

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the West Harbour Community Board will be held on:

**Date:** Wednesday 1 June 2022  
**Time:** 5.30 pm  
**Venue:** Rolfe Room, Port Chalmers Town Hall, Port Chalmers

Sandy Graham  
Chief Executive Officer

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**West Harbour Community Board**

**PUBLIC AGENDA**

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**MEMBERSHIP**

**Chairperson** Francisca Griffin  
**Deputy Chairperson** Kristina Goldsmith

**Members** Duncan Eddy Trevor Johnson  
Angela McErlane Jacqueline Ruston  
Cr Steve Walker

**Senior Officer** Jeanine Benson, Group Manager Transport

**Governance Support Officer** Wendy Collard

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Wendy Collard  
Governance Support Officer

Telephone: 03 477 4000  
Wendy.Collard@dcc.govt.nz  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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## **1 PUBLIC FORUM**

### **1.1 Long Beach Amenities Society**

Tracey McNamara from the Long Beach Amenities Society will be in attendance (via audio visual link) to speak in support of their funding application.

### **1.2 West Harbour Arts Charitable Trust**

Ian Landreth from the West Harbour Arts Charitable Trust will be in attendance to speak in support of their funding application.

### **1.3 Taufā Makanesi**

Taufa and Kym Makanesi will be in attendance to speak in support of the Taufā's scholarship application.

### **1.4 University of Otago Master of Planning Students**

Professor Claire Freeman, University of Otago Geography Department and the University of Otago Master of Planning Students will be in attendance to discuss a proposal.

## **2 APOLOGIES**

At the close of the agenda no apologies had been received.

## **3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

## **DECLARATION OF INTEREST**

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### **EXECUTIVE SUMMARY**


1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### **Attachments**

	<b>Title</b>	<b>Page</b>
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West Harbour Community Board Register of Interest 18 May 2022				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Francisca Griffin	Chairperson	Pioneer Opportunities and Resources Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Alternate Board Representative	Port Environment Liaison Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Representative	Albertson Avenue Beautification Project	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Secretary and Board Representative	West Harbour Beautification Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Green Party	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Trevor Johnson	Property Owner	Various Properties, Dunedin	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Classic Car Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director	Upper Rothesay Investments Ltd	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Club Captain	Otago Classic Motoring Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Otago Southland Area Organiser	Hudson Essex Terraplane Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Autospectacular Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Johnson Family Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Representative	Ravensdown Community Liaison Group	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Property Investors Association	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Duncan Eddy	Leaseholder	Pūrākaunui Block	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Kristina Goldsmith	Lead Educator	Sawyers Bay Playcentre	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Representative	Keep Dunedin Beautiful	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Ange McErlane	Chairperson	Vision Port Chalmers	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Waste Management Institute of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Editor	The Rothesay News	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Representative	Vision Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Representative	Aramoana Liasion	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property , Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Jacque Ruston	Owner	Residential Property, Carey Bay	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Representative	Port Noise Liaison Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Representative	Long Beach and Pūrākaunui Amenities Societies	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Cr Steve Walker				
Chairperson	West Harbour Beautification Trust	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Member	Port Chalmers Golf Club	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Member	Keep Dunedin Beautiful	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Member	Society of Beer Advocates	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Owner	Residential Property, Port Chalmers	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Shareholder	Various publicly listed companies	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Member	Port Chalmers Historical Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Chairperson	Dunedin Wildlife Hospital	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Member	New Zealand Labour Party	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Member	NZ Sea Lion Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Member	Dunedin Edinburgh Sister City Society (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Member	Connecting Dunedin (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Member	Te Ao Tūroa Partnership (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Member	Tertiary Precinct Planning Group (Council Appointment - Alternate)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	



## **CONFIRMATION OF MINUTES**

### **WEST HARBOUR COMMUNITY BOARD MEETING - 31 MARCH 2022**


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#### **RECOMMENDATIONS**

That the Board:

- a) **Confirms** the public part of the minutes of the West Harbour Community Board meeting held on 31 March 2022 as a correct record.

#### **Attachments**

<b>Title</b>		<b>Page</b>
<a href="#">A</a> 	Minutes of West Harbour Community Board meeting held on 31 March 2022	10

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## **West Harbour Community Board**

### **MINUTES**

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**Minutes of an ordinary meeting of the West Harbour Community Board held in the Via Audio Visual Link on Thursday 31 March 2022, commencing at 5.30 pm**

#### **PRESENT**

<b>Chairperson</b>	Francisca Griffin
<b>Deputy Chairperson</b>	Kristina Goldsmith

<b>Members</b>	Duncan Eddy	Trevor Johnson
	Angela McErlane	Jacqueline Ruston
	Cr Steve Walker	

**IN ATTENDANCE** Jeanine Benson (Group Manager, Transport), Gill Brown (Housing Action Plan Advisor), and Stephen Hogg (Assistant Parks and Recreation Planner)

**Governance Support Officer** Wendy Collard

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#### **1 PUBLIC FORUM**

##### **1.1 Long Beach Domain**

Barry Smith and Len Hannah addressed the meeting regarding access to the Long Beach Domain and responded to questions.

#### **2 APOLOGIES**

There were no apologies.

#### **3 CONFIRMATION OF AGENDA**

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

**Confirms** the agenda with the following addition or alteration

Item 7 - He Purapura Marara – Scattered Seeds Digital Archive Community Project be deferred to the Board's next meeting due to staff illness.

**Motion carried**

#### **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Jacque Ruston provided an update to her register of interest.

Moved (Francisca Griffin/Cr Steve Walker):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried**

#### **5 CONFIRMATION OF MINUTES**

##### **5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 9 FEBRUARY 2022**

Moved (Francisca Griffin/Angela McErlane):

That the Board:

**Confirms** the minutes of the West Harbour Community Board meeting held on 09 February 2022 as a correct record.

**Motion carried**

#### **PART A REPORTS**

#### **6 ELECTION OF DEPUTY CHAIRPERSON**

A report from Civic noted that Trevor Johnson had tendered his resignation as the Board's Deputy Chairperson. It also noted that the voting for appointments such as Board Chairperson and

Deputy Chairperson needed to be carried out in accordance with Schedule 7, Clause 25(2), (3) and (4) of the Local Government Act 2002 Amendment Act 2004.

Moved (Francisca Griffin/Cr Steve Walker):

That the Board:

**Adopts** first past the post (System B) as the voting method for the appointment of the Deputy Chairperson.

**Motion carried**

The Chairperson called for nominations for the Deputy Chairperson.

Moved (Duncan Eddy/Cr Steve Walker):

That the Board:

**Appoints** Kristina Goldsmith as the Deputy Chairperson.

**Motion carried (WHCB/2022/004)**

## **7 HE PURAPURA MARARA - SCATTERED SEEDS DIGITAL ARCHIVE COMMUNITY PROJECT**

This item was deferred to the Board's next meeting.

## **8 HOUSING ACTION PLAN**

The Housing Action Plan Advisor (Gill Brown) introduced the Housing Action Plan to the Board and responded to questions.

## **9 GOVERNANCE SUPPORT OFFICER'S REPORT**

A report from Civic provided an update on activities relevant to the Board area which included:

- Project Fund
- Otago Access Radio (OAR)
- Dunedin City Council draft 2022/23 Annual Plan
- Correspondence

Moved (Member Trevor Johnson/Member Angela McErlane):

That the Board:

**Approves** \$79.99 from the Board's Discretionary Fund for the "Round the Board" OAR FM programme for Community Boards.

**Motion carried (WHCB/2022/005)**

- Long Beach Domain. The Assistant Parks and Recreation Planner (Stephen Hogg) provided the background to the Reserves and Beaches Bylaw and the requirements under the Bylaw and District Plan when giving consideration to parking facilities for reserves. Mr Hogg responded to questions.

Moved (Francisca Griffin/Angela McErlane):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

**Motion carried**

**10 BOARD UPDATES****Port Noise Liaison Committee**

Jacque Ruston provided an update which included the noise monitoring.

**Ravensdown Community Liaison Group**

Trevor Johnson provided an update which included the upcoming schedule for the cargo ships.

**Keep Dunedin Beautiful**

Kristina Goldsmith advised that Mandy Mayhem-Bullock had attended the Keep New Zealand Beautiful awards. She also commented that she had provided an update on the Board's area.

**Otago Access Radio**

Francisca Griffin provided an update on the items that were discussed during the Board's last segment.

**Social Media and Communication**

Francisca Griffin provided an update on the activity on the Board's Facebook page.

**Albertson Avenue Beautification Project**

Francisca Griffin advised that the produce from the garden was being well utilised by the community.

**Aramoana Liaison**

Ange McErlane advised that there was no update.

**Vision Port Chalmers**

Ange McErlane provided an update which included the Port Chalmers Seafood Festival.

**Information Plaque**

Francisca Griffin and Duncan Eddy advised that they had approached members of the community to assist with the project.

**Education Liaison**

Kristina Goldsmith advised that she met with staff regarding speed around the local schools and she would be contact with schools once the impacts from COVID had reduced.

**Long Beach and Pūrākaunui Amenities Societies**

Jacque Ruston provided an update on the Long Beach and Pūrākaunui Amenities Societies

**West Harbour Emergency Response Group**

Jacque Ruston provided an update which included the establishment of a “phone tree”.

**Policing Matters**

It was agreed that the Board members who lived in Port Chalmers would provide updates.

Moved (Francisca Griffin/Cr Steve Walker):

That the Board:

**Notes** the Board updates.

**Motion carried**

**11 CHAIRPERSON'S REPORT**

The Chairperson provided an update on matters of interest which included:

- Draft Annual Plan 2022/2023 Submission. It was agreed that a draft submission would be prepared for the Board’s consideration.
- Otago Access Radio. It was agreed that Duncan Eddy would present the next segment on behalf of the Board
- Vegetation issues.
- ANZAC Day.
- Port Otago.

Moved (Francisca Griffin/Cr Steve Walker):

That the Board:

**Notes** the Chairperson’s Report.

**Motion carried**

**12 COUNCIL ACTIVITIES**

Councillor Steve Walker provided an update on matters of interest which included:

Draft Annual Plan 2022/23 Consultation

Election 2022 – Order of Candidate Names for Voting Document

That the Board:

**Notes** the Council Activities Update.

**Motion carried**

**13 ITEMS FOR CONSIDERATION BY THE CHAIRPERSON**

Long Beach Domain.

The meeting concluded at 7.26 pm.

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CHAIRPERSON

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**PART A REPORTS****HE PURAPURA MARARA - SCATTERED SEEDS DIGITAL ARCHIVE COMMUNITY PROJECT**

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The Dunedin Public Libraries have received funding from the National Libraries Partnership Programme to begin a digital community engagement project entitled “Save Our Stories”. Staff would appreciate the Board’s assistance to reach out to communities across Dunedin.

Staff propose offering outreach visits to communities, where they can learn more about the archive and talk to them about their stories or materials they would like to contribute to the archive. We can also provide a pop-up digitisation service where people can bring their memorabilia for scanning and will also teach them how to use the archive to tell their stories.

A link to the website has been attached for your information <https://dunedin.recollect.co.nz/>

The Digital Outreach Coordinators (Kay Mercer and Jill Bowie) will be in attendance to introduce the He Purapura Marara - Scattered Seeds Digital Archive Community Project to the Board.



## **FUNDING APPLICATIONS**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 A request for a change of scope (from a pergola to towards the cost of a deck) has been received from Sawyers Bay Playcentre (Attachment A). At the meeting held on 9 June 2021, the Board resolved:

*Moved (Cr Steve Walker/Angela McErlane):*

*That the Board:*

***Approves a grant of \$1,000 to the Sawyers Bay Playcentre for a permanent pergola to be installed over the sandpit.***

***Motion carried (WHCB/2021/011)***

- 2 An application has been received from the Long Beach Amenities Society for \$1,500.00 towards a heat pump for the Long Beach Hall (Attachment B).
- 3 An application has been received from the West Harbour Arts Charitable Trust for \$500.00 towards their annual event (Attachment C)
- 4 A Scholarship application has been received from Claude Rice for \$500.00 towards attending an Outward Bound Course in 2023 (Attachment D).
- 5 A Scholarship application has been received from Taufa Makanesi for \$550.00 towards the costs of a 2022 Volleyball NZ National Provincial Champs (Attachment E).
- 6 Please note that the remaining balance in the Board's Discretionary Fund for the 2021/22 financial year is \$3,825.92.

## RECOMMENDATIONS

That the Board:

- a) **Considers** the request from Sawyers Bay Playcentre.
- b) **Approves/declines** the funding request from the Long Beach Amenities Society.
- c) **Approves/declines** the funding request from the West Harbour Arts Charitable Trust.
- d) **Approves/declines** the funding request from Claude Rice.
- e) **Approves/declines** the funding request from Taufa Makanesi

## Signatories

Author:	Wendy Collard - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

## Attachments

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<a href="#">↴E</a>	T Makanesi Scholarship application	42

Dear west harbour community board

I'm just writing to inform you that we haven't been able to spent the \$1000 you gave us yet on the pergola. This is because we found out we needed to replace the deck it was going on first. The work was supposed to begin last week but has been delayed due to a problem with material availability due to covid but should hopefully be started in the next 2- 4 weeks and then we can carry on with getting the pergola sorted. Could we maybe use the money towards the decking or keep it for longer to go towards the pergola. We are hoping to have the pergola up by October or would you prefer we return the money and reapply.

Thank you for your time, we look forward to hearing from you

Sam Hesketh  
President  
Sawyer's Bay Playcentre

**Long Beach Amenities Society (Inc)**

President: Gail Young PH 034822663 email [REDACTED]

email [REDACTED]  
email [REDACTED]

Secretary: Susan Young PH [REDACTED]  
Treasurer: Elaine Horn PH, [REDACTED]

23 May 2022.

West Harbour Community Board

Dear Board Members,

We are the LBAS Long beach Amenities Society and our main objective is to continue to ensure the availability the Long Beach Mc Curdy- Grimman Hall has an asset for our wider community.

I'm writing this in support of our request for assistance in procuring a heat pump for the hall located at 22 Drivers St, Long Beach. We deem this necessary in order for us to continue to run our programmes and make the hall available to the wider community all year round, by providing a warm and comfortable environment.

The hall was built in 1962 with voluntary labour provided by the then crib owners of this area on land donated by Mrs David McCurdy and an opening donation of 100 pounds from Mrs Ernie Grimman, and to this day is still proudly owned and operated by the community.

The hall has always been and still is quite an integral part of the close knit community encompassing Hayward Point Rd, Puraukanui Rd, Osborne, Puraukanui and Long Beach. In recent times there has been a significant increase in permanent residents in this area ranging from young families to retirees and all those in between. Thus the use of the hall is evolving too. It may not see the dances of the '60's however community programmes such as Yoga, Steady as you Go, Family Housie nights, Conservation Meetings and many more are examples of the important role this facility plays for those of us either living or holidaying in this area. Schools, Polytechnic's, Rock climbing clubs and private hires are just some of the examples of the wider community which enjoy this amazing facility. We have just signed up to the DCC halls for use web presence.

Unfortunately the old gas heaters have had to be removed as they were no longer efficient or safe. Standard heaters are expensive to run, not very efficient in such an open space and also present some safety issues. Therefore this committee is passionate to see these programmes continue through the winter months, they have agreed on a heat pump as the best option.

It costs a minimum of \$120 per week to cover the running costs of the hall and the bulk of our fundraising i.e. subscriptions, raffles, housie evenings, sale of the book Misty Cliffs (a local history) and hall rentals cover this.

As it is for a lot of groups COVID has had an adverse effect on us with rentals well below the norm as some regular groups have had to cancel.

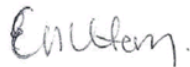
I'm proud to say in the midst of all of this we have managed to raise over \$900.00 and have received a generous donation of \$500 towards the much needed heat pump but we have a long way to go to achieve our goal of \$4,550.00 plus GST

To this end I respectfully request the West Harbour Community Board consider this application for \$1500.00, towards the heat pump in order for us to continue to run our programmes and make the Long Beach McCurdy-Grimman Hall comfortable and available to the wider community all year round.

We would gratefully recognise your contribution in any way you considered appropriate and also publicise your support throughout our local and extended communities

I am enclosing the required supporting documentation as well as some testimonials. I look forward to hearing from you in due course.

Kindest Regards



Elaine Horn - Treasurer Long Beach Amenities Soc.

**Application for Project Funding from  
West Harbour Community Board**

Name of group/individual applying for funds: LBAS

Long Beach Amenities Society

Address:

22 Drive Street Long Beach 9081 longbeachhall@gmail.com

Contact person: Position held/phone & email:

Elaine Horn - Treasurer

Alternate contact person: Position held/phone & email:

Tracey McNamara

Vice President

Short description of project (please continue on a separate sheet if needed):

We are seeking funding for a much needed heatpump as winter approaches for the Long Beach McCurdy-Grimman hall based in the heart of the Long Beach Community. The total required for the project is \$4550 + gst.

Funding Sources	Requested/raised	Received/raised
Donations	\$500	\$500
Fundraising	\$900	\$900
Bendigo Valley Trust	\$2000	\$0 application awaiting
WHCB	\$1500	
Total	\$4900	

- Please provide an itemised budget of the project on a separate sheet.
- Please also attach 2 quotations for work, goods or services if appropriate and any additional information which may be useful in explaining your project.

The budget is reflected in the Quotes as there is no extra costs involved. We are pursuing the single pump option.



What is the timeframe for completing the project? [OR What is the date of your event/project?] We ultimately would like to install the heat pump in June/July 2022 to make the hall viable for winter events.  
Is your project a one-off, annual or biennial event?

this is a one off project.

How will the project benefit your organisation?

As we the LBAS is responsible for all the upkeep of the hall securing funding for this project allows us to concentrate on arranging use of the hall in winter months in a warm and comfortable environment.

What are the benefits to the wider community of your project?

The hall is a hub of the community and being able to utilise it in the winter months for activities and gatherings will greatly enhance community use. the community will be able to book the hall knowing it will be warm and comfortable.

Yes ☐

No ☒

Has your group made an application to the Board for funding support within the last five years?

This committee was recently formed and as we cannot see any historical information on funding granted we believe not.

If granted, how much was granted & what was that money used for?

An AEP was installed on site in 2019, I believe the Lions project was the funder, but please let us know if your records are showing anything funded.

Please see attached letter of request

testimonials

Quotes-

Bank account below



*Heat 'n' Cool*

9 March 2022

Tracey McNamara  
DUNEDIN

Email: [REDACTED]

Trading as  
**G. W. DAVIES**  
**HEATING ENGINEERS LTD**  
Established 1909  
HEATING AND AIR CONDITIONING  
ENGINEERS  
1 Donald Street  
Kaitiaki Valley  
Dunedin 9011  
Telephone Bus: (03) 468 4068  
Facsimile: (03) 468 4576  
Email: info@daviesheatncool.co.nz  
www.daviesheatncool.co.nz

Dear Tracey

#### **QUOTATION Daikin Heat Pump/Air Conditioner**

Thank you for the opportunity to call at the Long Beach Hall, 22 Drivers Road, Long Beach and assess the heating requirements. We are pleased to provide you with the following details.

We calculate the amount of heat required for the Long Beach Hall would be a total of **13.8 kilowatts** so that an inside temperature of 20°C can be maintained when it is 0°C outside. We take 0°C as being the worst average winter temperature in Dunedin whereas the recognised is 2°C. At 2°C outside and 18°C inside the Hall requires 11 kilowatts of heat.

The details of the unit that you could consider is:

The **Daikin FTXV95L (New R32 Model) High Wall Inverter**. This unit has a nominal heat output of 10.3 kilowatts when its outdoor unit is operating at 6°C air temperature and 9.2 kilowatts when it is 0°C outside. This unit has a boost function which enables the heat output to increase to 12.0 kilowatts for around 20 minute periods.

#### **Installation**

The Indoor unit would be installed on the wall above the Stage Storeroom. The pipes will go through the wall into the Storeroom and then run along and around the Storeroom wall and through the outside wall. They will then drop down the exterior wall in trunking to meet the Outdoor unit bracketed to the foundation below the Stage Storeroom window.

#### **Recommendation**

The above 95 unit will give a good level of warmth, but be probably undersized on the coldest of times.

The above unit is also an Air Conditioner. Over the warmer months you would have the **added benefit** of providing some **cooling**, ensuring comfort over all seasons.



All work carried out by qualified HVAC Engineers. All electrical work carried out by registered electricians.

MODEL NUMBER	PRICE
FTXV95L High Wall Unit	\$4,450.00 plus GST

Prices are inclusive of installation, interconnecting wiring, electrical wiring back to the Outdoor unit and plus GST.

**Electrical Note**

The Heat Pump is to be wired back to your switchboard on a separate circuit if possible, your earth and neutral bar on the switchboard may require an upgrade if switchboard is older type. This would be charged separately by the electrician direct to you as an extra cost which will be quoted if required.

**Payment Options**

- The above prices are for full payment within one month from date of your invoice, made by Eftpos, Mastercard, Visa, Cheque or Cash.
- 12 Months interest free is available through Q Card (a Consumer Finance Product) for repayment over 12 months.  
18 months interest free is available through GEM  
The only additional cost is the Administration Fee of \$55.00. Credit criteria applies, *application will need to be carried out at time of acceptance and prior to Heat Pump being installed.*
- Repayment over 18, 24 and up to 36 months is also available through Q Card. Our Office can advise the additional cost for one of these options. Again credit criteria applies.

*Note: All costs incurred in the collection of overdue accounts will be payable by the debtor. Our terms of sale are attached, goods remain our property until paid for and collection costs of overdue accounts will be by the debtor – please refer to the Terms of Trade as attached.*

Any variation to positions of units as quoted may incur extra cost.

**Daikin Warranty and Davies Heating Performance Guarantee**

Daikin units are under warranty for **five years parts and labour**. Also Davies Heat 'n' Cool are pleased to give you a five year guarantee on our pipe work installation.

Daikin is renowned for superior cold climate performance, quality and reliability.

We hope that this information is of assistance to you and if you require any further information or help please do not hesitate to contact us. We look forward to hearing from you soon.

Yours faithfully



*Steven Thornton*  
*Sales Consultant*



8th March 2022

Att:- Elaine Horn

Long Beach Community Hall  
C/- 56 Beach Road  
Long Beach

Dear Elaine,

Re: - Supply & install two 12kw heat pumps

With reference to the above we are pleased to submit our estimation of \$13,698.50 plus GST This price allows for the following:

- 1) Supply and installation of two Mitsubishi inverter heat pumps. Model PVA-M100 KAL.
- 2) Refrigeration pipe work.
- 3) Electrical work.
- 4) Test and issue a certificate of compliance.

Thank you for the opportunity to provide this estimation. *Our estimations are always based on best trade practices.* If you have any further queries or require additional assistance, please don't hesitate to contact me. This price is valid for one month from the above date and is exclusive of GST. Being a master electrician, we comply to professional standards and practices.

Yours faithfully,

Evan Rees



**Testimonials for Long Beach Amenities Society – Long Beach McCurdy Grimm Hall 2022**

Tarn Felton

7 MARCH 2022

To Whom it May Concern

My name is Tarn Felton and I work at University of Otago and am a permanent resident at Longbeach, Dunedin. I am writing this letter in support of the ongoing maintenance and funding for McCurdy-Grimm Hall at Longbeach. I have used the hall for several community events over the last two years and have found the hall to be an incredible resource for holding events and the community at large.

The first community initiative was to use the hall for Yoga. Community Yoga happened every Thursday and was for 90 minutes. Entry was open to all and was a gold coin donation with all proceeds being paid into the bank account for the hall. There would be up to 5-8 people attending at a time and there was further interest by the neighbouring communities. Whilst the hall was amazing, it was very cold as it was being held in winter, and we would have to section it off to contain the heat, this led to the yoga being called Puffer Yoga as we would all start in our puffer jackets.

The second event I helped organise at the hall was for a group of 30 people over New Years 29th December – 1 January 2020/2021. This was for the Annual Whittlers Convention – a group of adults and children who had a passion for community gathering and whittling. The hall was an amazing venue during the horrendous wet weather and was large enough for everyone to gather in during the wet days and evenings. The kitchen allowed for gourmet food to be cooked and added to the event being well catered for. The surrounding section was also big enough for a marquee, assorted caravans, tents and gypsy wagons allowing the hall to be kept free for dancing, arts and crafts and even a variety show on the last night.

The hall is an amazing asset as it provides a space for the community to gather, and continues to provide an inclusive and unique area for all to enjoy. I am looking forward to creating and attending many more community events in the near future in this extraordinary venue.



Ngā mihi  
na Tarn Felton

Registered Social Worker.

Wed, Mar 9, 3:57  
PM

to me

Fiona Walker-Nell

In support of the Long Beach Hall.

I am a long term resident and supporter of the Long Beach Hall.

Over the past 8 years I have run "housie for fun" evenings in our hall.

These evenings are two fold.

Firstly, to provide interaction and fun for families who reside here or are holidaying in a crib.  
Secondly, to raise money to help keep the hall running.

Over long weekends and school holidays I get in contact with families and we decide on  
housie night dates.

Families bring snacks and drinks, drinks and there is a party atmosphere with a lot of happy  
noise.

While there is general enthusiasm the children in particular just love housie.

To cater for their eagerness there is a "kids line" where only children can win and I also run a  
small chocolate raffle only available to children. This is always sold out!  
In a world of busyness and tech toys to see the sheer excitement on a child's face when they  
win the grand sum of \$2.00 for being first to get their line is marvelous.

The support of our housie evenings is amazing and depending on the time of year we make  
between \$300 to \$500.00 per night for the hall, money that helps in upkeep and general  
running of our wonderful community asset.

7.03.22

*To whom it may concern*

*Over the last ten years my family has used the Long Beach Hall for many significant events from birthdays, celebration of life, engagement and anniversary parties and a wedding. The wedding included a sit-down meal for eighty people. The Hall provided ample seating and tables, a range of cooking utensils, crockery for both serving and eating, supply of tablecloths, fridges, and ovens, a lovely outside area large enough to accommodate a marque. The ease of booking and the flexibility of the Committee made this an easy, perfect hire. The facilities always exceeded our expectations.*

*Diane Bent*



To Whom It May Concern

As a user of the community hall at Longbeach it would be great if you could assist in helping us achieve our goal of getting a heat pump installed before the coming winter.

The hall was built with volunteer labour for the use of the community and is well patronised.

The hall is used by a lot of different groups including schools and has been for over 50 years

I hope you can help us keep this hall in community hands and look forward to a positive outcome

Lyn Miller

1 March 2022

To whom it may concern

7/3/22

My family and I live in the Queenstown area and currently own a crib at 60 Beach Rd, we are one of seven Queenstown area families that have cribs in Longbeach, I'm sure they would echo my views on the importance of the Hall to the local community, both residents and crib owners.

Our combined families have many wonderfully memories of holidaying at Longbeach, generally during the summer months, this includes the hall where our children have attended and enjoyed many house evenings, with and without parents.

To be able to heat the hall would certainly extend it's use and appeal over a wider seasonal time frame and enable it to extend its main function as a place for the community to come together.

Regards John McQuilkin



**Application for Project Funding from  
West Harbour Community Board**

Name of group/individual applying for funds:

West Harbour Arts Charitable Trust

Address: 15 Scotia St  
Port Chalmers  
Dunedin 9023

Contact person: Position held/phone & email:

Ian Lardrith - Trustee  
email [REDACTED]

Alternate contact person: Position held/phone & email:

Octavia Cook Secretary [REDACTED]

Short description of project (please continue on a separate sheet if needed):

This year our artist is Edith Amutuanaia. She is an award winning photographic artist. She will work with children from Early Childhood centres and schools in the West Harbour area. Each child who produce their own photographic portrait. These will be incorporated into class & whole school displays. The project will culminate in a march through Port Chalmers where children will carry banners and dress as their future selves. A full description of the project is included with this application.

Funding Sources	Requested/raised	Received/raised
Creative Communities	\$2000.00	\$2000.00
WHCB	\$500.00	
Total		

- Please provide an itemised budget of the project on a separate sheet.
- Please also attach 2 quotations for work, goods or services if appropriate and any additional information which may be useful in explaining your project.

What is the timeframe for completing the project? [OR What is the date of your event/project?] 10 Days

17. 11. 2022 - 27. 11. 2022

Is your project a one-off, annual or biennial event?

An annual event held every year since 1998.

How will the project benefit your organisation?

Approximately 190 children will participate in and benefit from the project. Children will benefit from receiving high-quality photography tutelage & a sense of pride, identity & participation. This will greatly benefit our organisation.

What are the benefits to the wider community of your project?

The audience including the children's whānau will benefit from the enjoyment of viewing the parade. They will also benefit from exposure to the arts and a sense of connection with West Harbour Schools & Early Childhood Centres.

Yes ☒

No ☐

Has your group made an application to the Board for funding support within the last five years?

If granted, how much was granted & what was that money used for?

We received \$1000 for last year's project.

## **Info for West Harbour Community Board Grant application**

### **Artist in Residence Programme 2022 -Edith Amituanai**

**17/11/2022 -27/11/2022**

Our artist-in-residence for 2022, photographer Edith Amituanai, will work with local children (aged 2-12), in cooperation with the Trust & teaching staff, to produce photographic portraits. The residency will culminate in a digital display and/or a parade of children & their work through the main street of Port Chalmers.

Edith Amituanai is an award winning photographic artist who focuses on documenting her community in South Auckland and received the New Zealand Order of Merit for her services to community and photography in 2019. Edith has experience as an artist-in-residence in schools around Auckland gleaned over the last few years. She has worked on projects with both primary and high school students.

Edith's plan is to have a theme, 'Who are you in the future?' Each class will work together to make a backdrop/banner and each child will produce a prop to stage their own self-portrait against this backdrop. This project will encourage children to think about their identities beyond the superficial social media uses of the selfie. The resulting images will become a digital artwork and we will print hardcopies of individual portraits for children to take home. The parade aspect of it will involve the children carrying the banners they made and dressing as their future selves leading to the school where images will be displayed. The photographs will also become a virtual parade in a slide show displayed in Pea Sea Gallery (on the main street of Port Chalmers) or the Port Chalmers Public Library (especially important if Covid or other factors prohibit the actual parade).

The schools and ECEs involved in this current project are: Port Chalmers School; Purakaunui School; Pioneers Koputai Early Childhood Centre; & Port Chalmers Kindergarten.

Approximately 190 children will participate, with an audience of around 500 (comprising of friends, family & other community members). Children will benefit from receiving high-quality photography tutelage & a sense of pride & identity & participation in their community. The audience will benefit from exposure to the arts and through a sense of connection with West Harbour's schools & ECEs.

This project contributes to the cultural richness of our community. The artist in residence programme fosters and promotes the arts in West Harbour. It has an educational focus and provides a wide range of children in the community the opportunity to interact with a specific art form. The wider community is invited to participate in the final event of the Art Parade and following celebration of the children's art experience or to view the slide show in local public venues.

**Funding sources are:**

DCC Creative Communities Grant \$2000.00 (pending)  
Otago Community Trust \$1500.00 (pending)  
WHACT contribution (for Flights and accommodation and photo printing)  
from fundraising \$2013.71  
Port Otago Road Closure Sponsorship \$472.10



This was our Creative Communities Budget.

PROJECT COSTS		
Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and administrative/personnel costs.		
Item e.g. hall hire	Detail e.g. 3 days' hire at \$100 per day	Amount e.g. \$300
Artist's Fee	Edith Amituanai's fee for 8 days contact time plus research & preparation	\$ 3,500.00
Materials	Materials for banners and props	\$ 500.00
Flights	Return flights from Auckland to Dunedin	\$ 391.71
	12 nights (includes weekends of residency period)	
Accommodation	accommodation for Edith at \$121 per night	\$ 1,362.00
Photo printing	200 (15x20cm) portraits at \$1.30	\$ 260.00
Road closure	Road closure of one lane of George St, Port Chalmers for half hour	\$ 472.10
<b>TOTAL COSTS</b>		<b>\$ 6,485.81</b>
PROJECT INCOME		
Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.		
Income e.g. ticket sales	Detail e.g. 250 tickets at \$15 per ticket	Amount e.g. \$3,750
Sponsorship from Port Otago for Road Closure	Road closure of one lane of George St, Port Chalmers for half hour	\$ 472.10
Funds from West Harbour Arts Charitable Trust	Funds for accommodation & airfares & photo printing supplied by previous fundraising	\$ 2,013.71
<b>TOTAL INCOME</b>		<b>\$ 2,485.81</b>
Please transfer these figures to the online form		
<b>TOTAL PROJECT INCOME</b>		<b>\$ 2,485.81</b>
<b>MINUS</b>		
<b>TOTAL PROJECT COSTS</b>		<b>\$ 6,485.81</b>
<b>EQUALS</b>		<b>-\$ 4,000.00</b>
This is the maximum amount you can request		
<b>Amount you are requesting from the Creative Communities Scheme</b>		<b>\$ 2,000.00</b>

### Application for Scholarship Grant from the West Harbour Community Board

*In February 2014, the West Harbour Community Board (WHCB) established two scholarships for each financial year of \$500. These are available to young people no older than 21 years of age who live within Dunedin's West Harbour Community Board area. The funding for these comes from the WHCB's discretionary fund and is designed to encourage young people within our community to embrace and pursue opportunities that enrich them and their community*

Name:

CLAUDE RICE

Email:

Phone:

Address:

funding sources	requested/raised	received/raised
SELF FUNDED		
DEPOSIT		\$ 750
West Harbour Community Board	\$500	
total cost		\$3075

- Please provide an itemised budget for your project/course etc on a separate sheet, along with your bank account details

Applications should be sent to:

**West Harbour Community Board, c/o Dunedin City Council, PO Box 5045, Dunedin 9058**



25<sup>th</sup> May 2022

To: West Harbour Community Board

Hello, I am writing on behalf of my son Claude,

I would like to send him on Outward Bound (short 8-day course) in January 2023. He will be 16 years old in September and the course will be his birthday gift. Claude is currently a year 11 student at Logan Park High School.

Claude's older cousins participated in Outward Bound courses at a similar age and found the experience life changing. They came out with a better sense of who they were and have gone on to be focused and capable individuals. They report that attending Outward Bound as teenagers really helped them in this.

As Claude will not know about the course until September I am sending this application on his behalf, after his birthday in September he will contribute to fundraising to help cover the \$3075 course fee. Our family seeks support from the West Harbour Community Board to get the fund-raising ball rolling.

The course Claude is enrolled in is an 8-day course called the Mind Body Soul, located in Anakiwa, 25 minutes from Picton. It is designed for 16–18-year-olds looking to build self-confidence and leadership skills.

Each day on Outward Bound Claude will benefit from activities that will push him physically, mentally and emotionally, helping him build resilience. The programme removes everyday technological distractions and is designed to encourage teenagers to consider their strengths, and focus on their goals. Claude, like many teenagers struggles to manage his use of technology and has struggled with self-confidence throughout high school. The intent is that completing this course will contribute to strengthening his character and ready him to take on challenges in life.

Thank you for taking the time to consider this application. Our family would be grateful for any support you can offer. Should the opportunity arise. After the course Claude would make himself available to talk to your organisation about his experience on Outward Bound.

Thank you

Catherine Rice

On Behalf of Claude Rice

To Whom It May Concern

Reference for Master Claude Rice

I have known Claude since he was a bright-eyed toddler. Claude has always been full of life; curious and full of wonderment. He comes from a family who immerse themselves wherever possible in the outdoors and the world of music. His family has a strong work ethic and consistently role model this for their children.

Claude is an intelligent and capable young person, and his family values along with constructive parental support have enabled him to become a successful, contributing member of our society.

I have seen Claude work as part of a team, communicating and together working things out. He is a likeable young man who would benefit from gaining confidence in his abilities and seeing for himself just how smart and capable he is.

This experience would give him the opportunity to develop confidence, and strengthen his resolve. I would like to see Claude being aware of the world of possibilities that are out there waiting for a young man like him who has so much natural ability and intelligence.

Claude has the ability to think creatively and having an opportunity to apply these skills would be both motivating and engaging for him. It would give him confidence and the self-belief that would help him become the amazing adult he is destined to be.

I would recommend Claude as an excellent candidate for a programme such as Outward Bound.

Yours sincerely,  
Delwyn Riding



From: James Govan  
To: [REDACTED]  
Subject: Re: Claude Rice  
Date: Monday, May 23, 2022 8:30:04 PM

**EXTERNAL EMAIL WARNING**

Hi Catherine

Just a short statement?

"I am one of Claude's teachers at Logan Park High school this year. I teach him for Physical Education and have coached him for Futsal. Claude is a friendly student who always says hi and bye when entering and leaving a lesson. He has really enjoyed the physical aspects of this subject and always enjoys the social component where he can cooperate with others toward accomplishing a goal. He is responsive to feedback, listening to authority and responding appropriately. I have enjoyed having him in my class and wish him the best for this application."

On Mon, 23 May 2022, 1:57 PM Catherine Rice, [REDACTED] > wrote:

Hi James,

Just to let you know the application closes this Wednesday. If you are able to write a quick note in support of Claude going on Outward Bound in January I'd appreciate it.

Thanks

Cat

From: Catherine Rice  
Sent: Monday, May 16, 2022 9:55 AM  
To: James Govan, [REDACTED]  
Subject: Claude Rice

Hi James,

I am applying for Scholarship Grant from the West Harbour Community Board to contribute to the cost of sending Claude on Outward Bound in January 2023. The application requires "two written references; one may be from their school/sports coach".

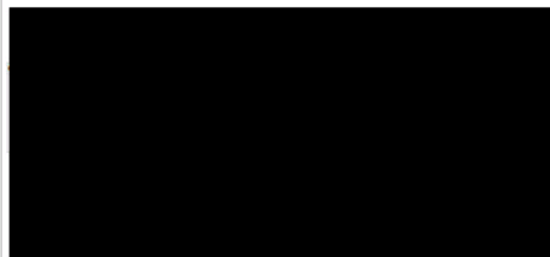
Would you be able to write a reference to support Claude's application?

A return email would be fine.

P.S. Claude doesn't know about the plan at this stage, hoping to keep it under my hat until his birthday in September.

Thanks

Cat



### Application for Scholarship Grant from the West Harbour Community Board

*In February 2014, the West Harbour Community Board (WHCB) established two scholarships for each financial year of \$500. These are available to young people no older than 21 years of age who live within Dunedin's West Harbour Community Board area. The funding for these comes from the WHCB's discretionary fund and is designed to encourage young people within our community to embrace and pursue opportunities that enrich them and their community*

Name:

*Taufa Makanesi*

Email:

[REDACTED]

Phone:

[REDACTED]

Address:

*Sawyers Bay  
Port Chalmers.*

funding sources	requested/raised	received/raised
West Harbour Community Board	550 —	
total cost		

- Please provide an itemised budget for your project/course etc on a separate sheet, along with your bank account details

Applications should be sent to:

**West Harbour Community Board, c/o Dunedin City Council, PO Box 5045, Dunedin 9058**

I, Taufa Makanesi was elected to be in the Under 17 Otago Volleyball team based on my hard work and determination. As a team, we will be traveling to Wellington for the "Interprovincial Championship Volleyball tournament" to compete against other regions from around New Zealand.

I first began playing Volleyball with our church community in 2018, and from here this is when my passion for Volleyball started. From 2018, I played against our church communities and represented Balmacewen Intermediate. I then played for Kings High School and made it into the Junior A team throughout year 9 and 10.

As I am a senior now, I've had the privilege of being in the Senior A Volleyball team while also being in the Otago team too.

My passion for Volleyball has grown immensely throughout the years. I hope to continue into the future with this skill and passion too. Volleyball is a way to keep me fit and healthy, but for me although it's hard work most times with training and techniques, the end result is always rewarding.

What started off as just playing around with our church family until now, and being able to represent the small community of Port Chalmers is an honour.

As Port Chalmers has been the only place I've lived, all of my memories and a part of my own identity comes from this community.

My family and extended family are all from Port Chalmers or have been brought up in Port Chalmers in our family home with our grandma Helen Gillam,

I owe a lot of my success and talents to the place we call home and have called home throughout the last 15+ years. I believe that if awarded with this scholarship, I would be able to go to Wellington and represent not only my school but the Port Chalmers community.

As our family has grown up in Port Chalmers, all of our biggest and greatest memories come from the people here and the places and events. Although this place is small compared to other suburbs, the impact that we have on other people can be huge.

With going to this tournament, it is something I can be proud of, and hopefully with the support of the West Harbour Community Board, I can inspire other students like myself that they can achieve anything and everything.

Although we come from a small area, we can do great things within our city.

And for me, it's in Wellington.

**PROJECT/COURSE DETAILS**

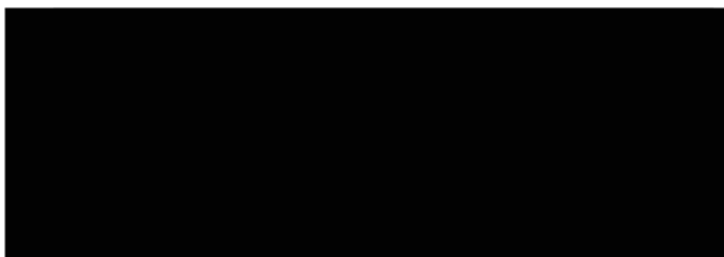
**2022 Volleyball NZ National Provincial Champs (IPC)**

**When:** Queen's Birthday weekend

(Playing dates are Saturday 4 June – Monday 6 June 2022)

- Teams will travel to Wellington on Friday 3 June

**Where:** ASB Sports Centre - Kilbirnie, Wellington.



**Budget:**

- Airfares/ travel
- Food
- Accommodation
- Entry Fee to competition

= \$1000.00

**Volleyball Otago** will subsidise \$420.00 for each player.

So the remaining \$580.00 will be needing to be paid by Wednesday  
1<sup>st</sup> June.

At the beginning of April, Taufu Makanesi was being looked at as a possible player to attend IPC (Inter-Provincial Champs) in Wellington, as an Otago U17 Men's Representative. Through some hard judgement and some amazing talent throughout Otago we have chosen Taufu to be one of the players to travel to Wellington to participate in IPC. This tournament is a four day program where he will play for three of these days.

I have had the pleasure of coaching Taufu in the Kings High School Vikings this year, where I have seen amazing improvement and growth not just as a player, but a fine young man. Over the four months that I have coached Taufu I have seen some impressive volleyball where he has demonstrated some great talent, as well as some strong leadership. Taufu has a bright future in Volleyball if he is willing to follow this path. If he is to continue with this sport I can see him competing with some of the best players in his age group.

When this tournament concludes, he will have experience not many people his age have that he will be able to pass down to the younger youth in hope to inspire and improve them. While he teaches/coaches the younger youth he will also have the opportunity to grow as a player will also strengthening his leadership skills that will help him in the far future.

Being able to attend this tournament will be a big milestone for his future in this sport, as he will compete against different regions and different levels of competition in his age group. While he is up there he will be able to watch older and more professional games of volleyball ranging from U17 to Open Men's, where he will be able to look to see where he needs to be if he wants to play in a higher grade.

Taufu is a smart young man and has a strong future ahead of him, I am hoping I will be able to see him grow over the next few years and eagerly anticipating seeing him compete in a national representative team someday.

If you have any further questions feel free to contact me at [Itichase26@gmail.com](mailto:Itichase26@gmail.com)

Yours Sincerely

Chase Iti

Otago U17 Men's Coach

To whom it may concern;

In support of Taufa Makanesi's application for financial assistance.

My name is Garry Turner, and I am the Junior Development Officer for King's Volleyball. I have been a teacher at King's High School for the last 15 years

I have worked with Taufa Makanesi over the past 2 and a half years in my role as the head of Junior Volleyball Development at King's High School.

Taufa has been a leader in this group. He has exceptional volleyball skills, and he strives at all times to better himself and those around him. Taufa is a key member of the leadership group for these athletes, a position he takes very seriously.

During 2021, Taufa attended all of our early morning development sessions (7am sessions every Tuesday throughout the volleyball off season) showing commitment and a genuine desire to reach his level of personal excellence inside Volleyball.

Taufa is an exceptional role model and in my opinion a young man worth investing in. Taufa is not a taker, but rather gives of himself freely to better those around him. Understanding the success of the collective depends on a positive environment where each individual can shine, and where the skills and traits they all bring add to the accomplishments of all the group.

In closing, I unreservedly support Taufa's application for funding assistance to allow him to attend the Volleyball IPC tournament in Wellington at the beginning of June.

Yours Respectfully, Nga Mihi, Mahana  
Garry Turner

## GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

### EXECUTIVE SUMMARY

1 This report is to inform the West Harbour Community Board of activities relevant to the Board area including:

- Project Fund
- Dunedin City Council draft 2022/23 Annual Plan
- Local Authority Elections
- Correspondence

### RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Ratifies** the West Harbour Community Board's submission to the Dunedin City Council's draft 2022-23 Annual Plan.

### Project Fund

2 The balance remaining in the Project Fund for allocation for the current financial year is \$3,825.92. The following funds have been allocated in the 2021/22 financial year.

Meeting Date	Recipient	Amount
11 August 2021	Otago Community Broadcasters Society	30.00
11 August 2021	Rothsay News	1,400.40
11 August 2021	West Harbour Community Board Community Awards	730.79
11 August 2021	West Harbour Arts Charitable Trust	1,000.00
20 October 2021	For the Love of Trees	1,432.90
20 October 2021	The Murray George Toy Library	1,500.00
31 March 2022	Otago Access Radio Around the Boards Programme	79.99
<b>Total</b>		<b>\$6,174.08</b>

**Dunedin City Council 2022/23 Annual Plan Submission**

- 3 The Board's submission to the Dunedin City Council's draft 2022/23 Annual Plan is attached for the Board's ratification (Attachment A).

**Local Authority Elections**

- 4 Local authority elections are held every three years by postal vote. Later this year residents of Dunedin will have an opportunity to consider whether they want to stand for election and/or vote.
- 5 Positions available for the Dunedin City Council include the Mayor, 14 city councillors and six members on each community board. Elections will also be held for members of the Otago Regional Council.
- 6 Nominations open on Friday 15 July 2022 and close at 12 noon on Friday 12 August 2022. Information will be available on the Council's website in July 2022.
- 7 Voting opens on Friday 16 September 2022 and closes at 12 noon on Saturday 8 October 2022. Those enrolled will receive their voting papers in the mail from 16 September 2022 onwards.
- 8 Residents are encouraged to make sure they are enrolled at their correct address. Enrolment details can be checked at [vote.nz](https://vote.nz). If people want more information, they can contact the Deputy Electoral Officer, Clare Sullivan on 03 477 4000.

**Correspondence**

- 9 A project completion form has been received from the Murray McGeorge Toy Library Inc. (Attachment B)
- 10 A project completion form has been received from the West Harbour Arts Charitable Trust (Attachment C)

**Roadworks Schedule**

- 11 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

**Dunedin City Council Updates**

- 12 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g. potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For any non-urgent matter please contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 13 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.



**Signatories**

Author:	Wendy Collard - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance Jeanine Benson - Group Manager Transport

**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Submission to the Dunedin City Council draft 2022-23 Annual Plan	51
<a href="#">↓B</a>	The Murray McGeorge Toy Library Inc Project Completion Form	52
<a href="#">↓C</a>	West Harbour Arts Charitable Trust Project Completion Form	53

**SUMMARY OF CONSIDERATIONS**
***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

There is no contribution to the Strategic Framework.

***Māori Impact Statement***

There are no known implications for Māori.

***Sustainability***

There are no implications for sustainability.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications.

***Financial considerations***

There are no implications.

***Significance***

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

***Engagement – external***

There has been no external engagement.

***Engagement - internal***

Internal engagement has occurred with appropriate staff members.

***Risks: Legal / Health and Safety etc.***

There are no risks.

***Conflict of Interest***

There is no known conflict of interest.

***Community Boards***

The report provides information on activities in or relevant to the Board area.



**WEST HARBOUR  
COMMUNITY BOARD**

50 The Octagon | Dunedin 9015 | PO Box 5045 | Dunedin 9058 | New Zealand  
E dcc@dcc.govt.nz P +64 3 477 4000 www.dunedin.govt.nz

19 April 2022

Dunedin City Council  
P O Box 5045  
Dunedin

Dear Mayor and Councillors

**2022-2023 Annual Plan**

The West Harbour Community Board would like to thank Council and staff for their support for the proposed two new toilets in the Board's area - one at St Leonards and one at Pūrakaūnui.

The Board would like Councillors to consider supporting its priorities:

**George Street, Port Chalmers**

The Board have advocated for the upgrade of George Street, the main thoroughfare in Koputai/Port Chalmers for a number of years. The main street was last upgraded in 1998 and the Board feels is well overdue for upgrade. With the shared pathway due to be completed by the end of 2022 so a welcoming main street will encourage visitors to explore the area.

Some of the things that the Board would like to see include would be the installation of bike racks; the beautification of the Centennial Park; and information plaques.

The Board appreciates that this would require financial investment; however, would be supportive of the work being done in stages such as the installation of new bike racks and so on.

**Port Chalmers Pool**

The Port Chalmers Pool situated in Port Chalmers is a well-used facility and the Board would like to see the pools season extended until the end of April.


The Board would like to be heard in support of this submission.

On behalf of the board we would like to thank you for considering this submission.

Yours faithfully

Francisca Griffin  
Chairperson, West Harbour Community Board

<b>West Harbour Community Board</b>							
<b>Funding Assistance Project Completion Form</b>							
Please complete and return this form within three months of the project's completion. Return completed form to:							
The Governance Support Officer West Harbour Community Board Dunedin City Council PO Box 5045 Dunedin 9058  or email governance.support@dcc.govt.nz							
Name of recipient organisation	The Murray McGeorge Toy Library Inc.						
Contact person	Sharlene McCulloch						
Phone Landline	Cell - [REDACTED]						
Email	murray.mcgeorge2@gmail.com						
Date of grant	05/11/2021 – Reference WHCB GRANT 21 – \$1500.00						
Project name	Building Maintenance – Fascia board replacement, new spouting & toilet ceiling repair						
Project completion date	05/05/2022						
Actual project cost (Please include detailed breakdown of expenditure)	<table> <tbody> <tr> <td>Tiger Tails (Power wire wrapping &amp; tails)</td> <td>\$460.00</td> </tr> <tr> <td>Bay Building Dunedin Ltd (Remove/replace fascia boards, new spouting &amp; repair toilet ceiling)</td> <td><u>\$3527.46</u></td> </tr> <tr> <td></td> <td><u>\$3987.46</u></td> </tr> </tbody> </table>	Tiger Tails (Power wire wrapping & tails)	\$460.00	Bay Building Dunedin Ltd (Remove/replace fascia boards, new spouting & repair toilet ceiling)	<u>\$3527.46</u>		<u>\$3987.46</u>
Tiger Tails (Power wire wrapping & tails)	\$460.00						
Bay Building Dunedin Ltd (Remove/replace fascia boards, new spouting & repair toilet ceiling)	<u>\$3527.46</u>						
	<u>\$3987.46</u>						
Comments							
Signature	<i>Sharlene McCulloch</i>						

<b>West Harbour Community Board</b>	
<b>Funding Assistance Project Completion Form</b>	
<p>Please complete and return this form within three months of the project's completion. Return completed form to:</p> <p>The Governance Support Officer West Harbour Community Board Dunedin City Council PO Box 5045 Dunedin 9058</p> <p>or email <a href="mailto:governance.support@dcc.govt.nz">governance.support@dcc.govt.nz</a></p>	
Name of recipient organisation	West Harbour Arts Charitable Trust
Contact person	Ian Landreth
Phone Landline	03 472 8321
Cell	[REDACTED]
Email	[REDACTED]
Date of grant	Grant received in August 2021
Project name	West Harbour Arts Charitable Trust Artists in Residence Programme 2021, Aroha Novak and Anya Sinclair
Project completion date	4 - 14th November 2021 (+ an extra unplanned weekend after to make a video of the work as we couldn't hold the planned parade due to covid levels)
Actual project cost (Please include detailed breakdown of expenditure)	<p>Artists fee \$2000.00 for each artist = \$4000.00 Material costs \$806.19 (less than projected budget of \$1000.00 as we had some materials donated)</p> <p>Total costs = \$4806.19</p> <p>The projected costs for the parade side of the grant were not spent as we were unable to hold the parade. These were road closure \$500.00 and \$150.00 for the band to play at the fair afterwards.</p>
Comments	<p>Although we couldn't take the childrens' work to the community in the form of a parade, our artists came up with the innovative idea to film the work as a virtual parade with accompanying songs recorded by the children. This was played in the Port Chalmers Library in the months following the residency, giving children the chance to share their work with the wider community and in doing so, reaching a larger audience than it could have in its original form. We received many positive responses from this alteration and intend to explore other ideas like this in the future.</p> <p>None of this would have been possible without the financial support we received from the West Harbour Community Board and for this we are extremely thankful.</p>
Signature	

## **COMMUNITY PLAN**

Department: Civic

- 1 Please find attached the draft West Harbour Community Board Community Plane 2022-23 for consideration (Attachment A).

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Draft Community Plan 2022-23	55

# West Harbour Community Plan 2022- 2023



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## **1 INTRODUCTION**

This Community Board Community Plan summarises the needs and priorities of the communities within the West Harbour Community Board area for the 2012-2022 financial year, and the Dunedin City Council's (DCC) 2021-31 10 year plan. Its primary objective is to signal to the DCC those priorities for our community, with the ultimate goal that they are programmed into the DCC's 10 year plan and funded by the DCC. These priorities are shown in section 3 of this plan.

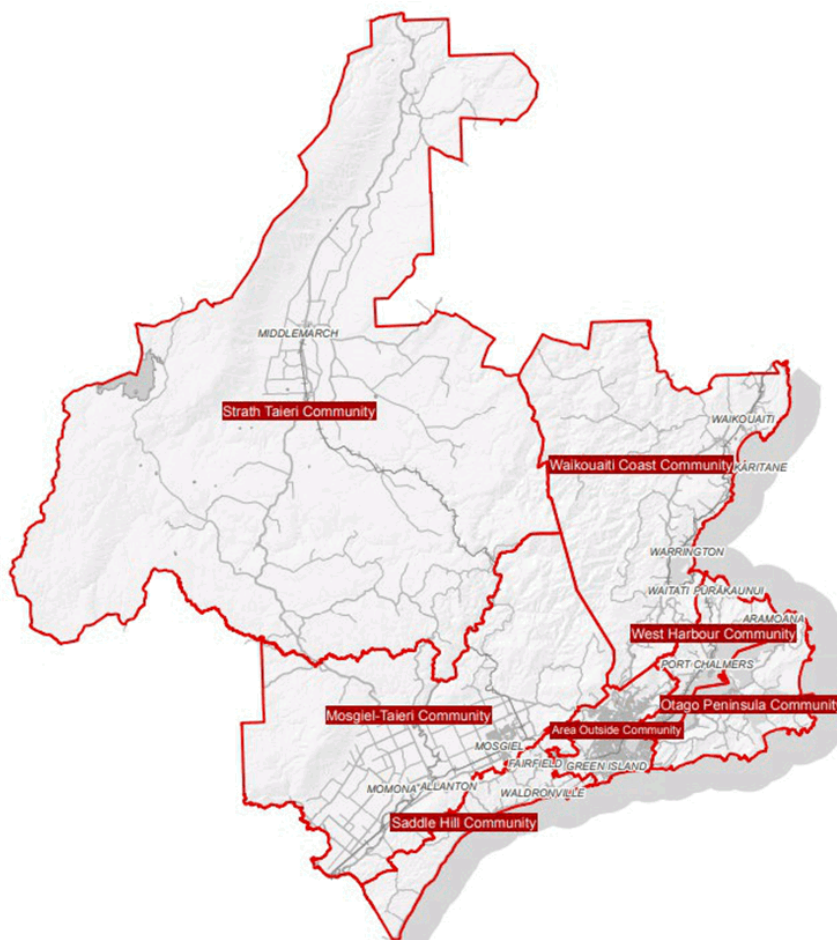
This Plan also includes activities that we, the Community Board plan to undertake. Our most important role is to be an advocate for our community, but we also proactively support our community in other ways, and these are set out in section 4 of this plan.

This Plan is subject to change and revision as needs arise and priorities alter.

## 2. KEY INFORMATION

### 2.1 BACKGROUND

The City of Dunedin has six Community Boards within its boundary, as shown in the map below.



Each Community Board has six elected members, and one councillor representative. The Community Board members are elected every three years as part of the local body elections. Community Boards must comply with the same rules and regulations as council, such as the Local Government Act.

The primary role of a Community Board is one of advocacy for its community. Each Community Board makes representations to the DCC on the priorities those boards have identified for their community area, that they would like to see included and funded in the council's annual plans and 10 year plans.

Any matters of an operational nature, e.g., the reporting of potholes, tree issues etc., are reported to council via the DCC's 477 4000 phone number, and do not form part of the Community Board's priorities.

Each Community Board holds public meetings every two months, and these meetings are advertised on the DCC website and in the Otago Daily Times. The meeting schedule for the 2020 calendar year is provided in Section 6 of this plan. The agenda's and minutes from those meetings are also available on the DCC website at <https://www.dunedin.govt.nz/council/council-meetings/agendas-and-minutes>

At the start of each meeting, there is a public forum session, which gives anyone from the community the opportunity to present to the board members their views on any topic. Anyone wishing to speak at public forum must make a request to speak at least two working days before the day of the meeting. They can do this via the Chair of the Community Board or contact a Governance Support Officer at the DCC at [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz).

## 2.2 BOARD MEMBERS AND CONTACT DETAILS

Board members for the 2019-2022 triennium are as follows:

Name	Cell phone	Email
Francisca Griffin (Chair)	027 483 4707	<a href="mailto:francisca@beinghealthy.co.nz">francisca@beinghealthy.co.nz</a>
Kristina Goldsmith (Deputy Chair)	022 278 7623	<a href="mailto:krissygoldsmith24@gmail.com">krissygoldsmith24@gmail.com</a>
Duncan Eddy	021 174 04001	<a href="mailto:duncaneddy@yahoo.com">duncaneddy@yahoo.com</a>
Trevor Johnson	027 284 8611	<a href="mailto:trevor.dot.johnson@xtra.co.nz">trevor.dot.johnson@xtra.co.nz</a>
Ange McErlane	027 438 0601	<a href="mailto:ange@angemc.nz">ange@angemc.nz</a>
Jacque Ruston	027 247 9090	<a href="mailto:jacqueruston@gmail.com">jacqueruston@gmail.com</a>
Steve Walker (Councillor representative)	027 850 5603	<a href="mailto:Steve.Walker@dcc.govt.nz">Steve.Walker@dcc.govt.nz</a>

### 2.3 MAP OF WEST HARBOUR COMMUNITY BOARD AREA



### 2.4 OUR COMMUNITY

The West Harbour Community Board area runs the length of Ōtākou Otago Harbour from Kaitaki Tamariki /Ravensbourne through to Pūrākaunui. The communities we represent include Maia, Burkes, St Leonards, Roseneath, Sawyers Bay, Koputai/Port Chalmers, Carey's Bay, Deborah Bay, Warauwerawera /Long Beach and Aramaona. Geographically it is a mix of hills, some with virgin native forests & bush, and coastal wetlands. The first settlers arrived about 1300 and have been here since, at present the manawhenua are Kāi Tahu whānui, a mix of the first tribes to arrive in Ōtepoti. The first Pakeha/Europeans arrived about 1810 as whalers, Scottish settlers followed in 1848. Present day Ōtepoti Dunedin's West Harbour is a vibrant community of approximately 7000 people, many of whom work and study in the city.

### 3. PRIORITIES FOR OUR COMMUNITY

#### 3.1 New Priorities

We have identified the following new priorities for our community that we would like to see included in the Council's 2021-31 10 year plan. As noted earlier, this plan is subject to change, and so this list of priorities will be included on the agenda of each of our Community Board meetings

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
<b>Port Chalmers Main Street Upgrade</b> Upgrade the streetscape/urban outlook of the historical centre (George Street) in Koputai Port Chalmers. This project would not only recognise the immense historical significance of Koputai Port Chalmers and its built environment but will significantly enhance the visitor experience of users of the shared path, as well as returning tourists		Year 3 of LTP (2023/24)	Community feedback through public forums, we've also received submissions received requesting this.	3
<b>Public Toilets</b> Aramoana				2
<b>Control of Noxious Weeds and pests</b> Control of noxious weeds (such as sycamore) and pests - mustelids in the area. The sycamore clearance/control/native replanting have been met with community wide support. There is, however, significant work still to be carried out and the programme needs to continue.				3
Item 4 <b>Road and Footpath Maintenance</b> The following areas have been identified as requiring maintenance:				4
Item 5				

### 3.2 Current Priorities

The following priorities for our community have been included in the Council's current 10 year plan (2018-28) and are priorities that are to be carried forward into the new 2021-31 10 year plan.

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
Public Toilet St Leonards on the shared path		22-23		
Public Toilet Pūrākaunui		28-29		

#### 4. COMMUNITY BOARD PROPOSED ACTIVITIES

The following table identifies those activities that we as a Community Board would like to deliver to our community. They will be undertaken and funded by the Community Board.

ACTIVITY DETAIL	WHEN (IDEAL)
Community Awards	once per triennium
Albertson Avenue Orchard and Beautification Project	ongoing
Advocate for priorities to be included in the DCC 10 year plan	ongoing
Public outreach – engagement on Community Board Projects and Priorities i.e.: plans for George St Koputai Port Chalmers	22-23
Litter Monitoring: installation of stormwater drains filtering; litter monitoring of beaches on both sides of Otago Harbour	ASAP
Historic Plaques - designs and installation are being researched	

## **5. PLANS**

### **5.1 EMERGENCY PLAN – COMMUNITY BOARD RESPONSE PLAN**

#### **Introduction**

The Dunedin City Council has a statutory role, as does the Otago Regional Council, under the Civil Defence Emergency Management Act to contribute to Civil Defence Emergency Management (CDEM) within the district. As part of this whole-of-city function, the West Harbour Community Board has responsibility for the interface between the community and Otago Civil Defence Emergency Management.

Our communities have a reasonable level of risk of flooding, fire, tsunami resulting in community isolation so pre-planning and management of a specific event will be managed by the West Harbour Community Board on behalf of Civil Defence. This role is supported by authorisations and delegations in the Dunedin City Council Civil Defence Emergency Management Plan.

The Board has representation on the West Harbour Emergency Response Group - comprised of Fire & Emergency, Port Otago, Port Chalmers & West Harbour Lions.

The Board also has copies to spare of the Know Your Neighbours document printed 2 years ago. Copies are available from the Port Chalmers Library & Service Centre, local schools, local real estate agents, and the Board

### **5.2 ANY OTHER PLANS?**

### **5.3 COMMUNITY ENGAGEMENT**

#### **Ways to have your say on the Community Board's Community Plan**

The Board is very keen to receive your comments on an on-going basis, and you may speak to your comments at any Board meeting. Members of the community are invited to provide feedback.

- Verbally... by contacting a board member directly, anytime
- Written... addressed to the board, postal or email addresses below
- In person... to the board at public events

Please clearly state the issue or suggestion you would like the Community Board to consider, or the specific action you would like to be taken.

Please send written communication to:

The Chairperson  
West Harbour Community Board  
c/- Dunedin City Council  
PO Box 5045  
Dunedin 9058

**Email:** [francisca@beinghealthy.co.nz](mailto:francisca@beinghealthy.co.nz)



## **6. FUNDING GUIDANCE**

Each of Dunedin's six community boards has a discretionary fund of \$10,000 per annum, funded from the general rate.

The West Harbour Community Board will make allocations from its fund based on the priorities set in its Community Plan, and may make allocations in accordance with the following criteria.

### **Note:**

All allocations from the discretionary fund will be supported by a resolution passed at a formal meeting of the Board.

The funding must be used within one year of the grant application or it must be returned to the Board unless you have provided a report and request for an extension of time.

There is a requirement to report back on the funding grant.

### **Category A: Community Initiated Projects**

A pool of **\$5,000 p.a.** will be available for community initiated projects. Non-profit making groups and/or organisations wishing to apply for funds from Category A will be required to complete the *Application for Funding from the West Harbour Community Board* form. Applications must be lodged no less than one calendar month before the community board meeting at which it is to be considered.

### **Category B: Board Initiated Projects**

A pool of **\$4,000 p.a.** will be available for Board initiated community projects and related activities, which may include such items as attendance at conferences or training workshops, advertising, and communication, producing newsletters, undertaking community surveys/questionnaires, and hosting functions.

### **Category C: Scholarship**

A pool of **\$1,000 p.a.** -2 scholarships of \$500 each will be available for the Community Board Scholarship Programme. The Board will make allocations under Category C as the need arises.

For more information or a copy of application forms Contact Governance Support Office, telephone 477 4000 email: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz) or download from the West Harbour Community Board webpage <https://www.dunedin.govt.nz/council/community-boards/west-harbour>

## **7. COMMUNITY BOARD MEETING SCHEDULE**

The table below provides details of our Community Board meetings through to October 2022

### **Wednesday, 3 August 2022**

Meetings commence at 5.30 pm and will be held in the Rolfe Meeting room, Port Chalmers Hall and Service Centre unless otherwise advised.

All meetings held in the community will be advertised in the Dunedin City Council Meeting Notice advertisement in the Otago Daily Times and on the Dunedin City Council Website.

## **BOARD UPDATES**

Department: Civic

- 
- 1     **Port Noise Liaison Committee**  
Jacque Ruston and Kristina Goldsmith will provide a verbal update.
  - 2     **Ravensdown Community Liaison Group**  
Trevor Johnson will provide a verbal update.
  - 3     **Keep Dunedin Beautiful**  
Kristina Goldsmith will provide a verbal update.
  - 4     **Otago Access Radio**  
A verbal update will be provided.
  - 5     **Social Media and Communication**
    - 1     Francisca Griffin will provide a verbal update.
  - 6     **Albertson Avenue Beautification Project**  
Francisca Griffin will provide a verbal update.
  - 7     **Aramoana Liaison**  
Ange McErlane will provide a verbal update.
  - 8     **Vision Port Chalmers**  
Ange McErlane will provide a verbal update.
  - 9     **Information Plaque**
  - 10    **Education Liaison**  
Kristina Goldsmith will provide a verbal update.
  - 11    **Long Beach and Pūrākaunui Amenities Society**  
Jacque Ruston will provide a verbal update.
  - 12    **West Harbour Emergency Response Group**  
Jacque Ruston will provide a verbal update.
  - 13    **Policing Matters**  
A verbal update will be provided.

## **RECOMMENDATIONS**

That the Board:

- a)     **Notes** the Board updates

## **CHAIRPERSON'S REPORT**

Department: Civic

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### **EXECUTIVE SUMMARY**

1 The Chairperson will provide an update on matters of interest including:

- Otago Regional Council
- ANZAC Day
- Social Media

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Chairperson's Report.

## **COUNCIL ACTIVITIES**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 Councillor Steve Walker will provide an update on matters of interest.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Council Activities Update.

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## **ITEMS FOR CONSIDERATION BY THE CHAIRPERSON**

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Items for consideration by the Chairperson.