

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the District Licensing Committee will be held on:

**Date:** Wednesday 21 September 2022  
**Time:** 12.30 pm  
**Venue:** Edinburgh Room, Municipal Chambers, the Octagon, Dunedin

Sandy Graham  
Chief Executive Officer

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**District Licensing Committee**  
**Off-Licence Renewal – Henry’s Centre City**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Colin Weatherall
<b>Members</b>	Rakei Amohau Karen Elliot
<b>Senior Officer</b>	Kevin Mechen, Secretary, District Licensing Committee
<b>Governance Support Officer</b>	Lynne Adamson

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Lynne Adamson  
Governance Support Officer

Telephone: 03 477 4000  
Lynne.Adamson@dcc.govt.nz  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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**1 APOLOGIES**

At the close of the agenda no apologies had been received.

**2 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.







**Application for Off-Licence Renewal**

**Incomplete applications will not be processed**

- The application must be accompanied by the correct fee (*see page 2*)
- Administration will notify the public of this application via the Dunedin City Council website and the Otago Daily Times (*advertising is included in the application fee*). The contact person will be emailed a copy of the public notice to be displayed on the premises
- If you have any queries while completing this form please contact Administration on 03 474 3481 or email [dla@dcc.govt.nz](mailto:dla@dcc.govt.nz)

**Please read and complete the following checklist before submitting the application** ✓

- **Supermarket** or **Grocery Stores** must provide a scale floor plan showing the single area and any sub area for the display and promotion of alcohol *N/A*
- Location map showing location of 'sensitive' locations (*e.g., school, early childhood facilities, hospitals, churches, etc.*) together with a Risk Mitigation plan detailing how you will ensure impact upon the community will be minimised (*e.g. control of noise and litter; parking; dispersal of patrons*) – (*not required for Remote sellers*)
- Copy of Host Responsibility Policy
- If the application is for a **Grocery Store** you will also need to complete a Statement of Gross Annual Sales Revenue Declaration and have it **verified by a chartered accountant** *N/A*
- Letter of authorisation for a consultant where a consultant is completing form *N/A*



**Calculate your fee**

**Select your premise type:**

Type of premises	Points
Supermarket, Grocery Store, Bottle Store	15
Off-licence in a Hotel or Tavern	10
Remote sale premises or premises not otherwise specified	5
Winery Cellar Doors	2
<b>Premises points</b>	<b>15</b>

**Select the latest time you intend to sell alcohol:**

Latest alcohol sales time	Points
Off licences closing before 10.00 pm or earlier	0
Off licences closing after 10.00 pm	3
<b>Trading hours points</b>	<b>0</b>

**Select the number of enforcement holdings and add to the points:**

Number of enforcement holdings in the last 18 months	Points
None	0
1	10
2 or more	20
<b>Enforcement points</b>	<b>0</b>

**Add the premises points, trading hour's points and the enforcement points together to get the total:**

Premises points:  Trading hours points  Enforcement points  Total points

**Use the table below to work out the fee payable:**

Total points	Risk rating	Application fee (GST Inc)	Annual Fee (GST Inc)	Total fee required
0-2	Very low	\$368.00	\$161.00	\$529.00
3-5	Low	\$609.50	\$391.00	\$1000.50
6-15	Medium	\$816.50	\$632.50	\$1449.00 ✓
16-25	High	\$1,023.50	\$1,035.00	\$2058.50
26 plus	Very high	\$1,207.50	\$1,437.50	\$2645.00

**Application for Off-Licence Renewal**

Section 127, Sale and Supply of Alcohol Act 2012

**TO** The Secretary

Dunedin District Licensing Committee

Application for the renewal of an off-Licence is made in accordance with the particulars set out below:

**Contact Person**

Full Name: Leanne Kurta  
 Phone No.: 03 477 4433  
 Mobile No.:  
 Email address: leanne.kurta@henrysbus-si.co.nz  
 Postal address for documents: 95 Hanover St, CBD Dunedin  
c/- Henrys Centre City  
 Preferred mode of contact: email or phone is fine

**Details of the Applicant**

Full legal name/s of the person/s or company who will receive any proceeds from alcohol sales:  
 Include any other names you may be known by e.g. maiden names, alias

Aysonic Limited t/a Henrys Centre City

Applicant status please select from the below options

<input type="checkbox"/>	Individual	<input type="checkbox"/>	Partnership	<input type="checkbox"/>	Body Corporate
<input type="checkbox"/>	Public Company	<input checked="" type="checkbox"/>	Private Company	<input type="checkbox"/>	Club
<input type="checkbox"/>	Trustee	<input type="checkbox"/>	Local Authority	<input type="checkbox"/>	Licensing Trust
<input type="checkbox"/>	Government Department or other instrument of the Crown	<input type="checkbox"/>	Manager under the Protection of Personal Property Rights Act 1988	<input type="checkbox"/>	Board, organisation or other body



Have there been any changes to the licensee status?  Yes  No  
*(A change would include a change of any shareholders, directors or partners)*

If yes, detail changes:  
*N/A.*

Address:

Occupation:

*(if individual)*  Male  Female  Other

*(if individual)* Applicants place and date of birth:  
*N/A.*

Postal address for documents:  
*95 Hanover St, CBD Dunedin c/- Henrys Centre City*

Is this your principal business?  Yes  No

Please state any other businesses:

Criminal Convictions		
Please state all criminal convictions against any applicants including Directors or Shareholders <i>(except convictions for offences to which the Criminal Records (Clean Slate) Act 2004 applies)</i>		
Full Name	Conviction	Date of Conviction
	<i>N/A</i>	
<i>(Use a separate sheet if necessary)</i>		

**Details of Premises**

Trading name: HENRY'S CENTRE CITY

Name of the building (if applicable): .....

Address of premises: 95 HANOVER ST CBD DUNEDIN 9016

Does the building have a current Building Warrant of Fitness (BWOFF)?  Yes  No

What is the maximum occupancy of your entire premises including outside areas? .....

Please describe in detail the number and nature of the toilet arrangements e.g.: number of toilets male and female, number of urinals, unisex facilities and accessible facilities:

1 x unisex staff toilet

**Fire Evacuation Declaration - Fire and Emergency Act 2017**

Which of the following fire evacuation statements applies to you?

*If unsure, check with Fire and Emergency New Zealand*

- The owner of the building in which the premises is situated provides and maintains an evacuation scheme as required by section 76 Fire and Emergency Act 2017
- Because of the building's current use, the owner is not required to provide and maintain an evacuation scheme
- Because of the nature of the building, the owner is exempt from the requirement to provide and maintain an evacuation

Signed [Signature] Date 15/6/22

**Business Details**

What is the general nature of the business conducted under the licence?

- Tavern                       Grocery                       Supermarket  
 Hotel                               Bottle Store  
 Other (*specify*) .....

On which days and during which hours do you to sell alcohol:

Day	<input checked="" type="checkbox"/> Mon	<input checked="" type="checkbox"/> Tues	<input checked="" type="checkbox"/> Weds	<input checked="" type="checkbox"/> Thurs	<input checked="" type="checkbox"/> Fri	<input type="checkbox"/> Sat	<input checked="" type="checkbox"/> Sun
Start time	7am	7am	7am	7am	7am	7am	7am
End time	10pm	10pm	10pm	10pm	10pm	10pm	10pm

Will there be any changes to the current licenced hours?       Yes     No

(An extension to the existing hours may require resource consent, check with City Planning Department)

If yes, describe changes: .....

What designations apply to the premises?

- Undesignated (*people of any age are permitted*)  
 Supervised (*people under 18 years must be accompanied by **parent or legal guardian***)  
 Restricted (*people under 18 years not permitted*)

Is the applicant seeking any changes to the current licenced areas or designations?

Yes     No      If yes, detail: .....

Is the sale of alcohol the principal purpose of the business?       Yes     No

If no, provide details: .....

Does the applicant supply or sell any goods other than alcohol and food?       Yes     No

If yes, provide details: *tobacco and vape products, non-alcoholic mixers, bar accessories eg cocktail umbrellas*

Does the applicant provide any services other than those related to the sale or supply of alcohol or food?

Yes     No      If yes, provide details: .....



<b>Manager Details</b>			
Provide the below details for each manager or proposed manager			
<b>Full Name</b>	<b>Date of Birth</b>	<b>Managers Certificate Number</b>	<b>Expiry Date</b>
ADRIAN FRANCIS PETER HILLS	30.12.74	069/cert/102/2015	09.02.24
LEONIE MARY-ROSE KURTA	11.02.80	069/cert/275/2016	04.07.22
<i>(Use a separate sheet if necessary)</i>			

\* looking  
renewal

**Conditions**

Answers on  
pages immediately following















































## ALCOHOL LICENCE APPLICATIONS

Off-2-2015 – Aysonic Limited, Henry's Centre City,  
95 Hanover Street, Dunedin. First notice. Closes  
Thursday, 14 July 2022.

On-2-2021 – Steamer Basin Brewing Limited,  
Steamer Basin Brewery & Taproom, 389 Princes  
Street, Dunedin. Second notice. Closes Thursday,  
7 July 2022.

Visit [www.dunedin.govt.nz/alcohol-applications](http://www.dunedin.govt.nz/alcohol-applications) for  
full details of the applications.

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## ALCOHOL LICENCE APPLICATION

Off-2-2015 – Aysonic Limited, Henry's Centre  
City, 95 Hanover Street, Dunedin. Second notice.  
Closes Thursday, 14 July 2022.

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full details of the application.

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