

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the West Harbour Community Board will be held on:

**Date:** Wednesday 10 May 2023  
**Time:** 5.30 pm  
**Venue:** Rolfe Room, Port Chalmers Town Hall, Port Chalmers

Sandy Graham  
Chief Executive Officer

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**West Harbour Community Board**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Angela McErlane	
<b>Deputy Chairperson</b>	Kristina Goldsmith	
<b>Members</b>	Barbara Anderson	Duncan Eddy
	Jarrod Hodson	Cr Mandy Mayhem
	Wayne Sefton	
<b>Senior Officer</b>	Dave Ward, Group Manager 3 Waters	
<b>Governance Support Officer</b>	Clare Sullivan	

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Clare Sullivan  
Principal Committee Advisor

Telephone: 03 477 4000  
clare.sullivan@dcc.govt.nz  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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## **1 PUBLIC FORUM**

### **1.1 Public Forum Jennifer Lawn**

Jennifer Lawn, from The Halo Project, wishes to address the board to give an update on the Halo Project.

### **1.2 Public Forum Hannah O'Neill**

Hannah O'Neill, a scholarship funding recipient, wishes to address the board to report back on the funding she received recently.

### **1.3 Public Forum Jill Jackman**

Jill Jackman wishes to address the board to present a petition regarding Borlases Road.

### **1.4 Public Forum Port Chalmers Foundry Society**

Lana Oranje and Robert Scott from the Port Chalmers Foundry Society, wish to address the board to speak to their funding application.

## **2 APOLOGIES**

At the close of the agenda no apologies had been received.

## **3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.



## **DECLARATION OF INTEREST**

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### **EXECUTIVE SUMMARY**

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### **Attachments**

Title	Page
<a href="#">A Register of Interests</a>	6

<b>West Harbour Community Board Register of Interest 4 May 2023</b>				
<b>Name</b>	<b>Responsibility (ie: Chairperson etc)</b>	<b>Declaration of Interests</b>	<b>Nature of Potential Interest</b>	<b>Proposed Management Plan</b>
Ange McErlane	Editor	The Rothesay News	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Vision Port Chalmers	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Waste Management Institute of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Kristina Goldsmith	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Lead Educator	Sawyers Bay Playcentre	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Family Members attending TS Nimrod Navy Cadets, Port Chalmers	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Barbara Anderson          Duncan Eddy	Chairperson	Otago Institute for Arts and Science (Otago Branch of the Royal Society of NZ)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Rutherford Discovery Fellow	Royal Society of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Honourary Curator	Otago Museum	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	The Spinoff	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Leaseholder	Pūrākaunui Block	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Port Chalmers Historical Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Author and Publisher	The Stories Behind the Street Names in Historical Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Halo Project	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

	Volunteer	Sustainable Coastlines	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Blueskin News	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Waitati Music Festival	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Jarod Hodson				Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property , Ravensbourne	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Wayne Sefton				Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Hotel	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Longbeach	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Section, Carey's Bay	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life member and Sponsor	Harbour RFC	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Port Chalmers Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Port Chalmers Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Various schools and kindergartens in West Harbour	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	West Harbour Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Mandy Mayhem				Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Keep Dunedin Beautiful (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Waitati Hall Society Inc	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Blueskin News Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Co-ordinator	Waitati Market	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Co-ordinator	Emergency Response Group, Blueskin area	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Member	FENZ Local Advisory Committee for Otago	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Waitati Music Festival Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Disability Advisory Group (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Social Wellbeing Advisory Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Blueskin Bay Amenities Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Blueskin A & P Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

## **CONFIRMATION OF MINUTES**

### **WEST HARBOUR COMMUNITY BOARD MEETING - 29 MARCH 2023**


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#### **RECOMMENDATIONS**

That the Board:

- a) **Confirms** the public part of the minutes of the West Harbour Community Board meeting held on 29 March 2023 as a correct record.

#### **Attachments**

	<b>Title</b>	<b>Page</b>
A 	Minutes of West Harbour Community Board meeting held on 29 March 2023	10

## **West Harbour Community Board**

### **MINUTES**

**Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 29 March 2023, commencing at 5.30 pm**

#### **PRESENT**

<b>Chairperson</b>	Angela McErlane	
<b>Deputy Chairperson</b>	Kristina Goldsmith	
<b>Members</b>	Barbara Anderson	Duncan Eddy
	Jarrod Hodson	Cr Mandy Mayhem
	Wayne Sefton	

**IN ATTENDANCE** David Ward (Group Manager 3 Waters).

**Governance Support Officer** Wendy Collard

#### **1 PUBLIC FORUM**

##### **1.1 Public Forum Julie Fawcett**

Julie Fawcett provided an overview of the Artisan Markets which she ran in particular the ones that were held on days there was a cruise ship in Port.

##### **1.2 Public Forum Dunedin Sea Cadets**

Kristina Goldsmith withdrew from this.

Jonny Goldsmith spoke in support of the Dunedin Sea Cadets funding request for materials to build new access ladders and responded to questions.

Moved (Angela McErlane/Barbara Anderson):

That the Board

**Extends** Public Forum beyond 30 minutes.

**Motion carried****1.3 Public Forum Joanna Kidston**

Joanna Kidston spoke in support of the Careys Bay Hotel Social Club funding request for the Carey's Bay Community Regatta Day. Ms Kidston provided an update on the funding that was required to hold the event and advised that Port Otago had donated the cost of the traffic management.

**1.4 Public Forum Creative Control Events - Careys Bay Boatbuilders**

Shelley Gorman from Creative Control Events, addressed the meeting on their funding request for marketing materials, display information and event organisation for a celebration of Carey's Bay Boatbuilders.

**1.5 Public Forum Tracey McNamara – Long Beach Amenities Society**

Tracey McNamara, President, Long Beach Amenities Society, spoke in support of their funding application towards replacement of the roof for the Long Beach Hall.

**1.6 Public Forum Paulina Barry**

Paulina Barry spoke to her PowerPoint presentation on street lighting and the impact on dark skies and the wildlife.

**2 APOLOGIES**

There were no apologies.

**3 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Barbara Anderson/Jarrold Hodson):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (WHCB/2023/015)**

## **4 CONFIRMATION OF MINUTES**

### **4.1 WEST HARBOUR COMMUNITY BOARD MEETING - 15 FEBRUARY 2023**

Moved (Barbara Anderson/Jarrold Hodson):

That the Board:

- a) **Confirms** the minutes of the West Harbour Community Board meeting held on 15 February 2023 with the amendments as agreed.

**Motion carried (WHCB/2023/016)**

## **PART A REPORTS**

## **5 FUNDING APPLICATIONS**

Kristina Goldsmith withdraw from the discussion on the Dunedin Sea Cadets funding application.

The Board gave consideration to the Dunedin Sea Cadets funding application for \$584.10 to purchase materials to manufacture two new access ladders.

Moved (Duncan Eddy/Barbara Anderson):

That the Board:

- a) **Approves** the funding request from the TS NIMROD Sea Cadet Assoc for \$584.10 towards the purchase materials to manufacture two new access ladders.

**Motion carried (WHCB/2023/017)**

Following discussion, the Board agreed to lay the funding application from the Long Beach Amenities Society until their first meeting of the 2023/24 financial year and would like an update from the society on the results of their other funding applications.

Moved (Barbara Anderson/Jarrold Hodson):

That the Board:

**Lays** the Long Beach Amenities Society funding application on the table.

**Motion carried (WHCB/2023/018)**

The Board gave consideration to a funding request from the West Harbour Pony Club for \$500.00 towards a new arena fencing to keep the riders and horses safe.

Moved (Barbara Anderson/Wayne Sefton):

That the Board:



- a) **Approves** the funding request from the West Harbour Pony Club for \$500.00 towards a new arena fencing to keep the riders and horses safe.

**Motion carried (WHCB/2023/019)**

The Board gave consideration to the funding request from Creative Control Events on behalf of the Carey's Bay Boatbuilders for \$1500.00 towards marketing materials, displays, design; and event organisation and management.

Following discussion, it was agreed that the Board would support this project, subject to the approved funding being utilised towards the costs of the producing of the historical documentation and confirmation from the Port Chalmers Maritime Museum would accept these.

Moved (Barbara Anderson/Jarrold Hodson):

That the Board:

- a) **Approves** the funding request from the Creative Control Events on behalf of the Carey's Bay Boatbuilders for \$500.00 subject to the following:
- i) The funding be utilised for the production of the historical documentation;
  - ii) Written confirmation from the Port Chalmers Maritime Museum that they would be happy to add this documentation to its collection.

**Motion carried (WHCB/2023/020)**

The Board gave consideration from the Carey's Bay Hotel Social Club for \$3,000 towards the Carey's Bay Community Regatta Day.

The Board noted that during Ms Kidston's presentation, she advised that Port Otago had donated the cost of the Traffic Management.

Moved (Duncan Eddy/Kristina Goldsmith):

That the Board:

- a) **Approves** the funding request from Golden Harvest Contractors Ltd trading as the Carey's Bay Hotel for \$2000.00 towards the Carey's Bay Community Regatta Day.

**Motion carried (WHCB/2023/021)**

## **6 GOVERNANCE SUPPORT OFFICER'S REPORT**

A report from Civic provided an update on activities relevant to the Board area which included:

- a) Funding update
- b) Board presentation to Civic Affairs – It was noted that the Board was scheduled to present to the Civic Affairs Committee on 16 May 2023.
- c) Change to recycling and rubbish collection day for Ravensbourne and Maia from a Tuesday to a Monday.
- d) Draft Dunedin City Council 2023/24 Annual Plan – there was discussion on a workshop to discuss the preparation of the Board's submission.
- e) Draft Otago Regional Council 2023/24 Annual Plan – It was noted that the submission period to the draft Otago Regional Council 2023/24 closes on 14 April 2023.

- f) Ravensbourne Community Hall – Upgrade work was currently being undertaken and as a result the hall would be unavailable until mid-July 2023

Moved Barbara Anderson/Kristina Goldsmith):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Agrees** that the Board would prepare a submission to the draft Otago Regional Council Annual Plan 2023/24, noting that it would be ratified at the 10 May 2023 meeting.

**Motion carried (WHCB/2023/022)**

Cr Mandy Mayhem withdrew from this item.

Moved (Barbara Anderson/Jarrold Hodson):

That the Board:

- c) **Agrees** that the Board would prepare a submission to the draft Dunedin City Council Annual Plan 2023/24, noting that it would be ratified at the 10 May 2023 meeting.

**Motion carried (WHCB/2023/023)**

## **7 BOARD UPDATES**

### **Port Noise Liaison Committee**

Kristina Goldsmith provided an update on the Port Noise Liaison Committee and advised that an online complaint form was being developed.

### **Ravensbourne Liaison including Ravensdown Community Liaison Group**

Jarrold Hodson provided an update on the Ravensdown Community Liaison Group which included the monitoring that was being undertaken.

### **Keep Dunedin Beautiful**

Barbara Anderson advised that there was no update as Keep Dunedin Beautiful had not met yet.

### **Otago Access Radio**

Barbara Anderson provided an update on the topics that she spoke on and advised that the Board's next segment was 11 April 2023.

### **Aramoana Liaison**

Barbara Anderson provided an update on the group's last meeting which included sustainable fishing, storm damage and parking at the Domain and the installation of a toilet.

### **Infrastructure Liaison**

Kristina Goldsmith and Ange McErlane advised that there was no update.

### **Long Beach and Pūrākaunui Amenities Society**

Duncan Eddy advised that he had contacted the groups to introduce himself as the Board's representative.

**West Harbour Emergency Response Group**

Ange McErlane provided an update

**Policing Matters**

Wayne Sefton provided an update on policing matters

**Community Awards and Scholarships**

Duncan Eddy and Kristina Goldsmith advised that there was no update.

**Social Media**

Duncan Eddy provided an update on the activity on the Board's Facebook page including the posts that he had published.

Moved (Duncan Eddy/Cr Mandy Mayhem):

That the Board:

- a) **Notes** the Board updates

**Motion carried (WHCB/2023/024)**

**8 CHAIRPERSON'S REPORT**

The Chairperson provided an update on matters of interest which included:

- a) Speed limit consultation – Duncan Eddy provided an update on the presentation of the Board's submission to the Interim Speed Limit Plan.
- b) Port Chalmers Maritime Museum – Ange McErlane advised that the museum would be closed until the refit had been completed.
- c) Workshop – It was agreed that the Board would hold a workshop on 5 April 2023 to discuss the Board's submissions to the draft DCC Annual Plan 2023-24 and the draft ORC Annual Plan 2023-24.
- d) Kāinga Ora – Ange McErlane advised that Kāinga Ora would be holding a public meeting on 4 April 2023 at the Rugby Clubrooms from 5.30 pm to 7.30 pm to discuss their social housing in Port Chalmers.

Moved (Angela McErlane/Wayne Sefton):

That the Board:

- a) **Notes** the Chairperson's Report.

**Motion carried (WHCB/2023/025)**

**9 COUNCILLOR'S UPDATE**

Councillor Mandy Mayhem provided an update on matters of interest which included:

Interim Speed Limit Plan

Council's Dunedin Hospital "They Save We Pay" Campaign

Moved (Angela McErlane/Barbara Anderson):

That the Board:

- a) **Notes** the Councillor's Update.

**Motion carried (WHCB/2023/026)**

The meeting concluded at 8.35 pm.

.....  
CHAIRPERSON

## **PART A REPORTS**

### **FUNDING APPLICATION**

Department: Civic

#### **EXECUTIVE SUMMARY**

- 1 An application has been received from the Port Chalmers Foundry Society for \$2,000.00 towards an art project with schools in the West Harbour to culminate in an exhibition at a gallery in Port Chalmers (Attachment A).
- 2 The remaining balance in the Board's Discretionary Fund for the 2022/23 financial year is \$1,919.05

#### **RECOMMENDATIONS**

That the Board:

- a) **Considers** the funding request from the Port Chalmers Foundry Society.

#### **Signatories**

Author:	Clare Sullivan - Principal Committee Advisor
Authoriser:	Clare Sullivan - Principal Committee Advisor

#### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	Application	18

### Application for Project Funding from the West Harbour Community Board

Name of group/individual applying for funds:

Address: *Port Chalmers Foundry Society*

Contact person: Position held/phone & email: *Kris Smith Co-Chair*  
*pcf.foundryrust@gmail.com*

Alternate contact person: Position held/phone & email:  
*Lana Olanie Visual Arts Sub-committee*

Short description of project (please continue on a separate sheet if needed):

*Please see attached*  
*Art project with West Harbour Schools*

Funding Sources	Requested/raised	Received/raised
<i>PC Foundry Society</i>	<i>\$500</i>	<i>\$500</i>
<i>Reserve Paints</i>	<i>1500</i>	
<i>Mitre 10, Megg</i>		
<i>OCT</i>	<i>\$3,000</i>	
WHCB	<i>\$2000</i> <i>\$500 per school</i>	
Total	<i>\$7000</i>	

- Please provide an itemised budget of the project on a separate sheet.
- Please also attach 2 quotations for work, goods or services if appropriate and any additional information which may be useful in explaining your project.

What is the timeframe for completing the project? [OR What is the date of your event/project?] *Exhibition at Pea Sea Art*  
*1 October 2023*

Is your project a one-off, annual or biennial event? *Yes one-off.*

How will the project benefit your organisation?

*Profile raising for our project which will involve schools build pride in our community and develop children's knowledge of the history of the Stevenson Cook/Sims building. The work produced will be retained for display in the building*

What are the benefits to the wider community of your project?

The work will be on display,  
children will develop a sense of  
in the history of the community

Has your group made an application to the Board for  
funding support within the last five years?

Yes ☒

No ☐

If granted, how much & what was that money used for? \$548.28 in  
2021 for creation of website.

**NOTES:** Please refer to the 'Discretionary Funding Guidelines' for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area and the amount of funding remaining in any financial year. This application form is also available on [www.dunedin.govt.nz](http://www.dunedin.govt.nz).

Please be aware that if successful you/your organisation is required to submit a final report to the West Harbour Community Board within 3 months of completion of your project

**Bank Account:** please supply ONE of the following:

pre-printed deposit slip

copy of a bank statement

bank verified handwritten deposit slip with your signature

number & bank details

screen shot from internet banking showing clearly your/your organisation's name, account number & bank details

Contact: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz) or telephone 477 4000, or Francisca Griffin with any questions (refer to <https://www.dunedin.govt.nz/your-council/community-boards/west-harbour> for contact details)

**Privacy Statement:** Please note that the information contained in this application will be available to the media and public. If you wish to have any information withheld please contact the Governance Support Officer.

Return completed form to: West Harbour Community Board, c/o Dunedin City Council, PO Box 5045, Dunedin 9058 or email to [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz)



## **PORT CHALMERS FOUNDRY SOCIETY**

27 Currie Street, Port Chalmers, 9023 ✉ [pcffoundrytrust@gmail.com](mailto:pcffoundrytrust@gmail.com) 🌐 [www.pcfoundrytrust.co.nz](http://www.pcfoundrytrust.co.nz)

### **Application to West Harbour Community Board for Funding to assist with an arts in West Harbour Schools project exploring the history of the Stevenson Cook/Sims Building.**

The Port Chalmers Foundry Society is running an art exhibition at Pea Sea Gallery who have generously supported all of our exhibition fund raising events since our inception. The exhibition this year is called Rivets and Steel and we have around 20 well-established artists working with a variety of mediums participating in this show.

Once we complete the building it will have a focus on supporting both community events as well as the visual and performance arts. To that end we see it important to routinely run events which support the arts and include the community. We are keen to ensure that children in the West Harbour see the new facility as relevant to them. To that end we have approached Pea Sea Art to run a programme with West Harbour schools who have identified that they want to participate – the project will focus on developing a diorama that illustrates the history of Port Chalmers and the Foundry in particular. We have called the project **A Sense of Place**. Ravensbourne, Purakaunui, St Leonards and Port Chalmers Schools have all enthusiastically committed to the project. We are particularly excited to include Ravensbourne School as they are a very small school and were thrilled to be invited.

The end result will be exhibited along with the Rivets and Steel exhibition which will give the children a great sense of achievement as they will have their work exhibited alongside some very high profile artists.

We have been furiously fundraising as you will all be aware – our intention is to split the project into two stages with a focus initially on re-roofing the original foundry building and restoring the iconic doors. The Society has agreed to put \$500 towards this project. Our target for the first stage of the project is over \$1 million.

The budget for the project is attached.





Pea Sea Art  
6 George Street, Port Chalmers 9023  
021-2660-414  
peaseaart@gmail.com  
www.peaseaart.co.nz



28<sup>th</sup> of April, 2023

To the Port Chalmers Foundry Society  
**RE: A sense of place**

Thank you so much for inviting us to produce and coordinate a creative collaboration with the local schools in our wonderful community. We see this as a fantastic opportunity for the children to connect with the history of the area and to participate in a project that aims to help preserve the stories of old.

The third school term ends on September 22 so, our work with the children will occur at least a week prior. This will allow us ample time to touch up any of the finer details and ready everything for installation at Pea Sea Art for the October exhibition.

This week, we spoke with the following schools who are keen to take part: Ravensbourne, St Leonards, Port Chalmers and, Purakaunui. We were unable to speak with anyone at Sawyers Bay School.

The below table, is our proposed budget:

Project - ' <u>A Sense of Place</u> ' - September/October 2023 - Working Budget		
Time/Labour (~100hrs)	Includes: two people, preparatory work, a week working at the schools with the kids, travel, post-production	\$ 3000
Resources	Includes: - tools - materials - installation hardware - PPE	\$ 800 \$ 1500 \$ 250 \$ 350
Outsourced work	Prefabrication/help	\$ 1100
	Total:-	\$ 7000

Thanks again, really looking forward to it.

## GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

### EXECUTIVE SUMMARY

This report is to inform the West Harbour Community Board of activities relevant to the Board area including:

- a) Funding update
- b) Board presentation to Civic Affairs
- c) Change to recycling and rubbish collection day
- d) Ratification of submissions

### RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report
- b) **Ratifies** the Board's submission to the 2023/24 Dunedin City Council draft Annual Plan
- c) **Ratifies** the Board's submission to the 2023/24 Otago Regional Council draft Annual Plan.

### Project Fund

- 2 The Board has \$1,919.05 available for the remainder of the 2022/23 financial year (not including any decisions made at the meeting on 10 May. To date \$9,580.95 has been allocated as follows:

Meeting Date	Amount	Recipient
3 August 2022	\$1500.00	Rothsay News
	\$550.85	Cigarette Butt Bins
7 December 2022	\$1,500.00	Scholarship applications (3)
	\$240.00	Otago Access Radio
	\$600.00	Pūrakaunui School
15 February 2023	\$656.00	West Harbour Beautification Trust
	\$950.00	Up Your Act
29 March 2023	\$584.10	Dunedin Sea Cadets
	\$500.00	West Harbour Pony Club
	\$500.00	Carey's Bay Boatbuilders Celebration

Meeting Date	Amount	Recipient
	\$2,000.00	Carey's Bay Regatta Day
Total spent	\$9,580.95	

### Civic Affairs Committee

- 3 The West Harbour Community Board is invited to present to the Civic Affairs Committee meeting being held on 16 May 2023 and should consider what issues relating to the West Harbour area it would like to highlight for the Chair to present.

### Upcoming change to recycling and rubbish collection day – Ravensbourne and Maia areas

- 4 A letter was posted to Ravensbourne and Maia property owners on Monday 17 April, advising them of a kerbside collection service change from 3 July 2023. (Attached) The changes include kerbside recycling and rubbish collection day changing from Tuesday to Monday and the bin schedule is swapping around.
- 5 This brings the two suburbs into line with the rest of West Harbour, reducing collection truck trips, fuel use and emissions.
- 6 A follow-up letter will go to residents in the areas affected prior to 3 July, as well as targeted advertising. For two weeks after the collection service change, contractors will provide follow-up kerbside collection support for those who put their bins on the wrong day or wrong type of bin out.

### Draft Annual Plans 2023/24

- 8 The West Harbour Community Board prepared submissions to the Dunedin City Council draft 2023/24 Annual Plan and the Otago Regional Council draft 2023/24 Annual. As both the dates for submissions closed before the Board meeting, the Board must now ratify the submissions it put forward. (Attached)

### Roadworks Schedule

- 9 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

### Dunedin City Council Updates

- 10 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g. potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For any non-urgent matter

please contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

- 11 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

### Signatories

Author:	Clare Sullivan - Principal Committee Advisor
Authoriser:	David Ward - Group Manager 3 Waters

### Attachments

	Title	Page
<a href="#">A</a>	Letter to Ravensbourne and Maia residents	26
<a href="#">B</a>	Submission to DCC	27
<a href="#">C</a>	Submission to ORC	33

**SUMMARY OF CONSIDERATIONS**
***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

There is no contribution to the Strategic Framework.

***Māori Impact Statement***

There are no known implications for Māori.

***Sustainability***

There are no implications for sustainability.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications.

***Financial considerations***

The funding request can be met from the Board's discretionary fund.

***Significance***

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

***Engagement – external***

There has been no external engagement.

***Engagement - internal***

Internal engagement has occurred with appropriate staff members.

***Risks: Legal / Health and Safety etc.***

There are no risks.

***Conflict of Interest***

There is no known conflict of interest.

***Community Boards***

The report provides information on activities in or relevant to the Board area.

Dear

[Recycling and rubbish collection day changes for Ravensbourne and Maia from 3 July](#)

From Monday, 3 July 2023 there will be two permanent changes to the Dunedin City Council (DCC) kerbside recycling and rubbish collection service to your property at:

XXXXProperty address XXX

1. Your current kerbside collection day is Tuesday. This will change to Monday.
2. The timing of fortnightly collection of yellow-lidded recycling bins and blue glass bins will swap around. So, on 3 July you will put out your blue glass recycling bin.

Closer to the time, we will provide you with new kerbside collection calendars and bin stickers so you know what bin to put out when. We recommend that you download the DCC Kerbside Collection app (available from Google Play or the App Store) for information about our kerbside collections.

To help as you get used to the new collection day, for the first couple of weeks our contractor will pick up bins put out on the wrong day and attach reminder tags.

This service change will not affect your DCC rates charges.

*If your Ravensbourne/Maia property is occupied by tenants, please discuss these changes with them.*

[Why are these changes happening?](#)

We don't make these decisions lightly. These changes will align your kerbside collection day and bin type with the rest of the West Harbour area. This will save fuel and reduce trips for the collection trucks, so it should also reduce carbon emissions.

- If you have any questions, contact the Dunedin City Council at 03 477 4000.
- You can find out more about how to use recycling bins and rubbish bags at: [www.dunedin.govt.nz/services/rubbish-and-recycling](http://www.dunedin.govt.nz/services/rubbish-and-recycling)
- Find out more about the DCC's Waste Futures planning: [www.dunedin.govt.nz/waste-futures](http://www.dunedin.govt.nz/waste-futures)

Yours sincerely

Chris Henderson

GROUP MANAGER WASTE AND ENVIRONMENTAL SOLUTIONS



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The Chief Executive  
Dunedin City Council  
PO Box 5045  
Dunedin  
New Zealand

21 April 2023

West Harbour Community Board (WHCB) Submission to the Dunedin City Council Annual Plan  
2023/24

**INTRODUCTION**

West Harbour is a coastal Dunedin community where most residents live within easy walking distance of the Otago Harbour and the ocean. Proximity to healthy land and water is one of the most precious resources for our community, and the intrinsic, aesthetic, spiritual and mental health benefits value that comes with living adjacent to nature.

The West Harbour community value access to kai moana, the recreational and commercial opportunities afforded due to living adjacent to Otago Harbour, and the conservation and recreation value of Orokonui Ecosanctuary, among others.

Our community feel deep affinity with the Otago Harbour and the marine area that surrounds us, however our community are conscious of and concerned that there is considerable and increasing pressures placed on the outlying coastal communities such as the precious environments of Osbourne, Pūrākaunui, Long Beach/Warauwerawera, and Aramoana. In addition, West Harbour is the gateway to Dunedin city, with almost one hundred cruise ship visits bringing close to 150,000 passengers and 73,000 crew members into the area over the 2022/23 cruise ship season.

Along West Harbour we are proud to offer manaaki to our visitors, and we ask that the Dunedin City Council (DCC) help us to maintain our piece of paradise as the wonderful place it is to grow up, live, work, play, and visit, whilst maintaining West Harbour as the priceless piece of Dunedin's historic and wild environment that it is.

As the gateway to Dunedin for thousands of visitors every year, more concerted action from the DCC is required to improve public amenities, roading, and pest management across West Harbour.

The West Harbour Community Board (WHCB) are broadly supportive of the DCC's proposed 2023/24 Annual Plan to ensure Dunedin is a supportive, caring community with a great quality of life, a healthy and sustainable city with healthy and treasured natural environments, and an active city with quality and accessible recreational spaces and opportunities.

***The WHCB would like to elaborate specifically on urgent health and safety concerns (1-4), the two dam closures proposed in the DCC long-term plan (5), hygiene and health concerns around inadequate provision of public toilets (6), and Environmental concerns (7-9).***



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**SUBMISSION POINTS**

**1. Infrastructure Shared Pathway Terminus – Port Chalmers Main Street Upgrade**

The West Harbour community are excited to see the shared pathway nearing completion. This will be a considerable and positive addition to the West Harbour community. Unfortunately, the shared pathway terminus at Port Chalmers presents a considerable **Health and Safety issue**. The pathway finishes immediately adjacent to the unbarricaded railway crossing on Wickliffe Terrace. Port Chalmers urgently requires bike stands to cater for the increase in cycle traffic that will inevitably follow the completion of the shared pathway. There will be frequent gatherings of groups often including young children at the start of the shared pathway, as is currently the case at St Leonard's. Many commuters travel by car to St Leonard's and then use the bike path accommodation needs to be made for these activities along the main street of Port Chalmers (George Street).

*WHCB request a safer solution for the shared pathway terminus at Port Chalmers and the installation of cycle parking stands as part of the Port Chalmers Main Street Upgrade scheduled for 2023/24.*

**2. Aramoana Domain Parking**

WHCB appreciate the DCC support in installing the new playground at the Aramoana Domain. The playground is extremely well-used and a wonderful addition to the community. There is currently safe parking for a maximum of two vehicles outside the gate at Aramoana Domain, meaning visitors often park along the road partially blocking the road and obscuring the line of site for drivers. With increased use of the playground by local tamariki/children and visitors this presents a **Health and Safety** issue which could easily become a tragedy.

*WHCB request that a parking zone for 10-12 cars be added to the Aramoana Domain along the newly revegetated zone to the left of the entrance gate inside the domain ground, cordoned off with bollards/chain, or similar, that could be removed for large, organised events.*

**3. Back Beach Parking and Otago Harbour User Working Group**

Increasing recreational and commercial use of the Otago Harbour is placing strain on the natural environment and brings with it many Health and Safety considerations. With the return of cruise ships post COVID19 and the completion of the Port Chalmers to Dunedin and Dunedin to Portobello Shared pathways, both recreational and commercial use across Otago Harbour and adjacent communities will increase. Concern has been raised around the Back Beach, Port Chalmers Parking area and the congestion of this area through increased commercial use. This parking area was being used as a staging, waiting area by cruise ship shuttle buses (2022/23 season) causing a significant **Health and Safety** issue with several near misses and in one case a trailer being dragged along by a bus.

*WHCB request DCC support in calling on the ORC to form a 'Otago Harbour User Working Group' that includes recreational, commercial and governance bodies.*

*WHCB request community consultation to find a workable solution for this valued parking area.*

**4. Road and footpath Maintenance**





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*Many of West Harbour's roads and footpaths are in need of repair, e.g., Mary street (Port Chalmers), Wanaka street (Ravensbourne, See photos), McAndrew Road (Carey's Bay), Aramoana settlement, Osbourne Main road.*

The main Aramoana road from Port Chalmers to Aramoana has overhanging and slip prone trees, rocks, and clay along the length of the road. Every large rain event brings rubble and rocks onto the road. Larger storm events bring down trees blocking the road entirely. King tides and storm events regularly erode the gravel behind the seawall and cover the harbour lane in large areas of loose stones. This road has blind corners, no hard shoulder, and few places where it is safe to pull off the road. Residents in the Aramoana community commute daily to school and work. This is a **Health and Safety** issue and a fatality waiting to happen, either through falling debris hitting someone or someone avoiding debris and ending in the harbour. The hill edge of the Aramoana main road desperately needs work.

*WHCB request a review of the road and footpath maintenance schedule for West Harbour.*

*WHCB request the main Aramoana Road be reviewed and appropriately maintained for Safety.*

### 5. West Harbour Dam closures

We are concerned about the planned closure of the "two raw dams and water treatment plant at Port Chalmers" (page 12, DCC 10 year plan 2021-31).

Dunedin has recently been under voluntary water restrictions. Climate change and local population growth will only increase the pressure on supply and demand. Closing two of Dunedin City's seven dams could be a decision Dunedin would soon regret.

The Cedar Creek and Rossville Dams are important to the resilience of West Harbour communities in times of natural disaster or for local fire fighting. If West Harbour is cut off from the rest of the city, the main pipeline is damaged, or the Mt Grand water supply is contaminated (as happened in 2019), these dams provide much needed water supply. There are also concerns about the loss of amenities value of the superb parklands around these dams, which are popular for recreational use.

*WHCB request consultation and review of this decision.*

### 6. Port Chalmers Pool

West Harbour is community with strong ties to the water. Recreational access to the Harbour and Ocean is a strong motivation for many residents choosing to live in West Harbour. Collectively we love the water. We also recognise that the water can be a dangerous place, 2022 saw a 14-year record high in NZ drownings (94 people lost their lives in NZ waters). 2023 drownings are already ahead of 2022 numbers (NZ Water Safety, <https://www.watersafetynz.org/drowning-insights>). The Port Chalmers pool is a vital part of the West Harbour community commitment to enjoying our marine environment safely. Every year Port Otago ensures our West Harbour tamariki have access to free swimming lessons at the Port Chalmers pool. Residents used the Port Chalmers pool 11 362 times during the 2019/2020 season (DCC Long term plan, p122). The Port Chalmers pool is a well-used, and essential amenity.

*WHCB request the Port Chalmers pool season and hours be extended.*

### 7. Public toilets



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Enjoyment of the outdoors for recreation and community events around West Harbour is dependent on a clean healthy environment that does not create a Health Hazard. This is particularly true for areas of West Harbour that experience an influx of visitors and where no, or few, supplementary public facilities exist. Public toilets in and around Dunedin City were the most commented item (1,023 submissions to the 2021-31 Long term Plan). We understand that other community boards and wilderness areas also require more public toilets. However, the current rate of increase in supplying this basic human need is insufficient. This has led to public fouling (human waste) in some of our most precious Wild Dunedin environments. With the completion of the shared path from Dunedin to Port Chalmers the number of visitors, cyclists, dog walkers and family groups enjoying West Harbour will increase, we need facilities in place, in advance to avoid people being caught short and resorting to a nearby tussock or bush. A tussock or bush that the next group of children are playing, running, and falling on. The Long-term plan has a very conservative plan for increasing the number of public toilets in Dunedin we would request this be substantially increased and installation moved forward.

- a. *WHCB appreciate the anticipated installation of public toilets on the Harbour Cycleway (shared path) at **St Leonards** (2022/23). We look forward to its completion before the 2023/24 cruise ship season begins in October.*
- b. *WHCB request that the scheduled public toilet installation at **Pūrākaunui** be moved forward from 2028/29 to 2023/24.*
- c. *WHCB request public toilets be installed at **Sawyers Bay** (currently without public toilets of any form). Sawyers Bay is a popular residential area for young families and the connection to the shared path will inevitably increase the need for more accessible public toilets.*
- d. *WHCB request permanent public toilets be installed at the **Aramoana mole**. The completion of the shared path will increase the number of cyclists along West Harbour and the ease of access to Aramoana. The DCC need to proactively cater to the increased need for public amenities in these high-pressure, high-risk Wild Dunedin Environment. Aramoana is an extremely popular spot for surfers, dog-walkers, families, walkers, lack of public toilets adjacent to the beaches presents a significant Health and Safety problem.*
- e. *Following the post-covid return of cruise ships this season (2022/23) **George Street, Port Chalmers public toilets** were unable to cope with the demand. At times going three days without cleaning, frequently out of toilet paper and unclean. This is a poor welcome to Dunedin for the almost 150 000 cruise ship passengers that visited this season. *WHCB request public toilets be installed at Centennial Park / shared pathway terminus in time for the 2023/24 Cruise ship season.**

**8. Dog poo bins**

Dog poo is a significant problem in multiple sites across West Harbour. Specific complaints and areas of concern are, Aramoana, Port Chalmers, Back Beach, and the Shared Pathway. If nothing is done this problem will increase with the completion of the new shared pathway. Given the prominence of Port Chalmers as the disembarkation location of the cruise ship passengers to Dunedin presenting a clean environment is essential to Dunedin's brand image. We believe that



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social pressure, and subliminal signalling through visible, attractive signage, bag dispensers and designated bins will have a considerable effect.

*WHCB request that the DCC trial the use of marine grade dog-poo-bag dispensers and dog-poo bag bins (e.g., like those installed by Nelson; <https://bit.ly/3m00PjZ>) along the Shared Path and Back Beach.*

### 9. Control of Noxious weeds and Pest Management

West Harbour is home to many native and endangered birds, reptiles, invertebrates, and plants, as well as being frequently visited by migratory marine mammals and sea/coastal birds. West Harbour borders Orokonui Ecosanctuary in the West, and Otago Harbour in the East. The area is within easy pest swimming/dispersal distance of the Otago Peninsula and Otago Harbour islands. The geographical proximity to some of Aotearoa New Zealand's most precious biodiversity means that West Harbour is a vital link in Otago's efforts to protect native and endemic flora and fauna.

Site-Led Programmes for "West Harbour – Mt Cargill", and "Quarantine and Goat Islands / Kamau Taurua" areas are in place and include Banana Passionfruit, Darwin's Barberry, Sycamore, Gunnera, and Tradescantia) and pest animal species such as feral cats, feral rabbits, feral goats, feral pigs, mustilids, rats, hedgehogs, and possums (Page 59, The Otago Regional Council Pest Management Plan).

*WHCB request DCC support in obtaining our long term goals for a pest free West Harbour through more active monitoring, management, and eradication of noxious weeds and pest across West Harbour. This is particularly important in DCC reserves and along the shared pathway, and road network.*

### 10. Protecting Aramoana Ecological Area from erosion

West Harbour is home to the magnificent Aramoana Ecological Area, an extensive protected wetland ecosystem with a strong ecological zonation. The existing board walk provides easy access for the public without risk to the integrity of the salt-meadow and the site is frequently visited by school groups from across Dunedin. This land is a significant part of the Dunedin City Wild Environment and Heritage. The issues are complicated by various local, regional, and national organisations overseeing overlapping and adjoining areas.

There is grave concern from the local community that long term lack of maintenance for the existing Long Mac Groyne structure is putting this nationally identified Ecological Area, and the historic pilot houses along the spit, at serious risk of inundation and erosion with each king tide and storm surge.

The Ecological Area has been the focus of many scientific research projects and is highly prized by the NZ ecological and the local community for both its aesthetic and conservation values. The area is host to special saltmarsh plants and shrubs, and is a vital feeding spot for a large number of birds, including godwits, banded dotterels, pied stilts, plovers, herons, kingfishers and oyster catchers.

WHCB understand that this is largely an ORC/ DOC concern. *WHCB request DCC support in commissioning a review and solution that will preserve these heritage buildings, the Aramoana Ecological Area (wetland), renovate/restore the Aramoana spit historical wharf, and support the formation of the Otago Harbour User Working Group.*



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Thank you for the opportunity to make this submission to the 2023/24 annual plan.  
We would appreciate the opportunity to speak to this submission.

Regards,

Dr Barbara Anderson  
Ph: 022 102 0822  
Email: [drBarbaraAnderson1@gmail.com](mailto:drBarbaraAnderson1@gmail.com)

Wayne Sefton  
Jarrod Hodgson  
Kristina Goldsmith (Deputy Chair WHCB)  
Angela McErlane (Chair)

Figure 1 Wanaka Street (Ravensbourne)



Figure 2. Wanaka Street (Ravensbourne)





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The Chief Executive  
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14 April 2023

West Harbour Community Board (WHCB) Submission to the Otago Regional Council Annual  
Plan 2023/24

**INTRODUCTION**

West Harbour is a coastal Dunedin community where most residents live within easy walking distance of the Otago Harbour and the ocean. Proximity to healthy land and water is one of the most precious resources for our community, and the intrinsic, aesthetic, spiritual and mental health benefits value that comes with living adjacent to nature.

The West Harbour community value access to kai moana, the recreational and commercial opportunities afforded due to living adjacent to Otago Harbour, and the conservation and recreation value of Orokoni Ecosanctuary among others.

Our community feel deep affinity with the Otago Harbour and the marine area that surrounds us, however our community are conscious of and concerned that there is considerable and increasing pressures placed on the outlying coastal communities such as the precious environments of Osbourne, Pūrākaunui, Long Beach/Warauwerawera, and Aramoana. In addition, West Harbour is the gateway to Dunedin city, with almost 100 cruise ship visits bringing close to 150,000 passengers and 73,000 crew members into the area over the 2022/23 cruise ship season.

Along West Harbour we are proud to offer manaaki to our visitors, and we ask that the Otago Regional Council (ORC) help us to maintain our piece of paradise as the wonderful place it is to grow up, live, work, play, and visit, whilst maintaining West Harbour as the priceless piece of Otago's historic and wild environment that it is.

As the gateway to Dunedin for thousands of visitors every year, more concerted action from the ORC is required to improve public transport, environmental monitoring, and pest management across West Harbour.

The West Harbour Community Board (WHCB) are strongly supportive of the ORC's proposed 2023/24 Annual Plan to raise Otago's environmental standards, support communities (such as West Harbour) to be more resilient in the face of climate change, improve and restore land and water quality, and improve public transport.

*he WHCB would like to elaborate specifically on improving public transport across West Harbour (1), raising environmental standards across West Harbour through environmental monitoring, protecting Aramoana Ecological Area from erosion, and improved pest species management (2) and supporting an Otago Harbour User Working Group (3).*

## **SUBMISSION POINTS**

### **1. Improving Public Transport across West Harbour**

The WHCB share the ORC goals for improving uptake of public transport. Our community is eminently suited to switch to public transport with the largely linear nature of West Harbour and the existing train track from Port Chalmers to Dunedin City. School children, commuters, elderly, those with disabilities and non-driving residents of West Harbour all value and rely on public transport in their daily life.

At present, there are no commuter trains along West Harbour although this has not always been the case. Lines and a passenger train exist, and Dunedin Railways Ltd run an infrequent tourist train (the Seaside).

The post-covid return of cruise ships to Otago Harbour this season (2022/23) made the inadequacy of the public transport options along West Harbour strikingly obvious. For six months the daily life for our community was interrupted through cancelled and inadequate bus services, buses overloaded with cruise ship passengers, elderly and disabled standing for a 45-minute journey, students missing classes, hospital workers missing shifts, residents missing hospital appointments and buses leaving before the scheduled time meaning those who arrived in time for the bus had to wait in the elements for an hour. This has resulted in the West Harbour community now having a deep distrust of the public transport system. To restore trust the community desperately need a more fit for purpose public transport system which is more frequent, more dependable and more resilient, which will support Dunedin's Carbon Free goals. Specifically, WHCB suggest the following improvements:

- Increase peak hour capacity;
- Ensure reliability;
- Continue low/reduced fares;
- Ensure timetable adherence;
- Improve tracking and real-time updates;
- Provide options and forward planning to cater for the cruise ship passengers;
- Provide resilience through the addition of passenger train options.

### **2. Raising environmental standards across West Harbour**

#### **2.1. Environmental Monitoring**

As kaitiaki/guardians of te taiao/the environment that surrounds us, we value and commend ORC for their current efforts to maintain and their stated intention to increase environmental monitoring throughout Otago.

- a. WHCB appreciate the continued monitoring of the environmental and health impacts of the existing industry along West Harbour (e.g., Ravensdown and Port Otago).
- b. WHCB request baseline monitoring of pāua and other shellfish populations in and around Otago Harbour be initiated. Kai moana off the Aramoana mole and surrounding beaches is highly prized. This is a popular spot for both locals and



visitors to harvest. Whilst we would not like to see this long-standing tradition prohibited, we strongly urge the ORC to assess the local shellfish population to ensure that harvesting is sustainable over the long term.

## **2.2 Protecting Aramoana Ecological Area from erosion**

West Harbour is home to the magnificent Aramoana Ecological Area, an extensive protected wetland ecosystem with a strong ecological zonation. The existing board walk provides easy access for the public without risk to the integrity of the salt-meadow and the site is frequently visited by school groups from across Otago and Southland. There is grave concern from the local community that long term lack of maintenance for the existing Long Mac Groyne structure is putting this nationally identified Ecological Area, and the historic pilot houses along the spit, at serious risk of inundation and erosion with each king tide and storm surge. The Ecological Area has been the focus of many scientific research projects and is highly prized by the NZ ecological and the local community for both its aesthetic and conservation values. The area is host to special saltmarsh plants and shrubs, and is a vital feeding spot for a large number of birds, including godwits, banded dotterels, pied stilts, plovers, herons, kingfishers and oyster catchers.

## **2.3 Pest Management**

West Harbour is home to many native and endangered birds, reptiles, invertebrates and plants, as well as being frequently visited by migratory marine mammals and sea/coastal birds.

West Harbour borders Orokonui Ecosanctuary in the West, and Otago Harbour in the East. The area is within easy pest swimming/dispersal distance of the Otago Peninsula and Otago Harbour islands. The geographical proximity to some of Aotearoa New Zealand's most precious biodiversity means that West Harbour is a vital link in Otago's efforts to protect native and endemic flora and fauna.

West Harbour Community Board are strongly in favour of the ORC's efforts through the implementation of the [Otago Pest Management Plan\(External link\)](#) (PMP) to better manage and eradicate the pest plants and animals doing the most damage in Otago. Site-Led Programmes for "West Harbour – Mt Cargill", and "Quarantine and Goat Islands / Kamau Taurua" areas (Page 59, ORC Pest Management Plan) are in place. WHCB encourage and request more active monitoring, management, and eradication across West Harbour for noxious weeds, especially those named in the ORC PMP (Banana Passionfruit, Darwin's Barberry, Sycamore, Gunnera, and Tradescantia) and pest animal species such as feral cats, feral rabbits, mustilids, rats, hedgehogs, and possums).

## **3. Otago Harbour User Working Group**

Increasing recreational and commercial use of the Otago Harbour is placing strain on the natural environment and brings with it many Health and Safety considerations. With the return of cruise ships post-covid 19 and the completion of the Port Chalmers to Dunedin and Dunedin to Portobello Shared pathways, both recreational and commercial use across Otago Harbour and adjacent communities will increase. WHCB would like to remind ORC of their commitment to form an 'Otago Harbour User Working Group' and request that the West Harbour Community Board be included in this.

Thank you for the opportunity to make this submission to the 2023/24 annual plan.

We would appreciate the opportunity to speak to this submission.

Regards,

Dr Barbara Anderson  
Ph: 022 102 0822  
Email: [drBarbaraAnderson1@gmail.com](mailto:drBarbaraAnderson1@gmail.com)

Duncan Eddy  
Wayne Sefton  
Jarrod Hodgson  
Kristina Goldsmith (Deputy Chair WHCB)  
Angela McErlane (Chair)



## COMMUNITY PLAN

Department: Civic

- 1 The West Harbour Community Board Community Plan 2022-23 is attached for discussion and updating as required (Attachment A).

### Signatories

Authoriser:	Clare Sullivan - Principal Committee Advisor
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### Attachments

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## **1 INTRODUCTION**

This Community Board Community Plan summarises the needs and priorities of the communities within the West Harbour Community Board area for the 2022-2023 financial year, and the Dunedin City Council's (DCC) 2021-31 10 year plan. Its primary objective is to signal to the DCC those priorities for our community, with the ultimate goal that they are programmed into the DCC's 10 year plan and funded by the DCC. These priorities are shown in section 3 of this plan.

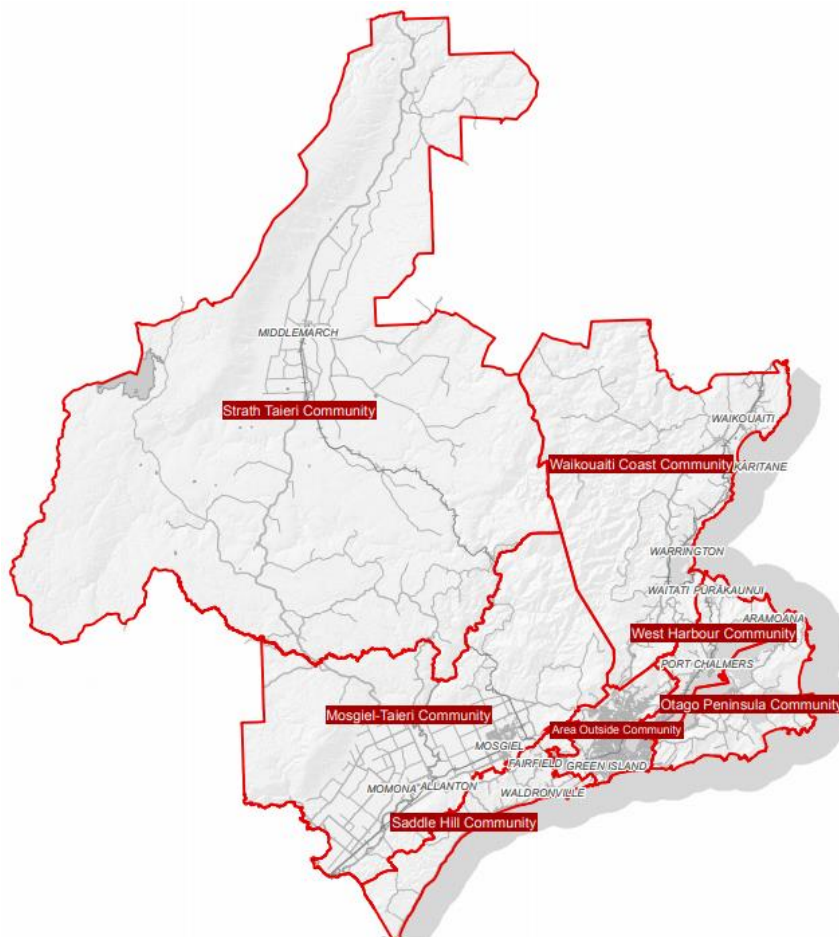
This Plan also includes activities that we, the Community Board, plan to undertake. Our most important role is to be an advocate for our community, but we also proactively support our community in other ways, and these are set out in section 4 of this plan.

This Plan is subject to change and revision as needs arise and priorities alter.

## 2. KEY INFORMATION

### 2.1 BACKGROUND

The City of Dunedin has six Community Boards within its boundary, as shown in the map below.



Each Community Board has six elected members, and one councillor representative. The Community Board members are elected every three years as part of the local body elections. Community Boards must comply with the same rules and regulations as council, such as the Local Government Act.

The primary role of a Community Board is one of advocacy for its community. Each Community Board makes representations to the DCC on the priorities those boards have identified for their community area, that they would like to see included and funded in the council's annual plans and 10 year plans.

Any matters of an operational nature, e.g., the reporting of potholes, tree issues etc., are reported to council via the DCC's 477 4000 phone number, and do not form part of the Community Board's priorities.

Each Community Board holds public meetings every two months, and these meetings are advertised on the DCC website and in the Otago Daily Times. The meeting schedule for the 2023 calendar year is provided in Section 6 of this plan. The agenda's and minutes from those meetings are also available on the DCC website at <https://www.dunedin.govt.nz/council/council-meetings/agendas-and-minutes>

At the start of each meeting, there is a public forum session, which gives anyone from the community the opportunity to present to the board members their views on any topic. Anyone wishing to speak at public forum must make a request to speak at least two working days before the day of the meeting. They can do this via the Chair of the Community Board or contact a Governance Support Officer at the DCC at [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz).

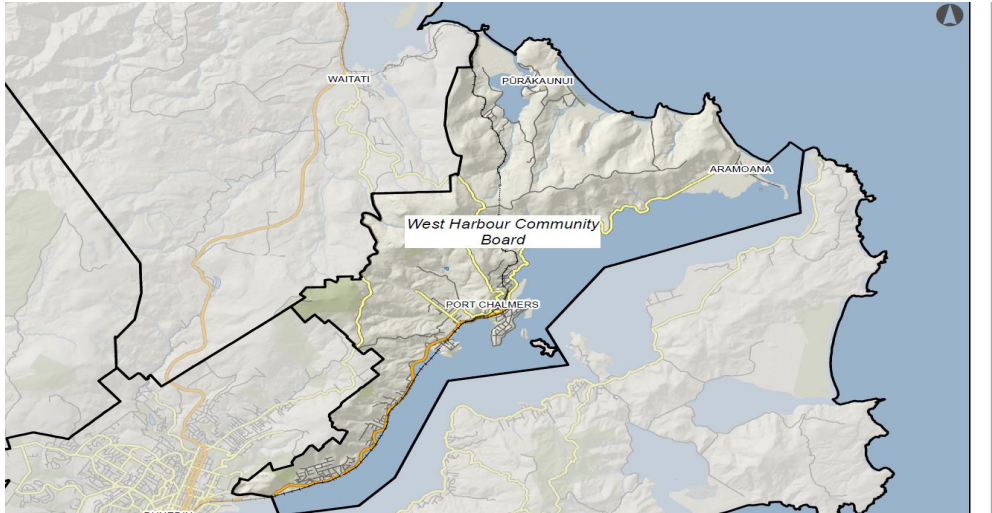
## 2.2 BOARD MEMBERS AND CONTACT DETAILS

Board members for the 2022-2025 triennium are as follows:

Name	Cell phone	Email
Ange McErlane (Chair)	027 438 0601	<a href="mailto:ange@angemc.nz">ange@angemc.nz</a>
Kristina Goldsmith (Deputy Chair)	022 278 7623	<a href="mailto:krissygoldsmith24@gmail.com">krissygoldsmith24@gmail.com</a>
Barbara Anderson	022 102 0822	<a href="mailto:drbarbaraanderson1@gmail.com">drbarbaraanderson1@gmail.com</a>
Duncan Eddy	021 174 0400	<a href="mailto:duncaneddy@yahoo.com">duncaneddy@yahoo.com</a>
Jarrold Hodson	021 0825 9761	<a href="mailto:trainplanecar@gmail.com">trainplanecar@gmail.com</a>
Wayne Sefton	027 437 6578	<a href="mailto:mackieshotel@xtra.co.nz">mackieshotel@xtra.co.nz</a>
Mandy Mayhem (Councillor representative)	021 919 555	<a href="mailto:Mandy.mayhem@dcc.govt.nz">Mandy.mayhem@dcc.govt.nz</a>



### 2.3 MAP OF WEST HARBOUR COMMUNITY BOARD AREA



### 2.4 OUR COMMUNITY

The West Harbour Community Board area runs the length of Ōtākou Otago Harbour from Kaitaki Tamariki /Ravensbourne through to Pūrakauunui. The communities we represent include Maia, Burkes, St Leonards, Roseneath, Sawyers Bay, Koputai/Port Chalmers, Carey's Bay, Deborah Bay, Warauwerawera /Long Beach and Aramoana. Geographically it is a mix of hills, some with virgin native forests & bush, and coastal wetlands. The first settlers arrived about 1300 and have been here since, at present the manawhenua are Kāi Tahu whāunui, a mix of the first tribes to arrive in Ōtepoti. The first Pakeha/Europeans arrived about 1810 as whalers, Scottish settlers followed in 1848. Present day Ōtepoti Dunedin's West Harbour is a vibrant community of approximately 7000 people, many of whom work and study in the city.



### 3. PRIORITIES FOR OUR COMMUNITY

#### 3.1 New Priorities

We have identified the following new priorities for our community that we would like to see included in the Council's 2021-31 10 year plan. As noted earlier, this plan is subject to change, and so this list of priorities will be included on the agenda of each of our Community Board meetings

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
<b>Port Chalmers Main Street Upgrade</b> <i>Upgrade the streetscape/urban outlook of the historical centre (George Street) in Koputai Port Chalmers. This project would not only recognise the immense historical significance of Koputai Port Chalmers and its built environment but will significantly enhance the visitor experience of users of the shared path, as well as returning tourists</i>		Year 3 of LTP (2023/24)	<i>Community feedback through public forums, we've also received submissions received requesting this.</i>	1
<b>Public Toilets</b> <i>Aramoana</i>				2
<b>Control of Noxious Weeds and pests</b> <i>Control of noxious weeds (such as sycamore) and pests - mustelids in the area. The sycamore clearance/control/native replanting have been met with community wide support. There is, however, significant work still to be carried out and the programme needs to continue.</i>				3
Item 4 <b>Road and Footpath Maintenance</b> <i>Adderley Terrace (North) Blanket Bay Road Eagle Street (North) Finch Street (North) Mount Cargill Road Upper Junction Road</i>		2022-2023		4
Item 5 <b>Port Chalmers Pool hours</b> <i>Advocate for the extension of the Port Chalmers Pool hours</i>				5

### 3.2 Current Priorities

The following priorities for our community have been included in the Council's current 10 year plan (2018-28) and are priorities that are to be carried forward into the new 2021-31 10 year plan.

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
Public Toilet St Leonards on the shared path		2022-2023		1
Public Toilet Pūrākaunui		2028-2029		2

#### 4. COMMUNITY BOARD PROPOSED ACTIVITIES

The following table identifies those activities that we as a Community Board would like to deliver to our community. They will be undertaken and funded by the Community Board.

ACTIVITY DETAIL	WHEN (IDEAL)
Community Awards	once per triennium
Albertson Avenue Orchard and Beautification Project	ongoing
Advocate for priorities to be included in the DCC 10 year plan	ongoing
Public outreach – engagement on Community Board Projects and Priorities i.e.: plans for George St Koputai Port Chalmers	22-23
Litter Monitoring: installation of stormwater drains filtering; litter monitoring of beaches on both sides of Otago Harbour	ASAP
Historic Plaques - designs and installation are being researched	

## **5. PLANS**

### **5.1 EMERGENCY PLAN – COMMUNITY BOARD RESPONSE PLAN**

#### **Introduction**

The Dunedin City Council has a statutory role, as does the Otago Regional Council, under the Civil Defence Emergency Management Act to contribute to Civil Defence Emergency Management (CDEM) within the district. As part of this whole-of-city function, the West Harbour Community Board has responsibility for the interface between the community and Otago Civil Defence Emergency Management.

Our communities have a reasonable level of risk of flooding, fire, tsunami resulting in community isolation so pre-planning and management of a specific event will be managed by the West Harbour Community Board on behalf of Civil Defence. This role is supported by authorisations and delegations in the Dunedin City Council Civil Defence Emergency Management Plan.

The Board has representation on the West Harbour Emergency Response Group - comprised of Fire & Emergency, Port Otago, Port Chalmers & District Lions.

The Board also has copies to spare of the “Know Your Neighbours” brochure printed 2 years ago. Copies are available from the Port Chalmers Library & Service Centre, local schools, local real estate agents, and the Board.

### **5.2 ANY OTHER PLANS?**

### **5.3 COMMUNITY ENGAGEMENT**

#### **Ways to have your say on the Community Board’s Community Plan**

The Board is very keen to receive your comments on an on-going basis, and you may speak to your comments at any Board meeting. Members of the community are invited to provide feedback.

- Verbally... by contacting a board member directly, anytime
- Written... addressed to the board, postal or email addresses below
- In person... to the board at public events

Please clearly state the issue or suggestion you would like the Community Board to consider, or the specific action you would like to be taken.

Please send written communication to:

The Chairperson  
West Harbour Community Board  
c/- Dunedin City Council  
PO Box 5045  
Dunedin 9058

**Email:** [ange@angemc.nz](mailto:ange@angemc.nz)

## **6. FUNDING GUIDANCE**

Each of Dunedin's six community boards has a discretionary fund of \$10,000 per annum, funded from the general rate.

The West Harbour Community Board will make allocations from its fund based on the priorities set in its Community Plan, and may make allocations in accordance with the following criteria.

### **Note:**

All allocations from the discretionary fund will be supported by a resolution passed at a formal meeting of the Board.

The funding must be used within one year of the grant application or it must be returned to the Board unless you have provided a report and request for an extension of time.

There is a requirement to report back on the funding grant within 3 months of completion of projects/events. Failure to do so may impact further funding.

**Category A: Community Initiated Projects. Please note: apart from the Scholarships, the dollars allocated are a guide only.**

A pool of **\$5,000 p.a.** will be available for community initiated projects. Non-profit making groups and/or organisations wishing to apply for funds from Category A will be required to complete the *Application for Funding from the West Harbour Community Board* form. Applications must be lodged no less than one calendar month before the community board meeting at which it is to be considered.

### **Category B: Board Initiated Projects**

A pool of **\$4,000 p.a.** will be available for Board initiated community projects and related activities, which may include such items as attendance at conferences or training workshops, advertising, and communication, producing newsletters, undertaking community surveys/questionnaires, and hosting functions.

### **Category C: Scholarship**

A pool of **\$1,000 p.a.** -2 scholarships of \$500 each will be available for the Community Board Scholarship Programme. The Board will make allocations under Category C as the need arises.

For more information or a copy of application forms Contact Governance Support Office, telephone 477 4000 email: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz) or download from the West Harbour Community Board webpage <https://www.dunedin.govt.nz/council/community-boards/west-harbour>

## **7. COMMUNITY BOARD MEETING SCHEDULE**

The table below provides details of Community Board meetings planned through to November 2023

**Wednesday, 15 February 2023**  
**Wednesday, 5 April 2023**  
**Wednesday 10 May 2023**  
**Wednesday 21 June 2023**  
**Wednesday 2 August 2023**  
**Wednesday 13 September 2023**  
**Wednesday 1 November 2023**

Meetings commence at 5.30 pm and will be held in the Rolfe Meeting room, Port Chalmers Hall and Service Centre unless otherwise advised.

All meetings held in the community will be advertised in the Dunedin City Council Meeting Notice advertisement in the Otago Daily Times and on the Dunedin City Council Website.

## **BOARD UPDATES**

Department: Civic

- 1     **Port Noise Liaison Committee** - Kristina Goldsmith
- 2     **Ravensbourne Liaison including Ravensdown Community Liaison Group** - Jarrod Hodson
- 3     **Keep Dunedin Beautiful** - Barbara Anderson
- 4     **Otago Access Radio** - Barbara Anderson
- 5     **Aramoana Liaison** - Barbara Anderson
- 6     **Infrastructure Liaison** Kristina Goldsmith and Ange McErlane
- 7     **Long Beach and Pūrākaunui Amenities Society** - Duncan Eddy
- 8     **West Harbour Emergency Response Group** - Ange McErlane
- 9     **Policing Matters** - Wayne Sefton
- 10    **Community Awards and Scholarships** - Duncan Eddy and Kristina Goldsmith
- 11    **Social Media** – Duncan Eddy

## **RECOMMENDATIONS**

That the Board:

- a)     **Notes** the Board updates

## **Signatories**

Authoriser:	Clare Sullivan - Principal Committee Advisor
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## **Attachments**

There are no attachments for this report.

## **CHAIRPERSON'S REPORT**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 The Chairperson will provide an update on matters of interest including:
  - a) Civic Affairs
  - b) Shared Path update
  - c) Centennial Gardens
  - d) Workshop date for Community Plan

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Chairperson's Report.

### **Signatories**

Authoriser:	Clare Sullivan - Principal Committee Advisor
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### **Attachments**

There are no attachments for this report.



## **COUNCILLOR'S UPDATE**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 Councillor Mandy Mayhem will provide an update on matters of interest.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Councillor's Update.

### **Signatories**

Authoriser:	Clare Sullivan - Principal Committee Advisor
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### **Attachments**

There are no attachments for this report.

## **NOTICE OF MOTION - SHARED PATHWAY**

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### **EXECUTIVE SUMMARY**

- 1 In accordance with Standing Order 26.1, the attached Notice of Motion was received from Barbara Anderson at least five clear working days before the meeting, for inclusion on the agenda for the meeting being held on Wednesday, 10 May 2023:

### **RECOMMENDATIONS**

That the Board:

- a) **Considers** the Notice of Motion.

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#"></a>	Notice of Motion	55

Attached is a Notice of Motion for consideration at the West Harbour Community Board meeting on 10 May 2023

*"That the West Harbour Community Board hold a workshop and organise a celebration of the Shared Pathway opening for West Harbour Residents."*

*"That the Board allocate \$1000 from the current budget for essential expenses for this celebration (e.g., toilets, advertising, activities)."* \*

*\*That the Board budget some of next financial year's budget for expenses depending on what the group decides to do and further discussion.*

## **NOTICE OF MOTION - COMMUNICATION STRATEGY**

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### **EXECUTIVE SUMMARY**

- 1 In accordance with Standing Order 26.1, the attached Notice of Motion was received from Barbara Anderson at least five clear working days before the meeting, for inclusion on the agenda for the meeting being held on Wednesday, 10 May 2023:

### **RECOMMENDATIONS**

That the Board:

- a) **Considers** the Notice of Motion.

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	Notice of Motion	57

Attached is a Notice of Motion for consideration at the West Harbour Community Board meeting on 10 May 2023

*"That the West Harbour Community Board hold a workshop and develop a communication strategy."*

## **ITEMS FOR CONSIDERATION BY THE CHAIRPERSON**

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Items for consideration by the Chairperson.