

## Saddle Hill Community Board MINUTES

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Minutes of the Inaugural meeting of the Saddle Hill Community Board held, in the Clifford Skeggs Gallery, Municipal Chambers, The Octagon, Dunedin on Wednesday 02 November 2022, commencing at 1.30 pm

### PRESENT

<b>Chairperson</b>	Paul Weir (via audio visual link)
<b>Deputy Chairperson</b>	Scott Weatherall
<b>Members</b>	Pim Allen Christina McBratney Keith McFadyen Cr Kevin Gilbert

**IN ATTENDANCE** Sandy Graham (Chief Executive Officer) and Anna Nilsen (Group Manager, Property Services)

**Governance Support Officer** Wendy Collard

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### 1 APOLOGIES

Moved (Scott Weatherall/Paul Weir):

That the Board:

**Accepts** the apologies from John Moyle.

**Motion carried (SHCB/2022/020)**

### 2 CONFIRMATION OF AGENDA

The agenda for the meeting was noted.

## PART A REPORTS

### 3 WELCOME BY THE CHIEF EXECUTIVE OFFICER, SANDY GRAHAM

The Chief Executive Officer (Sandy Graham) welcomed all to the meeting and provided an introduction to the formal swearing of members.

### 4 DECLARATIONS BY MEMBERS

Members made and attested their declarations as required by Schedule 7, Clause 14 of the Local Government Act 2002.

### 5 VOTING PROCEDURE FOR APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON

A report from Civic advised that voting for appointments such as Board Chairperson and Deputy Chairperson of a Community Board was to be carried out in accordance with Schedule 7, Clauses 25(2) and (3) of the Local Government Act 2002 Amendment 2004.

Moved (Scott Weatherall/Keith McFadyen):

That the Board:

**Adopts** (System B), First Past the Post, as the voting method for the appointment of Chairperson and Deputy Chairperson.

**Motion carried (SHCB/2022/021)**

### 6 ELECTION OF CHAIRPERSON AND DEPUTY CHAIRPERSON

The Chief Executive called for nomination for the role of Chairperson and the Deputy Chairperson.

Moved (Scott Weatherall/Christina McBratney):

That the Board:

**Appoints** Paul Weir as Chairperson.

**Motion carried (SHCB/2022/022)**

**Deputy Chairperson**

Moved (Keith McFadyen/Christina McBratney):

That the Board:

**Appoints** Scott Weatherall as Deputy Chairperson

**Motion carried (SHCB/2022/023)**

The Deputy Chairperson assumed the chair.

## 7 MEETING SCHEDULE

A report from Civic requested that the Board give consideration to the date of the next Saddle Hill Community Board meeting. It was proposed for Thursday 1 December 2022 commencing at 1.00 pm at a venue to be confirmed.

Moved (Scott Weatherall/Keith McFadyen):

That the Board:

- a) **Confirms** that its next meeting will be held on 8 December 2022 commencing at 1.00 pm.
- b) **Notes** that the meeting schedule for 2023 will be considered by the Board at the meeting of 8 December 2022.

**Motion carried (SHCB/2022/024)**

## 8 LOCAL GOVERNMENT LEGISLATION - BRIEFING FOR THE INAUGURAL COMMUNITY BOARD MEETING

A report from Civic provided a general explanation of the following legislation as required by clause 21 of Schedule 7 of the Local Government Act 2002:

- a) The Local Government Official Information and Meetings Act 1987;
- b) The Local Authorities (Members' Interests) Act 1968;
- c) Sections 99, 105 and 105A of the Crimes Act 1961;
- d) The Secret Commissions Act 1910; and
- e) The Financial Markets Conduct Act 2013.

Moved (Scott Weatherall/Pim Allen):

That the Board:

**Notes** the advice regarding key legislation that applies to members of Council, its Committees and Community Boards.

**Motion carried (SHCB/2022/025)**

The meeting concluded at 1.45 pm.

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**CHAIRPERSON**