

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Grants Subcommittee will be held on:

Date: Wednesday 18 May 2022
Time: 9.30 am
Venue: Edinburgh Room, Municipal Chambers, The Octagon, Dunedin

Sandy Graham
Chief Executive Officer

Grants Subcommittee

Arts, Creative Communities Scheme, Community Events, Community, Small Project,
Neighbourhood Matching, Waste Minimisation Community Projects and Initiatives and Dunedin
Biodiversity Fund

PUBLIC AGENDA

MEMBERSHIP

Chairperson
Deputy Chairperson
Members

Cr Christine Garey	
Cr Marie Laufiso	
Cr Sophie Barker	Teresa Chan
Cr Rachel Elder	Peter Hayden
Don Hunter	Adam Keane
Hannah Molloy	Anna Parker
Jonathan Usher	Cr Steve Walker
Craig Wilson	

Senior Officer Joy Lanini, Manager Community Development and Events

Governance Support Officer Rebecca Murray

Rebecca Murray
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 KARAKIA TIMATAKA

The meeting will be opened with a karakia timataka.

2 APOLOGIES

An apology has been received from Peter Hayden.

That the Subcommittee:

Accepts the apology from Peter Hayden.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected or independent representative and any private or other external interest they might have.
2. Elected or independent members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Subcommittee:

- a) **Notes/Amends** if necessary the Elected or Independent Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected or Independent Members' Interests.

Attachments

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Grants Subcommittee - Register of Interest - current as at May 2022				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Creative Dunedin Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Women of Ōtepoti	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Symphony Orchestra Foundation Board of Trustees (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Theomin Gallery Management Committee (Olveston) (Council appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chair	Grants Subcommittee (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Local Government New Zealand Zone 6 Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Otago Mental Health Support Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in confidential, to leave the room.
	Member	Women of Ōtepoti Recognition Initiative	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Family Member	Staff member a relative	Potential conflict depending on level of staff member involvement	Managed by staff at officer level if a perceived conflict of interest arises.
	Secretary	Brockville Improvements and Amenities Society (BIAS)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	National Communications Officer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Age Concern (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Marie Laufiso Cont.	Chair	Dunedin Refugee Steering Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Grants Subcommittee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Rachel Elder	Owner	Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Greater South Dunedin Action Group	Decisions may be considered on the future of South Dunedin.	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Host Parent	Otago Girls High School	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisor/Support Capacity	Kaffelologic	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Trails Networks Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Southern Urban Dunedin Community Response Group	Decisions about emergency response recovery may be conflicted	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	South Dunedin Street Art Murals Project	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Disability Issues Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Mentor	Business Mentors NZ	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Southern Heritage Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Friends Otago Museum	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Sophie Barker Cont.	Member	Otago Peninsula Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Orokouai Ecosanctuary	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Settlers Association (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Vegetable Growers Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee Member	Otago Anniversary Day Dinner	No conflict Identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Gas Works Museum Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
Cr Steve Walker	Chairperson	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Chairperson	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Member	Orokouai Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Port Chalmers Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep New Zealand Beautiful	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Steve Walker Cont.	Member	Te Ao Turoa Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Hannah Molloy	Reviewer	Theatreview	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee Member	Otago Pioneer Women's Memorial Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Contractor	Dunedin Fringe Arts Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Contractor	Good Bitches Baking	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Contractor	Dunedin Dream Brokerage	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Dunedin Community Builders	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Anna Parker	Trustee	Weave Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Vanora Charitable Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Personnel Portfolio	Opoho School Board of Trustees	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-Chair	Working for Otepoti Women Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Matawai Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Place-based Community Network	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Volunteer	Dunedin Community Builders	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Current work contract	Inspiring Communities	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Current work contract	Oamaru Pacific Island Community Group	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Current work contract	Ministry of Education	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Anna Parker Cont.	Current work contract	Otago Polytechnic	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Teresa Chan	President and Member	NZ Chinese Association, Otago and Southland Chinese Branch Inc (Otago and Southland Chinese Association)	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Hills Radio Trust	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Chair	Dunedin Shanghai Association	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Honorary Solicitor	Dunedin Chinese Language and Culture Trust	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Honorary Solicitor	NZ Chinese Heritage Research Charitable Trust	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Jonathan Usher	Director	This Way Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Sillperry Jandal Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	J R McKenzie Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Peter McKenzie Project	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Jayar Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Rotary Club of Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Retailer	Z Energy Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner/Spouse Director	This Way Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner/Spouse Director	Slippery Jandal Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner/Spouse Retailer	Z Energy Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Adam Keane	Volunteer	Dunedin Pride Inc.	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Employee	Idea Services (IHC)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Registered member	Te Rūnanga o Ngāi Tahu	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Registered member	Kāti Huirapa ki Puketeraki	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Peter Hayden	Partner	Wild Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Administrator/Organiser	John and Anna Caselberg Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee/Member	Stage South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Don Hunter	Member			
Don Hunter	Relation - Son	Abram Hunter (as a previous recipient of CCS/DCC Funding)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES


GRANTS SUBCOMMITTEE MEETING - 17 NOVEMBER 2021

RECOMMENDATIONS

That the Subcommittee:

- a) **Confirms** the minutes from the Grants Subcommittee meeting held on 17 November 2021 as a correct record.

Attachments

	Title	Page
A 	Minutes of Grants Subcommittee meeting held on 17 November 2021	13

Grants Subcommittee

Arts, Professional Theatre, Creative Communities Scheme, Community Events, Community, Waste Minimisation, Dunedin Biodiversity

MINUTES

Minutes of an ordinary meeting of the Grants Subcommittee held via Zoom Audio Visual Link on Wednesday 17 November 2021, commencing at 9.30 am

PRESENT

Deputy Chairperson Members

Cr Marie Laufiso	
Cr Sophie Barker	Cr Rachel Elder
Peter Hayden	Don Hunter
Adam Keane	Hannah Molloy
Cr Steve Walker	Craig Wilson

IN ATTENDANCE

Joy Lanini (Manager Community Development and Events), Wai Piggott (Financial Analyst), Kirsten Glengarry (Manager Creative Partnerships), Lisa Wilkie (Relationship Advisor Council Initiatives), Paul Coffey (Senior Community Advisor), Dan Hendra (Team Leader Events), Vicki Lenihan (Community Events Advisor – Cultural), Allison Wallace (Events Coordinator), Olha Viazenko (Events Advisor – Civic and Community), Tammy Jackman (Events Special Projects Coordinator), Cath Gledhill (Supervisor Waste Minimisation), Leigh McKenzie (Waste Minimisation Officer) and Richard Ewans (Biodiversity Advisor)

Governance Support Officer

Rebecca Murray

1 OPENING

Adam Keane opened the meeting with a karakia timataka.

With the absence of the Chair, Cr Christine Garey, the Deputy Chair, Cr Marie Laufiso, Chaired the meeting and advised that when a conflict arose and Cr Marie Laufiso would withdraw from that funding application Cr Sophie Barker would chair the meeting.

2 APOLOGIES

Apologies were received from Cr Christine Garey and Anna Parker.

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

Accepts the apologies from Cr Christine Garey and Anna Parker.

Motion carried

3 CONFIRMATION OF AGENDA

Moved (Cr Marie Laufiso/Cr Rachel Elder):

That the Subcommittee:

Confirms the agenda without addition or alteration.

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Subcommittee:

- a) **Notes** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 GRANTS SUBCOMMITTEE - 29 SEPTEMBER 2021

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

Confirms the minutes of the Grants Subcommittee meeting held on 29 September 2021 as a correct record.

Motion carried

PART A REPORTS

6 MANAGING UNSPENT GRANT FUNDING

A report clarified how unspent grant funds should be managed. It noted that Clause 4.4e of the DCC Grants Management Policy 2019 must be applied to all unspent grant funds, including those for events postponed or cancelled due to COVID-19.

The Manager Community Development and Events (Joy Lanini) responded to members' questions.

Cr Steve Walker declared a conflict of interest with the Dunedin-Edinburgh Sister City Society and withdrew from this item.

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Subcommittee:

Notes that staff will apply Clause 4.4e of the Council's Grants Management Policy regarding the return of unspent grant funds.

Motion carried (GS/2021/091)

Cr Steve Walker withdrew from this item.

Moved (Cr Rachel Elder/Cr Sophie Barker):

That the Subcommittee:

Requests the unspent approved funding for the cancelled St Andrews Day event of \$2,898.00 be returned from the Dunedin-Edinburgh Sister City Society as per Clause 4.4e of the Council's Grants Management Policy.

Motion carried (GS/2021/092)

Cr Steve Walker returned to the meeting.

Moved (Cr Rachel Elder/Cr Sophie Barker):

That the Subcommittee:

Requests the unspent approved funding for the cancelled Dunedin Ukelele Kids Jam 2021 event of \$660.00 be returned from the Otago Society for Music Education as per Clause 4.4e of the Council's Grants Management Policy.

Motion carried (GS/2021/093)

Moved (Cr Rachel Elder/Cr Sophie Barker):

That the Subcommittee:

Ratifies the unspent approved funding for the cancelled Glenfelloch Night in Wonderland event of \$5,000.00 be returned from the Otago Peninsula Trust as per Clause 4.4e of the Council's Grants Management Policy retrospectively.

Motion carried (GS/2021/094)

Moved (Hannah Molloy/Adam Keane):

That the Subcommittee:

Requests the unspent approved funding for the cancelled Ignition Children's Book Festival event of \$729.27 be returned from the University Book Shop as per Clause 4.4e of the Council's Grants Management Policy.

Motion carried (GS/2021/095)

7 ARTS, PROFESSIONAL THEATRE, CREATIVE COMMUNITIES SCHEME, COMMUNITY EVENTS AND COMMUNITY AND SMALL GRANT APPLICATIONS

The report summarised applications for Arts, Professional Theatre, Creative Communities, Community Events and Community Grant funding received in September 2021, and included information on the current funding environment.

Arts Grants

The Relationship Advisor Council Initiatives – Ara Toi (Lisa Wilkie) and the Manager Creative Partnerships (Kirsten Glengarry) spoke to the applications and responded to members' questions.

Adam Keane declared a conflict of interest with Item 9 - Te Hou Ora Whanau Services (Te Hou Ora Otepoti Inc) and withdrew from discussion from this item.

Moved (Cr Steve Walker/Cr Rachel Elder):

That the Subcommittee:

Declines the funding as follows:

- 7 Every Body is a Treasure CT (Every Body is a Treasure Trust)

Motion carried (GS/2021/096)

Adam Keane withdrew from this item.

Moved (Peter Hayden/Cr Rachel Elder):

That the Subcommittee:

Approves the funding as follows:

- | | | |
|---|---|------------|
| 9 | Te Hou Ora Whanau Services (Te Hou Ora Otepoti Inc) | \$2,040.00 |
|---|---|------------|

Motion carried (GS/2021/097)

Adam Keane returned to the meeting.

Moved (Hannah Molloy/Cr Rachel Elder):

That the Subcommittee:

Approves the funding as follows:

- | | | |
|----|------------------------------|------------|
| 11 | Weka Club Inc (J D M Covell) | \$4,775.00 |
|----|------------------------------|------------|

Motion carried (GS/2021/098)

Moved (Cr Rachel Elder/Cr Steve Walker):

That the Subcommittee:

Approves the funding as follows:

1	Broad Bay School (Broad Bay School Board of Trustees)	\$1,375.00
2	Connected Media Trust	\$2,000.00
3	Dunedin Jazz Foundation (Dunedin Youth Jazz Orchestra)	\$5,000.00
4	Dunedin Jazz, Cabaret & Performing Arts Trust (Dunedin Jazz Cabaret & Performing Arts)	\$3,500.00
5	Dunedin Repertory Society Incorporated	\$5,000.00
6	Dunedin School of Art – Pam McKinlay (Council of the Otago Polytechnic)	\$4,750.00
8	Late Bloomers (Improsaurus Ref: Late Bloomers)	\$3,110.00
10	The Wanda Foundation	\$3,500.00

Motion carried (GS/2021/099)

Professional Theatre Grants

The Relationship Advisor Council Initiatives – Ara Toi (Lisa Wilkie) and the Manager Creative Partnerships (Kirsten Glengarry) spoke to the applications and responded to members' questions.

Moved (Cr Sophie Barker/Cr Rachel Elder):

That the Subcommittee:

Approves the funding as follows:

5	Mayfair Theatre Charitable Trust	\$8,805.79
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Motion carried (GS/2021/100) with Cr Steve Walker and Don Hunter recording their votes against.

Moved (Cr Rachel Elder/Peter Hayden):

That the Subcommittee:

Approves the funding as follows:

1	Afterburner (Martyn Roberts – afterburner)	\$16,258.00
2	Ake Ake Theatre Company Ltd	\$15,000.00
3	Happy You...!!	\$7,030.21
4	HarleQueen Productions (A M Howells)	\$14,796.00
6	Prospect Park Productions (Prosp)	\$19,890.00
7	The Unity Creative	\$13,220.00

Motion carried (GS/2021/101)

Moved (Cr Marie Laufiso/Cr Rachel Elder):

That the Subcommittee:

Adjourned the meeting.

Motion carried

The meeting adjourned at 11.15 am and reconvened at 11.20 am.

Creative Communities Scheme Grants

The Relationship Advisor Council Initiatives – Ara Toi (Lisa Wilkie), Creative Advisor (Amie Toa) and the Manager Creative Partnerships (Kirsten Glengarry) spoke to the applications and responded to members' questions.

Adam Keane declared a conflict of interest with Item 6 - Jenny Beatrix Victoria Kendrick (Jenny Kendrick) and Item 8 - New Zealand International Science Festival (International Festival of Environment, Science & Technology Dunedin New Zealand Incorporated) and withdrew from these items.

Hannah Molloy declared a conflict of interest with Item 3 - Dunedin Midwinter Celebrations and withdrew from this item.

Adam Keane withdrew from this item.

Moved (Cr Marie Laufiso/Hannah Molloy):

That the Subcommittee:

Declines the funding as follows:

- 6 Jenny Beatrix Victoria Kendrick (Jenny Kendrick)

Motion carried (GS/2021/102)

Adam Keane returned to the meeting.

Moved (Cr Marie Laufiso/Hannah Molloy):

That the Subcommittee:

Declines the funding as follows:

- 1 Baroque Music Community and Educational Trust of New Zealand (Baroque Music Trust)
- 5 Every Body is a Treasure Trust
- 9 Otago Museum (Otago Museum Trust Board)
- 16 The Wanda Foundation

Motion carried (GS/2021/103)

Adam Keane withdrew from this item.

Moved (Cr Steve Walker/Cr Rachel Elder):

That the Subcommittee:

Approves the funding as follows:

8	New Zealand International Science Festival (International Festival of Environment, Science & Technology Dunedin New Zealand Incorporated)	\$3,000.00
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Motion carried (GS/2021/104)

Adam Keane returned to the meeting.

Hannah Molloy withdrew from this item.

Moved (Cr Steve Walker/Cr Rachel Elder):

That the Subcommittee:

Approves the funding as follows:

3	Dunedin Midwinter Celebrations	\$4,000.00
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Motion carried (GS/2021/105)

Hannah Molloy returned to the meeting.

Moved (Hannah Molloy/Cr Rachel Elder):

That the Subcommittee:

Approves the funding as follows:

18	Weka Club Inc (Jess Covell – J E Covell)	\$2,511.30
----	--	------------

Motion carried (GS/2021/106)

Moved (Cr Steve Walker/Cr Rachel Elder):

That the Subcommittee:

Approves the funding as follows:

2	Christine Keller (Christine Keller t/a Weaving on Hillingdon)	\$3,000.00
4	East Otago Musical Theatre Inc	\$4,000.00
7	Nathaniel Otley	\$2,305.70
10	Otepoti Youth Space Collective (Creative Arts Trust)	\$4,900.00
11	Pacific Trust Otago	\$8,100.00
12	Robert Fugah	\$2,500.00
13	Rainbow Rosalind (Rosalind Manowitz)	\$2,500.00
14	Sergio Biggemann (SA & AV Biggemann)	\$2,643.00
15	The Opera House Trust	\$2,250.00
17	VSP Charitable Trust	\$5,000.00

Motion carried (GS/2021/107)

Peter Hayden and Don Hunter left the meeting at 11.41 am.

Community Events Grants

The Manager Community Development and Events (Joy Lanini), Team Leader Events (Dan Hendra), Events Advisor – Civic and Community (Olha Viazenko), Events Coordinator (Allison Wallace) and Events Special Projects Coordinator (Tammy Jackman) spoke to the applications and responded to members' questions.

Moved (Cr Marie Laufiso/Hannah Molloy):

That the Subcommittee:

Declines the funding as follows:

- 11 St Leonards School (St Leonards School Board of Trustees)

Motion carried (GS/2021/108)

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

Adjourns the meeting.

Motion carried

The meeting adjourned at 12.02 pm and reconvened at 12.05 pm.

Moved (Hannah Molloy/Cr Sophie Barker):

That the Subcommittee:

Approves the funding as follows:

- | | | |
|---|-------------------------------------|-------------|
| 7 | Dunedin Multi-Ethnic Council (DMEC) | \$10,000.00 |
|---|-------------------------------------|-------------|

Motion carried (GS/2021/109)

Moved (Adam Keane/Cr Rachel Elder):

That the Subcommittee:

Approves the funding as follows:

- | | | |
|---|--------------------------|------------|
| 2 | Brighton Gala Experience | \$1,500.00 |
|---|--------------------------|------------|

Motion carried (GS/2021/110)

Moved (Cr Rachel Elder/Hannah Molloy):

That the Subcommittee:

Approves the funding as follows:

- | | | |
|---|---|------------|
| 3 | Disc Golf Dunedin Inc (Disc Golf Dunedin) | \$2,000.00 |
|---|---|------------|

4	Dunedin Curling Club Inc	\$1,500.00
6	Dunedin Ice Skating Club	\$2,000.00
8	Dunedin Poultry, Pigeon & Cage Bird Club Inc (Dunedin Poultry, Pigeon & Cage Bird Club)	\$1,300.00
9	Green Island Competitions Society Inc	\$905.58
10	Royal New Zealand Pipe Band Association – Otago Centre (Royal New Zealand Pipe Band Assn Otago Centre)	\$3,800.00
12	Swing Riot Dunedin Incorporated	\$2,000.00
13	Tennis Otago Incorporated	\$1,000.00
14	The Auckland Diving Community Trust (ADCT)	\$1,000.00
15	The Peace Club at University of Otago (The Peace Club)	\$2,160.00
17	Vintage Car Club of New Zealand Otago Branch Inc	\$2,781.00
18	VSP Charitable Trust	\$6,500.00

Motion carried (GS/2021/111)

Moved (Cr Marie Laufiso/Cr Rachel Elder):

That the Subcommittee:

Adjourns the meeting.

Motion carried (GS/2021/112)

The meeting adjourned at 12.12 pm and reconvened at 1.01 pm.

Moved (Cr Steve Walker/Cr Sophie Barker):

That the Subcommittee:

Approves the unspent funds from this round be rolled over to the next Community Events Funding Round of \$6,803.42

Motion carried (GS/2021/113)

Community Grants

The Manager Community Development and Events (Joy Lanini), Team Leader Community Development (Dr Mai Tamimi) and Senior Community Advisor (Paul Coffey) spoke to the funding applications and responded to members' questions.

Cr Marie Laufiso declared a conflict of interest with Item 16 - Opera House Trust and withdrew from this item.

Adam Keane declared a conflict of interest with Item 6 - Dunedin Curtain Bank Trust and Item 28 - The Work Opportunities Trust (Work Opportunities Trust) and withdrew from these items.

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Subcommittee:

Declines the funding as follows:

- 4 Carisbrook School
- 12 Garden To Table Trust
- 19 Otago Water Polo Club Incorporated

Motion carried (GS/2021/114)

Cr Marie Laufiso withdrew from this item. Cr Sophie Barker Chaired the meeting.

Moved (Cr Steve Walker/Hannah Molloy):

That the Subcommittee:

Approves the funding as follows:

- | | | |
|----|-------------------|------------|
| 16 | Opera House Trust | \$3,408.00 |
|----|-------------------|------------|

Motion carried (GS/2021/115)

Cr Marie Laufiso returned to the meeting and resumed the Chair.
Adam Keane withdrew from these items.

Moved (Cr Rachel Elder/Cr Sophie Barker):

That the Subcommittee:

Approves the funding as follows:

- | | | |
|----|---|------------|
| 6 | Dunedin Curtain Bank Trust | \$4,500.00 |
| 28 | The Work Opportunities Trust (Work Opportunities Trust) | \$4,500.00 |

Motion carried (GS/2021/116)

Adam Keane returned to the meeting.

Moved (Cr Steve Walker/Cr Rachel Elder):

That the Subcommittee:

Approves the funding as follows:

- | | | |
|----|---|------------|
| 21 | Senior-Link | \$4,782.00 |
| 23 | Taieri Christian Care Trust (Trudie Clearwater) (Taieri Christian Care) | \$5,000.00 |

Motion carried (GS/2021/117)

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Subcommittee:

Approves the funding as follows:

1	Alzheimers Otago (Andrea Vaughan) (ADARDS Otago Inc)	\$3,500.00
2	Blue Light Ventures Inc (NZ Blue Light Ventures Inc	\$2,660.00
3	Cancer Society of New Zealand – Otago and Southland Division	\$3,500.00
5	Dunedin Community Transport Trust	\$3,000.00
7	Dunedin Environment Centre Trust	\$2,000.00
8	Dunedin Korean Society	\$4,000.00
9	Dunedin Multi-Ethnic Council (DMEC)	\$4,500.00
10	Dunedin Jazz Foundation (formerly The Dunedin Youth Jazz Orchestra Charitable Trust) (Dunedin Youth Jazz Orchestra)	\$1,500.00
11	Eastern Junior Rugby Club	\$2,000.00
13	Ignite Consultants (Ignite – Dunedin Branch)	\$3,500.00
14	Mosgiel Memorial RSA Trustees Trust Fund	\$2,500.00
15	Muscular Dystrophy Assn of NZ (Anonymous) (Southern Regions branch of the Muscular Dystrophy Association of NZ Inc)	\$3,500.00
17	Otago Heritage Bus Society	\$1,150.00
18	Otago Multiple Sclerosis Society Inc	\$3,500.00
20	Saddle Hill Foundation Trust	\$4,500.00
22	Stem Communication Trust	\$4,500.00
24	The Brain Injury Association (Otago) Inc	\$3,500.00
25	The Order of St John Dunedin Area Committee (Order of St John Dunedin Area)	\$2,500.00
26	The Parkinson's New Zealand Charitable Trust (Parkinson's New Zealand)	\$3,500.00
27	The Rothesay News	\$4,500.00
29	Threading Whare Charitable Trust (Work Opportunities Trust)	\$4,500.00
30	WEKA Wellness Empathy Kindness Aotearoa	\$4,500.00

Motion carried (GS/2021/118)

Neighbourhood Matching and Small Project Grants

The Manager Community Development and Events (Joy Lanini) and Senior Community Advisor (Paul Coffey) spoke to the report and responded to members' questions.

Moved (Cr Marie Laufiso/Cr Rachel Elder):

That the Subcommittee:

Notes the funds allocated between 1 April 2021 and 30 September 2021 for Small Project and Neighbourhood Matching grants.

Motion carried

Moved (Cr Marie Laufiso/Cr Rachel Elder):

That the Subcommittee:

Adjourns the meeting.

Motion carried

The meeting adjourned at 1.28 pm and reconvened at 1.32 pm.

8 WASTE MINIMISATION INNOVATION AND DEVELOPMENT (COMMERCIAL), COMMUNITY PROJECT/INITIATIVE AND SMALL GRANT APPLICATIONS

The report summarised applications received during September 2021 for the Waste Minimisation Innovation and Development (Commercial) and Waste Minimisation Community Project/Initiative funding.

Waste Minimisation Development (Commercial) Grants

The Supervisor Waste Minimisation (Cath Gledhill) and Waste Minimisation Officer (Leigh McKenzie) spoke to the report and responded to members' questions.

Moved (Hannah Molloy/Cr Steve Walker):

That the Subcommittee:

Declines the funding as follows:

- 3 Naylor Love Enterprises Limited

Motion carried (GS/2021/119)

Moved (Hannah Molloy/Cr Rachel Elder):

That the Subcommittee:

Declines the funding as follows:

- 4 Prime Campus Limited

Motion carried (GS/2021/120)

Moved (Hannah Molloy/Cr Sophie Barker):

That the Subcommittee:

Declines the funding as follows:

- 5 SpireNZ Limited

Motion carried (GS/2021/121)

Moved (Cr Rachel Elder/Cr Sophie Barker):

That the Subcommittee:

Approves the funding as follows:

2	Mutu Limited	\$9,675.00
6	Waewae Permaculture (Waewae Permaculture Limited)	\$11,000.00
7	Weaving on Hillingdon	\$16,071.80

Motion carried (GS/2021/122)

Moved (Hannah Molloy/Cr Steve Walker):

That the Subcommittee:

Approves the funding as follows:

1	Dunedin Craft Distillers (Dunedin Craft Distillers Limited)	\$7,000.00
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Motion carried (GS/2021/123)

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

Approves the unspent funds from this round be rolled over to the next Waste Minimisation Community Project/Initiative Funding Round of \$26,253.20

Motion carried (GS/2021/124)

Waste Minimisation Community Projects/Initiatives Grants

The Supervisor Waste Minimisation (Cath Gledhill) and Waste Minimisation Officer (Leigh McKenzie) spoke to the report and responded to members' questions.

Adam Keane declared a conflict of interest with Item 2 - Dunedin Curtain Bank Trust and Item 8 - Te Hou Ora Otepoti Inc (operating as Te Hou Ora Whanau Services) and withdrew from these items.

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

Adjourns the meeting.

Motion carried

The meeting was adjourned at 2.28 pm and reconvened at 2.35 pm

Moved (Cr Marie Laufiso/Hannah Molloy):

That the Subcommittee:

Declines the funding as follows:

7 Tahuna Normal Intermediate School

Motion carried (GS/2021/125)

Adam Keane withdrew from these items.

Moved (Cr Rachel Elder/Cr Steve Walker):

That the Subcommittee:

Approves the funding as follows:

2	Dunedin Curtain Bank Trust	\$3,275.00
8	Te Hou Ora Otepoti Inc (operating as Te Hou Ora Whanau Services)	\$3,275.00

Motion carried (GS/2021/126)

Moved (Hannah Molloy/Cr Sophie Barker):

That the Subcommittee:

Approves the funding as follows:

1	Bathgate Park School	\$2,100.00
3	Edgar Centre (Dunedin Indoor Sports Venues Trust Board)	\$3,000.00
4	Malcam Charitable Trust	\$3,275.00
5	OneCoast	\$5,000.00
6	South Dunedin Street Festival Organising Committee (South Dunedin Street Festival)	\$3,401.00
9	The Wanda Foundation	\$3,274.00
10	Waitati Music Festival Incorporated Society (Waitati E)	\$3,400.00

Motion carried (GS/2021/127)

Waste Minimisation Small Project Grants

The Supervisor Waste Minimisation (Cath Gledhill) and Waste Minimisation Officer (Leigh McKenzie) spoke to the report and responded to members' questions.

Hannah Molloy declared a conflict of interest with Item 4 – Dunedin Midwinter Carnival Trust and withdrew from this item.

Moved (Cr Marie Laufiso/Cr Rachel Elder):

That the Subcommittee:

Notes the approved funding allocated to organisations for Waste Minimisation Small Project Grants.

Motion carried

Hannah Molloy returned to the meeting.

Hannah Molloy left the meeting at 2.46 pm.

Craig Wilson entered the meeting at 2.46 pm.

9 DUNEDIN BIODIVERSITY FUND - FINAL REPORTS ON COMPLETED PROJECTS

The report provided a summary of the grants claimed for biodiversity projects that have been completed since the last project completion reports to the Grants Subcommittee in May 2021. The project completion reports are presented to satisfy the grant conditions and outline how the projects were completed.

The Biodiversity Officer (Richard Ewans) spoke to the report and responded to members' questions.

Moved (Cr Sophie Barker/Cr Steve Walker):

That the Subcommittee:

- a) **Notes** the project completion reports on Dunedin Biodiversity Fund projects.
- b) **Approves** reallocating \$1,879.42 of unclaimed grant monies to the March 2022 round of the Biodiversity Fund.

Motion carried (GS/2021/128)

10 DUNEDIN BIODIVERSITY FUND APPLICATIONS

The report provided an overview of the applications for the September 2021 round of the Dunedin Biodiversity Fund.

The Biodiversity Officer (Richard Ewans) spoke to the report and responded to members' questions.

Steve Walker declared a conflict of interest with Item BIO-2021-24 - Hall, C and withdrew from this item.

Craig Wilson declared a conflict of interest with Item BIO-2021-28 - Sidaway, K and withdrew from this item.

Adam Keane declared a conflict of interest with Item BIO-2021-33 - Araiteuru Marae and Item BIO-2021-38 - Kati Huirapa Runaka ki Puketeraki and withdrew from these items.

Cr Marie Laufiso declared a conflict of interest with Item BIO-2021-33 - Araiteuru Marae and withdrew from this item.

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

Declines the funding as follows:

BIO-2021-19 Escea Ltd – Garth Milmine

BIO-2021-27 Tweedie, J

BIO-2021-32 Quaratine Island Kamau Taurua Community Inc

Motion carried (GS/2021/129)

Cr Steve Walker withdrew from this item.

Moved (Cr Rachel Elder/Cr Marie Laufiso):

That the Subcommittee:

Approves the funding as follows:

BIO-2021-24 Hall, C \$1,500.00

Motion carried (GS/2021/130)

Cr Steve Walker returned to the meeting.

Craig Wilson withdrew from this item.

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Subcommittee:

Approves the funding as follows:

BIO-2021-28 Sidaway, K \$3,900.00

Motion carried (GS/2021/131)

Craig Wilson returned to the meeting.

Adam Keane withdrew from this item.

Moved (Cr Marie Laufiso/Cr Rachel Elder):

That the Subcommittee:

Approves the funding as follows:

BIO-2021-38 Kati Huirapa Runaka ki Puketeraki \$4,994.00

Motion carried (GS/2021/132)

Adam Keane and Cr Marie Laufiso withdrew from this item. Cr Sophie Barker Chaired the meeting.

Moved (Cr Sophie Barker/Cr Steve Walker):

That the Subcommittee:

Approves the funding as follows:

BIO-2021-33 Araiteuru Marae \$1,800.00

Motion carried (GS/2021/133)

Adam Keane and Cr Marie Laufiso returned to the meeting. Cr Marie Laufiso resumed the Chair.

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Subcommittee:

Approves the funding as follows:

BIO-2021-20	Parker, M & J	\$2,456.00
BIO-2021-21	Jakobs, F	\$2,500.00
BIO-2021-22	Farr, H	\$2,400.00
BIO-2021-23	Hereweka – Harbour Cone Trust	\$2,500.00
BIO-2021-25	Parker, D	\$600.00
BIO-2021-26	Jones, J	\$2,500.00
BIO-2021-29	Van Turnhout, R	\$2,500.00
BIO-2021-30	Otokia Creek and Marsh Habitat Trust	\$5,000.00
BIO-2021-31	Edwards, P	\$750.00
BIO-2021-34	Landscape Connections Trust – Halo Project	\$2,000.00
BIO-2021-35	Forrester, J	\$1,300.00
BIO-2021-36	Brownlie, T	\$2,500.00
BIO-2021-37	Chambers, C	\$800.00

Motion carried (GS/2021/134)

11 KARAKIA WHAKAMUTUKA

Adam Keane closed the meeting with a karakia whakamutuka.

The meeting concluded at 3.05 pm.

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CHAIRPERSON

PART A REPORTS

DCC ARTS, CREATIVE COMMUNITIES SCHEME, COMMUNITY EVENTS, COMMUNITY, SMALL PROJECT AND NEIGHBOURHOOD MATCHING GRANTS

Department: Community and Planning and Arts and Culture

EXECUTIVE SUMMARY

- 1 Contestable grant applications received in March 2022 are summarised for the Grants Subcommittee (*Attachments A – D*). The Subcommittee is delegated by Council to allocate grants from the DCC Arts, Creative Communities Scheme, Community Events, and Community Grant Funds on its behalf.
- 2 Small Project and Neighbourhood Matching grants approved between 1 October 2021 and 31 March 2022 are also summarised.

RECOMMENDATIONS

That the Subcommittee:

- a) **Decides** the grants to be allocated to applicants from the following funds: DCC Arts, Creative Communities Scheme, Community Events and Community (*Attachments A – D*).
- b) **Notes** the funds allocated between 1 October 2021 and 31 March 2022 for Small Project grants and Neighbourhood Matching grants (*Attachment E*).

BACKGROUND

- 3 The DCC has two contestable grant rounds annually for DCC Arts, the Creative Communities Scheme (CCS), Community Events and Community grants. Grant application rounds open on the first Monday in March and September each year, closing on the last Friday of March and September. The Professional Theatre Fund opens for applications in September.
- 4 Grants are allocated by the DCC Grants Subcommittee, in line with the Fund criteria, and within the available budget.
- 5 Small Project Fund and Neighbourhood Matching Fund applications are open from July to May. Staff assess applications, with the Subcommittee Chair, or a Subcommittee member delegated by the Chair, deciding allocations. Decisions are made within 10 working days of receipt of an application.

DISCUSSION

- 6 The table below sets out the number of applications received for each grant fund in March 2021 compared with March 2022. The number of applications made and withdrawn, funding requested and available funds in the March 2022 round are detailed.

Grant Applications Received in the March 2021 and March 2022 Grants Rounds

Grant Fund Name	No of Applications Received March 2021	No of Applications Received March 2022	Number Withdrawn	Total Requested	Total Available (March 2022 Round)
DCC Arts	12	8	0	\$31,228.66	\$35,050.00
Creative Communities Scheme	27	17	0	\$44,159.91	\$77,671.45
Community Events	22	17	1	\$66,118.90	\$74,680.97
Community Grants	39	29	0	\$140,840.00	\$103,008.70

- 7 The lower number of applications in March 2022 is likely due to COVID-19, which has severely impacted the arts and events sector. COVID has also caused pressure on community organisations. This pressure, along with some groups accessing central government funds, are likely reasons for the decline in applications.
- 8 Due to funds being returned for five Community Events allocated funds in September 2021, and subsequently cancelled due to COVID restrictions, there is a higher than usual budget for Community Events grants this round. However, grant applications are lower (17 compared with 22 in March 2021).
- 9 With the country's move in April to Orange (COVID-19 Protection Framework) allowing for unlimited numbers of attendees at both indoor and outdoor events, it's expected applications for events grants will increase in September 2022.
- 10 In this round there is an increased budget for Creative Community Scheme (CCS) grants, with Creative New Zealand (CNZ) providing an additional \$23,818.45 in the 2021/22 financial year. Fewer applications have been submitted to the March 2022 round, again due to the impact of COVID-19. CNZ provides full funding for CCS grants, and any unspent funds can be rolled over to the next financial year. This is not the case for DCC grant funds.

OPTIONS

- 11 There are no options as the Grants Subcommittee is delegated to make decisions on applications received.

NEXT STEPS

- 12 Staff will advise applicants of the Grants Subcommittee decisions.

Signatories

Author:	Joy Lanini - Manager Community Development and Events Kirsten Glengarry - Manager Creative Partnerships
Authoriser:	Simon Pickford - General Manager Community Services Jeanette Wikaira - Manahautū (General Manager Māori Partnerships and Policy)

Attachments

	Title	Page
↓A	Arts Grants - March 2022 - Summary of Applications	35
↓B	Creative Communities Scheme Grants - March 2022 - Summary of Applications	36
↓C	Community Events Grants - March 2022 - Summary of Applications	38
↓D	Community Grants - March 2022 - Summary of Applications	40
↓E	Neighbourhood Matching and Small Project Grants up to March 2022	42

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and promotes the social, economic, cultural, and environmental well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Festivals and Events Plan 2018 – 2023

Māori Impact Statement

Mana whenua are represented on the Grants Subcommittee, providing input and advice on allocations.

Sustainability

Contestable grants support the sustainability of community, arts and events sector applicants within the city.

LTP/Annual Plan / Financial Strategy / Infrastructure Strategy

There are no implications.

Financial considerations

Budgets for contestable grants are set at the Annual and 10-Year Plans. The budget available for CCS, and Community Events grants is higher than usual for the March round. This is due to additional funding from CNZ for CCS grants and returned funds from events cancelled between November 2021 and March 2022. Allocations must be made within the available budget. Unspent DCC grant funds cannot be roll over into the new financial year. CCS grant funding can be rolled over.

Significance

This decision is considered low in terms of the Council's Significance and Engagement Policy.

Engagement – external

Staff have engaged with applicants and other funders in making recommendations.

Engagement - internal

Staff from Community Development, Events, Ara Toi and the Waste and Environmental Solutions teams engage around applications.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

Staff conflicts of interest have been managed, with identified staff removed from assessing or reviewing specific grant applications.

SUMMARY OF CONSIDERATIONS
<i>Community Boards</i> There are no known implications for Community Boards.

Community Grants March 2019

Arts Grants March 2022							
No	Name of organisation	Bank Account Name	Name of your service/project	Purpose of Funding	When does your project start?	Total costs	Amount Requested
1	Arati (Otago Pioneer Women's Memorial Association Inc)	Otago Pioneer Women's Memorial Association Inc.	The Quilt Project	To support exhibition, artist, and workshop costs for the final phase of "The Quilt Project"	01/08/2022	\$ 2,762.50	\$ 2,335.00
2	Dunedin Workers' Educational Association Te Wāhi Ākoranga o Ōtepoti Inc. (AKA Dunedin WEA, or DWEA)	Dunedin Workers' Educational Association Te Wāhi Ākoranga o Ōtepoti Inc.	Dunedin WEA Winter Workshops 2022	Subsidise workshop fees by funding costs for materials and tutors	01/06/2022	\$ 7,462.21	\$ 3,712.21
5	Dunedin Opera Company Inc	Dunedin Opera Company Inc	Katherine Mansfield Trilogy	Supporting payment for singers in three short operas based on Katherine Mansfield short stories	04/11/2022	\$ 16,400.00	\$ 4,200.00
3	ESRA Eco-somatic Research Aotearoa; DanceSpeak	DANCESPEAK/ESRA	Dancing Otepoti: Inviting Sensory Connections with Place	To support payment for dancers and technical production of dance video work as part of "Dancing Ōtepoti"	01/06/2022	\$ 8,774.45	\$ 4,929.45
4	Little Green Productions Ltd	Little Green Productions Ltd	Matariki Glow Show 2022	Assist with the costs of the Regent venue hire, and cast/crew costs to stage the "Matariki Glow Show 2022"	02/07/2022	\$ 11,140.00	\$ 3,124.00
6	Prospect Park Productions	Prospect Park Productions	The World's First Lovers	To support payment for dancers, stage manager, and production designer involved in the production of "The World's First Lovers"	01/06/2022	\$ 33,698.00	\$ 4,750.00
7	St Kilda Brass	St Kilda Brass Band	Ziggy played Euphonium	Venue Hire costs and artists fees	17/09/2022	\$ 9,852.00	\$ 5,852.00
8	Stopping Violence Dunedin Inc	Stopping Violence Dunedin Inc	Dunedin At Risk Youth Hip Hop Group	To support the wages of the youth music workers	01/07/2022	\$ 4,830.00	\$ 2,326.00
	Withdrawn						
31	Just Atelier Trust/Stitch Kitchen	Just Atelier Trust/Stitch Kitchen	Stitch Kitchen	Incorrectly applied to this fund, will reapply to appropriate fund			
				Total Cost of All Applicants Projects		\$ 94,919.16	
				Total requested			\$ 31,228.66
				Total available for distribution			\$ 35,050.00

Creative Communities Grants March 2022							
No	Name of organisation	Bank Account Name	Name of your service/project	Purpose of Funding	When does your project start?	Total costs	Amount Requested
1	Dance Therapy NZ	Dance Therapy NZ	Arts 4 Us and Dance 4 Us Dunedin	To support artist and tutor fees for community-based dance and arts programmes.	27/07/2022	\$ 17,522.00	\$ 10,000.00
2	Dunedin Workers' Educational Association Te Wāhi Ākoranga o Ōtepoti Inc.	Dunedin Workers' Educational Association Te Wāhi Ākoranga o Ōtepoti Inc.	Dunedin WEA Spring Workshops 2022	Subsidise workshop fees by funding costs for materials and tutors	1/09/2022	\$ 8,047.98	\$ 3,922.98
3	Elizabeth Marie Brown (Lissie)	lissie brown	Eve and Eye	Materials, venue hire and artist fee	10/07/2022	\$ 1,881.43	\$ 1,881.43
4	Events On Stafford Limited	Events On Stafford Limited	Otepoti Creatives Art Exhibition	Cover the costs of the exhibition	21/07/2022	\$ 2,590.00	\$ 2,590.00
5	Kari Morseth	K Thomas & K Morseth	String and twine making with plant fibre	Venue hire, equipment hire, facilitator fees and administrative costs	2/07/2022	\$ 1,120.00	\$ 810.00
6	Kari Petro Schmidt and Lydie Mia Schmidt	The Blue Oyster Arts Trust	Petals	To support exhibition and workshop costs at Wave Project Space	1/07/2022	\$ 4,715.00	\$ 3,335.00
7	National Flash Fiction Day Ōtepoti Dunedin	NFFD	National Flash Fiction Day Ōtepoti Dunedin	Artist and facilitator fees, administrative and event costs	1/06/2022	\$ 13,250.00	\$ 4,000.00
8	New Zealand Society of Authors Otago Southland Branch	N.Z. Society of Authors (PEN NZ Inc)	National Poetry Day event 'The Music of Poetry' and associated workshop	Artist fees, Administration costs and marketing	26/08/2022	\$ 9,200.00	\$ 3,900.00
9	Port Chalmers Foundry Charitable Trust	Port Chalmers Foundry Charitable Trust	Foundry Festival	To help with artists' fees	15/10/2022	\$ 13,005.00	\$ 2,000.00
10	Rakuto Kurano	Rakuto Kurano	Violin Quartet Tour - Old Music & New, New Zealand Music	Venue hire, staging costs, and artist fees	12/07/2022	\$ 2,260.00	\$ 1,810.00
11	Rosella Hart (Curiouser & Curiouser)	Rosella Hart	Shake'n'Bake	Administration costs and workshop facilitator fees	1/06/2022	\$ 10,882.00	\$ 3,317.00
12	West Harbour Arts Charitable Trust	West Harbour Arts Charitable Trust	Artist in Residence 2022 - Edith Amituanai	To support artist fees for Edith Amituanai to run photography project	17/11/2022	\$ 6,485.81	\$ 2,000.00

No	Name of organisation	Bank Account Name	Name of your service/project	Purpose of Funding	When does your project start?	Total costs	Amount Requested
13	Yellow Eye Ltd with ARO duo Pukekohe	Yellow Eye Ltd	Aro Matariki Workshops and Shows Dunedin	To assist with artist fees for Matariki workshops	27/06/2022	\$ 9,045.00	\$ 2,345.00
14	Yellow Eye Ltd with Nukes ukulele trio West Auckland	Simon Vare	Nukes ukulele Trio schools workshop & shows Dunedin	To assist with artist fees and associated costs with running ukulele performances and workshops in schools.	17/10/2022	\$ 10,748.50	\$ 2,248.50
				Total Cost of All Applicants Projects		\$ 110,752.72	
				Total requested			\$ 44,159.91
				Total available for distribution			\$ 77,671.45

Community Events Grants March 2022								
No	Name of organisation	Bank Account Name	Event Name	Purpose of Funding	When does your project start?	When does your project end?	Total costs	Amount Requested
1	Arasan NZ Trust	Arasan NZ Trust	Ōtepoti Dunedin Diwali 2022	To help fund overall event costs	22/10/2022	23/10/2022	\$ 47,948.00	\$ 10,000.00
2	Badminton New Zealand	Badminton New Zealand Incorporated	Badminton New Zealand - South Island Junior Secondary School Cup	To help fund venue hire and shuttles	22/11/2022	24/11/2022	\$ 9,626.00	\$ 3,736.00
3	Community Classroom	Melissa Pronk	Community Classroom - Dunedin 2022	To help fund event coordinator fees	8/07/2022	24/07/2022	\$ 9,237.30	\$ 4,618.65
4	Diving Otakou	Diving Otakou (2015) Incorporated	Diving New Zealand South Island Championships 2022	To help fund a photographer, MC, and sound system	10/07/2022	11/07/2022	\$ 14,140.20	\$ 2,135.75
5	Dunedin Fringe Arts Trust	Dunedin Fringe Arts Trust	New Zealand Young Writers Festival 2022	To help fund production expenses including personnel, materials, marketing, and administration.	29/09/2022	2/10/2022	\$ 74,008.00	\$ 9,173.00
6	Dunedin Pride Incorporated	Dunedin Pride Incorporated	Dunedin Youth Pride Ball 2022	To help fund overall costs of the event	23/07/2022	23/07/2022	\$ 8,332.00	\$ 4,157.00
7	Dunedin Town Hall Organ Trust	Dunedin Town Hall Organ Trust	Town Hall Organ Concert - Douglas Mews	To help with costs of press advertising	9/10/2022	9/10/2022	\$ 3,412.50	\$ 862.50
8	Dunedin-Edinburgh Sister City Society	Dunedin-Edinburgh Sister City Society	St Andrew's Day Event	To help fund advertising, promotion, sound equipment, road closure, equipment hire, performers koha and materials	27/11/2022	27/11/2022	\$ 19,268.12	\$ 6,000.00
9	Fono Fauautua a Samoa i Otago	Fono Fauautua a Samoa i Otago	Celebration of Samoan Independence and Samoan Language Week	To help fund venue hire, equipment hire, van hire, refreshments and koha	4/06/2022	4/06/2022	\$ 1,540.00	\$ 1,340.00
10	Ignition Children's Book Festival Charitable Trust	Ignition Children's Book Festival	Ignition Festival 2022	To help fund costs of running the event including speakers' fees	29/09/2022	4/04/2022	\$ 23,437.00	\$ 3,000.00
11	Mosgiel Brass Band	Mosgiel Brass Band Incorporated	Mosgiel Brass: 150 years of music on the Taieri	To help fund venue hire, audio-visual equipment hire, production of graphic content featuring the Band's history and production costs of a souvenir publication of the Band's history	4/11/2022	6/11/2022	\$ 13,213.75	\$ 2,500.00
12	Otago Radio Association Inc (Glenda03 489 Kempto no)	Otago Radio Association Inc	Otago Radio Association Country Show	To help fund a country show as part of the Otago Radio Association Inc 100 year celebration	6/10/2022	6/10/2022	\$ 11,945.00	\$ 5,000.00
13	Otago Tongan Students' Association	OTSA Account	Fakamafola 'a e Tapu	To help fund information and well-being packs for the attendees, materials for workshops and venue hire	12/08/2022	13/08/2022	\$ 2,384.87	\$ 1,193.00
14	Port Chalmers Foundry Charitable Trust	Port Chalmers Foundry Charitable Trust	Foundry Festival	To help fund production expenses, including venue hire, marketing and technical support	15/10/2022	15/10/2022	\$ 13,505.00	\$ 5,000.00
15	Waitati Music Festival Inc Soc	Waitati-e	10th Waitati Music and Arts Festival	To help fund overall costs of the event	5/11/2022	5/11/2022	\$ 94,827.00	\$ 5,000.00
16	Zonta Club of Metropolitan Dunedin	Zonta Club of Metropolitan Dunedin	A Conversation With Louise Nicholas	To help fund guest speaker fees, venue hire and technical support costs	25/11/2022	25/11/2022	\$ 3,903.00	\$ 2,403.00

No	Name of organisation	Bank Account Name	Event Name	Purpose of Funding	When does your project start?	When does your project end?	Total costs	Amount Requested
	Withdrawn							
1	Dunedin Performing Arts Competitions Society	Dunedin Performing Arts Competition Society - General Account	DPACS Tap Festival	To help venue hire and adjudicator wages	21/04/2022	24/04/2022	\$ 9,003.75	\$ 2,600.00
				Total Cost of All Applicants Projects			\$ 350,727.74	
				Total requested				\$ 66,118.90
				Total available for distribution				\$ 74,680.97

Community Grants March 2022							
No	Name of organisation	Bank Account Name	Name of your service/project	Purpose of Funding	When does your project start?	Total costs	Amount Requested
1	Aspire Kids Tamariki Matana Charitable Trust (Mark Gould)	Aspire Kids Tamariki Matana Charitable Trust	Aspire Kids Tamariki Matana Charitable Trust Funding	To help fund for the accountant wages	25/03/2022	\$ 108,617.23	\$ 5,000.00
2	Autism New Zealand Incorporated	Autism New Zealand Incorporated	Operational expenses for Otago Branch	To help fund the salary of the Outreach Coordinator	1/07/2022	\$ 50,240.00	\$ 2,500.00
3	Catholic Social Services Dunedin	Catholic Social Services	Child Counsellor Service	To help fund the wages of the Children's Counsellors	1/09/2022	\$ 232,310.00	\$ 5,000.00
4	CCS Disability Action Otago Incorporated	CCS Disability Action Otago Incorporated	Disability Support	To help fund the salary costs of Service Coordinator roles	1/07/2022	\$ 633,479.00	\$ 3,000.00
5	Disabled Persons Assembly (DPA) Dunedin	DPA Dunedin	Disabled Persons Assembly (DPA) Dunedin and Districts Kaituitui	To help fund the DPA Dunedin Kaituitui (Community Networker) salary	1/07/2013	\$ 8,278.00	\$ 5,000.00
6	Dunedin Community Learning Centre Charitable Trust	Dunedin Community Learning Centre	Dunedin Community Learning Centre	To help fund wages for a staff member	1/07/2022	\$ 127,845.00	\$ 5,000.00
7	Dunedin Community Mediation	Dunedin Community Mediation	Dunedin Community Mediation - Operating Expenses	To help fund wages for the part-time Manager	28/02/2022	\$ 22,150.00	\$ 4,950.00
8	East Taieri Church (Turning Point Counselling Services)	East Taieri Church	Turning Point Counselling service	To help fund subsidised counselling services for clients who are unable to pay for counselling	1/04/2022	\$ 32,870.00	\$ 5,000.00
9	English Language Partners Dunedin	English Language Partners NZ Trust	Salary - Community English Language Class Teachers	To help fund the wages of the Community English Language Teachers	7/02/2022	\$ 31,250.00	\$ 6,000.00
10	Good Bitches Trust	Good Bitches Trust	Good Bitches Baking Dunedin chapter support	To help fund the Ōtepoti chapter's costs	1/07/2022	\$ 6,985.73	\$ 4,890.00
11	Heart Kids Otago (No)	Heart Kids Otago	Heart Kids Otago Supporting Families in Our Community	To help with the wages of the part-time Support Services Coordinator	30/11/2021	\$ 67,650.00	\$ 5,000.00
12	Just Atelier Trust TA Stitch Kitchen	Just Atelier Trust	Stitch Kitchen Community Beanies & Blankets Project	To help fund the wages of the Project Coordinator and Workshop Tutor	1/06/2022	\$ 6,143.92	\$ 5,000.00
13	Kiwi Family Trust	Kiwi Family Trust	Knitting for Plunket and the Community	To help fund volunteers' costs	6/06/2022	\$ 93,771.00	\$ 4,500.00
14	Life Education Trust Heartland Otago Southland	Life Education Trust Heartland Otago/Southland	Contribution towards Educators salary	To help fund wages of Educators salary	2/05/2022	\$ 162,498.00	\$ 5,000.00
15	Life Matters Suicide Prevention Trust	Life Matters Suicide Prevention Trust	Life Matters Administrators/Peer Supporters	To help fund the salary costs of the Administrator	1/04/2022	\$ 25,684.62	\$ 5,000.00
16	Our Food Network	Our Food Network Dunedin (OFN) Incorporated	Food engaged communities - Edible Garden Facilitator	To help fund the wages for the Edible Garden Facilitator, the School Garden Facilitator and for Our Food Network's Project Manager and Communications role	4/04/2022	\$ 75,056.67	\$ 5,000.00
17	Parent to Parent Otago	Parent to Parent New Zealand Incorporated T/A Otago	Regional Coordinator wages	To help fund the wages of staff members	1/07/2022	\$ 26,000.00	\$ 5,000.00
18	Pioneer Opportunities and Resources Trust	Pioneer Opportunities and Resources Trust	Hall Coordinator's Wage	To help fund the wages of the hall coordinator	1/04/2022	\$ 27,900.00	\$ 5,000.00
19	Pregnancy Help Incorporated Dunedin Branch	Pregnancy Help Incorporated Dunedin Branch	Support for the position of the Pregnancy Help Incorporated Dunedin Branch Manager	To help fund wages of the manager	1/07/2022	\$ 42,250.00	\$ 5,000.00
20	Royal NZ Foundation of the Blind Inc T/A Blind Low Vision Pam Baillie)	RNZFB Auckland Fundraising Account	Library current with recent releases, popular authors and books of topical interest	To help with the costs of pre-recorded DAISY talking books	1/06/2022	\$ 150,000.00	\$ 5,000.00
21	Royal New Zealand Plunket Trust	Royal New Zealand Trust Otago Area	Dunedin Home Support and Community Services	To help fund wages of the Dunedin Plunket Home Help Support Services	1/06/2022	\$ 7,000.00	\$ 5,000.00

No	Name of organisation	Bank Account Name	Name of your service/project	Purpose of Funding	When does your project start?	Total costs	Amount Requested
22	Salvation Army Addictions & Supportive Accommodation Services	The Salvation Army Red Shield Appeal	Bridge Programme Recovery Support Group	To help fund the wages of a .5 FTE Caseworker for 20 hours per week	1/07/2022	\$ 45,164.00	\$ 5,000.00
23	Stepping Stone Trust	Stepping Stone Trust	Mental Health First Aid	To help fund Mental Health First Aid courses in Dunedin	1/07/2022	\$ 41,034.00	\$ 5,000.00
24	SuperGrans Dunedin Charitable Trust	SuperGrans Dunedin Charitable Trust	SuperGrans Dunedin Charitable Trust	To help fund the wages of the manager	26/03/2022	\$ 103,600.00	\$ 5,000.00
25	The Hearing Association Dunedin Branch Inc T/A Hearing Support Otago	The Hearing Association Dunedin Branch (Hearing Support Otago)	Hearing Support Otago - Wages	To help fund the wages for the Hearing Support Otago Administrator	1/04/2022	\$ 37,648.00	\$ 5,000.00
26	The Otago Asthma Society Inc	Otago Asthma Society	Community Exercise Program	To help fund wages for staff member	1/04/2022	\$ 15,027.00	\$ 5,000.00
27	The Scout Association of New Zealand	The Scout Association of New Zealand	Supporting youth by contribution to operational software that underscores implementation of programming.	To help fund the quarterly cost of software 'Salesforce' for programming, privacy, and organisation systems	1/07/2022	\$ 884,023.00	\$ 5,000.00
28	The Straight Up Trust (Rock Solid)	The Straight Up Trust - Rock Solid	Rock Solid Youth Development Programmes	To help fund youth worker salaries	7/03/2022	\$ 195,592.00	\$ 5,000.00
29	Youthline Otago Incorporated	Youthline Otago Incorporated	Overheads and salaries of Youthline Otago to continue our services and general operations.	To help fund staff salaries	1/04/2022	\$ 392,840.00	\$ 5,000.00
				Total Cost of All Applicants Projects		\$ 3,652,907.17	
				Total requested			\$ 140,840.00
				Total available for distribution			\$ 103,008.70

Grants Approved by the Chair to March 2022								
No	Date received	Organisation	Project	Date of Event	Purpose of Grant	Project Cost	Amt. Req \$	Amount Paid
1	13/04/2022	Dunedin Performing Arts Competition Society	120 Performing Arts Competition	21/04/2022	To help fund the four day competition	\$ 3,000.00	\$ 500.00	\$ 500.00
							Total	\$ 500.00
Small Project Grants Arts								
No.	Date received	Organisation	Project	Date of Event	Purpose of Grant	Project Cost	Amt. Req \$	Amount Paid
1	24/10/2021	GASP! Dance Charitable Trust	Promenade: a history of St Clair Beach	19/03/2022	To help with the costs of the event	\$ 5,972.00	\$ 500.00	\$ 500.00
2	17/11/2021	Jawline Dance Co	Vivid Dreamy - Others, a contemporary dance show	31/01/2022	To help pay for the artists coming to Dunedin	\$ 5,690.00	\$ 500.00	\$ 500.00
3	1/02/2022	The Naked Brastrap	Inherent Awkwardness - Dunedin Finge Festival 2022	18/03/2022	To help stage the live performance work	\$ 7,920.30	\$ 500.00	\$ 500.00
4	5/04/2022	Dunedin Chinese Art/Instrument Association	Chinese Festivals	1/05/2022	To help support performances and workshops in 2022 to support Chinese Festivals	\$ 500.00	\$ 500.00	\$ 500.00
							Total	\$ 2,000.00
							Total of Grants Spend	\$ 2,500.00

WASTE MINIMISATION COMMUNITY PROJECTS AND INITIATIVES GRANT MARCH 2022 APPLICATIONS

Department: Waste and Environmental Solutions

EXECUTIVE SUMMARY

- 1 This report summarises applications received during March 2022 for Waste Minimisation Community Project/Initiative funding.
- 2 The purpose of this report is to assist the Subcommittee in considering applications and allocating funding by providing a summary of the funding criteria, applications received, amount of funding requested, the amount available, and the amount recommended.
- 3 A summary of the Waste Minimisation Small Project Grants already approved by the Grants Subcommittee Chair or another delegated Subcommittee member is also included as Attachment B.

RECOMMENDATIONS

That the Subcommittee:

- a) **Decides** the grants funding to be allocated to applicants from the Waste Minimisation Community Project/Initiative Grants fund.
- b) **Notes** that the Waste Minimisation Grants are funded by Waste Disposal Levy funds provided by the Ministry for the Environment and are not rates funded.
- c) **Notes** the approved funding allocated to organisations for Waste Minimisation Small Project Grants.

BACKGROUND

- 4 Applications opened for the Waste Minimisation Community Project/Initiative Grant on 1 March 2022 and closed at 5pm, 25 March 2022.
- 5 For this round of funding, \$56,253.20 is available for Waste Minimisation Community Project/Initiative Grants. This is the normal allocation of \$30,000 plus an under spend of \$26,253.20 from the Waste Minimisation Innovation and Development (Commercial) Grants carried over from the November 2021 Subcommittee meeting.
- 6 Four Waste Minimisation Small Project Grants have been approved under delegated authority. During the 2021/22 financial year a total value of \$1,783.70 has been allocated, leaving \$8,216.30 of available funding remaining.

- 7 Both before and during the application period, email notifications were provided by Council staff. Due to Covid-19 gathering restrictions the funders workshop evening event was unable to take place. Instead, advertisements encouraged prospective applicants to book a time to 'Talk to the Funders'. Advertising in community newsletters, public notices, local newspapers, radio, and social media was undertaken. Potential applicants were encouraged to communicate with staff before applying so additional advice and information could be provided.
- 8 Applicants who had submitted project start dates before the receipt of funding have been contacted to confirm revised project start dates (1 June 2022 or later). This is to avoid the funding of projects retrospectively.

Accountability Reports

- 9 Over the 5 months from November to the end of March 2022, staff have received 14 accountability reports for previous waste minimisation grants funding. There are a further 16 accountability reports that are not yet due having been awarded within the last 12 months.
- 10 Any overdue accountability reports are being actively pursued by Council staff.
- 11 Two previous successful applicants are to refund their grants. These are:
- a) Toosh and Co. due to no interest from early childhood centres to trial their cloth nappy washing service, and
 - b) Less Limited due to Covid 19 disruption
- 12 The total refund amount is \$10,574.78. This money will be returned to the Waste Disposal Levy fund.

DISCUSSION

Summary of Applications

- 13 Seven applications for the Waste Minimisation Community Project/Initiative Grants fund have been received. In addition, one application was withdrawn by the applicant due to illness. The total funding requested from the seven applications was \$34,934.80. Taking into account the maximum application amount is \$5,000 for this grant, the total applicable amount requested is \$34,226.00.
- 14 Access to the applications has been provided to the Subcommittee. These are summarised in Attachment A, with an assessment of the community benefits and the type(s) of waste involved.

Grant Fund Name	Number of Applications Received	Number Withdrawn	Total Requested <small>(to an application maximum of \$5,000)</small>	Total Available (March 2022 round)
Waste Minimisation Community Project/Initiative Grants	7	1	\$34,226.00	\$56,253.20

Funding Criteria

- 15 The funding criteria are set out below to assist the Subcommittee to determine the funding allocations:
- Applicants are most likely to receive funding if the application is for a project or initiative that:
 - Clearly and directly benefits the wider community;
 - Aligns with the vision and goals in the WMMP;
 - Builds local resource recovery capability;
 - Minimises or diverts targeted waste streams;
 - Promotes zero waste education;
 - Research, development, and design for future waste minimisation initiatives;
 - Applicants must contribute 30% of the total project cost; and
 - Encourages, promotes, or administers waste minimisation activities in the Dunedin region.
 - Activities which can't be applied for:
 - Subsidising the cost of waste to landfill;
 - Individuals working on private projects;
 - Debt servicing; and
 - Activities that duplicate other demonstration projects or pilot studies.
- 16 Waste minimisation grants are now also available to fund consenting costs e.g., permitted composting processing, to enable regulated waste minimisation activities.

OPTIONS

- 17 The Grants Subcommittee is delegated to decide grants on behalf of the DCC, in line with the DCC Grants Management Policy 2019 and specific grant criteria.

NEXT STEPS

- 18 Staff will communicate the Grants Subcommittee's decisions to all applicants in writing within two weeks of the Grants Subcommittee meeting. Where grants have been approved, payments will be arranged for the applicants.
- 19 The next funding round will be advertised in September 2022.

Signatories

Author:	Catherine Gledhill - Waste Minimisation Supervisor
Authoriser:	Chris Henderson - Group Manager Waste and Environmental Solutions

Attachments

	Title	Page
↓A	Waste Minimisation Community Grants - March 2022 - Summary of Applications	49
↓B	Small Waste Minimisation Project Grants to March 2022	50

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision promotes the social well-being of communities in the present and for the future.
 This decision promotes the economic well-being of communities in the present and for the future.
 This decision promotes the environmental well-being of communities in the present and for the future.
 This decision promotes the cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This report supports the Council's Waste Minimisation and Management Plan 2020

Māori Impact Statement

There is no identified adverse impact for Māori.

Sustainability

Waste Minimisation Grants provide community with a funding opportunity for new waste minimisation projects and initiatives.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

Budget is set aside from the Waste Levy for waste minimisation grants. This money is received from the Ministry for Environment and has been approved to use for grants funding.

Financial considerations

Grants will be expended from the Waste Minimisation Funds within approved budgets.

Significance

This decision is considered to be of low significance in terms of Council's Significance and Engagement Policy.

Engagement – external

A variety of newsletters, social media, Otago Access Radio, as well as advertising in local media were used to promote these grants.

Engagement - internal

Internal engagement was carried out with other grant funding departments to check applicants were not doubling up on applications. Departments relevant to the organisations applying for funding were also engaged to check on the best fits in funding criteria for applicants.

SUMMARY OF CONSIDERATIONS

Risks: Legal / Health and Safety etc.

By funding consenting costs for applicants, the risk of funding non-compliant activity can be managed.

Conflict of Interest

No conflict of interests have been identified.

Community Boards

Funded waste minimisation projects may develop in community board areas.

Waste Minimisation Community Project/Initiative Grants March 2022									
No.	Name of Organisation	Bank Account Name	Name of your service/project	Purpose of Funding	Waste Minimised	Community Benefit	Project start date	Total costs	Amount Requested
1	Cargill Enterprises	Cargill Enterprises	E-waste collection service for business	To trial an e-waste collection service from Dunedin businesses	E-waste	Encourage social enterprise and commercial development. A range of employment opportunities for all. Educate on resource recovery and provide access to diverted material facilities. Minimise the harmful effects of waste.	6/06/2022	\$ 12,162.00	\$ 5,000.00
2	Just Atelier Trust TA Stitch Kitchen	Just Atelier Trust	Communications and Marketing	To subsidise the wages of a Marketing and Communications Manager	Textile waste	Dunedin people feel included in their local communities and the wider city. Dunedin people have access to lifelong learning opportunities. Dunedin communities are resilient and have good access to information and resources. Advocate, educate and enable waste minimisation. Encourage social enterprise.	1/06/2022	\$ 16,250.00	\$ 5,000.00
3	NZ International Science Festival	International Festival of Environment, Science, Technology Dunedin NZ	NanoFest Workshop - E-Waste Computer Building	To subsidise workshops that promote the reuse of e-waste, and provide an e-waste drop-off point during the festival	E-waste	Dunedin people feel included in their local communities and the wider city. Dunedin people have access to lifelong learning opportunities. Advocate, educate and enable waste minimisation, recycling and resource recovery. Minimise the harmful effects of waste.	13/07/2022	\$ 6,306.00	\$ 4,400.00
4	Pregnancy Help Incorporated Dunedin Branch	Pregnancy Help Incorporated Dunedin Branch	Provision of reusable nappies to families/ whānau	To assist with the provision of reusable nappy starter-kits to families/whānau	Disposable nappies	Dunedin people feel included in their local communities and the wider city. Dunedin communities are resilient and have good access to information and resources. Dunedin people have access to lifelong learning opportunities. Advocate, educate and enable waste minimisation.	1/07/2022	\$ 7,204.00	\$ 5,000.00
5	SuperGrans Dunedin Charitable Trust	Supergrans Dunedin Charitable Trust	Project Produce	To enable the production of reusable vegetable/fruit bags for distribution in the community	Plastic bags, food waste and textile waste	Dunedin people feel included in their local communities and the wider city. Dunedin communities are resilient and have good access to information and resources. Dunedin people have access to lifelong learning opportunities. Advocate, educate and enable waste minimisation.	13/06/2022	\$ 11,221.75	\$ 5,000.00
6	The Period Place	The Period Place	Reusable period products	To assist with purchasing reusable menstruation products for distribution	Disposable menstruation products	Dunedin people feel included in their local communities and the wider city. Dunedin communities are resilient and have good access to information and resources. Dunedin people have access to lifelong learning opportunities. Advocate, educate and enable waste minimisation.	1/06/2022	\$ 27,244.00	\$ 5,000.00
7	The Valley Project	The Valley Project	Valley Spring Clean	To assist with the cost of a weekend community waste minimisation education and material diversion event	Recyclable household items, organic waste, hazardous waste and e-waste, disposable waste	Dunedin people feel included in their local communities and the wider city. Dunedin communities are resilient and have good access to information and resources. Dunedin people have access to lifelong learning opportunities. Advocate, educate and enable waste minimisation.	1/06/2022	\$ 9,029.80	\$ 5,534.80
				Total Cost of All Applicants Projects				\$ 89,417.55	
				Total requested					\$ 34,934.80
				Total available for distribution					\$ 56,253.20
				Total recommended for distribution					
				Total funds remaining for distribution					

			Grants Approved by the Chair to March 2022					
			Small Waste Minimisation Project Grants					
No.	Date received	Organisation	Project	Purpose of Grant	Project Cost	Amt. Req \$		Amount Paid
1	3/11/2021	Green Street Early Learning Centre	Worm Farm for Green Street Early Learning Centre	To purchase a worm farm and gardening equipment	\$ 507.42	\$ 500.00		\$ 500.00
2	17/11/2021	Columba College	Worm farm and equipment	To fund purchasing a worm farm and garden equipment	\$ 343.96	\$ 343.96		\$ 343.96
3	20/11/2021	St Joseph's Cathedral School	Composting and waste minimisation education	To fund composting bins, buckets and materials to divert organic waste at St Joseph's Cathedral School, and run a waste minimisation educational day	\$ 439.74	\$ 439.74		\$ 439.74
4	21/11/2021	Lions Club of Port Chalmers District Charitable Trust	Outram Summer Hawk and Hurl	To fund promotion and marketing for a Hawk and Hurl to provide diversion options alongside the Outram Rural Skip Day event.	\$ 2,325.16	\$ 500.00		\$ 500.00
							Total	\$ 1,783.70
				Committed but not spent (Financial Year 2021/22)		\$ 8,216.30		
							Total of grants spent	\$ 1,783.70

DUNEDIN BIODIVERSITY FUND - FINAL REPORTS ON COMPLETED PROJECTS

Department: Community and Planning

EXECUTIVE SUMMARY

- 1 This report provides a summary of the grants claimed for biodiversity projects that have been completed since the last project completion report to the Grants Subcommittee in November 2021. The project completion reports are presented to satisfy the grant conditions and outline how the projects were completed.
- 2 Eighteen project completion reports have been received from recipients of previous funding rounds of the Dunedin Biodiversity Fund since the last report in November 2021.
- 3 Staff continue to follow up on unclaimed grants from earlier rounds. There are 59 approved grants from the April 2019 to September 2021 rounds yet to be claimed.

RECOMMENDATIONS

That the Subcommittee:

- a) **Notes** the project completion reports on Dunedin Biodiversity Fund projects.

BACKGROUND

- 4 The Dunedin Biodiversity Fund was established in August 2007 and has the following purpose:
To enhance the condition and extent of indigenous biodiversity across Dunedin City by encouraging and supporting landowners and communities who are committed to protecting, enhancing and managing indigenous biodiversity.
- 5 All successful applicants to the Dunedin Biodiversity Fund are required to enter into a formal agreement with the Dunedin City Council upon approval of the grant which specifies conditions that must be met in accepting the grant. The conditions require applicants to provide a project completion report prior to the release of grant monies.
- 6 Eighteen approved grants have been claimed since the last completed projects report to the Subcommittee in November 2021. All grants made prior to April 2019 have been completed, and all current grant recipients have an explicit timeframe (usually 24 months from approval) within which to claim their approved grant.

DISCUSSION

- 7 Table 1 below provides a summary of the 18 grants claimed since the November 2021 Subcommittee meeting. Project completion summaries are provided in Attachment A.

Table 1. Summary of completed projects from the Dunedin Biodiversity Fund with grants claimed since the November 2021 Subcommittee meeting.

Application ID	Grant recipient	Project type	Amount available	Amount claimed	Balance
BIO-2018-14	Peter John Hayden	Pest animal control	\$ 1,121.00	\$ 1,121.00	\$ -
BIO-2019-01	Catherine Cox	Purchase plants	\$ 5,000.00	\$ 1,595.00	\$ 3,405.00
BIO-2019-17	Dunedin City Baptist Church	Purchase plants	\$ 2,499.00	\$ 1,303.92	\$ 1,195.08
BIO-2019-19	Grant Campbell	Purchase fencing materials	\$ 1,101.00	\$ 1,006.41	\$ 94.59
BIO-2019-22	Alister Young	Purchase plants	\$ 4,000.00	\$ 3,081.32	\$ 918.68
BIO-2019-25	Tim Richie	Purchase plants	\$ 5,000.00	\$ 4,368.68	\$ 631.32
BIO-2020-13	Pacific View Ltd	Purchase plants	\$ 5,000.00	\$ 5,000.00	\$ -
BIO-2020-16	Jean Grace	Pest plant and animal control	\$ 1,063.00	\$ 1,063.00	\$ -
BIO-2020-24	Ryan Fitzgerald	Purchase plants and fencing materials	\$ 4,900.00	\$ 4,892.87	\$ 7.13
BIO-2020-25	Paula Cross	Pest plant control	\$ 700.00	\$ 700.00	\$ -
BIO-2020-7	Jindrich Fiala	Purchase plants	\$ 2,362.50	\$ 2,362.50	\$ -
BIO-2021-01	Ray Parker	Purchase plants and employ contractor	\$ 2,500.00	\$ 2,500.00	\$ -
BIO-2021-05	Hilary Lennox	Pest plant control	\$ 5,000.00	\$ 3,191.60	\$ 1,808.40
BIO-2021-09	Ponne and van der Meulen Trust	Purchase of plants	\$ 5,000.00	\$ 5,000.00	\$ -
BIO-2021-10	Rod Eales	Purchase plants and employ contractor	\$ 775.00	\$ 775.00	\$ -
BIO-2021-13	Angelina Young	Purchase fencing material and fertiliser	\$ 3,590.96	\$ 1,178.44	\$ 2,412.52
BIO-2021-25	David Parker	Employ contractor for pest plant control and fencing	\$ 600.00	\$ 600.00	\$ -
BIO-2021-26	Jackie Jones	Pest plant control	\$ 2,500.00	\$ 2,430.00	\$ 70.00
TOTAL			\$52,712.46	\$ 42,169.74	\$ 10,542.72

- 8 The documents received from grant recipients indicate that all the projects above have been successfully completed and were consistent with their applications, thereby contributing to the purpose of the Dunedin Biodiversity Fund via the protection and enhancement of indigenous biodiversity in Dunedin. Invoices presented for the projects are within the funding amounts granted, with some less than the grant amount.
- 9 The balance of monies left over from claimed grants since the November 2021 Subcommittee meeting is \$10,542.72.
- 10 There are 59 approved grants totalling \$112,512.35 from the April 2019 to September 2021 rounds yet to be claimed. There are no grants outstanding from funding rounds prior to April 2019.

OPTIONS

- 11 No options are presented as this report is for noting.

NEXT STEPS

12 Staff will continue to administer the Biodiversity Fund and provide oversight of projects.

Signatories

Author:	Garreth Kyle - Research and Monitoring Officer
Authoriser:	Paul Freeland - Principal Policy Advisor Simon Drew - General Manager Infrastructure and Development

Attachments

	Title	Page
↓A	Dunedin Biodiversity Fund - Project Completion Summaries - March 2022 round	56

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This report enables democratic local decision-making and action by, and on behalf of, communities. This decision promotes the environmental well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The Biodiversity Fund directly supports the objectives and outcomes of Te Ao Tūroa – Dunedin’s Environment Strategy and the Spatial Plan. It also contributes to the Parks and Recreation Strategy.

Māori Impact Statement

There are no known implications for tangata whenua.

Sustainability

The projects considered in this report will contribute positively to the long-term sustainability of the natural environment of Dunedin.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

The funding suggested is within the allocated budget.

Significance

This decision is considered to be of low significance in terms of the Council’s Significance and Engagement Policy.

Engagement – external

There has been no external engagement on the project completion reports.

Engagement - internal

There has been no internal engagement on the project completion reports.

Risks: Legal / Health and Safety etc.

There are no known risks.

Conflict of Interest

There are no conflicts of interest.

SUMMARY OF CONSIDERATIONS

Community Boards

A number of the projects were carried out in Community Board areas – i.e. Otago Peninsula, Waikouaiti Coast, West Harbour and Mosgiel-Taieri.

DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY

Application Number:	BIO-2018-14
Applicant (Person ID):	Peter John Hayden
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Predator trapping
Site address:	as above
Funding Round Application: (Month/Year)	September 2018
Grant Amount:	\$1,121.00
Purpose of Grant:	Purchase of predator control equipment and consumables
Information supplied for completion of project:	<ul style="list-style-type: none"> • Final completion report or equivalent that outlines similar content • Copies or details of total costs for project, including invoices • Photos
Invoices Received (exclude GST):	<p>Total project cost = \$2,344.29 (\$1,344.29 invoiced + labour)</p> <p>Applicant contribution = \$223.29 + labour 50 hours @ \$20/hr (\$1,000.00)</p> <p>DCC Contribution = \$1,121.00</p>
Invoices generally consistent with Application:	Yes
Final Report Received: (date)	11 December 2021
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: (check agreement)	n/a
Report to Grants Subcommittee: (Month/Year)	March 2022 round
Grant Monies to be paid out:	\$1,121.00
Grant Monies not paid out: (to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))	\$0.00

DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY



DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY

Application Number:	BIO-2019-09
Applicant (Person ID):	Catherine Cox
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	House Paddock and Triangle Gully
Site address:	[REDACTED]
Funding Round Application: <i>(Month/Year)</i>	April 2019
Grant Amount:	\$5000
Purpose of Grant:	Revegetation
Information supplied for completion of project:	<ul style="list-style-type: none"> • Final completion report or equivalent that outlines similar content • Copies or details of total costs for project, including invoices • Photos
Invoices Received (exclude GST):	DCC contribution \$1595 Applicant contribution \$6882.53 Total costs \$8477.53 (excl GST)
Invoices generally consistent with Application:	Yes
Final Report Received: <i>(date)</i>	28 March 2022
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: <i>(check agreement)</i>	N/A
Report to Grants Subcommittee: <i>(Month/Year)</i>	May 2022
Grant Monies to be paid out:	\$1595.00
Grant Monies not paid out: <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$3405.00

DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY

Application Number:	BIO-2019-17
Applicant (Person ID):	Dunedin City Baptist Church
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Prayer Walk Track and Native Bush amenity
Site address:	as above
Funding Round Application: <i>(Month/Year)</i>	September 2019
Grant Amount:	\$2,499.00
Purpose of Grant:	Purchase of native plants for riparian revegetation project
Information supplied for completion of project:	<ul style="list-style-type: none"> • Final completion report or equivalent that outlines similar content • Copies or details of total costs for project, including invoices • Photos
Invoices Received (exclude GST):	Total project cost = \$2,607.85 invoiced Applicant contribution = \$1,303.93 DCC Contribution = \$1,303.92
Invoices generally consistent with Application:	Yes
Final Report Received: <i>(date)</i>	8 December 2021
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: <i>(check agreement)</i>	Yes
Report to Grants Subcommittee: <i>(Month/Year)</i>	March 2022 round
Grant Monies to be paid out:	\$1,303.92
Grant Monies not paid out: <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$1,195.08

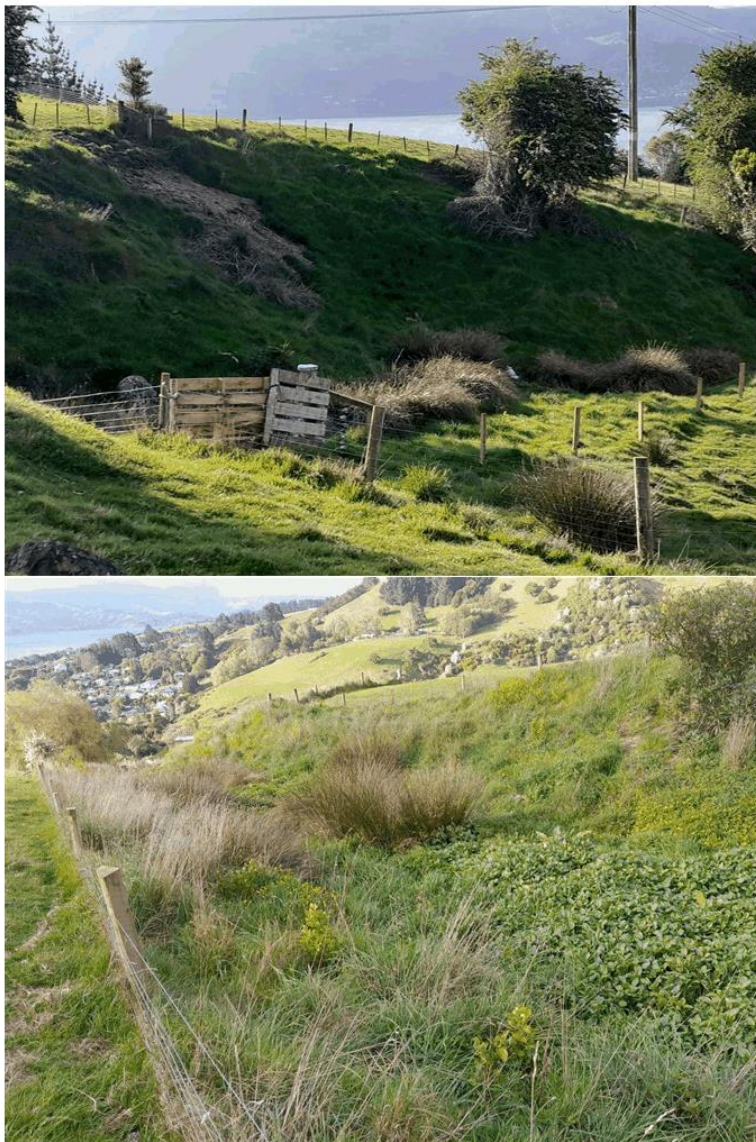
DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY



DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY

Application Number:	BIO-2019-19
Applicant (Person ID):	Grant Campbell
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Bay Pine Native Restoration Project
Site address:	as above
Funding Round Application: (Month/Year)	September 2019
Grant Amount:	\$1,101.00
Purpose of Grant:	Purchase of fencing materials for riparian revegetation project
Information supplied for completion of project:	<ul style="list-style-type: none"> • Final completion report or equivalent that outlines similar content • Copies or details of total costs for project, including invoices • Photos
Invoices Received (exclude GST):	<p>Total project cost = \$2,033.91 (\$1,006.41 invoiced + labour costs)</p> <p>Applicant contribution = labour 50 hours labour @ \$20.55/hr (\$1,027.50)</p> <p>DCC Contribution = \$1,006.41</p>
Invoices generally consistent with Application:	Yes
Final Report Received: (date)	21 November 2021
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: (check agreement)	Yes
Report to Grants Subcommittee: (Month/Year)	March 2022 round
Grant Monies to be paid out:	\$1,006.41
Grant Monies not paid out: (to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))	\$94.59

DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY



DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY

Application Number:	BIO-2019-22
Applicant (Person ID):	Alister Young
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Trees for Birds
Site address:	[REDACTED]
Funding Round Application: (Month/Year)	September 2019
Grant Amount:	\$4,000.00
Purpose of Grant:	Native plant purchase for revegetation project
Information supplied for completion of project:	<ul style="list-style-type: none"> • Final completion report or equivalent that outlines similar content • Copies or details of total costs for project, including invoices • Photos
Invoices Received (exclude GST):	<p>Total project cost = \$7,072.10 (\$3,081.32 invoiced + labour & vehicle costs)</p> <p>Applicant contribution = labour 190.5 hours labour @ \$20.55/hr (\$3,914.78) & vehicle 100 kilometres @ \$0.76/km (\$76.00)</p> <p>DCC Contribution = \$3,081.32</p>
Invoices generally consistent with Application:	Yes
Final Report Received: (date)	20 October 2021
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: (check agreement)	Yes
Report to Grants Subcommittee: (Month/Year)	March 2022 round
Grant Monies to be paid out:	\$3,081.32
Grant Monies not paid out: (to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))	\$918.68

DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY

Application Number:	BIO-2019-25
Applicant (Person ID):	Tim Ritchie
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Otāne Restoration Project
Site address:	as above
Funding Round Application: (Month/Year)	September 2019
Grant Amount:	\$5,000.00
Purpose of Grant:	Native plant purchase for revegetation project
Information supplied for completion of project:	<ul style="list-style-type: none"> • Final completion report or equivalent that outlines similar content • Copies or details of total costs for project, including invoices • Photos
Invoices Received (exclude GST):	<p>Total project cost = \$8,992.43 (\$4,368.68 invoiced + labour costs)</p> <p>Applicant contribution = labour 225 hours labour @ \$20.55/hr (\$4,623.75)</p> <p>DCC Contribution = \$4,368.68</p>
Invoices generally consistent with Application:	Yes
Final Report Received: (date)	21 November 2021
Site Visit Undertaken:	Yes
Additional Grant Conditions applied are met: (check agreement)	n/a
Report to Grants Subcommittee: (Month/Year)	March 2022 round
Grant Monies to be paid out:	\$4,368.68
Grant Monies not paid out: (to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))	\$631.32

DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY



DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY

Application Number:	BIO-2020-7
Applicant (Person ID):	Jindrich Fiala
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Native Trees and Shrubs Planting
Site address:	As above
Funding Round Application: <i>(Month/Year)</i>	April 2020
Grant Amount:	\$2,362.50
Purpose of Grant:	Native plant purchase for revegetation project
Information supplied for completion of project:	<ul style="list-style-type: none"> • Final completion report or equivalent that outlines similar content • Copies or details of total costs for project, including invoices • Photos
Invoices Received (exclude GST):	<p>Total project cost = \$6,839.56 (\$3,489.91 invoiced + 163 hours labour)</p> <p>Applicant contribution = \$1,127.41 + 163 hours labour @ \$20.55/hr (\$3,349.65)</p> <p>DCC Contribution = \$2,362.50</p>
Invoices generally consistent with Application:	Yes
Final Report Received: <i>(date)</i>	28 October 2021
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: <i>(check agreement)</i>	Yes
Report to Grants Subcommittee: <i>(Month/Year)</i>	March 2022 round
Grant Monies to be paid out:	\$2,362.50
Grant Monies not paid out: <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost)</i>	\$0.00

DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY



DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY

Application Number:	BIO-2020-13
Applicant (Person ID):	Pacific View Limited
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Pacific View Limited Wetland Protection
Site address:	[REDACTED]
Funding Round Application: <i>(Month/Year)</i>	April 2021
Grant Amount:	\$5000
Purpose of Grant:	Wetland Restoration
Information supplied for completion of project:	<ul style="list-style-type: none"> • Final completion report or equivalent that outlines similar content • Copies or details of total costs for project, including invoices • Photos
Invoices Received (exclude GST):	DCC contribution \$5,000 Applicant contribution \$5732.35 Total costs \$10,982 (excl GST)
Invoices generally consistent with Application:	Yes
Final Report Received: <i>(date)</i>	14 March 2022
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: <i>(check agreement)</i>	N/A
Report to Grants Subcommittee: <i>(Month/Year)</i>	May 2022
Grant Monies to be paid out:	\$5,000
Grant Monies not paid out: <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$0.00

DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY

Application Number:	BIO-2020-16
Applicant (Person ID):	Jean Grace
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Weed control
Site address:	as above
Funding Round Application: (Month/Year)	April 2020
Grant Amount:	\$1063
Purpose of Grant:	Removal of pest plant species
Information supplied for completion of project:	<ul style="list-style-type: none"> • Final completion report or equivalent that outlines similar content • Copies or details of total costs for project, including invoices • Photos
Invoices Received (exclude GST):	DCC contribution \$1,063 Applicant contribution: receipts \$920.55, Labour x 176 hrs= \$3,616.80 Total costs \$4,537.35
Invoices generally consistent with Application:	Yes
Final Report Received: (date)	2 April 2022
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: (check agreement)	n/a
Report to Grants Subcommittee: (Month/Year)	March 2022 round
Grant Monies to be paid out:	\$1063
Grant Monies not paid out: (to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost)	\$0.00

DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY

Application Number:	BIO-2020-24
Applicant (Person ID):	Ryan Fitzgerald
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	[REDACTED] Native Regeneration Project
Site address:	[REDACTED]
Funding Round Application: <i>(Month/Year)</i>	September 2020
Grant Amount:	\$4,900.00
Purpose of Grant:	Plant and planting materials purchase for native revegetation; fencing materials to protect large remnant native trees; traps for predator control
Information supplied for completion of project:	<ul style="list-style-type: none"> • Final completion report or equivalent that outlines similar content • Copies or details of total costs for project, including invoices • Photos
Invoices Received (exclude GST):	<p>Total project cost = \$10,824.51 (\$5,296.56 invoiced + labour costs)</p> <p>Applicant contribution = \$403.69 + labour 269 hours labour @ \$20.55/hr (\$5,527.95)</p> <p>DCC Contribution = \$4,892.87</p>
Invoices generally consistent with Application:	Yes
Final Report Received: <i>(date)</i>	22 November 2021
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: <i>(check agreement)</i>	Yes
Report to Grants Subcommittee: <i>(Month/Year)</i>	March 2022 round
Grant Monies to be paid out:	\$4,892.87
Grant Monies not paid out: <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$7.13

DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY



DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY

Application Number:	BIO-2020-25
Applicant (Person ID):	Paula Cross
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	[REDACTED]
Site address:	As above
Funding Round Application: <i>(Month/Year)</i>	September 2020
Grant Amount:	\$700
Purpose of Grant:	Track clearing and pest plant control
Information supplied for completion of project:	<ul style="list-style-type: none"> • Final completion report or equivalent that outlines similar content • Copies or details of total costs for project, including invoices • Photos
Invoices Received (exclude GST):	Total project cost = \$ 2,846.25 Applicant contribution = \$2146.25 DCC Contribution = \$700
Invoices generally consistent with Application:	Yes
Final Report Received: <i>(date)</i>	16 February 2022
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: <i>(check agreement)</i>	N/A
Report to Grants Subcommittee: <i>(Month/Year)</i>	May 2022
Grant Monies to be paid out:	\$700
Grant Monies not paid out: <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$0.00

DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY



Gorse sprayed,



Muhlenbeckia cleared

DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY

Application Number:	BIO-2021-01
Applicant (Person ID):	Ray Parker
Postal address for service:	[REDACTED]
Email:	ray@hugoandbland.co.nz
Project Name:	Native Wetland Regeneration
Site address:	[REDACTED]
Funding Round Application: <i>(Month/Year)</i>	March 2021
Grant Amount:	\$2500
Purpose of Grant:	Revegetation
Information supplied for completion of project:	<ul style="list-style-type: none"> • Final completion report or equivalent that outlines similar content • Copies or details of total costs for project, including invoices • Photos
Invoices Received (exclude GST):	Total project cost = \$13,138.35 Applicant contribution = \$10,638.35 DCC contribution = \$2,500
Invoices generally consistent with Application:	Yes
Final Report Received: <i>(date)</i>	14 February 2022
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: <i>(check agreement)</i>	N/A
Report to Grants Subcommittee: <i>(Month/Year)</i>	March 2022
Grant Monies to be paid out:	\$2,500
Grant Monies not paid out: <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$0.00

DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY



DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY

Application Number:	BIO-2021-05
Applicant (Person ID):	Hilary Lennox
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Wilding control 2021
Site address:	[REDACTED]
Funding Round Application: <i>(Month/Year)</i>	March 2021
Grant Amount:	\$5000
Purpose of Grant:	Removal of wilding pines
Information supplied for completion of project:	<ul style="list-style-type: none"> • Final completion report or equivalent that outlines similar content • Copies or details of total costs for project, including invoices • Photos
Invoices Received (exclude GST):	DCC contribution \$3191.60 Applicant contribution: receipts = \$3191.60 Total costs \$6383.20
Invoices generally consistent with Application:	Yes
Final Report Received: <i>(date)</i>	18 April 2022
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: <i>(check agreement)</i>	n/a
Report to Grants Subcommittee: <i>(Month/Year)</i>	March 2022 round
Grant Monies to be paid out:	\$3161.60
Grant Monies not paid out:	\$1,808.40
<i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	

DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY



DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY

Application Number:	BIO-2021-09
Applicant (Person ID):	Ponne and van der Meulen Trust
Postal address for service:	[REDACTED]
Email:	ben.ponne@neoleaders.com
Project Name:	Ponne and van der Meulen Restoration
Site address:	[REDACTED]
Funding Round Application: (Month/Year)	March 2021
Grant Amount:	\$5000
Purpose of Grant:	Large ecological restoration
Information supplied for completion of project:	<ul style="list-style-type: none"> • Final completion report or equivalent that outlines similar content • Copies or details of total costs for project, including invoices • Photos
Invoices Received (exclude GST):	DCC contribution \$5,000 Applicant contribution \$35,391.23 Total costs \$40,391.23 (excl GST)
Invoices generally consistent with Application:	Yes
Final Report Received: (date)	24 February 2022
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: (check agreement)	N/A
Report to Grants Subcommittee: (Month/Year)	May 2022
Grant Monies to be paid out:	\$5,000
Grant Monies not paid out: (to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))	\$0.00

DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY

Application Number:	BIO-2021-10
Applicant (Person ID):	Rod Eales
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	North-end Green
Site address:	As above
Funding Round Application: (Month/Year)	March 2021
Grant Amount:	\$775.00
Purpose of Grant:	Native plant purchase for revegetation project
Information supplied for completion of project:	<ul style="list-style-type: none"> • Final completion report or equivalent that outlines similar content • Copies or details of total costs for project, including invoices • Photos
Invoices Received (exclude GST):	<p>Total project cost = \$2,400.50 (\$1,167.50 invoiced + 60 hours labour)</p> <p>Applicant contribution = \$392.50 + 60 hours labour @ \$20.55/hr (\$1,233.00)</p> <p>DCC Contribution = \$775.00</p>
Invoices generally consistent with Application:	Yes
Final Report Received: (date)	27 October 2021
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: (check agreement)	Yes
Report to Grants Subcommittee: (Month/Year)	March 2022 round
Grant Monies to be paid out:	\$775.00
Grant Monies not paid out: (to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost)	\$0.00

DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY



DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY

Application Number:	BIO-2021-13
Applicant (Person ID):	Angelina Young
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Okahau Dune Project
Site address:	Warrington Sand Spit, foredune area, between the northern-most pedestrian access and the Surf Club access
Funding Round Application: <i>(Month/Year)</i>	March 2021
Grant Amount:	\$3,590.96
Purpose of Grant:	Purchase of fencing materials and fertiliser tabs for native sand dune revegetation project
Information supplied for completion of project:	<ul style="list-style-type: none"> • Final completion report or equivalent that outlines similar content • Copies or details of total costs for project, including invoices • Photos
Invoices Received (exclude GST):	Total project cost = \$ 10,952 invoiced Applicant contribution = \$9774.25 DCC Contribution = \$1178.44
Invoices generally consistent with Application:	Yes
Final Report Received: <i>(date)</i>	27 January 2022
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: <i>(check agreement)</i>	N/A
Report to Grants Subcommittee: <i>(Month/Year)</i>	March 2022 round
Grant Monies to be paid out:	\$1178.44
Grant Monies not paid out: <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost)</i>	\$2412.52

DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY

Application Number:	BIO-2021-25
Applicant (Person ID):	David Parker
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Forest Regeneration at Grassy Point
Site address:	as above
Funding Round Application: (Month/Year)	September 2021
Grant Amount:	\$600
Purpose of Grant:	Removal of pest plant species
Information supplied for completion of project:	<ul style="list-style-type: none"> • Final completion report or equivalent that outlines similar content • Copies or details of total costs for project, including invoices • Photos
Invoices Received (exclude GST):	DCC contribution \$600.00 Applicant contribution: \$780.00 Total costs \$1380.00
Invoices generally consistent with Application:	Yes
Final Report Received: (date)	20 April 2022
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: (check agreement)	n/a
Report to Grants Subcommittee: (Month/Year)	March 2022 round
Grant Monies to be paid out:	\$600.00
Grant Monies not paid out: (to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))	\$0.00

DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY

Application Number:	BIO-2021-26
Applicant (Person ID):	Jackie Jones
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Wairongoa Springs plant pest/weed control
Site address:	As above
Funding Round Application: <i>(Month/Year)</i>	September 2021
Grant Amount:	\$2500
Purpose of Grant:	Track clearing and pest plant control
Information supplied for completion of project:	<ul style="list-style-type: none"> • Final completion report or equivalent that outlines similar content • Copies or details of total costs for project, including invoices • Photos
Invoices Received (exclude GST):	DCC contribution \$2,430 Applicant contribution \$2,430 Total costs \$4,860.00 (excl GST)
Invoices generally consistent with Application:	Yes
Final Report Received: <i>(date)</i>	16 February 2022
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: <i>(check agreement)</i>	N/A
Report to Grants Subcommittee: <i>(Month/Year)</i>	May 2022
Grant Monies to be paid out:	\$2430
Grant Monies not paid out: <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$70.00

DUNEDIN BIODIVERSITY FUND - PROJECT COMPLETION SUMMARY



DUNEDIN BIODIVERSITY FUND APPLICATIONS

Department: Community and Planning

EXECUTIVE SUMMARY

- 1 The March 2022 round of the Dunedin Biodiversity Fund opened on the 1 March 2022 with applications closing on the 31 March 2022.
- 2 The purpose of this report is to assist the Grants Subcommittee in considering the applications and determining the allocation of funding by providing a summary of the applications.
- 3 Eighteen applications were received. Eight of the applications were from first-time applicants. The total funding amount requested by the applicants (\$74,9941.48) is more than the funding available for the funding round (\$41,879.42).
- 4 The total recommended allocation is \$41,879.11. First-time applicants with projects on protected land, and previous applicants with projects on protected land were prioritised for full funding.

RECOMMENDATIONS

That the Subcommittee:

- a) **Decides** on the allocation of the grants across the applications received to the March 2022 round of the Dunedin Biodiversity Fund.

BACKGROUND

- 5 The Dunedin Biodiversity Fund was established in August 2007. Minor changes to the eligibility and prioritisation criteria, and terms and conditions, were approved by the Planning and Environment Committee at the meeting of 12 February 2019.
- 6 The purpose of the Dunedin Biodiversity Fund is: *To enhance the condition and extent of indigenous biodiversity across Dunedin City by encouraging and supporting landowners and communities who are committed to protecting, enhancing and managing indigenous biodiversity.*
- 7 The Dunedin Biodiversity Fund operates on a 'pay first - claim after' basis and successful applicants have a standard term of 24 months to complete projects and claim the approved grant.

Funding Guidance

- 8 Funding is to be allocated on a cost sharing arrangement of 50:50, with the Council funding up to half of the project cost and the applicant contributing to the costs. The maximum total grant that can be allocated under the fund is \$5,000, and the minimum grant is \$500. Projects must be aimed at:
- a) Maintaining or improving the state of indigenous biodiversity e.g. fencing, plant and animal pest control projects, and/or
 - b) Increasing the extent of indigenous biodiversity e.g. revegetation projects.
- 9 The objective of the Dunedin Biodiversity Fund is to support 'on the ground' activities directly benefitting indigenous biodiversity. The DCC contributions are for funding tangible goods e.g. plants, traps, herbicide etc. The applicant's contribution can include labour and vehicle expenses. Further guidance on eligible project types is provided in Attachment B. Further guidance on eligible grant costs is provided in Attachment C.

Eligibility Criteria

- 10 Eligibility criteria are defined as the minimum requirements a project application must meet to be funded. Eligibility criteria settings are placed so that if the Fund is undersubscribed, all eligible applications can be approved. Projects that are not eligible, or cannot be made eligible through grant conditions, should not be funded. Eligibility criteria are listed in Attachment B.

Prioritisation Criteria

- 11 Prioritisation criteria are defined as the criteria by which projects are ranked for funding. Prioritisation criteria are only necessary if the Fund is over-subscribed and the settings are placed so that the projects that contribute the most to biodiversity outcomes consistently rank the highest. Prioritisation criteria are listed in Attachment B.

Conditions of Grants

- 12 All successful applications will be subject to standard terms and conditions, which will form part of an agreement between the applicant and Council. It is noted that the Subcommittee may impose additional conditions, where considered appropriate. Fund terms and conditions are listed in Attachment C.

DISCUSSION

- 13 Attachment A provides a brief summary of each of the applications. Full applications and assessments were provided to the Subcommittee separately.

OPTIONS

- 14 No options are presented. The Grants Subcommittee is delegated to decide grants on behalf of the DCC, in line with the Terms and Conditions of the Dunedin Biodiversity Grant Funding.

NEXT STEPS

- 15 Staff will communicate the Grants Subcommittee's decisions to all applicants and provide payment when the Terms and Conditions of the Dunedin Biodiversity Grant Funding have been met.
- 16 The next funding round will be advertised in September 2022.

Signatories

Author:	Garreth Kyle - Research and Monitoring Officer
Authoriser:	Paul Freeland - Principal Policy Advisor Simon Drew - General Manager Infrastructure and Development

Attachments

	Title	Page
↓A	Dunedin Biodiversity Fund - March 2022 - Summary of Applications	91
↓B	Dunedin Biodiversity Fund eligibility and prioritisation criteria	93
↓C	Dunedin Biodiversity Fund terms and conditions	95

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This report relates to providing a public service and it is considered good-quality and cost-effective.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The Dunedin Biodiversity Fund directly supports the objectives and outcomes of Te Ao Tūroa – Dunedin’s Environment Strategy and the Spatial Plan. It also contributes to the Parks and Recreation Strategy.

Māori Impact Statement

The fund provides an application process to contribute to enhance indigenous biodiversity.

Sustainability

The projects considered in this report will contribute positively to the long-term sustainability of the natural environment of Dunedin.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications. The recommended allocation is within budget.

Financial considerations

A total of \$43,427 is recommended to be granted to applicants.

Significance

This decision is considered to be of low significance in terms of the Council’s Significance and Engagement Policy.

Engagement – external

There has been no external engagement on the project applications.

Engagement - internal

There has been no internal engagement on the project applications.

Risks: Legal / Health and Safety etc.

There are no known risks.

Conflict of Interest

There are no identified conflicts of interest.

SUMMARY OF CONSIDERATIONS

Community Boards

A number of the grants relate to Community Board areas – i.e. Otago Peninsula, Mosgiel-Taieri, Saddle Hill, West Harbour and Waikouaiti Coast.

Dunedin Biodiversity Fund March 2022							
No	Name of organisation or landowner	Name of project	Purpose of Funding	Project grant period ends	Total costs	Amount Requested	Amount Recommended
BIO-2022-01	Springwater Ag	Springwater Ag Limited Native Wetland Regeneration Project	Purchase of plants	31/05/2024	\$ 10,000.00	\$ 5,000.00	\$ 2,500.00
BIO-2022-02	Steven Nichol	Regeneration of upland indigenous biodiversity through fencing, weed and pest control and replanting of native flora	Spraying and controlling pest plant species, namely broom	31/05/2024	\$ 9,969.60	\$ 5,000.00	\$ 5,000.00
BIO-2022-03	Jon Fergus	Potato point secondary planting area	Prepare site and plant trees	31/05/2024	\$ 38,520.00	\$ 5,000.00	\$ 2,500.00
BIO-2022-04	Alister Young	Trees for birds	Purchase of trees	31/05/2024	\$ 4,000.00	\$ 2,000.00	\$ 1,623.00
BIO-2022-05	Henry Jindrich Fiala	Native Trees And Shrubs Planting	Purchase plants and materials	31/05/2024	\$ 5,902.00	\$ 2,951.00	\$ 1,000.00
BIO-2022-06	Sam Eckhoff	Native planting at Blackhead	Purchase of plants	31/05/2024	\$ 3,500.00	\$ 1,500.00	\$ 1,000.00
BIO-2022-07	Brian Peat	Silverstream Biodiversity Planting Project	Purchase of plants and materials to construct signs and seating	31/05/2024	\$ 17,000.00	\$ 5,000.00	\$ -
BIO-2022-08	David Jensen	Raynbird weed removal	Pay contractor to spray weeds	31/05/2024	\$ 2,595.75	\$ 1,260.00	\$ 900.00
BIO-2022-09	Ryan Fitzgerald	200A Green Island Bush Road Native Regeneration Project	Purchase of plants	31/05/2024	\$ 10,007.62	\$ 4,993.42	\$ 2,500.00
BIO-2022-10	George Murray	Murray Farm Wetland Restoration	Purchase of plants and tree guards	31/05/2024	\$ 5,057.00	\$ 2,402.00	\$ 1,902.00
BIO-2022-11	Paula Cross	Seatons Bush Restoratoon	Purchase of plants	31/05/2024	\$ 5,317.50	\$ 2,650.00	\$ 2,650.00
BIO-2022-12	Evan Hurst	Waikouaiti wetland project	Purchase of plants and fencing material	31/05/2024	\$ 10,000.00	\$ 5,000.00	\$ 2,100.00
BIO-2022-13	Zac Noone	Block A fence replacement, Morfa Farm	Fencing materials and fence construction	31/05/2024	\$ 13,608.00	\$ 5,000.00	\$ 5,000.00
BIO-2022-14	Erik Stolte	Stolte Planting	Purchase plants and mulch	31/05/2024	\$ 6,320.00	\$ 1,580.00	\$ 1,080.00
BIO-2022-15	Aaron Heimann	26 Jane Street - Weed Control	Weed control	31/05/2024	\$ 3,800.00	\$ 1,900.00	\$ 500.00
BIO-2022-16	Kristen Bracey	Quarantine Island/Kamau Taurua Biodiversity Project	Contribution to conservation work on Island: pest plant and animal control, purchase plants, fencing and planting	31/05/2024	\$ 10,221.00	\$ 4,882.00	\$ -
BIO-2022-17	Fiona Ashton	Kaikawaka	Purchase of plants and tree guards	31/05/2024	\$ 3,000.00	\$ 1,500.00	\$ 1,000.00
BIO-2022-18	Beatrice Lee	Blueskin Farm Planting Project	Purchase of plants and tree guards	31/05/2024	\$ 8,578.22	\$ 4,289.11	\$ 4,289.11
BIO-2022-19	Volco Initial Trust	Pest management and native regeneration	Fuel for equipment, stakes, plants and trapping equipment	31/05/2024	\$ 10,347.16	\$ 4,931.96	\$ 3,475.00
BIO-2022-20	Jean Grace	Partridge Grace Reserve	Plants (about 50), herbicide & chainsaw expenses (petrol, oil)	31/05/2024	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00
BIO-2022-21	Angelina Young	Okahau Dune Project	Purchase fencing materials and fertiliser tabs, and employ contractor to build fence	31/05/2024	\$ 12,272.99	\$ 3,184.99	\$ -
BIO-2022-22	Michael Bradfield	Wetland restoration and enhancement	Employ contractor to remove large pest plant species	31/05/2024	\$ 7,920.00	\$ 3,960.00	\$ 3,960.00
			Total Cost of All Applicants Projects		\$ 199,936.84		
			Total requested			\$ 74,984.48	
			Total available for distribution			\$ 43,987.13	
			Total recommended for distribution				\$ 43,979.11
			Total funds remaining for distribution				\$ 8.02



Dunedin City Council: Biodiversity Fund Eligibility and Prioritisation Criteria

Eligibility criteria

Eligibility criteria are the minimum requirements a project application has to meet to be funded.

To be eligible for funding projects must meet the following criteria:

- Be located within the Dunedin City boundaries.
- Be associated with a specific site/s. Projects that refer to the whole of Dunedin or generalised areas within it will not be eligible.
- Have direct benefit to indigenous biodiversity.
- Have completed application forms that demonstrate a thorough level of planning. For ongoing projects, a long-term management plan must be provided that details the stages of the project, the long-term outcome, and where the current application activity fits into the plan.
- Demonstrate long-term viability of the project outcomes e.g. stock exclusion from planted areas, ongoing planned commitment to animal pest control, ongoing weed control maintenance of planted areas, etc.
- Contribute to meeting the strategic goals of the DCC Biodiversity Strategy, Goal 2 objectives Te Ao Tūroa – Dunedin's Environment Strategy, and 2GP Strategic Objective 2.2.3.
- Have no unclaimed granted funds relating to either the site or the applicant.
- Revegetation projects must be stocked with eco-sourced native plants and be of an appropriate ecosystem type for the site.
- Project activities are not contrary to any regulations (e.g. Otago Regional Council Flood Protection Management Bylaw 2012) and have acquired any necessary consents/permissions.

The Biodiversity Fund does not provide grants for the following:

- Planting of exotic vegetation or non-local native species including nursery hybrids.
- Amenity or landscape plantings i.e. beautification projects.
- Projects that have been created to comply with Resource Consent conditions.
- Non-farming business entities and corporate farming entities (e.g. farms that are not landowner/leaseholder occupied).

- Research projects, education or project planning.
- Visitor or volunteer infrastructure.
- Government Departments and Local Authorities are not eligible for funding.

Prioritisation criteria

Prioritisation criteria are the criteria by which projects are ranked for funding, in the event that the fund is oversubscribed.

The Prioritisation criteria include:

Present or potential biodiversity values:

- Meet, or are likely to meet, the criteria for an Area of Significant Biodiversity Value (ASBV) in the DCC second generation (2GP) District Plan.
- Projects that provide buffers, linkages and/or corridors to or for indigenous biodiversity.
- Align with the 2007 Statement of national priorities for protecting rare and threatened species on private land:
 - i. To protect indigenous vegetation associated with land environments (defined by Land Environments of New Zealand at Level IV), that have 20% or less remaining in indigenous cover.
 - ii. To protect indigenous vegetation associated with sand dunes and wetlands; ecosystem types that have become uncommon due to human activity.
 - iii. To protect indigenous vegetation associated with 'originally rare' terrestrial ecosystem types not already covered by priorities 1 and 2.
 - iv. To protect habitats of acutely and chronically threatened indigenous species.

Protection and effectiveness:

- Have a protective covenant registered on the title of the land.
- Scheduled as an Area of Significant Biodiversity Value (ASBV) or Urban Biodiversity Management Area (UBMA) in the DCC second generation (2GP) District Plan.
- Align with current best practice for the activities involved.

Other:

- Projects located on private land that are landowner managed will have higher priority than community-led projects on public land.
- Eligible applicants and/or sites that have received grants in the previous funding round will have lower priority than other applications.
- Animal pest control projects from outside the Predator Free Dunedin catchment area will have higher priority than animal pest control projects within the Predator Free Dunedin catchment area.



Dunedin City Council: Terms for Biodiversity Grant Funding

General

1. The granting of previous funding for an activity or recipient is not a guarantee of any future funding and all applications will be assessed using the criteria outlined in the DCC Grants Policy, the relevant grant applied for, and these Terms for Grants Funding as set out below.
2. The DCC is under no obligation to provide any funding to the recipient other than the grants funding outlined in the successful funding application. Any decision regarding the provision of further funding will be at the DCC's sole discretion and subject to a separate agreement.
3. The amount of funding granted by the DCC to the recipient will be specified as exclusive of GST. Any GST and income tax obligations are the responsibility of the recipient.

Application

4. All applications for grants will be assessed against the grant's eligibility criteria and the Dunedin City Council (DCC) Strategic Framework and funding priorities.
5. All figures provided in an application for grants funding must be exclusive of GST.
6. All decisions on grant applications are final and no correspondence will be entered into.
7. The DCC accepts grants applications at different times throughout the year. It is the responsibility of the applicant to ensure they are aware of opening and closing dates and times (which may be subject to change).
8. Late applications will only be accepted in exceptional circumstances and at the sole discretion of the DCC.

Assessment

9. The DCC reserves the right to carry out relevant background checks of an applicant to validate any aspect of the application, including:
 - legal status of the applicant
 - previous funding allocation and project or activity delivery
 - eligibility against grants criteria including community standing
 - the financial viability of the organisation/ entity.
10. The DCC may contact an applicant to verify information provided in an application or seek additional information. The applicant agrees to assist the DCC with any requests within the timeframe provided. A failure to do so may result in the DCC rejecting the application.

Decision and Grant

A failure by the recipient to follow any of the terms set out below or in the Standard Community Grants Terms may result in the recipient being unable to claim grant monies from the DCC. Additional conditions specific to individual grants may be imposed at the discretion of the DCC.

11. The recipient must notify the Biodiversity Fund Administrator of the acceptance of the grant by signing the grant conditions document and returning it.
12. The recipient must first pay all costs associated with the project. The grant will only be paid for approved costs as outlined in the application on the basis of original invoices matched to original receipts or other proof of payment, accompanied by a satisfactory project completion report. Project completion reports must provide the information prescribed by DCC in the project completion report template.
13. To allow reasonable assessment of the 50:50 (or other) cost-sharing, claimants must provide evidence of all project costs not just those claimed as council's contribution via the grant. Copies of original invoices and/or receipts for all purchases, and logs of labour and vehicle use are to be provided for the total project costs, with the applicant's contributions and grant claim costs clearly identified separately.
14. Grants must be claimed within 24 months of approval unless otherwise specified in individual grant conditions. The Grants Subcommittee will not consider extensions or staged payments of grant monies. Applicants with grant monies outstanding after 18 months will be sent a reminder letter and/or email and/or phone call reminder. Any grant monies unclaimed after 24 months will expire and be reallocated by the Grants Subcommittee.
15. The individual or group applying to the fund must be the same individual or group who will run the project.
16. Any grant approval is for work on the site on which the project is located and grant monies are not transferable between sites, applicants or applications (including those by the same applicant for the same ongoing project if applicable).
17. The applicant must notify the Fund Administrator upon completion of the project for which the grant applies. At this time a project completion report must be prepared by the applicant and forwarded to the Fund Administrator. The Fund Administrator will present the final report to the Grants Subcommittee.
18. Grants are made subject to the Grants Subcommittee being satisfied that the information given is true and correct and that there has been no omission of any relevant fact or any misrepresentation given. The Grants Subcommittee retains the right to refuse payments to approved applicants in cases where it determines that it has been misled by the applicant or if the applicant has been placed in receivership, voluntary liquidation or declared bankrupt.
19. The Dunedin City Council has the right to visit any project for inspection prior to release of grant monies, or for promotional purposes where grant assistance has been given. In all cases the applicant will be notified in advance of a proposed visit to arrange a suitable time for access.
20. The Dunedin City Council reserves the right to refuse grant payments if in the opinion of the Grants Subcommittee the grantee wilfully or through neglect causes the project to fail.
21. All correspondence is to be via email or post to the Biodiversity Fund Administrator; Dunedin City Council, PO Box 5045, Dunedin 9058; biodiversity@dcc.govt.nz. All correspondence relating to an approved grant must quote the project grant number e.g. BIO-20XX-XX.

22. All grants funding must be spent for the purpose for which the application was granted and in accordance with the DCC Grants Policy, as well as the specific terms of that grant.
23. Recipients will ensure that grant funding is used in the most cost-effective manner so as to derive the maximum benefit from the funded activity or project (as identified in the successful application).
24. The recipient agrees to notify the DCC immediately if for any reason it is not possible to complete the funded activity or project.
25. The DCC reserves the right to undertake, engage or give authority to a third party to undertake a review or audit of a recipient's spending of grant funding and the delivery of the activity or project that relates to the funding. The recipient agrees to cooperate with any such review and provide access to persons, places and information as requested.
26. Recipients shall comply with all relevant legislation in the delivery of funded activities, including the Health and Safety at Work Act 2015.
27. The DCC may request recipients provide information to show that all relevant legislation has been followed including appropriate health and safety management plans.

Privacy

28. DCC collects all personal information in accordance with its Privacy Policy available on its website www.dunedin.govt.nz – please note that you may have additional rights under the EU General Data Protection Regulation if you are in the European Union.
29. Details of grant applications, awards and outcomes will be stored by the DCC for grants administration and accountability purposes.
30. The DCC may at its discretion disclose details of grants recipients, including in DCC financial reporting and marketing / communications activities.
31. If requested, recipients must publicly acknowledge the funding provided by the DCC in any financial statements or reports and where possible, in any publicity material.

Changes to Terms and Conditions

Changes to these Terms for Grants Funding may be made by the DCC and notified to applicants either by email or by updating the DCC website.

Dunedin City Council: Guidance on Grant Costs for the Dunedin Biodiversity Fund

- A. Maximum total grant allocated is \$5,000 (ex. GST).
- B. Minimum grant amount \$500 (ex. GST).
- C. Maximum grant rate for all projects is 50:50 cost sharing between council and applicant.
- D. The purpose of the Biodiversity Fund is to support 'on the ground' activities directly benefitting indigenous biodiversity. The DCC contributions are for funding tangible goods e.g. plants, traps, herbicide etc. The following costs are not eligible:
 1. Project costs incurred prior to the lodging of the application,
 2. Any costs involved in preparing the application,

3. GST,
 4. Debt servicing,
 5. Purchase of equipment unless it can be demonstrated that it is essential to the project, is of reasonable cost, and either cannot be leased/hired/rented or such arrangements are more expensive than purchase,
 6. Administration costs.
- E. The fund is not a subsidised employment programme and labour contributions are eligible as a project cost as part of the applicant's contribution only at a rate of \$20.55 per hour (the 2018 living wage). Labour costs are to be fair and reasonable, and a log of dates, hours, personnel and tasks are to be provided in project completion reports.
- F. Vehicle expenses are eligible as part of the applicant's contribution at a rate of \$0.76 per km. Vehicle costs are to be fair and reasonable, and a trip log including dates, km, personnel and destination/s are to be provided in project completion reports.
- G. Minimum size for revegetation planting projects is 0.1ha (1000m²). E.g. a 50m x 20m area.
- H. Contractor costs (e.g. for weed control) can be funded as a 50:50 cost-sharing expense.
- I. Work carried out by the applicant towards the project cannot be claimed as an expense against the council's contribution i.e. is considered labour. This includes examples such as growing plants or making home-made planting stakes which should be included as labour in the applicant's contribution.

KARAKIA WHAKAMUTUKA

The meeting will be closed with a karakia whakamutuka.