

Otago Peninsula Community Board

MINUTES

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Thursday 18 April 2024, commencing at 10:00am.

PRESENT

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Lox Kellas	Stacey Kokaua-Balfour
	Cheryl Neill	Edna Stevenson

IN ATTENDANCE Jeanine Benson (Senior Officer); Andy de Bruin (Waste and Environment Solutions Contractor)

Governance Support Officer Lauren Riddle

1 PUBLIC FORUM

1.1 Public Forum

Hoopers Inlet residents Christine Neill and Fiona Harrison spoke to their concerns regarding refuse collection in the area from 1 July 2024, due to the changes to the DCC kerbside collection service.

2 APOLOGIES

Moved (Paul Pope/ Lox Kellas):

That the Board:

Accepts the apology from Cr Andrew Whiley.

Motion carried

3 CONFIRMATION OF AGENDA

Paul Pope advised that the funding request from the Portobello Hotel had been withdrawn.

Moved (Paul Pope/ Lox Kellas):

That the Board:

Confirms the agenda with the deletion of Item 8 – funding application.

Motion carried (OPCB/2024/011)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Paul Pope/ Edna Stevenson):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 8 FEBRUARY 2024

Moved (Paul Pope/Edna Stevenson):

That the Board:

Confirms the minutes of the Otago Peninsula Community Board meeting held on 08 February 2024 as a correct record.

Motion carried (OPCB/2024/012)

Stacey Kokaua-Balfour arrived at the meeting at 10:07 am.

Hoani Langsbury arrived at the meeting at 10:09am.

PART A REPORTS

6 KERBSIDE COLLECTION SYSTEM AND HOOPERS INLET RECYCLING HUB

Andy de Bruin (Waste and Environment Solutions Contractor) outlined the upcoming changes to the DCC kerbside collection system and confirmed that the collection of the DCC black rubbish bags would cease as of 1 July 2024.

Discussion was held on the practical aspects of refuse collection for the affected residents at Hoopers Inlet, including opting into the DCC kerbside rated scheme, provision of an agreed centralised collection point with the refuse collection contractor, and methods for payment for the “pay per bag” option.

7 EMERGENCY MANAGEMENT OTAGO - COMMUNITY RESILIENCE

Paula Cathie, Emergency Management Advisor for Dunedin City (who attended on behalf of Taylor Hendl) provided an update on Emergency Management Otago, including an overview of the draft Community Resilience Guide for the Otago Peninsula which had been previously circulated to Board Members.

Board members provided feedback including:

- regular tabletop exercises (scenario based) and training needed

- Sub groups for each of the six areas defined for the Otago Peninsula (as well as sub groups for each area)
- Update of the Emergency Management handout for households
- GIS mapping – change the name from Te Matai to Okia Flats on the map on the resilience guide

Moved (Paul Pope/Hoani Langsbury):

That the Board:

Notes the presentation from Emergency Management Otago on the draft Community Resilience Guide for the Otago Peninsula.

Motion carried (OPCB/2024/013)

8 FUNDING APPLICATION (WITHDRAWN)

The Portobello Hotel funding application was withdrawn.

SCHOLARSHIP 2023/2024

Discussion was held on extending the closing date from 30 April 2024 to 30 May 2024, to allow further promotion of the new annual scholarship.

Stacey Kokaua-Balfour was asked to lead the promotion of the scholarship to youth in the Otago Peninsula Community Board area.

Moved (Paul Pope/Stacey Kokaua-Balfour):

That the Board:

Agrees to extend the closing date of the scholarship applications for the 2023-2024 financial year from 30 April to 30 May 2024.

Motion carried (OPCB/2024/014)

9 GOVERNANCE SUPPORT OFFICER'S REPORT

Correspondence - Paul Pope advised that the letter from the Portobello School requesting that speed humps and slow down signs be investigated for Cemetery Road, due to safety concerns, has been forwarded to the Transport Team for consideration.

Draft Annual Plan 2024-25 Dunedin City Council (DCC) – The OPCB submission to focus on completion of the Te Awa Ōtākou section of the Peninsula Connection, the Ōtākou Bus Stop (Ellison's Corner) to the Ōtākou Fisheries corner, The inland section of road ending at Ōtākou bus stop, the Portobello Boardwalk and the landscaping of the Tomahawk School site

Waste Management and Minimisation Plan (2020) – Cheryl Neill and Stacey Kokaua advised they would attend the meeting to be held on 24 April 2024 and provide feedback on waste management concerns for areas such as Hoopers Inlet and Pukehiki.

Moved (Paul Pope/Cheryl Neill):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

- b) **Agrees** for the Chairperson to prepare a submission on behalf of the Board to the draft DCC Annual Plan 2024/25, noting that it will be ratified at the 20 June 2024 meeting.
- c) **Decides** not to make a Board submission to the Aurora Energy Proposal.

Motion carried (OPCB/2024/015)

Long Term Plan – Otago Regional Council (ORC)

Board members agreed the key issues for the Board's submission to the Otago Regional Council (ORC) draft Long Term Plan were public transport and bus services on the peninsula.

Moved (Hoani Langsbury/Lox Kellas):

That the Board:

- d) **Agrees** for the Board Chairperson to prepare a submission on behalf of the Board to the draft Otago Regional Council Draft Long Term Plan, noting that it will be ratified at the 20 June 2024 meeting.

Motion carried (OPCB/2024/016)

Moved (Paul Pope/Cheryl Neill):

That the Board:

- e) **Ratifies** the payment of \$49.00 + GST to Ashley Communications for installation of marine channels for the Board's CD portable radio.

Motion carried (OPCB/2024/017)

10 NAMING OF TWO PUBLIC ROADS AND ONE PRIVATE WAY

The Board considered the names options put forward in the report:

- **'Ocean Heights Drive'** as the preferred name for the first public road in the subdivision
- **'Ocean Grove Drive'** as the alternative name for the first public road in the subdivision.
- **'Kingfisher Place'** as the preferred name for the second public road in the subdivision.
- **'Teal Lane'** as the preferred name for the private access way of the subdivision

Moved (Hoani Langsbury/Paul Pope):

That the Board:

- a) **Supports** the naming of the first public road of the subdivision to be named, as **'Ocean Grove Drive'**.
- b) **Supports** the naming of the second public road of the subdivision to be named road as **'Kingfisher Place'**.
- c) **Supports** the naming of the private way (access way) of the subdivision to be named, as **'Teal Lane'**.

Motion carried (OPCB/2024/018)

11 COMMUNITY PLAN

The Chairperson advised that the working copy of the current Otago Peninsula Community Board (OPCB) Community Plan would be circulated for review of current priorities and

consideration of new priorities by members at the next Board meeting, scheduled for Thursday 20 June 2024.

12 BOARD UPDATES AND REPORT BACKS

Board Members provided verbal updates and report backs on portfolios and activities including:

Cheryl Neill provided an update on:

- Keep Dunedin Beautiful - The Portobello Boat Club have advised that it no longer intends to proceed with installation of a mural on the Portobello boat shed.
- Schools programme – Two Year 8 pupils from each of the local primary schools (Macandrew Bay, Broad Bay and Portobello) will attend the 20 June 2024 meeting to observe how a Community Board meeting runs, and at the conclusion of the 5 September board meeting the Year 8 pupils will run a “mock” Board meeting.

Lox Kellas provided a verbal update on:

- Peninsula Roads – Lox considered that gravel grading was required on Hoopers Inlet Road, repair of sealed surface on the section between 245 – 299 Cape Saunders Road. Vegetation removal needed on Dunedin bound cycle lane on Portobello Road due to obstruction into pathway.
- Civil Defence/Community Response Planning – Lox has met with Taylor Hendl, Emergency Management Advisor for the Otago Peninsula, to provide update of emergency response information held. The portable CD radio, purchased by the Board is ready for storage with the Board’s emergency management kit.
- Pukehiki Hall AGM to be held on 8 May 2024

Edna Stevenson provided a verbal update on:

- Te Umu Kuri (Wellers Rock) – signage still needed, condition of cycleway and general untidiness not resolved.

Stacey Kokaua-Balfour provide a verbal update on:

- Broad Bay concerns for damage to the newly erected school sign on Greig Street
- Broad Bay School have pedestrian safety concerns for Greig Street and seeking road markings or signage to slow traffic speed.

Moved (Paul Pope/Cheryl Neill):

That the Board:

Notes the Board updates

Motion carried (OPCB/2024/019)

Jeanine Benson left the meeting at 11:45am

13 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update on matters of interest including:

- Consultation for the 2024-2025 Annual Plan (Community Plan initiatives and priorities)
- Allans Beach Road Safety – a request for the Board to assist with speed reduction measures, removal of roadside poplar trees for improved visibility

- Broad Bay housing development– Paul Pope and Lox Kellas attended the community-led meeting. No follow up action required by the Board.
- Hereweka Harbour Cone – Sunday 28 April, 10:30am official opening of the walkway
- Portobello Signage – Transport team will address new directional signage for the roundabout at Portobello
- Request from the Pukehiki community for speed reduction measures to be placed on Highcliff Road.

Moved (Paul Pope/Lox Kellas):

That the Board:

Notes the Chairperson’s report

Motion carried (OPCB/2024/020)

14 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items of consideration by the Chairperson tabled.

The meeting concluded at 12:14pm.

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CHAIRPERSON