

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Grants Subcommittee will be held on:

Date: Wednesday 16 November 2022
Time: 9.30 am
Venue: Council Conference Room, Dunedin Public Art Gallery, The Octagon, Dunedin

Sandy Graham
Chief Executive Officer

Grants Subcommittee
Dunedin Biodiversity Fund
SUPPLEMENTARY AGENDA

MEMBERSHIP

Chairperson
Deputy Chairperson
Members

| | |
|------------------|-----------------|
| Cr Marie Laufiso | |
| Cr Bill Acklin | |
| Cr Sophie Barker | Teresa Chan |
| Peter Hayden | Don Hunter |
| Adam Keane | Cr Cherry Lucas |
| Cr Mandy Mayhem | Hannah Molloy |
| Anna Parker | Jonathan Usher |
| Cr Andrew Whiley | Craig Wilson |

Senior Officer Jeanette Wikaira - Manahautū - General Manager Māori, Partnerships and Policy

Governance Support Officer Rebecca Murray

Rebecca Murray
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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PART A REPORTS

DUNEDIN BIODIVERSITY FUND APPLICATIONS

Department: City Development

EXECUTIVE SUMMARY

- 1 The September 2022 round of the Dunedin Biodiversity Fund opened on 1 September 2022 with applications closing on 30 September 2022.
- 2 The purpose of this report is to assist the Grants Subcommittee in considering the applications and determining the allocation of funding by providing a summary of the applications.
- 3 Seventeen applications were received. Five of the applications were from first-time applicants. The total funding amount requested by the applicants (\$67,631.57) is more than the funding available for the funding round (\$40,000.00).
- 4 The total recommended allocation is \$40,000.00.
- 5 First-time applicants with projects on protected land, and previous applicants with projects on protected land were prioritised for full funding.

RECOMMENDATIONS

That the Subcommittee:

- a) **Decides** on the allocation of the grants across the applications received to the September 2022 round of the Dunedin Biodiversity Fund.

BACKGROUND

- 6 The Dunedin Biodiversity Fund was established in August 2007. Minor changes to the eligibility and prioritisation criteria, and terms and conditions, were approved by the Planning and Environment Committee at the meeting of 12 February 2019.
- 7 The purpose of the Dunedin Biodiversity Fund is: *To enhance the condition and extent of indigenous biodiversity across Dunedin City by encouraging and supporting landowners and communities who are committed to protecting, enhancing and managing indigenous biodiversity.*
- 8 The Dunedin Biodiversity Fund operates on a 'pay first - claim after' basis and successful applicants have a standard term of 24 months to complete projects and claim the approved grant.

NEXT STEPS

- 16 Staff will communicate the Grants Subcommittee’s decisions to all applicants and provide payment when the Terms and Conditions of the Dunedin Biodiversity Grant Funding have been met.
- 17 The next funding round will be advertised in March 2023.

Signatories

| | |
|-------------|--|
| Author: | Zoe Lunniss - Biodiversity Advisor |
| Authoriser: | Mark Mawdsley – Team Leader Advisory Services Simon Drew - General Manager Infrastructure and Development |

Attachments

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SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This report relates to providing a public service and it is considered good-quality and cost-effective.

Fit with strategic framework

| | Contributes | Detracts | Not applicable |
|---|-------------------------------------|--------------------------|-------------------------------------|
| Social Wellbeing Strategy | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Economic Development Strategy | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Environment Strategy | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Arts and Culture Strategy | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3 Waters Strategy | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Spatial Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Integrated Transport Strategy | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Parks and Recreation Strategy | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other strategic projects/policies/plans | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

The Dunedin Biodiversity Fund directly supports the objectives and outcomes of Te Ao Tūroa – Dunedin’s Environment Strategy and the Spatial Plan. It also contributes to the Parks and Recreation Strategy.

Māori Impact Statement

The fund provides an application process to contribute to enhance indigenous biodiversity.

Sustainability

The projects considered in this report will contribute positively to the long-term sustainability of the natural environment of Dunedin.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications. The recommended allocation is within budget.

Financial considerations

A total of \$40,000.00 is recommended to be granted to applicants.

Significance

This decision is considered to be of low significance in terms of the Council’s Significance and Engagement Policy.

Engagement – external

There has been no external engagement on the project applications.

Engagement - internal

There has been no internal engagement on the project applications.

Risks: Legal / Health and Safety etc.

There are no known risks.

Conflict of Interest

There are no identified conflicts of interest.

SUMMARY OF CONSIDERATIONS

Community Boards

A number of the grants relate to Community Board areas – i.e. Otago Peninsula, Mosgiel-Taieri, Saddle Hill, West Harbour and Waikouaiti Coast.

| Dunedin Biodiversity Fund September 2022 | | | | | |
|--|-----------------------------------|---|--|----------------------|---------------------|
| Application ID | Name of organisation or landowner | Name of project | Purpose of funding | Total costs | Amount requested |
| BIO-2022-23 | Fergus, J. | Potato Point Extension | Contribution toward contractor costs for planting site prep, planting and follow up maintenance. | \$ 22,500.00 | \$ 5,000.00 |
| BIO-2022-24 | Ritchie, T. | Otāne Restoration Project | Contribution toward plants and planting materials | \$ 9,838.20 | \$ 4,912.36 |
| BIO-2022-25 | Pukekura Trust | Revegetation and Protection of Plantings at Takiharuru/Pilots Beach Reserve | Contribution toward wire netting materials for protecting plantings from rabbit browse. | \$ 8,893.00 | \$ 4,111.00 |
| BIO-2022-26 | Wing, L. | 67 Coast Road - Pine Forest Replacement | Contribution toward plants and installation of a gate to access fenced area for revegetation | \$ 9,986.77 | \$ 4,990.00 |
| BIO-2022-27 | Kyle, E. | Bottom Spring Revegetation | Contribution toward plant purchase and herbicide for gorse removal (Cut n Paste) | \$ 6,848.43 | \$ 3,360.21 |
| BIO-2022-28 | Yellow Eyed Penguin Trust | Equipment for Penguins | Purchase of 10 large cage traps for cats for protection of nesting Hoiho. | \$ 12,401.92 | \$ 700.00 |
| BIO-2022-29 | Fiala, J. F. | Native Trees & Shrubs Plantings | Contribution toward plants | \$ 2,299.90 | \$ 1,108.00 |
| BIO-2022-30 | Halo Project | Craigs Creek Restoration | Contribution toward fencing costs around forest remnant and stream and the purchase of plants | \$ 34,745.00 | \$ 5,000.00 |
| BIO-2022-31 | Ludwig, K. | Protection and Restoration of Riparian Strip next to Bethunes Gully | Contribution toward fencing costs | \$ 19,233.00 | \$ 5,000.00 |
| BIO-2022-32 | Smith, Z. | Trees & Bees | Purchase of plants and beehive | ? | \$ 5,000.00 |
| BIO-2022-33 | Scott, S. | Protection and Ehnacement of Kilmog Creek | Contribution toward contractor costs (fencing), plant purchase, plant guards and fertiliser | \$ 13,817.69 | \$ 5,000.00 |
| BIO-2022-34 | Milliken, A. | Project Honeystone | Contribution toward contractor costs (fencing), plants and plant guards | \$ 12,068.85 | \$ 5,000.00 |
| BIO-2022-35 | Orokonui Ecosanctuary | Tieke (Saddleback) translocation | Contribution toward translocation costs for birds including contribution toward specialised contractor, vet supplied and food. | \$ 49,740.00 | \$ 5,000.00 |
| BIO-2022-36 | Halo Project | Butters Creek & Stockyard Creek | Contribution toward plant guards, mats, canes and fertiliser for 3200 plants | \$ 52,691.68 | \$ 5,000.00 |
| BIO-2022-37 | Halo Project | Waikoaiti River Estuary Bank | Contribution toward plant guards, mats, canes and fertiliser for 2150 plants | \$ 26,854.00 | \$ 5,000.00 |
| BIO-2022-38 | Heimann, A. | Remnant Old Growth Coastal Forest Protection | Contribution toward contractor costs for weed control | \$ 3,800.00 | \$ 950.00 |
| BIO-2022-39 | Dunedin City Baptist Church | Prayer Walk Planting | Contribution toward infill planting and walking track beautification (stones) | ? | \$ 2,500.00 |
| | | | Total Cost of All Applicants Projects | \$ 285,718.44 | |
| | | | Total Requested | | \$ 67,631.57 |
| | | | Total Available for Distribution | | \$ 40,000.00 |



Dunedin City Council: Biodiversity Fund Eligibility and Prioritisation Criteria

Eligibility criteria

Eligibility criteria are the minimum requirements a project application has to meet to be funded.

To be eligible for funding projects must meet the following criteria:

- Be located within the Dunedin City boundaries.
- Be associated with a specific site/s. Projects that refer to the whole of Dunedin or generalised areas within it will not be eligible.
- Have direct benefit to indigenous biodiversity.
- Have completed application forms that demonstrate a thorough level of planning. For ongoing projects, a long-term management plan must be provided that details the stages of the project, the long-term outcome, and where the current application activity fits into the plan.
- Demonstrate long-term viability of the project outcomes e.g. stock exclusion from planted areas, ongoing planned commitment to animal pest control, ongoing weed control maintenance of planted areas, etc.
- Contribute to meeting the strategic goals of the DCC Biodiversity Strategy, Goal 2 objectives Te Ao Tūroa – Dunedin’s Environment Strategy, and 2GP Strategic Objective 2.2.3.
- Have no unclaimed granted funds relating to either the site or the applicant.
- Revegetation projects must be stocked with eco-sourced native plants and be of an appropriate ecosystem type for the site.
- Project activities are not contrary to any regulations (e.g. Otago Regional Council Flood Protection Management Bylaw 2012) and have acquired any necessary consents/permissions.

The Biodiversity Fund does not provide grants for the following:

- Planting of exotic vegetation or non-local native species including nursery hybrids.
- Amenity or landscape plantings i.e. beautification projects.
- Projects that have been created to comply with Resource Consent conditions.
- Non-farming business entities and corporate farming entities (e.g. farms that are not landowner/leaseholder occupied).

- Research projects, education or project planning.
- Visitor or volunteer infrastructure.
- Government Departments and Local Authorities are not eligible for funding.

Prioritisation criteria

Prioritisation criteria are the criteria by which projects are ranked for funding, in the event that the fund is oversubscribed.

The Prioritisation criteria include:

Present or potential biodiversity values:

- Meet, or are likely to meet, the criteria for an Area of Significant Biodiversity Value (ASBV) in the DCC second generation (2GP) District Plan.
- Projects that provide buffers, linkages and/or corridors to or for indigenous biodiversity.
- Align with the 2007 Statement of national priorities for protecting rare and threatened species on private land:
 - To protect indigenous vegetation associated with land environments (defined by Land Environments of New Zealand at Level IV), that have 20% or less remaining in indigenous cover.
 - To protect indigenous vegetation associated with sand dunes and wetlands; ecosystem types that have become uncommon due to human activity.
 - To protect indigenous vegetation associated with 'originally rare' terrestrial ecosystem types not already covered by priorities 1 and 2.
 - To protect habitats of acutely and chronically threatened indigenous species.

Protection and effectiveness:

- Have a protective covenant registered on the title of the land.
- Scheduled as an Area of Significant Biodiversity Value (ASBV) or Urban Biodiversity Management Area (UBMA) in the DCC second generation (2GP) District Plan.
- Align with current best practice for the activities involved.

Other:

- Projects located on private land that are landowner managed will have higher priority than community-led projects on public land.
- Eligible applicants and/or sites that have received grants in the previous funding round will have lower priority than other applications.
- Animal pest control projects from outside the Predator Free Dunedin catchment area will have higher priority than animal pest control projects within the Predator Free Dunedin catchment area.



Dunedin City Council: Terms for Biodiversity Grant Funding

General

1. The granting of previous funding for an activity or recipient is not a guarantee of any future funding and all applications will be assessed using the criteria outlined in the DCC Grants Policy, the relevant grant applied for, and these Terms for Grants Funding as set out below.
2. The DCC is under no obligation to provide any funding to the recipient other than the grants funding outlined in the successful funding application. Any decision regarding the provision of further funding will be at the DCC's sole discretion and subject to a separate agreement.
3. The amount of funding granted by the DCC to the recipient will be specified as exclusive of GST. Any GST and income tax obligations are the responsibility of the recipient.

Application

4. All applications for grants will be assessed against the grant's eligibility criteria and the Dunedin City Council (DCC) Strategic Framework and funding priorities.
5. All figures provided in an application for grants funding must be exclusive of GST.
6. All decisions on grant applications are final and no correspondence will be entered into.
7. The DCC accepts grants applications at different times throughout the year. It is the responsibility of the applicant to ensure they are aware of opening and closing dates and times (which may be subject to change).
8. Late applications will only be accepted in exceptional circumstances and at the sole discretion of the DCC.

Assessment

9. The DCC reserves the right to carry out relevant background checks of an applicant to validate any aspect of the application, including:
 - legal status of the applicant
 - previous funding allocation and project or activity delivery
 - eligibility against grants criteria including community standing
 - the financial viability of the organisation/ entity.
10. The DCC may contact an applicant to verify information provided in an application or seek additional information. The applicant agrees to assist the DCC with any requests within the timeframe provided. A failure to do so may result in the DCC rejecting the application.

Decision and Grant

A failure by the recipient to follow any of the terms set out below or in the Standard Community Grants Terms may result in the recipient being unable to claim grant monies from the DCC. Additional conditions specific to individual grants may be imposed at the discretion of the DCC.

11. The recipient must notify the Biodiversity Fund Administrator of the acceptance of the grant by signing the grant conditions document and returning it.
12. The recipient must first pay all costs associated with the project. The grant will only be paid for approved costs as outlined in the application on the basis of original invoices matched to original receipts or other proof of payment, accompanied by a satisfactory project completion report. Project completion reports must provide the information prescribed by DCC in the project completion report template.
13. To allow reasonable assessment of the 50:50 (or other) cost-sharing, claimants must provide evidence of all project costs not just those claimed as council's contribution via the grant. Copies of original invoices and/or receipts for all purchases, and logs of labour and vehicle use are to be provided for the total project costs, with the applicant's contributions and grant claim costs clearly identified separately.
14. Grants must be claimed within 24 months of approval unless otherwise specified in individual grant conditions. The Grants Subcommittee will not consider extensions or staged payments of grant monies. Applicants with grant monies outstanding after 18 months will be sent a reminder letter and/or email and/or phone call reminder. Any grant monies unclaimed after 24 months will expire and be reallocated by the Grants Subcommittee.
15. The individual or group applying to the fund must be the same individual or group who will run the project.
16. Any grant approval is for work on the site on which the project is located and grant monies are not transferable between sites, applicants or applications (including those by the same applicant for the same ongoing project if applicable).
17. The applicant must notify the Fund Administrator upon completion of the project for which the grant applies. At this time a project completion report must be prepared by the applicant and forwarded to the Fund Administrator. The Fund Administrator will present the final report to the Grants Subcommittee.
18. Grants are made subject to the Grants Subcommittee being satisfied that the information given is true and correct and that there has been no omission of any relevant fact or any misrepresentation given. The Grants Subcommittee retains the right to refuse payments to approved applicants in cases where it determines that it has been misled by the applicant or if the applicant has been placed in receivership, voluntary liquidation or declared bankrupt.
19. The Dunedin City Council has the right to visit any project for inspection prior to release of grant monies, or for promotional purposes where grant assistance has been given. In all cases the applicant will be notified in advance of a proposed visit to arrange a suitable time for access.
20. The Dunedin City Council reserves the right to refuse grant payments if in the opinion of the Grants Subcommittee the grantee wilfully or through neglect causes the project to fail.
21. All correspondence is to be via email or post to the Biodiversity Fund Administrator; Dunedin City Council, PO Box 5045, Dunedin 9058; biodiversity@dcc.govt.nz. All correspondence relating to an approved grant must quote the project grant number e.g. BIO-20XX-XX.

