

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the West Harbour Community Board will be held on:

**Date:** Wednesday 3 August 2022  
**Time:** 5.30 pm  
**Venue:** Rolfe Room, Port Chalmers Town Hall, Port Chalmers

Sandy Graham  
Chief Executive Officer

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**West Harbour Community Board**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Francisca Griffin	
<b>Deputy Chairperson</b>	Kristina Goldsmith	
<b>Members</b>	Duncan Eddy	Trevor Johnson
	Angela McErlane	Jacqueline Ruston
	Cr Steve Walker	
<b>Senior Officer</b>	Jeanine Benson, Group Manager Transport	
<b>Governance Support Officer</b>	Wendy Collard	

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Wendy Collard  
Governance Support Officer

Telephone: 03 477 4000  
Wendy.Collard@dcc.govt.nz  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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**1 PUBLIC FORUM**

At the close of the agenda no requests for public forum had been received.

**2 APOLOGIES**

At the close of the agenda no apologies had been received.

**3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

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## DECLARATION OF INTEREST

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### EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Members' Register of Interests	7



West Harbour Community Board Register of Interest 26 July 2022				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Francisca Griffin	Chairperson	Pioneer Opportunities and Resources Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Alternate Board Representative	Port Environment Liaison Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Representative	Albertson Avenue Beautification Project	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Secretary and Board Representative	West Harbour Beautification Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Green Party	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Trevor Johnson	Property Owner	Various Properties, Dunedin	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Classic Car Club	No conflict identified	<del>Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.</del>
	Director	Upper Rothesay Investments Ltd	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Club Captain	Otago Classic Motoring Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Otago Southland Area Organiser	Hudson Essex Terraplane Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Autospectacular Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Johnson Family Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Representative	Ravensdown Community Liaison Group	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Property Investors Association	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.









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## CONFIRMATION OF MINUTES

### WEST HARBOUR COMMUNITY BOARD MEETING - 1 JUNE 2022


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#### RECOMMENDATIONS

That the Board:

- a) **Confirms** the minutes of the West Harbour Community Board meeting held on 01 June 2022 as a correct record.

#### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">A</a> 	Minutes of West Harbour Community Board meeting held on 1 June 2022	12

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## **West Harbour Community Board**

### **MINUTES**

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**Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 01 June 2022, commencing at 5.30 pm**

#### **PRESENT**

**Chairperson** Francisca Griffin  
**Deputy Chairperson** Kristina Goldsmith

**Members** Duncan Eddy Trevor Johnson  
Angela McErlane Jacqueline Ruston  
Cr Steve Walker

**IN ATTENDANCE** Jeanine Benson (Group Manager, Transport)

**Governance Support Officer** Wendy Collard

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#### **1 PUBLIC FORUM**

##### **1.1 Long Beach Amenities Society**

Tracey McNamara from the Long Beach Amenities Society spoke in support of their funding application and responded to questions.

##### **1.2 West Harbour Arts Charitable Trust**

On behalf of the West Harbour Arts Charitable Trust, Ian Landreth and Octavia Cook spoke in support of their funding application and responded to questions.

##### **1.3 Catherine Rice**

Catherine Rice spoke in support of the scholarship application that she had put in on behalf of her son Claude Rice and responded to questions.

#### **1.4 University of Otago Master of Planning Students**

Professor Claire Freeman from the Geography Department, University of Otago provided the background to the Spatial Planning and Development Project that the University of Otago Master of Planning Students were required to undertake as part of their Masters Degree. She requested the Board's support

Moved: (Francisca Griffin/Kristina Goldsmith):

That the Board:

**Extends** the public forum.

**Motion carried**

#### **1.5 Taufa Makanesi**

Kristina Goldsmith withdrew from the discussion.

Taufa Makanesi spoke to his scholarship application and responded to questions.

## **2 APOLOGIES**

There were no apologies.

## **3 CONFIRMATION OF AGENDA**

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

**Confirms** the agenda without addition or alteration.

**Motion carried (WHCB/2022/006)**

## **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Trevor Johnson provided an update to his Interest Register.

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (WHCB/2022/007)**

## **5 CONFIRMATION OF MINUTES**

### **5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 31 MARCH 2022**

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

- a) **Confirms** the minutes of the West Harbour Community Board meeting held on 31 March 2022 as a correct record.

**Motion carried (WHCB/2022/008)**

## **PART A REPORTS**

### **6 HE PURAPURA MARARA - SCATTERED SEEDS DIGITAL ARCHIVE COMMUNITY PROJECT**

Due to unforeseen circumstances, staff were unable to attend.

### **7 FUNDING APPLICATIONS**

Consideration was given to the applications for funding and request for a change of scope from Sawyers Bay Playcentre. It was agreed to take each request separately.

Kristina Goldsmith withdrew from the discussion on this item.

Consideration was given to the request from Sawyers Bay Playcentre to change the scope of their funding that was approved by the Board at its 9 June 2021 meeting.

Moved (Cr Steve Walker/Trevor Johnson):

That the Board:

**Approves** the extension of time to 31 October 2022 for the funds granted to Sawyers Bay Playcentre to be spent.

**Motion carried (WHCB/2022/009)**

Kristina Goldsmith withdrew from the discussion on this item.

Consideration was given to the scholarship application of \$550.00 from Taufa Makanesi.

Moved (Cr Steve Walker/Trevor Johnson):

That the Board:

**Approves** \$500.00 toward the scholarship application from Sione Taufa Makanesi

**Motion carried (WHCB/2022/010)**

Consideration was given to the scholarship application of \$500.00 from Catherine Rice on behalf of her son Claude Rice.

Moved (Cr Steve Walker/Trevor Johnson):

That the Board:

**Declines** the scholarship application from Catherine Rice on behalf of her son Claude Rice.

**Motion carried (WHCB/2022/011)**

Consideration was given to the funding application from the West Harbour Arts Charitable Trust towards the art programmes in schools and pre-schools in the West Harbour Area.

Moved (Jacqueline Ruston/Duncan Eddy):

That the Board:

**Approves** \$500.00 to the West Harbour Charitable Trust towards the pre-school and schools art programme.

**Motion carried (WHCB/2022/012)**

Consideration was given to the funding application from the Long Beach Amenities Society towards a heat pump for the Long Beach Hall.

Trevor Johnson withdrew from the discussion on this item.

Moved (Cr Steve Walker/Member Angela McErlane):

That the Board:

**Approves** \$1500.00 to the Long Beach Amenities Society towards a heat pump for the Long Beach Hall.

**Motion carried (WHCB/2022/013)**

## **8 GOVERNANCE SUPPORT OFFICER'S REPORT**

A report from Civic provided an update on activities relevant to the Board area which included:

- Project Fund
- Dunedin City Council draft 2022/23 Annual Plan
- Local Authority Elections
- Correspondence

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Ratifies** the West Harbour Community Board's submission to the Dunedin City Council's draft 2022-23 Annual Plan.

**Motion carried (WHCB/2022/014)**

## **9 COMMUNITY PLAN**

A report from Civic provided the draft West Harbour Community Board Community Plan 2022-23 for the Board's consideration and adoption.

Following discussion, the Board agreed to adopt the draft 2022-23 Community Plan with the minor amendments as agreed. The Board noted that this was a living document and its inclusion as an agenda item at each meeting to allow members to update as necessary.

Moved (Francisca Griffin/Kristina Goldsmith):

That the Board:

**Adopts** the West Harbour Community Board's 2022-23 Community Plan.

**Motion carried (WHCB/2022/015)**

## **10 BOARD UPDATES**

### **Port Noise Liaison Committee**

Kristina Goldsmith advised that there was no update.

### **Ravensdown Community Liaison Group**

Trevor Johnson advised that there was no update.

### **Keep Dunedin Beautiful**

Kristina Goldsmith will provide a verbal update.



#### **Otago Access Radio**

Francisca Griffin and Duncan Eddy provided an update on the items that were discussed during each of their segments.

#### **Social Media and Communication**

Francisca Griffin provided an update on the activity on the Board's Facebook page.

#### **Albertson Avenue Beautification Project**

Francisca Griffin advised that the start of the winter maintenance had been undertaken.

#### **Aramoana Liaison**

Ange McErlane advised that there was no update.

#### **Vision Port Chalmers**

Ange McErlane advised that there was no update.

#### **Information Plaque**

#### **Education Liaison**

Kristina Goldsmith advised that she had arranged to meet with three of the local schools to discuss any concerns they might have.

#### **Long Beach and Pūrākaunui Amenities Society**

Jacque Ruston provided an update on the Long Beach and Pūrākaunui Amenities Societies which included planting at Long Beach and the Fun Day at Pūrākaunui.

#### **West Harbour Emergency Response Group**

Jacque Ruston and Ange McErlane provided an update.

#### **Policing Matters**

Kristina Goldsmith provided an update which included policing activities within the Board's area.

Moved (Francisca Griffin/Cr Steve Walker):

That the Board:

**Notes** the Board updates

**Motion carried (WHCB/2022/016)**

### **11 CHAIRPERSON'S REPORT**

The Chairperson provided an update on matters of interest which included

- Sawyers Bay Bus Service
- Wickliffe Street Rail Crossing
- Port Chalmers Foundry Trust
- ANZAC Day

- Social Media

That the Board

**Adjourns** the meeting.

**Motion carried**

The meeting adjourned at 7.15 pm and reconvened at 7.20 pm.

Moved (Francisca Griffin/Angela McErlane):

That the Board:

- a) **Notes** the Chairperson’s Report.

**Motion carried (WHCB/2022/017)**

## **12 COUNCIL ACTIVITIES**

Councillor Steve Walker provided an update on matters of interest which included:

Annual Plan 2022-23 deliberations  
Aquatic Facilities Review  
Destination Playground  
2GP Variation 2 release of decisions.

Moved (Cr Steve Walker/Trevor Johnson):

That the Board:

- a) **Notes** the Council Activities Update.

**Motion carried (WHCB/2022/018)**

## **13 ITEMS FOR CONSIDERATION BY THE CHAIRPERSON**

Long Beach Domain

The meeting concluded at 7.37 pm.

.....  
CHAIRPERSON

## **PART A REPORTS**

### **GOVERNANCE SUPPORT OFFICER'S REPORT**

Department: Civic

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#### **EXECUTIVE SUMMARY**

- 1 This report is to inform the West Harbour Community Board of activities relevant to the Board area including:
  - Project Fund
  - Remuneration Determination
  - Reducing speed limits around school
  - Correspondence

#### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Approves/Declines** to renew its commitment to the Rothesay News advertising for the 2022/2023 financial year at a cost of \$125.00 per month from the Board's discretionary fund.
- c) **Considers** submitting feedback to the Interim Speed Management Plan.

#### **Project Fund**

- 2 The Board has been allocated \$10,000 in the 2022/2023 year. No funds have been allocated at this time.
- 3 At its meeting held on 1 June 2022, the Board allocated \$1,500.00 to the Long Beach Amenities Society towards a heat pump. The Long Beach Amenities Society have returned the funding as Port Otago donated its Museum heat pumps for the Long Beach Hall.
- 4 Due the return of the \$1,500.00 from the Long Beach Amenities Society, the Board's project fund for the 2022/23 for allocation is \$11,500.00.
- 5 As it is a new financial year, the Board will need to renew its commitment to its monthly expenditure of \$125.00 for it advertisement in the Rothesay News.

### **Remuneration Determination**

- 6 The Local Government Act 2002 gives the Remuneration Authority (the Authority) the responsibility for setting remuneration for local government elected members.
- 7 The Authority has made its determination for the 2022/23 year, which is at Attachment A. The determination has two schedules. Schedule 1 details the remuneration that is payable to elected members from the period beginning 1 July 2022 and ends on the day the official result of the election is declared.
- 8 Schedule 2 shows the remuneration that will apply from the day after the final result of the election is declared.
- 9 Since releasing the determination, an amendment determination has been made, and is provided at Attachment B. Clarity on the childcare allowance is the only amendment made that is relevant to the Dunedin City Council.

### **Reducing speed limits around schools**

- 10 In 2019 the New Zealand Government adopted the Road to Zero Strategy - 2020 to 2029. The vision is a New Zealand where no one is killed or seriously injured in road crashes. This means that no death or serious injury while travelling on our roads is acceptable."
- 11 As part of the Road to Zero Strategy, a new approach to the setting of speed limits has been adopted. This is now law, with the adoption of the Speed Setting Rule 2022.
- 12 Within the rule speed limits past all schools will reduce to 30kmph by 31 December 2027, with an interim target of 40% of schools by 30 June 2024.
- 13 Dunedin City Council will consult on our Interim Speed Management Plan (ISMP) in November 2022 and will aim to adopt the ISMP in early 2023.
- 14 You now have an opportunity to provide input into the School Speed Zones in your area.
- 15 There are two possible ways to implement 30kmph School Speed Zones. either variable speed zones before and after school hours and at other times when children are present or permanent 30kmph across wider areas (including the street where the school is located and neighbouring streets
- 16 Please do this by **31 August 2022** by emailing your feedback to [transport@dcc.govt.nz](mailto:transport@dcc.govt.nz)
- 17 Draft feedback is attached for the Board's review and consideration (Attachment C)

### **Correspondence**

- 18 A project update has been received from the Port Chalmers Fire Brigade (Attachment D).
- 19 A project completion form has been received from the New Zealand Sea Lion Trust (Attachment E).

### Roadworks Schedule

- 20 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council’s maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

### Dunedin City Council Updates

- 21 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g. potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For any non-urgent matter please contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 22 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

### Signatories

Author:	Wendy Collard - Governance Support Officer
Authoriser:	Sharon Bodeker – Acting Manager Governance Jeanine Benson - Group Manager Transport

### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Local Government Members (2022-23) Determination 2022	23
<a href="#">↓B</a>	Local Government Members 2022-23 Amendment Determination 2022	99
<a href="#">↓C</a>	Draft feedback to Interim Speed Management Plan	103
<a href="#">↓D</a>	Port Chalmers Fire Brigade	104
<a href="#">↓E</a>	New Zealand Sea Lion Trust	105

**SUMMARY OF CONSIDERATIONS**

***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

There is no contribution to the Strategic Framework.

***Māori Impact Statement***

There are no known implications for Māori.

***Sustainability***

There are no implications for sustainability.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications.

***Financial considerations***

There are no implications.

***Significance***

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

***Engagement – external***

There has been no external engagement.

***Engagement - internal***

Internal engagement has occurred with appropriate staff members.

***Risks: Legal / Health and Safety etc.***

There are no risks.

***Conflict of Interest***

There is no known conflict of interest.

***Community Boards***

The report provides information on activities in or relevant to the Board area.

































































































































































































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## COMMUNITY PLAN

Department: Civic

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- 1 The West Harbour Community Board Community Plan 2022-23 is attached for discussion and updating as required (Attachment A).

### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	West Harbour Community Board Community Plan	109





























## **BOARD UPDATES**

Department: Civic

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- 1 **Port Noise Liaison Committee**  
Jacque Ruston and Kristina Goldsmith will provide a verbal update.
- 2 **Ravensdown Community Liaison Group**  
Trevor Johnson will provide a verbal update.
- 3 **Keep Dunedin Beautiful**  
Kristina Goldsmith will provide a verbal update.
- 4 **Otago Access Radio**  
A verbal update will be provided.
- 5 **Social Media and Communication**  
Francisca Griffin will provide a verbal update.
- 6 **Albertson Avenue Beautification Project**  
Francisca Griffin will provide a verbal update.
- 7 **Aramoana Liaison**  
Ange McErlane will provide a verbal update.
- 8 **Vision Port Chalmers**  
Ange McErlane will provide a verbal update.
- 9 **Information Plaque**
- 10 **Education Liaison**  
Kristina Goldsmith will provide a verbal update.
- 11 **Long Beach and Pūrākaunui Amenities Society**  
Jacque Ruston will provide a verbal update.
- 12 **West Harbour Emergency Response Group**  
Jacque Ruston will provide a verbal update.
- 13 **Policing Matters**  
A verbal update will be provided.

## **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Board updates

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## **CHAIRPERSON'S REPORT**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 The Chairperson will provide a verbal update on matters of interest.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Chairperson's Report.



## ACKNOWLEDGEMENT OF RETIRING MEMBERS

Department: Civic

- 1 In acknowledgement of retiring member Trevor Johnson.

### RECOMMENDATIONS

That the Board:

- a) **Records** its sincere thanks to Trevor Johnson for the loyal and conscientious service given to the City of Dunedin as a member of the West Harbour Community Board for the 24 year period 1998 to 2022.
- b) **Extends** its sincere appreciation for the services rendered and every good wish for the future.

### Signatories

Author:	Wendy Collard - Governance Support Officer
Authoriser:	Sharon Bodeker - Acting Manager Governance