

## Saddle Hill Community Board MINUTES

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Minutes of an ordinary meeting of the Saddle Hill Community Board held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Thursday 16 February 2023, commencing at 1.09 pm

### PRESENT

<b>Chairperson</b>	Paul Weir	
<b>Deputy Chairperson</b>	Scott Weatherall	
<b>Members</b>	Pim Allen Christina McBratney John Moyle	Cr Kevin Gilbert Keith McFadyen

**IN ATTENDANCE** Anna Nilsen (Group Manager Property Services)

**Governance Support Officer** Lynne Adamson

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### 1 PUBLIC FORUM

There was no Public Forum.

### 2 APOLOGIES

There was an apology for lateness from Scott Weatherall.

Moved (Paul Weir/ Christina McBratney):

That the Board:

**Accepts** the apology from Scott Weatherall for lateness.

**Motion carried (SHCB/2023/001)**

### 3 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Paul Weir Christina McBratney):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (SHCB/2023/002)**

Scott Weatherall entered the meeting at 1.11 pm and left at 1.14 pm.

#### **4 CONFIRMATION OF MINUTES**

##### **4.1 SADDLE HILL COMMUNITY BOARD MEETING - 8 DECEMBER 2022**

Moved (Paul Weir Keith McFadyen):

That the Board:

**Confirms** the public part of the minutes of the Saddle Hill Community Board meeting held on 08 December 2022 as a correct record.

**Motion carried (SHCB/2023/003)**

#### **PART A REPORTS**

##### **5 OTAGO REGIONAL COUNCIL - SCHOOL BUS UPDATE**

Julian Phillips and Sumit Saini (Otago Regional Council) provided an update on school bus issues in the Board area which included an acute shortage of drivers and spoke of the time frames for new bus shelters particularly in Green Island.

Messrs Phillips and Saini responded to questions.

##### **6 BOARD UPDATES**

Board members provided updates on activities of interest which included:

- Keep Dunedin Beautiful – Christina McBratney commented that a start date was yet to be determined.
- Proposed Civil Defence Day – John Moyle advised he had contacted and would meet with Civil Defence staff to discuss the proposed Civil Defence day. Paul Weir advised that he had also been contacted by staff who would like to meet with the Board.
- Funding Application criteria update – Pim Allen spoke to the proposed funding application criteria and form. It was agreed that the form would be revisited before finalisation and that the Board would investigate further ways to promote the funding grants.

- Youth Ambassador Award – Christina McBratney spoke to the Youth Ambassador Award information and advised that the pool would be \$1,000.00 for the year.

Pim Allen left the meeting at 2.05 pm.

Moved (Paul Weir/Keith McFadyen):

That the Board:

- a) **Notes** the Board Updates.
- b) **Agrees** to look at ways to promote the funding grant.

**Motion carried (SHCB/2023/004)**

## 7 FUNDING APPLICATIONS

There was one funding application for consideration by the Board.

The application from the Otokia Creek and Marsh Habitat Trust had requested funding assistance towards the purchase of a watering system and construction of a community rest area. The application had been deferred from the last meeting

Moved (Keith McFadyen/Paul Weir):

That the Board:

**Approves** the funding application from Otokia Creek and Marsh Habitat Trust for \$1,000.00 funding assistance.

**Motion carried (SHCB/2023/005)**

## 8 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provided an update on activities relevant to the Board's area which included:

- a) Discretionary Fund
- b) Community Boards' Executive Committee – The Board agreed to support Cheryl Neill, Otago Peninsula Community Board as their preferred representative for the Community Board Executive Committee (CBEC) Zone 6 Representative.
- c) Civic Affairs Committee presentation – It was noted that the Saddle Hill Community Board would present to the Civic Affairs Committee on 16 May 2023 and 26 October 2023.

Moved (Keith McFadyen/Pim Allen):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Endorses** Cheryl Neill as the Community Board Rep for the CBEC Zone 6 Representative.

**Motion carried (SHCB/2023/006)**

## 9 MEETING SCHEDULE

An amended schedule of meetings for 2023 was presented.

It was agreed that all meetings would commence at 1.00 pm with the exception of the March meeting which would commence at 3.00 pm to enable applicants for the Youth Ambassador Award to present to the Board.

Moved (Christina McBratney/ Pim Allen):

That the Board:

**Approves** the amended meeting schedule for 2023.

**Motion carried (SHCB/2023/007)**

## 10 COMMUNITY PLAN

The Saddle Hill Community Board Community Plan 2022-2023 was discussed with suggestions presented for updating and endorsement at the March 2023 Board meeting.

## 11 CHAIRPERSON'S REPORT

The Chairperson provided an update on matters of interest since the previous meeting including:

- Brighton Gala Day
- Kaikorai Estuary Car Park Extension
- Safety Fence built on Old Brighton Road

During discussion Scott Weatherall returned to the meeting at 2.25 pm and provided an update on the Brighton Gala Day.

Scott Weatherall left the meeting at 2.27 pm.

Moved (Paul Weir/John Moyle):

That the Board:

**Notes** the Chairperson's update.

**Motion carried (SHCB/2023/008)**

## 12 COUNCILLOR'S UPDATE

Councillor Kevin Gilbert provided an update on items of interest which included an update on the glyphosate usage.

Moved (Keith McFadyen John Moyle):

That the Board:

**Notes** the Council Activities Update.

**Motion carried (SHCB/2023/009)**

The meeting concluded at 2.34 pm

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CHAIRPERSON