

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Community Services Committee will be held on:

Date: Tuesday 9 May 2023
Time: 1.00 pm
Venue: Council Chambers, Dunedin Public Art Gallery, The Octagon,
Dunedin

Sandy Graham
Chief Executive Officer

Community Services Committee
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Cr Marie Laufiso	
Deputy Chairperson	Cr Mandy Mayhem	
Members	Cr Bill Acklin	Cr Sophie Barker
	Cr David Benson-Pope	Cr Christine Garey
	Cr Kevin Gilbert	Cr Carmen Houlahan
	Cr Cherry Lucas	Cr Jim O'Malley
	Cr Lee Vandervis	Cr Steve Walker
	Cr Brent Weatherall	Cr Andrew Whiley
Senior Officer	Simon Pickford, General Manager Community Services	
Governance Support Officer	Lauren Riddle	

Lauren Riddle
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

ITEM	TABLE OF CONTENTS	PAGE
1	Karakia Timatanga The meeting will open with a Karakia Timatanga	4
2	Public Forum	4
2.1	Stage South	4
3	Apologies	4
4	Confirmation of Agenda	4
5	Declaration of Interest	5
6	Confirmation of Minutes	14
6.1	Community Services Committee meeting - 6 March 2023	14
PART A REPORTS (Committee has power to decide these matters)		
7	Community Services Committee - Forward Work Programme	18
8	Freedom Camping 2022/2023 End Of Season Report	21
9	Items for Consideration by the Chair	34
10	Karakia Whakamutunga The meeting will close with a Karakia Whakamutunga.	

1 KARAKIA TIMATANGA

The meeting will be opened with a karakia timatanga.

2 PUBLIC FORUM

2.1 Stage South

Ross Johnston, Trustee of Stage South wishes to speak to the Committee in regard to theatre works and theatre studies.

3 APOLOGIES

At the close of the agenda no apologies had been received.

4 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Committee:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
↓A	Register of Interest - May 2023	6

Community Services Committee Councillor Register of Interest - Current as at 2 May 2023				
Councillors are members of all committees				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Mayor Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Golden Block Developments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Southern Properties (2007) Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Arrenway Drive Investments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	100% Shareholder/Director	Panorama Developments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Council of Social Services (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Member	Tertiary Sector Steering Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Member	Dunedin Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Bill Acklin	Shareholder/Director	Dunedin Brokers Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	APRA - AMCOS	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Entertainer	Various functions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Mentor	Business Mentors NZ	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Southern Heritage Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Friends Otago Museum	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Orokonui Ecosanctuary	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Blue Penguins Pukekura	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Vegetable Growers Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee Member	Otago Anniversary Day Dinner	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Heritage Fund (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Gasworks Museum Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otago Sister City Society (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Tūroa Partnership (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr David Benson-Pope	Owner	Residential Property Ownership in Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Beneficiary	Blind Investment Trusts	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Yellow-eyed Penguin Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Women of Ōtepoti	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Sophia Charter (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	St Paul's Cathedral Foundation (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Theomin Gallery Management Committee (Olveston) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Kevin Gilbert	Owner	Gipfel Limited - Bakery	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Schlubert Trust - Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Schlup Family Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	BNI	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Business South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Air New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Trustee	Kevin Gilbert and Esther Gilbert Partnership - Residential Rental Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Biddies Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisors	Ronald McDonald House Supper Club Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Settlers Association (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Industry Advisors Group Food and Beverage (Workforce Development Council)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Carmen Houlahan	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property - North Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Part Owner	Adobe Group Ltd, Wanaka	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Creative Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Theatre Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Moray Place Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Chair	Otago Mental Health Support Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in public excluded, to leave the room.
	Member	Women of Ōtepoti Recognition Initiative	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Family Member	Staff member a relative	Potential conflict depending on level of staff member involvement	Managed by staff at officer level if a perceived conflict of interest arises.
	Secretary	Brockville Improvements and Amenities Society (BIAS)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in public excluded leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	BIAS Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Refugee Steering Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Grants Subcommittee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Cherry Lucas	Trustee	Otago Farmers Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Henderson Lucas Family Trust - Residential Dunedin Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Institute of Chartered Accountants	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Te Poāri a Pukekura Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Mandy Mayhem	Chairperson	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Waitati Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Emergency response group, Blueskin area	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	FENZ Local Advisory Committee for Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waitati Music Festival Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Amenities Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chairperson	Keep New Zealand Beautiful	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Coastal Community Cycleway Network	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Disability Issues Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Member	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.	
Cr Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Association Football Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Community Services Committee

MINUTES

Minutes of an ordinary meeting of the Community Services Committee held in the Council Chambers, Level 2, Dunedin Public Art Gallery, The Octagon, Dunedin on Monday 6 March 2023, commencing at 10:00am.

PRESENT

Chairperson	Cr Marie Laufiso	
Deputy Chairperson	Cr Mandy Mayhem	
Members	Cr Bill Acklin	Cr Sophie Barker
	Cr David Benson-Pope	Cr Christine Garey
	Cr Kevin Gilbert	Cr Carmen Houlahan
	Cr Cherry Lucas	Cr Jim O'Malley
	Cr Lee Vandervis	Cr Steve Walker
	Cr Brent Weatherall	

IN ATTENDANCE

Simon Pickford (General Manager Community Services); Robert West (General Manager Corporate and Quality); Jeanette Wikaira (Manahautū (General Manager Māori, Partnerships and Policy); Leanne Mash (Communications and City Marketing Manager); Gill Brown (Housing Action Plan Manager) and Clare Sullivan (Principal Policy Advisor)

Governance Support Officer Lynne Adamson

1 OPENING

Cr Marie Laufiso opened the meeting with a Karakia Timatanga.

2 PUBLIC FORUM

There was no Public Forum.

3 APOLOGIES

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Committee:

Accepts the apologies from Cr Andrew Whiley for absence and Cr David Benson-Pope for lateness.

Motion carried (CSCCC/2023/001)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Marie Laufiso/Cr Christine Garey):

That the Committee:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (CSCCC/2023/002)

PART A REPORTS

5 COMMUNITY SERVICES COMMITTEE FORWARD WORK PROGRAMME - MARCH 2023

A report from Civic provided an update of the Community Services Committee forward work programme for March 2023.

The Chief Executive Officer (Sandy Graham), General Manager Community Services (Simon Pickford) and Manahautū (General Manager Māori, Partnerships and Policy) (Jeanette Wikaira) spoke to the report and responded to questions.

Moved (Cr Marie Laufiso/Cr Steve Walker):

That the Committee:

- a) **Notes** the Community Services Committee forward work programme.

Motion carried (CSCCC/2023/003)

6 ŌTEPOTI DUNEDIN HOUSING PLAN UPDATE

A report from Property provided an update on the Ōtepoti Dunedin Housing Plan 2022 and to present the Implementation Plan 2023-2024 which identifies the priority actions for the first 18 months.

The General Manager Corporate and Quality (Robert West) and Housing Action Plan Advisor (Gill Brown) spoke to the report and responded to questions.

Cr David Benson-Pope entered the meeting at 10.32 am.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Committee:

- a) **Notes** the Ōtepoti Dunedin Housing Plan 2022 Update.

Motion carried (CSCCC/2023/004)

7 KARAKIA WHAKAMUTUNGA

Cr Marie Laufiso closed the meeting with a Karakia Whakamutunga.

The meeting concluded at 10.40 am.

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CHAIRPERSON

- 10 In 2013, a revised Camping Control Bylaw 2013 and Responsible Camping Policy was adopted by Council. This permitted camping in certified self-contained vehicles across Council-owned parking spaces and permitted camping in non-self-contained vehicles at MacAndrew Bay carpark, Warrington Domain and Ocean View Reserve (unrestricted sites). It was recommended that these sites were trialled and reviewed after two camping seasons.
- 11 After the first season operating under the Camping Control Bylaw 2013, significant concerns were raised by members of the Peninsula community in relation to campers staying at the MacAndrew Bay carpark. In response, staff completed a consultation process on alternative or additional trial sites to alleviate pressure on the Otago Peninsula. A proposal to trial the Bayfield Park carpark as an additional unrestricted site was abandoned.
- 12 A further revision of the Camping Control Bylaw was adopted in 2015. That version of the Bylaw was made under the provisions of the Freedom Camping Act 2011. It permitted unrestricted freedom camping at the Warrington Domain and Ocean View Reserve and camping in certified self-contained vehicles at other Council-owned parking areas, outside of scheduled prohibited zones. The Bylaw also provides for warranted enforcement officers to issue \$200 infringement notices.
- 13 In July 2017, in response to ongoing complaints and concerns raised by residents, a Special Consultative Procedure, including public submission and Bylaw Subcommittee Hearing was undertaken.
- 14 In August 2017, the Bylaw Subcommittee recommended changes to the Camping Control Bylaw to Council limiting freedom camping to certified self-contained vehicles only. However, Council did not accept these recommendations.
- 15 Between 2018 and 2020, a trial was undertaken during the camping seasons, of the Thomas Burns Street carpark as an unrestricted freedom camping site. The site was trialled in an effort to reduce pressure on the Warrington Domain and Ocean View Reserve unrestricted sites.
- 16 Following the trial of Thomas Burns Street carpark as an unrestricted freedom camping site, in June 2020 a further review is undertaken of the Camping Control Bylaw 2015. Due to the success of the trial, it was recommended an amendment was made to the Bylaw to include the Thomas Burns Street carpark as an additional unrestricted freedom camping site. Council approved a Statement of Proposal, draft amended Bylaw and public submission form to allow staff to begin public consultation.
- 17 In October 2020 Council approved the proposed amendment and the Thomas Burns Street site was included as an unrestricted site under Schedule C of the Bylaw.
- 18 The Bylaw permits freedom camping in certified self-contained vehicles on hard-stand (gravelled or sealed) DCC parking spaces, excluding scheduled prohibited areas. The Bylaw also provides freedom camping for all vehicle types at three unrestricted sites: the Warrington Domain, Thomas Burns Street carpark and Ocean View Reserve. Camping is permitted for up to two consecutive nights at all sites and campers must obey on-site signage to be Bylaw compliant.
- 19 During the 2019/20 camping season Community Rangers conducted a survey of 360 freedom campers staying at DCC sites. Results from the survey indicated that, on average, campers stayed 2.7 days in Dunedin and spent \$85.94 per person, per day. By factoring the number of campers counted by enforcement patrols, staff estimated that freedom campers contributed \$3,700,000 to the Dunedin economy during the 2019/20 season. Campers tended to be younger, with those aged between 25 and 34 years of age making up 50% of survey respondents.

Campers were primarily first-time visitors to Dunedin (82%), European (68%) and came 'to explore the city and its attractions' (65%). The Thomas Burns Street unrestricted site was favoured by respondents due to its proximity to shops and services.

Management of the Camping Control Bylaw

- 20 Freedom camping compliance officers patrol known camping sites nightly. If non-compliance is encountered, Compliance Officers may issue Camping Control Bylaw infringement notices for offences. Officers also gather data on the number of overnight camping vehicles staying in DCC parking spaces.
- 21 In addition to the freedom camping compliance programme, DCC in partnership with the Department of Conservation (DOC), employs three Community Rangers (between 21 October and 30 April) in a joint education initiative. The Community Rangers visit known freedom camping sites during the day, to provide campers with Bylaw information. The seasonal Community Ranger programme has been operational since 2018.
- 22 The DCC received \$54,000 from the Ministry of Business Innovation and Employment toward funding the 2022/23 Community Ranger programme under the Freedom Camping Transition Fund.

DISCUSSION

- 23 Both the Community Ranger programme and the camping compliance programme gather data on camper numbers and behaviour. These data sets inform future management programmes.
- 24 Enforcement officers counted 15,129 vehicles freedom camping on DCC parking spaces during the 2022/23 season. This was a 179% increase in vehicles counted during the 2021/22 season (5,419 vehicles counted) and a 34% increase in vehicles counted during the 2020/21 season (11,320 vehicles counted). Freedom camping vehicles peaked during the 2018/19 season (26,132 vehicles counted) with successive seasons being impacted by Covid-19 and associated travel restrictions.
- 25 The DCC's three unrestricted freedom camping sites remained popular with campers and accommodated 8,494 (54%) of the vehicles counted. The Warrington Domain was the most popular with 4,019 vehicles; the Thomas Burns Street carpark accommodated 2,476 vehicles and the Ocean View Reserve, 1,999 vehicles.
- 26 The Brighton Domain and Kensington Oval were the most popular restricted sites with 2,068 and 1,624 vehicles counted, respectively. Vehicles staying at restricted sites must display an NZS 5465:2001 self-containment certificate to be Bylaw compliant.
- 27 The total number of vehicles displaying self-contained certificates was 10,185. Of these, 5,917 stayed at unrestricted freedom camping sites.
- 28 One hundred and seventy-one notices (171) were issued for Bylaw infringements during the 2022/23 season. This was an increase from 36 infringement notices issued during the 2021/22 season and 133 notices issued during the 2020/21 season. Infringement notices peaked during the 2018/19 season with 682 issued.
- 29 The recipient of an infringement notice may request the notice to be waived by providing a written explanation of the circumstances in which they were infringed. During the 2022/23

season, 48 of the 171 notices issued were waived. Of the upheld 123 notices, 63 have been paid (\$12,600) and 60 are currently unpaid (\$12,000). A reminder notice is sent to campers one month after a notice is issued. If notices remain unpaid for a further month the notice is transferred to the Ministry of Justice for collection through the court process.

- 30 A Bylaw compliance rate can be determined by considering seasonal camper numbers with infringements issued. During the 2022/23 season 98.9% of campers counted were compliant. There has been an increasing trend in Bylaw compliance since this was first measured during the 2017/18 season, in which 97.5% of campers were compliant.
- 31 Infringement notices were mostly issued to campers who stayed more than the permitted two consecutive nights (103 notices issued) and to campers staying in restricted areas without displaying a valid self-containment certificate (49 notices issued). Most infringements occurred within the Dunedin CBD/South Dunedin area in which 104 (61%) notices were issued.
- 32 During the 2022/23 season, 55 complaints were received regarding non-compliant freedom camping. This equates to 0.4 complaints per 100 freedom camping vehicles counted. There has been a decreasing trend in the complaint rate since the 2018/19 season in which 179 complaints were received (0.7 complaints per 100 vehicles counted).
- 33 Year-to-date (31 March 2023) freedom camping enforcement costs totalled \$123,691.
- 34 With the continued increasing compliance and the corresponding downward trending of freedom camping related complaints, PARS have programmed a reduced compliance programme for the 2023/24 freedom camping season.
- 35 The compliance programme will include a reduced nightly patrol between 18 December 2023 to 17 March 2024 (peak season), which equates to a 50% reduction in nightly patrols throughout the season. Freedom camping enforcement officers will remain available to respond to individual complaints outside this period.
- 36 The Community Ranger programme will continue to provide freedom camping information to campers daily, from 21 October 2023 to 30 April 2024.

Legislation

- 37 The Self-Contained Motor Vehicles Legislation Bill was introduced to Parliament on 25 August 2023 and is progressing through the legislative process. This is an omnibus bill, which amends the Freedom Camping Act 2011 and the Plumbers, Gasfitters and Drainlayers Act 2006 in an effort to reduce negative impacts of freedom camping. The major changes the Bill makes are:
 - a) Require vehicle-based freedom campers to use a certified self-contained vehicle when they stay on council land. This is unless the council designates the site as suitable for non-self-contained vehicles.
 - b) Establish a regulated system for the certification and registration of self-contained vehicles.
 - c) Require vehicles to have a fixed toilet to be certified self-contained.
 - d) Strengthen the infringement system.

- e) Extend the Freedom Camping Act to include land managed by Waka Kotahi New Zealand Transport Agency and Toitū Te Whenua Land Information New Zealand.

38 The DCC made a submission to MBIE that generally supported the proposed changes but expressed concern that the requirement for vehicles to have a fixed toilet to be certified self-contained, may lead to an increase in demand for use of DCC’s unrestricted freedom camping sites.

OPTIONS

39 As this is a noting only report, no options are presented.

NEXT STEPS

40 Nightly enforcement patrols will be reduced to a three-month period during the upcoming 2023/24 camping season. Nightly patrols will be programmed to run from 18 December 2023 to 17 March 2024. Complaints will be responded to outside this period.

41 Staff will monitor the impact of the Self-Contained Motor Vehicles Legislation Act on freedom camping.

Signatories

Author:	Scott MacLean - Group Manager Parks and Recreation
Authoriser:	Simon Pickford - General Manager Community Services

Attachments

	Title	Page
↓A	Freedom Camping 2022/23 Statistics	28

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This report allows communities to be informed of decision-making that effects their social, economic and environmental well-being.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Māori Impact Statement

The management of the freedom camping programme and the Camping Control Bylaw 2015 (and any subsequent amendments), does not limit or affect the rights in relation to nohaonga entitlements under the Ngai Tahu Claims Settlement Act 1998.

Sustainability

Effective monitoring and management of freedom camping is necessary to ensure positive outcomes with regard to social and environmental sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

The operational costs of managing freedom camping are currently provided for in the 10-year plan 2021-2031.

Financial considerations

There are no financial considerations as this report is for noting only.

Significance

The findings within this report are considered low in terms of the Council’s Significance and Engagement policy.

Engagement – external

There has been no external engagement.

Engagement – internal

Parks and Recreation Services engage directly with the Customer Services Agency, Fleet Services, Communications and Marketing departments during the freedom camping season.

Risks: Legal / Health and Safety etc.

There are no known risks identified.

Conflict of Interest

There are no known conflicts of interest.

SUMMARY OF CONSIDERATIONS

Community Boards

Freedom camping sites are located throughout the city. Community Boards work closely with staff in identifying and resolving freedom camping issues when these arise in their communities.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair