

Notice of Meeting:

I hereby give notice that an ordinary meeting of the District Licensing Committee will be held on:

Date: Tuesday 20 September 2022
Time: 3.30 pm
Venue: Edinburgh Room, Municipal Chambers, the Octagon, Dunedin

Sandy Graham
Chief Executive Officer

District Licensing Committee
New On-Licence – Bookies Bar
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Colin Weatherall
Members	Rakei Amohau Katie Lane
Senior Officer	Kevin Mechen, Secretary, District Licensing Committee
Governance Support Officer	Lynne Adamson

Lynne Adamson
Governance Support Officer

Telephone: 03 477 4000
Lynne.Adamson@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

ITEM	TABLE OF CONTENTS	PAGE
1	Apologies	4
2	Confirmation of Agenda	4
PART A REPORTS (Committee has power to decide these matters)		
3	Report for On-licence, "Bookies Bar", 20 Logan Park Drive, Dunedin – From Secretary, District Licensing Committee	5

1 APOLOGIES

At the close of the agenda no apologies had been received.

2 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

PART A REPORTS

REPORT FOR ON-LICENCE, "BOOKIES BAR", 20 LOGAN PARK DRIVE, DUNEDIN – FROM SECRETARY, DISTRICT LICENSING COMMITTEE

Department: Civic

APPLICATION DESCRIPTION

Applicant's Name:	OURFC Bookies Bar Limited
Site Address	20 Logan Park Drive, Dunedin
Trading Name:	Bookies Bar
Style of Licence	Tavern
Application Number	ON-9-2022
Date received by Council	9 June 2022

EXECUTIVE SUMMARY

- 1 This is a report for an application for a new on-licence for the premises situated at 20 Logan Park Drive, Dunedin, and to be known as "Bookies Bar". The criteria found at section 105 of the Sale and Supply of Alcohol Act 2012 (the Act) apply to this application.
- 2 This is a new licence resulting from the University of Otago Rugby Incorporated seeking an on-licence so they can better manage the number of functions being sought at the premises.
- 3 The application did not attract any public opposition there have been non adverse reports from the reporting agencies. The Licensing Inspector does not oppose this application.

APPLICANT AND APPLICATION

- 4 The Applicant is a newly created trading arm of the University of Otago Rugby Incorporated that has been set up to run an on-licence at their premises. The reason for the application is that they are receiving a lot of inquiries for functions at the premises, and this is necessitating them applying for special licences. Some requests are at short notice.
- 5 The Applicant does not anticipate the premises being open like a 'normal' tavern but more when there is a function or large event in town. They will also continue to operate for the club as they do now.

- 6 The Applicant advises there will be no loyalty scheme operating at the premises.

PUBLIC NOTICE

- 7 The application was publicly notified, and no opposition has been raised.
- 8 The reporting agencies, Police, Medical Officer of Health and Licensing Inspector have not raised any matter of concern.
- 9 The Committee, however, has asked for the matter to be brought before them because they want reassurances from the Applicant about the nature of the premises and how they will be managed.

CONCLUSION

- 10 The Committee has asked for the matter to be heard because, while the application is thorough, they want to satisfy themselves that they have the ability to control what may be seen as a new attraction in the North Dunedin area.
- 11 The premises has the potential to become a popular place to drink and therefore the management will need to be prepared for this.
- 12 This hearing will be an opportunity for the Applicant to explain what they propose and how the premises will be managed as an on-licence.

Signatories

Author:	Kevin Mechen - Secretary, District Licensing Committee
Authoriser:	

Attachments

	Title	Page
↓A	On-licence Application	7
↓B	Inspector's Report	30
↓C	Medical Officer of Health Report	35
↓D	Police Email	36
↓E	FENZ Email	37
↓F	Location Photos	38
↓G	Building Compliance	40
↓H	Planning Certificate	41
↓I	Amended Hours	45
↓J	Public Notice	49
↓K	First Public Notice	50
↓L	Second Public Notice	51
↓M	Misc Email	52



APPLICATION FOR ON LICENCE

Incomplete applications will not be processed

The application must be accompanied by the correct fee (see below).

When a licence has been granted, it will not be issued until the annual fee has been paid.

The District Licensing Committee (DLC) will notify the public of this application via the Dunedin City Council website and the Otago Daily Times (the advertising cost is included in the application fee).

The contact person will be emailed a copy of the public notice to be displayed on the premises.

Please use separate pages to provide extra information where necessary.

If you have any questions while completing this form, please contact Dunedin DLC staff on 03 474 3481 or email dla@dcc.govt.nz.

Please read and complete the following checklist before submitting the application

- ☒ Written statement from the owner of the building or property giving you approval to sell and supply alcohol and allow its consumption on the premises. An email is acceptable, this can be sent to dla@dcc.govt.nz with the name of the premises and applicant included as a reference.
- ☐ If a body corporate: certificate of incorporation (or equivalent document)
- ☒ Planning and building certificates (not required for a conveyance) [Application accompanies]
- ☒ A copy of the proposed food and drinks menus
- ☒ A scale plan of the premises showing the principal entrance and the areas where alcohol is to be sold, supplied and consumed, with an indication of which areas are to be:
 - undesignated - anyone of any age allowed
 - supervised - minors must be with their parent/guardian
 - restricted - R18.
- ☒ Map showing location of 'sensitive' locations, e.g., schools, early childhood facilities, hospitals and churches
- ☒ A risk mitigation plan detailing how you will ensure the impact on the community will be minimized, e.g. control of noise and litter, parking and dispersal of patrons
- ☒ Copy of host responsibility policy – for high risk premises please also include an alcohol management plan explaining how you will implement the points of the policy
- ☐ Letter of authorisation if a consultant is completing this form on your behalf

Office use only

Date received:

Calculate your application fee

Select your premises type:

- ☒ **Class 1 restaurants** – restaurants with a significant separate bar area which, in the opinion of the DLC, operate that bar at least one night a week in the nature of a tavern (such as serving alcohol without meals to tables situated in the bar area)
- ☐ **Class 2 restaurants** – restaurants that have a separate bar (including small bar areas) but which, in the opinion of the DLC, do not operate that area in the nature of a tavern at any time
- ☐ **Class 3 restaurants** – restaurants that only serve alcohol to tables and do not have a separate bar area

Type of premises	Points
Class 1 restaurant, nightclubs, taverns, adult premises	15
Class 2 restaurant, hotels, function centres, universities, polytechnics	10
Class 3 restaurant, other premises not specified	5
Theatres, cinemas, BYO restaurants, cellar doors	2
Premises points	

Select the latest time you intend to sell alcohol:

Latest alcohol sales time	Points
2am or earlier	0
Between 2.01am and 3am	3
3am onwards	5
Trading hours points	

Add the premises points and trading hours points together to get the total:

15

Use the table below to work out the fee payable:

Total points	Risk rating	Application fee (GST inc)	Annual fee (GST inc)	Total fee required
0-2	Very low	\$368.00	\$161.00	\$529.00
3-5	Low	\$609.50	\$391.00	\$1000.50
6-15	Medium	\$816.50	\$632.50	\$1449.00
16-25	High	\$1,023.50	\$1,035.00	\$2058.50
26 plus	Very high	\$1,207.50	\$1,437.50	\$2645.00

APPLICATION FOR ON LICENCE

Section 224 of the Sale and Supply of Alcohol Act 2012

To the Secretary, Dunedin District Licensing Committee

Application for an on-licence is made in accordance with the particulars set out below:

Endorsements (tick if applicable)

- ☐ BYO restaurant – tick if you are a restaurant that does not intend to sell alcohol, i.e. you want to offer BYO only
- ☐ Caterer's on licence – for off-site catering, instead of, or in addition to, food/alcohol supplied on the premises (please provide menus, website information, bookings etc)

Contact person

Name: Cherie Jackson

Phone: 0211435341

Email: cherie.mike.ricky@xtra.co.nz / cherie.jackson@anzocofoods.com

Postal address: C-/ Cherie Jackson P.O. Box 6130 Dunedin North

Postcode: 9059

Applicant details

Applicant status (please select from the below options)

- | | | |
|--|---|---|
| <input type="radio"/> Individual | <input type="radio"/> Partnership | <input type="radio"/> Body corporate |
| <input type="radio"/> Public company | <input checked="" type="radio"/> Private company | <input type="radio"/> Club |
| <input type="radio"/> Trustee | <input type="radio"/> Local authority | <input type="radio"/> Licensing trust |
| <input type="radio"/> Government department or other instrument of the Crown | <input type="radio"/> Manager under the Protection of Personal Property Rights Act 1988 | <input type="radio"/> Board, organisation or other body |

Legal name/s of the person/s or organisation that will receive any proceeds from alcohol sales.
Include any other names you may be known by.

Full legal name: OURFC Bookies Bar Ltd. 8275142 NZBN: 9429050153466

Any other names you may be known by: University of Otago Rugby Inc; Otago University Rugby Football Club (OURFC)

Address: 20 Logan Park Drive, Dunedin

Postcode: 9016

Occupation:

Phone:

Email:

Date of birth:

Place of birth:

Gender:

Is this your principal business? ☐ Yes ☒ No

Please state any other businesses: Bookies Bar Ltd is a subsidiary company of University of Otago Rugby Inc, a rugby sports club.

Further details where the applicant is a company or an incorporated society

For a company (whether incorporated under the Companies Act 1993 or equivalent foreign legislation), give full legal names of directors.

Sole Director: CASSIDY, Russell James. 21 Erin Street, Roslyn, Dunedin 9010

Where the applicant is a **private company**, give full details of each person who holds any shares issued by the company as follows: full name, address, date of birth, place of birth, designation in company and percentage of shares held.

100% University of Otago Rugby Incorporated. 20 Logan Park Drive, Dunedin 9016

Please also provide:

Authorised capital:

Paid up capital:

Where the applicant is a **public company**, give full details of each person who holds 20% or more of the shares, or any particular class of shares, issued by the company, as follows: full name, address, date of birth, place of birth, designation in company.

Not Applicable

Further details where the applicant is a partnership

Full details of each partner as follows: full legal name, address, date of birth, place of birth.

Not Applicable

Signature of each partner

N/A

If a body corporate, please state the authority under which you are incorporated, e.g. Companies Act 1993, Incorporated Societies Act 1908, Charitable Trusts Act 1957.

N/A

Criminal convictions

Please state all criminal convictions against any applicants including Directors or Shareholders (except convictions for offences to which the Criminal Records (Clean Slate) Act 2004 applies).

Full Name	Conviction	Date of conviction

(Use a separate sheet if necessary)

Details of premises

Proposed trading name: Bookies Bar Limited

Current trading name (if applicable): Bookies Bar Limited

Name of the building (if applicable):

Address of the premises: 20 Logan Park Drive, Dunedin

Postcode: 9016

Does the applicant own the premises? ☐ Yes ☒ No

If "no", please provide the full legal name and address of the owner:

University of Otago 263 Leith Street Dunedin 9016

A written statement is required from the owner of the building or property giving you approval to sell and supply alcohol and allow its consumption on the premises. This can be sent to dla@dcc.govt.nz with the name of the premises and applicant included as a reference. **See attached email documents**

What type of lease does the applicant have and when does it expire?

University Rugby Inc (Parent/Holding company) has a right of use, specified under the 2003 Deed of Agreement, usage schedule; Indefinite use.

Is the licence conditional on completion of building work? ☐ Yes ☒ No

If yes, please provide details:

N/A

Does the building have a current building warrant of fitness (BWOF)? ☒ Yes ☐ No

What is the maximum occupancy of your entire premises including outside areas? 250

Please describe in detail the number and nature of the toilet arrangements, e.g. number of male and female toilets, number of urinals, unisex facilities and accessible facilities:

On second floor only:

Male Toilet - includes 2 private cubicles and urinal with 4-5 capacity, 2 wash hand basins, hand blow dryer

Female Toilet - includes 3 private cubicles, 2 wash hand basins, hand blow dryer

Disability Toilet - one available, unisex designation.

There are additional facilities available throughout the entire premises, generally not used during social events.

Fire Evacuation Declaration – Fire and Emergency Act 2017

Which of the following fire evacuation statements applies to you?

If unsure, check with Fire and Emergency New Zealand

- ☒ X The owner of the building in which the premises is situated provides and maintains an evacuation scheme as required by section 76 Fire and Emergency Act 2017
- ☐ Because of the building's current use, the owner is not required to provide and maintain an evacuation scheme
- ☐ Because of the nature of the building, the owner is exempt from the requirement to provide and maintain an evacuation

Signed



Date

6 May 2022

Details of conveyance (e.g. if this application is for a ship, bus, train etc.)

Type of conveyance (e.g. ship, bus or train): N/A

Trading name of conveyance:

Registration number:

Address where based:

Postcode:

Does the applicant own the conveyance? ☐ Yes ☐ No

If "no", please provide the full legal name and address of the owner:

A written statement is required from the owner of the building or property giving you approval to sell and supply alcohol and allow its consumption on the premises. This can be sent to dla@dcc.govt.nz with the name of the premises and applicant included as a reference.

What type of lease does the applicant have and when does it expire?

University Rugby Inc (Parent/Holding company) has a right of use, specified under the 2003 Deed of Agreement, usage schedule; Indefinite use.

Business details

Is there a current alcohol licence for the premises?? ☒ X Yes ☐ No Type: ☐ on ☐ off ☒ X club

Licence number: 069/CL/52/2019

Expiry: 23 March 2025

What is the general nature of the business to be conducted under the licence?

☐ Tavern/bar ☐ Café/restaurant ☐ Hotel ☐ Nightclub ☐ Entertainment

☒ X Other (specify) Principal business of parent company remains a sports club. Bookies bar Ltd will provide bar and entertainment facilities, utilising the on-licence for added flexibility for facility hire and generating revenue from outside functions

Please select which days, and during which hours, you wish to be licensed to sell alcohol:

Day	Mon	Tues	Weds	Thurs	Fri	Sat	Sun
Start time	11am	11am	11am	11am	10am	10am	10am
End time	11pm	11pm	11pm	11pm	12am	12am	10pm

Is the sale of alcohol intended to be the principal purpose of the business? ☒ X Yes ☐ No

If no, what is the principal purpose of the business?

Page 6 of 8

Does the applicant supply or sell, or intend to supply or sell, any goods other than alcohol and food?

☐ Yes ☒ No If yes, provide details:

Does the applicant provide, or intend to provide, any services other than those related to the sale or supply of alcohol or food?

☒ Yes ☐ No If yes, provide details:

Club activities (e.g. meetings) and Venue hire (e.g. meetings, conferences) where alcohol or food is not available

What designation(s) are required for the premises?

- ☐ Undesignated (people of any age are permitted)
☒ Supervised (people under 18 years must be accompanied by a parent or legal guardian)
☐ Restricted (people under 18 years not permitted)

If different designations are required for different areas, please describe:

Manager details

Provide the below details for each manager or proposed manager.

Full name	Date of birth	Manager's certificate number	Expiry date
Cherie Anne Jackson	26/11/1970	069/CERT/096/2021	11 May 2022

Conditions

What experience and training does the applicant have in relation to premises licensed to sell and/or supply alcohol?

Bookies Bar Ltd is a subsidiary company of University of Otago Rugby Inc, a rugby sports club. The rugby club has successfully operated a club license at the proposed premises for a number of years under Club committee guidance, overseen first with licensed manager Mark Te Au and in the past ~12 months with licensed manager Cherie Jackson. In that time, the club's licensed facilities have been utilised for a number of different events (21sts, weddings conferences etc) all held under authorised special licenses.

What provision does the applicant intend to make for the sale and/or supply of:

- i. food (describe type and range and when it will be served, attach menu)

\$5 meal nightly special; Burgers, Chips, Baskets, Pies, Filled Rolls.

- ii. non-alcoholic drinks (describe type and range)

Coke, Sprite, L&P, Sparkling Duet, Bundaberg, Orange Juice, Summit Zero.

- iii. low-alcohol drinks (2.5% alcohol by volume or less, describe type and range)

Speights mid-Ale, Steinlager Light.

To what extent, and where, will drinking water be freely available to patrons?

Pre-cooled drinking water is available in re-fill bottles, alongside disposable cups in a designated area immediately adjacent to the bar area. As re-hydration is a priority for club members after rugby games and training, water is also served in standard jugs upon request from the bar.

If no access to mains water supply is available, how will clean drinking water be made available?

Filtered water supply is available.

What steps will be taken to provide help with, and information about, transport options from the premises?

There are signs advertising numbers for local taxi companies on display in the bar area. Signage also offers assistance with Uber bookings as an alternative. Finally the Club has recently purchased a 7 seater courtesy vehicle and provides a sober driver, offered as an alternative to members for transport to and from the Club, discouraging cars being driven and providing a safe alternative to walking for student members.

What steps will be taken to prevent the sale and supply of alcohol to prohibited people (minors and intoxicated people)?

Prominent signs advertising (i) the requirement for those under 18 to be accompanied by a parent or legal guardian; (ii) that proof of age is required if you patrons look under 25; (iii) that alcohol will not be served to intoxicated persons. All bar staff are qualified to a minimum of a Servewise certification and the bar operates with a working policy requesting proof of age and monitoring patron behavior and alcohol consumption, with communication amongst staff to minimize adverse behavior and intoxication of patrons

What other steps will the applicant take to promote the responsible consumption of alcohol?

Continual oversight of consumption and sale of alcohol, providing a varied food selection and a choice of low-alcohol and non-alcoholic drinks. Entertainment is provided through a music box system and utilising hire DJs. The facilities includes a "chill out" zone in the corner with sofas.

How does the applicant intend to staff the premises to ensure compliance with the Act?
Please provide the number of staff and their experience.

Working policy is to have the appropriate number of bar staff and security necessary for the number of people attending the premises. During meal times, 1-3 kitchen staff and during bar service, 1-3 bar staff are utilised. Additional security staff vary from 1-2 depending on the type and size of any function and are usually located at entry/exit points to the building and to the restricted areas.

How will the applicant train staff to ensure they comply with the Act?

Bar staff are encouraged to achieve LCQ level of training and all have a minimum requirement of servewise training. Training includes first aid training. Kitchen staff trained in first aid, health and safety, and food safety. All are trained in appropriate fire safety and evacuation procedures.

For high risk premises, what arrangements will be made for security staff?

To restrict entry, licenced security staff are currently used for larger organised functions or for functions conducted under an approved special licence (e.g. 21sts, balls, weddings). This practice will continue.

Signed  Date 12 May 2022 Place Dunedin

Privacy statement

The information you provide in this application, and any supporting documents, will be used by the Dunedin City Council to process your application under the Sale and Supply of Alcohol Act 2012. The information will be shared with the Dunedin District Licensing Committee (DLC), Dunedin District Licensing Inspectors, Police and the Medical Officer of Health as part of the approval process. If required, the information may form part of a public hearing before the DLC and may be used in any subsequent decision relating to your application. The decision will be publicly available.

If your application is publicly advertised, the associated information will be publicly available.

The DCC is required to keep a statutory register of all alcohol licence applications and anyone can request a copy of that information under the Local Government Official Information and Meetings Act 1987. This information may also be used or shared for other purposes in line with the Privacy Act 2020. If you would like a copy of the personal information we hold about you, or to have the information corrected, please contact us at privacy@dcc.govt.nz or 03 477 4000.

From: Dean Macaulay dean.macaulay@otago.ac.nz
Subject: RE: Approval Letter
Date: 17 November 2021 at 5:51 PM
To: Paul Hessian paul.hessian@otago.ac.nz
Cc: Murray Gray murray.gray@otago.ac.nz

DM

Kia ora Paul,

As the owners representative, I hereby give approval for the tenant to sell and supply alcohol and allow its consumption on the premises for the purpose of function hire.

Nāhaku noa nā



Dean Macaulay BBus (Prop), CertPS (Ops), MIOENZ

Director

Property Services Division
Operations Group

University of Otago | Te Whare Wānanga o Ōtāgo
PO Box 56, Dunedin 9054
New Zealand | Aotearoa

Tel: +64 (0) 3 479 8016
Mob: +64 (0) 21 279 8016
Email (Office): ps.director@otago.ac.nz
Email (Direct): dean.macaulay@otago.ac.nz

[LinkedIn profile](#)

From: Paul Hessian <paul.hessian@otago.ac.nz>
Sent: 16 November 2021 2:14 p.m.
To: Dean Macaulay <dean.macaulay@otago.ac.nz>
Subject: Approval Letter

Dear Dean

University Rugby (OURFC) is in the process of applying to change our alcohol licence from a club licence to an on-licence. The principal reason for the change to increase our revenue from function hire (mostly weddings and 21st birthdays), especially hires that provide late notice (<21 days) of their intent.

You will be aware that OURFC tenancy in the Annex building at the University of Otago Oval is covered by agreements with the University, including deeds outlining rights of use that recognise the University as the owner of the Annexe building. As part of the on-licence application process, we require "a written statement from the building's owner giving approval to sell alcohol and supply alcohol and allow its consumption on the premises. An email with this content is acceptable that may be sent to dla@dcc.govt.nz with the name of the premises and the applicant included as a reference."

Is it possible for you to provide such a statement? If so I would be grateful if you would also copy me in to any email sent to the DLA.

We intend making this application ASAP and hopefully prior to pre-Christmas deadlines for

consideration. Please make contact if there is any other information you require that might expedite the process.

Thank you for your attention.

Paul

Paul A. Hessian (Chairman, OURFC)

Dr Paul A. Hessian
Leukocyte & Inflammation Research Laboratory
Department of Medicine
University of Otago
P.O. Box 56
Dunedin
New Zealand

Phone DDI: (64 3) 4709103
FAX: (64 3) 470 9916
email: paul.hessian@otago.ac.nz
Zoom ID: <https://otago.zoom.us/j/6434709103>



Certificate of Incorporation

OURFC BOOKIES' BAR LIMITED

8275142

NZBN: 9429050153466

This is to certify that OURFC BOOKIES' BAR LIMITED was incorporated under the Companies Act 1993
on the 10th day of December 2021.

Registrar of Companies
8th day of June 2022



Certificate generated 08 June 2022 10:43 AM NZST



BOOKIES BAR MENU

Pies	\$3.00
Pottle Chips	\$3.00
Basket Chips	\$4.00
Chicken Nuggets & Chips	\$5.00
Hot Dog & Chips	\$5.00
Wedges with Chilli Sauce & Sour Cream	\$5.00
Bookies Basket	\$8.00
(Chicken Nuggets, Samosas, Spring Rolls, Onion Rings Corn nuggets & Chips)	
Weekly Special *CLUB NIGHTS ONLY*	\$5.00
(See specials board)	



BOOKIES BAR PRICE LIST



BEER

Speights Summit Ultra	Jugs	\$10.00
	Big Bottles	\$8.00
	Pints	\$6.00
	Stubbies	\$4.00
	12oz	\$4.00
	7oz	\$3.00
	Mid Ale	\$4.00
	Old Dark	\$5.00

Rat Rod Hazy IPA	Jugs	\$15.00
	Pints	\$9.00
	12oz	\$6.00
	7oz	\$5.00

Emersons Pilsner	Jugs	\$14.00
	Pints	\$8.00
	12oz	\$5.00
	7oz	\$4.00

Steinlager Classic/Pure/Lites	\$7.00
Corona	\$7.00
Pan Head	\$7.00

RTD'S/SPIRITS

Long Whites	\$7.00
Smirnoff	\$7.00
Gordons Gin	\$7.00
McKenna	\$7.00
Coruba	\$7.00
Canadian Club	\$7.00

CIDER

Speights Cider	\$6.00
Apple Crumble Cider	\$6.00

WINE

White (per glass)	\$8.00
Red (per glass)	\$8.00
Lindauer small bottle	\$8.00

NON-ALCOHOLIC

Coke, Sprite, L&P	\$3.00
Bundaberg, Duet	\$3.00
Powerade, V	\$5.00
Orange Juice	\$5.00
Bottle Water	\$2.00

SNACKS

Chips	\$2.00
Peanuts	\$4.00
Chocolate	\$2.00

From: Lanauze, Scott <Scott.Lanauze@fireandemergency.nz>
Subject: RE: Query
Date: 6 May 2022 at 12:47 PM
To: Paul Hessian <paul.hessian@otago.ac.nz>

SL

Hi Paul

Yes, you are declaring correctly that there is an evacuation scheme in place.

We've checked and can see that there is an evacuation scheme in place, and that it is maintained by way of trial evacuation also (completed in March).

Regards

Scott Lanauze CMEngNZ(EngTech) GFireE FNZFB

Advisor Risk Reduction
Otago District

Dunedin Central Fire Station
85 Castle Street
PO Box 341, Dunedin 9054



M: 027 801 1834

Scott.Lanauze@fireandemergency.nz
www.fireandemergency.nz

**Unite
against
COVID-19**



*If you are receiving this email outside of normal office hours, it is due to my flexible working arrangements.
I do not expect you to respond outside of your normal office hours.*

From: Paul Hessian <paul.hessian@otago.ac.nz>
Sent: Friday, 6 May 2022 10:20 am
To: Lanauze, Scott <Scott.Lanauze@fireandemergency.nz>
Subject: Query

Good morning Scott

The Otago University Rugby club is located in the annexe building at the University of Otago oval. We are currently completing an application for an on-licence that will replace our current club licence. One of the questions in the form refers to Fire evacuation declaration as copied below. Can you advise/help here please. The owner of the building is the University. There are fire drills for the building normally completed via Otago cricket who are more regular occupants.

AM I declaring correctly in the attached section and who is it that signs this section?

Fire Evacuation Declaration – Fire and Emergency Act 2017

Which of the following fire evacuation statements applies to you?

If unsure, check with Fire and Emergency New Zealand

☒ X The owner of the building in which the premises is situated provides and maintains an evacuation scheme as required by section 76 Fire and Emergency Act 2017

☐ Because of the building's current use, the owner is not required to provide and maintain an evacuation scheme

☐ Because of the nature of the building, the owner is exempt from the requirement to provide and maintain an evacuation

Signed _____ Date _____

Thanks for any advice /help you can offer.

Kind regards,

Paul

P.A Hessian
Chairman, OURFC



Notice: This email and any attachments may contain information that may be subject to an obligation of confidence or the subject of legal privilege.

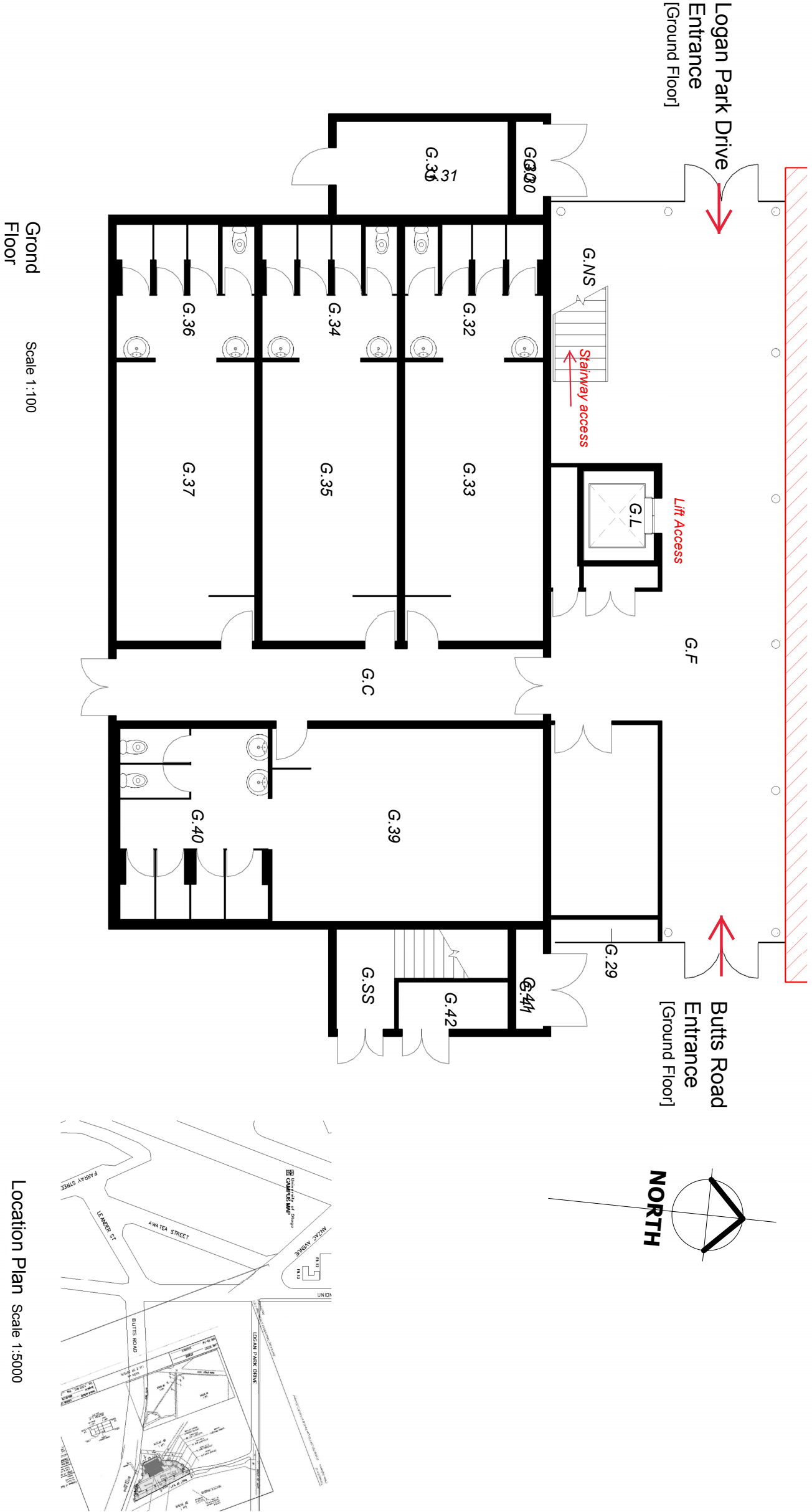
If you received it in error:

1. Please let us know immediately by return email and then delete the email and your reply.
2. You must not use, copy or disclose any of the information contained in this email.

There is no warranty that this email is error or virus free.

If this is a private communication, it does not represent the views of the organisation.

ANNEXE BUILDING - DETAIL OF GROUND FLOOR ACCESS



Ground Floor Scale 1:100

Location Plan Scale 1:5000

REVISION		The contractor shall verify all dimensions on site before commencing construction DO NOT SCALE OFF DRAWINGS		Property Services Contact:		Building	
Rev.	Description	Date	Name	Date	111 Albany Street, P.O. BOX 56 Dunedin 9054 T 03 479 8015 F 03 479 8030	Status:	Job Number:
			Designer		Peter McGruther T 03 479 8019 peter.mcgruther@otago.ac.nz		
			Drawn		K. Dewar		
			Checked				

RISK MITIGATION PLAN		
RISK	MANAGE RISK	REQUIRED OUTCOME
Noise	Turn off music at 12am	Less noise
Litter	Rubbish bins allocated around premises	No Rubbish
Parking	Sufficient parking	Large amount of parking in and around the building
Patrons	Let patrons know beforehand to be respectful & leave the premises in an orderly fashion	Orderly dispersal of patrons

Bookies Bar Ltd. HOST RESPONSIBILITY POLICY

As good Hosts it is our responsibility to provide an environment that is comforting & welcoming and expect you to enjoy your visit to our premises. You are requested to act responsibly while on our premises and not disrupt or offend other patrons and staff. We have a legal and moral obligation to provide a safe and secure environment for all of our customers and ensure that no customers' behaviour spoils any other person's time here.

MINORS

- *Signage is displayed on the premises stating minors will not be served.
- *Staff may require any person appearing to be under the age of 25 years to produce proof of identification.
- *ID's that are accepted are NZ Drivers Licence, Passport, HANZ 18+ card and Access Card.
- *Where proof of age cannot be produced the person involved will not be served and may be required to leave the premises.

INTOXICATION

- *Signage is displayed on the premises stating intoxicated people will not be served.
- *Staff have been trained on how to recognise all the signs of intoxication.
- *Any person displaying signs of intoxication will not be served any more alcohol and may be asked to leave.
- *Non-Alcoholic Drinks and food will be recommended when a person is showing signs of intoxication.

FOOD

- *Signage is displayed showing the range of food available.
- *Staff will promote and encourage the consumption of food to slow the onset of intoxication.

NON-ALCOHOLIC AND LOW ALCOHOL BEVERGES

- *A range of non-alcoholic and low alcohol beverages are available at the bar.
- *Free water is available at the end of the bar.
- *If a customer is becoming intoxicated staff will offer low or non-alcoholic beverages instead of a standard alcoholic beverage.

SAFE TRANSPORT OPTIONS

- *Staff will phone a taxi when needed.
- *Management supports the designated driver scheme and will provide free non-alcoholic drinks for the Sober Driver.

LIQUOR PROMOTIONS

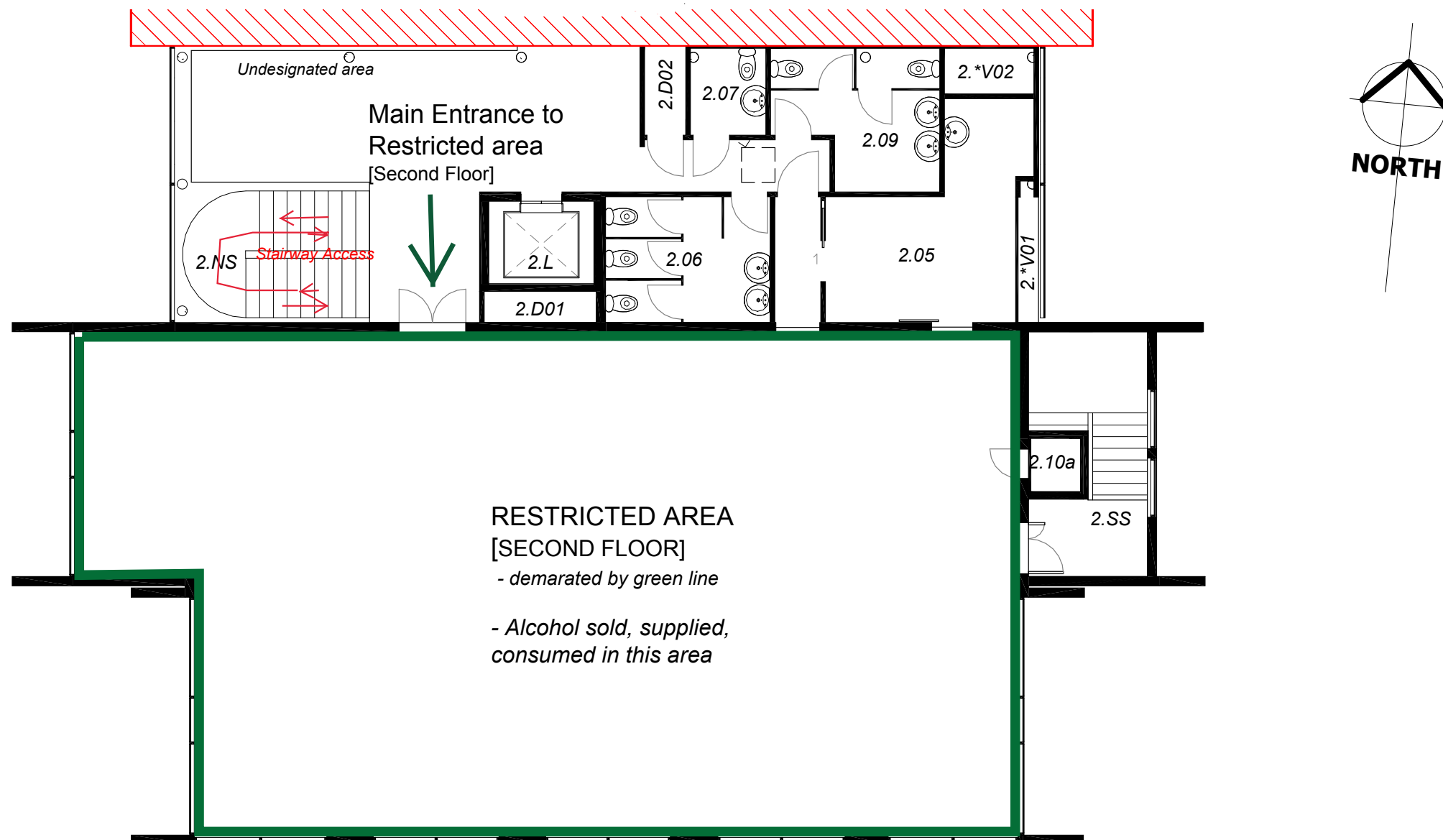
- *No promotions encouraging the rapid consumption of alcohol, drinking games or binge drinking of any sort will be promoted on these premises.


UNACCEPTABLE BEHAVIOUR

Our commitment to a fun and safe environment means we do not tolerate anti-social behaviour. This includes violence towards staff or public, damage to property, abusive language to staff or public, theft and possession of drugs or weapons. If you are found doing any of those things you can be trespassed from our premises from one day to up to two years.

**WE ARE COMMITTED TO ENSURE EVERYONE ENJOYS THEIR TIME AT OUR PREMISES
THANK YOU FOR YOUR SUPPORT AND PATRONAGE
CHERIE JACKSON**

ANNEXE BUILDING - DETAIL OF RESTRICTED AREA (Second Floor)





UNIVERSITY
of
OTAGO

Te Whare Wānanga o Ōtago
NEW ZEALAND

Logan Park Grandstand Annex
Second Floor Plan

REVISION	
Rev.	Description

The contractor shall verify all dimensions on site before commencing construction
DO NOT SCALE OFF DRAWINGS

Design	Name	Date
Drawn	K.Dewar	
Checked	Checker	

Property Services Contact:
111 Albany Street,
P.O.BOX 56
Dunedin 9054
T 03 479 8015
F 03 479 8030

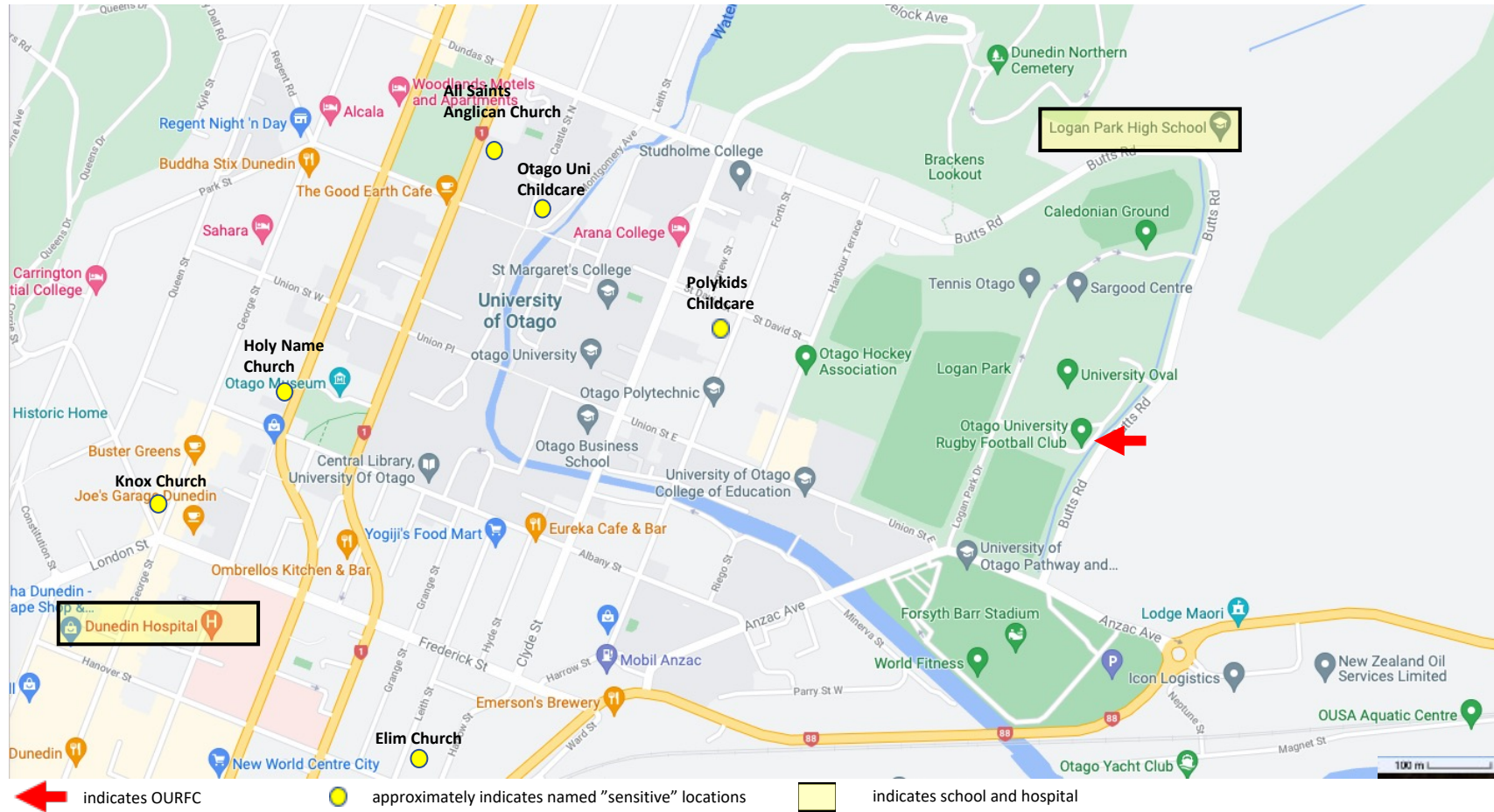
Peter McGrouther
T 03 479 8019
peter.mcgrouter@otago.ac.nz

Building
J904 Logan Park Annex
Status:
Job Number:

Sheet:
A03
Rev:

3 of 4

Location Map



INSPECTOR'S REPORT ON-LICENCE APPLICATION

Applicant	OURFC Bookies Bar Limited
Trading Name	Bookies Bar
Address of premises	20 Loagn Park Drive, Dunedin
Type of licence	ON-Licence
Application type	New
Pathway number	ON—9-2022
Application status	No matters in opposition
Date of application	30 December 2020
Interviewee	Mike Jackson (Member) and Dr Paul Hessian (Chairman)
Date of interview	6 May 2022

Applicant details

OURFC BOOKIES BAR LIMITED
Company number: 8275142
NZBN: 9429050153466
Incorporation Date: 10 December 2021
Company Status: Registered
Entity type: NZ Limited Company

The sole director is Russell James Cassidy, of Dunedin. The 100% Shareholder is University of Otago Rugby Incorporated.

General nature of the business (description/background/previously licensed)

Bookies Bar is based within the University of Otago Rugby clubrooms. Having previously (to date) held a Club licence, the applicant wishes to utilise the venue more for general hire and events such as day-long meetings, birthday celebrations etc which therefore would negate the need for several Special licences throughout the year. The intention is not for the premises to be 'open as a typical bar' on regular days, but instead open when Rugby club activities are occurring or persons have hired the venue to accommodate such bookings.

Site Location (zoning/surrounding uses or activities)

Residential Zone 3, Urban Landscape Conservation area (Operative District Plan), Recreation zone (2Gp District Plan).
The venue is at the back of the Grandstand at The University of Otago Oval, which is adjacent to an industrial zone, campus zone and Forsyth Barr Stadium.

Manager details

Current Manager's Certificate holders are

Cherie Anne Jackson – Expires 11 May 2025
Tara Namana – Expires 3 July 2023
Deidrie Jan Snelleks – Expires 16 November 2023

The intention is for Mike Jackson, Paul Hessian (Club Chairman) and Andy Ellis (Club Captain) to also seek their Manager's Certificates in the near future as well.

Licensing hours sought

Monday: (Closed)
Tuesday: 4pm – 10pm
Wednesday: 11am – 10pm
Thursday – Saturday: 11am – 12am (midnight)
Sunday: 11am – 10pm

(See accompanying information in email for applicant's updated hours as opposed to hours stated in original application. The hours stated as 'Bar hours' actually refer to the licensing hours sought).

Are there any changes from the existing licence or Temporary Authority?

Changing from a Club licence to an On-licence. Extra Duty managers added, menu extended, drinks price lists has been updated (with slight increases) and an increase in licensing hours sought. No issues with any of these amendments moving to an On-Licence.

Designation sought

Supervised.

Correct signage on display?

The licensee displays the following in the correct manner

- | | |
|--|-----|
| 1. Copy of licence at principal entrance? | Yes |
| 2. Duty Manager? | Yes |
| 3. Prohibited persons? | Yes |
| 4. Availability of food? | Yes |
| 5. Transport options? | Yes |

Host Responsibility

1. Food. An extended menu is included in the accompanying email from the applicant, which is an extension of the food items in the original application. The applicant is aware that should this licence be granted, a Food Act 2014 Registration will be required.
2. Minors. The premises operates the Under 25 policy in terms of asking for ID.
3. Intoxication. SCAB tool used by staff to assess intoxication. Consumption of food and water/non-alcoholic beverages are actively promoted.
4. Transport options. All staff promote a range of transport options. Courtesy coach available.

Copy of Policy from applicant:

Bookies Bar Ltd. HOST RESPONSIBILITY POLICY

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- *If a customer is becoming intoxicated staff will offer low or non-alcoholic beverages instead of a standard alcoholic beverage.

SAFE TRANSPORT OPTIONS

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LIQUOR PROMOTIONS

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WE ARE COMMITTED TO ENSURE EVERYONE ENJOYS THEIR TIME AT OUR PREMISES
THANK YOU FOR YOUR SUPPORT AND PATRONAGE
CHERIE JACKSON

Does the premises utilise DCC owned footpath?

No.

What is the maximum occupancy number for the premises?

201

Public Notification process

ODT Saturday 11 June 2022 and Saturday 18 June 2022

Public Objections (interest in the application/reasons for)

None

In deciding whether to issue a licence, the licensing authority or the licensing committee concerned must have regard to the following matters:

The object of this Act:

No issues.

The suitability of the applicant:

There are no suitability issues with this applicant.

Any relevant local alcohol policy:

The activity complies with the provisions of the LAP.

The days on which and the hours during which the applicant proposes to sell alcohol:

No issues.

The design and layout of any proposed premises:

No issues.

Whether the applicant is engaged in, or proposes on the premises to engage in, the provision of services other than those directly related to the sale of alcohol, low-alcohol refreshments, non-alcoholic refreshments, and food, and if so, which services:

Small amount of Rugby club merchandise (clothing) available for sale.

Whether the applicant has appropriate systems, staff, and training to comply with the law:

(a) Building. No current Building Warrant of Fitness due to absent paperwork, however no issues from Building Officer as of 20/07/22.

(b) Sale of food. The premises will need to be registered for a Food licence under the Food Act 2014 should this application be successful. The applicant is aware of this requirement and has been contacted by Environmental Health about this.

(c) Fire. No issues as of 09/06/2022

(d) Security. Not required generally, but may be employed depending on the event.

Any matters dealt with in any report from the Police or a Medical Officer of Health

None.

Whether (in its opinion) the amenity and good order of the locality would be likely to be increased, by more than a minor extent, by the effects of a refusal to renew the licence:

No issues.

The manner in which the applicant has sold (or, as the case may be, sold and supplied), displayed, advertised, or promoted alcohol.

No known issues

Inspector's comment

This report is prepared for the District Licensing Committee's consideration.
The premises complies with all aspects of the relevant legislation.
There are no issues as to the suitability of the applicant.

Following discussions with the applicant, additional information was provided via email relating to licensed hours applied for, an extended food menu, notification of additional managers and an updated bar price list. The applicant at this time does not intend to operate any type of loyalty scheme for Rugby club members.

The updated information as mentioned above is accepted as what the applicant is seeking.

No Opposition overall.



Tanya Morrison
Licensing Inspector
20/07/2022



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Acrobat X or Adobe Reader X, or later.**

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From: [Dunedin AHPU](#)
To: [Dunedin Licensing Agency](#)
Cc: [FMC TWP](#)
Subject: FW: [EXTERNAL] ON-9-2022 - OURFC Bookies Bar Limited, Bookies Bar, 2A - 20 Logan Park Drive Dunedin
Date: Thursday, 21 July 2022 09:07:10 a.m.
Attachments: [0.png](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[ON-9-2022 Bookies Bar cover sheet.doc](#)
[ON-9-2022 Bookies Bar application.pdf](#)
[SGreen Isla22072007380.pdf](#)

Morena,

Police have met with the applicant alongside the other agencies. Hours of trade and food were discussed and agreed to be amended, as attached.

Police have no matters in opposition to this On Licence application.

FMC, for entry and filing please.

Nga mihi,

Steve Jones

Sergeant SJCT35

Alcohol Harm Prevention

Dunedin Central

P +64 3 471 4800 **M** +64 21 191 2755 **E** sjct35@police.govt.nz



NEW ZEALAND
POLICE
Ngā Pirihimana o Aotearoa



*Kaua e rangiruatia te hā o te hoe;
e kore tō tātou waka e ū ki uta*

From: Karen Tytsma <Karen.Tytsma@dcc.govt.nz>

Sent: Thursday, 9 June 2022 9:24 AM

To: Aaron Whipp <Aaron.Whipp@southernhb.govt.nz>; Admin DHB <admin@phsouth.co.nz>; Alison Blair <Alison.Blair@dcc.govt.nz>; Kevin Mechen <Kevin.Mechen@dcc.govt.nz>; Mark Bredenbeck <OtagoRiskReduction@fireandemergency.nz>; Melissa Joyce <Melissa.Joyce@southernhb.govt.nz>; Dunedin AHPU <Dunedin.AHPU@police.govt.nz>; Tanya Morrison <Tanya.Morrison@dcc.govt.nz>; Tony Mole <Tony.Mole@dcc.govt.nz>

Subject: [EXTERNAL] ON-9-2022 - OURFC Bookies Bar Limited, Bookies Bar, 2A - 20 Logan Park Drive Dunedin

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



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22 June 2022

The Secretary
Dunedin District Licensing Committee
P O Box 5045
Dunedin

Dear Sir/Madam

Building Compliance Certificate
Sale and Supply of Alcohol Act 2012
2A - 20 Logan Park Drive Dunedin-Bookies Bar

The above premises have been inspected by an officer of the Council for suitability for an **On Licence** under Section 100(f) Sale and Supply of Alcohol Act 2012.

The premises contain systems, features and attributes that meet the requirements of the New Zealand Building Code to the extent required by the Building Act 2004.

The premises contain fire safety features and sanitary facilities to safely cater for a maximum of **240** people. It is the licence holder's responsibility to ensure the maximum number of people using the premise at any one time is not exceeded.

Yours faithfully



Amy Barney
Building Compliance Officer

Reference: BCC-2022-12

DCCBCA-F5-BCC-1B-v4.0



14 June 2022

OURFC Bookies Bar Limited
C/O Cherie Jackson
PO Box 6130
Dunedin North
Dunedin 9059

Via email: cherie.jackson@anzcofoods.com

Dear OURFC Bookies Bar Limited

**PLANNING COMPLIANCE CERTIFICATE SALE AND SUPPLY OF ALCOHOL ACT 2012 – POL-2022-29 – 2A – 20
LOGAN PARK DRIVE, DUNEDIN**

Thank you for your recent application for a planning certificate for the purposes of the Sale and Supply of Alcohol Act 2012 for the premises called University of Otago Rugby Club at 2A – 20 Logan Park Drive, Dunedin.

Please find enclosed the planning certificate. I have also forwarded a copy of the certificate to the Council's alcohol licensing team for their information.

If you have any further queries regarding the planning certificate, please do not hesitate to contact me.

Yours faithfully



Laura Mulder
Planner



**CERTIFICATE FOR THE PURPOSES OF SECTION 100(f)
OF THE SALE AND SUPPLY OF ALCOHOL ACT 2012**

Planning Certificate Number:	POL-2022-29
Property Address:	2A – 20 Logan Park Drive, Dunedin
Applicant:	OURFC Bookies Bar Limited
Premises Name:	University of Otago Rugby Club
Legal Description:	LOT 2 DP 397579 UNIT 2 DP 406349
Owner:	University of Otago
Dunedin City District Plan:	Residential 3
Proposed Second Generation Dunedin City District Plan:	Recreation

The Dunedin City Council hereby certifies that the premises operating under the name University of Otago Rugby Club, located at 2A – 20 Logan Park Drive, Dunedin, meets the requirements of the Resource Management Act 1991 to operate as a licensed premises (on-licence) as defined by the Sale and Supply of Alcohol Act 2012 for the following reason:

The activity is permitted by way of resource consent and is within general accordance of with the resource consent.

Explanation

Resource consent RMA-2003-366687 was granted for the upgrading and addition to the University Oval on the site at 20 Logan Park Drive Dunedin. The operation of a licensed premises is part of the associated facilities that were also authorised as part of the development and is within the scope of the resource consent. The consent has been given effect. The licensed premise can continue to rely on the existing resource consent on the basis that the activity continues to operate generally in accordance with the activity as originally authorised.

Operative Dunedin City District Plan

In terms of the Operative Dunedin City District Plan, the subject site is located in the Residential 3 zone and is within an Urban Landscape Conservation Area. Within this zone, licensed premises are not provided for and are therefore classified as a non-complying activity pursuant to Rule 8.9.2(xii)(a) of the District Plan.

There have been no appeals on the relevant provisions of the 2GP in respect of this proposal, and so the 2GP is deemed operative for the assessment of this application.

Proposed Second Generation Dunedin City District Plan

In terms of the Proposed Second Generation Dunedin City District Plan, the subject site is located within the Recreation Zone subject to the Noise Mapped Area, Hazard 3 (flood) Overlay Zone and Hazard 3 (coastal) Overlay Zone. Logan Park Drive is a Local Road within the district plan's Road Hierarchy.

The Logan Park Grandstand is classified as a Heritage Building B373 and is protected in respect to the entire external building envelope. The proposal is not seeking to make any alterations to the heritage building.

The proposal is defined as 'sport and recreation':

'The use of land and buildings for organised indoor and outdoor sport and recreation activity, ancillary events, sports education, and club meetings, presentations, and functions. For the sake of clarity, this definition includes ancillary office activity and ticket sales activities.'

Ancillary licensed premises are automatically assessed as Restricted Discretionary Activities subject to Rule 20.3.3(9), and are subject to the following performance standard:

- Rule 20.5.3(1) Hours of Operation:

20.5.3 Hours of Operation

1. Sport and recreation, restaurants ancillary to sport and recreation, retail ancillary to sport and recreation, and ancillary licensed premises must operate within the following hours:

Days of week	Hours of operation
a. Sunday - Thursday	7.00am - 10.30pm
b. Friday - Saturday	7.00am - 12.00am (midnight)

2. Sportsfield lighting on sites adjacent to a residential zone must not operate within the hours of 10.00pm - 7.00am.

3. Activities that contravene this performance standard are restricted discretionary activities.

The proposal breaches the above rule because the applicant seeks to operate until 11pm Sunday – Thursday.

However, the proposal is considered to be within general accordance of resource consent RMA-2003-366687 which was issued on 01 September 2003. The resource consent allows for the continuous operation of the activity.

Advice Notes

1. This activity must comply with the performance standards for noise, glare and electrical interference outlined in the Proposed Second Generation Dunedin City District Plan.
2. New signage must comply with the rules set out in the Proposed Second Generation Dunedin City District Plan, or else obtain resource consent. The alteration to any existing sign or the erection of a new sign may require resource consent.
3. This certificate does not authorise any external changes to the subject building which would require consent under the rules in the Townscape Section of the Operative Dunedin City District Plan or the rules in the Heritage Section of the Proposed Second Generation Dunedin City District Plan.
4. The activity is the subject of resource consent RMA-2003-366687. The conditions in the resource consent must be complied with on an ongoing basis.
5. This consent has been assessed under the Resource Management Act 1991, the Proposed Second Generation Dunedin City District Plan. It does not remove the need to comply with other legislation and Dunedin City Council regulations. These include the Dunedin City Council Local Alcohol Policy.



Laura Mulder
Planner

Authorised by:



Campbell Thomson
Senior Planner

Issue Date: 14 June 2022



BOOKIES BAR HOURS

MONDAY	CLOSED
TUESDAY	4PM – 10PM
WEDNESDAY	11AM – 10PM
THURSDAY	11AM – 12AM
FRIDAY	11AM – 12AM
SATURDAY	11AM – 12AM
SUNDAY	11AM – 10PM



BOOKIES BAR PRICE LIST



BEER

Speights Summit Ultra	Jugs	\$11.00
	Big Bottles	\$9.00
	Pints	\$7.00
	Stubbies	\$5.00
	12oz	\$5.00
	7oz	\$4.00
	Mid Ale	\$3.00
	Old Dark	\$6.00

Rat Rod Hazy IPA	Jugs	\$16.00
	Pints	\$10.00
	12oz	\$7.00
	7oz	\$6.00

Emersons Pilsner	Jugs	\$15.00
	Pints	\$9.00
	12oz	\$6.00
	7oz	\$5.00

Steinlager Classic/Pure	\$8.00
Steinlager Lights	\$6.00
Corona	\$8.00
Pan Head	\$8.00

RTD'S/SPIRITS

Long Whites	\$8.00
Smirnoff	\$8.00
Gordons Gin	\$8.00
McKenna	\$8.00
Coruba	\$8.00
Canadian Club	\$8.00

CIDER

Speights Cider	\$7.00
Apple Crumble Cider	\$7.00

WINE



White (per glass)	\$9.00
Red (per glass)	\$9.00
Lindauer small bottle	\$9.00

NON-ALCOHOLIC

Coke, Sprite, L&P	\$3.00
Bundaberg, Duet	\$3.00
Powerade, V	\$5.00
Orange Juice	\$5.00
Water bottle	\$2.00

SNACKS

Chips	\$2.00
Peanuts	\$4.00
Chocolate	\$2.00

  <h2 style="text-align: center;">BOOKIES BAR MENU</h2>	
Beef Burger Salad & Chips	\$10.00
Chicken Burger Salad & Chips	\$10.00
Steak Sandwich Salad & Chips	\$10.00
Pies	\$3.00
Pottle Chips	\$3.00
Basket Chips	\$4.00
Chicken Nuggets & Chips	\$5.00
Hot Dog & Chips	\$5.00
Wedges with Chilli Sauce & Sour Cream	\$5.00
Bookies Basket	\$8.00
(Chicken Nuggets, Samosas, Spring Rolls, Onion Rings Corn nuggets & Chips)	
Weekly Special *CLUB NIGHTS ONLY*	\$5.00
(See specials board)	

DUNEDIN DISTRICT LICENSING COMMITTEE

RENEWAL OF MANAGER'S CERTIFICATE

Section 228, Sale and Supply of Alcohol Act 2012

TARA NAMANA

Your Manager's Certificate 069/CERT/250/2014 is renewed.

Subject to the requirements for the Act relating to the payment of fees, and to the provisions of the Act relating to the suspension and cancellation of managers' certificates, unless renewed again this certificate shall expire on 3 July 2023.

DATED at Dunedin this 24th day of August 2020





Kevin Mechen
Secretary

DUNEDIN DISTRICT LICENSING COMMITTEE

From: [Paul Hessian](#)
To: [Dunedin Licensing Agency](#)
Cc: [cherie](#)
Subject: Public Notice declaration
Date: Friday, 10 June 2022 10:19:33 a.m.
Attachments: [UNF-RPSD-P03_uniprint-pr-585h_otago_ac_nz_4371_001.pdf](#)

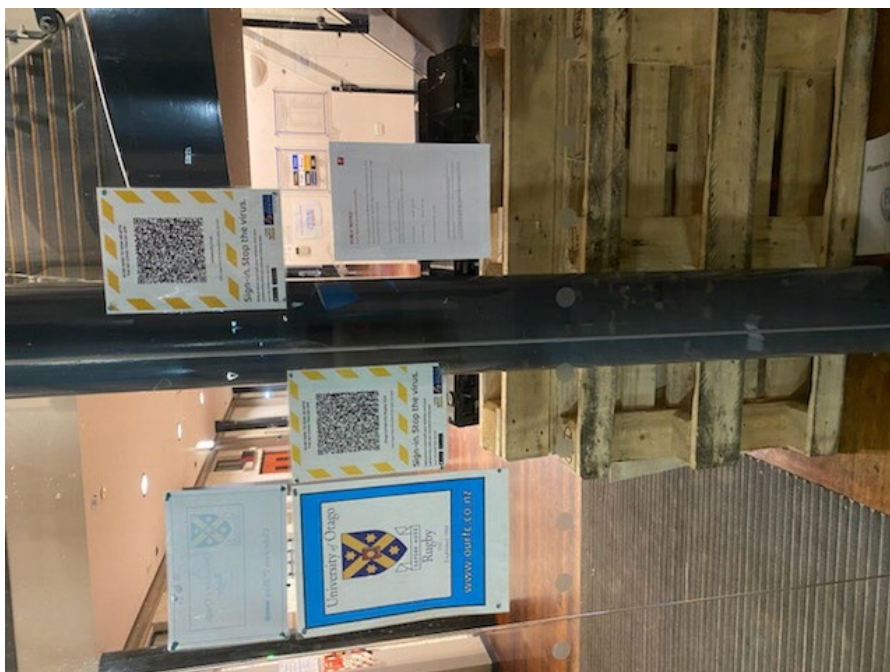
Please find attached a completed "Public Notice declaration" relating to our on-licence application; Also attached a photo of displayed notice.

Thanks, Paul

Paul Hessian

Department of Medicine
University of Otago, Dunedin
paul.hessian@otago.ac.nz

DDI: (03) 470 9103
Cell: 0274769185





ALCOHOL LICENCE APPLICATIONS

Off-5602-2006 – Kitt Enterprises Limited, Super Liquor Cumberland Street, 867 Cumberland Street, Dunedin. Second notice. Closes Wednesday, 29 June 2022.

On-9-2022 – OURFC Bookies Bar Limited, Bookies Bar, 2A – 20 Logan Park Drive, Dunedin. First notice. Closes Monday, 4 July 2022.

Visit www.dunedin.govt.nz/alcohol-applications for full details of the applications.

ALCOHOL LICENCE APPLICATIONS

On-6709-2006 – S and P Limited, Stiletto's, 319
Princes Street, Dunedin. First notice. Closes
Monday, 11 July 2022.

On-9-2022 – OURFC Bookies Bar Limited, Bookies
Bar, 2A – 20 Logan Park Drive, Dunedin. Second
notice. Closes Monday, 4 July 2022.

Visit www.dunedin.govt.nz/alcohol-applications for
full details of the applications.

From: [Angie Symon](#)
To: [Paul Hessian](#)
Subject: RE: On-licence application
Date: Wednesday, 8 June 2022 08:59:13 a.m.

Hi Paul, yes we have received this application – you will be emailed an Invoices for payment once we have it lodged, thanks.

From: Paul Hessian <paul.hessian@otago.ac.nz>
Sent: Wednesday, 8 June 2022 8:51 AM
To: Dunedin Licensing Agency <dla@oa.dcc.govt.nz>
Subject: Fwd: On-licence application

Ensuring this now reaches all relevant addresses.

Please advise of receipt.

Thanks, Paul

Begin forwarded message:

From: Paul Hessian <paul.hessian@otago.ac.nz>
Subject: On-licence application
Date: 17 May 2022 at 3:43:01 PM NZST
To: dlc@dcc.govt.nz

Please find attached:

1. an application for an on-licence; and
2. a completed application to obtain planning and building certificates for the relevant premises, required as part of the on-licence application.

Could you please advise of relevant payment options here and forward a relevant bank account with associated costs for the two applications.

Thanks you for your attention.

Yours sincerely

Paul A. Hessian (Chairman OURFC)