

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the West Harbour Community Board will be held on:

**Date:** Wednesday 29 March 2023  
**Time:** 5.30 pm  
**Venue:** Rolfe Room, Port Chalmers Town Hall, Port Chalmers

Sandy Graham  
Chief Executive Officer

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**West Harbour Community Board**

**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Angela McErlane	
<b>Deputy Chairperson</b>	Kristina Goldsmith	
<b>Members</b>	Barbara Anderson	Duncan Eddy
	Jarrod Hodson	Cr Mandy Mayhem
	Wayne Sefton	

**Senior Officer** Dave Ward, Group Manager 3 Waters

**Governance Support Officer** Clare Sullivan

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Clare Sullivan  
Principal Committee Advisor

Telephone: 03 477 4000  
governance.support@dcc.govt.nz  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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## **1 PUBLIC FORUM**

### **1.1 Public Forum Julie Fawcett**

Julie Fawcett, wishes to address the meeting concerning the No. 14 bus.

### **1.2 Public Forum Dunedin Sea Cadets**

Jonny Goldsmith from the Dunedin Sea Cadets, wishes to address the meeting concerning a funding request for materials to build new access ladders.

### **1.3 Public Forum Billie Allan**

Billie Allan, a scholarship funding recipient, wishes to address the board to report back on the funding she received recently.

### **1.4 Public Forum Joanna Kidston**

Joanna Kidston, Secretary, Careys Bay Hotel Social Club, wishes to address the meeting about the funding request for the Carey's Bay Community Regatta Day.

### **1.5 Public Forum Creative Control Events - Careys Bay Boatbuilders**

Shelley Gorman from Creative Control Events, wishes to address the meeting concerning a funding request for marketing materials, display information and event organisation for a celebration of Carey's Bay Boatbuilders.

### **1.6 Public Forum Tracey McNamara - Longbeach Amenities Society**

Tracey McNamara, President, Longbeach Amenities Society, wishes to address the meeting concerning a funding request towards replacement of the roof for the Longbeach Hall.

## **2 APOLOGIES**

At the close of the agenda no apologies had been received.

## DECLARATION OF INTEREST

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### EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### Attachments

	Title	Page
<a href="#">↓A</a>	Register of Interest	6

<b>West Harbour Community Board Register of Interest 8 March 2023</b>				
<b>Name</b>	<b>Responsibility (ie: Chairperson etc)</b>	<b>Declaration of Interests</b>	<b>Nature of Potential Interest</b>	<b>Proposed Management Plan</b>
Ange McErlane	Editor	The Rothesay News	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Vision Port Chalmers	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Waste Management Institute of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Kristina Goldsmith	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Lead Educator	Sawyers Bay Playcentre	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Family Members attending TS Nimrod Navy Cadets, Port Chalmers	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Barbara Anderson	Chairperson	Otago Institute for Arts and Science (Otago Branch of the Royal Society of NZ)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Rutherford Discovery Fellow	Royal Society of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Honourary Curator	Otago Museum	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	The Spinoff	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Duncan Eddy	Leaseholder	Pūrākaunui Block	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Port Chalmers Historical Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Author and Publisher	The Stories Behind the Street Names in Historical Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Halo Project	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Sustainable Coastlines	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Blueskin News	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Waitati Music Festival	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Ravensbourne	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Wayne Sefton	Owner	Hotel	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Longbeach	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Section, Carey's Bay	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life member and Sponsor	Harbour RFC	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

	Sponsor	Port Chalmers Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Port Chalmers Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Various schools and kindergartens in West Harbour	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	West Harbour Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.



Cr Mandy Mayhem	Chairperson	Keep Dunedin Beautiful (Council Appointment)	No conflict identified.	<p>Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.</p> <p>Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.</p> <p>Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.</p> <p>Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.</p> <p>Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.</p> <p>Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.</p> <p>Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.</p> <p>Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.</p> <p>Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.</p> <p>Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.</p> <p>Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.</p>
	Chairperson	Waitati Hall Society Inc	No conflict identified	
	Chairperson	Blueskin News Committee	No conflict identified	
	Co-ordinator	Waitati Market	No conflict identified.	
	Co-ordinator	Emergency Response Group, Blueskin area	No conflict identified.	
	Member	FENZ Local Advisory Committee for Otago	No conflict identified.	
	Member	Waitati Music Festival Committee	No conflict identified.	
	Member	Disability Advisory Group (Council Appointment)	No conflict identified.	
	Member	Social Wellbeing Advisory Group	No conflict identified.	
	Member	Blueskin Bay Amenities Society	No conflict identified.	
	Member	Blueskin A & P Society	No conflict identified.	

## **CONFIRMATION OF MINUTES**

### **WEST HARBOUR COMMUNITY BOARD MEETING - 15 FEBRUARY 2023**


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#### **RECOMMENDATIONS**

That the Board:

- a) **Confirms** the public part of the minutes of the West Harbour Community Board meeting held on 15 February 2023 as a correct record.

#### **Attachments**

	<b>Title</b>	<b>Page</b>
A 	Minutes of West Harbour Community Board meeting held on 15 February 2023	11

## **West Harbour Community Board**

### **MINUTES**

**Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 15 February 2023, commencing at 5.30 pm**

#### **PRESENT**

<b>Chairperson</b>	Ange McErlane	
<b>Deputy Chairperson</b>	Kristina Goldsmith	
<b>Members</b>	Barbara Anderson	Duncan Eddy
	Jarrold Hodson	Cr Mandy Mayhem
	Wayne Sefton	

**IN ATTENDANCE** David Ward (Group Manager 3 Waters).

**Governance Support Officer** Clare Sullivan

#### **1 PUBLIC FORUM**

##### **1.1 Public Forum Kate Bendall**

Kate Bendall spoke to the board regarding ongoing concerns about route 14 bus patronage by cruise ship visitors.

##### **1.2 Public Forum Steve Duder**

Steve Duder spoke to the board regarding safety, capacity and access issues at Back Beach.

##### **1.3 Public Forum Graham Wall**

Graham Wall spoke to the board about maintenance at Pioneer Hall and the possibility of storage for dinghies at Deborah Bay.

**1.4 Public Forum Antonia Wood**

Antonia Wood, spoke to the board requesting the Council provide more facilities on the new shared path including recycling bins, and facilities for dog walkers.

**1.5 Public Forum Paul Munro**

Paul Munro, spoke to the board on behalf of the Aramoana League and asked that the board advocate for the maintenance of existing assets, in order to protect the conservation area.

**1.6 Public Forum West Harbour Beautification Trust**

Franscisa Griffin spoke to the board about the funding application on behalf of the West Harbour Beautification Trust for the Albertson Ave orchard.

**1.7 Public Forum Up Your Act**

Antoinette O'Flanagan spoke to the board on behalf of Up Your Act about the funding request for a music festival to be held in Puraukaunui.

**Briefing from Downer re State Highway 88**

Letitia McRodden (Downer) provided a briefing on the planned work for State Highway 88, Parry St to Ravensbourne.

The board suggested consultation methods for the area.

## **2 APOLOGIES**

An apology for early departure was received from Jarrod Hodson.

Moved (Chairperson Ange McErlane/Deputy Chairperson Kristina Goldsmith):

That the Board:

**Accepts** the apology for early departure from Jarrod Hodson.

**Motion carried (WHCB/2023/001)**

## **3 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Ange McErlane/Duncan Eddy):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (WHCB/2023/002)**

## **4 CONFIRMATION OF MINUTES**

### **4.1 WEST HARBOUR COMMUNITY BOARD MEETING - 7 DECEMBER 2022**

Moved (Ange McErlane/Wayne Sefton):

That the Board:

- a) **Confirms** the public part of the minutes of the West Harbour Community Board meeting held on 07 December 2022 as a correct record.

**Motion carried (WHCB/2023/003)**

**PART A REPORTS**

**5 FUNDING APPLICATIONS**

**West Harbour Beautification Trust**

Moved (Barbara Anderson/Jarrold Hodson):

That the Board:

**Approves** the funding application from the West Harbour Beautification Trust for \$656.00 towards maintenance of the Albertson Ave reserve.

**Motion carried (WHCB/2023/004)**

**Up Your Act – Mini Music Festival**

Moved (Barbara Anderson/Kristina Goldsmith):

That the Board:

**Accepts** the funding application from Up Your Act represented by Antoinette O’Flanagan

**Motion carried (WHCB/2023/005)**

Moved (Barbara Anderson/Kristina Goldsmith):

That the Board:

**Approves** the funding application from Antoinette O’Flanagan on behalf of Up Your Act for \$950. Towards the Mini Music Festival.

**Division**

The Board voted by division

For: Crs Barbara Anderson, Kristina Goldsmith, Jarrod Hodson, Ange McErlane, Mandy Mayhem and Wayne Sefton (6).

Against: Nil

Abstained: Nil

The division was declared CARRIED by 6 votes to 0

**Motion carried (WHCB/2023/006)**

Duncan Eddy withdrew from this item

**6 GOVERNANCE SUPPORT OFFICER'S REPORT**

A report from Civic provided an update of activities relevant to the Board area.

Moved (Duncan Eddy/Cr Mandy Mayhem):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

**Motion carried (WHCB/2023/007)**

Moved (Barbara Anderson/Cr Mandy Mayhem):

That the Board:

- b) **Votes** for Kristina Goldsmith as the Community Boards' Executive Committee's (CBEC) Zone Six Representative.

**Motion carried (WHCB/2023/008)**

Moved (Ange McErlane/Cr Mandy Mayhem):

That the Board:

- c) **Appoints** Duncan Eddy as the Board's co-ordinator on Social Media.

**Motion carried (WHCB/2023/009)** with Barbara Anderson recording her vote against

Moved (Ange McErlane/Kristina Goldsmith):

That the Board:

- d) **Appoints** Barbara Anderson as the Board's representative on the West Harbour Beautification Trust.

**Motion carried (WHCB/2023/010)**

Moved (Duncan Eddy/Cr Mandy Mayhem):

That the Board:

- e) **Agrees** that the next meeting of the West Harbour Community Board would be held on Wednesday 29 March at 5.30 pm.

**Motion carried (WHCB/2023/011)**

## **7 BOARD UPDATES**

### **Port Noise Liaison Committee**

Kristina Goldsmith provided an update on the Port Noise Liaison Committee and advised that there had been a variety of noise complaints which were being managed.

### **Ravensbourne Liaison including Ravensdown Community Liaison Group**

Jarrold Hodson advised that there was no update as the group had not met yet.

### **Keep Dunedin Beautiful**

Barbara Anderson advised there was no update as the group had not met yet.

### **Otago Access Radio**

Barbara Anderson noted the first episode aired on 14 February and that it was available as a podcast. The next episode would be 14 March.

### **Aramoana Liaison**

Barbara Anderson provided an update which included, concerns about over- harvesting of paua and shellfish, state of roads at the Aramoana settlement and from Port Chalmers to Aramoana, the state of the toilets and parking at the Domain.

### **Infrastructure Liaison**

Kristina Goldsmith and Ange McErlane provided a brief update on infrastructure matters.

### **Long Beach and Pūrākaunui Amenities Societies**

Duncan Eddy advised that there was no update as the groups had not met.

### **West Harbour Emergency Response Group**

Ange McErlane provided an update on the West Harbour Emergency Response Group which included the new Emergency Information booklets.

### **Policing Matters**

Wayne Sefton provided an update on policing matters.

### **Community Awards and Scholarships**

Duncan Eddy and Kristina Goldsmith noted there was no update.

### **Social Media**

Duncan Eddy provided a brief update.

Moved (Ange McErlane/Kristina Goldsmith):

That the Board:

**Notes** the Board updates

**Motion carried (WHCB/2023/012)**



**8 COMMUNITY PLAN**

The Board discussed the Community Plan.

**9 CHAIRPERSON'S REPORT**

The Chairperson provided an update on matters of interest which included progress on the museum, arrangements for ANZAC Day and Route 14 bus issues.

Moved (Chairperson Ange McErlane/Cr Mandy Mayhem):

That the Board:

**Notes** the Chairperson's Report.

**Motion carried (WHCB/2023/013)**

**10 COUNCILLOR'S UPDATE**

Councillor Mandy Mayhem provided an update on matters of interest which included the Council committee structure, recent council decisions from meetings and the process for the Annual Plan.

Moved (Cr Mandy Mayhem/Kristina Goldsmith):

That the Board:

**Notes** the Councillor's Update.

**Motion carried (WHCB/2023/014)**

The meeting concluded at 9.12 pm

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CHAIRPERSON

## **PART A REPORTS**

### **FUNDING APPLICATIONS**

Department: Civic

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#### **EXECUTIVE SUMMARY**

- 1 An application has been received from the Dunedin Sea Cadets based in West Harbour for \$584.10 to purchase materials to manufacture two new access ladders. (Attachment A).
- 2 An application has been received from Joanna Kidston on behalf of the Carey's Bay Hotel Social Club for \$3,000 for a Carey's Bay Community Regatta Day. (Attachment B).
- 3 An application has been received from the West Harbour Pony Club for \$500.00 towards new arena fencing to keep the riders and horses safe. While the application forms notes the request is for \$2,000, a later email notes they are seeking \$500. (Attachment C).
- 4 An application has been received from Shelley Gorman from Creative Control Events on behalf of Carey's Bay Boatbuilders for \$1,500.00 to support the cost marketing materials, displays, design and event organisation and management. (Attachment D).
- 5 An application has been received from the Longbeach Amenities Society for \$10,000 towards the replacement of the roof of the Longbeach Hall which is expected to cost between \$42,000 - \$44,000. (Attachment E)
- 6 The remaining balance in the Board's Discretionary Fund for the 2022/23 financial year is \$5,503.15.

#### **RECOMMENDATIONS**

That the Board:

- a) **Considers** the funding request from the Dunedin Sea Cadets.
- b) **Considers** the funding request from the Carey's Bay Hotel Social Club.
- c) **Considers** the funding request from the West Harbour Pony Club.
- d) **Considers** the funding request from Creative Control Events.
- e) **Considers** the funding request from the Longbeach Amenities Society.

**Signatories**

Author:	Clare Sullivan - Principal Committee Advisor
Authoriser:	David Ward - Group Manager 3 Waters

**Attachments**

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<a href="#">↓E</a>	Longbeach Amenities Society	46

## Application for Project Funding from the West Harbour Community Board

Name of group/individual applying for funds:

Dunedin Sea Cadets

Address:

[REDACTED]

Contact person: Position held/phone & email:

Jonny Goldsmith - Unit Support Committee Chair

[REDACTED]

Alternate contact person: Position held/phone & email:

Elise Alan - Unit Commander

[REDACTED]

Short description of project (please continue on a separate sheet if needed):

The Navy Cadets have a boat shed at back beach that they use for weekly parade nights as well as water based activities. The requested funding is for materials to manufacture two new access ladders as per the attached drawing to replace existing ladders that are no longer safe to use. These ladders are required to safely enter and exit the water and boats from the jetty attached to the boatshed. These ladders will be of solid construction and built from marine grade stainless steel and suitably treated timber.

This application is for the stainless portion of the materials as per the attached quotes

Funding Sources	Requested/raised	Received/raised
USC funds	\$400 (for treated timber)	existing funds
WHCB	\$584.10 (Stainless Steel)	
Total	\$984.10	

- Please provide an itemised budget of the project on a separate sheet.
- Please also attach 2 quotations for work, goods or services if appropriate and any additional information which may be useful in explaining your project.

What is the timeframe for completing the project? [OR What is the date of your event/ project?] This project is a high priority project for the Unit as the lack of water access from our jetty limits the water based activities we can undertake and poses a significant safety issue. we will be manufacturaing and installing these ladder at the soonest possible oppurtunity but no later than September 2023

Is your project a one-off, annual or biennial event?  
This is a one off maintenance and Health and Safety project that forms part of the overall planned maintenance for our boat shed.

How will the project benefit your organisation?  
As previosly stated this project will allow us to upgrade worn infrastructure that poses a H/S issue for the unit and will allow us to continue using our boatshed for youth based maritime activities in the West harbour

What are the benefits to the wider community of your project?

The Navy cadets are a youth development organisation sponsored by the Royal New Zealand Navy. The NZNC provide young people aged 13 -18 with a wide range of activities and experiences designed to promote personal growth, leadership skills and citizenship. Our unit has a particular connection to the West Harbour Community helping with events such as ANZAC day commemorations and other community projects. By funding this project you are supporting us so we can support the community.

Has your group made an application to the Board for funding support within the last five years?      Yes ☒      No ☐

If granted, how much & what was that money used for? \$673.96

The money was used to purchase lifejackets and a life bouy as well as rope for knot tying and rigging exercises  
Donaghys \$351.73  
Reid Marine 367.47

**NOTES:** Please refer to the 'Discretionary Funding Guidelines' for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area and the amount of funding remaining in any financial year. This application form is also available on [www.dunedin.govt.nz](http://www.dunedin.govt.nz).

Please be aware that if successful you/your organisation is required to submit a final report to the West Harbour Community Board within 3 months of completion of your project

**Bank Account:** please supply ONE of the following:

pre-printed deposit slip  
copy of a bank statement  
bank verified handwritten deposit slip with your/your organisation's name, account number & bank details  
screen shot from internet banking showing clearly your/your organisation's name, account number & bank details

Contact: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz) or telephone 477 4000, or Francisca Griffin with any questions (refer to <https://www.dunedin.govt.nz/your-council/community-boards/west-harbour> for contact details)

**Privacy Statement:** Please note that the information contained in this application will be available to the media and public. If you wish to have any information withheld please contact the Governance Support Officer.

Return completed form to: West Harbour Community Board, c/o Dunedin City Council, PO Box 5045, Dunedin 9058 or email to [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz)



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DUNEDIN 9016

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Fax +64 3 477 9646

## QUOTATION

<b>Quotation To</b>	<b>Delivery Address</b>	<b>Account Number</b>	2001327
University of Otago	University of Otago	<b>Quotation No</b>	QT00953054-1
PO Box 56	111 Albany Street	<b>Quotation Date</b>	3/03/2023
Dunedin	Dunedin Central	<b>Quote Expiration</b>	10/03/2023
DUNEDIN 9054	DUNEDIN 9016	<b>Customer Ref</b>	Sea Cadets ladders
		<b>ETD</b>	6/03/2023
		<b>Payment Terms</b>	20 days from end of month
		<b>Sales Person</b>	Brad Munro (P)
		<b>Project ID</b>	
		<b>Page</b>	1 of 1

Item Number	Description	Width	Length	Quantity	Unit Price	Amount
P0007862	25NB (1in) 316L Sch 10S Welded Stainless Steel Pipe ASTM A312 S25S10WP6 PS106010		6.000	2.00 ea	33.8640 m	406.37
P0096393	M12 x 1000mm Fully Threaded Rod Stainless Steel T316 (15)			4.00 ea	19.5960 ea	78.38
P0006910	M12STR6 TRXM12T			24.00 ea	50.9490 h	12.23
P0029426	M12 Hex Full Nut Stainless Steel T316 (100)			24.00 ea	45.3600 h	10.89
	M12SN6 FANH6M12 NHFXM12T					
	M12 x 24mm x 2.5mm Round Heavy Washer Stainless Steel T316					
	M12SHW6 WXM1224HT					
<hr/> <i>Steel &amp; Tube Signature</i>		<hr/> <i>Customer Signature</i>		Subtotal 507.87		
				Total Charges 0.00		
				Net amount 507.87		
				GST 76.18		
				Total (NZD) 584.05		
				A 2% credit card surcharge will apply if paying by credit card		

All orders are subject to additional shipping and handling charges, which may not be displayed on this Quotation. For more information about these additional charges, please contact your Steel & Tube sales representative.

S&T 0030/B

All goods are supplied on the Company's terms and conditions of trade which are available at [www.steelandtube.co.nz](http://www.steelandtube.co.nz)

**SALES QUOTE**

Quote Number 0007283DNSQ  
Quote Date 28/02/23  
Expiry Date 7/03/2023 12:00 AM



Wakefield Metals Ltd.  
GST REG No: 109-229-369  
90 Otaki Street  
South Dunedin  
Dunedin 9012  
New Zealand

**Quote To** UNIVERSITY OF OTAGO  
P O BOX 56  
DUNEDIN 9054  
New Zealand

Contact  
Quote Reference Jonathan Goldsmith

Contact: scott.hunter@wmetals.co.nz			Currency	NZD	
Qty	UoM	Item #	Description	Unit Price	Total
12.00	m	0003403	25NB (1") SCH10S 316L SS PIPE A312	41.1000	493.20
			STOCK EX CH		
4.00	ea	0008508	M12X1M SS ROD THREADED 316	17.3000	69.20
24.00	ea	0009087	1/2X1X18G SS WASHER FLT 316	0.1600	3.84
24.00	ea	0008716	M12 SS NUT HX FULL 316	0.4800	11.52
				Total	577.76
				Freight	40.00
				GST	92.66
				Total Quote	710.42

Please direct credit to: BNZ 02-0108-0227004-000

Customer Acceptance	
Signature	_____
Name	_____
Position	_____
Order Number	_____

All goods and services are supplied in accordance with Wakefield Metals Ltd Terms and Conditions of sales.

Dunedin Navy Cadets



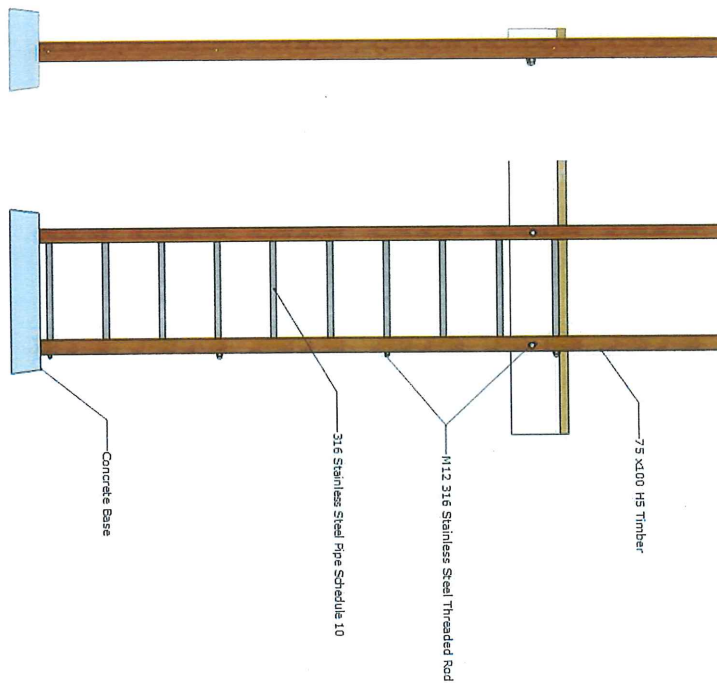
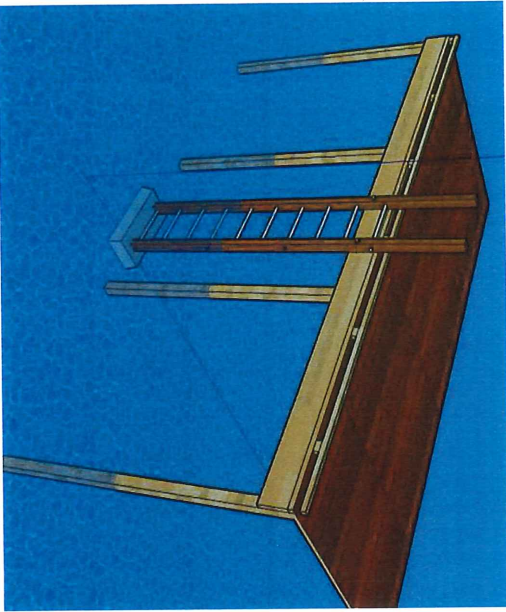
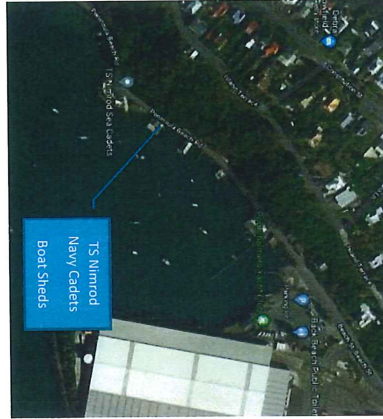

**NAVY CADETS**  
Ti Pahi, Taurua o Aotearoa





Dunedin Navy Cadets

Replacement Ladders – Funding Application WHCB



### Application for Project Funding from the West Harbour Community Board

Name of group/individual applying for funds: Carey's Bay Hotel Social Club

Address: c/- Carey's Bay Hotel 17 Macandrew Rd, Carey's Bay, Dunedin 9023.

Contact person: Position held/phone & email:

Joanna Kidston Secretary 0211394399 manager@careysbayhotel.co.nz

Alternate contact person: Position held/phone & email:

Vicki Wilson Treasurer

Short description of project (please continue on a separate sheet if needed):

Carey's Bay Community Regatta Day. Held on Carey's Bay Waterfront outside hotel. Day of boating activities, games, music, community craft fete. Held 16th April 2023 10-4pm.

Funding Sources	Requested/raised	Received/raised
Social Club	\$1000 -	
Carey's Bay Hotel	to fund anything over.	
WHCB	\$3000 -	
Total	\$4000 -	

- Please provide an itemised budget of the project on a separate sheet.
- Please also attach 2 quotations for work, goods or services if appropriate and any additional information which may be useful in explaining your project.

What is the timeframe for completing the project? [OR What is the date of your event/project?] 16th April 2023 10am - 4pm.

Is your project a one-off, annual or biennial event? Possibly Annual.  
This is the inaugural event, so will evaluate.

How will the project benefit your organisation?

No monetary benefits for Social Club but the hotel will be selling food & drink. Social benefits abound! We are creating a fun day for our club & community.

What are the benefits to the wider community of your project?

First large social event for the West Harbour Community. A chance for friends & family to come together in celebration. A family friendly stallholders & food producers also participate.

Has your group made an application to the Board for funding support within the last five years?

Yes ☐

No ☒

If granted, how much & what was that money used for? n/a.

**NOTES:** Please refer to the 'Discretionary Funding Guidelines' for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area and the amount of funding remaining in any financial year. This application form is also available on [www.dunedin.govt.nz](http://www.dunedin.govt.nz).

Please be aware that if successful you/your organisation is required to submit a final report to the West Harbour Community Board within 3 months of completion of your project

**Bank Account:** please supply ONE of the following:

- pre-printed deposit slip
- copy of a bank statement
- bank verified handwritten deposit slip with your/your organisation's name, account number & bank details
- screen shot from internet banking showing clearly your/your organisation's name, account number & bank details

Contact: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz) or telephone 477 4000, or Francisca Griffin with any questions (refer to <https://www.dunedin.govt.nz/your-council/community-boards/west-harbour> for contact details)

**Privacy Statement:** Please note that the information contained in this application will be available to the media and public. If you wish to have any information withheld please contact the Governance Support Officer.

Return completed form to: West Harbour Community Board, c/o Dunedin City Council, PO Box 5045, Dunedin 9058 or email to [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz)

at no charge for space and the fire brigade is our charity for the day. We are requesting a donation for entry and will have a-a-raising

buckets doing rounds through the day. Volunteered Fire Brigade will be present.

### Regatta Day Budget

[illegible]

From: Quotes (TMC Ltd) quotes@tmcteam.co.nz  
Subject: RE: Urgent Quote Required - Careys Bay  
Date: 16 March 2023 at 10:05 AM  
To: Management Carey's Bay Hotel manager@careysbayhotel.co.nz  
Cc: Quotes (TMC Ltd) quotes@tmcteam.co.nz

Hi Jo  
Please see your quote below

Thanks  
Alex

TRAFFIC MANAGEMENT QUOTE		
Job Overview		
Work Activity (being completed by client)	EVENT	
Location details of Job.	Careys Bay Historic Hotel	
Proposed traffic management to be supplied (method/closure type)	Road Closure- VMA	
General notes about Job or TTM		
Notice Period required. This is to enable us time to meet council notice periods, also allows for appropriate design & planning time). This is critical to ensure we get plan approved as well as allocate resources	14 Days	To accept this quote & book in please reply include the booking (operation) team email ops@tmclean.co.nz Please include PO numbers if applicable.
Quote validity	6 months	

**Hourly Rates**

- All labour rates are subject to min 4 hours charge (collective between onsite and or setup time), night works min 6 hours.
- Rates below also used for the site setup & removal + travel to and from depot

Rate Type	Hourly rate
X1 Qualified Staff, includes Sign Truck with TM Equipment	\$109
Additional Labour (required for Road Closure)	\$74
Setup & Removal (includes travel to and from site)	\$549 per day (3 hours @ \$183 per hour)
After hours rate	\$15 per hour has been added on to the rates above

**Planning costs**

*Includes any public notification costs if applicable & or work needing completed prior to works planned start date.*

Rate Type	Cost
<b>TMP</b> (Develop & plan traffic management, includes any design time & council consulting we may need to do)	\$199 one off cost
<b>Install the No Parking cones</b> the day prior (includes the hire, labour & fuel)	\$40 one off cost

**Other costs**

Rate Type	Cost
<b>VMS Board – Required for 6 days at \$150 per day</b>	\$900

**Terms and Conditions**

- Submit a CAR DCC information <https://www.trafficmanagement.co.nz/files/3085/file/Submit-a-information-for-clients-DCC.pdf>
- Excludes public holidays. If work is planned on these days, the hourly rates provided will be charged at time and a half.
- Weekend or after hours Night time work if you work past 11pm all hours prior and after will have additional \$15 added to the quoted rates above. Early am work prior to 5am will have same charges (11pm-5am after hour rates apply).
- All prices are exclusive GST.
- Safety Fences if required around open excavations are \$1.50 per meter per day + delivery if applicable (i.e. if you need fences over night or unattended periods)
- Equipment left out during unattended periods, or weekends will be charged at standard hire rates
- Lost equipment will be charged at replacement costs
- Please note that our working time rules because we are driving are 13 hours from the time our staff leave depot to return, please consider that if you have big travel distance to site or big hours onsite we have our travel & setup times on top.
- TMP (booking fees)** to load and process the job.
- Including any design costs will be charged regardless if the job is cancelled because the work would have been already completed in our office. However postponing moving to new dates will receive no charges providing its within 1 month of the original booking date

From: Joe Lines - EnviroWaste Dunedin <Joe.Lines@envirowaste.co.nz>  
Subject: FW: Event waste  
Date: 16 March 2023 at 1:11 PM  
To: manager@careysbayhotel.co.nz  
Cc: Nicola Prince - EnviroWaste Dunedin <Nicola.Prince@envirowaste.co.nz>



Hi Jo  
Thanks for your time on the phone earlier. Please find the table below with some pricing.  
Any questions please let me know

**Dates**

Deliver Saturday 14<sup>th</sup> or 15<sup>th</sup> of April

Removal Monday 17<sup>th</sup> of April

WASTE TYPE	BIN TYPE & SIZE	NO OF BINS	FREQUENCY	COST PER EMPTY	DISPOSAL PER TONNE	TRANSPORT / HIRE CHARGE	ESTIMATED COST
GENERAL WASTE	MGB 240L	10	One off event	\$14.00	N/A	\$35.00	\$490.00
MIXED RECYCLING	MGB 240L	10	One off event	\$12.00	N/A	\$35.00	\$470.00
GLASS	MGB 240L	3	One off event	\$18.00	N/A	\$35.00	\$159.00
GENERAL WASTE- Enclosed	GANTRY 8.5m3	1	One off event	N/A	\$220.00	\$280.00	\$390.00 (500kg)

**TERMS AND CONDITIONS**

1. All prices exclude GST
2. Pricing is valid for 30 days
3. Excludes any Govt levies, local fuel taxes, any changes in the price of commodities, costs in relation to the emissions trading scheme and other costs reasonably considered to be outside of Enviro Waste's control
4. For the avoidance of doubt, all commodity pricing and lift costs per service are reviewed on a quarterly basis
5. Mixed recycling is a mix of clean – Cardboard, paper, plastic containers 1,2 and 5 (less than 5L), aluminium and steel (no Glass)
6. Glass acceptance criteria – Clean unbroken bottles and jars only.
7. Contamination is classified as – lids (on or off), Arcoroc or crockery, residual food or any other material in or on bottles and jars, glassware, window and mirror glass, any other waste material. Contaminated bins may be disposed as general waste.

Cheers

From: Management Carey's Bay Hotel <manager@careysbayhotel.co.nz>  
Sent: Monday, 13 March 2023 9:38 pm  
To: Joe Lines - EnviroWaste Dunedin <Joe.Lines@envirowaste.co.nz>  
Subject: Event waste

**[EXTERNAL EMAIL]** DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.



15/3/23

Careys Bay Hotel

Hire of 4 Port a Loos	\$340.00 + gst
Delivery	\$200.00 + gst
Pickup	\$220.00 + gst
Service on return	\$140.00 + gst
Sub total	\$900.00
GST	\$135.00
Total	\$1035.00

Please call me on 0274 352 441 if you have any queries.

Regards

Allan Sparks  
Manager  
B J Dakins Dunedin



## TAX INVOICE

Carey's Bay Hotel  
17 Macandrew Road  
Carey's Bay  
Port Chalmers 9023  
Otago  
NEW ZEALAND

**Invoice Date**  
10 Mar 2023  
**Invoice Number**  
INV-230125  
**Reference**  
23/097  
**GST Number**  
102494148

Digiart & Design Limited  
19 George Street  
Port Chalmers 9023  
NEW ZEALAND

Description	Amount NZD
St Patricks Day Poster	
Print 2 A3 Posters	2.30
Print 5 A4 Posters	4.00
Regatta Day Posters	
Design Update Poster	25.00
Print 20 A4 Posters	16.00
Print 20 A3 Posters	23.00
Print 6 A2 Posters	150.00
Print 2 A1 Posters	60.00
	Subtotal
	<del>288.30</del> 274
	TOTAL GST 15%
	42.05
	<b>TOTAL NZD</b>
	<del>322.35</del>
	315.10

### Due Date: 20 Apr 2023

Payment by direct  
Kiwi Bank Acc # 38 9009 0411552 00.  
Please quote invoice number.  
For account inquires please contact; Anne Tamati 03 472 7218 | digiartdesign@xtra.co.nz  
PLEASE PAY ON INVOICE, STATEMENTS SENT ON OVERDUE ACCOUNTS ONLY

Registered Office: 497 South Road, Calton Hill, Dunedin, Otago, 9012, New Zealand.



**Carey's Bay**  
COMMUNITY

# Regatta Day

**SUNDAY**  
**16<sup>TH</sup> APRIL 2023**  
**10AM - 4PM**

★ **Old Fashioned Family Fete Day** ★  
**CAREY'S BAY WATERFRONT**  
**PRIZES FOR BEST EDWARDIAN COSTUME**

**Water activities include:**

- Kayaking,
- Paddle board Relay,
- Dinghy Rowing,
- Seagull Outboards,
- Launches

Form a team and register on the day at Carey's Bay Hotel

**Games, Craft, Food & Fundraising stalls, Bands, Port to Port Mini Tours & Otago Water taxi... plus more!**

**Carey's Bay Historic Hotel**  
Restaurant & bar by the sea

**BYO DECK CHAIR**  
No BYO alcohol  
All refreshments available at the Carey's Bay Hotel  
[www.careysbayhotel.co.nz](http://www.careysbayhotel.co.nz)

**Carey's Bay Historic Hotel**  
Restaurant & bar by the sea

## Application for Project Funding from the West Harbour Community Board

Name of group/individual applying for funds: West Harbor Pony Club

Address: Hall Road, Sawyers Bay Dunedin

Contact person: Position held/phone & email: Angelina Kiore, President  
[REDACTED]

Alternate contact person: Position held/phone & email: Alice Lloyd-Fitt, Secretary  
[REDACTED]

Short description of project (please continue a separate sheet if needed):

This application is to seek contribution to the 'grounds plan' that is needed to keep our horses and riders safe. Specifically, towards arena fencing.

We can keep of the property at a satisfactory level of care and make do with what we have as a small club. However, this does not stretch to adequately up grading the arena fencing, environmental toilets, planting along the driveway or hawthorn removal.

Good property maintenance adds value to the wider community and promotes more visitors.

Funding Sources	Requested/raised	Received/raised
We will apply to		
DCC Biodiversity	\$2000.00	
Otago Community Trust	\$2000.00-\$5000.00	
WHCB	\$2000.00	\$3925.65 already paid out for our new fence
Total		

- Please provide an itemised budget of the project on a separate sheet.
- Please also attach 2 quotations for work, goods, or services if appropriate and any additional information which may be useful in explaining your project.

What is the timeframe for completing the project? [OR What is the date of your event/project?]

Is your project a one-off, annual, or biennial event?

Property maintenance is ongoing but once we have done the fencing, we anticipate a 10-year life cycle.

**How will the project benefit your organisation?**

West Harbour Pony club was established in 1974 it has been a long serving community organisation that has fluctuated over the years in membership. It is situated on leased grounds belonging to the DCC. Currently the club has a small but enthusiastic membership of both riders with horses and unmounted riders who participate in other equine activities. As a volunteer organisation like many other we rely on the volunteers and many hours on top of people's employment to keep the club going.

The benefit is clearer safety in the arena for riders and the ability to have more events with other clubs promoting various events. Having an extra contribution will allow this plan to be activated much faster than we can fundraise.

**What are the benefits to the wider community of your project?**

There is public access to the area, and this is also one of the considerations for clear safety rails. We have recently replaced the driveway fencing and it makes such a difference and adds value to the area. On our list to plan is an open day for our community to visit and do Pony Rides. Photos with Ponies is another concept tabled at our meetings. Event that didn't happen over the last two years due to covid but its on our radar.

Has your group made an application to the Board for funding support within the last five years? **Yes**

If granted, how much & what was that money used for? Uniforms

**NOTES:** Please refer to the 'Discretionary Funding Guidelines' for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area and the amount of funding remaining in any financial year. This application form is also available on [www.dunedin.govt.nz](http://www.dunedin.govt.nz).

Please be aware that if successful you/your organisation is required to submit a final report to the West Harbour Community Board within 3 months of completion of your project

**Bank Account:** please supply ONE of the following:

pre-printed deposit slip  
copy of a bank statement  
bank verified handwritten deposit slip with your/your organisation's name, account number & bank details  
screen shot from internet banking showing clearly your/your organisation's name, account number & bank details

Contact: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz) or telephone 477 4000, or Francisca Griffin with any questions (refer to <https://www.dunedin.govt.nz/your-council/community-boards/west-harbour> for contact details)

Privacy Statement: Please note that the information contained in this application will be available to the media and public. If you wish to have any information withheld please contact the Governance Support Officer.

Return completed form to: West Harbour Community Board, c/o Dunedin City Council, PO Box 5045, Dunedin 9058 or email to [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz)

**Financial Statement WHPC for month ending 31 January 2023**

**Cheque/Now account**

**Opening Balance** \$20,324.73

**Income:**

Grazing	\$200.00
Credit Interest	\$21.56
Subs (Alice, Wendy, Angelina, Ngaki, Bella, Lesley, Pyper)	\$388.00
<b><u>Total income:</u></b>	<b>\$609.56</b>

**Expenditure:**

Bonus Saver	\$30.00 (\$15 to arena funds, \$15 to Jump funds)
McLachlans Paddock lease (for 2022)	\$550.00
DCC Land lease	\$1063.39
Electricity ( Nove/Dec/Jan)	\$204.97
<b><u>Total expenditure:</u></b>	<b>\$1848.36</b>

**Closing Balance:** \$19,085.93

**Within the balance of the general cheque/Now account the pony club have the following funds reserved for:**

- Uniforms \$1174.84
- Jumps/Jump trailer (donated by Elaine Anderson/Miles Notman) \$3,760

**Bonus Saver account**

**Closing balance:** \$6575.16

The pony club has reserved the Bonus saver funds for:

- Jumps \$5,129.31
- Arena \$1,445.85

**Total funds available to the pony club:** (cheque/Now account +Bonus Saver)  
= \$25,661.09

**To Be Passed:**

## Application for Project Funding from the West Harbour Community Board

Name of group/individual applying for funds:

Creative Control Events on behalf of 'Carey's Bay Boatbuilders'

Address:

Counter Delivery, Karitane Post Centre, Karitane 9440

Contact person: Position held/phone & email:

Shelley Gorman Director CCE 021 666 295 admin@creativecontrolevents.co.nz

Alternate contact person: Position held/phone & email:

Rowan & Brendan Holt

Short description of project (please continue on a separate sheet if needed):

This event is planned to commemorate the 120 years of boat building and ship refits/repairs at Carey's Bay shipyards. The celebration includes a private harbour cruise aboard M/V Tiakina, followed by a 3 course lunch for around 50 guests at Carey's Bay Historic Hotel. Guests prioritise those who have been directly linked to the ship building. The ticket cost, including the above, will be self-paid by guests. The services of Creative Control Events have been engaged to organise and manage the event. This grant application is intended to support the cost of marketing materials including invitation printing, historically relevant displays including design services for display on the day and the cost of event organisation and management.

Funding Sources	Requested/raised	Received/raised
Ticket sales x 50	\$100pp = \$5,000	
DCC Community grant	\$500	
Business Sponsorship	\$1,000	
Sale of commemorative books	\$1,250.00	
WHCB	\$1,500.00	
Total	\$8,934 (based on 50 attendees)	

- Please provide an itemised budget of the project on a separate sheet.
- Please also attach 2 quotations for work, goods or services if appropriate and any additional information which may be useful in explaining your project.

What is the timeframe for completing the project? [OR What is the date of your event/project?]

Saturday 6th May 2023

Is your project a one-off, annual or biennial event?

One off

How will the project benefit your organisation?

This is a celebration for ship-yard workers and boat owners past and present, and of course to commemorate the rich historical significance to the local community.

What are the benefits to the wider community of your project?

'This is a predominantly a celebration for the many families who, historically, have been involved with shipbuilding in the area. Three of the carpenters who were apprentices at 'Miller & Tunnage' felt the need to mark the significance. Subsequent owners of the vessels also form significant interest regarding the journeys, use and stories of the boats. This event intends to collate and share historical knowledge, photos, stories and celebrate what is a significant part of Port Chalmers history. Please see our Facebook page 'History and Reminiscing upon Carey's Bay Boat Builders' for the immense amount of interest this has already created - <https://www.facebook.com/groups/949559523104196>

Has your group made an application to the Board for funding support within the last five years?

Yes ☐

No ☒

If granted, how much & what was that money used for? N/A

**NOTES:** Please refer to the 'Discretionary Funding Guidelines' for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area and the amount of funding remaining in any financial year. This application form is also available on [www.dunedin.govt.nz](http://www.dunedin.govt.nz).

Please be aware that if successful you/your organisation is required to submit a final report to the West Harbour Community Board within 3 months of completion of your project

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21 Feb 2023

Tēnā Koutou West Community Harbour Board Committee,

Please find attached an application to the board, for an upcoming community event, to celebrate over 120 years of boat building in Carey's Bay. Creative Control Events have been contracted to organise and manage this event.

On Saturday 6<sup>th</sup> May 2023, there will be a commemorative celebration for all interested parties to celebrate the rich shipbuilding history of the area. This will be for around 50 guests, who will first dine at the Carey's Bay Historic Hotel and then enjoy a harbour cruise aboard the Miller and Tunnage built boat 'MV Tiakina'. Some of these guests will be the craftsmen themselves who built these boats, or remaining whānau. In addition, boat owners or crew of the vessels, other historians and of course boat enthusiasts. Many of these vessels are still in use today despite being over 100 years old.

All memorabilia produced will be on display at the event, including photos, commemorative booklets, the complete and detailed boat ledgers and an A1 heritage poster. These items have been approved to be accepted by the Port Chalmers Maritime Museum afterwards, as a donation for their displays once their renovation works are complete.

We also recommend that you browse the Facebook page 'History and Reminiscing upon Carey's Bay Boat Builders' to see the rich history and wonderful enthusiasm towards what has been a major part of history for the area.

We look forward to hearing the outcome of your decision in due course.

Kā mihi,

Shelley Gorman

Owner/Operator Creative Control Events Limited

C: 021 666 295

**E: [Admin@CreativeControlEvents.co.nz](mailto:Admin@CreativeControlEvents.co.nz)**

Company Number 5746825 | IRD 117268004 | Mail: Karitāne Post Shop, Karitāne 9440

## Careys Bay Boat Builders Historical Reunion

6<sup>th</sup> May 2023

### Detailed Budget

#### Expenses

Item	Vendor	Quote	Cumulative Total
Event Services	Creative Control Events	\$1147.50 excl. GST	\$1350
A1 Poster design	Electric Escape	\$240.00 excl GST	\$1626
Mail/Stamps	NZ Post x 30 stamps	\$84	\$1710
A1 Frame	The Warehouse	\$30	\$1740
Frames, other	The Warehouse	\$116	\$1856
Booklet	Snapfish	\$17.95 x 50 = \$897.50	\$2753.50
Photo / Poster Printing	The Warehouse	\$25.50	\$2779
'Seagull' – Commemorative sculpture	Kaipipi	\$700.00 excl. GST (\$805)	\$3584
Lunch	Careys Bay Historical Hotel	\$50ph x 50 = \$2500	\$6084
Harbour Cruise	Tiakina Cruises	\$50ph x 50 = \$2500	\$8584
Decorations	Flowers / misc / TBC	\$350	\$8934
<b>TOTAL</b>			<b>\$8934.00 incl. GST</b>

#### Income

Provider	Amount requested	Cumulative Total	Working Deficit (\$8934)
Ticket sales	50 x \$100 = \$5000	\$5000	\$3934
West Harbour Community Board	\$1500	\$6500	\$2434
DCC Community Grant	\$500	\$7000	\$1934
Sponsorship	\$1000	\$8000	\$934
Sale of Commemorative Booklets	50 x \$25 each = \$1250	\$9250	-\$316

N.B.

- Be aware that grant amounts may be fulfilled below 100% of amount requested
- Cost of lunch and harbour cruise will be charged at ticket quantity sold
- Any surplus funds after covering all expenses will be donated to Coastguard Dunedin





**MV Tiakina Harbour Cruises**

**Quote**

Contact Name; Shelly Gorman  
 Charterer; Creative Control events

Invoice: Quote  
 GST No: 82-519-904  
 Date 16<sup>th</sup> Feb 2023

DESCRIPTION	AMOUNT
50 guests of Miller & Tunnage reunion @ \$50 Per head Boat trip 6 <sup>th</sup> May 2023	\$2500
<b>TOTAL</b>	<b>\$2500</b>

Postal: PO Box 2027 Dunedin

**Terms and Conditions:**

**Deposit:** We require payment of a deposit of 20% of the total charter fee in order to confirm your booking. Bookings are not confirmed until this deposit has been received.

**Cancellations:** Cancellations may be made up to four weeks before the specified cruise date. No refund will be made for cancellations made within four weeks of the cruise date.

**SPOTLIGHT DUNEDIN**  
143 Vogel Street  
Dunedin, 9016  
Ph 03 477 1478  
Fax 03 477 4506

-----  
**TRAINING ONLY**  
-----

Description	Total \$
FD PLATE MTL FRM, GLD, A1/A2 9324298122796	52.50*
VIP SAVING: \$22.50	
FD GALLERY COLLAGE 9PIC, BLK, 10X15CM 9324298095960	30.10*
VIP SAVING: \$12.90	
MODE 3PK E/DAY PHOTO FRM, BLK, 13X18CM 9324298150799	6.00*
MODE 2PK E/DAY PHOTO FRM, WHT, 20X25CM 9324298150867	6.00*
<b>TOTAL (Inc GST)</b> 4 Items	<b>\$94.60</b>

VIP Card 2732002137368

Cash Tendered \$94.60

-----  
**TRAINING ONLY**  
-----

the**warehouse** 

**The Warehouse**

South Dunedin, 64 Hillside Road

South Dunedin

Phone: (03)456-4134

**thewarehouse.co.nz**

Till: 183XD

**QUOTE ONLY**

DK: 39201 SP:Nikki 16-Feb-23 9:27am

**Shelley Creative  
Control Events**

Living & Co Executive Certificate Frame Black A4

9401063843350 4x \$13.00 **\$52.00**

Living & Co Value Photo Frame Black 5in x 7in

9401063843466 4x \$4.50 **\$18.00**

Living & Co Premium Poster Frame Black A1

9401063901814 **\$30.00**

Living & Co Premium Collage Frame 10 Opening Black 4in

9401063843343 2x \$23.00 **\$46.00**



WEB DESIGN, GRAPHIC DESIGN, HOSTING

## QUOTE

Date: 17th February 2023  
Client: Creative Control Events  
GST # 99 665 557

This quote is for the design of an A1 poster provided at high resolution print-ready. Design will feature 4 photos, supplied copy, heading and sponsor logos.

### A1 Poster Design

**\$240+gst**

4 hours at \$60+gst per hour

Shaun Ross

Electric Escape Limited

A handwritten signature in black ink, appearing to read "Shaun Ross".

Electric Escape Limited

MOBILE 021 217 9332

EMAIL [shaun@electricescape.com](mailto:shaun@electricescape.com)

LANDLINE (03) 369 5400

WEB [www.electricscape.com](http://www.electricscape.com)

# ESTIMATE

Grand Total (NZD)  
**\$690.00**

**BILL TO**  
**Shelley Gorman**

**Estimate Number:** 34

**Estimate Date:** August 16, 2022

**Expires On:** December 1, 2022

ITEMS	QUANTITY	PRICE	AMOUNT
<b>Poster</b> A1 Poster Design	1	\$600.00	\$600.00
<b>Subtotal:</b>			\$600.00
<b>GST 15%:</b>			\$90.00
<b>Total:</b>			\$690.00
<b>Grand Total (NZD):</b>			\$690.00



**Cooper Clarkson Ltd**  
10 Scotia Street  
Waikouaiti, 9510  
New Zealand

### Application for Project Funding from the West Harbour Community Board

Name of group/individual applying for funds: *Longbeach Amenities Society Inc*

Address:

Contact person: Position held/phone & email:

*Tracey McNamara Vice President*

Alternate contact person: Position held/phone & email:

*Elaine Horn*

Short description of project (please continue on a separate sheet if needed):

*replacing the roof of the longbeach Hall. We have received quotes for the replacement. Quotes are \$42,000 - \$44,000.00. We may need to have contingency money for unseen problems. (rot for example)*

Funding Sources	Requested/raised	Received/raised
<i>fundraising</i>	<i>\$5000 raised.</i>	<i>\$5000 raised</i>
<i>Bendigo Valley Sports</i>	<i>} in process of applying for more grants.</i>	<i>\$ 10000.00</i>
<i>Otago Community Trust</i>		<i>\$ 25000</i>
WHCB	<i>\$10000.00</i>	<i>\$10000.00</i>
Total		<i>\$50000.00</i>

*hoping to received \$38k/\$42k in funding.*

- Please provide an itemised budget of the project on a separate sheet.
- Please also attach 2 quotations for work, goods or services if appropriate and any additional information which may be useful in explaining your project.

What is the timeframe for completing the project? [OR What is the date of your event/project?]

*2023- by Dec / to Jan - 2024 Needs to be done outside of winter months.*

Is your project a one-off, annual or biennial event?

*One off.*

How will the project benefit your organisation?

*Our extended community utilize this great facility in a number of ways. As a committee we are tasked with ensuring the hall stays in good order and doesn't deteriorate. It also has lead nails in roof and already is suffering a small leak in two places. We have had roof assessed for repair and it has come back as ready for replacement.*

What are the benefits to the wider community of your project?

Our hall is being utilised more and more. The AED is stationed there for the community. Its uses at present include community meeting, disaster meeting point. Steadily as you go, hires for birthdays and weddings. Its critical use maintain it to a high standard.

Has your group made an application to the Board for funding support within the last five years?

Yes ☒

No ☐

If granted, how much & what was that money used for? granted but returned as

We ended up receiving boat pumps thru a recommendation from Ange McErlane, so we could return the funds.

**NOTES:** Please refer to the 'Discretionary Funding Guidelines' for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area and the amount of funding remaining in any financial year. This application form is also available on [www.dunedin.govt.nz](http://www.dunedin.govt.nz).

Please be aware that if successful you/your organisation is required to submit a final report to the West Harbour Community Board within 3 months of completion of your project

**Bank Account:** please supply ONE of the following:

- pre-printed deposit slip
- copy of a bank statement
- bank verified handwritten deposit slip with your/your organisation's name, account number & bank details
- screen shot from internet banking showing clearly your/your organisation's name, account number & bank details

Contact: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz) or telephone 477 4000, or Francisca Griffin with any questions (refer to <https://www.dunedin.govt.nz/your-council/community-boards/west-harbour> for contact details)

**Privacy Statement:** Please note that the information contained in this application will be available to the media and public. If you wish to have any information withheld please contact the Governance Support Officer.

Return completed form to: West Harbour Community Board, c/o Dunedin City Council, PO Box 5045, Dunedin 9058 or email to [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz)

**Long Beach Amenities Society (Inc)**

President Tracey MacNamara  
Treasurer Elaine Horn

11.03.23

West Harbour Community Board

Dear Chairperson and Trustees,

We are the LBAS. Long beach Amenities Society and our main objective is to continue to ensure the availability of the Long Beach Mc Curdy- Grimman Hall as an asset for our wider community.

The hall was built in 1962 with voluntary labour provided by the then crib owners of this area on land donated by Mrs David McCurdy and an opening donation of 100 pounds from Mrs Ernie Grimman, and to this day is still proudly owned and operated by the community.

I'm writing this in support of our request for assistance towards the cost of Re-roofing our hall. This is in line with the commitment of the current committee to maintain the high standard of the hall's structural integrity and ensure its availability for the local and wider communities to enjoy for another 60 years and beyond.

The hall has always been and still is quite an integral part of the close knit community encompassing Hayward Point Rd, Purakaunui Rd, Osborne, Purakaunui and Long Beach. In recent times there has been a significant increase in permanent residents in this area ranging from young families to retirees and all those in between. Thus the use of the hall is evolving too. It may not see the dances of the '60's however community programmes such as Yoga, Steady as you Go, Family Housie nights, Conservation Meetings and many more are examples of the important role this facility plays for those of us either living or holidaying in this area. Schools, Polytechnic's, Rock climbing clubs and private hires are just some of the examples of the wider community which enjoy this amazing facility. We have just signed up to the DCC Halls for Use, web presence.

In the last 12 months to date we have needed \$7076.25 to cover the running costs of the hall. The bulk of our fundraising i.e. subscriptions, raffles, housie evenings, sale of the book Misty Cliffs (a local history) and hall rentals just covers this.

It has been encouraging to see the number of hall hires and future bookings steadily increase since the Covid restrictions have been lifted. This has been aided also by the installation earlier this year of two heat pumps making our hall even more welcoming and comfortable.



However scenarios like the one we're facing of replacing the roof at the quoted cost of \$41,420.70 certainly creates another set of challenges.

To date we have raised \$5,000.00 towards the roof with a further \$2,000.00 we can access on the basis we could recover through forward hire bookings. We also have a number of fundraising activities planned for the summer period when there are a lot more holiday makers around. Our expected income from these will hopefully exceed the \$1,000.00 mark.

To this end I respectfully request the West Harbour Community Board consider this application for \$10,000.00 towards the cost of reroofing in order for us to continue to run our programmes and make the Long Beach McCurdy-Grimman Hall available to the wider community.

We would gratefully recognise your contribution in any way you considered appropriate and also publicise your support throughout our local and extended communities

I am enclosing the required supporting documentation as well as some testimonials. I look forward to hearing from you in due course.

Kindest Regards

*Elaine Horn Tracey McNamara*

Elaine Horn - Treasurer Long Beach Amenities Soc.

[Redacted]

Tracey McNamara - President

[Redacted]

## **McNaughton Roofing Systems Ltd**

7 Dalkeith Street, North East Valley

Dunedin 9010

Mobile: 027 688 3348

[Mcnaughtonholdings@gmail.com](mailto:Mcnaughtonholdings@gmail.com)

**QUOTE NUMBER 22151**

**DATE 18/12/2022**

### **CLIENT**

Tracey McNamara

Co / Long Beach Hall

### **SITE ADDRESS**

22 Driver St

Long Beach

### **JOB DISCIPTION**

**Reroof**

Price for supply and install 304 Lineal metres Corrugate colour cote Roofing Magna

New Underlay & Screws

All Flashings, Ridges , Barges ,Aprons

Remove old Roof & Tidy site

Install Safety Rail and Scaffolding access Towers .

### **SUB TOTAL**

**\$31,738.00**

### **Spouting**

Supply & Install 65 Lineal Metres 125 mm Colour Cote Box Type Spouting

14 Stop Ends

Remove Existing From Site

### **SUB TOTAL**

**\$4,280.00**

### **SUB TOTALS**

**\$36,018.00**

### **GST**

**\$5,402.70**

### **TOTAL**

**\$41,420.70**

Quotation remains valid for 60 days as from 18/12/2022

**DRS - Dunedin Roofing Systems Limited**

PO Box 2270 South Dunedin  
Dunedin 9044  
New Zealand

**Phone**  
03 455 2252  
**Dunedin Roofing Systems**  
125-743-676



**Quote#4705 - Long Beach Hall, 22 Drivers St**

**To: Long Beach Hall**  
22 Driver Street  
Long Beach  
Otago  
9081  
New Zealand

**Number**  
DRS-447 - Dunedin Roofing Systems  
**Quote**  
**Reference**  
Long Beach Hall  
22 Drivers St

**Date**  
25 Jan 2023  
**Expiry Date**  
24 Feb 2023

Dear Tracey,

Thank you for the opportunity to provide a quotation for the proposed Roof, Spouting, Downpipes at Long Beach Hall, 22 Drivers St.

Please see below for details.

**Scaffold**

**\$6,066.00**

You require a mixture of Platform Scaffold and Edge Protection installed around the hall  
We will set the Platform Level 1m below spouting height  
We have based our design on being able to park our truck in the driveway for the duration of the installation and dismantling of the system

It looks the power to the building is underground - please confirm if this is not the case.

**New Roof - 0.40 Colorsteel Endura**

**\$24,980.96**

Remove and dispose of existing roof

Supply and install 0.40 Corrugate Colorsteel Endura roof sheets, Thermakraft 401 synthetic underlay and all associated 0.55 Colorsteel Maxx flashings as per the suppliers installation requirements

**Spouting & Downpipes**

**\$4,357.40**

Remove and dispose of existing spouting and downpipes

Supply and install Colorsteel Maxx 1/4 round spouting including internal brackets  
Supply and install Colorsteel Maxx 80mm round metal downpipes in existing locations

**Timber Repairs & Painting - Estimate Only**

**\$2,454.00**

We have inspected this job with the painter and builder and they have identified one side rear bargeboard and 2 sections of fascia require replaced on the left side (south), then painting all fascia and bargeboards.

Due to the spouting still being attached we are unable to check for further rot, so the timber repairs are an estimate only

<b>Subtotal</b>	<b>\$37,858.36</b>
<b>Total GST 15.00 %</b>	<b>\$5,678.75</b>
<b>Total NZD</b>	<b>\$43,537.11</b>

Quote#4705 - Long Beach Hall, 22 Drivers St

**INCLUSIONS**

- Scaffold - Edge Protection / Platform

- New Roof - 0.40 Corrugate
- Spouting - 1/4 round
- Downpipes - 80mm Round

**EXCLUSIONS****All Areas**

- Prices are exclusive of GST.
- No allowance for power lines to be wrapped as looks like the power to the building is underground
- No allowance has been made for replacing any substandard roof framing that may become obvious once the roofing has been removed. This work would be done as a variation to the contract, this includes Building, Structural and Plywood/Superstrand board substrate
- Disconnection and connection of any equipment – the client must be responsible for it.
- Noise restrictions.
- Flashing to other trades - systemic flashings or aluminum caps.
- Asbestos related work
- This price is for standard colours only. Low gloss options may have additional fees
- Purlin lines may be visible when installing certain profiles over open purlins, this is a design fault not defect
- We will not be responsible for any excessive wind or rain noise from the new roof, this is a design fault not defect
- Dark colours may generate noise as they expand and contract. We will not accept responsibility for this
- No allowance has been made to Garage, shed, bay windows or other additional roofs unless has been outlined in this quote above
- We have not allowed for insulation or resetting of insulation in existing roofs
- Resetting of Sky TV and aerials - the client must be responsible for it.
- Connection to stormwater to be done by others if not in place at time of installation

**WARRANTIES**

- The above price for Colorsteel - Endura carries our standard 5 year warranty against faulty workmanship, and a manufacturer's warranty for 15 years against peeling, flaking or excessive fading, and a 15 year warranty against perforation due to corrosion.
- The price above for Colorsteel Maxx spouting carries our 2 year warranty against faulty workmanship and a manufacturer's warranty for 10 years against peeling, flaking, excessive fading and perforation due to corrosion.

**QUOTE ACCEPTANCE**

It is this company's policy to comply with WorkSafe requirements and therefore require edge protection to all exposed roof verges unless stated above.

We carry all necessary insurance cover for our own work. Please be sure to notify your insurance company that you are having your home reroofed. By not doing so may jeopardize any claim should there be a need for one.

All the old materials would be removed from site on completion of the contract and become the property of the contractor unless prior and alternative arrangements are made.

Please note that we retain ownership of all materials supplied to site by this Company until full and final payment is received by the Company. In the event of us having to incur cost to recover any outstanding accounts, these cost, plus interest at current bank interest rates, may be added to the original debt and become payable by you.

This quotation is based on the conditions provided for in the Construction Contracts Act 2002 where applicable.

No responsibility will be accepted for damage caused to completed areas of work by other trades.

We accept no responsibility if condensation is to occur after the new roof has been installed. Condensation is not caused by the new roof but from an issue that is occurring from the inside of the house. This may already be happening and you are not aware of it. If we have design concerns with your property we will give our advice on what we recommended is done prior to the roof being installed.

Staged work (if the job requires to be done in stages will be charged as a variation.)

We would recommend an annual maintenance of these roof areas. Such an approach will ensure the roof areas are assessed on a regular basis and maintenance items can be kept up to date. Our Company provides the service.

Our quote is based on 8:00am – 4:30pm, Monday to Friday. 5 day working week. (unless prior arrangements are made for weekends)

Our quotation is valid for 30 days from the date of this submission and we based our pricing on the current material pricelist from our suppliers, this may be subject to fluctuations before the quote expiry date.

Should our quote be acceptable to you, we would not require any deposit, but we will invoice you a portion when materials are delivered to site and we require payment in full on the 20th of the following month following the date of invoice, we will also invoice for the remainder of the project upon completion and require payment in full on the 20th of the following month following the date of invoice. For the size and duration of this project we will be claiming progress payments each month. We may require to do off site material claims to ensure the quoted price is unaffected by price rises

We thank you and appreciate the opportunity to quote for your project. We would be pleased to discuss any aspect of our offer with you at any time and we remain hopeful that you will engage our Company to carry out the work you require performed.

I / WE ACCEPT (Full Name): \_\_\_\_\_  
Quote#4705 - Long Beach Hall, 22 Drivers St

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Regards,

Sharleen (Charlie) Mammitzsch | Quantity Surveyor  
DRS - Dunedin Roofing Systems

## GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

### EXECUTIVE SUMMARY

This report is to inform the West Harbour Community Board of activities relevant to the Board area including:

- a) Funding update
- b) Board presentation to Civic Affairs
- c) Change to recycling and rubbish collection day
- d) Process for the 2023

### RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.

### Project Fund

- 2 The Board has \$5,503.15 available for the remainder of the 2022/23 financial year (not including any decisions made at the meeting on 15 February. To date \$5996.85 has been allocated as follows:

Meeting Date	Amount	Recipient
3 August 2022	\$1500.00	Rothsay News
	\$550.85	Cigarette Butt Bins
7 December 2022	\$1,500.00	Scholarship applications (3)
	\$240.00	Otago Access Radio
	\$600.00	Pūrakaunui School
15 February 2023	\$656.00	West Harbour Beautification Trust
	\$950.00	Up Your Act
<b>Total</b>	<b>\$5,996.85</b>	

**Inward Correspondence**

- 3 Project funding completion forms have been received from the West Harbour Arts Charitable Trust and Billie Allan (Attachment A).

**Civic Affairs Committee**

- 4 The Civic Affairs Committee is a new committee established this triennium, and its membership comprises all Councillors and the Mayor. Cr Bill Acklin is the Chair of the Committee. At the start of each Committee meeting, Board Chairs (or their delegate) will be invited to present on matters that the Boards would like to raise with the Committee. Each Board will have the opportunity to present on two occasions throughout the year.
- 5 The West Harbour Community Board is invited to present to the Committee meeting being held on 16 May 2023 and should consider what issues it would like to highlight.

**Upcoming change to recycling and rubbish collection day – Ravensbourne and Maia areas**

- 6 As part of the introduction of Council's new kerbside collection contract on 1 July 2023 the collection day for the Ravensbourne and Maia areas will be changing from Tuesdays to Mondays. This change will align these areas with the collection day for the rest of the West Harbour area, which will continue to receive collection services on Mondays.
- 7 There will be a targeted communications campaign for the residents in the Ravensbourne and Maia areas from April to June, prior to the change in collection day beginning Monday 3 July 2023.
- 8 The collection service will be improved city-wide for 1 July 2024 when the DCC replaces plastic pre-paid bags with red-lidded rubbish bins and adds kitchen/garden waste bins.

**Draft Annual Plan 2023/24**

- 9 The draft 2023/24 Annual Plan ("the draft Plan") is an update of year three of the 10 year plan 2021-31. The draft Plan proposes no significant changes to the 10 year plan, and there are no engagement topics requiring specific feedback. Because there are no significant changes, Council has no legal requirement to consult on the draft Plan, and as such, a consultation document will not be prepared.
- 10 Although there are no engagement topics requiring specific feedback, an engagement process will still be undertaken this year, and it will follow the engagement approach that was used for the 2022/23 Annual Plan.
- 11 Engagement will focus on providing updates to the community on how Council is tracking against key 10 year plan 2021-31 projects, and for the community to provide feedback to Council more generally. A mixed method approach to engagement that utilises both online digital content as well as print-based engagement practices will be undertaken.
- 12 In planning the engagement approach, staff have taken into consideration community diversity, youth, and Māori and Pāsifika. Staff have also considered accessibility of both print media and online social media platforms. Taking this all into account, the tools for community engagement will include:

- a) Creating digital content and producing a series of short videos to tell the story of key decisions and progress on current projects
  - b) Proactive use of social media platforms to share digital content
  - c) Proactive media releases
  - d) Advertising in print media
  - e) DCC Website including updating DCC's 'The Future of Us' webpage
- 13 We appreciate that our Community Boards can effectively reach their local communities through their networks. As content is developed, the information will be sent through to all Community Boards, for sharing with your communities.
- 14 The community will be able to provide feedback through online processes, social media, in writing, and via emails. The feedback period will run from 31 March to 21 April 2023. Hearings are scheduled to start on 1 May 2023. All feedback will be collated, analysed, and reported back to Council for its consideration at the deliberations meeting scheduled to begin on 22 May 2023.
- 15 Community Boards are invited to provide feedback to Council and present their views at the hearing.

#### **Roadworks Schedule**

- 16 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

#### **Dunedin City Council Updates**

- 17 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g. potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For any non-urgent matter please contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 18 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

#### **Signatories**

Author:	Clare Sullivan - Principal Committee Advisor
Authoriser:	David Ward - Group Manager 3 Waters

#### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	Project Funding Report Back	58



**SUMMARY OF CONSIDERATIONS**
***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

There is no contribution to the Strategic Framework.

***Māori Impact Statement***

There are no known implications for Māori.

***Sustainability***

There are no implications for sustainability.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications.

***Financial considerations***

The funding request can be met from the Board's discretionary fund.

***Significance***

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

***Engagement – external***

There has been no external engagement.

***Engagement - internal***

Internal engagement has occurred with appropriate staff members.

***Risks: Legal / Health and Safety etc.***


There are no risks.

***Conflict of Interest***


There is no known conflict of interest.

***Community Boards***

The report provides information on activities in or relevant to the Board area.

<b>West Harbour Community Board</b>	
<b>Funding Assistance Project Completion Form</b>	
<p>Please complete and return this form within three months of the project's completion. Return completed form to:</p> <p>The Governance Support Officer West Harbour Community Board Dunedin City Council PO Box 5045 Dunedin 9058</p> <p>or email <a href="mailto:governance.support@dcc.govt.nz">governance.support@dcc.govt.nz</a></p>	
Name of recipient organisation	West Harbour Arts Charitable Trust
Contact person	Ian Landreth
Phone Landline	[REDACTED] Cell
Email	[REDACTED]
Date of grant	10th June 2022
Project name	Artist in Residence Programme 2022 -Edith Amituanai
Project completion date	27/11/2022
Actual project cost (Please include detailed breakdown of expenditure)	<p>Artist Fee \$4025.00(\$3500.00 incl GST as Edith is GST registered)            Artist per diem \$575.00 (\$500.00 incl. GST)            Accommodation \$770.00            Airfare \$371.68            Airport transfer \$100.00            Materials \$904.60            Photo printing \$189.01            Band for exhibition opening event \$200.00 (Funded by Port Otago as we weren't able to close the road for a parade due to cruise ships in)            TOTAL \$7,135.29</p>
Comments	Both the artist and the school/ECE communities were very happy with how the residency and exhibition event came together last year. It was a delight to have Edith in our community, making individual connections with the children as she helped them to create their photographic portraits. The resulting exhibition of the photos was a stunning representation of the youth of our community. It was preceded by a well-attended parade around Albertson Avenue and opened by a performance by the school Marimba band.
Signature	

DEC  
- 8 MAR 2022

<b>West Harbour Community Board</b>	
<b>Funding Assistance Project Completion Form</b>	
<p>Please complete and return this form within three months of the project's completion. Return completed form to:</p> <p>The Governance Support Officer West Harbour Community Board Dunedin City Council PO Box 5045 Dunedin 9058</p> <p>or email <a href="mailto:governance.support@dcc.govt.nz">governance.support@dcc.govt.nz</a></p>	
Name of recipient organisation	Queen's Aerobics
Contact person	Billie Allan
Phone Landline	Cell: [REDACTED]
Email	[REDACTED]
Date of grant	16/12/2022
Project name	FISAF Aerobics Worlds Championships
Project completion date	03/11/2022 - 04/11/2022
Actual project cost (Please include detailed breakdown of expenditure)	<p>Flights to and from event: \$5,000</p> <p>Accommodation: \$2,000</p> <p>Transport, food, extras: \$350&lt;</p>
Comments	<p>The costs that I have put above are estimates, I don't have all of the information together but these are as accurate as I can get with the information that I have. These were the main big costs, other things like the food we took, things we bought, tourist attractions etc. I have not included them as they were optional.</p> <p>Thank you again for providing this support, even though the competition was a while ago now, it still means a lot and helps as much as it would have at the time.</p>
Signature	

## **BOARD UPDATES**

Department: Civic

Board members may provide verbal updates on activities.

- 1 **Port Noise Liaison Committee** - Kristina Goldsmith
- 2 **Ravensbourne Liaison including Ravensdown Community Liaison Group** - Jarrod Hodson
- 3 **Keep Dunedin Beautiful** - Barbara Anderson
- 4 **Otago Access Radio** - Barbara Anderson
- 5 **Aramoana Liaison** - Barbara Anderson
- 6 **Infrastructure Liaison** Kristina Goldsmith and Ange McErlane
- 7 **Long Beach and Pūrākaunui Amenities Society** - Duncan Eddy
- 8 **West Harbour Emergency Response Group** - Ange McErlane
- 9 **Policing Matters** - Wayne Sefton
- 10 **Community Awards and Scholarships** - Duncan Eddy and Kristina Goldsmith
- 11 **Social Media** – Duncan Eddy

## **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Board updates

## **Signatories**

Authoriser:	Clare Sullivan - Principal Committee Advisor
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## **Attachments**

There are no attachments for this report.

## **CHAIRPERSON'S REPORT**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 The Chairperson will provide an update on matters of interest including:
  - a) Museum
  - b) Speed limit consultation
  - c) Emergency management

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Chairperson's Report.

### **Signatories**

Authoriser:	Clare Sullivan - Principal Committee Advisor
-------------	--

### **Attachments**

There are no attachments for this report.

## **COUNCILLOR'S UPDATE**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 Councillor Mandy Mayhem will provide an update on matters of interest.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Councillor's Update.

### **Signatories**

Authoriser:	Clare Sullivan - Principal Committee Advisor
-------------	--

### **Attachments**

There are no attachments for this report.