

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Dunedin City Council will be held on:

**Date:** Wednesday 22 February 2023  
**Time:** 10.00 am  
**Venue:** Council Chamber, Dunedin Public Art Gallery, The Octagon,  
Dunedin

Sandy Graham  
Chief Executive Officer

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**Council**  
**SUPPLEMENTARY AGENDA**

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**MEMBERSHIP****Mayor**  
**Deputy Mayor**

Mayor Jules Radich  
Cr Sophie Barker

**Members**

Cr Bill Acklin	Cr David Benson-Pope
Cr Christine Garey	Cr Kevin Gilbert
Cr Carmen Houlahan	Cr Marie Laufiso
Cr Cherry Lucas	Cr Mandy Mayhem
Cr Jim O'Malley	Cr Lee Vandervis
Cr Steve Walker	Cr Brent Weatherall
Cr Andrew Whiley	

**Senior Officer**

Sandy Graham, Chief Executive Officer

**Governance Support Officer**

Lynne Adamson

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Lynne Adamson  
Governance Support Officer

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**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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## REPORTS

### CEO OVERVIEW REPORT- ANNUAL PLAN 2023/24

Department: Finance and Executive Leadership Team

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#### EXECUTIVE SUMMARY

- 1 This report provides an overview of the budgets to be included in the draft 2023/24 Annual Plan (“the draft Plan”). The draft Plan for 2023/24 is an update of year three of the 10 year plan 2021-31.
- 2 This report highlights the budget challenges the DCC faces with the current economic climate of high inflation and rising interest rates. While savings have been found across the board, these are largely offset by the inflationary pressures faced when procuring goods and services and operating the business. The budget approach has also needed to balance the costs associated with the planned work programme against the resources it takes to deliver this work.
- 3 The draft budgets propose a rate rise of 6.5% for 2023/24 which is lower than the 7.0% provided for in year three of the 10 year plan but in line with the Financial Strategy.

#### RECOMMENDATIONS

That the Council:

- a) **Adopts** the draft 2023/24 operating budgets for the purpose of community engagement as shown/amended at Attachment A.
- b) **Notes** that any resolution made during this meeting related to the 2023/24 Annual plan reports may be subject to further discussions and decision by the meeting.

#### BACKGROUND

- 4 The Local Government Act 2002 (the Act) provides that Council must prepare and adopt an annual plan for each financial year. Section 95 (5) sets out the purpose of an annual plan as follows:

*The purpose of an annual plan is to –*

- (a) *Contain the proposed annual budget and funding impact statement for the year to which the annual plan relates; and*
- (b) *Identify any variation from the financial statements and funding impact statement included in the local authority’s long-term plan in respect of the year; and*



(c) *Provide integrated decision making and co-ordination of the resources of the local authority; and*

(d) *Contribute to the accountability of the local authority to the community.*

- 5 The draft Plan for 2023/24 is an update of year three of the 10 year plan. Budgets for the 2023/24 year have been reviewed and budget update reports for each activity of Council have been prepared for consideration at this meeting.

## **DISCUSSION**

- 6 This has been a challenging budget process with pressures from rising inflation, as well as interest costs increasing by \$9.500 million, and depreciation expense due to the revaluation of assets, and an extensive capital work programme increasing by \$38.272 million. When those factors are accounted for the budget shows savings have been made in other areas of the organisation where costs are controllable.
- 7 This includes continuing work to reduce the reliance on consultants while recognising that there will always be a need for specialist services. The reliance on consultants continues to be a challenge especially in a tight employment market. Further work is being undertaken to review these costs.
- 8 When the 10 year plan budgets were set, the financial climate and broader economy were very different than they are now. Inflationary pressures have been felt in all areas of the Council operations. Staff have worked hard to absorb cost increases by finding efficiencies and different ways of doing things while trying to maintain current levels of service. The impact of interest cost increases and depreciation have made this especially challenging.
- 9 A rate increase of 6.5% has been used to develop the draft budgets with no obvious decreases to levels of service.
- 10 In line with an early engagement approach, staff have worked with a range of parties and organisations about various initiatives suggested by the community. As a result of this engagement, some of these initiatives can be met from existing budgets and is covered off in separate reports.
- 11 Council have also asked staff to prepare a number of reports as part of the development of the Annual Plan, and these are presented at this meeting alongside the relevant activity report.

## **Workstreams for the next 10 year plan**

- 12 This budget signals some challenging conversations will be needed with the community around the next 10 year plan. In the context of Central Government's reform programme and the broader economic outlook, the DCC will need to review a range of services to ensure services can be delivered on a sustainable basis.
- 13 Work on levels of service will begin shortly to feed into the 10 year plan. Alongside that, work is progressing on an Investment Plan that will look at how the DCC can ensure income generating assets are managed to ensure they are delivering an adequate return to the ratepayer.

- 14 As part of the development of the 10 year plan 2024-34, there are a number of workstreams which will determine future budgets. These workstreams include:
- Delivery of services – a review to identify streamlining opportunities and build in further efficiencies in service delivery
  - Levels of service – reviewing what levels of service we provide, how much we provide and how they will be paid for
  - Capital programme - developing a sustainable capital work programme for the next 10 years
  - Strategic refresh – including the development of wellbeing statements
  - Grants – a cross council review of all grant funding pools and spend
  - 3 Waters reform – the timing and impacts of reform
  - Investment Plan – implementing the provisions of the Investment Plan following its adoption
  - Revenue and Financing Policy – a full review of the policy including charges for community housing and aquatic services.

#### **Significant forecasting assumptions**

- 15 The 10 year plan sets out a number of significant forecasting assumptions that have been used in the development of the draft annual plan 2023/24. Some relate to inflation and interest rates and these have been updated for the draft budgets.
- 16 Key assumptions included in the preparation of the draft budget will be further updated in May 2023. This will include but not be limited to:
- a) Interest rate on borrowings – including allocation of interest cost to each activity group
  - b) Forecast debt as at 30 June 2024
  - c) Update assumptions for the 3 Waters depreciation following finalisation and audit clearance of year end valuation as at 30 June 2022
  - d) Updating rates on DCC owned properties
  - e) The impacts of inflation.

#### **Capital expenditure**

- 17 In terms of the capital budgets, good progress has been made against the 10 year plan capital programme, and this has been reported regularly to Council. Capital expenditure was forecast to be \$204.543 million for the 2023/24 year. Cost escalations and increases in interest rates have prompted a need to reduce this to a more sustainable level which is in line with year three of the 10 year plan (\$145.050 million).
- 18 Capital budget updates for 2023/24 are underway and will be presented at the May 2023 deliberations meeting, when we have more clarity about the proposed levels of spend.

## Operating budgets

- 19 The draft operating budget for 2023/24 provides for the day-to-day running of all the activities and services the DCC provides such as core water and roading infrastructure, waste management, parks, pools, libraries, galleries and museums. The draft budget includes operating expenditure of \$411.044 million (refer to Attachment A).
- 20 The rate increase of 6.5% included in the draft budget, while consistent with the Financial Strategy, does not deliver a balanced budget. A balanced budget means that we will have a positive operating surplus. The draft budget doesn't deliver this for the 2023/24 year due to the significant increases in interest and depreciation. The draft budget provides a net deficit of \$38.476 million.
- 21 Expenses within our control continue to be reviewed in order to find further savings to address the budget deficit. The draft operating budget shows savings have been made in other areas of the organisation where costs are controllable.
- 22 The draft Transport budget is the most challenging because of increased costs, including traffic management and contract escalations. Work is being undertaken to find alternatives for the provision of traffic management services, to improve our understanding of Central Government funding and reviewing levels of service.
- 23 For the 2023/24 year, focus will be on how to deliver the work programme within the Transport budget while determining the services we deliver for the 10 year plan as part of the review of levels of service. An updated Transport budget will be provided in May 2023 when more work has been done to understand the cost pressures and impact on service delivery.
- 24 Each of the DCC's groups of activities have updated year three of their draft operating budgets as provided for in the 10 year plan. The key changes in funding sources and expected costs of delivery are explained in the group operating budget reports.

## Revenue

- 25 The draft operating budget for 2023/24 shows overall rates revenue increasing by \$12.400 million, which is 6.5% higher than 2022/23, but is lower than the rate increase of 7.0% provided for in the 10 year plan.
- 26 External revenue has increased by \$8.330 million, 10.1%. The main changes to external revenue are:
  - Governance and Support Services – an increase of \$5.673 million reflecting a \$5.500 million increase in dividends from Dunedin City Holdings Limited.
  - Parks and Recreation – an increase of \$1.613 million relating mainly to Te Puna o Whakaehu.
  - Waste Management – an increase of \$672k due to increases in the waste disposal levy and Green Island Landfill revenue.
- 27 Fees and charges are discussed separately in the group budget reports. There has been a consolidation of Parking fees and charges to reduce the types of paid parking zones. Details are outlined in the Regulatory Services Group report but of note is that the paid main street 30-minute parking restriction will be replaced by an unpaid 30-minute restriction.

- 28 There are some variances with the Revenue and Financing Policy and these are highlighted in a separate report – Revenue Policy Compliance. A full review of the policy will occur as part of the development of the next 10 year plan.

## **Expenditure**

### **Staff costs**

- 29 The draft budget provides for an increase in personnel costs of \$4.397 million, 5.7%, incorporating an increase of 41.9 full time equivalent (FTE) staff. Further details are provided in each of the group budget reports.
- 30 Staffing numbers have increased in the draft budgets. Around half the increase (17 FTE) is required to staff Te Puna o Whakaehu.
- 31 The other roles are spread across the organisation. These roles, many in back-of-house support areas like IT, HR and quality improvement, are necessary to support the changes that are being made internally to increase efficiency and support service delivery.
- 32 The increases should be seen in the context of the level of vacancies that are being carried. Currently, there are 85 vacant positions. As work continues to find efficiencies and right size various activities, how and if these roles are filled will be considered.
- 33 The vacancies mean there is an allowance in the budget that is available to fund a salary increase for existing staff, as no increase has been factored into the draft budget.

### **Operations and maintenance costs**

- 34 Operations and maintenance costs have increased by \$1.287 million, 1.7%. The main changes are due to:
- Waste Management – an increase of \$1.062 million relates primarily to increases at the Green Island Landfill and the kerbside collection contract.
  - Community and Planning – an increase of \$783k for community events.
  - Transport - an increase of \$532k mostly relating to coastal management costs, \$426k of this was transferred from Parks and Recreation.
  - Parks and Recreation – an increase of \$224k due to Te Puna o Whakaehu and maintenance cost increases.
  - 3 Waters – a reduction of \$743k primarily related to sludge from the Tahuna wastewater treatment plant (\$1.099 million) which can now be lime treated and transferred to the Green Island Landfill, partially offset by an increase in internal disposal costs of \$794k. A reduction in contracted services offsets internal resourcing changes. Other changes reflect increases in maintenance, shipping charges for chemicals and additional regulations around laboratory testing requirements.
  - Governance and Support Services– a reduction of \$549k due mainly to the election.

**Occupancy costs**

- 35 Occupancy and property-related costs such as rates, insurance and fuel have increased by \$2.799 million, 9.3%. Note the rates expenditure budgets will be reviewed to reflect the new rating valuations.

**Consumables and general costs**

- 36 Consumables and general costs have increased by \$1.081 million, 4.7%. The main changes are due to:
- Waste Management – an increase of \$628k relates primarily to increases at the Green Island Landfill for the waste disposal levy.
  - Galleries, Libraries and Museums – an increase of \$291k for stock purchases and catering, which are both recovered, and increased costs.
  - Governance and Support Services – an increase of \$260k due to costs associated with the 10 year plan 2024-34 development including an audit fee of \$145k.
  - Community and Planning – an increase of \$194k due to increased legal fees for appeals to the 2<sup>nd</sup> Generation District Plan's Variation 2 Greenfield rezoning.
  - Parks and Recreation – a decrease of \$283k due to savings in consultancy and a transfer of budget to Transport.
  - Transport - a decrease of \$250k primarily driven by a reduction in consultants.

**Depreciation**

- 37 Depreciation expense has increased by \$38.272 million, 44.7%. The main increase in depreciation for the draft budget 2023/24 relates to reticulation assets within 3 Waters. Previously the DCC valued its 3 Waters assets based on historical replacement costs indexed annually to reflect the cost/valuation for accounting purposes. Last financial year it was concluded that this methodology was no longer appropriate, and a methodology based on current replacement costs has been applied as at 30 June 2022.
- 38 This change in methodology has seen an increase in cost/valuation for accounting purposes of circa \$1.3 billion and comes with an increased level of depreciation which has been estimated for the draft budgets.
- 39 The valuation uplift is subject to audit clearance and further work is still required to ensure the depreciation correctly reflects the new values. It is possible that the valuation will be reduced, which would see a reduction in depreciation and therefore in the budget deficit.

**Interest**

- 40 Interest expense has increased by \$9.500 million, 69.4% reflecting the predicted increase in debt funding required to support the planned capital expenditure programme and an increase in interest rates.

- 41 The long term plan 2021-2031 included an interest rate assumption of 2.85%. At the time the corresponding OCR was 0.25%. This rate was increased for the 2022/23 annual plan to 3.6% (OCR 2.00%). The DCC current interest rate applicable to its borrowing is 4.35% which was effective from 1 January 2023 – up from the predicted 3.60%.
- 42 The interest rate used in developing the 2023/24 draft budget has been set at 4.85%. Interest rates over the last 12 months have been impacted by various world events. The New Zealand official cash rate has increased markedly in this period and currently sits at 4.25%.

### Funding Depreciation

- 43 There is no ability for Council to fund the uplift in depreciation for 3 Waters. Funding this alone would mean a rates increase of 17%. Given the reform environment and likely decisions about 3 Waters, it is not prudent to rate fund this increase at this time.
- 44 This does not mean that renewal work is not happening because the draft budgets focus on trying to fund capital renewals expenditure from operations rather than trying to fund depreciation.
- 45 The budget for each group (and all of Council) includes a Funding Impact Statement (FIS) – see Attachment B. The FIS statements represent a restatement of the income statements by:
- Removing non-cash items including depreciation
  - Separating operating and capital funding
  - Including how the total funding will be used ie capital expenditure
  - Identifying how any shortfall in funding will be financed ie increase in debt.
- 46 Ideally the available operating funding being “Surplus/(deficit) of operating funding (A-B)” plus “Subsidies and grants for renewal expenditure” will be sufficient to cover capital expenditure “to replace existing assets”.

<b>Funding Impact Summary</b>	<b>Budget 2022/23 \$000</b>	<b>Draft Budget 2023/24 \$000</b>	<b>Increase (Decrease) \$000</b>
<b>Surplus/(deficit) of operating funding (A-B)</b>	58,610	60,398	1,788
<b>Subsidies &amp; grants for renewals expenditure</b>	8,140	7,272	(868)
<b>Capex to replace existing assets</b>	(105,344)	(88,247)	17,097
<b>Increase in investment DCHL</b>	(2,550)	(2,550)	-
<b>Funding surplus/(deficit)</b>	<b>(41,144)</b>	<b>(23,127)</b>	<b>18,017</b>

- 47 What the table shows is that we are borrowing \$23.127 million in the draft budgets to fund renewals. While this is not sustainable long-term, it is necessary to ensure that we continue with the renewal programme while we develop a sustainable capital expenditure programme as part of the next 10 year plan.

### OPTIONS

- 48 There are no options.

### Signatories

Author:	Carolyn Allan - Senior Management Accountant Gavin Logie - Chief Financial Officer
Authoriser:	Sandy Graham - Chief Executive Officer

### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Draft Operating Budget 2023/24	14
<a href="#">↓B</a>	Draft Funding Impact Statement 2023/24	15

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Group Activities contribute to the objectives and priorities of the above strategies.

### ***Māori Impact Statement***

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Maori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

### ***Sustainability***

The draft budgets continue to support the principles of sustainability and financial resilience, as outlined in the 10 year plan, most notably in the Infrastructure Strategy and in the Financial Strategy.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

This report provides draft budget information for inclusion in the draft 2023/24 Annual Plan.

### ***Financial considerations***

Financial considerations are detailed in the report.

### ***Significance***

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

### ***Engagement – external***

A report on engagement is on the agenda.

### ***Engagement - internal***

Staff from across the Council have been involved in the development of the draft budgets and reports.



## **SUMMARY OF CONSIDERATIONS**

### ***Risks: Legal / Health and Safety etc.***

There are no identified risks.

### ***Conflict of Interest***

There are no known conflicts of interest.

### ***Community Boards***

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2023/24 Annual Plan.

Dunedin City Council  
**Income Statement**  
for the Year Ended 30 June 2024

Actual	Budget	Draft Budget	Budget Inc (Dec)	Budget Inc (Dec)
2021-22	2022-23	2023-24		
\$000	\$000	\$000	\$000	%
<b>Revenue</b>				
179,560 Rates revenue	190,767	203,167	12,400	6.50%
1,053 Rates penalties	850	1,000	150	17.6%
73,850 External revenue	82,596	90,926	8,330	10.1%
19,520 Grants and subsidies operating	16,410	16,199	(211)	-1.3%
25,791 Grants and subsidies capital	27,361	16,717	(10,644)	-38.9%
3,686 Development contributions	3,784	3,844	60	1.6%
6,785 Vested assets	3,000	3,000	-	0.0%
35,264 Internal revenue	35,634	37,345	1,711	4.8%
371 Tax refund	450	370	(80)	-17.8%
<b>345,880 Total revenue</b>	<b>360,852</b>	<b>372,568</b>	<b>11,716</b>	<b>3.2%</b>
<b>Expenditure</b>				
68,286 Personnel costs	76,816	81,213	4,397	5.7%
75,023 Operations & maintenance	76,624	77,911	1,287	1.7%
28,217 Occupancy costs	30,058	32,857	2,799	9.3%
23,878 Consumables & general	23,044	24,125	1,081	4.7%
11,731 Grants & subsidies	10,711	10,528	(183)	-1.7%
35,264 Internal charges	35,634	37,345	1,711	4.8%
81,350 Depreciation	85,596	123,868	38,272	44.7%
8,630 Interest	13,697	23,197	9,500	69.4%
<b>332,379 Total expenditure</b>	<b>352,180</b>	<b>411,044</b>	<b>58,864</b>	<b>16.7%</b>
<b>13,501 Net surplus/(deficit)</b>	<b>8,672</b>	<b>(38,476)</b>	<b>(47,148)</b>	<b>-543.7%</b>

Dunedin City Council  
**Funding Impact Statement**  
for the Year Ended 30 June 2023 (whole of council)

	2022/23	2023/24
	Annual Plan	Annual Plan
	\$000	\$000
<b>Sources of operating funding</b>		
General rates, uniform annual general charge, rates penalties	110,294	122,141
Targeted rates	81,323	82,026
Subsidies and grants for operating purposes	15,455	15,300
Fees and charges	65,155	67,821
Interest and dividends from investments	14,107	19,722
Local authorities fuel tax, fines, infringement fees, and other receipts	3,225	3,219
<b>Total operating funding (A)</b>	<b>289,559</b>	<b>310,229</b>
<b>Applications of operating funding</b>		
Payments to staff and suppliers	217,252	226,634
Finance costs	13,697	23,197
Other operating funding applications	-	-
<b>Total application of operating funding (B)</b>	<b>230,949</b>	<b>249,831</b>
<b>Surplus/(deficit) of operating funding (A-B)</b>	<b>58,610</b>	<b>60,398</b>
<b>Sources of capital funding</b>		
Subsidies and grants for renewals expenditure	8,140	7,272
Subsidies and grants for capital expenditure	19,221	9,445
Development and financial contributions	3,784	3,844
Increase/(decrease) in debt	106,000	67,903
Gross proceeds from sale of assets	120	120
Lump sum contributions	-	-
Other dedicated capital funding	-	-
<b>Total sources of capital funding (C)</b>	<b>137,265</b>	<b>88,584</b>
<b>Application of capital funding</b>		
Capital expenditure		
- to meet additional demand	10,662	10,833
- to improve the level of service	73,466	47,352
- to replace existing assets	105,344	88,247
Increase/(decrease) in reserves	-	-
Increase/(decrease) in investment (DCHL)	2,550	2,550
Increase/(decrease) of other investments	3,853	-
<b>Total application of capital funding (D)</b>	<b>195,875</b>	<b>148,982</b>
<b>Surplus/(deficit) of capital funding (C-D)</b>	<b>(58,610)</b>	<b>(60,398)</b>
<b>Funding balance ((A-B)+(C-D))</b>	<b>-</b>	<b>-</b>
 Total capital expenditure	 189,472	 146,432

## ANNUAL PLAN BUDGET UPDATE - PROPERTY SERVICES

Department: Property

### EXECUTIVE SUMMARY

1. This report provides an overview of the operating expenditure (opex) budgets for the 2023/24 Annual Plan year for the Property Group as shown at Attachment A. A draft funding impact statement (FIS) is shown at Attachment B. The following activities are provided for:
  - Community Housing
  - Investment Property
  - Holding Property
  - Operational Property
  - Community Property
  - Property management
2. A schedule of proposed fees and charges for the 2023/24 year is also presented at Attachment C.

### RECOMMENDATIONS

That the Council:

- a) **Approves** the draft 2023/24 operating budget for the Property Group as shown/amended at Attachment A.
- b) **Approves** the draft 2023/24 fees and charges schedules for the Property Group as shown/amended at Attachment C.

### OPERATING BUDGETS

#### Revenue

##### *Rates*

3. The rates contribution for the Group has increased by \$3.238 million, 25.4%.

##### *External Revenue*

4. External revenue has increased by \$178k. The main revenue changes incorporate the following:

- a) An increase in Community Housing revenue of \$314k, representing an overall increase of 5%. Rental increases range from \$6 - \$12/week.
- b) An increase of \$195k in the Community Property portfolio due to project delays for the South Dunedin Community complex, resulting in existing tenancies continuing in 2023/24.
- c) A decrease of \$285k on the Holding portfolio due to the sale of a property and the loss of the main tenant at 1 White St.
- d) A decrease of \$105k in the Investment Property portfolio due to renegotiated Wall St leases and continued vacancies at 54 Moray Place.

## **Expenditure**

### ***Personnel Costs***

5. Personnel costs have increased by \$107k, 2.9% reflecting salary changes.

### ***Operations and Maintenance***

6. Operations and maintenance costs have decreased by \$112k with the main changes being:
  - a) A decrease of \$453k in the Community Property portfolio due to the Railway Station planned maintenance project being completed in 2022/23, and a reduction in maintenance needed for community halls.
  - b) An increase of \$311k for contracted services costs in Property Management due to the three-yearly revaluation of property assets.

### ***Depreciation***

7. Depreciation has increased by \$727k and reflects the capital expenditure programme.

### ***Interest***

8. Interest expense has increased by \$1.622 million as a result of the capital expenditure programme and higher interest rate.

## **FEES AND CHARGES**

9. Rental fees for community housing are proposed to increase by between 4.6% - 5.6%, being between \$6 - \$12 per week.
10. Community Gallery hire fees are proposed to increase by between 3.0% – 4.4%.
11. Fees for encroachments on road reserves are proposed to increase by around 3%.

## **Signatories**

Author:	Anna Nilsen - Group Manager, Property Services
Authoriser:	Robert West - General Manager Corporate and Quality

## Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Income Statement	21
<a href="#">↓B</a>	FIS Statement	22
<a href="#">↓C</a>	Property Fees Schedule	23

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Property Group activities primarily contribute to the objectives and priorities of the above strategies.

### ***Māori Impact Statement***

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Māori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

### ***Sustainability***

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

This report provides a draft budget for the Property Group for inclusion in the draft 2023/24 Annual Plan.

### ***Financial considerations***

Financial considerations are detailed in the report.

### ***Significance***

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

### ***Engagement – external***

There has been no external engagement in updating the draft budget for the Property Group.

## SUMMARY OF CONSIDERATIONS

### ***Engagement - internal***

Staff and managers from across council have been involved in the development of the draft budget.

### ***Risks: Legal / Health and Safety etc.***

There are no identified risks.

### ***Conflict of Interest***

There are no known conflicts of interest.

### ***Community Boards***

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2023/24 Annual Plan.



# Property Services Income Statement for the Year Ended 30 June 2024

Actual	Budget	Draft Budget	Inc (Dec)	Budget Inc (Dec)
2021-22	2022-23	2023-24		
\$000	\$000	\$000	\$000	%
<b>Revenue</b>				
9,155 Rates revenue	12,749	15,987	3,238	25.4%
- Rates penalties	-	-	-	-
27,504 External revenue	17,151	17,329	178	1.0%
21 Grants and subsidies operating	10	-	(10)	-100.0%
- Grants and subsidies capital	-	-	-	-
21 Development contributions	295	295	-	0.0%
- Vested assets	-	-	-	-
7,664 Internal revenue	7,804	7,809	5	0.1%
<b>44,365 Total revenue</b>	<b>38,009</b>	<b>41,420</b>	<b>3,411</b>	<b>9.0%</b>
<b>Expenditure</b>				
3,356 Personnel costs	3,721	3,828	107	2.9%
6,150 Operations & maintenance	8,489	8,377	(112)	-1.3%
8,727 Occupancy costs	8,985	8,941	(44)	-0.5%
(22) Consumables & general	605	657	52	8.6%
250 Grants & subsidies	152	157	5	3.3%
2,553 Internal charges	2,588	2,600	12	0.5%
13,144 Depreciation & amortisation	13,390	14,117	727	5.4%
1,332 Interest	2,548	4,170	1,622	63.7%
<b>35,490 Total expenditure</b>	<b>40,478</b>	<b>42,847</b>	<b>2,369</b>	<b>5.9%</b>
<b>8,875 Net surplus/(deficit)</b>	<b>(2,469)</b>	<b>(1,427)</b>	<b>1,042</b>	<b>-42.2%</b>

## Property Services

### Funding Impact Statement

#### for the Year Ended 30 June 2024

	Draft Budget 2023/24 \$000
<b>Sources of operating funding</b>	
General rates, uniform annual general charges, rates penalties	15,987
Targeted rates	-
Subsidies and grants for operating purposes	-
Fees and charges	17,329
Internal charges and overheads recovered	7,809
Interest and dividends from investments	-
Local authorities fuel tax, fines, infringement fees, and other receipts	-
<b>Total operating funding (A)</b>	<b>41,125</b>
<b>Applications of operating funding</b>	
Payments to staff and suppliers	21,960
Finance costs	4,170
Internal charges and overheads applied	2,600
Other operating funding applications	-
<b>Total application of operating funding (B)</b>	<b>28,730</b>
<b>Surplus/(deficit) of operating funding (A-B)</b>	<b>12,395</b>
<b>Sources of capital funding</b>	
Subsidies and grants for renewals expenditure	-
Subsidies and grants for other capital expenditure	-
Development and financial contributions	295
Increase/(decrease) in debt	15,888
Gross proceeds from sale of assets	-
Lump sum contributions	-
Other dedicated capital funding	-
<b>Total sources of capital funding (C)</b>	<b>16,183</b>
<b>Application of capital funding</b>	
Capital expenditure	
- to meet additional demand	-
- to improve the level of service	3,500
- to replace existing assets	25,078
Increase/(decrease) in reserves	-
Increase/(decrease) in investment (DCHL)	-
Increase/(decrease) of other investments	-
<b>Total application of capital funding (D)</b>	<b>28,578</b>
<b>Surplus/(deficit) of capital funding (C-D)</b>	<b>(12,395)</b>
<b>Funding balance ((A-B)+(C-D))</b>	<b>-</b>

**Group - Property**

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
<b>Community property</b>				
<b>Community Art Gallery</b>				
Commercial Organisations (commercial venture/selling) (Minimum weekly rate or	\$1,100.00	\$1,133.00	\$33.00	3.00%
Commercial Organisations (display purposes only) (per week)	\$1,100.00	\$1,133.00	\$33.00	3.00%
Community Groups (non-commercial/display only) (per day)	\$23.00	\$24.00	\$1.00	4.30%
Community Groups (non-commercial/display only) (per week)	\$155.00	\$160.00	\$5.00	3.20%
Community Groups (non-commercial/sell products) (per day)	\$45.00	\$47.00	\$2.00	4.40%
Community Groups (non-commercial/sell products) (per week)	\$310.00	\$320.00	\$10.00	3.20%
<b>Housing</b>				
<b>Housing</b>				
1 Bedroom	\$185.00	\$195.00	\$10.00	5.40%
2 Bedroom	\$216.00	\$228.00	\$12.00	5.60%
Bedsit	\$122.00	\$128.00	\$6.00	4.90%
Double (partitioned flat)	\$171.00	\$179.00	\$8.00	4.70%
Double (separate flat)	\$176.00	\$185.00	\$9.00	5.10%
Single (partitioned flat)	\$125.00	\$131.00	\$6.00	4.80%
Single (separate flat)	\$130.00	\$136.00	\$6.00	4.60%
<b>Property management</b>				
<b>Encroachments on road reserve (per annum)</b>				
All other encroachment types (8% of adjacent unimproved rated value \$/m2)	\$0.00	\$0.00	\$0.00	0.00%
Commercial Use (fee is negotiated)	\$0.00	\$0.00	\$0.00	0.00%
New application establishment administration fee	\$65.00	\$67.00	\$2.00	3.10%
Residential – Double garage <50m <sup>2</sup>	\$279.00	\$287.00	\$8.00	2.90%
Residential – Single garage <25m <sup>2</sup>	\$139.50	\$144.00	\$4.50	3.20%

## ANNUAL PLAN BUDGET UPDATE - RESERVES AND RECREATIONAL FACILITIES

Department: Parks and Recreation

### EXECUTIVE SUMMARY

- 1 This report provides an overview of the operating expenditure (opex) budgets for the 2023/24 Annual Plan year for the Reserves and Recreational Facilities Group as shown at Attachment A. A draft funding impact statement (FIS) is shown at Attachment B. The following activities are provided for:
  - Aquatic Services
  - Botanic Garden
  - Cemeteries and Crematorium
  - Parks and Recreation
- 2 A schedule of proposed fees and charges for the 2023/24 year is also presented at Attachment C.

### RECOMMENDATIONS

That the Council:

- a) **Approves** the draft 2023/24 operating budget for the Reserves and Recreational Facilities Group as shown/amended at Attachment A.
- b) **Approves** the draft 2023/24 fees and charges schedules for Reserves and Recreational Facilities as shown/amended at Attachment C.

### OPERATING BUDGETS

#### Revenue

##### *Rates*

- 3 The rates contribution for the Group increases by \$1.909 million, 5.5%.

##### *External Revenue*

- 4 External revenue increases by \$1.613 million, 29.4%. The main revenue changes incorporate the following:
  - a) A general 3% increase in fees and charges across most activities.
  - b) Mosgiel Pool revenue increases by \$1.041 million as this is the first full year of operation.

- c) Moana Pool revenue increases by \$42k. A \$90k revenue increase generated by the 3% increase in fees and charges is partially offset by \$48k due to the closure of the hydro slide from April 2024.
- d) Cemeteries and Crematorium revenue increases by \$134k reflecting prior year actual revenue and a 3% increase in fees and charges.
- e) Sportsground Revenue increases by \$315k due mainly to funding being received from FIFA for training site hire for the 2023 FIFA Women's World Cup.

***Grants and Subsidies Capital and Operating***

- 5 Grants and subsidies capital revenue decreases by \$2.559 million due to the removal of the one-off capital grants received from MBIE (Tunnel Beach) & FIFA (lighting/facilities) in 2022/23.
- 6 Grants and subsidies operating revenue increases by \$143k due to an increase in funding from Predator Free Dunedin to fund the additional City Sanctuary resourcing.

**Expenditure**

***Personnel Costs***

- 7 Personnel costs increase by \$1.652 million, 18.7% across the Group, mostly due to increased staffing requirements for the new Mosgiel Pool facility. Two additional fixed term positions in Parks and Recreation for the City Sanctuary project are funded by Predator Free Dunedin.

***Operations and Maintenance***

- 8 Operations and maintenance costs increase by \$224k, 1.6% due to additional operational costs for the new Mosgiel pool (\$119k) and an increase in the reserves and trees maintenance contract (\$146k).

***Occupancy Costs***

- 9 Occupancy costs increase by \$916k, 20.6% including costs for the new Mosgiel Pool of \$664k (cleaning, energy, rates, and water charges). Security costs have increased \$96k to fund the shared DOC ranger programme (Freedom Camping, Beaches Bylaw).

***Consumables and general costs***

- 10 Consumables and general costs have decreased by \$283k, -20.7% due to savings in consultancy and a transfer of budget to Transport.

***Grants and Subsidies***

- 11 Grants and Subsidies decrease by \$262k mainly due to the removal of expiring grants:
  - a) The Otago Artificial Turf Trust \$30k,
  - b) Predator Free NZ \$150k,
  - c) Dunedin Gymnastics Academy rental support \$65k and
  - d) NZ Salmon Anglers Association \$11.9k.

### **Depreciation**

12 Depreciation has increased by \$880k due to the capital expenditure programme.

### **Interest**

13 Interest expense has increased by \$492k as a result of the capital expenditure programme and higher interest rate.

### **FEES AND CHARGES**

14 Fees and charges for Reserves and Recreational Facilities have generally been increased by 3% (with some rounding).

15 The new Mosgiel Pool fees & charges are in line with Moana and St Clair Pools.

### **Signatories**

Author:	Scott MacLean - Group Manager Parks and Recreation
Authoriser:	Simon Pickford - General Manager Community Services

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Income Statement	29
<a href="#">↓B</a>	FIS Statement	30
<a href="#">↓C</a>	Reserves and Recreational Fees Schedule	31

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The activities of the Reserves and Recreational Facilities Group primarily contribute to the objectives and priorities of the above strategies.

### ***Māori Impact Statement***

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Māori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

### ***Sustainability***

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

This report provides a draft budget for the Reserves and Recreational Facilities Group for inclusion in the draft 2023/24 Annual Plan.

### ***Financial considerations***

Financial considerations are detailed in the report.

### ***Significance***

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

### ***Engagement – external***

There has been no external engagement in updating the draft budget for the Reserves and Recreational Facilities Group.

## SUMMARY OF CONSIDERATIONS

### ***Engagement - internal***

Staff and managers from across council have been involved in the development of the draft budget.

### ***Risks: Legal / Health and Safety etc.***

There are no identified risks.

### ***Conflict of Interest***

There are no known conflicts of interest.

### ***Community Boards***

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2023/24 Annual Plan.



## Reserves and Recreational Facilities Income Statement for the Year Ended 30 June 2024

Actual	Budget	Draft	Inc (Dec)	Budget Inc
2021-22	2022-23	Budget		(Dec)
\$000	\$000	2023-24	\$000	%
		\$000		
<b>Revenue</b>				
31,831 Rates revenue	34,526	36,435	1,909	5.5%
- Rates penalties	-	-	-	-
4,321 External revenue	5,492	7,105	1,613	29.4%
277 Grants and subsidies operating	293	436	143	48.8%
3,275 Grants and subsidies capital	2,559	-	(2,559)	-100.0%
179 Development contributions	264	269	5	1.9%
- Vested assets	126	126	-	0.0%
1 Internal revenue	-	-	-	-
<b>39,884 Total revenue</b>	<b>43,260</b>	<b>44,371</b>	<b>1,111</b>	<b>2.6%</b>
<b>Expenditure</b>				
7,798 Personnel costs	8,830	10,482	1,652	18.7%
13,819 Operations & maintenance	14,067	14,291	224	1.6%
3,913 Occupancy costs	4,454	5,370	916	20.6%
1,457 Consumables & general	1,370	1,087	(283)	-20.7%
753 Grants & subsidies	776	514	(262)	-33.8%
3,001 Internal charges	3,109	3,155	46	1.5%
5,180 Depreciation & amortisation	6,266	7,146	880	14.0%
934 Interest	1,439	1,931	492	34.2%
<b>36,855 Total expenditure</b>	<b>40,311</b>	<b>43,976</b>	<b>3,665</b>	<b>9.1%</b>
<b>3,029 Net surplus/(deficit)</b>	<b>2,949</b>	<b>395</b>	<b>(2,554)</b>	<b>-86.6%</b>

## Reserves and Recreational Facilities Funding Impact Statement for the Year Ended 30 June 2024

	Draft Budget 2023/24 \$000
<b>Sources of operating funding</b>	
General rates, uniform annual general charges, rates penalties	30,832
Targeted rates	5,603
Subsidies and grants for operating purposes	436
Fees and charges	7,105
Internal charges and overheads recovered	-
Interest and dividends from investments	-
Local authorities fuel tax, fines, infringement fees, and other receipts	-
<b>Total operating funding (A)</b>	<b>43,976</b>
<b>Applications of operating funding</b>	
Payments to staff and suppliers	31,744
Finance costs	1,931
Internal charges and overheads applied	3,155
Other operating funding applications	-
<b>Total application of operating funding (B)</b>	<b>36,830</b>
<b>Surplus/(deficit) of operating funding (A-B)</b>	<b>7,146</b>
<b>Sources of capital funding</b>	
Subsidies and grants for renewals expenditure	-
Subsidies and grants for other capital expenditure	-
Development and financial contributions	269
Increase/(decrease) in debt	8,164
Gross proceeds from sale of assets	-
Lump sum contributions	-
Other dedicated capital funding	-
<b>Total sources of capital funding (C)</b>	<b>8,433</b>
<b>Application of capital funding</b>	
Capital expenditure	
- to meet additional demand	-
- to improve the level of service	1,352
- to replace existing assets	14,227
Increase/(decrease) in reserves	-
Increase/(decrease) in investment (DCHL)	-
Increase/(decrease) of other investments	-
<b>Total application of capital funding (D)</b>	<b>15,579</b>
<b>Surplus/(deficit) of capital funding (C-D)</b>	<b>(7,146)</b>
<b>Funding balance ((A-B)+(C-D))</b>	<b>-</b>

**Group - Reserves and Recreation**

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
<b>Aquatic Services</b>				
<b>Group Booking Rates - Birthday parties and other group bookings</b>				
Adult entry per head	\$4.30	\$4.40	\$0.10	2.30%
Adult entry per head swim and slide	\$9.00	\$9.30	\$0.30	3.30%
Child entry per head	\$1.50	\$1.50	\$0.00	0.00%
Child entry per head swim and slide	\$5.00	\$5.10	\$0.10	2.00%
Birthday child - free	\$0.00	\$0.00		
<b>Group Booking Rates - Group Fitness</b>				
Private Group Fitness Class (includes Instructor)	\$90.00	\$92.70	\$2.70	3.00%
<b>Hire (a refundable deposit applies to all hire items)</b>				
Kayak (hire)	\$2.90	\$3.00	\$0.10	3.40%
Kayak and Spray Skirt (hire)	\$6.80	\$7.00	\$0.20	2.90%
Refundable Deposit for hire items	\$20.00	\$20.60	\$0.60	3.00%
Swim Togs (hire)	\$6.90	\$7.10	\$0.20	2.90%
Towel (hire)	\$6.90	\$7.10	\$0.20	2.90%
<b>Lane usage fee for recognised user groups during peak times at Moana Pool</b>				
Group activity - use of whole dive/lap pool per hour	\$11.80	\$12.20	\$0.40	3.40%
<b>Meeting Room Hire</b>				
Birthday Party room hire per hour	\$18.60	\$19.20	\$0.60	3.20%
Poolside meeting room all day hire	\$127.50	\$131.30	\$3.80	3.00%
Poolside meeting room per hour	\$24.40	\$25.10	\$0.70	2.90%
<b>Moana Pool - Gym (includes swim)</b>				
Adult	\$14.80	\$15.20	\$0.40	2.70%
Child (14yrs+)	\$7.40	\$7.60	\$0.20	2.70%
Concession	\$8.40	\$8.70	\$0.30	3.60%
<b>Moana Pool - Hydro Slide</b>				
Family Swim and Slide	\$33.50	\$34.50	\$1.00	3.00%
Adult Swim and Slide	\$13.20	\$13.60	\$0.40	3.00%
Concession Swim and Slide	\$9.10	\$9.40	\$0.30	3.30%
Child Swim and Slide	\$7.40	\$7.60	\$0.20	2.70%
<b>Moana Pool Hire (per hour)</b>				
50m pool (includes competitor pool entry) - Pool hire per hour	\$304.00	\$312.40	\$8.40	2.80%
Dive/lap pool (includes competitor pool entry) - Pool hire per hour	\$115.20	\$118.70	\$3.50	3.00%
Learners pool (excludes pool entry) - Pool hire per hour	\$59.60	\$61.40	\$1.80	3.00%
Old Dive Pool (excludes pool entry) - Pool hire per hour	\$42.80	\$44.10	\$1.30	3.00%
School Swimming sports 50m (includes pool entry) - Pool hire per hour	\$152.00	\$156.00	\$4.00	2.60%
Old Dive Pool before 8am (excludes pool entry) - Pool hire per hour -free	\$0.00	\$0.00	\$0.00	
<b>Port Chalmers - season ticket (6 months)</b>				
Adult	\$138.00	\$142.10	\$4.10	3.00%
Child	\$74.70	\$76.90	\$2.20	2.90%
Concession	\$74.70	\$76.90	\$2.20	2.90%
Each extra child	\$19.00	\$19.60	\$0.60	3.20%
Family	\$205.00	\$211.20	\$6.20	3.00%
<b>Port Chalmers - season ticket (half season sold from 31 December)</b>				
Adult	\$69.00	\$71.10	\$2.10	3.00%
Concession	\$37.40	\$38.50	\$1.10	2.90%
Family	\$102.50	\$105.60	\$3.10	3.00%
Child	\$37.40	\$38.50	\$1.10	2.90%
Each extra child	\$9.50	\$9.80	\$0.30	3.20%
<b>St Clair Hot Salt Water Pool - pool hire</b>				
Lane hire per lane - excludes pool entry	\$20.10	\$20.70	\$0.60	3.00%
Pool Hire per hour (min 2 hours, includes 2 lifeguards, excludes pool entry)	\$147.00	\$151.40	\$4.40	3.00%
<b>St Clair Hot Salt Water Pool - Casual Rates</b>				
Preschooler	\$1.50	\$1.50	\$0.00	0.00%

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
<b>St Clair Hot Salt Water Pool - season ticket (6 months)</b>				
Adult	\$240.00	\$247.20	\$7.20	3.00%
Child	\$102.00	\$105.10	\$3.10	3.00%
Concession	\$132.00	\$136.00	\$4.00	3.00%
Each extra child	\$36.20	\$37.30	\$1.10	3.00%
Family	\$482.00	\$496.50	\$14.50	3.00%
<b>St Clair Hot Salt Water Pool - season ticket (half season sold from 26 December)</b>				
Family	\$241.00	\$248.20	\$7.20	3.00%
Concession	\$66.00	\$68.00	\$2.00	3.00%
Adult	\$120.00	\$123.60	\$3.60	3.00%
Child	\$51.00	\$52.50	\$1.50	2.90%
Each extra child	\$18.10	\$18.60	\$0.50	2.80%
<b>Swim school</b>				
Programmes 3 hour per person	\$22.00	\$22.70	\$0.70	3.20%
Programmes 3/4 hour per person	\$8.00	\$8.20	\$0.20	2.50%
Programmes 1 hour per person	\$10.00	\$10.30	\$0.30	3.00%
Programmes 2 hour per person	\$15.00	\$15.50	\$0.50	3.30%
<b>Group-fitness (includes swim)</b>				
Adult	\$7.40	\$7.60	\$0.20	2.70%
Child (14yrs+)	\$6.40	\$6.60	\$0.20	3.10%
Concession	\$6.40	\$6.60	\$0.20	3.10%
<b>Spectator all pools</b>				
Spectator all pools	\$0.00	\$0.00	\$0.00	
<b>Port Chalmers Pool - Casual Rates</b>				
Adult	\$4.70	\$4.80	\$0.10	2.10%
Child	\$3.20	\$3.30	\$0.10	3.10%
Concession	\$3.90	\$4.00	\$0.10	2.60%
Family Swim	\$11.30	\$11.60	\$0.30	2.70%
Schools per pupil	\$1.00	\$1.00	\$0.00	0.00%
Toddler Time	\$4.20	\$4.30	\$0.10	2.40%
<b>Port Chalmers Pool - multi-visit passes</b>				
Adult 12 swim	\$39.70	\$40.90	\$1.20	3.00%
Child 12 swim	\$27.10	\$27.90	\$0.80	3.00%
Concession 12 swim	\$33.30	\$34.30	\$1.00	3.00%
<b>Port Chalmers Pools - Pool Hire</b>				
Lane hire per lane - excludes pool entry	\$15.90	\$16.40	\$0.50	3.10%
Pool Hire per hour (min 2 hours, includes lifeguard, excludes pool entry)	\$108.00	\$111.20	\$3.20	3.00%
<b>Moana, St Clair &amp; Whakaehu Pool - Casual Rates</b>				
Adult Swim	\$7.40	\$7.60	\$0.20	2.70%
Child Swim	\$3.40	\$3.50	\$0.10	2.90%
Concession Swim	\$4.30	\$4.40	\$0.10	2.30%
Family Swim	\$15.90	\$16.40	\$0.50	3.10%
School Swim	\$1.50	\$1.50	\$0.00	0.00%
Toddler Time	\$4.40	\$4.50	\$0.10	2.30%
<b>Moana &amp; Whakaehu Pool - Casual Rates</b>				
Child – Clubcard holder	\$2.40	\$2.50	\$0.10	4.20%
External pre-employment swim test	\$11.60	\$11.90	\$0.30	2.60%
<b>Group Booking Rates - Schools (primary/secondary) and Holiday Programmes (Moana /Whakaehu Pool)</b>				
Child entry per head	\$1.50	\$1.50	\$0.00	0.00%
Kayak Spray Skirt - group hire (excludes pool entry)	\$18.10	\$18.60	\$0.50	2.80%
Kayaks – group hire (excludes pool entry)	\$18.10	\$18.60	\$0.50	2.80%

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
<b>Group Booking Rates - Schools (primary/secondary) and Holiday Programmes(Moana /Whakaehu Pool)</b>				
Child entry per head swim and slide	\$5.00	\$5.10	\$0.10	2.00%
<b>All Pools access - Premium Membership (Unlimited Gym/Swim &amp; Group Fitness Class Access)</b>				
Adult - 12 months	\$1,273.10	\$1,311.30	\$38.20	3.00%
Adult - 3 months	\$371.30	\$382.40	\$11.10	3.00%
Adult - 6 months	\$714.00	\$735.40	\$21.40	3.00%
Concession - 12 months	\$933.60	\$961.60	\$28.00	3.00%
Concession - 3 months	\$254.60	\$262.20	\$7.60	3.00%
Concession - 6 months	\$488.00	\$502.60	\$14.60	3.00%
<b>Multi-visit passes - can be used at all Pools, Moana, Whakaehu, St Clair, Port Chalmers</b>				
Adult Group-fitness (12)	\$73.50	\$75.70	\$2.20	3.00%
Adult Group-fitness (30)	\$175.90	\$181.20	\$5.30	3.00%
Adult Swim (12)	\$72.30	\$74.50	\$2.20	3.00%
Adult Swim (30)	\$173.00	\$178.20	\$5.20	3.00%
Child Group-fitness (12)	\$62.30	\$64.20	\$1.90	3.00%
Child Swim (12)	\$36.00	\$37.10	\$1.10	3.10%
Child Swim (30)	\$86.70	\$89.30	\$2.60	3.00%
Concession Group-fitness (12)	\$62.50	\$64.40	\$1.90	3.00%
Concession Group-fitness (30)	\$149.50	\$154.00	\$4.50	3.00%
Concession Swim (12)	\$43.00	\$44.30	\$1.30	3.00%
Concession Swim (30)	\$104.00	\$107.10	\$3.10	3.00%
<b>Swim Memberships - can be used at all Pools, Moana, Whakaehu, St Clair, Port Chalmers</b>				
Adult 12 Month Membership	\$480.80	\$495.20	\$14.40	3.00%
Adult 6 Month Membership	\$276.40	\$284.70	\$8.30	3.00%
Child 12 Month Membership	\$240.40	\$247.60	\$7.20	3.00%
Child 6 Month Membership	\$138.00	\$142.10	\$4.10	3.00%
Concession 12 Month Membership	\$288.50	\$297.20	\$8.70	3.00%
Concession 6 Month Membership	\$166.00	\$171.00	\$5.00	3.00%
Student membership (from date of purchase for nine months) *membership sales may be available 1st February to 31 March	\$228.40	\$235.30	\$6.90	3.00%
<b>Gym membership, access to swimming at all pools</b>				
Adult - 1 month membership	\$94.00	\$96.80	\$2.80	3.00%
Adult - 12 Month Membership	\$865.00	\$891.00	\$26.00	3.00%
Adult - 3 Month Membership	\$264.00	\$271.90	\$7.90	3.00%
Adult - 6 Month Membership	\$497.00	\$511.90	\$14.90	3.00%
Child (14 yrs+) - 12 Month Membership	\$434.00	\$447.00	\$13.00	3.00%
Child (14 yrs+) - 3 Month Membership	\$132.00	\$136.00	\$4.00	3.00%
Child (14 yrs+) - 6 Month Membership	\$249.00	\$256.50	\$7.50	3.00%
Concession - 12 Month Membership	\$519.00	\$534.60	\$15.60	3.00%
Concession - 3 Month Membership	\$158.00	\$162.70	\$4.70	3.00%
Concession - 6 Month Membership	\$298.00	\$306.90	\$8.90	3.00%
Student membership (from date of purchase for nine months) *membership sales may be available 1st February to 31 March	\$384.00	\$395.50	\$11.50	3.00%
<b>Swim Membership Direct Credit - Access to all pools</b>				
Adult - Fortnightly		\$20.90		
Concession - Fortnightly		\$12.60		
Child - Fortnightly		\$10.50		
<b>Gym membership, Direct Credit - Access to swimming at all pools</b>				
Adult - Weekly		\$18.80		
Concession - Weekly		\$11.30		
Child (14+) - Weekly		\$9.40		
<b>All Pools access - Premium Membership (Unlimited Gym/Swim &amp; Group Fitness Class Access) Direct Credit</b>				
Adult - Weekly		\$27.70		
Concession - Weekly		\$20.30		

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
<b>Lane usage fee for recognised user groups during peak times at Moana Pool and Whakaeahu</b>				
Lane hire per hour for each lane (up to 6 lanes)	\$2.40	\$2.50	\$0.10	4.20%
Lane hire per hour for each lane over a total of 6 lanes	\$11.80	\$12.20	\$0.40	3.40%
<b>Moana/Whakaeahu Pool Hire (per hour)</b>				
25m pools (includes competitor pool entry) - Pool hire per hour	\$152.00	\$156.00	\$4.00	2.60%
Additional lifeguard/pool staff per hour (2 hour minimum) - Pool hire per hour	\$34.00	\$35.00	\$1.00	2.90%
Per 25m lane (excludes pool entry) - Pool hire per hour	\$20.00	\$20.60	\$0.60	3.00%
School Swimming sports 25m (includes pool entry) - Pool hire per hour	\$76.00	\$78.00	\$2.00	2.60%
School Swimming sports per 25m lane (includes pool entry) - Pool lane hire per hour	\$10.00	\$10.30	\$0.30	3.00%
<b>Whakaeahu Pool Hire (per hour)</b>				
Learners pool (excludes pool entry) - Pool hire per hour		\$64.00		
<b>Swim School - Lessons, Moana and Whakaeahu</b>				
Adult 5 week block course	\$102.00	\$105.10	\$3.10	3.00%
Babies (10 weeks)	\$76.00	\$78.30	\$2.30	3.00%
Baby lessons introductory talk	\$11.30	\$11.60	\$0.30	2.70%
Pre-schoolers (10 weeks)	\$133.00	\$137.00	\$4.00	3.00%
Private Lessons (20 minutes duration)	\$23.80	\$24.50	\$0.70	2.90%
Private Lessons (30 minutes duration)	\$37.40	\$38.50	\$1.10	2.90%
School age children (10 weeks)	\$133.00	\$137.00	\$4.00	3.00%
School holiday lessons x 5 lessons	\$66.50	\$68.50	\$2.00	3.00%
Pop up sessions - 45 mins	\$13.30	\$13.70	\$0.40	3.00%
Squad lessons (10 weeks)	\$133.00	\$137.00	\$4.00	3.00%
Squads 2nd lesson (10 weeks) 20% off	\$106.40	\$109.60	\$3.20	3.00%
Squads 3rd lessons (10 weeks) 30% off	\$93.10	\$95.90	\$2.80	3.00%
Adult 5 week block course with current gym/swim or gym membership	\$65.00	\$67.00	\$2.00	3.10%
45 min Adult private lesson (Intermediate/technical skills)	\$52.90	\$54.50	\$1.60	3.00%
Just swim for you (10 weeks)	\$93.00	\$95.80	\$2.80	3.00%
Just swim for you 1on1 (10 weeks)	\$143.00	\$147.30	\$4.30	3.00%
Waikouaiti Babies lessons per lesson + 20% surcharge for travel	\$6.60	\$6.80	\$0.20	3.00%
Waikouaiti preschoolers lessons per lesson + 20% surcharge for travel	\$10.90	\$11.20	\$0.30	2.80%
<b>Swim School - Lessons for Schools, Moana and Whakaeahu</b>				
30 minute lesson 1:10 ratio – per child	\$4.00	\$4.10	\$0.10	2.50%
30 minute lesson 1:6 ratio – per child	\$6.70	\$6.90	\$0.20	3.00%
30 minute lesson 1:8 ratio – per child	\$5.00	\$5.20	\$0.20	4.00%
2 hour school activity session 1:8 per pupil	\$20.00	\$20.60	\$0.60	3.00%
25 minute lesson 1:6 ratio – per student	\$0.00	\$5.70	\$0.00	
25 minute lesson 1:8 ratio – per student	\$0.00	\$4.20	\$0.00	
20 minute lesson 1:4 ratio – per child	\$0.00	\$6.70	\$0.00	
Diverse needs lesson 1:1 or 1:2 ratio - per student	\$0.00	\$15.00	\$0.00	
1 hour school activity session 1:10 per pupil	\$8.00	\$8.20	\$0.20	2.50%
1 hour school activity session 1:8 per pupil	\$10.00	\$10.30	\$0.30	3.00%
1 hour school activity session 1:6 per pupil	\$13.40	\$13.80	\$0.40	3.00%
2 hour school activity session 1:10 per pupil	\$16.00	\$16.50	\$0.50	3.10%
2 hour school activity session 1:6 per pupil	\$26.80	\$27.60	\$0.80	3.00%
20 minute lesson 1:5 ratio – per child (to be removed)	\$6.70	\$0.00	\$0.20	-100.00%
<b>Swim School - Lessons for Schools at Pools other than Moana/Whakaeahu Pool</b>				
20 minute lesson 1:6 ratio – per child	\$5.20	\$5.40	\$0.20	3.80%
30 minute lesson 1:10 ratio– per child	\$4.60	\$4.70	\$0.10	2.20%
30 minute lesson 1:6 ratio– per child	\$7.80	\$8.00	\$0.20	2.60%
30 minute lesson 1:8 ratio– per child	\$5.90	\$6.10	\$0.20	3.40%
25 minute lesson 1:8 ratio– per child	\$5.00	\$5.20	\$0.20	4.00%
25 minute lesson 1:6 ratio– per child	\$6.50	\$6.70	\$0.20	3.10%
20 minute lesson 1:4 ratio – per child	\$7.90	\$8.10	\$0.20	2.50%
<b>Cemeteries and Crematorium</b>				
<b>All Cemeteries</b>				
Attach a plaque	\$18.50	\$19.10	\$0.60	3.20%
Monumental Permit	\$91.20	\$93.90	\$2.70	3.00%

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
<b>Cemeteries - Allanton, Andersons Bay, Dunedin City, Green Park, Portobello, Broad Bay, Macandrew Bay, Northern, Southern, Green Island, Port Chalmers, West Taieri, East Taieri and Waikouaiti</b>				
Burial Rights (plot purchase)	\$2,483.70	\$2,558.20	\$74.50	3.00%
Burial Rights (plot purchase) – Children Under 10 Years (Green Park and East Taieri)	\$1,249.00	\$1,286.50	\$37.50	3.00%
Burial Rights (plot purchase) (Roman Catholic Sisters – Andersons Bay only)	\$1,854.30	\$1,909.90	\$55.60	3.00%
Burial Rights (plot purchase)(Green Park Natural Burial site only)	\$2,483.70	\$2,558.20	\$74.50	3.00%
Exhumation	\$3,301.00	\$3,400.00	\$99.00	3.00%
Exhumation – Children Under 10 Years (all cemeteries)	\$2,217.20	\$2,283.70	\$66.50	3.00%
Interments	\$1,787.80	\$1,841.40	\$53.60	3.00%
Interments – Children Under 10 Years (all cemeteries)	\$1,210.70	\$1,247.00	\$36.30	3.00%
Service (maintenance) Fee - one off fee	\$1,004.30	\$1,034.40	\$30.10	3.00%
<b>Cemeteries - Hindon, Otokia, Waitati, Middlesmarch and Purakanui</b>				
Burial Rights (plot purchase)	\$839.70	\$864.90	\$25.20	3.00%
Exhumation	\$3,279.60	\$3,378.00	\$98.40	3.00%
Interments	\$1,787.80	\$1,841.40	\$53.60	3.00%
Service (maintenance) Fee - one off fee	\$839.70	\$864.90	\$25.20	3.00%
<b>Chapel Hire (per hour)</b>				
Saturdays and Public Holidays	\$293.80	\$302.60	\$8.80	3.00%
Weekdays	\$202.60	\$208.70	\$6.10	3.00%
<b>Columbarium Wall</b>				
Placement of Ashes - Columbarium Wall	\$208.30	\$214.50	\$6.20	3.00%
Price per Niche - Columbarium Wall	\$245.20	\$252.60	\$7.40	3.00%
<b>Cremations</b>				
Babies Under 48 Hours	\$35.00	\$36.10	\$1.10	3.10%
Children Under 10 years	\$188.00	\$193.60	\$5.60	3.00%
Children Under 10 years Saturday and Public Holidays	\$254.90	\$262.50	\$7.60	3.00%
Crematorium Fee	\$1,061.30	\$1,093.10	\$31.80	3.00%
Pathology and Mortuary Department Remains	\$666.30	\$686.30	\$20.00	3.00%
Saturday and Public Holidays	\$1,274.10	\$1,312.30	\$38.20	3.00%
<b>Post-Cremation Services</b>				
Ash Beam Purchase	\$293.80	\$302.60	\$8.80	3.00%
Ash Beam Purchase – Waikouaiti (includes Metal Flower Container)	\$385.00	\$396.60	\$11.60	3.00%
Ash Disinterment Fee	\$222.30	\$229.00	\$6.70	3.00%
Inter in Family Plot, Ash Beam, Family Ash Plot, Soldiers Plot or Child's Plot	\$188.00	\$193.60	\$5.60	3.00%
Placement of Plaque in Court of Reflections (150 x 100 mm)	\$106.30	\$109.50	\$3.20	3.00%
Purchase of Family Ash Plot	\$593.20	\$611.00	\$17.80	3.00%
Scatter – Andersons Bay, Rose Garden	\$91.20	\$93.90	\$2.70	3.00%
Service Fee for Ash Plot - one off fee	\$254.90	\$262.50	\$7.60	3.00%
<b>Parks and Recreation – Sportsgrounds</b>				
<b>Gymnasium</b>				
After hours call out fee	\$54.60	\$56.20	\$1.60	2.90%
Competition per hour	\$75.60	\$77.90	\$2.30	3.00%
Kitchen and committee rooms per hour	\$22.20	\$22.90	\$0.70	3.20%
Practice per hour	\$48.40	\$49.90	\$1.50	3.10%
Child's rate per hour	\$11.10	\$11.40	\$0.30	2.70%
Change and showers only per hour (to be removed)	\$22.20	\$0.00	-\$22.20	-100.00%
<b>Sportsgrounds – Summer Codes (Cricket, Athletics, Softball, Marching)</b>				
Archery Use per hectare (per season)	\$1,115.00	\$1,148.50	\$33.50	3.00%
Athletics Caledonian Track and Ground Enclosed ground competition use (per hour)	\$203.20	\$209.30	\$6.10	3.00%
Athletics Caledonian Track and Ground Enclosed ground competition use (primary, intermediate and secondary schools or junior club rate)	\$98.10	\$101.00	\$2.90	3.00%
Athletics Caledonian Track and Ground Enclosed ground practice use (per hour)	\$120.20	\$123.80	\$3.60	3.00%
Athletics Caledonian Track and Ground Enclosed ground practice use (primary, intermediate and secondary schools or junior club rate)	\$62.00	\$63.90	\$1.90	3.10%
Athletics Marked 400m grass track (per season)	\$897.60	\$924.50	\$26.90	3.00%
Athletics Unmarked 1 hectare area (per day)	\$55.90	\$57.60	\$1.70	3.00%
Athletics Unmarked 1 hectare area (per season)	\$1,115.00	\$1,148.50	\$33.50	3.00%

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
Dunedin Cricket Artificial wicket, per day	\$54.60	\$56.20	\$1.60	2.90%
Dunedin Cricket Artificial wicket, per season	\$855.60	\$881.30	\$25.70	3.00%
Dunedin Cricket First class pitch, per season	\$3,428.70	\$3,531.60	\$102.90	3.00%
Dunedin Cricket Other pitch, per season	\$2,773.00	\$2,856.20	\$83.20	3.00%
Dunedin Cricket Senior pitch, unenclosed, per day	\$284.40	\$292.90	\$8.50	3.00%
Marching Unmarked 1 hectare area (per day)	\$74.50	\$76.70	\$2.20	3.00%
Otago Cricket Hire of change rooms (for the first two hours - minimum charge)	\$36.10	\$37.20	\$1.10	3.00%
Otago Cricket Hire of change rooms (per hour after first two hours)	\$19.30	\$19.90	\$0.60	3.10%
Otago Cricket Hire of international practice strips (full day hire/per strip)	\$212.20	\$218.60	\$6.40	3.00%
Otago Cricket Hire of international practice strips (per hour/per strip)	\$69.50	\$71.60	\$2.10	3.00%
Otago Cricket Logan Park 1, Practice, per full day	\$84.40	\$86.90	\$2.50	3.00%
Otago Cricket Logan Park 1, Practice, per half day	\$44.30	\$45.60	\$1.30	2.90%
Otago Cricket Logan Park (Union Street Pavilion), per hour	\$21.80	\$22.50	\$0.70	3.20%
Otago Cricket Logan Park 1, Practice, per hour	\$10.60	\$10.90	\$0.30	2.80%
Out of season play including marking out, erecting and removing goal posts (per field)	\$697.90	\$718.80	\$20.90	3.00%
Pre and Post season games all codes With facilities	\$182.50	\$188.00	\$5.50	3.00%
Pre and Post season games all codes Without facilities	\$100.50	\$103.50	\$3.00	3.00%
Softball Field without marking, per day	\$74.50	\$76.70	\$2.20	3.00%
Softball Field without marking, per season	\$1,115.00	\$1,148.50	\$33.50	3.00%
Dunedin Cricket Primary, intermediate and secondary schools - free	\$0.00	\$0.00	\$0.00	
<b>Sportsgrounds – Winter Codes (Rugby, Rugby League, Hockey, Soccer)</b>				
Casual Touch Sevens (per ground) per day	\$44.70	\$46.00	\$1.30	2.90%
Tahuna Park 1, Caledonian, University Oval 1 (per ground, per day, with facilities) - Enclosed Fields	\$332.80	\$342.80	\$10.00	3.00%
Tahuna Park 2 (per ground, per day, with facilities) - Enclosed Fields	\$168.90	\$174.00	\$5.10	3.00%
Touch Marked field with facilities (per season)	\$551.30	\$567.80	\$16.50	3.00%
Unenclosed Fields With facilities (per day)	\$168.90	\$174.00	\$5.10	3.00%
Unenclosed Fields With facilities (per season)	\$1,990.50	\$2,050.20	\$59.70	3.00%
Unenclosed Fields Without facilities (per day)	\$93.20	\$96.00	\$2.80	3.00%
Unenclosed Fields Without facilities (per season)	\$1,112.60	\$1,146.00	\$33.40	3.00%
Union Street Pavilion Facilities only (per change room per hour)	\$22.20	\$22.90	\$0.70	3.20%
Training use only for schools - free	\$0.00	\$0.00	\$0.00	
<b>Parks and Recreation – Facilities</b>				
<b>Chingford Stables</b>				
Facility use per hour	\$28.40	\$29.30	\$0.90	3.20%
Functions (from 5.00pm to 11.00pm) – includes security patrol	\$318.00	\$327.50	\$9.50	3.00%
<b>Event Use</b>				
Enclosed grounds (per day)	\$598.40	\$616.40	\$18.00	3.00%
Unenclosed ground (per day)	\$551.30	\$567.80	\$16.50	3.00%
Bonds are negotiable from \$500, depending on event size, area and numbers (no set fee)	\$225.00	\$0.00		-100.00%
<b>Food Stalls</b>				
Food Stall (for profit)	\$40.00	\$41.20	\$1.20	3.00%
<b>Marina</b>				
Deborah Bay Marina – Berth (annual fee)	\$1,636.60	\$1,685.70	\$49.10	3.00%
<b>Stalls (including The Octagon)</b>				
Lowering and raising of bollards in The Octagon	\$30.20	\$31.10	\$0.90	3.00%
Single for profit stall (per stall, per day or part thereof)	\$70.80	\$72.90	\$2.10	3.00%
Single not for profit stall (per stall, per day or part thereof)	\$38.40	\$39.60	\$1.20	3.10%



## ANNUAL PLAN BUDGET UPDATE - ROADING AND FOOTPATHS

Department: Transport

### EXECUTIVE SUMMARY

- 1 This report provides an overview of the operating expenditure (opex) budgets for the 2023/24 Annual Plan year for the Roding and Footpaths Group as shown at Attachment A. A drafting funding impact statement (FIS) is shown at Attachment B. The following activities are provided for:
  - Asset and Funding (Business Support)
  - Capital Delivery
  - Maintenance
  - Network Development
  - Community Road Safety
  - Planning
  - Safety
- 2 A schedule of proposed fees and charges for the 2023/24 year is also presented at Attachment C.

### RECOMMENDATIONS

That the Council:

- a) **Approves** the draft 2023/24 operating budget for the Roding and Footpaths Group as shown/amended at Attachment A.
- b) **Approves** the draft 2023/24 fees and charges schedules for the Roding and Footpaths Group as shown/amended at Attachment C.

### OPERATING BUDGETS

#### Revenue

##### *Rates*

- 3 The rates contribution for the Group has increased by \$6.010 million, 29.9%.

##### *External Revenue*

- 4 External revenue has decreased by \$193k, -17.1% due to the transfer of the Road Stopping activity to Property Services (\$60k) and aligning Corridor Access revenue to actual volumes

(\$131k). Corridor Access request volumes have decreased since the city wide ultra-fast broadband rollout was completed.

### ***Grants and Subsidies***

- 5 The Waka Kotahi Funding Assistance Rate (FAR) has been dropping by 1.0% per annum, in 2023/24 it will reach 51.0% where it will remain. The volume of capital expenditure for Waka Kotahi co-funded projects directly impacts on the revenue received within a year. The exception is renewals funding which has a FAR rate for the 2023/24 year of 33%.
- 6 Grants and subsidies capital revenue has decreased \$4.285 million, -20.0%. Waka Kotahi funding for capital projects reflects the capital programme proposed for the 2023/24 year.
- 7 Grants and subsidies operating revenue has decreased \$368k -3.3% being subsidies from Waka Kotahi on maintenance, consultancy, and other eligible costs.

### **Expenditure**

#### ***Personnel***

- 8 Personnel costs have increased by \$489k, 11% reflecting salary changes and an increase in full time equivalent staff (FTE) of 3.2. This increase is offset by a reduction in consultant costs of \$107k as work will be undertaken in-house and a transfer of 1.0 FTE from 3 Waters.

#### ***Operations and Maintenance***

- 9 Operations and maintenance costs have increased by \$532k, 3.3% to address coastal management costs including sea wall repairs and maintenance, surveying, and modelling for future intervention. Of this, \$426k was transferred from the Reserves and Recreational Facilities Group.

#### ***Occupancy costs***

- 10 Occupancy costs have decreased by \$255k, -14.8%, reflecting reductions in insurance and electricity costs.

#### ***Consumables and General***

- 11 Consumables and general costs have decreased by \$250k, -11.7% primarily driven by a reduction in business case consulting.

#### ***Depreciation***

- 12 Depreciation has increased by \$2.812 million, 11.1%, reflecting the 30 June 2022 revaluation. This valuation reflects assets condition and recent contract rates.

#### ***Interest***

- 13 Interest expense has increased by \$2.202 million as a result of the capital expenditure programme and higher interest rate.

**FEES AND CHARGES**

- 14 Fees and charges for activities in the Roding and Footpaths Group have increased by 3%.

**Signatories**

Author:	Jeanine Benson - Group Manager Transport
Authoriser:	Simon Drew - General Manager Infrastructure and Development

**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Income Statement	42
<a href="#">↓B</a>	Funding Impact Statement	43
<a href="#">↓C</a>	Transport Fees Schedule	44

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Roothing and Footpaths Group activities primarily contribute to the objectives and priorities of the above strategies.

### ***Māori Impact Statement***

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Māori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

### ***Sustainability***

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

This report provides a draft budget for the Roothing and Footpaths Group for inclusion in the draft 2022/23 Annual Plan.

### ***Financial considerations***

Financial considerations are detailed in the report.

### ***Significance***

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

### ***Engagement – external***

There has been no external engagement in updating the draft budget for the Roothing and Footpaths Group.

**SUMMARY OF CONSIDERATIONS*****Engagement - internal***

Staff and managers from across council have been involved in the development of the draft budget.

***Risks: Legal / Health and Safety etc.***

There are no identified risks.

***Conflict of Interest***

There are no known conflicts of interest.

***Community Boards***

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2022/23 Annual Plan.

## Roading and Footpaths Income Statement for the Year Ended 30 June 2024

Actual 2021-22 \$000	Budget 2022-23 \$000	Draft Budget 2023-24 \$000	Budget Inc (Dec) \$000	Budget Inc (Dec) %
<b>Revenue</b>				
17,904 Rates revenue	20,081	26,091	6,010	29.9%
- Rates penalties	-	-	-	-
969 External revenue	1,128	935	(193)	-17.1%
12,403 Grants and subsidies operating	11,174	10,806	(368)	-3.3%
15,575 Grants and subsidies capital	20,972	16,687	(4,285)	-20.4%
1,430 Development contributions	721	721	-	0.0%
1,585 Vested assets	1,450	1,450	-	0.0%
- Internal revenue	-	-	-	-
<b>49,866 Total revenue</b>	<b>55,526</b>	<b>56,690</b>	<b>1,164</b>	<b>2.1%</b>
<b>Expenditure</b>				
4,018 Personnel costs	4,448	4,937	489	11.0%
18,642 Operations & maintenance	15,884	16,416	532	3.3%
1,561 Occupancy costs	1,724	1,469	(255)	-14.8%
2,188 Consumables & general	2,141	1,891	(250)	-11.7%
9 Grants & subsidies	12	12	-	0.0%
1,824 Internal charges	1,884	1,919	35	1.9%
24,604 Depreciation	25,297	28,109	2,812	11.1%
2,530 Interest	3,258	5,460	2,202	67.6%
<b>55,376 Total expenditure</b>	<b>54,648</b>	<b>60,213</b>	<b>5,565</b>	<b>10.2%</b>
<b>(5,510) Net surplus/(deficit)</b>	<b>878</b>	<b>(3,523)</b>	<b>(4,401)</b>	<b>-501.3%</b>

## Roading and Footpaths Funding Impact Statement for the Year Ended 30 June 2024

	Draft Budget 2023/24 \$000
<b>Sources of operating funding</b>	
General rates, uniform annual general charges, rates penalties	26,054
Targeted rates	37
Subsidies and grants for operating purposes	9,906
Fees and charges	935
Internal charges and overheads recovered	-
Interest and dividends from investments	-
Local authorities fuel tax, fines, infringement fees, and other receipts	900
<b>Total operating funding (A)</b>	<b>37,832</b>
<b>Applications of operating funding</b>	
Payments to staff and suppliers	24,725
Finance costs	5,460
Internal charges and overheads applied	1,919
Other operating funding applications	-
<b>Total application of operating funding (B)</b>	<b>32,104</b>
<b>Surplus/(deficit) of operating funding (A-B)</b>	<b>5,728</b>
<b>Sources of capital funding</b>	
Subsidies and grants for renewals expenditure	7,272
Subsidies and grants for other capital expenditure	9,415
Development and financial contributions	721
Increase/(decrease) in debt	24,964
Gross proceeds from sale of assets	-
Lump sum contributions	-
Other dedicated capital funding	-
<b>Total sources of capital funding (C)</b>	<b>42,372</b>
<b>Application of capital funding</b>	
Capital expenditure	
- to meet additional demand	-
- to improve the level of service	26,017
- to replace existing assets	22,083
Increase/(decrease) in reserves	-
Increase/(decrease) in investment (DCHL)	-
Increase/(decrease) of other investments	-
<b>Total application of capital funding (D)</b>	<b>48,100</b>
<b>Surplus/(deficit) of capital funding (C-D)</b>	<b>(5,728)</b>
<b>Funding balance ((A-B)+(C-D))</b>	<b>-</b>

**Group - Transport**

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
<b>Transport</b>				
<b>Construction Parking Areas - Installation and Reinstatement of Area</b>				
12m length	\$807.30	\$831.52	\$24.22	3.00%
18m length	\$932.60	\$960.58	\$27.98	3.00%
6m length	\$683.20	\$703.70	\$20.50	3.00%
Relocation of pay and display machines.	\$1,118.20	\$1,151.75	\$33.55	3.00%
Investigation and administration - fixed fee	\$74.80	\$77.04	\$2.24	3.00%
<b>Construction Parking Areas - Monthly Hire, All "Residential Zones" as defined in the Dunedin City District Plan</b>				
12m length	\$310.30	\$319.61	\$9.31	3.00%
18m length	\$465.80	\$479.77	\$13.97	3.00%
6m length	\$155.40	\$160.06	\$4.66	3.00%
<b>Construction Parking Areas - Monthly Hire, All zones except "Residential Zones" as defined in the Dunedin City District Plan</b>				
12m length	\$620.10	\$638.70	\$18.60	3.00%
18m length	\$932.60	\$960.58	\$27.98	3.00%
6m length	\$310.30	\$319.61	\$9.31	3.00%
<b>Corridor Access Requests (CAR)</b>				
Corridor Access Fee (incorporating the completion and maintenance inspections)	\$326.50	\$336.30	\$9.80	3.00%
Footpath and shallow transverse crossings (no fee providing an application is submitted)	\$0.00	\$0.00	\$0.00	
Openings less than 0.25m <sup>2</sup> (no fee providing an application is submitted)	\$0.00	\$0.00	\$0.00	
Penalty Fee for No/Unapproved CAR	\$693.80	\$714.61	\$20.81	3.00%
Re-inspection Fee (Non-Conforming works)	\$138.40	\$142.55	\$4.15	3.00%
<b>Encroachments on road reserve (per annum)</b>				
Consent application fee for non-standard sign and other uses	\$249.90	\$257.40	\$7.50	3.00%
Fill points for private fuel lines on road reserve (per annum)	\$63.10	\$64.99	\$1.89	3.00%
Overhead/Underground pedestrian road crossings - Crossings are on a 'lease' basis with payment being on a 'fixed term' basis or subject to a yearly review.	\$0.00	\$0.00	\$0.00	
<b>Residents' Parking</b>				
Refund if you move on during the year	-\$55.00	-\$56.65	-\$1.65	3.00%
Replacement Permit	\$11.10	\$11.43	\$0.33	3.00%
Residents' parking permit (applied 1 January 2022 to 30 June 2022) up to 6 months	\$112.00	\$115.36	\$3.36	3.00%
Residents' parking permit (applied 1 July 2021 to 30 June 2022) up to 12 months	\$223.80	\$230.51	\$6.71	3.00%
Residents' parking permit (annually)	\$223.80	\$230.51	\$6.71	3.00%
<b>Road Stopping Proposal</b>				
The fee to process a road stopping proposal (the applicant must also pay the actual costs involved in the stopping and the value of the land)	\$1,049.30	\$1,080.78	\$31.48	3.00%



## **ANNUAL PLAN BUDGET UPDATE - GOVERNANCE AND SUPPORT SERVICES**

Department: Executive Leadership Team

### **EXECUTIVE SUMMARY**

- 1 This report provides an overview of the operating expenditure (opex) budgets for the 2023/24 Annual Plan year for the Governance and Support Services Group as shown at Attachment A. A draft funding impact statement (FIS) is shown at Attachment B. The activities include:
  - Business information services (BIS)
  - Civic and administration
  - Civil defence
  - Council communications and marketing (CCM)
  - Corporate leadership
  - Corporate policy
  - Customer services agency (CSA)
  - Finance
  - Fleet operations
  - Human resources
- 2 A schedule of proposed fees and charges for the 2023/24 year is also presented at Attachment C.

### **RECOMMENDATIONS**

That the Council:

- a) **Approves** the draft 2023/24 operating budget for the Governance and Support Services Group as shown/amended at Attachment A.
- b) **Approves** the draft 2023/24 fees and charges schedules for the Regulatory Services Group as shown/amended at Attachment C.

### **OPERATING BUDGETS**

## **Revenue**

### ***Rates***

- 3 The rates contribution for this Group has decreased by \$1.579 million.

### ***External Revenue***

- 4 External revenue has increased by \$5.673 million. The draft budget includes an increase of \$5.500 million in dividends from Dunedin City Holdings Limited.
- 5 Other revenue increases are due to a new budget to recover costs from the Otago Regional Council (ORC) relating to South Dunedin Future costs. The other change is a reduction in recoveries for the election.

## **Expenditure**

### ***Personnel Costs***

- 6 Personnel costs have increased by \$1.391 million 8.0%. This increase is made up of the following key changes:
- Māori, Partnerships and Policy – 1.5 FTE increase. This is made up of 1 FTE to assist with the development of the 10 year plan. The other 0.5 FTE increase relates to sustainability and zero carbon, and South Dunedin future initiatives. These are offset by savings in operating costs or are being funded by external revenue recoveries.
  - Corporate and Quality – 7.7 FTE increase. These increases relate to the provision of back-end support for the programme of work being undertaken by Council, and include increases in Human Resources, Health and Safety, Quality improvement, BIS, web-team and the Project Management Office. The Housing Advisor position is now also provided for in the budget.
  - City Development Engineer – 1 FTE. This position is to co-ordinate the delivery of infrastructure to support growth.
  - In-house legal - 1 FTE. This new position is being funded by 3 Waters reform.

### ***Operations and Maintenance***

- 7 Operations and maintenance costs have decreased by \$549k, -9.3%.
- 8 This decrease combines the following key changes:
- a) \$599k decrease in election costs,
  - b) \$196k decrease in contract costs in BIS and a reduction in the use of contractors for system development work,

These decreases have been partially offset by:

- c) \$50k increase in contracted services to assist the Project Management Office transition to a new project management system.

- d) \$29k increase in CSA due to an increase in the cost of the after-hours service.
- e) \$34k increase in Corporate policy for Quality of Life project fieldwork and survey development.

***Consumables and general costs***

- 9 Consumables and general costs have increased by \$260k, 2.5%.
- 10 This increase combines the following key changes:
  - a) An increase in budget of \$354k for the 10 year plan 2024-34 development including an audit fee of \$145k.
  - b) An increase in budget for South Dunedin Future projects \$224k (recovered from the ORC).
  - c) An increase in elected member remuneration \$132k.
  - d) A decrease of \$237k in BIS due to cost reductions for internet/fibre service, software licence fees and aerial photography costs.
  - e) A decrease of \$145k in CCM due to reductions in software and media monitoring costs.

***Depreciation***

- 11 Depreciation has increased by \$958k relating to capital expenditure in BIS and Fleet Operations.

***Interest***

- 12 Interest has increased by \$1.169 million relating to the capital expenditure programme and higher interest rates.

**Signatories**

Author:	Gavin Logie - Chief Financial Officer
Authoriser:	Sandy Graham - Chief Executive Officer

**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↗A</a>	Income Statement	50
<a href="#">↗B</a>	FIS Statement	51
<a href="#">↗C</a>	Governance Fees Schedule	52

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Governance and Support Services Group contributes to the delivery of all of the objectives and priorities of the strategic framework.

### ***Māori Impact Statement***

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Maori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

### ***Sustainability***

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

This report provides a draft budget for the Governance and Support Services Group for inclusion in the draft 2023/24 Annual Plan.

### ***Financial considerations***

Financial considerations are detailed in the report.

### ***Significance***

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

### ***Engagement – external***

There has been no external engagement in updating the draft budget for the Governance and Support Services Group.

## SUMMARY OF CONSIDERATIONS

### ***Engagement - internal***

Staff and managers from across council have been involved in the development of the draft budget.

### ***Risks: Legal / Health and Safety etc.***

There are no identified risks.

### ***Conflict of Interest***

There are no known conflicts of interest.

### ***Community Boards***

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 202/24 Annual Plan.

## Governance and Support Income Statement for the Year Ended 30 June 2024

Actual		Budget	Draft Budget	Inc (Dec)	Budget Inc (Dec)
2021-22		2022-23	2023-24		
\$000		\$000	\$000	\$000	%
<b>Revenue</b>					
7,079	Rates revenue	1,579	-	(1,579)	-100.0%
1,053	Rates penalties	850	1,000	150	17.6%
3,749	External revenue	16,604	22,277	5,673	34.2%
	- Grants and subsidies operating	-	100	100	-
	- Grants and subsidies capital	-	-	-	-
	- Development contributions	-	-	-	-
	- Vested assets	-	-	-	-
25,533	Internal revenue	26,519	27,126	607	2.3%
371	Tax refund	450	370	(80)	-17.8%
<b>37,785</b>	<b>Total revenue</b>	<b>46,002</b>	<b>50,873</b>	<b>4,871</b>	<b>10.6%</b>
<b>Expenditure</b>					
16,423	Personnel costs	17,282	18,673	1,391	8.0%
4,929	Operations & maintenance	5,890	5,341	(549)	-9.3%
132	Occupancy costs	171	199	28	16.4%
8,936	Consumables & general	10,582	10,842	260	2.5%
395	Grants & subsidies	408	411	3	0.7%
6,724	Internal charges	6,975	7,292	317	4.5%
2,057	Depreciation & amortisation	2,344	3,302	958	40.9%
(81)	Interest	1,287	2,456	1,169	90.8%
<b>39,515</b>	<b>Total expenditure</b>	<b>44,939</b>	<b>48,516</b>	<b>3,577</b>	<b>8.0%</b>
<b>(1,730)</b>	<b>Net surplus/(deficit)</b>	<b>1,063</b>	<b>2,357</b>	<b>1,294</b>	<b>121.7%</b>

## Governance and Support Funding Impact Statement for the Year Ended 30 June 2024

	Draft Budget 2023/24 \$000
<b>Sources of operating funding</b>	
General rates, uniform annual general charges, rates penalties	569
Targeted rates	431
Subsidies and grants for operating purposes	100
Fees and charges	1,492
Internal charges and overheads recovered	27,126
Interest and dividends from investments	19,722
Local authorities fuel tax, fines, infringement fees, and other receipts	-
<b>Total operating funding (A)</b>	<b>49,440</b>
<b>Applications of operating funding</b>	
Payments to staff and suppliers	35,466
Finance costs	2,456
Internal charges and overheads applied	7,292
Other operating funding applications	-
<b>Total application of operating funding (B)</b>	<b>45,214</b>
<b>Surplus/(deficit) of operating funding (A-B)</b>	<b>4,226</b>
<b>Sources of capital funding</b>	
Subsidies and grants for renewals expenditure	-
Subsidies and grants for other capital expenditure	-
Development and financial contributions	-
Increase/(decrease) in debt	(7,871)
Gross proceeds from sale of assets	120
Lump sum contributions	-
Other dedicated capital funding	-
<b>Total sources of capital funding (C)</b>	<b>(7,751)</b>
<b>Application of capital funding</b>	
Capital expenditure	
- to meet additional demand	-
- to improve the level of service	(4,183)
- to replace existing assets	(1,489)
Increase/(decrease) in reserves	-
Increase/(decrease) in investment (DCHL)	2,550
Increase/(decrease) of other investments	(403)
<b>Total application of capital funding (D)</b>	<b>(3,525)</b>
<b>Surplus/(deficit) of capital funding (C-D)</b>	<b>(4,226)</b>
<b>Funding balance ((A-B)+(C-D))</b>	<b>-</b>

Group - Governance

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
<b>Administration Services</b>				
Official Information				
Photocopy first 20 pages A4 black and white free, thereafter charged per page	\$0.20	\$0.20	\$0.00	0.00%
<b>Archives Reference Services</b>				
Archivist's Fee				
First half hour free, thereafter charged per hour. Full details are provided in the Council Reference Service Policy available from Archives.	\$50.00	\$50.00	\$0.00	0.00%
<b>Finance</b>				
Credit card surcharge				
Up to 2% of the transaction value	\$0.00	\$0.00	\$0.00	0.00%
<b>Information Services</b>				
Hazard Information Report				
Commercial - Hazard Information Report	\$192.00	\$192.00	\$0.00	0.00%
Residential - Hazard Information Report	\$182.00	\$182.00	\$0.00	0.00%
Land Information Memorandum				
Commercial - Land Information Memorandum	\$377.00	\$377.00	\$0.00	0.00%
Residential - Land Information Memorandum	\$357.00	\$357.00	\$0.00	0.00%
Residential (non-urgent) - Land Information Memorandum	\$305.00	\$305.00	\$0.00	0.00%
<b>Mapping Services</b>				
GIS services available - cost on application	\$0.00	\$0.00	\$0.00	0.00%



## **ANNUAL PLAN BUDGET UPDATE - REGULATORY SERVICES**

Department: Executive Leadership Team

### **EXECUTIVE SUMMARY**

- 1 This report provides an overview of the operating expenditure (opex) budget for the 2023/24 Annual Plan year for the Regulatory Services Group as shown at Attachment A. A draft funding impact statement (FIS) is shown at Attachment B. The following activities are provided for:
  - Alcohol Licensing
  - Animal Services
  - Building Services
  - Environmental Health
  - Parking Operations
  - Parking Services (enforcement)
- 2 A schedule of proposed fees and charges for the 2023/24 year is also presented at Attachment C.

### **RECOMMENDATIONS**

That the Council:

- a) **Approves** the draft 2023/24 operating budget for the Regulatory Services Group as shown/amended at Attachment A.
- b) **Approves** the draft 2023/24 fees and charges schedules for the Regulatory Services Group as shown/amended at Attachment C.

### **OPERATING BUDGETS**

#### **Revenue**

##### ***External Revenue***

- 3 External revenue has decreased by \$572k, -2.9%. The main revenue changes incorporate the following:
  - a) \$408k reduction in Parking Operations due to the temporary closure of the Moray Place/Regent carpark building and a reduction in on-street and carpark meter revenue,

- b) \$190k reduction in Building Services reflects a reduction in chargeable hours due to mandatory training for building inspectors.

## **Expenditure**

### **Depreciation**

- 4 Depreciation has increased by \$107k, 60.5% mainly due to the renewal of parking meters.

## **FEES AND CHARGES**

- 5 Fees and charges for Animal Services, Alcohol Licensing, Building Infringement, Environmental Health and Parking Services (enforcement) fees are unchanged. Note some of these fees are set by legislation.
- 6 Building Services fees incorporate an increase in hourly rate for processing and inspections from \$195 to \$205.
- 7 Proposed changes to Parking Operations fees and charges are as follows:
- a) Fees for hourly on-street parking have been changed as follows: The core (\$4.00) and inner (\$3.00) zones will be amalgamated into a \$3.50 inner city zone. The variable \$1/hr and \$1.50 (max stay 4 hours) zones will be changed to \$1.50 per hour outer zone (the parking restrictions will not change, and all-day parking will remain in some areas). These changes will result in two paid parking zones (currently five) which will make pricing easier to understand and manage.
  - b) The paid main street 30-minute parking restriction will be replaced by an unpaid 30-minute restriction.
  - c) Fees for all day on-street parking have been increased \$7 to \$10 a day. Off street daily rates have been increased from \$7 to \$8 a day. These changes are designed to encourage the use of off-street parking to free up on-street parking for shorter term stays.
  - d) Fees for weekly leased parking have been increased ranging from \$3.50 to \$10.00. The new weekly charge for Thomas Burns and Dunedin Train Station carparks at \$35.00 remains cheaper than the casual on-street daily rate.

## **Signatories**

Authoriser:	Claire Austin - General Manager Customer and Regulatory Gavin Logie - Chief Financial Officer
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## **Attachments**

	<b>Title</b>	<b>Page</b>
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<a href="#">↗C</a>	Regulatory Fees Schedule	59
<a href="#">↗D</a>	Building Fees Schedule B	67

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Regulatory Services Group activities primarily contribute to the objectives and priorities of the above strategies.

### ***Māori Impact Statement***

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Māori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

### ***Sustainability***

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

This report provides a draft budget for the Regulatory Services Group for inclusion in the draft 2023/24 Annual Plan.

### ***Financial considerations***

Financial considerations are detailed in the report.

### ***Significance***

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

### ***Engagement – external***

There has been no external engagement in updating the draft budget for the Regulatory Services Group.

**SUMMARY OF CONSIDERATIONS*****Engagement - internal***

Staff and managers from across council have been involved in the development of the draft budget.

***Risks: Legal / Health and Safety etc.***

There are no identified risks.

***Conflict of Interest***

There are no known conflicts of interest.

***Community Boards***

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2023/24 Annual Plan.

## Regulatory Services Income Statement for the Year Ended 30 June 2024

Actual	Budget	Draft	Inc (Dec)	Budget Inc
2021-22	2022-23	Budget		(Dec)
\$000	\$000	2023-24	\$000	%
		\$000		
<b>Revenue</b>				
- Rates revenue	-	-	-	-
- Rates penalties	-	-	-	-
17,209 External revenue	19,714	19,142	(572)	-2.9%
- Grants and subsidies operating	-	-	-	-
- Grants and subsidies capital	-	-	-	-
- Development contributions	-	-	-	-
- Vested assets	-	-	-	-
102 Internal revenue	98	239	141	143.9%
<b>17,311 Total revenue</b>	<b>19,812</b>	<b>19,381</b>	<b>(431)</b>	<b>-2.2%</b>
<b>Expenditure</b>				
8,729 Personnel costs	10,052	10,101	49	0.5%
694 Operations & maintenance	728	748	20	2.7%
579 Occupancy costs	613	618	5	0.8%
899 Consumables & general	1,176	1,143	(33)	-2.8%
- Grants & subsidies	-	-	-	-
5,665 Internal charges	5,940	6,013	73	1.2%
257 Depreciation & amortisation	177	284	107	60.5%
- Interest	-	-	-	-
<b>16,823 Total expenditure</b>	<b>18,686</b>	<b>18,907</b>	<b>221</b>	<b>1.2%</b>
<b>488 Net surplus/(deficit)</b>	<b>1,126</b>	<b>474</b>	<b>(652)</b>	<b>-57.9%</b>

## Regulatory Services

### Funding Impact Statement

#### for the Year Ended 30 June 2024

	Draft Budget 2023/24 \$000
<b>Sources of operating funding</b>	
General rates, uniform annual general charges, rates penalties	-
Targeted rates	-
Subsidies and grants for operating purposes	-
Fees and charges	16,823
Internal charges and overheads recovered	239
Interest and dividends from investments	-
Local authorities fuel tax, fines, infringement fees, and other receipts	2,319
<b>Total operating funding (A)</b>	<b>19,381</b>
<b>Applications of operating funding</b>	
Payments to staff and suppliers	12,610
Finance costs	-
Internal charges and overheads applied	6,013
Other operating funding applications	-
<b>Total application of operating funding (B)</b>	<b>18,623</b>
<b>Surplus/(deficit) of operating funding (A-B)</b>	<b>758</b>
<b>Sources of capital funding</b>	
Subsidies and grants for renewals expenditure	-
Subsidies and grants for other capital expenditure	-
Development and financial contributions	-
Increase/(decrease) in debt	-
Gross proceeds from sale of assets	-
Lump sum contributions	-
Other dedicated capital funding	-
<b>Total sources of capital funding (C)</b>	<b>-</b>
<b>Application of capital funding</b>	
Capital expenditure	
- to meet additional demand	-
- to improve the level of service	-
- to replace existing assets	355
Increase/(decrease) in reserves	-
Increase/(decrease) in investment (DCHL)	-
Increase/(decrease) of other investments	403
<b>Total application of capital funding (D)</b>	<b>758</b>
<b>Surplus/(deficit) of capital funding (C-D)</b>	<b>(758)</b>
<b>Funding balance ((A-B)+(C-D))</b>	<b>-</b>

## Group - Regulatory Services

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
<b>Alcohol licensing</b>				
<b>Licence Annual Fee</b>				
Licence annual fee – high risk	\$1,035.00	\$1,035.00	\$0.00	0.00%
Licence annual fee – low risk	\$391.00	\$391.00	\$0.00	0.00%
Licence annual fee – medium risk	\$632.50	\$632.50	\$0.00	0.00%
Licence annual fee – very high risk	\$1,437.50	\$1,437.50	\$0.00	0.00%
Licence annual fee – very low risk	\$161.00	\$161.00	\$0.00	0.00%
<b>Licence Application</b>				
Licence application – high risk	\$1,023.50	\$1,023.50	\$0.00	0.00%
Licence application – low risk	\$609.50	\$609.50	\$0.00	0.00%
Licence application – medium risk	\$816.50	\$816.50	\$0.00	0.00%
Licence application – very high risk	\$1,207.50	\$1,207.50	\$0.00	0.00%
Licence application – very low risk	\$368.00	\$368.00	\$0.00	0.00%
<b>Other Fees</b>				
Extract from Record or Register	\$57.50	\$57.50	\$0.00	0.00%
Manager's Certificate application/renewal	\$316.25	\$316.25	\$0.00	0.00%
Permanent Club Charter Fee	\$632.50	\$632.50	\$0.00	0.00%
<b>Special Licence</b>				
Special Licence – all other occasions including large events	\$575.00	\$575.00	\$0.00	0.00%
Special Licence – small event with one to two events on licence	\$63.25	\$63.25	\$0.00	0.00%
Special Licence – small events with three to 12 events on the licence or one to three medium size events on one licence	\$207.00	\$207.00	\$0.00	0.00%
<b>Temporary Licence</b>				
Temporary Authority on/off licences	\$296.70	\$296.70	\$0.00	0.00%
Temporary Licence during repairs, etc. (Section 29(1)(j))	\$296.70	\$296.70	\$0.00	0.00%
<b>Animal Services</b>				
<b>Daily Sustenance Charge</b>				
Asses, Mules, Pigs Daily Sustenance Charge	\$4.00	\$4.00	\$0.00	0.00%
Horses, Cattle, Deer Daily Sustenance Charge	\$8.00	\$8.00	\$0.00	0.00%
Sheep, Goats and Roosters Daily Sustenance Charge	\$3.00	\$3.00	\$0.00	0.00%
<b>Dog Registration</b>				
Dangerous Dogs Registration Fee	\$163.50	\$163.50	\$0.00	0.00%
Non-working Dogs Registration Fee	\$109.00	\$109.00	\$0.00	0.00%
Responsible Dog Owner Registration Fee	\$61.00	\$61.00	\$0.00	0.00%
Special Aid Dog Registration Fee	\$0.00	\$0.00	\$0.00	0.00%
Working Dogs (1st dog) Registration Fee	\$53.00	\$53.00	\$0.00	0.00%
Working Dogs (2nd dog) Registration Fee	\$28.00	\$28.00	\$0.00	0.00%
Working Dogs (3rd and subsequent dogs) Registration Fee	\$28.00	\$28.00	\$0.00	0.00%
<b>Driving Charges</b>				
Staff Cost (per hour)	\$89.00	\$89.00	\$0.00	0.00%
Vehicles per km (minimum charge of \$5.65)	\$2.10	\$2.10	\$0.00	0.00%
<b>Impounding - Dogs</b>				
Advertisement	\$12.00	\$12.00	\$0.00	0.00%
After Hours Impounding	\$168.00	\$168.00	\$0.00	0.00%
Boarding Fee Per Day	\$25.00	\$25.00	\$0.00	0.00%
First Impounding	\$125.00	\$125.00	\$0.00	0.00%
Notification	\$4.00	\$4.00	\$0.00	0.00%
Second Impounding (& subsequent impoundings)	\$168.00	\$168.00	\$0.00	0.00%
<b>Impounding - Other Animals</b>				
Horses, Asses, Mules, Cattle and Deer	\$65.00	\$65.00	\$0.00	0.00%
Sheep, Goats, Pigs and Roosters	\$12.00	\$12.00	\$0.00	0.00%
<b>Infringement Offences and Fees (set by Dog Control Act 1996, Control of Dog Bylaw Act 2004)</b>				
Allowing dog known to be dangerous to be at large unmuzzled or unleashed (section 62(4))	\$300.00	\$300.00	\$0.00	0.00%
Failure or refusal to supply information or wilfully providing false particulars (section 19(2))	\$750.00	\$750.00	\$0.00	0.00%
Failure to advise change of address (section 49(4))	\$100.00	\$100.00	\$0.00	0.00%
Failure to advise change of dog ownership (section 48 (3))	\$100.00	\$100.00	\$0.00	0.00%
Failure to carry leash in public (section 54A)	\$100.00	\$100.00	\$0.00	0.00%
Failure to comply with any bylaw authorised by (section 20(5))	\$300.00	\$300.00	\$0.00	0.00%
Failure to comply with effects of classification of dog as dangerous dog (section 32(2))	\$300.00	\$300.00	\$0.00	0.00%



	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
Failure to comply with effects of classification of dog as menacing dog (section 33E(2))	\$300.00	\$300.00	\$0.00	0.00%
Failure to comply with effects of disqualification authorised by (section 28(5))	\$750.00	\$750.00	\$0.00	0.00%
Failure to implant microchip transponder in dog (section 36A(6))	\$300.00	\$300.00	\$0.00	0.00%
Failure to keep dog controlled or confined (section 52A)	\$200.00	\$200.00	\$0.00	0.00%
Failure to keep dog under control (section 53(1))	\$200.00	\$200.00	\$0.00	0.00%
Failure to provide proper care and attention, to supply proper and sufficient food, water, and shelter, and to provide adequate exercise (section 54(2))	\$300.00	\$300.00	\$0.00	0.00%
Failure to register dog (section 42)	\$300.00	\$300.00	\$0.00	0.00%
Failure to supply information or wilfully providing false particulars about dog (section 19A(2))	\$750.00	\$750.00	\$0.00	0.00%
False statement relating to registration (section 41)	\$750.00	\$750.00	\$0.00	0.00%
Fraudulent procurement or attempt to procure replacement registration label or disc (section 46(4))	\$500.00	\$500.00	\$0.00	0.00%
Fraudulent sale or transfer of dangerous dog (section 32(4))	\$500.00	\$500.00	\$0.00	0.00%
Removal, swapping or counterfeiting of registration label or disc (section 51(1))	\$500.00	\$500.00	\$0.00	0.00%
Wilful obstruction of Dog Control Officer or Ranger (section 18)	\$750.00	\$750.00	\$0.00	0.00%
<b>Late Fee Penalty (50% of full fee)</b>				
Dangerous Dogs Late Fee Penalty	\$81.75	\$81.75	\$0.00	0.00%
Non-working Dogs Late Fee Penalty	\$54.50	\$54.50	\$0.00	0.00%
Responsible Dog Owner Late Fee Penalty	\$30.50	\$30.50	\$0.00	0.00%
Special Aid Dog Late Fee Penalty	\$0.00	\$0.00	\$0.00	0.00%
Working Dogs (1st dog) Late Fee Penalty	\$26.50	\$26.50	\$0.00	0.00%
Working Dogs (2nd dog) Late Fee Penalty	\$14.00	\$14.00	\$0.00	0.00%
Working Dogs (3rd and subsequent dogs) Late Fee Penalty	\$14.00	\$14.00	\$0.00	0.00%
<b>Other Fees</b>				
Adoption fee	\$198.00	\$198.00	\$0.00	0.00%
Collars	\$12.00	\$12.00	\$0.00	0.00%
Dog Euthanised Fee	\$156.00	\$156.00	\$0.00	0.00%
Microchip Implanting	\$43.70	\$43.70	\$0.00	0.00%
Permit to keep more than one dog	\$86.00	\$86.00	\$0.00	0.00%
Poo Bags (sold in bundles of 10 rolls)	\$15.00	\$15.00	\$0.00	0.00%
Rebate for Neutering/Spaying	\$10.00	\$10.00	\$0.00	0.00%
Responsible Dog Owner Site Visit	\$47.00	\$47.00	\$0.00	0.00%
Withdrawal of Infringement Fee	\$34.00	\$34.00	\$0.00	0.00%
Replacement Life Long Tag (round 25x25mm)	\$0.00	\$1.20	\$1.20	
<b>Penal rates charged for Statutory Holidays and Overtime Stock Control on State Highways</b>				
Hourly rate (including standby allowance)	\$87.00	\$87.00	\$0.00	0.00%
Vehicle charge per km	\$2.10	\$2.10	\$0.00	0.00%
<b>Building Services</b>				
<b>Allanton – New Wastewater Reticulated Services</b>				
Capital Joining Fee Pressure Sewer System	\$9,708.00	\$10,000.00	\$292.00	3.00%
Installation Fees will vary according to the market rate at the time of purchase of pump unit, chamber, control panel and ancillary equipment for that property. The fee will be quoted by 3 Waters on application.	\$0.00	\$0.00	\$0.00	0.00%
<b>Amusement Device (set by Amusement Device Regulations 1978)</b>				
Each additional device for first seven days or part thereof – same owner	\$2.30	\$2.30	\$0.00	0.00%
For each device \$1.15 GST inclusive for a further seven days or part thereof	\$1.15	\$1.15	\$0.00	0.00%
One amusement device, for the first seven days or part thereof	\$11.50	\$11.50	\$0.00	0.00%
<b>Building Application Costs</b>				
Costs payable are made up of a number of components including processing costs and an assumed number of inspections. Code compliance certificates are additional. Further charges may also apply.	\$0.00	\$0.00	\$0.00	0.00%
<b>Building Compliance Certificate - Sale and Supply of Alcohol Act 2012</b>				
Application for Building Compliance Certificate Sale and Supply of Alcohol Act fee	\$292.50	\$307.50	\$15.00	5.10%
<b>Building Consent – General Charges</b>				
Administration charges (hourly rate)	\$110.00	\$115.00	\$5.00	4.50%
Administration cost for lapsing or withdrawing building consent application	\$110.00	\$115.00	\$5.00	4.50%
Application for exemption for Earthquake Prone Buildings (2 hours, then hourly thereafter)	\$460.00	\$460.00	\$0.00	0.00%
Assessment of information relating to buildings Earthquake Prone status (2 hours, then hourly thereafter)	\$460.00	\$460.00	\$0.00	0.00%



	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
Building on land subject to natural hazards (S71 – S74) application fee plus LINZ Lodgement Fee plus hourly rate thereafter	\$195.00	\$205.00	\$10.00	5.10%
Conversion of hard copy application to digital application (hourly rate)	\$195.00	\$205.00	\$10.00	5.10%
Discretionary Exemption to Building Consent application under Schedule 1, Clause 2 (hourly rate, minimum 1 hour charge)	\$230.00	\$230.00	\$0.00	0.00%
Earthquake Prone Building assessment extensions (1/2 hr then hourly thereafter)	\$115.00	\$115.00	\$0.00	0.00%
Front Counter Advice 15 minutes free then hourly rate thereafter	\$195.00	\$205.00	\$10.00	5.10%
Functions Relating to Dangerous, Affected or Insanitary Buildings (hourly rate)	\$195.00	\$205.00	\$10.00	5.10%
Functions Relating to Earthquake-Prone Buildings (hourly rate)	\$230.00	\$230.00	\$0.00	0.00%
Grants, Waivers and Modification of the Building Code (hourly rate)	\$195.00	\$205.00	\$10.00	5.10%
Non Commercial Fast Track Code Compliance Certificates (hourly rate)	\$195.00	\$205.00	\$10.00	5.10%
Notice to Fix (NTF) preparation fee (hourly rate)	\$195.00	\$205.00	\$10.00	5.10%
Pre-Application Meetings - Building Consent Officer (hourly rate)	\$195.00	\$205.00	\$10.00	5.10%
Pre-Application Meetings - Senior (hourly rate)	\$230.00	\$230.00	\$0.00	0.00%
Processing charges (hourly rate)	\$195.00	\$205.00	\$10.00	5.10%
Producer Statement Authors Registration fee (includes 3 year renewal fee)	\$150.00	\$150.00	\$0.00	0.00%
Producer Statement Authors renewal fee (3 years)	\$150.00	\$150.00	\$0.00	0.00%
Same day inspection fee cancellation	\$195.00	\$205.00	\$10.00	5.10%
Senior Officer/Team Leader/Principal Advisor/Manager advice (hourly rate)	\$230.00	\$230.00	\$0.00	0.00%
Construction of building on two or more allotments (S75–S83) application fee plus LINZ Lodgement Fee plus hourly rate thereafter	\$195.00	\$205.00	\$10.00	5.10%
Residential Pool Barrier Inspections (hourly rate, minimum 1 hour charge)	\$195.00	\$205.00	\$10.00	5.10%
Checking building consent applications charges (hourly rate)	\$150.00	\$150.00	\$0.00	0.00%
Inspection charges (hourly rate, minimum 1 hour charge)	\$195.00	\$205.00	\$10.00	5.10%
Inspections after hours (hourly rate, minimum 1 hour charge)	\$292.50	\$307.50	\$15.00	5.10%
Minor Plan Variation fee (hourly rate)	\$195.00	\$205.00	\$10.00	5.10%
Change of Use Consideration – if no building work required (hourly rate)	\$195.00	\$205.00	\$10.00	5.10%
Insulation (stand alone) building work - Free from DCC fees	\$0.00	\$0.00	\$0.00	0.00%
Solar (stand alone) building work - Free from DCC fees	\$0.00	\$0.00	\$0.00	0.00%
Seismic (stand alone) building work - Free from DCC fees	\$0.00	\$0.00	\$0.00	0.00%
Marquees for community/not for profit organisations	\$0.00	\$400.00	\$400.00	
<b>Building Consent Lists (Electronic Only)</b>				
Annual Subscription	\$355.00	\$355.00	\$0.00	0.00%
Monthly Subscription	\$36.00	\$36.00	\$0.00	0.00%
Report – Monthly Subscription (Generated Weekly)	\$60.00	\$60.00	\$0.00	0.00%
<b>Building Infringement Offences and Fees (set by Building Act 2004)</b>				
Displaying a building warrant of fitness other than in accordance with section 108 (section 108(5)(c))	\$1,000.00	\$1,000.00	\$0.00	0.00%
Displaying a false or misleading building warrant of fitness (section 108(5)(b))	\$1,000.00	\$1,000.00	\$0.00	0.00%
Failing to apply for a certificate of acceptance for urgent building work as soon as practicable after completion of building work (section 42)	\$500.00	\$500.00	\$0.00	0.00%
Failing to complete seismic work by deadline (section 133AU(1))	\$1,000.00	\$1,000.00	\$0.00	0.00%
Failing to comply with a notice to fix in relation to means of restricting access to a residential pool (section 168(1AA))	\$500.00	\$500.00	\$0.00	0.00%
Failing to comply with a notice, within the time stated in the notice, requiring work to be carried out on a dangerous or insanitary building (section 124)	\$1,000.00	\$1,000.00	\$0.00	0.00%
Failing to comply with any other notice to fix (section 168(1))	\$1,000.00	\$1,000.00	\$0.00	0.00%
Failing to comply with requirement to attach EPB notice or EPB exemption notice (section 133AU(2))	\$1,000.00	\$1,000.00	\$0.00	0.00%
Failing to comply with the requirement that building work must be carried out in accordance with a building consent (section 40)	\$1,000.00	\$1,000.00	\$0.00	0.00%
Failing to comply with the requirement to obtain a compliance schedule (section 101)	\$250.00	\$250.00	\$0.00	0.00%
Failing to display a building warrant of fitness required to be displayed (section 108(5)(a))	\$250.00	\$250.00	\$0.00	0.00%
Failing to have a written contract as prescribed (section 362F(4))	\$500.00	\$500.00	\$0.00	0.00%
Failing to provide prescribed checklist (section 362D(4))	\$500.00	\$500.00	\$0.00	0.00%
Failing to provide prescribed disclosure information (section 362D(4))	\$500.00	\$500.00	\$0.00	0.00%
Failing to provide prescribed information or documentation to specified persons (section 362T(4))	\$500.00	\$500.00	\$0.00	0.00%
Failing to supply territorial authority with a building warrant of fitness (section 108(5)(aa))	\$250.00	\$250.00	\$0.00	0.00%

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
Failing, when EPB notice or EPB exemption notice ceases to be attached or becomes illegible, to notify the territorial authority (section 133AU(3))	\$1,000.00	\$1,000.00	\$0.00	0.00%
Licensed building practitioner carrying out restricted building work without appropriate licence (section 85 (2)(a))	\$500.00	\$500.00	\$0.00	0.00%
Licensed building practitioner supervising restricted building work without appropriate licence (section 85(2)(b))	\$500.00	\$500.00	\$0.00	0.00%
Person holding himself or herself out as being licensed to do or supervise building work or building inspection work while not being so licensed (section 314(1))	\$500.00	\$500.00	\$0.00	0.00%
Person who is not licensed building practitioner carrying out restricted building work without supervision of licensed building practitioner with appropriate licence (section 85(1))	\$750.00	\$750.00	\$0.00	0.00%
Supplying a pool product without an approved notice (section 162E)	\$500.00	\$500.00	\$0.00	0.00%
Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice (section 128A(2))	\$2,000.00	\$2,000.00	\$0.00	0.00%
Using or occupying an earthquake-prone building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice (section 133AU(5))	\$2,000.00	\$2,000.00	\$0.00	0.00%
Using, or knowingly permitting the use of, a building for a use for which it is not safe or not sanitary (section 116B(1)(a))	\$1,500.00	\$1,500.00	\$0.00	0.00%
Using, or knowingly permitting the use of, a building that has inadequate means of escape from fire (section 116B(1)(b))	\$2,000.00	\$2,000.00	\$0.00	0.00%
Using, or permitting use of building having no consent or code compliance certificate or certificate for public use for premises for public use (section 363)	\$1,500.00	\$1,500.00	\$0.00	0.00%
Wilfully obstructing, hindering, or resisting a person executing powers conferred under the Act or its regulations (section 367)	\$500.00	\$500.00	\$0.00	0.00%
Wilfully removing or defacing a notice published under the Act or inciting another person to do so (section 368)	\$500.00	\$500.00	\$0.00	0.00%
Supplying, offering to supply, or advertising the supply of building products in New Zealand without complying with prescribed information requirements (section 362VB(2)(a) to (c))	\$0.00	\$1,000.00	\$1,000.00	
Importing building products into New Zealand for the purpose of supply without complying with prescribed information requirements (section 362VB(2)(d))	\$0.00	\$1,000.00	\$1,000.00	
<b>Building Warrant of Fitness (BWOFF)</b>				
BWOFF Return fee	\$195.00	\$205.00	\$10.00	5.10%
BWOFF Return fee and Form 12	\$207.50	\$217.50	\$10.00	4.80%
Copy of Compliance Schedule	\$35.00	\$36.50	\$1.50	4.30%
Issue new or amended Compliance Schedule (hourly rate)	\$195.00	\$205.00	\$10.00	5.10%
BWOFF Inspection fee and/or Audit fee (hourly rate, minimum 1 hour charge)	\$195.00	\$205.00	\$10.00	5.10%
<b>Certificate for Public Use</b>				
Certificate for Public Use amendments (hourly rate, minimum 1 hour charge)	\$195.00	\$205.00	\$10.00	5.10%
Certificate for Public Use Construction/Occupation Application fee (to a maximum of 12 months)	\$487.50	\$512.50	\$25.00	5.10%
Certificate for Public Use Inspection Charge (hourly rate, minimum 1 hour charge)	\$195.00	\$205.00	\$10.00	5.10%
Renewal of Certificate for Public Use Construction/Occupation Application fee (to a maximum of 12 months)	\$1,072.50	\$1,127.50	\$55.00	5.10%
<b>Certificate of Acceptance</b>				
Certificate of Acceptance Application Fee (All fees associated with building consent applications will also apply.) Not charged when building works have been undertaken under urgency section 41(1)(c)	\$585.00	\$615.00	\$30.00	5.10%
<b>Code Compliance Certificate</b>				
Commercial (C3 with value of work over \$500,000)	\$780.00	\$820.00	\$40.00	5.10%
Commercial (C1 & C2 category & multi storey apartments & C3 with value below \$500,000)	\$390.00	\$410.00	\$20.00	5.10%
Residential minor work/accessory buildings and alterations	\$195.00	\$205.00	\$10.00	5.10%
Residential new building (excluding multi storey)	\$292.50	\$307.50	\$15.00	5.10%
Solid fuel burners & residential minor building/plumbing work	\$97.50	\$102.50	\$5.00	5.10%
<b>Code Compliance Certificate (Older Consents)</b>				
Code compliance certificate review of building consents over 5 years old from the date it was issued. Additional hourly costs are applicable	\$390.00	\$410.00	\$20.00	5.10%
<b>Disbursements – Copies of Plans and Records</b>				
A3 and A4	\$1.00	\$1.00	\$0.00	0.00%



	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
A3 and A4 – Electronic Copy (hourly rate)	\$110.00	\$115.00	\$5.00	4.50%
Record of Title	\$50.00	\$50.00	\$0.00	0.00%
<b>Levies</b>				
BCA Accreditation Levy payable on all building consent applications including amended and staged applications (\$0.50 per \$1,000 of building work, minimum fee \$10)	\$0.50	\$0.50	\$0.00	0.00%
BRANZ Building Research Levy - Projects at and over \$20,000 (\$1.00 per \$1,000 of building work)	\$0.00	\$0.00	\$0.00	0.00%
MBIE Building Levy - Projects at and over \$20,444 (\$1.75 per \$1,000 of building work)	\$0.00	\$0.00	\$0.00	0.00%
<b>Private Foul and Stormwater Drain in Common</b>				
Application for Private Foul and Stormwater Drain in Common	\$195.00	\$205.00	\$10.00	5.10%
Plus joining fee for each party	\$93.00	\$97.00	\$4.00	4.30%
Disconnection notification from drain-in-common filling fee - new charge	\$82.50	\$86.00	\$3.50	4.20%
<b>Property Reports/Documents for Filing on Council Records</b>				
Submit As-Built plan for Schedule 1 Exempt Building work for filing on Council records (includes plans submitted for historic work)	\$82.50	\$86.00	\$3.50	4.20%
Submit Independent Building Report for filing on Council records (Safe and Sanitary Report)	\$227.50	\$230.00	\$2.50	1.10%
<b>Sewer Connections – Foul and Stormwater</b>				
Seal Off - DCC contractor to excavate	\$1,638.00	\$1,687.00	\$49.00	3.00%
Seal Off - Drain layer to excavate	\$251.00	\$258.50	\$7.50	3.00%
Standard Connection fee 100mm diameter (Sewer Connections – per connection )	\$546.00	\$562.50	\$16.50	3.00%
Standard Connection fee 150mm diameter (Sewer Connections – per connection)	\$798.00	\$822.00	\$24.00	3.00%
Connection fee greater than 150mm diameter (Sewer Connections – per connection) - as quoted by 3 Waters on application	\$0.00	\$0.00	\$0.00	0.00%
<b>Building Consent Application - Residential (estimates)</b>				
As per schedule B	\$0.00	\$0.00	\$0.00	0.00%
<b>Building Consent Application - Commercial (estimates)</b>				
As per schedule B	\$0.00	\$0.00	\$0.00	0.00%
<b>Building Consent – Free Charges</b>				
Eco-design advisor service - Free	\$0.00	\$0.00	\$0.00	0.00%
<b>Plan Request</b>				
Commercial Searches hourly rate, min 1 hour- plus \$1.00 per page photocopy	\$110.00	\$115.00	\$5.00	4.50%
Copy of Consent Documents required for inspections plus \$1.00 per page photocopy	\$55.00	\$57.50	\$2.50	4.50%
Faxing/Postage (additional to minimum charge)	\$2.00	\$2.00	\$0.00	0.00%
Hourly rate	\$110.00	\$115.00	\$5.00	4.50%
Note: Plans and records sent electronically will be charged at the hourly rate rather than per page for collation.	\$0.00	\$0.00	\$0.00	0.00%
Residential Building and Structural Plans plus \$1.00 per page photocopy	\$55.00	\$57.50	\$2.50	4.50%
Residential Plumbing and Drainage Plans plus \$1.00 per page photocopy	\$55.00	\$57.50	\$2.50	4.50%
Residential Search hourly rate, min 1 hour - plus \$1.00 per page photocopy	\$110.00	\$115.00	\$5.00	4.50%
<b>Environmental Health</b>				
<b>Food Premises</b>				
Registration – renewal, fixed fee	\$70.00	\$70.00	\$0.00	0.00%
Food Control Plan Mentoring session - fixed fee	\$181.00	\$181.00	\$0.00	0.00%
Fee for cancelled verification - fixed fee	\$181.00	\$181.00	\$0.00	0.00%
Additional verification - fixed fee	\$181.00	\$181.00	\$0.00	0.00%
<b>Infringement Offences and Fees (set by Food Regulations 2015)</b>				
Failing to ensure that a food business that is subject to a national programme is registered with the appropriate authority ss 79, 240(2)	\$450.00	\$450.00	\$0.00	0.00%
Failing to register a food control plan or to ensure that a food control plan is registered with the appropriate authority ss48, 240 (2)	\$450.00	\$450.00	\$0.00	0.00%
<b>Infringement Offences and Fees (set by Resource Management (Infringement Offences) Regulations 1999)</b>				
Contravention of an excessive noise direction under section 327	\$500.00	\$500.00	\$0.00	0.00%
Contravention of an abatement notice for an unreasonable noise (other than a notice under section 322(1)(c))	\$750.00	\$750.00	\$0.00	0.00%
Contravention of Section 9 (restrictions of use of land)	\$300.00	\$300.00	\$0.00	0.00%

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
Contravention of Section 22 (failure to provide certain information to an enforcement officer)	\$300.00	\$300.00	\$0.00	0.00%
<b>Noise Control</b>				
Excessive noise equipment seizure fine	\$300.00	\$300.00	\$0.00	0.00%
Noise consultancy and survey work fee (per hour)	\$181.00	\$181.00	\$0.00	0.00%
<b>Other Premises</b>				
Monitoring, enforcement and additional visits - fixed fee	\$70.00	\$70.00	\$0.00	0.00%
Camping Grounds - fixed fee	\$228.00	\$228.00	\$0.00	0.00%
Hairdressers' Salons - fixed fee	\$228.00	\$228.00	\$0.00	0.00%
Offensive Trades (off site) - fixed fee	\$70.00	\$70.00	\$0.00	0.00%
Offensive Trades (site visit) - fixed fee	\$139.00	\$139.00	\$0.00	0.00%
Funeral Directors - fixed fee	\$228.00	\$228.00	\$0.00	0.00%
Mobile Trading Permit - fixed fee	\$46.00	\$46.00	\$0.00	0.00%
<b>Out of District Verification</b>				
Incidentals (actual costs for accommodation & meals)	\$0.00	\$0.00	\$0.00	0.00%
Mileage/km	\$0.82	\$0.82	\$0.00	0.00%
Travel Time (one off fee)	\$181.00	\$181.00	\$0.00	0.00%
<b>Verification</b>				
Class 1 -Verification, fixed fee	\$363.00	\$363.00	\$0.00	0.00%
Class 2 -Verification, new fixed fee	\$475.00	\$475.00	\$0.00	0.00%
Class 3 -Verification, fixed fee	\$590.00	\$590.00	\$0.00	0.00%
Class 4 -Verification, fixed fee	\$863.00	\$863.00	\$0.00	0.00%
Class 5 -Verification, fixed fee	\$954.00	\$954.00	\$0.00	0.00%
Corrective Action Request sign off - fixed fee	\$181.00	\$181.00	\$0.00	0.00%
Corrective Action Request remote sign off - new fixed fee	\$0.00	\$70.00	\$70.00	
<b>Parking Operations</b>				
<b>Car Park Building Fees (hourly) Monday to Friday between opening and 6pm</b>				
Early bird parking before 8.00am (hourly) Great King Street ONLY	\$1.00	\$1.00	\$0.00	0.00%
Great King Street	\$2.50	\$2.50	\$0.00	0.00%
Lower Moray Place	\$2.50	\$2.50	\$0.00	0.00%
Wall Street	\$2.50	\$2.50	\$0.00	0.00%
<b>Car Park Building Fees (hourly) Monday to Saturday between 6pm and closing</b>				
Great King Street	\$1.00	\$1.00	\$0.00	0.00%
Lower Moray Place	\$1.00	\$1.00	\$0.00	0.00%
Wall Street	\$1.00	\$1.00	\$0.00	0.00%
<b>Car Park Building Fees (hourly) Saturday between opening and 6pm</b>				
Great King Street	\$1.00	\$1.00	\$0.00	0.00%
Lower Moray Place	\$1.00	\$1.00	\$0.00	0.00%
Wall Street	\$1.00	\$1.00	\$0.00	0.00%
<b>Car Park Building Fees (hourly) Sunday and Public Holidays between opening and closing</b>				
Great King Street - free	\$0.00	\$0.00	\$0.00	
Lower Moray Place - free	\$0.00	\$0.00	\$0.00	
Wall Street - free	\$0.00	\$0.00	\$0.00	
<b>Car Park Buildings Leased Parking Fees (weekly)</b>				
Great King Street	\$46.50	\$50.00	\$3.50	7.50%
Leased car park lost card replacement (car park building)	\$15.00	\$15.00	\$0.00	0.00%
Lower Moray Place	\$46.50	\$50.00	\$3.50	7.50%
Wall Street	\$66.50	\$66.50	\$0.00	0.00%
<b>Off-Street Car Parks Metered Parking Flat Fee (per day)</b>				
Railway North	\$7.00	\$8.00	\$1.00	14.30%
St Andrew Street	\$7.00	\$8.00	\$1.00	14.30%
Thomas Burns	\$7.00	\$8.00	\$1.00	14.30%
<b>Off-Street Leased Parking Fees (weekly)</b>				
Crawford Street	\$44.50	\$50.00	\$5.50	12.40%
Filleul Street	\$42.00	\$50.00	\$8.00	19.00%
Lorne Street	\$20.50	\$25.00	\$4.50	22.00%
Station	\$25.00	\$35.00	\$10.00	40.00%
Thomas Burns	\$25.00	\$35.00	\$10.00	40.00%
York Place	\$42.00	\$50.00	\$8.00	19.00%
Queens Gardens (removed, unavailable)	\$42.00	\$0.00	-\$42.00	-100.00%
<b>Off-Street Metered Car Parks – Sunday and Public Holidays</b>				
Railway Station North - free	\$0.00	\$0.00	\$0.00	
Railway Station South - free	\$0.00	\$0.00	\$0.00	
Frederick Street (four hours maximum) - free	\$0.00	\$0.00	\$0.00	
Filleul Street - free	\$0.00	\$0.00	\$0.00	



	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
St Andrew Street - free	\$0.00	\$0.00	\$0.00	
Off-Street Metered Car Parks (hourly) between the hours of 9am and 6pm				
Filleul Street	\$2.00	\$2.00	\$0.00	0.00%
Frederick Street (four hours maximum)	\$2.00	\$2.00	\$0.00	0.00%
Railway Station North	\$2.00	\$2.00	\$0.00	0.00%
Railway Station South	\$2.00	\$2.00	\$0.00	0.00%
Off-Street Metered Car Parks (hourly) between the hours of 9am and 6pm				
Saturday				
Filleul Street	\$1.00	\$1.00	\$0.00	0.00%
Frederick Street (four hours maximum)	\$1.00	\$1.00	\$0.00	0.00%
Railway Station North	\$1.00	\$1.00	\$0.00	0.00%
Railway Station South	\$1.00	\$1.00	\$0.00	0.00%
On-Street Meters (hourly) Monday to Saturday between the hours of 9am to 6pm				
Core Zone (one hour maximum stay)	\$4.00	\$3.50	-\$0.50	-12.50%
Inner Zone (variable maximum stay)	\$3.00	\$3.50	\$0.50	16.70%
Outer Zone (four hours maximum stay)	\$1.50	\$1.50	\$0.00	0.00%
Outer Zone All Day Parking (per day)	\$7.00	\$10.00	\$3.00	42.90%
Outer Zone All Day Parking (per hour)	\$1.00	\$1.50	\$0.50	50.00%
Main Street (30 minutes maximum stay) (fee removed)	\$2.00	\$0.00	-\$2.00	-100.00%
Parking Permit Charges (minimum charge 1/2 day)				
Permit (1 day) except Octagon and George Street (Octagon – Albany Street)	\$24.00	\$24.00	\$0.00	0.00%
Permit (1 day) Octagon and George Street (Octagon – Albany Street)	\$36.00	\$36.00	\$0.00	0.00%
Permit (6 days) except Octagon and George Street (Octagon – Albany Street)	\$116.00	\$116.00	\$0.00	0.00%
Permit (6 days) Octagon and George Street (Octagon – Albany Street)	\$174.00	\$174.00	\$0.00	0.00%
Permit (month) except Octagon and George Street (Octagon – Albany Street)	\$482.50	\$482.50	\$0.00	0.00%
Permit (month) Octagon and George Street (Octagon – Albany Street)	\$723.50	\$723.50	\$0.00	0.00%
Parking Services (Enforcement)				
Abandoned Vehicle (Fees recovered from owner)				
Impound Fee - Abandoned Vehicle	\$555.00	\$555.00	\$0.00	0.00%
Storage (daily) - Abandoned Vehicle	\$20.00	\$20.00	\$0.00	0.00%
Unwanted Vehicle Removal - Abandoned Vehicle	\$51.00	\$51.00	\$0.00	0.00%
Authorised Vehicle Parking				
Authorised Vehicle Permit (annually)	\$37.00	\$37.00	\$0.00	0.00%
Replacement Permit	\$10.00	\$10.00	\$0.00	0.00%
Commercial Use of Footpaths (Permits)				
Display of Goods (annually)	\$111.00	\$111.00	\$0.00	0.00%
Impounding of sign or any other object (per item)	\$77.00	\$77.00	\$0.00	0.00%
Initial application fee	\$75.00	\$75.00	\$0.00	0.00%
Replacement Permit	\$10.00	\$10.00	\$0.00	0.00%
Signs, Screens, or any other object per item (annually)	\$44.00	\$44.00	\$0.00	0.00%
Table with up to a maximum of four chairs (annually)	\$220.00	\$220.00	\$0.00	0.00%
E-scooter Operator Fees				
Administration fee	\$500.00	\$500.00	\$0.00	0.00%
Fee per ride	\$0.13	\$0.13	\$0.00	0.00%
Infringement Fees (set by Land Transport Act 1998)				
Parked in a Pay and Display area in excess of maximum time (range between \$12-\$57)	\$0.00	\$0.00	\$0.00	0.00%
Displaying an expired receipt (range between \$12-\$57)	\$0.00	\$0.00	\$0.00	0.00%
Parked in breach of a time limit (range between \$12-\$57)	\$0.00	\$0.00	\$0.00	0.00%
Failing to display current evidence of vehicle inspection (WOF) private vehicle	\$400.00	\$400.00	\$0.00	0.00%
Failing to display current evidence of vehicle inspection (COF) (commercial or heavy)	\$1,200.00	\$1,200.00	\$0.00	0.00%
Parked within an intersection	\$120.00	\$120.00	\$0.00	0.00%
Parked within 6m of an intersection	\$120.00	\$120.00	\$0.00	0.00%
Parked on or within 6m of a pedestrian crossing	\$120.00	\$120.00	\$0.00	0.00%
Parked in a prohibited area	\$80.00	\$80.00	\$0.00	0.00%
Parked on a broken yellow line	\$120.00	\$120.00	\$0.00	0.00%
Parked on a bus stop or taxi stand	\$120.00	\$120.00	\$0.00	0.00%
Parked over or within 1m of a vehicle entrance	\$80.00	\$80.00	\$0.00	0.00%
Parked on or within 500 mm of a fire hydrant	\$80.00	\$80.00	\$0.00	0.00%
Double parked	\$120.00	\$120.00	\$0.00	0.00%
Incorrect kerb parking	\$80.00	\$80.00	\$0.00	0.00%
Parked facing the wrong direction	\$80.00	\$80.00	\$0.00	0.00%
Parked on a footpath or cycle path	\$80.00	\$80.00	\$0.00	0.00%
Parked a trailer on a road in excess of seven days	\$80.00	\$80.00	\$0.00	0.00%

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
Inconsiderate parking	\$120.00	\$120.00	\$0.00	0.00%
Parked on a Cycle Lane	\$120.00	\$120.00	\$0.00	0.00%
Left passenger service vehicle unattended in reserved stopping place	\$120.00	\$120.00	\$0.00	0.00%
Parked on a Roadside grass plot, shrubs or flower bed	\$80.00	\$80.00	\$0.00	0.00%
Parked unlawfully in a Pickup and Drop off area	\$80.00	\$80.00	\$0.00	0.00%
Stopped, stood or parked a vehicle in a parking area reserved for the charging of electric vehicles when the vehicle was not an electric vehicle.	\$120.00	\$120.00	\$0.00	0.00%
Parked on a clearway	\$120.00	\$120.00	\$0.00	0.00%
Parked a vehicle on or over a marking indicating the limits of a parking space	\$80.00	\$80.00	\$0.00	0.00%
Parked in an area reserved for mobility card holders only	\$300.00	\$300.00	\$0.00	0.00%
Parked in a Pay and Display area displaying an invalid receipt	\$80.00	\$80.00	\$0.00	0.00%
Parked in a reserved area without authority	\$80.00	\$80.00	\$0.00	0.00%
Failing to display a parking receipt	\$80.00	\$80.00	\$0.00	0.00%
Failing to display a valid parking receipt	\$80.00	\$80.00	\$0.00	0.00%
Parked in an area reserved for authorised residents vehicles only	\$80.00	\$80.00	\$0.00	0.00%
Parked in an area reserved for motorcycles only	\$80.00	\$80.00	\$0.00	0.00%
Operated an unregistered motor vehicle	\$400.00	\$400.00	\$0.00	0.00%
Operated an unlicensed motor vehicle	\$400.00	\$400.00	\$0.00	0.00%
Registration Plates not affixed in prescribed manner	\$400.00	\$400.00	\$0.00	0.00%
Displayed other than authorised registration plate	\$400.00	\$400.00	\$0.00	0.00%
Displayed other than authorised registration plate (Body Corporate)	\$2,000.00	\$2,000.00	\$0.00	0.00%
Displayed other than authorised motor vehicle license	\$400.00	\$400.00	\$0.00	0.00%
Displayed other than authorised motor vehicle license (Body Corporate)	\$2,000.00	\$2,000.00	\$0.00	0.00%
Displayed item likely to be mistaken for a motor vehicle license	\$400.00	\$400.00	\$0.00	0.00%
Displayed item likely to be mistaken for a motor vehicle license (Body Corporate)	\$2,000.00	\$2,000.00	\$0.00	0.00%
Displayed item likely to be mistaken for a Registration Plate	\$400.00	\$400.00	\$0.00	0.00%
Displayed item likely to be mistaken for a Registration Plate (Body Corporate)	\$2,000.00	\$2,000.00	\$0.00	0.00%
Obscured or indistinguishable registration plate	\$400.00	\$400.00	\$0.00	0.00%
Obscured or indistinguishable registration plate (Body Corporate)	\$2,000.00	\$2,000.00	\$0.00	0.00%
Obscured or indistinguishable license label	\$400.00	\$400.00	\$0.00	0.00%
Obscured or indistinguishable license label (Body Corporate)	\$2,000.00	\$2,000.00	\$0.00	0.00%
Used a vehicle with exemption from continuous licensing	\$400.00	\$400.00	\$0.00	0.00%
Used a vehicle with exemption from continuous licensing (Body Corporate)	\$2,000.00	\$2,000.00	\$0.00	0.00%
Failing to display a red marker light on a GSV	\$80.00	\$80.00	\$0.00	0.00%
<b>Other Permits</b>				
Special Circumstances Permit	\$37.00	\$37.00	\$0.00	0.00%
Tour Operators Permit	\$37.00	\$37.00	\$0.00	0.00%
<b>Skips and Containers (Permits)</b>				
20 foot container (daily)	\$48.00	\$48.00	\$0.00	0.00%
40 foot container (daily)	\$94.00	\$94.00	\$0.00	0.00%
All zones except "Residential Zones" as defined in the Dunedin City District Plan: (daily) - Skips	\$48.00	\$48.00	\$0.00	0.00%
Monthly Charge (all zones) - Skips	\$702.00	\$702.00	\$0.00	0.00%
<b>Temporary Parking Permit</b>				
Non Return of Permit	\$28.00	\$28.00	\$0.00	0.00%
Temporary Parking Permit - no charge	\$0.00	\$0.00	\$0.00	0.00%
<b>Towage (set by Transport (Towage Fees) Notice 2004)</b>				
Where the vehicle gross weight does not exceed 3500 kgs – between hours of 6.00 pm and 7.00 am Monday to Friday, Saturday, Sunday and Public Holidays	\$71.50	\$71.50	\$0.00	0.00%
Where the vehicle gross weight does not exceed 3500 kgs – between hours of 7.00 am and 6.00 pm Monday to Friday (other than public holiday)	\$53.60	\$53.60	\$0.00	0.00%
Where the vehicle gross weight exceeds 3500 kgs – between hours of 6.00 pm and 7.00 am Monday to Friday, Saturday, Sunday and Public Holidays	\$204.40	\$204.40	\$0.00	0.00%
Where the vehicle gross weight exceeds 3500 kgs – between hours of 7.00 am and 6.00 pm Monday to Friday (other than public holiday)	\$265.60	\$265.60	\$0.00	0.00%

Schedule B: Indicative charges for building consent applications 2023/24 (levies additional)									
	Processing time @ \$205 per hour	Checking/ Admin time @ \$115-\$150 per hour	Inspection deposit @ \$205 per inspection	2022/23 PIM/PCON	Proposed 2023/24 PIM/PCON	% change	2022/23 Code Compliance Certificate	Proposed 2023/24 Code Compliance Certificate	% change
<b>Building Consent Application - Residential</b>									
<b>New Construction – Residential</b>									
Erect Single Level Dwelling	8 - 15 hours	1 - 3 hours	12	\$745.00	\$768.00	3.1%	\$292.50	\$307.50	5.1%
Erect Multiple Level Dwelling (including Basement)	10 - 17 hours	1 - 3 hours	15	\$745.00	\$768.00	3.1%	\$390.00	\$410.00	5.1%
Multi-Unit Development (Single Level) Per Unit	8 - 15 hours	1 - 3 hours	12	\$500.00	\$500.00	0.0%	\$292.50	\$307.50	5.1%
Multi-Unit Development (>1 Level) per Unit	8 - 15 hours	1 - 3 hours	13	\$500.00	\$500.00	0.0%	\$390.00	\$410.00	5.1%
Erect Garage/Carport/Shed (Non-Habitable)	2 - 5 hours	0.5 - 2 hours	5	\$547.50	\$565.00	3.2%	\$195.00	\$205.00	5.1%
Erect Habitable Garage/Sleepout	5 - 9 hours	0.5 - 2 hours	8	\$745.00	\$768.00	3.1%	\$195.00	\$205.00	5.1%
Relocate Dwelling	5 - 13 hours	1 - 3 hours	4	\$745.00	\$768.00	3.1%	\$195.00	\$205.00	5.1%
<b>Additions and Alterations – Residential</b>									
Alter Dwelling less than \$20,000	3 - 5 hours	0.5 - 2 hours	6	\$547.50	\$565.00	3.2%	\$195.00	\$205.00	5.1%
Alter Dwelling \$20,000 to \$50,000	5 - 9 hours	0.5 - 2 hours	8	\$745.00	\$768.00	3.1%	\$195.00	\$205.00	5.1%
Alter Dwelling \$50,000 to \$100,000	6 - 11 hours	0.5 - 2 hours	8	\$745.00	\$768.00	3.1%	\$195.00	\$205.00	5.1%
Alter Dwelling over \$100,000	8 - 15 hours	0.5 - 2 hours	10	\$745.00	\$768.00	3.1%	\$195.00	\$205.00	5.1%
<b>Other – Residential</b>									
Erect Deck	3 - 6 hours	0.5 - 2 hours	2	\$547.50	\$565.00	3.2%	\$97.50	\$102.50	5.1%
Install Sump/Mud Tank	1 - 3 hours	0.5 - 2 hours	1	N/A	N/A		\$97.50	\$102.50	5.1%
Foul/Stormwater Drainage (including Septic Tank)	2 - 5 hours	0.5 - 2 hours	2	\$547.50	\$565.00	3.2%	\$97.50	\$102.50	5.1%
Retaining Walls (Specific Design)	2 - 5 hours	0.5 - 2 hours	2	\$547.50	\$565.00	3.2%	\$97.50	\$102.50	5.1%
Reclad Existing Building	2 - 5 hours	0.5 - 2 hours	2	N/A	N/A		\$97.50	\$102.50	5.1%
Reroof	1 - 3 hours	0.5 - 2 hours	2	N/A	N/A		\$97.50	\$102.50	5.1%
Minor alteration < \$5000.00 including installation of wet area shower	2 - 5 hours	0.5 - 2 hours	3	N/A	N/A		\$97.50	\$102.50	5.1%
Remove Internal Wall	2 - 5 hours	0.5 - 2 hours	1	N/A	N/A		\$97.50	\$102.50	5.1%
Solid Fuel Burner (domestic only)	1 - 3 hours	0.5 - 2 hours	1	N/A	N/A		\$97.50	\$102.50	5.1%
Swimming Pool Fences	1 - 3 hours	0.5 - 2 hours	1	N/A	N/A		\$97.50	\$102.50	5.1%
Pole/Veranda Signs	1 - 3 hours	0.5 - 2 hours	1	N/A	N/A		\$97.50	\$102.50	5.1%
Minor Plumbing, Installation of new fitting	1 - 3 hours	0.5 - 2 hours	2	N/A	N/A		\$97.50	\$102.50	5.1%
Demolish Residential Dwelling (more than three storeys)	1 - 2 hours	0.5 - 2 hours	1	\$352.50	\$360.00	2.1%	\$97.50	\$102.50	5.1%
<b>Building Consent Application - Commercial</b>									
<b>New Construction – Commercial</b>									
New Single Level Commercial Building	12 - 25 hours	2 - 5 hours	14	\$745.00	\$768.00	3.1%	\$780.00	\$820.00	5.1%
New Multi-Level Commercial Building	25 - 45 hours	2 - 6 hours	24	\$942.50	\$970.00	2.9%	\$780.00	\$820.00	5.1%
Complex, Institutional or High Rise Building	45+ hours	6+ hours	24+	\$942.50	\$970.00	2.9%	\$780.00	\$820.00	5.1%
<b>Additions and Alterations – Commercial</b>									

Alterations to Existing Building (Single Floor)	5 - 13 hours	2 - 5 hours	4	\$547.50	\$565.00	3.2%	\$780.00	\$820.00	5.1%
Alterations to Existing Building (Single Floor) including Plumbing and Drainage	8 - 15 hours	2 - 5 hours	7	\$745.00	\$768.00	3.1%	\$780.00	\$820.00	5.1%
Alterations to Existing Building (Multi Level)	10 - 17 hours	2 - 5 hours	4	\$647.50	\$665.00	2.7%	\$780.00	\$820.00	5.1%
Alterations to Existing Building (Multi Level) including Plumbing and Drainage	12 - 25 hours	2 - 5 hours	7	\$942.50	\$970.00	2.9%	\$780.00	\$820.00	5.1%
<b>Demolition – Commercial</b>									
Demolish Commercial Building (per building)	1 - 4 hours	0.5 - 2 hours	1	\$352.50	\$360.00	2.1%	\$780.00	\$820.00	5.1%
Drainage seal off may be required and incurs a fee									
<b>Temporary Structures – Commercial</b>									
Marquee	1 - 4 hours	0.5 - 2 hours	1	\$252.50	\$260.00	3.0%	\$97.50	\$102.50	5.1%



## **ANNUAL PLAN BUDGET UPDATE - 3 WATERS**

Department: 3 Waters

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### **EXECUTIVE SUMMARY**

- 1 This report provides an overview of the operating expenditure (opex) budgets for the draft 2023/24 Annual Plan year for the 3 Waters Group as shown at Attachment A. A draft funding impact statement (FIS) is shown at Attachment B. The following activities are provided for:
  - Water supply
  - Wastewater
  - Stormwater
- 2 A schedule of proposed fees and charges for the 2023/24 year is also presented at Attachment C.

### **RECOMMENDATIONS**

That the Council:

- a) **Approves** the draft 2023/24 operating budget for the 3 Waters Group as shown/amended at Attachment A.
- b) **Approves** the draft 2023/24 fees and charges schedules for the 3 Waters Group as shown/amended at Attachment C.

### **OPERATING BUDGETS**

- 3 In its May 2022 meeting, Council (CNL/2022/001) approved the 3 Waters Strategic Work Programme funded through Government Funding. Implementation of the programme resulted in an annual uplift in the operating budget of \$4.400 million per year in 2022/23 and 2023/24. Apart from a transfer of budget between personnel and contracted services, the draft budget for the implementation is unchanged.

### **Revenue**

#### ***Rates***

- 4 The rates contribution for the Group has increased by \$239k, 0.3%.

### **External Revenue**

- 5 External revenue decreased by \$127k, -1.8%. The draft budget aligns water sales to historical levels which is somewhat offset by increases in backflow charges, trade waste and tankered waste revenue. Fee changes are incorporated.

### **Expenditure**

#### **Personnel Costs**

- 6 Personnel costs have increased by \$179k, 1.6% reflecting an increase in full time equivalent (FTE) staff of 4.3, the transfer of one FTE to Transport, changes in salaries and associated costs. The increase in FTE is offset by a reduction in contracted services as noted below.

#### **Operations and Maintenance**

- 7 Operations and maintenance costs have decreased by \$743k, -5.0%. This is primarily due to:
- a) Sludge from Tahuna Wastewater Treatment Plant can now be lime treated and transferred to the Green Island Landfill, avoiding special waste capacity constraints. This reduces external disposal fees and cartage costs by \$1.099 million, partially offset by an increase in internal disposal costs of \$794k.
  - b) A reduction in contracted services of \$443k to reflect internal resourcing changes.
  - c) Plant maintenance costs across various sites increase by \$392k to better reflect the current and forecast work programme and contract increases.
  - d) Plant operations costs increase by \$373k due largely to extra shipping charges for chemicals and additional regulations around laboratory testing requirements.

#### **Occupancy costs**

- 8 Occupancy costs have increased by \$1.894 million, 15.1% mainly due to increase in rates, insurance and fuel. Note the rates expense budgets will be reviewed to reflect the new rating valuations.

#### **Internal charges**

- 9 Internal charges have increased by \$881k, 20.5% primarily due to a \$794k increase in sludge disposal fees being charged through the Green Island landfill.

#### **Depreciation**

- 10 Depreciation has been increased by \$32.630 million, 91.2% which is estimated based on the latest asset revaluation – refer additional commentary in the CEO Overview Report.

#### **Interest**

- 11 Interest expense has increased by \$3.331 million as a result of the capital expenditure programme and higher interest rate.

## FEES AND CHARGES

- 12 Fees and charges for activities in the 3 Waters Group have either remained the same or have generally been increased by 3%. There are some exceptions as follows:
- e) City-wide unit rates for wastewater are calculated on a formula for trade waste charges, using budgeted volume and cost information. These unit rates are increased by between 0% and 33.3%.
  - f) Tankered waste charges have increased by 58.1% to reflect investment in waste reception and handling facilities, health & safety requirements, consent and disposal fees.
  - g) Treated water per cubic meter - Central Water Scheme Tariff for water sold by meter has increased by 4.69%.

## Signatories

Author:	David Ward - Group Manager 3 Waters
Authoriser:	Simon Drew - General Manager Infrastructure and Development

## Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Income Statement	74
<a href="#">↓B</a>	FIS Statement	75
<a href="#">↓C</a>	3 Waters Fees Schedule	76

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Three Waters Group activities primarily contribute to the objectives and priorities of the above strategies.

### ***Māori Impact Statement***

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Maori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

### ***Sustainability***

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

This report provides a draft budget for the 3 Waters Group for inclusion in the draft 2023/24 Annual Plan.

### ***Financial considerations***

Financial considerations are detailed in the report.

### ***Significance***

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

### ***Engagement – external***

There has been no external engagement in updating the draft budget for the 3 Waters Group.

**SUMMARY OF CONSIDERATIONS*****Engagement - internal***

Staff and managers from across council have been involved in the development of the draft budget.

***Risks: Legal / Health and Safety etc.***

There are no identified risks.

***Conflict of Interest***

There are no known conflicts of interest.

***Community Boards***

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2023/24 Annual Plan.

### 3 Waters

## Income Statement

## for the Year Ended 30 June 2024

Actual		Budget	Draft Budget	Budget Inc	Budget Inc
2021-22		2022-23	2023-24	(Dec)	(Dec)
\$000		\$000	\$000	\$000	%
<b>Revenue</b>					
66,198	Rates revenue	70,501	70,740	239	0.3%
-	- Rates penalties	-	-	-	-
6,162	External revenue	6,909	6,782	(127)	-1.8%
3,693	Grants and subsidies operating	4,441	4,441	-	0.0%
6,911	Grants and subsidies capital	-	-	-	-
2,055	Development contributions	2,504	2,559	55	2.2%
5,200	Vested assets	1,424	1,424	-	0.0%
-	- Internal revenue	-	-	-	-
<b>90,219</b>	<b>Total revenue</b>	<b>85,779</b>	<b>85,946</b>	<b>167</b>	<b>0.2%</b>
<b>Expenditure</b>					
8,739	Personnel costs	11,283	11,462	179	1.6%
11,802	Operations & maintenance	14,867	14,124	(743)	-5.0%
11,549	Occupancy costs	12,502	14,396	1,894	15.1%
4,824	Consumables & general	1,474	1,547	73	5.0%
-	- Grants & subsidies	-	-	-	-
4,917	Internal charges	4,293	5,174	881	20.5%
34,016	Depreciation	35,774	68,404	32,630	91.2%
3,235	Interest	4,260	7,591	3,331	78.2%
<b>79,082</b>	<b>Total expenditure</b>	<b>84,453</b>	<b>122,698</b>	<b>38,245</b>	<b>45.3%</b>
<b>11,137</b>	<b>Net surplus/(deficit)</b>	<b>1,326</b>	<b>(36,752)</b>	<b>(38,078)</b>	<b>-2871.6%</b>

### 3 Waters

## Funding Impact Statement

### for the Year Ended 30 June 2024

	Draft Budget 2023/24 \$000
<b>Sources of operating funding</b>	
General rates, uniform annual general charge, rates penalties	-
Targeted rates	70,740
Subsidies and grants for operating purposes	4,441
Fees and charges	6,782
Internal charges and overheads recovered	-
Interest and dividends from investments	-
Local authorities fuel tax, fines, infringement fees, and other receipts	-
<b>Total operating funding (A)</b>	<b>81,963</b>
<b>Applications of operating funding</b>	
Payments to staff and suppliers	41,529
Finance costs	7,591
Internal charges and overheads applied	5,174
Other operating funding applications	-
<b>Total application of operating funding (B)</b>	<b>54,294</b>
<b>Surplus/(deficit) of operating funding (A-B)</b>	<b>27,669</b>
<b>Sources of capital funding</b>	
Subsidies and grants for renewals expenditure	-
Subsidies and grants for other capital expenditure	-
Development and financial contributions	2,559
Increase/(decrease) in debt	14,630
Gross proceeds from sale of assets	-
Lump sum contributions	-
Other dedicated capital funding	-
<b>Total sources of capital funding (C)</b>	<b>17,189</b>
<b>Application of capital funding</b>	
Capital expenditure	
- to meet additional demand	10,833
- to improve the level of service	8,697
- to replace existing assets	25,328
Increase/(decrease) in reserves	-
Increase/(decrease) in investment (DCHL)	-
Increase/(decrease) of other investments	-
<b>Total application of capital funding (D)</b>	<b>44,858</b>
<b>Surplus/(deficit) of capital funding (C-D)</b>	<b>(27,669)</b>
<b>Funding balance ((A-B)+(C-D))</b>	<b>-</b>

**Group - 3 Waters**

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
<b>Wastewater</b>				
<b>City Wide Unit Rates</b>				
BOD5 per kg	\$0.13	\$0.13	\$0.00	0.00%
NFR/TSS per kg	\$0.24	\$0.26	\$0.02	8.30%
Volume per cubic metre	\$0.09	\$0.12	\$0.03	33.30%
<b>Compliance Monitoring, Re-Inspection and Consent Breaches</b>				
Annual Fee	\$188.84	\$194.50	\$5.66	3.00%
Consent Application Fee for minor discharge with pre-treatment (Category B)	\$378.74	\$390.10	\$11.36	3.00%
Consent Application Fee for significant industry and major discharges (Category A)	\$1,145.77	\$1,180.15	\$34.38	3.00%
Staff per hour	\$124.55	\$128.30	\$3.75	3.00%
Tanker Waste Charges per tonne	\$24.04	\$38.00	\$13.96	58.10%
Laboratory - variable cost	\$0.00	\$0.00	\$0.00	
<b>Network Contributions for a Sewer Connection</b>				
Where there has been no prior contribution to the existing network there will be a standard Network Contribution fee for all of the Dunedin City Council areas	\$5,150.00	\$5,150.00	\$0.00	0.00%
<b>Water Supply</b>				
<b>Annual supply charge (meter rental)</b>				
100mm nominal diameter - Annual supply charge (meter rental)	\$689.51	\$710.20	\$20.69	3.00%
150mm nominal diameter - Annual supply charge (meter rental)	\$991.10	\$1,020.83	\$29.73	3.00%
20mm nominal diameter - Annual supply charge (meter rental)	\$161.72	\$166.57	\$4.85	3.00%
25mm nominal diameter - Annual supply charge (meter rental)	\$207.62	\$213.85	\$6.23	3.00%
300mm nominal diameter - Annual supply charge (meter rental)	\$1,286.14	\$1,324.72	\$38.58	3.00%
30mm nominal diameter - Annual supply charge (meter rental)	\$230.57	\$237.49	\$6.92	3.00%
40mm nominal diameter - Annual supply charge (meter rental)	\$261.16	\$268.99	\$7.83	3.00%
50mm nominal diameter - Annual supply charge (meter rental)	\$528.88	\$544.75	\$15.87	3.00%
70mm Hydrant Standpipe - Annual supply charge (meter rental)	\$640.34	\$659.55	\$19.21	3.00%
80mm nominal diameter - Annual supply charge (meter rental)	\$653.45	\$673.05	\$19.60	3.00%
Re-connection Fee: Includes the removal of water restrictors installed due to non-compliance of the water bylaw	\$450.73	\$464.25	\$13.52	3.00%
Special Reading Fee	\$61.25	\$63.09	\$1.84	3.00%
<b>Backflow Prevention Programme</b>				
Backflow Preventer Test Fee	\$111.69	\$115.04	\$3.35	3.00%
Backflow programme – Incomplete Application Fees (hourly rate)	\$44.85	\$46.20	\$1.35	3.00%
Rescheduled Backflow Preventer Test Fee	\$63.46	\$65.36	\$1.90	3.00%
<b>Central Water Scheme Tariff for water sold by meter</b>				
Bulk Raw Water Tariff to: Merton, Hindon, and individual farm supplies (per cubic metre) - Central Water Scheme Tariff for water sold by meter	\$0.11	\$0.11	\$0.00	0.00%
Treated water per cubic metre - Central Water Scheme Tariff for water sold by meter	\$1.84	\$1.93	\$0.09	4.70%
<b>Installation of New Services</b>				
Charges for the installation of new services are determined on a case-by-case basis and are provided as a fixed price quote to applicants. Alternatively, customers can elect to undertake this work themselves at their own risk by engaging a Council Approved Water Supply Connection Installer. That installer will do all work apart from making the connection to the live water main, which will be undertaken by Council staff. A fee for making the connection will be charged.	\$0.00	\$0.00	\$0.00	



	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
<b>Network Contributions</b>				
Disconnection of Water Supply - DCC contractor to excavate	\$983.45	\$1,012.95	\$29.50	3.00%
Disconnection of water supply- AWSCI to excavate	\$251.00	\$258.53	\$7.53	3.00%
Where there has been no prior contribution to the existing network there will be a standard Network Contribution fee for all of the Dunedin City Council areas	\$5,000.00	\$5,000.00	\$0.00	0.00%
New 20mm diameter domestic water connection - as quoted	\$0.00	\$0.00	\$0.00	
Commercial or extraordinary water connection - as quoted	\$0.00	\$0.00	\$0.00	
<b>Rural Water Schemes</b>				
Differing capital and connection charges. Please contact the Water Services Department for further information.	\$0.00	\$0.00	\$0.00	

## **ANNUAL PLAN BUDGET UPDATE - GALLERIES, LIBRARIES AND MUSEUMS**

Department: Executive Leadership Team

### **EXECUTIVE SUMMARY**

- 1 This report provides an overview of the operating expenditure (opex) budget for the 2023/24 Annual Plan year for the Galleries, Libraries and Museums Group as shown at Attachment A. A draft funding impact statement (FIS) is shown at Attachment B. The following activities are provided for:
  - Dunedin Public Art Gallery (DPAG)
  - Dunedin Public Libraries
  - Olveston
  - Otago Museum Levy
  - Toitū Otago Settlers Museum (Toitū), including the Lan Yuan Dunedin Chinese Garden (Lan Yuan)
  - Ara Toi
- 2 A schedule of proposed fees and charges for the 2023/24 year is also presented at Attachment C.

### **RECOMMENDATIONS**

That the Council:

- a) **Approves** the draft 2023/24 operating budget for the Galleries, Libraries and Museums Group as shown/amended at Attachment A.
- b) **Approves** the draft 2023/24 fees and charges schedules for the Galleries, Libraries and Museums Group as shown/amended at Attachment C.

### **OPERATING BUDGETS**

#### **Revenue**

##### ***Rates***

- 3 The rates contribution for this Group has increased by \$347k, 1.3%.

##### ***External revenue***

- 4 External revenue has increased by \$541k, 44.6%. The main changes incorporate the following:

- a) An increase in DPAG, Toitū and Lan Yuan revenue of \$333k due to increased shop sales, functions and facility hire as well as increased admissions revenue at Lan Yuan.
- b) An increase in Olveston revenue of \$315k reflecting the return of international visitors.
- c) The external revenue budget for the Dunedin Public Libraries is reduced by \$107k mainly due to reduced revenue from collection rental.

## **Expenditure**

### ***Personnel costs***

- 5 Personnel costs have increased \$188k, 1.7% reflecting salary changes, an increase in training and a return to full establishment for Olveston after the effects of COVID-19.

### ***Consumables and general***

- 6 Consumables and general costs have increased \$291k, 27.8%. The main changes incorporate the following:
  - a) Increased stock purchases and catering at DPAG, Toitū and Olveston of \$160k which are both recovered – see external revenue comment above.
  - b) An increase in DPAG and Toitū of \$70k to reflect actual costs and pre COVID-19 activities.
  - c) An increase in the Dunedin Public Libraries budget of \$61k is mainly due to additional database and software licence costs.

### ***Grants and subsidies***

- 7 Grants and Subsidies costs have decreased by \$81k, -1.6%, the net reduction in Otago Museum funding which is decreased to \$4.823 million for the following:
  - The one-off grant of \$175k in the 2022-23 budget towards a seismic survey of the Otago Museum facility has been removed,
  - An increase of \$94k being a 2% adjustment to the levy.

### ***Internal charges***

- 8 Internal charges have increased by \$245k, 3.7% mainly due to increased corporate and Fleet charges. The increase in Fleet charges relates to the new electric book bus.

### ***Depreciation***

- 9 Depreciation has increased by \$234k, 16.9% due to the capital expenditure programme.

## **FEES AND CHARGES**

- 10 Fees and charges are largely unchanged from 2022/23.

## **Signatories**

Author:	Simon Pickford - General Manager Community Services
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Authoriser:	Simon Pickford - General Manager Community Services
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### Attachments

	Title	Page
<a href="#">↓A</a>	Income Statement	83
<a href="#">↓B</a>	FIS Statement	84
<a href="#">↓C</a>	GLAM Fees Schedule	85

**SUMMARY OF CONSIDERATIONS**
***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The Galleries, Libraries and Museums Group activities primarily contribute to the objectives and priorities of the above strategies.

***Māori Impact Statement***

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Māori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

***Sustainability***

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

This report provides a draft budget for the Galleries, Libraries and Museums Group for inclusion in the draft 2023/24 Annual Plan.

***Financial considerations***

Financial considerations are detailed in the report.

***Significance***

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

***Engagement – external***

There has been no external engagement in updating the draft budget for the Galleries, Libraries and Museums Group.

## **SUMMARY OF CONSIDERATIONS**

### ***Engagement - internal***

Staff and managers from across council have been involved in the development of the draft budget.

### ***Risks: Legal / Health and Safety etc.***

There are no identified risks.

### ***Conflict of Interest***

There are no known conflicts of interest.

### ***Community Boards***

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2023/24 Annual Plan.

## Galleries, Libraries and Museums Income Statement for the Year Ended 30 June 2024

Actual	Budget	Draft Budget	Budget Inc (Dec)	Budget Inc (Dec)
2021-22 \$000	2022-23 \$000	2023-24 \$000	\$000	%
<b>Revenue</b>				
24,672 Rates revenue	26,394	26,741	347	1.3%
- Rates penalties	-	-	-	-
1,304 External revenue	1,212	1,753	541	44.6%
232 Grants and subsidies operating	305	260	(45)	-14.8%
30 Grants and subsidies capital	30	30	-	0.0%
- Development contributions	-	-	-	-
- Vested assets	-	-	-	-
25 Internal revenue	30	173	143	476.7%
<b>26,263 Total revenue</b>	<b>27,971</b>	<b>28,957</b>	<b>986</b>	<b>3.5%</b>
<b>Expenditure</b>				
10,379 Personnel costs	10,959	11,147	188	1.7%
1,223 Operations & maintenance	1,167	1,231	64	5.5%
1,292 Occupancy costs	1,279	1,324	45	3.5%
914 Consumables & general	1,045	1,336	291	27.8%
4,599 Grants & subsidies	4,969	4,888	(81)	-1.6%
6,511 Internal charges	6,690	6,935	245	3.7%
1,279 Depreciation	1,382	1,616	234	16.9%
373 Interest	480	480	-	0.0%
<b>26,570 Total expenditure</b>	<b>27,971</b>	<b>28,957</b>	<b>986</b>	<b>3.5%</b>
<b>(307) Net surplus/(deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Galleries, Libraries and Museums Funding Impact Statement for the Year Ended 30 June 2024

	Draft Budget 2023/24 \$000
<b>Sources of operating funding</b>	
General rates, uniform annual general charges, rates penalties	26,741
Targeted rates	-
Subsidies and grants for operating purposes	260
Fees and charges	1,753
Internal charges and overheads recovered	173
Interest and dividends from investments	-
Local authorities fuel tax, fines, infringement fees, and other receipts	-
<b>Total operating funding (A)</b>	<b>28,927</b>
<b>Applications of operating funding</b>	
Payments to staff and suppliers	19,926
Finance costs	480
Internal charges and overheads applied	6,935
Other operating funding applications	-
<b>Total application of operating funding (B)</b>	<b>27,341</b>
<b>Surplus/(deficit) of operating funding (A-B)</b>	<b>1,586</b>
<b>Sources of capital funding</b>	
Subsidies and grants for renewals expenditure	-
Subsidies and grants for other capital expenditure	30
Development and financial contributions	-
Increase/(decrease) in debt	892
Gross proceeds from sale of assets	-
Lump sum contributions	-
Other dedicated capital funding	-
<b>Total sources of capital funding (C)</b>	<b>922</b>
<b>Application of capital funding</b>	
Capital expenditure	
- to meet additional demand	-
- to improve the level of service	971
- to replace existing assets	1,537
Increase/(decrease) in reserves	-
Increase/(decrease) in investment (DCHL)	-
Increase/(decrease) of other investments	-
<b>Total application of capital funding (D)</b>	<b>2,508</b>
<b>Surplus/(deficit) of capital funding (C-D)</b>	<b>(1,586)</b>
<b>Funding balance ((A-B)+(C-D))</b>	<b>-</b>



**Group - Galleries, Libraries and Museum**

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
<b>Dunedin Public Art Gallery</b>				
<b>Dunedin Public Art Gallery Admission</b>				
Group tours by arrangement, cost negotiable.	\$0.00	\$0.00	\$0.00	0.00%
Special exhibition entry charges will vary depending on the exhibition	\$0.00	\$0.00	\$0.00	0.00%
Admission free	\$0.00	\$0.00	\$0.00	0.00%
<b>Venue hire</b>				
Venue Hire - by negotiation depending on the hirer's requirements	\$0.00	\$0.00	\$0.00	0.00%
<b>Lan Yuan Chinese Garden</b>				
<b>Chinese Garden Admission</b>				
Adult Admission	\$10.00	\$10.00	\$0.00	0.00%
Adult Season Ticket	\$23.00	\$23.00	\$0.00	0.00%
Adult Season Ticket renewal	\$20.50	\$20.50	\$0.00	0.00%
Student or Beneficiary	\$7.20	\$7.20	\$0.00	0.00%
Student or Beneficiary Season Ticket	\$17.00	\$17.00	\$0.00	0.00%
Student or Beneficiary Season Ticket Renewal	\$13.50	\$13.50	\$0.00	0.00%
Child (under 13 years with Adult) free	\$0.00	\$0.00	\$0.00	0.00%
<b>Venue hire</b>				
Venue Hire - by negotiation depending on the hirer's requirements	\$0.00	\$0.00	\$0.00	0.00%
<b>Libraries</b>				
<b>Hot picks</b>				
Hot Picks Books (two week loan)	\$5.00	\$5.00	\$0.00	0.00%
Hot Picks Magazines (one week loan)	\$2.50	\$2.50	\$0.00	0.00%
Hot Picks Voucher Pack (6 Hot Picks vouchers)	\$25.00	\$25.00	\$0.00	0.00%
Hot Picks DVDs (one week loan) (to be removed)	\$4.00	\$0.00	-\$4.00	-100.00%
<b>Libraries</b>				
City Library parking (per hour)	\$2.00	\$2.00	\$0.00	0.00%
Create and supply digital image, per image	\$35.00	\$35.00	\$0.00	0.00%
Inter-loan (plus any additional charges over the standard fee)	\$10.00	\$10.00	\$0.00	0.00%
Membership card replacement (Adult)	\$4.00	\$4.00	\$0.00	0.00%
Membership card replacement (Child)	\$2.00	\$2.00	\$0.00	0.00%
Non-residential membership (per family per year)	\$170.00	\$180.00	\$10.00	5.90%
Photocopying (black and white, A3, per copy)	\$0.30	\$0.30	\$0.00	0.00%
Photocopying (black and white, A4, per copy)	\$0.20	\$0.20	\$0.00	0.00%
Photocopying (colour, A3, per copy)	\$2.00	\$2.00	\$0.00	0.00%
Photocopying (colour, A4, per copy)	\$1.00	\$1.00	\$0.00	0.00%
Research enquiries undertaken by staff (per hour)	\$80.00	\$85.00	\$5.00	6.30%
Libraries may offer discounts on fees & services periodically to promote access and usage.	\$0.00	\$0.00	\$0.00	0.00%
<b>Loss and damage charges</b>				
Processing Fee per item	\$10.00	\$10.00	\$0.00	0.00%
<b>Rentals</b>				
DVDs (1 week loan) (to be removed)	\$2.00	\$0.00	-\$2.00	-100.00%
DVDs (2 week loan). DVDs over two years are now free to borrow, and the loan period is 2 weeks. (to be removed)	\$4.00	\$0.00	-\$4.00	-100.00%
<b>Room Hire - Downes Room, Mosgiel Library</b>				
Charges vary from \$15.00 for first hour, \$10.00 thereafter, up to \$60.00	\$0.00	\$0.00	\$0.00	0.00%
No charge for individuals or groups who are unfunded or provide a community service	\$0.00	\$0.00	\$0.00	0.00%
<b>Room Hire - Dunningham Suite, City Library</b>				
Full Suite (full day)	\$450.00	\$450.00	\$0.00	0.00%
Full Suite (half day)	\$325.00	\$325.00	\$0.00	0.00%
Kitchen	\$60.00	\$60.00	\$0.00	0.00%
Moderate Meeting Room (full day)	\$270.00	\$270.00	\$0.00	0.00%
Moderate Meeting Room (half day)	\$200.00	\$200.00	\$0.00	0.00%
No charge for individuals or groups who are unfunded or provide a community service	\$0.00	\$0.00	\$0.00	0.00%
Security Guard Service (After 8pm Monday – Friday, before 11am and after 4pm Saturday/Sunday) per hour	\$40.00	\$40.00	\$0.00	0.00%

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
Small Meeting Room (full day)	\$190.00	\$190.00	\$0.00	0.00%
Small Meeting Room (half day)	\$110.00	\$110.00	\$0.00	0.00%
Wedding Booking (includes full day for event, plus 2 half days for set up and clean up. Does not include security guard service)	\$1,000.00	\$1,000.00	\$0.00	0.00%
<b>Room Hire - Meeting Room, Blueskin Bay Library</b>				
Charges vary from \$15.00 for first hour, \$10.00 thereafter, up to \$60.00	\$0.00	\$0.00	\$0.00	0.00%
No charge for individuals or groups who are unfunded or provide a community service	\$0.00	\$0.00	\$0.00	0.00%
<b>Hold fees</b>				
Holds charge (per item)	\$1.50	\$1.50	\$0.00	0.00%
Holds Voucher Pack (6 Holds vouchers)	\$6.00	\$6.00	\$0.00	0.00%
<b>Room Hire - Rolfe Room, Port Chalmers Library</b>				
Charges vary from \$15.00 for first hour, \$10.00 thereafter, up to \$60.00	\$0.00	\$0.00	\$0.00	0.00%
No charge for individuals or groups who are unfunded or provide a community service	\$0.00	\$0.00	\$0.00	0.00%
<b>Olveston Historic Home</b>				
<b>1 hour guided tour followed by croquet and tea and biscuits</b>				
Additional adults	\$44.00	\$44.00	\$0.00	0.00%
Additional children	\$44.00	\$44.00	\$0.00	0.00%
For up to 4 people	\$170.00	\$170.00	\$0.00	0.00%
<b>1 hour tour with high tea (for groups of 10 or more)</b>				
Devonshire Tea per person	\$40.00	\$40.00	\$0.00	0.00%
Edwardian High Tea per person	\$55.00	\$55.00	\$0.00	0.00%
Servants' Tea per person	\$34.00	\$34.00	\$0.00	0.00%
<b>2 hour Tours, Special Interest, Art Tours, Embroidery etc. (minimum group 8pax)</b>				
Adult	\$44.00	\$44.00	\$0.00	0.00%
Child	\$25.00	\$25.00	\$0.00	0.00%
Concession (friends, student, seniors)	\$40.00	\$40.00	\$0.00	0.00%
Group (8+)	\$40.00	\$40.00	\$0.00	0.00%
Local	\$40.00	\$40.00	\$0.00	0.00%
<b>Education groups</b>				
Adult	\$20.00	\$20.00	\$0.00	0.00%
Primary student	\$10.50	\$10.50	\$0.00	0.00%
Secondary student	\$12.50	\$12.50	\$0.00	0.00%
Tertiary student	\$15.50	\$15.50	\$0.00	0.00%
<b>Family</b>				
2 adults and up to 3 children	\$77.00	\$77.00	\$0.00	0.00%
Additional adults	\$20.00	\$20.00	\$0.00	0.00%
Additional children	\$14.00	\$14.00	\$0.00	0.00%
<b>Garden tours (minimum group 8pax)</b>				
Adult	\$25.00	\$25.00	\$0.00	0.00%
Child	\$14.00	\$14.00	\$0.00	0.00%
<b>Retail /Free independent traveller (FIT) guided tour</b>				
Adult	\$25.00	\$25.00	\$0.00	0.00%
Child	\$14.00	\$14.00	\$0.00	0.00%
Concession (friends, students, seniors)	\$23.00	\$23.00	\$0.00	0.00%
Group (10+)	\$20.00	\$20.00	\$0.00	0.00%
Local	\$20.00	\$20.00	\$0.00	0.00%
<b>Venue hire</b>				
Equipment cost on request	\$0.00	\$0.00	\$0.00	0.00%
Garden and drying room 4 hours includes 1 security	\$550.00	\$550.00	\$0.00	0.00%
Garden Hire 4 hours includes 1 security	\$350.00	\$350.00	\$0.00	0.00%
Room Hire - Drying room 4 hours includes 1 security	\$200.00	\$200.00	\$0.00	0.00%
Room Hire - Great Hall 4 hours includes 2 security	\$1,000.00	\$1,000.00	\$0.00	0.00%
Additional staff as required for security and staff	\$45.00	\$45.00	\$0.00	0.00%

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
<b>Toitū Otago Settlers Museum</b>				
<b>Toitū Otago Settlers Museum</b>				
Archive/Collection queries first half hour free, then charge per half hour	\$68.50	\$68.50	\$0.00	0.00%
Archives	\$15.00	\$15.00	\$0.00	0.00%
Special exhibition entry charges will vary depending on the exhibition	\$0.00	\$0.00	\$0.00	0.00%
Venue Hire - by negotiation depending on the hirers requirements	\$0.00	\$0.00	\$0.00	0.00%
Admission free	\$0.00	\$0.00	\$0.00	0.00%
Group tours by arrangement - cost negotiable	\$0.00	\$0.00	\$0.00	0.00%

## ANNUAL PLAN BUDGET UPDATE - COMMUNITY AND PLANNING

Department: Executive Leadership Team

### EXECUTIVE SUMMARY

- 1 This report provides an overview of the operating expenditure (opex) budget for the 2023/24 Annual Plan year for the Community and Planning Group as shown at Attachment A. A draft funding impact statement (FIS) is shown at Attachment B. The following activities are provided for:
  - City Development
  - Resource Consents
  - Community Development and Events
- 2 A schedule of proposed fees and charges for the 2023/24 year is also presented at Attachment C.

### RECOMMENDATIONS

That the Council:

- a) **Approves** the draft 2023/24 operating budget for the Community and Planning Group as shown/amended at Attachment A.
- b) **Approves** the draft 2023/24 fees and charges schedules for the Community and Planning Group as shown/amended at Attachment C.

### OPERATING BUDGETS

#### Revenue

##### *Rates*

- 3 The rates contribution for the Group has increased by \$1.422 million, 10.5%.

##### *External revenue*

- 4 External revenue has increased by \$261k, 16.9%. The main revenue changes incorporate the following:
  - a) Increase of \$158k for recovery of Masters Games costs.
  - b) Increases in Resource Consents revenue \$98k for non-notified resource consents due to adding a Processing Planner and a higher charge out rate.

## Expenditure

### *Personnel costs*

- 5 Personnel costs have increased by \$353k, 5.4%, due to additional resources in Resource Consents and Events. There are also increased staff costs for the Masters Games of \$92k being held in Dunedin in 2024, which are recoverable.

### *Operations and maintenance costs*

- 6 Operations and maintenance costs have increased by \$783k, 49.2%. This is primarily due to an increase in Events. The main changes incorporate the following:
- a) Increase of \$384k for FIFA 2023. Note, there is additional sportsground revenue included in the Reserves and Recreational Facilities group budget \$312k.
  - b) Increase in event costs including Matariki.
  - c) Reinstatement of event costs for new year's eve and Thieves Alley.

### *Occupancy costs*

- 7 Occupancy costs have increased by \$126k, 81.8% due to FIFA 2023 of \$109k and increased insurance \$17k.

### *Consumables and general costs*

- 8 Consumables and general costs have increased by \$194k, 19.1%. This is primarily due to increased legal fees for appeals to the 2<sup>nd</sup> Generation District Plan's Variation 2 Greenfield rezoning.

### *Grants and subsidies*

- 9 Grants and subsidies have increased \$152k, 3.7%, primarily due to increases in Masters Games, rates relief grants and adjustments approved as part of the 10 year plan.

## FEES AND CHARGES

- 10 Resource Consents fees are unchanged except for some fixed fee adjustments in consents monitoring and hearing costs. A few deposit amounts for land use consents and subdivisions have also been adjusted. These adjustments are to better reflect actual median processing costs.

## Signatories

Author:	Simon Pickford - General Manager Community Services
Authoriser:	Simon Pickford - General Manager Community Services

## Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↗A</a>	Income Statement	92
<a href="#">↗B</a>	FIS Statement	93
<a href="#">↗C</a>	Community and Planning Fees Schedule	94

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The activities of the Community and Planning Group primarily contribute to the objectives and priorities of the above strategies.

### ***Māori Impact Statement***

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Māori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

### ***Sustainability***

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

This report provides a draft budget for the Community and Planning Group for inclusion in the draft 2023/24 Annual Plan.

### ***Financial considerations***

Financial considerations are detailed in the report.

### ***Significance***

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

### ***Engagement – external***

There has been no external engagement in updating the draft budget for the Community and Planning Group.

**SUMMARY OF CONSIDERATIONS*****Engagement - internal***

Staff and managers from across council have been involved in the development of the draft budget.

***Risks: Legal / Health and Safety etc.***

There are no identified risks.

***Conflict of Interest***

There are no known conflicts of interest.

***Community Boards***

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2023/24 Annual Plan.

## Community and Planning Income Statement for the Year Ended 30 June 2024

Actual		Budget	Draft	Inc (Dec)	Budget Inc
2021-22		2022-23	Budget		(Dec)
\$000		\$000	2023-24	\$000	%
			\$000		
<b>Revenue</b>					
12,669	Rates revenue	13,582	15,004	1,422	10.5%
-	- Rates penalties	-	-	-	-
2,069	External revenue	1,547	1,808	261	16.9%
145	Grants and subsidies operating	154	156	2	1.3%
-	- Grants and subsidies capital	-	-	-	-
-	- Development contributions	-	-	-	-
-	- Vested assets	-	-	-	-
285	Internal revenue	306	278	(28)	-9.2%
<b>15,168</b>	<b>Total revenue</b>	<b>15,589</b>	<b>17,246</b>	<b>1,657</b>	<b>10.6%</b>
<b>Expenditure</b>					
5,754	Personnel costs	6,595	6,948	353	5.4%
1,314	Operations & maintenance	1,591	2,374	783	49.2%
161	Occupancy costs	154	280	126	81.8%
1,590	Consumables & general	1,016	1,210	194	19.1%
3,963	Grants & subsidies	4,114	4,266	152	3.7%
2,013	Internal charges	2,089	2,137	48	2.3%
31	Depreciation & amortisation	30	31	1	3.3%
-	- Interest	-	-	-	-
<b>14,826</b>	<b>Total expenditure</b>	<b>15,589</b>	<b>17,246</b>	<b>1,657</b>	<b>10.6%</b>
<b>342</b>	<b>Net surplus/(deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



## Community and Planning Funding Impact Statement for the Year Ended 30 June 2024

	Draft Budget 2023/24 \$000
<b>Sources of operating funding</b>	
General rates, uniform annual general charges, rates penalties	15,004
Targeted rates	-
Subsidies and grants for operating purposes	156
Fees and charges	1,808
Internal charges and overheads recovered	278
Interest and dividends from investments	-
Local authorities fuel tax, fines, infringement fees, and other receipts	-
<b>Total operating funding (A)</b>	<b>17,246</b>
<b>Applications of operating funding</b>	
Payments to staff and suppliers	15,078
Finance costs	-
Internal charges and overheads applied	2,137
Other operating funding applications	-
<b>Total application of operating funding (B)</b>	<b>17,215</b>
<b>Surplus/(deficit) of operating funding (A-B)</b>	<b>31</b>
<b>Sources of capital funding</b>	
Subsidies and grants for renewals expenditure	-
Subsidies and grants for other capital expenditure	-
Development and financial contributions	-
Increase/(decrease) in debt	139
Gross proceeds from sale of assets	-
Lump sum contributions	-
Other dedicated capital funding	-
<b>Total sources of capital funding (C)</b>	<b>139</b>
<b>Application of capital funding</b>	
Capital expenditure	
- to meet additional demand	-
- to improve the level of service	165
- to replace existing assets	5
Increase/(decrease) in reserves	-
Increase/(decrease) in investment (DCHL)	-
Increase/(decrease) of other investments	-
<b>Total application of capital funding (D)</b>	<b>170</b>
<b>Surplus/(deficit) of capital funding (C-D)</b>	<b>(31)</b>
<b>Funding balance ((A-B)+(C-D))</b>	<b>-</b>

**Group - Community and Planning**

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
<b>Resource Consents</b>				
<b>Consent Monitoring</b>				
Monitoring of activities subject to requirements of the HSNO Act (fixed fee)	\$265.00	\$275.00	\$10.00	3.80%
Resource Consent monitoring fee for first visit (fixed fee when resource consent granted)	\$265.00	\$280.00	\$15.00	5.70%
Resource Consent monitoring fee for other visits (fixed fee when resource consent granted)	\$180.00	\$250.00	\$70.00	38.90%
Resource Consent monitoring fee for visits determined necessary after resource consent granted (per hour)	\$123.00	\$131.00	\$8.00	6.50%
State of the Environment monitoring fee (fixed fee)	\$125.00	\$125.00	\$0.00	0.00%
Terms of payment: Payment of additional fees are due within 20 working days of the invoice date or 20th of the month, whichever is the latest.	\$0.00	\$0.00	\$0.00	0.00%
<b>Designations/Heritage Orders/Plan Changes</b>				
For Designations/heritage Orders/Plan Changes (privately initiated) following payment of the relevant deposit, the Council may, at its discretion, invoice for the additional charges at cost on a monthly basis and may stop work on the application until such time as the relevant invoice has been paid.	\$0.00	\$0.00	\$0.00	0.00%
Heritage order applications (deposit and additional charges at cost)	\$2,300.00	\$2,300.00	\$0.00	0.00%
Minor modifications (Section 181 (3)) (deposit and additional charges at cost)	\$640.00	\$640.00	\$0.00	0.00%
Notice of requirement for designations (Section 168 & Section 181(2)) (deposit and additional charges at cost)	\$7,300.00	\$7,300.00	\$0.00	0.00%
Plan changes (privately initiated) (deposit and additional charges at cost)	\$23,000.00	\$23,000.00	\$0.00	0.00%
Purchase of District Plan - available on line only, no charge	\$0.00	\$0.00	\$0.00	0.00%
Uplifting designations - no charge	\$0.00	\$0.00	\$0.00	0.00%
<b>Development Contributions</b>				
Objections (Full cost recovery for commissioners, council staff and other support) (deposit)	\$460.00	\$460.00	\$0.00	0.00%
Remissions, unusual developments and deferral of payment (deposit)	\$460.00	\$460.00	\$0.00	0.00%
The Local Government Act provides for full cost recovery. Application costs that exceed the deposit will be subject to additional charges at the rates and disbursements set out in this schedule. For those applications that attract a fixed deposit, a receipt will be issued at the time of payment. A GST invoice will be issued at the completion of processing. Commissioners are selected and appointed independently of Council and their full costs will be recovered.	\$0.00	\$0.00	\$0.00	0.00%
<b>Disbursements</b>				
Vehicle usage (calculated on time basis (per min))	\$0.27	\$0.27	\$0.00	0.00%
Postage - at cost	\$0.00	\$0.00	\$0.00	0.00%
Photocopying (per A4 copy) - at cost	\$0.00	\$0.00	\$0.00	0.00%
Public notices - at cost	\$0.00	\$0.00	\$0.00	0.00%
Site signs - at cost	\$0.00	\$0.00	\$0.00	0.00%
Site inspections - at cost	\$0.00	\$0.00	\$0.00	0.00%
<b>Fees for Land Use Planning Activities</b>				
Section 36(1) of the Resource Management Act 1991 enables the Council to charge a fixed deposit. Section 36(3) allows for additional fees to recover actual and reasonable costs in cases here the fixed deposit is inadequate. Application costs that exceed the deposit will be subject to additional charges at the rates and disbursements set out in the following schedules. For those applications that attract a fixed deposit, a receipt will be issued at the time of payment. A GST invoice will be issued at the completion of processing.	\$0.00	\$0.00	\$0.00	0.00%
<b>Fees for Subdivision Activities</b>				
Non-Notified Subdivision Consents (deposit)	\$2,400.00	\$2,600.00	\$200.00	8.30%
<b>Hearing Costs</b>				
Hearing up to 3 hours (fixed fee)	\$900.00	\$1,000.00	\$100.00	11.10%
Hearings over 3 hours (per day)	\$1,800.00	\$2,000.00	\$200.00	11.10%
Staff attendance at hearings – cost of staff attending hearing (charged at hourly rates). For resource consents, only the processing planner and specialist from another department will be charged.	\$0.00	\$0.00	\$0.00	0.00%
For all applications involving elected members attendance at hearings:				
<b>Non-Notified Land Use Consents</b>				
Category B (deposit)	\$1,000.00	\$1,025.00	\$25.00	2.50%
Category C (deposit)	\$1,700.00	\$1,750.00	\$50.00	2.90%
Category A - no deposit	\$0.00	\$0.00	\$0.00	0.00%
<b>Notified Land Use Consents</b>				
Limited Notified Land Use Consents (deposit)	\$5,900.00	\$5,900.00	\$0.00	0.00%
Publicly Notified Land Use Consents (deposit)	\$9,300.00	\$9,300.00	\$0.00	0.00%
<b>Notified Subdivision Consents</b>				

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
Limited Notified Subdivision Consents (deposit)	\$5,900.00	\$5,900.00	\$0.00	0.00%
Publicly Notified Subdivision Consents (deposit)	\$9,300.00	\$9,300.00	\$0.00	0.00%
<b>Objections</b>				
For objections under section 357A(1)(f) or (g), where a request is made for the objection to be considered by a hearings commissioner, there is a fixed deposit and additional costs are charged as follows:	\$850.00	\$850.00	\$0.00	0.00%
Commissioner - actual cost	\$0.00	\$0.00	\$0.00	0.00%
Officer time - at hourly rate	\$0.00	\$0.00	\$0.00	0.00%
Other objections to decisions of resource consents (Section 357) and fees (Section 357B) - no fee	\$0.00	\$0.00	\$0.00	0.00%
<b>Planning - Other Legislation</b>				
Cancellation of building line restriction (Section 327A Local Government Act 1974) (deposit)	\$330.00	\$330.00	\$0.00	0.00%
Converting a cross lease into a fee simple (deposit)	\$300.00	\$300.00	\$0.00	0.00%
Overseas Investment Commission Certificate (deposit)	\$330.00	\$330.00	\$0.00	0.00%
Planning certificates for the sale of liquor (deposit)	\$280.00	\$280.00	\$0.00	0.00%
Right of way (Section 348 Local Government Act 1974) (deposit)	\$660.00	\$660.00	\$0.00	0.00%
Right of way application for sealing (Section 348 Local Government Act 1974)	\$0.00	\$250.00	\$250.00	
<b>Processing Costs</b>				
Administrative Officers (per hour)	\$99.00	\$100.00	\$1.00	1.00%
Associate Senior Planner (per hour)	\$170.00	\$174.00	\$4.00	2.40%
Compliance and Monitoring Officer (per hour)	\$123.00	\$131.00	\$8.00	6.50%
Development contributions officer (per hour)	\$130.00	\$131.00	\$1.00	0.80%
External consultants processing resource consent (same hourly rate as equivalent planner)	\$0.00	\$0.00	\$0.00	0.00%
Graduate Planner (per hour)	\$127.00	\$129.00	\$2.00	1.60%
Planner (per hour)	\$162.00	\$166.00	\$4.00	2.50%
Planning Technician (per hour)	\$117.00	\$119.00	\$2.00	1.70%
Principal Advisor/Team Leader/Specialist input (senior level) from another Council department (per hour)	\$179.00	\$183.00	\$4.00	2.20%
Processing of notified land use and subdivision applications and any additional charges applying to any other planning application listed above will be charged at the following rates:	\$0.00	\$0.00	\$0.00	0.00%
Senior Planner (per hour)	\$179.00	\$183.00	\$4.00	2.20%
Specialist input (junior/intermediate level) from another Council department (per hour)	\$162.00	\$166.00	\$4.00	2.50%
Reports, advice and assessment commissioned by the Council - at cost	\$0.00	\$0.00	\$0.00	0.00%
Refund or Cost Recovery Threshold: There is a \$40 threshold either side of the final cost whereby if the amount to be refunded or recovered is less than \$40 it will be absorbed to cover the processing cost.	\$0.00	\$0.00		0.00%
<b>Related Land Use Consents</b>				
Boundary Activity Notice Deposit	\$490.00	\$490.00	\$0.00	0.00%
Certificates of compliance (Section 139) (deposit)	\$870.00	\$950.00	\$80.00	9.20%
Change or cancellation of conditions of land use consents (Section 127(1)(b)) (deposit)	\$870.00	\$920.00	\$50.00	5.70%
Existing use certificate (Section 139A) (deposit)	\$1,080.00	\$1,080.00	\$0.00	0.00%
Extension of time for land use consents. (Section 125(1)(b)) (deposit)	\$730.00	\$710.00	-\$20.00	-2.70%
If the application is complex or significant, or specialist advice is needed, a higher deposit may be required before proceeding.	\$0.00	\$0.00	\$0.00	0.00%
Marginal or Temporary Activity Notice (deposit)	\$490.00	\$490.00	\$0.00	0.00%
Outline plan of works (Section 176A) (deposit)	\$1,200.00	\$1,400.00	\$200.00	16.70%
Surrender of resource consent (s138)	\$0.00	\$200.00	\$200.00	0.00%
<b>Related Subdivision Consent Matters</b>				
Approving, certification fee for survey plans (except 224(c)) (per certificate) (deposit)	\$520.00	\$540.00	\$20.00	3.80%
Bond renewal (fixed fee)	\$240.00	\$245.00	\$5.00	2.10%
Certified copy of Council Resolution (fixed fee)	\$240.00	\$250.00	\$10.00	4.20%
Change or cancellation of conditions of subdivision consents (Section 127(1) (deposit))	\$1,280.00	\$1,500.00	\$220.00	17.20%
Combined 223 and 224(c) application (deposit)	\$1,000.00	\$1,000.00	\$0.00	0.00%
Compliance with subdivision consent conditions (Section 224(c)) (deposit)	\$840.00	\$840.00	\$0.00	0.00%
Extension of time for subdivision consents (Section 125(1)(b)) (deposit)	\$770.00	\$770.00	\$0.00	0.00%
If the application is complex or significant, or specialist advice is needed, a higher deposit may be required before proceeding. Fees will be discussed with the applicant in advance. Engineering, geotechnical, contamination and any other technical input will be an additional fee that recovers actual cost.	\$0.00	\$0.00	\$0.00	0.00%
Payment of Final Fee for Subdivision Applications: The final fee should be paid promptly after being sent an invoice. If there are any outstanding interim invoices they will be required to be paid before the Section 224 Certificate will be released.	\$0.00	\$0.00	\$0.00	0.00%

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
Preparation of consent notices, certificates, bonds, partial or full release/discharge of bonds, revocation of easements (fixed fee, but any legal fees recovered at cost)	\$300.00	\$310.00	\$10.00	3.30%
s240 Covenants (deposit)	\$550.00	\$550.00	\$0.00	0.00%
s241 Amalgamation of Allotments (deposit)	\$315.00	\$315.00	\$0.00	0.00%
Section 221 application (deposit)	\$1,090.00	\$1,300.00	\$210.00	19.30%
Section 226 application including certification (deposit)	\$770.00	\$850.00	\$80.00	10.40%
Section 243 application (deposit)	\$540.00	\$600.00	\$60.00	11.10%
Objections to decisions of subdivision consents (Section 357) and fees (Section 357B) (no fee)	\$0.00	\$0.00	\$0.00	0.00%
<b>Request to Use Commissioner</b>				
1. The applicant requesting a commissioner in accordance with Section 100A will be charged at the actual cost of the commissioner, even if submitters also make the same request. If submitters request a commissioner, and the applicant does not, then the submitters must pay for the additional costs associated with the commissioner, with the costs being equally shared between the submitters requesting it.	\$0.00	\$0.00	\$0.00	0.00%
2. Plan changes or Notice of Requirements which require the use of a commissioner will be charged at the actual cost of the commissioner.				
<b>Site Contamination Search</b>				
Commercial and Industrial (fixed fee per site) - Site Contamination Search	\$580.00	\$620.00	\$40.00	6.90%
Information search to meet requirement (method) of section 6(2) of the Resource Management (National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health) Regulations 2011	\$0.00	\$0.00	\$0.00	0.00%
Residential and rural (fixed fee per site) - Site Contamination Search	\$350.00	\$350.00	\$0.00	0.00%
Where HAIL search and assessment has previously been completed	\$0.00	\$160.00	\$160.00	

## ANNUAL PLAN BUDGET UPDATE - ECONOMIC DEVELOPMENT

Department: Enterprise Dunedin

### EXECUTIVE SUMMARY

- 1 This report provides an overview of the operating expenditure (opex) budget for the 2023/24 Annual Plan year for the Economic Development Group as shown at Attachment A. A draft funding impact statement (FIS) is shown at Attachment B. The following activities are provided for:
  - Economic Development
  - Dunedin Visitors Centre – i-Site
  - Marketing Dunedin
- 2 A schedule of proposed fees and charges for the 2023/24 year is also presented at Attachment C.

### RECOMMENDATIONS

That the Council:

- a) **Approves** the draft 2023/24 operating budget for the Economic Development Group as shown/amended at Attachment A.
- b) **Approves** the draft 2023/24 fees and charges schedules for the Economic Development Group as shown/amended at Attachment C.

### OPERATING BUDGETS

#### Revenue

##### *Rates*

- 3 Rates have increased overall by \$133k, 2.5%.

##### *External Revenue*

- 4 External revenue has increased by \$283k, 95.0% due to increased Visitors Centre revenue reflecting the return of international visitors.

#### Expenditure

**Personnel costs**

- 5 Personnel costs have increased overall by \$167k, 7.1% due to Visitor Centre staffing returning to full establishment with the return of international visitors.

**Consumables and general**

- 6 Consumables and general costs have increased by \$149k, 17.5% mainly due to stock purchases and bank commissions at the Visitor Centre.

**FEES AND CHARGES**

- 7 Fees and charges for activities in the Economic Development Group remain unchanged from 2022/23.

**Signatories**

Author:	John Christie - Manager Enterprise Dunedin
Authoriser:	Sandy Graham - Chief Executive Officer

**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↗A</a>	Income Statement	101
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<a href="#">↗C</a>	Economic Development Fees Schedule	103

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Economic Development Group activities primarily contribute to the objectives and priorities of the above strategies.

### ***Māori Impact Statement***

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Māori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

### ***Sustainability***

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

This report provides a draft budget for the Economic Development Group for inclusion in the draft 2023/24 Annual Plan.

### ***Financial considerations***

Financial considerations are detailed in the report.

### ***Significance***

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

### ***Engagement – external***

There has been no external engagement in updating the draft budget for the Economic Development Group.

## SUMMARY OF CONSIDERATIONS

### ***Engagement - internal***

Staff and managers from across council have been involved in the development of the draft budget.

### ***Risks: Legal / Health and Safety etc.***

There are no identified risks.

### ***Conflict of Interest***

There are no known conflicts of interest.

### ***Community Boards***

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2023/24 Annual Plan.



## Economic Development Income Statement for the Year Ended 30 June 2024

Actual	Budget	Draft Budget	Inc (Dec)	Budget Inc (Dec)
2021-22	2022-23	2023-24		
\$000	\$000	\$000	\$000	%
<b>Revenue</b>				
5,402 Rates revenue	5,346	5,479	133	2.5%
- Rates penalties	-	-	-	-
133 External revenue	298	581	283	95.0%
2,750 Grants and subsidies operating	33	-	(33)	-100.0%
- Grants and subsidies capital	-	-	-	-
- Development contributions	-	-	-	-
- Vested assets	-	-	-	-
65 Internal revenue	3	3	-	0.0%
<b>8,350 Total revenue</b>	<b>5,680</b>	<b>6,063</b>	<b>383</b>	<b>6.7%</b>
<b>Expenditure</b>				
2,225 Personnel costs	2,365	2,532	167	7.1%
1,774 Operations & maintenance	1,147	1,153	6	0.5%
51 Occupancy costs	17	11	(6)	-35.3%
860 Consumables & general	852	1,001	149	17.5%
1,652 Grants & subsidies	90	140	50	55.6%
1,203 Internal charges	1,177	1,165	(12)	-1.0%
24 Depreciation & amortisation	32	61	29	90.6%
- Interest	-	-	-	-
<b>7,789 Total expenditure</b>	<b>5,680</b>	<b>6,063</b>	<b>383</b>	<b>6.7%</b>
<b>561 Net surplus/(deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Economic Development Funding Impact Statement for the Year Ended 30 June 2024

	Draft Budget 2023/24 \$000
<b>Sources of operating funding</b>	
General rates, uniform annual general charges, rates penalties	4,979
Targeted rates	500
Subsidies and grants for operating purposes	-
Fees and charges	581
Internal charges and overheads recovered	3
Interest and dividends from investments	-
Local authorities fuel tax, fines, infringement fees, and other receipts	-
<b>Total operating funding (A)</b>	<b>6,063</b>
<b>Applications of operating funding</b>	
Payments to staff and suppliers	4,837
Finance costs	-
Internal charges and overheads applied	1,165
Other operating funding applications	-
<b>Total application of operating funding (B)</b>	<b>6,002</b>
<b>Surplus/(deficit) of operating funding (A-B)</b>	<b>61</b>
<b>Sources of capital funding</b>	
Subsidies and grants for renewals expenditure	-
Subsidies and grants for other capital expenditure	-
Development and financial contributions	-
Increase/(decrease) in debt	439
Gross proceeds from sale of assets	-
Lump sum contributions	-
Other dedicated capital funding	-
<b>Total sources of capital funding (C)</b>	<b>439</b>
<b>Application of capital funding</b>	
Capital expenditure	
- to meet additional demand	-
- to improve the level of service	-
- to replace existing assets	500
Increase/(decrease) in reserves	-
Increase/(decrease) in investment (DCHL)	-
Increase/(decrease) of other investments	-
<b>Total application of capital funding (D)</b>	<b>500</b>
<b>Surplus/(deficit) of capital funding (C-D)</b>	<b>(61)</b>
<b>Funding balance ((A-B)+(C-D))</b>	<b>-</b>

Group - Economic Development

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
Economic Development				
Film Permit Fee				
Fee for a permit to conduct commercial film activity in public places (per day)	\$575.00	\$575.00	\$0.00	0.00%
Fee for a permit to conduct commercial film activity in public places (per half day)	\$287.50	\$287.50	\$0.00	0.00%

## ANNUAL PLAN BUDGET UPDATE - WASTE MANAGEMENT

Department: Waste and Environmental Solutions

### EXECUTIVE SUMMARY

- 1 This report provides an overview of the operating expenditure (opex) budgets for the 2023/24 Annual Plan year for the Waste Management Group as shown at Attachment A. A draft funding impact statement (FIS) is shown at Attachment B.
- 2 A schedule of proposed fees and charges for the 2023/24 year is also presented at Attachment C.

### RECOMMENDATIONS

That the Council:

- a) **Approves** the draft 2023/24 operating budget for the Waste Management Group as shown/amended at Attachment A.
- b) **Approves** the draft 2023/24 fees and charges schedules for Waste Management Group as shown/amended at Attachment C.

### OPERATING BUDGETS

#### Revenue

##### *Rates*

- 3 The rates contribution for the Group has increased by \$683k, 11.4%.

##### *External Revenue*

- 4 External revenue has increased by \$672k, 5.4%. This is made up of an increase in Waste Disposal Levy (WDL) revenue of \$456k from Ministry for the Environment (MfE), and an increase in Green Island landfill revenue due to increased ETS charges and Ministry WDL costs being passed on to landfill users through increased landfill charges. These increases are offset by an expected reduction in refuse bag sales.

##### *Grants and Subsidies Revenue*

- 5 Grants revenue has decreased by \$3.800 million, 100%. The 2022/23 revenue was one-off from the Ministry for the Environment for the purchase of kerbside collection bins.

##### *Internal Revenue*

- 6 Internal revenue has increased by \$843k, 96.5%. This is primarily due to lime-treated sludge from the Tahuna wastewater treatment plant now able to be disposed of at the Green Island landfill rather than transported to an external provider as previously budgeted.

## **Expenditure**

### ***Personnel Costs***

- 7 Personnel costs have decreased \$176k, 13.8%. This is due to the removal of two fixed-term FTE positions relating to the management and implementation of the new kerbside collection contract. This reduction is offset by increased contracted services costs for the contract implementation.

### ***Operations and Maintenance***

- 8 Operations and maintenance costs have increased by \$1.062 million, 8.3%. This is partly due to increases at the Green Island landfill for ETS of \$117k, the kerbside collection contract \$462k and contracted services to implement the new kerbside contract \$250k.

### ***Consumables and General***

- 9 Consumables and General costs have increased by \$628k, 22.6%. This is largely due to increases at the Green Island landfill for Ministry for the Environment WDL \$848k.
- 10 Consultants' costs have reduced \$335k with costs associated with the Smooth Hill landfill development transferred to capital expenditure.

### ***Depreciation***

- 11 Depreciation has decreased by \$106k, -11.7%.

### ***Interest***

- 12 Interest expense has increased by \$684k as a result of the capital expenditure programme and higher interest rate.

## **FEES AND CHARGES**

- 13 Fees and charges have been categorised as 'inclusive' or 'exclusive' of Emissions Trading Scheme (ETS) costs. The landfill charges include costs associated with ETS as these general waste loads contribute to landfill emissions. ETS recoveries have increased from \$51.50 to \$90.35 per tonne.
- 14 All waste to landfill attracts the Ministry for the Environment Waste Disposal Levy, which is currently set at \$30 per tonne rising to \$50 per tonne on 1 July 2023.
- 15 As of 1 July 2023, the Ministry for the Environment Waste Disposal Levy will also include material used for daily cover at Green Island Landfill.
- 16 Changes to fees and charges due to ETS and Levy increases range from 2.7% to 200%.
- 17 Where there has been no cost increase, fees and charges have been held at current rates.

## **Signatories**

Author:	Chris Henderson - Group Manager Waste and Environmental Solutions
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Authoriser:	Simon Drew - General Manager Infrastructure and Development
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### Attachments

	<b>Title</b>	<b>Page</b>
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<a href="#">↓C</a>	Waste Fees Schedule	111

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The activities of Waste Management primarily contribute to the objectives and priorities of the above strategies.

### ***Māori Impact Statement***

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Maori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

### ***Sustainability***

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

This report provides a draft budget for the Waste Management Group for inclusion in the draft 2023/24 Annual Plan.

### ***Financial considerations***

Financial considerations are detailed in the report.

### ***Significance***

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

### ***Engagement – external***

There has been no external engagement in updating the draft budget for the Waste Management Group.

## SUMMARY OF CONSIDERATIONS

### ***Engagement - internal***

Staff and management from across council have been involved in the development of the draft budget.

### ***Risks: Legal / Health and Safety etc.***

There are no identified risks.

### ***Conflict of Interest***

There are no known conflicts of interest.

### ***Community Boards***

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2023/24 Annual Plan.



## Waste Management Income Statement for the Year Ended 30 June 2024

Actual	Budget	Draft Budget	Budget Inc	Budget Inc
2021-22	2022-23	2023-24	(Dec)	(Dec)
\$000	\$000	\$000	\$000	%
<b>Revenue</b>				
4,650 Rates revenue	6,007	6,690	683	11.4%
- Rates penalties	-	-	-	-
10,429 External revenue	12,542	13,214	672	5.4%
- Grants and subsidies operating	-	-	-	-
- Grants and subsidies capital	3,800	-	(3,800)	-100.0%
- Development contributions	-	-	-	-
- Vested assets	-	-	-	-
1,590 Internal revenue	874	1,717	843	96.5%
<b>16,669 Total revenue</b>	<b>23,223</b>	<b>21,621</b>	<b>(1,602)</b>	<b>-6.9%</b>
<b>Expenditure</b>				
865 Personnel costs	1,279	1,103	(176)	-13.8%
14,676 Operations & maintenance	12,794	13,856	1,062	8.3%
252 Occupancy costs	159	249	90	56.6%
2,232 Consumables & general	2,783	3,411	628	22.6%
110 Grants & subsidies	190	140	(50)	-26.3%
851 Internal charges	889	955	66	7.4%
758 Depreciation	904	798	(106)	-11.7%
309 Interest	425	1,109	684	160.9%
<b>20,053 Total expenditure</b>	<b>19,423</b>	<b>21,621</b>	<b>2,198</b>	<b>11.3%</b>
<b>(3,384) Net surplus/(deficit)</b>	<b>3,800</b>	<b>-</b>	<b>(3,800)</b>	<b>-100.0%</b>

## Waste Management Funding Impact Statement for the Year Ended 30 June 2024

	Draft Budget 2023/24 \$000
<b>Sources of operating funding</b>	
General rates, uniform annual general charges, rates penalties	1,975
Targeted rates	4,715
Subsidies and grants for operating purposes	-
Fees and charges	13,214
Internal charges and overheads recovered	1,717
Interest and dividends from investments	-
Local authorities fuel tax, fines, infringement fees, and other receipts	-
<b>Total operating funding (A)</b>	<b>21,621</b>
<b>Applications of operating funding</b>	
Payments to staff and suppliers	18,759
Finance costs	1,109
Internal charges and overheads applied	955
Other operating funding applications	-
<b>Total application of operating funding (B)</b>	<b>20,823</b>
<b>Surplus/(deficit) of operating funding (A-B)</b>	<b>798</b>
<b>Sources of capital funding</b>	
Subsidies and grants for renewals expenditure	-
Subsidies and grants for other capital expenditure	-
Development and financial contributions	-
Increase/(decrease) in debt	10,658
Gross proceeds from sale of assets	-
Lump sum contributions	-
Other dedicated capital funding	-
<b>Total sources of capital funding (C)</b>	<b>10,658</b>
<b>Application of capital funding</b>	
Capital expenditure	
- to meet additional demand	-
- to improve the level of service	10,833
- to replace existing assets	623
Increase/(decrease) in reserves	-
Increase/(decrease) in investment (DCHL)	-
Increase/(decrease) of other investments	-
<b>Total application of capital funding (D)</b>	<b>11,456</b>
<b>Surplus/(deficit) of capital funding (C-D)</b>	<b>(798)</b>
<b>Funding balance ((A-B)+(C-D))</b>	<b>-</b>

## Group - Waste

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
<b>Waste and Environmental Solutions</b>				
After Hours Opening Fee (excludes ETS)				
Booth operation costs – per hour (plus any additional machine fees) After hours	\$91.00	\$91.00	\$0.00	0.00%
Opening Fee - After Hours	\$446.00	\$446.00	\$0.00	0.00%
Public weigh (weigh only)	\$10.00	\$10.00	\$0.00	0.00%
Green Island Landfill - other charges				
Compost per bag	\$7.00	\$7.00	\$0.00	0.00%
Compost per scoop	\$30.00	\$30.00	\$0.00	0.00%
Green Island Transfer Station - e-Waste at the Recycling centre				
As per recovery costs	\$0.00	\$0.00	\$0.00	
Green Island Transfer Station – General Solid Waste (includes ETS)				
General Solid Waste per 50kg (or part thereof)	\$11.00	\$14.00	\$3.00	27.30%
Green Island Transfer Station – Vegetation for composting only (excludes ETS)				
100% vegetation per 50kg (or part thereof)	\$5.00	\$5.00	\$0.00	0.00%
Green Island Transfer Station / Landfill – Large Vehicle Charges (excludes ETS)				
Clay cover per tonne	\$5.00	\$15.00	\$10.00	200.00%
Clay minimum charge	\$5.00	\$15.00	\$10.00	200.00%
Clean fill minimum charge (dry)	\$10.00	\$20.00	\$10.00	100.00%
Clean fill per tonne (dry)	\$10.00	\$20.00	\$10.00	100.00%
Cover minimum charge	\$5.00	\$15.00	\$10.00	200.00%
Cover per tonne	\$5.00	\$15.00	\$10.00	200.00%
Rubble minimum charge	\$20.00	\$30.00	\$10.00	50.00%
Rubble per tonne	\$20.00	\$30.00	\$10.00	50.00%
Clean fill per tonne (wet slip material) (removed and to be reclassified as contaminated soil low level)	\$41.00	\$0.00	-\$41.00	-100.00%
Clean fill minimum charge (wet slip material) (removed and to be reclassified as contaminated soil low level)	\$41.00	\$0.00	-\$41.00	-100.00%
Green Island Transfer Station / Landfill - Special/hazardous waste				
Sludges and liquids (solids content at least 20%) per 50kg (or part thereof)	\$16.55	\$19.95	\$3.40	20.50%
Sludges and liquids (solids content less than 20%) per 50kg (or part thereof)	\$19.50	\$22.90	\$3.40	17.40%

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
Animals remains/asbestos including high contaminated soil per 50kg (or part thereof)	\$15.20	\$19.95	\$4.75	31.30%
Green Island Transfer Station / Landfill - Special/hazardous waste (excludes ETS)				
Contaminated soil (low level) per 50kg (or part thereof)	\$3.90	\$6.80	\$2.90	74.40%
Foundry sands per 50kg (or part thereof)	\$3.90	\$5.05	\$1.15	29.50%
Gas bottles (each)	\$13.00	\$13.00	\$0.00	0.00%
Household chemicals (inclusive of car - small load fee)	\$16.00	\$16.00	\$0.00	0.00%
Non Hazardous tanker waste per 50kg (or part thereof)	\$7.40	\$7.60	\$0.20	2.70%
Oil (per litre)	\$1.00	\$1.00	\$0.00	0.00%
Tyres (bulk loads) per 50kg (or part thereof)	\$30.00	\$30.00	\$0.00	0.00%
Middlemarch and Waikouaiti Landfill – Large Vehicle Charges (includes ETS)				
General solid waste minimum charge	\$107.00	\$121.00	\$14.00	13.10%
General solid waste per cubic metre	\$107.00	\$121.00	\$14.00	13.10%
Middlemarch and Waikouaiti Transfer Stations – Large Vehicle Charges (excludes ETS)				
Vegetation for composting - per cubic metre	\$75.00	\$75.00	\$0.00	0.00%
Vegetation for composting - minimum charge	\$75.00	\$75.00	\$0.00	0.00%
Other charges				
Blue glass bin	\$10.00	\$10.00	\$0.00	0.00%
Bokashi - 10lt bin	\$36.00	\$36.00	\$0.00	0.00%
Bokashi - 15lt bin	\$39.00	\$39.00	\$0.00	0.00%
Bokashi - Replacement lid	\$5.00	\$5.00	\$0.00	0.00%
Bokashi - Zing - bag	\$7.00	\$7.00	\$0.00	0.00%
Kerbside bin (additional bin/replacement bin/change of bin size) – delivery & administration fee	\$31.00	\$31.00	\$0.00	0.00%
Refuse Collection (includes ETS)				
40 Litre bags	\$3.40	\$3.80	\$0.40	11.80%
65 Litre bags	\$3.60	\$4.00	\$0.40	11.10%

	2022/23 fees (GST Inclusive)	2023/24 proposed (GST Inclusive)	\$ change	% change
Transfer Stations without weighbridge – Small Vehicle Charges - General Solid Waste (includes ETS)				
Car – large load	\$52.00	\$61.00	\$9.00	17.30%
Car – small load	\$22.00	\$25.00	\$3.00	13.60%
Cars and single axle trailers, vans and utes – medium load	\$77.00	\$86.00	\$9.00	11.70%
Cars and single axle trailers, vans and utes – large load	\$102.00	\$116.00	\$14.00	13.70%
Cars and single axle trailers, vans and utes – small load	\$50.00	\$62.00	\$12.00	24.00%
Station wagon – large load	\$81.00	\$95.00	\$14.00	17.30%
Station wagon – small load	\$39.00	\$48.00	\$9.00	23.10%
Wheelie Bin per bin or part bin	\$22.00	\$25.00	\$3.00	13.60%
Wool pack per pack or part pack	\$22.00	\$25.00	\$3.00	13.60%
Non-Council Refuse bag – per bag (max size 80 litres)	\$5.00	\$5.00	\$0.00	0.00%
Transfer Stations without weighbridge – Small Vehicle Charges (excludes ETS)				
Car tyres – each	\$5.00	\$5.00	\$0.00	0.00%
Clay cover (per cubic metre)	\$5.00	\$15.00	\$10.00	200.00%
Cleanfill (per cubic metre - dry)	\$10.00	\$20.00	\$10.00	100.00%
Rubble (per cubic metre)	\$20.00	\$30.00	\$10.00	50.00%
Transfer Stations without weighbridge - Vegetation for composting only (excludes ETS)				
Car – large load 100% vegetation	\$24.00	\$24.00	\$0.00	0.00%
Car – small load 100% vegetation	\$9.00	\$9.00	\$0.00	0.00%
Station wagon – large load 100% vegetation	\$35.00	\$35.00	\$0.00	0.00%
Station wagon – small load 100% vegetation	\$14.00	\$14.00	\$0.00	0.00%
Van or Ute, Car with single axle trailer, 100% vegetation	\$44.00	\$44.00	\$0.00	0.00%
Wheelie Bin per bin 100% vegetation	\$9.00	\$9.00	\$0.00	0.00%
Wool pack 100% vegetation	\$9.00	\$9.00	\$0.00	0.00%
Van or Ute, Car with single axle trailer - 100% vegetation (small load)	\$22.00	\$22.00	\$0.00	0.00%

## 2023-24 RATING METHOD

Department: Finance

### EXECUTIVE SUMMARY

- 1 The draft budget as presented for 2023-24 includes an overall increase in rates of 6.5%. This increase in rates is collected using the rating method. The proposed rates charged to individual rate accounts incorporate the budget increase and changes in the rating database (new improvements, new homes and the impact of the 2022 general revaluation).
- 2 The proposed changes to the rating method are discussed in this report. These include increases to the community services targeted rate (increase of 7.7%) and the stadium differentiated rates (increase of 7.6%).
- 3 The 2022 general revaluation has resulted in a redistribution of general rates between properties and property categories.

### RECOMMENDATIONS

That the Council, for the purposes of the community engagement:

- a) **Approves** an increase in the community services targeted rate for the 2023-24 year of \$8.00 to \$111.50 including GST.
- b) **Approves** an increase in the Stadium 10,000 plus seat differentiated rates for the 2023-24 year based on the June 2022 Local Government Cost Index of 7.6%.
- c) **Approves** the current rating method for the setting of all other rates for the 2023-24 year.

### BACKGROUND

- 4 The purpose of this report is to demonstrate the impact of the proposed rate increase by property and property category for the 2023-24 year, confirm the proposed changes to the rating method and discuss the impact of the 2022 general revaluation.
- 5 Please note that unless specified, all rating figures in this report are GST inclusive.

### DISCUSSION

- 6 The overall increase in rates to be collected is driven by the draft budget for 2023-24 which includes a 6.50% increase. This increase in rates is collected using the rating method.

- 7 The rating method comprises two main elements, general rates and targeted rates, as demonstrated on Attachment A. Attachment A provides a summary of current and proposed rates, provides details of the individual rates and the amount collected from each rate. Attachment B, summary information, provides a summary of fixed charges, general rates and total rates.
- 8 DCC rates are made up of general rates (57%) and targeted rates (43%). General rates are based on capital value. Targeted rates are made up of fixed charges (76%) and rates based on capital value (24%). When property values change as a result of a revaluation, the largest impact relates to the general rate.
- 9 The general rate is collected as a rate in the dollar on the capital value (CV) of each property. The Council sets the general rate differentially for six property categories; residential, lifestyle, commercial, farmland, residential Heritage Bed and Breakfast establishments, and the Stadium.
- 10 A differential, described as a factor, is the degree to which the rate (the cents in the dollar) on each category of property is higher or lower than residential property. For example, the rate paid by commercial properties for the current year is 2.45 times more than the rate paid by residential properties.
- 11 Targeted rates fund particular activities and are either fixed charges, ie the same amount per property, or collected as a rate in the dollar on the CV of each property.
- 12 The impact of a rates increase on individual properties is driven by the budget increase, the rating method (how we rate), changes in the property database (for example, new improvements or new houses) and the 2022 general revaluation.

#### ***Community Services Rate***

- 13 The Council has a community services targeted rate (CSTR) which funds the Botanic Garden and part of the Parks and Reserves activity. The CSTR is a fixed charge on all rateable properties and is normally increased annually by an indexed amount. Allowing for an increase based on the June 2022 Local Government Cost Index (LGCI) of 7.6% would increase this from \$103.50 to \$111.50 for the 2023-24 year.

#### ***Stadium Rates***

- 14 The Council has a rating differential for the Forsyth Barr Stadium for the general rate, the economic development/tourism rate, the capital value-based drainage rate and the capital value-based fire protection rate. Since the 2013-14 year, the differentiated Stadium rates have been inflation adjusted annually. For the 2023-24 year, it is proposed to increase these rates by the June 2022 LGCI of 7.6%.

#### ***Revaluation Impact***

- 15 Dunedin properties were revalued as at 1 July 2022 and these property values form the basis for rating for the 2023-24 rating year.
- 16 Overall, there has been a 38.6% increase in capital value (CV) of Dunedin properties. The table below shows the overall change in CV by property category for all properties that pay the general rate.

	Old Capital Value <sup>1</sup> 2022-23	% of CV	New Capital Value 2023-24	% of CV	CV Inc/(Dec)	% Inc/ (Dec)
<b>Residential</b>	22,672,265,180	71.6	31,549,486,700	71.9	8,877,221,520	39.2
<b>Lifestyle</b>	1,982,885,500	6.2	3,057,042,500	6.9	1,074,157,000	54.2
<b>Commercial</b>	5,056,602,150	16.0	6,767,806,200	15.4	1,711,204,050	33.8
<b>Farmland</b>	1,773,749,700	5.6	2,267,243,650	5.2	493,493,950	27.8
<b>Heritage B&amp;Bs</b>	3,465,000	0.0	4,300,000	0.0	835,000	24.1
<b>Stadium</b>	187,300,000	0.6	249,700,000	0.6	62,400,000	33.3
<b>Total</b>	<b>31,676,267,530</b>	<b>100.0</b>	<b>43,895,579,050</b>	<b>100.0</b>	<b>12,219,311,520</b>	<b>38.6</b>

- 17 The impact on rates paid by individual properties depends on whether a property's CV has changed by more than, or less than, the overall increase or decrease in CV. For example, if the CV of a particular property increased by more than the overall increase, then the general rate for this property would increase by more than the overall increase.

#### **Overall Impact**

- 18 The following table shows the overall rates income (including GST) by property category for 2022-23 and 2023-24.

Category	2022-23 (\$'000)	2023-24 (\$'000)	\$ change (\$'000)	% change
Residential	142,926	152,270	9,344	6.5%
Lifestyle	7,140	8,628	1,488	20.8%
Commercial	63,894	67,185	3,291	5.2%
Farmland	5,422	5,559	137	2.5%
<b>Total</b>	<b>219,382</b>	<b>233,642</b>	<b>14,260</b>	<b>6.5%</b>

- 19 Attachment C provides sample property rate changes for each category of property. The sample property rate changes incorporate:

- The forecast rate increase of 6.50%,
- An increase of 7.7%, \$8.00 in the community services rate, and
- An increase of 7.6% in the differentiated rates paid by the Stadium.

#### **Rate Maximum**

- 20 Under the Local Government (Rating) Act 2002, certain rates must not exceed 30% of total rates revenue. This includes the use of a uniform annual general charge and any targeted rates that are set on a uniform basis excluding targeted rates set solely for water supply or sewage disposal. Based on the draft budgets, these rates represent 20% of total rates revenue.

<sup>1</sup> Includes properties liable for 50% general rates.



**OPTIONS**

- 21 No options are provided as this report is giving effect to the current rating method and previous decisions of the Council.

**NEXT STEPS**

- 22 While the Council is engaging with the community on the annual plan 2023-24, rate account information will be available on the DCC website that shows the proposed rating impact by individual rate account.

**Signatories**

Author:	Carolyn Allan - Senior Management Accountant
Authoriser:	Gavin Logie - Chief Financial Officer

**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Summary of Current and Proposed Rates	120
<a href="#">↓B</a>	Summary Information	121
<a href="#">↓C</a>	Sample Rate Accounts	122

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The annual plan 2023-24 contributes to objectives across the strategic framework, as it describes the Council's activities, which are aligned to community outcomes. It also provides a long-term focus for decision making and coordination of the Council's resources, as well as a basis for community accountability.

### ***Māori Impact Statement***

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Māori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

### ***Sustainability***

Sustainability is an underlying principle of the DCC's strategic framework. Activity in the annual plan 2023-24 supports the DCC to embed the principles of sustainability across DCC work.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

The rating method gives effect to the draft budget. The financial implications of the draft budget are discussed in annual plan 2023-24 overview report and the group budget reports. The application of the rating method is consistent with the 10 year plan 2021-2031.

### ***Financial considerations***

The rating method gives effect to the draft budget. The financial implications of the draft budget are discussed in annual plan 2023-24 overview report and the group budget reports.

### ***Significance***

The 10 year plan 2021-31 budgets, including the rating method, were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets and rating method are not considered significant in terms of the policy.

## SUMMARY OF CONSIDERATIONS

### ***Engagement – external***

There will be an opportunity for the community to provide feedback during the engagement process.

### ***Engagement - internal***

Staff and managers from across the Council have been involved in the development of the draft budgets.

### ***Risks: Legal / Health and Safety etc.***

There are no identified risks.

### ***Conflict of Interest***

There are no known conflicts of interest.

### ***Community Boards***

The rating method will be of interest to Community Boards.

**Summary of Current and Proposed Rates**

		2022-23 Current		2023-24 Proposed		Increase/(Decrease)		
Rates (Including GST)		Basis of Rate	Rate	Rates Collected	Rate	Rates Collected	Rate	Rates Collected
		Note 1	Note 2	\$'000	Note 2	\$'000		\$'000
								%
General Rates								
Rate in \$, Capital Value, Differentiated								
Residential	cv	0.3284	74,459	0.2636	83,172	-19.7%	8,713	11.7%
Lifestyle	cv	0.3120	6,186	0.2504	7,655	-19.7%	1,469	23.7%
Commercial	cv	0.8079	40,418	0.6511	43,546	-19.4%	3,128	7.7%
Farmland	cv	0.2627	4,660	0.2109	4,782	-19.7%	122	2.6%
Residential Heritage Bed & Breakfast	cv	0.5747	20	0.4613	20	-19.7%	(0)	-0.4%
Stadium 10,000 plus seat	cv	0.0630	118	0.0508	127	-19.4%	9	7.5%
Total General Rates			125,861		139,302		13,441	10.7%
Targeted Rates								
Community Services								
Residential, Farmland, Lifestyle, Utilities	suip	103.50	5,667	111.50	6,132	7.7%	465	8.2%
Commercial	ru	103.50	287	111.50	312	7.7%	25	8.7%
Total Community Services			5,954		6,444		490	8.2%
Tourism/Economic Development								
Commercial	cv	0.0116	572	0.0087	572	-25.1%	(0)	-0.0%
Stadium 10,000 plus seat	cv	0.0013	3	0.0011	3	-19.3%	0	7.6%
Total Tourism/Economic Development			575		575		(0)	0.0%
Drainage								
Fixed Charge								
Residential, Lifestyle & Farmland (Note 3)	suip	654.00	31,783	654.00	31,928	0.0%	145	0.5%
Commercial, Residential Institutions, Schools (Note 3)	ru	654.00	1,854	654.00	1,859	0.0%	5	0.3%
Churches	ru	102.25	12	102.25	12	0.0%	0	0.0%
Rate in \$ CV								
Commercial & Residential Institutions (Note 3)	cv	0.3055	16,103	0.2245	16,062	-26.5%	(41)	-0.3%
Schools (Note 3)	cv	0.2291	740	0.1684	766	-26.5%	26	3.5%
Stadium 10,000 plus seat	cv	0.0236	44	0.0190	48	-19.4%	3	7.6%
Total Drainage Rates			50,536		50,675		138	0.3%
Kerbside Recycling Collection Fixed Charge								
Residential, Farmland, Lifestyle, Utilities	suip	106.10	5,356	106.10	5,411	0.0%	55	1.0%
Commercial	ru	106.10	30	106.10	32	0.0%	2	6.0%
Total Kerbside Collection Rates			5,386		5,443		57	1.1%
Water								
Fixed Charge								
Residential, Lifestyle & Farmland (Note 3)	suip/unit	496.00	25,146	496.00	25,254	0.0%	108	0.4%
Fire Protection	suip	148.80	26	148.80	26	0.0%	0	0.0%
Fire Protection, Rate in \$ CV								
Commercial	cv	0.0873	4,986	0.0640	5,029	-26.7%	43	0.9%
Residential Institutions	cv	0.0655	339	0.0480	313	-26.7%	(26)	-7.7%
Stadium 10,000 plus seat	cv	0.0095	18	0.0077	19	-19.3%	1	7.6%
Total Water Rates			30,515		30,641		126	0.4%
Other Targeted Rates								
Private Street Lighting	suip	149.40	35	149.40	43	0.0%	8	22.9%
Allanton	suip	411.00	22	411.00	22	0.0%	0	0.0%
Blanket Bay	suip	636.00	1	636.00	1	0.0%	0	0.0%
Curles Point	suip	749.00	1	749.00	1	0.0%	0	0.0%
Total Other Rates			59		67		8	13.5%
Voluntary Targeted Rates								
Warm Dunedin	suip	various	496	various	496		0	0.0%
Total Voluntary Rates			496		496		0	0.0%
Total Rates Including GST			219,382		233,642		14,260	6.5%
Total Rates Excluding GST			190,767		203,167		12,400	6.5%
Check			0.0		0			

Note 1: cv = capital value, suip = separately used or inhabited part of a rating unit, ru = rating unit.

Note 2: Fixed charge unless specified as a rate in the dollar.

Note 3: Charges are reduced to 50% where a property is not connected/supplied but is capable of being connected/supplied.

**Summary Information**

*Note : All numbers are GST INCLUSIVE*

**Summary of Fixed Charges**

	2023/24	2022/23	Increase	Increase
Community Services	111.50	103.50	8.00	7.7%
Kerbside Recycling	106.10	106.10	0.00	0.0%
Water	496.00	496.00	0.00	0.0%
Drainage	654.00	654.00	0.00	0.0%
<b>Total Fixed Charges</b>	<b>1,367.60</b>	<b>1,359.60</b>	<b>8.00</b>	<b>0.6%</b>

**Summary of General Rates**

	General Rate Share	Total CV	CV %	General Rate Rate in \$	General Rates Factor	General Rates Paid
Residential	59.71%	31,549,486,700	71.87%	0.002636	1.00	83,172,372
Lifestyle	5.50%	3,057,042,500	6.96%	0.002504	0.95	7,654,834
Commercial	31.26%	6,767,806,200	15.42%	0.006511	2.47	43,546,043
Farmland	3.43%	2,267,243,650	5.17%	0.002109	0.80	4,781,617
Residential Heritage B&B	0.01%	4,300,000	0.01%	0.004613	1.75	19,836
Stadium 10,000 plus seat	0.09%	249,700,000	0.57%	0.000508	0.19	126,848
<b>Total</b>	<b>100.00%</b>	<b>43,895,579,050</b>	<b>100.0%</b>			<b>139,301,550</b>

*Commercial tourism/economic development rate*

*0.000087 0.03*

*Commercial - combined general and tourism/economic development rates*

*0.006598 2.50*

**Summary of Total Rates**

	2023/24	2022/23	Inc (Dec)	% Inc (Dec)
Residential	152,270,260	142,926,580	9,343,680	6.5%
Lifestyle	8,628,060	7,139,770	1,488,290	20.8%
Commercial	67,185,270	63,893,620	3,291,650	5.2%
Farmland	5,558,460	5,422,070	136,390	2.5%
<b>Total</b>	<b>233,642,050</b>	<b>219,382,040</b>	<b>14,260,010</b>	<b>6.5%</b>

**Sample Rate Accounts**
**Average Capital Value (CV) Rates**

	CV	CV Old	CV Increase	2022/23	2023/24	Increase	Increase %
<b>Residential</b>							
Average CV	654,000	472,000	38.6%				
General Rates				1,550	1,724	174	11.2%
Community Services				104	112	8	7.7%
Kerside Recycling				106	106	0	0.0%
Water				496	496	0	0.0%
Drainage				654	654	0	0.0%
Total				2,910	3,092	182	6.3%
<b>Residential</b>							
Median CV	590,000	420,000	40.5%				
General Rates				1,379	1,555	176	12.8%
Community Services				104	112	8	7.7%
Kerside Recycling				106	106	0	0.0%
Water				496	496	0	0.0%
Drainage				654	654	0	0.0%
Total				2,739	2,923	184	6.7%
<b>Commercial</b>							
Average CV	2,138,000	1,602,000	33.5%				
General Rates				12,943	13,921	978	7.6%
Community Services				104	112	8	7.7%
Tourism Economic				186	185	(1)	-0.3%
Fire Protection				1,399	1,368	(30)	-2.2%
Drainage				654	654	0	0.0%
Drainage CV				4,894	4,800	(94)	-1.9%
Total				20,179	21,039	861	4.3%
<b>Farmland</b>							
Average CV	1,668,000	1,300,000	28.3%				
General Rates				3,415	3,518	103	3.0%
Community Services				104	112	8	7.7%
Total				3,519	3,629	111	3.1%
<b>Lifestyle</b>							
Average CV	1,200,000	650,000	84.6%				
General Rates				2,028	3,005	977	48.2%
Community Services				104	112	8	7.7%
Total				2,132	3,116	985	46.2%

**Other Sample Properties Rates**

	CV	CV Old	CV Increase	2022/23	2023/24	Increase	Increase %
<b>Residential</b>							
Example	345,000	275,000	25.5%	2,263	2,277	14	0.6%
Example	430,000	320,000	34.4%	2,410	2,501	91	3.8%
Lower Quartile	490,000	345,000	42.0%	2,493	2,659	167	6.7%
Mode	530,000	390,000	35.9%	2,640	2,765	124	4.7%
Median Value	590,000	420,000	40.5%	2,739	2,923	184	6.7%
Average	654,000	472,000	38.6%	2,910	3,092	182	6.3%
Example	671,000	486,000	38.1%	2,956	3,136	181	6.1%
Upper Quartile	750,000	535,000	40.2%	3,117	3,345	228	7.3%
Example	850,000	615,000	38.2%	3,379	3,608	229	6.8%
Example	1,050,000	770,000	36.4%	3,888	4,135	247	6.4%
<b>Commercial</b>							
Lower Quartile	360,000	235,000	53.2%	3,606	4,179	573	15.9%
Median Value	680,000	485,000	40.2%	6,637	7,214	577	8.7%
Upper Quartile	1,580,000	1,150,000	37.4%	14,699	15,748	1,049	7.1%
Average	2,138,000	1,602,000	33.5%	20,179	21,039	861	4.3%
Example	2,830,000	2,240,000	26.3%	27,913	27,601	(312)	-1.1%
Example	3,150,000	2,280,000	38.2%	28,398	30,636	2,238	7.9%
Example	7,890,000	5,440,000	45.0%	66,707	75,584	8,877	13.3%
Example	10,300,000	7,290,000	41.3%	89,134	98,437	9,303	10.4%
<b>Farmland (General and Community Services Rates only)</b>							
Median Value	800,000	583,500	37.1%	1,636	1,799	162	9.9%
Average	1,668,000	1,300,000	28.3%	3,519	3,629	111	3.1%
Upper Quartile	1,920,000	1,460,000	31.5%	3,939	4,161	222	5.6%
Example	2,310,000	1,790,000	29.1%	4,806	4,983	177	3.7%
Example	3,440,000	2,660,000	29.3%	7,091	7,366	275	3.9%
Example	4,470,000	3,585,000	24.7%	9,521	9,539	17	0.2%
Example	9,160,000	8,570,000	6.9%	22,617	19,430	(3,187)	-14.1%
Example	10,120,000	7,250,000	39.6%	19,149	21,455	2,305	12.0%
Example	13,100,000	10,300,000	27.2%	27,162	27,739	578	2.1%
<b>Lifestyle (General and Community Services Rates only)</b>							
Example	250,000	140,000	78.6%	540	738	197	36.5%
Example	625,000	353,500	76.8%	1,206	1,677	470	39.0%
Example	630,000	400,000	57.5%	1,352	1,689	338	25.0%
Lower Quartile	836,250	520,000	60.8%	1,726	2,205	480	27.8%
Median Value	1,140,000	730,000	56.2%	2,381	2,966	585	24.6%
Average Value	1,157,000	752,000	53.9%	2,450	3,009	559	22.8%
Mode Value	1,200,000	650,000	84.6%	2,132	3,116	985	46.2%
Upper Quartile	1,410,000	940,000	50.0%	3,036	3,642	606	20.0%
Example	1,800,000	1,160,000	55.2%	3,723	4,619	896	24.1%

## **REVENUE POLICY COMPLIANCE**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 A Revenue and Financing Policy (“the Policy”) is required by the Local Government Act. It sets out how Council’s operating and capital expenditure will be funded, and the sources of those funds.
- 2 This report presents the level of compliance that the draft 2023/24 Annual Plan budget has with the Policy.

### **RECOMMENDATIONS**

That the Council:

- a) **Notes** the Revenue Policy Compliance report.

### **BACKGROUND**

- 3 Section 102 of the Local Government Act 2002 (LGA) requires all councils to prepare and adopt a Revenue and Financing Policy. The Policy sets out for each activity of Council, how operating and capital expenditure will be funded, and the sources of those funds.
- 4 The Policy is reviewed every three years but can be amended earlier if required. No amendments are proposed at this time.

### **DISCUSSION**

- 5 A review has been undertaken of how the draft operating budgets for the 2023/24 Annual Plan comply with the Policy, as shown in Table 1 below.
- 6 In any budget year, there is likely to be a level of variability between the policy and the budget, but it would not be expected to be more than +/- 5%.
- 7 A full review of the policy will occur as part of the development of the next 10 year plan.



**Table 1 – Draft policy and draft budgets comparison**

	2021-2031 Policy		2023/24 Budgets			Variance
Activity	Rates Revenue %	Other Revenue %	Rates Revenue %	Other Revenue %	Unfunded deprec.	Within +/- 5%
<b>Community and planning group</b>						
Community development and events	95%	5%	96%	4%		✓
City development	100%	0%	100%	0%		✓
Resource consent management	60%	40%	62%	38%		✓
<b>Economic development group</b>						
Economic development and marketing	90%	10%	90%	10%		✓
Visitor centre (i-Site)	60%	40%	66%	34%		Note 1
<b>Galleries, libraries and museums group</b>						
Ara Toi services	100%	0%	100%	0%		✓
Dunedin Public Art Gallery	85%	15%	89%	11%		✓
Dunedin Public Libraries	98%	2%	99%	1%		✓
Lan Yuan Chinese Garden	75%	25%	53%	47%		Note 2
Olveston	33%	67%	47%	53%		Note 1
Otago Museum levy	100%	0%	100%	0%		✓
Toitū Otago Settlers Museum	92%	8%	89%	11%		✓
<b>Governance and support services group</b>						
Civic & governance support services	100%	0%	100%	0%		✓
Corporate support services	90%	10%	90%	10%		✓
Warm Dunedin	100%	0%	100%	0%		✓

	2021-2031 Policy		2023/24 Budgets			Variance
Activity	Rates Revenue %	Other Revenue %	Rates Revenue %	Other Revenue %	Unfunded deprec.	Within +/- 5%
<b>Property group</b>						
Community housing	10%	90%	10%	76%	14%	Note 3
Other property	45%	55%	47%	53%		✓
<b>Regulatory services group</b>						
Animal Services	10%	90%	14%	86%		✓
Building Services	25%	75%	22%	78%		✓
Environmental Health	65%	35%	72%	28%		Note 4
Liquor Licensing	10%	90%	16%	84%		Note 5
Parking Operations	0%	100%	0%	100%		✓
Parking services (enforcement)	2%	98%	3%	97%		✓
<b>Reserves and recreational facilities group</b>						
Aquatic services	55%	45%	66%	34%		Note 6
Cemeteries (parks and burials)	50%	50%	41%	59%		Note 7
Crematorium	0%	100%	0%	100%		✓
Dunedin Botanic Garden	98%	2%	99%	1%		✓
Parks and reserves	96%	4%	93%	7%		✓
<b>Roading and footpaths group</b>						
Transport	62%	38%	69%	31%		Note 8
<b>Three Waters</b>						
Water supply	80%	20%	55%	15%	30%	Note 9
Wastewater	98%	2%	65%	5%	30%	Note 9
Stormwater	99%	1%	58%	5%	37%	Note 9

	2021-2031 Policy		2023/24 Budgets			Variance
Activity	Rates Revenue %	Other Revenue %	Rates Revenue %	Other Revenue %	Unfunded deprec.	Within +/- 5%
<b>Waste management group</b>						
Landfills	0%	100%	1%	99%		✓
Refuse/recycling collection and clean ups days	75%	25%	77%	23%		✓
Waste minimisation	0%	100%	0%	100%		✓

- 8 **Note 1** – The budget recognises that external revenue is recovering from the impacts of COVID with an increase in visitors to city. External revenue is budgeted to increase from that provide for in the 2022/23 Annual Plan. No increase in fees have been provided for in the budget.
- 9 **Note 2** – The budgeted external revenue of \$252,000 for Lan Yuan Dunedin Chinese Garden recognises an increase in admissions revenue, increased shop sales, and functions and facilities hire. No increase in fees has been provided for in the budget.
- 10 **Note 3** – The budget for Community Housing rentals has been based on an average rental increase for the 2023/24 year of 5% (\$6 - \$12 per week). This option provides for User Pays 76%, Rates Revenue of 10% and Unfunded Depreciation 14%.
- 11 To comply with the Revenue Policy to fund 90% of the operating cost of community housing from rental income, rates revenue 10% and unfunded depreciation of 0%, rents would need to increase by an average of 24% (\$29 - \$52 per week). This level of rent increase would be considered of high significance in terms of the Council's Significance and Engagement Policy, and formal consultation with the tenants would be required. This policy will be reviewed as part of our next 10 year plan.
- 12 The table below shows the proposed budgeted rent increase:

Fees & Charges	Current Rent	<b>Budget 23/24</b>		
		User Fees & Charges 76% General Rates Revenue 10% Unfunded Depreciation 14%		
		<b>Proposed Rent</b>	<b>Increase (\$)</b>	<b>Increase (%)</b>
Bedsit	\$122.00	\$128.00	\$6	4.92%
Single (partitioned)	\$125.00	\$131.00	\$6	4.80%
Single (separate)	\$130.00	\$136.00	\$6	5.38%
Double (partitioned)	\$171.00	\$179.00	\$8	5.26%
Double (separate)	\$176.00	\$185.00	\$9	5.11%
1 Bedroom	\$185.00	\$195.00	\$10	4.86%
2 Bedroom	\$216.00	\$228.00	\$12	5.09%

- 13 **Note 4** – The budget for Environmental Health recognises that businesses are recovering from the impacts of COVID and as such, no increases in fees have been proposed. Some of the fees are also legislatively set.
- 14 **Note 5** – the fees and charges for Liquor Licensing are set by legislation. The policy will be reviewed as part of the next 10 year plan to align with legislation.
- 15 **Note 6** – An increase of around 3% in fees and charges for aquatics has been budgeted, and other revenue also includes budgeted fees from Te Puna O Whakaehu which will open prior to the start of the 2023/24 year.
- 16 To comply with the Revenue Policy to recover 45% of operating costs from fees and charges, aquatics fees would need to increase by an estimated \$1.5 million. This level of increase may be considered significance in terms of the Council's Significance and Engagement Policy, and formal consultation would be required. A review of this policy will be undertaken as part of the next 10 year plan.
- 17 The table below provides examples of the proposed budgeted aquatic fees.

Fee or charge (incl. GST)	2022/23 Fees	Proposed fees	\$ change	% change
Adult Swim	\$7.40	\$7.60	\$0.20	2.7%
Concession Swim	\$4.30	\$4.40	\$0.10	2.3%
Child Swim	\$3.40	\$3.50	\$0.10	2.9%
Family Swim	\$15.90	\$16.40	\$0.50	3.1%
Family Swim and Slide	\$33.50	\$34.50	\$1.00	3.0%
Adult Swim and Slide	\$13.20	\$13.60	\$0.40	3.0%
Concession Swim and Slide	\$9.10	\$9.40	\$0.30	3.3%
Child Swim and Slide	\$7.40	\$7.60	\$0.20	2.7%

- 18 **Note 7** – the Cemeteries budget reflects the actual results from 2021/22. The budget provides for a 3% increase in fees, which equates to an additional \$22,000.
- 19 **Note 8** – The operating budget for roading includes increases in depreciation and interest expense. These costs do not qualify for Waka Kotahi grant funding, and so the level of external revenue does not comply with the Revenue Policy.
- 20 **Note 9** – The budget for 3 waters does not comply with the Revenue Policy due to the non funding of depreciation. The budget provides for depreciation increasing by an estimated \$32.630 million, which is based on the latest asset revaluation (subject to confirmation).

## OPTIONS AND NEXT STEPS

- 21 There are no options or next steps.

## Signatories

Author:	Sharon Bodeker - Manager Governance
Authoriser:	Sandy Graham - Chief Executive Officer

## **Attachments**

There are no attachments for this report.

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Annual Plan contributes to the objectives and priorities of the strategic framework. The Revenue and Financing Policy is a key component of the development of the Annual Plan.

### ***Māori Impact Statement***

The Annual Plan 2023/24 provides a mechanism for Māori to contribute to local decision-making. The Council's engagement with Mana Whenua and Mātāwaka is an ongoing and continuous process.

### ***Sustainability***

The Revenue and Financing Policy considers the overall impact of its funding requirements on the current and future social, economic, environmental and cultural wellbeing of the community.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

The Revenue and Financing Policy does not impact on levels of service provided but provides for how the activities of Council are funded.

### ***Financial considerations***

The financial impacts are discussed in the report.

### ***Significance***

This report is considered to be of low significance in terms of the Council's Significance and Engagement Policy.

### ***Engagement – external***

There has been no external engagement.

### ***Engagement - internal***

Staff and managers from across Council have been involved in the development of the draft budgets.

### ***Risks: Legal / Health and Safety etc.***

There are no identified risks.

**SUMMARY OF CONSIDERATIONS**

***Conflict of Interest***

There are no known conflicts of interest.

***Community Boards***

There are no implications for Community Boards.

## **ENGAGEMENT ON THE 2023/24 ANNUAL PLAN**

Department: Civic and Executive Leadership Team

### **EXECUTIVE SUMMARY**

- 1 The draft 2023/24 Annual Plan ("the draft Plan") is an update of year three of the 10 year plan 2021-31. The draft Plan proposes no significant changes to the 10 year plan, and there are no engagement topics requiring specific feedback. As such, there is no legal requirement for Council to consult on the draft Plan.
- 2 This report therefore recommends following the community engagement approach that was undertaken for the 2022/23 Annual Plan. This approach utilises both online digital content as well as print-based engagement practices.

### **RECOMMENDATIONS**

That the Council:

- a) **Approves** the recommended engagement approach as outlined in this report.

### **BACKGROUND**

- 3 The Local Government Act 2002 (the Act) sets out provisions for preparing and consulting on Annual Plans.
- 4 Section 95 of the Act includes the following provisions:
  - (1) *A local authority must prepare and adopt an annual plan for each financial year.*
  - (2) *Subject to subsection (2A), a local authority must consult in a manner that gives effect to the requirements of section 82 before adopting an annual plan under this section.*
  - (2A) *Subsection (2) does not apply if the proposed annual plan does not include significant or material differences from the content of the long-term plan for the financial year to which the proposed annual plan relates.*
- 5 Section 82 of the Act sets out the principles of consultation, including allowing local authorities to consult in a manner that it considers, in its discretion, to be appropriate. The special consultative procedure is not required to be used for an annual plan.
- 6 Under section 82 (2A), Council is not required to consult on the draft Plan if it does not include significant or material differences from year three of the Council's 10 year plan 2021-31 (10 year plan).



## **DISCUSSION**

- 7 The draft 2023/24 Annual Plan (“the draft Plan”) is an update of year three of the 10 year plan. The draft Plan as presented at this meeting proposes no significant changes to the 10 year plan, and if accepted by Council, will not include any topics requiring specific consultation.
- 8 For the 2022/23 Annual Plan, no significant changes were made to year two of the 10 year plan. Because of this, and because of the uncertainty of COVID at that time, Council approved a community engagement mixed method approach.
- 9 It is recommended that, although there are no engagement topics requiring specific feedback, an engagement process is still undertaken this year, and that it follows the engagement approach used for the 2022/23 Annual Plan.
- 10 This is an opportunity to provide updates to the community about projects currently underway, to set the scene for the next 10 Year Plan 2024-34, and for the community to provide feedback to Council more generally.

### **Community engagement approach – mixed method**

- 11 The mixed method approach to engagement utilises both online digital content and print based engagement practices. A set of high-level principles have been developed that provide guidance for this mixed method approach. The principles are:
  - a) Build trust through transparency and responsiveness
  - b) Set clear expectations
  - c) Be responsive to the Treaty of Waitangi
  - d) Be inclusive and reflect diversity
  - e) Make online engagement embedded practice
- 12 The proposed engagement objectives for the draft Plan will be to:
  - a) Update the community on some of the key decisions and project progress on the 10 year plan 2021-31
  - b) Update the community on the where the DCC is at in the current planning cycle and set the scene for the 10 Year Plan 2024-34 engagement
  - c) Provide online avenues for communities to engage with Council
- 13 A mixed method engagement approach requires different engagement tools for different engagement purposes and for different community stakeholders. In planning the engagement approach, staff took into consideration community diversity, youth and Māori and Pāsifika. Staff also considered accessibility of both print media and online social media platforms. Taking this all into account, the tools for community engagement will include:
  - a) Creating digital content and producing a series of short videos to tell the story of key decisions and progress on current projects

- b) Proactive use of social media platforms to share digital content
- c) Proactive media releases
- d) Advertising in print media
- e) DCC Website including updating DCC's 'The Future of Us' webpage

### Capturing community feedback

- 14 A critical part of the engagement approach involves developing accessible online resources, processes, and opportunities for Council to receive community views, insights and feedback from stakeholder groups and the wider community.
- 15 The community will be able to provide feedback through online processes, social media, and emails. Hearings will be held where the community can speak directly to Council, and these are scheduled to begin on 1 May 2023. All feedback will be collated, analysed, and reported back to Council for its consideration at the deliberations meeting scheduled to begin on 22 May 2023.

### OPTIONS

- 16 While there is always the option not to adopt the proposed approach to engagement on the draft Plan, staff can identify no reason not to adopt the proposal outlined in this report. On this basis there are no recommended options.

### NEXT STEPS

- 17 Once approved, staff will develop Annual Plan engagement collateral for the 2023/24 draft Plan. A cross Council working group will be engaged to undertake this work and deliver the annual plan engagement approach.

### Signatories

Author:	Sharon Bodeker - Manager Governance Robert West - General Manager Corporate and Quality
Authoriser:	Sandy Graham - Chief Executive Officer

### Attachments

There are no attachments for this report.

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Annual Plan contributes to all of the objectives and priorities of the strategic framework and provides a focus for decision making and coordination of the Council's resources, as well as a basis for community accountability.

### ***Māori Impact Statement***

Being responsive to the Treaty of Waitangi has been included as a key principle for the proposed Annual Plan engagement approach. Discussions will be held with Mana Whenua and Mataawaka to ensure their involvement, particularly in the development of digital content, the design of appropriate methods of engagement for Māori communities and how engagement is undertaken.

### ***Sustainability***

Engagement in the context of the Annual Plan will provide an opportunity for the community to express their views of the DCC's work towards sustainability.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

Engagement in the context of developing the Annual Plan is an opportunity for the community to express their views.

### ***Financial considerations***

Engagement costs will be met from within existing budgets.

### ***Significance***

This report is considered of low significance in terms of the Significance and Engagement Policy.

### ***Engagement – external***

This report discusses an approach for external engagement on the Annual Plan.

### ***Engagement - internal***

Engagement planning has been prepared with input from staff across council.

**SUMMARY OF CONSIDERATIONS**

***Risks: Legal / Health and Safety etc.***

There are no identified risks.

***Conflict of Interest***

There are no known conflicts of interest.

***Community Boards***

On line resources and engagement material will be available for use by Community Boards.