

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the West Harbour Community Board will be held on:

**Date:** Wednesday 15 February 2023  
**Time:** 5.30 pm  
**Venue:** Rolfe Room, Port Chalmers Town Hall, Port Chalmers

Sandy Graham  
Chief Executive Officer

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**West Harbour Community Board**

**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Chairperson Angela McErlane	
<b>Deputy Chairperson</b>	Deputy Chairperson Kristina Goldsmith	
<b>Members</b>	Barbara Anderson	Duncan Eddy
	Jarrold Hodson	Cr Mandy Mayhem
	Wayne Sefton	
<b>Senior Officer</b>	Dave Ward, Group Manager 3 Waters	
<b>Governance Support Officer</b>	Clare Sullivan	

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Clare Sullivan  
Deputy Electoral Officer

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clare.sullivan@dcc.govt.nz  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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## **1 PUBLIC FORUM**

### **1.1 Public Forum Kate Bendall**

Kate Bendall, wishes to address the meeting concerning bus patronage by cruise ship visitors.

### **1.2 Public Forum Julie Fawcett**

Julie Fawcett, wishes to address the meeting concerning the No. 14 bus.

### **1.3 Public Forum Paulina Barry**

Paulina Barry, wishes to address the meeting concerning street lighting in Port Chalmers.

### **1.4 Public Forum Steve Duder**

Steve Duder, wishes to address the meeting concerning current and future access and safety issues for public amenities at Back Beach.

### **1.5 Briefing from Downer re State Highway 88**

#### **EXECUTIVE SUMMARY**

Letitia McRodden from Downer will provide a briefing on planned work on State Highway 88, Parry St to Ravensbourne.

An attachment is included under item 6 Governance Support Officer's Report.

## **2 APOLOGIES**

At the close of the agenda no apologies had been received.



## **DECLARATION OF INTEREST**

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### **EXECUTIVE SUMMARY**

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### **Attachments**

Title	Page
<a href="#">A Register of Interest</a>	7



West Harbour Community Board Register of Interest 7 December 2022					
Name		Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Ange McErlane		Editor	The Rothesay News	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Chairperson	Vision Port Chalmers	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Life Member	Waste Management Institute of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Committee Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Kristina Goldsmith		Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Lead Educator	Sawyers Bay Playcentre	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
			Family Members attending TS Nimrod Navy Cadets, Port Chalmers	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Barbara Anderson		Chairperson	Otago Institue for Arts and Science (Otago Branch of the Royal Society of NZ)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Rutherford Discovery Fellow	Royal Society of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Honourary Curator	Otago Museum	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	The Spinoff	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Life Member	Orokonui Ecosanctuary	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Senior Lecturer	University of Otago	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Duncan Eddy		Leaseholder	Pūrākaunui Block	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Jarod Hodson		Owner	Residential Property , Ravensbourne	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Wayne Sefton		Owner	Hote1, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Residential Property, Longbeach	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Section, Carey's Bay	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Life member & Sponsor	Harbour RFC	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Sponsor	Port Chalmers Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Sponsor	Port Chalmers Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Sponsor	Various schools and kindergartens in West Harbour	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Sponsor	West Harbour Bowling Club	No conflict identified	withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Cr Mandy Mayhem		Chairperson	Keep Dunedin Beautiful (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Chairperson	Waitati Hall Society Inc	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Chairperson	Blueskin News Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Co-ordinator	Waitati Market	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Co-ordinator	Emergency Response Group, Blueskin area	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	FENZ Local Advisory Committee for Otago	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Waitati Music Festival Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Age Concern (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Social Wellbeing Advisory Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Blueskin Bay Amenities Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Blueskin A & P Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.



## **CONFIRMATION OF MINUTES**

### **WEST HARBOUR COMMUNITY BOARD MEETING - 7 DECEMBER 2022**


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#### **RECOMMENDATIONS**

That the Board:

- a) **Confirms** the public part of the minutes of the West Harbour Community Board meeting held on 07 December 2022 as a correct record.

#### **Attachments**

	<b>Title</b>	<b>Page</b>
A 	Minutes of West Harbour Community Board meeting held on 7 December 2022	12



## West Harbour Community Board

### MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 07 December 2022, commencing at 5.30 pm.

#### PRESENT

Chairperson	Angela McErlane	
Deputy Chairperson	Kristina Goldsmith	
Members	Barbara Anderson	Duncan Eddy
	Jarrold Hodson	Cr Mandy Mayhem
	Wayne Sefton	

**IN ATTENDANCE** Dave Ward (Group Manager, 3 Waters)

**Governance Support Officer** Clare Sullivan

#### 1 PUBLIC FORUM

##### 1.1 Pūrākaunui School

Rachel Brown on behalf of Pūrākaunui school spoke to the board on the school's funding application towards new line markings on the playground and tennis court. The Board's decision on this matter is recorded in item 5 of the minutes.

Rachel Brown on behalf of Pūrākaunui school also spoke to the board on the school's submission on the Council consultation on the Interim Speed Management Plan.

##### 1.2 Melanie Button

Melanie Button spoke to the board about her scholarship application for funding towards attending Get2Go adventure race. The Board's decision on this matter is recorded in item 5 of the minutes.

##### 1.3 NZTA

Jason Forbes from NZTA gave an update on progress with SH88 Shared Path project.



**2 APOLOGIES**

There were no apologies.

**3 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Members advised of changes to their register of interest.

Moved (Chairperson Angela McErlane/Member Duncan Eddy):

That the Board:

- a) **Amends** the Elected Members' Interest Register attached as Attachment A; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

**Motion carried (WHCB/2022/037)**

**4 CONFIRMATION OF MINUTES**

**4.1 WEST HARBOUR COMMUNITY BOARD MEETING - 2 NOVEMBER 2022**

Moved (Chairperson Angela McErlane/Member Barbara Anderson):

That the Board:

**Confirms** the minutes of the West Harbour Community Board meeting held on 02 November 2022 as a correct record.

**Motion carried (WHCB/2022/038)**

**PART A REPORTS**

**5 FUNDING APPLICATIONS**

Moved (Chairperson Angela McErlane/Member Duncan Eddy):

That the Board:

- a) **Grants** \$600 from the Board's Discretionary Fund to Pūrākaunui School for the purposes of providing line markings on tar-sealed areas of the playground and tennis court.

**Motion carried (WHCB/2022/039)**

Moved (Chairperson Angela McErlane/Member Jarrod Hodson):

That the Board:

- b) **Grants** \$240 from the Board's Discretionary Fund Otago Access Radio for the Round the Boards segment.

**Motion carried (WHCB/2022/040)**

Moved (Cr Mandy Mayhem/Member Barbara Anderson):

That the Board:

- c) **Grants** \$500 each to Billie Allan, Hannah O'Neill and Melanie Button and request that Billie Allan and Hannah O'Neill present to the board at its next meeting.

**Motion carried (WHCB/2022/041)**

## **6 BOARD REPRESENTATION**

Moved (Chairperson Angela McErlane/Cr Mandy Mayhem):

That the Board:

**Adjourns** the meeting.

**Motion carried**

The meeting adjourned at 7.48 pm and resumed at 7.51 pm.

Moved (Chairperson Angela McErlane/Member Duncan Eddy):

That the Board:

**Approves** the Board Representation as follows:

- a) Port Noise Liaison Committee – Kristina Goldsmith
- b) Ravensbourne Liaison including Ravensdown Liaison Committee - Jarrod Hodson
- c) Keep Dunedin Beautiful – Barbara Anderson
- d) Otago Access Radio – Barbara Anderson
- e) Policing Matters – Wayne Sefton
- f) Aramoana Liaison – Barbara Anderson
- g) Long Beach and Pūrākaunui Amenities Society – Duncan Eddy
- h) Infrastructure Liaison – Kristina Goldsmith and Ange McErlane
- i) West Harbour Emergency Response Group – Ange McErlane
- j) Community Awards and Scholarships – Duncan Eddy and Kristina Goldsmith

**Motion carried (WHCB/2022/042)**

Board representation for social media and communications will be appointed a future meeting.

## **7 MEETING SCHEDULE**

Moved (Member Duncan Eddy/Deputy Chairperson Kristina Goldsmith):

That the Board:

**Approves** the 2023 meeting schedule for the West Harbour Community Board.

**Motion carried (WHCB/2022/043)**

**8 COMMUNITY PLAN**

The Board discussed the Community Plan. It will be reviewed at the Board's next meeting.

**9 GOVERNANCE SUPPORT OFFICER'S REPORT**

A report from Civic provided an update on activities relevant to the Board which included:

- Project Fund
- Dust Suppression
- Community Board Executive Committee Nominations
- Interim Speed Management Plan
- Roadworks Schedule
- Dunedin City Council Updates

Moved (Member Duncan Eddy/Member Jarrod Hodson):

That the Board:

- a) **Recommends** to Council that its preferred option is option B – Applicants fund 50% of bio-oil or Otta Seal dust suppression with the Council funding the remaining 50%

**Motion carried (WHCB/2022/044)**

Cr Mayhem took no part in this item.

Moved (Cr Mandy Mayhem/Member Barbara Anderson):

That the Board:

- b) **Nominates** a Kristina Goldsmith to represent Zone 6 on the Community Board Executive Committee.

**Motion carried (WHCB/2022/045)**

Moved (Member Duncan Eddy/Deputy Chairperson Kristina Goldsmith):

That the Board:

- c) **Decides** to submit feedback on the Interim Speed Management Plan.

Cr Mayhem took no part in this item

Moved (Chairperson Angela McErlane/Member Duncan Eddy):

That the Board:

- d) **Notes** the Governance Support Officer's report

**Motion carried (WHCB/2022/046)**

**10 CHAIRPERSON'S REPORT**

The Chairperson provided an update on matters of interest which included:

- a) ANZ ATM Update
- b) Proposed Speed Limit Changes
- c) Museum Renovation Update.

Moved (Chairperson Angela McErlane/Member Wayne Sefton):

That the Board:

**Notes** the Chairperson's Report.

**Motion carried (WHCB/2022/047)**

**11 COUNCILLOR'S UPDATE**

Councillor Mandy Mayhem provided an update on matters of interest to the Board.

Moved (Chairperson Angela McErlane/Deputy Chairperson Kristina Goldsmith):

That the Board:

**Notes** the Councillor's Update.

**Motion carried (WHCB/2022/048)**

The meeting concluded at 8.40 pm.

.....  
CHAIRPERSON

## **PART A REPORTS**

### **FUNDING APPLICATION**

Department: Civic

#### **EXECUTIVE SUMMARY**

- 1 An application has been received from the West Harbour Beautification Trust for \$656.00 towards maintenance of the Albertson Ave Orchard and reserve including pruning and maintenance of invasive weeds (Attachment A).
- 2 The remaining balance in the Board's Discretionary Fund for the 2022/23 financial year is \$8,435.

#### **RECOMMENDATIONS**

That the Board:

- a) **Considers** the funding request from the West Harbour Beautification Trust.

#### **Signatories**

Author:	Clare Sullivan - Deputy Electoral Officer
Authoriser:	

#### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	Funding Application	18

### Application for Project Funding from the West Harbour Community Board

Name of group/individual applying for funds: West Harbour  
Beautification  
Trust

Contact person: Position held/phone & email:

Alternate contact person: Position held/phone & email:

Short description of project (please continue on a separate sheet if needed):

maintenance of the Albertson Ave  
reserve, weed control, pruning etc

Funding Sources	Requested/raised	Received/raised
donation	500 -	500 -
donation	500 -	500 -
WHCB	656 -	
Total	1656 -	

- Please provide an itemised budget of the project on a separate sheet.
- Please also attach 2 quotations for work, goods or services if appropriate and any additional information which may be useful in explaining your project.

What is the timeframe for completing the project? [OR What is the date of your event/  
project?] it is ongoing

Is your project a one-off, annual or biennial event?

this request/quote is for 1 year's  
maintenance

How will the project benefit your organisation?

The Albertson Ave Orchard and reserve has  
been planted and maintained by a  
very small group of volunteers for  
since 2017, we have 9 Fruit trees, various  
soft fruits and companion plantings in  
one area. And natives primarily in the  
rest of the reserve

What are the benefits to the wider community of your project?

free fruit, connection with like-minded folk, knowledge sharing

Has your group made an application to the Board for funding support within the last five years?

Yes ☐

No ☒

If granted, how much & what was that money used for? \_\_\_\_\_

**NOTES:** Please refer to the 'Discretionary Funding Guidelines' for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area and the amount of funding remaining in any financial year. This application form is also available on [www.dunedin.govt.nz](http://www.dunedin.govt.nz).

Please be aware that if successful you/your organisation is required to submit a final report to the West Harbour Community Board within 3 months of completion of your project

**Bank Account:** please supply ONE of the following:

pre-printed deposit slip

copy of a bank statement

bank verified handwritten deposit slip with your/your organisation's name, account number & bank details

screen shot from internet banking showing clearly your/your organisation's name, account number & bank details

Contact: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz) or telephone 477 4000, or Francisca Griffin with any questions (refer to <https://www.dunedin.govt.nz/your-council/community-boards/west-harbour> for contact details)

**Privacy Statement:** Please note that the information contained in this application will be available to the media and public. If you wish to have any information withheld please contact the Governance Support Officer.

Return completed form to: West Harbour Community Board, c/o Dunedin City Council, PO Box 5045, Dunedin 9058 or email to [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz)



## QUOTE

The West Harbour Beautification Trust

**Date** 31 Jan 2023  
**Expiry** 2 Mar 2023  
**Quote Number** QU-0022  
**Reference** albertson ave, port chalmers.  
**GST Number** 118143043

Monowai Ecological Limited  
20 Fairview Terrace,  
Sawyer's Bay  
9023  
Otago  
NEW ZEALAND  
matt@monowaiecological.nz  
(Office and HQ; 29 Station Road, Sawyer's Bay, 9023)

Description	Quantity	Unit Price	Amount NZD
Weed control, pruning fruit trees, rubbish removal, general maintenance of natives and bank area over approx 2000m2. 4 visits per year at 8 hours each.	32.00	65.00	2,080.00
rubbish disposal	1.00	50.00	50.00
materials (fuel, chems etc)	1.00	50.00	50.00
travel	4.00	40.00	160.00
		Subtotal	2,340.00
		TOTAL GST 15%	351.00
		<b>TOTAL NZD</b>	<b>2,691.00</b>

### Terms

Estimates are valid for 30 days from receipt.  
An estimate is as accurate of an indication of cost as possible but is not a "hard quote". Materials and customer specifications can and do change during the course of a job and estimates can vary by approx +/- 20%.  
An initial payment of 25% may be requested if required by Monowai Ecological Ltd.  
Monowai Ecological Ltd hold public liability and professional indemnity insurance to \$1 mill (each policy) Lumley/NZI policy number 6000095253  
We are qualified Botanists (BSc) with GrowSafe qualifications and NZQA chainsaw safety qualifications and have a comprehensive H&S system.  
Sub-contractors are inducted and must also meet all applicable standards.





## QUOTE

west harbour beautification trust

<b>Date</b>	For The Love Of Trees
24 Jan 2023	10 Kennard crescent,
<b>Quote Number</b>	rd1,
QU-0122	Waikouaiti 9471
<b>GST Number</b>	Dunedin
074-722-482	NEW ZEALAND

### Albertson ave orchard bush block maintenance

The quote is for the years Maintenance as done in previous years. Maintaining the desired plants/ trees in the bush and continuing to knock back invasive weeds. Pruning back foliage from overgrowing planted natives and the footpath.

Site to be visited monthly and work carried out as needed. More so through the growing seasons.

Description	Quantity	Unit Price	Amount NZD
Weeding of noxious weeds, encourage native regeneration. Weed spraying. Cut foliage back from Albertson ave footpath. Remove rubbish.	24.00	60.00	1,440.00
Subtotal			1,440.00
TOTAL GST 15%			216.00
TOTAL NZD			1,656.00



## GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

### EXECUTIVE SUMMARY

#### THIS REPORT IS TO INFORM THE WEST HARBOUR COMMUNITY BOARD OF ACTIVITIES RELEVANT TO THE BOARD AREA. RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Votes** for the Community Boards' Executive Committee's (CBEC) Zone Six Representative.
- c) **Appoints** Duncan Eddy as the Board's spokesperson on Social Media.
- d) **Agrees** that the next meeting of the West Harbour Community Board will be held on Wednesday 29 March at 5.30 pm.

### Project Fund

- 2 The Board has \$8,435 available for the remainder of the 2022/23 financial year (not including any decisions made at the meeting on 15 February. To date \$3065. has been allocated as follows:

Meeting Date	Amount	Recipient
3 August 2022	\$125.00	Rothsay News
	\$600.00	Cigarette Butt Bins
7 December 2022	\$1,500.00	Scholarship applications
	\$240.00	Otago Access Radio
	\$600.00	Pūrakaunui School
<b>Total</b>	<b>\$3,065.00</b>	

### Zone 6 Community Board Executive Committee Representative

- 3 The Community Board Executive Committee (CBEC) represents all community boards in New Zealand. It's an advisory committee to Local Government New Zealand. The CBEC has one member from each zone. Dunedin City Council Community Boards are in Zone 6.

- 4 Nominations for the Zone 6 representative on the Community Board Executive Committee closed in December 2022. Four nominations were received. The Board needs to vote for one candidate. The voting form and information about the nominations is attached.

#### **Appointment of Board Representative**

- 5 The Board Chairperson has advised that following discussion, the recommendation for the board representative on Social Media will be Duncan Eddy. The Board needs to vote on this recommendation.

#### **Change to Meeting Schedule**

- 6 It is proposed to change the date of the next meeting to 29 March 2023 at 5.30pm. As the meeting schedule for 2023 had previously been agreed to a resolution is required.

#### **Sawyers Bay and Cedar Farm Dams**

- 7 David Ward, Group Manager 3 Waters will refer to the description of this in the 10 Year Plan.

#### **Roadworks Schedule**

- 8 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

#### **Dunedin City Council Updates**

- 9 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g. potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For any non-urgent matter please contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 10 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

#### **Signatories**

Author:	Clare Sullivan - Deputy Electoral Officer
Authoriser:	David Ward - Group Manager 3 Waters

#### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	Zone 6 CBEC Voting Form	26
<a href="#">B</a>	State Highway 88 Parry St to Ravensbourne	30

**SUMMARY OF CONSIDERATIONS**
***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

There is no contribution to the Strategic Framework.

***Māori Impact Statement***

There are no known implications for Māori.

***Sustainability***

There are no implications for sustainability.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications.

***Financial considerations***

The funding request can be met from the Board's discretionary fund.

***Significance***

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

***Engagement – external***

There has been no external engagement.

***Engagement - internal***

Internal engagement has occurred with appropriate staff members.

***Risks: Legal / Health and Safety etc.***

There are no risks.

***Conflict of Interest***

There is no known conflict of interest.

***Community Boards***

The report provides information on activities in or relevant to the Board area.



# CBEC ZONE 6 REPRESENTATIVE VOTING FORM

Use this form to vote for your zone's Community Board Executive Council representative.

- // Each community board fills in one voting form.
- // You can vote for one candidate.
- // Vote by ticking the box next to their name below.
- // The Returning Office is LGNZ's Chief Executive or nominee.
- // Please returning your voting form to [nominations@lgznz.co.nz](mailto:nominations@lgznz.co.nz) by 1 March 2023

[PLEASE SELECT ONE]

☐ **Kristina Goldsmith** //  
West Harbour  
Community Board

☐ **Chris McBride** //  
Waikouaiti Coast  
Community Board

☐ **Regan Horrell** //  
Mosgiel Taieri  
Community Board

☐ **Cheryl Neill** //  
Otago Peninsula  
Community Board

[THIS VOTE IS CAST BY:]

YOUR NAME HERE:

YOUR SIGNATURE HERE:

ON BEHALF OF THIS COMMUNITY BOARD:

[PAGE 1 OF 4]





## CBEC CANDIDATE BIOS – ZONE 6

### Kristina Goldsmith

My Name is Kristina Goldsmith and I would like to represent the Southern Region on the Community Boards Executive Committee (CBEC). I am a passionate member of the West Harbour Community Board based in Port Chalmers. I have been in this role since 2021 as the result of winning a by-election and was re-elected this year in the general election.

My main driver for being a Community board member was my desire to advocate for Tamariki in our community and my role as school liaison person for the Board has given me this opportunity. This position has allowed me to build relationships with the local schools and Early Childhood facilities and have a greater understanding of their needs. I have also learnt a great deal from my experience in other community board roles, liaising with businesses and groups and advocating on their behalf. I have appreciated getting to grips with the day-to-day running of the board and its relationship with the DCC

My interest in representing the Southern district on the CBEC stems from my desire to better understand the workings of local government and to use this knowledge to inform my board member colleagues of changes and issues arising in local boards across the country.

My excellent communication skills and ability to listen carefully to others points of view and consider issues from their perspective will serve me well in this role. I have no issues speaking up to express my opinions or when advocating for my community when appropriate. I think I am approachable and easy to get along with.

If your Board could consider me as your representative on Te Komiti Whakahaere o ngā Poari Hapori (CBEC) that would be very much appreciated and I thank you for this opportunity.

I am driven and motivated by the opportunities our beautiful area holds and firmly believe with good community consultation and buy-in from Dunedin City Council and Central Government we can achieve a prosperous and sustainable future.

### Regan Horrell

Ensuring our community voice is heard has never been more important. New Zealand is considering three major reforms - Local Government, Three Waters (stormwater, drinking water and wastewater) and the Resource Management Act. The potential effects on our communities can not be overstated. I believe it is vital we relay our communities' views to form our communities' unique circumstances. Local Government NZ is championing our local communities' cause to Three Waters reform through several working groups providing a series of suggested improvements to the model.

CBEC candidate bios – Zone 6 // 1



Born in Invercargill and raised in Gore, my local government involvement stretches some 25 years with the 10 local body authorities in Zone 6. I have listened to contrary viewpoints, digested and reported on many issues during my journalism career, including community boards in Dunedin, Central Otago and Southland. Recently elected as a Mosgiel-Taieri Community Board member, grassroots views leverage insightful input in shaping our community's views. Ultimately, these are relayed and presented to Central Government from the Local Government New Zealand's national collective voice. Community boards play a vital role to critical community engagement. In our digital age, I am well versed in the digital tools needed to update our Zone 6 community board members with topical and relevant issues. Many people argue no-one can make a difference. But I strongly believe our communities - through our community boards - offer a powerful and collective community voice that needs to be championed at a national level. I believe we can effectively use the voice of today to help shape the future of our communities. Thank you for your consideration for the role. Yours sincerely, Regan Horrell Zone 6 Candidate

## Chris McBride

I am 34 years old and migrated from the United Kingdom in 1995 along with my mother, father, brother, and sister. Dunedin has been our families home ever since. I have lived in the Waikouaiti Coast area on and off for the last 15 years. I currently reside on a farm perched on the side of Mount Cargill and share my life with my partner and two young boys.

I am an operations manager at a local engineering business and have business interests in local manufacturing and recycling. I have been a member of the New Zealand Army Reserve since 2007 and currently serve as a combat driver.

I do not have much time for hobbies, but I do enjoy fishing, boating, and spending time with my family on the farm. I thoroughly enjoy living in this beautiful part of the country and have been fortunate to have had a successful career as a member of three company boards and as a first-time local body community board member I look forward to serving our community this triennium.

I am very humbled to be put forward by my peers to have the chance to represent our community as a Zone 6 representative with LGNZ. I strongly believe I have the skills to grow and nurture new relationships at a national level and with a strong voice from our region, be able to make a difference for our community.

## Cheryl Neill

My name is Cheryl Neill. This is my second term as a member of the Otago Peninsula Community Board. I believe I would be a great representative for Zone 6 because I am a great believer and advocate of Community Boards and the importance of having local people have input into the decisions made that affect us.

CBEC candidate bios – Zone 6 // 2





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I am Dunedin born and raised and began my career as a chef before going to Otago University where I gained a Bachelor of Education degree in 2000. I have worked as a primary school teacher for the past 20 years.

I have been a teacher at Portobello School for the past 8 years and live on the beautiful Otago Peninsula with my husband. Prior to this, I taught in both Invercargill and Nightcaps. I am on the Board of Keep Dunedin Beautiful and lead the Enviro programme at school. In 2022 I stood for the local body elections under the Team Dunedin ticket.

I believe in the importance of making decisions that are sensible and reflect the views of our communities while listening to the people and having a positive input into the wider community I hope to represent. I would be very proud to represent the people of Otago and Southland.

## 2022/23 State Highway 88, Parry Street to Ravensbourne: Road Works

07 February 2023

### Executive Summary

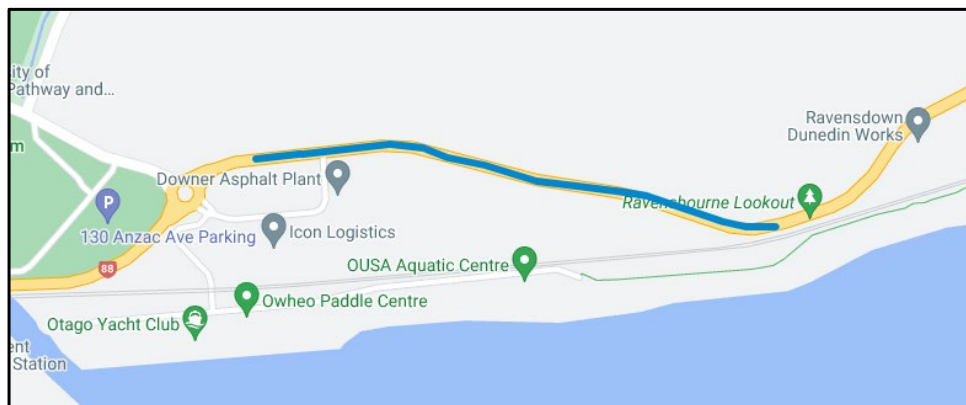
1. The annual plan for renewal sites on the Coastal Otago State Highways in the 2022/23 season includes a pavement rehabilitation between the Stadium Roundabout and the Ravensbourne Lookout.
2. Downer, on behalf of Waka Kotahi NZ Transport Agency, want to communicate with the affected communities and stakeholders to ensure information is accessible and responsive throughout the work.

### Background

3. Site length and set up is guided by underlying policies and principles that aim to maximise safety and minimise disruption to road users.
4. The hours of operation for these sites are considered in line with expected traffic volumes as well as destination and impact of detours and delays. We aim to minimise the disruption to communities, local businesses and other road users.
5. Downer are using a range of communication channels to maximise the effectiveness and reach of information regarding the timing, location and impact of this work site to the road users and residents.

### SH88, Ravensbourne Road

6. This site is a pavement reconstruction from approximately 100m past the roundabout to about the Ravensbourne Lookout. The work is in both lanes.
7. The work includes removing the existing road surface and underlying pavement in the Dunedin-bound lane and reinstating it with stronger materials.
8. Work is planned to commence in mid- late March 2023.
9. Work will be undertaken over approximately four days from Friday evening to Tuesday morning, with double shifts worked.
10. The site will require 24-hour stop/go traffic management and temporary speed restrictions through the site.
11. As it becomes possible at different stages of work to reduce the length of the site and reduce wait times, this will be carried out under an approved traffic management plan.
12. Map of site length and location



**Impact to road users and the local community**

13. The impact to road users is expected to be moderate – high due to the location of the site, hours of work and lack of available detour options.
14. Temporary speed limits will remain at 30km/h for the duration of the project.
15. Alternative options for completing the work were considered, including night shift only with lanes reopened during the day. Undertaking the work in this manner would extend the duration of the work to approximately six weeks, plus any weather contingencies. Traffic would continue to be affected by reduced speeds and uneven surfaces between shifts.
16. The dates under consideration for the work are dates that have no cruise ship traffic.
17. Stop/ go traffic management would be in place on one full weekday, a Monday, which typically has lower traffic volumes than other weekdays.
18. Parking within the worksite will be restricted for the duration of the work.
19. Side road access at Parry Street will be impacted at times during the work. We will communicate by mail drop and email to residents and businesses most likely to be impacted by closed access at the State Highway. Full access to Parry Street will be maintained from the roundabout.
20. The worksite may impact some services including transport companies, freight routes, post services and refuse collection. We will work directly with service providers that may be affected to put suitable alternatives and communications in place.
21. We are engaging with key businesses and services outside of the work area but likely to be affected by the work and/ or detour. This includes, but is not limited to, Palmers Mechanical, Port Otago, Ravensdown and Forsyth Barr Stadium.
22. Particular attention will be paid to the location of a watermain within the worksite that serves Ravensdown.
23. We are aware of congestion concerns during previous works and are taking this into account in our planning and communication.

**Communication Channels**

24. Approximately two weeks prior to the planned start date Downer will carry out a mail drop to directly affected residents and businesses in the work area. Face to face visits will be offered to affected businesses in the work area as part of this mail drop.
25. An advertisement will run in the Otago Daily Times on consecutive Saturdays before work commences.
26. The advertising and the mail drop will be supported with a media release or traffic bulletin, social media information and website notifications.
27. Staff will engage directly with affected businesses and groups within the work site or likely to be affected by the detour. This will include Port Otago, Ravensdown, Forsyth Barr Stadium, Logan Park High School and cruise ship contacts.
28. Downer are working directly with service providers to ensure services such as rubbish collection, post services and school transport are able to continue with operations during the work.

**Feedback requested**

29. Feedback is requested from the community board to inform how Downer, on behalf of Waka Kotahi, can continue to effectively communicate with you to keep communities informed.
  - a. We want to understand the impact to local residents, community groups and other stakeholders.
  - b. We would like to understand and respond to concerns or questions about the work.
  - c. We would like to understand what effective communication looks like for the community and how we can work with you to keep you informed on this and future projects.
30. In advance of the next scheduled community board meeting, please provide feedback, direct questions or concerns to [coastalotago@downer.co.nz](mailto:coastalotago@downer.co.nz)
31. Downer staff and Waka Kotahi staff will be available to attend the West Harbour Community Board meeting on 15 February to respond to any queries or concerns in advance of this work commencing.

## **BOARD UPDATES**

Department: Civic

- 1 **Port Noise Liaison Committee** - Kristina Goldsmith
- 2 **Ravensbourne Liaison including Ravensdown Community Liaison Group** - Jarrod Hodson
- 3 **Keep Dunedin Beautiful** - Barbara Anderson
- 4 **Otago Access Radio** - Barbara Anderson
- 5 **Aramoana Liaison** - Barbara Anderson
- 6 **Infrastructure Liaison** Kristina Goldsmith and Ange McErlane
- 7 **Long Beach and Pūrākaunui Amenities Society** - Duncan Eddy
- 8 **West Harbour Emergency Response Group** - Ange McErlane
- 9 **Policing Matters** - Wayne Sefton
- 10 **Community Awards and Scholarships** - Duncan Eddy and Kristina Goldsmith
- 11 **Social Media**  
1

## **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Board updates

## **Signatories**

Authoriser:	
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## **Attachments**

There are no attachments for this report.

## COMMUNITY PLAN

Department: Civic

- 1 The West Harbour Community Board Community Plan 2022-23 is attached for discussion and updating as required (Attachment A).

### Signatories

Authoriser:	
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### Attachments

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<a href="#">↓A</a>	Community Plan	34





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## **1 INTRODUCTION**

This Community Board Community Plan summarises the needs and priorities of the communities within the West Harbour Community Board area for the 2022-2023 financial year, and the Dunedin City Council's (DCC) 2021-31 10 year plan. Its primary objective is to signal to the DCC those priorities for our community, with the ultimate goal that they are programmed into the DCC's 10 year plan and funded by the DCC. These priorities are shown in section 3 of this plan.

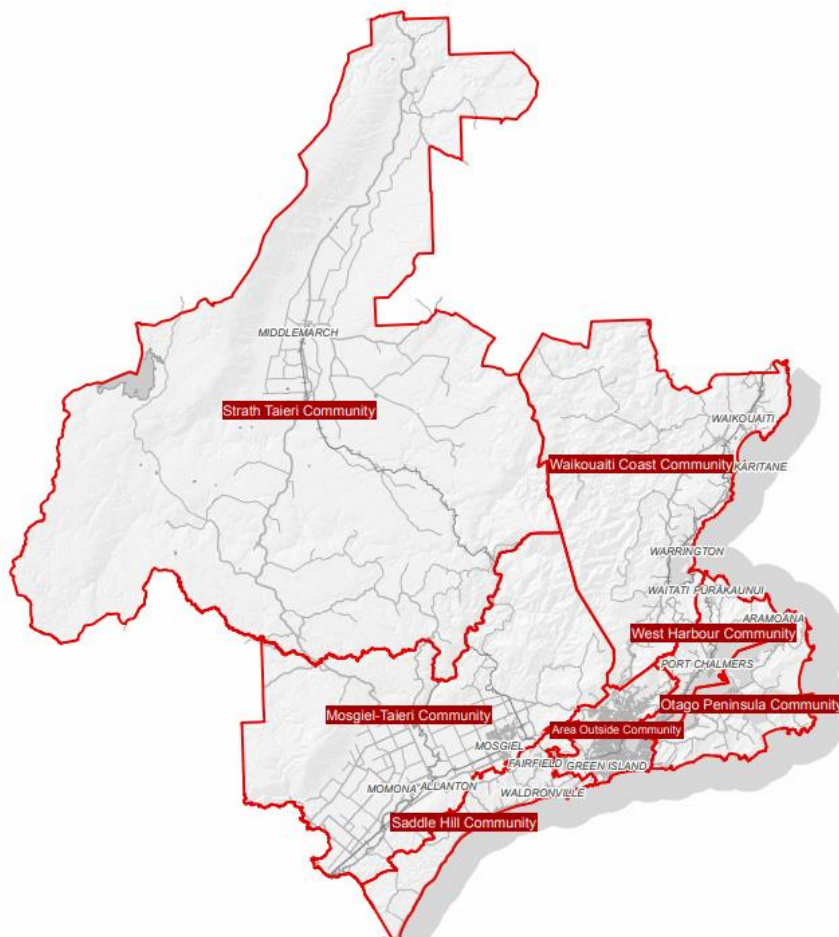
This Plan also includes activities that we, the Community Board, plan to undertake. Our most important role is to be an advocate for our community, but we also proactively support our community in other ways, and these are set out in section 4 of this plan.

This Plan is subject to change and revision as needs arise and priorities alter.

## 2. KEY INFORMATION

### 2.1 BACKGROUND

The City of Dunedin has six Community Boards within its boundary, as shown in the map below.



Each Community Board has six elected members, and one councillor representative. The Community Board members are elected every three years as part of the local body elections. Community Boards must comply with the same rules and regulations as council, such as the Local Government Act.

The primary role of a Community Board is one of advocacy for its community. Each Community Board makes representations to the DCC on the priorities those boards have identified for their community area, that they would like to see included and funded in the council's annual plans and 10 year plans.

Any matters of an operational nature, e.g., the reporting of potholes, tree issues etc., are reported to council via the DCC's 477 4000 phone number, and do not form part of the Community Board's priorities.

Each Community Board holds public meetings every two months, and these meetings are advertised on the DCC website and in the Otago Daily Times. The meeting schedule for the 2023 calendar year is provided in Section 6 of this plan. The agenda's and minutes from those meetings are also available on the DCC website at <https://www.dunedin.govt.nz/council/council-meetings/agendas-and-minutes>

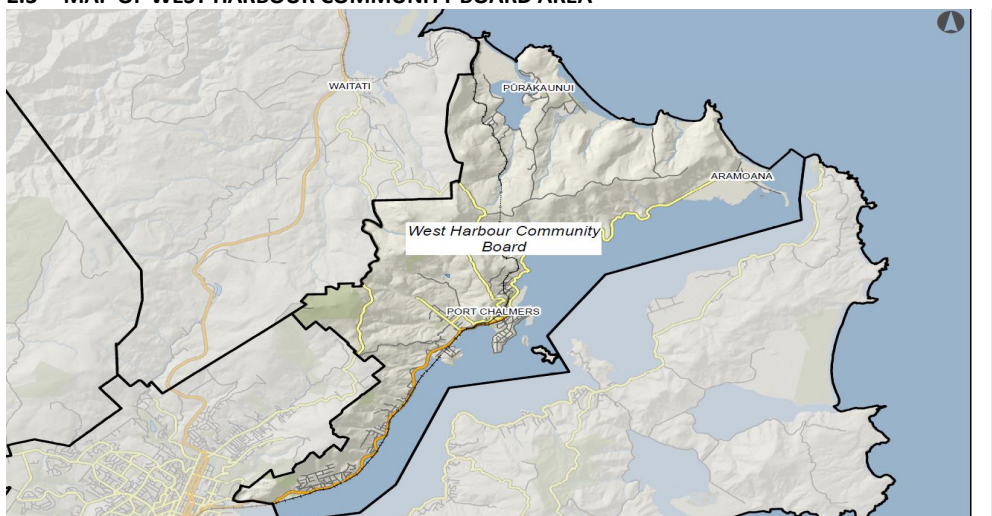
At the start of each meeting, there is a public forum session, which gives anyone from the community the opportunity to present to the board members their views on any topic. Anyone wishing to speak at public forum must make a request to speak at least two working days before the day of the meeting. They can do this via the Chair of the Community Board or contact a Governance Support Officer at the DCC at [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz).

## 2.2 BOARD MEMBERS AND CONTACT DETAILS

Board members for the 2022-2025 triennium are as follows:

Name	Cell phone	Email
Ange McErlane (Chair)	027 438 0601	<a href="mailto:ange@angemc.nz">ange@angemc.nz</a>
Kristina Goldsmith (Deputy Chair)	022 278 7623	<a href="mailto:krissygoldsmith24@gmail.com">krissygoldsmith24@gmail.com</a>
Barbara Anderson	022 102 0822	<a href="mailto:drbarbaraanderson1@gmail.com">drbarbaraanderson1@gmail.com</a>
Duncan Eddy	021 174 0400	<a href="mailto:duncaneddy@yahoo.com">duncaneddy@yahoo.com</a>
Jarrold Hodson	021 0825 9761	<a href="mailto:trainplanecar@gmail.com">trainplanecar@gmail.com</a>
Wayne Sefton	027 437 6578	<a href="mailto:mackieshotel@xtra.co.nz">mackieshotel@xtra.co.nz</a>
Mandy Mayhem (Councillor representative)	021 919 555	<a href="mailto:Mandy.mayhem@dcc.govt.nz">Mandy.mayhem@dcc.govt.nz</a>

### 2.3 MAP OF WEST HARBOUR COMMUNITY BOARD AREA



### 2.4 OUR COMMUNITY

The West Harbour Community Board area runs the length of Ōtākou Otago Harbour from Kaitaki Tamariki /Ravensbourne through to Pūrākaunui. The communities we represent include Maia, Burkes, St Leonards, Roseneath, Sawyers Bay, Koputai/Port Chalmers, Carey's Bay, Deborah Bay, Warauwerawera /Long Beach and Aramaona. Geographically it is a mix of hills, some with virgin native forests & bush, and coastal wetlands. The first settlers arrived about 1300 and have been here since, at present the manawhenua are Kāi Tahu whānui, a mix of the first tribes to arrive in Ōtepoti. The first Pakeha/Europeans arrived about 1810 as whalers, Scottish settlers followed in 1848. Present day Ōtepoti Dunedin's West Harbour is a vibrant community of approximately 7000 people, many of whom work and study in the city.

### 3. PRIORITIES FOR OUR COMMUNITY

#### 3.1 New Priorities

We have identified the following new priorities for our community that we would like to see included in the Council's 2021-31 10 year plan. As noted earlier, this plan is subject to change, and so this list of priorities will be included on the agenda of each of our Community Board meetings

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
<b>Port Chalmers Main Street Upgrade</b> <i>Upgrade the streetscape/urban outlook of the historical centre (George Street) in Koputai Port Chalmers. This project would not only recognise the immense historical significance of Koputai Port Chalmers and its built environment but will significantly enhance the visitor experience of users of the shared path, as well as returning tourists</i>		Year 3 of LTP (2023/24)	<i>Community feedback through public forums, we've also received submissions received requesting this.</i>	1
<b>Public Toilets</b> <i>Aramoana</i>				2
<b>Control of Noxious Weeds and pests</b> <i>Control of noxious weeds (such as sycamore) and pests - mustelids in the area. The sycamore clearance/control/native replanting have been met with community wide support. There is, however, significant work still to be carried out and the programme needs to continue.</i>				3
Item 4 <b>Road and Footpath Maintenance</b> <i>Adderley Terrace (North) Blanket Bay Road Eagle Street (North) Finch Street (North) Mount Cargill Road Upper Junction Road</i>		2022-2023		4
Item 5 <b>Port Chalmers Pool hours</b> <i>Advocate for the extension of the Port Chalmers Pool hours</i>				5

### 3.2 Current Priorities

The following priorities for our community have been included in the Council's current 10 year plan (2018-28) and are priorities that are to be carried forward into the new 2021-31 10 year plan.

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
Public Toilet St Leonards on the shared path		2022-2023		1
Public Toilet Pūrākaunui		2028-2029		2

#### 4. COMMUNITY BOARD PROPOSED ACTIVITIES

The following table identifies those activities that we as a Community Board would like to deliver to our community. They will be undertaken and funded by the Community Board.

ACTIVITY DETAIL	WHEN (IDEAL)
Community Awards	once per triennium
Albertson Avenue Orchard and Beautification Project	ongoing
Advocate for priorities to be included in the DCC 10 year plan	ongoing
Public outreach – engagement on Community Board Projects and Priorities i.e.: plans for George St Koputai Port Chalmers	22-23
Litter Monitoring: installation of stormwater drains filtering; litter monitoring of beaches on both sides of Otago Harbour	ASAP
Historic Plaques - designs and installation are being researched	

## **5. PLANS**

### **5.1 EMERGENCY PLAN – COMMUNITY BOARD RESPONSE PLAN**

#### **Introduction**

The Dunedin City Council has a statutory role, as does the Otago Regional Council, under the Civil Defence Emergency Management Act to contribute to Civil Defence Emergency Management (CDEM) within the district. As part of this whole-of-city function, the West Harbour Community Board has responsibility for the interface between the community and Otago Civil Defence Emergency Management.

Our communities have a reasonable level of risk of flooding, fire, tsunami resulting in community isolation so pre-planning and management of a specific event will be managed by the West Harbour Community Board on behalf of Civil Defence. This role is supported by authorisations and delegations in the Dunedin City Council Civil Defence Emergency Management Plan.

The Board has representation on the West Harbour Emergency Response Group - comprised of Fire & Emergency, Port Otago, Port Chalmers & District Lions.

The Board also has copies to spare of the “Know Your Neighbours” brochure printed 2 years ago. Copies are available from the Port Chalmers Library & Service Centre, local schools, local real estate agents, and the Board.

### **5.2 ANY OTHER PLANS?**

### **5.3 COMMUNITY ENGAGEMENT**

#### **Ways to have your say on the Community Board’s Community Plan**

The Board is very keen to receive your comments on an on-going basis, and you may speak to your comments at any Board meeting. Members of the community are invited to provide feedback.

- Verbally... by contacting a board member directly, anytime
- Written... addressed to the board, postal or email addresses below
- In person... to the board at public events

Please clearly state the issue or suggestion you would like the Community Board to consider, or the specific action you would like to be taken.

Please send written communication to:

The Chairperson  
West Harbour Community Board  
c/- Dunedin City Council  
PO Box 5045  
Dunedin 9058

**Email:** [ange@angemc.nz](mailto:ange@angemc.nz)



## **6. FUNDING GUIDANCE**

Each of Dunedin's six community boards has a discretionary fund of \$10,000 per annum, funded from the general rate.

The West Harbour Community Board will make allocations from its fund based on the priorities set in its Community Plan, and may make allocations in accordance with the following criteria.

### **Note:**

All allocations from the discretionary fund will be supported by a resolution passed at a formal meeting of the Board.

The funding must be used within one year of the grant application or it must be returned to the Board unless you have provided a report and request for an extension of time.

There is a requirement to report back on the funding grant within 3 months of completion of projects/events. Failure to do so may impact further funding.

**Category A: Community Initiated Projects. Please note: apart from the Scholarships, the dollars allocated are a guide only.**

A pool of **\$5,000 p.a.** will be available for community initiated projects. Non-profit making groups and/or organisations wishing to apply for funds from Category A will be required to complete the *Application for Funding from the West Harbour Community Board* form. Applications must be lodged no less than one calendar month before the community board meeting at which it is to be considered.

### **Category B: Board Initiated Projects**

A pool of **\$4,000 p.a.** will be available for Board initiated community projects and related activities, which may include such items as attendance at conferences or training workshops, advertising, and communication, producing newsletters, undertaking community surveys/questionnaires, and hosting functions.

### **Category C: Scholarship**

A pool of **\$1,000 p.a.** -2 scholarships of \$500 each will be available for the Community Board Scholarship Programme. The Board will make allocations under Category C as the need arises.

For more information or a copy of application forms Contact Governance Support Office, telephone 477 4000 email: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz) or download from the West Harbour Community Board webpage <https://www.dunedin.govt.nz/council/community-boards/west-harbour>

## **7. COMMUNITY BOARD MEETING SCHEDULE**

The table below provides details of Community Board meetings planned through to November 2023

**Wednesday, 15 February 2023**  
**Wednesday, 5 April 2023**  
**Wednesday 10 May 2023**  
**Wednesday 21 June 2023**  
**Wednesday 2 August 2023**  
**Wednesday 13 September 2023**  
**Wednesday 1 November 2023**

Meetings commence at 5.30 pm and will be held in the Rolfe Meeting room, Port Chalmers Hall and Service Centre unless otherwise advised.

All meetings held in the community will be advertised in the Dunedin City Council Meeting Notice advertisement in the Otago Daily Times and on the Dunedin City Council Website.

## **CHAIRPERSON'S REPORT**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 The Chairperson will provide an update on matters of interest including:
  - a) Route 14 issues
  - b) ANZAC Day

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Chairperson's Report.

### **Signatories**

Authoriser:	
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### **Attachments**

There are no attachments for this report.

## **COUNCILLOR'S UPDATE**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 Councillor Mandy Mayhem will provide an update on matters of interest.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Councillor's Update.

### **Signatories**

Authoriser:	
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### **Attachments**

There are no attachments for this report.