

Otago Peninsula Community Board

MINUTES

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Thursday 08 February 2024, commencing at 10:00am

PRESENT

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Lox Kellas	Stacey Kokaua-Balfour
	Cheryl Neill	Edna Stevenson
	Cr Andrew Whiley	

IN ATTENDANCE Jeanine Benson, Senior Officer (Group Manager Transport)

Governance Support Officer Lauren Riddle

1 WELCOME AND REFLECTION

Paul Pope welcomed members to the first meeting of 2024 and provided a reflection on the privilege of being able to live securely and safely in New Zealand in comparison to other countries.

1.1 Public Forum

There were no speakers for the Public Forum.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Paul Pope/Edna Stevenson):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (OPCB/2024/001)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Updates to the Register of Interest were provided as:

Cheryl Neil - Board member of the Dunedin Night Shelter.

Stacey-Kokaua-Balfour - Board member of the Pacific Trust Otago and is no longer a member of Portobello Incorporated or the Portobello Toy Library.

Hoani Langsbury - member of the DCC Future Development Strategy Hearings Panel.

Moved (Paul Pope/Cr Andrew Whiley):

That the Board:

- a) **Amends** the Elected Members' Interest Register
- b) **Amends** the proposed management plan for Elected Members' Interests.

Motion carried (OPCB/2024/002)

5 CONFIRMATION OF MINUTES

5.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 2 NOVEMBER 2023

Moved (Paul Pope/Edna Stevenson):

That the Board:

Confirms the minutes of the Otago Peninsula Community Board meeting held on 02 November 2023 as a correct record.

Motion carried (OPCB/2024/003)

PART A REPORTS

6 MEETING SCHEDULE FOR 2024

The proposed meeting schedule for 2024 was discussed, with the start time and venue for the meetings agreed to remain 10:00am at the Portobello Bowling Club Rooms. Members also agreed to a change of date for the June meeting, from 13 to 20 June 2024.

Moved (Paul Pope/Hoani Langsbury):

That the Board:

Approves the Otago Peninsula Community Board meeting schedule for 2024 with the following amendment – that the proposed meeting of 13 June be held on 20 June 2024.

Motion carried (OPCB/2024/004)

7 COMMUNITY PLAN

There were no updates required to the Board's Community Plan.

Moved (Paul Pope/Stacey Kokaua-Balfour):

That the Board:

Endorses the Board's Community Plan

Motion carried (OPCB/2024/005)

8 GOVERNANCE SUPPORT OFFICER'S REPORT

Correspondence Inwards:

A safety concern was raised by Mrs Gray for injuries her husband sustained from a cycling accident with the concrete bollards on the shared pathway.

Following discussion the Board suggested that when any damaged bollards replaced (as part of the maintenance programme) that they be replaced with the smooth edge "lozenge" style concrete bollard.

Jeanine Benson, Group Manager Transport noted the Board's suggestion.

Mr Michael expressed his concern at the lack of directional signage, resulting in a high number of tourists mistakenly entering Hatchery Rd on their intended journey to Taiaroa Head. Members acknowledged that there was a lack of signage into Portobello from Highcliff Road.

Following discussion the Board requested that Mr Michael's letter be provided to the DCC Transport team, for consideration of improvement to directional signage on Highcliff Road and at the Portobello Road roundabout.

Ten Year Plan 2024-2034

Paul Pope led discussion on refining the Board's priorities for submission to the 10 Year Plan 2024-2034. The Board discussed prioritising two main issues: the completion of the Peninsula Connection (from Portobello School through to Harrington Point); and the completion of the agreed landscape design works for at the old Tomahawk School site

ORC – 10 Year Plan

Members discussed the focus of the Board's submission to the ORC 10 Year Plan would be on the public transport needs on the Peninsula.

Scholarship grant

Members gave consideration to the revised scholarship grant, criteria and application form which had been circulated with the agenda.

Moved (Paul Pope/ Cheryl Neill):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Ratifies** the Otago Peninsula Community Board Scholarship grant criteria and application form, effective from 8 February 2024.

Motion carried (OPCB/2024/006)

9 FUNDING APPLICATION

The Board considered a funding application from the Kamautaurua/Quarantine Island Community Inc. of \$2,903.87 for partial roof repair to the Lodge on Kamautaurua/Quarantine Island.

Moved (Lox Kellas/Edna Stevenson):

That the Board:

- a) **Grants** the Kamautaurua/Quarantine Island Community Incorporated the amount of \$1,000 for the cost of materials to repair the Lodge roof on Kamautaurua/Quarantine Island.
- b) **Notes** the Funding Application report.

Motion carried (OPCB/2024/007)

10 BOARD UPDATES AND REPORT BACKS

Board Members provided verbal updates and report backs on portfolios and activities.

Cheryl Neill spoke on the following matters:

- The next meeting of the Keep Dunedin Beautiful Committee - 8 February 2024.
- Portobello Boat Shed mural – work is progressing on behalf of the Board with Ara Toi to seek Expressions of Interest from local artists for the proposed mural.
- Hoopers Inlet recycling hub – The recycling site has been very busy over the summer months with the contractor providing additional collections from the recycling hub, due to the demand.

A local resident has requested that a sign to be placed at the recycling hub, instructing that cardboard boxes should be broken down flat before placing in the recycling bins as the bins are currently overfilled with materials that are not broken down.

Paul Pope and Cheryl Neill will follow up the matter with the service contractor and DCC Waste and Environmental Services.

- Harwood (and Back Bays) - Cheryl to lodge a DCC service request for action on overgrown vegetation and will provide feedback from the Board to Mr Fenwick on his enquiry to establish a dog park at Harwood.

Lox Kellas reported on the following matters:

- Peninsula Roads - gravel roads in reasonable condition and road inspection vehicles have been monitoring the road conditions.
- Civil Defence/Community Response Planning –no update.
- Soldiers Monument 100th anniversary commemoration event - research still underway for the WWI soldiers named on the monument in preparation of the marking of the 100th anniversary.

Edna Stevenson spoke to the following matters:

- Te Umu Kuri (Wellers Rock) – still awaiting approval from Aukaha as part of the consultation with Rūnaka on the signage.

Stacey Kokaua-Balfour reported on the following matters:

- Broad Bay/Portobello area - Concern about loose gravel left by roading contractors on the walkway by Frances St and Moerangi Street.
- Portobello Pump track - A request has been received for a sheltered structure of some type to be built for use by visitors to the park.

Hoani Langsbury spoke to the following matters:

- Roadside vegetation at Ōtākou had been cut back but remedial planting has not occurred.
- Te Umu Kuri (Wellers Rock) – Hoani expressed concern about silt from a roadside gutter opposite (Wellers Rock) entering into the harbour.
- Otakou/Harington Point section (Peninsula Connection) – Hoani sought the consideration by Council of the completion of the Otakou/Harington Point section of the Peninsula Connection as a priority for the Council’s planned roading works. He advised that this section of the connection was a road safety concern due to narrow carriageway especially on corners such as Otakou Fisheries with near collisions a regular concern for motorists.

Moved (Paul Pope/Cr Andrew Whiley):

That the Board:

Notes the Board updates

Motion carried (OPCB/2024/008)

11 COUNCILLOR UPDATE

Cr Whiley provided feedback on the Council resolution for use of herbicides for weed control. He also spoke on the upcoming kerbside collection changes.

Moved (Paul Pope/ Hoani Langsbury):

That the Board:

Notes the report from Cr Whiley.

Motion carried (OPCB/2024/009)

12 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update on matters of interest including:

- Tomahawk Road closure due to sea lion activity
- Tomahawk speed humps – a request was made directly to the DCC Chief Executive for an additional two speed humps, which has been granted.
- Sea Lions (Smaills Beach)
- Litter contracts over the summer period – Paul commented that he considered there needed to be a level of improvement in the frequency of rubbish collection due to the increased numbers enjoying the Peninsula attractions (beaches, parks and reserves).

- A complaint has been received about an unofficial Bus Stop in use on Beaconsfield Road. – Paul Pope requested that Edna Stevenson make contact with the complainant to get additional detail and provide to him as Board Chair.
- The Cove safety works - confirmed as budgeted for completion in the 2024-2025 financial year.
- Schools programme – Cheryl Neill and Stacey Kokaua-Balfour were requested to bring a plan to the April meeting for representatives from the local primary schools to come and run a future Community Board meeting.

Moved (Paul Pope/ Hoani Langsbury):

That the Board:

Notes the Chairperson’s report

Motion carried (OPCB/2024/010)

13 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration by the Chair.

The meeting concluded at 11:47 am.

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CHAIRPERSON