

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Strath Taieri Community Board will be held on:

Date: Thursday 24 March 2022
Time: 5.00 pm
Venue: Via Audio Visual Link

Sandy Graham
Chief Executive Officer

Strath Taieri Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Barry Williams
Deputy Chairperson	Mark O'Neill
Members	Blair Dale David Frew Cr Mike Lord Leeann McLew Robin Thomas
Senior Officer	Mike Perkins, Acting 3 Waters Group Manager
Governance Support Officer	Jenny Lapham

Jenny Lapham
Governance Support Officer

Telephone: 03 477 4000
jenny.lapham@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

ITEM	TABLE OF CONTENTS	PAGE
1	Public Forum	4
	1.1 Public Forum - Update on Community Garden	4
	1.2 Public Forum - Update on Community Garden	4
2	Apologies	4
3	Confirmation of Agenda	4
4	Declaration of Interest	5
5	Confirmation of Minutes	9
	5.1 Strath Taieri Community Board meeting - 3 February 2022	9
PART A REPORTS (Strath Taieri Community Board has power to decide these matters)		
6	Middlemarch Flooding Mitigation	15
7	Scattered Seeds Digital Archive Community Project	16
8	Housing Action Plan	17
9	Governance Support Officers Report	19
10	Chairperson's Report	23
11	Council Activities	24
12	Notification of Items for Consideration by the Chairperson	25

1 PUBLIC FORUM

1.1 Public Forum - Update on Community Garden

Cynthia Flanagan will be in attendance to discuss the Community Garden and Station Masters House and Railway precinct.

1.2 Public Forum - Update on Community Garden

Andrea Bosshard will be in attendance to discuss public buildings in the Community and Middlemarch Landfill.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
↓A	Register of Interest	7

Strath Taieri Community Board Register of Interest - 24 March 2022				
Name	Responsibility	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Barry Williams	Member	Middlemarch Museum	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Middlemarch Rugby Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Vintage Machinery Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Season Ticket Holder	Middlemarch Swimming Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Singles Dance Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Middlemarch Medical Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	STARTT (Strath Taieri Agricultural & Rural Tourism Trust)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Big Hutt	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Middlemarch Sports Pavilion & Courts	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Blair Dale	Member	Middlemarch Sports Pavilion & Courts	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Strath Taieri Lions	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Middlemarch Volunteer Fire Brigade	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Commercial Land Ownership Middlemarch	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
David (Jock) Frew		Middlemarch Rugby Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Strath Taieri Lions	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Residential Land Ownership Middlemarch	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Strath Taieri Dog Trial Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Strath Taieri Connect Charitable Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	President	Middlemarch Sports Pavilion & Courts	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Leeann McLew	Secretary	Middlemarch Hall Receptation Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Employee	Outram Middlemarch Medical Services Ltd	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Middlemarch Swimming Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

	Community Board Representative	Strath Taieri Community Centre	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Strath Taieri Medical Services Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Mark O'Neill	Chairman	Singles Dance Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Middlemarch Rugby Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	President	Macraes Dog Trial Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Leasee	Hyde Recreation Reserve	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Hyde Hall Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Robin Thomas		Contract consultant QEII Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Landowner, Residential, Middlemarch	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Landowner, Residential, Dunedin	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Foundation Group Strath Taieri Heritage Park	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Strath Taieri Connect Charitable Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Strath Taieri Lions Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Strath Taieri Historical Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Mike Lord	Trustee	ML and PJ Lord Family Trust - Owner of Residential Properties - Dunedin	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Rural Support Trust	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Federated Farmers Charitable Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Hereweka Harbour Cones Trust	Potential grants recipient. Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Shareholder	Fonterra	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Federated Farmers	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Mosgiel Rotary Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel RSA	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Shareholder	Various publicly listed companies	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	

CONFIRMATION OF MINUTES


STRATH TAIERI COMMUNITY BOARD MEETING - 3 FEBRUARY 2022

RECOMMENDATIONS

That the Board:

- a) **Confirms** the minutes of the Strath Taieri Community Board meeting held on 03 February 2022 as a correct record.

Attachments

	Title	Page
A 	Minutes of Strath Taieri Community Board meeting held on 3 February 2022	10

Strath Taieri Community Board

MINUTES

Minutes of an ordinary meeting of the Strath Taieri Community Board held on 3 February 2022 commencing at 5.00 pm via Audio Visual link

PRESENT

Chairperson	Barry Williams
Deputy Chairperson	Mark O'Neill
Members	David Frew
	Leeann McLew
	Cr Mike Lord
	Robin Thomas

IN ATTENDANCE

Jeanine Benson, Group Manager Transport; Paul Henderson (Building Solutions Manager) and Peter Brookland (Compliance Officer)

Governance Support Officer

Jennifer Lapham

1 PUBLIC FORUM

There was no Public Forum.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Cr Mike Lord/Robin Thomas):

That the Board:

Confirms the agenda without addition or alteration

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Mike Lord/Ms Leeann McLew):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 STRATH TAIERI COMMUNITY BOARD MEETING - 11 NOVEMBER 2021

Moved (Robin Thomas/Leeann McLew):

That the Board:

- a) **Confirms** the minutes, as amended, of the Strath Taieri Community Board meeting held on 11 November 2021 as a correct record.

Motion carried

PART A REPORTS

6 EARTH QUAKE-PRONE BUILDINGS

Paul Henderson (Building Solutions Manager) and Peter Brookland (Compliance Officer) attended via zoom and provided an update on the consultation regarding Earthquake prone buildings in the Strath Taieri area.

Moved (Cr Mike Lord/Leeann McLew):

That the Board:

Adjourn the meeting.

Motion carried

The meeting adjourned at 5.10 pm – 5.15 pm.

Moved (Robin Thomas/Leeann McLew):

That the Board:

Notes the report.

Motion carried

7 TRANSPORTATION UPDATE

The Group Manager Transport, Jeanine Benson provided an update on Roding and Transportation matters.

Moved (Cr Mike Lord/Robin Thomas):

That the Board:

Notes the report.

Motion carried

8 GOVERNANCE SUPPORT OFFICERS REPORT

In a report from Civic an update was provided on activities relevant to the Board area.

That the Board:

a) **Notes** the Governance Support Officers Report.

Motion carried

9 CHAIRPERSON'S REPORT

The Chairperson provided an update on matters of interest including:

- Taieri Gorge Railway and in particular weed control on the line
- Gorse control on roadsides

- Ngapuna Road – flooding debris remains in the culverts
- Follow up on the consent for gravel extract
- Otago Regional Council to report back on flooding and in particular March Creek and the bridge. Agree to contact the ORC and follow up.
- Concerned about footpath quality on State Highway 87
- Dust suppression on Prendergast Road, 7,6 and 90 and Gladbrook Road by the bridge, follow up to see if qualify for Dust suppression treatment.
- Rules around the Vaccine mandate in the Community Halls.

Moved (Robin Thomas/Mark O'Neill):

That the Board:

Notes the report.

Motion carried

10 COUNCIL ACTIVITIES

Councillor Mike Lord provided an update on the Council Annual Plan meeting and other matters of interest including the recent Council meeting to discuss the 2022/2023 draft Annual plan.

Moved (Cr Mike Lord/Chair Barry Williams):

That the Board:

Notes the report.

Motion carried

11 NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Robin Thomas requested an update on the ownership of the Station Masters House

The meeting concluded at 5.50 pm.

.....
CHAIRPERSON

PART A REPORTS

MIDDLEMARCH FLOODING MITIGATION

Michelle Mifflin, Manager Engineering (Otago Regional Council) and Jean-Luc Payan, Natural Hazards Manager (Otago Regional Council) will be in attendance to provide and update on flood mitigation.

Attachments

There are no attachments for this report.

SCATTERED SEEDS DIGITAL ARCHIVE COMMUNITY PROJECT

The Digital Outreach Coordinators (Kay Mercer and Jill Bowie) will be in attendance to introduce the Scattered Seeds Digital Archive Community Project to the Board.

HOUSING ACTION PLAN

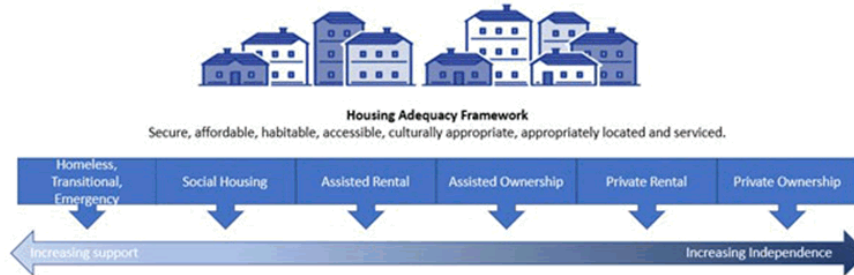
Gill Brown, Housing Action Plan Advisor, will be in attendance to provide an overview of the Housing Action Plan.

Attachments

	Title	Page
↓A	Overview	18

I came over from Kainga Ora in a secondment role for a period of two years and have been tasked with creating a city-wide Housing Plan for Dunedin.

Council asked staff in 2020 to review the Housing strategy 2010-20 to ensure we have a city-wide plan that considers what we need to do (noting this is not just the DCC) to ensure that Dunedin is well placed to meet their housing needs of the community. The plan will consider the whole of the Housing continuum to increase supply.



So far, I have met (and continue to do so) with a range of people that represent interests across the continuum and includes (but is not limited to) Community groups, individuals, NGOs, Developers and Government Departments/Agencies. These themes will be presented to the Culture and Community Committee as part of my report in April.

Next steps

- Present to C&C committee
- Present themes back to those who contributed for feedback
- Run small group hui to clarify/develop an overarching goal for each theme
- Create the plan document
- Create actions which will include such things as alignment to other agencies goals (eg Otago Public Service priorities) and begin to operationalise these

Gill Brown

Housing Action Plan Advisor

021 1942031

GOVERNANCE SUPPORT OFFICERS REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Strath Taieri Community Board of activities relevant to the Board area including:
 - Project Fund
 - Dunedin Railways Ltd Property
 - Draft 2022- 2023 Annual Plan
 - Vegetation Maintenance
 - Currently Being Consulted on by Dunedin City Council

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officers Report.

Project Fund

- 2 The Board \$7,500 left to allocate in the current financial year. Members are reminded that the fund must be spent prior to 30 June.

Meeting Date	Amount	Recipient
11 November 2021	\$2,500.00	Middlemarch Swimming Club
Total	\$2,500.00	

Dunedin Railways Ltd Property

- 3 Dunedin City Holdings Ltd have advised that after discussions with DCC they have agreed to defer any requests to lease Dunedin Railway Properties at this time, as those assets (and all Dunedin Railway's assets) are in hibernation pending future decisions from the Council.

- 4 Dunedin Railways and DCHL Management are working to confirm the ownership status of the Station Master's house at 2 Snow Avenue, Middlemarch. In practice Dunedin Railways have assumed responsibility for the building for some years. However, the house does not appear to be listed on the schedule of buildings that transferred ownership from NZ Railways to Dunedin City Council the 1990's. It is possible that it was transferred into DRL Ownership by another means and management are looking to follow up some other lines of enquiry.
- 5 Dunedin Railways is storing a range of assets while the company is in hibernation, pending decisions from Council about the company's long-term future. This included some rolling stock being stored at Middlemarch and other locations on the Taieri Gorge Line, particularly now that Dunedin Railways' lease of workshop premises in Dunedin has been terminated.

Draft 2022/23 Annual Plan

- 6 The draft 2022/23 Annual Plan ("the draft Plan") is an update of year two of the 10 year plan 2021-31. This year, the draft Plan proposes no significant changes to the 10 year plan, and there are no engagement topics requiring specific feedback. Because there are no significant changes, Council has no legal requirement to consult on the draft Plan, and as such, a consultation document will not be prepared.
- 7 Council has however decided that an engagement process will still be undertaken. With the uncertainty of COVID in the community and taking into consideration the challenges for staff in the planning of face-to-face engagement events, a different approach to engagement will be taken.
- 8 Engagement will focus on providing updates to the community on how Council is tracking against key 10 year plan 2021-31 projects, and for the community to provide feedback to Council more generally. A mixed method approach to engagement that utilises both online digital content as well as print-based engagement practices will be undertaken.
- 9 In planning the engagement approach, staff have taken into consideration community diversity, youth and Māori and Pāsifika. Staff have also considered accessibility of both print media and online social media platforms. Taking this all into account, the proposed tools for community engagement will include:
 - a) Creating digital content and producing a series of short videos to tell the story of key decisions and progress on current projects
 - b) Proactive use of social media platforms to share digital content
 - c) Proactive media releases
 - d) Advertising in print media
 - e) DCC Website including updating DCC's 'The Future of Us' webpage
- 10 We appreciate that our Community Boards can effectively reach their local communities through their networks. As content is developed, the information will be sent through to all Community Boards, for sharing with your communities.
- 11 The community will be able to provide feedback through online processes, social media, in writing, and via emails. The feedback period will run from 31 March to 22 April 2022. Hearings will be held where the community can speak directly to Council via zoom, scheduled to start on 2 May 2022. All feedback will be collated, analysed, and reported back to Council for its consideration at the deliberations meeting scheduled to begin on 23 May 2022.

12 Community Boards are invited to provide feedback to Council and present their views at the hearing.

- **Vegetation Maintenance**

13 We acknowledge that vegetation control currently isn't meeting our expectations. We have been working extensively with Fulton Hogan and Whitestone Contractors. As a result, Whitestone have made a number of changes to their operation. We will continue to monitor the effectiveness of these changes and we hope for an improvement of our level of service. If we don't, we will instigate more change until our expectations are met.

- **Currently Being Consulted on by Dunedin City Council**

14 There are no current consultations

ACTIONS/UPDATES

Board members (or members of the public) wishing to advise Council of any operational issues or concerns, e.g. potholes, burst pipes, overgrown vegetation etc are reminded to ring the DCC Customer Services Agency on 03 477-4000, or email on dcc@dcc.govt.nz. For non-urgent matters contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

If issues and concerns are not dealt with in a timely manner, Board members should contact either the Governance Support Officer or the Senior Staff Member appointed to the Board.

Signatories

Author:	Jenny Lapham - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS			
<i>Fit with purpose of Local Government</i>			
This decision enables democratic local decision making and action by, and on behalf of communities.			
<i>Fit with strategic framework</i>			
	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
There is no contribution to the Strategic Framework.			
<i>Māori Impact Statement</i>			
There are no known impacts for			
<i>Sustainability</i>			
There are no implications for sustainability.			
<i>LTP/Annual Plan / Financial Strategy /Infrastructure Strategy</i>			
There are no implications.			
<i>Financial considerations</i>			
There are no implications.			
<i>Significance</i>			
This decision is considered low significance in terms of the Council’s Significance and Engagement Policy.			
<i>Engagement – external</i>			
There has been no external engagement.			
<i>Engagement - internal</i>			
Internal engagement has occurred with appropriate staff members.			
<i>Risks: Legal / Health and Safety etc.</i>			
There are no risks.			
<i>Conflict of Interest</i>			
There is no known conflict of interest.			
<i>Community Boards</i>			
The report provides information on activities in or relevant to the Board area.			

CHAIRPERSON'S REPORT

The Chairperson will provide an update matters of interest including:

- Grasscutting
- Foulden Maar

COUNCIL ACTIVITIES

Cr Mike Lord will provide an update on matters of interest.

NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON