

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Planning and Environment Committee will be held on:

**Date:** Monday 14 February 2022  
**Time:** 1.00 pm  
**Venue:** via Zoom Audio Visual Link

Sandy Graham  
Chief Executive Officer

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**Planning and Environment Committee**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Cr David Benson-Pope	
<b>Deputy Chairperson</b>	Cr Sophie Barker	Cr Steve Walker
<b>Members</b>	Cr Rachel Elder	Mr Matapura Ellison
	Cr Christine Garey	Cr Doug Hall
	Mayor Aaron Hawkins	Cr Carmen Houlahan
	Cr Marie Laufiso	Cr Mike Lord
	Cr Jim O'Malley	Cr Jules Radich
	Cr Chris Staynes	Cr Lee Vandervis
	Ms Rachel Wesley	Cr Andrew Whiley
<b>Senior Officer</b>	Robert West, General Manager Corporate and Quality	
<b>Governance Support Officer</b>	Lynne Adamson	

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Lynne Adamson  
Governance Support Officer

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Lynne.adamson@dcc.govt.nz  
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The meeting will be live streamed on the Council's YouTube page: <https://youtu.be/EVoy352vGCw>

**Note:** *Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.*

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10	Items for Consideration by the Chair	
	Any items for consideration by the Chairperson.	

**1 PUBLIC FORUM**

At the close of the agenda no requests for public forum had been received.

**2 APOLOGIES**

At the close of the agenda no apologies had been received.

**3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

## **DECLARATION OF INTEREST**

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### **EXECUTIVE SUMMARY**


1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected or appointed member and any private or other external interest they might have.
2. Elected and appointed members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### **RECOMMENDATIONS**

That the Committee:

- a) **Notes/Amends** if necessary the Members' Interest Register attached as Attachment A;  
and
- b) **Confirms/Amends** the proposed management plan for Members' Interests.

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	Planning and Environment Committee Members' Interest Register	6

Planning and Environment Committee Register of Interest - Current as at 8 February 2022				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Aaron Hawkins	Trustee	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Trustee	St Paul's Cathedral Foundation	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Thank You Payroll	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	ICLEI Oceania Regional Executive	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Theatre Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Otago Polytech's Research Centre of Excellence	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	LGNZ National Council	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Alexander McMillan Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Cosy Homes Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	LGNZ Policy Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Otago Settlers Association (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Vegetable Growers Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee Member	Otago Anniversary Day Dinner	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Gas Works Museum Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
David Benson-Pope	Owner	Residential Property Ownership in Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Beneficiary	Blind Investment Trusts	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Yellow-eyed Penguin Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Delegation holder	Second Generation District Plan (2GP) Authority to Resolve Appeals on behalf of Council (Council appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Commissioner (Community Representative)	District Licensing Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Rachel Elder	Owner	Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Greater South Dunedin Action Group	Decisions may be considered on the future of South Dunedin.	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Host Parent	Otago Girls High School	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisor/Support Capacity	Kaffelagic	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Trails Networks Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Southern Urban Dunedin Community Response Group	Decisions about emergency response recovery may be conflicted	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Disability Issues Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Creative Dunedin Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Symphony Orchestra Foundation Board of Trustees (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Theomin Gallery Management Committee (Olveston) (Council appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chair	Grants Subcommittee (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Local Government New Zealand Zone 6 Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Doug Hall	Director/Owner	Hall Brothers Transport Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Crane Hire	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Wood Recyclers Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Concrete Crushing Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Anzide Properties Ltd - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	The Woodshed 2014 Limited	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Owner	Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Farmlands	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ravensdown Fertiliser	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	PGG Wrightson	Currently no likely conflict	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Silver Fern Farms	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Valley View Development Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Geekfix Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.



Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Director	Milburn Processing Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Appellant	2GP	Appellant to the 2GP	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Financial Donor	Dunedin North Community Patrol	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	North Dunedin Blokes Shed	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner	Highland Helicopters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Supplier	Southweight Truck and Weights for testing Weighbridges Otago & Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Carmen Houlahan	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property - North Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Part Owner	Adobe Group Ltd, Wanaka	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Company Owner/Sole Director	Shelf Company - RU There	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Startup Business	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Mosgiel Taieri Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Board Member	Otago Mental Health Support Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in confidential, to leave the room.
	Secretary	Brockville Improvements and Amenities Society (BIAS)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	National Communications Officer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch delegate to Arāi Te Uru Mārae Council	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Age Concern (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Dunedin Refugee Steering Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Grants Subcommittee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mike Lord	Trustee	ML Lord Family Trust - Owner of Residential Properties - Dunedin	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Fonterra	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Federated Farmers	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Mosgiel Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel RSA	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Federated Farmers Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Otago Rural Support Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Trustee	Otago Youth Adventure Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Association Football Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Manufacturing Holdings	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Golden Block Developments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Southern Properties (2007) Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Arrenway Drive Investments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	100% Shareholder/Director	Panorama Developments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Chris Staynes	Chairman	Cargill Enterprises	Contractor and service provider to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Director	Wine Freedom	Supplier to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Patron	Otago Model Engineering Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Balmacewen Lions Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Southland Manufacturers Association Trust	Possible co-funder of ED project. Duties to the Trust may conflict with duties of Council	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Life Member	Otago Chamber of Commerce	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Cancer Society of Otago/Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	NZ Cancer Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Patearoa Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	President	Balmacewen Lions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	CJ and CA Staynes Family Trust - Property Owner - Dunedin and Patearoa	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	George Street Wines Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Director/Shareholder	Saddle Hill Investment Trust Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Association of Amateur Radio and Transmitters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	Theomin Gallery Trust (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chairman	Grow Dunedin Partnership (Council appointment)	Duties may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Shanghai Association (Sister City Society) (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	For Trades Apprenticeship Training Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Lee Vandervis	Director	Lee Vandervis, Antonie Alm-Lequeux and Cook Allan Gibson Trustee Company Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Bunchy Properties Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Vandervis Audio and Lighting - Hire, Sales and Service Business	May contract and provide service to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Steve Walker	Chairperson	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Chairperson	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Port Chalmers Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep New Zealand Beautiful	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Turoa Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andrew Whaley	Owner/Operator	Whaley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Golf Club	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	New Zealand Professional Golfers Assn	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairman	Volunteer South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otago Sister City Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Grow Dunedin Partnership (Council appointment - alternate)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	NZ Masters Games Trust Board (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chair	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Puketā Residential Centre Liaison Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Chisholm Links Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Rachel Wesley	Chairperson	Te Rūnanga ō Ōtakou	Possible conflict if Rūnaka a submitter to an agenda item	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Chief Executive/Employee	Aukaha (1997) Ltd	Aukaha contracts to and receives partnership funding from DCC. Possible conflict if Aukaha is a submitter to an agenda item	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of being a committee member.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Ngāi Tahu Māori Rock Art Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-Chair	Workforce Central Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Scott Hall Inc	Potential conflict as hall is owned by DCC and receives a management grant	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	T.A.T. Wesley Whānau Trust - owns Māori freehold land	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Matapura Ellison	Member Alternate Representative (Ōtakou)	New Zealand Archaeological Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Te Rūnanga ō Ngāi Tahu	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Kati Huirapa Rūnaka ki Puketeraki	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Rūnaka Representative	Te Rūnanga ō Ngāi Tahu	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ōtakou Health Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Waikouaiti Māori Foreshore Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Otago Museum Māori Advisory Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Rūnaka Representative	Māori Participation Working Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

## **CONFIRMATION OF MINUTES**

### **PLANNING AND ENVIRONMENT COMMITTEE MEETING - 2 NOVEMBER 2021**


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#### **RECOMMENDATIONS**

That the Committee:

- a) **Confirms** the public part of the minutes of the Planning and Environment Committee meeting held on 02 November 2021 as a correct record.

#### **Attachments**

	<b>Title</b>	<b>Page</b>
A 	Minutes of Planning and Environment Committee meeting held on 2 November 2021	17



## **Planning and Environment Committee**

### **MINUTES**

Minutes of an ordinary meeting of the Planning and Environment Committee held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Tuesday 02 November 2021, commencing at 1.47 pm.

#### **PRESENT**

<b>Chairperson</b>	Cr David Benson-Pope	
<b>Deputy Chairperson</b>	Cr Sophie Barker	Cr Steve Walker
<b>Members</b>	Cr Rachel Elder	Cr Christine Garey
	Cr Doug Hall	Mayor Aaron Hawkins
	Cr Carmen Houlahan	Cr Marie Laufiso
	Cr Jim O'Malley	Cr Jules Radich
	Cr Chris Staynes	Cr Lee Vandervis
	Cr Andrew Whiley	

#### **IN ATTENDANCE**

Sandy Graham (Chief Executive Officer), Robert West (General Manager Corporate and Quality), Simon Drew (General Manager Infrastructure and Development), Jeanette Wikaira (Manahautū – General Manager Māori Partnerships & Policy), Claire Austin (General Manager Customer and Regulatory), Paul Henderson (Manager Building Solutions), Anna Johnson (Manager City Development), Ros MacGill (Manager Compliance Solutions), Graeme Riley (Chief Information Officer), Suzie Ballantyne (Team Leader City Development Planning) and Clare Sullivan (Manager Governance)

**Governance Support Officer** Rebecca Murray

#### **1 PUBLIC FORUM**

There was no Public Forum.

**2 APOLOGIES**

An apology was received from Cr Mike Lord.

Moved (Cr David Benson-Pope/Cr Chris Staynes):

That the Committee:

**Accepts** the apology from Cr Mike Lord.

**Motion Carried**

**3 CONFIRMATION OF AGENDA**

Moved (Cr David Benson-Pope/Cr Jules Radich):

That the Committee:

**Confirms** the agenda without addition or alteration.

**Motion Carried**

**4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr David Benson-Pope/Cr Marie Laufiso):

That the Committee:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion Carried**

**5 CONFIRMATION OF MINUTES**

**5.1 PLANNING AND ENVIRONMENT COMMITTEE MEETING - 21 SEPTEMBER 2021**

Moved (Cr David Benson-Pope/Cr Steve Walker):

That the Committee:

**Confirms** the minutes of the Planning and Environment Committee meeting held on 21 September 2021 as a correct record.

**Motion Carried**

**PART A REPORTS****6 ACTIONS FROM RESOLUTIONS OF PLANNING AND ENVIRONMENT COMMITTEE MEETINGS**

A report from Civic provided an update on the implementation of resolutions from Planning and Environment Committee meetings.

Moved (Cr David Benson-Pope/Cr Steve Walker):

That the Committee:

**Notes** the public open actions from resolutions of Planning and Environment Committee meetings.

**Motion Carried**

**7 PLANNING AND ENVIRONMENT COMMITTEE FORWARD WORK PROGRAMME**

A report from Corporate Policy provided an updated forward work programme for the 2021-2022 year.

Moved (Cr David Benson-Pope/Cr Rachel Elder):

That the Committee:

**Notes** the Planning and Environment Committee forward work programme.

**Motion Carried**

**8 PLANNING AND ENVIRONMENT ACTIVITY REPORT FOR THE PERIOD TO 30 SEPTEMBER 2021**

A report from Customer and Regulatory and City Development provided an update on levels of service for the City Development, Resource Consents, and Regulatory Services activities for the period 1 July 2021 to 30 September 2021.

The General Manager Customer and Regulatory (Claire Austin) and Manager City Development (Anna Johnson) responded to members' questions.

Moved (Cr David Benson-Pope/Cr Sophie Barker):

That the Committee:

**Notes** the update reports on the City Development, Resource Consents, and Regulatory Services activities.

**Motion Carried**

**9 DCC ARCHIVE UPDATE**

A report from Business Information Services provided an update on plans to relocate Dunedin City Council Archive to a storage facility that met Archives New Zealand Standards for maintenance of a public archive mandated under the Public Records Act 2005.

The General Manager Corporate and Quality (Robert West) and Chief Information Officer (Graeme Riley) spoke to the report and responded to questions.

Moved (Cr David Benson-Pope/Mayor Aaron Hawkins):

That the Committee:

**Notes** the DCC Archive Update report.

**Motion Carried**

## **10 INITIATION OF VARIATION 3 - MINOR IMPROVEMENTS TO THE 2GP**

Crs Steve Walker, Doug Hall and Jim O'Malley withdrew from this item.

A report from City Development sought approval to initiate a variation to the Second Generation District Plan (2GP) - Variation 3 - minor improvements.

The Manager City Development (Anna Johnson) and Team Leader City Development Planning (Suzie Ballantyne) responded to members' questions.

Moved (Cr David Benson-Pope/Mayor Aaron Hawkins):

That the Committee:

**Approves** the initiation of Variation 3 – minor improvements.

**Motion carried (PLA/2021/014)**

## **11 RAINBOW CROSSING**

A report from the Executive Leadership Team provided the an assessment of the feasibility and costs of the installation of a rainbow pedestrian crossing at the intersection of Lower Stuart Street and Moray Place.

The General Manager Infrastructure and Development (Simon Drew) and Manahautū – General Manager Māori, Partnerships and Policy (Jeanette Wikaira) responded to members' questions.

Moved (Cr David Benson-Pope/Cr Steve Walker):

That the Committee:

**Approves** the investigation and installation of a rainbow crossing into the City Centre Plan Creative Quarter or Cultural and Entertainment Quarter projects.

### **Division**

The Committee voted by division:

For: Crs Sophie Barker, Rachel Elder, Christine Garey, Doug Hall, , Carmen Houlahan, Marie Laufiso, Andrew Whiley, Jim O'Malley, Jules Radich, Chris Staynes, Steve Walker, David Benson-Pope and Mayor Aaron Hawkins (13).

Against: Cr Lee Vandervis (1).

Abstained: Nil

The division was declared CARRIED by 13 votes to 1

**Motion carried (PLA/2021/015)**

Cr Andrew Whiley left the meeting at 2.36 pm.

**12 DUNEDIN PARKING ROADMAP WORK PLAN**

A report from Transport presented a high-level work plan showing how the recommendations from the MRCagney Dunedin Parking Roadmap would be progressed during the 2022 calendar year.

The General Manager Infrastructure and Development (Simon Drew) responded to members' questions.

Cr Carmen Houlahan left the meeting at 2.42 pm and returned at 2.49 pm.

Moved (Cr David Benson-Pope/Cr Christine Garey):

That the Committee:

**Notes** the Dunedin Parking Roadmap Work Plan.

**Division**

The Committee voted by division:

For: Crs Sophie Barker, Rachel Elder, Christine Garey, Doug Hall, , Carmen Houlahan, Marie Laufiso, Jim O'Malley, Chris Staynes, Steve Walker, David Benson-Pope and Mayor Aaron Hawkins (11).

Against: Crs Jules Radich and Lee Vandervis (2).

Abstained: Nil

The division was declared CARRIED by 11 votes to 2

**Motion carried (PLA/2021/016)**

**13 2021 ANNUAL REPORT TO THE ALCOHOL REGULATORY AND LICENSING AUTHORITY**

A report from Civic provided the annual report to the Alcohol Regulatory and Licensing Authority pursuant to section 199 of the Sale and Supply of Alcohol Act 2012 for noting.

The Manager Governance (Clare Sullivan) and Alcohol Drug Gambling Advisor (Kevin Mechen) spoke to the report and responded to members' questions.

Moved (Cr David Benson-Pope/Cr Chris Staynes):

That the Committee:

**Notes** the 2021 Annual Report to the Alcohol Regulatory and Licensing Authority.

**Motion carried**

## 14 ITEMS FOR CONSIDERATION BY THE CHAIR

Cr Benson-Pope requested a report be presented to the appropriate Committee or Council around the implications of the change in legislation with regard urban intensification.

Mayor Hawkins requested that planning related issues around live music discussions be considered in the 2GP variation 3.

Mayor Hawkins requested a progress update on traffic demand management work.

## RESOLUTION TO EXCLUDE THE PUBLIC

Moved (Cr David Benson-Pope/Cr Chris Staynes):

That the Committee:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

<b>General subject of the matter to be considered</b>	<b>Reasons for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>	<b>Reason for Confidentiality</b>
C1 Planning and Environment Committee meeting - 21 September 2021 - Public Excluded	S6(a) The making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences and the right to a fair trial.		
C2 Confidential Actions from Resolutions at Planning and Environment Committee Meetings	S6(a) The making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences and the right to a fair trial.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 6.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.

**Motion carried**

The meeting moved into confidential at 3.15 pm and concluded at 3.16 pm.

.....  
CHAIRPERSON

## **PART A REPORTS**

### **ACTIONS FROM RESOLUTIONS OF PLANNING AND ENVIRONMENT COMMITTEE MEETINGS**

Department: Civic

#### **EXECUTIVE SUMMARY**

- 1 The purpose of this report is to detail the public open and completed actions from resolutions of Planning and Environment Committee meetings from the start of the triennium in October 2019 (Attachment A).
- 2 As this report is an administrative report only, there are no options or Summary of Considerations.

#### **RECOMMENDATIONS**

That the Committee:

- a) **Notes** the public open and completed actions from resolutions of Planning and Environment Committee meetings shown in Attachment A.

#### **DISCUSSION**

- 3 This report provides an update on resolutions that have been actions since the last Planning and Environment Committee meeting.

#### **NEXT STEPS**

- 4 An updated actions report will be provided at all Planning and Environment Committee meetings.

#### **Signatories**

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

#### **Attachments**

<b>Title</b>	<b>Page</b>
<a href="#">A</a> Open and Completed Action List	25



PLANNING AND ENVIRONMENT COMMITTEE RESOLUTIONS 2019-2022 OPEN ACTIONS - PUBLIC RESOLUTIONS FEBRUARY 2022						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
02/11/2021	(PLA/2021/015)	Rainbow Crossing	<b>Approves</b> the investigation and installation of a rainbow crossing into the City Centre Plan Creative Quarter or Cultural and Entertainment Quarter projects.	ELT		February 2022 - There will be a hui with the Rainbow Community in the next two months to discuss options on appropriate locations to shortlist for further investigation.
02/11/2021	<b>Item for Consideration by the Chair</b>	Implication of change in legislation with regard urban intensification	A report to be presented to the appropriate Committee or Council on the implication of change in legislation with regard to urban intensification,			February 2022 - A report that discusses the implications of the legislation and presents DCC's submission for retrospective approval is being presented to the 14 February 2022 meeting of the Planning and Environment Committee.
02/11/2021	<b>Item for Consideration by the Chair</b>	2GP Variation 3 - Live Music	Planning related issues around live music discussions be considered in the 2GP - Variation 3.	Planning		February 2022 - City Development Planners are assessing whether the live music issues meet the criteria of a minor improvement and therefore within the scope of variation 3. An update will be provided at the next committee meeting.

PLANNING AND ENVIRONMENT COMMITTEE COMPLETED ACTIONS - RESOLUTIONS 2019-2022 FEBRUARY 2022						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
11/2/2020	(PLA/2020/004)	South Dunedin Future (as part of the Non Financial Activity Report)	<b>Initiate</b> widespread community engagement on South Dunedin Future	City Development	Jul-2021	Completed - the report was presented to the November 2021 Council meeting
15/06/2021	<b>Item for Consideration by the Chair</b>	Rainbow Pedestrian Crossing	That staff <b>Discuss</b> the proposal with the submitter for the proposed rainbow pedestrian crossing at the intersection of Lower Stuart Street and Moray Place and other stakeholders and report to a Committee meeting as soon as possible	Transport	Nov-21	Completed - a report was presented to the November 2021 Planning and Environment Committee
02/11/2021	<b>Item for Consideration by the Chair</b>	Traffic Demand Management Work	A progress update on traffic demand management work.	Transport		February 2022 - Completed. This has been transferred to the Infrastructure Services Committee alongside Shaping Future Dunedin Transport Updates.



## **PLANNING AND ENVIRONMENT COMMITTEE FORWARD WORK PROGRAMME**

Department: Corporate Policy

### **EXECUTIVE SUMMARY**

- 1 The purpose of this report is to provide a regular update of the Planning and Environment Committee forward work programme to show areas of activity, progress and expected timeframes for decision making across a range of areas of work. (Attachment A).
- 2 As this is an administrative report only, there are no options or Summary of Considerations.

### **RECOMMENDATIONS**

That the Committee:

- a) **Notes** the Planning and Environment Committee forward work programme as shown in Attachment A.

### **DISCUSSION**

- 3 The forward work programme is a regular agenda item which shows areas of activity, progress and expected timeframes for decision making across a range of areas of work.
- 4 As an update report, purple highlights show changes to timeframes. New items added to the schedule are highlighted in yellow. Items that have been completed or updated are shown as bold.
- 5 Months where no Committee meetings are scheduled are highlighted as grey.

### **NEXT STEPS**

- 6 An updated report will be provided to future meetings of the Planning and Environment Committee.

### **Signatories**

Author:	Sharon Bodeker - Corporate Planner
Authoriser:	Robert West - General Manager Corporate and Quality

### **Attachments**

Title	Page
<a href="#">A</a> Forward work programme - February 2022	29



Key	
New item	
Changes to timeframes	
Completed; progress to date update	<b>Bold</b>
No meeting month	

Planning and Environment Committee Forward Work Programme 2021/2022 - February 2022											
Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes								
			Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
Planning and Environment Non-Financial Activity Report	To update the Committee on the activities of the departments reporting to Planning and Environment	Noting the Non-Financial Activity Report  <b>Progress to date:</b> An activity report for the period ending 31 December 2021 will be presented to the February 2022 meeting.		Report			Report				
Animal Services	Section 10A of the Dog Control Act 1996 requires territorial authorities to publicly report each year on: - The administration of their dog control policy and their dog control practices (section 10A (1)); and - A variety of dog control related statistics (section 10A (2)).	Noting the Animal Services Annual Report to the Department of Internal Affairs.  <b>Progress to date:</b> <b>The Animal Services Annual Report to 30 June 2022 will be presented to a September 2022 Council meeting.</b>									
Central City Plan - George Street Upgrade	Development of a detailed design and business case of the George Street redesign solution (as part of the Central City Plan)	Consider and make decisions on the project as necessary.  <b>Progress to date:</b> <b>Staff continue to work on detailed design for George Street following the decision from Council on 28 September. Enabling Works construction commenced on 18 October 2021 and the second and third stages are now underway. Branding for the project, business support and activation initiatives are underway.</b>		Report	Construction						

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes								
			Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
Strategic Framework Refresh	Review, update and align strategies	Ongoing decision making throughout the review process.  <b>Progress to date:</b> An update report was presented to the 14 December 2021 Council meeting. An update report will be presented to the P&E Committee in April 2022.				Report					
Dunedin Heritage Fund	To update the Committee on the activities of the Dunedin Heritage Fund, and the allocation of heritage grant funding.	Notes the annual Dunedin Heritage Fund report.  <b>Progress to date:</b> An annual report on the activities of the Dunedin Heritage Fund will be presented to a September 2022 Council meeting.									
National Policy Statement on Urban Development 2020 (NPS-UD)	The NPS-UD, released in July 2020, replaced the National Policy Statement on Urban Development Capacity. It requires councils to consider the impacts of their planning frameworks on the development market.	Consider and make decisions on the implementation of the NPS-UD as required.  <b>Progress to date:</b> A business land capacity assessment has been commissioned and is expected to be completed in June 2022, with a report being presented to the Committee in July 2022.	Ongoing work						Report	Ongoing work	
Waterfront Bridge	Progress further opportunities around partnership with mana whenua. Undertake broader engagement with key stakeholders and other interested groups. Update the project management plan, that clearly articulates cultural values, updated scope, objectives and outcomes.	Consider the work plan and update report.  <b>Progress to date:</b> Engagement with the Otakou Runaka is underway, however with restrictions on how we can engage due to COVID-19, delays are anticipated. A report is now scheduled to be presented to the Committee in July 2022.							Report		

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes								
			Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
Archives	Staff will continue to work with ARANZ and other stakeholders to accommodate the city archives.	Consider progress reports; make decisions as necessary.  <b>Progress to date:</b> <b>Storage capacity in the library, that can be modified in line with ARANZ requirements has been identified. A structural engineering assessment of the space has been arranged to determine accommodation limits. Positive engagement with ARANZ is ongoing.</b>									
Submissions to central government and other external parties.	Provide feedback on proposals from central government and other external parties.	Consider and decide on draft submission on central government and other external parties proposals.  <b>Progress to date:</b> Year to date, one submission has been presented to the Planning and Environment Committee.				As and when required			As and when required		
Reserve Management Plans											
St Clair - St Kilda Coastal Management Plan	Adoption of management plans for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the St Clair - St Kilda Coastal Management Plan.  <b>Progress to date:</b> <b>The St Clair - St Kilda Coastal Management Plan will be presented to the 22 February 2022 Council meeting.</b>		Report							
Reserves Management Plan - General Policies	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan.  <b>Progress to date:</b> The review of the general policies is ongoing. <b>The General Policies will be presented to the August 2022 Council meeting for adoption.</b>	Ongoing development								

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes								
			Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
Signal Hill Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan.  <b>Progress to date:</b> A review of the plan is in progress. <b>The Management Plan will be presented to the August 2022 Council meeting for adoption.</b>	Ongoing development								
Mosgiel Memorial Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan.  <b>Progress to date:</b> <b>Work on the Mosgiel Memorial Reserve Management Plan is scheduled to commence in March 2022.</b>			Development of Plan						
Logan Park Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserve Management Plan, and adopt the final Plan.  <b>Progress to date:</b> <b>Work on the Logan Park Reserve Management Plan is scheduled to commence in March 2022.</b>			Development of Plan						
Ocean Beach Domain Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan.  <b>Progress to date:</b> <b>Work on the Ocean Beach Domain Reserve Management Plan is scheduled to commence in March 2022.</b>			Development of Plan						
Botanic Garden Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan.  <b>Progress to date:</b> <b>Work will commence after the completion of the Botanic Garden Strategic Plan.</b>						Development of plan			



Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes								
			Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
Dunedin Town Belt Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan.  <b>Progress to date:</b> <b>Work is scheduled to commence in August 2022.</b>									Development of plan
Otago Boat Harbour Reserve Management Plan and Otago Harbour Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan.  <b>Progress to date:</b> <b>Work is scheduled to commence in August 2022.</b>									Development of plan
<b>Bylaws Work Programme</b>											
Traffic and Parking Restrictions	Restrictions are made under the Traffic and Parking Bylaw. Move towards consistency and simplicity in the system.	Consider and recommend proposed changes to traffic and parking restrictions to Council for adoption.  <b>Progress to date:</b> Proposed changes to the traffic and parking restrictions will be presented to the Committee as required.		As and when required		As and when required			As and when required		
Speed Limits Bylaw 2004	Bylaw prepared under the Land Transport Act. Review of speed limits undertaken as required.	Consider and recommend proposed changes to the Speed Limits Bylaw to Council for adoption.  <b>Progress to date:</b> Proposed changes to the Speed Limits Bylaw will be presented to the Committee as required.		As and when required		As and when required			As and when required		

<b>Work from last schedule:</b>		
Area of Work	Reason for Work	
Shaping Future Dunedin Transport Project	Develop a work plan to implement the recommendations in the MR Cagney Dunedin Parking Roadmap	<b>Completed. The workplan was presented to the November 2021 P &amp; E committee meeting.</b>
District Licensing Committee	An Annual Report is required to be completed and sent to the Department of Internal Affairs	<b>Completed. The Annual Report was presented to the November 2021 Committee meeting.</b>
Truby King Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	<b>Completed. The Plan was adopted at the 23 November 2021 Council meeting.</b>



## **PLANNING AND ENVIRONMENT ACTIVITY REPORT FOR THE PERIOD TO 31 DECEMBER 2021**

Department: Customer and Regulatory and City Development

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### **EXECUTIVE SUMMARY**

- 1 This report provides an update on progress towards achieving levels of service for the City Development, Resource Consents, and Regulatory Services activities for the period 1 July 2021 to 31 December 2021, as provided in Attachments A and B.
- 2 As this is an administrative report only, there are no options or Summary of Considerations.

### **RECOMMENDATIONS**

That the Committee:

- a) **Notes** the update reports on the City Development, Resource Consents, and Regulatory Services activities as provided in Attachment A and Attachment B.

### **DISCUSSION**

- 3 The 10 year plan sets out the activities undertaken by Council. Each activity has levels of service that describe what Council will provide to the community, along with measures and targets used to assess the level of achievement in delivering those activities. Council reports on its achievement of all levels of service through its Annual Report.
- 4 Attachments A and B report on progress towards achieving the levels of service, measures and targets as detailed in the 10 year plan for City Development, Resource Consents, and Regulatory Services, for the six months to 31 December 2021. Information on specific areas of work is also provided for each activity.
- 5 The Residents' Opinion Survey (ROS) is used by Council to measure achievement of some of its levels of service, and the results from the survey are shown in the attached activity reports. Respondents of the survey are asked to rate their satisfaction levels for some activities on a scale of 1-10 from very dissatisfied to very satisfied.
- 6 The survey is carried out on a continuous monthly basis, with the aim of getting 100 responses each month. This provides a sample size of around 1,200 for the year, with a six monthly sample size of around 600 residents. A sample size of 600 has an expected margin of error (at the 95% confidence interval) of  $\pm 4.1\%$ .

- 7 As part of the Strategic Framework Refresh project, a review is underway of both levels of service and the DCC's suite of survey tools, including the ROS survey, to improve how we measure and report on our performance, and how we monitor wellbeing.
- 8 A review of linkages between current levels of service and Council's Strategies is also in progress and will be reported on in future activity reports.

### NEXT STEPS

- 9 An update report for the nine months to 31 March 2022 will be presented at the first Committee meeting in 2022.

### Signatories

Author:	Ros MacGill - Manager Compliance Solutions Paul Henderson - Building Solutions Manager Anna Johnson - City Development Manager
Authoriser:	Claire Austin - General Manager Customer and Regulatory Simon Drew - General Manager Infrastructure and Development

### Attachments

	Title	Page
<a href="#">A</a>	Community and Planning Activity Report	37
<a href="#">B</a>	Regulatory Services Activity Report	43

## Community & Planning

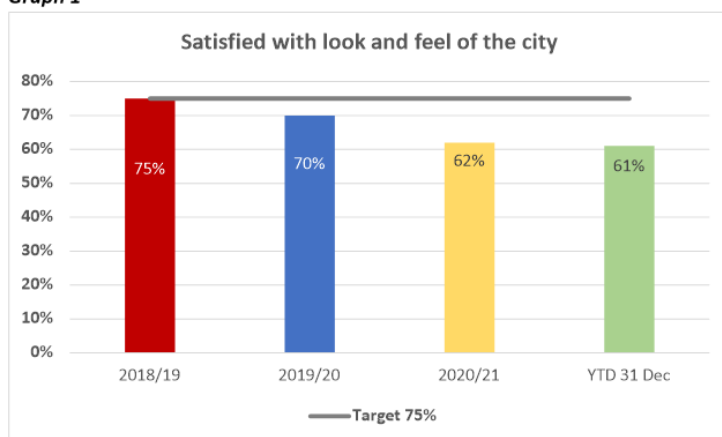
Activity report for the period  
1 July – 31 December 2021

## Community and Planning

### City Development

Level of Service – Residents are satisfied with the look and feel of the city.		Achieved?
<b>Measure:</b>	Percentage of residents satisfied with the overall look and feel of the city.	Target is not being achieved.
<b>Performance targets:</b>	75% of residents satisfied.	
<b>Achievement to date:</b>	61% of residents are satisfied with the look and feel of the city.	
<b>Data source:</b>	Residents Opinion Survey	

**Graph 1**



1. This measure is a state of the city measure rather than a measure of level of service, but perceptions are likely influenced by several service activities including maintenance activities as well as progress on amenity improvements projects.
2. The Central City Plan is being delivered in stages, with the first stage 'the Warehouse Precinct' complete. The current stage, which is in progress, is the Retail Quarter.
3. The programme for upgrades for suburban and neighbourhood centres is being reviewed with funding to begin the works included in the LTP starting in the 2022/23 financial year. The DCC also delivers, or contributes to a range of other amenity projects, for example upgrades are being progressed at Te Rauone alongside groynes being installed by Port Otago at this location.
4. Through stakeholder and community consultation, the community has informed the design proposals of the city through the Central City Plan and other amenity projects design stages. This will continue across all projects.

**Specific areas of work:**

**Housing Capacity Monitoring**

5. The DCC's Housing Capacity Assessment has indicated minor shortfalls in short-term and long-term development capacity. These will be resolved through:
  - Variation 2 decisions on intensification (relating to 270 hectares of Dunedin's urban environment)
  - Variation 2 decisions on proposed provision changes (relating to 3,700 hectares of Dunedin's urban environment)
  - Appeal mediation agreements (which could enable an additional 1,000 homes).
6. Ongoing monitoring of development trends indicates that there is a significant amount of new housing in the pipeline for Dunedin. In June 2021, DCC received subdivision consent applications for over 700 new lots. Further, building consents for 545 homes were granted for the year to 31 November 2021, the highest in over 29 years.
7. In December 2021, the Ministry for the Environment released an independent review of DCC's housing capacity assessment. The conclusion of the review was that 'Overall, the HBA [Housing and Business Land Capacity Assessment] provides a comprehensive assessment and meets the requirements of NPS-UD 2020'. The review is available on the Monitoring and Research webpage (<https://www.dunedin.govt.nz/council/district-plan/monitoring-and-research>), alongside further information on Dunedin's development trends, housing market trends, and population trends.

**Future Development Strategy**

8. The National Policy Statement -Urban Development, requires DCC and ORC to jointly develop an FDS for Dunedin. The FDS must explain how the local authorities will deliver 'well-functioning urban environments' and ensure sufficient development capacity over the next 30 years.
9. The strategy is being prepared in partnership with Otago Regional Council and mana whenua. Initial work includes developing a project plan, developing a detailed approach to undertake the key areas of work, and establishing joint project governance and working structures. A report on the strategy is expected to be presented to the Planning and Environment Committee in mid-2022, to formalise joint working and partnership governance arrangements.

**Second Generation District Plan (2GP)**

***Appeals from full review of Plan***

10. Environment Court-assisted mediation was held in September and November for all 2GP appeals that seek new residential rezoning and that had not previously been mediated or resolved (16 appeals in total). Agreements were reached on several of these appeals.

***Variation 2***

11. Variation 2 was notified at the start of the 2021. The first hearing was held from 13 to 14 September. Hearing 2 on areas proposed to be intensified through General Residential 2 rezoning was held from 3 to 4 November 2021. The third hearing on 3 waters infrastructure provisions was held on 8 and 9 December 2021. Decisions on hearing 1-3 will be released in the first quarter of 2022. The fourth and final hearing on greenfield rezoning areas will be held in the first half of 2022.

***Variation 3***

12. Work is underway on Variation 3 to the 2GP. This variation will focus on minor improvements to the 2GP.

**Removal of minimum car parking**

13. In line with the requirements of the National Policy Statement for Urban Development all minimum car parking requirements have been removed from the plan (except for mobility car parking standards).

**Amenity improvement projects**

**Te Rauone Reserve:**

14. Detail design for this project has commenced. Amenity works will include a new car park with associated amenity planting, a major artwork, an expanded playground, renewal of existing amenities and improved access to the beach. Confirmation of additional vegetation clearance to allow for increased amenity space is under investigation.

**Mosgiel Town Centre minor amenity improvements:**

15. Concepts to refresh two existing pocket parks on Gordon Road have been developed and accepted by the Community Board, who are leading on targeted consultation on the plans. Furniture for the project has been secured. Construction/design details will be finalised, and physical works will be undertaken by Fulton Hogan in early February 2022.

**Heritage**

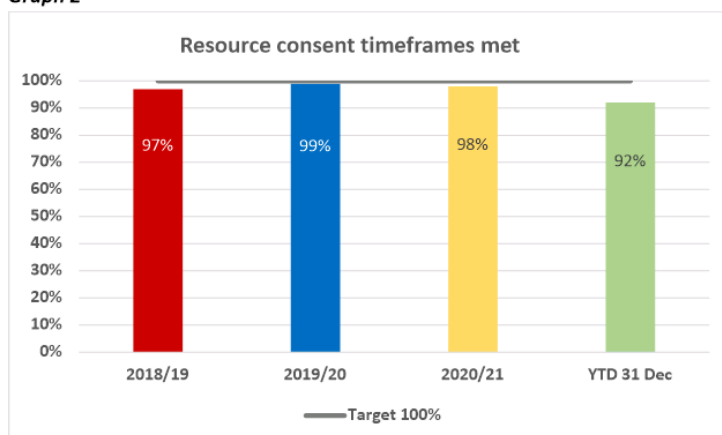
16. During the October 2021 funding round, the Dunedin Heritage Fund committee awarded \$113,000 in Heritage grants to 6 projects, and additionally allocated \$50,000 in principle to a project requiring further consultation with the Heritage Advisor. These projects combined will leverage an estimated investment of \$3.5 million in heritage work across the city. A separate annual report will be provided to the Committee at the end of the financial year.

**Resource Consents**

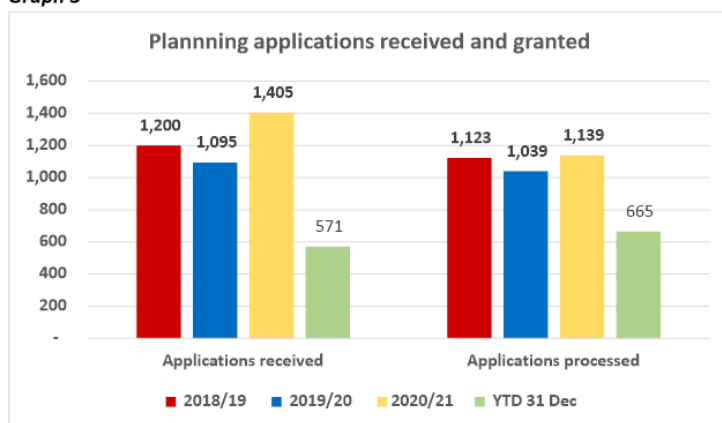
Level of Service – Resource consents are processed efficiently and meet statutory timeframes and customer information needs are met.		Not Achieved
<b>Measure:</b>	Percentage of resource consents processed within statutory timeframes.	Target is not being achieved.
<b>Performance targets:</b>	100% of consents are processed within the statutory timeframes.	
<b>Achievement to date:</b>	During the period, 92% of resources consents (339 of 370) were processed within the statutory timeframe.	
<b>Data source:</b>	Internal data	



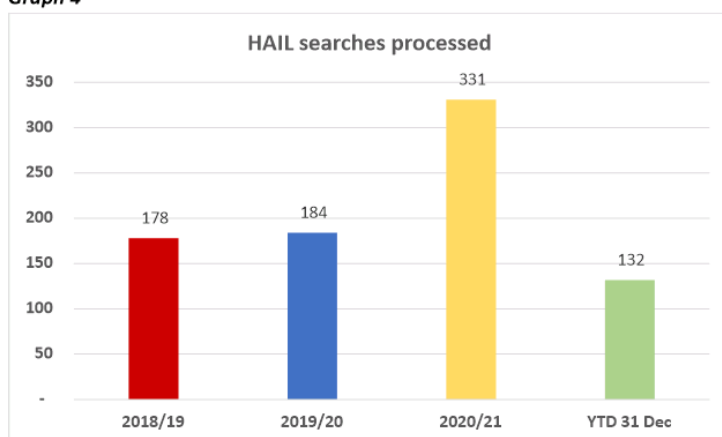
**Graph 2**



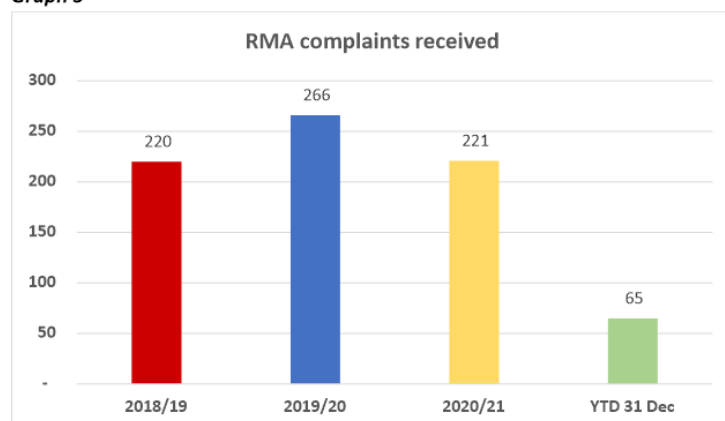
**Graph 3**



**Graph 4**



**Graph 5**



**Resource consent processing**

17. The processing of resource consent applications in the first half of the year was 13% less than the average of the preceding 3 years. There was a small decline in meeting statutory deadlines. This was due to a high number of applications.

**Applications for HAIL searches**

18. The demand for HAIL searches (Hazardous Activities and Industries List) remains high. This corresponds with a high level of development occurring within the district. HAIL searches are required as part of the subdivision process or when there is an intention to change the use of a property.

**RMA Complaints**

19. There has been a decrease in the number of RMA complaints. This decrease allowed extra time for monitoring of resource consents.

**Specific areas of work:**

20. The 4 tables provide an overview of Resource Consent's current work. Other services include:

- subdivision certification
- planning check of building consent applications
- resource consent monitoring
- public enquiries
- development contributions assessment
- LIMs (the planning part)
- A range of administrative support.

## Regulatory Services

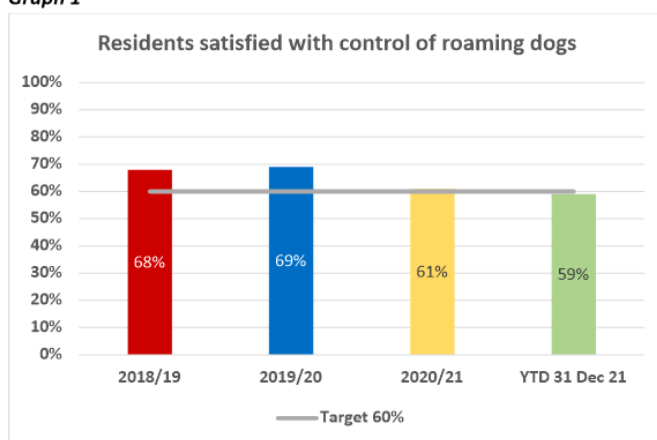
Activity report for the period  
1 July – 31 December 2021

## Regulatory Services

### Enforcement

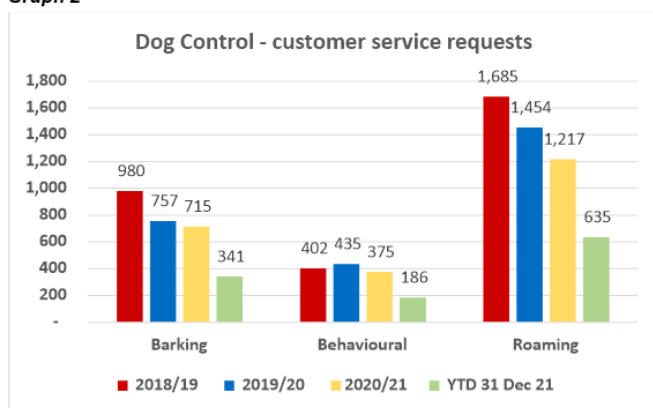
Level of Service – Legislative standards and bylaws are enforced to protect the public		Achieved?
<b>Measure:</b>	Percentage of residents satisfied with the control of roaming dogs	Target is not being achieved.
<b>Performance target:</b>	60% or more residents are satisfied.	
<b>Achievement to date:</b>	59% of residents are satisfied with the control of roaming dogs.	
<b>Data source:</b>	Residents' Opinions Survey	

**Graph 1**



1. Staff continue to respond to complaints in a timely manner and actively patrol the city suburbs for roaming dogs.
2. The graph below shows the nature of the complaints received.

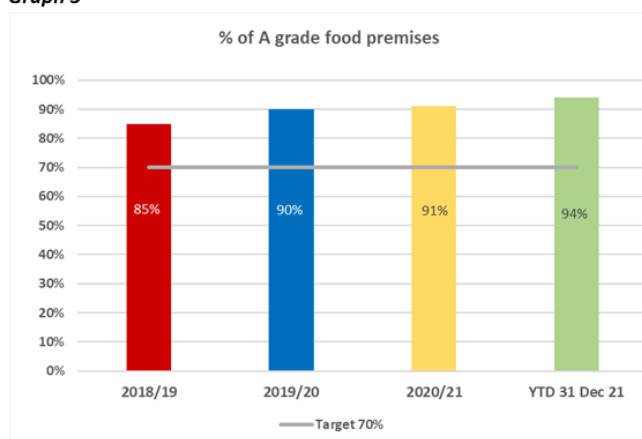
**Graph 2**



3. There was a 21% decrease in customer requests for behavioural issues (attacks and aggressive behaviour) compared to the same period last year.
4. Increasing use of social media may be the reason for the small decrease in the number of customer requests for roaming dogs. People can use social media to advertise 'found' dogs and arrange collection without contacting the Dunedin City Council.

<b>Measure:</b>	Percentage of "A" grade food premises	Target is being achieved.
<b>Performance target:</b>	70% or more of food premises.	
<b>Achievement to date:</b>	94% of food premises are "A" grade.	
<b>Data source:</b>	Internal data	

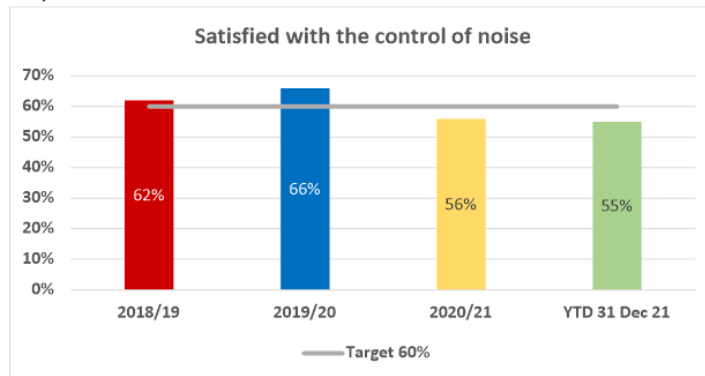
**Graph 3**



5. Overall food safety in Dunedin food premises is at a very high standard and the percentage of food premises with an 'A' Grade remains constant.

<b>Measure:</b>	Percentage of residents satisfied with the control of noise	Target is not being achieved.
<b>Performance target:</b>	60% or more residents are satisfied.	
<b>Achievement to date:</b>	55% of residents are satisfied with the control of noise.	
<b>Data source:</b>	Residents' Opinion Survey	

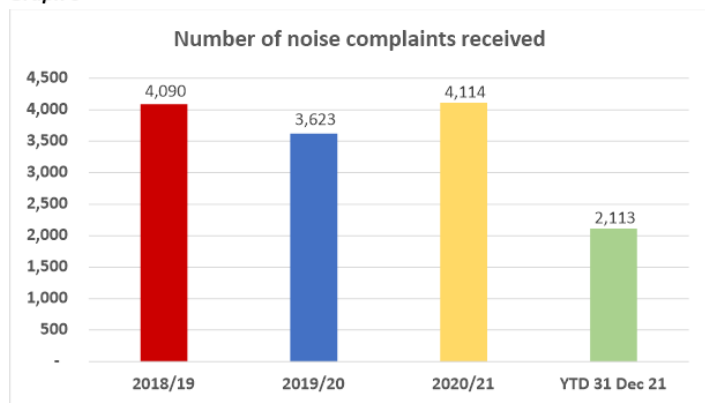
**Graph 4**



6. Staff are currently working with various stakeholders to develop a Live Music Action Plan for the Central Business District.

7. The number of noise complaints received by Council is shown in the graph below.

**Graph 5**



8. There was a 27% increase in noise complaints for this quarter compared to the same period last year. 71% of complaints were in the Central Business District and North Dunedin areas.

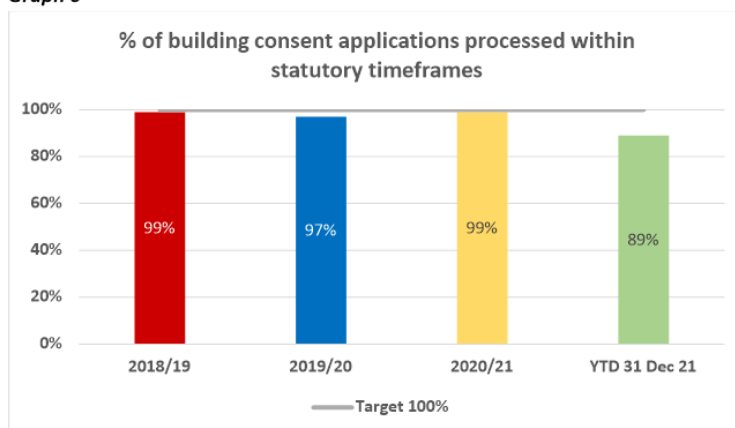
**Specific areas of work:**

9. The Keeping of Animals (excluding Dogs) and Birds Bylaw is being reviewed early with a view to address ongoing noise issues relating to roosters in residential areas. Proposed changes were accepted by the Regulatory Subcommittee in November 2021. These included banning the keeping of roosters from residential zone areas unless owners have written permission. Subcommittee recommendations will go to the Council in early February 2022 for approval.

**Building Services**

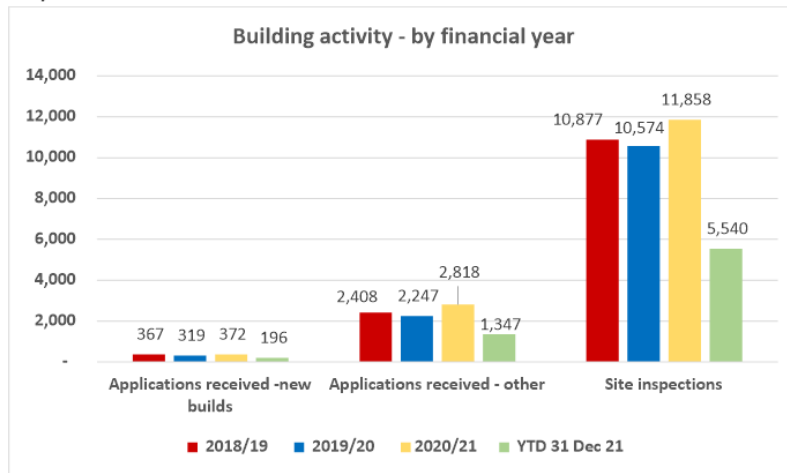
Level of Service – Statutory timeframes for processing of building consent applications and certifications are met		Achieved?
<b>Measure:</b>	Percentage of building consent applications processed in accordance with statutory timeframes	Target is not being achieved.
<b>Performance target:</b>	100% of building consent applications.	
<b>Achievement to date:</b>	89% of building consent applications are processed within statutory timeframes.	
<b>Data source:</b>	Internal data	

**Graph 6**

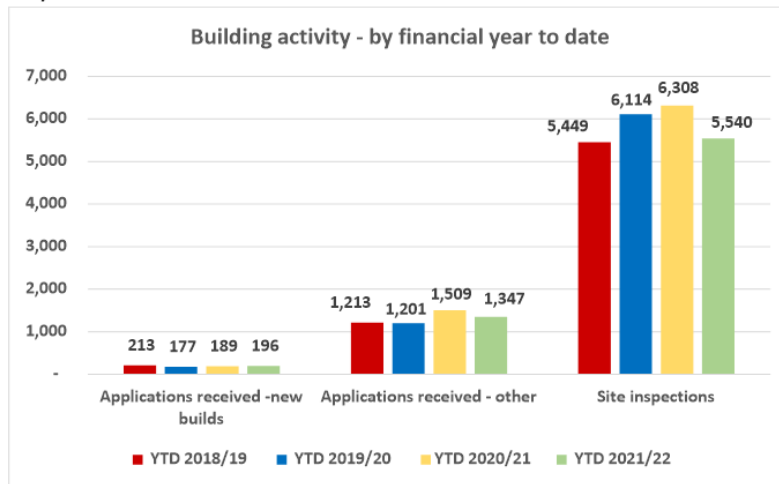


10. A number of building consent applications have gone over the statutory timeframes in the period due to:
- sustained high volumes of applications
  - fluctuations in Alert Level requirements and the impact upon service delivery
  - workforce pressures
  - high numbers of incomplete applications (approximately 70%)
  - fluctuations in building supply chains, and higher than normal numbers of commercial jobs being processed at the same time.
11. The graphs below shows the number of building consent applications received, and the number of site visits undertaken.

**Graph 7**



**Graph 8**

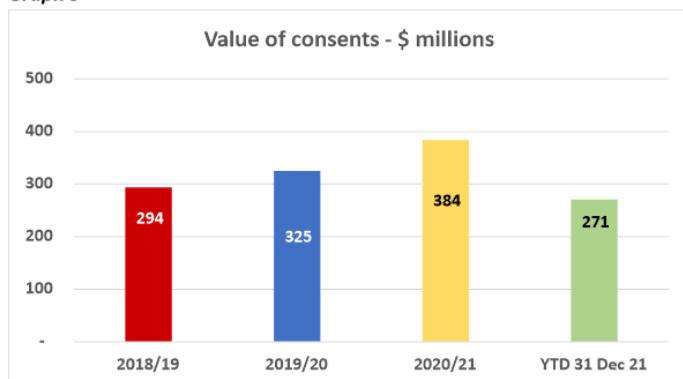


12. Requests for building inspections remain high with pressure on timeframes seen towards the end of 2021 due to:
- traditionally high numbers of inspection requests prior to Christmas
  - workforce shortages.

13. The value of the building consents received is shown in the graph below.

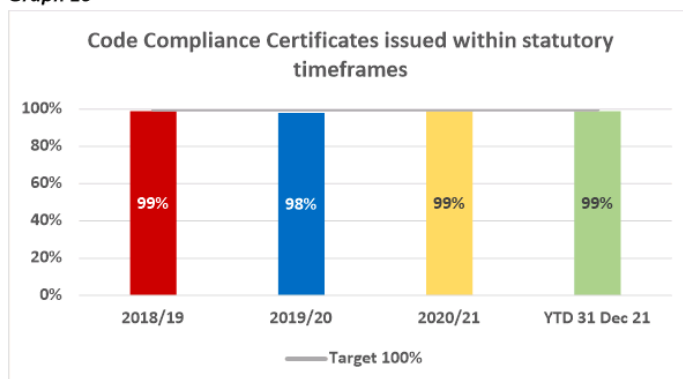


**Graph 9**



<b>Measure:</b>	Percentage of Code Compliance Certificates issued in accordance with statutory timeframes	Target is not being achieved.
<b>Performance target:</b>	100% of certificates issued.	
<b>Achievement to date:</b>	99% of Code Compliance Certificates are issued within statutory timeframes.	
<b>Data source:</b>	Internal data	

**Graph 10**



14. Four applications for Code Compliance Certificates were processed outside the statutory timeframe.

**Specific areas of work:**

15. The Building Services team is currently:

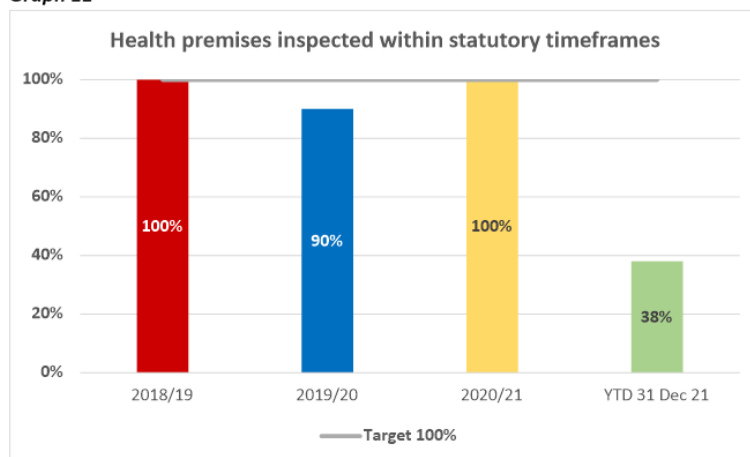
- recruiting additional staff to address work volumes and pressure on statutory timeframes
- developing a proactive programme to increase public and building community awareness (to encourage higher numbers of complete applications that can be processed in a timely and cost-effective way)
- identifying additional opportunities in the operating model to improve efficiencies and strengthen stakeholder engagement.

16. **Note:** Changes to how the the statutory clock counts the days have been made following the findings from the external auditor, International Accreditation New Zealand (IANZ). This means the clock will not start until the applications have been checked and accepted.

**Monitoring**

Level of Service – Monitoring of legislative standards and bylaws is undertaken to protect the public.		Achieved?
<b>Measure:</b>	Percentage of registered health premises inspected in accordance with statutory timeframes.	Target is not being achieved.
<b>Performance target:</b>	100% of inspections	
<b>Achievement to date:</b>	38% of inspections were undertaken within statutory timeframes.	
<b>Data source:</b>	Internal data	

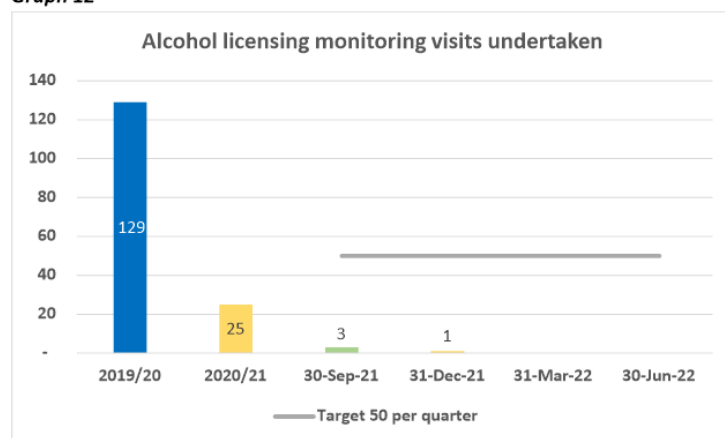
**Graph 11**



17. The Covid-19 lockdown caused delays in health premises' inspections however the work programme is on track to be achieved. Of the 874 inspections to be undertaken, 329 have been completed to date.

<b>Measure:</b>	Number of alcohol licensing monitoring visits completed each quarter.	Target is not being achieved.
<b>Performance target:</b>	50 or more visits per quarter	
<b>Achievement to date:</b>	1 visit was undertaken in the quarter to 31 December 2021.	
<b>Data source:</b>	Internal data	

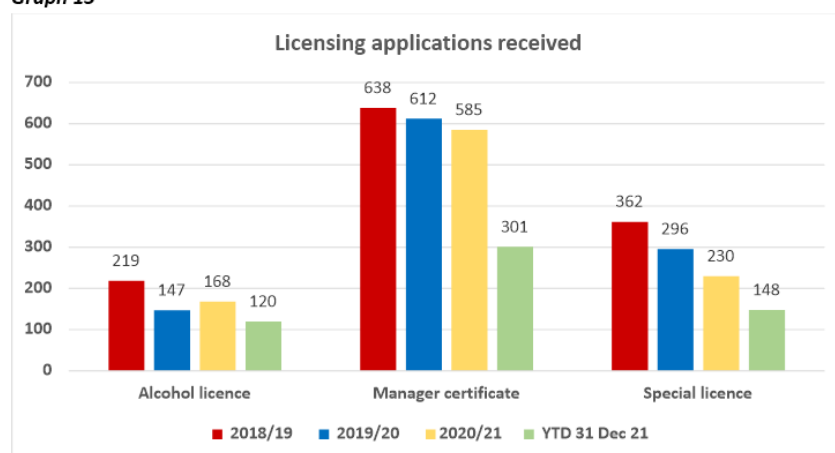
**Graph 12**



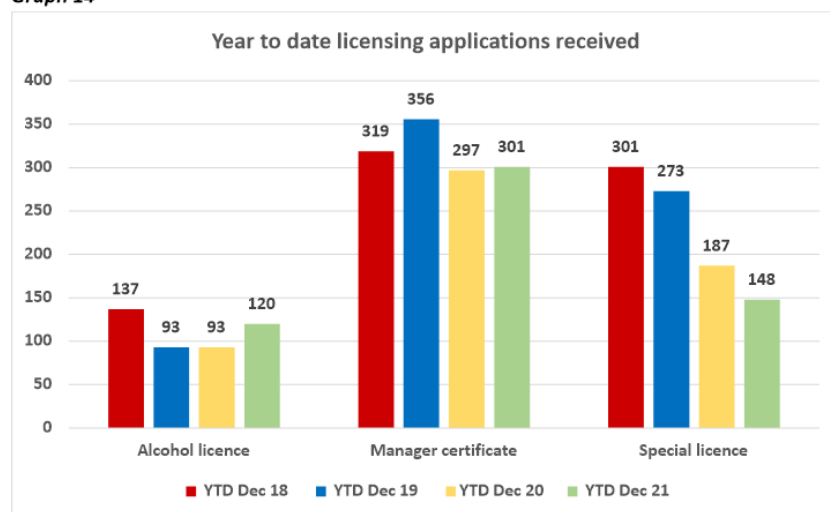
18. This target relates to monitoring visits for events held. Most events in this period that would usually be monitored were cancelled due to Covid-19 restrictions.

19. Alcohol licensing activity undertaken during the period is shown in the graphs below.

**Graph 13**



**Graph 14**



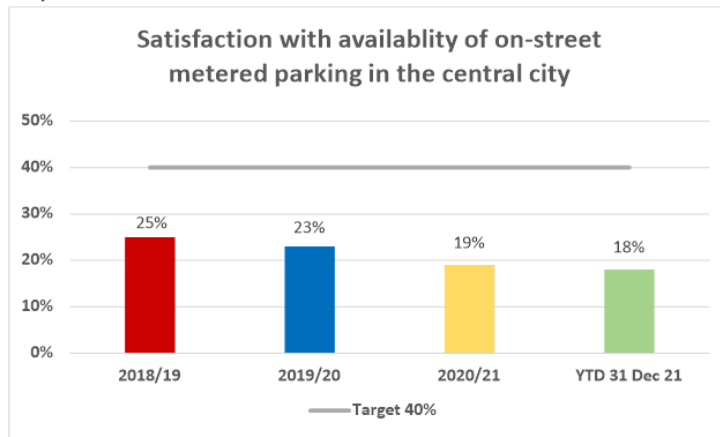
20. All alcohol-related applications are considered by the District Licensing Committee (DLC), generally 'on the papers' while those opposed by the regulatory agencies (Police, Medical Officer of Health and Licensing Inspector) are determined at a public hearing.

21. The DLC met on four occasions in the reporting quarter with licences being granted at the conclusion of each hearing.

**Parking**

Level of Service – Car parking is available, meets the needs of users and parking regulations are enforced		Achieved?
<b>Measure:</b>	Percentage of residents satisfied with availability of metered on-street parking in the central city.	Target is not being achieved.
<b>Performance target:</b>	40% or more satisfied	
<b>Achievement to date:</b>	18% of residents are satisfied with the availability of metered on-street parking in the central city.	
<b>Data source:</b>	Residents' Opinion Survey	

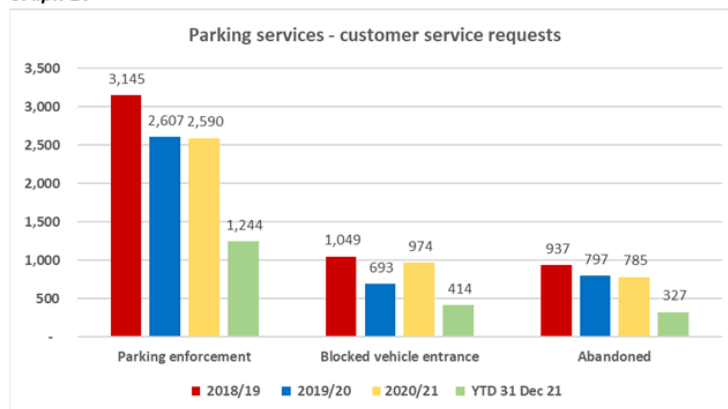
**Graph 15**



22. The Shaping Future Dunedin Transport (SFDT) project will develop a parking programme to improve how parking in the city is managed. The project includes gathering data, implementing a wayfinding system and new parking technology.

23. The graph below shows customer services requests received in respect of parking services.

**Graph 16**



24. The number of parking related complaints was very similar to the same period last year.

**Specific areas of work:**

25. **Infringement notices** - 11,402 infringement notices were issued for the period ending 31 December compared to 11,446 for the same period the previous year.

26. **Customer letters** – We have revised our customer letters to ensure that they are easy to understand and to encourage a higher response rate. This is part of a continuous improvement programme.

## **GEORGE STREET RETAIL QUARTER PROJECT UPDATE**

Department: Project Management Office

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### **EXECUTIVE SUMMARY**

- 1 The purpose of this report is to update the Planning and Environment Committee on progress on the George Street Retail Quarter upgrade project.

### **RECOMMENDATIONS**

That the Committee:

- a) **Notes** the George Street Retail Quarter Project Update report.

### **BACKGROUND**

- 2 The Central City Plan and Retail Quarter George Street upgrade have been reported to Council on several occasions.
- 3 The Retail Quarter (George Street) project aims to renew existing three waters infrastructure, improve safety and accessibility, and enhance the amenity of the Retail Quarter.

### **DISCUSSION**

- 4 This report updates the Committee on the George Street Retail Quarter upgrade. Since the Detailed Business Case was presented to Council on the 28 September 2021, progress has been made with: opening of a project office, communications and notifications, launching of business initiatives and activations and undertaking enabling construction works. This report also updates the Committee on the activities of the Retail Quarter Construction Reference Group.

#### **Pītau whakatipu – Project Office**

- 5 A project office containing information about the project, engagement material, opportunities to share stories about the history of George Street and provide a first point of contact for the resolution of any construction-related issues is soon to be opened at 125 George Street.
- 6 The office has been gifted the name Pītau whakatipu by mana whenua, meaning young fern frond. This name represents the visual re-emergence of mana whenua in the built environment through partnership and participation. It signifies a commitment to grow our understanding of Te Aō Māori and mana whenua mātauraka, which will be expressed through co-design and creative cultural expression through the project.

#### **Upcoming communications and notifications**

- 7 Communication with stakeholders in the Retail Quarter is increasing. An introductory letter (Attachment A) covering the project objectives, timing and what the DCC and project team are doing to reduce disruption is being delivered to stakeholders over the first two weeks of February.
- 8 Stakeholders will receive additional follow-up communications before construction work begins in their area. This communication will encourage them to attend workshops and drop-in sessions to assist the project team consider access or other issues ahead of construction commencing.
- 9 A regular e-newsletter has been established. It covers project progress, important notifications, profiles members of the project and construction team, and relevant news and history related to George Street.

#### **Retail Quarter Construction Reference Group**

- 10 The Group has met three times with a fourth meeting scheduled for late-February. The group has provided valuable input to the project. Attendance at the meetings has been mixed, with some of the original nominated members not being present at any of the meetings either in-person or online. The Project Director Central City Plan will work the Chair of the group to identify potential replacement members to ensure the project continues to receive valuable feedback.
- 11 In accordance with a previous Council resolution (CNL/2020/064), work is underway to facilitate the formation of 'block groups' (of owners, retailers and residents) in the Retail Quarter. These groups will provide further input into the measures proposed to minimise the impact of construction.

#### **Business initiatives, activations and marketing**

- 12 The project team have launched the first two pilot business initiatives designed to both offset potential impacts of construction and to assist businesses to build greater resilience and adapt to broader changes occurring in the retail and business environment. Additional targeted initiatives could be added as the work of the Retail Quarter Construction Reference Group advances.
- 13 The first initiative is a series of workshops to assist local businesses improve their digital presence and learn more about retailing and marketing online. The second is a partnership with Business South to provide business mentoring.
- 14 A partnership with Dunedin Dream Brokerage has also been established to implement a series of activations to encourage people to continue to visit the CBD during construction. These will focus on encouraging people to visit and spend more time in the area. The first two activation events have been announced publicly and include a lighting and an auditory installation. These installations will commence in March. A second round of expressions of interest closes in late-February.
- 15 A broad multimedia marketing campaign to encourage people to visit the central city during the construction works will also launch shortly. Under the slogan "Totally Gorgeous", it will showcase local businesses and the range of offerings available in the area as well as providing project information and updates.

- 16 To help measure the impacts of these initiatives on foot traffic, pedestrian counters are being installed throughout the central city. They will provide publicly available pedestrian counts 365 days a year at 15 locations from South Princes Street through to Albany Street.

### **Progress and timing**

- 17 The enabling work in London Street commenced in September, with a break in December to minimise impact on Christmas trade. The enabling works are designed to support the George St upgrade by improving traffic flows, road safety and access to car parking on surrounding streets.
- 18 Enabling works are now continuing in London, Frederick and Filleul Streets. Pre-construction works are also underway for the next stages in Filleul, Hanover and Great King Streets. The enabling works have so far replaced approximately 800m of stormwater, wastewater and water pipes, some of which dated back to the late 1800s.
- 19 Planning is now also underway for the first stage of construction work in George Street, which is scheduled to commence in April following the Easter break.

### **NEXT STEPS**

- 20 The enabling works and commencement of the George Street stage of works will continue in the coming months.
- 21 Communication with stakeholders and the Retail Quarter Construction Reference Group will continue.
- 22 A further update report will be presented to the Committee in May.

### **Signatories**

Author:	Glen Hazelton - Project Director, Central City Plan
Authoriser:	Josh Von Pein - Programme Manager - Major Projects Simon Drew - General Manager Infrastructure and Development

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Retail Quarter News Letter	59



**SUMMARY OF CONSIDERATIONS**
***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.  
 This decision promotes the social well-being of communities in the present and for the future.  
 This decision promotes the economic well-being of communities in the present and for the future.  
 This decision promotes the environmental well-being of communities in the present and for the future.  
 This decision promotes the cultural well-being of communities in the present and for the future.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The Retail Quarter project has worked to embody the key elements of Council's Strategic Framework.			

***Māori Impact Statement***

There continues to be a focus on working closely with mana whenua on the Retail Quarter project and there is a strong emphasis in the design on re-invigorating the area with visual and cultural expressions of mana whenua identity. The gifting of the name Pītau whakatipu to the Project Office by mana whenua is an example of this collaboration.

***Sustainability***

There is a focus on sustainability on the outcomes of the project. Options of how to reduce the environmental impacts of construction are being considered.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

The Retail Quarter project is funded within the Long Term Plan.

***Financial considerations***

There are no new financial considerations resulting from this report.

***Significance***

The report is considered low in terms of Council's Significance and Engagement Policy.

***Engagement – external***

Engagement has occurred on the project through many forums such as the Central City Plan and through many groups such as the Central City Advisory Group and Construction Reference Group. Extensive external engagement will continue with the focus now on minimising disruption to stakeholders during construction.

## SUMMARY OF CONSIDERATIONS

### ***Engagement - internal***

There remains internal engagement with all parts of the DCC around the coordination and implementation of the project.

### ***Risks: Legal / Health and Safety etc.***

The project maintains a comprehensive risk register, assessed on a monthly basis.

### ***Conflict of Interest***

There is no identified conflicts of interest.

### ***Community Boards***

The project is of interest to all parts of the city including those areas covered by Community Boards.

# Hey Georgious!

## Now that we've got your attention...

Over the next two years, the Dunedin City Council is undertaking major construction work in the central city that will see Dunedin's retail precinct become *Totally Georgious*.

The main reason for this work is to replace old water, wastewater and stormwater pipes – some of which date back to the late 1800s.

At the same time, we want to create a more people-friendly space to reinforce the area's status as the city's preeminent shopping area, with new paving, street furniture, lighting and public art, so we have a more vibrant central city.

We'll be doing this in a way that celebrates Dunedin's heritage, while also improving safety and accessibility in the area.

### How will this impact you?

Construction is underway, with work taking place in stages between now and 2024. We are finalising the full staging schedule and will let you know about this once it has been finalised.

Each stage will take several months. During each stage, pedestrian, delivery and essential service access will be maintained. However, there will be no public access for vehicles or on-street parking available in construction areas.

Businesses and residents in areas where construction will begin in 2022 will soon receive more information and an invitation to drop in sessions and workshops which will further detail the construction approach and help answer any questions you have. We encourage you to take part in these sessions and/or arrange to meet our team (contact details overleaf) to talk through solutions to any specific issues or opportunities you can identify.

■ RETAIL QUARTER WORKS ■ ENABLING WORKS



## Things we're doing to help

We acknowledge the construction work is disruptive, which is why we have established initiatives to help minimise the impacts on local businesses. These initiatives include:

- opening a project office at 125 George Street where our project staff will be available to meet with businesses and residents to quickly resolve any issues, and where more information about the project will be available to the public
- developing a marketing campaign to encourage people to continue to shop local and continue to visit George Street during the construction works
- doing our best to make temporary tweaks to nearby on-street parking arrangements to help offset the loss of on-street parking within construction areas
- doing our best to provide additional signage to let pedestrians know that shops and eateries within construction areas are still open for business
- providing digital maps of work areas for you to use in your own marketing material to help show customers how to access your business
- a mentoring initiative in conjunction with Business South, which will offer business mentoring and capability building for local retailers
- digital training workshops to help upskill local businesses in the digital space – e.g., website development, social media, and database marketing
- working with Dunedin Dream Brokerage to implement a series of pop-up events in and around the area to encourage people to visit the area in the lead up to and during construction works.

## Where can I find out more information?

- Go to the website [dunedin.govt.nz/totally-georgious](https://dunedin.govt.nz/totally-georgious)
- Email [totally-georgious@dcc.govt.nz](mailto:totally-georgious@dcc.govt.nz)
- Sign up to our regular newsletter about the project by scanning the QR code below or going to the website.



**PHOTO:** Looking north along George Street from the Moray Place intersection, circa 1988. The location of our new project space is highlighted in yellow

