

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Saddle Hill Community Board will be held on:

Date: Thursday 8 December 2022
Time: 1.00 pm
Venue: Village Green Café, Sunnyvale Sports Complex, Dunedin

Sandy Graham
Chief Executive Officer

Saddle Hill Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Paul Weir	
Deputy Chairperson	Scott Weatherall	
Members	Pim Allen	Cr Kevin Gilbert
	Christina McBratney	Keith McFadyen
	John Moyle	
Senior Officer	Anna Nilsen, Group Manager Property Services	
Governance Support Officer	Lynne Adamson	

Lynne Adamson
Governance Support Officer

Telephone: 03 477 4000
Lynne.Adamson@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 OPENING

Declaration by John Moyle to be made and attested as required by Schedule 7, Clause 14 of the Local Government Act 2002.

2 PUBLIC FORUM

2.1 Public Forum - Otokia Creek and Marsh Habitat Trust Funding Application

Viktorija Kahui wishes to address the meeting concerning the funding application from the Ōtokia Creek and Marsh Habitat Trust.

2.2 Public Forum – Beachlands Speedway Club

Matthew Stewart wishes to address the meeting to provide information on the Beachlands Speedway Club.

3 APOLOGIES

An apology has been received from Christina McBratney.

That the Board:

Accepts the apology from Christina McBratney.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
	SHCB Register of Interest	6

Saddle Hill Community Board Register of Interest - 30 November 2022				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Paul Weir	Parent of pupils	Fairfield School	No conflict identified	Withdraw from discussion and voting and leave the room.
	Owner	Residential Property	No conflict identified	Withdraw from discussion and voting and leave the room.
	Coach	Green Island Junior Cricket Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Member	Dunedin Junior Rugby Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Emergency Response Team Member	Oceana Gold	No conflict identified	Withdraw from discussion and voting and leave the room.
	Crucial Behaviours Opinion Leader	Oceana Gold	No conflict identified	Withdraw from discussion and voting and leave the room.
	Union Delegate	Oceana Gold	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Pim Allen	Trustee	Dunedin Curtain Bank	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Dog Training Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Fairfield Garden Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Blind Low Vision NZ	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Dunedin Masters Games	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Red Cross (Meals on Wheels)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	English Language Partners	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Organiser	Donkeys Anonymous	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Investor	Managed Fund through Craig's Investment Partners	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Chain Hills Restoration Project	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Christina McBratney	Owner	Residential Property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Deputy Chair	Keep Dunedin Beautiful	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Employer is key contributor during emergency	Civil Defence	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Keith McFayden	President	Brighton Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Island Park Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Union Organiser	PSA	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
John Moyle	Board Member	Sunnyvale Sports Complex	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Freshchoice Supermarket	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	President	Green Island Cricket Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	St Peter Chanel Board of Trustees	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Scott Weatherall	Chair, Board of Trustees	Big Rock Primary School	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Brighton Surf Life Saving Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Medical Responder	Brighton Fire Service	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Paramedic	St John's Ambulance	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Event Organiser	Brighton Gala Day	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Kevin Gilbert	Owner	Gipfel Limited - Bakery	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Schlubert Trust - Residential Property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Schlup Family Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	BNI	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Business South	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Shareholder	Air New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Kevin Gilbert and Esther Gilbert Partnership - Residential Rental Property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Trustee	Biddies Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Advisors	Ronald McDonald House Supper Club Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Dunedin Fair Trading Committee (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member (alternate)	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Otago Settlers Association (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Saddle Hill Community Board (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Connecting Dunedin (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

CONFIRMATION OF MINUTES


SADDLE HILL COMMUNITY BOARD MEETING - 2 NOVEMBER 2022

RECOMMENDATIONS

That the Board:

Confirms the public part of the minutes of the Saddle Hill Community Board meeting held on 02 November 2022 as a correct record.

Attachments

	Title	Page
A 	Minutes of Saddle Hill Community Board meeting held on 2 November 2022	10

Saddle Hill Community Board MINUTES

Minutes of the Inaugural meeting of the Saddle Hill Community Board held, in the Clifford Skeggs Gallery, Municipal Chambers, The Octagon, Dunedin on Wednesday 02 November 2022, commencing at 1.30 pm

PRESENT

Chairperson	Paul Weir (via audio visual link)
Deputy Chairperson	Scott Weatherall
Members	Pim Allen
	Christina McBratney
	Keith McFadyen
	Cr Kevin Gilbert

IN ATTENDANCE Sandy Graham (Chief Executive Officer) and Anna Nilsen (Group Manager, Property Services)

Governance Support Officer Wendy Collard

1 APOLOGIES

Moved (Scott Weatherall/Paul Weir):

That the Board:

Accepts the apologies from John Moyle.

Motion carried (SHCB/2022/020)

2 CONFIRMATION OF AGENDA

The agenda for the meeting was noted.

PART A REPORTS

3 WELCOME BY THE CHIEF EXECUTIVE OFFICER, SANDY GRAHAM

The Chief Executive Officer (Sandy Graham) welcomed all to the meeting and provided an introduction to the formal swearing of members.

4 DECLARATIONS BY MEMBERS

Members made and attested their declarations as required by Schedule 7, Clause 14 of the Local Government Act 2002.

5 VOTING PROCEDURE FOR APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON

A report from Civic advised that voting for appointments such as Board Chairperson and Deputy Chairperson of a Community Board was to be carried out in accordance with Schedule 7, Clauses 25(2) and (3) of the Local Government Act 2002 Amendment 2004.

Moved (Scott Weatherall/Keith McFadyen):

That the Board:

Adopts (System B), First Past the Post, as the voting method for the appointment of Chairperson and Deputy Chairperson.

Motion carried (SHCB/2022/021)

6 ELECTION OF CHAIRPERSON AND DEPUTY CHAIRPERSON

The Chief Executive called for nomination for the role of Chairperson and the Deputy Chairperson.

Moved (Scott Weatherall/Christina McBratney):

That the Board:

Appoints Paul Weir as Chairperson.

Motion carried (SHCB/2022/022)

Deputy Chairperson

Moved (Keith McFadyen/Christina McBratney):

That the Board:

Appoints Scott Weatherall as Deputy Chairperson

Motion carried (SHCB/2022/023)

The Deputy Chairperson assumed the chair.

7 MEETING SCHEDULE

A report from Civic requested that the Board give consideration to the date of the next Saddle Hill Community Board meeting. It was proposed for Thursday 1 December 2022 commencing at 1.00 pm at a venue to be confirmed.

Moved (Scott Weatherall/Keith McFadyen):

That the Board:

- a) **Confirms** that its next meeting will be held on 8 December 2022 commencing at 1.00 pm.
- b) **Notes** that the meeting schedule for 2023 will be considered by the Board at the meeting of 8 December 2022.

Motion carried (SHCB/2022/024)

8 LOCAL GOVERNMENT LEGISLATION - BRIEFING FOR THE INAUGURAL COMMUNITY BOARD MEETING

A report from Civic provided a general explanation of the following legislation as required by clause 21 of Schedule 7 of the Local Government Act 2002:

- a) The Local Government Official Information and Meetings Act 1987;
- b) The Local Authorities (Members' Interests) Act 1968;
- c) Sections 99, 105 and 105A of the Crimes Act 1961;
- d) The Secret Commissions Act 1910; and
- e) The Financial Markets Conduct Act 2013.

Moved (Scott Weatherall/Pim Allen):

That the Board:

Notes the advice regarding key legislation that applies to members of Council, its Committees and Community Boards.

Motion carried (SHCB/2022/025)

The meeting concluded at 1.45 pm.

.....
CHAIRPERSON

PART A REPORTS

BOARD REPRESENTATION AND OTHER RESPONSIBILITIES

Department: Civic

EXECUTIVE SUMMARY

Appointment of Board members to various representative roles and other responsibilities, such as:

- Keep Dunedin Beautiful Committee
- Emergency management

The Chairperson will speak to his allocation of roles and responsibilities at the meeting.

RECOMMENDATIONS

That the Board:

- a) **Endorses** the Board Member's responsibilities and roles as allocated by the Chairperson
- b) **Appoints** Board Member representatives to the various roles and other responsibilities.

Signatories

Author:	Lynne Adamson - Governance Support Officer
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Attachments

There are no attachments for this report.

FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 There is one funding applications for consideration by the Board.
- 2 Otokia Creek and Marsh Habitat Trust have requested \$1,000.00 funding assistance towards the purchase a watering system.
- 3 There is \$8,439.02 remaining in the project fund.

RECOMMENDATIONS

That the Board:

- a) **Considers** the funding application from Otokia Creek and Marsh Habitat Trust for \$1,000.00 funding assistance.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Sharon Bodekder – Manager Governance

Attachments

	Title	Page
A	Otokia Creek and Marsh Habitat Trust Funding Application	15

Application for Funding from the Saddle Hill Community Board

Date: 14 November 2022

Name of Group Applying for Funds: Ōtokia Creek and Marsh Habitat Trust

Contact person: Viktoria Kahui Position Held: Treasurer

Phone Number: [REDACTED] Email: viktoria.kahui@otago.ac.nz

Address: 3 Wells Street Brighton Dunedin

Post Code 9035

***** Please note: the above fields are compulsory**

If the person responsible for the project differs from the contact, please provide details including name, contact phone number and email address.

Details of the project you are seeking funding for: _____

The Ōtokia Creek and Marsh Habitat Trust has been established since 2020 and we have so far planted over 5,000 natives on the marsh and riparian strip along the Creek, with the help of the community and volunteers. We are now seeking funding to establish a watering system for our nursery on Bath Street and funding to construct a community rest area at the nursery, with the support of Brighton Boat rentals

Please attach any additional information including any quotations which may be useful in explaining the project. **Clubs and other groups should include a copy of their last financial statement with their application.**

Amount sought from the Saddle Hill Community Board: \$ 1000

Total cost of project: \$ 1500

Amount already raised: \$ 500

How will the rest of the project cost be funded including any funding sought from any other Dunedin City Council source?

N/A

Project completion date: April 2023

The funding must be used within one year of the grant application or it must be returned to the Board unless you have provided a report and request for an extension of time.

Is the project a one-off / annual / biennial / other event? If other, please detail:

This is a one-off project. It will include purchasing and installing a watering system; restoring an old picnic table (water blasting/painting); purchase of materials for the construction of a rest area;

MEETING SCHEDULE

Department: Civic

EXECUTIVE SUMMARY

- 1 A schedule of meetings for 2023 is attached for your consideration. As this is an administrative report, no summary of considerations is required.

RECOMMENDATIONS

That the Board:

- a) **Approves** the Board meetings will commence as 1.00 pm at venues to be confirmed.
- b) **Approves** the meeting schedule for 2023.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Sharon Bodeker - Manager Governance

Attachments

	Title	Page
↓A	2023 Meeting Schedule	18

BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

- 1 Board members will provide updates on activities of interest including:
 - Keep Dunedin Beautiful
 - Proposed Civil Defence Day

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board Updates.

Signatories

Author:	Lynne Adamson - Governance Support Officer
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Attachments

There are no attachments for this report.

COMMUNITY PLAN

Department: Civic

EXECUTIVE SUMMARY

- 1 The Saddle Hill Community Board Community Plan 2022-2023 is attached for discussion and updating as required.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Sharon Bodeker - Acting Manager Governance

Attachments

	Title	Page
↓A	SHCB Draft Community Plan - December 2022	21

Discretionary Fund

2 There is \$8,439.02 remaining in the Discretionary Fund. The spending to date is as follows:

Meeting Date	Recipient	Purpose	Amount
22/8/2022	Brighton Bowling Club	Purchase of Barefoot Bowls	\$1,200.00
	Chairperson	Reimbursement for flowers	\$95.98
	Chairperson	Reimbursement for planting day	\$265.00
Total spending			\$1,560.98
Remaining Spending available			\$8,439.02

Retrospective Approval

- 3 At the Saddle Hill Community Board meeting on 11 August 2022, the Board approved expenditure of up to \$250.00 for the provision of a BBQ to be held on the planting day at the Ocean View Reserve.
- 4 BBQ food was not able to be provided and Mr Weatherall purchased alternative food to thank all the supporters. Retrospective approval for the cost of \$265.00 is being sought because the total cost exceeded the approved amount.

Youth Ambassador Award

- 5 In the past, the Board has awarded a Youth Ambassador Award to support high achievers in either sport, academic or cultural areas, between the ages of 13 and 25, and who live in the Saddle Hill Community Board area.
- 6 The Board may like to consider providing this award again in this financial year which would require setting the dates and the panel for consideration of the applications. A copy of the previous poster and application form are attached for your information and review. (Attachments A and B).

Correspondence

- 6 Report backs are attached from the Ōtokia Trust and the Brighton/Ocean View Community Halls Society on funding received in the last financial for your information. (Attachments C and D).

Dust Suppression Treatment

- 7 The Transport Team are recommending to Council transition to a new dust suppression product. The DCC have in the past used recycled motor oil to suppress dust on rural roads and has transitioned to a more environmentally friendly product “bio-oil” at an increased price.
- 8 The Board are invited to provide feedback on the options (for consideration by Council in January 2023) to the Governance Support Officer by Wednesday 14 December 2022.
- 9 The Council is being presented with three options:
 - a) Applicants fund 100% of bio-oil or Otta Sealing dust suppression.

- b) Applicants fund 50% of bio-oil or Otta Seal dust suppression, with the DCC funding the remaining 50% (recommended).
- c) Maintain status quo with the DCC funding circa \$440,000/year for dust suppression.

10 The table below indicates the number of dust suppression sites in Community Board areas:

Area	Number of Dust Suppression Sites	Sum of Area of Dust Suppression m ²
Mosgiel-Taieri	54	27,522
Otago Peninsula	1	400
Saddle Hill	32	20,786
(Green Island)	1	400
Strath Taieri	33	15,432
Waikouaiti Coast	36	23,910
West Harbour	4	2,135

Community Board Executive Committee Nominations

- 11 The Community Boards Executive Committee (CBEC) represents all the community boards in New Zealand. It’s an advisory committee to Local Government New Zealand’s National Council that advocates for community boards and promotes best practice. CBEC meets three times a year in Wellington.
- 12 Nominations for CBEC are now open and close on Tuesday 6 December. (Note: The Dunedin City Council has been given an extension to 12 December 2022). Nominations should be on the attached form and returned to Local Government New Zealand (LGNZ). Attachment E
- 13 CBEC has one member from each geographical zone. If there is more than one nomination from each zone, elections will be held. Voting papers will be distributed before Christmas, to be considered at the first community board meeting of the year and returned to LGNZ. Votes should be with LGNZ by 28 February 2023.

OAR Radio ‘Round the Boards’ Segment

- 14 Refer to Attachment F relating the OAR FM’s ‘Round the Boards’ Segment.

Coastal Erosion

- 15 Staff are part way through a coastal hazard screening project, working jointly with the Otago Regional Council. Outputs from this work will indicate the next priority areas to focus on for Coastal Hazard Management. The work is expected to be completed by March 2023.
- 16 A new Coastal Specialist (Raphael Krier-Mariani) started employment at the Dunedin City Council in mid-November. He will be commencing work on the coastal hazard screening project over the next few weeks.

Roadworks Schedule

- 17 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council’s maintained roads is available on the DCC website via these

links: <https://www.dunedin.govt.nz/news-and-events/public-notices/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notices/notified-road-closures>.

- 18 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council’s maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notices/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notices/notified-road-closures>.

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Currently Being Consulted on by the Dunedin City Council

- 19 Information on current consultations being undertaken by the Dunedin City Council is available on the following link on the website:

<https://www.dunedin.govt.nz/council/currently-consulting-on>

Operational Concerns

Board members (or members of the public) wishing to advise Council of any operational issues or concerns, e.g. potholes, burst pipes, overgrown vegetation etc are reminded to ring the DCC Customer Services Agency on 03 477-4000, or email on dcc@dcc.govt.nz. For non-urgent matters contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

If issues and concerns are not dealt with in a timely manner, Board members should contact either the Governance Support Officer or the Senior Staff Member appointed to the Board.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Anna Nilsen - Group Manager, Property Services

Attachments

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↓A	Youth Ambassador Award Application	41
↓B	2019 Youth Ambassador Award Poster	42
↓C	Otokia Trust Report Back	43
↓D	Brighton Ocean View Community Halls Society Report Back	46
↓E	CBEC Nomination Form	47
↓F	OAR Radio Round the Boards Segment	49

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Māori Impact Statement

There are no known impacts for Māori.

Sustainability

There are no implications.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial implications.

Significance

This decision is considered low significance in terms of the Council’s Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

Internal engagement has occurred with appropriate staff members.

Risks: Legal / Health and Safety etc.

There are no risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

This report provides information on activities in or relevant to the Board’s area.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 The Chairperson provided an update on matters of interest since the previous meeting including:
 - Food Stalls
 - Toybox at Brighton Beach
 - Brighton Gala Day
- 2 As this is an administrative report only, the Summary of Considerations is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's update.

Attachments

There are no attachments for this report.

COUNCILLOR'S UPDATE

Department: Civic

EXECUTIVE SUMMARY

- 1 Councillor Kevin Gilbert will provide an update on items of interest.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Council Activities Update.

Attachments

There are no attachments for this report.