

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the West Harbour Community Board will be held on:

**Date:** Wednesday 15 February 2023  
**Time:** 5.30 pm  
**Venue:** Rolfe Room, Port Chalmers Town Hall, Port Chalmers

Sandy Graham  
Chief Executive Officer

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**West Harbour Community Board**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Chairperson Angela McErlane	
<b>Deputy Chairperson</b>	Deputy Chairperson Kristina Goldsmith	
<b>Members</b>	Barbara Anderson	Duncan Eddy
	Jarrold Hodson	Cr Mandy Mayhem
	Wayne Sefton	
<b>Senior Officer</b>	Dave Ward, Group Manager 3 Waters	
<b>Governance Support Officer</b>	Clare Sullivan	

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Clare Sullivan  
Deputy Electoral Officer

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**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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## **1 PUBLIC FORUM**

### **1.1 Public Forum Kate Bendall**

Kate Bendall, wishes to address the meeting concerning bus patronage by cruise ship visitors.

### **1.2 Public Forum Julie Fawcett**

Julie Fawcett, wishes to address the meeting concerning the No. 14 bus.

### **1.3 Public Forum Paulina Barry**

Paulina Barry, wishes to address the meeting concerning street lighting in Port Chalmers.

### **1.4 Public Forum Steve Duder**

Steve Duder, wishes to address the meeting concerning current and future access and safety issues for public amenities at Back Beach.

### **1.5 Briefing from Downer re State Highway 88**

#### **EXECUTIVE SUMMARY**

Letitia McRodden from Downer will provide a briefing on planned work on State Highway 88, Parry St to Ravensbourne.

An attachment is included under item 6 Governance Support Officer's Report.

## **2 APOLOGIES**

At the close of the agenda no apologies had been received.

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## **DECLARATION OF INTEREST**

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### **EXECUTIVE SUMMARY**

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Register of Interest	7



West Harbour Community Board Register of Interest 7 December 2022					
Name		Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Ange McErlane		Editor	The Rothesay News	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Chairperson	Vision Port Chalmers	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Life Member	Waste Management Institute of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Committee Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Kristina Goldsmith		Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Lead Educator	Sawyers Bay Playcentre	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
			Family Members attending TS Nimrod Navy Cadets, Port Chalmers	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Barbara Anderson	Chairperson	Otago Institute for Arts and Science (Otago Branch of the Royal Society of NZ)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Rutherford Discovery Fellow	Royal Society of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Honourary Curator	Otago Museum	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	The Spinoff	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Orokonui Ecosanctuary	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Senior Lecturer	University of Otago	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Duncan Eddy	Leaseholder	Pūrākaunui Block	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Jarod Hodson	Owner	Residential Property , Ravensbourne	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Wayne Sefton	Owner	Hote1, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Longbeach	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Section, Carey's Bay	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life member & Sponsor	Harbour RFC	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Port Chalmers Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Port Chalmers Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Various schools and kindergartens in West Harbour	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	West Harbour Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.



Cr Mandy Mayhem	Chairperson	Keep Dunedin Beautiful (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Waitati Hall Society Inc	No conflict identified	
	Chairperson	Blueskin News Committee	No conflict identified	
	Co-ordinator	Waitati Market	No conflict identified.	
	Co-ordinator	Emergency Response Group, Blueskin area	No conflict identified.	
	Member	FENZ Local Advisory Committee for Otago	No conflict identified.	
	Member	Waitati Music Festival Committee	No conflict identified.	
	Member	Age Concern (Council Appointment)	No conflict identified.	
	Member	Social Wellbeing Advisory Group	No conflict identified.	
	Member	Blueskin Bay Amenities Society	No conflict identified.	
Member	Blueskin A & P Society	No conflict identified.		



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## CONFIRMATION OF MINUTES

### WEST HARBOUR COMMUNITY BOARD MEETING - 7 DECEMBER 2022

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#### RECOMMENDATIONS

That the Board:

- a) **Confirms** the public part of the minutes of the West Harbour Community Board meeting held on 07 December 2022 as a correct record.

#### Attachments

	<b>Title</b>	<b>Page</b>
A↓	Minutes of West Harbour Community Board meeting held on 7 December 2022	12

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**West Harbour Community Board**

**MINUTES**

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Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 07 December 2022, commencing at 5.30 pm.

**PRESENT**

<b>Chairperson</b>	Angela McErlane	
<b>Deputy Chairperson</b>	Kristina Goldsmith	
<b>Members</b>	Barbara Anderson	Duncan Eddy
	Jarrold Hodson	Cr Mandy Mayhem
	Wayne Sefton	

**IN ATTENDANCE** Dave Ward (Group Manager, 3 Waters)

**Governance Support Officer** Clare Sullivan

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**1 PUBLIC FORUM**

**1.1 Pūrākaunui School**

Rachel Brown on behalf of Pūrākaunui school spoke to the board on the school's funding application towards new line markings on the playground and tennis court. The Board's decision on this matter is recorded in item 5 of the minutes.

Rachel Brown on behalf of Pūrākaunui school also spoke to the board on the school's submission on the Council consultation on the Interim Speed Management Plan.

**1.2 Melanie Button**

Melanie Button spoke to the board about her scholarship application for funding towards attending Get2Go adventure race. The Board's decision on this matter is recorded in item 5 of the minutes.

**1.3 NZTA**

Jason Forbes from NZTA gave an update on progress with SH88 Shared Path project.

## **2 APOLOGIES**

There were no apologies.

## **3 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Members advised of changes to their register of interest.

Moved (Chairperson Angela McErlane/Member Duncan Eddy):

That the Board:

- a) **Amends** the Elected Members' Interest Register attached as Attachment A; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

**Motion carried (WHCB/2022/037)**

## **4 CONFIRMATION OF MINUTES**

### **4.1 WEST HARBOUR COMMUNITY BOARD MEETING - 2 NOVEMBER 2022**

Moved (Chairperson Angela McErlane/Member Barbara Anderson):

That the Board:

**Confirms** the minutes of the West Harbour Community Board meeting held on 02 November 2022 as a correct record.

**Motion carried (WHCB/2022/038)**

## **PART A REPORTS**

## **5 FUNDING APPLICATIONS**

Moved (Chairperson Angela McErlane/Member Duncan Eddy):

That the Board:

- a) **Grants** \$600 from the Board's Discretionary Fund to Pūrākaunui School for the purposes of providing line markings on tar-sealed areas of the playground and tennis court.

**Motion carried (WHCB/2022/039)**

Moved (Chairperson Angela McErlane/Member Jarrod Hodson):

That the Board:

- b) **Grants** \$240 from the Board's Discretionary Fund Otago Access Radio for the Round the Boards segment.

**Motion carried (WHCB/2022/040)**

Moved (Cr Mandy Mayhem/Member Barbara Anderson):

That the Board:

- c) **Grants** \$500 each to Billie Allan, Hannah O'Neill and Melanie Button and request that Billie Allan and Hannah O'Neill present to the board at its next meeting.

**Motion carried (WHCB/2022/041)**

## **6 BOARD REPRESENTATION**

Moved (Chairperson Angela McErlane/Cr Mandy Mayhem):

That the Board:

**Adjourns** the meeting.

**Motion carried**

The meeting adjourned at 7.48 pm and resumed at 7.51 pm.

Moved (Chairperson Angela McErlane/Member Duncan Eddy):

That the Board:

**Approves** the Board Representation as follows:

- a) Port Noise Liaison Committee – Kristina Goldsmith
- b) Ravensbourne Liaison including Ravensdown Liaison Committee - Jarrod Hodson
- c) Keep Dunedin Beautiful – Barbara Anderson
- d) Otago Access Radio – Barbara Anderson
- e) Policing Matters – Wayne Sefton
- f) Aramoana Liaison – Barbara Anderson
- g) Long Beach and Pūrākaunui Amenities Society – Duncan Eddy
- h) Infrastructure Liaison – Kristina Goldsmith and Ange McErlane
- i) West Harbour Emergency Response Group – Ange McErlane
- j) Community Awards and Scholarships – Duncan Eddy and Kristina Goldsmith

**Motion carried (WHCB/2022/042)**

Board representation for social media and communications will be appointed a future meeting.

## **7 MEETING SCHEDULE**

Moved (Member Duncan Eddy/Deputy Chairperson Kristina Goldsmith):

That the Board:







## **PART A REPORTS**

### **FUNDING APPLICATION**

Department: Civic

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#### **EXECUTIVE SUMMARY**

- 1 An application has been received from the West Harbour Beautification Trust for \$656.00 towards maintenance of the Albertson Ave Orchard and reserve including pruning and maintenance of invasive weeds (Attachment A).
- 2 The remaining balance in the Board's Discretionary Fund for the 2022/23 financial year is \$8,435.

#### **RECOMMENDATIONS**

That the Board:

- a) **Considers** the funding request from the West Harbour Beautification Trust.

#### **Signatories**

Author:	Clare Sullivan - Deputy Electoral Officer
Authoriser:	

#### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Funding Application	18











## GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

### EXECUTIVE SUMMARY

#### THIS REPORT IS TO INFORM THE WEST HARBOUR COMMUNITY BOARD OF ACTIVITIES RELEVANT TO THE BOARD AREA. RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Votes** for the Community Boards' Executive Committee's (CBEC) Zone Six Representative.
- c) **Appoints** Duncan Eddy as the Board's spokesperson on Social Media.
- d) **Agrees** that the next meeting of the West Harbour Community Board will be held on Wednesday 29 March at 5.30 pm.

### Project Fund

- 2 The Board has \$8,435 available for the remainder of the 2022/23 financial year (not including any decisions made at the meeting on 15 February. To date \$3065. has been allocated as follows:

Meeting Date	Amount	Recipient
3 August 2022	\$125.00	Rothsay News
	\$600.00	Cigarette Butt Bins
7 December 2022	\$1,500.00	Scholarship applications
	\$240.00	Otago Access Radio
	\$600.00	Pūrakaunui School
<b>Total</b>	<b>\$3,065.00</b>	

### Zone 6 Community Board Executive Committee Representative

- 3 The Community Board Executive Committee (CBEC) represents all community boards in New Zealand. It's an advisory committee to Local Government New Zealand. The CBEC has one member from each zone. Dunedin City Council Community Boards are in Zone 6.

- 4 Nominations for the Zone 6 representative on the Community Board Executive Committee closed in December 2022. Four nominations were received. The Board needs to vote for one candidate. The voting form and information about the nominations is attached.

**Appointment of Board Representative**

- 5 The Board Chairperson has advised that following discussion, the recommendation for the board representative on Social Media will be Duncan Eddy. The Board needs to vote on this recommendation.

**Change to Meeting Schedule**

- 6 It is proposed to change the date of the next meeting to 29 March 2023 at 5.30pm. As the meeting schedule for 2023 had previously been agreed to a resolution is required.

**Sawyers Bay and Cedar Farm Dams**

- 7 David Ward, Group Manager 3 Waters will refer to the description of this in the 10 Year Plan.

**Roadworks Schedule**

- 8 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council’s maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

**Dunedin City Council Updates**

- 9 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g. potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For any non-urgent matter please contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 10 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

**Signatories**

Author:	Clare Sullivan - Deputy Electoral Officer
Authoriser:	David Ward - Group Manager 3 Waters

**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Zone 6 CBEC Voting Form	26
<a href="#">↓B</a>	State Highway 88 Parry St to Ravensbourne	30



<b>SUMMARY OF CONSIDERATIONS</b>			
<b><i>Fit with purpose of Local Government</i></b>			
This decision enables democratic local decision making and action by, and on behalf of communities.			
<b><i>Fit with strategic framework</i></b>			
	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
There is no contribution to the Strategic Framework.			
<b><i>Māori Impact Statement</i></b>			
There are no known implications for Māori.			
<b><i>Sustainability</i></b>			
There are no implications for sustainability.			
<b><i>LTP/Annual Plan / Financial Strategy /Infrastructure Strategy</i></b>			
There are no implications.			
<b><i>Financial considerations</i></b>			
The funding request can be met from the Board’s discretionary fund.			
<b><i>Significance</i></b>			
This decision is considered low significance in terms of the Council’s Significance and Engagement Policy.			
<b><i>Engagement – external</i></b>			
There has been no external engagement.			
<b><i>Engagement - internal</i></b>			
Internal engagement has occurred with appropriate staff members.			
<b><i>Risks: Legal / Health and Safety etc.</i></b>			
There are no risks.			
<b><i>Conflict of Interest</i></b>			
There is no known conflict of interest.			
<b><i>Community Boards</i></b>			
The report provides information on activities in or relevant to the Board area.			

















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## COMMUNITY PLAN

Department: Civic

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- 1 The West Harbour Community Board Community Plan 2022-23 is attached for discussion and updating as required (Attachment A).

### Signatories

Authoriser:	
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### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Community Plan	34































