

## Toitū Otago Settlers Museum Board MINUTES

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Minutes of an ordinary meeting of the Toitū Otago Settlers Museum Board held in the Via Audio Visual Link on Monday 11 April 2022, commencing at 9.30 am

### PRESENT

<b>Chairperson</b>	Mr Phil Dowsett	
<b>Deputy Chairperson</b>		
<b>Members</b>	Cr Rachel Elder	
	Cr Carmen Houlahan	Mrs Susan Schweigman

**IN ATTENDANCE** Cam McCracken (Director – PDAG, Toitū, Lang Yuan and Olveston)

**Governance Support Officer** Lauren McDonald

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### 1 APOLOGIES

Moved (Cr Rachel Elder/Mrs Susan Schweigman):

That the Committee:

**Accepts** the apologies from Mr Peter Smith and Cr Doug Hall.

**Motion carried**

### 2 CONFIRMATION OF AGENDA

Moved (Mr Phil Dowsett/Member Carmen Houlahan):

That the Committee:

**Confirms** the agenda without addition or alteration

**Motion carried**

### 3 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Mr Phil Dowsett/Cr Rachel Elder):

That the Committee:

- a) **Notes** if necessary the Elected or Independent Members' Interest Register
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

**Motion carried**

#### **4 CONFIRMATION OF MINUTES**

##### **4.1 TOITŪ OTAGO SETTLERS MUSEUM BOARD MEETING - 21 FEBRUARY 2022**

Moved (Mr Phil Dowsett/Member Carmen Houlahan):

That the Committee:

- a) **Confirms** the minutes of the Toitū Otago Settlers Museum Board meeting held on 21 February 2022 as a correct record.

**Motion carried (TOSM/2022/001)**

#### **REPORTS**

##### **5 TOITŪ OTAGO SETTLERS MUSEUM AND LAN YUAN DUNEDIN CHINESE GARDEN ACTIVITY REPORT**

The report covered activities of Toitū Otago Settlers Museum (TOSM) and Lan Yuan Dunedin Chinese Garden (Lan Yuan DCG) from 1 January 2022 to 31 March 2022.

The Director – DPAG, Toitū, Lan Yuan and Olveston (Cam McCracken) spoke to the report and responded to members' questions.

Moved (Mr Phil Dowsett/Cr Rachel Elder):

That the Committee:

**Notes** the Toitū Otago Settlers Museum and Lan Yuan Dunedin Chinese Garden Activity Report for the period 1 January 2022 to 31 March 2022.

**Motion carried (TOSM/2022/002)**

The meeting concluded at 10:12 am.

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CHAIRPERSON