

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Strategy, Planning & Engagement Committee will be held on:

**Date:** Wednesday 24 April 2024  
**Time:** 10:00am  
**Venue:** Council Chambers, Dunedin Public Art Gallery, The Octagon,  
Dunedin

Sandy Graham  
Chief Executive Officer

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**Strategy, Planning & Engagement Committee**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

|                                   |  |                      |
|-----------------------------------|--|----------------------|
| <b>Chairperson</b>                | Cr Sophie Barker   |                      |
| <b>Deputy Chairperson</b>         | Cr Kevin Gilbert   |                      |
| <b>Members</b>                    | Cr Bill Acklin   | Cr David Benson-Pope |
|                                   | Mr Matapura Ellison  | Cr Christine Garey   |
|                                   | Cr Carmen Houlahan   | Cr Marie Laufiso     |
|                                   | Cr Cherry Lucas  | Cr Mandy Mayhem      |
|                                   | Cr Jim O'Malley  | Ms Megan Potiki      |
|                                   | Mayor Jules Radich   | Cr Lee Vandervis     |
|                                   | Cr Steve Walker  | Cr Brent Weatherall  |
|                                   | Cr Andrew Whiley   |                      |
| <b>Senior Officer</b>             | Nicola Morand, Manahautū (General Manager Māori Partnerships and Policy) |                      |
| <b>Governance Support Officer</b> | Wendy Collard  |                      |

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Wendy Collard  
Governance Support Officer

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**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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|   | The meeting will close with a Karakia Whakamutunga.   |             |

**1 KARAKIA TIMATANGA**

The meeting will open the meeting with a Karakia Timatanga.

**2 PUBLIC FORUM**

At the close of the agenda no requests for public forum had been received.

**3 APOLOGIES**

An apology has been received from Cr Andrew Whiley.

That the Committee:

**Accepts** the apology from Cr Andrew Whiley.

**4 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

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## DECLARATION OF INTEREST

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### EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected or independent representative and any private or other external interest they might have.
2. Elected or independent members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### RECOMMENDATIONS

That the Committee:

- a) **Notes/Amends** if necessary the Elected or Independent Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected or Independent Members' Interests.

### Attachments

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## CONFIRMATION OF MINUTES

### STRATEGY, PLANNING & ENGAGEMENT COMMITTEE MEETING - 13 FEBRUARY 2024


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#### RECOMMENDATIONS

That the Committee:

- a) **Confirms** the minutes of the Strategy, Planning & Engagement Committee meeting held on 13 February 2024 as a correct record.

#### Attachments

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| A  | Minutes of Strategy, Planning & Engagement Committee meeting held on 13 February 2024 | 16          |

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## Strategy, Planning & Engagement Committee

### MINUTES

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Minutes of an ordinary meeting of the Strategy, Planning & Engagement Committee held in the Council Chambers, Dunedin Public Art Gallery, The Octagon, Dunedin on Tuesday 13 February 2024, commencing at 1:00 p.m.

#### PRESENT

|                           |                     |                      |
|---------------------------|---------------------|----------------------|
| <b>Chairperson</b>        | Cr Sophie Barker    |                      |
| <b>Deputy Chairperson</b> | Cr Kevin Gilbert    |                      |
| <b>Members</b>            | Cr Bill Acklin      | Cr David Benson-Pope |
|                           | Mr Matapura Ellison | Cr Christine Garey   |
|                           | Cr Cherry Lucas     | Cr Mandy Mayhem      |
|                           | Cr Jim O'Malley     | Ms Megan Potiki      |
|                           | Mayor Jules Radich  | Cr Lee Vandervis     |
|                           | Cr Steve Walker     | Cr Brent Weatherall  |
|                           | Cr Andrew Whiley    |                      |

#### IN ATTENDANCE

Sandy Graham (Chief Executive Officer), Nicola Morand (Manahautū - General Manager Policy and Partnerships), David Ward (General Manager 3 Waters and Transition), Jeanette Wikaira (General Manager Arts, Culture and Recreation), Scott MacLean (General Manager Climate and City Growth), Leanne Mash (General Manager Business and Community Engagement), Gina Hu'akau (Corporate Policy Manager), Heath Ellis (Acting Manager Parks and Recreation), Elizabeth Schonwald (Senior Parks and Recreation Planner) and John Brenkley (Parks Planning Manager)

**Governance Support Officer** Wendy Collard

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#### 12 KARAKIA TIMATANGA

Cr Sophie Barker opened the meeting with a Karakia Timatanga.

#### 13 PUBLIC FORUM

There was no Public Forum.



## 14 APOLOGIES

Apologies were received from Crs Carmen Houlahan and Marie Laufiso for absence and Cr Bill Acklin for early departure.

Moved (Cr Sophie Barker/Cr Cherry Lucas):

That the Committee:

- a) **Accepts** the apologies from Crs Carmen Houlahan and Marie Laufiso and Cr Bill Acklin (for early departure)

**Motion carried (SPECC/2024/001)**

## 15 CONFIRMATION OF AGENDA

Moved (Cr Sophie Barker/Cr Kevin Gilbert):

That the Committee:

**Confirms** the agenda without addition or alteration

**Motion carried (SPECC/2024/002)**

## 16 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Sophie Barker/Cr Kevin Gilbert):

That the Committee:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (SPECC/2024/003)**

## 17 CONFIRMATION OF MINUTES

### 6.1 STRATEGY, PLANNING & ENGAGEMENT COMMITTEE MEETING - 14 AUGUST 2023

Moved (Cr Sophie Barker/Cr Kevin Gilbert):

That the Committee:

- a) **Confirms** the minutes of the Strategy, Planning & Engagement Committee meeting held on 14 August 2023 as a correct record.

**Motion carried (SPECC/2024/004)**

## PART A REPORTS

### 7 STRATEGY, PLANNING AND ENGAGEMENT COMMITTEE FORWARD WORK PROGRAMME

A report from Civic provided a regular update of the Strategy, Planning and Engagement Committee forward work programme showing areas of activity, progress and expected timeframes for decision making across a range of areas of work .

The Manahautū - General Manager Policy and Partnerships (Nicola Morand) spoke to the report.

Moved (Cr Sophie Barker/Cr Kevin Gilbert):

That the Committee:

- a) **Notes** the Strategy, Planning and Engagement Committee forward work programme.

**Motion carried (SPECC/2024/005)**

### 8 RESIDENTS' OPINION SURVEY QUARTERLY UPDATE: OCTOBER-DECEMBER 2023

A report from Corporate Policy provided a summary of the Residents' Opinion Survey (ROS) quarterly results for the period of October to December 2023.

The Manahautū - General Manager Policy and Partnerships (Nicola Morand) and the Corporate Policy Manager (Gina Hu'akau) spoke to the report and responded to questions.

Moved (Cr Kevin Gilbert/Cr Mandy Mayhem):

That the Committee:

- a) **Notes** the Residents' Opinion Survey quarterly results for the period of October-December 2023.

**Motion carried (SPECC/2024/006)**

### 9 STRATEGIC REFRESH - NEXT STEPS

A report from Corporate Policy outlined a process and next steps for refreshing the Dunedin City Council's (DCC) four wellbeing strategies.

The Chief Executive Officer (Sandy Graham), the Manahautū - General Manager Policy and Partnerships (Nicola Morand) and the Corporate Policy Manager (Gina Hu'akau) responded to questions.

Moved (Cr Sophie Barker/Cr Andrew Whiley):

That the Committee:

- a) **Approves** the next steps in the strategic refresh of the four wellbeing strategies.

**Motion carried (SPECC/2024/007)**

#### 10 STRATEGIC REFRESH ADVISORY PANEL - ESTABLISHMENT OF A PANEL TO OVERSEE THE REFRESH THE FOUR WELLBEING STRATEGIES

A report from Civic sought direction on whether a Strategic Refresh Advisory Panel (the Panel) be established, to oversee the process of refreshing the Dunedin City Council's (DCC) four wellbeing strategies (Ara Toi, Economic Development Strategy, Social Wellbeing Strategy and Te Ao Tūroa).

The Chief Executive Officer (Sandy Graham) responded to questions.

Moved (Cr Sophie Barker/Cr Cherry Lucas):

That the Committee:

- a) **Establishes** the Strategic Refresh Advisory Panel to oversee the process of refreshing the DCC's four wellbeing strategies with terms of reference as outlined in Attachment A.
- b) **Appoints** Councillor Cherry Lucas as Chairperson of the Panel and Councillors Carmen Houlahan, Andrew Whiley, Marie Laufiso and Sophie Barker as members of the Panel.

**Motion carried (SPECC/2024/008)** with Cr Garey recording her vote against

#### 11 REVIEW OF THE SIGNAL HILL RECREATION RESERVE MANAGEMENT PLAN 2003

A report from Parks and Recreation sought approval to commence the public consultation process required by Section 41(6) of the Reserves Act 1977 to replace the 2003 Plan with the proposed draft Signal Hill Recreation Reserve Management Plan (draft Plan).

The General Manager Arts, Culture and Recreation (Jeanette Wikaira), the Acting Group Manager Parks and Recreation (Heath Ellis) and the Senior Parks and Recreation Planner (Elizabeth Schonwald) responded to questions.

Moved (Cr Sophie Barker/Cr Cherry Lucas):

That the Committee:

- a) **Approves** the Statement of Proposal, including the draft Signal Hill Recreation Reserve Management Plan and public submission form.
- b) **Authorises** the commencement of the public consultation process required by Section 41(6) of the Reserves Act 1977 in relation to the Statement of Proposal.
- c) **Notes** that the Hearings Committee will consider submissions on the draft Signal Hill Recreation Reserve Management Plan and then make a recommendation to the Strategy, Planning and Engagement Committee under a covering report from staff.

**Motion carried (SPECC/2024/009)**

## 12 DUNEDIN TOWN BELT RESERVE MANAGEMENT PLAN NOTICE OF INTENT

A report from Parks and Recreation sought approval to commence the public engagement required by s41(5) of the Reserves Act 1977 (Act), to enable the review of the Town Belt Management Plan.

The General Manager Arts, Culture and Recreation (Jeanette Wikaira), the Acting Group Manager Parks and Recreation (Heath Ellis) and the Parks Planning Manager (John Brenkley) responded to questions.

Moved (Cr Sophie Barker/Cr Kevin Gilbert):

That the Committee:

- a) **Approves** the Statement of Proposal and the high-level Stage 1 engagement question topics for the Town Belt Management Plan.
- b) **Authorises** the commencement of the public consultation process required by s41(5) of the Act as outlined in Option One of the report.

**Motion carried (SPECC/2024/010)**

## 13 OTAGO HARBOUR RESERVE MANAGEMENT PLAN REVIEW - NOTICE OF INTENT

A report from Parks and Recreation sought approval to commence to commence the public engagement required by s41(5) of the Reserves Act 1977 (Act), to enable the review of the Otago Harbour Management Plan.

The Chief Executive Officer (Sandy Graham), the General Manager Arts, Culture and Recreation (Jeanette Wikaira), the General Manager and Climate (Scott MacLean), the Acting Group Manager Parks and Recreation (Heath Ellis) and the Parks Planning Manager (John Brenkley) responded to questions.

Moved (Cr Sophie Barker/Cr Christine Garey):

That the Committee:

- a) **Approves** the Statement of Proposal and the high-level Stage 1 engagement question topics for the Otago Harbour Reserves Management Plan.
- b) **Authorises** the commencement of the public consultation process required by s41(5) of the Act as outlined in Option One of the report.

**Motion carried (SPECC/2024/011)**

**14 ITEMS FOR CONSIDERATION BY THE CHAIR**

Cr Andrew Whiley raised concerns regarding the city’s emergency response services.

**15 KARAKIA WHAKAMUTUNGA**

Cr Sophie Barker closed the meeting with a Karakia Whakamutunga.

The meeting concluded at 2.22pm.

.....  
CHAIRPERSON

## **PART A REPORTS**

### **STRATEGY, PLANNING AND ENGAGEMENT COMMITTEE FORWARD WORK PROGRAMME**

Department: Civic

#### **EXECUTIVE SUMMARY**

- 1 The purpose of this report is to provide a regular update of the Strategy, Planning and Engagement Committee forward work programme to show areas of activity, progress and expected timeframes for decision making across a range of areas of work (Attachment A).
- 2 As this is an administrative report only, there are no options or Summary of Considerations.

#### **RECOMMENDATIONS**

That the Committee:

- a) **Notes** the Strategy, Planning and Engagement Committee forward work programme as shown in Attachment A.

#### **DISCUSSION**

- 3 The forward work programme will be a regular agenda item which shows areas of activity, progress and expected timeframes for decision making across a range of areas of work.
- 4 As an update report, purple highlights show changes to timeframes. New items added to the schedule will be highlighted in yellow. Items that have been completed or updated are shown as bold.

#### **Signatories**

|             |   |
|-------------|---|
| Author:     | Wendy Collard - Governance Support Officer                                |
| Authoriser: | Nicola Morand - Manahautū (General Manager Māori Partnerships and Policy) |

#### **Attachments**

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## **RESIDENTS' OPINION SURVEY QUARTERLY UPDATE: JANUARY-MARCH 2024**

Department: Corporate Policy

### **EXECUTIVE SUMMARY**

- 1 This report provides a summary of the Residents' Opinion Survey (ROS) quarterly results (the Quarterly results) (Attachment A).
- 2 The Quarterly results show a comparison between the October-December 2023 quarter and the January-March 2024 quarter. The previous report was presented to the Strategy, Planning and Engagement Committee (the Committee) on 13 February 2024.
- 3 The Quarterly results show quarter-on-quarter changes in:
  - residents' overall satisfaction and dissatisfaction with 10 DCC services/facilities areas
  - residents' overall satisfaction with five aspects of the DCC and elected members.
- 4 The level of overall dissatisfaction with 'Other public facilities' has significantly increased from 0% to 3%. Although the granular analysis is out of the scope of the quarterly reporting, further communication with the survey provider indicates that both Regent Theatre and Dunedin Town Hall (particularly the former) experienced the largest increase in overall dissatisfaction this quarter.
- 5 This is the final of the four quarterly updates, which was added as a variation to the current five-year contract with GravitiasOPG for the ROS, ending with the delivery of a 2023/24 annual survey results (sampling ends on 30 June 2024). Staff will meet with GravitiasOPG to discuss the extension of the existing contract for another financial year 2024/25. This will allow the purpose or need for the ROS to be appropriately informed by data requirements, identified by the Levels of Service review and the wider Strategic Refresh work programme, including the City Portrait, the four wellbeing strategies review, and Te Taki Haruru - Māori Strategic Framework.

### **RECOMMENDATIONS**

That the Committee:

- a) **Notes** the Residents' Opinion Survey quarterly results for the period of January-March 2024.

### **BACKGROUND**

- 6 The ROS is a monitoring tool utilised by the DCC to collect statistically reliable results on residents' satisfaction with DCC services and facilities and perceptions of Council performance. It has been commissioned by the DCC every year since 1994 in varying forms and provides an annual snapshot.

- 7 On 13 February 2023, the Committee requested quarterly updates on the ROS.
- 8 The Quarterly results have been prepared by GravitasOPG in consultation with Corporate Policy.
- 9 Two quarterly updates have been presented in 2023 to the Committee and Council, and another update in 2024 to the Committee. Following the changes to the Committee meeting schedule for 2024, an adjustment has been made to provide a quarterly report to the Committee in this meeting.
- 10 This is the final of the four quarterly updates, which was added as a variation to the current five-year contract with GravitasOPG for the ROS, ending with the delivery of a 2023/24 annual survey results (sampling ends on 30 June 2024).

## **DISCUSSION**

### **The ROS methodology and quarterly sample size**

- 11 The annual ROS is based on a sample of randomly selected residents aged 18 years and over from the electoral roll, with a target sample size of 1,200 residents each year. Participation is voluntary.
- 12 The sample size for the January-March 2024 quarter was 298, ranging from 88 to 289 across 15 questions. This is the smallest quarterly sample size in all of the quarterly updates. The wide range of sample sizes could be due to any of the following three reasons:
  - The answer was “Don’t know”, which was not included in the analysis.
  - A question was left unanswered, regardless of whether it was on purpose or an oversight.
  - The question ‘10. Handling enquiries’ was only asked if a respondent indicated in the previous question that they had contacted with DCC staff in the last three months.
- 13 The samples are weighted to known population distributions based on the 2018 Census data for age, gender, ethnicity, and location. This is to reduce sample bias. Like the ROS annual results, the Quarterly results are statistically tested. The results have a margin of error of +/- 5.7%, larger than the previous quarter +/- 5.3% due to the smaller sample size. It is important to note that the Quarterly results have a greater margin of error because of its much smaller sample sizes, compared to around +/- 2.6% for annual results.
- 14 In this Quarterly results, statistically significant differences from the previous quarter are now denoted with a red arrow.
- 15 Caution is needed when considering any other increase or decrease in satisfaction ratings that are not statistically significant, as they are not reliable.

### **Clarification on terms**

- 16 ‘Statistically significant’ means a result is unlikely due to a random chance in sampling and is likely due to some factor of interest (e.g., a meaningful change that requires attention).
- 17 It is helpful to understand that there is a strong relationship between determining what is statistically significant, the sample size and margin of error. As the sample size increases, the margin of error (i.e., uncertainty) decreases. This is why, in a large sample size, a small

percentage change could be deemed as significant because the level of uncertainty (margin of error) is small. The change (even if it is small) is deemed significant as the change is likely due to a factor of interest. On the other hand, in a smaller sample size, a large change may fail to be deemed significant due to a greater level of uncertainty. For example, a large percentage change (10%) for question '10: Handling enquiries' in the October-December quarter was deemed not statistically significant due to its small sample size and a greater margin of error.

### Finding of ROS quarterly results: January-March 2024 quarter

- 18 There was a statistically significant increase in overall dissatisfaction with 'Other public facilities', which include those listed below.
- Libraries (City, Mosgiel, Port Chalmers, Waikouaiti, Blueskin Bay, Bookbus)
  - The Dunedin i-Site Visitor Centre
  - Dunedin Town Hall
  - Regent Theatre
  - Tūhura Otago Museum
  - Toitū Settlers Museum
  - Dunedin Public Gallery
  - Lan Yuan Dunedin Chinese Garden
  - Olveston Historic Home.
- 19 Although the analysis and reporting of quarterly data is not set up to examine to which facilities this significant change is attributed, further communication with GravitiasOPG indicates that both Regent Theatre and Dunedin Town Hall (particularly the former) experienced the largest increase in overall dissatisfaction this quarter.
- 20 There was a general indication of increasing trends for overall satisfaction with seven of the 10 DCC services/facilities areas (up, from two in the last quarter update) and of decreasing trends for two areas (down, from seven), with one unchanged.
- 21 As for overall satisfaction with the five aspects of the DCC and elected members, three showed an increasing trend, while two showed a decreasing trend.

### OPTIONS

- 22 There are no options as this is a report for noting.

### NEXT STEPS

- 23 Staff will work with GravitiasOPG to provide the Committee with the annual results of the 2023/24 ROS report at its meeting later in 2024 after August when the draft results are due from GravitiasOPG.
- 24 Staff will meet with GravitiasOPG to discuss the extension of the existing ROS contract for another financial year 2024/25. This will allow the purpose or need for the ROS to be appropriately informed by data requirements for future monitoring and reporting, identified by the Levels of Service review and the wider Strategic Refresh work programme, including the City Portrait, the four wellbeing strategies review, and Te Taki Haruru - Māori Strategic Framework.

**Signatories**

|             |   |
|-------------|---|
| Author:     | Junichi Sugishita - Senior Policy Analyst   |
| Authoriser: | Gina Hu'akau - Corporate Policy Manager<br>Nicola Morand - Acting Manahautū (General Manager Māori Partnerships and Policy) |

**Attachments**

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| <a href="#">↓A</a> | Dunedin Residents' Opinion Survey Quarterly Results Table January-March 2024 | 35          |



**SUMMARY OF CONSIDERATIONS**

***Fit with purpose of Local Government***

The ROS supports democratic local decision making and action by, and on behalf of communities.

***Fit with strategic framework***

|   | Contributes | Detracts                 | Not applicable           |
|---|-------------|--------------------------|--------------------------|
| Social Wellbeing Strategy               | ✓           | <input type="checkbox"/> | <input type="checkbox"/> |
| Economic Development Strategy           | ✓           | <input type="checkbox"/> | <input type="checkbox"/> |
| Environment Strategy                    | ✓           | <input type="checkbox"/> | <input type="checkbox"/> |
| Arts and Culture Strategy               | ✓           | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 Waters Strategy                       | ✓           | <input type="checkbox"/> | <input type="checkbox"/> |
| Spatial Plan                            | ✓           | <input type="checkbox"/> | <input type="checkbox"/> |
| Integrated Transport Strategy           | ✓           | <input type="checkbox"/> | <input type="checkbox"/> |
| Parks and Recreation Strategy           | ✓           | <input type="checkbox"/> | <input type="checkbox"/> |
| Other strategic projects/policies/plans | ✓           | <input type="checkbox"/> | <input type="checkbox"/> |

The ROS contributes to all aspects of the strategic framework as it gauges residents’ satisfaction with DCC services and performance.

***Māori Impact Statement***

The current ROS does not qualify to receive Māori decent electoral roll data under section 112 of the Electoral Act 1993. Where response rates are not proportional to the Ōtepoti Dunedin population for Māori, the results are weighted to known population distributions based on the 2018 Census data to reduce sample size.

***Sustainability***

The ROS asks about residents’ perception of Dunedin as a sustainable city, and whether the DCC is leader in encouraging the development of a sustainable city.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

The ROS asks about residents’ satisfaction with the ‘value for money’ of the services provided by the DCC.

***Financial considerations***

There are no direct financial considerations.

***Significance***

The significance of this report is low, in terms of Council’s Significance and Engagement Policy, as it is for noting only.

***Engagement – external***

The ROS is a form of external engagement.

***Engagement - internal***

The ROS results are available to management and staff monthly. Reporting of the ROS results will be considered as part of future work on non-financial reporting, levels of service, and Strategic Framework Refresh.







## LOGAN PARK RESERVE - STAGE 2 FEEDBACK FROM COMMUNITY ENGAGEMENT ON DEVELOPMENT OF A RESERVE MANAGEMENT PLAN

Department: Parks and Recreation

### EXECUTIVE SUMMARY

- 1 Staff were asked to develop a Logan Park Recreation Reserve Management (the Plan) as there was no separate reserve management plan for Logan Park.
- 2 The process for developing a Reserve Management Plan for Logan Park is the same procedure as prescribed for a reserve under the Reserves Management Act (the Act).
- 3 This report seeks approval to commence the second stage of public consultation of the draft Logan Park Recreation Reserve Management Plan between 13 May and 15 July 2024.

### RECOMMENDATIONS

That the Committee:

- a) **Approves** the statement of proposal, including the draft Logan Park Reserve Management Plan.
- b) **Authorises** the commencement of the process required by Section 41(6) of the Act for the public consultation process.
- c) **Notes** that a Hearings Panel will consider submissions on the draft Logan Park Reserve Management Plan and make recommendations to the Strategy, Planning and Engagement Committee.

### BACKGROUND

#### The Reserves Act 1977

- 4 Logan Park Recreation Reserve is not a gazetted reserve under the Reserves Act 1977, however the process that is required to create and review reserve management plans under the Act is being used to create the Logan Park Reserve Management Plan.
- 5 The Act requires management plans for all council administered reserves. It is a requirement under the Act to consult with the public when a reserve management plan is being created or reviewed.
- 6 The purpose of a reserve management plan is identified in Section 41(3) of the Act and is to *"provide for and ensure the use, enjoyment, maintenance, protection, and preservation, as the*

*case may require, and, to the extent that the administering body's resources permit, the development, as appropriate, of the reserve for the purposes for which it is classified."* The purpose being used for the creation of the Logan Park Reserve Management Plan is Recreation Reserve.

- 7 Section 41(6) of the Act sets out the process and requirements for public notice and consultation on the draft Plan.
- 8 Under the Act, the reserve management plan must be prepared by the administering body in draft form and give public notice stating that the draft Plan is available for inspection at a place and at times specified in the notice. The notice calls on persons and organisations interested to lodge with the administering body written objections to or suggestions on the draft Plan before a specified date, being not less than two (2) months after the date of publication of the notice.
- 9 The Act specifies that the notice must be published in a local newspaper and in such other newspaper, (if any) as the Council decides. As well as the public notice in a local newspaper, there will be a media release for the wider media outlets. The project will be listed as a consultation project on the DCC website.
- 10 The Statement of Proposal is included as Attachment A. The draft Plan is in Attachment B. The submission form that will be included in the Statement of proposal is in Attachment C.
- 11 Every person or organisation who submits on the draft Plan who asks to be heard will have the opportunity to appear at Council's Hearings Committee. The Hearings Committee will hear and consider submissions and then make a recommendation back to the Strategy, Planning and Engagement Committee.
- 12 During Annual Plan Hearings/Deliberations on 31 January 2022, Council Annual Plan Committee carried a motion instructing staff to develop a reserve management plan for Logan Park.

*Moved (Cr Andrew Wiley/Cr Christine Garey):*

*That the Council:*

- a) *Request staff prioritise the development of a Reserve Management Plan in order to inform the potential development of a sports hub.*

***Motion carried (CAPCC/2022/004)***

- 13 A Statement of Proposal to develop a draft Plan was approved by Council on the 27 April 2023.

*Moved (Cr Andrew Wiley/Cr Jim O'Malley):*

*That the Council:*

- a) *Approves the Statement of Proposal and the Stage One Engagement Questions for Logan Park Recreation Reserve, and the commencement of the public consultation process required by section 41(5) of the Reserves Act 1977*

***Motion carried (CNL/2023/090)***

- 14 The initial community engagement ran from 1 May to 29 May 2023. Advertising the four-week engagement period included public notice in a newspaper and DCC social media platforms. 354 public responses were received.
- 15 Individual sports organisations were invited to meetings during the engagement period. As well as this, there were also options for stakeholders and the wider community to comment on-line, via email and drop-in sessions. Consultation material included a questionnaire allowing respondents to rank defined issues. The document also provided for respondents to communicate other issues and opinions.
- 16 The draft Plan has been prepared with full consideration of the feedback received both from the statutory submission period and feedback received through engagement workshops.

## DISCUSSION

- 17 The 2005 Reserves Management Plan - General Policies and 1999 Sportsground Management Plan emphasise management rather than development. Growing demand from sports groups, event organisers and the wider public has signalled the need for a focused reserve management plan for Logan Park.
- 18 Logan Park is a key recreation and sports facility. It is a critical facility for regional, sub-regional and international sports events and training. Logan Park also provides for casual recreation.
- 19 The draft Plan prepared was based on submissions from individual members of the public as well as organisations with a direct interest in Logan Park and sports and recreation in general. Key groups included:
  - Southern Football
  - Al-Huda Football Club
  - Otago Rugby
  - Otago Hockey Association
  - Sport Otago
  - Tennis Otago
  - University Hill City Athletics
  - University Grange Cricket Club
  - Disabled Persons Assembly NZ
- 20 The draft Plan would add to the current management of Logan Park by:
  - Recognising the importance of Logan Park to sports organisations, schools and the wider community.

- Include guidance for the management of grounds and facilities.
- Embed mana whenua values into the physical environment.
- Acknowledge and celebrate the historic and heritage values of Logan Park.
- Development of effective wayfinding and interpretation to add to the user experience.
- Provide a masterplan to direct future development.

## **OPTIONS**

### **Option One – Recommended Option: Approve the Statement of Proposal, the draft Plan and public consultation on the draft Plan.**

- 21 The Committee approves the Statement of Proposal, including the draft Plan and the public submission form for the purposes of a public consultation process, as required by Section 41(6) of the Act. The Statement of Proposal is Attachment A. The Feedback Form is Attachment B.

#### *Advantages*

- Staff can begin the public consultation process, as required by Section 41(6) of the Act, allowing the public to provide submissions on the draft Plan.
- An up-to-date reserve management plan will ensure that management and operation of this reserve is in keeping with current trends and best practice.

#### *Disadvantages*

- There are no disadvantages.

### **Option Two – Status Quo: The Reserve continues to be managed under the Reserves Management Plan General Policies and Sportsgrounds Management Plan**

- 22 The Council does not approve the Statement of Proposal, the draft Plan and public submission form and does not initiate a public consultation process.

#### *Advantages*

- There are no advantages.

#### *Disadvantages*

- The reserve would continue to be managed by the Reserves Management Plan General Policies 2005 and Sportsgrounds Management Plan 1999, any work to date will become less relevant with the passing of time and expectations from stakeholders will go unmet. This may constrain future development of the reserve.

## **NEXT STEPS**

- 23 If approved, staff will follow the public consultation process required by Section 41(6) of the Act.



- 24 Public consultation will run from 13 May to 15 July 2024.
- 25 A Hearings Panel will hear and consider submissions on the draft Plan and will make recommendations to the Strategy, Planning and Engagement Committee (including any recommended amendments to the draft Plan).
- 26 An implementation plan will be prepared to accompany the Logan Park Recreation Reserve Management Plan when adopted. The implementation plan will be developed following this round of public consultation.
- 27 Staff will take into consideration the impact of a Council decision regarding the purchase of the artificial hockey turf at Logan Park as part of Council consultation on the draft Annual Plan 2024/25.

**Signatories**

|             |  |
|-------------|--|
| Author:     | John Brenkley - Planning and Partnerships Manager<br>Heath Ellis - Acting Group Manager Parks and Recreation |
| Authoriser: | Jeanette Wikaira - General Manager Arts, Culture and Recreation  |

**Attachments**

|                    | <b>Title</b>  | <b>Page</b> |
|--------------------|---|-------------|
| <a href="#">↓A</a> | Statement of Proposal - Draft Logan Park Recreation Reserve Management Plan | 44          |
| <a href="#">↓B</a> | Draft Logan Park Recreation Reserve Management Plan                         | 47          |
| <a href="#">↓C</a> | Feedback Form - Draft Logan Park Reserve Management Plan                    | 97          |

**SUMMARY OF CONSIDERATIONS**

***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.  
This decision promotes social and cultural well-being in the present and for the future.  
This decision promotes health and physical well-being in the present and future.  
This decision cultural well being of communities in the present and future.  
This decision promotes increased inclusivity in the present and the future.

***Fit with strategic framework***

|   | Contributes              | Detracts                 | Not applicable           |
|---|--------------------------|--------------------------|--------------------------|
| Social Wellbeing Strategy               | ✓                        | <input type="checkbox"/> | <input type="checkbox"/> |
| Economic Development Strategy           | <input type="checkbox"/> | <input type="checkbox"/> | ✓                        |
| Environment Strategy                    | ✓                        | <input type="checkbox"/> | <input type="checkbox"/> |
| Arts and Culture Strategy               | <input type="checkbox"/> | <input type="checkbox"/> | ✓                        |
| 3 Waters Strategy                       | <input type="checkbox"/> | <input type="checkbox"/> | ✓                        |
| Spatial Plan                            | ✓                        | <input type="checkbox"/> | <input type="checkbox"/> |
| Integrated Transport Strategy           | <input type="checkbox"/> | <input type="checkbox"/> | ✓                        |
| Parks and Recreation Strategy           | ✓                        | <input type="checkbox"/> | <input type="checkbox"/> |
| Other strategic projects/policies/plans | <input type="checkbox"/> | <input type="checkbox"/> | ✓                        |

The city's parks and reserves contribute to the wellbeing of the community. Reserve management plans provide opportunities to work with other departments to consider linkages and connections in terms of movement and association. The public consultation process for preparing a new reserve management plan enables the community to provide input into the management of reserves. Reserve management plans are also an opportunity to evaluate biodiversity and ecological values and support improvements to the environment.

***Māori Impact Statement***

Kāti Huirapa Rūnaka ki Puketeraki and Te Rūnanga o Ōtākou through Aukaha Ltd have contributed to the draft Logan Park Recreation Reserve Management Plan. Mana Whenua will be notified and encouraged to comment during the submission process.

***Sustainability***

Sustainability and the Council's Zero Carbon Policy is to be considered through the process of this project and will inform the management and operation of the reserve.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

The preparation of the Plan will be funded through existing operational budgets. Any capital works proposed in the subsequent Implementation Plan will be subject to future Long Term Plan processes.

***Financial considerations***

Community engagement on the draft and any revisions or amendments to it prior to it being adopted can be resourced from within the existing Parks and Recreation Services operating budget for 2023/24 year.

***Significance***

The draft Plan is considered low in terms of the Council's Significance and Engagement Policy.

**SUMMARY OF CONSIDERATIONS**

***Engagement – external***

The Reserves Act 1977 requires DCC to consult with the public when a reserve management plan is being created or reviewed.

***Engagement - internal***

Parks and Recreation Services staff have worked with other departments (Transport, Community Development and Events) with the drafting of this reserve management plan.

***Risks: Legal / Health and Safety etc.***

There are no known risks.

***Conflict of Interest***

There are no known conflicts of interest.

***Community Boards***

Logan Park is a key amenity for the entire city and all residents including those in Community Board areas will be interested in the development of a reserve management plan for this facility. Logan Park sits just outside the West Harbour Community Board area, but we intend to present the draft Logan Park Recreation Reserve Management Plan to the Board and be available to answer questions.





























































































































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**ITEMS FOR CONSIDERATION BY THE CHAIR**

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Any items for consideration by the Chair.