

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Saddle Hill Community Board will be held on:

**Date:** Thursday 16 February 2023  
**Time:** 1.00 pm  
**Venue:** Council Chamber, Dunedin Public Art Gallery, The Octagon,  
Dunedin

Sandy Graham  
Chief Executive Officer

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**Saddle Hill Community Board  
PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Paul Weir	
<b>Deputy Chairperson</b>	Scott Weatherall	
<b>Members</b>	Pim Allen	Cr Kevin Gilbert
	Christina McBratney	Keith McFadyen
	John Moyle	
<b>Senior Officer</b>	Anna Nilsen, Group Manager Property Services	
<b>Governance Support Officer</b>	Lynne Adamson	

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Lynne Adamson  
Governance Support Officer

Telephone: 03 477 4000  
Lynne.Adamson@dcc.govt.nz  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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<b>PART A REPORTS (Saddle Hill Community Board has power to decide these matters)</b>		
5	Otago Regional Council - School Bus Update Julian Phillips, Implementation Lead Transport will be in attendance to provide an update on school bus issues.	
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**1 PUBLIC FORUM**

At the close of the agenda no requests for public forum had been received.

**2 APOLOGIES**

At the close of the agenda no apologies had been received.



Saddle Hill Community Board Register of Interest - 13 February 2023				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Paul Weir	Parent of pupils	Fairfield School	No conflict identified	Withdraw from discussion and voting and leave the room.
	Owner	Residential Property	No conflict identified	Withdraw from discussion and voting and leave the room.
	Coach	Green Island Junior Cricket Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Member	Dunedin Junior Rugby Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Emergency Response Team Member	Oceana Gold	No conflict identified	Withdraw from discussion and voting and leave the room.
	Crucial Behaviours Opinion Leader	Oceana Gold	No conflict identified	Withdraw from discussion and voting and leave the room.
	Union Delegate	Oceana Gold	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Pim Allen	Trustee	Dunedin Curtain Bank	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Dog Training Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Fairfield Garden Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Blind Low Vision NZ	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Dunedin Masters Games	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Red Cross (Meals on Wheels)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	English Language Partners	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Organiser	Donkeys Anonymous	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Investor	Managed Fund through Craig's Investment Partners	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Chain Hills Restoration Project	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Christina McBratney	Owner	Residential Property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Deputy Chair	Keep Dunedin Beautiful	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Employer is key contributor during emergency	Civil Defence	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Keith McFayden	President	Brighton Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Island Park Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Union Organiser	PSA	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
John Moyle	Board Member	Sunnyvale Sports Complex	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Freshchoice Supermarket	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	President	Green Island Cricket Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	St Peter Chanel Board of Trustees	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Scott Weatherall	Chair, Board of Trustees	Big Rock Primary School	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Brighton Surf Life Saving Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Medical Responder	Brighton Fire Service	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Paramedic	St John's Ambulance	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Event Organiser	Brighton Gala Day	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Kevin Gilbert	Owner	Gipfel Limited - Bakery	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Schlubert Trust - Residential Property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Schlup Family Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	BNI	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Business South	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Shareholder	Air New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Kevin Gilbert and Esther Gilbert Partnership - Residential Rental Property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Trustee	Biddies Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Advisors	Ronald McDonald House Supper Club Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Dunedin Fair Trading Committee (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member (alternate)	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Otago Settlers Association (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Saddle Hill Community Board (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Connecting Dunedin (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.



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## CONFIRMATION OF MINUTES

### SADDLE HILL COMMUNITY BOARD MEETING - 8 DECEMBER 2022

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#### RECOMMENDATIONS

That the Board:

- a) **Confirms** the public part of the minutes of the Saddle Hill Community Board meeting held on 08 December 2022 as a correct record.

#### Attachments

	<b>Title</b>	<b>Page</b>
A↓	Minutes of Saddle Hill Community Board meeting held on 8 December 2022	10

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## Saddle Hill Community Board MINUTES

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Minutes of an ordinary meeting of the Saddle Hill Community Board held in the Village Green Café, Sunnyvale Sports Complex, Dunedin on Thursday 08 December 2022, commencing at 1.00 pm

### PRESENT

<b>Chairperson</b>	Paul Weir	
<b>Deputy Chairperson</b>	Scott Weatherall	
<b>Members</b>	Pim Allen	Cr Kevin Gilbert
	Keith McFadyen	John Moyle

**IN ATTENDANCE** Anna Nilsen (Group Manager Property Services)

**Governance Support Officer** Lynne Adamson

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### 1 COMMUNITY BOARD MEMBERSHIP DECLARATION

John Moyle made and attested his declaration as required by Schedule 7, Clause 14 of the Local Government Act 2002.

### 2 PUBLIC FORUM

#### 2.1 Public Forum - Otokia Creek and Marsh Habitat Trust Funding Application

Viktoría Kahui and Simon Laing addressed the meeting on behalf of the Ōtokia Creek and Marsh Habitat Trust in support of their funding application.

Ms Kahui and Mr Laing responded to question.

#### 2.2 Public Forum – Beachlands Speedway Club

Matt Stewart, President provided an update on the Beachlands Speedway Club and their achievements to date. He commented that they offered support for community activities and had participated in the Ocean View planting day. Mr Stewart asked the Board to contact them for additional help in the future.

Mr Stewart responded to questions.

### **3 APOLOGIES**

Moved (Paul Weir/Scott Weatherall):

That the Board:

**Accepts** the apology from Christina McBratney.

**Motion carried (SHCB/2022/026)**

### **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Paul Weir/John Moyle):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (SHCB/2022/027)**

### **5 CONFIRMATION OF MINUTES**

#### **5.1 SADDLE HILL COMMUNITY BOARD MEETING - 2 NOVEMBER 2022**

Moved (Scott Weatherall/Pim Allen):

That the Board:

**Confirms** the public part of the minutes of the Saddle Hill Community Board meeting held on 02 November 2022 as a correct record.

**Motion carried (SHCB/2022/028)**

### **PART A REPORTS**

### **6 BOARD REPRESENTATION AND OTHER RESPONSIBILITIES**

Consideration was given to the proposed Board Representation and Areas of Responsibility.

The roles were agreed as follows:

- Keep Dunedin Beautiful – Christina McBratney

- Emergency Management – John Moyle (with Scott Weatherall in support)
- Community Food Stalls – Pim Allen
- Youth Scholarship – Christina McBratney and Paul Weir
- Coastal Erosion and planting – Scott Weatherall

Moved (Scott Weatherall/John Moyle):

That the Board:

- a) **Endorses** the Board Member responsibilities and roles as allocated by the Chairperson.
- b) **Endorses** the Board Member representatives to the various roles and other responsibilities.

**Motion carried (SHCB/2022/029)**

## **7 FUNDING APPLICATIONS**

There is one funding applications for consideration by the Board.

There was a discussion on funding applications in general and the Board agreed that they would revisit the criteria to enable more concise considerations of applications. Pim Allen and Scott Weatherall would report back on recommendations to the next Board meeting.

Ōtokia Creek and Marsh Habitat Trust had requested \$1,000.00 funding assistance towards the purchase a watering system. Following discussion, it was agreed that the application would be deferred for consideration at the February 2023 meeting.

Moved (Scott Weatherall/Pim Allen):

That the Board:

**Defers** the funding application from the Ōtokia Creek and Marsh Habitat Trust until the updated criteria has been approved at the next meeting.

**Motion carried (SHCB/2022/030)**

## **8 MEETING SCHEDULE**

A report from Civic provided the schedule of meetings for 2023 for the Boards' consideration.

It was agreed that the first meeting would be held on 16 February 2023 and that a revised meeting schedule would be presented to that meeting.

Moved (Paul Weir/John Moyle):

That the Board:

- a) **Approves** the Board meetings would commence as 1.00 pm at venues to be confirmed.
- b) **Approves** the next meeting would be held on 16 February 2023.
- c) **Notes** that a revised meeting schedule would be presented to the February meeting.

**Motion carried (SHCB/2022/031)**

## 9 BOARD UPDATES

Board members provided updates on activities of interest including:

- Keep Dunedin Beautiful
- Proposed Civil Defence Day – it was agreed that a community civil defence day would be held before the end of March 2023 and that John Moyle would organise the day.

Moved (John Moyle/Scott Weatherall):

That the Board:

- a) **Notes** the Board Updates.

**Motion carried (SHCB/2022/032)**

## 10 COMMUNITY PLAN

A report from Civic provided the Saddle Hill Community Board Community Plan 2022-2023 for discussion and updating as required.

It was agreed that a workshop would be held prior to the next meeting to update the community plan.

## 11 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provided an update on activities relevant to the Board's area.

### **Dust Suppression Treatment**

Cr Kevin Gilbert withdrew from discussion and consideration of this item.

Moved (Scott Weatherall/Pim Allen):

That the Board:

**Supports** the recommended option b) that applicants fund 50% of bio-oil or Otta Seal dust suppression, with the DCC funding the remaining 50%.

**Motion carried (SHCB/2022/033)** with Keith McFadyen recording his vote against

**Community Board Executive Committee Nominations**

It was noted that three Boards had nominated members for consideration to the Community Board Executive Committee. The Board declined to nominate a member and would instead provide support to another nominee.

**OAR Radio 'Round the Boards Segment'**

The Board declined the invitation to participate in the OAR FM Round the Boards segment.

Moved (Cr Kevin Gilbert/Pim Allen):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Retrospectively** approves the expenditure of \$265.00 costs for the provision of food following the planting day held at the Ocean View Reserve.

**Motion carried (SHCB/2022/034)**

**12 CHAIRPERSON'S REPORT**

The Chairperson provided an update on matters of interest since the previous meeting including:

- Food Stalls
- Toybox at Brighton Beach
- Brighton Gala Day 22 January 2023

Moved (Paul Weir/Keith McFadyen):

That the Board:

- a) **Notes** the Chairperson's update.
- b) **Approves** the purchase of toys to the value of up to \$200.00 for the Toybox.

**Motion carried (SHCB/2022/035)**

**13 COUNCILLOR'S UPDATE**

Councillor Kevin Gilbert provided an update on items of interest.

Moved (Scott Weatherall/Paul Weir):

That the Board:

- a) **Notes** the Council Activities Update.

**Motion carried (SHCB/2022/036)**

The meeting concluded at 2.45 pm.

.....  
CHAIRPERSON

## **PART A REPORTS**

### **BOARD UPDATES**

Department: Civic

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#### **EXECUTIVE SUMMARY**

- 1 Board members will provide updates on activities of interest including:
  - Keep Dunedin Beautiful – Christina McBratney will provide an update.
  - Proposed Civil Defence Day – John Moyle will provide an update.
  - Funding Application criteria update – Pim Allen will speak to the draft updated funding policy and application form. (Attachment A).
  - Youth Ambassador Award – Christina McBratney will speak to the Youth Ambassador Award. An updated poster and nomination form is attached for your information. (Attachment B).

#### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Board Updates.

#### **Signatories**

Author:	Lynne Adamson - Governance Support Officer
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#### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Draft updated proposed Funding Application Criteria and Form	17
<a href="#">↓B</a>	Youth Ambassador Award Poster and Application Form	22



**DRAFT Proposal for Community Board Policy and Application for funding from Discretionary Funds**

**Background**

The Community Board has \$10k allocated from the General rates to be used for community projects annually. This is usually used to be allocated as follows:

Community Grants and Community initiated projects (\$5000 p.a. pool)

*On request from community groups based within its boundaries and for projects consistent with Community Board priorities*

*The Board supports a Youth Award of \$1000 p.a. from within its Community Grant fund which may be divided between several recipients.*

Board Initiated Projects (\$3000 p.a.)

*Including beautification projects, educational projects, etc*

Board activities (\$2000 p.a.)

*Eg attendance at workshops or conferences, newsletters, community surveys etc*

The community Board's current priorities are:

- Community safety (flood relief, safe active pathways,)
- Climate change protection (eg limitation of erosion)
- Sports resources, recreation facilities
- Environmental health and accessibility

**Principles**

Applications are welcomed from community projects within the Saddle Hill community and should fit within at least one of the Community Board's priorities. Applications should explain who is expected to benefit from the project.

Where funds are to be used to purchase items, local suppliers are preferred wherever possible.

The existence of the fund should be publicised and applications called twice annually, normally closing 30 March and 31 October.

To ensure adequate time for community board / public scrutiny and comment, the closing date will be no less than 10 days before each Community Board meeting at which allocation of these funds is considered.

Applicants are encouraged to attend the relevant Community Board meetings at which the funding applications are assessed and may present a short (5 min) summary of their project and be ready to answer questions.

No application will normally be granted more than \$750, with the Board retaining discretion to allocate additional funds to individual projects deemed to particularly benefit a significant proportion of the community or a high priority of the Community Board's three-year plan

Applications must be made using the SHCB's form and include a project plan, budget and a named accountable person. A checklist is provided to help applicants make their best submissions.

Where additional funding is being requested from other sources, details must be included (funding source, quantity, approved/rejected?)

Grants will only be made for projects benefiting the Saddle Hill community and may not be used for the provision or subsidy of food or refreshments, family or group reunions, or activities that are primarily social in nature. Applications may not be retrospective.

Projects may only receive one grant within any financial year.

Funds will only be released once the Board is satisfied the project will proceed. This may include evidence of agreed support from other sources.

Any funds approved **MUST** be paid directly into the organisation's bank account

Funds must be spent within one calendar year of receipt and evidence provided funds have been spent as intended. Should any part of a grant remain unspent, the balance must be returned to the Board.

The accountable person must submit a report on the project and/or its progress within 12 months of receipt of funding. Failure to do so will mean no future requests for funding will be considered from this organisation.

All allocations from the discretionary fund will be supported by a resolution passed at a formal meeting of the Community Board.











## FUNDING APPLICATIONS

Department: Civic

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### EXECUTIVE SUMMARY

- 1 There is one funding applications for consideration by the Board.
- 2 Otokia Creek and Marsh Habitat Trust have requested \$1,000.00 funding assistance towards the purchase a watering system and construction of a community rest area.
- 3 This funding application was deferred from the last meeting to enable the Board to update the funding criteria.
- 4 There is \$8,239.02 remaining in the project fund.

### RECOMMENDATIONS

That the Board:

- a) **Considers** the funding application from Otokia Creek and Marsh Habitat Trust for \$1,000.00 funding assistance.

### Signatories

Author:	Lynne Adamson - Governance Support Officer
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### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Otokia Creek and Marsh Habitat Trust Funding Application	25







## GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

### EXECUTIVE SUMMARY

- 1 This report is to inform the Saddle Hill Community Board on activities relevant to the Board's area including:
  - a) Discretionary Fund
  - b) Community Boards' Executive Committee
  - c) Civic Affair Committee presentation
  - d) Roadworks Schedule
  - e) Items currently being consulted on
  - f) Operational concerns

### RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.

### Discretionary Fund

- 2 There is \$8,239.02 remaining in the Discretionary Fund. The spending to date is as follows:

Meeting Date	Recipient	Purpose	Amount
22/8/2022	Brighton Bowling Club	Purchase of Barefoot Bowls	\$1,200.00
	Chairperson	Reimbursement for flowers	\$95.98
	Chairperson	Reimbursement for planting day	\$265.00
8/12/2022	SHCB	Purchase of toys for Brighton Toy Box	\$200.00
Total spending			\$1,760.98
<b>Remaining funding available</b>			<b>\$8,239.02</b>

### Community Boards' Executive Committee

- 3 A voting form and Candidate Bios for the Community Boards Executive Committee – Zone 6 representative is attached for the Board's consideration (Attachment A).

### Civic Affairs Committee

- 4 The Civic Affairs Committee is a new committee established this triennium, and its membership comprises all Councillors and the Mayor. Cr Bill Acklin is the Chair of the Committee.
- 5 At the start of each Committee meeting, two Board Chairs (or their delegate) will be invited to present on matters that the Boards would like to raise with the Committee. Each Board will have the opportunity to present on two occasions throughout the year. The Saddle Hill Community Board is invited to present to the Committee meeting being held on 16 May 2023.

**Roadworks Schedule**

- 6 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council’s maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.
- 7 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council’s maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

**Currently Being Consulted on by the Dunedin City Council**

- 8 Information on current consultations being undertaken by the Dunedin City Council is available on the following link on the website:  
<https://www.dunedin.govt.nz/council/currently-consulting-on>

**Operational Concerns**

Board members (or members of the public) wishing to advise Council of any operational issues or concerns, e.g. potholes, burst pipes, overgrown vegetation etc are reminded to ring the DCC Customer Services Agency on 03 477-4000, or email on [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For non-urgent matters contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

**If issues and concerns are not dealt with in a timely manner, Board members should contact either the Governance Support Officer or the Senior Staff appointed to the Board.**

**Signatories**

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Anna Nilsen - Group Manager, Property Services

**Attachments**

	Title	Page
<a href="#">↓A</a>	Community Boards' Executive Committee Voting Form	30

<b>SUMMARY OF CONSIDERATIONS</b>			
<b><i>Fit with purpose of Local Government</i></b>			
This decision enables democratic local decision making and action by, and on behalf of communities.			
<b><i>Fit with strategic framework</i></b>			
	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b><i>Māori Impact Statement</i></b>			
There are no known impacts for Māori.			
<b><i>Sustainability</i></b>			
There are no implications.			
<b><i>LTP/Annual Plan / Financial Strategy /Infrastructure Strategy</i></b>			
There are no implications.			
<b><i>Financial considerations</i></b>			
There are no financial implications.			
<b><i>Significance</i></b>			
This decision is considered low significance in terms of the Council’s Significance and Engagement Policy.			
<b><i>Engagement – external</i></b>			
There has been no external engagement.			
<b><i>Engagement - internal</i></b>			
Internal engagement has occurred with appropriate staff members.			
<b><i>Risks: Legal / Health and Safety etc.</i></b>			
There are no risks.			
<b><i>Conflict of Interest</i></b>			
There are no known conflicts of interest.			
<b><i>Community Boards</i></b>			
This report provides information on activities in or relevant to the Board’s area.			











## MEETING SCHEDULE

Department: Civic

### EXECUTIVE SUMMARY

- 1 An amended schedule of meetings for 2023 is attached for your consideration.
- 2 As this is an administrative report, no summary of considerations is required.

### RECOMMENDATIONS

That the Board:

- a) **Approves** the Board meetings will commence as 1.00 pm at venues to be confirmed.
- b) **Approves** the meeting schedule for 2023.

### Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Sharon Bodeker - Manager Governance

### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	2023 Proposed Meeting Schedule	35



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## COMMUNITY PLAN

Department: Civic

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### EXECUTIVE SUMMARY

- 1 The Saddle Hill Community Board Community Plan 2022-2023 is attached for discussion and updating as required.

### Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Sharon Bodeker - Manager Governance

### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Saddle Hill Community Board Community Plan	37



































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## **CHAIRPERSON'S REPORT**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 The Chairperson provided an update on matters of interest since the previous meeting including:
  - Brighton Gala Day
  - Kaikorai Estuary Car Park Extension
  - Safety Fence built on Old Brighton Road
- 2 As this is an administrative report only, the Summary of Considerations is not required.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Chairperson's update.

There are no attachments for this report.

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## **COUNCILLOR'S UPDATE**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 Councillor Kevin Gilbert will provide an update on items of interest.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Council Activities Update.

### **Attachments**

There are no attachments for this report.