

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Grants Subcommittee will be held on:

Date: Wednesday 10 May 2023
Time: 9.30 am
Venue: Council Chamber, Dunedin Public Art Gallery, The Octagon,
Dunedin

Sandy Graham
Chief Executive Officer

Grants Subcommittee

**Arts, Creative Communities Scheme, Professional Theatre Fund, Community Events, Community,
Small Project, Neighbourhood Matching, Waste Minimisation Community Projects and Initiatives,
and Dunedin Biodiversity Fund**

PUBLIC AGENDA

MEMBERSHIP

Chairperson	Cr Marie Laufiso	
Deputy Chairperson	Cr Bill Acklin	
Members	Cr Sophie Barker	Peter Hayden
	Don Hunter	Adam Keane
	Cr Cherry Lucas	Cr Mandy Mayhem
	Phil Melgren	Hannah Molloy
	Anna Parker	Jonathan Usher
Senior Officer	Jeanette Wikaira - Manahautū - General Manager Māori, Partnerships and Policy	
Governance Support Officer	Rebecca Murray	

Rebecca Murray
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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	The meeting will close with a Karakia Whakamutunga.	

1 KARAKIA TIMATANGA

The meeting will be opened with a karakia timatanga.

2 APOLOGIES

An apology has been received from Adam Keane.

That the Subcommittee:

Accepts the apology from Adam Keane.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected or independent representative and any private or other external interest they might have.
2. Elected or independent members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Subcommittee:

- a) **Notes/Amends** if necessary the Elected or Independent Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected or Independent Members' Interests.

Attachments

	Title	Page
↓A	Grants Subcommittee Register of Interest	6

Grants Subcommittee - Register of Interest - current as at May 2023				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Moray Place Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Otago Mental Health Support Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in public excluded, to leave the room.
	Member	Women of Ōtepoti Recognition Initiative	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Family Member	Staff member a relative	Potential conflict depending on level of staff member involvement	Managed by staff at officer level if a perceived conflict of interest arises.
	Secretary	Brockville Improvements and Amenities Society (BIAS)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in public excluded leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	BIAS Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Refugee Steering Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Grants Subcommittee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Bill Acklin	Shareholder/Director	Dunedin Brokers Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	APRA - AMCOS	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Entertainer	Various functions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Sophie Barker Cont.	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Mentor	Business Mentors NZ	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Southern Heritage Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Friends Otago Museum	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Orokonui Ecosanctuary	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Blue Penguins Pukekura	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Vegetable Growers Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee Member	Otago Anniversary Day Dinner	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Heritage Fund (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Gasworks Museum Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Tūroa Partnership (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Cherry Lucas	Trustee	Otago Farmers Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Henderson Lucas Family Trust - Residential Dunedin Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Institute of Chartered Accountants	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel-Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Cherry Lucas Cont.	Member	Te Poāri a Pukekura Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Mandy Mayhem	Chairperson	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Waitati Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Emergency response group, Blueskin area	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	FENZ Local Advisory Committee for Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waitati Music Festival Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Amenities Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chairperson	Keep New Zealand Beautiful	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Coastal Community Cycleway Network	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Disability Issues Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andrew Whiley	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairman	Volunteer South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	President	New Zealand PGA (Professional Golf Association)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Dunedin Community House Executive Committee	Potential grants recipient	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Andrew Whiley Cont.	Member	Chisholm Links Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Shanghai Association (Sister City Society) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Masters Games Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Puketāi Residential Centre Liaison Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Adam Keane	Volunteer	Dunedin Pride Inc.	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Employee	Idea Services (IHC)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Registered member	Te Rūnanga o Ngāi Tahu	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Registered member	Kāti Huirapa ki Puketeraki	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Hannah Molloy	Reviewer	Theatreview	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Contractor	Creative Natives	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Contractor	Good Bitches Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Contractor	Central Otago Wilding Conifer Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Contractor	Hills Radio Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Contractor	NZ International Science Festival	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Contractor	Te Mana Āhua Ake Charitable Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Contractor	Sandymount Distillery	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Contractor	Nu Yoga Studio	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Dunedin Community Builders	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Hannah Molloy Cont.	Trustee	Futures Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Fundraising Institute NZ	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Mentor	Dance Ōtepoti	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Anna Parker	Trustee	Weave Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Vanora Charitable Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Personnel Portfolio	Opoho School Board of Trustees	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-Chair	Working for Otepoti Women Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Matawai Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Place-based Community Network	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Volunteer	Dunedin Community Builders	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Current work contract	Inspiring Communities	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Current work contract	Oamaru Pacific Island Community Group	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Current work contract	Ministry of Education	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Current work contract	Otago Polytechnic	Potential grants recipients	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Jonathan Usher	Director	This Way Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Sillperry Jandal Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	J R McKenzie Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Peter McKenzie Project	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Jonathan Usher Cont.	Trustee	Jayar Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Rotary Club of Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Retailer	Z Energy Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner/Spouse Director	This Way Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner/Spouse Director	Slippery Jandal Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner/Spouse Retailer	Z Energy Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Alister Robinson	Member	Otago Natural History Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson/Volunteer	Orokonui Ecosanctuary	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member/Volunteer	Yellow Eyed Penguin Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member/Volunteer	NZ Sealion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Vice President	Otago University Rowing Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago University Rowing Club Foundation	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago University Rugby Club Foundation	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Executive Member	University Club Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Friends of the DSO	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	City Choir Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Two freehold properties in Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various NZX Companie	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	STOP (Save the Otago Peninsula)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES


GRANTS SUBCOMMITTEE MEETING - 29 SEPTEMBER 2022

RECOMMENDATIONS

That the Subcommittee:

- a) **Confirms** the Grants Subcommittee meeting held on 29 September 2022 as a correct record.

Attachments

	Title	Page
A 	Minutes of Grants Subcommittee meeting held on 29 September 2022	13

Grants Subcommittee

Place-Based Community

MINUTES

Minutes of an ordinary meeting of the Grants Subcommittee held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Thursday 29 September 2022, commencing at 9.00 am

PRESENT

Chairperson Cr Christine Garey

Members Cr Sophie Barker Teresa Chan
Cr Rachel Elder Adam Keane

IN ATTENDANCE Joy Lanini (Manager Community Development and Events), Kat McNamara (Financial Analyst) Becks New (Community Advisor), Marty Pritchard (Team Leader Community Development), Margo Reid (Community Advisor) and Mere Taana-Jouandies (Community Advisor)

Governance Support Officer Rebecca Murray

1 KARAKIA TIMATAKA

Adam Keane opened the meeting with a karakia timataka.

2 APOLOGIES

Apologies had been received from Anna Parker, Hannah Molloy, Jonathan Usher, Cr Steve Walker and Cr Marie Laufiso.

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

Accepts the apologies from Anna Parker, Hannah Molloy, Jonathan Usher, Cr Steve Walker and Cr Marie Laufiso.

Motion carried (GS/2022/044)

3 CONFIRMATION OF AGENDA

Moved (Cr Christine Garey/Cr Sophie Barker):

That the Subcommittee:

Confirms the agenda without addition or alteration.

Motion carried (GS/2022/045)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

- a) **Notes** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

Motion carried (GS/2022/046)

5 CONFIRMATION OF MINUTES

5.1 GRANTS SUBCOMMITTEE MEETING - 4 JULY 2022

Moved (Cr Christine Garey/Cr Sophie Barker):

That the Subcommittee:

Confirms the minutes of the Grants Subcommittee meeting held on 04 July 2022 as a correct record.

Motion carried (GS/2022/047)

PART A REPORTS

6 2022/2023 PLACE-BASED COMMUNITY GRANTS

In a report from Community Development and Events the Grants Subcommittee was requested to allocate the Place-Based Community Grants 2022-23 on behalf of the DCC, as per the delegations set out within the Council's Committee Structure and Delegations Manual.

A total of \$442,130 was available for allocation, the annual budget of \$430,000 and returned funds (\$12,130) from the Blueskin Resilient Communities Trust (BRCT).

There was discussion on whether the unspent funds from previous allocation rounds could be retained by the Caversham Community Group, and Brockville Charitable Trust (previously the Brockville Improvement and Amenities Society).

Four place-based community groups had applied for new funding in 2022/23, and two groups and were seeking confirmation of the second year of multi-year funding.

The Manager Community Development and Events (Joy Lanini), Team Leader Community Development (Marty Pritchard) and Community Advisors (Mere Taana-Jouanides, Margo Reid and Becks New) spoke to the report and responded to members' questions.

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

- a) **Approves** Brockville Improvement and Amenities Society retain \$65,721.76 from the previously allocated Place-based Community Grant funding to support activities and operational costs in 2022/23.
- b) **Approves** Caversham Community Group retain \$17,344.72 from the previously allocated Place-based Community Grant funding to support activities and operational costs in 2022/23.

Motion carried (GS/2022/048)

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Subcommittee:

- a) **Notes** the report.
- b) **Approves** the funding as follows:

1	Corstorphine Community Hub	\$70,000.00
2	Greater Taieri Community Network (Taieri Network)	\$65,000.00
3	Progress of Waikouaiti Area (POWA) (Progress of Waikouaiti Area)	\$70,381.00
Multi Year Funding		
4	South Dunedin Community Network	\$85,000.00
5	Greater Green Island Community Network Charitable Trust (GGICN) (Greater Green Island Community)	\$75,500.00
6	North East Valley Community Development Project	\$76,249.00

Motion carried (GS/2022/049)

The Chair (Cr Christine Garey) acknowledged Manager Community Development and Events (Joy Lanini's) committed dedication and service to the community and Council and wished her well for her future endeavours.

7 KARAKIA WHAKAMUTUKA

Adam Keane closed the meeting with a karakia whakamutuka.
The meeting concluded at 9.53 am.

.....
CHAIRPERSON

.....
CHIEF EXECUTIVE OFFICER


GRANTS SUBCOMMITTEE MEETING - 16 NOVEMBER 2022

RECOMMENDATIONS

That the Subcommittee:

- a) **Confirms** the Grants Subcommittee meeting held on 16 November 2022 as a correct record.

Attachments

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A 	Minutes of Grants Subcommittee meeting held on 16 November 2022	18

Grants Subcommittee

Arts, Professional Theatre, Creative Communities Scheme, Community Events, Community, Small Project, Neighbourhood Matching, Waste Minimisation Community Projects and Initiatives, Waste Minimisation Innovation and Development (Commercial) and Dunedin Biodiversity Fund

MINUTES

Minutes of an ordinary meeting of the Grants Subcommittee held in the Council Conference Room, Dunedin Public Art Gallery, The Octagon, Dunedin on Wednesday 16 November 2022, commencing at 9.30 am

PRESENT

Chairperson
Deputy Chairperson
Members

Cr Marie Laufiso	
Cr Bill Acklin	
Cr Sophie Barker	Teresa Chan
Peter Hayden	Cr Cherry Lucas
Cr Mandy Mayhem	Hannah Molloy
Anna Parker	Jonathan Usher
Craig Wilson	

IN ATTENDANCE

Jeanette Wikaira (Manahautū – General Manager Māori, Partnerships and Policy), Kat McNamara (Financial Analyst), Amie Taua (Ara Toi Advisor), Mere Taana-Jouanides (Community Advisor), Becks New (Community Advisor), Margo Reid (Community Advisor), Dan Hendra (Team Leader Events), Tammy Jackman (Events Special Projects Coordinator), Amanda Dyer (Major and Premier Event Coordinator), Ohla Viazenko (Events Advisor – Civic and Community), Catherine Gledhill (Supervisor Waste Minimisation), Elodie Letendre (Waste Minimisation Officer), Karen Gadowski (Waste Minimisation Strategy Officer), Mark Mawdsley (Team Leader Advisory Services) and Zoe Lunniss (Biodiversity Advisor)

Governance Support Officer

Rebecca Murray

1 KARAKIA TIMATAKA

Anna Parker opened the meeting with a karakia timataka.

2 APOLOGIES

Apologies were received from Don Hunter, Cr Andrew Whiley and Adam Keane.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Accepts the apologies from Don Hunter, Cr Andrew Whiley and Adam Keane.

Motion carried (GS/2022/050)

3 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Teresa Chan updated her register of interest, adding Director – Sun Gum Saan Ltd.

Cr Mandy Mayhem updated her register of interest, adding Deputy Chair – Keep New Zealand Beautiful and Member - Coastal Community Cycleway Network.

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

- a) **Amends** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

Motion carried (GS/2022/051)

PART A REPORTS

4 ARTS, PROFESSIONAL THEATRE, CREATIVE COMMUNITIES SCHEME, COMMUNITY EVENTS, COMMUNITY AND SMALL GRANT APPLICATIONS

A report summarised applications for Community Arts, Professional Theatre, CNZ Creative Communities, Community Events and Community Grant funding received in September 2022.

The Manahautū – General Manager Māori, Partnerships and Policy (Jeanette Wikaira) and Ara Toi Advisor (Amie Taua) spoke to the report responded to members' questions.

Arts

The Manahautū – General Manager Māori, Partnerships and Policy (Jeanette Wikaira) and Ara Toi Advisor (Amie Taua) spoke to the report responded to members' questions.

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

Approves the funding as follows:

1	Dunedin Jazz Foundation	\$5,000.00
2	Wave Project Space (The Blue Oyster Arts Trust)	\$5,000.00
3	WEKA Club Inc (Dunedin Fringe Arts Trust)	\$5,000.00

Motion carried (GS/2022/052)

Professional Theatre

The Manahautū – General Manager Māori, Partnerships and Policy (Jeanette Wikaira) and Ara Toi Advisor (Amie Taua) spoke to the report responded to members' questions.

Cr Marie Laufiso declared a conflict of interest with Item 2 – Prospect Park Productions and left the room while this application was considered.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Approves the funding as follows:

1	Dunedin Summer Shakespeare (Stage South Charitable Trust)	\$13,700.00
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Motion carried (GS/2022/053)

Cr Marie Laufiso left the room while this item was considered at 10.25 am and Cr Acklin chaired the meeting.

Moved (Cr Bill Acklin/Jonathan Usher):

That the Subcommittee:

Approves the funding as follows:

2	Prospect Park Productions	\$11,360.00
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Motion carried (GS/2022/054)

Cr Marie Laufiso returned to the meeting at 10.35 am and resumed the Chair.

Creative Communities Scheme

The Manahautū – General Manager Māori, Partnerships and Policy (Jeanette Wikaira) and Ara Toi Advisor (Amie Taua) spoke to the report responded to members' questions.

Cr Bill Acklin left the meeting at 10.36 am and returned to the meeting at 10.42 am.

Anna Parker declared a conflict of interest with Item 2 - Christine Keller (Christine Keller T/A A Weaving on Hillingdon) and withdrew from this item.

The Ara Toi Advisor (Amie Staff) declared a conflict of interest with Item 10 – Improsaurus Inc and advised the subcommittee that she did not assess this application.

Anna Parker withdrew from this item.

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

Approves the funding as follows:

2	Christine Keller (Christine Keller T/A A Weaving on Hillingdon)	\$10,000.00
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Motion carried (GS/2022/055) with Jonathan Usher abstaining.

Anna Parker returned to the meeting.

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

Adjourns the meeting.

Motion carried

The meeting adjourned at 10.54 am and reconvened at 11.15 am.

Moved (Peter Hayden/Cr Bill Acklin):

That the Subcommittee:

Approves the funding as follows:

13	Plan D Productions (Ms Joanna Mary Harford)	\$8,663.87
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Motion carried (GS/2022/056) with Jonathan Usher abstaining.

Moved (Hannah Molloy/Peter Hayden):

That the Subcommittee:

Approves the funding as follows:

5	Dunedin Midwinter Celebrations (Dunedin Midwinter Celebrations Trust)	\$8,000.00
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Motion carried (GS/2022/057) with Jonathan Usher abstaining.

Moved (Cr Sophie Barker/Hannah Molloy):

That the Subcommittee:

Approves the funding as follows:

7	Dunedin Youth Writers Association (DYWA) (S Jack)	\$7,000.00
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Motion carried (GS/2022/058) with Cr Bill Acklin recording his vote against and Jonathan Usher abstaining.

Moved (Hannah Molloy/Cr Mandy Mayhem):

That the Subcommittee:

Approves the funding as follows:

9	Friends of the Globe Theatre Inc	\$3,000.00
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11	James Risbey (Mr J D Risbey)	\$5,900.00
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Motion carried (GS/2022/059) with Cr Bill Acklin and Teresa Chan recording their vote against and Jonathan Usher abstaining.

Moved (Cr Sophie Barker/Cr Bill Acklin):

That the Subcommittee:

Adjourns the meeting.

Motion carried

The meeting adjourned at 11.49 am and 11.55 am.

Moved (Hannah Molloy/Cr Sophie Barker):

That the Subcommittee:

Approves the funding as follows:

10	Improsaurus Inc	\$8,000.00
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17	The StarJam Charitable Trust	\$7,000.00
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Division

The Subcommittee voted by division

For: Cr Mandy Mayhem, Hannah Molloy and Cr Marie Laufiso (3).

Against: Cr Bill Acklin, Cr Sophie Barker, Teresa Chan, Peter Hayden, Cr Cherry Lucas and Anna Parker (6).

Abstained: Jonathan Usher (1).

The division was declared LOST by 6 votes to 3

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

Approves the funding as follows:

1	A Mulled Whine Productions	\$1,272.07
3	Dunedin Chinese Art/Instrument Association	\$1,758.50
4	Dunedin Concerto Competition Incorporated	\$3,000.00
6	Dunedin Opera Company Inc (Opera Otago Dunedin Opera Company Inc)	\$6,000.00
8	Every Body Is a Treasure Charitable Trust (Every Body is a Treasure	\$2,780.00
10	Improsaurus Inc	\$10,000.00
12	Miranda Bellay and Amanda Fauteux (A J Fauteux)	\$2,000.00
14	Robert Fugah (Robert Koffie Fugah)	\$2,938.10
15	Strath Taieri Historical Society Inc	\$6,000.00
16	The Barden Party (Fenceswing Ltd)	\$2,410.00
17	The StarJam Charitable Trust	\$5,000.00

Motion carried (GS/2022/060)

Peter Hayden left the meeting at 12.07 pm.

Community Events

The Team Leader Events (Dan Hendra), Events Special Projects Coordinator (Tammy Jackman), Events Advisor (Civic and Community) (Olha Viazenko) and Major and Premier Event Coordinator (Amanda Dyer) will speak to the applications and respond to members' questions.

Jonathan Usher declared a conflict of interest with Item 1 - Brighton Gala Experience and withdrew from this item.

Hannah Molloy declared a conflict of interest with Item 4 - Dunedin Folk Club (New Edinburgh Folk Club Inc) and withdrew from this item.

Cr Cherry Lucas left the meeting at 12.25 pm.

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

Adjourns the meeting.

Motion carried

The meeting adjourned at 12.30 pm and reconvened at 12.57 pm.

Cr Cherry Lucas returned to the meeting at 1.07 pm.
Jonathan Usher withdrew from this item.

Moved (Cr Marie Laufiso/Hannah Molloy):

That the Subcommittee:

Approves the funding as follows:

1	Brighton Gala Experience	\$1,500.00
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Motion carried (GS/2022/061)

Jonathan Usher returned to the meeting.
Hannah Molloy withdrew from this item.

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

Approves the funding as follows:

4	Dunedin Folk Club (New Edinburgh Folk Club Inc)	\$6,500.00
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Motion carried (GS/2022/062)

Hannah Molloy returned to the meeting.

Moved (Cr Bill Acklin/Cr Mandy Mayhem):

That the Subcommittee:

Approves the funding as follows:

2	Dunedin BMX Club Inc	\$4,101.39
3	Dunedin Concerto Competition Incorporated	\$7,300.00
4	Dunedin Folk Club (New Edinburgh Folk Club Inc)	\$6,500.00
5	Dunedin Ice Skating Club Inc	\$2,516.73
6	Dunedin Poultry, Pigeon and Cage Bird Club	\$1,160.00
7	Royal NZ Pipe Band Association – Otago Centre	\$5,680.00
8	Swing Riot Dunedin Inc	\$2,000.00
9	Taieri Network	\$5,453.00
10	The Green Island Competitions Society Inc	\$1,248.00
11	The Peace Club	\$4,049.38
12	Vintage Car Club of New Zealand Otago Branch Inc	\$2,441.50

Motion carried (GS/2022/063)

Community

The Community Advisors (Margo Reid, Mere Taana-Jouanides and Becks New) will speak to the applications and respond to members' questions.

Hannah Molloy declared a conflict of interest with Item 3 - Cancer Society of NZ Otago and Southland Division and withdrew from this item.

Jonathan Usher declared a conflict of interest with Item 3 - Cancer Society of NZ Otago and Southland Division and Item 19 - The Brain Injury Association (Otago) Inc and withdrew from these items.

Cr Marie Laufiso declared a conflict of interest with Item 18 - Te Hou Ora Whānau Services (Te Hou Ora Otepoti Inc) and withdrew from this item.

Cr Mandy Mayhem declared a conflict of interest with Item 23 - WEKA Wellness Empathy Kindness Aotearoa and withdrew from this item.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Adjourns the meeting.

Motion carried

The meeting adjourned at 1.35 pm and reconvened at 1.39 pm.

Moved (Cr Marie Laufiso/Jonathan Usher):

That the Subcommittee:

Declines the funding as follows:

- 10 East Otago Catchment Group
- 22 United Care Trust

Motion carried (GS/2022/064)

Cr Marie Laufiso withdrew from this item. Cr Bill Acklin chaired the meeting while this item was passed.

Moved (Cr Bill Acklin/Hannah Molloy):

That the Subcommittee:

Approves the funding as follows:

- | | | |
|----|-----------------------------------------------------|------------|
| 18 | Te Hou Ora Whānau Services (Te Hou Ora Otepoti Inc) | \$5,000.00 |
|----|-----------------------------------------------------|------------|

Motion carried (GS/2022/065)

Cr Marie Laufiso returned to the meeting and resumed the Chair.
Hannah Molloy withdrew from this item.

Jonathan Usher withdrew from Items 3 and 19.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Approves the funding as follows:

3	Cancer Society of NZ Otago and Southland Division	\$3,700.00
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Motion carried (GS/2022/066)

Hannah Molloy returned to the meeting.

Moved (Cr Marie Laufiso/Hannah Molloy):

That the Subcommittee:

Approves the funding as follows:

19	The Brain Injury Association (Otago) Inc	\$3,700.00
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Motion carried (GS/2022/067)

Jonathan Usher returned to the meeting.
Cr Mandy Mayhem withdrew from this item.

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

Approves the funding as follows:

23	WEKA Wellness Empathy Kindness Aotearoa	\$5,000.00
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Motion carried (GS/2022/068)

Cr Mandy Mayhem returned to the meeting.

Moved (Anna Parker/Teresa Chan):

That the Subcommittee:

Approves the funding as follows:

1	Alzheimers Otago	\$3,700.00
2	Anglican Family Care Centre (Inc)	\$3,700.00
4	Diabetes New Zealand	\$3,700.00

5	Disability Information Services Inc	\$3,700.00
12	MDA Southern Regions now MDA South Island (Muscular Dystrophy Association of New Zealand Incorporated)	\$3,700.00
13	Otago Multiple Sclerosis Society Inc	\$3,700.00
15	People First New Zealand Inc	\$3,700.00

Motion carried (GS/2022/069)

Moved (Hannah Molloy/Jonathan Usher):

That the Subcommittee:

Approves the funding as follows:

6	Dunedin Community Transport Trust	\$5,000.00
7	Dunedin Curtain Bank Trust	\$5,000.00
8	Dunedin Korean Language & Culture Society	\$4,500.00
9	Dunedin South Community Patrol Inc	\$5,000.00
11	Ignite Consultants (Ignite – Dunedin Branch)	\$3,500.00
14	Otago Youth Wellness Trust	\$5,000.00
16	Saddle Hill Foundation Trust	\$5,000.00
17	Taieri Christian Care Trust	\$5,000.00
20	The CanInspire Charitable Trust	\$2,000.00
21	The Work Opportunities Trust	\$5,000.00

Motion carried (GS/2022/070)

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Notes the funds allocated between 1 April 2022 and 30 September 2022 for Small Project and Neighbourhood Matching grants.

Motion carried (GS/2022/071)

5 WASTE MINIMISATION COMMUNITY PROJECTS/INITIATIVES, INNOVATION AND DEVELOPMENT (COMMERCIAL) AND SMALL GRANT APPLICATIONS

A report summarised applications received during September 2022 for Waste Minimisation Community Project/Initiative and Waste Minimisation Innovation and Development (Commercial) funding.

Waste Minimisation Community Projects/Initiatives

The Waste Minimisation Supervisor (Catherine Gledhill), Waste Minimisation Officer (Elodie Letendre) and Waste Minimisation (Karen Gadowski) will speak to the applications and respond to members' questions.

Moved (Cr Sophie Barker/Hannah Molloy):

That the Subcommittee:

Approves the funding as follows:

1	Aurora Tamariki Early Years Care and Kindergarten (Southern Stars Waldorf Trust)	\$5,000.00
2	Dunedin Curtain Bank Trust	\$5,000.00
3	Recycle A Device (Code Club Charitable Trust)	\$4,992.00
4	South Dunedin Street Festival Organising Committee (The South Dunedin Community Network Inc)	\$3,275.00

Motion carried (GS/2022/072)

Waste Minimisation Innovation and Development (Commercial)

The Waste Minimisation Supervisor (Catherine Gledhill), Waste Minimisation Officer (Elodie Letendre) and Waste Minimisation (Karen Gadowski) will speak to the applications and respond to members' questions.

Hannah Molloy declared a conflict of interest with Item 1 - Dunedin Craft Distillers (Dunedin Craft Distillers Ltd) and withdrew from this item.

Cr Cherry Lucas declared a conflict of interest with Item 7 - Taste Nature (Taste Nature Ltd) and withdrew from this item.

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

Declines the funding as follows:

3	Infinite Clothing (Infinite Clothing Ltd)
6	Prime Campus Ltd

Motion carried (GS/2022/073)

Hannah Molloy withdrew from this item.

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

Approves the funding as follows:

1	Dunedin Craft Distillers (Dunedin Craft Distillers Ltd)	\$5,132.00
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Motion carried (GS/2022/074)

Hannah Molloy returned to the meeting.
Cr Cherry Lucas withdrew from this item.

Moved (Cr Marie Laufiso/Teresa Chan):

That the Subcommittee:

Approves the funding as follows:

7	Taste Nature (Taste Nature Ltd)	\$16,029.50
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Motion carried (GS/2022/075)

Cr Cherry Lucas returned to the meeting.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Approves the funding as follows:

2	Holy Cow (Mr M & Ms AS MacNeille)	\$20,059.00
4	Live Sign (Live Sign NZ Ltd)	\$10,000.00
5	Luni Limited (Luni (NZ) Limited)	\$14,029.50
8	The Dunedin Bowling Club Ltd	\$4,750.00

Motion carried (GS/2022/076)

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

- a) **Approves** the remaining unallocated grant funding from the Waste Minimisation Community Project/Initiative Grants fund be attributed to the next Waste Minimisation Community Project/Initiative Grants funding round in March 2023.
- b) **Notes** that the Waste Minimisation Grants are funded by Waste Disposal Levy funds provided by the Ministry for the Environment and are not rates funded.
- c) **Notes** the approved funding allocated to organisations for Waste Minimisation Small Project Grants.

Motion carried (GS/2022/077)

Hannah Molloy, Anna Parker, Jonathan Usher, Teresa Chan and Cr Cherry Lucas left the meeting at 2.31 pm.

Craig Wilson entered the meeting at 2.31 pm.

6 DUNEDIN BIODIVERSITY FUND - FINAL REPORTS ON COMPLETED PROJECTS

A report provided a summary of the grants claimed for biodiversity projects that have been completed since the last project completion report to the Grants Subcommittee in May 2022. The project completion reports are presented to satisfy the grant conditions and outline how the projects were completed.

The Team Leader Advisory Services (Mark Mawdsley) and Biodiversity Officer (Zoe Lunniss) will speak to the report and respond to members' questions.

Moved (Cr Bill Acklin/Cr Sophie Barker):

That the Subcommittee:

- a) **Notes** the project completion reports on Dunedin Biodiversity Fund projects.
- b) **Approves** reallocating \$8,230.10 of unclaimed grant monies to the March 2023 round of the Biodiversity Fund.

Motion carried (GS/2022/078)

7 DUNEDIN BIODIVERSITY FUND APPLICATIONS

A report provided an overview of the applications for the September 2022 round of the Dunedin Biodiversity Fund.

The Team Leader Advisory Services (Mark Mawdsley) and Biodiversity Officer (Zoe Lunniss) will speak to the report and respond to members' questions.

Cr Sophie Barker declared a conflict of interest with Item BIO-2022-25 - Pukekura Trust and withdrew from this item.

Moved (Cr Marie Laufiso/Cr Sophie Barker):

That the Subcommittee:

Declines the funding as follows:

BIO-2022-23	Fergus, J
BIO-2022-29	Fiala, J.F.
BIO-2022-32	Smith, Z
BIO-2022-38	Heimann, A
BIO-2022-39	Dunedin City Baptist Church

Motion carried (GS/2022/079)

Cr Sophie Barker withdrew from this item.

Moved (Cr Marie Laufiso/Cr Mandy Mayhem):

That the Subcommittee:

Approves the funding as follows:

BIO-2022-25	Pukekura Trust	\$4,111.00
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Motion carried (GS/2022/080)

Cr Sophie Barker returned to the meeting.

Moved (Cr Marie Laufiso/Cr Bill Acklin):

That the Subcommittee:

Approves the funding as follows:

BIO-2022-24	Ritchie, T	\$4,912.36
BIO-2022-26	Wing, L	\$2,000.00
BIO-2022-27	Kyle, E	\$3,360.21
BIO-2022-28	Yellow Eyed Penguin Trust	\$700.00
BIO-2022-30	Halo Project – Craigs Creek Restoration	\$5,000.00
BIO-2022-31	Ludwig, K	\$5,000.00
BIO-2022-33	Scott, S	\$2,000.00
BIO-2022-34	Milliken, A	\$5,000.00
BIO-2022-35	Orokonui Ecosanctuary	\$1,000.00
BIO-2022-36	Halo Project – Butters Creek & Stockyard Creek	\$1,916.43
BIO-2022-37	Halo Project – Waikouaiti River Estuary Bank	\$5,000.00

Motion carried (GS/2022/081)

8 KARAKIA WHAKAMUTUKA

Cr Laufiso closed the meeting with a karakia whakamutuka.

The meeting concluded at 2.46 pm.

.....
CHAIRPERSON

PART A REPORTS

DCC ARTS, CREATIVE COMMUNITIES SCHEME, PROFESSIONAL THEATRE FUND, COMMUNITY EVENTS, COMMUNITY, SMALL PROJECT AND NEIGHBOURHOOD MATCHING GRANTS

Department: Community and Planning and Ara Toi

EXECUTIVE SUMMARY

- 1 Contestable grant applications received in March 2023 are summarised for the Grants Subcommittee (Attachments A – E). The Subcommittee is delegated by Council to allocate grants from the DCC Arts, Creative Communities Scheme, Professional Theatre, Community Events and Community Grant Funds.
- 2 Small Project and Neighbourhood Matching grants approved between 1 October 2022 and 31 March 2023 are also summarised (Attachment F).

RECOMMENDATIONS

That the Subcommittee:

- a) **Decides** the grants to be allocated to applicants from the following funds: DCC Arts, Creative Communities Scheme, Community Events and Community (Attachments A – E).
- b) **Notes** the funds allocated between 1 October 2022 and 31 March 2023 for Small Project grants and Neighbourhood Matching grants (Attachment F).

BACKGROUND

- 3 The DCC has two contestable grant rounds annually for DCC Arts, the Creative Communities Scheme (CCS), Community Events and Community grants. Grant application rounds open on the first Monday in March and September each year, closing on the last Friday of March and September.
- 4 The Professional Theatre Fund opens for applications in September. An additional funding round opened in March 2023 due to carry-over of unallocated funding from the September 2022 round.
- 5 Grants are allocated by the DCC Grants Subcommittee, in line with the Fund criteria, and within the available budget.
- 6 Small Project Fund and Neighbourhood Matching Fund applications are open from July to May. Staff assess applications, with the Subcommittee Chair, or a Subcommittee member delegated by the Chair, deciding allocations. Decisions are made within 10 working days of receipt of an application.

DISCUSSION

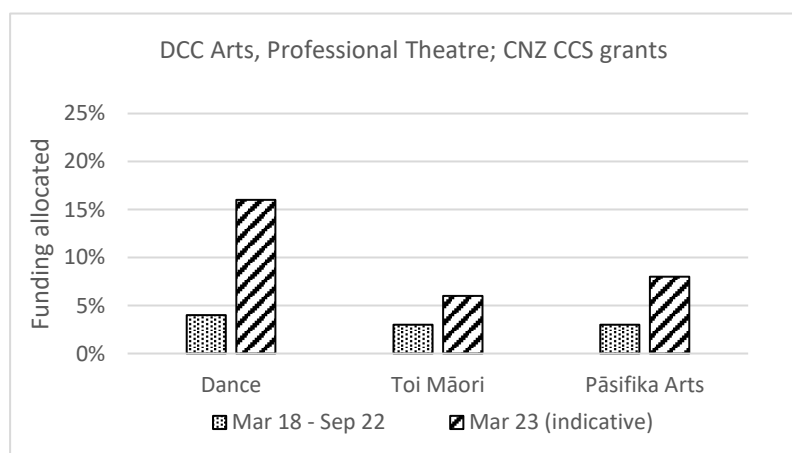
- 7 The table below sets out the number of applications received for each grant fund in March 2022 compared with March 2023. The number of applications made and withdrawn, funding requested and available funds in the March 2023 round are detailed.

Grant Applications Received in the March 2022 and March 2023 Grants Rounds

Grant Fund Name	No of Applications Received March 2022	No of Applications Received March 2023	Total Requested 2023	Total Available (March 2023 Round)
DCC Arts	8	17	\$64,335.22	\$62,900.00
Creative Communities Scheme	17	25	\$102,049.64	\$47,324.00
Professional Theatre	na	4	\$75,449.75	\$71,540.00
Community Events	16	18	\$96,936.81	\$43,950.00
Community	29	33	\$149,130.00	\$111,565.95

Creative Partnerships

- 8 This round sees one of the largest number of arts grants – 46 in total – ever received in a single grants round. After the significant undersubscription across both rounds in 2022, which saw 44 applications for the entire year, it is very pleasing to see the diverse range of projects planned for the city.
- 9 After analysing arts grants data from 2018 – 2021, staff identified significant under-representation in funding applications for dance, Toi Māori, and Pāsifika arts. Creative Partnerships has worked to improve outreach, communication, and support for potential applicants, and it is good to see positive changes starting to register in this round, albeit starting from a low baseline. Staff hope to build upon this success.



DCC Arts Grants

- 10 A carry-over of \$20,650 and over \$6,000 of returned funds have been added to the funding pool for March 2023. This has meant that most projects have been recommended full funding for their projects.

CNZ Creative Communities Scheme Grants

- 11 This funding pool is heavily over-subscribed. The popularity of the CCS grants is largely due to the fact that, unlike DCC Arts grants, applicants do not need to be a formally constituted organisation in order to apply.

Professional Theatre Fund

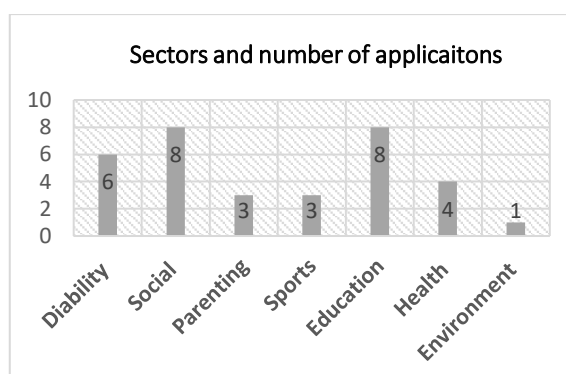
- 12 The funding in this round is entirely due to the carry-over of unallocated funding from September 2022. The applications all note concerns about the loss of regular audiences over the past five years, as well as the need to work with found and adapted spaces in lieu of a suitable performance venue.

Community Events

- 13 This funding round received 18 applications, an increase of two from the 16 applications received in the March 2022 round. Out of the 18 applications received, 14 are from local organisations while five are from organisations that are supported by their national body. Within this a further breakdown of sectors show that there were two ethnic communities, three sporting, seven arts and six community applications. No applications were received from Pāšifika or Māori communities.

Community Development

- 14 This funding received more applications compared to the March 2022 round of funding. Out of the 33 applications we received, 16 are from grassroots organisations while 17 are from organisations that are supported by their national body. Only one application was received from a Pāšifika group; no applications were received from across the Māori communities or Ethnic communities within Ōtepoti Dunedin. The graph below shows the number of applications received grouped into sector representation.



OPTIONS

- 15 There are no options.

NEXT STEPS

- 16 Staff will communicate the Grants Subcommittee decisions to all applicants within two weeks of the Grants Subcommittee meeting. Where grants have been approved, payments will be arranged for all applicants.
- 17 The next funding round will be in September 2023.

Signatories

Author:	Mai Tamimi - Team Leader Community Development Lisa Wilkie - Team Leader Creative Partnerships
Authoriser:	Jeanette Wikaira - Manahautū General Manager Māori Partnerships and Policy

Attachments

	Title	Page
D	DCC Arts Grants March 2023 - Summary of Applications	38
C	Creative Communities Scheme Grants March 2023 - Summary of Applications	39
P	Professional Theatre Fund Grants March 2023 - Summary of Applications	41
C	Community Events Grants March 2023 - Summary of Applications	42
C	Community Grants March 2023 - Summary of Applications	44
N	Neighbourhood Matching and Small Project Grants up to April 2023	46

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and promotes the social, economic, cultural, and environmental wellbeing of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	X	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	X	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	X	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	X	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	X
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	X
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	X
Parks and Recreation Strategy	X	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	X	<input type="checkbox"/>	<input type="checkbox"/>

Festivals and Events Plan 2018 - 2023

Māori Impact Statement

Mana whenua are represented on the Grants Subcommittee and provide guidance and advice on allocations of funding. Staff are working to develop relationships with the Māori community and ensure DCC grants are accessible and supportive of the needs of the Māori community.

Sustainability

Contestable grants support the sustainability of community, arts and events sector applicants within the city.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

Budgets for contestable grants are set at the Annual and 10-Year Plans. Allocations must be made within the available budget. Unspent DCC grant funds cannot be rolled over into the new financial year. CCS grant funding can be rolled over.

Significance

This decision is considered low in terms of the Council's Significance and Engagement Policy.

Engagement – external

Staff have engaged with applicants and other funders in making recommendations.

Engagement - internal

Staff from Community Development, Events, Ara Toi and the Waste and Environmental Solutions teams engage around applications.

Risks: Legal / Health and Safety etc.

There are no identified risks.

SUMMARY OF CONSIDERATIONS***Conflict of Interest***

Staff conflicts of interest have been managed, with identified staff removed from assessing or reviewing specific grant applications.

Community Boards

DCC grants are of interest to all areas of the city and Community Boards are made aware of DCC grant opportunities for the broader community.

DCC Arts Grants March 2023							
No	Name of organisation	Bank Account Name	Name of your service/project	Purpose of Funding	When does your project start?	Total costs	Amount Requested
1	Artsenta Creative Arts Trust	Creative Arts Trust - Artsenta	Toi Māori Visiting Artist Project	To remunerate the artists involved in wānaka at Artsenta.	1/06/2023	\$ 10,400.00	\$ 5,000.00
2	Chamber Music New Zealand	Chamber Music New Zealand Trust	2023 NZCT Chamber Music Contest - Otago District Round	Contribute to the organising and operating costs of the Otago District Round of the Chamber Music contest.	9/06/2023	\$ 8,369.40	\$ 1,900.00
3	Dunedin Chinese Art/Instrument Association	Dunedin Chinese Art/Instrument Association	Chinese Traditional Art and Instrument Performances and Workshops	To contribute to tutor and workshops costs, and venue hire.	04/20/2023	\$ 3,346.00	\$ 2,746.00
4	Dance Ōtepoti	Dance Ōtepoti	City Moves 2024	To provide funding support for two community-based dance commissions.	1/10/2023	\$ 7,700.00	\$ 4,950.00
5	Dunedin Opera Company Incorporated	Dunedin Opera Company Incorporated	Opera Otago's Greatest Hits	To support remuneration for movement director, accompanists, and musical director.	26/06/2023	\$ 23,950.00	\$ 5,000.00
6	Dunedin Workers' Educational Association Te Wāhi Ākoranga o Ōtepoti Inc	Dunedin Workers' Educational Association Te Wāhi Ākoranga o Ōtepoti Inc	Dunedin WEA Workshops 2023	Subsidise workshop fees by funding costs for materials and tutors.	1/07/2023	\$ 12,037.22	\$ 4,637.22
7	iNDx	INDX	iNDx Autistic Arts Exhibition at Tuhura Otago Museum	Funding to support the costs of venue hire and marketing for the exhibition.	1/10/2023	\$ 3,500.00	\$ 3,500.00
8	Lana Arun	The Blue Oyster Arts Trust	Kowhitikaru. BIPOC experiences in the art and music scenes Aotearoa	Interview, editing and admin fees, publication costs and participant koha.	30/04/2023	\$ 3,552.00	\$ 2,022.00
9	National Flash Fiction Day Ōtepoti Dunedin	National Flash Fiction Day	National Flash Fiction Day Ōtepoti Dunedin: Small, true things	To contribute to the artists' fees, venue hire, administrative costs of the National Flash Fiction Day events.	1/06/2023	\$ 13,250.00	\$ 4,000.00
10	Otago Dance Association	Otago Dance Association	Otago Dance Association Showcase	Contribution to lighting, sound, photography, and marketing costs.	1/06/2023	\$ 7,400.00	\$ 3,200.00
11	Otago Pioneer Women's Memorial Association Inc (Arati Kushwara)	Otago Pioneer Women's Memorial Assn Inc	Titiksha - The Endurance of Suffering	To support the artists' remuneration for their preparation and public performance of Titiksha.	1/06/2023	\$ 4,950.00	\$ 3,650.00
12	Puspawaran Gamelan	Puspawaran Gamelan	Diversity and Inclusivity through Gamelan Experience	To contribute to artist fees and performance costs of the gamelan event.	1/07/2023	\$ 5,800.00	\$ 4,060.00
13	Stage South Charitable Trust (Rosella Hart)	Stage South Charitable Trust	Shake'n'Bake 23	Remuneration for programme producer and workshop coaches.	1/06/2023	\$ 13,599.50	\$ 5,000.00
14	The Octagon Ensemble Trust	The Octagon Ensemble	The Octagon Ensemble presents "A Baroque Double"	To assist with the costs of artists' fees.	1/06/2023	\$ 20,250.00	\$ 5,000.00
15	The Pantograph Punch	The Pantograph Punch Trust Board	Pantograph x Ōtepoti Writers Lab: Critical Coverage Project	To provide remuneration for writers and to support editorial and marketing costs for the publication of 4-8 pieces of writing.	1/06/2023	\$ 16,760.00	\$ 5,000.00
16	Theatre New Zealand Inc	The New Zealand Theatre Federation	Otago/Southland Regional TheatreFest	To assist with the costs of venue hire and technical support for the event.	26/08/2023	\$ 6,560.00	\$ 2,670.00
17	West Harbour Arts Charitable Trust	West Harbour Arts Charitable Trust	Artist in Residence 2023 - Kate Stevens West	To contribute to the artist's fee for the WHACT residency programme.	26/10/2023	\$ 8,427.00	\$ 2,000.00
				Total Cost of All Applicants Projects		\$ 169,851.12	
				Total requested			\$ 64,335.22
				Total available for distribution			\$ 62,900.00

Creative Communities Scheme Grants March 2023							
No	Name of organisation	Bank Account Name	Name of your service/project	Purpose of Funding	When does your project start?	Total costs	Amount Requested
1	Ana Teofilo	Miss Ana Saunoa Teofilo	Return to Paradise	Artist and administration fees, materials, promotion, and venue hire.	29/07/2023	\$ 4,016.91	\$ 4,016.19
2	Angus Limited trading as Sahara BreeZe (SBZ) Productions	Angus Ltd T/A SBZ P	The Three Sisters by Anton Chekhov translated by University of Otago professor Stuart Young	Support venue hire and production costs for a new adaptation of Chekhov's play for 7 performances in November 2023.	16/11/2023	\$ 43,218.74	\$ 1,500.00
3	Bridget Ellis	Speckled Egg	Suburban Shorts	To contribute to project coordinator fees.	1/06/2023	\$ 12,660.00	\$ 5,000.00
4	Cancer Society of New Zealand, Otago and Southland Division	Cancer Society of New Zealand, Otago and Southland Division	Cancer Society Art Group	Facilitator fees, materials and administration costs.	14/06/2023	\$ 1,636.96	\$ 1,636.96
5	Christopher John Wilson	C J Wilson	Work	To support artist remuneration.	14/10/2023	\$ 2,100.00	\$ 2,000.00
6	Dance Therapy NZ	Dance Therapy NZ	Arts 4 Us and Dance 4 Us Dunedin	Personnel fees, venue hire and promotion.	1/07/2023	\$ 21,238.00	\$ 14,000.00
7	dance.happy.doom.crew	Joerg Daniel Bendt	Dankfest 2023 rangatahi event	Venue and equipment hire, manaakitanga, artist and sound engineer fees.	26/08/2023	\$ 1,950.00	\$ 1,750.00
8	Dunedin Folk Club	New Edinburgh Folk Club Inc	Whare Flat Folk Festival	Contribute to costs of sound and lighting production.	30/12/2023	\$ 77,882.94	\$ 5,000.00
9	East Otago Musical Theatre Incorporated	East Otago Musical Theatre Incorporated	WOz	Support costs of a 4-night run of "WOz" production.	6/09/2023	\$ 46,833.00	\$ 5,000.00
10	Julia Anne Charity	Look After Me WG	The Great Write Inn	To contribute to the fees for speakers and workshop tutors.	12/10/2023	\$ 11,688.00	\$ 3,000.00
11	Lifelogs Ltd	Lifelogs Ltd	Chile Bird - The True Story of a Royal Albatross	To support the costs of running workshops for school children to learn about new children's book "Chile Bird".	1/09/2023	\$ 3,690.00	\$ 2,700.00
12	Metonymic Trust	Metonymic Trust	Lines of Flight	To contribute to artist fees, venue hire, and equipment hire.	26/10/2023	\$ 17,000.00	\$ 6,050.00
13	Music Education Otago	Otago Society for Music Education	MEO Dunedin Ukulele Kids Jam 2023	To contribute to the accompanists' fees for the concert.	1/06/2023	\$ 7,200.00	\$ 4,190.00
14	Nathaniel Otley	N G M Otley	Saelvege Collective	Contribution to venue hire and technician, artist fees, instrument hire and promotion of school workshops and a public performance of new works.	16/07/2023	\$ 4,106.25	\$ 2,136.25
15	NZ Society of Authors Ōtepoti Dunedin	N.Z. Society of Authors	National Poetry Day/ Poetry on the Edge	Contribution to artist fees and partial administrative costs for an event on National Poetry Day.	25/08/2023	\$ 9,260.00	\$ 3,560.00
16	OurSight	OurSight Photography	Boundless	Contribution towards venue hire, materials and advertising.	11/09/2023	\$ 31,921.00	\$ 8,871.00
17	People Feelin' Beats	Carolyn Joy Gilbert	People Feelin' Beats	To help with venue and facilitator costs of after school dance classes.	1/06/2023	\$ 1,900.00	\$ 1,900.00
18	Rasa Dance Dunedin	Lisa Pauline Wilkinson	RASA DANCE CAMP 2023	To contribute to the costs of bringing in two nationally recognised hip hop dance teachers to run low-cost workshops for rangatahi.	October 7th TBC can	\$ 5,930.00	\$ 3,000.00
19	Riley Aitken	Miss Codie R Aitken	Horror Short film	To support artist fees and costs of production and promotion.	1/06/2023	\$ 6,168.40	\$ 3,431.90
20	Scout Association of New Zealand Otago Gang Show	Scout Assn of NZ Otago Gang Show	Otago Gang Show	To support general costs of the theatre production.	4/07/2023	\$ 62,950.00	\$ 2,000.00
21	Script-to-Screen Te Tari Tuhi Kupu A Whakaahua	Script to Screen	Dunedin Filmmaking Workshop 2023	Contribution to speaker fees and personnel costs.	28/10/2023	\$ 6,305.00	\$ 4,245.00
22	Sean Norling	Mr S Norling & Ms GM Young	Ōtepoti Culture Guide (ōcg)	Contribution to personnel costs, materials and distribution.	1/06/2023	\$ 6,000.00	\$ 5,000.00

23	Studio 2 and Margaret Freeman Gallery	Connections Studio	Studio 2 Exhibition and Workshops	To help cover the costs of materials, venue hire, and volunteers for ten community art workshops.	16/10/2023	\$ 7,027.34	\$ 3,227.34
24	Swaroopo Unni	Swaroopo Unni	Nātya	Contribution to artist fees for the coordination and teaching of free Bharatanatyam workshops and public performance.	10/06/2023	\$ 13,703.87	\$ 5,000.00
25	Te Vaka Cook Islands of Dunedin Incorporated	Te Vaka Cook Islands of Dunedin Inc	Api'i i te ma'ani rakei ura (api'i i te au titi kiriau, ma'ani porapora/ei katu, pap'a no te ura, rakei no te vaivai / Arts and Crafts workshops - traditional Cook Island costume making for Cook Island dancers	To contribute to the tutor and assistant fees, and administrative costs of running traditional costume-making workshops.	12/08/2023	\$ 16,949.50	\$ 3,835.00
					Total Cost of All Applicants Projects	\$ 423,335.91	
					Total requested		\$ 102,049.64
					Total available for distribution		\$47,324.00

Professional Theatre Grants March 2023							
No	Name of organisation	Bank Account Name	Name of your service/project	Purpose of Funding	When does your project start?	Total costs	Amount Requested
1	Angus Ltd trading as Sahara BreeZe productions Ltd	Angus Ltd T/A SBZ P	A new devised adaptation of The Three Sisters by Anton Chekhov translated by professor Stuart Young	Support venue hire and production costs for a new adaptation of Chekhov’s play for 7 performances in November 2023.	30/07/2023	\$ 43,218.74	\$ 15,468.00
2	Happy You	Ruth Carraway T/A Happy You	LAVVIES 2	To support script development and production phases of a new work that will premiere at Dunedin Fringe 2024 and has touring potential thereafter.	01/06/2023	\$ 32,746.00	\$ 19,981.75
3	Hic Sunt Dracones Productions (auspiced by Stage South Charitable Trust)	Stage South Charitable Trust	Hic Sunt Dracones presents Nick Payne's CONSTELLATIONS (auspiced by Stage South)	Support personnel costs for the development and performance of “Constellations” in the Beautiful Science Gallery at the Otago Museum for the Dunedin Arts Festival 2024.	01/09/2023	\$ 42,080.00	\$ 20,000.00
4	Stage South Charitable Trust (Glorious Ruins)	Stage South Charitable Trust	'Swingers' - a new NZ comedy revolving around a group of golfing friends and wives, by April Phillips	To support costs for the production and performance of “Swingers”, a mainstream New Zealand comedy play in August 2023.	11/08/2023	\$ 60,071.00	\$ 20,000.00
Total Cost of All Applicants Projects						\$ 178,115.74	
Total requested							\$ 75,449.75
Total available for distribution							\$ 71,540.00

Community Events Grants March 2023								
No	Name of organisation	Bank Account Name	Event Name	Purpose of Funding	When does your project start?	When does your project end?	Total costs	Amount Requested
1	Arasan NZ Trust	Arasan NZ Foundation Trust	South Asian Community Social cohesion and inclusion Events 2023	Seeking funding for event and operational costs to execute South Asian Community Social cohesion and inclusion events 2023.	1/10/2023	30/09/2024	\$ 47,948.00	\$ 10,000.00
2	Baby On The Move Dunedin - J & C Dalton Ltd	J & C Dalton Ltd	Baby On The Move Dunedin & Friends Gala Weekend	To assist in the marquee hire cost for gala weekend.	10/06/2023	11/06/2023	\$ 8,000.00	\$ 4,000.00
3	Badminton New Zealand	Badminton New Zealand Incorporated	Badminton New Zealand - South Island Secondary School Cup	To assist with venue hire and shuttles (shuttlecocks) for the event.	17/06/2023	18/06/2023	\$ 9,324.00	\$ 3,434.00
4	Broad Bay Community Centre Inc	Broad Bay Community Centre Inc	Broad Bay Whaka Oho Rahi - Looking Back Moving Forward - celebrating 150 years of Broad Bay	To assist with event and operational costs, printing, venue hire, bus and boat hire and advertising and promotion.	20/10/2023	29/10/2023	\$ 44,475.00	\$ 10,000.00
5	Dunedin Folk Club (New Edinburgh Folk Club Inc)	Dunedin Folk Club	Whare Flat Folk Festival	To assist with costs towards venue and marquee hire.	30/12/2023	3/01/2024	\$ 77,382.94	\$ 7,000.00
6	Dunedin Fringe Arts Trust	Dunedin Fringe Arts Trust	New Zealand Young Writers Festival (NZYWF)	To assist with production, marketing, and administration expenses.	21/09/2023	24/09/2023	\$ 99,928.50	\$ 9,993.50
7	Dunedin Tamil Society	Dunedin Tamil Society	DTS Deepavali 2023	To assist with venue hire, production, and decorations.	18/11/2023	18/11/2023	\$ 11,635.60	\$ 7,650.00
8	Dunedin Town Hall Organ Trust	Dunedin Town Hall Organ Trust	Town Hall Organ Concert - Colin Andrews	To assist with the cost of press advertising.	4/06/2023	4/06/2023	\$ 3,627.50	\$ 977.50
9	Dunedin Ōtepoti Vegan Society (DOVeS)	DUNEDIN /OTEPOTI VEGAN SOCIETY	World Vegan Day - Dunedin Ōtepoti Vegan Society (DOVeS)	To assist with koha for performers and speakers, marketing, venue hire and production costs.	4/11/2023	4/11/2023	\$ 2,150.00	\$ 1,000.00
10	East Otago Musical Theatre Incorporated	East Otago Musical Theatre Incorporated	WOz	To cover the shortfall of the expenditure to produce our annual show less projected income.	6/09/2023	9/09/2023	\$ 46,833.00	\$ 5,000.00
11	Evening Books	F PAVLETICH T/A EVENING BOOKS	Small Press Fest	To assist with artist fees, the materials supplied, technical and events support, marketing costs, and venue hire.	7/07/2023	9/07/2023	\$ 20,210.00	\$ 10,000.00
12	Music Education Otago	Otago Society for Music Education	MEO Dunedin Ukulele Kids Jam 2023	To assist with venue hire, production, and APRA licence fees.	17/07/2023	30/11/2023	\$ 7,200.00	\$ 1,200.00

Community Events Grants March 2023								
No	Name of organisation	Bank Account Name	Event Name	Purpose of Funding	When does your project start?	When does your project end?	Total costs	Amount Requested
13	New Zealand Choral Federation Otago Branch	New Zealand Choral Federation Otago Branch	The Big Sing Otago/South Canterbury Regional Festival	To help with production costs.	12/06/2023	12/06/2023	\$ 5,389.70	\$ 1,214.40
14	Otago Miniature Tacticians Society	Otago Miniature Tacticians Society	NatCon 2023	To assist with marketing and trailer hire.	21/10/2023	22/10/2023	\$ 6,828.91	\$ 741.41
15	Otago Water Polo Club	Otago Water Polo Club Inc	2023 South Island Year 7&8 Festival	To assist with pool hire costs.	10/11/2023	12/11/2023	\$ 9,424.00	\$ 2,476.00
16	The Piping and Dancing Association of NZ Inc - Otago Centre	The Piping and Dancing Association of NZ Inc - Otago Centre	Hosting of the New Zealand Championships for Open Piping and 18 years and over Highland and National Dancing	To assist with venue hire, marketing, accommodation for adjudicators and dance pipers, and costs associated with dance pipers.	3/06/2023	5/06/2023	\$ 42,690.00	\$ 10,000.00
17	Southern Heritage Trust	Southern Heritage Trust	Ōtepoti Dunedin Heritage Festival 2023	To assist with Coordinator wages, marketing and venue hire.	5/10/2023	15/10/2023	\$ 41,375.40	\$ 10,000.00
18	Zonta Club of Metropolitan Dunedin	Zonta Club of Metropolitan Dunedin	A Conversation with Siouxsie Wiles	To assist with production, security, and marketing.	25/11/2023	25/11/2023	\$ 11,387.00	\$ 2,250.00
Total Cost of All Applicants Projects							\$ 495,809.55	
Total requested								\$ 96,936.81
Total available for distribution								\$ 43,950.00

Community Grants March 2023							
No	Name of organisation	Bank Account Name	Name of your service/project	Purpose of Funding	When does your project start?	Total costs	Amount Requested
1	Aspire Kids Tamariki Matana	Aspire Kids Tamariki Matana Charitable Trust	Aspire Kids Tamariki Matana Charitable Trust Funding	To fund staff salaries.	24/03/2023	\$ 457,652.00	\$ 5,000.00
2	Autism New Zealand Inc	Autism New Zealand Inc	Operation expenses for Otago Branch	Operational Expenses for the running of Otago Branch which includes salary for Outreach Coordinator.	1/07/2023	\$ 52,355.00	\$ 2,500.00
3	Catholic Social Services	Catholic Social Services	Relationship Counselling	The funding would be used for operational costs to help pay staff who provide Relationship Counselling.	1/01/2023	\$ 70,000.00	\$ 5,000.00
4	CCS Disability Action Otago Inc	CCS Disability Action Otago Inc	Disability Support	Salary cost of service coordinator roles.	1/07/2023	\$ 60,000.00	\$ 3,000.00
5	Deaf Aotearoa Holdings Limited	Deaf Aotearoa Holdings Limited	Access to Language, communication and information is a fundamental human right	Assistance with Dunedin office lease costs.	1/05/2023	\$ 354,081.00	\$ 5,000.00
6	Dunedin Community Care Trust	Dunedin Community Care Trust	Internship to teach work skills	Contribution towards wages for Employment Facilitator.	1/07/2023	\$ 64,723.00	\$ 5,000.00
7	Dunedin Community Mediation	Dunedin Community Mediation	Dunedin Community Mediation	Contribution towards Manager wages and association operating costs.	1/04/2023	\$ 22,000.00	\$ 4,500.00
8	Dunedin Parents Centre	Dunedin Parents Centre	Parent Education Programme 2023-24	Funding towards running costs of 9 parent education courses.	1/04/2023	\$ 2,460.00	\$ 2,460.00
9	Dunedin Tracks Network Trust	Dunedin Tracks Network Trust	Information and Relationships Manager	Employing an Information and Relationships Manager.	1/07/2023	\$ 17,470.00	\$ 4,900.00
10	English Language Partners Dunedin	English Language Partners NZ Trust	Class Venues	Help with rental costs for community class venues.	30/01/2023	\$ 21,592.00	\$ 5,000.00
11	Epilepsy Association of NZ Inc	Epilepsy Association of NZ Inc	Epilepsy Field Support Service	6 weeks salary support for epilepsy educator based in Dunedin.	1/04/2023	\$ 38,030.00	\$ 3,480.00
12	Good Bitches Trust	Good Bitches Trust	Baking it Better Dunedin (Good Bitches Baking)	To cover costs of boxes, flyers, personal notes, admin expenses.	1/07/2023	\$ 10,970.00	\$ 4,990.00
13	Islington Early Childhood Centre Inc	Islington Street Pre-School	Islington Early Childhood, Playground Upgrade Phase 1	To help with costs of the playground upgrade.	1/06/2023	\$ 3,700.00	\$ 2,800.00
14	Kiwi Family Trust	Kiwi Family Trust	Knitting for Plunket and the Community	To help purchase wool and sundries in Dunedin.	15/05/2023	\$ 87,000.00	\$ 4,500.00
15	Life Education Trust Heartland Otago Southland	Life Education Trust Heartland Otago Southland	Educators Salary	Contribution towards Educators salary.	1/05/2023	\$ 248,600.00	\$ 5,000.00
16	Life Matters Suicide Prevention Trust	Life Matters Suicide Prevention Trust	Life Matters Administrators/Peer Supporters	Contribution towards the salary of the Administrators/Peer Supporters.	1/04/2023	\$ 19,440.00	\$ 5,000.00
17	Lupe Faalele a Samoa i Otago Inc Society	The Lupe Faalele a Samoa i Otago Inc	Fausa o le Gagana	To cover costs of project management, administration and technical support.	19/06/2023	\$ 22,000.00	\$ 5,000.00

18	Our Food Network Dunedin (OFN) Inc	Our Food Network Dunedin (OFN) Inc	Our Food Network Project Co-Ordination	Contribution towards the Project Coordinator.	1/04/2023	\$ 44,500.00	\$ 5,000.00
19	Otago Asthma Society Inc	Otago Asthma Society Inc	Community Exercise Classes	Contribution towards exercise class facilitators.	1/04/2023	\$ 10,790.26	\$ 5,000.00
20	Pioneer Opportunities Resources Trust	Pioneer Opportunities Resources Trust	Hall Coordinator's Wages	Contribution towards Hall Coordinators wages.	1/04/2023	\$ 24,500.00	\$ 4,500.00
21	Pregnancy Help Inc Dunedin Branch	Pregnancy Help Inc Dunedin Branch	Dunedin Branch Manager	Contribution towards Dunedin Branch Manager salary.	1/07/2023	\$ 42,250.00	\$ 5,000.00
22	Presbyterian Support Otago	Presbyterian Support Services Otago	The Buddy Programme Dunedin	Contribution to support a Buddy Coordinator in Dunedin.	1/05/2023	\$ 95,723.00	\$ 5,000.00
23	Punga Croquet Club	Punga Croquet Club	Roof Replacement	To help with the costs of replacing the clubhouse roof.	1/08/2023	\$ 15,000.00	\$ 2,000.00
24	Roslyn Wakari AFC	Roslyn Wakari Association Football Club Inc	Roslyn Wakari AFC Football Development Director	Contribution towards the Football Development Directors wages.	1/02/2023	\$ 70,000.00	\$ 5,000.00
25	Royal New Zealand Plunket Trust	Royal New Zealand Plunket Trust Otago Area	Dunedin Plunket Family Support and Injury Prevention Services	Contribution towards, wages, operations costs.	1/06/2023	\$ 66,775.01	\$ 5,000.00
26	Southern Youth Development (Formerly The Malcam Charitable Trust)	The Southern Youth Development Trust Board	Southern Youth Development Youth Programmes	Contribution towards wages for the youth workers.	1/06/2023	\$ 354,627.44	\$ 5,000.00
27	SuperGrans Dunedin Charitable Trust	SuperGrans Dunedin Charitable Trust	SuperGrans Dunedin Charitable Trust	Contribution towards the managers wages.	24/04/2023	\$ 103,600.00	\$ 5,000.00
28	The Nest Collective NZ Charitable Trust	The Nest Collective NZ Charitable Trust	Support for families and new babies in the community	Contribution towards rent and to support packs.	1/05/2023	\$ 15,285.00	\$ 5,000.00
29	The Scout Association of New Zealand	The Scout Association of New Zealand	Youth Programme Delivery	Contribution towards staff wages.	1/07/2023	\$ 808,511.00	\$ 5,000.00
30	The Straight Up Trust	The Straight Up Trust/Rock Solid	Rock Solid Youth Development Programmes	Contribution towards staff.	1/03/2023	\$ 297,062.00	\$ 5,000.00
31	Turning Point Counselling Service, East Taieri Church	East Taieri Church	Turning Point Counselling Service	Funding to enable subsidised services for counselling (full or part amount) and who do not qualify for any other service or funding.	30/03/2023	\$ 39,300.00	\$ 5,000.00
32	Yellow-eyed Penguin Trust	Yellow-eyed Penguin Trust	Equipment Purchase	To help replace the lawnmower.	1/08/2023	\$ 11,984.00	\$ 4,500.00
33	Youthline Otago Ltd	Youthline Otago Ltd	Wages for Youthline Otago to continue the services	Contribution towards staff wages.	1/05/2023	\$ 27,876.16	\$ 5,000.00
Total Cost of All Applicants Projects						\$ 3,579,856.87	
Total requested							\$ 149,130.00
Total available for distribution							\$ 111,565.95

			Small Project and Neighbourhood Support						
			Small Community Grants						
No.	Date received	Organisation	Project	Date of Event	Purpose of Grant	Project Cost	Amt. Req \$		Amount Paid
1	7/12/2022	Otakou Maori Women's Welfare League	Children's Fun Day on the Peninsula	5/03/2023	To help with the costs of the event	\$ 3,892.00	\$ 500.00		\$ 500.00
2	7/12/2022	Te Whanau Arohanui	Workshops to work on people and discuss their practices, tikanga and whakapapa	13/01/2023	To help with the costs of the event	\$ 1,600.00	\$ 500.00		\$ 500.00
3	30/03/2023	Athletics Taieri inc	Installation of Security Cameras	1/04/2023	To help with installation of security cameras costs	\$ 1,893.50	\$ 500.00		\$ 500.00
								Total Allocated	\$ 1,500.00
			Small Arts Grants						
No.	Date received	Organisation	Project	Date of Event	Purpose of Grant	Project Cost	Amt. Req \$		Amount Paid
1	18/12/2022	Titled Productions	Title and Deed	22/03/2023	Cover the costs of royalties	\$ 1,569.50	\$ 474.46		\$ 474.46
2	18/01/2023	Caversham Community Group	Mural Installation	23/01/2023	To support artist fees and painting costs	\$ 2,000.00	\$ 500.00		\$ 500.00
3	24/01/2023	Anna and John Caselberg Charitable Trust	Listening to Place – Sounding the Peninsula	20/02/2023	Artists fees and Venue hire costs	\$ 1,198.00	\$ 500.00		\$ 500.00
								Total Allocated	\$ 1,474.46
			Neighbourhood Matching Grants						
No.	Date received	Organisation	Project	Date of Event	Purpose of Grant	Project Cost	Amt. Req \$	Supplier being paid	Amount Paid
1	11/14/2022	Wasim Askar	Murray Street Party	27/11/2022	To help with catering	\$ 11,500.00	\$ 500.00	Countdown	\$ 430.55
2	15/11/2022	Ocean View Community Mosaic Group	Ocean View Mosaic Art	3/12/2022	To help cover costs if the installation materials	\$ 14,352.00	\$ 492.34	The Tile Centre	\$ 425.34
3	21/11/2022	Arasan New Zealand - Otago	Christmas in Sri Lankan traditional way	25/12/2022	To help with catering costs	\$ 5,900.00	\$ 500.00	Star Hut St Patricks Church	\$ 500.00
4	4/01/2023	Mel Jewiss	Greek Quarter Long Lunch	26/02/2023	Venue and Mine Host Roasters Hire	\$ 2,338.78	\$ 475.78	Hirepool Roslyn Bowling Club	\$ 413.72
5	21/02/2023	Toiora Cohousing	Open Day	18/03/2023	To help with advertising, and coffee	\$ 3,379.75	\$ 500.00	Coffee Grid Allied Press Williams	\$ 431.51
								Total Allocated	\$ 2,201.12

WASTE MINIMISATION COMMUNITY PROJECTS/INITIATIVES AND SMALL GRANT APPLICATIONS

Department: Waste and Environmental Solutions

EXECUTIVE SUMMARY

- 1 This report summarises applications received during March 2023 for Waste Minimisation Community Project/Initiative funding.
- 2 The purpose of this report is to assist the Subcommittee in considering applications and allocating funding by providing a summary of the funding criteria, applications received, amount of funding requested and the total amount available allocation this round.
- 3 A summary of the Waste Minimisation Small Project Grants already approved by the Grants Subcommittee Chair, or another delegated Subcommittee member is also included as (Attachment B).

RECOMMENDATIONS

That the Subcommittee:

- a) **Decides** the grants funding to be allocated to applicants from the Waste Minimisation Community Project/Initiative Grants fund.
- b) **Notes** that the Waste Minimisation Grants are funded by Waste Disposal Levy funds provided by the Ministry for the Environment and are not rates funded.
- c) **Notes** the approved funding allocated to organisations for Waste Minimisation Small Project Grants.

BACKGROUND

- 4 Applications opened for the Waste Minimisation Community Project/Initiative Grants on 1 March 2023 and closed at 5pm, 31 March 2023 (Attachment A).
- 5 For this round of funding, \$41,733.00 is available for Waste Minimisation Community Project/Initiative Grants. This is the normal allocation of \$30,000.00 plus an under spend of \$11,733.00 from the Waste Minimisation Community Project/Initiative Grants carried over from the November 2022 subcommittee meeting.
- 6 Four Waste Minimisation Small Project Grants have been approved under delegated authority since November 2022. Thus far in the 2022/23 financial year, grants of \$2,297.96 have been approved, with \$7,702.04 remaining for allocation.

- 7 The Waste Minimisation Small Project Grants are summarised in (Attachment B).
- 8 Both before and during the application period, email notifications were provided by Council staff to raise awareness of the grants available and the application criteria. Advertising in community newsletters, public notices, local newspapers, radio, and social media was undertaken. Potential applicants were encouraged to communicate with staff before applying so additional advice and information could be provided.
- 9 Applicants who had submitted project start dates before the receipt of funding have been contacted to confirm revised project start dates (1 June 2023 or later). This is to avoid the funding of projects retrospectively.
- 10 Applications that were submitted after the close off date have not been assessed. One application was submitted a second time after 5pm, 31 March 2023 by an applicant who had submitted their application by the deadline.
- 11 Another application was submitted via the online form on 4 April 2023. In this instance, the applicant had sent their application via email prior to the deadline, because of ongoing issues with the webform.

Accountability Reports

- 12 Over the six months from October 2022 to the end of March 2023, staff have received 13 accountability reports for previous waste minimisation funding. Of the recipients to date, there are 22 accountability reports that are not yet due, having been awarded within the last 12 months or having been granted an extension under exceptional circumstances (Covid-19 disruption).
- 13 Any overdue accountability reports are being actively pursued by Council staff.
- 14 Two previous successful applicants have refunded part of the grant that remained unspent after completion of their project. These are:
 - a) Nova Partnership (Fraser Worm Farm), due to donated materials reducing the amount of grant funding required.
 - b) Resilient Dunedin, due to consenting constraints for composting operations on the site identified.
- 15 The total refund amount is \$4,279.33. This money has been returned to the Waste Disposal Levy fund.

DISCUSSION

Summary of Applications

- 16 Twelve applications for the Waste Minimisation Community Project/Initiative Grants fund have been received. Out of these 12 applications, two were withdrawn. The total funding requested from the ten applications was \$45,899.52.
- 17 Access to the applications has been provided to the Subcommittee. These are summarised in (Attachment A), with an assessment of the community benefits and the type(s) of waste involved.

Grant Fund Name	Number of Applications Received	Number Withdrawn	Total Requested (to an application maximum of \$5,000)	Total Available (March 2023 round)
Waste Minimisation Community Project/Initiative Grants	12	2	\$45,899.52	\$41,733.00

Funding Criteria

- 18 The funding criteria are set out below to assist the Subcommittee to determine the funding allocations:
- Applicants are most likely to receive funding if the application is for a project or initiative that:
 - Clearly and directly benefits the wider community;
 - Aligns with the vision and goals in the WMMP;
 - Builds local resource recovery capability;
 - Minimises or diverts targeted waste streams;
 - Promotes zero waste education;
 - Research, development, and design for future waste minimisation initiatives;
 - Applicants must contribute 30% of the total project cost; and
 - Encourages, promotes, or administers waste minimisation activities in the Dunedin region.
 - Activities which can't be applied for:
 - Subsidising the cost of waste to landfill;

- Individuals working on private projects;
- Debt servicing; and
- Activities that duplicate other demonstration projects or pilot studies.

19 Waste minimisation grants are now also available to fund consenting costs e.g., permitted composting processing, to enable regulated waste minimisation activities.

OPTIONS

20 There are no options.

NEXT STEPS

21 Staff will communicate the Grants Subcommittee's decisions to all applicants in writing within two weeks of the Grants Subcommittee meeting. Where grants have been approved, payments will be arranged for the applicants.

22 The next funding round will in September 2023.

Signatories

Author:	Elodie Letendre - Waste Minimisation Officer
Authoriser:	Chris Henderson - Group Manager Waste and Environmental Solutions

Attachments

	Title	Page
A	Waste Minimisation Community Project Initiative Grants March 2023 - Summary of Applications	53
B	Small Waste Minimisation Projects to March 2023	55

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision promotes the social well-being, economic well-being, environmental well-being and the cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This report supports the Council's Waste Minimisation and Management Plan 2020

Māori Impact Statement

Mana whenua are represented on the Grants Subcommittee and provide guidance and advice on allocations of funding. Staff are working to develop relationships with the Māori community and ensure DCC grants are accessible and supportive of the needs of the Māori community.

Sustainability

Mana whenua are represented on the Grants Subcommittee and provide guidance and advice on allocations of funding. Staff are working to develop relationships with the Māori community and ensure DCC grants are accessible and supportive of the needs of the Māori community.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

Budget is set aside from the Waste Levy for waste minimisation grants. This money is received from the Ministry for Environment and has been approved to use for grants funding.

Financial considerations

Grants will be expended from the Waste Minimisation Funds within approved budgets.

Significance

This decision is considered to be of low significance in terms of Council's Significance and Engagement Policy.

Engagement – external

A variety of newsletters, social media, Otago Access Radio, as well as advertising in local media were used to promote these grants.

Engagement - internal

Internal engagement was carried out with other grant funding departments to check applicants were not doubling up on applications. Departments relevant to the organisations applying for funding were also engaged to check on the best fits in funding criteria for applicants.

SUMMARY OF CONSIDERATIONS

Risks: Legal / Health and Safety etc.

By funding consenting costs for applicants, the risk of funding non-compliant activity can be managed.

Conflict of Interest

No conflict of interests have been identified.

Community Boards

Funded waste minimisation projects may develop in community board areas.

Waste Minimisation Community Project/Initiative Grants March 2023							
No.	Name of Organisation	Bank Account Name	Name of your service/project	Purpose of Funding	Project start date	Total costs	Amount Requested
1	Com2Tech	Community Communication Technology Trust	RE:gear	To subsidise the set up and running of e-waste repair and reuse programme for the music community.	1/06/2023	\$ 11,391.89	\$ 4,844.39
2	Dunedin Midwinter Celebrations	Dunedin Midwinter Celebrations	Dunedin Midwinter Carnival	To fund waste consultant assistance.	23/06/2023	\$ 31,312.42	\$ 5,000.00
3	Just Atelier Trust TA Stitch Kitchen	Just Atelier Trust	Mend & Make Awesome	To subsidise participation costs for the 'Mend & Make Awesome' and 'Upcycling Skills' workshops.	10/06/2023	\$ 6,515.88	\$ 4,421.48
4	Logan Park High School	Logan Park High School	Logan Park High School Waste Minimisation Scheme	To fund 'waste stations' around the school.	1/08/2023	\$ 4,980.50	\$ 3,360.50
5	Mornington Toy and Games Library Incorporated	Mornington Toy and Games Library Incorporated	Mornington Toy and Games Library	To subsidise waste minimisation initiatives.	2/06/2023	\$ 6,870.85	\$ 5,000.00
6	OneCoast Incorporated	OneCoast	OneCoast Office and Educational Space Development	To subsidise OneCoast's increased presence in Waikouaiti.	1/06/2023	\$ 9,907.83	\$ 5,000.00
7	Otago Boys' High School Sustainability Group	Otago Boys' High School	Otago Boys' High School Recycling	To subsidise the cost of recycling bins around the school.	5/06/2023	\$ 5,676.45	\$ 3,273.15
8	Pregnancy Help Incorporated Dunedin Branch	Pregnancy Help Incorporated Dunedin Branch	Provision of reusable nappies to families/ whanau	To purchase reusable nappies for family / whanau support.	1/06/2023	\$ 7,204.00	\$ 5,000.00
9	Sew On Period Care	The Gift Trust	Sew On Information and Participation workshops	To fund information and participation workshops on reusable menstruation and incontinence products.	1/06/2023	\$ 7,160.00	\$ 5,000.00
10	The Valley Project	The Valley Project	Waste away Diversion day (working title)	To assist with the cost of a weekend community waste minimisation education and material diversion event.	30/06/2023	\$ 7,100.10	\$ 5,000.00
				Total Cost of All Applicants Projects		\$ 98,119.92	
				Total requested			\$ 45,899.52
				Total available for distribution			\$ 41,733.00
				Total recommended for distribution			
				Total funds remaining for distribution			

Grants Approved under Delegated Authority as of 18 April 2023								
Waste Minimisation Small Project Grants								
No.	Date received	Organisation	Project	Purpose of Grant	Project cost	Amount Requested		Amount Paid
1	10/11/2022	Kaitiaki Rōpū - East Taieri School	On site Bokashi composting	To purchase ten Bokashi 10L Bins, ten bags of Zing and two Garden Spades	\$475.96	\$475.96		\$475.96
2	26/01/2023	iD Dunedin Fashion Incorporated Society	iD Dunedin 2023 - Event	To carry out a waste audit and on-site waste minimisation at event	\$3,336.34	\$2,860.00		\$500.00
3	2/03/2023	Pūrākaunui School	Making Beeswax food wraps.	To purchase materials to make the food wraps	\$322.00	\$322.00		\$322.00
4	29/03/2023	The Dunedin Community House Inc	Recycling facilities for Community House new building	To purchase recycling bins for kitchen area	\$672.75	\$500.00		\$500.00
							Total	\$1,797.96
							Total of grants budget spent in 2022/23 financial year	\$2,297.96
				Budgeted but not spent (Financial Year 2022/23)		\$7,702.04		

DUNEDIN BIODIVERSITY FUND - FINAL REPORTS ON COMPLETED PROJECTS

Department: City Development

EXECUTIVE SUMMARY

- 1 This report provides a summary of the grants claimed for biodiversity projects that have been completed since the last project completion report to the Grants Subcommittee in November 2022. The project completion reports are presented to satisfy the grant conditions and outline how the projects were completed.
- 2 Since the last report in November 2022, nine project completion reports have been submitted by recipients of previous funding rounds. Three grants were forfeited.
- 3 Staff continue to follow up on unclaimed grants from earlier rounds. There are 37 approved grants from the September 2019 to September 2022 rounds yet to be claimed.

RECOMMENDATIONS

That the Subcommittee:

- a) **Notes** the project completion reports on completed Dunedin Biodiversity Fund projects.

BACKGROUND

- 4 In August 2007, the Dunedin Biodiversity Fund was established with a specific aim: *To enhance the condition and extent of indigenous biodiversity across Dunedin City by encouraging and supporting landowners and communities who are committed to protecting, enhancing and managing indigenous biodiversity.*
- 5 Grant recipients of the Dunedin Biodiversity Fund must sign a formal agreement with the Dunedin City Council, which includes conditions that must be met to receive the funds. One such condition is the submission of a project completion report before the grant monies are released. This report demonstrates that the biodiversity project was completed as proposed and details its results.
- 6 Nine approved grants have been claimed since the last 'Completed Projects Report' to the Subcommittee in November 2022. All grants that were approved before April 2019 have been completed, and recipients of current grants have a specific timeframe, typically 24 months from approval, to claim their approved grant.

DISCUSSION

- 7 Attachment A contains project completion summaries for the nine claimed and three forfeited grants since the November 2022 Subcommittee meeting. See Table 1 below for a summary of these grants.

Table 1. Summary of grants from the Biodiversity Fund settled since the November 2022 Subcommittee meeting. Nine grants were claimed, and three were forfeited.

Application ID	Grant recipient	Project type	Amount available	Amount claimed	Balance
BIO-2019-27	Willie Lawson *	Fencing contractor costs	\$ 5,000.00	\$ -	\$ 5,000.00
BIO-2020-15	Justine Ragg *	Plant purchase	\$ 4,254.00	\$ -	\$ 4,254.00
BIO-2020-27	Sophia Gunther *	Plant purchase & weed control	\$ 2,500.00	\$ -	\$ 2,500.00
BIO-2021-03	Alex Yarnall	Trap purchase (pest control)	\$ 1,379.03	\$ 1,201.58	\$ 177.45
BIO-2021-06	Jill McIlraith	Plant purchase & contractor cost contribution	\$ 2,000.00	\$ 2,000.00	\$ -
BIO-2021-12	Andrew McCurdy	Plant purchase, contractor costs and fencing materials	\$ 3,000.00	\$ 2,953.66	\$ 46.34
BIO-2021-23	Hereweka Harbour Cone Trust	Fencing contractor costs	\$ 2,500.00	\$ 2,500.00	\$ -
BIO-2022-01	Ray Parker	Plant purchase & contractor cost contribution	\$ 2,500.00	\$ 2,500.00	\$ -
BIO-2022-02	Steven Nichol	Plant purchase & contractor cost contribution	\$ 5,000.00	\$ 4,517.10	\$ 482.90
BIO-2022-09	Ryan Fitzgerald	Plant purchase	\$ 2,500.00	\$ 2,500.00	\$ -
BIO-2022-11	Paula Cross	Plant purchase	\$ 2,650.00	\$ 2,650.00	\$ -
BIO-2022-20	Jean Grace	Plant purchase	\$ 1,000.00	\$ 884.29	\$ 115.71
		Total	\$ 34,283.03	\$ 21,706.63	\$ 12,576.40

* Grant forfeited by the applicant

- 8 The grant recipients have provided documentation indicating that all projects have been completed successfully and in accordance with their applications, effectively contributing to the protection and enhancement of indigenous biodiversity in Dunedin as intended by the Dunedin Biodiversity Fund. The invoices presented for the projects are consistent with the granted funding amounts, with some being less than the approved grant amounts.
- 9 The three forfeited grants were a result of time constraints and material shortages that hindered the start of their projects. Discussions were held with the applicants before the grants were forfeited.
- 10 The balance of monies left over from claimed grants since the November 2022 Subcommittee meeting is \$12,576.40. This comprises \$11,754.00 from the three forfeited grants and \$822.40

remaining from grants only partially uplifted. This money has been reallocated to the March 2023 funding round.

- 11 There are 37 approved grants totalling \$108,660.95 yet to be claimed. No grants are outstanding from funding rounds prior to April 2019.

OPTIONS

- 12 There are no options.

NEXT STEPS

- 13 Staff will continue to administer the Dunedin Biodiversity Fund and provide oversight of projects.

Signatories

Author:	Zoe Lunniss - Biodiversity Advisor
Authoriser:	Mark Mawdsley – Team leader Advisory Services Simon Drew - General Manager Infrastructure and Development

Attachments

	Title	Page
A	Project Completion Summaries - November 2022 - April 2023	61

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This report enables democratic local decision-making and action by, and on behalf of, communities. This decision promotes the environmental well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The Dunedin Biodiversity Fund directly supports the objectives and outcomes of Te Ao Tūroa – Dunedin’s Environment Strategy and the Spatial Plan. It also contributes to the Parks and Recreation Strategy.

Māori Impact Statement

Mana whenua are represented on the Grants Subcommittee and provide guidance and advice on allocations of funding. Staff are working to develop relationships with the Māori community and ensure DCC grants are accessible and supportive of the needs of the Māori community.

Sustainability

The projects considered in this report will contribute positively to the long-term sustainability of the natural environment of Dunedin.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

No implications

Financial considerations

The funding suggested is within the allocated budget.

Significance

This decision is considered to be of low significance in terms of the Council’s Significance and Engagement Policy.

Engagement – external

There has been no external engagement on the project completion reports.

Engagement - internal

There has been no internal engagement on the project completion reports.

Risks: Legal / Health and Safety etc.

There are no known risks.

SUMMARY OF CONSIDERATIONS

Conflict of Interest

There are no conflicts of interest.

Community Boards

A number of the projects were carried out in Community Board areas – i.e. Otago Peninsula, Waikouaiti Coast, West Harbour and Mosgiel-Taieri.

28/03/2023



Dear Willie,

**BIODIVERSITY FUND APPLICATION BIO-2019-27 – NOTICE OF OUTSTANDING GRANT
CANCELLATION**

You received a grant of \$5,000.00 from the September 2019 round of the Dunedin City Council's Biodiversity Fund for the 'Back Home Block QEII Covenant' Project. The grant agreement was signed by you.

This letter is to confirm the email correspondence between yourself and Zoe Lunniss (Biodiversity Fund Administrator) on 28 March 2023 regarding the cancellation of BIO-2019-27.

This is a notice that BIO-2019-27 has now been cancelled. We understand that sometimes things don't go to plan, and you are now welcome to apply to another round of the DCC's Biodiversity Fund for assistance with biodiversity projects.

Thanks for your interest in the DCC's Biodiversity Fund and please contact me if you would like to discuss any aspects of the grant or this letter.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Zoe'.

Zoe Lunniss
Biodiversity Fund Administrator & Biodiversity Advisor, City Development



05 December 2022



Dear Justine,

BIODIVERSITY FUND APPLICATION BIO-2020-15 – NOTICE OF OUTSTANDING GRANT CANCELLATION

You received a grant of \$4,254.00 from the April 2020 round of the Dunedin City Council's Biodiversity Fund for the Kaikorai Wetland Enhancement Project. The grant agreement was signed by Justine Ragg.

Conditions applying to the grant include the requirement that the project must be completed by 30 November 2022. A reminder letter was sent to you via post and email in June 2022 using the contact details provided in the application.

The DCC has not received the documentation to uplift the grant and this letter is to inform you that grant BIO-2020-15 has expired and has been cancelled to ensure that on-going funding is made available for projects through the Biodiversity Fund.

We understand that sometimes things don't go to plan, and you are now welcome to apply to another round of the DCC's Biodiversity Fund for assistance with biodiversity projects.

Thanks for your interest in the DCC's Biodiversity Fund and please contact me if you would like to discuss any aspects of the grant or this letter.

Yours Sincerely,



Zoe Lunniss
Biodiversity Fund Administrator & Biodiversity Advisor, City Development



14/03/23

Sophia Gunther



Dear Sophia,

**BIODIVERSITY FUND APPLICATION BIO-2020-27 – NOTICE OF OUTSTANDING GRANT
CANCELLATION**

You received a grant of \$2,500.00 from the September 2020 round of the Dunedin City Council's Biodiversity Fund for the Gorse Clearing and Revegetation with Native Species Project. The grant agreement was signed by you.

This letter is to confirm the email correspondence between yourself and Zoe Lunniss (Biodiversity Fund Administrator) on 16 November 2022 regarding the cancellation of BIO-2020-27.

This is a notice that BIO-2020-27 has now been cancelled. We understand that sometimes things don't go to plan, and you are now welcome to apply to another round of the DCC's Biodiversity Fund for assistance with biodiversity projects.

Thanks for your interest in the DCC's Biodiversity Fund and please contact me if you would like to discuss any aspects of the grant or this letter.

Yours Sincerely,



Zoe Lunniss
Biodiversity Fund Administrator & Biodiversity Advisor, City Development

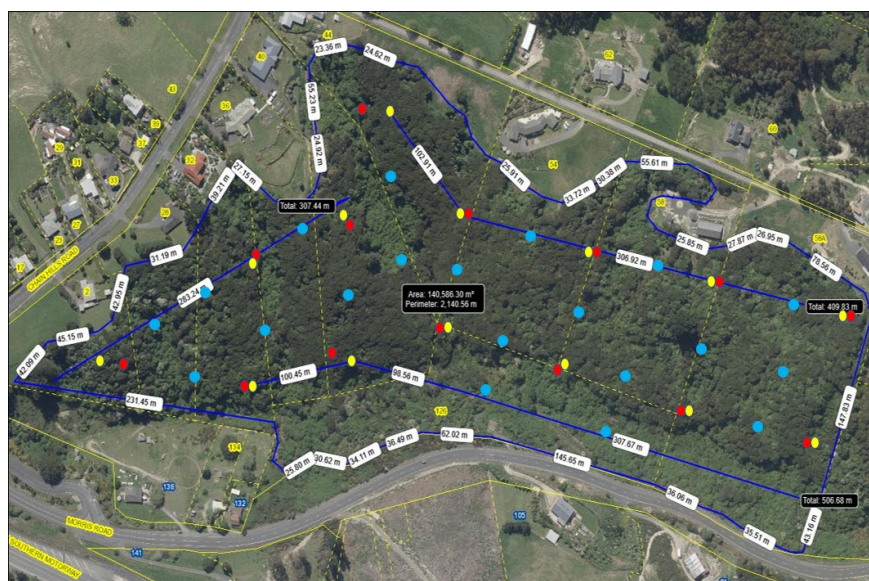
DUNEDIN BIODIVERSITY FUND
PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES

Application Number:	BIO-2021-03
Applicant (Person ID):	Alexander Yarnall
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Morris Road bush trapping and monitoring
Site address:	
Funding Round Application: (Month/Year)	March 2021
Grant Amount:	\$1,379.03
Purpose of Grant:	Purchase of traps for animal pest control
Information supplied for completion of project:	<ul style="list-style-type: none"> - Completion report - Map - Invoices/receipts - Photos - Catch success and numbers
Invoices Received (exclude GST):	<u>Invoice costs:</u> \$1,293.46 <u>Labour costs:</u> \$1,109.70 <u>Total costs:</u> \$2,403.16 <u>Applicant contribution:</u> \$1,201.58
Invoices generally consistent with Application:	Yes
Final Report Received: (date)	17 January 2023
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: (check agreement)	N/A
Report to Grants Subcommittee: (Month/Year)	May 2023
Grant Monies to be paid out:	\$1,201.58
Grant Monies not paid out: (to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))	\$177.45

Grant approved as per Grants Subcommittee Minutes 15 May 2021

SEE OVER

**DUNEDIN BIODIVERSITY FUND
PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES**



- = Possum Trap (Either Timms or Trapinator)
- = DOC 200, multi small prey traps.
- = Rat Snap Trap Boxes



DUNEDIN BIODIVERSITY FUND
PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES

Application Number:	BIO-2021-06
Applicant (Person ID):	Jil McIlraith
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Upper Fraser's Stream Native Bush Project
Site address:	[REDACTED]
Funding Round Application: <i>(Month/Year)</i>	March 2021
Grant Amount:	\$2,000.00
Purpose of Grant:	Purchase plants and contribution toward contractor costs for native forest revegetation.
Information supplied for completion of project:	Photos Project completion report Invoices
Invoices Received (exclude GST):	Invoice costs: \$14,967.61 Labour costs: \$0.00 Total costs: \$14,967.61 Applicant contribution: \$12,967.61
Invoices generally consistent with Application:	Yes
Final Report Received: <i>(date)</i>	11 December 2022
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: <i>(check agreement)</i>	Yes
Report to Grants Subcommittee: <i>(Month/Year)</i>	May 2023
Grant Monies to be paid out:	\$2,000.00
Grant Monies not paid out: <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$0.00

Grant approved as per Grants Subcommittee Minutes 15 May 2021

SEE OVER

DUNEDIN BIODIVERSITY FUND
PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES



DUNEDIN BIODIVERSITY FUND
PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES

Application Number:	BIO-2021-12
Applicant (Person ID):	Andrew McCurdy
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Kens Wood
Site address:	[REDACTED]
Funding Round Application: <i>(Month/Year)</i>	March 2021
Grant Amount:	\$3,000.00
Purpose of Grant:	Contribution toward plants, fencing materials and ecological contractors.
Information supplied for completion of project:	Photos Completion report Invoices Map
Invoices Received (exclude GST):	Invoice costs: \$4,777.07 Labour contribution: \$1,130.25 Total costs: \$5,907.32 Applicant contribution: \$2,953.66
Invoices generally consistent with Application:	Yes
Final Report Received: <i>(date)</i>	13 December 2022
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: <i>(check agreement)</i>	Yes (planting list)
Report to Grants Subcommittee: <i>(Month/Year)</i>	May 2023
Grant Monies to be paid out:	\$2,953.66
Grant Monies not paid out: <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$46.34

Grant approved as per Grants Subcommittee Minutes 15 May 2021

SEE OVER

**DUNEDIN BIODIVERSITY FUND
PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES**



DUNEDIN BIODIVERSITY FUND
PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES

Application Number:	BIO-2021-23
Applicant (Person ID):	Hereweka Harbour Cone Trust
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Fencing of Rutherford's Bush
Site address:	1299 Highcliff Road, Dunedin
Funding Round Application: (Month/Year)	September 2021
Grant Amount:	\$2,500.00
Purpose of Grant:	Erect 5.7 ha fence to protect native forest and shrubland in coastal Dunedin
Information supplied for completion of project:	<ul style="list-style-type: none"> - Completion report - Invoice - Photos - Fence line map
Invoices Received (exclude GST):	Invoice cost: \$15,078.26 Total cost: \$15,078.26 Applicant contribution: 12,578.26
Invoices generally consistent with Application:	Yes
Final Report Received: (date)	21 February 2023
Site Visit Undertaken:	Yes
Additional Grant Conditions applied are met: (check agreement)	N/A
Report to Grants Subcommittee: (Month/Year)	May 2023
Grant Monies to be paid out:	\$2,500.00
Grant Monies not paid out: (to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))	\$0.00

Grant approved as per Grants Subcommittee Minutes 17 November 2021

SEE OVER

**DUNEDIN BIODIVERSITY FUND
PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES**



DUNEDIN BIODIVERSITY FUND
PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES

Application Number:	BIO-2022-01
Applicant (Person ID):	Springwater Ag (Ray Parker)
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Springwater Ag Limited Native Wetland Regeneration Project
Site address:	[REDACTED]
Funding Round Application: (Month/Year)	March 2022
Grant Amount:	\$2,500.00
Purpose of Grant:	Contribution toward wetland revegetation and labour (contractor)
Information supplied for completion of project:	<ul style="list-style-type: none"> - Completion report - Invoices - Photos
Invoices Received (exclude GST):	Invoice costs: \$10,208.55 Total costs: \$10,208.55 Applicant contribution: \$7,708.55
Invoices generally consistent with Application:	Yes
Final Report Received: (date)	07 February 2023
Site Visit Undertaken:	Yes
Additional Grant Conditions applied are met: (check agreement)	N/A
Report to Grants Subcommittee: (Month/Year)	May 2023
Grant Monies to be paid out:	\$2,500.00
Grant Monies not paid out: (to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))	\$0.00

Grant approved as per Grants Subcommittee Minutes 18 May 2022

**DUNEDIN BIODIVERSITY FUND
PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES**



DUNEDIN BIODIVERSITY FUND
PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES

Application Number:	BIO-2022-02
Applicant (Person ID):	Steven Nichol
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Regeneration of upland indigenous biodiversity through fencing, weed and pest control and replanting of native flora.
Site address:	[REDACTED]
Funding Round Application: <i>(Month/Year)</i>	March 2022
Grant Amount:	\$5,000.00
Purpose of Grant:	Control of pest plant species, namely broom.
Information supplied for completion of project:	<ul style="list-style-type: none"> - Completion report - Map - Photos - Invoice
Invoices Received (exclude GST):	Invoice costs: \$9,034.20 Applicant contribution: \$4,517.10
Invoices generally consistent with Application:	Yes
Final Report Received: <i>(date)</i>	09 January 2023
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: <i>(check agreement)</i>	n/a
Report to Grants Subcommittee: <i>(Month/Year)</i>	May 2023
Grant Monies to be paid out:	\$4,517.10
Grant Monies not paid out: <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$482.90

Grant approved as per Grants Subcommittee Minutes 18 May 2022

**DUNEDIN BIODIVERSITY FUND
PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES**



DUNEDIN BIODIVERSITY FUND
PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES

Application Number:	BIO-2022-09
Applicant (Person ID):	Ryan Fitzgerald
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Green Island Bush Road Native Regeneration Project
Site address:	[REDACTED]
Funding Round Application: <i>(Month/Year)</i>	March 2022
Grant Amount:	\$2,500.00
Purpose of Grant:	Revegetate fenced area with local indigenous species amongst remnant trees and predator control (possums, stoats, rats and cats).
Information supplied for completion of project:	<ul style="list-style-type: none"> - Map - Photos - Completion report - Invoices
Invoices Received (exclude GST):	Invoice costs: \$2,605.53 Labour costs: \$2,399.23 Travel costs: \$196.46 Total costs: \$5,201.22 Applicant contribution: \$2,701.22
Invoices generally consistent with Application:	Yes
Final Report Received: <i>(date)</i>	11 March 2023
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: <i>(check agreement)</i>	N/A
Report to Grants Subcommittee: <i>(Month/Year)</i>	May 2023
Grant Monies to be paid out:	\$2,500
Grant Monies not paid out: <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$0

**DUNEDIN BIODIVERSITY FUND
PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES**



DUNEDIN BIODIVERSITY FUND
PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES

Application Number:	BIO-2022-11
Applicant (Person ID):	Paula Cross
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Seatons Bush Restoration
Site address:	[REDACTED]
Funding Round Application: <i>(Month/Year)</i>	March 2022
Grant Amount:	\$2,650.00
Purpose of Grant:	Revegetation of QEII covenant with 475 large tree species
Information supplied for completion of project:	<ul style="list-style-type: none"> - Completion report - Maps - Photos - Invoice
Invoices Received (exclude GST):	Invoice cost: \$2,782.50 Labour cost: \$2,959.20 Total cost: \$5,741.70 Applicant contribution: \$3,091.70
Invoices generally consistent with Application:	Yes
Final Report Received: <i>(date)</i>	07 March 2023
Site Visit Undertaken:	No (scheduled)
Additional Grant Conditions applied are met: <i>(check agreement)</i>	N/A
Report to Grants Subcommittee: <i>(Month/Year)</i>	May 2023
Grant Monies to be paid out:	\$2,650.00
Grant Monies not paid out: <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$0.00

**DUNEDIN BIODIVERSITY FUND
PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES**



DUNEDIN BIODIVERSITY FUND
PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES

Application Number:	BIO-2022-20
Applicant (Person ID):	Jean Grace
Postal address for service:	[REDACTED]
Email:	[REDACTED]
Project Name:	Partridge Grace Reserve
Site address:	[REDACTED]
Funding Round Application: <i>(Month/Year)</i>	March 2022
Grant Amount:	\$1,000.00
Purpose of Grant:	Control weeds (hawthorn, gorse, broom, bomaria) and revegetation within UBMA
Information supplied for completion of project:	<ul style="list-style-type: none"> - Invoices - Photos - Completion report
Invoices Received (exclude GST):	Invoice costs: \$884.29 Labour cost: \$3,185.25 Total cost: \$4,069.54 Applicant contribution: \$3,185.25
Invoices generally consistent with Application:	Yes
Final Report Received: <i>(date)</i>	24 February 2023
Site Visit Undertaken:	No
Additional Grant Conditions applied are met: <i>(check agreement)</i>	N/A
Report to Grants Subcommittee: <i>(Month/Year)</i>	May 2023
Grant Monies to be paid out:	\$884.29
Grant Monies not paid out: <i>(to be recorded in spreadsheet (difference between approved grant and final project DCC contribution cost))</i>	\$115.71

Grant approved as per Grants Subcommittee Minutes 18 May 2022

**DUNEDIN BIODIVERSITY FUND
PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES**



DUNEDIN BIODIVERSITY FUND APPLICATIONS

Department: City Development

EXECUTIVE SUMMARY

- 1 Applications for the March 2023 round of the Dunedin Biodiversity Fund opened on 1 March 2023 with applications closing on 31 March 2023.
- 2 To aid in the allocation of funding for the March 2023 Biodiversity Fund applications, this report provides a summary of the applications for the Subcommittee's consideration.
- 3 The total amount available for allocation in this funding round is \$62,133.59. This amount includes the round funding of \$41,300 that is typically available and an additional \$20,833.59. This additional funding comprises forfeited/cancelled grants and the balance of partially uplifted grants that has been returned to the funding allocation within this financial year. This is summarised in (Attachment D).
- 4 Twenty applications were received, eleven were from first-time applicants. The applicants have requested a total of \$81,533.42 in funding, which exceeds the available funding of \$62,133.59 for the current funding round.
- 5 The recommended allocation for funding is \$62,133.59.

RECOMMENDATIONS

That the Subcommittee:

- a) **Decides** on the allocation of the grants among the applications received for the March 2023 round of the Dunedin Biodiversity Fund.

BACKGROUND

- 6 In August 2007, the Dunedin Biodiversity Fund was established, with minor amendments to the eligibility and prioritisation criteria, and terms and conditions being approved by the Planning and Environment Committee in February 2019.
- 7 The purpose of the Dunedin Biodiversity Fund is: *To enhance the condition and extent of indigenous biodiversity across Dunedin City by encouraging and supporting landowners and communities who are committed to protecting, enhancing and managing indigenous biodiversity.*

- 8 The Dunedin Biodiversity Fund operates on a 'pay first - claim after' approach, where successful applicants have a standard term of 24 months to complete projects and claim the approved grant.

FUNDING GUIDANCE

- 9 The Dunedin Biodiversity Fund follows a 50:50 cost sharing arrangement, with the Council funding up to 50% of the project cost and the applicant contributing to the remaining costs. The maximum grant amount available is \$5,000, while the minimum is \$500.
- 10 To be eligible for funding under the Biodiversity Fund, projects must either:
- a) Aim to maintain or enhance the state of indigenous biodiversity e.g. fencing, plant and animal pest control, and/or
 - b) Aim to increase the extent of indigenous biodiversity e.g. revegetation projects.
- 11 The objective of the Dunedin Biodiversity Fund is to provide financial support for 'on-the-ground' activities that benefit indigenous biodiversity. The Council's contribution to the funding is intended for tangible goods such as plants, traps, and herbicides, while the applicant's contribution may cover labour and vehicle expenses. For additional information on eligible project types, refer to Attachment B, and for eligible grant costs, refer to (Attachment C).

Eligibility Criteria

- 12 Eligibility criteria refer to the minimum requirements that a project application must meet to be considered for funding. Projects that do not meet the eligibility criteria, or cannot be made eligible through grant conditions, should not receive funding. A list of eligibility criteria can be found in (Attachment B).

Prioritisation Criteria

- 13 Prioritisation criteria are used to rank projects for funding if the Dunedin Biodiversity Fund is oversubscribed. These criteria are designed to ensure that projects, particularly those on protected land, with the greatest potential for desirable biodiversity outcomes are given priority. Prioritisation criteria are listed in (Attachment B).

Conditions of Grants

- 14 All approved project applications will be subject to standard terms and conditions, which will form part of an agreement between the applicant and the Council. The Subcommittee reserves the right to impose additional conditions if deemed necessary. For further information on fund terms and conditions, please refer to (Attachment C).

DISCUSSION

- 15 Attachment A provides a summary of each application. The complete applications and assessments were submitted separately to the Subcommittee.

OPTIONS

16 There are no options.

NEXT STEPS

17 Staff will communicate the Grants Subcommittee's decisions to all applicants and provide payment once the Terms and Conditions of the Dunedin Biodiversity Grant Funding have been fulfilled.

18 The next funding round will be in September 2023.

Signatories

Author:	Zoe Lunniss - Biodiversity Advisor
Authoriser:	Mark Mawdsley – Team Leader Advisory Services Simon Drew - General Manager Infrastructure and Development

Attachments

	Title	Page
A	Dunedin Biodiversity Fund March 2023 - Summary of Applications	87
B	Biodiversity Fund Eligibility & Prioritisation Criteria	89
C	Biodiversity Fund Terms & Conditions	91
D	Biodiversity Fund Summary of Additional Funds	95

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This report relates to providing a public service and it is considered good-quality and cost-effective.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The Dunedin Biodiversity Fund aligns with the goals and outcomes of Te Ao Tūroa – Dunedin’s Environment Strategy and the Spatial Plan and supports the Parks and Recreation Strategy.

Māori Impact Statement

Mana whenua are represented on the Grants Subcommittee and provide guidance and advice on allocations of funding. Staff are working to develop relationships with the Māori community and ensure DCC grants are accessible and supportive of the needs of the Māori community.

Sustainability

The projects considered in this report will contribute positively to the long-term sustainability of the natural environment of Dunedin.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications. The recommended allocation is within budget.

Financial considerations

A total of \$62,133.59 is recommended to be granted to applicants.

Significance

This decision is considered to have low significance based on the Council’s Significance and Engagement Policy.

Engagement – external

The Department of Conservation was involved in the assessment of projects and provided recommendations for budget allocation.

Engagement - internal

There has been no internal engagement on the project applications.

Risks: Legal / Health and Safety etc.

There are no known risks.

SUMMARY OF CONSIDERATIONS

Conflict of Interest

There are no identified conflicts of interest.

Community Boards

A number of the grants relate to Community Board areas – i.e. Otago Peninsula, Mosgiel-Taieri, Saddle Hill, West Harbour and Waikouaiti Coast.

Dunedin Biodiversity Fund March 2023					
Application ID	Name of organisation or landowner	Project	Purpose of funding	Total costs	Amount requested
BIO-2023-01	Jean Grace	Partridge Grace Reserve	Contribution toward weed control (herbicide) and plants	\$ 10,165.23	\$ 4,238.75
BIO-2023-02	Jon Fergus	Potato Point Extension	Contribution toward contractor costs for site preparation for 12,000 trees and contribution toward tree guards, mats and fertiliser tablets	\$ 36,000.00	\$ 5,000.00
BIO-2023-03	Springwater Ag Ltd. (Ray Parker)	Native Wetland Regeneration Project	Contribution toward contractor to establish pest control network & 12 months maintenance	\$ 5,032.00	\$ 2,516.00
BIO-2023-04	Danielle Nicholson	Revegetating Tomahawk Lagoon Catchment	Purchase plants and plant protective equipment	\$ 8,821.31	\$ 4,273.61
BIO-2023-05	Paula Cross	Seatons Bush Restoration	Purchase plants and plant protective equipment	\$ 6,871.60	\$ 2,752.00
BIO-2023-06	Dunedin City Baptist Church (Malcolm Cowan)	Prayer Walk Stream Planting	Plant purchase	\$ 4,952.50	\$ 2,476.25
BIO-2023-07	Monowai Ecological (Matt Thompson)	Matai Hill Restoration Project	Contribution toward fencing contractor costs (7 ha area)	\$ 118,991.90	\$ 5,000.00
BIO-2023-08	Rebecca Guest	Native Restoration of Hillslope	Plant purchase	\$ 15,213.90	\$ 4,830.00
BIO-2023-09	Jed Tweedie	Pūrākaunui Dam and Wetland Restoration	Contribution toward fencing contractor costs	\$ 5,018.61	\$ 2,423.80
BIO-2023-10	Ryan Fitzgerald	Green Island Bush Road Native Regeneration Project	Plant purchase and plant protective equipment	\$ 10,702.77	\$ 4,997.11
BIO-2023-12	Saint Clair Golf Club	Saint Clair Golf Club Native and Recreation Project	Plant purchase	\$ 23,300.00	\$ 5,000.00
BIO-2023-13	Zac Noone	Hikaroroa Noone Farm Trapping Halo	Hardware, bait, and contribution toward contractor costs to establish pest control network	\$ 10,670.05	\$ 5,000.00
BIO-2023-14	Racheal Gibb	Ellesmere Street Covenant	Sycamore eradication and podocarp plantings	\$ 6,354.00	\$ 3,177.00
BIO-2023-15	David Smith	Hikaroroa Smith Farm Trapping Halo	Hardware, bait, and contribution toward contractor costs to establish pest control network	\$ 11,984.05	\$ 5,000.00
BIO-2023-16	Lee Paterson	Hikaroroa 4 Rivers Farm Trapping Halo	Hardware, bait, and contribution toward contractor costs to establish pest control network	\$ 12,043.80	\$ 5,000.00
BIO-2023-17	Birgette McLean	Waitete Bush Connection	Contribution toward contractor fencing costs	\$ 9,599.81	\$ 2,982.90
BIO-2023-18	Otago Peninsula Trust (Alan Funnell)	Barberry Removal	Contribution toward contractor costs for the removal of Darwin's Barberry within indigenous vegetation	\$ 9,466.00	\$ 4,733.00
BIO-2023-19	Brent Nicholson	Native Regeneration	Contribution toward contractor costs for exotic tree removal, plant purchase, and herbicide for site preparation	\$ 14,618.82	\$ 5,000.00
BIO-2023-20	Ellen Vincent Holdings Ltd.	Salt Meadow Connection	Contribution toward contractor fencing costs and purchase of plant protective equipment	\$ 8,145.00	\$ 2,947.00
BIO-2023-21	Windy Rock Ltd.	Sue and Phil Enhance Habitat in Pigeon Flat with The Halo Project	Contribution toward contractor fencing costs	\$ 20,872.00	\$ 4,186.00
Total cost of applicant projects				\$ 348,823.35	
Total funding requested					\$ 81,533.42
Total available for distribution					\$ 62,133.59
Difference					\$ 19,399.83



Dunedin City Council: Biodiversity Fund Eligibility and Prioritisation Criteria

Eligibility criteria

Eligibility criteria are the minimum requirements a project application has to meet to be funded.

To be eligible for funding projects must meet the following criteria:

- Be located within the Dunedin City boundaries.
- Be associated with a specific site/s. Projects that refer to the whole of Dunedin or generalised areas within it will not be eligible.
- Have direct benefit to indigenous biodiversity.
- Have completed application forms that demonstrate a thorough level of planning. For ongoing projects, a long-term management plan must be provided that details the stages of the project, the long-term outcome, and where the current application activity fits into the plan.
- Demonstrate long-term viability of the project outcomes e.g. stock exclusion from planted areas, ongoing planned commitment to animal pest control, ongoing weed control maintenance of planted areas, etc.
- Contribute to meeting the strategic goals of the DCC Biodiversity Strategy, Goal 2 objectives Te Ao Tūroa – Dunedin's Environment Strategy, and 2GP Strategic Objective 2.2.3.
- Have no unclaimed granted funds relating to either the site or the applicant.
- Revegetation projects must be stocked with eco-sourced native plants and be of an appropriate ecosystem type for the site.
- Project activities are not contrary to any regulations (e.g. Otago Regional Council Flood Protection Management Bylaw 2012) and have acquired any necessary consents/permissions.

The Biodiversity Fund does not provide grants for the following:

- Planting of exotic vegetation or non-local native species including nursery hybrids.
- Amenity or landscape plantings i.e. beautification projects.
- Projects that have been created to comply with Resource Consent conditions.
- Non-farming business entities and corporate farming entities (e.g. farms that are not landowner/leaseholder occupied).

- Research projects, education or project planning.
- Visitor or volunteer infrastructure.
- Government Departments and Local Authorities are not eligible for funding.

Prioritisation criteria

Prioritisation criteria are the criteria by which projects are ranked for funding, in the event that the fund is oversubscribed.

The Prioritisation criteria include:

Present or potential biodiversity values:

- Meet, or are likely to meet, the criteria for an Area of Significant Biodiversity Value (ASBV) in the DCC second generation (2GP) District Plan.
- Projects that provide buffers, linkages and/or corridors to or for indigenous biodiversity.
- Align with the 2007 Statement of national priorities for protecting rare and threatened species on private land:
 - i. To protect indigenous vegetation associated with land environments (defined by Land Environments of New Zealand at Level IV), that have 20% or less remaining in indigenous cover.
 - ii. To protect indigenous vegetation associated with sand dunes and wetlands; ecosystem types that have become uncommon due to human activity.
 - iii. To protect indigenous vegetation associated with 'originally rare' terrestrial ecosystem types not already covered by priorities 1 and 2.
 - iv. To protect habitats of acutely and chronically threatened indigenous species.

Protection and effectiveness:

- Have a protective covenant registered on the title of the land.
- Scheduled as an Area of Significant Biodiversity Value (ASBV) or Urban Biodiversity Management Area (UBMA) in the DCC second generation (2GP) District Plan.
- Align with current best practice for the activities involved.

Other:

- Projects located on private land that are landowner managed will have higher priority than community-led projects on public land.
- Eligible applicants and/or sites that have received grants in the previous funding round will have lower priority than other applications.
- Animal pest control projects from outside the Predator Free Dunedin catchment area will have higher priority than animal pest control projects within the Predator Free Dunedin catchment area.



Dunedin City Council: Terms for Biodiversity Grant Funding

General

1. The granting of previous funding for an activity or recipient is not a guarantee of any future funding and all applications will be assessed using the criteria outlined in the DCC Grants Policy, the relevant grant applied for, and these Terms for Grants Funding as set out below.
2. The DCC is under no obligation to provide any funding to the recipient other than the grants funding outlined in the successful funding application. Any decision regarding the provision of further funding will be at the DCC's sole discretion and subject to a separate agreement.
3. The amount of funding granted by the DCC to the recipient will be specified as exclusive of GST. Any GST and income tax obligations are the responsibility of the recipient.

Application

4. All applications for grants will be assessed against the grant's eligibility criteria and the Dunedin City Council (DCC) Strategic Framework and funding priorities.
5. All figures provided in an application for grants funding must be exclusive of GST.
6. All decisions on grant applications are final and no correspondence will be entered into.
7. The DCC accepts grants applications at different times throughout the year. It is the responsibility of the applicant to ensure they are aware of opening and closing dates and times (which may be subject to change).
8. Late applications will only be accepted in exceptional circumstances and at the sole discretion of the DCC.

Assessment

9. The DCC reserves the right to carry out relevant background checks of an applicant to validate any aspect of the application, including:
 - legal status of the applicant
 - previous funding allocation and project or activity delivery
 - eligibility against grants criteria including community standing
 - the financial viability of the organisation/ entity.
10. The DCC may contact an applicant to verify information provided in an application or seek additional information. The applicant agrees to assist the DCC with any requests within the timeframe provided. A failure to do so may result in the DCC rejecting the application.

Decision and Grant

A failure by the recipient to follow any of the terms set out below or in the Standard Community Grants Terms may result in the recipient being unable to claim grant monies from the DCC. Additional conditions specific to individual grants may be imposed at the discretion of the DCC.

11. The recipient must notify the Biodiversity Fund Administrator of the acceptance of the grant by signing the grant conditions document and returning it.
12. The recipient must first pay all costs associated with the project. The grant will only be paid for approved costs as outlined in the application on the basis of original invoices matched to original receipts or other proof of payment, accompanied by a satisfactory project completion report. Project completion reports must provide the information prescribed by DCC in the project completion report template.
13. To allow reasonable assessment of the 50:50 (or other) cost-sharing, claimants must provide evidence of all project costs not just those claimed as council's contribution via the grant. Copies of original invoices and/or receipts for all purchases, and logs of labour and vehicle use are to be provided for the total project costs, with the applicant's contributions and grant claim costs clearly identified separately.
14. Grants must be claimed within 24 months of approval unless otherwise specified in individual grant conditions. The Grants Subcommittee will not consider extensions or staged payments of grant monies. Applicants with grant monies outstanding after 18 months will be sent a reminder letter and/or email and/or phone call reminder. Any grant monies unclaimed after 24 months will expire and be reallocated by the Grants Subcommittee.
15. The individual or group applying to the fund must be the same individual or group who will run the project.
16. Any grant approval is for work on the site on which the project is located and grant monies are not transferable between sites, applicants or applications (including those by the same applicant for the same ongoing project if applicable).
17. The applicant must notify the Fund Administrator upon completion of the project for which the grant applies. At this time a project completion report must be prepared by the applicant and forwarded to the Fund Administrator. The Fund Administrator will present the final report to the Grants Subcommittee.
18. Grants are made subject to the Grants Subcommittee being satisfied that the information given is true and correct and that there has been no omission of any relevant fact or any misrepresentation given. The Grants Subcommittee retains the right to refuse payments to approved applicants in cases where it determines that it has been misled by the applicant or if the applicant has been placed in receivership, voluntary liquidation or declared bankrupt.
19. The Dunedin City Council has the right to visit any project for inspection prior to release of grant monies, or for promotional purposes where grant assistance has been given. In all cases the applicant will be notified in advance of a proposed visit to arrange a suitable time for access.
20. The Dunedin City Council reserves the right to refuse grant payments if in the opinion of the Grants Subcommittee the grantee wilfully or through neglect causes the project to fail.
21. All correspondence is to be via email or post to the Biodiversity Fund Administrator; Dunedin City Council, PO Box 5045, Dunedin 9058; biodiversity@dcc.govt.nz. All correspondence relating to an approved grant must quote the project grant number e.g. BIO-20XX-XX.

22. All grants funding must be spent for the purpose for which the application was granted and in accordance with the DCC Grants Policy, as well as the specific terms of that grant.
23. Recipients will ensure that grant funding is used in the most cost-effective manner so as to derive the maximum benefit from the funded activity or project (as identified in the successful application).
24. The recipient agrees to notify the DCC immediately if for any reason it is not possible to complete the funded activity or project.
25. The DCC reserves the right to undertake, engage or give authority to a third party to undertake a review or audit of a recipient's spending of grant funding and the delivery of the activity or project that relates to the funding. The recipient agrees to cooperate with any such review and provide access to persons, places and information as requested.
26. Recipients shall comply with all relevant legislation in the delivery of funded activities, including the Health and Safety at Work Act 2015.
27. The DCC may request recipients provide information to show that all relevant legislation has been followed including appropriate health and safety management plans.

Privacy

28. DCC collects all personal information in accordance with its Privacy Policy available on its website www.dunedin.govt.nz – please note that you may have additional rights under the EU General Data Protection Regulation if you are in the European Union.
29. Details of grant applications, awards and outcomes will be stored by the DCC for grants administration and accountability purposes.
30. The DCC may at its discretion disclose details of grants recipients, including in DCC financial reporting and marketing / communications activities.
31. If requested, recipients must publicly acknowledge the funding provided by the DCC in any financial statements or reports and where possible, in any publicity material.

Changes to Terms and Conditions

Changes to these Terms for Grants Funding may be made by the DCC and notified to applicants either by email or by updating the DCC website.

Dunedin City Council: Guidance on Grant Costs for the Dunedin Biodiversity Fund

- A. Maximum total grant allocated is \$5,000 (ex. GST).
- B. Minimum grant amount \$500 (ex. GST).
- C. Maximum grant rate for all projects is 50:50 cost sharing between council and applicant.
- D. The purpose of the Biodiversity Fund is to support 'on the ground' activities directly benefitting indigenous biodiversity. The DCC contributions are for funding tangible goods e.g. plants, traps, herbicide etc. The following costs are not eligible:
 1. Project costs incurred prior to the lodging of the application,
 2. Any costs involved in preparing the application,

3. GST,
 4. Debt servicing,
 5. Purchase of equipment unless it can be demonstrated that it is essential to the project, is of reasonable cost, and either cannot be leased/hired/rented or such arrangements are more expensive than purchase,
 6. Administration costs.
- E. The fund is not a subsidised employment programme and labour contributions are eligible as a project cost as part of the applicant's contribution only at a rate of \$20.55 per hour (the 2018 living wage). Labour costs are to be fair and reasonable, and a log of dates, hours, personnel and tasks are to be provided in project completion reports.
- F. Vehicle expenses are eligible as part of the applicant's contribution at a rate of \$0.76 per km. Vehicle costs are to be fair and reasonable, and a trip log including dates, km, personnel and destination/s are to be provided in project completion reports.
- G. Minimum size for revegetation planting projects is 0.1ha (1000m²). E.g. a 50m x 20m area.
- H. Contractor costs (e.g. for weed control) can be funded as a 50:50 cost-sharing expense.
- I. Work carried out by the applicant towards the project cannot be claimed as an expense against the council's contribution i.e. is considered labour. This includes examples such as growing plants or making home-made planting stakes which should be included as labour in the applicant's contribution.

Summary of Additional Funds for March 2023 Biodiversity Funding Round				
Application ID	Fund status	Amount allocated	Amount uplifted	Balance
Reported to Grant Subcommittee November 2022				
BIO-2019-12	Forfeited	\$ 5,000.00	\$ -	\$ 5,000.00
BIO-2020-03	Partial uplift	\$ 5,000.00	\$ 4,297.50	\$ 702.50
BIO-2020-26	Partial uplift	\$ 3,627.09	\$ 3,572.40	\$ 54.69
BIO-2021-34	Forfeited	\$ 2,000.00	\$ -	\$ 2,000.00
BIO-2022-15	Forfeited	\$ 500.00	\$ -	\$ 500.00
Subtotal				\$ 8,257.19
Reported to Grant Subcommittee May 2023				
BIO-2019-27	Forfeited	\$ 5,000.00	\$ -	\$ 5,000.00
BIO-2020-15	Forfeited	\$ 4,254.00	\$ -	\$ 4,254.00
BIO-2020-27	Forfeited	\$ 2,500.00	\$ -	\$ 2,500.00
BIO-2021-03	Partial uplift	\$ 1,379.03	\$ 1,201.58	\$ 177.45
BIO-2021-12	Partial uplift	\$ 3,000.00	\$ 2,953.66	\$ 46.34
BIO-2022-02	Partial uplift	\$ 5,000.00	\$ 4,517.10	\$ 482.90
BIO-2022-20	Partial uplift	\$ 1,000.00	\$ 884.29	\$ 115.71
Subtotal				\$ 12,576.40
Total		\$ 38,260.12	\$ 17,426.53	\$ 20,833.59