

## Toitū Otago Settlers Museum Board MINUTES

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Minutes of an ordinary meeting of the Toitū Otago Settlers Museum Board held in the Otago Settlers Association Board Room, Toitū Otago Settlers Museum, 31 Queens Gardens, Dunedin on Monday 11 July 2022, commencing at 9.30 am

### PRESENT

**Chairperson** Phil Dowsett

**Members** Cr Rachel Elder Cr Carmen Houlahan  
Susan Schweigman Peter Smith

**IN ATTENDANCE** Cam McCracken (Director – DPAG, Toitū, Lang Yuan and Olveston)

**Governance Support Officer** Rebecca Murray

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### 1 APOLOGIES

An apology was received from Cr Doug Hall.

Moved (Phil Dowsett/Peter Smith):

That the Board:

**Accepts** the apology from Cr Doug Hall.

**Motion carried (TOSM/2022/003)**

### 2 CONFIRMATION OF AGENDA

Moved (Phil Dowsett/Cr Rachel Elder):

That the Board:

**Confirms** the agenda without addition or alteration.

**Motion carried (TOSM/2022/004)**

### 3 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Peter Smith advised to remove Dunedin East Rotary Charitable trust and add that he is a member of Dunedin Harbour Rotary.

Moved (Phil Dowsett/Cr Rachel Elder):

That the Board:

- a) **Amends** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

**Motion carried (TOSM/2022/005)**

### 4 CONFIRMATION OF MINUTES

#### 4.1 TOITŪ OTAGO SETTLERS MUSEUM BOARD MEETING - 11 APRIL 2022

Moved (Phil Dowsett/Cr Carmen Houlahan):

That the Board:

**Confirms** the minutes of the Toitū Otago Settlers Museum Board meeting held on 11 April 2022 as a correct record.

**Motion carried (TOSM/2022/006)**

### REPORTS

#### 5 TOITŪ OTAGO SETTLERS MUSEUM AND LAN YUAN DUNEDIN CHINESE GARDEN ACTIVITY REPORT

The report covered activities of Toitū Otago Settlers Museum (Toitū) and Lan Yuan Dunedin Chinese Garden (Lan Yuan) from 1 April 2022 to 30 June 2022.

The Director – DPAG, Toitū, Lan Yuan and Olveston (Cam McCracken) spoke to the report and responded to members' questions.

Moved (Phil Dowsett/Peter Smith):

That the Board:

**Notes** the Toitū Otago Settlers Museum and Lan Yuan Dunedin Chinese Garden Activity Report for the period 1 April 2022 to 30 June 2022.

**Motion carried (TOSM/2022/007)**

The Chair, Phil Dowsett, acknowledged and thanked the elected members enthusiasm and contribution during this triennium.

The meeting concluded at 10.32 am.

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CHAIRPERSON