

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Grants Subcommittee will be held on:

Date: Wednesday 16 November 2022
Time: 9.30 am
Venue: Council Conference Room, Dunedin Public Art Gallery, The Octagon, Dunedin

Sandy Graham
Chief Executive Officer

Grants Subcommittee

Arts, Professional Theatre, Creative Communities Scheme, Community Events, Community, Small Project, Neighbourhood Matching, Waste Minimisation Community Projects and Initiatives, Waste Minimisation Innovation and Development (Commercial) and Dunedin Biodiversity Fund

PUBLIC AGENDA

MEMBERSHIP

Chairperson
Deputy Chairperson
Members

Cr Marie Laufiso	
Cr Bill Acklin	
Cr Sophie Barker	Teresa Chan
Peter Hayden	Don Hunter
Adam Keane	Cr Cherry Lucas
Cr Mandy Mayhem	Hannah Molloy
Anna Parker	Jonathan Usher
Cr Andrew Whiley	Craig Wilson

Senior Officer

Jeanette Wikaira - Manahautū - General Manager Māori, Partnerships and Policy

Governance Support Officer

Rebecca Murray

Rebecca Murray
Governance Support Officer

Telephone: 03 477 4000
Rebecca.Murray@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 KARAKIA TIMATAKA

The meeting will be opened with a karakia timataka.

2 APOLOGIES

An apology has been received from Don Hunter.

That the Subcommittee:

Accepts the apology from Don Hunter.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY


1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected or independent representative and any private or other external interest they might have.
2. Elected or independent members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Subcommittee:

- a) **Notes/Amends** if necessary the Elected or Independent Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected or Independent Members' Interests.

Attachments

	Title	Page
A	Grants Subcommittee Register of Interest as at November 2022	6

Grants Subcommittee - Register of Interest - current as at November 2022				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Moray Place Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Otago Mental Health Support Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in public excluded, to leave the room.
	Member	Women of Ōtepoti Recognition Initiative	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Family Member	Staff member a relative	Potential conflict depending on level of staff member involvement	Managed by staff at officer level if a perceived conflict of interest arises.
	Secretary	Brockville Improvements and Amenities Society (BIAS)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in public excluded leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	BIAS Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Chairperson	Grants Subcommittee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Cr Bill Acklin	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder/Director	Dunedin Brokers Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	APRA - AMCOS	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Entertainer	Various functions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Mentor	Business Mentors NZ	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Southern Heritage Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Friends Otago Museum	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Orokonui Ecosanctuary	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Blue Penguins Pukekura	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Sophie Barker (Cont)	Member	Dunedin Vegetable Growers Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee Member	Otago Anniversary Day Dinner	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in public excluded, leave the room. Seek advice prior to the meeting.
Cr Cherry Lucas	Member	Mosgiel Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Farmers Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Henderson Lucas Family Trust - Residential Dunedin Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Institute of Chartered Accountants	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Mandy Mayhem	Member	West Harbour Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Keep Dunedin Beautiful	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Waitati Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Emergency response group, Blueskin area	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	FENZ Local Advisory Committee for Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waitati Music Festival Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Amenities Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Andrew Whiley	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in public excluded, leave the room. Seek advice prior to the meeting.
	Member	Otago Golf Club	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in public excluded, leave the room. Seek advice prior to the meeting.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairman	Volunteer South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	President	New Zealand PGA (Professional Golf Association)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Andrew Whiley (Cont)	Chair	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in public excluded, leave the room. Seek advice prior to the meeting.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Chisholm Links Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Adam Keane	Volunteer	Dunedin Pride Inc.	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Employee	Idea Services (IHC)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Registered member	Te Rūnanga o Ngāi Tahu	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Registered member	Kāti Huirapa ki Puketeraki	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Hannah Molloy	Reviewer	Theatreview	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Contractor	ID Dunedin Fashion Trust Inc	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Contractor	Good Bitches Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Contractor	Good Bitches Baking	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Contractor	Hills Radio Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Contractor	Laura Fergusson Brain Injury Trust (Wellington)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Contractor	Te Mana Āhua Ake Charitable Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Contractor	Sandymount Distillery	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Contractor	Nu Yoga Studio	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Dunedin Community Builders	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Volunteer	Just Atelier Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Anna Parker	Trustee	Weave Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Vanora Charitable Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Personnel Portfolio	Opoho School Board of Trustees	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-Chair	Working for Otepoti Women Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Anna Parker Cont.	Director	Matawai Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Place-based Community Network	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Volunteer	Dunedin Community Builders	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Current work contract	Inspiring Communities	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Current work contract	Oamaru Pacific Island Community Group	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Current work contract	Ministry of Education	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Current work contract	Otago Polytechnic	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Teresa Chan	President and Member	NZ Chinese Association, Otago and Southland Chinese Branch Inc (Otago and Southland Chinese Associaton)	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Hills Radio Trust	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Chair	Dunedin Shanghai Association	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Honorary Solicitor	Dunedin Chinese Lanuage and Culture Trust	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Honorary Solicitor	NZ Chinese Heritage Research Charitabel Trust	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Jonathan Usher	Director	This Way Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Sillpery Jandal Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	J R McKenzie Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Peter McKenzie Project	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Jayar Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Rotary Club of Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Retailer	Z Energy Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner/Spouse Director	This Way Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner/Spouse Director	Slippery Jandal Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner/Spouse Retailer	Z Energy Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

PART A REPORTS

ARTS, PROFESSIONAL THEATRE, CREATIVE COMMUNITIES SCHEME, COMMUNITY EVENTS, COMMUNITY AND SMALL GRANT APPLICATIONS

Department: Community and Planning and Ara Toi

EXECUTIVE SUMMARY

- 1 The report summarises applications for Community Arts, Professional Theatre, CNZ Creative Communities, Community Events and Community Grant funding received in September 2022, and includes information on the current funding environment.
- 2 The Grants Subcommittee is delegated to allocate grants within the approved budget for each fund. The total funding requested and available is detailed below, with application information included in (Attachments A – E).
- 3 The details of funding approved for Small Project and Neighbourhood Matching Grants between 1 April 2022 and 30 September 2022 are attached as (Attachment F). Staff assess these grants and the Subcommittee Chair, or their delegate make the funding decision.

RECOMMENDATIONS

That the Subcommittee:

- a) **Decides** the grants to be allocated to applicants from the following funds: Community Arts, Professional Theatre, Creative Communities, Community Events and Community (Attachments A – E).
- b) **Notes** the funds allocated between 1 April 2022 and 30 September 2022 for Small Project and Neighbourhood Matching grants (Attachment F).

BACKGROUND

- 4 Applications opened for the DCC Community Arts, Professional Theatre, Creative Communities, Community Events and Community Grants funds on 5 September and closed on 30 September 2022.
- 5 A funding workshop was held for potential applicants in September 2022, covering telling your story to the funder, budgets and reporting. Around 120 people attended the workshop. During September Facebook posts, newspaper notices and newsletters were used to promote available grants.

- 6 Potential applicants were encouraged to communicate with staff before applying so additional advice and information could be given.

DISCUSSION

Number of Applications and Grant Funding Available – September 2022

Grant Fund Name	Number of Applications Received	Number Withdrawn	Total Requested	Total Available (September 2022 Round)
Community Arts	3		\$15,000.00	\$36,650.00
Creative Communities Scheme	17		\$69,965.67	\$85,722.54
Professional Theatre	2		\$25,060.00	\$96,600.00
Community Events	12		\$54,504.77	\$43,950.00
Community Grants	23		\$129,443.28	\$97,300.00

DCC Arts Grants: Community Arts, Professional Theatre

- 7 These two funding pools are significantly undersubscribed. There are a range of factors that are likely to have contributed to this.
- 8 Throughout the country, high levels of burn-out are reported amongst arts practitioners. Over the past 2 years, repeated cancellations, apprehensive audiences, job and funding insecurity have increased stress and exhaustion for those working in the creative community.
- 9 In Ōtepoti, this is especially marked in performing arts communities, from which a high proportion of DCC Community Arts and Professional Theatre applications are historically sourced.
- 10 The shrinking funding landscape contributes to the stress felt in creative circles. DCC policy is to fund no more than 50% of a project’s costs; applicants must show that they have other forms of support. There is seldom sufficient funding available to provide financial remuneration for all those involved in a project and levels of donated time are usually very high, exacerbating burn-out.
- 11 When these factors are combined, the project-based nature of the funding becomes problematic. Lack of support for ongoing operational costs (such as studio rent or support for tutors’ wages) means that energies need to be focussed on meeting basic needs rather than developing new work.
- 12 The DCC grants policy is currently under review; it is expected that any changes made will help mitigate these and other barriers that communities face when accessing DCC arts grants.
- 13 DCC does not allow applicants to be allocated more funding than requested. Unallocated funding can be held over to the March 2023 funding round.

Creative New Zealand Creative Communities Scheme

- 14 This funding pool is also undersubscribed; many of the reasons outlined above are relevant in this case.
- 15 This round includes CCS funding that has been held over from March 2022; CNZ recommends that funding held over be disbursed in the following round.
- 16 CNZ does allow applicants to be allocated more funding than requested and staff have made their funding recommendations based on this.

Community Events

- 17 Community Event applications are down compared to this time last year by 40%. A range of factors that are likely to have contributed to this are similar to those discussed above.
- 18 Nationally the events industry has gone through an uncertain time, and it is increasing costs including for freight and now facing production increases, as well as job uncertainty, the industry is facing exhaustion.
- 19 DCC does not allow applicants to be allocated more funding than requested. Unallocated funding can be held over to the March 2023 funding round.

Community Grants

- 20 Community Grant applications are down on this time last year by just over 20%. Some previous recipients have struggled to use their funding for a range of reasons including COVID 19 restrictions.
- 21 Social service organisations are relying on community funding to meet a growing client need. While acknowledging that the Community Grant allocation limit is \$5,000.00 per application a number of applicants have chosen to ask for more reflecting their increasing needs.
- 22 DCC does not allow applicants to be allocated more funding than requested. Unallocated funding can be held over to the March 2023 funding round.

OPTIONS

- 23 There are no options.

NEXT STEPS

- 24 Staff will advise applicants of the Subcommittee’s decisions and administer the payment of grants.

Signatories

Author:	Janine Hunt-Ross - Project Support Coordinator Lisa Wilkie - Creative Advisor, Ara Toi Māori, Partnerships & Policy
Authoriser:	Jeanette Wikaira - Manahautū (General Manager Māori Partnerships and Policy)

Attachments

	Title	Page
↓A	DCC Community Arts Grants September 2022 - Summary of Applications	17
↓B	Creative Communities Scheme Grants September 2022 - Summary of Applications	18
↓C	Professional Theatre Grants - September 2022 Summary of Applications	20
↓D	Community Events Grants September 2022 - Summary of Applications	21
↓E	Community Grants September 2022 - Summary of Applications	23
↓F	Neighbourhood Matching and Small Project Grants up to October 2022	24

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.
This decision promotes the social well-being of communities in the present and for the future.
This decision promotes the economic well-being of communities in the present and for the future.
This decision promotes the environmental well-being of communities in the present and for the future.
This decision promotes the cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Festivals and Events Plan 2018 – 2023

Māori Impact Statement

Mana whenua are represented on the Grants Subcommittee, providing info and advice on allocations.

Sustainability

Contestable grants support the sustainability of community, arts and events sector applicants within the city.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

Budgets for contestable grants are set at the Annual and 10-Year Plans. The budget available for CCS grants is higher than usual for the September round. This is due to the rollover of funding from the March 2022 round. CNZ recommends that rolled over funding be allocated in the following round. Allocations must be made within the available budget. Unspent DCC grant funds can be rolled over to the March 2023 round.

Significance

This decision is considered low in terms of the Council’s Significance and Engagement Policy.

Engagement – external

Staff have engaged with applicants and other funders in making recommendations.

SUMMARY OF CONSIDERATIONS

Engagement - internal

Staff from Community Development, Events, Ara Toi and the Waste and Environmental Solutions teams engage around applications.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

Staff conflicts of interest have been managed, with identified staff removed from assessing or reviewing specific grant applications

Community Boards

There are no known implications for Community Boards.

WASTE MINIMISATION COMMUNITY PROJECTS/INITIATIVES, INNOVATION AND DEVELOPMENT (COMMERCIAL) AND SMALL GRANT APPLICATIONS

Department: Waste and Environmental Solutions

EXECUTIVE SUMMARY

- 1 This report summarises applications received during September 2022 for Waste Minimisation Community Project/Initiative and Waste Minimisation Innovation and Development (Commercial) funding.
- 2 The purpose of this report is to assist the Subcommittee in considering applications and allocating funding by providing a summary of the funding criteria, applications received, amount of funding requested, the amount available, and the amount recommended.
- 3 A summary of the Waste Minimisation Small Project Grants already approved by the Grants Subcommittee Chair or another delegated Subcommittee member is also included as Attachment C.

RECOMMENDATIONS

That the Subcommittee:

- a) **Decides** the grants funding to be allocated to applicants from the Waste Minimisation Community Project/Initiative Grants fund.
- b) **Decides** the grants funding to be allocated to applicants from the Waste Minimisation Innovation and Development (Commercial) Grants fund.
- c) **Approves** the remaining unallocated grant funding from the Waste Minimisation Community Project/Initiative Grants fund be attributed to the next Waste Minimisation Community Project/Initiative Grants funding round in March 2023.
- d) **Notes** that the Waste Minimisation Grants are funded by Waste Disposal Levy funds provided by the Ministry for the Environment and are not rates funded.
- e) **Notes** the approved funding allocated to organisations for Waste Minimisation Small Project Grants.

BACKGROUND

- 4 Applications opened for the Waste Minimisation Community Project/Initiative and Waste Minimisation Innovation and Development (Commercial) Grants on 1 September 2022 and closed at 5pm, 30 September 2022 (Attachment A).
- 5 For this round of funding, \$30,000 is available for Waste Minimisation Community Project/Initiative Grant and \$70,000 for the Waste Minimisation Innovation and Development (Commercial) Grant (Attachment B).
- 6 Two Waste Minimisation Small Project Grants have been approved under delegated authority since April 2022. During the 2021/22 financial year a total value of \$2,283.70 was allocated. Thus far in the current financial year, one grant of \$500 has been awarded with \$9,500 remaining for allocation.
- 7 The Waste Minimisation Small Project Grants are summarised in Attachment C.
- 8 Both before and during the application period, email notifications were provided by Council staff to raise awareness of the grants available and the application criteria. A funders workshop evening event was held for prospective applicants to talk with funders. Advertising in community newsletters, public notices, local newspapers, radio, and social media was undertaken. Potential applicants were encouraged to communicate with staff before applying so additional advice and information could be provided.
- 9 Staff engaged with Start Up Dunedin to develop and advertise for expressions of interests for new local waste minimisation business innovations to present to a panel. Four applicants were selected to present at the panel session. The reviewing panel consisted of waste minimisation and sustainability advisors and Start Up business coaching staff. Some of the presenters have applied in the September 2022 round for a Waste Minimisation Innovation and Development (Commercial) Grant.
- 10 Applicants who had submitted project start dates before the receipt of funding have been contacted to confirm revised project start dates (1 December 2022 or later). This is to avoid the funding of projects retrospectively.
- 11 Applications that were submitted after the close off date have not been assessed. Despite staff efforts to communicate application stipulations, one application for the Waste Minimisation Community Project/Initiative grant was submitted 4 days after the close off. This has not been included for assessment and instead the applicant has been advised and will likely submit in the March 2023 round.

Accountability Reports

- 12 Over the 6 months from April to the end of September 2022, staff have received 11 accountability reports for previous waste minimisation grants funding. There are a further 22 accountability reports that are not yet due having been awarded within the last 12 months or that received an extension.
- 13 Any overdue accountability reports are being actively pursued by Council staff.
- 14 Two previous successful applicants have refunded their grants. These are:

- a) South Dunedin Street Festival: due to Covid 19 disruption the event had to be cancelled.
 - b) MUTU: due to Covid 19 disruption the promotion and scale-up of the MUTU model in Dunedin had struggled. MUTU decided to close-down the marketplace website and App.
- 15 The total refund amount is \$6,244.84. This money will be returned to the Waste Disposal Levy fund.
- 16 Due to Covid 19 disruption, report back period four extension requested were asked to be considered. The Grants Sub-Committee approved the request to the four recipients; Resilient Dunedin to the end of October 2022, Nova Partnership to the end of October 2022, Res.Awesome Limited to the end of April 2023, and Weaving on Hillingdon to the end May 2023.

DISCUSSION

Summary of Applications

- 17 Four applications for the Waste Minimisation Community Project/Initiative Grants fund have been received. The total funding requested from the four applications was \$18,501.19.
- 18 Access to the applications has been provided to the Subcommittee. These are summarised in Attachment A, with an assessment of the community benefits and the type(s) of waste involved.
- 19 Eight applications for the Waste Minimisation Innovation and Development (Commercial) Grants fund have been received. The total funding requested from the four applications was \$137,813.52.
- 20 Access to the applications has been provided to the Subcommittee. These are summarised in Attachment B, with an assessment of the community benefits and the type(s) of waste involved.

Grant Fund Name	Number of Applications Received	Number Withdrawn	Total Requested <small>(to an application maximum of \$5,000)</small>	Total Available (September 2022 round)
Waste Minimisation Community Project/Initiative Grants	4	0	\$18,501.19	\$30,000.00
Waste Minimisation Innovation and Development (Commercial) Grants	8	0	\$137,813.52	\$70,000.00

Funding Criteria

- 21 The funding criteria are set out below to assist the Subcommittee to determine the funding allocations:
- Applicants are most likely to receive funding if the application is for a project or initiative that:
 - Clearly and directly benefits the wider community;
 - Aligns with the vision and goals in the WMMP;
 - Builds local resource recovery capability;
 - Minimises or diverts targeted waste streams;
 - Promotes zero waste education;
 - Research, development, and design for future waste minimisation initiatives;
 - Applicants must contribute 30% of the total project cost; and
 - Encourages, promotes, or administers waste minimisation activities in the Dunedin region.
 - Activities which can't be applied for:
 - Subsidising the cost of waste to landfill;
 - Individuals working on private projects;
 - Debt servicing; and
 - Activities that duplicate other demonstration projects or pilot studies.
- 22 Waste minimisation grants are now also available to fund consenting costs e.g., permitted composting processing, to enable regulated waste minimisation activities.

OPTIONS

Option One – Recommended Option

- 23 The Grants Subcommittee is delegated to decide grants on behalf of the DCC, in line with the DCC Grants Management Policy 2019 and specific grant criteria.

NEXT STEPS

- 24 Staff will communicate the Grants Subcommittee’s decisions to all applicants in writing within two weeks of the Grants Subcommittee meeting. Where grants have been approved, payments will be arranged for the applicants.
- 25 The next funding round will be advertised in March 2023.

Signatories

Author:	Catherine Gledhill - Waste Minimisation Supervisor
Authoriser:	Chris Henderson - Group Manager Waste and Environmental Solutions

Attachments

	Title	Page
↓A	Waste Minimisation Community Project Initiative Grants September 2022 - Summary of Applications	33
↓B	Waste Minimisation Innovation and Development Commercial Grants September 2022 - Summary of Applications	34
↓C	Small Waste Minimisation Projects to September 2022	35

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision promotes the social well-being of communities in the present and for the future.
This decision promotes the economic well-being of communities in the present and for the future.
This decision promotes the environmental well-being of communities in the present and for the future.
This decision promotes the cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This report supports the Council's Waste Minimisation and Management Plan 2020

Māori Impact Statement

There is no identified adverse impact for Māori.

Sustainability

Waste Minimisation Grants provide community with a funding opportunity for new waste minimisation projects and initiatives.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

Budget is set aside from the Waste Levy for waste minimisation grants. This money is received from the Ministry for Environment and has been approved to use for grants funding.

Financial considerations

Grants will be expended from the Waste Minimisation Funds within approved budgets.

Significance

This decision is considered to be of low significance in terms of Council's Significance and Engagement Policy.

Engagement – external

A variety of newsletters, social media, Otago Access Radio, as well as advertising in local media were used to promote these grants.

Engagement - internal

Internal engagement was carried out with other grant funding departments to check applicants were not doubling up on applications. Departments relevant to the organisations applying for funding were also engaged to check on the best fits in funding criteria for applicants.

SUMMARY OF CONSIDERATIONS

Risks: Legal / Health and Safety etc.

By funding consenting costs for applicants, the risk of funding non-compliant activity can be managed.

Conflict of Interest

No conflict of interests have been identified.

Community Boards

Funded waste minimisation projects may develop in community board areas.

DUNEDIN BIODIVERSITY FUND - FINAL REPORTS ON COMPLETED PROJECTS

Department: City Development

EXECUTIVE SUMMARY

- 1 This report provides a summary of the grants claimed for biodiversity projects that have been completed since the last project completion report to the Grants Subcommittee in May 2022. The project completion reports are presented to satisfy the grant conditions and outline how the projects were completed.
- 2 Thirteen project completion reports have been received from recipients of previous funding rounds of the Dunedin Biodiversity Fund since the last report in November 2021. Three grants were forfeited.
- 3 Staff continue to follow up on unclaimed grants from earlier rounds. There are 40 approved grants from the September 2019 to March 2022 rounds yet to be claimed.

RECOMMENDATIONS

That the Subcommittee:

- a) **Notes** the project completion reports on Dunedin Biodiversity Fund projects.
- b) **Decides** whether to reallocate \$8,230.10 of unclaimed grant monies to the March 2023 round of the Biodiversity Fund.

BACKGROUND

- 4 The Dunedin Biodiversity Fund was established in August 2007 and has the following purpose: *To enhance the condition and extent of indigenous biodiversity across Dunedin City by encouraging and supporting landowners and communities who are committed to protecting, enhancing and managing indigenous biodiversity.*
- 5 All successful applicants to the Dunedin Biodiversity Fund are required to enter into a formal agreement with the Dunedin City Council upon approval of the grant which specifies conditions that must be met in accepting the grant. The conditions require applicants to provide a project completion report prior to the release of grant monies.
- 6 Thirteen approved grants have been claimed since the last completed projects report to the Subcommittee in May 2022. All grants made prior to September 2019 have been completed, and all current grant recipients have an explicit timeframe (usually 24 months from approval) within which to claim their approved grant.

DISCUSSION

- 7 Table 1 below provides a summary of the thirteen grants claimed and three grants forfeited since the May 2022 Subcommittee meeting. Project completion summaries are provided in Attachment A.

Table 1. Summary of Dunedin Biodiversity Fund grants settled since the May 2022 Subcommittee meeting with thirteen grants claimed and three grants forfeited.

Application ID	Grant recipient	Project type	Amount available	Amount claimed	Balance
BIO-2019-12	Rust, R. *	Revegetation	\$ 5,000.00	*	\$ 5,000.00
BIO-2019-26	Save the Otago Peninsula Inc.	Revegetation	\$ 4,500.00	\$ 4,500.00	\$ -
BIO-2020-03	Wing, L.	Revegetation & pest plant control	\$ 5,000.00	\$ 4,297.50	\$ 702.50
BIO-2020-08	Aramoana Conservation Charitable Trust	Revegetation	\$ 4,297.50	\$ 4,297.50	\$ -
BIO-2020-23	Pūrākanui Block Inc.	Revegetation	\$ 1,300.00	\$ 1,300.00	\$ -
BIO-2020-26	Brownstein, G.	Fencing	\$ 3,600.00	\$ 3,572.40	\$ 27.60
BIO-2020-29	Knox, B.	Fencing & pest plant control	\$ 4,400.00	\$ 4,400.00	\$ -
BIO-2020-34	Lord, J.	Animal pest control	\$ 1,700.00	\$ 1,700.00	\$ -
BIO-2021-20	Parker, J.	Rabbit control	\$ 2,456.00	\$ 2,456.00	\$ -
BIO-2021-30	Newman, P.	Revegetation	\$ 5,000.00	\$ 5,000.00	\$ -
BIO-2021-34	Halo Project *	Pest plant control	\$ 2,000.00	*	\$ 2,000.00
BIO-2022-03	Fergus, J.	Revegetation	\$ 2,500.00	\$ 2,500.00	\$ -
BIO-2022-05	Fiala, H.	Revegetation	\$ 1,000.00	\$ 1,000.00	\$ -
BIO-2022-06	Eckoff, S.	Revegetation	\$ 1,000.00	\$ 1,000.00	\$ -
BIO-2022-13	Noone, Z.	Fencing	\$ 5,000.00	\$ 5,000.00	\$ -
BIO-2022-15	Heimann, A.*	Pest plant control	\$ 500.00	*	\$ 500.00
TOTAL			\$ 49,280.59	\$ 41,023.40	\$ 8,230.10

* Grant forfeited

- 8 The documents received from grant recipients indicate that all the projects above have been successfully completed and were consistent with their applications, thereby contributing to the purpose of the Dunedin Biodiversity Fund via the protection and enhancement of indigenous biodiversity in Dunedin. Invoices presented for the projects are within the funding amounts granted, with some less than the grant amount.
- 9 The balance of monies left over from claimed grants since the May 2022 Subcommittee meeting is \$8,230.10.
- 10 There are 40 approved grants totalling \$107,605.98 from the September 2019 to March 2022 rounds yet to be claimed. There are no grants outstanding from funding rounds prior to September 2019.

OPTIONS

Option One – The Grants Subcommittee reallocates the unclaimed monies of \$8,230.10 to the March 2023 funding round.

Advantages

- More funding available to the next round of the Biodiversity Fund.
- Project savings are available to be reallocated to other projects within the Biodiversity Fund budgeted allocation.

Disadvantages

- Reallocated monies remain as accruals.

Option Two – The Grants Subcommittee does not reallocate the unclaimed monies of \$8,230.10 to the March 2023 funding round.

Advantages

- Project savings are returned to DCC.

Disadvantages

- The Biodiversity Fund does not fully allocate budgeted funds for the purpose intended.

NEXT STEPS

11 Staff will continue to administer the Biodiversity Fund and provide oversight of projects.

Signatories

Author:	Zoe Lunniss - Biodiversity Advisor
Authoriser:	Mark Mawdsley – Team Leader Advisory Services Simon Drew - General Manager Infrastructure and Development

Attachments

	Title	Page
↓A	Project Completion Summaries May-September 2022	42

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This report enables democratic local decision-making and action by, and on behalf of, communities. This decision promotes the environmental well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The Biodiversity Fund directly supports the objectives and outcomes of Te Ao Tūroa – Dunedin’s Environment Strategy and the Spatial Plan. It also contributes to the Parks and Recreation Strategy.

Māori Impact Statement

There are no known implications for tangata whenua.

Sustainability

The projects considered in this report will contribute positively to the long-term sustainability of the natural environment of Dunedin.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

The funding suggested is within the allocated budget.

Significance

This decision is considered to be of low significance in terms of the Council’s Significance and Engagement Policy.

Engagement – external

There has been no external engagement on the project completion reports.

Engagement - internal

There has been no internal engagement on the project completion reports.

Risks: Legal / Health and Safety etc.

There are no known risks.

Conflict of Interest

There are no conflicts of interest.

SUMMARY OF CONSIDERATIONS

Community Boards

A number of the projects were carried out in Community Board areas – i.e. Otago Peninsula, Waikouaiti Coast, West Harbour and Mosgiel-Taieri.

KARAKIA WHAKAMUTUKA

The meeting will be closed with a karakia whakamutuka.