

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Waikouaiti Coast Community Board will be held on:

Date: Wednesday 22 February 2023
Time: 5.30 pm
Venue: Blueskin Bay Library, Harvey Street, Waitati

Sandy Graham
Chief Executive Officer

Waikouaiti Coast Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Alasdair Morrison	
Deputy Chairperson	Andy Barratt	
Members	Sonya Billyard	Mark Brown
	Chris McBride	Cr Jim O'Malley
	Geraldine Tait	
Senior Officer	Mike Cartwright, Acting Head of People and Capability	
Governance Support Officer	Rebecca Murray	

Rebecca Murray
Governance Support Officer

Telephone: 03 477 4000
Rebecca.Murray@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

1.1 Waiputai Trust

Sam Ashdown from Waiputai Trust wishes to address the meeting regarding their funding application.

1.2 Friends of the Taieri Willow

Bronwyn Lowe from the Friends of the Taieri Willow wishes to address the meeting regarding their funding application.

2 APOLOGIES

At the close of the agenda no apologies had been received.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY


1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Waikouaiti Coast Community Board Register of Interest as at 15 February 2023	6

Waikouaiti Coast Community Board Register of Interest - February 2023					
Name	Date of Entry	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Aldair Morrison (Chairperson)	January 2017	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Secretary	Waitati Hall Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee and Secretary	The Rainbow Preschool Trust (South Dunedin)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waikouaiti Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	South Dunedin Baptist Church	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Dwelling at Waitati	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andy Barratt (Deputy Chairperson)	November 2019	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Co-chair	River-Estuary Care Waikouaiti-Karitane	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Market Garden Business, 303 Apes Road	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Moana Gow Pool Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	OneCoast	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Sonya Billyard	November 2019	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Director	East Coast Plumbing Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Commercial Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Employee	POWA	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Community Garden	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	OneCoast	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Community Response Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Secretary	East Otago Blokes Shed	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Secretary	East Otago Events Centre	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mark Brown	February 2017	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	April 2017	Director and Shareholder	Blueskin Nurseries Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Director and Shareholder	St Brigids Estate Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	November 2018	Founding member	Orokonui Ecosanctuary	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Director	W M Brown and Sons	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Chris McBride	November 2022	Member	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner/Director	Packit Packaging Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner/Director	Trust S Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Manager	Site Weld NZ Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Tenant	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Chris McBride (Cont)		Member	New Zealand Defence Force	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Geraldine Tait	November 2016	Owner	Property at Reservoir Road, Warrington	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Blueskin Bay Watch	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jim O'Malley	1 November 2022	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Mosgiel Association Football Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Ice Sports Dunedin Incorporated (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Dunedin Hospital Local Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

WAIKOUAITI COAST COMMUNITY BOARD MEETING - 7 DECEMBER 2022

RECOMMENDATIONS

That the Board:

- a) **Confirms** the Waikouaiti Coast Community Board meeting held on 07 December 2022 as a correct record.

Attachments

	Title	Page
A 	Minutes of Waikouaiti Coast Community Board meeting held on 7 December 2022	9

Waikouaiti Coast Community Board

MINUTES

Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the East Otago Events Centre, Main Road, Waikouaiti on Wednesday 07 December 2022, commencing at 5.30 pm

PRESENT

Chairperson	Alasdair Morrison	
Deputy Chairperson	Andy Barratt	
Members	Sonya Billyard	Mark Brown
	Chris McBride	Cr Jim O'Malley
	Geraldine Tait	

IN ATTENDANCE Mike Cartwright (Quality Improvement Specialist)

Governance Support Officer Rebecca Murray

1 PUBLIC FORUM

1.2 Bus Shelter and Waikouaiti Township

Shirley Hewett addressed the Board regarding a new bus shelter on Ramrock Road and thanked all those involved with the project and that it was working well for the school children.

She also requested that the welcome sign to Waikouaiti which had been situated at from the southern end, be reinstated. It was also asked that the Community Board and Council advocate for a pedestrian crossing on the main street of Waikouaiti to allow safe people to cross the road safely. The Senior Officer advised Ms Hewett and the Board that Waka Kotahi were in the planning stage for a crossing for this area.

1.3 Church Lane walkway

Susan Kahurangi Wigmore addressed the Board with concern for a walkway on Church Lane between Coast Road and Meadow Lane. She advised that it was a bog and unsafe and would require a small bridge over it to enable prams and small children on bikes to pass through this area.

1.4 East Otago Catchment Group

Steph Scott, Hamish McFarlane and John Fitzgerald from the East Otago Catchment Group were in attendance and provided an overview of the groups goals, visions and how they work with land owners and communities with the catchment areas. .

Moved: (Alasdair Morrison/Cr Jim O'Malley)

Extends Public Forum

Motion carried

They advised that they are 75% in Waitaki District Council and 25% in Dunedin City Council area and requested assistance of best practice to obtain funding from the Dunedin City Council and working with the community.

1.1 Waiputai Trust

Did not attend.

2 APOLOGIES

There were no apologies.

3 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Sonya Billyard provided an updated to her register of interest.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WCCB/2022/031)

4 CONFIRMATION OF MINUTES

4.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 2 NOVEMBER 2022

Moved (Andy Barratt/Sonya Billyard):

That the Board:

Confirms the minutes of the Waikouaiti Coast Community Board meeting held on 02 November 2022 as a correct record.

Motion carried (WCCB/2022/032)

PART A REPORTS

5 NAMING OF A NEW PRIVATE WAY- KARITĀNE

A report sought support from the Waikouaiti Coast Community Board on the proposed naming of a new private way in Karitāne.

Cr Jim O'Malley withdrew from this item.

Moved (Andy Barratt/Mark Brown):

That the Board:

Supports the naming of a new right of way as 'Whānau Āwhina Way'.

Motion carried (WCCB/2022/033)

6 FUNDING APPLICATIONS

A report provided a copy of the funding application for the Board's consideration, an update on the amount in the Board's discretionary fund and project completion forms.

Geraldine Tait declared a conflict of interest with the Waiputai Trust funding application and withdrew from this item.

Moved (Andy Barratt/Alasdair Morrison):

That the Board:

Lays the funding application from the Waiputai Trust on the table until the next Board meeting for further clarification to be sought with the group.

Motion carried (WCCB/2022/034)

Geraldine Tait returned to the meeting.

Sonya Billyard declared a conflict of interest with the Project Completion Forms from East Otago Blokes Shed and POWA and withdrew from this item.

Moved (Andy Barratt/Alasdair Morrison):

That the Board:

- a) **Notes** the thank you letter from East Otago Blokes Shed.
- b) **Notes** the Project Completion Form from Waitati Music Festival
- c) **Notes** the Project Completion Form from POWA

Motion carried (WCCB/2022/035)

Sonya Billyard returned to the meeting.

7 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Governance provided an update on activities relevant to the Board's area.

Moved (Geraldine Tait/Mark Brown):

That the Board:

- a) **Recommends** to maintain the status quo with the DCC funding the full cost of dust suppression.
- b) **Agrees** that the Board Chairperson and Councillor Representative on the Board liaise with the Transport Department regarding dust suppression before the January Council meeting.

Motion carried (WCCB/2022/036)

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

Nominates Chris McBride for the Community Board Executive Committee.

Motion carried (WCCB/2022/037)

Moved (Andy Barratt/Geraldine Tait):

That the Board:

Does not participate in the 'Round the Boards' segment on OAR Radio and if so allocates \$240 from the project fund for the programme.

Motion carried (WCCB/2022/038)

Moved (Alasdair Morrison/Geraldine Tait):

That the Board:

Notes the Governance Support Officer's Report.

Motion carried (WCCB/2022/039)

Cr Jim O'Malley withdrew from this item.

Moved (Alasdair Morrison/Chris McBride):

That the Board:

a) **Submits** to the Interim Speed Management Plan.

b) **Delegates** the authority to Alasdair Morrison to finalise the submission on the Interim Speed Management Plan.

Motion carried (WCCB/2022/040)

Cr Jim O'Malley returned to the meeting.

8 MEETING SCHEDULE 2023

A report from Governance proposed 2023 meeting dates for the Waikouaiti Coast Community Board for approval.

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

Approves the dates for 2023.

Motion carried (WCCB/2022/041)

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

Approves the venues for 2023.

Motion carried (WCCB/2022/042)

Moved (Andy Barratt/Geraldine Tait):

That the Board:

Approves all meetings for 2023 commence at 5.30 pm except for the 28 June meeting which will commence at 4.30 pm.

Motion carried (WCCB/2022/043)

Moved (Andy Barratt/Cr Jim O'Malley):

That the Board:

Agrees to approach the local Runaka to ask if they wish to host the first Board meeting to be held in 2024.

Motion carried (WCCB/2022/044)

9 BOARD REPRESENTATION AND ROLES

A report provided the Chairperson's recommendations for the Board representatives and roles.

Moved (Alasdair Morrison/Mark Brown):

That the Board:

Approves the proposed Board Representation with the following amendments:

Change Social Media to Community Engagement

Add Recreation Activities and allocate to Andy Barratt

Motion carried (WCCB/2022/045)

10 COMMUNITY PLAN

A discussion was held on the Board's draft community plan provided at the meeting.

Moved (Andy Barratt/Sonya Billyard):

That the Board:

Adopts the Board's Community Plan with the following amendments:

Add to the Truby King Recreation Reserve wording on Page 9 provision for car parking and tennis court refurbishment.

Add to the Truby King Recreation Reserve wording on Page 17 provision for tennis court refurbishment.

Motion carried (WCCB/2022/046)

11 CHAIRPERSON'S REPORT

A verbal report from the Chairperson was provided at the meeting, which included:

Buses – requested ORC to include Evansdale in route one timetable

Response to school area speed review

Karitāne bus shelter

Drive around with DCC staff on vegetation issues

Apes Road bus parking

Sulisker Street trees and signage re: campervans

Meeting with Transport staff and Zealgold Foods ref: Beach street traffic issues

Karitāne Harbour issues – wharf and building

Trees around Waikouaiti

Ramrock Road bus shelter Board project update

Puketeraki Lookout Board project update

Incorporated Societies Act 2022 re: community halls and committees

New rules regarding DCC grants to hall committees

Waka Kotahi – Northern Motorway
Coast Road reseal
Shortcut Road otta seal
Russell Road damage

Moved (Alasdair Morrison/Mark Brown):

That the Board:

Notes the Chairperson's update.

Motion carried (WCCB/2022/047)

Moved (Cr Jim O'Malley/Chris McBride):

That the Board:

Requests consideration be given to the establishment of a foreshore and harbour management plan for Karitāne and that this matter be considered by the Te Pae Māori.

Motion carried (WCCB/2022/048)

12 COUNCILLOR'S UPDATE

Councillor Jim O'Malley provided an update on matters of interest to the Board, which included:

Future Development Strategy commences next year

Moved (Cr Jim O'Malley/Alasdair Morrison):

That the Board:

Notes the Council Activities Update.

Motion carried (WCCB/2022/049)

The meeting concluded at 7.55 pm.

.....
CHAIRPERSON

PART A REPORTS

DCC VEGETATION CONTROL OFFICER UPDATE

The DCC Vegetation Control Officer, Ian Mann, will be in attendance to provide an update to the Board.

Attachments

There are no attachments for this report.

FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 This report provides a copy of funding applications for the Board's consideration and provides an update on the amount in the Board's discretionary fund.
- 2 As this is an administrative report only, the Summary of Considerations is not required.

Discretionary Fund

- 3 The Board has been allocated \$10,000.00 for the 2022/23 year.
- 4 \$6,341.00 is available for the remainder of the 2022/23 year. To date \$3,659.00 has been spent as follows:

Meeting Date	Amount	Recipient/Purpose
1 August 2022	\$800.00	Waitati Music Festival – towards the cost of toilet hire for the 10 th Waitati Music Festival
1 August 2022	\$1,350.00	East Otago Blokes Shed – towards obtaining vital equipment for the workshop
1 August 2022	\$945.00	Board and POWA – towards the Ramrock Road bus shelter project
1 August 2022	\$564.00	POWA – towards hosting a Community Be Ready expo
Total	\$3,659.00	

Funding Request Applications

- 5 At the meeting held on 7 December 2022 the Waiputai Trust funding application lay on the table until the next Board meeting for further clarification to be sought with the group.
- 6 Attached is the original funding application received, the Trust has submitted an updated funding application requesting \$637.00 for priority items for the Board's consideration (Attachments A and B).
- 7 Friends of the Taieri Willow requested \$2,325.51 towards purchasing a kitset tool shed for secure onsite storage at the willow beds at Seacliff (Attachment C)

Project Funding Acknowledgements

- 8 Ramrock Road Bus Shelter Project Funding Acknowledgement (Attachment D).
- 9 Puketeraki Lookout Project Funding Acknowledgement (Attachment E).

RECOMMENDATIONS

That the Board:

- a) **Uplifts** the funding application from the Waiputai Trust.
- b) **Considers** the funding application from the Waiputai Trust.
- c) **Considers** the funding application from the Friends of the Taieri Willow.
- d) **Notes** the Ramrock Road Bus Shelter Project funding acknowledgement.
- e) **Notes** the Puketeraki Lookout Project funding acknowledgement.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Sharon Bodeker - Manager Governance

Attachments

	Title	Page
↴A	Waiputai Trust Original Funding Application	19
↴B	Waiputai Trust Updated Funding Application	42
↴C	Friends of the Taieri Willow Funding Application	43
↴D	Ramrock Road Bus Shelter Project - Funding Acknowledgement	48
↴E	Puketeraki Lookout Project - Funding Acknowledgement	50

**APPLICATION FOR FUNDING FROM THE
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 3/11/22

Name of group applying for funds: Waiputai Trust

Contact person: Samantha Ashdown + Nancy Higgins Position held: Trustees

Address: Waiputai Trust, c/o [REDACTED]

[REDACTED] Post Code: [REDACTED]

Contact Phone Number [REDACTED] Email [REDACTED]

Short description of the project you are seeking funding for:

In order to establish 'fit for purpose' local Community Emergency Hubs for Emergency Management Otago, the Waiputai Trust is seeking funds to properly equip the Waiputai Hub and the Seacliff Emergency Committee in emergencies. In Community Emergency Committee meetings, and then in Subcommittee meetings, a list of basic equipment and resources was created (see attached list). This includes first aid kits, grab n go emergency kits, fire extinguishers and blankets, duct tape and electrical tape, water storage containers, food, pet supplies and carriers, and stationary.

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ 1017

Total cost of project: \$ ~~22401~~ 2401

Amount already raised: \$ 236.90, plus stationary donations

How will the rest of the project cost be funded? Donations + Lottery Grant

What is the timeframe for completing the project? [OR What is the date of your even/project?] This is an ongoing project with no end date

Is your project a one-off, annual or biennial event? Ongoing

Detail the benefits to your organisation and/or the wider community which will result from this project.

The wider community, in Warrington and Seacliff, in Civil Emergencies, like floods, earthquakes, storms, etc., will have access to a local Emergency Hub, which will have basic equipment for the Community's Emergency Volunteers to use, both, at the hubs and in the community when responding to the aftermaths of floods, tsunamis, earthquakes, storms, prolonged electricity blackouts, etc.

Has your group made an application to the Board for funding within the last five years?

☒ Yes ☐ No

If granted, how much and what was that money used for? #313 = 2 Torch Kits; #324 = 2 Grab + Go Emergency Kits; #380 = 2 Fire extinguishers + fire blankets

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.
Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058
Email: governance.support@dc.govt.nz

Document
#

Quote summary

1	Stationary (printing etc.)	
	Kiwi Office	\$353
	OfficeMax	\$406
	Warehouse Stationary	\$343.22
2	2 Torch kits including wide beam and volunteer torces	
	The Warehouse- all in stock	\$313
	Bunnings with lantern battery but some out of stock	\$278.55
	Mitre 10 without delivery and some out of stock	\$339.52
3	2 Grocery Lists	
	New World	\$601.25
	Countdown	\$562.63
	PakNSave	\$434.80
4	2 Stationary First Aid Kits	
	Red Cross	248.5
	St. John	236.9 <i>Note: The Trust ha</i>
5	2 Mobile Grab N Go Kits	
	Blackwoods	344.77
	AA	324
6	10 Pet Carriers	
	Pet Central	\$109.90
	KiwiPetz	\$109.50
	Mitre 10	\$139.80
7	2 Tape kits	
	Bunnings	80.46
	Mitre 10	76.86
8	2 dry fire extinguishers (4.5 kg) & 2 blankets	
	Blackwells	387.09
	Southern Fire (includes installation)	380
9	Miscellaneous Supplies	
	Bunnings	203.72
	Mitre 10	273.04

**Total cost
cheapest of each
category**






stationary		343.22
torches	*all in stock	296
First Aid Kit*	already purchased	236.9
Grab N Go kit		324
	(to be covered by donation to hub)	
food		434.8
10 pet carriers		105.5
	(disinfectant, water containers, garden rubbish bag)	
miscellaneous		203.72
fire extinguishers & blankets		380
tape		76.86
	TOTAL	2401

Community Board Application for Funding

2 Torch kits	313
2 Grab and go kit for mobile emergency	324
2 fire extinguisher and 2 blankets	380
TOTAL	1017

03/11/2022, 15:15

Cart View | Warehouse Stationery, NZ

Product	Delivery Option	QTY	Price	Total Price
 Bostik Blu-Tack 75g Item No: 9310492000459	Delivery	2	\$5.99	\$11.98
 Bic Clic Pens 2000 10 Pack Blue Mid Item No: 9415567100109	Pick Up In Store	2	\$10.99	\$21.98
 Bic Clic Pen 2000 10 Pack Black Item No: 9415567100130	Pick Up In Store	2	\$10.99	\$21.98
 Bic Clic Pens 2000 Red 10 Pack Red Mid Item No: 9415567100116	Pick Up In Store	2	\$10.99	\$21.98
 WS Highlighter Assorted 4 Pack Item No: 9401073111197	Pick Up In Store	2	\$4.00	\$8.00

<https://www.warehousestationery.co.nz/cart>






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Item 6

Attachment A

03/11/2022, 15:15

Cart View | Warehouse Stationery, NZ






Product	Delivery Option	QTY	Price	Total Price
 WS Sticky Notes 51mm x 38mm 100 Sheets Item No: 9420057202317	Pick Up In Store	4	\$1.49	\$5.96
 Amos Jumbo Glue Stick 35g Item No: 8802946000357	Pick Up In Store	2	\$3.00	\$6.00
 Deskwise Whiteboard Markers Assorted 4 Pack Item No: 9400070880471 Assorted 4 Pack	Pick Up In Store	2	\$1.98	\$3.96
 Sharpie Rub A Dub Laundry Marker Black Item No: 71641311015	Pick Up In Store	4	\$4.99	\$19.96
 Marbig Newsprint 45gsm 800mm x 200m BUY 1 GET 1 HALF PRICE PACKAGING Item No: 9416255480503	Pick Up In Store	2	\$85.00	\$170.00 1 X BUY 1 GET 1 HALF PRICE PACKAGING Item Total: \$127.50

<https://www.warehousestationery.co.nz/cart>

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Cart View | Warehouse Stationery, NZ

Product	Delivery Option	QTY	Price	Total Price
 <p>WS Photocopy Paper 80gsm 500 Pack A4 WS PHOTOCOPY PAPER 80GSM 500 SHEET A4 Item No: 9418362009356</p>	Pick Up In Store	5	\$7.99	\$39.95 WS PHOTOCOPY PAPER 80GSM 500 SHEET A4 Item Total: \$30.00
 <p>WS Clear Book 60 Leaf Red A4 Item No: 9421031064006</p>	Pick Up In Store	2	\$10.99	\$21.98
 <p>WS Stapler Metal Full Strip 25 Sheet Black Item No: 9420057206827</p>	Pick Up In Store	2	\$10.00	\$20.00
 <p>WS Staples 24/6 2000 Pack Item No: 9401063933112</p>	Pick Up In Store	2	\$2.99	\$5.98
 <p>Scotch Tape With Dispenser 19mm x 7.62m Clear Item No: 51131706330</p>	Pick Up In Store	4	\$3.99	\$15.96

<https://www.warehousestationery.co.nz/cart>

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03/11/2022, 15:15

Cart View | Warehouse Stationery, NZ

Product	Delivery Option	QTY	Price	Total Price
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Total Price 343.22

or 4 interest free payments of
\$85.81
with **ZIP** ⓘ

Clear Cart

Your Order

Security & Payment

Stores

Customer service

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We Accept



We Prefer



Our Family of Kiwi Brands

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<https://www.warehousestationery.co.nz/cart>

4/4

Item 6

Attachment A

03/11/2022, 12:51

Shopping cart | The Warehouse



I'm looking for...

It's our 40th Birthday and we're celebrating with MarketClub members, get up to 40% off a huge range in-store and online.



We have updated both our [Terms and Conditions](#) also our [Group Privacy Statement](#) (previously called "Privacy Policy").



Cart (16)

② The Warehouse - Torch Kit

Delivery method

Click & Collect from South Dunedin - The Warehouse

[Change store](#)

[Standard Delivery](#)

Sold & shipped by The Warehouse



Eveready Dolphin Mini Flex Torch



In stock Today

Qty: 4 [Edit](#)

\$96.00

Sold & shipped by The Warehouse

Eveready Dolphin Lantern 200 Lumens

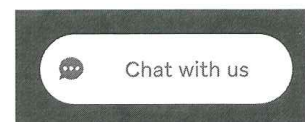


In stock Today

Qty: 2 [Edit](#)

<https://www.thewarehouse.co.nz/cart>

1/5



03/11/2022, 12:51

Shopping cart | The Warehouse



\$56.00

Sold & shipped by The Warehouse

×

Navigator South 3W 2 LED 100 Lumens Headlamp

In stock Today

Qty: 4 Edit



\$48.00

Sold & shipped by The Warehouse

×

Eveready Dolphin Lantern Battery

In stock Today

Qty: 2 Edit



\$32.00

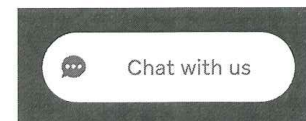
Sold & shipped by The Warehouse

×

Energizer Max Alkaline Batteries AA 20 Pack

In stock Today

Qty: 4 Edit



Apply promo code

<https://www.thewarehouse.co.nz/cart>

APPLY 2/5

03/11/2022, 12:51

Shopping cart | The Warehouse

APPLY

Spend \$100 get \$10 off -\$10.00

Spend \$50 get \$5 off -\$5.00

Order summary

Subtotal	\$328.00
Discounts	-\$15.00
Delivery	FREE
The Warehouse Click & Collect —	FREE
Total to pay	\$313.00

All prices include GST

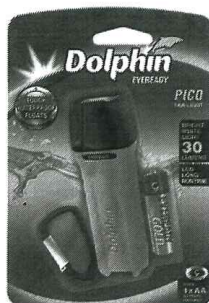
PROCEED TO CHECKOUT

Purchased together



.1.50

Eveready Super Heavy Duty
Intern Battery 6 Volt



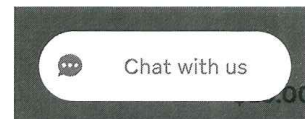
\$10.50

Eveready Dolphin PICO LED
Torch



\$28.00

Maisto 1:18 Vespa Motor
Scooter



Milazo L
Small

<https://www.thewarehouse.co.nz/cart>

3/5

3

☆
📍
S
+
□
N
Update
⋮

➤ YOUR TROLLEY (11)

Groceries

\$434.80

Plus service and bag fees

\$1.00

PROCEED TO CHECKOUT

**Dilmah
Premium Tea
Bags**

\$9.98

2

ea

-

+

**Pams White
Sugar**

\$4.98

2

ea

-

+

**Kiwi Blue
Still Spring
Water**

\$26.70

30

ea

-

+

**Meadow
Fresh
Longlife
Original UHT
Milk**

\$11.16

4

ea

-

+

**Purina TUX
Original
Meaty
Biscuits**

\$92.94

ea

-

+

Update

YOUR TROLLEY (11)

Groceries **\$434.80**
 Plus service and bag fees **\$1.00**

PROCEED TO CHECKOUT

Nescafe Original Instant Coffee **\$14.98**

2

ea

—

+

Baker Boys Chocolate Chip Biscuits **\$49.52**

8

ea

—

+

Value Baked Beans In Tomato Sauce **\$41.40**

60

ea

—

+

Whiskas Mixed Selection In Gravy Wet Cat Food Pouches **\$130.00**

10

ea

—

+

Healthieries **\$23.16**

Update

YOUR TROLLEY (11)

Groceries **\$434.80**

Plus service and bag fees **\$1.00**

PROCEED TO CHECKOUT

Beans In Tomato Sauce

60 ea

\$41.40

— +

Whiskas Mixed Selection In Gravy Wet Cat Food Pouches

10 ea

\$130.00

— +

Healtheries Lemon & Ginger With Apple Tea Bags

4 ea

\$23.16

— +

Nestle Milo Milk Modifiers

2 ea

\$29.98

— +

(4) First Aid kit -
31/10/22 Boush



Ideal for use in an industrial and commercial environment for up to 20 people.

Dimensions: 21cm (w) x 29.5cm (l) x 10cm (h).

In stock

Option:

Each

Quantity:

- 1 +

ADD TO CART

KIT CONTENTS

DELIVERY INFORMATION

- 1 x Aeroplast Fabric Dressing Strip 7.5cm x 1m
- 1 x Aeroplast Plastic Plasters (Box 50)
- 1 x Crepe Bandage 5cm x 4.5m
- 1 x Crepe Bandage 7.5cm x 4.5m
- 2 x Absorbent Combine Dressing 10cm x 10cm
- 1 x Absorbent Combine Dressing 20cm x 20cm
- 2 x Triangular Bandage Non-Woven 90cm x 90cm x 127cm
- 6 x Non-Woven Sterile Gauze Swabs 7.5cm x 7.5cm
- 2 x Amtech Non-Adherent Dressing 7.5cm x 7.5cm
- 12 x Aero Saline Solution 15ml Ampoule
- 1 x Splinter Forceps Tweezers, Stainless Steel 9cm
- 2 x Sterile Eye Pad in Pouch
- 1 x Safety Pins (10 Pack)
- 1 x Conforming Gauze Bandage 7.5cm x 4m
- 10 x Dynarex BZK Antiseptic Towelette Sachets
- 1 x Transparent Tape 12mm x 9.14m
- 4 x Pair of Gloves
- 1 x Scissors Sharp Blunt Non-Sterile 13cm
- 3 x Eurofarm Eurosuture 6mm x 75mm Strips
- 1 x St John First Aid Tips Guide
- 1 x Adhesive Label Blood Cautions St John
- 1 x Amtech Splinter Probes Sterile Pack 5
- 1 x St John Empty No 1 Metal First Aid Cabinet
- 1 x Adhesive Expiry Date Label
- 1 x First Aid Cabinet Star Knob Zinc Internal M5

RELATED PRODUCTS

St John No 1 Plastic First Aid Kit
\$102.95 (incl. GST)

[MORE DETAILS](#)

St John No 1 Metal First Aid Kit
\$133.95 (incl. GST)

[MORE DETAILS](#)

St John General First Aid Kit
\$77.25 (incl. GST)

[MORE DETAILS](#)

St John Compact First Aid Kit
\$51.75 (incl. GST)

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AA

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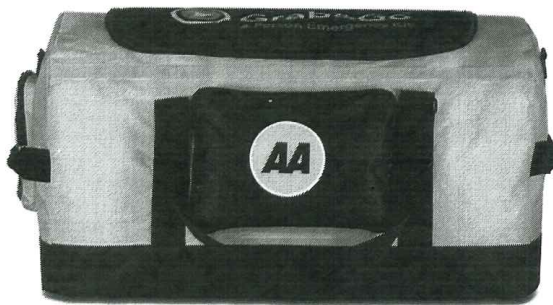
5

Q Search

0 Cart

Grab & Go 4x Person Emergency Kit

Grab & Go 4x Person Emergency Kit



AA Member price

\$161.95

plus delivery

Standard price

\$179.95

plus delivery

Add to Cart



The Grab & Go 4 person emergency kit is great for a household of 4 or a small office and includes the essential items for 4 people. Contains N95 masks. Everything in one place ready to grab in an emergency.

Feedback

There is plenty of room in the Grab & Go bag for you to add walking shoes, warm clothes and a hat, snack food (remember babies and pets too!), medication for up to 3 days, as well as copies of important documents.

The 4 person Grab & Go Kit includes:

- 1 × First aid kit
- 1 × Dynamo torch with FM radio and screen
- 1 × Emergency tent
- 1 × Multifunction knife with can opener
- 1 × 5-in-1 survival whistle
- 1 × 10L water container
- 50 × Water purification tablets

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Q Search  0 Cart

- 1 × Notebook & pen
- 1 × Emergency plan brochure
- 1 × Playing cards
- 1 × Roll of toilet paper
- 1 × PVC duct tape
- 1 × Roll of rope
- 2 × 500ml drink bottle
- 4 × Yellow medical waste bag
- 1 × Ice scraper
- 2 × Gauze pad (10cm x 20cm)
- 2 × Elastic gauze bandage roll (6cm x 4m)
- 2 × Elastic gauze bandage roll (8cm x 4m)
- 5 × Alcohol free cleansing wipe
- 2 × Non woven paste (6cm x 10cm)
- 2 × Triangular bandage (136mm x 96mm x 96mm)
- 1 × Sterile gauze pad (5cm x 5cm)
- 4 × Sterile gauze pads (7.6cm x 7.6cm)
- 1 × CPR mouth barrier
- 2 × Rubber gloves (pairs)
- 1 × Forehead thermometer strip
- 1 × Instant ice pack
- 20 × BZK antiseptic swab
- 1 × Accident evaluation form
- 1 × First aid hints
- 1 × Tweezers
- 1 × Scissors
- 10 × Alcohol prep pad
- 2 × Fingertip bandages (6 x 4cm)
- 2 × Knuckle bandages
- 2 × Island bandages
- 8 × Adhesive bandages (76 x 19mm)
- 1 × Adhesive tape
- 1 × First aid manual
- 1 × Nylon pouch

Dimensions: 42 x 34 x 20cm folded in half

Weight: 5 kgs



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Search
 0 Cart

Recommended Items

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	SOLD OUT		SOLD OUT	
Grab & Go 1 Person Emergency Kit AA Member price: \$98.96 Standard price: \$109.95	AA Essential Vehicle First Aid Kit AA Member price: \$44.00 Standard price: \$49.00	AA Travel First Aid Kit AA Member price: \$26.00 Standard price: \$29.00	AA Home First Aid Kit AA Member price: \$53.00 Standard price: \$59.00	

The New Zealand Automobile Association Inc.

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6 Pet Carriers

cardboard cat carrier warehouse x Your Shopping Cart x +
kiwipetz.co.nz/cart

KIWIPETZ
CARING FOR YOUR PETZ SINCE 2008

Dogs Cats Fish Birds Reptiles Small Animals Horses Vet Products Rewards

FREE shipping for orders over \$50 (T/C's)

Search Login Cart

Update

My cart

Product	Quantity	Total
BROOKLANDS Brooklands Cardboard Pet Carrier	1	\$99.50
Remove	- 10 +	\$99.50

Order Instructions

Tax included. Shipping calculated at checkout

Shipping Click & Collect


Please click the checkout button to continue.

Checkout

100% Secure Pay Check rewards

Talk to a KiwiPetz team member now


Shipping \$10



Tape

1
2
3

1. Review cart

 Items for Click & Collect (4)

Your collection store

We are unable to determine your nearest store

[Search nearby store](#)


Drive & Collect required at this store

You will be able to book your contactless pick-up after the order has been processed.

[Learn More](#)

Orders placed before 4pm can be collected next day after 9am.


Stocked item(s)



I/N:0122029
3M™ Scotch™ Tough Tape 48mmx27.4m All Weather

−
2
+

\$52.50
Item price: \$26.25



I/N:1091352
Brutus 75mm x 100m Printed Danger Tape

−
2
+

\$27.96
Item price: \$13.98

[Empty cart](#)

Total 4 item(s)

\$80.46

⑧ Fire Extinguishers + Blankets

From: safe111@xtra.co.nz
Subject: Re: Booking Enquiry from website
Date: 18 October 2022 at 12:40
To: Nancy Higgins [REDACTED]

S

Hi Nancy
The cost for the equipment will be \$380 exc GST
(2 x 4.5kg extinguishers, 2 x blankets & signage)
This also includes installation in the Dunedin area
Thankyou for contacting SAFE
Kind Regards
Wayne
0277233911

On 18/10/2022 10:03 am, Nancy Higgins [REDACTED]

Name Nancy Higgins

Email [REDACTED]


Phone [REDACTED]

Hi. Can you please provide me with a quote for two 5 kg fire extinguishers (dry);
and two blankets 1.2x1.8 metres for our local Community Centre,.

your

msg Thankyou
Nancy Higgins


IP: 122.62.152.175



9

1
3
Miscellaneous

1. Review cart


Items for Click & Collect (10)

Your collection store

We are unable to determine your nearest store

🔍 [Search nearby store](#)




Drive & Collect required at this store

You will be able to book your contactless pick-up after the order has been processed.

[Learn More](#)

Orders placed before 4pm can be collected next day after 9am.

Stocked item(s) 10

	<div style="display: flex; justify-content: space-between;"> I/N:0211093 Marquee 25L Water Container With Tap </div> <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 10px;"> <div style="border: 1px solid #ccc; padding: 5px 10px;"> − 4 + </div> <div style="text-align: right;"> \$114.⁸⁰ <small>Item price: \$28.70</small> </div> </div>
	<div style="display: flex; justify-content: space-between;"> I/N:0198118 Diversey 2L Earthon Disinfectant Cleaner </div> <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 10px;"> <div style="border: 1px solid #ccc; padding: 5px 10px;"> − 2 + </div> <div style="text-align: right;"> \$19.⁹⁴ <small>Item price: \$9.97</small> </div> </div>
	<div style="display: flex; justify-content: space-between;"> I/N:0103784 Sabco Large Latex Disposable Gloves - 100 Pack </div> <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 10px;"> <div style="border: 1px solid #ccc; padding: 5px 10px;"> − 2 + </div> <div style="text-align: right;"> \$203.72 </div> </div>

Total 10 item(s)
\$203.72

— 2 +

\$44
Item price: \$22



I/N:4520245
Grunt 120L Wheelie Bin Liner - 20 Pack

— 2 +

\$24.98
Item price: \$12.49

Empty cart

Change all items to delivery

Continue to contact details

2. Contact details

3. Payment

Total 10 item(s)

\$203.72

**Application for Funding from the
Waikouaiti Coast Community Board**

Date: 3/11/22_ and 12/2/23 (amended application)

Name of group applying for funds: Waiputai Trust on behalf of Warrington emergency response group

Contact person: Dr. Nancy Higgins & Samantha Ashdown Position held: Trustees

Address: Waiputai Trust, c/o [REDACTED] Post Code: 9471

Contact Phone Number [REDACTED] Email waiputai@gmail.com

Short description of the project you are seeking funding for: To establish 'fit for purpose' local Community Emergency Hubs for Emergency Management Otago's Warrington and Seacliff local response groups. The Waiputai Trust is seeking funds to properly equip the Waiputai Hub for use by the Warrington emergency response group, and to equip the local Seacliff emergency response group's hub with basic equipment. In Warrington and Seacliff meetings of local community response groups, a list of all basic equipment and resources for both groups was agreed and created (see attached list). This total list includes first aid kits, grab n go emergency kits, torch kits, fire blankets, fire extinguishers, duct tape and electrical tape, water storage containers, food, pet supplies and carriers, and stationary. Then, in the meetings a priority funding list was created which included 2 grab n go emergency kits and 2 torch kits for this application. (see quotes which were attached to previous application)

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget. Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: Total=\$637 for priority items (\$313- 2 Torch kits (1 for Seacliff, 1 for Warrington); \$324 -2 mobile Grab n Go kits (1 for Seacliff, 1 for Warrington))

Total cost of project: \$2401 (for all listed equipment/resources, including priority items)

Amount already raised: \$ 236.90 for 2 stationary first aid kits, and donated stationary

How will the rest of the project cost be funded? Through donated goods, donations, and Lottery Grant

What is the timeframe for completing the project? [OR What is the date of your even/project?]
We hope to have the Warrington and Seacliff emergency response hubs fully equipped by the end of the year

Is your project a one-off, annual or biennial event? One off until hubs are equipped. Equipment will then be maintained by the appropriate response group (Warrington or Seacliff)

Detail the benefits to your organisation and/or the wider community which will result from this project.
With properly equipped emergency response hubs in Warrington at the Waiputai Hub, and in Seacliff at an emergency response committee member's home (currently Morgan Forrant's), the wider communities in civil emergencies (e.g. floods, tsunamis, earthquakes, storms and prolonged electricity blackouts) will have access to basic equipment for their response committee's volunteers and the community to use at their hub and in the community when responding to the aftermaths of civil emergency events.

Has your group made an application to the Board for funding within the last five years? x Yes

If granted, how much and what was that money used for? Jan 14, 2021, Waiputai Hub seed funding, \$1670; and Nov 12, 2021, dart boards and darts for Hub, \$435

All approved funding is subject to the following:

- 1** Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2** The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area. Any funds approved **MUST** be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on www.dunedin.govt.nz and should be returned to Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9054 Email: governance.support@dcc.govt.nz
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384

**APPLICATION FOR FUNDING FROM THE
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 10/2/2023

Name of group applying for funds: Friends of the Taieri Willow

Contact person: Bronwyn Lowe / Maia Mistral-Armour Position held: Co-leaders

Address: [REDACTED] Post Code: 9471

Contact Phone Number: [REDACTED] Email: [REDACTED]

Short description of the project you are seeking funding for: We are a group enthusiastic about growing, using and teaching people about willows for basketry, with our activities based in Seacliff (see our website for more information). We desperately need a Tool Shed for secure on-site storage at our willow beds in Russell Rd. We wish to purchase a kitset Tool Shed, which we will erect on site. Please refer to attached additional information about ourselves.
Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ 2,325.51

Total cost of project: \$ Shed purchase \$2,325.51 + labour ≈ \$1,920 = \$4,245

Amount already raised: \$ Labour cost to be covered by group member volunteers

How will the rest of the project cost be funded? Volunteer labour from group members, tools supplied by group members

What is the timeframe for completing the project? [OR What is the date of your even/project?] Immediate kitset purchase, all on-site assembly completed 17th June 2023 (our last workday before harvest)

Is your project a one-off, annual or biennial event? One-off

Detail the benefits to your organisation and/or the wider community which will result from this project.
This project has both immediate and long term benefits, described detailed in two paragraphs in the attached additional information. Please refer to the attachment

Has your group made an application to the Board for funding within the last five years?
☐ Yes ☒ No

If granted, how much and what was that money used for? N/A

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.
Any funds approved **MUST** be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058
Email: governance.support@dcc.govt.nz
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384

Short description of project you are seeking funding for:

Friends of the Taieri Willow is a group enthusiastic about growing, using and teaching people about willows for basketry, with our activities based in Seacliff (see our website for more information). We recently re-established our willow beds at a site on Russell Rd, having lost our original site and associated infrastructure on the Taieri Plains. We now desperately need a Tool Shed on the Seacliff site to store the mowing equipment, tools and materials needed to maintain our willow beds and successfully continue to supply our group and workshops with weaving material. We are seeking funding to purchase a kitset Tool Shed which we will erect on the site.

Detail the benefits to your organisation and/or the wider community which will result from this project

Secure storage on-site of the equipment and materials needed to grow willow for basketry. An on-site Tool Shed will give all members access to the required equipment on scheduled work days, ad-hoc work sessions and the annual harvest, resulting in better maintenance of the site, higher quality and quantity of willow harvested for running workshops at Seacliff and providing material to the Dunedin willow weaving community, and greater opportunities for members to share and learn the skills needed to successfully grow a wide range of basket willow species and varieties.

Seeking funding for a Tool Shed is our first step in a larger plan to raise funds and develop our site as a place where people can come to learn about and/or participate in all aspects of growing, processing and weaving with willow. Our site is one of the few places in New Zealand growing basket willow to serve a weaving community, and we have a unique collection of willow species. It is our aspiration that our site becomes a centre for sharing the joys of willow weaving, a source of pride for the Waikouaiti Coast community, and a significant part of the wider NZ weaving community.

Additional Information to be attached to the form (useful in explaining the project, itemised budget)

Additional information about the Seacliff willow bed site and the activities of the Friends of the Taieri Willow group are easily found on our website <https://www.taieriwillow.org.nz/>

The group is currently in the process of becoming an incorporated society.

The following two photos show the site and group members in action.

1. Group members working on the willow harvest at Russell Rd, showing some of the materials and equipment needing on-site storage. The Tool Shed will be located at the rear of the site as indicated by the red arrow.



2. Group members at a site workday, showing mulching materials (recycled cardboard, coffee sacks) requiring on-site storage. Red arrow indicates where Tool Shed to be erected.



Itemised budget

Group contributions to project cost are transport of shed kitset to the site (petrol cost), tools required for shed assembly, and volunteer labour required to assemble the shed (estimated 2 days x 4 people = 64 hours @ \$30/hr = \$1,920)

Total requested from WCCB \$2,325.51, itemised below:

- Combination lock (Masterlock 51mm Shackle Combination Padlock) available at Bunnings \$33.51
- Tool Shed - Duratuf Sentry 3.02 x 2.52m Karaka green Shed, available through Bunnings, Dunedin, estimated total cost \$2,290, further itemised below

Estimate from Duratuf Sheds 0800 438 274 customersupport@duratuf.co.nz received 10 Feb 2023, Reference # 1676021816510138. Shed kitset to be purchased through Bunnings, Dunedin.

Model	SKU	Description	Quantity	Amount
		Structure Details		
3025 / PG98	SM3025K	Model: 3025 / PG98	1	\$1,479
		Sidewall Height: 2.070 (1.920 wall)	1	-
		Size: 3.020 W x 2.520 D	1	-
		Base: Wood Framed Base	1	-
		Cladding: Hi-Tensile, Deep Ribbed 0.30mm steel	1	-
		Roof Type: Gable	1	-
		Cladding Colour: Karaka	1	-
		Trim Colour: Zinc	1	-
		Corner Trim Color: Karaka	1	-
		Roof Colour: Karaka	1	-
		Roof Material: Hi-Tensile, Deep Ribbed 0.30mm steel	1	-
		Layouts		
		Side D: Half Door	1	-
		Doors & Ramps		
		Door Opening (1.420m)	1	-

Model	SKU	Description	Quantity	Amount
		Flooring, Accessories & Assembly		
	SM3025F	Flooring: Timber floor kit	1	\$559
		Additional Options		
	DHDW	Heavy duty workbench	1	\$159
	DPDK	Peg Down Kit	1	\$33
	DBSAB	Battery shed alarm with booster siren	1	\$60
Subtotal:				\$2,290
Sales Tax:				-
Total Order Amount:				\$2,290
Final Estimate*:				\$2,290
Additional Information				

Acknowledgement of grant from Waikouaiti Coast Community Board

At its meeting on 1st August 2022 the Waikouaiti Coast Community Board approved funding of \$945.00 + GST to provide a bus shelter on Ramrock Road, following a request of the local School Bus Driver.

I am pleased to advise that the project was completed satisfactorily. Please refer to the document overleaf which gives some detail about how the project came to fruition.

All concerned thank the Community Board for its valued contribution.

Kind Regards,



Alasdair Morrison
Project Co-ordinator
31/01/2023



Community Board Update - 'The Tale of Shirley's Shelter'

This story started back in early July when I received a phone call from local school bus driver, Shirley Hewlett. She was concerned that a number of schoolchildren she picked up each school day on Ramrock Road had no shelter from the elements. She set about finding out the cost of a new bus shelter, and then asked if the Waikouaiti Coast Community Board could help with funding the purchase of a new shelter. We were unable to provide full funding from our Discretionary Fund, so we started exploring other options.

My fellow board member, and community worker, Sonya Billyard, had a chat with fellow POWA committee member, and former DCC staff member, Nick Orbell. "Why buy one, when you can maybe get one for nothing?" was his reply. He was aware of some damaged bus shelters in a field in Dunedin in the care of Task Force Green. He put me in touch with Rik Wilson, the Dunedin co-ordinator for Task Force Green. After some discussion we established that a damaged metal bus shelter could be ours, at no cost, but we would have to arrange for its removal. The next stage was to find a suitable concrete pad for the shelter. Someone suggested that former DCC Councillor, Doug Hall, might be able to help. Indeed he could. He introduced me to Blair Newell, who is in charge of the large Hall Transport site at Burnside. Blair showed me some large concrete slabs, former transformer bases, and said he could cut one to size for us and transport the base and the bus shelter to Hawksbury at modest cost.



Damaged shelter needing a home



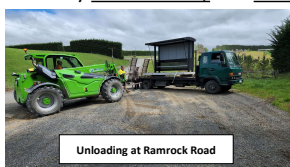
Former transformer bases



Loading the completed shelter at the Blokes Shed

While all of this was going on, we had started discussing the issue with Neil Kennedy at East Otago Blokes Shed whose workshop is at Hawksbury Village. Neil agreed that his team could look at the repair and modification of the shelter and Blokes Shed team member, Bevan Clyne, would be in charge of the work. The shelter and slab duly arrived at Hawksbury and work started. This included some fairly heavy-duty panel beating and other modifications. The shelter didn't have much weather protection at the sides so I went looking for some suitable plastic sheeting. I spoke with folk I know at Aburns Glass in Dunedin, and they put me on to Bevan Potter at Absolutely Plastics Ltd in South Dunedin. Bevan just happened to have a used sheet of polycarbonate in the workshop surplus to requirements. He cut it to size for us and provided the triangular sheets you can see in the above photograph, free of charge.

While all of that had been going on, we had to ensure that the project met with the approval of DCC Transportation Department, since they own the layby on Ramrock Road where the shelter would be placed. This was done by manoeuvring our way through a wee bit of red tape, and also obtaining the blessing of the adjacent landowner, Lee Paterson. The next job was to figure out how we would get the refurbished shelter to the site on Ramrock Road. Enter Andrew McLean at Waikouaiti Auto & Engineering Ltd (WAE) who said he would arrange transport at no cost. And so, on 31st October, forklift driver, Neville George, lifted the new shelter on to the truck, driven by Aaron White, and Shirley's Shelter was duly delivered to its new home.



Unloading at Ramrock Road



Bevan, Aaron, Neville & Neil testing the seat



Shirley & the children checking it out



The finished article - only 4 months from the start

The cost of Shirley's Shelter was fully funded by Waikouaiti Coast Community Board plus a donation from Otago Regional Council - these were costs incurred by East Otago Blokes Shed and Hall Bros. Transport Ltd. A very happy Shirley Hewlett can be seen in the middle of the schoolchildren in the photos.

So what do we call it when a large number of people - in underlined italics above - get involved in a project such as this? I think it's called COMMUNITY.

Alasdair Morrison, Chairman, Waikouaiti Coast Community Board 30/11/22

Acknowledgement of grant from Waikouaiti Coast Community Board

Puketeraki Lookout

At its meeting on 11th June 2022, the Waikouaiti Coast Community Board approved funding of \$5,237.00 as a contribution to the upgrade of the Puketeraki Lookout on Coast Road. The Board's main contribution was for the production of a replacement brass information plaque to replace the existing 30 year old plaque which was in very poor condition, and to mount the plaque in an appropriate position at the lookout. Repairs to the fencing and upgrade of the parking area surface were funded by others.

The local adjacent landowners are effusive in their thanks for the Board's contribution to this work. They first drew our attention to the poor state of the lookout some months ago.

Kind Regards,



Alasdair Morrison
Project Co-ordinator
31/01/2023



GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Waikouaiti Coast Community Board on activities relevant to the Board's area including:
 - a) Community Board Executive Committee (CBEC) Nomination for the Zone 6 Representative
 - b) Blueskin Bay Library
 - c) Civic Affairs Committee
 - d) Currently Being Consulted on by Dunedin City Council
 - e) Roadworks Schedule
 - f) Dunedin City Council Updates

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Votes** for the Community Boards' Executive Committee's (CBEC) Zone 6 Representative.

Community Board Executive Committee (CBEC) Nomination for the Zone 6 Representative

- 2 The Community Board Executive Committee (CBEC) represents all community boards in New Zealand. It's an advisory committee to Local Government New Zealand. The CBEC has one member from each zone. Dunedin City Council Community Boards are in Zone 6.
- 3 Nominations for the Zone 6 representative on the Community Board Executive Committee closed in December 2022. Four nominations were received. The Board needs to vote for one candidate. The voting form and information about the nominations is (Attachment A).

Blueskin Bay Library

- 4 Dunedin Public Libraries are proposing a change to the opening hours at Blueskin Bay Library. In essence the changes will involve opening 11.00am-1.00pm and 2.00pm-5.30pm Monday to Friday and 10.00am-1.00pm on Saturdays.

- 5 This change will be achieved by not staying open to 6.00pm Monday to Friday. There are very few users of the Library after 5.30pm. This change is intended to make it easier for users to plan their visits as the opening hours will be the same on every weekday. If the change is implemented the Library will be open for 1.5 hours longer every week than at present.
- 6 The Library will survey its users during March to ascertain their views on the proposed changes. The survey will run for four weeks, and if there is broad support for the changes they will be implemented from 1 July 2023.

Civic Affairs Committee

- 7 The Civic Affairs Committee is a new committee established this triennium, and its membership comprises all Councillors and the Mayor. Cr Bill Acklin is the Chair of the Committee.
- 8 At the start of each Committee meeting, two Board Chairs (or their delegate) will be invited to present on matters that the Boards would like to raise with the Committee. Each Board will have the opportunity to present on two occasions throughout the year.
- 9 The Waikouaiti Coast Community Board is invited to present to the Civic Affairs Committee meetings being held on 4 April 2023 and 12 September 2023, commencing at 1.00 pm.

Currently Being Consulted on by Dunedin City Council

- 10 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Roadworks Schedule

- 11 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Dunedin City Council Updates

- 12 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g. potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter please contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 13 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Mike Cartwright - Acting Head of People and Capability Sharon Bodeker - Manager Governance

Attachments

Title	Page
A Community Board Executive Committee Zone 6 voting Form	54

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Māori Impact Statement

There are no known impacts for Maori.

Sustainability

There are no implications.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial implications.

Significance

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

Internal engagement has occurred with appropriate staff members.

Risks: Legal / Health and Safety etc.

There are no risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

This report provides information on activities in or relevant to the Board's area.



CBEC ZONE 6 REPRESENTATIVE VOTING FORM

Use this form to vote for your zone's Community Board Executive Council representative.

- // Each community board fills in one voting form.
- // You can vote for one candidate.
- // Vote by ticking the box next to their name below.
- // The Returning Office is LGNZ's Chief Executive or nominee.
- // Please returning your voting form to nominations@lgnz.co.nz by 1 March 2023

[PLEASE SELECT ONE]



Kristina Goldsmith //
West Harbour
Community Board



Chris McBride //
Waikouaiti Coast
Community Board



Regan Horrell //
Mosgiel Taieri
Community Board



Cheryl Neill //
Otago Peninsula
Community Board

[THIS VOTE IS CAST BY:]

YOUR NAME HERE:

YOUR SIGNATURE HERE:

ON BEHALF OF THIS COMMUNITY BOARD:

[PAGE 1 OF 4]



CBEC CANDIDATE BIOS – ZONE 6

Kristina Goldsmith

My Name is Kristina Goldsmith and I would like to represent the Southern Region on the Community Boards Executive Committee (CBEC). I am a passionate member of the West Harbour Community Board based in Port Chalmers. I have been in this role since 2021 as the result of winning a by-election and was re-elected this year in the general election.

My main driver for being a Community board member was my desire to advocate for Tamariki in our community and my role as school liaison person for the Board has given me this opportunity. This position has allowed me to build relationships with the local schools and Early Childhood facilities and have a greater understanding of their needs. I have also learnt a great deal from my experience in other community board roles, liaising with businesses and groups and advocating on their behalf. I have appreciated getting to grips with the day-to-day running of the board and its relationship with the DCC

My interest in representing the Southern district on the CBEC stems from my desire to better understand the workings of local government and to use this knowledge to inform my board member colleagues of changes and issues arising in local boards across the country.

My excellent communication skills and ability to listen carefully to others points of view and consider issues from their perspective will serve me well in this role. I have no issues speaking up to express my opinions or when advocating for my community when appropriate. I think I am approachable and easy to get along with.

If your Board could consider me as your representative on Te Komiti Whakahaere o ngā Poari Hapori (CBEC) that would be very much appreciated and I thank you for this opportunity.

I am driven and motivated by the opportunities our beautiful area holds and firmly believe with good community consultation and buy-in from Dunedin City Council and Central Government we can achieve a prosperous and sustainable future.

Regan Horrell

Ensuring our community voice is heard has never been more important. New Zealand is considering three major reforms - Local Government, Three Waters (stormwater, drinking water and wastewater) and the Resource Management Act. The potential effects on our communities can not be overstated. I believe it is vital we relay our communities' views to form our communities' unique circumstances. Local Government NZ is championing our local communities' cause to Three Waters reform through several working groups providing a series of suggested improvements to the model.

CBEC candidate bios – Zone 6 // 1



Born in Invercargill and raised in Gore, my local government involvement stretches some 25 years with the 10 local body authorities in Zone 6. I have listened to contrary viewpoints, digested and reported on many issues during my journalism career, including community boards in Dunedin, Central Otago and Southland. Recently elected as a Mosgiel-Taieri Community Board member, grassroots views leverage insightful input in shaping our community's views. Ultimately, these are relayed and presented to Central Government from the Local Government New Zealand's national collective voice. Community boards play a vital role to critical community engagement. In our digital age, I am well versed in the digital tools needed to update our Zone 6 community board members with topical and relevant issues. Many people argue no-one can make a difference. But I strongly believe our communities - through our community boards - offer a powerful and collective community voice that needs to be championed at a national level. I believe we can effectively use the voice of today to help shape the future of our communities. Thank you for your consideration for the role. Yours sincerely, Regan Horrell Zone 6 Candidate

Chris McBride

I am 34 years old and migrated from the United Kingdom in 1995 along with my mother, father, brother, and sister. Dunedin has been our families home ever since. I have lived in the Waikouaiti Coast area on and off for the last 15 years. I currently reside on a farm perched on the side of Mount Cargill and share my life with my partner and two young boys.

I am an operations manager at a local engineering business and have business interests in local manufacturing and recycling. I have been a member of the New Zealand Army Reserve since 2007 and currently serve as a combat driver.

I do not have much time for hobbies, but I do enjoy fishing, boating, and spending time with my family on the farm. I thoroughly enjoy living in this beautiful part of the country and have been fortunate to have had a successful career as a member of three company boards and as a first-time local body community board member I look forward to serving our community this triennium.

I am very humbled to be put forward by my peers to have the chance to represent our community as a Zone 6 representative with LGNZ. I strongly believe I have the skills to grow and nurture new relationships at a national level and with a strong voice from our region, be able to make a difference for our community.

Cheryl Neill

My name is Cheryl Neill. This is my second term as a member of the Otago Peninsula Community Board. I believe I would be a great representative for Zone 6 because I am a great believer and advocate of Community Boards and the importance of having local people have input into the decisions made that affect us.



I am Dunedin born and raised and began my career as a chef before going to Otago University where I gained a Bachelor of Education degree in 2000. I have worked as a primary school teacher for the past 20 years.

I have been a teacher at Portobello School for the past 8 years and live on the beautiful Otago Peninsula with my husband. Prior to this, I taught in both Invercargill and Nightcaps. I am on the Board of Keep Dunedin Beautiful and lead the Enviro programme at school. In 2022 I stood for the local body elections under the Team Dunedin ticket.

I believe in the importance of making decisions that are sensible and reflect the views of our communities while listening to the people and having a positive input into the wider community I hope to represent. I would be very proud to represent the people of Otago and Southland.

BOARD REPRESENTATION AND ROLES

Department: Civic

EXECUTIVE SUMMARY

- 1 Board members may provide an update on activities including:

Civil Defence Emergency Management (CDEM)

Sonya Billyard & Chris McBride may provide an update.

Cycleways

Geraldine Tait may provide an update.

Freedom Camping

Alasdair Morrison may provide an update.

Keep Dunedin Beautiful

Geraldine Tait may provide an update.

Liaison with Funding Applicants

Alasdair Morrison may provide an update.

Matanaka Drive Replanting Project

Mark Brown may provide an update.

Moana Gow Swimming Pool Committee

Andy Barratt may provide an update.

North Coast Tourism Initiatives

Mark Brown may provide an update.

OneCoast Recycling

Geraldine Tait may provide an update.

Community Engagement

Sonya Billyard & Andy Barratt may provide an update.

Truby King Recreation Reserve Management Committee

Andy Barratt may provide an update.

Recreation Activities

Andy Barratt may provide an update.

- 2 As this is an administration report the Summary of Consideration is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board Updates.

Signatories

Author:	Rebecca Murray - Governance Support Officer
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COMMUNITY PLAN

Department: Civic

- 1 The Waikouaiti Coast Community Board Community Plan 2022-23 adopted 7 December 2022 is available on the DCC Website on the following link:

https://www.dunedin.govt.nz/_data/assets/pdf_file/0011/916607/WCCB-community-plan-2022-2025.pdf

Signatories

Authoriser:	Mike Cartwright - Acting Head of People and Capability
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Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 A verbal update will be provided by the Chairperson at the meeting, including:
 - Karitāne Harbour
- 2 As this is an administrative report only, the Summary of Considerations is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's update.

Attachments

There are no attachments for this report.

COUNCILLOR'S UPDATE

Department: Civic

EXECUTIVE SUMMARY

- 1 Councillor Jim O'Malley will provide an update on items of interest.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Council Activities Update.

Attachments

There are no attachments for this report.