021 staff met with representatives from existing performing arts venues, organisations, and individual practitioners. Staff asked for their feedback about proposed options for a performing arts venue and about the challenges posed by COVID-19. Discussions (in person, online and via email) were held with a number of performing arts practitioners, entities and venue owners over a three-month period. The following is a list of community groups or individual representatives staff met or corresponded with:

- The Mayfair Theatre
- New Athenaeum Theatre Trust (written response and regular meetings)
- Sims Trust
- The Playhouse
- The Regent Theatre
- Ōtepoti Polyfest
- Dunedin Arts Festival
- Dunedin Fringe Arts Trust
- The Dunedin Symphony Orchestra
- Unity Theatre
- Theatreworks
- Ake Ake Theatre
- Prospect Park
- Happy You...!!
- New Athenaeum Theatre Trust
- Arcade Theatre (written response)
- Good Company Arts (written response)
- Creative New Zealand

- 19 The following questions were the basis of open discussions with each group:

- How are you now, given the challenges the sector is facing?
- How do you respond to the options as a performing arts venue now?
- Where would you like to see the performing arts venue project move to now?
- What is your greatest need now?

20 Summarised feedback from the performing arts community is outlined in the table below.

<b>How are you now, given all the challenges the sector is facing?</b>	
a)	COVID-19 is producing significant financial stress and uncertainty across the sector.
b)	There is increasing pressure in relation to COVID-19 vaccines passes and the traffic light system and how to implement this within the sector. This has had an impact on revenue, audiences, event planning and well-being, which has caused uncertainty and feelings of stress and exhaustion.
c)	Feedback indicates there are fewer performing arts practitioners available for projects as they seek more secure financial employment elsewhere, and some have left Dunedin.
d)	Venue representatives report there is still demand for performance space with postponements more common than cancellations.
<b>How do you respond to the options as a performing arts venue now?</b>	
a)	Almost all agree a mid-sized, flexible, affordable, and accessible venue is required in the city with suggested audience seating sizes ranging from 150-450 people.
b)	Three of the respondent groups approached support the Athenaeum option.
c)	Many expressed concerns over the accessibility of the Athenaeum option, especially the difficulty foreseen in loading equipment in and out of the Octagon entrance.
d)	Concern was expressed over the operating budgets detailed in the Charcoalblue report which were viewed as unaffordable by the majority of the respondents.
e)	The lack of rehearsal and office spaces in the Athenaeum were viewed as serious gaps in the proposal. A strong view held by Māori and Pasifika respondents in particular, was that their only requirement for a whare haka (cultural performance space) was overlooked.
f)	Some felt the audience voice, and especially diverse audience voices in particular, were not visible in the proposed plans for the Athenaeum.
g)	Some felt that the Charcoalblue report lacked diverse community voices and a grassroots perspective. Māori and Pasifika respondents in particular reported that they did not feel their voices were heard culturally and that there was little understanding of Māori and Pasifika performing arts outside of traditional theatre.
<b>Where would you like to see the performing arts venue project move to now?</b>	
a)	All respondents indicate their desire to see a decision made.
b)	The original brief provided to Charcoalblue was produced in a pre-pandemic environment and changes in the sector mean it is no longer fitting.
c)	All respondents indicated that investment in existing infrastructure and the performing arts workforce is needed and is a priority.

- d) Suggestion of a networked, whole of sector approach, sharing staff and resources across existing venues. The idea was mooted of a performing arts round table collective to help Council work with the sector on next steps.
- e) Suggestion of working alongside mana whenua and mataawaka to develop a whole of community approach to the arts.
- f) Audience voices required to help direct the performing arts venue project.
- g) The new venue needs to embrace both professional and amateur theatre and the provision of good quality acoustics for music.

**What is your greatest need now?**

- a) Investment in and certainty about this project, as well as certainty about ongoing funding for existing venues and practitioners to ensure sector sustainability.
- b) A Dunedin-sized venue to provide a home base and employment.
- c) Collegial approach going forward with greater audience voice.
- d) More inclusion of Māori and Pasifika representation within the development of the performing arts venue.

- 21 Meetings with venue representatives from the Mayfair Theatre, Regent Theatre and the New Athenaeum Theatre were also held to ensure that they were part of this next stage of engagement and to provide an update on progress from decisions made by Council in the 10-year plan deliberations. There are new developments occurring across the city and in order to take an integrated approach to performing arts venues, staff have also met with representatives from the Port Chalmers Foundry Trust (who are looking to develop the Sims Building in Port Chalmers), the Playhouse Theatre (who are undertaking a refurbishment project) and as previously mentioned the Fringe Festival (who are redeveloping the Community Gallery into Te Whare o Rukutia). In addition, the wider public is now aware of Dunedin Venue's proposal to develop a Black Box performance venue. As the Black Box proposal develops further, staff will look to engage with Dunedin Venues. These developments indicate strong community commitment to a vibrant performing arts sector, despite the challenges of COVID-19.
- 22 The engagement process as a whole highlighted a number of priority areas, issues and opportunities that require further time to explore. All of these ideas have been recorded and require further analysis. However, the engagement process did highlight areas of focus as staff continue to engage with the community. These areas are outlined below and have helped inform next steps and staff workstreams going forward.
- 23 **Continued commitment to the development of a performing arts venue.** The provision of a mid-sized performing arts venue remains a priority for the sector. The venue would act as a platform for touring shows and provide an established home base for local practitioners.
- 24 **Investment in the performing arts community.** Understanding the investment environment for the performing arts sector in Dunedin is a priority for the sector. DCC investment into Dunedin's existing performing arts venues, art festivals, companies, and practitioners will ensure the sector is secure and enabled to deliver into the future. Having a clear understanding of what this



investment currently looks like is an important part of developing clarity for future investment and growth.

- 25 **Development of a whole of sector approach to working with the performing arts community.** Taking an ongoing, collaborative, and whole of sector approach is a priority for both the community and staff, particularly with the uncertainty of COVID-19. Members of Dunedin's performing arts community expressed interest in establishing a round table group. This is a model of practice that has also been used by staff to work alongside the music community. The aim of the round table approach is to ensure best practice and ongoing engagement and to connect, support and strengthen the performing arts community.
- 26 **On-going projects to support performing arts.** Staff are working on a number of on-going projects to support the performing arts sector. These include developing the online Artists' Advice Ōtepoti resource that will connect and celebrate the local creative community and provide professional development resources. Staff are also working on the Community Spaces Project that will provide an online digital directory of existing spaces that be can be hired for a range of community events, including rehearsal and performances.

#### **OPTIONS**

- 27 As this is a report for noting, there are no options.

#### **NEXT STEPS**

- 28 Next steps include:
- The establishment of a Performing Arts Round Table group that includes representation from across the performing arts community.
  - The development of a Councillor workshop that also includes key representatives from the performing arts community.
- 29 Ongoing update reports will be provided to the Community and Culture Committee.

#### **Signatories**

Author:	Kirsten Glengarry - Manager Creative Partnerships
Authoriser:	Jeanette Wikaira - Manahautū (General Manager Māori Partnerships and Policy)

#### **Attachments**

There are no attachments for this report.

**SUMMARY OF CONSIDERATIONS**
***Fit with purpose of Local Government***

This decision promotes the cultural, social and economic well-being of communities in the present and for the future.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

It is well recognised that arts and culture have a broad positive impact on enhanced wellbeing. The arts help connect communities, to see from new perspectives and to feel a sense of belonging. The work of artists, fuels collective wellbeing. The Performing Arts resolution in this report supports the Ara Toi strategy which recognises the importance of a vibrant cultural city and the intrinsic value of arts and culture for practitioners and audiences.

***Māori Impact Statement***

Ongoing discussions have been held with the Māori performing arts community, including mana whenua, to ensure a strong Māori voice and a collaborative process. Māori cultural practitioners will continue to be an active part of the wider performing arts community engagement process and will part of the Performing Arts Round Table initiative.

***Sustainability***

The development of a performing arts venue aims to assist with social sustainability. Less performing arts activity affects the sustainability of the city's arts and culture ecology (including amateur and professional practitioners, educators and career pathways) and short and long term access of Dunedin's communities and audience to the performing arts.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

\$17.1 million of capital is included in the current 10 year plan.

***Financial considerations***

Future work is provided for current budgets.

***Significance***

The report is assessed as being of low significance in terms of the Council's Significance and Engagement Policy.

***Engagement – external***

External engagement has occurred across the performing arts sector and this is outlined within the body of this report.

## **SUMMARY OF CONSIDERATIONS**

### ***Engagement - internal***

There has been broad internal engagement across the DCC including Property, Community Development, Economic Development and Communications and Marketing.

### ***Risks: Legal / Health and Safety etc.***

There are potential reputational risks with the performing arts community feeling that it has already provided feedback through the Charcoalblue engagement process that first started in 2018.

### ***Conflict of Interest***

There is no known conflict of interest.

### ***Community Boards***

The development of a performing arts venue is of broad interest to all Dunedin residents.



Development and Economic Development staff are identifying further ways to collaborate on this issue.

***Disabilities Issues Advisory Group (DIAG)***

- 7 The upgrade of the Retail Quarter, parks' upgrades and accessibility at major events were key topics for the DIAG this quarter. A representative of the Queenstown District Lakes District Council also attended to connect with group members.
- 8 Members provided insights into engagement with the wider disability community and highlighted potential hazards for disabled people during the upgrade of the Retail Quarter. A hui has been planned in the first quarter of 2022 to continue consultation on the Retail Quarter project.
- 9 DIAG members made an onsite visit to Bathgate Park to provide feedback and better understand possible changes and impacts/improvements for disabled people. Feedback on accessibility is being used in planning for the FIFA WWC 2023. Community Development staff are following up with other departments on previously discussed areas of interest and will meet DIAG members again in February to update them.

***Dunedin Refugee Steering Group (DRSG)***

- 10 COVID impacts i.e. challenges to vaccination, language resources and the reduction in former refugees moving to Dunedin were discussed at the quarterly meeting of the Dunedin Refugee Steering Group (DRSG).
- 11 DRSG members provided further feedback into a draft Terms of Reference for an Operational Group, and a report will come to Council on this matter in February. Group members also met with representatives from Red Cross in Invercargill, sharing their views of the value and challenges of the Steering Group model, which has been unique to Dunedin.
- 12 Immigration New Zealand is undertaking a procurement process for resettlement services nationally. An update will be provided when the outcome of this process is known.

**OPTIONS**

- 13 There are no options, the report is for noting only.

**NEXT STEPS**

- 14 Staff will continue to support the Advisory Groups in their roles and agreed actions, with the next report provided in April 2022.

**Signatories**

Author:	Joy Lanini - Manager Community Development and Events
Authoriser:	Simon Pickford - General Manager Community Services

**Attachments**

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**SUMMARY OF CONSIDERATIONS**
***Fit with purpose of Local Government***

This enables democratic local decision making and action by, and on behalf of communities and promotes social, economic, environmental, and cultural well-being of communities in the present and future.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

***Māori Impact Statement***

Mana whenua are represented on the Social Well-being and Disabilities Issues Advisory Groups.

***Sustainability***

There are no implications for sustainability.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no known implications.

***Financial considerations***

Cost implications to address barriers to accessibility are being considered by staff. Some barriers will need to be addressed by other organisations, and staff are linking with them.

***Significance***

The report is considered low in terms of the Council's Significance and Engagement Policy.

***Engagement – external***

Queenstown District Council, Immigration New Zealand, Advisory Group representatives, Red Cross Invercargill

***Engagement - internal***

Transport, Central City Plan Project Office, Parks and Recreation, and Events.

***Risks: Legal / Health and Safety etc.***

There are no known risks.

***Conflict of Interest***

There are no known conflicts of interest.

***Community Boards***

There are no known implications for Community Boards.

## **Social Well-being Advisory Group Meeting Minutes**

**Monday 1 November 2021**

**Time: 4.30pm – 6.30pm Location: Zoom**

**Attendees:** Marie Laufiso (Chair - DCC), Lisa Little (Ministry of Social Development), Joy Davis (Community Representative), Clare Ramsay (Otago Youth Wellness Trust), Sze En Watts (Community Representative) (lateness), John McKenzie (Community Representative), Judith Forbes (Ministry of Education)

**In attendance:** Joy Lanini, Mai Tamimi, Janine Hunt-Ross and Tanisha Fernandes (DCC Community Development and Events) Katrina Roatimani (Otago Polytechnic)

**Apologies:** Kathryn Palmer (Ministry of Education), Dr Tom Scott (SDHB), Debbie George (Age Concern), Donna Matahaere (Kai Tahu Representative), Kerri Cleaver (Kai Tahu Representative), Coyla Cameron (Oranga Tamariki), Dr Michael Butchard (SDHB), Dr Lux Selvanesan (Community Representative)

### **1 Welcome and apologies**

Councillor Laufiso opened the meeting with a karakia, noted the apologies and welcomed the group to the meeting.

### **2 Health and Safety**

There are no health and safety issues.

### **3 Discussion on Wellbeing Matters**

*Claire Ramsay*

- A lot of families are struggling, Otago Community Trust have been supporting with funding
- We're aware children haven't been attending schools due to anxiety. This impacts on whanau. This has added workload to Otago Youth Wellness Trust staff
- There are also children who are not scanning, only holding their phones up to the QR code.

*Joy Davis*

- Uncertainty about the future is taking its toll on all ages. People are tired of electronic communication
- Neighbourhood NZ has sent out guidelines around having events under level 2 and guidance on vaccination with employers/employees
- Events are being postponed, which is hard on the people planning them.

*Judith Forbes*

- The Ministry of Education has recently appointed a Wellbeing Lead Advisor part time. The first project is counsellors in primary schools, in nine schools. Each will have a counsellor one day per week
- School attendance is low. There is a strong link between attendance and wellbeing. It's not about telling parents to send their children to school, the issues are much bigger than that
- People in schools must have had their first vaccination by 15 November. This will have an impact on schools, which is yet to be seen.

*John McKenzie*

- The costs to provide counselling through Chatbus has doubled. It's unclear will happen for the service
- There is anxiety amongst children under 12 who cannot get vaccinated and hear about the anti vaxxers around. They are seeing the division
- Colleagues are stressed as it is taking its toll. Could we come up with something that could bring hope to the kids?

Social Wellbeing Advisory Group Meeting 2 August 2021



*Lisa Little*

- MSD's Food Security Team has responsibility to lead the government support for foodbanks and other community food providers who are assisting people who cannot afford food during the COVID-19 resurgences. People can access food assistance through the W&I website, the MSD Contact Centres, or through the foodbank network. In Dunedin MSD fund Kiwi Harvest and the Salvation Army. Currently working with other organisations to try to resolve Food Security for the city.
- Approximately 11 organisations throughout the Southern Region have been supported to apply for Community Capability and Resilience funding. Outcomes are expected by 15th October.
- Hardship income levels have changed for those applying for Special Needs Grants, Recoverable Assistance payments or Advance Payment of Benefit as income limits are increasing temporarily. Details are on the MSD website
- MBIE, Ministry of Ethnic Communities and MSD are consulting on the Former Refugees, Recent Migrants and Ethnic Communities Employment Action Plan. Views and feedback will help inform the proposals in the final Action Plan which will be considered by Government. Submissions can be made on the MEC website were due on 31 October
- Concern that the government funding will ease or stop completely. We need to find different ways to work together locally

*Joy Lanini*

- Staff are considering some options around events to support the wellbeing of the community under level 2. Any event will be complex to pull together. The Christmas tree lighting will not be public under level 2 but there will be an online Christmas Tree lighting event.
- Annual Food bank can appeal has been cancelled, organisers are looking at what else could be done.
- Two projects have been developed from the input / feedback of this group and others:
  - Youth Spaces – Otago Polytechnic students are surveying young people to better understand what they consider safe, accessible youth spaces to be and where. This is led by young people for young people and supported by the DCC Community Development Team. Currently 200 young people have either completed the online survey or took part in the face-to-face interviews. The results will be presented to the Ōtepoti Youth Vision signatories early next year.
  - Community Facilities Mapping – The Community Development team is working with DCC Property team and other stakeholders to better map community facilities, with the aim of creating an up-to-date database of halls/sport facilities community groups can access. This is a 2022 project
- Events staff supported the SDHB and Te Kaika staff on vaccination event. Another one to take place in November. Information will be sent once more is known

*Sze-En Watts*

- It is quiet on campus with students studying for exams. They are looking forward to leaving Dunedin, although some can't as they are overseas students. Focus over summer will be to support the students who cannot leave
- Wellbeing appointments are backed up. If you want students to reduce using the immediate services, there's a need for long-term support and shifting attitudes towards mental health and wellbeing.

**4 Quality of Life Survey – Presentation – Tanisha Fernandes and Maxine O'Neil – DCC Policy**

- The high-level results of the survey were presented and SWAG members provided with the report
- Reports were public and shared with other groups to aid in their planning.
- The questions are being reviewed and members were asked to suggest any amendments to these.

**5 Any Other Business**

- *Sze-En wanted to let the group know there is work with students from the Polytechnic to support a proposal to expand the Aspire Programme. This would include sessions with the Polytechnic. Aspire is aimed at year 7/8. This is to keep children excited learning. The connections made through this network have helped make this work happen.*

Social Wellbeing Advisory Group Meeting 2 August 2021

- Council meetings and committee meetings are on YouTube. Community Development team does a report every 6 weeks and presents these minutes to the Community and Culture Committee Meeting.
- Thanks to all, hope you get some rest and downtime with your whanau
- Go well and go strong

**6 Close of meeting – Councillor Laufiso**

Meeting closed 5.27pm

Social Wellbeing Advisory Group Meeting 2 August 2021

## **DISABILITY ISSUES ADVISORY GROUP MEETING MINUTES**

**Wednesday 3 November 2021,**

**Date: 2pm – 4.30pm Locations: Plaza Conference Room and Zoom**

**Attendees:** Councillor Rachel Elder (DCC – Group Chair), Chris Ford (Disabled Persons Assembly), David King (People First NZ), John Marrable (Community Representative), Kate Bateman (Kāti Huirapa Rūnaka Ki Puketeraki), Paula Waby (Blind Low Vision), Rachel Cuthbertson (CCS Disability Action), Maureen Harrison (PACT)

**In Attendance:** Janine Hunt-Ross, Joy Lanini (DCC,) Lee-Ann Wrightman (David King meeting assistant), Amanda Dyer, Glen Hazelton, Claire Swift (DCC), Marie Day (QLDC)

**Apologies:** Tracey Branwell (IDEA Services), Tanea Paterson (Community Representative)

### **1. Welcome and Apologies**

Councillor Elder welcomed the group to the meeting, noted the apologies and acknowledged the members present. Kate Bateman opened with a karakia. The team did a round table

### **2. Health and Safety**

The group didn't raise any issues.

### **3. Minutes of the previous meeting**

John Marrable will meet with Olveston House in the next couple of weeks.

Irene Wilson from the Library (Digital Service) was invited to meet with PACT clients and staff members explaining what the library offered. Feedback from all users have been positive.

### **4. George Street**

Glen Hazelton Project Director – Major Projects updated the group on George Street developments and requested feedback from about disability-related matters.

Council had decided in September to move ahead with the one-way south direction on George Street proposal. Work would begin soon on the streets intercepting George Street on the traffic and underground pipes. An accessibility review of the work is currently underway.

The Project team is developing designs, including the layout i.e., parking/seats/bins, the types of materials used, artwork that could be used in the area etc. George Street could be the most accessible street in the country. The design phase will end in February /March 2022. Construction work will take about two and a half years

Construction would be disruptive for both businesses and pedestrians. Mr Hazelton wanted to know what could be done so people with disabilities can move around the city centre safely, and how Council could best communicate upcoming construction work. Suggested ideas were:

Social Media  
DCC Website  
DCC Facebook page

Disabilities Issues Advisory Group Meeting 3 November 2021

Phantom billstickers  
My Little Local  
Ads in the paper showing the next stage and map  
Newsletters from organisations to their clients  
DCC Community Development weekly pānui  
Inside buses  
Shop front (there will be one in January at 125 George Street)  
Radio  
DIAG representatives  
Hui – similar to the 10-year plan hui with the disability sector to explain what's happening and get input.

Mr Hazelton is attending the Access for All meeting on 29 November.

Temporary accessible parks would be available in different locations, and more accessible parks available when George Street is finished. If large parts of a street were closed the accessible parks would be close to the intersection, this information would be publicised. There would be advance notice of all work and DIAG members were encouraged to contact Mr Hazelton directly if they noted issues.

DIAG members were asked to formulate a list of places in the CBD that were important for people to get to and provide to Mr Hazelton before the first week of December. Construction works would stop from 10 December until early 2022.

Mr Hazelton said the design team was aware with pavers that skid resistance could change with the weather and the team were looking at different pavers. He would like to test these with the community.

## **5. Parks**

Claire Swift, Senior Parks and Recreation Planner, introduced herself to the group.

A report on play spaces was approved by Council earlier this year. The Parks Department has just finished consulting on proposed changes to College Street and currently consulting on Bathgate Park, this is the first pilot on finding and navigating a playground and making it fully accessible.

DIAG members noted there was no audio description of Parks' plans on the website. Ms Swift would investigate whether this could be added or provided in future.

A Working on Open Spaces review is underway, and includes all outdoor spaces i.e., sports fields, reserves, Civic spaces, nature reserves. The Parks Department would like to know what people think of the open spaces as they are. The consultation would use Social Pinpoint, which is anonymous, but everyone can see comments and either like or not like them, helping identify trends. There was still to work on timelines, but consultation would be open for a month with paper copies available.

It was agreed DIAG members would make an onsite visit to Bathgate Park with Ms Swift. It was also suggested she contact with organisations supporting disabled parents and children to attend a site visit.

Disabilities Issues Advisory Group Meeting 3 November 2021

Ms Swift asked the group for suggestions about signage at parks. Audio descriptions on playground signs was recommended. Ms Swift and Ms Waby would meet to discuss braille on signs and see if these could also be connected to audio.

DIAG members suggested an app that tells pedestrians where public facilities such as playgrounds are. Ms Swift would connect with the Transport Department.

The Signal Hill Management Plan will go through a formal consultation period shortly. Mrs Elizabeth Schonwald is looking at an event to launch this.

**6. Major Events and Accessibility**

Dunedin is the host city to two large world cup events, ICC Women's World Cup in March 2022, FIFA Women's World Cup in July and August 2023.

For both events, accessibility is important. For FIFA WWC, there is a particular focus on a seamless journey to and from the venue.

DIAG members noted the importance of considering people with learning disabilities in venues and on transport. Volunteers needed to be trained to work with all disabled people.

There are no shuttles to the venue, but DCC are working with ORC to use the public buses where the routes go past the stadium. Staff would be checking with the ORC about accessibility and discussing options for travel for ticket holders.

DIAG members suggested more training for security guards at the venue, especially for mobility park users, and more parks for disabled people around / in the stadium grounds. This would have to be discussed with Stadium management.

DIAG members asked if there would be people to help guide disabled people to seating. Staff to confirm. Members suggested being able to text a number at the Stadium / venue and someone would be able to support them. Staff would investigate this.

Staff have been looking at a Major Event Transport plan which would support less congestion around areas like the Stadium. Staff will be able to update mid-2022.

**7. Queensland Lakes District**

Maire Day, Community Partnership Manager at Queenstown Lakes District Council wanted to know more about DIAG, and how it worked.

QLDC do not have the capacity to have an advisory group at this point but would like to make sure that the disability sector in the community were heard, and information was accessible.

DIAG members provide information to Mrs Day. The DCC would share minutes and the terms of reference with her. She was provided with contacts from groups who had a regional focus. Members suggested they may be able to offer advice to her. Some members expressed an interest in visiting, but this was outside of the DCC area so would need further discussion.

Disabilities Issues Advisory Group Meeting 3 November 2021

Mr Marrable offered his help Mrs Day with questions she has.

**8 General**

Ms Paterson was involved with an art exhibition at the Otago Museum for the Autism Community  
<https://otagomuseum.nz/whats-on/indx-art-exhibition>.

Mrs Lanini would pass on feedback to CSA that the process of completing dog registrations online and having them sent in the post worked well.

**9 Topics for next meeting**

Update on George Street – Glen Hazelton  
Update from Parks – Claire Swift  
FIFA Fan Festival Plans – Amanda Dyer  
Builders/Property owners/landlords to a meeting – Property Services  
Review report on what is major/minor/moderate – DIAG members  
Impacts of COVID for the disability sector accessing DCC Services – DIAG members  
Waste team and where they are at with new Kerbside collection – Waste and Environmental Services

- 10 Next Meeting – Wednesday 2 February 2022, 2pm – 4.30pm  
Possible items on agenda:

The meeting closed at 4.07pm

Disabilities Issues Advisory Group Meeting 3 November 2021

## **DUNEDIN REFUGEE STEERING GROUP MEETING MINUTES**

**Thursday 18 November 2021,**

**Time: 2pm – 4pm Location: Mayors Lounge and Zoom**

**Attendees:** Councillor Marie Laufiso (DCC – Group Chair), Anna Leslie (CAB), Zeina Al Naasan (Community Representative), Wesley Bachur (SDHB), Hadil Catherina (Arai Te Uru Whare Hauora), Rula Talahma (MoE), Paul Naidu (English Language Partners), Kathy Gibbs (MSD)

**In Attendance:** Joy Lanini (DCC), Janine Hunt-Ross (DCC), Mai Tamimi (DCC), Lina Lastra (Ministry for Ethnic Communities)

**Apologies:** Michael Knowles (Kāinga Ora), John Karaka (NZ Police), Simon Pickford (DCC), Sophan Pearson (Community Representative)

### **1. Welcome and Apologies**

Councillor Laufiso welcomed the group to the meeting, noted the apologies and acknowledged the members present. Lina Lastra was welcomed to the meeting.

### **2. Health & Safety – Community Development and Events staff**

### **3. Minutes of the previous meeting**

No issues were raised from the minutes of the last meeting

### **4. Members Updates**

*Anna Leslie*

#### Enquiries:

- CAB has been supporting former refugees requesting citizenship applications so they are able to travel back to Syria to see elderly parents
- JP services – Remain shut under level 2 but there is a new service desk at Otago Museum (10 – 3pm every Wednesday).
- In some cases, people are waiting for 3 hours to speak to Immigration.
- CAB NZ is working on how it will operate under the traffic light system and assessing current vaccination guidance. The organisation is waiting for more details about what that risk assessment process is before progressing this.
- Migrant clients who would usually use the face-to-face service can ring direct dial line 03 4716166 – Volunteers might be able to see them for face to face on a case-by-case basis.
- Language support is also available over the phone via other CAB bureau interviewers around the country – many languages are available, but this is dependent on when those people are on shift.
- OAR FM recording 'Settlement with CAB' - played on 2nd Tuesday of the month at 8.30pm then always available on podcast. The November recording is now available on podcast – with Claire and Mike from Red Cross Pathways to Employment.
- December and January are in two parts with Max Chan, a bureau interviewer and recent ex-student and migrant on coming to NZ to study and navigating life here in Dunedin.
- Migrants connect session 'Inclusion – know your rights' was held on 26 October at Chai and Chat. Was well received.

Dunedin Refugee Advisory Group Meeting 18 November 2021

*Kelly Campbell (Via email)*

- There is three -person family (single mum, 2 young adults) arriving tomorrow midday from the September intake residing in Waverley. There is still a 7-person family from the same intake that is waiting on a house.
- Red Cross are actively attending house viewings etc. so as soon as accommodation is secured, they will be here. The feedback that has been received from the MBIE is that they are still doing well and there are no major issues at present.
- No families have been allocated in the next intake so unlikely to get any more families until 2022. If things go according to plan with COVID then intakes next year are expected to be bigger. Red Cross are currently recruiting additional case workers to be prepared for this.
- Dunedin may receive individuals and families from the Afghan response. Not the same capacity as the larger settlement locations like Auckland (300 approx. individuals), Wellington and Christchurch.
- There won't be the same expectation as our regular settlement support on these individuals and families. Currently Red Cross are only expected to provide financial support in the way of supermarket vouchers every week until permanent residency is established.
- Dunedin has received only one individual on Friday which was via a partnership visa, so no additional support was needed in regard to accommodation etc. Due to only having one person at this stage, we will still meet with them to offer initial support.
- There is no further information in relation to the Afghan response and how many individuals/families Red Cross will receive and what type of support they will require. MB is managing this and from what I understand they have been providing their own case worker support to the Auckland based families.
- Not sure yet how this will look in Dunedin and what Red Cross's role will be, how many people will arrive here etc. It's still very uncertain at this stage but will let everyone know once we get more confirmation on the numbers and what is expected of us. There's also a possibility that it won't happen at all and will stop at one.

*Wesley Bachur*

- Focus is on endemic planning and how to deliver health care in a COVID world but remain as normal as possible
- Working with Well South and Navigators
- Involving the refugee help programme with work as required
- Vacancy for an Afghan navigator who ideally can speak both Dari and Farsi
- Vaccination clinic in the Meriden, Edgar Centre, and Mosque
- Harassment complaint in Mosgiel, the steering group came together, collaborated with different agencies, no update at this time

*Dr Rula Talahma*

- Wesley to link the navigator with the Afghan cluster in schools, Wesley and Rula will connect offline
- Brokering with schools on applications for flexible funding
- Schools being proactive ensuring continuity with bilingual workers
- Two vacant positions (one male and one female) for up to years seven/eight
- Schools encouraged to apply for mentoring programme
- Focus shifted to the Afghan clusters

Dunedin Refugee Advisory Group Meeting 18 November 2021



- Low attendance rate at school for 13/14-year-olds
- Working on an idea to support women to have a space where they can unload, have self-care. Women are struggling with loss of loved ones overseas and other stresses

*Lina Lastra*

- Received feedback on the difficulty accessing COVID records without the correct ID
- COVID Vaccination Uptake Fund addresses gaps in the community, for events encouraging people to receive the vaccine. Dunedin Multi-Ethnic Council has received this grant and is working on a plan which includes social media in different languages
- Hui for feedback from the strategic plan and the employment action plan
- Promoting the community directory on the website
- Working with the Otago/Southland manager for Immigration, if you have any ideas how to support refugees, please let Mrs Lastra know

*Paul Naidu*

- Although double vaccination is not mandatory in the tertiary sector, English Language Partners is in the proposal stage of making it mandatory for all staff, volunteers and learners. Online learning will be a permanent option
- Looking into expanding into the Waitaki District but dependant on numbers

*Zeina Al Naasan*

- Tough discussions around vaccinations are being had, introducing Arabic COVID information
- Education – families are happy with supervision, advice
- A lot of grief in the community with families missing their loved ones overseas
- Questions around the COVID traffic lights' system

*Hadil Catherina*

- Hands are tied under level 2, level 1 there will be more options
- Syrian women are not interested in crafts
- Visiting families at home
- Working through the vaccinations

*Kathy Gibbs*

- Two families have settled in Dunedin, one family is in Māngere waiting on accommodation
- Employment expos have been cancelled, looking at how to run them digitally
- Working with former refugees to support them in applying for and training for jobs

*Joy Lanini – Dunedin City Council*

- Ruth Harrison has resigned; Margo Reid is the new Community Advisor starting 6 December, she will attend the February meeting.
- The Events team is supporting vaccination events
- Supporting food banks, donations can be left at the libraries and Moana Pool
- Mapping of community facilities is being planned, project to be undertaken in the first six months of 2022
- Continuing the contract for interpreting services with the SDHB

Dunedin Refugee Advisory Group Meeting 18 November 2021

**5 Finn Egan – Immigration New Zealand (via email)**

Email from Finn with attachment sent with minutes.

**6 Invercargill Red Cross**

Michelle McGee, Pathway to Settlement Manager and Phil Dobson, Pathways to Employment Manager (Invercargill Red Cross) attended the meeting via Zoom to learn about the Dunedin Refugee Steering Group as they look to establish something similar.

*The group provided some feedback on the DRSG*

- Partners see the benefit
- Improved collaboration amongst agencies
- Good sharing of information
- Leverage with community, organisations and government working together
- Group was community driven with support from local government
- No double up of meetings
- Group does not discuss details of people – it's strategic
- Joint responses to issues
- Important to get feedback from clients in their language
- Services responsive to community demand with unified message
- Have MBIE involved and keep regular engagement
- Have Invercargill City Council (ICC) facilitate so no conflict of interest
- Mutual voice is important

*Having local government involved*

- Dunedin City Council (DCC) provide facilitation/organiser role.
- One step removed so community and organisations can have their say
- Refugee Steering Group is strategic, in process of setting up an operational group
- DCC not a service provider, but can provide an impartial view
- DCC has a Social Wellbeing Strategy that provides a mechanism to inform Council

The Dunedin Refugee Steering Groups updated ToR can be provided to ICC

**7 General Business**

*Action Plan/Terms of Reference Update/Conversation*

A draft Operational ToR was provided to the group for feedback

Ministry for Ethnic Communities to be included in the membership of both ToRs

Discussion on whether to use refugee or former refugee in the name of the group. It was decided that the name should be Former Refugee as this acknowledges the journey and status now.

Report to Council in January 2022 will include name change from "Dunedin Refugee Steering Group" to "Dunedin Former Refugee Steering Group".

Groups can be invited to meetings until the ToR is officially approved when they can become members.

Feedback on either the ToR or action plan to be sent to Ms Hunt-Ross by 3 December.

Meeting closed 4pm

Dunedin Refugee Advisory Group Meeting 18 November 2021

# MATTERS ARISING FROM DISABILITIES ISSUES ADVISORY GROUP MEETINGS

- \* Minor: Work is underway or could be undertaken within 6 months, and within current budget.  
+ Moderate: requires some further investigation as there is no current work programme or budget assigned to respond to this.  
Could take up to 12 months to respond. May require a request for the next annual budget.  
# Major: requires considerable investigation and consideration due to the policy / public implications.  
May take more than 12 months to respond to and may require inclusion within the 10 Year Plan or an Annual Plan due to budget implications.

DEPARTMENT	MATTER	DATE MATTER RAISED	FOR MINOR MATTERS. Outline solution, work underway etc.	Notes and/or current feedback from DCC departments	Date work completed
Scroll to find dept					
Events & Community Development	Possibility of having a co-chair	3-Feb-21	Email with explanation sent out to members of DIAG.		17-Feb-21
	Having Hui for 10 Year Plan consultation	3-Feb-21	Hold 2 hui as suggested for Disabilities Communities	Consider Blind Low Vision and NZSL for Hui. DCC organised Daisy Discs, NZSL intertreterers and People First facilitation for 10 YP consultation hui. Summarized 10YP into easier read version.	21-Apr-21
	No quiet spaces for people with sensory concerns @ Puaka Matariki	4-Aug-21	Update Events Advisor - Cultural so recommendations can be made for 2022	Conversation with Vicki (Events Advisor-Cultural), who would like more information concerning issues and possible alternative options. Will take these to Otago Museum. Plenty of time for further discussion as planning for the event is not underway for some time.	Ongoing
	FIFA - staff to check with ORC about accessibility and travel options	3-Nov-21		First conversation completed with ORC, including bus routes, using accessible buses only, connecting bus routes and costs to ensure access to events for all. More conversations still to be had and feedback will be provided.	Ongoing
	More disabled parking & training for security guards at Forsyth Barr Stadium	3-Nov-21		Disabled parking has been allocated at the University Oval for ICC. Volunteers will have training in supporting people with disabilities and there will be specific volunteers tasked with this. Queries regarding the security teams readiness to support people with disabilities will also be completed.	Ongoing
	Stadium staff available to guide disabled people to seats	3-Nov-21		This conversation is still to be had but is noted to take place soon. 19/01/22	Ongoing
Transport	Cars not stopping at Cargills Corner lights.	3-Feb-21		Police issue. Community Advisor spoke to Craig Dennison (Police) and he is taking the issue to the traffic dept at Police.	May-21
	Crossing lights King Edward St & Macandrew Rd too quick for those with mobility issues. May be technology available.	3-Feb-21		Ian Martin (DCC Transport) would follow up with Invercargill - and report back to group. May 2021. Due to report back @ 23 Feb 2022 meeting.	Ongoing
	Request to install more raised zebra crossings.	3-Feb-21		<b>Update Jan 2022:</b> With NZTA now doing nationwide work in the speed limit space, we will undertake to invite them to the May 2022 meeting to talk through the process.	

	Reduce speed limit in Sth Dunedin.	3-Feb-21		<b>14 May 21</b> - Ian Martin attended meeting to explain process for Speed Limit change/zebra crossings. Report to Regulatory Subcommittee last year (which proposed speed limit changes) was discussed - NZTA must agree to changes also.	Ongoing
	Reduce speed limits in residential streets.	3-Feb-21			
	Reduce speed limit around schools.	3-Feb-21			
	Cover plates to help manage problematic footpaths prior to and during maintenance.			Info from Transport staff for DIAG to respond to. Footpaths are already left un-asphalted for as short a time as possible as it costs the Contractor (they want to be in and out as quickly as possible). During which time the Contractor leaves the gravel compacted smooth and ensures there are no trip hazards. Asphaltting is weather dependant but they will asphalt it as soon as possible. Another important point is that in the vast majority of cases there is an untouched footpath on the other side of the road that is perfectly serviceable so if they want to avoid the one under construction there is another one available.	Ongoing
	Could it become standard practice that, when a pole or other maintenance to the accessible route is being undertaken, that DIAG are contacted and can advise other organisations such as Blind Low Vision, Blind Citizens, VICTA of the disruption?	14-May-21		Discussions with Transport regarding Comms - sometimes difficult to communicate in advance because work is unplanned. A solution could be that comms goes out when a Traffic Management Plan (TMP) is accepted. An email could go to the DIAG Group also. Further discussion with Transport on this possible solution is ongoing.	Ongoing
	NZ Temporary Traffic Management - issues with temporary barriers not working for the blind low vision community. Are there different options?	14-May-21		Contractor use guidelines established nationally. A site plan should take regard of people with disabilities and mitigate issues as much as possible. If there is a need for a change from cones and cone bars to full safety fences would need to be approval of Waka Kotahi. This information has been passed on to the DIAG group.	4-Aug-21

Property	Changing Places needed in the city	4-May-21		<p>Councillors agreed in Nov/Dec 2020 to include a Changing Places bathroom within the 10-year plan budget.</p> <p>Council has consulted with stakeholders and the Changing Places group around the location of this and a report will be provided to Council in May 2021 with a recommendation that the bathroom be built close to the Dunedin City Library. The preferred location has come from feedback received.</p> <p>Council staff are aware of the requirements needed for this to happen - van space, flat, access 24 hours, security.</p> <p>A second Changing Place bathroom will be built in the South Dunedin Community Hub.</p> <p>Council has committed \$250,000 for first year and \$2 million for additional years to build two toilets public each year. During the 10-year plan submission period people were asked for their ideas on where toilets should be.</p> <p>Update given at May meeting by Robert West/Maria Sleeman</p>	4-May-21
Parks & Recreation	Moana Pool Redevelopment - DIAG asked to feedback what was needed - suggested more and larger changing cubicles	3-Feb-21		Nicola Jukes at meeting and took suggestions on board. Needs follow up to see where re-development design is at.	Ongoing
	Disability Responsiveness training for Moana Pool staff	3-Feb-21		Pool staff interested in this so DIAG Group will provide contacts for them.	Feb-21
	NZSL Training for Moana Pool staff	3-Feb-21		Some staff have completed training but most need it - having trouble finding a tutor. DIAG will provide contacts.	Feb-21
	Universal Design - for further work	3-Feb-21		Nicola Jukes attended the February DIAG meeting and found it very helpful. From that meeting Pools have engaged John Marrable to do an accessibility review on the new Mosgiel Pool plans and the intention is to engage him for the Moana Pool Master plan designs as well.	Feb-21
	No audio description of Park's green space plans on website	3-Nov-21		Claire Swift to investigate - there is an audio option but it is not user-friendly. Further discussions will be had with Mktg/Comms to see what upgrades may be coming to the website in the future.	Ongoing
	Visit to Bathgate Park with Claire Swift to see pilot of navigating full accessible playground	3-Nov-21		DIAG members will visit Bathgate Park with Claire Swift	Nov-21
	Possibility of braille on signage and a connection to audio information	3-Nov-21		A query for Mktg/Comms who control the DCC signage. No initial discussion has been had yet.	Ongoing
	Possibility of an App that tells pedestrians where public facilities are	3-Nov-21		Claire Swift to investigate - would be considered a long-term project	Ongoing
CSA	Accessible Documents	4-May-21		Looking at ensuring all documents – especially key documents are accessible to all.	Ongoing

Arts & Culture	Work continuing on making Accessable DCC run spaces - specifically Olveston House	4-Aug-21		John Marrable meeting with Olveston House in November to give advice on any further changes	Nov-21
Waste	Increasing Comms about Assisted Collections, so those who needed it knew about them	4-Aug-21	Cath Gledhill has worked with SDHB to send a letter to GP's in Dunedin area, who can alert clients to service if need arises	Good outcome with an increase in assisted collections from 27/28 to over 40.	Sept/Oct 21

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**ITEMS FOR CONSIDERATION BY THE CHAIR**

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## RESOLUTION TO EXCLUDE THE PUBLIC

That the Committee:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Confirmation of the Confidential Minutes of Grants Subcommittee - 29 June 2021 - Public Excluded		.	
C2 Confirmation of the Confidential Minutes of Grants Subcommittee - 24 November 2021 - Public Excluded		.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.