

Toitū Otago Settlers Museum Board MINUTES

Minutes of an ordinary meeting of the Toitū Otago Settlers Museum Board held via Audio Visual Link on Monday 21 February 2022, commencing at 9.30 am

PRESENT

Chairperson	Phil Dowsett	
Members	Cr Rachel Elder	Cr Doug Hall
	Cr Carmen Houlahan	Peter Smith

IN ATTENDANCE

Cam McCracken (Director – DPAG, Toitū, Lan Yuan and Olveston), Jane Macknight (Manager Exhibitions and Collections – Toitū/Lan Yuan) and William McKee (Exhibition Developer – Toitū exhibition and Collections)

Governance Support Officer Rebecca Murray

1 APOLOGIES

There were no apologies.

2 CONFIRMATION OF AGENDA

Moved (Phil Dowsett/Cr Rachel Elder):

That the Board:

Confirms the agenda without addition or alteration.

Motion Carried

3 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Phil Dowsett/Peter Smith):

That the Board:

- a) **Notes** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

Motion Carried

4 CONFIRMATION OF MINUTES

4.1 TOITŪ OTAGO SETTLERS MUSEUM BOARD MEETING - 8 NOVEMBER 2021

Moved (Phil Dowsett/Cr Carmen Houlahan):

That the Board:

Confirms the minutes of the Toitū Otago Settlers Museum Board meeting held on 08 November 2021 as a correct record.

Motion Carried

REPORTS

5 TOITŪ OTAGO SETTLERS MUSEUM AND LAN YUAN DUNEDIN CHINESE GARDEN ACTIVITY REPORT

The report covered the activities of Toitū Otago Settlers Museum (TOSM) and Lan Yuan Dunedin Chinese Garden (Lan Yuan DCG) from 1 October 2021 to 31 December 2021.

The Director – DPAG, Toitū, Lan Yuan and Olveston (Cam McCracken), Manager Exhibitions and Collections – Toitū/Lan Yuan (Jane Macknight) and Exhibition Developer – Toitū exhibition and Collections (William McKee) spoke to the report and responded to members' questions.

Moved (Phil Dowsett/Cr Rachel Elder):

That the Board:

Notes the Toitū Otago Settlers Museum and Lan Yuan Dunedin Chinese Garden Activity Report for the period 1 October 2021 to 31 December 2021.

Motion Carried

The meeting concluded at 10.18 am.

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CHAIRPERSON